

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

AGENDA

Tuesday, February 16, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL --- ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION

The invocation will be given by **CITY ATTORNEY CARL COOPER**

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. The Regular Meeting minutes of February 2, 2016. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0 WITH VICE MAYOR YOUNG ABSTAINING.**

2. APPOINTMENTS

- a. Consideration of Commissioner Tyler Angle's status on the Planning and Zoning Commission**

Planning and Zoning Commissioner Tyler Angle moved out of the corporate limits of Kingman. Section 2-131 of the City Code requires city residency of the Planning and Zoning commissioners during the commissioner's term. If the commissioner moves out of the City during the term, the commissioner must immediately notify the mayor in writing and may be required to resign at the discretion of the Council. **Council discretion. MOTION TO REMOVE TYLER ANGLE FROM THE PLANNING AND ZONING COMMISSION WAS PASSED BY A VOTE OF 7-0.**

3. CALL TO THE PUBLIC-COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. Consideration of Resolution 4998: a resolution of support to create a subzone of**

Foreign Trade Zone #75 at the Kingman Airport Industrial Park

Laron Industries has the opportunity to do business with equipment companies in China. Laron can act as the distributor, service facilitator, perform assembly/subassembly operations for these Chinese equipment companies. To allow Laron to be more competitive, a foreign trade subzone can allow the equipment to be imported without intervention of customs authorities. When the products are moved to consumers within the country, the goods are then subject to the prevailing customs duties. Foreign Trade Zone #75 is located in Phoenix and the Laron Industries facilities at the Kingman Airport Industrial Park can become a subzone of Foreign Trade Zone #75. Laron is looking for the City of Kingman's support. Resolution 4998 is the documentation of the City's support. **Staff recommends adopting Resolution 4998. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Recommendation from TDC for quarterly payment to Kingman Visitor Center, Inc. for tourism related services

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the February 4, 2016 regular meeting and is attached for review. **Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Fire Station design development

The Kingman Fire Departments selected the professional services of Selberg Associates, Inc. for the design and development of documents for preparation of Fire Station 2 and Fire Station 5. The selection process is pursuant to A.R.S. 34-103. **Staff recommends Council approve acceptance of the bids from Selberg Associates, Inc. to include the costs associated with the proposal including construction administration for both Fire Station 2 and Fire Station 5. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

d. Resolution 4999: approving the final plat and improvement plans for Legacy at Walleck Ranch, Tract 1965-E and accepting assurance for sidewalks

A request from Pioneer Title Agency, Inc., Trustee under Trust No. 4836, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final subdivision plat and improvement plans for Walleck Ranch, Tract 1965-E. The subdivision is 4.45 acres and is proposed to have 26 residential lots which will be accessed from three new streets. The proposed resolution states that once all required improvements, with the exception of sidewalks, are certified as completed by the City Engineer, they will be accepted for City maintenance by the Council. A cash assurance from Pioneer Title for the completion of sidewalks in the subdivision in the amount of \$55,900.00 has been offered and approved by the City Engineer. **Staff recommends adopting Resolution 4999. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. Special event liquor license

Applicant Daniel Patrick Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, May 14, 2016 from 11:00 A.M. to 6:00 P.M. at Kingman Firefighter's Memorial Park, 2001 Detroit Avenue in Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

f. Resolution 4997: consideration of an intergovernmental agreement (IGA) for the Firefighter Grant Program Regional Information Technology Project Hosting Services

This IGA will commit each participating agency to contribute a 10% project match to the total share of the requested items. The remaining 90% will be provided through

federal funds if awarded. **Staff recommends approving the IGA between the City of Kingman, Colorado City Fire District, Quartzsite Fire District, Yucca Fire Department, Hualapai Nation Emergency Services, and North County Fire and Medical District by adopting Resolution 4997. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. OLDBUSINESS

a. Fireworks/Block Party

Staff will ask Council to make a decision on the date of the fireworks and block party. **Council discretion. MOTION TO HOLD A BLOCK PARTY ON SATURDAY, JULY 2, 2016, AND A FIREWORKS SHOW ON MONDAY, JULY 4, 2016, WAS PASSED BY A VOTE OF 7-0.**

b. Review of loan options for Hilltop Wastewater Treatment Plant (HTWWTP) Loan

Staff will review WIFA's alternative to the original request to refinance and extend the term of the HTWWTP's loan. If Council agrees to WIFA's recommended alternative and the WIFA Board approves it, the fiscal impact could be an annual savings in debt service payments. Use of the savings must be addressed in the revised request. **Staff recommends Council revise its original request by selecting proposal #1. This proposal reduces the annual debt service payment by \$356,443 and saves \$983,847 in interest over the life of the loan. MOTION TO REVISE THE REQUEST TO REFLECT PROPOSAL ONE TO PRE-PAY THE DEBT SERVICE OF \$3,649,315 TO LOWER LOAN BALANCE FOR THE REMAINING 13 YEARS OF THE LOAN WAS PASSED BY A VOTE OF 7-0.**

6. NEWBUSINESS

a. Finance Department staffing and budget update

Staff was asked to bring Council an update on the recent Finance Department staffing changes and a status on the budget process.

b. Financial review: pre-audit Fiscal Year (FY) 2015 and first half of FY 2016

Staff will provide Council with a pre-audit financial review for FY 2015 and a financial review for the first half of FY 2016.

7. REPORTS

a. Kingman Police Department report

Staff will provide an overview of the 2015 Kingman Police Department annual report. The presentation is for informational purposes only.

b. Board, Commission and Committee reports by Council Liaisons

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.