

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

AGENDA

Tuesday, February 16, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

INVOCATION

The invocation will be given by Mike Herdt of St. John's United Methodist.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. The Regular Meeting minutes of February 2, 2016**

2. APPOINTMENTS

- a. Consideration of Commissioner Tyler Angle's status on the Planning and Zoning Commission**

Planning and Zoning Commissioner Tyler Angle moved out of the corporate limits of Kingman. Section 2-131 of the City Code requires city residency of the Planning and Zoning commissioners during the commissioner's term. If the commissioner moves out of the City during the term, the commissioner must immediately notify the mayor in writing and may be required to resign at the discretion of the Council. **Council discretion.**

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. Consideration of Resolution 4998: a resolution of support to create a subzone of Foreign Trade Zone #75 at the Kingman Airport Industrial Park**

Laron Industries has the opportunity to do business with equipment companies in China. Laron can act as the distributor, service facilitator, perform assembly/subassembly operations for these Chinese equipment companies. To allow Laron to be more competitive, a foreign trade subzone can allow the equipment to be imported without intervention of customs authorities. When the products are moved to consumers within the country, the goods are then subject to the prevailing customs duties. Foreign Trade Zone #75 is located in Phoenix and the Laron Industries facilities at the Kingman Airport Industrial Park can become a subzone of Foreign Trade Zone #75. Laron is looking for the City of Kingman's support. Resolution 4998 is the documentation of the City's support. **Staff recommends adopting Resolution 4998.**

b. Recommendation from TDC for quarterly payment to Kingman Visitor Center, Inc. for tourism related services

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the February 4, 2016 regular meeting and is attached for review. **Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.**

c. Fire Station design development

The Kingman Fire Department selected the professional services of Selberg Associates, Inc. for the design and development of documents for preparation of Fire Station 2 and Fire Station 5. The selection process is pursuant to A.R.S. 34-103. **Staff recommends Council approve acceptance of the bids from Selberg Associates, Inc. to include the costs associated with the proposal including construction administration for both Fire Station 2 and Fire Station 5.**

d. Resolution 4999: approving the final plat and improvement plans for Legacy at Walleck Ranch, Tract 1965-E and accepting assurance for sidewalks

A request from Pioneer Title Agency, Inc., Trustee under Trust No. 4836, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final subdivision plat and improvement plans for Walleck Ranch, Tract 1965-E. The subdivision is 4.45 acres and is proposed to have 26 residential lots which will be accessed from three new streets. The proposed resolution states that once all required improvements, with the exception of sidewalks, are certified as completed by the City Engineer, they will be accepted for City maintenance by the Council. A cash assurance from Pioneer Title for the completion of sidewalks in the subdivision in the amount of \$55,900.00 has been offered and approved by the City Engineer. **Staff recommends adopting Resolution 4999.**

e. Special event liquor license

Applicant Daniel Patrick Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, May 14, 2016 from 11:00 A.M. to 6:00 P.M. at Kingman Firefighter's Memorial Park, 2001 Detroit Avenue in Kingman. **Staff recommends approval.**

f. Resolution 4997: consideration of an intergovernmental agreement (IGA) for the Firefighter Grant Program Regional Information Technology Project Hosting Services

This IGA will commit each participating agency to contribute a 10% project match to the total share of the requested items. The remaining 90% will be provided through federal funds if awarded. **Staff recommends approving the IGA between the City of**

Kingman, Colorado City Fire District, Quartzsite Fire District, Yucca Fire Department, Hualapai Nation Emergency Services, and North County Fire and Medical District by adopting Resolution 4997.

5. OLD BUSINESS

a. Fireworks/Block Party

Staff will ask Council to make a decision on the date of the fireworks and block party. **Council discretion.**

b. Review of loan options for Hilltop Wastewater Treatment Plant (HTWWTP) Loan

Staff will review WIFA's alternative to the original request to refinance and extend the term of the HTWWTP's loan. If Council agrees to WIFA's recommended alternative and the WIFA Board approves it, the fiscal impact could be an annual savings in debt service payments. Use of the savings must be addressed in the revised request. **Staff recommends Council revise its original request by selecting proposal #1. This proposal reduces the annual debt service payment by \$356,443 and saves \$983,847 in interest over the life of the loan.**

6. NEW BUSINESS

a. Finance Department staffing and budget update

Staff was asked to bring Council an update on the recent Finance Department staffing changes and a status on the budget process.

b. Financial review: pre-audit Fiscal Year (FY) 2015 and first half of FY 2016

Staff will provide Council with a pre-audit financial review for FY 2015 and a financial review for the first half of FY 2016.

7. REPORTS

a. Kingman Police Department report

Staff will provide an overview of the 2015 Kingman Police Department annual report. The presentation is for informational purposes only.

b. Board, Commission and Committee reports by Council Liaisons

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: February 16, 2016
AGENDA SUBJECT: The Regular Meeting minutes of February 2, 2016

SUMMARY:

FISCAL IMPACT:

STAFF RECOMMENDATION:

Approve the minutes.

ATTACHMENTS:

Description

Regular Meeting minutes of February 2, 2016

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Roper, Erin	Approved	2/10/2016 - 5:39 PM

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

DRAFT

5:30 PM

MINUTES

Tuesday, February 2, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Carole Young – Vice-Mayor - EXCUSED	Jackie Walker, Human Resources Director	
Mark Abram	Carl Cooper, City Attorney	
Larry Carver	Len DeJoria, Fire Marshal	
Kenneth Dean	Frank Marbury, Assistant Engineer	
Jen Miles	Rusty Cooper, Deputy Chief of Police	
Stuart Yocum	Mike Meersman, Parks and Recreation Director	
	Tina Moline, Finance Director	
	Gary Jeppson, Development Services Director	
	Rob Owen, Public Works Director	
	Joe Clos, Information Services Director	
	Sydney Muhle, City Clerk	
	Erin Roper, Deputy City Clerk and Recording Secretary	

Mayor Anderson called the meeting to order at 5:30 P.M. All councilmembers were present except for Vice-Mayor Young, who was excused.

INVOCATION

The invocation will be given by Pete Ernst of Manzanita Baptist Church

Pastor Ernst provided the invocation, after which the Pledge of Allegiance was said in unison.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE

FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

a. The Work Session minutes of January 7, 2016

Councilmember Miles stated on page one the name "Landell" needed to be changed to "Landells" and the word "Forth" needed to be changed to "Fourth."

Councilmember Miles made a MOTION to APPROVE the Work Session minutes of January 7, 2016 as amended. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0.

b. The Regular Meeting and Executive Session minutes of January 19, 2016

Councilmember Miles stated on page two the name "Ally" needed to be changed to "Alie" and the motion on page six needed to be changed from "Councilmember Carver made a MOTION to REVISE Ordinance 1810R to allow all lots to raise certain types of poultry" to "Councilmember Carver made a MOTION to RETURN Ordinance 1810R to the City Attorney's Office for further review on allowing City residents to raise poultry on residential lots."

Councilmember Miles made a MOTION to APPROVE the Regular Meeting and Executive Session minutes of January 19, 2016 as amended. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0.

2. APPOINTMENTS

a. Appointments to Historic Preservation Commission (HPC)

The HPC currently has three vacancies: two full terms that will expire in December, 2018 and one partial term that will expire in December, 2017. In addition to these three vacancies, one member had over three unexcused absences during 2015 and may be removed from the commission per Kingman Municipal Code. The HPC was unable to meet in November, 2015 to review candidate applications due to lack of attendance. The HPC meets quarterly and will have its next Regular Meeting on February 23, 2016. **Due to issues obtaining quorum, Staff recommends Council appoint members from the following candidates: Jim Hinckley and Scott Dunton.**

Mayor Anderson asked if James Hinckley or Scott Dunton were present; neither candidate was present.

Mayor Anderson stated the Council should probably appoint new members to the commission since it was very short on commissioners, even though the Council preferred to ask the candidates questions before appointing them.

Councilmember Abram made a MOTION to APPOINT James Hinckley and Scott Dunton to the Historic Preservation Commission. Councilmember Yocum SECONDED.

Councilmember Carver asked if the commission was unable to meet due to not having enough members to meet quorum.

Mayor Anderson and Councilmember Abram said yes.

Mayor Anderson called for a VOTE and it was APPROVED by a vote of 5-1 with Councilmember Carver voting NAY.

3. AWARDS/RECOGNITION

a. Proclamation: Women making history month

Mayor Anderson read the proclamation.

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

Kingman resident Ryan Abella stated he was a graduate student that relied on the internet for school. Mr. Abella stated Suddenlink introduced data allowance on internet packages, which either throttled the speed down or cut off access completely when a customer hit a limit. Mr. Abella stated Suddenlink did not give any notice before implementing the change and Suddenlink was the only broadband provider in town. Mr. Abella stated the other providers were too slow and not accepting new customers. Mr. Abella stated he was not alone in this issue as the results of a small survey showed only one person supported the cap and 71% went over the cap. Mr. Abella stated Suddenlink stated only a fraction exceeded the cap, which was not true. Mr. Abella stated Suddenlink was a private company, but he wished the City would look into any franchise agreements it may have with the company. Mr. Abella stated the data cap hurt many people. Mr. Abella stated Suddenlink was the only broadband provider and it was important that they had ethical business practices.

Mayor Anderson directed City Attorney Carl Cooper and City Manager John Dougherty to investigate the issue. Mayor Anderson stated the City should consider the complaint in order to support the community even though it involved a private business.

Kingman resident Jonathan Winder stated he was raised in Kingman and wanted to stay. Mr. Winder stated he wanted a prosperous future and internet access was very important for prosperity in the 21st century. Mr. Winder stated cable subscriptions were down as people switched to alternative sources of entertainment. Mr. Winder stated the executives at large companies like Suddenlink were looking for ways to recoup loss, such as charging extra for data even though data did not cost the company anything. Mr. Winder stated Suddenlink did not provide any warning for the change. Mr. Winder asked the City to review any lease agreements or exclusivity with Suddenlink and other providers and to use alternative companies if possible.

Mayor Anderson directed City Clerk Sydney Muhle to collect the last two speakers' contact information and give it to Mr. Dougherty and Mr. Cooper.

Kingman resident Harley Petit asked the Council to address Consent Agenda item "5c." Mr. Petit stated the City was in a financial crisis and lifting the exempt status from salaried employees would worsen the situation. Mr. Petit stated the City should offer comp time like

private business offered. Mr. Petit stated it did not affect the budget to award comp time. Mr. Petit stated exempt employees understood they would work more than 40 hours a week when they accepted the positions.

5. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Special event liquor license

Applicant Regina Musumeci of the Kingman Powerhouse Kiwanis has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, March 19, 2016 from 3 P.M. to 11:00 P.M. at Beale Celebrations, 201 N. 4th Street in Kingman. **Staff recommends approval.**

b. Replace Court fax machine

The Court needs to purchase a fax machine to replace the 10 year old machine that we have. The current fax machine is beyond repair due to the age and degradation. The Court would like to purchase a Xerox MFC 3325 from Copier Source. Copier Source is the only business that is Xerox Certified in sales & service/repair. All supplies such as toner cartridges are provided at no additional cost. The Court is asking to purchase the fax machine from our Court Enhancement Fund. This fund has been established for the Court to be able to make required purchases that affect Court operations. **Staff recommends approval.**

c. Resolution 4995: amending classification and compensation plan

By a majority vote of the Council on January 19, 2016, Council approved changing the FLSA status for the Police Lieutenant classification from FLSA Exempt to FLSA Non-Exempt eligible for overtime. Resolution 4995 will amend the classification and compensation plan for Fiscal Year (FY) 2015/2016 to reflect the change. **Staff recommends approval.**

d. Fiscal Year 2016-2017 budget calendar

At the Council work session on January 7, 2016, Council reviewed the preliminary budget calendar for Fiscal Year (FY) 2016-2017. With Council's decision to postpone the property tax measure, the budget calendar has been updated to remove the adoption of tax levy date. Additionally, there was a change to the February timeline. These changes did not impact any of the Council work session dates. All other dates remain the same as originally provided. **Staff recommends Council adopt the FY 2016-2017 budget calendar as drafted.**

e. Resolution 4993: authorizing the mayor to sign a professional services contract with HintonBurdick, PLLC

On January 19, 2016, Council awarded HintonBurdick, PLLC the professional auditing services contract for the City's annual financial audit for Fiscal Years (FY) 2015-2019. The contract's term is for five years and can be extended for additional one-year terms thereafter. The contract can be terminated at any time given 90 days written notice. **Staff recommends Council authorize the Mayor to sign the professional services contract to engage in professional auditing services with**

HintonBurdick, PLLC for FY 2015-2019.

Councilmember Dean asked that item "5c" be removed from the Consent Agenda.

Councilmember Abram made a MOTION to APPROVE Consent Agenda items "5a," "5b," "5d," and "5e." Councilmember Carver SECONDED and it was APPROVED by a vote of 6-0.

Councilmember Dean stated Mr. Dougherty warned the Council that the floodgates would be opened when the lieutenants were reclassified. Councilmember Dean stated he worked in the private sector and while he understood it was different from the public sector, he worked a lot of overtime without additional compensation. Councilmember Dean stated people accepted salaried promotions with the understanding they would work uncompensated overtime. Councilmember Dean stated more people would come forward now that the lieutenants were reclassified. Councilmember Dean stated he voted to approve the operations battalion chiefs because they worked shifts and were unable to take advantage of City holidays. Councilmember Dean stated he agreed with Mr. Petit and while he respected the work of the Kingman Police Department, he felt the lieutenants knew uncompensated overtime was part of the position when they accepted it. Councilmember Dean stated the Council should revisit the issue.

Mayor Anderson stated Chief of Police Robert DeVries was supposed to provide data on overtime hours.

Deputy Chief of Police Rusty Cooper stated the department did not have any historical data, but the lieutenants did start tracking their time that week. Deputy Chief Cooper stated the department did not ask for the lieutenants to be reclassified as non-exempt and the original request was for a blended position.

Mayor Anderson asked if the job classifications were created by the City or State.

Deputy Chief Cooper stated the City created the job description and while there was no State mandate, there were probably unified industry standards.

Mayor Anderson asked if Deputy Chief Cooper considered assigning a lieutenant to the swing shift.

Deputy Chief Cooper stated the department did want to have a lieutenant on-duty 24 hours a day, 7 days a week, but did not currently have the staffing.

Councilmember Dean asked if the department could assign two lieutenants to the day shift and one to the night shift.

Deputy Chief Cooper stated that would not work with the current staff.

Mayor Anderson asked if the department had any have reserve officers.

Deputy Chief Cooper stated the department did not and it abandoned the program years ago because it was very cumbersome and the department was not getting the financial value from it. Deputy Chief Cooper stated a reserve officer would also not be able to fill a lieutenant's role.

Councilmember Miles asked for the lieutenants' work schedules.

Deputy Chief Cooper stated the lieutenants worked 10 hour shifts 4 days a week and covered different divisions and responsibilities.

Councilmember Miles asked if the City could be vulnerable to a Department of Labor complaint due to the discrepancies in pay between the administrative battalion chiefs, who did not receive compensation for overtime, and the administrative lieutenants, who now would. Councilmember Miles asked why the Council was not being equitable to the administrative battalion chiefs.

Human Resources and Risk Management (HR/RM) Director Jackie Walker stated the Council made that decision and while it may not be equitable, it was legal.

Councilmember Abram stated he voted to approve the hourly rate with the full intent that Staff remained within budget. Councilmember Abram stated he was not sure if the administrative battalion chiefs took on operational roles.

Deputy Chief Cooper stated it was not possible to compare the two jobs as the Fire Department overtime was built in whereas the Police Department's needs were unknown.

Councilmember Abram stated the blended position would have been a better choice, but it all came down to budget.

Ms. Walker stated the administrative battalion chiefs do not frequently respond to emergencies, but they are required to respond if they are called. Ms. Walker stated the fire marshal would be called the most due to investigative duties.

Deputy Chief Cooper stated it was a mistake to label lieutenants as "administrative" as they conducted a lot of operational tasks.

Councilmember Dean stated the only comparison he made was the holiday issues associated with shift work, and that it was a big difference.

Deputy Chief Cooper agreed it was a big difference.

Councilmember Carver stated there would be administrative and operational lieutenants in a perfect world, but the City did not have that luxury. Councilmember Carver stated the current lieutenants never knew when they would get called out. Councilmember Carver stated the staffing levels in the Fire Department were self-imposed and they resulted in overtime. Councilmember Carver stated the lieutenants' overtime would still have to be approved, which provided checks and balances.

Mayor Anderson agreed that overtime needed to be controlled and emergency services would only increase as the City expanded, Interstate 11 (I-11) was constructed, and the industrial park expanded. Mayor Anderson asked if the department would sort itself out as the City expanded.

Deputy Chief Cooper stated it would due to the additional personnel that would need to be added. Deputy Chief Cooper stated management would begin to specialize, but there needed to be an incentive to make the positions attractive to people.

Councilmember Dean asked why the lieuetants were asking for the adjustment now.

Deputy Chief Cooper stated the request originated over disagreements with how the reclassification of the operations battalion chiefs was handled, particularly that it did not go through the employee compensation committee.

Councilmember Yocum made a MOTION to APPROVE item "5c." Councilmember Carver SECONDED. Mayor Anderson called for a ROLL CALL VOTE and the motion was APPROVED by a vote of 4-2 with Councilmember Abram, Councilmember Carver, Councilmember Yocum, and Mayor Anderson voting AYE and Councilmember Dean and Councilmember Miles voting NAY.

6. OLD BUSINESS

a. **Reconsideration of CUP15-001: Central Christian Church at 112 North 4th Street to operate a "Public Assembly-Indoor Use (Church)"**

On December 15, 2015 the Council failed to adopt a motion to award a conditional use permit (CUP) for the Central Christian Church to operate a "Public Assembly-Indoor" use at 112 North 4th Street (CUP15-001). On January 19, 2016 the Council passed a motion to reconsider the CUP for Central Christian Church with the conditions of a one year review, a five year expiration by a vote of the Council, and prohibiting the operation of soup kitchens, methadone clinics, etc. **Based on the findings that the applicant will conform to the Standards for Review, the Findings of Fact, and that the Required Findings are met, the Planning and Zoning Commission and Staff recommend approval of this CUP.**

Mr. Cooper stated the discussions between Staff, Council and the Central Christian Church resulted in the conditions outlined in the item summary. Mr. Cooper stated he met with the church's legal staff and they created a release from potential litigation should the Council decided to approve the CUP.

Mayor Anderson stated the Staff and church discussed several items, including the understanding that there would be days that events would be held at the church and there would be days or evenings when things were held in the City, and he looked forward to the continued collaboration.

Councilmember Abram made a MOTION to APPROVE the conditional use permit for Central Christian Church. Councilmember Yocum SECONDED and it was APPROVED by a vote of 6-0.

b. **Public Hearing and consideration of Ordinance 1809: modifying Ordinance 1189 by removing Condition "B" of this ordinance as applied to certain property described as Lot 2, Block 4, Southern Vista III, Tract 6002, and prescribing conditions**

A request from KTH Consulting, Inc., applicant, and Pioneer Title Trust No. 9099, property owner, for the removal of Condition "B" of Ordinance 1189 which rezoned property including the subject site to R-1-20: Residential, Single Family, 20,000 square foot lot minimum in 1998. While the minimum lot size in the R-1-20 district is normally 20,000 square feet, Condition "B" of this ordinance required that any future lots abutting Hualapai Foothill Estates to be at least 30,000 square feet in size. The subject property, located at 2406 Steamboat Drive, is 47,322 square feet and the intent is to

split the property into two parcels for two single family homes. The Planning and Zoning Commission held a public hearing on November 10, 2015. There were objections raised to the proposal that were voiced by several property owners in the Hualapai Foothills area to the east. In response to the objections, the Planning and Zoning Commission voted 5-1 to recommend denial of the request. On December 1, 2015 the Council held a public hearing to consider this request. The Council voted 5-1 to send this item back to the Planning and Zoning Commission for further consideration and instructed the applicant to provide a proposal showing how the property will be split. On January 12, 2016 the Planning and Zoning Commission reviewed an exhibit provided by the applicant indicating how the property would be split. The proposal will meet the requirements of the R-1-20 zoning district and will not increase the density above one residence per 30,000 square feet if the adjoining open space/drainage parcels are included in the calculation. **The Planning and Zoning Commission voted 4-3 to recommend denial of the request. Ordinance 1809 has been prepared with Staff recommended conditions for the Council's consideration.**

Development Services Director Gary Jeppson displayed the slides, which are included at the end of this report. On slide one Mr. Jeppson stated it was a public hearing. Mr. Jeppson reviewed the information on slide two and three. On slide four Mr. Jeppson stated the applicant was requesting the removal of Condition "B." Mr. Jeppson skipped ahead to the slide displaying an aerial map of the property and stated it was located on Steamboat Drive. Mr. Jeppson displayed the photos on slides seven and eight. On slide nine Mr. Jeppson stated the map showed the areas that already had Condition "B" removed. On slide 10 Mr. Jeppson stated the drainage parcel the applicant dedicated to the City was included on the map. On slide 11 Mr. Jeppson stated the lots would have met the size requirement if the drainage parcel had not been dedicated to the City. Mr. Jeppson reviewed slide 15 and 16.

Councilmember Dean stated he visited the property and asked if the lots that border Seneca Street to the south continued for a mile to Hualapai Mountain Road.

Mr. Jeppson stated it was not a full mile, but was a long stretch of property. Mr. Jeppson stated Condition "B" was already removed from all the land to the south of the area outlined in red on the aerial view map.

Councilmember Dean asked why Condition "B" was not lifted from the lot in question when it was removed from the other properties and if this was the reason behind the request.

Mr. Jeppson stated Staff recommended approving the request because Condition "B" was already removed from the properties and the removal would still exceed one per 30,000 square feet.

Mayor Anderson asked what value the drainage designation provided to homeowners in the area

Mr. Jeppson stated it mitigated flooding in the area.

Mayor Anderson asked if theoretically the flood control could increase the value of their property by having appropriate drainage around their lots.

Mr. Jeppson said yes.

Kathy Tackett-Hicks stated she was there on behalf of the owner and the request was not unique as Condition "B" was already removed from the other lots. Ms. Tackett-Hicks stated the intent was to provide a transition lot. Ms. Tackett-Hicks stated the main condition was a 40 foot buffer with 30,000 square foot lot size and the map clearly showed that if the drainage had not been provided the lots would have met the requirements. Ms. Tackett-Hicks stated Condition "B" only applied to lots abutting the Hualapai Foothills properties, which these lots no longer did due to the City parcel. Ms. Tackett-Hicks stated it was important to recognize that the owner dedicated land to the City, which was a good move over an easement. Ms. Tackett-Hicks stated it was not right to put developers in the position of dedicating land and then asking for additional services. Ms. Tackett-Hicks stated the developer agreed to update the drainage review, which would help the City and the residents in that area. Ms. Tackett-Hicks stated the lot line fit nicely against the Hualapai Foothills lots. Ms. Tackett-Hicks asked the Council to approve the request as it was not right to double dip the developer. Ms. Tackett-Hicks stated the intent was still met because there was a buffer, which was the original intent of the approving Council. Ms. Tackett-Hicks stated the zone was the same and compliant with the General Plan. Ms. Tackett-Hicks stated the developer was committed to building an excellent product and there was no risk of lowering property values.

Mayor Anderson asked why the owner did not request the waiver at the time of the donation.

Ms. Tackett-Hicks stated the request was not made because the ordinance only applied to lots adjacent to Hualapai Foothills property and with the donation the lots were no longer adjacent to the properties. Ms. Tackett-Hicks stated this caused Condition "B" to no longer apply.

Councilmember Abram asked for the width of the lots.

Ms. Tackett-Hicks stated the width was the same as the one acre lots.

Mayor Anderson opened the public hearing at 6:29 P.M.

Kingman resident Allen Burgett stated his letter was included in the agenda meeting packet and he wanted to emphasize that he and his wife spent several months researching the area through neighbors, county records and realtors in order to make an informed decision on purchasing their property. Mr. Burgett stated the final plat showed a one acre lot with one house behind his property in 2007. Mr. Burgett stated the map did not say subject to change and that was what they used to make their decision. Mr. Burgett asked why Condition "B" was not removed at the same time as the other properties in 2006 and included on the final plat map. Mr. Burgett stated he made a records request for the documents surrounding that decision. Mr. Burgett stated Condition "B" was still in effect and the Planning and Zoning Commission voted twice to reject the request. Mr. Burgett asked the Council to reject the request.

Kingman resident Dan Lordahl stated he has lived on Seneca Street for 23 years and went through the original zoning process and petition. Mr. Lordahl stated renegotiation occurred after the rezoning was voted down and the plan was to have a single home between each street on Seneca Street. Mr. Lordahl stated all Seneca Street properties were greater than one acre. Mr. Lordahl stated there were at least three objections to the

removal of Condition "B," which was more than 20%. Mr. Lordahl asked Council to reject the request and it was bad planning on those who purchased and developed the lots to think they could change it at the last minute. Mr. Lordahl stated Condition "B" was removed from the other lots with no foresight because it would reduce the value of the homes on Seneca Street, which would lower taxes

Councilmember Miles stated according to the photo there should be one house aligned to one house, but it did not appear to line up on Steamboat.

Mr. Lordahl stated they were all acre plus properties and may not line up exactly.

Mr. Petit stated the property could be larger than 30,000 square feet and the Hualapai Foothills lots were one acre and greater. Mr. Petit stated an access way was not what was originally agreed upon when discussing a buffer. Mr. Petit stated the developer created the situation by ignoring the minimum lot size. Mr. Petit stated the remaining property could be dedicated to a neighborhood park and it would still match what was intended in the area.

Developer and contractor of the subdivision Mike Hill stated developing was a give and take. Mr. Hill stated the City wanted the extra 10 feet of his property because they were not sure if they were going to extend Sage Street. Mr. Hill stated he now needed the 10 feet back. Mr. Hill stated he could put one house on the lot, but if he did he would also erect a large garage. Mr. Hill stated it would look much better with two houses. Mr. Hill stated the extra 10 feet was in addition to the 40 feet of drainage easement. Mr. Hill stated it was originally meant to connect Sage Street to Hualapai Mountain Road, not for drainage. Mr. Hill stated if he had not given the City the additional 10 feet he would not be asking for the removal of Condition "B." Mr. Hill stated developing a subdivision involved give and take and a developer did not get everything he or she wanted at one time; the developer had to go back and ask.

Councilmember Dean asked for an explanation of "final plat."

Mr. Jeppson stated a final plat was a plat that was recorded with the county recorder and final plats could be amended.

Mayor Anderson asked if the City could give back the additional 10 feet.

Mr. Jeppson stated the 10 feet was now contained within the 40 feet the City owned as a parcel. Mr. Jeppson stated the City did have the option to deed back the property, but he did not know how the Engineering Department or Public Works Department would feel about it.

Assistant Engineer Frank Marbury stated Staff would need time to examine the issues. Mr. Marbury stated he was not prepared to answer that question and City Engineer Greg Henry would be the best person to comment on it.

Mr. Lordahl stated there was a four inch gas pipeline in that area.

Mayor Anderson closed the public hearing at 6:44 P.M.

Councilmember Abram stated he looked at the property and understood the concern from the neighbors on Seneca Street, but felt there was a sufficient buffer.

Councilmember Abram stated arranging one house behind the other would preserve the aesthetics and keep the neighborhood consistent.

Councilmember Yocum made a MOTION to APPROVE Ordinance 1809.
Councilmember Carver SECONDED. Mayor Anderson called for a ROLL CALL VOTE and it was APPROVED by a vote of 6-0.

c. Update on Water Infrastructure Finance Authority (WIFA) refinance request

In September, 2015 Council voted unanimously to direct Staff to make a formal request to WIFA asking them to refinance the City's Hilltop Wastewater Treatment Plant (HTWWTP) loan at a current market rate and extend the loan term by two years. WIFA staff has received and reviewed the City's request and will be meeting with Staff on February 1, 2016 to discuss their analysis and recommendations to the WIFA Board, who meets on February 17, 2016. **Staff will provide Council with an overview of WIFA's recommendations and the impact each will have on the Wastewater Fund. The WIFA Board will make the final decision on whether or not to approve any of the recommendations presented.**

Finance Director Tina Moline reviewed the item summary and stated the current balance on the loan was about \$26 million. Ms. Moline stated WIFA looked at community hardships, financial stability of the agency's wastewater funds, and the impact the request would have on WIFA's bond portfolio. Ms. Moline stated Staff drafted a request that focused on community hardship and included information such as the median household income, poverty level, service to Mohave County residents, and the inability to expand the system due to the recession. Ms. Moline stated WIFA would not recommend to refinance and extend the term, but they recognized the hardship and need to help the City. Ms. Moline stated she and Mr. Dougherty had a meeting with WIFA staff and they they wanted the City to review proposed alternatives and return with a revised request. Ms. Moline stated the City had about \$3.6 million in restricted reserves as required by WIFA. Ms. Moline stated WIFA could grant the City permission to utilize those reserves. Ms. Moline stated she would bring information on the possible uses for the funds to the Council at the next meeting, which would allow the Council to make a decision in March, 2016 for WIFA's review in April, 2016.

7. NEW BUSINESS

a. Council handbook

Councilmember Miles asked Staff to research Council rules of decorum and procedure. The City Attorney's Office and City Clerk's Office located several Arizona examples. **Staff would like the Council to review the examples and provide guidance and direction.**

Mayor Anderson thanked Staff for pulling documentation from seven different cities and stated there was a fair amount of consistency.

Councilmember Miles stated Staff found some good examples for the Council handbook, especially for new councilmembers who may not be familiar with Council norms and protocols. Councilmember Miles stated she compiled a list that could be given to Mr. Cooper or reviewed by the Council.

Mayor Anderson stated he would prefer to review the list of suggestions ahead of time.

Councilmember Miles stated some of the items addressed time, which was excellent. Councilmember Miles directed Mr. Cooper to create a list and bring it back to Council for review.

Mr. Cooper stated the councilmembers could email their ideas and comments directly to him and he would incorporate them into a draft.

Mayor Anderson directed Council to provide their ideas to Mr. Cooper by the end of the weekend.

b. Limit time for Council Meetings

Councilmember Yocum would like discussion and possible action on putting a time limit on how long Council Meetings last. **Council discretion.**

Councilmember Yocum stated many constituents believed the Council had become too inactive and long-winded. Councilmember Yocum stated the Council needed to be more efficient and work within budgeted time. Councilmember Yocum stated the Council held very long meetings recently and it needed to focus on motivating themselves to work through tough agenda items more effectively. Councilmember Yocum stated the Council should agree to adjourn by 9:00 P.M. and put the responsibility on themselves to work through the agenda. Councilmember Yocum stated Council was exhausting Staff and residents with continual talk and tabling. Councilmember Yocum stated one example was Ordinance 1809, which should not have been returned to the Planning & Zoning Commission and Council a second time. Councilmember Yocum stated there was merit in thoroughness, but also a lot of value in being efficient. Councilmember Yocum stated the Council would only provide ammunition to those residents that claimed government was slow and inefficient.

Mayor Anderson stated one tool that could be used was the call to question, which consisted of any councilmember making a motion to move to the final vote. Mayor Anderson stated there were times the councilmembers listened to each other out of courtesy when the majority of the Council was ready to make a decision. Mayor Anderson stated the Council did need to work together to ensure timely meetings and he would rather be a Council of action than inaction.

Councilmember Dean stated he was new and liked to be informed. Councilmember Dean stated he liked a lot of information and did not want to impose a time limit. Councilmember Dean stated he wanted to remain in the meeting for as long as it took and the agenda may need to be adjusted if there were too many controversial issues on one agenda.

Councilmember Yocum stated councilmembers could research and ask Staff questions ahead of time. Councilmember Yocum stated there were many discussions that lasted one hour yet arrived at the same decision that would have made 10 or 15 minutes into the discussion. Councilmember Yocum stated the Council needed to budget time just as it asked Staff to budget money.

Councilmember Miles stated no one wanted extremely long meetings and control of the agenda was important. Councilmember Miles stated the issue could be addressed in the Council handbook, but a time limit was not the answer. Councilmember Miles stated items needed to be sent back if they were not quite right, such as waiting for the

property lines on Ordinance 1809.

Councilmember Carver stated meeting times would be reduced if the Council listened to Staff and Mr. Cooper. Councilmember Carver stated if Mr. Cooper told the Council they could not do something then the conversation should stop. Councilmember Carver stated he did not like a time limit and agreed that the handbook and controlling the agenda could reduce the length of the meetings.

c. Direction on proposed concession agreement at the Powerhouse

Staff was approached by Wild West Coffee about placing a kiosk for the sale of drinks and snacks inside the Powerhouse. Under a proposed concession agreement Wild West Coffee would pay 10% of their sales to the City on a monthly basis. The kiosk would need to be connected to water, sewer, and higher voltage power. The only location accessible to water and sewer is upstairs between the museum entrance and the photo gallery, which would require the kiosk to be lifted into place upstairs. The kiosk consists of three units that are approximately 3 feet wide by 10 feet long and weighing 500 pounds each. Staff received quotes for the required work ranging from approximately \$4,000 to \$8,000. **Staff is requesting direction from Council on whether to proceed with the concession agreement and authorization to spend City funds to complete the required work to allow the kiosk. Staff does not recommend utilizing City funds for the required improvements.**

Mr. Dougherty stated the vice-chair of the Tourism Development Commission (TDC) suggested tabling the item in order to re-route it to the TDC in the hopes TDC could fund the work. Mr. Dougherty stated Mr. Cooper had concerns with the entire proposal, which meant the Council may want to table the item entirely.

Mr. Cooper stated the proposal could result in a gift clause violation. Mr. Cooper stated the City was also not able to provide a loan to the kiosk owners. Mr. Cooper stated the Government Property Excise Tax (GPLET) would also become a factor and would need to be addressed in the agreement. Mr. Cooper stated the main concern was the use of City money.

Public Works Director Rob Owen stated he was approached by the business owners and Kingman Visitors Center employee Josh Noble as visitation increased during the period of time the Powerhouse had a restaurant. Mr. Owen stated he was looking for direction on whether Council was interested in creating a concession agreement with the business owners and working out funding later.

Mayor Anderson directed Staff to table the item.

d. Reclassification of City Electrician

This is a request to reclassify the City Electrician 1 position to a City Electrician 2. This will help recruiting to fill a position recently vacated by the retirement of Rick Pierce. The first recruitment was unsuccessful due to the current compensation plan for the position. **Staff recommends the reclassification of the City Electrician 1 to City Electrician 2.**

Streets Superintendent Jack Plaunty stated the City's long term electrician recently retired and the position was more accurately described as a signal technician since the individual was responsible for maintaining all the traffic signals in the City. Mr. Plaunty stated he only received four applications during recruitment and only one of those

applicants was qualified. Mr. Plaunty stated the City was unable to convince the person to accept employment because the compensation was too low. Mr. Plaunty stated he researched comparable positions and determined that reclassifying would allow the City to bring in a foreman level electrician with signal experience. Mr. Plaunty stated reclassification would move the position to the 211 salary grade and help with recruiting. Mr. Plaunty stated signal technician 2 and electrician 2 positions were set up as a lead or foreman person with an electrician helper or signal technician 1 working for them. Mr. Plaunty stated the City needed a person who could work alone because there was only one position. Mr. Plaunty stated moving to electrician 2 would help the City recruit qualified applicants and eventually hire more electricians.

Councilmember Miles asked if the request was developed with the HR Department.

Mr. Plaunty stated the HR Department was working on a new job description.

Councilmember Dean stated he heard it was hard to find an electrician in general and suggested pushing nonwage compensation as many private companies could not provide the same level of benefits.

Mr. Plaunty stated the position was for a signal technician, which was more involved than a basic electrician. Mr. Plaunty stated many of the applicants had strong electrical backgrounds that would fit for training, but they did not have the experience to work alone as the only signal technician. Mr. Plaunty stated the liability was very high when working with traffic signals on busy roads, such as Stockton Hill Road.

Councilmember Abram stated the City was not competing with local electrician needs, but for a higher level of expertise.

Mr. Plaunty stated that was correct and there was a limited pool of people familiar with signal equipment, the majority of which worked for municipalities or private vendors.

Councilmember Abram asked if Mr. Plaunty researched classes that would train technicians for the City.

Mr. Plaunty stated there were opportunities for that type of system, but the time required for them was the current issue. Mr. Plaunty stated the City did not have a signal technician at this time.

Councilmember Abram stated the City could hire an electrician 1 and train them to the necessary level.

Mr. Plaunty stated there were a lot of schools and apprenticeship programs, but the level needed to work alone could not be obtained in a two week class. Mr. Plaunty stated the City did not have a signal technician at this time and the liability of not having one did not allow the City to take that route at this time.

Councilmember Abram stated the City may need to hire a contractor to work on the signals while the training occurred. Councilmember Abram stated the City could get someone certified and then work on the experience.

Mr. Plaunty stated a person could take a written test or a two day class and become certified, but it did not give them the field experience to handle accidents or lightning

strikes. Mr. Plaunty stated the City had a qualified applicant it wanted to hire, but could not hire them due to the current compensation plan. Mr. Plaunty stated the applicant was also a local person, which removed the need to look at relocation expenses. Mr. Plaunty stated the applicant already had better benefits than the City offered and the City could not make up the difference in salary.

Councilmember Miles asked if there was a \$6,000 difference between the two levels as it appeared on the salary scale.

Mr. Plaunty stated electrician 1 was in the 209 grade and he was authorized to offer up to Step 7. Mr. Plaunty stated the applicant did not accept due to the difference in insurance benefits.

Councilmember Abram stated there was a \$6,300 difference between the two grades.

Councilmember Dean asked how long the City had been recruiting.

Mr. Plaunty stated the previous electrician originally stated he was going to retire in March, 2016, but changed his mind and retired in January, 2016. Mr. Plaunty stated the job announcement closed in November, 2015 and he was unable to hire anyone from that round. Mr. Plaunty stated the job was not yet re-posted. Mr. Plaunty stated he was working on an organization chart for his division that would show what it accomplished, including the on-call system and future additional positions.

Councilmember Miles stated this decision could affect the City later and it needed to come before the Council in a complete package during the budget season.

Councilmember Miles stated the Council was again looking at compensation one position at a time, which was frustrating. Councilmember Miles stated the City should re-advertise and look into training.

Mr. Owen stated the reclassification did go through the Compensation Committee, City Manager, and HR Department.

Councilmember Miles asked if the City had a form to address all issues.

Mr. Owen stated there was a reclassification form and the HR Department was working on the job description.

Mayor Anderson stated he did not want to be driving on Stockton Hill Road without working traffic signals. Mayor Anderson stated the Council needed to act and address the issue. Mayor Anderson stated this was part of the problem of only having one person completing a job. Mayor Anderson stated the job should not be re-posted when the City did not have success recruiting the first time around. Mayor Anderson stated the City should not look at adding a second person for many years.

Councilmember Carver made a MOTION to RECLASSIFY City Electrician 1 to City Electrician 2. Councilmember Abram SECONDED.

Councilmember Miles asked if \$6,000 would bring in a qualified person.

Mr. Plaunty stated it would align with industry standards.

Councilmember Abram stated the City may still want to look at hiring a contractor until the new hire could be brought on board.

Mr. Owen stated part of the issue was geographical as Mohave County did not maintain signals and there were no cities close enough to call for help.

Councilmember Yocum made a MOTION to CALL FOR THE QUESTION.
Councilmember Carver SECONDED and it was APPROVED by a vote of 6-0.

Mayor Anderson called for a vote and it was APPROVED by a vote of 4-2 with Councilmember Dean and Councilmember Miles voting NAY.

8. REPORTS

Board, Commission and Committee Reports by Council Liaisons

Mayor Anderson stated the Clean City Commission was gearing up for another cleanup and working on providing reusable bags in place of plastic bags.

9. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

Mr. Dougherty stated he would attend the Arizona City/County Manager meeting in Sedona, Arizona for the rest of the week. Mr. Dougherty asked the Council to consider attending the Greater Arizona Mayors Association/Tri-City Council Legislative Day and dinner on February 11, 2016.

Mayor Anderson stated he agreed with Mr. Dougherty and that several legislators would attend the dinner, including those representing Kingman. Mayor Anderson stated some of the attending legislators were promoting legislation that was not in the best interest of the City and the Council needed to ensure the City's voice was heard. Mayor Anderson stated he and Councilmember Carver would attend the Mohave County Republican Forum on Wednesday, February 10, 2016.

Councilmember Abram made a MOTION to ADJOURN. Councilmember Yocum SECONDED and it was APPROVED by a vote of 6-0.

ADJOURNMENT - 7:45 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on February 2, 2016.

Dated this 16th day of February, 2016.

Erin Roper, Deputy City Clerk and Recording Secretary



Rezoning Case RZ15-005

Modification of Ordinance No. 1189

City Council Meeting
February 2, 2016

General Information

- Applicant: KTH Consulting, Inc.
- Property Owner: Pioneer Title Trust No. 9099. Hill Development, Trustee.
- Requested Action: Modification of Ordinance No. 1189 by removing Condition "B" as it applies to Lot 2, Block 4, Southern Vista III, Tract 6002. The subject property location is at 2406 Steamboat Drive.

Analysis of Request

- The request is to modify Ordinance No. 1189 by removing Condition "B" as applied to Lot 2, Block 4, Southern Vista III, Tract 6002.
- Condition "B" requires the minimum lot size of lots adjacent to the eastern property boundary to be not less than 30,000 sf. Normally 20,000 sf is the minimum lot size in the R-1-20 zoning district.
- Removal of Condition "B" would allow the lot which is 47,322 sf to be split by parcel plat into two parcels for two single family homes.
- Condition "B" no longer applicable to other properties, except Lot 1 immediately north due to rezonings surrounding the site in 2003-2006.
- A minimum lot size of 20,000 sf would be consistent with R-1-20 standards and would also conform to the General Plan.

Physical Characteristics, Public Utilities and Transportation

- Slopes generally southeast to northwest. Located in Zone X which is not considered a flood plain. However the site is surrounded on three sides by drainage parcels and easements.
- Existing water lines in Steamboat Drive. Sewer lines terminate with manholes in Steamboat Drive. The lines run westward in the surrounding streets. Also five-foot wide public utility easement located along property frontage on Steamboat Drive.
- Steamboat Drive provides access. 50-foot wide right-of-way, paved street with curbs, gutter, and sidewalk.

Findings of Fact

- Location and Size: 47,322 square feet (1.09 acres), located at 2406 Steamboat Drive.
- Existing Zoning and Land Use: R-1-20 zoning, however, Ordinance No. 1189 includes additional development standards and conditions unique to the property.
- Projected Land Use: Low Density Residential 1-2 dwelling units per acre.
- Surrounding Land Use and Zoning:
 - North: Residence under construction and zoned R-1-20, beyond is land zoned R-1-40 with single family homes on 1-acre lots.
 - East: HFE zoned R-1-40 with homes on 1-acre lots.
 - South: Vacant land zoned R-1-20.
 - West: Across Steamboat Drive is vacant land and homes on property zoned R-1-8.

Aerial View of Site





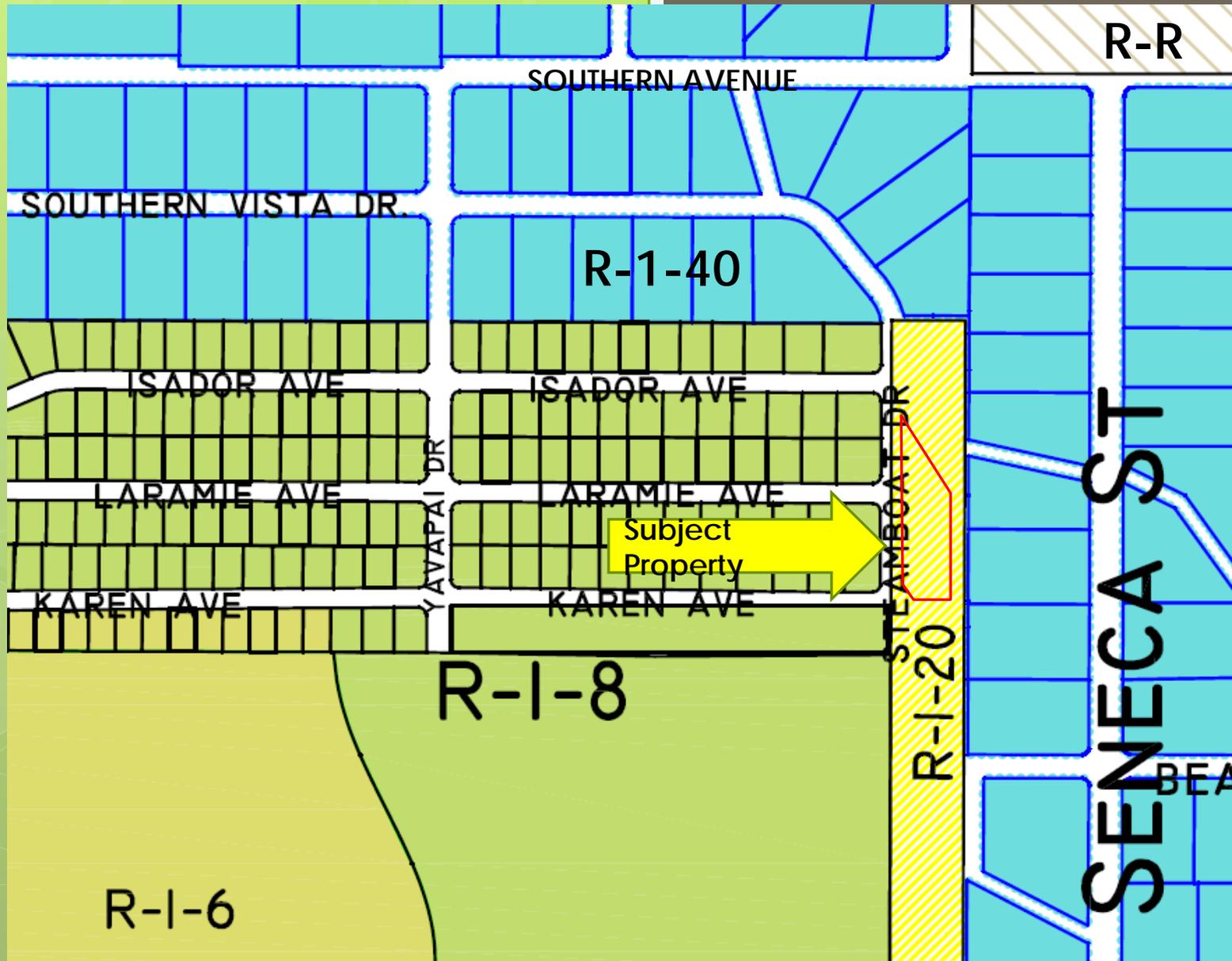
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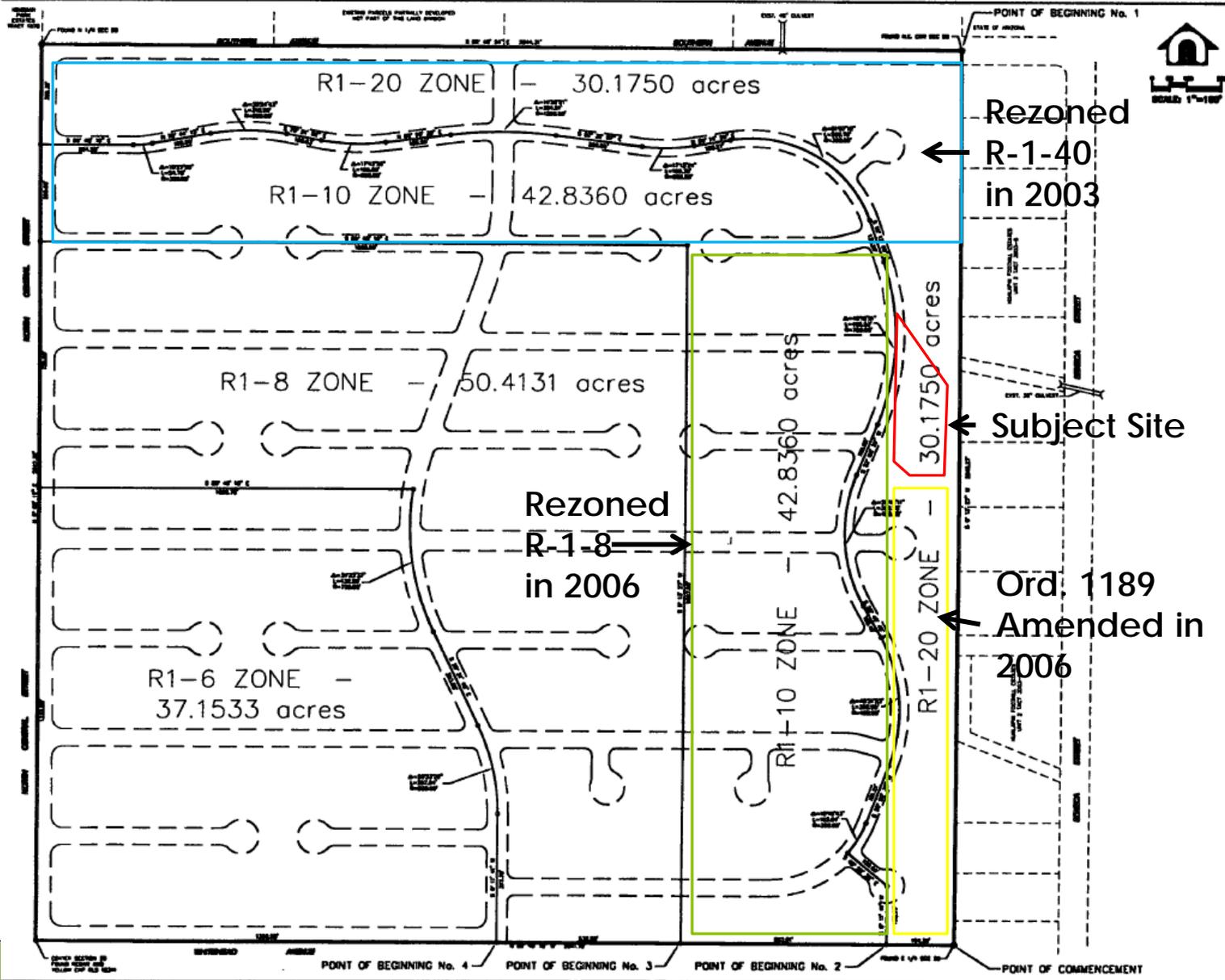


10/23/2015

Current Zoning Map

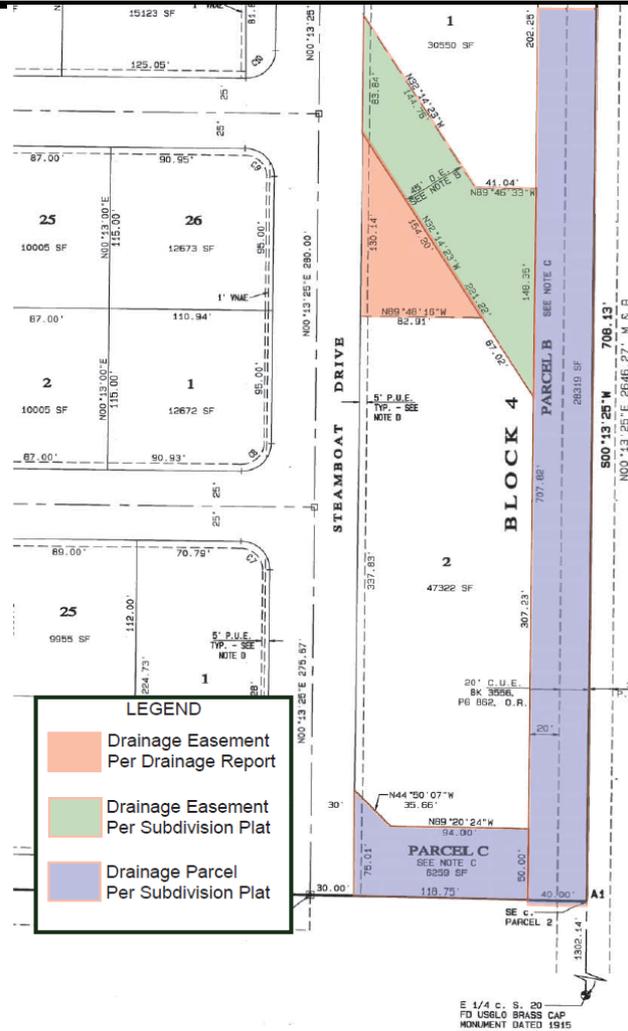


Zoning Exhibit from Ord. 1189



MAYOR: [Name]	
CITY CLERK: [Name]	
PROPOSED ZONING EXHIBIT for:	
RE-ZONING OF PARCELS 1-4	
"WHITEHEAD TRACT No. 1923"	
KINGMAN, ARIZONA	
E. D. PATILLO 3375 HUALAPAI MOUNTAIN ROAD KINGMAN, ARIZONA 86401 (320) 892 - 1000	
DATE:	PAGE:
SHEET:	TOTAL SHEETS:
DATE:	SHEET NO.:
SHEET NO.:	SHEET NO.:

Area Drainage Map



LEGEND

- Drainage Easement Per Drainage Report
- Drainage Easement Per Subdivision Plat
- Drainage Parcel Per Subdivision Plat

- ATTACHED UNLESS OTHERWISE NOTED
- A1 INDICATES SUBDIVISION CORNER, FOUND 1 INCH O.D.I.P. W/BRASS TAG, RLS 8452
 - A2 INDICATES SUBDIVISION CORNER, FOUND 1 INCH O.D.I.P. W/BRASS TAG, RLS 8452. RESET 5/8" REBAR W/1 1/2" ALUM. CAP AFTER CONSTRUCTION COMPLETED
 - FOUND 2 INCH ALUM. CAP IN CONC., RLS 24514
 - (b) ■ FOUND 1" O.D.I.P. W/BRASS TAG, RLS 8452
 - SET 5/8" INCH REBAR WITH 2" ALUM. CAP, RLS 24514 WITH CONCRETE SURFACE COLLAR.
 - ⌋ ALL LOT CORNER, PC'S AND PT'S OF LOT LINES WILL BE MONUMENTED WITH A 5/8" INCH REBAR AND VPC, RLS 24514. THE BACK LOT CORNERS FOR THE NORTH LOTS WILL BE MONUMENTED WITH 5/8" REBAR AND VPC, RLS 24514 WHERE POSSIBLE. A CONCRETE NAIL W/TAG, RLS 24514 IN TOP OF WALL OR A PK NAIL W/WASHER, RLS 24514 IN CONC. WALL FOOTER WILL BE THE MONUMENTATION WHERE NECESSARY.
 - INDICATES SQUARE FOOTAGE OF LOTS
 - INDICATES PUBLIC UTILITY EASEMENT
 - INDICATES CITIZENS UTILITY EASEMENT
 - P.U.E. INDICATES DRAINAGE EASEMENT
 - C.U.E. INDICATES VEHICLE NON-ACCESS
 - D.E. EASEMENT
 - VNAE INDICATES LINE BEING NON-RADIAL TO CURVE
 - N.R. INDICATES RECORD DATA PER RECORD OF SURVEY 4/2
 - R INDICATES RECORD DATA PER FEE No. 99-34693
 - RM INDICATES MEASURED DATA PER THIS SURVEY

NOTES

NOTE A: THE 10.00 FOOT WIDE DRAINAGE EASEMENT (D.E.) IS GRANTED TO THE PUBLIC FOR DRAINAGE PURPOSES BY THE RECORDING OF THIS PLAT.

NOTE B: THE DRAINAGE EASEMENT AS SHOWN HEREIN IS GRANTED TO THE PUBLIC FOR DRAINAGE PURPOSES BY THE RECORDING OF THIS PLAT.

NOTE C: PARCELS A, B, C AND D ARE TO BE DEDICATED TO THE PUBLIC FOR USE AS DRAINAGE AND OPEN SPACE.

NOTE D: THE 8.00 FOOT WIDE P.U.E. IS GRANTED TO THE PUBLIC UTILITY COMPANIES FOR PUBLIC UTILITY PURPOSES BY THE RECORDING OF THIS PLAT.

NOTE E: THE 25.00 FOOT WIDE I.E. AND P.U.E. IS GRANTED TO THE PUBLIC AND PUBLIC UTILITY COMPANIES FOR ROADWAY AND PUBLIC UTILITY PURPOSES PER BOOK 8663 OF OFFICIAL RECORDS, PAGE 783.

BASIS OF BEARINGS: THE EAST 1/2 OF THE NORTH LINE OF SECTION 20, AS SHOWN ON THE SURVEY RECORDED IN BOOK 4, PAGE 2 OF RECORDS OF SURVEY AT FEE No. 89-33039, IN THE RECORDS OF MOHAVE COUNTY, ARIZONA, BEING S 89°47'00" E. CITY OF KINGMAN PROJECT DATUM.

ALL STREETS SHOWN HEREON ARE TO BE DEDICATED TO THE CITY OF KINGMAN FOR PUBLIC USE BY THE RECORDING OF THIS PLAT.

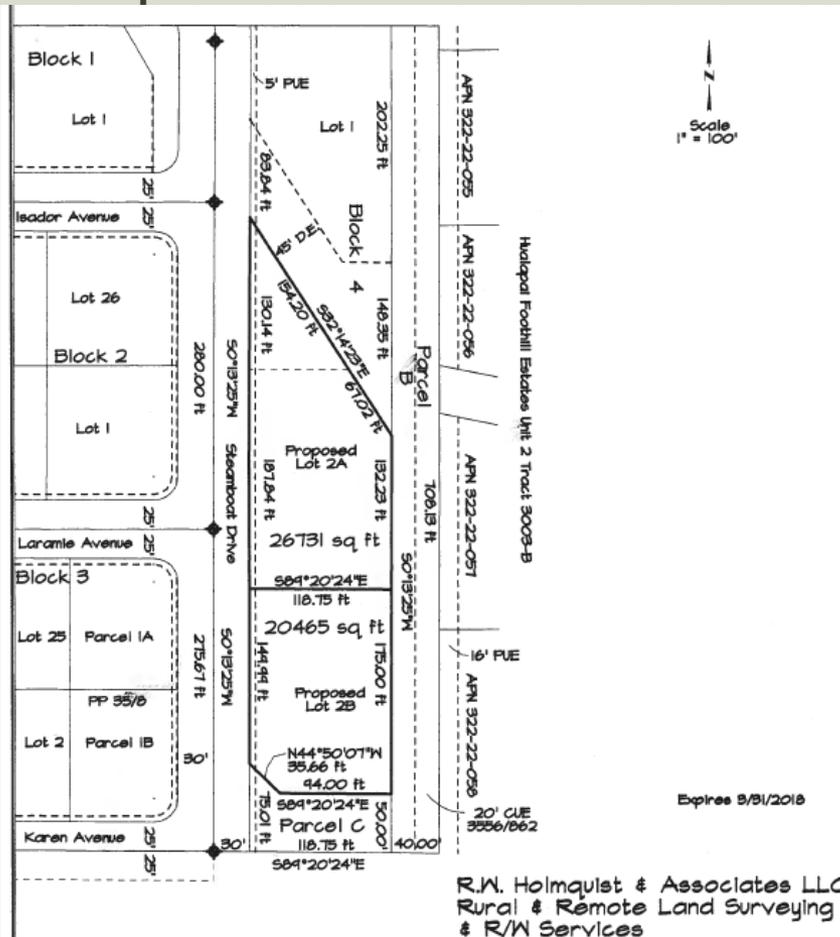
A REVIEW OF FEMA F.I.R.M. PANEL No. 04008B 2950 C, DATED MARCH 1, 1983, INDICATES THAT THE AREA AS SHOWN HEREON TO BE WITHIN ZONE C. ZONE C IS DEFINED AS AREAS OF MINIMAL FLOODING.

HUALAPAI FOOTHILLS ESTATES UNIT 2, TRACT 3003-B
RECORDED MAY 9, 1989 AT FEE No. 89-21371



Analysis of Request

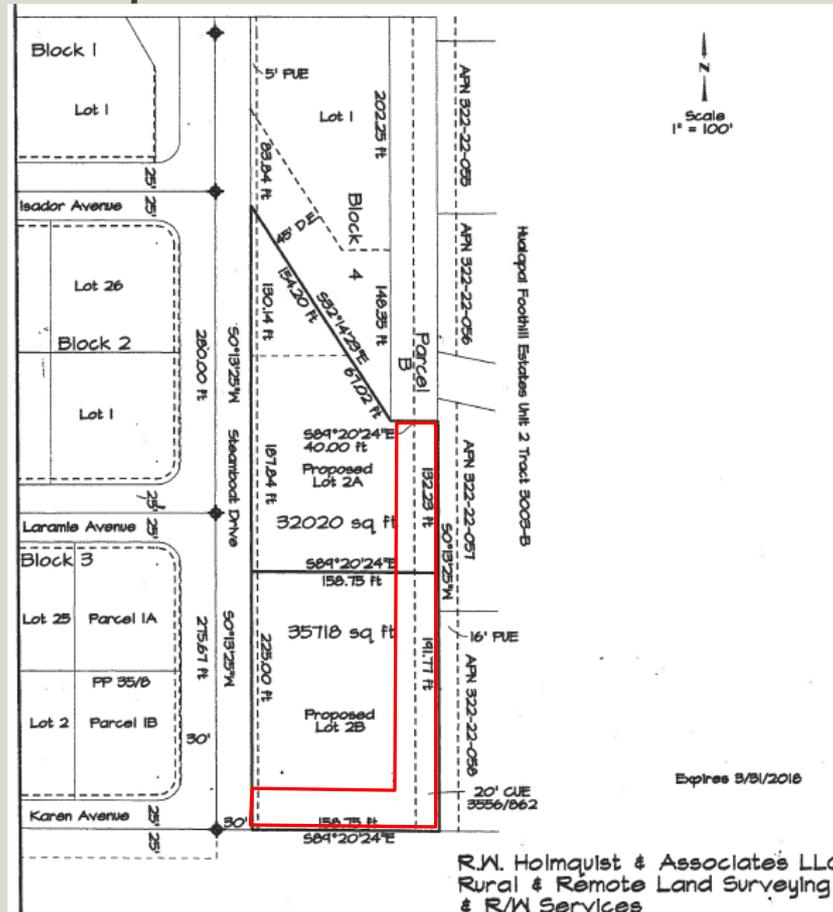
- An exhibit has been provided which shows the intended split of the property.



- The proposal shows the northern lot, 2A, would be 26,731 sf. Once the drainage easement is subtracted it would leave 20,976 sf of developable property. The southern lot, 2B, would be 20,465 sf.

Analysis of Request

- An exhibit has been provided which shows the overall density will be 1:30,000 sf.



- Including the area of the existing drainage and open space parcels B and C, along eastern and southern sides of Lot 2, shows that the overall density of the area will be one residence per 30,000 sf.

Zoning and Development History

- 1982- Section 20 annexed, R-R: Rural Residential zoning applied.
- 1996- Proposed Desert Shadows subdivision, 534 lots on 160-acres, rezoned to R-1-6-PDD. Overturned by referendum of voters in 1997.
- 1998 - 160-acre Whitehead Tract, Parcels 1-4, rezoned by several related zoning ordinances to R-1-6, R-1-8, R-1-10 and R-1-20. Ordinance No. 1189 applied the R-1-20 zoning with specific conditions and development standards to portions of Parcels 1, 2 and 3 of Whitehead Tract.
- 2005 – North ½ of Parcels 1 and 2 rezoned to R-1-40 and subdivided as Southern Vista I, Tract 1980. South ½ of Parcels 1 and 2 subdivided as Southern Vista II, Tract 1999 and Southern Vista III, Tract 6002.
- Feb. 2006 – All of Southern Vista II and III west of Steamboat Drive rezoned to R-1-8.
- Mar. 2006 – Conditions of Ord. 1189 amended south of Karen Avenue to allow 20,000 sq. ft. lots and removed open space buffer requirement.

Zoning and Development History

- November 10, 2015 - P&Z Commission held public hearing to consider the request to modify Ordinance No. 1189 to allow the subject property to be split. There were multiple comments heard at the meeting in opposition to the request. The commission voted 5-1 to recommend denial.
- December 1, 2015 - City Council held a public hearing to consider the request. Council voted 5-1 to send this request back to the P&Z Commission for further consideration with a proposal showing how the subject property is intended to be split.
- January 12, 2016 – P&Z Commission held a public hearing to reconsider the request to modify Ordinance #1189 to remove Condition “B” because the proposed parcel map was shown. The P&Z Commission voted 4 to 3 to recommend denial of the request.

Recommendation

The Planning & Zoning Commission on a 4 to 3 vote recommended denial of this request.

Staff recommends approval of the request to remove Condition "B" of Ordinance No. 1189 on Lot 2, Block 4 Southern Vista III, Tract 6002 with the conditions listed in Ordinance #1809.



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Gary Jeppson

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Consideration of Commissioner Tyler Angle's status on the Planning and Zoning Commission

SUMMARY:

Planning and Zoning Commissioner Tyler Angle has notified the Mayor and City Council that he has moved out of the corporate limits of Kingman. Section 2-131 of the City Code requires city residency of the Planning and Zoning Commissioners during the Commissioner's term. If the Commissioner moves out of the City during the term, that Commissioner is to immediately notify the mayor in writing and may be required to resign at the discretion of the common council.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Council discretion

ATTACHMENTS:

Description

Angle's Letter & P&Z Comm Residency Regulations

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	2/5/2016 - 1:29 PM
City Attorney	Hocking, Lee	Approved	2/5/2016 - 1:36 PM
City Manager	Dougherty, John	Approved	2/8/2016 - 6:16 PM

To Mayor and City of Kingman:

As outlined by Article IX of the Kingman Municipal Code, I am writing to inform the mayor and city that I am moving outside the city limits during my term as a Planning and Zoning Commissioner. I will be moving to 1429 Copper Wind Lane, which is less than half a mile from the city limits. If the mayor and city find it allowable for myself to remain on the Commission to complete my term, I would be honored. I have appreciated the opportunity to serve as a commissioner.

Applicable section is quoted below.

Article IX, Section 2-157 (f)(1)(b) states:

b. *Residency during membership.* Except as provided in subsections (f)(1)(c) of this section, a member of a standing body shall maintain his or her primary residence within the city limits during the term of his or her membership. A member who moves outside the city limits during the term of his or her membership shall immediately notify the mayor in writing and may be required to resign at the discretion of the common council.

Thank you,

Tyler Angle

928-279-8253

tprestonangle@gmail.com

ARIZONA REVISED STATUTES

9-461. Definitions

In this article, unless the context otherwise requires:

1. "Aggregate" means cinder, crushed rock or stone, decomposed granite, gravel, pumice, pumicite and sand.
2. "General plan" means a municipal statement of land development policies, that may include maps, charts, graphs and text that set forth objectives, principles and standards for local growth and redevelopment enacted under the provisions of this article or any prior statute.
3. "Municipal" or "municipality" means an incorporated city or town.
4. "Planning agency" means the official body designated by local ordinance to carry out the purposes of this article and may be a planning department, a planning commission, a hearing officer, the legislative body itself, or any combination thereof.
5. "Right-of-way" means any public right-of-way and includes any area required for public use pursuant to any general or specific plan.
6. "Specific plan" means a detailed element of the general plan enacted under the provisions of this article or a prior statute.
7. "Street" means streets, highways, freeways, expressways, avenues, boulevards, parkways, roads, lanes, walks, alleys, viaducts, subways, tunnels, bridges, public access easements and rights-of-way.
8. "Subdivision regulations" means a municipal ordinance regulating the design and improvement of subdivisions enacted under the provisions of article 6.2 of this chapter, or any prior statute, regulating the design and improvement of subdivisions.
9. "Zoning ordinance" means a municipal ordinance regulating the use of land or structures, or both, under the provisions of this article.

9-461.01. Planning agency; powers and duties

- A. The legislative body of a municipality may by ordinance establish a planning agency.
- B. The planning agency shall:
 1. Develop and maintain a general plan.
 2. Develop such specific plans as may be necessary to implement the general plan.
 3. Periodically review the capital improvement program of the municipality.
 4. Perform such other planning functions as the legislative body may provide.
- C. Each planning agency has the powers necessary to enable it to fulfill its planning functions as provided in this article. It may:
 1. Contract for, receive and utilize any grants or other financial assistance made available by a municipality, a county, the state or the federal government.
 2. Contract with the state or federal government and any of its agencies, or the legislative body of any municipality or county.

9-461.02. Planning commission; creation; limitations

If a municipal planning commission is created, the organization, number of members, the terms of office and the method of appointment and removal shall be as provided by local ordinance, except that each municipal planning commission shall have at least five members.

KINGMAN CITY CODE

ARTICLE VIII. PLANNING AND ZONING¹

DIVISION 1. PLANNING AGENCY AND ADOPTION OF GENERAL PLAN²

Sec. 2-131 Planning and zoning commission—Composition and appointment.

(1) The planning and zoning commission shall consist of seven (7) members. A member shall have maintained his or her primary residence within the city limits for at least one hundred eighty (180) days before being appointed. A member shall maintain his or her primary residence within the city limits during the term of his or her membership. A member who moves outside the city limits during the term of his or her membership shall immediately notify the mayor in writing and may be required to resign at the discretion of the common council.

(2) Terms and methods of appointment and removal shall be in accordance with the procedures called out in the City of Kingman Code of Ordinances, Chapter 2, Article IX, Division 1.

(Ord. No. 1314, 10-15-01)

ARTICLE IX. ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS¹

DIVISION 1. GENERALLY²

Sec. 2-155 Council authorized to create; applicability of article.

(a) *Council's authority.* In addition to boards, committees, and commissions required by the Arizona Revised Statutes, the commission council may create such advisory boards, committees, and commissions as it deems appropriate.

(b) *Applicability of article.* Unless different requirements are specified for a particular board, committee, or commission in the Arizona Revised Statutes or elsewhere in this Code, this article shall apply to all boards, committees, and commissions of the city.

(Ord. No. 1549, 7-3-06)

Sec. 2-156 Definitions.

As used in this article, the following terms shall have the following meanings:

Body refers to a board, committee or commission of the city.

Special body is a body organized for a limited period to address a specific issue. Special bodies shall be so designated by the common council at the time such bodies are organized.

Standing body is a body organized for an indefinite period to address ongoing issues within its area(s) of responsibility. A body is a standing one unless designated as a special one.

(Ord. No. 1549, 7-3-06)

Sec. 2-157 Membership.



(a) *Balanced membership.* It is the policy of the city that each body shall have a balanced membership which (1) possesses expertise within the body's area(s) of responsibility, and (2) is representative of the diverse interests affected by the body's decisions. No body shall be dominated by any profession or special interest group. Achieving this objective shall be a priority in the recommendation and appointment of members.

(b) *Application.* An application of prospective members is hereby created and the following procedures are established:

(1) From time to time the city clerk shall publish in the newspaper an ad, in such form as the city clerk deems appropriate, listing vacancies and describing the application procedure.

(2) Application forms shall be uniform for all bodies and shall be available from the city clerk. Completed applications shall be returned to the city clerk and retained for the balance of that calendar year and one (1) calendar year thereafter. Applications are deemed public records and shall be available for public inspection.

(c) *Council authority.* Membership, meetings, compensation, and other regulations applicable to each body shall be established by the common council.

(d) *Appointments.*

(1) *Members.* The original members of a body shall be appointed by the mayor and must be approved by a majority vote of the common council. Subsequent appointments shall be by majority vote of the council after receiving the recommendation(s) of the body. Appointments recommended by the body shall be considered before other persons may be nominated. No person who has not filed a talent bank application with the city clerk shall be considered.

(2) *Chairpersons.* Annually, each body shall appoint from among its members a chairperson and vice-chairperson. The chairperson and vice-chairperson shall remain in office for one (1) year or until a successor is appointed.

(3) *Vacancies.* Upon the resignation or removal of a member, the remaining members shall within thirty (30) days recommend a replacement from among those persons who have filed talent bank applications. Such recommendations must be approved by the common council as described in subsection (d)(1) of this section.

(4) *Oath of office.* Within ten (10) days after receiving notice of his or her appointment, each member shall file with the city clerk the oath of office required by A.R.S. § 38-231.

(5) *Compensation.* Members shall serve without compensation. Actual out-of-pocket expenses will be reimbursed upon approval by the chairperson and confirmation by a majority vote of the common council (subject to the availability of funds).

(e) *Membership of councilmembers.*

(1) *Standing bodies.*

a. *Voting membership.* A councilmember shall not be appointed as a voting member of a standing body unless the councilmember is in the final six (6) months of his or her term and is not a candidate for a subsequent term. This prohibition does not apply to membership on the emergency services council (section 6-1).

b. *Advisory membership.* One (1) councilmember shall be appointed to serve as a nonvoting advisory member of each standing body and as general liaison between the body and the council. The councilmember is encouraged to attend as many meetings of the body as time permits. The councilmember shall not be included in determining the number of members of the body.

(2) *Special bodies.* One (1) or more councilmembers may be appointed as voting members of special bodies.

(3) *Appointments.* Appointments of councilmembers pursuant to subsections (e)(1) and (2) of this section shall be a majority vote of the remaining councilmembers. Councilmember appointments to advisory boards and commissions shall be for a one (1) year period or until a successor is appointed, and during the month of January of each year the councilmembers shall be reassigned to new boards and

commissions. In the event that a councilmember has been appointed to an advisory board or commission for less than one (1) year, then that councilmember may remain with that advisory board or commission for another full term.

(f) *Residency.*

(1) *Standing bodies.*

a. *Residency before appointment.* Except as provided in subsections (f)(1)(c) of this section, a member of a standing body shall have maintained his or her primary residence within the city limits and be a registered voter for at least one hundred eighty (180) days before being appointed. Residency of at least one (1) year is strongly recommended.

b. *Residency during membership.* Except as provided in subsections (f)(1)(c) of this section, a member of a standing body shall maintain his or her primary residence within the city limits during the term of his or her membership. A member who moves outside the city limits during the term of his or her membership shall immediately notify the mayor in writing and may be required to resign at the discretion of the common council.

c. *Limited exceptions for certain bodies.* Notwithstanding subsections (f)(1)(a) and (b) of this section, the membership of the following bodies (which are responsible for facilities or services available to nonresidents as well as residents) may include a maximum of two (2) members (or, for bodies with more than seven (7) members, a maximum of one-third (1/3) of the members) who are nonresidents of the city but have maintained their primary residences within the greater Kingman area (as defined below) for at least fifty (50) days before their appointments:

1. Golf course advisory committee.
2. Parks and recreation commission.
3. Municipal utilities commission.
4. Tourism and development commission.
5. Clean city commission.
6. Transit advisory commission.

7. Economic development and marketing commission.

Such a member shall continue to reside in the greater Kingman area during the term of his or her appointment or may be required to resign as provided in subsection (f)(1)(b) of this section. As used in this subsection, "greater Kingman area" shall include actual residences that have a Kingman or Golden Valley residential mailing address.

(2) *Special bodies.* There are no residency requirements for members of special bodies.

(g) *Terms.*

(1) *Standing bodies.*

a. *Initial term of members.* A member of a standing body shall be appointed for a three (3) year term and shall remain in office until the term expires or a successor is appointed, with the exception that a member appointed to replace a member who has resigned or been removed shall be appointed for the remainder of the departing member's term. Terms shall be staggered.

b. *Reappointment of members.* A member of a standing body may be reappointed for an additional term upon the expiration of his or her initial term. A member appointed to replace a member who has resigned or been removed may be appointed for two (2) additional terms; provided, that their appointment to complete an unexpired term did not exceed eighteen (18) months. A member may serve more than two (2) consecutive three (3) year terms upon approval by a supermajority vote of the common council.

c. *Chairpersons.* The chairperson and vice-chairperson of a standing body shall be appointed for an annual term or until a successor is appointed and may be reappointed any number of times during the terms of their memberships.

d. *Simultaneous membership.* No member of a standing body shall simultaneously serve as a member of another standing body. This prohibition shall not apply to membership on a special body, or on the board of adjustment, building board of appeals, business license review board, historic district design review board, industrial development board, volunteer firemen's relief and pension fund, public safety personnel retirement board, municipal property corporation, personnel board, or a noncity board, committee, or commission; provided, however, no member of the

planning and zoning commission shall simultaneously serve as a member of the board of adjustment.

(2) *Special bodies.* Members and chairpersons of special bodies shall be appointed for the duration of the body unless otherwise specified by the common council at the time the body is organized.

(h) *Removal.* A member of a body may be removed, with or without cause, by a majority vote of the common council. A body, with the approval of the council, may specify matters constituting cause for removal of its members. Such matters shall constitute cause for removal when reported to the mayor by the body. Such matters shall not, however, limit the discretion of the council to remove members for other reasons.

(Ord. No. 1549, 7-3-06; Ord. No. 1684, § 1, 8-2-10; Ord. No. 1721, § 1, 11-1-11; Ord. No. 1746, § 1, 1-2-13; Ord. No. 1761, § 1, 7-16-13; Ord. No. 1774, § 1, 3-18-14)



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Gary Jeppson, Development Services Director

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Consideration of Resolution 4998: a resolution of support to create a subzone of Foreign Trade Zone #75 at the Kingman Airport Industrial Park

SUMMARY:

Laron Industries has the opportunity to do business with equipment companies in China. Laron can act as the distributor, service facilitator, perform assembly/subassembly operations for these Chinese equipment companies. To allow Laron to be more competitive, a foreign trade subzone can allow the equipment to be imported without intervention of customs authorities. When the products are moved to consumers within the country, the goods are then subject to the prevailing customs duties. The authority for "foreign-trade zones" in the US is the Foreign Trade Zones Act of 1934.

Foreign Trade Zone #75 is located in Phoenix and the Laron Industries facilities at the Kingman Airport Industrial Park can become a subzone of Foreign Trade Zone #75. Laron is looking for the City of Kingman's support. Resolution #4998 is the documentation of the City's support

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adoption of Resolution #4998

ATTACHMENTS:

Description

Resolution #4998

Laron Letter

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	2/3/2016 - 4:21 PM
City Attorney	Hocking, Lee	Approved	2/4/2016 - 11:53 AM
City Manager	Dougherty, John	Approved	2/8/2016 - 5:04 PM

WHEN RECORDED HOLD FOR:
KINGMAN CITY CLERK
310 N. 41h Street
Kingman, Arizona 86401

CITY OF KINGMAN RESOLUTION NO. 4998

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA SUPPORTING A LARON FOREIGN-TRADE SUBZONE OF THE PHOENIX FOREIGN TRADE ZONE #75 TO BE ESTABLISHED AT THE KINGMAN AIRPORT.

WHEREAS, the City of Kingman desires to promote and support economic growth and development in the greater Kingman area; and

WHEREAS, Laron Incorporated has the opportunity to bring new jobs and tax revenue to the Kingman, Phoenix, and Tucson areas through a foreign trade opportunity; and

WHEREAS, Laron Incorporated has established a 36-acre rail served facility at the Kingman Airport Industrial Park along with its 13.5-acre facility at the Kingman Airport Industrial Park facility for a new operation that entails foreign trade; and

WHEREAS, Laron Incorporated desires to establish a Foreign Trade Zone to receive major mining equipment from multiple companies in China and serve as the distributor, service facilities, and representatives of the Chinese companies; and

WHEREAS, Laron Industries will be able to enhance, expand and improve the Kingman area economy by the assembling, staging, reselling and/or exporting activities of this major mining equipment from China for use in the United States of America and/or in other countries; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona that it supports the formation of a Foreign Trade Subzone of the Phoenix Foreign Trade Zone Number 75.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, this 19th day of February, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

LARON

31 January, 2016

From:
John Hansen, Chief Operating Officer
Laron
To:
Gary Jeppson and Kingman City Council
Re:
Laron Request for Foreign Trade Zone Sponsorship

Good Afternoon Gary:

As we have discussed, Laron is seeking to establish a Foreign Trade Subzone in Kingman Arizona. In our last discussion, you had indicated that I should send our purpose paragraph and information to you and you could distribute it to the City Council members. The paragraph and additional information follows:

Purpose Paragraph:

“The Laron Free Trade Sub-Zone (FTZ) in Kingman will bring jobs and the potential of millions of dollars of tax base revenues to the cities of Kingman, Phoenix and Tucson and the State of Arizona. The FTZ is a dedicated 36 acre rail served facility at 4790 North Olympic Drive together with a 13.5 acre, rail served facility at 4255 Santa Fe Dr. SE in Kingman Arizona, which, together with Laron’s unique heavy manufacturing capabilities, will allow for expedient and cost effective import and export of large mining equipment. Equipment and components are manufactured overseas and imported to Laron for modifications and assembly. The improved equipment will be sold to Arizona mining companies and/or exported to Canada and various mining countries in Latin America.”

Additional Information:

Laron, in business since 1975 and under present ownership since 1985 has developed a long history of support for Arizona’s mining industry. Laron has been a leader in the service/support to the mining industry and desires to expand that leadership role to not only the state of Arizona but to other states in the United States as well as our Western Hemisphere neighbors to the North and South.

The addresses and information for the properties under consideration are:

- 4750 North Olympic Drive, Kingman, Mohave County AZ 86401
 - Owned by Glenn Thoroughman, John Hansen, Toni Alexander and Victoria Hansen DBA as Peacock Range Investments
 - 36 Acres
 - Parcel Numbers:
 - 310-19-156
 - 310-16-026
 - One Building, approximately 15,000 sqft
- 4255 Santa Fe Drive, Kingman, Mohave County AZ 86401

- Owned by Glenn Thoroughman DBA and GRT Investments
- Approximately 13.5 Acres
- Parcel Numbers:
 - 310-19-174
 - 310-19-171
 - 310-21-066
 - 310-19-104
 - 310-19-103
 - 310-19-031
- Four buildings totaling approximately 144,000 sqft.

Laron is the premier Industrial Service company in the Southwestern United States. The primary work product of Laron is service of industrial machinery, systems and facilities for customers ranging from small manufacturers to mines to nuclear power generating stations. Key capabilities include:

- Small to very large machining/milling tasks
- Small to very large fabrication tasks
- Small to very large mechanical repair tasks
- Small to very large electric motor/generator repair
- Sale/resale of all kinds of electrical and mechanical equipment
- Provision of Mechanical and Electrical Field Service Workforce/Tools, workforce management and project management services
- Provision of Reliability Improvement services
- Provision of Transportation (goods) services
- Provision of Rail Transloading services

Laron anticipates that the Foreign Trade Zone will be used to receive, assemble, stage, resell and/or export major mining equipment for use in either the United States and/or in other countries. Laron is accomplishing preliminary arrangements with multiple equipment manufacturers in China to act as the distributor, service facilities and representatives of the Chinese companies. The assembly/subassembly of the equipment will be a value adding step that will be labor intensive and could potentially use domestically produced supplies and materials. Although the exact volume of work will be reliant on market conditions and commodity prices, Laron anticipates that it will be possible to grow the market. The market for the equipment is considered to be in all of the countries/states where mining (of numerous commodities) is accomplished.

I hope this information gives you the information you need to pursue the effort. If you need additional information, please do not hesitate to contact me:

John Hansen
 jhansen@laron.com
 (928) 279-5740

Sincerely
 John Hansen



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Recommendation from TDC for quarterly payment to Kingman Visitor Center, Inc. for tourism related services

SUMMARY:

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the February 4, 2016 regular meeting and is attached for review.

FISCAL IMPACT:

The \$51,250 quarterly payment is appropriated within the FY2015-2016 budget.

STAFF RECOMMENDATION:

Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.

ATTACHMENTS:

Description

Kingman Visitor Center, Inc. Quarterly Report

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	2/5/2016 - 11:26 AM
City Attorney	Hocking, Lee	Approved	2/5/2016 - 1:26 PM
City Manager	Dougherty, John	Approved	2/8/2016 - 4:50 PM



Kingman Visitor Center

*Heart of Historic Route 66
America's Route to Grand Canyon West®, Home of the Skywalk™*

120 W. Andy Devine Ave
Kingman, AZ 86401

January 28, 2016

Re: October, November, December 2015 Quarterly Report

Honorable Mayor, Council and Tourism Development Commission,

In this report, you will find a review and comparison of numbers for the months of October, November, December 2015 , as well as activities and marketing reports for the Kingman Visitor Center.

With this report, we respectfully request the third quarterly payment of Fiscal Year 2015/2016

Respectfully,

Joshua Noble
President & CEO
Kingman Visitor Center, Inc.

COUNTS

The Kingman Visitor Center was open 90 days for 804 hours October through December 2015.

Walk-ins: For the months October through December 2015, walk-ins totaled 21,290. This represents a 6% increase from 2014, and 3% increase over 2013. In 2014, staff recorded the largest traffic count with 116,738. The second largest traffic count was recorded in 2015 with 109,327, followed by 2007 (the year the Skywalk opened) with 107,538). See Figure 5 for total monthly and annual walk-in traffic for calendar years 1998 to 2015 (the Powerhouse opened its doors in October, 1997).

Motor-coach and Group visitation: 134 groups visited the Powerhouse for the quarter, a 103% increase from the same period in 2014 (with 66 visits), and 148% increase over the same period in 2013 (54 visits). Of these groups, we surveyed 19 motor-coach drivers and found groups from France, Japan, Germany and the United States. 53% were domestic.

Guest Book Entries: Visitors represented in the guest book for October through December 2015 totaled 1,527 parties and 3,607 individuals. This represented a 8.4% increase in guest book entries an average party size remained about the same (2.4 vs 2.5 last year). The top 10 domestic and international sources are in Figures 2 & 3. See Figure 4 for the calendar year 2015 an aggregate of guest book entries.

Tourist Information Packet Requests: We mailed out 1,326 packets this quarter to contacts derived from direct calls, our website and advertising leads sources. In 2014, we mailed out 1,860 over the same months, which were higher due to 759 leads collected through a Marketing Cooperative Facebook promotion we participated in October to November 2014.

Room Revenues: The City of Kingman Finance Department reported \$118,280 in adjusted revenues for July, August and September 2015 (the latest available data at the time of this report). This represents a 2% increase from in 2014 (\$116,356) and a 12% increase over 2013 (\$105,820). See figure 6. For the same period, the State of Arizona reported at 9% increase over 2014 and 20% increase over 2013. See figure 7.

Hotel RevPAR: STR, Inc reported an average RevPAR of \$41.87 for the three months of October, November and December 2015. This represents an increase of 15% over 2014 and 23% over 2013. *Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.* Comparatively, RevPAR increased 13% in Mohave County (\$42.12), 16% in Flagstaff (\$61.46%), and 2% in Arizona (\$60.03). See figures 8 and 9.

Hotel Occupancy: STR, Inc reported an average occupancy of 62% for the three months of October, November and December 2015. This represents an increase of 6.5% over 2014 and 6.4% over that of 2013. *Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.* Comparatively, occupancy increased 3.2% for Mohave County (58), 4.7% in Flagstaff (68%), and 3.3% in Arizona (60%). See figures 10 and 11.

Web Site: According to Google Analytics, traffic on the website and mobile site rose by 1.2% July through December 2015 in unique visitation and 2.1% in visitation overall compared to the same six month period a year ago. Mobile traffic (including mobile use on the full website and mobile site) totaled 41% of all traffic, compared to 36% last year. Bounce rate averaged 57% and average time on site was 2 minutes 42 seconds while visiting 2.4 pages on average. Alexa (3 months trend ending 1/26/16) reported a 4 minutes 55 second average visit time, visiting 4.6 pages on average with a 32% bounce rate. See figures 12 to 18 on pages 9 & 10.

Social Media: The Kingman Visitor Center ended the quarter with 7,035 fans on Facebook and exceeded 500 followers on our Twitter account.

ADVERTISING/MARKETING & PROMOTIONS
media assistance

Media assistance provided:

Oct 10: Hosted Hungarian blogger Eva Kisgyorgy at Best Western King's Inn and the Arizona Route 66 Museum.

Oct 13: Hosted Sante Fe Travelers (blogger Billie Frank) for lunch with Jim Hinckley at the DamBar and at the Route 66 Museum.

Oct 22: Arizona Office of Tourism Route 66 FAM Tour hosted at The Garlic Clove, Ramada Inn and Arizona Route 66 Museum. Jim Hinckley consulted and accompanied the tour in Kingman. Participants included:

Ms. Charlotte Gunn, Essentials magazine, London, UK: Essentials is a monthly, leading woman's interest magazine launched in 1988 and published by IPC Media. Essentials provides colour coded sections on life, fashion, beauty, living solutions, health and essentials to go. It also has a cut-out section to help out with new recipes, monthly ingredients, home styles, beauty and shopping. The article will be a Winter sun special and is scheduled for February 2016. Circulation:104,197.

Mr. Ronan Lancelot, Chief Editor, Vocable Anglais, Paris, France: Vocable Anglais is the leading How to Learn English magazine in France. It is distributed bi-weekly on newsstands and by subscription to 48,716 and has a readership of about 444,000. The article will be published in Spring 2016.

Ms. Anne Dewitz, Hamburger Abendblatt, Hamburg, Germany: Hamburger Abendblatt is a daily newspaper distributed in the Hamburg, Germany area with a circulation of 199,969.

Mr. Alonso Gordo, Bon Voyage by Excelsior, Juárez, México, DE: Bon Voyage by Excelsior is a top travel publication issued on Sundays with a circulation of 90,000 and distributed nation-wide. Planned publish date is November 2015.

Ms. Ivy Xu, Editor, Elite Traveller Magazine, Shanghai, China: Elite Traveller is a monthly publication focusing on travel and fashion with a circulation of 780,000. Ctrip (China's largest OTA) Platinum members account for 75% of the circulation.

Ms. Catherine Monbreault -TopParents.fr, Paris, France: TopParents.fr is a general family lifestyle and activities website with 200,000 visitors per month. The article is scheduled to be posted in November 2015.

Mr. Wayne Newton, for London Free Press, London, Ontario, Canada: Wayne Newton is a freelance journalist for London Free Press, a division of Postmedia Network. It is a daily paper (except Sundays), distributed in Southwestern Ontario with a circulation of 74,000. The article is scheduled to be published this winter. He will be interested in taking pictures and hopefully information for his weekly craft beer column.

Kim Todd, AOT Media Relations Manager

Oct 28: Submitted photos of 50s & western diners to Office du Tourisme de l'Arizona (French AOT) for a travel video; including Mr D's 66 Diner, Dambar & Steakhouse, Hot road Cafe, Rutherford's Diner.

Oct 28: Submitted content and images for Route 66 stories in Northern Arizona & Beyond (from our 66 things to see & do on Route 66 campaign).

Oct 31 - Nov 2: Hosted travel writer Thomas Jeier on assignment for a Route 66 book in German market.

Nov 9: Submitted content to Hills Balfour (AOT UK) for the December 2015 e-newsletter

Dec 12-13: AOT International Representative FAM Tour hosted at Mattina's, Best Western King's Inn, Bonelli House, Arizona Route 66 Museum, Kingman Airport Cafe, Desert Diamond Distillery, Cella Winery and Stetson Winery. Jim Hinckley participated with Kingman tour as a consultant. Participants included:

Jennifer Sutcliffe, AOT Travel Industry Marketing Manager

Tony Alba, AOT Media Relations Manager

Kim Todd, AOT Media Relations Manager

Derek Yang, China Representative

Marsha Mowers, Connect Worldwide, Canada PR Representative

Laura Guarneri, Express Conseil, France PR Representative

Charlotte Fox, Hills Balfour, UK PR Representative

ADVERTISING/MARKETING & PROMOTIONS
advertisement illustrations can be found at the end of this report

Arizona Office of Tourism Cooperative Marketing Projects:

VisitArizona.com: This is Arizona's official travel information on-line resource. We continued participation in a ROS (run-of-site) media campaign with additional exposure in the Events pages from the FY2014/2015 Coop for the month of October. We received 33,589 impressions.

Content Marketing / Amplified Storytelling: A turn-key program to provide Kingman with story content and two months distribution (October and November) in front of key audiences. We received 2,072,609 impressions and 3,428 clicks to the website and 59,195 Facebook impressions with 852 clicks.

Arizona Official State Visitor Guide: Annual Arizona Office of Tourism publication has a distribution of 450,000 and provides lead service. We received 14 leads for the quarter (down from 34 last year).

Grand Canyon Journal: We renewed a full page ad in this annual travel guide which provides inspiration and total trip planning resources for travelers planning a Grand Canyon trip. It has a circulation of 100,000 along the Grand Canyon travel route in five states (AZ, NV, UT, CO, NM) with a readership of 350,000 and targets a median household income of \$101,500. The full page ad includes 1/2 page of editorial and lead service. We received 5 leads from 2015 Grand Canyon Journal (2 in 2014). With this advertisement, we launched our *66 things to see and do on Route 66* campaign, a 90th year celebration.

GoArizona.com: We received 383 leads from GoArizona.com for the quarter, representing 29% of our mailed packets. This compares to 368 leads from GoArizona.com in 2014 for the same period (representing 20% of our total leads).

GoKingman.com: For the quarter, the site and mobile site combined had 45,771 visitors, an increase of 9.7% from the same period last year. It generated 138 e-mail requests for information (down 16% from 164 in 2014) and 295 unique digital information packet downloads occurred for the quarter (down 27% from 405 in 2014). The downward trends are reflective of increased mobile access to the website.

Kingman Daily Miner: A business-card-sized ad in the monthly Downtown Merchants' section and a 10 column inch advertisement every other Tuesday.

Mygrandcanyonpark.com: We renewed the on-line presence for travelers considering a Grand Canyon vacation, this website is the on-line companion to Grand Canyon Journal and provides leads. We received 492 leads from this site, representing 37% of our mailed packets (up 22% from 406 in 2014).

Northwest Arizona - Where Adventure, Fun & History Meet! We renewed our partnership with the Lake Havasu City CVB and the Bullhead City Chamber to print and distribute 40,000 Northwest Arizona guides.

OTHER PROJECTS

Hosted Route 66 Motor Tour at the Powerhouse on 14 in cooperation with the Route 66 Curizers Car Club, Route 66 Museum and the Historic Route 66 Association of Arizona to keep later hours and host a reception for this annual tour. Approximately 70-80 participants of the tour arrived for the reception.

Operations transitional activities: Staff continued coordinating with the City Manager's Office to further transition of operations, present considerations, draft job descriptions, etc.

Began review and trial use of the Salesforce Force.com platform for compiling and mining data.

Around the World Tour hosted Dec 13 in Flagstaff by the Arizona Office of Tourism with presentations by international market representatives. See market profiles enclosed in this report.

FIGURES - VISITOR WALK-IN & GUEST BOOK COUNTS

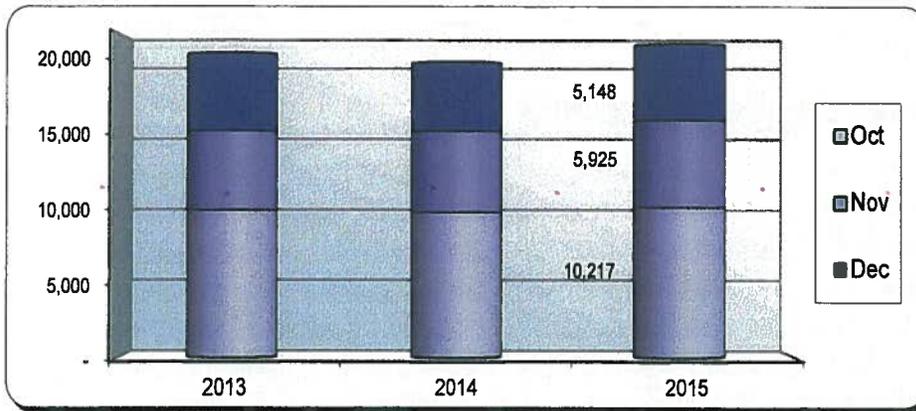


Figure 1
Powerhouse Visitor Center
walk in counts

Figure 2: Top 10 Domestic sources of guest book entries

2014 Q3 Guest Book Top 10 United States					
	Party Size	Parties	Individuals	State	% of Total
Ave	2.3	419	970	Top 10	34%
1	2.5	116	292	CA	9.4%
2	2.1	80	167	AZ	6.5%
3	2.5	38	94	NV	3.1%
4	2.1	38	81	WA	3.1%
5	2.3	37	84	TX	3.0%
6	2.4	25	60	MN	2.0%
7	2.2	22	49	CO	1.8%
8	2.0	22	44	FL	1.8%
9	2.6	21	55	MI	1.7%
10	2.2	20	44	OR	1.6%

2015 Q3 Guest Book Top 10 United States					
	Party Size	Parties	Individuals	State	% of Total
Ave	2.3	546	1315	Top 10	36%
1	2.7	184	510	CA	12.0%
2	2.5	99	230	AZ	6.5%
3	2.0	44	84	WA	2.9%
4	2.7	37	86	NV	2.4%
5	2.5	34	80	TX	2.2%
6	2.0	32	65	WI	2.1%
7	1.9	31	58	MI	2.0%
8	2.3	30	91	NY	2.0%
9	2.0	28	57	PA	1.8%
10	2.0	27	54	OH	1.8%

Figure 3: Top 10 International sources of guest book entries

2014 Q3 Guest Book Top 10 International					
	Party Size	Parties	Individuals	Country	% of Total
Ave	2.4	373	883	Top 10	30%
1	2.3	151	341	Canada	12.3%
2	2.1	54	114	Germany	4.4%
3	2.8	39	109	Australia	3.2%
4	2.4	31	75	France	2.5%
5	2.5	23	58	Switzerland	1.9%
6	2.8	17	48	New Zealand	1.4%
7	1.9	16	31	Netherlands	1.3%
8	2.3	16	37	UK	1.3%
9	3.1	15	47	Brazil	1.2%
10	2.1	11	23	Italy	0.9%

2015 Q3 Guest Book Top 10 International					
	Party Size	Parties	Individuals	Country	% of Total
Ave	2.3	431	997	Top 10	28%
1	2.4	156	360	Canada	10.2%
2	2.1	68	145	Germany	4.5%
3	2.5	45	96	UK	2.9%
4	2.7	55	140	Australia	3.6%
5	2.5	33	77	France	2.2%
6	1.7	16	42	Netherlands	1.0%
7	2.3	21	45	Spain	1.4%
8	3.2	15	47	China	1.0%
9	2.0	14	25	Italy	0.9%
10	1.5	8	20	New Zealand	0.5%

FIGURES - 2015 GUEST BOOK FINAL RESULTS

2015 YTD

Figure 4 Guest Book entries for calendar year 2015

2015 YTD						2015 YTD					
party size	parties	Indiv	entries missing states	percent of total	Ave	party size	parties	Indiv	entries missing countries	percent of total	
2.4	4011	9426	United States	58.4%	2.6	2855	7537	4	41.6%		
2.4	4005	9413	sum of DC & states	58.3%	2.2	695	1545	Canada	10.1%		
1.9	84	161	Kingman local	1.2%	2.4	363	882	Germany	5.3%		
P Size	Parties	Indiv	State	State 2	% of T	2.8	244	687	France	3.6%	
2.9	655	1889	CA	California	9.5%	2.6	235	602	Australia	3.4%	
2.2	384	843	AZ	Arizona	5.6%	2.3	230	538	United Kingdc	3.3%	
2.7	184	491	NV	Nevada	2.7%	2.8	175	319	Netherlands	1.7%	
2.0	175	357	MN	Minnesota	2.5%	2.8	100	279	Italy	1.5%	
2.3	170	394	TX	Texas	2.5%	2.5	86	211	Spain	1.3%	
2.0	161	326	WA	Washington	2.3%	2.6	80	206	Switzerland	1.2%	
2.1	135	279	MI	Michigan	2.0%	3.2	79	251	Brazil	1.1%	
2.2	127	279	FL	Florida	1.8%	3.1	75	236	China	1.1%	
2.0	126	251	WI	Wisconsin	1.8%	2.6	64	169	Belgium	0.9%	
3.0	115	342	NY	New York	1.7%	2.5	60	148	New Zealand	0.9%	
2.3	110	249	OH	Ohio	1.6%	3.1	45	138	Denmark	0.7%	
2.2	110	238	PA	Pennsylvania	1.6%	4.4	34	149	Japan	0.5%	
2.0	106	209	OR	Oregon	1.5%	3.0	30	89	Austria	0.4%	
2.3	101	229	IL	Illinois	1.5%	3.2	30	97	Czech Republ	0.4%	
1.7	86	150	CO	Colorado	1.3%	3.5	28	98	Sweden	0.4%	
2.4	77	185	MO	Missouri	1.1%	7.5	25	188	Norway	0.4%	
2.0	73	147	UT	Utah	1.1%	2.6	23	59	Argentina	0.3%	
2.2	67	148	IA	Iowa	1.0%	2.5	22	56	Poland	0.3%	
2.8	64	182	VA	Virginia	0.9%	2.2	18	40	Israel	0.3%	
2.7	60	164	IN	Indiana	0.9%	2.0	14	28	Ireland	0.2%	
2.2	59	131	NC	North Carol	0.9%	2.6	13	34	Mexico	0.2%	
2.3	54	126	GA	Georgia	0.8%	2.9	11	82	South Africa	0.2%	
2.2	53	117	MA	Massachus	0.8%	2.9	10	29	Russia	0.1%	
2.3	52	119	ID	Idaho	0.8%	2.4	8	19	Colombia	0.1%	
2.1	48	103	TN	Tennessee	0.7%	1.3	7	9	Costa Rica	0.1%	
1.8	46	81	NM	New Mexdc	0.7%	2.1	7	15	Hungary	0.1%	
3.5	42	145	LA	Louisiana	0.6%	2.3	6	14	Finland	0.1%	
2.3	41	93	NJ	New Jersey	0.6%	2.4	5	12	Portugal	0.1%	
1.8	40	70	AK	Alaska	0.6%	3.8	5	19	Thailand	0.1%	
2.8	39	111	MD	Maryland	0.6%	3.2	5	16	Ukraine	0.1%	
2.1	37	79	SC	South Carol	0.5%	3.8	5	19	Uruguay	0.1%	
1.9	35	66	OK	Oklahoma	0.5%	3.0	4	12	Croatia	0.1%	
2.5	32	80	AL	Alabama	0.5%	2.5	4	10	India	0.1%	
2.2	32	70	NE	Nebraska	0.5%	1.8	4	7	Turkey	0.1%	
2.2	29	63	KS	Kansas	0.4%	1.7	3	5	Chile	0.0%	
2.4	29	71	KY	Kentucky	0.4%	17.3	3	52	Ecuador	0.0%	
2.1	29	62	SD	South Dako	0.4%	2.3	3	7	Morocco	0.0%	
2.3	28	65	ND	North Dako	0.4%	5.7	3	17	Paraguay	0.0%	
2.4	23	56	AR	Arkansas	0.3%	2.3	3	7	Peru	0.0%	
1.8	23	42	MT	Montana	0.3%	3.0	4	12	Slovakia	0.1%	
2.4	22	52	CT	Connecticut	0.3%	2.3	3	7	Slovenia	0.0%	
2.1	20	41	ME	Maine	0.3%	3.3	3	10	South Korea	0.0%	
1.6	20	32	WY	Wyoming	0.3%	2.8	4	11	Taiwan	0.1%	
2.6	16	41	NH	New Hamp	0.2%	2.0	2	4	Iceland	0.0%	
1.6	16	25	WV	West Virg	0.2%	4.0	2	8	Kenya	0.0%	
2.1	15	31	MS	Mississippi	0.2%	2.5	2	5	Latvia	0.0%	
2.5	11	28	RI	Rhode Islan	0.2%	2.0	2	4	Lithuania	0.0%	
2.3	10	23	VT	Vermont	0.1%	4.0	2	8	Malaysia	0.0%	
2.0	7	14	HI	Hawaii	0.1%	1.5	2	3	Philippines	0.0%	
2.0	6	12	DE	Delaware	0.1%	2.0	2	4	Romania	0.0%	
2.4	5	12	DC	Dist of Columb	0.1%	2.0	1	2	Bulgaria	0.0%	
2.3	156	360	Canada	1	2.3%	2.0	1	2	Estonia	0.0%	
2.3	155	358	sum of provinces	2.3%	3.0	2	6	Greece	0.0%		
P Size	Parties	Indiv	Prov	Prov 2	% of T	2.0	1	2	Liechtenstein	0.0%	
2.3	192	482	ON	Ontario	2.8%	4.0	1	4	Luxemburg	0.0%	
2.2	150	335	BC	British Colu	2.2%	5.0	1	5	Madagascar	0.0%	
2.1	140	300	AB	Alberta	2.0%	7.0	1	7	Nigeria	0.0%	
2.4	107	252	QC	Quebec	1.6%	2.0	1	2	Puerto Rico	0.0%	
2.0	31	62	SK	Saskatchewan	0.5%	2.0	1	2	Serbia	0.0%	
2.1	30	64	MB	Manitoba	0.4%	6.0	1	6	Singapore	0.0%	
1.9	15	29	NB	New Brunsv	0.2%	5.0	1	5	Tahiti	0.0%	
2.1	13	27	NT	Northwest	0.2%	2.0	1	2	Venezuela	0.0%	
2.4	9	22	NL	Newfoundl	0.1%	0	0	0	Bermuda	0.0%	
2.8	4	11	YT	Yukon	0.1%	0	0	0	Curacao	0.0%	
3.0	1	3	NS	Nova Scotia	0.0%	0	0	0	Dubai	0.0%	
0	0	0	NU	Nunavut	0.0%	0	0	0	Egypt	0.0%	
0	0	0	PE	Prince Edwi	0.0%	0	0	0	El Salvador	0.0%	
Total YTD						0	0	0	Guatemala	0.0%	
party size	parties	indiv				0	0	0	Honduras	0.0%	
2.5	6870	16982				0	0	0	Hong Kong	0.0%	
Grand_Canyon	Las_Vegas	Museums	Route_66	other	reporting	0	0	0	Indonesia	0.0%	
26%	19%	11%	31%	13%	79%	0	0	0	Lebanon	0.0%	
3263	2420	1335	3820	1591	5433	0	0	0	Nepal	0.0%	
						0	0	0	Pakistan	0.0%	
						0	0	0	Panama	0.0%	
						0	0	0	Polynesia	0.0%	
						0	0	0	Sri Lanka	0.0%	
						0	0	0	Suriname	0.0%	

FIGURES - ANNUAL WALK-IN TRAFFIC 1998 TO 2015

Figure 5 Walk-in Traffic for calendar years 1998 to 2015 (Powerhouse Visitor Center opened in October, 1997)

	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Jan	6,167	7,622	6,171	5,384	5,592	5,179	7,910	5,378	5,067	4,968	7,166	5,809	4,488	4,634	5,497	4,899	5,648	5,854
Feb	6,413	7,624	7,146	5,921	5,531	6,840	6,661	6,470	5,852	6,940	7,966	6,264	5,456	5,142	6,253	5,582	7,102	6,967
Mar	6,567	9,370	9,574	6,930	7,741	7,883	9,012	8,598	7,181	9,670	11,032	8,577	8,145	8,375	8,182	8,638	9,525	9,606
Apr	8,638	8,763	10,364	6,968	6,969	7,963	9,561	*9,074	7,699	10,537	10,159	9,247	9,052	8,938	8,523	9,219	10,704	8,945
May	11,187	11,724	12,443	11,544	8,665	9,154	11,811	7,450	8,949	12,010	11,612	10,900	9,590	9,268	12,050	12,126	13,613	13,299
Jun	9,441	9,817	9,645	7,399	7,682	8,267	7,952	7,050	6,938	9,600	9,100	8,472	8,063	8,462	8,394	9,079	11,243	9,734
Jul	9,140	8,206	10,189	7,327	7,425	8,605	9,171	7,878	8,294	11,277	11,581	8,021	9,365	9,538	9,567	10,405	12,993	11,554
Aug	10,517	9,820	9,025	6,704	7,306	7,668	7,991	7,282	8,501	10,397	11,224	7,502	9,052	9,661	9,032	10,633	14,921	10,170
Sep	10,630	8,233	9,226	6,774	6,627	7,231	8,321	6,643	8,543	9,231	8,167	7,069	7,491	8,961	9,218	11,343	11,040	11,908
Oct	10,622	7,413	8,797	7,634	7,524	6,879	8,049	6,631	8,056	10,034	8,385	7,317	7,878	8,102	8,817	10,015	9,894	10,217
Nov	8,031	5,879	5,700	6,128	7,137	5,906	5,565	5,229	6,222	7,491	5,740	5,004	5,351	4,817	5,459	5,387	5,502	5,925
Dec	7,125	5,415	6,266	5,171	5,294	5,956	4,480	4,126	4,659	5,383	4,496	3,734	4,271	4,280	4,639	5,260	4,553	5,148
totals	104,478	99,886	104,546	83,884	83,493	87,531	96,484	81,809	85,961	107,538	106,628	87,916	88,202	90,178	95,631	102,586	116,738	109,327
Y/Y		-4.40%	4.67%	-19.76%	-0.47%	4.84%	10.23%	-15.21%	5.08%	25.10%	-0.85%	-17.55%	0.33%	2.24%	6.05%	7.27%	13.80%	-6.35%

66 Festival,
66 Kid & HEV
Exhibits

Gov shutdown
& Nat. Parks
closure

Great
Recession

Great
Recession

Great
Recession

Skywalk opens

Restaurant
closed
*Fun Run Apr 30

Memory Lane
Soda & Dlei
closes doors

Dotcom Crash

Dotcom Crash,
Sept 11th

HOTEL FIGURES REVENUES

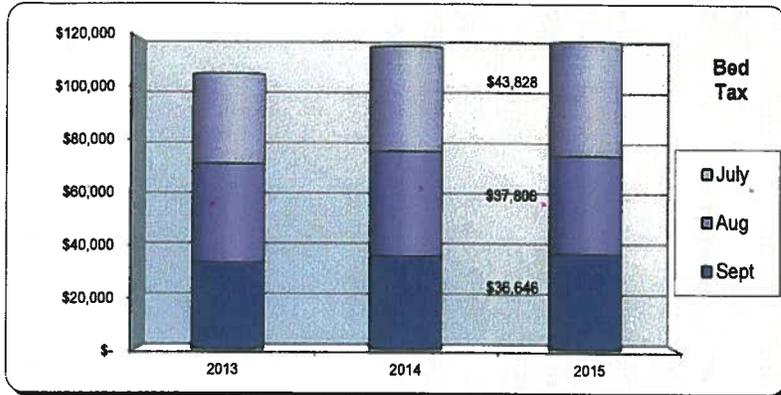


Figure 6
Adjusted Hotel Room Tax Revenues
July, August, September 2013-2015

*Source: City of Kingman Finance Department

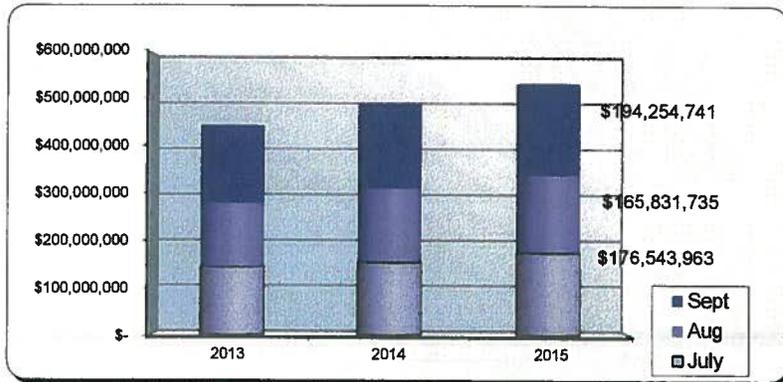


Figure 7
Gross Lodging Sales for the State of Arizona

*Represents the months of July, August, September 2013-2015

Figure 8
Kingman Revenue Per Available Room (RevPAR) average October, November, December 2013-2015

*Source STR, Inc. *Source: STR, Inc. Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.

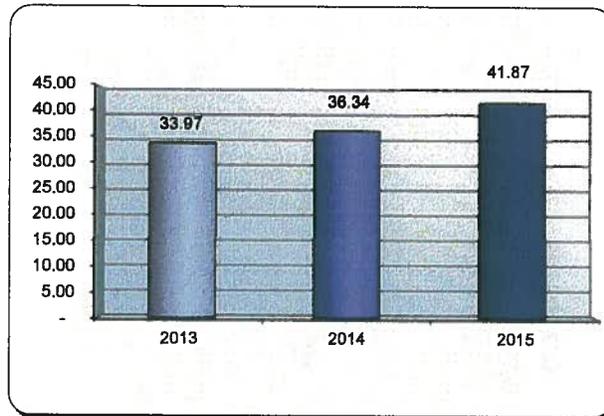
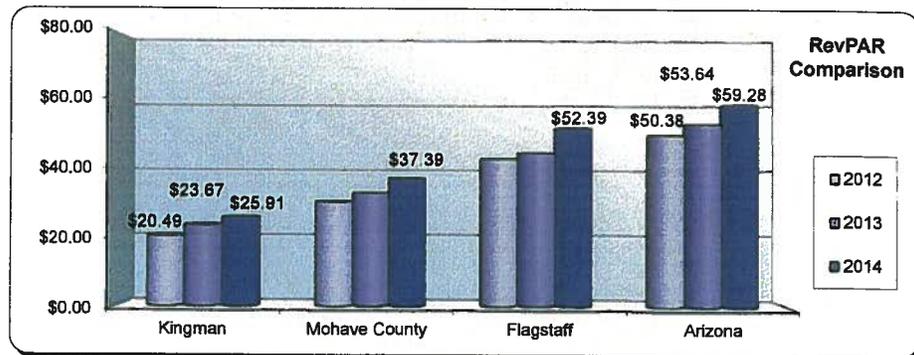


Figure 9
Revenue Per Available Room (RevPAR) comparing Kingman, Mohave County, Flagstaff & Arizona

*Represents the months of October, November & December 2013-2015



HOTEL FIGURES OCCUPANCY

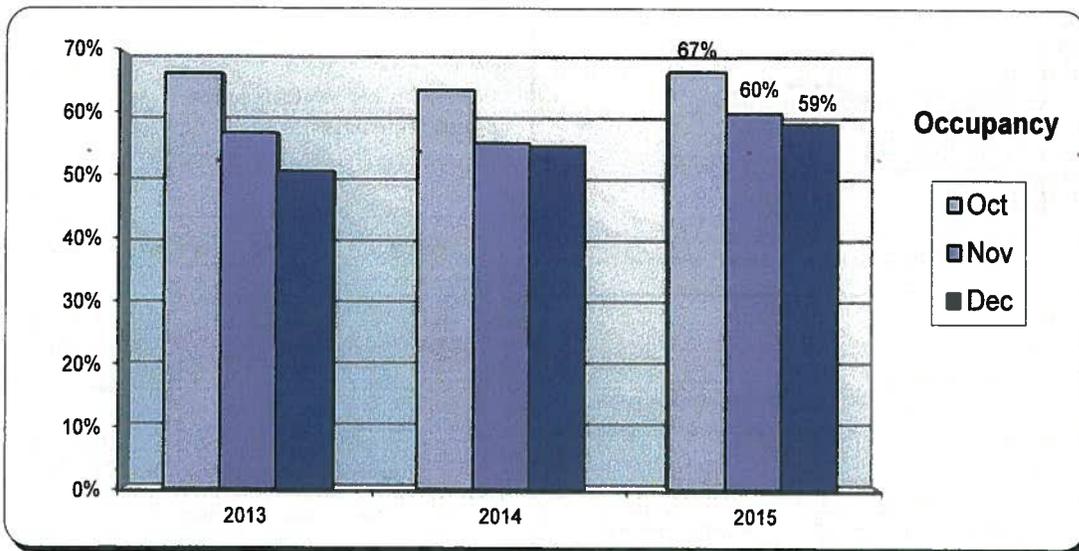


Figure 10
Kingman Occupancy October, November, December 2013-2015
*Source: STR, Inc. Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.

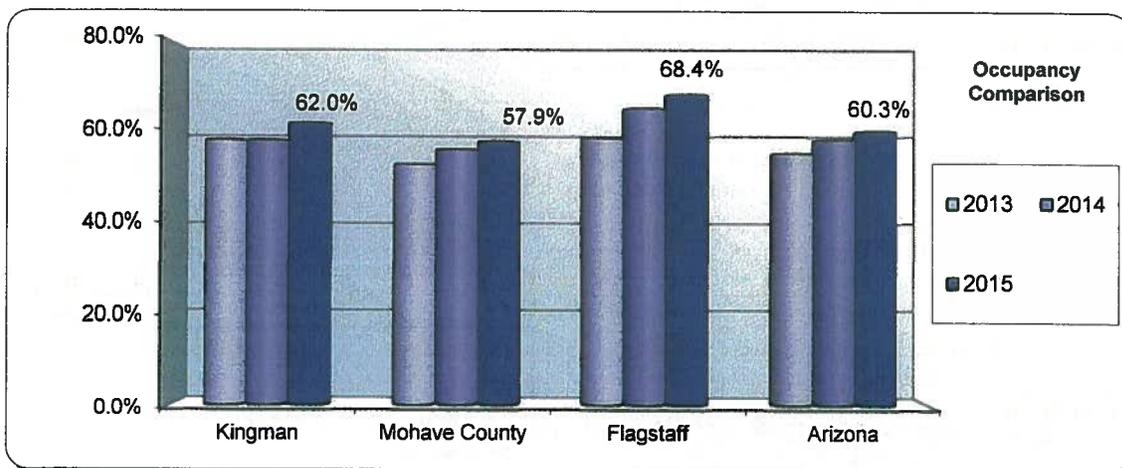


Figure 11
Occupancy comparing Kingman, Mohave County, Flagstaff & Arizona. Represents the months of October, November, December 2013-2015
*Source Arizona Office of Tourism (Kingman data sourced from STR, Inc)

FIGURES - WEB SITE COUNTS

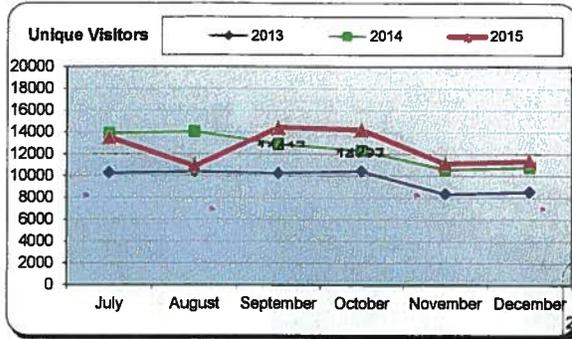


Figure 12
* Combines data from www.GoKignman.com and mobile.GoKignman.com

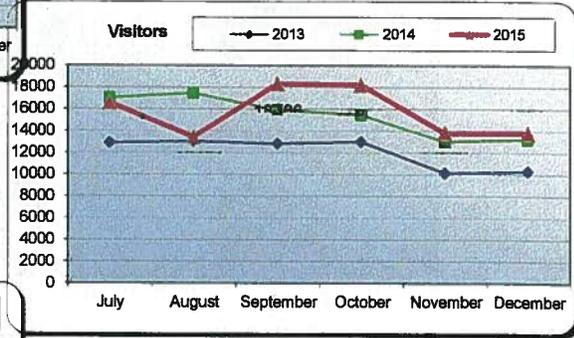


Figure 13
* Combines data from www.GoKignman.com and mobile.GoKignman.com

Figure 14
* only desktop sessions on www.GoKignman.com are tabulated in this report

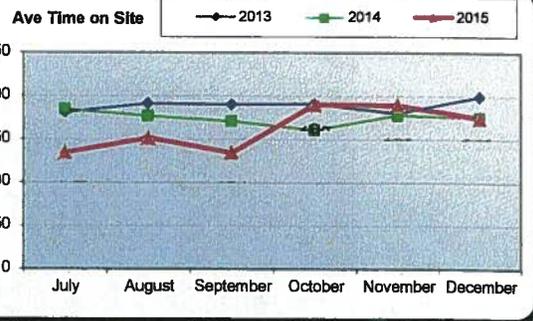
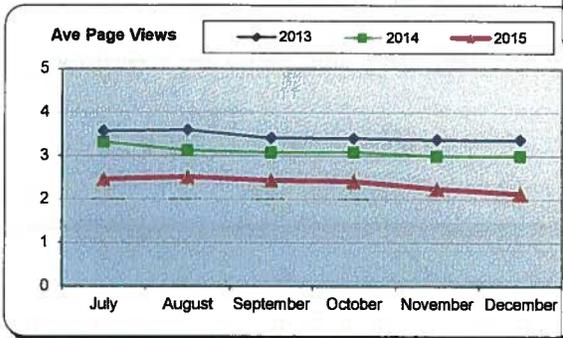


Figure 15
* only desktop sessions on www.GoKignman.com are tabulated in this report

Figure 16
* only desktop sessions on www.GoKignman.com are tabulated in this report

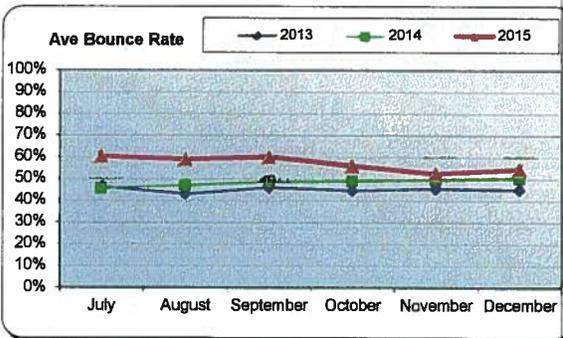
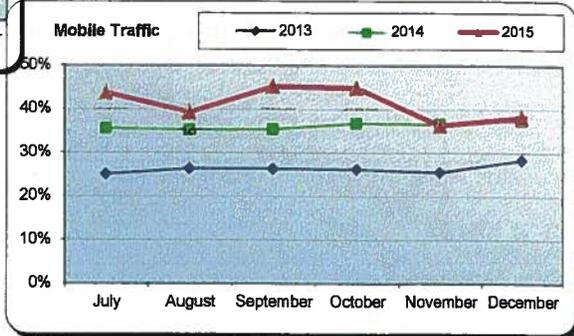
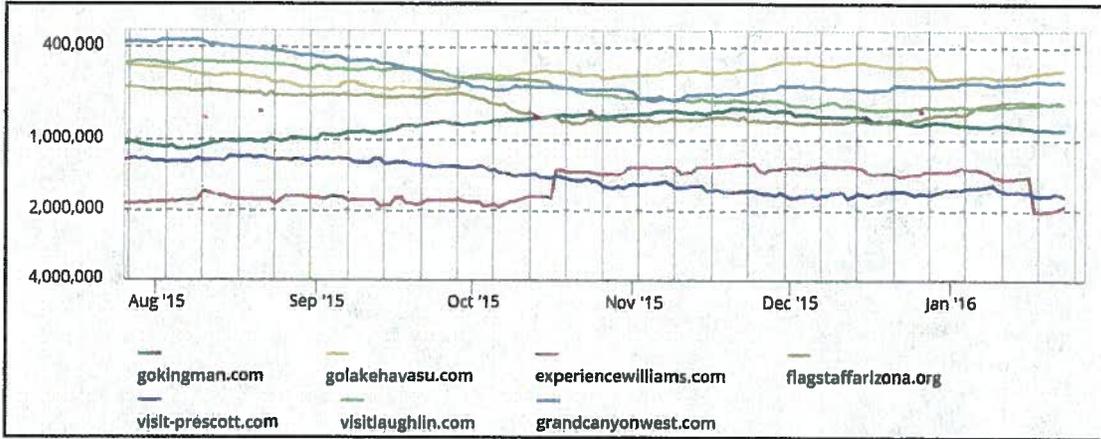


Figure 17* Combines data from www.GoKignman.com and mobile.GoKignman.com

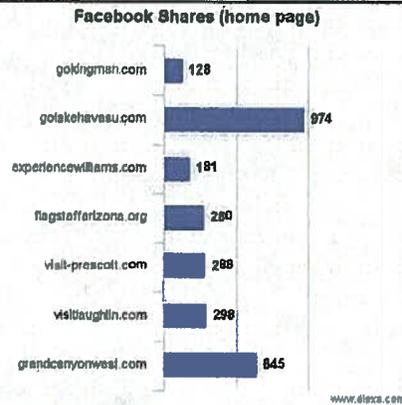
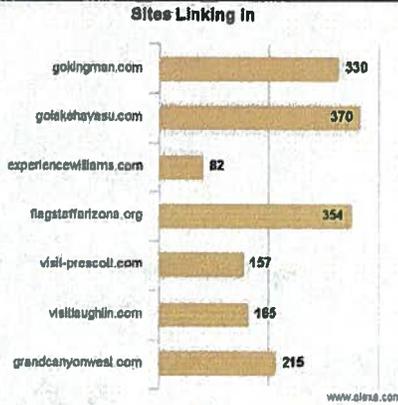


FIGURES - ALEXA.COM WEBSITE COMPARISONS
(recorded 1-26-2016)

Figure 18: Historical three month global web ranking comparable set between regional DMOs

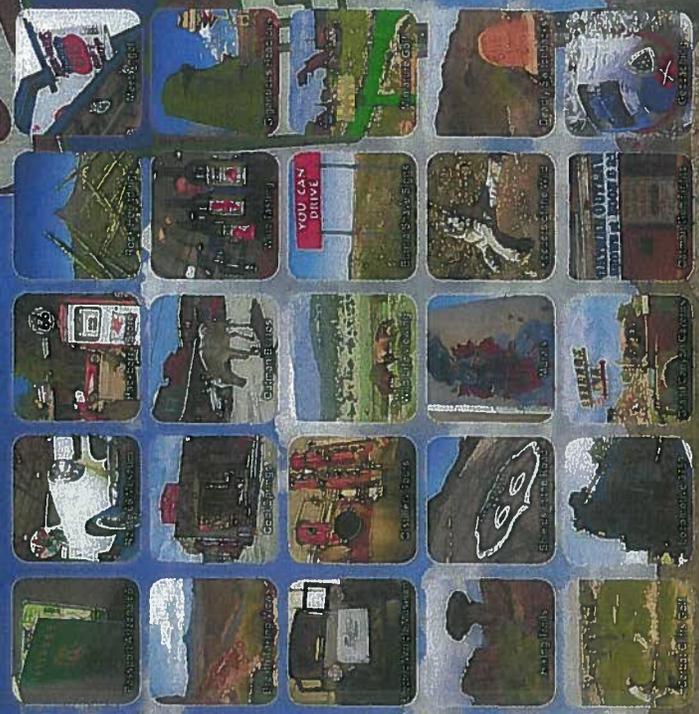


Site	Global Rank	Rank in USA	Global Reach %
golakehavas.com	505,067	78,472	0.0001850%
grandcanyonwest.com	573,188	122,260	0.0001600%
visitlaughlin.com	703,516	132,703	0.0001110%
flagstaffarizona.org	706,900	78,783	0.0001310%
gokingman.com	911,391	194,992	0.0000770%
visit-prescott.com	1,761,289	313,629	0.0000390%
experiencewilliams.com	1,933,882	441,893	0.0000340%



Site	Pageviews	Bounce Rate	Mintues on Site
gokingman.com	4.6	32.2%	4:55
golakehavas.com	2.8	44.9%	3:37
experiencewilliams.com	2.7	29.7%	2:27
flagstaffarizona.org	2.2	57.0%	2:20
visit-prescott.com	2.4	41.1%	2:16
visitlaughlin.com	4.1	32.1%	4:11
grandcanyonwest.com	2.7	29.4%	2:41

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Sneak-peek in the middle of this scenic piece of 66 is Peach Springs, which spans the only road to the bottom of the Grand Canyon. From this fun-life inspiration for Disney's Radiator Springs, you can also see the North Rim of the Grand Canyon jutting up over the horizon some dozen miles back.

This drive on Old 66 west of Kingman to the living ghost town of Oakman may be off the beaten path, but it's a trip well worth taking. This town is as close as it gets to the Mohave Road, John Steinbeck described in *The Grapes of Wrath*. But don't take an RV on this country two-laner, the road narrows its way through the Black Mountains with 35- and 40-MPH speed limits through switchbacks and hairpin turns up Silvercreek Pass for awe-inspiring vistas both east and west.

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Grand Canyon

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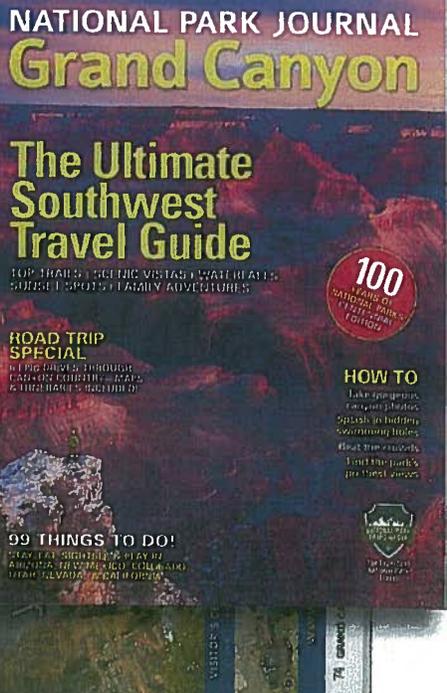
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Arizona Office of Tourism Content Campaign
Kingman Visitors Center



Campaign Start Date 10/7/2015
Campaign End Date 12/31/2015

Report Date 1/7/2016

Campaign Summary

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Total Clicks 3,428
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Impressions 2,072,609

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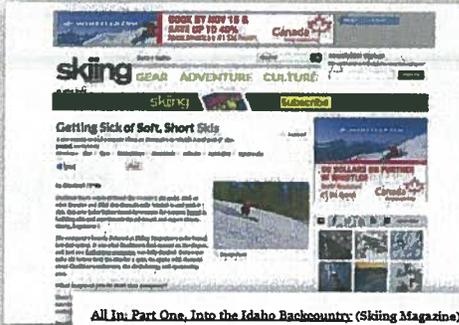
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Bounce Rate: 9.60%

Time on Page: 28:52

Screenshot



All In, Part One, Into the Idaho Backcountry (Skiing Magazine)
My Last Hurrah: Route 66 Road Trip (Kingman AZ Visitor Center)
Leah Evans Boasting It (Skiing Magazine)
5 ways to optimize images for effective Facebook sharing (Cloudinary)



Facebook Ads

Total Clicks 852
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Article Name - Ultimate American Road Trip

Impressions 59,195

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Added Social Media Value

Post Actions 1,230
Post Comments 45
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Google Analytics

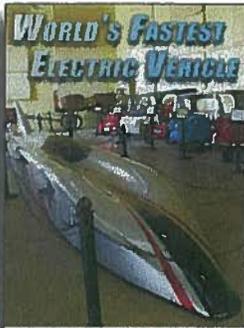
% New Visits: 85.60%

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ADVERTISING

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VISITARIZONA.COM



Now on Loan at the
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Vehicle Museum in
Kingman, Arizona
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Bluesgrass Festival
Survivalist / Preppers
Expo "Back to the land"
2nd Annual Rattler
Mountain Bike Race
Chillin on Beale Street
[Learn more »](#)

Digital marketing report for [Kingman Visitor Center - VisitArizona.com](#)
Date range: October 1, 2015 to November 4, 2015
Created on November 12, 2015

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DFP Banner Advertising - Campaigns

Campaign	Impressions	Clicks	CTR
AZAOT - Kingman Visitor Center	33,589	68	0.20%

DFP Banner Advertising - Line Items

Line Item	Impressions	Clicks	CTR
Events	13,527	31	0.23%
Run of Site	20,062	37	0.18%
Totals	33,589	68	0.20%

OTHER ON-GOING ON-LINE ADVERTISING

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KINGMAN, ARIZONA

When in the Grand Canyon State don't miss another Arizona legend - the longest stretch of the Mother Road, Route 66. This river of blacktop has brought vacationing Americans to their destinations for well over nearly a century.

Route 66 has become a symbol of a past in its own right. Historic bus and travelers and those looking to reach the 66-was 66 in its own right. It's a road that's hard to find in today's era - 1930s-60s - 1930s-60s.

MyGrandCanyonPark.com Kingman page (ongoing)

Go-Arizona

PLACES TO GO THINGS TO DO SLEEP + EAT TRAVEL PLANNING PHOTO + VIDEO MAP IT!

Kingman, Arizona - Tourism Resources
Helpful Tourist Offices, City, State, Federal

Kingman in Death
INTRODUCING
WANDER TO STAY
BRIGHTSPOT
RECREATION
PLAYS PLANNING
PHOTOS + VIDEO

Addresses, phone numbers and contact information for state, national and other organizations that provide services related to the Kingman area are listed below. If you have to call any of these during regular business hours, verify your location.

Kingman Area Chamber of Commerce
120 West Andy Drive, Kingman, AZ 86401
Phone: 928-838-2100
Website: www.visitkingman.com

Other Listings
Bureau of Land Management, Arizona State Office
721 North Coolidge Avenue, Phoenix, AZ 85004

GoArizona.com Travel Site (ongoing)

**ADVERTISING
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Located upstairs in the
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Visitor Center**

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Kingman Daily Miner,
Downtown Merchants section

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Travel my way!
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highway...**

**...that
is best!**
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Historic ROUTE 66

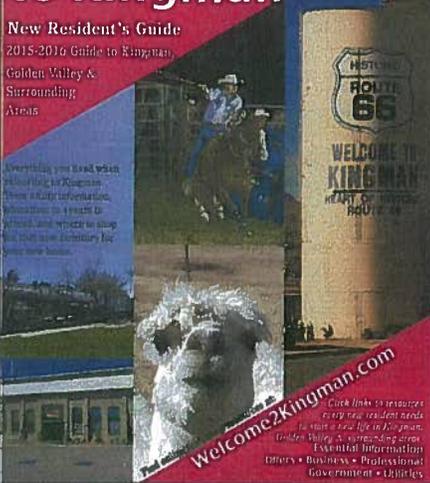
Powerhouse Visitor Center

Take your visiting guests downtown to the Powerhouse Visitor Center to experience what Northern Arizona has to offer. While there, visit the Route 66 Association Gift Shop, see the Route 66 Museum, and the Carlos Elmer Photo Gallery.
Kingman Powerhouse Visitor Center — kingmanvisitorcenter.org
928-753-6106

Welcome to Kingman

New Resident's Guide
2015-2016 Guide to Kingman,
Golden Valley &
Surrounding
Areas

Everything you need when moving to Kingman. From adult education, recreation, to health care, we have everything you need to start your new adventure in our beautiful town.



[Welcome2Kingman.com](http://www.welcome2kingman.com)

Click links to resources to start a new life in this town.
Golden Valley & surrounding areas.
Essential Information:
Diners • Business • Professional
Government • Utilities

40% of the waterways in Arizona.

With close and easy access to Lakes Mead, Mohave and Havasu, along with the Colorado River outdoor water activities have never been easier!

If bicycling, hiking, horseback riding or camping are more your style, then visit Hualapai Mountain Park. The park located approx. 9 miles from Kingman in the cool pines offers a variety of hiking and biking trails at a variety of skill levels. There are many campsites available with and without amenities along with 24 cabins or teepees for rent. The park also offers rec. areas for picnics, receptions and more. It's a beautiful place to "get away" right out your back door.

There are many other hiking and biking trails all around Kingman including the Camp Beale Loop and the Mohave Wash Trail. Camp Beale Loop is located off Fort Beale Dr. The trail takes you up in elevation over 400' and is 3.2 miles in length. The Mohave Wash Trail is a beautifully landscaped concrete bicycle and walking path traveling through Kingman.

- Hualapai Mountain Park**
6250 Hualapai Mtn. Park
(928) 681-5700
www.mcparks.com
- Desert Diamond Distillery**
4875 Olympic Dr.
(928) 757-7611
- Keepers of the Wild**
13441 E. Hwy 66
(928) 769-1800
- Locomotive Park**
310 W. Beale St.
(928) 757-7919
- Grand Canyon Caverns**
Off Rt. 66, 63 miles NE of Kingman
(928) 422-3223
- Station Winery & Event Center**
10965 N. Moonscape Way (in Valle Vista)
(928) 757-7206

Enjoy the beautiful sunrises and sunsets while out for a leisurely walk or a bicycle ride. If you prefer indoor activities we have those as well. Kingman has city basketball and volleyball teams; there are also opportunities to join bowling and pool leagues. Join to curb your competitive side or just to have a good time!

When you make Kingman your home you will discover there is no shortage of fun-filled activities in and around Kingman. So come and enjoy your new space!

Kingman also has a historic downtown area along Route 66. Downtown is filled with shops, coffee shops, delis, restaurants, parks, museums, a brewery and more! Take time to check out everything downtown Kingman has to offer. You will want to visit again and again.

Kingman Walking Tours
Historic Downtown Kingman
(928) 753-6106
www.go-arizona.com/kingman-historic-walking-tour

Cerbat Foothills Recreation Area Trail System
(928) 757-7919
www.cityofkingman.gov

Welcome to KINGMAN

Your source for all things local.
Let us help you get to know your new home town.

**120 W. Andy Devine Ave.
928-753-6253**

December 13, 2015 Las Vegas Review Journal Travel section
 *story on Oatman with photo courtesy of the GoKingman.com

TRIP OF THE WEEK

Old West, Route 66 converge in Oatman

One of Arizona's most popular ghost towns, Oatman thrives on tourism, welcoming crowds year-round. The former gold mining boomtown strives to provide plenty for visitors to see and do and reasons to keep them coming back. The strategy draws crowds particularly on weekends and holidays, when it is difficult to find parking in the little desert town.

Visitors from Las Vegas



MARGOT BARLETT PESEK

reach Oatman by heading south toward the Laughlin-Bullhead City area on U.S. Highway 95, then turning on state Route 163 to the

Colorado River towns, a drive of about 90 miles. Two routes access Oatman from Bullhead City, a 25-mile, unpaved scenic route using Silver Creek Road and an all-paved, 35-mile route using Arizona Route 95 south to Boundary Gorge Road, east to Historic Route 66 and north to Oatman.

Visitors enjoy the town's craggy setting near the Black Mountains and the Old West feel of weathered buildings

housing about 40 shops, antiques stores, eateries, bars and ice cream parlors. The most distinctive structure on the main street, the historic Oatman Hotel, survived a devastating fire in 1921. Built in 1902 of adobe, the hotel draws visitors to its restaurant and bar, where thousands of dollar bills paper the walls; its upstairs rooms, which once provided comforts for travelers, now display artifacts. If Oatman

looks familiar, visitors may recall scenes filmed there for the 1953 Hollywood epic "How the West Was Won."

Costumed Western characters stroll Oatman's boardwalks, live music is featured in a few places, the Ghost Riders Gunfighters shoot it out twice a day and "wild" burros have right-of-way as they wander through town. The Oatman Goldroad

SEE TRIP, P. 3

TRIP

From Page 77

Chamber of Commerce plans fun events that bring in tourists, such as this month's off-beat Christmas Bush Decorating along the road into Oatman, the upcoming annual bed race Jan. 30, the springtime Old Route 66 road run, the July Fourth sidewalk egg fry and frequent weekend craft shows and swap meets. Call the chamber of commerce for event details at 928-768-6222.

Oatman's history began with promising gold discoveries in the 1860s. Slow to start, mining began in the early 1900s with new discoveries and improvements in techniques and transportation. At first called Vixian after one of the nearby mines, Oatman arose as a tent town that became more permanent as it grew.

In 1909, the town's name was changed to Oatman after Olive Ann Oatman, a young teen from Illinois who was captured along with her sister during a Yavapai massacre of her family in 1851. Later, traded to the Mohave people along the Colorado River as a slave, Olive lived among the Mohave for three years and was tattooed according to their customs. Her younger sister did not survive. Olive was eventually recovered and reunited with her surviving brother. She later finished her schooling, gave lectures on her experiences and married a Texas rancher. She died at age 65 in 1903.

After major gold strikes in 1915, Oatman boomed, growing to 3,500 residents and becoming Arizona's richest gold producer. The major mine closed in 1924, but others continued to produce until a wartime shutdown mandated by the government in 1941. The wartime mine closures almost killed Oatman, leaving few residents. Mining enjoyed a short resurgence in



Burros have right-of-way as they wander through the streets of Oatman, Ariz. COURTESY GO-KINGMAN.COM

the mid-1990s, and a new operations continue in the area.

Oatman survived downturns because of its position astride U.S. 66, "The Mother Road," the main route between Chicago and Los Angeles. Serving travelers and truckers became the old boomtown's economic mainstay.

But in 1953, a shorter route from Kingman, Ariz., to Needles, Calif., was established. Oatman seemed doomed.

Two unrelated developments saved the old town after decades of decline. In the 1970s, the gaming and recreational destination Laughlin rose along the Colorado River, drawing thousands of tourists, many of whom also visit Oatman. In the 1980s, Historic Route 66 turned into a rolling destination, a nostalgia drive that attracts worldwide attention and more visitors. Oatman does not disappoint them.

— Margot Barlett Pesek's Trip of the Week column appears on Sundays.

Death Valley & Inyo/Elmore Ghost Town

FEBRUARY

- Whale Watching in San Diego
- Los Angeles Art Museums

MARCH

- Pageant of the Lord & Weyfarers Chapel
- San Antonio Getaway

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ROGER JACKS

Education deal could boost KUSD's fortunes

Fix for the state's school budget must have voter approval, though

BOB CHRISTI & DEAN ARELLA
rab@kdminer.com

PHOENIX — A former state treasurer warned Arizona lawmakers Thursday that settling a

school funding lawsuit by boosting withdrawals from the state's permanent land trust fund risks trading one suit for two because the principal of the \$5.1 billion fund is at risk.

Former treasurer Dean Martin's testimony was backed up by current treasurer Jeff DeWit, who also opposes the current structure of the deal hammered out by Gov. Doug Ducey, Republican legis-

lative leaders and schools that sued. Martin told members of the Senate appropriations committee that he believed the state would be sued in federal court for tapping the principal

of the fund and schools would be forced to renew their suit because they didn't get their promised money.

Comments: Martin made about what he See SCHOOL, 5A

Arizona will see increase in health insurance

Tax credits will soften the blow for many consumers

ROBBIE RAY SMITH
ramr@kdminer.com

KINGMAN — The premium for the benchmark Silver plan under President Obama's health care law is expected to increase 17.5 percent in Arizona next year, more than twice the national average of 7.5 percent for the 37 states that use HealthCare.gov.

The rate increase is a 'preview' of several changes in premiums and the final number could change by the open enrollment period, which begins Sunday for coverage starting Jan. 1, said Tim Williams, spokesman for Kingman Regional Medical Center.

KRMG is holding a marketplace fair from 10 a.m. to 3 p.m. on Nov. 17, at Stockton Hill Medical Plaza, 2202 Stockton Hill Road, with counselors from Patient Financial Services who can help people enroll in the federal health care plan.

About eight out of 10 returning consumers will be able to buy a plan with premiums under \$100 a month after tax credits, and seven out of 10 will have a plan for under \$75 a month, according to an analysis from the Centers for Medicare and Medicaid Services.

Arizona, with 2015 enrollment of 205,666, is among 19 states that will see year-over-year rate changes of double digits. Oklahoma will see the See HEALTH, 4A

BUCKEYE BULLET IS ELECTRIC — AND IN KINGMAN



Top: The Buckeye Bullet 2.5, the fastest electric car in the world, is being displayed for the next year at the Route 66 Electric Vehicle Museum inside the Powerhouse Visitor Center. The car has reached top speed of 321.8 mph. Bottom: The circa-1914 Custer Chair Car was added to the collection at Route 66 Electric Vehicle Museum in February. The car was invented by Lewis Luzzum Custer, an entrepreneur and inventor who was a close associate of Wilbur Wright. The car was originally conceived for seniors to get around, but eventually became a mobility solution for wounded soldiers from World War I.

Latest addition to Electric Vehicle Museum reached 321.8 mph

ROBBIE RAY SMITH
ramr@kdminer.com

KINGMAN — The Venturi Buckeye Bullet 2.5, an electric car designed and built by students at Ohio State University, is being displayed for a year at the Route 66 Electric Vehicle Museum.

The 50-foot, 800-horsepower (600 kilowatt) Buckeye Bullet 2.5 blows away the perception of electric cars being slow and boring.

It holds the distinction of being the fastest electric car in the world, topping out at 321.8 mph during an August 2014 run in Wendover, Utah.

The first version of the speedster, built in 2009, set two Fédération Internationale

de l'Automobile (FIA) records in 2010, running 307.7 mph and 307.9 mph.

A third-generation Buckeye Bullet is under development, with 3,000 horsepower and a target speed of 440 mph.

The car, loaned from Wally Pater's National Hot Rod Association Motorsports Museum in Pomona, Calif., brings the Route 66 museum's collection to 15 electric vehicles spanning 100 years of development, including the 1914 Custer Chair Car and the "Gone With the Wind" drag racing van from the Discovery Channel's "Sucking Alaska."

Country singer-songwriter Willie Nelson's custom golf cart was added to the collection. See CARS, 3A



2nd Annual Bluegrass Festival set for Oct. 16-18 in Kingman

KINGMAN – The 2nd Annual 'Pickin' in the Vine' Bluegrass Festival is scheduled for Oct. 16-18 and once again is being hosted by Don and Jo Stetson, owners of the Stetson Winery at 10965 N. Moonscape Way in Kingman, Ariz.

In conjunction with L&S Promotions, the lineup is again stacked with award-winning bands that like 'do Nothin' Fancy, six-time winner of the Society for the Preservation of Bluegrass

Music in America (SPBMA), 2014, 2013, 2012, 2010, 2009 & 2008. The band has been nominated for Vocal Group of the Year and each band member has been nominated for individual awards.

Their strong vocals, powerful instrumentation and energetic stage presence, along with the friendly down-to-earth charm, keeps crowds coming back for more. The incredible and entertaining Karl Shifflet & Big

See Festival, Page 8

2nd bridge for Bullhead City several years away?

BULLHEAD CITY – City officials anticipate that within the next several years, there will realistically be a second bridge west of the south entrance of the Bullhead Parkway at the river.

City manager, Toby Cotter, said the city has been "moving forward with our partners across the river (Laughlin, Nev.) and though no date has been set for the start of construction... the earliest time the city would see the start of construction on a second bridge would

be 2018 or 2019."

With support from Nevada Senator Harry Reid, roughly \$22 million was appropriated for Laughlin's contribution to the proposed bridge project. Cotter said approximately \$18.5 million remains in the Nevada Department of Transportation's coffers.

"What Clark County (Nev.) is doing is looking at their funding sources and working toward that end putting together funding for

See Bridge, Page 7

\$3.6 million MCC Kingman campus expansion under way

KINGMAN – Construction crews from the Kingman-based T.R. Orr, Inc., are performing \$3.6 million in expansion projects at Mohave Community College's Neal Campus in Kingman that include a new student-services building and renovations to upgrade an existing building on Mohave Community College's (MCC) Neal Campus in Kingman.

"These improvements will help consolidate services for our

students and provide them with state-of-the-art classroom facilities," said Dr. Fred Gilbert, dean of the Neal Campus-Kingman campus. "We're also looking forward to the opportunity to invite the community to enjoy the new space."

In September 2014, the MCC Board of Governors approved Phoenix-based Jones Studio, Inc. as the project architect. One month later, the Board

See MCC, Page 7

Inaugural 'Cars and Coffee' event stars October 4 in Lake Havasu City

LAKE HAVASU CITY – Beginning Sunday, Oct. 4, and the first Sunday of each month thereafter from 6-9 a.m. (7-10 a.m. winter hours beginning in November), the first-ever Cars and Coffee event will be held in front of the Beaulieu Outlet Store at The Shops at Lake Havasu mall

in time to welcome winter visitors from across the nation.

The Cars and Coffee event, open to car owners in and outside Mohave County, is sponsored by Havasu Mopars. For new visitors who might be unfamiliar with Lake Havasu, The Shops at Lake Havasu mall is located across

from the Lake Havasu Municipal Airport at the north end of the community.

According to Doug Rich who is coordinating the inaugural national Cars and Coffee event in Lake Havasu, all car clubs are welcome to participate. Rich said

See Coffee, Page 17

World's 'fastest electric car' on display in Kingman museum

KINGMAN – The "World's fastest Electric car" – the Buckeye Bullet 2.5 – is the latest attraction at the Route 66 Electric Vehicle Museum in the Historic Powerhouse Visitors

Center, 120 W. Andy Devine Avenue in Kingman.

The electric-powered Buckeye Bullet 2.5 has reached speeds of more than 320 miles per hour. Recent developments

such as the Tesla models S and P90D and ground-haltering technological advancements facilitated by the efforts of the National Electric Drag Racing

See Car, Page 6



The "World's fastest Electric car" – the Buckeye Bullet 2.5 – is the latest attraction at the Route 66 Electric Vehicle Museum in the Historic Powerhouse Visitors Center, 120 W. Andy Devine Avenue in Kingman. The car will be on display for a year. (Photo courtesy of Joshua Noble)

GERMANY MARKET PROFILE

GERMAN VISITATION TO ARIZONA



Visitor Characteristics

- 40.8 years** Average Age
- \$111,649** Average Household Income
- 2.0 persons** Average Party Size
- 4.2** Length of Stay
- 4.2** Nights in Arizona
- 22.7** Nights in U.S.

Main Purpose of Trip

- 93% Leisure**
- 7% Business**

Port of Entry

- 25%** Los Angeles, CA
- 18%** San Francisco, CA
- 8%** Las Vegas, NV
- 10%** Chicago, IL
- 8%** Atlanta, GA

Year Credit Card Travel Spending

German Year Card Spending ranked #6 in 2014 with 2.9% of total international travel spending in Arizona.

By Quarter

- Q1: 14%
- Q2: 30%
- Q3: 38%
- Q4: 19%

By Arizona Region

- Northern: 49%
- Phoenix & Central: 34%
- West Coast: 8%
- Tucson & Southeast: 7%
- North Central: 5%

ARIZONA Germany Market Profile

GENERAL COUNTRY PROFILE

POPULATION: 81 million

RELATION RATE: 0.9%

EXCHANGE RATES (USD PER EURO): 0.7483

GROSS DOMESTIC PRODUCT (GDP): \$3.8 trillion (1.6% annual growth rate)

EXPORTS: \$1.5 trillion

EMPLOYMENT RATE: 5%

TRAVEL MOTIVATION AND PLANNING

Top Travel Motivations

- 42%** Cultural/Heritage Attractions
- 40%** Shopping
- 38%** Dining/Gastronomy

Source used in Destination selection for last leisure trip

- 60%** Website on computer or laptop
- 45%** Recommendation from family & friends
- 37%** Information in printed travel guidebooks
- 27%** Advice from travel professionals/travel agents

Advance Decision Time

- 20%** Less than a month
- 14%** 1 to 2 months
- 34%** 3 to 5 months
- 25%** 6 to 12 months
- 7%** More than 1 year

Lodging Reservation made before leaving home

- 74%** Yes
- 26%** No

How Air Reservations were Booked

- 25%** Directly with Airline
- 48%** Travel Agency/Travel Club
- 23%** Internet Booking Service*
- 9%** Corporate Travel Department

Internet Booking Service*

- 53%** Internet Booking Service*
- 23%** In-Library/Expedia.com Directly
- 30%** Travel Agency/Travel Club
- 2%** Other

How Air Reservations were Booked

- 25%** Directly with Airline
- 48%** Travel Agency/Travel Club
- 23%** Internet Booking Service*
- 9%** Corporate Travel Department

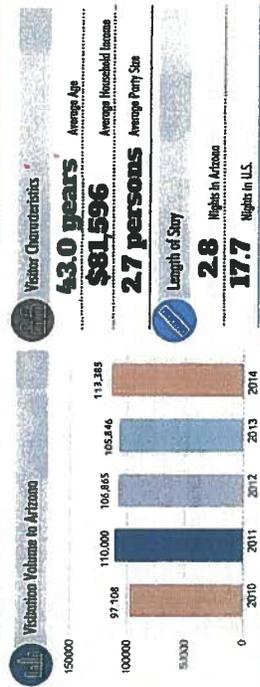
Source: The World Fact Book, reporting 2014 data

Source: Brand USA, reporting 2014 data

Source: U.S. Dept. of Commerce - FITD, reporting 2013-2014 data

FRANCE MARKET PROFILE

FRENCH VISITATION TO ARIZONA



Visitor Characteristics

- 43.0 years** Average Age
- \$81,596** Average Household Income
- 2.7 persons** Average Party Size
- 2.8** Length of Stay
- 2.8** Nights in Arizona
- 17.7** Nights in U.S.

Main Purpose of Trip

- 97% Leisure**
- 81%** Vacation/Leisure
- 3%** Visit Friends/Relatives
- 2%** Education
- 3.2% Business**
- 2.7%** General Business
- 0.8%** Conventions/Conferences/Trade Show



Visitation Volume to Arizona

Port of Entry

- 54%** Los Angeles, CA
- 14%** San Francisco, CA
- 6%** New York, NY
- 4%** Chicago, IL
- 3%** Minneapolis/St. Paul, MN

Transportation to U.S.

- 70%** Rental Auto
- 39%** City Subway/Commuter
- 28%** Air travel between U.S. cities
- 25%** Bus between cities
- 16%** Trenchel/Interstate

Accommodations*

- 92%** Hotel/Motel
- 3%** Private Home
- 8%** Other

*Base: This is collected through a survey, there is no indication if that is paid or non-paid.

Sources: Census Bureau, reporting 2010-2014 data; U.S. Dept. of Commerce - IHTO, reporting 2013-14 aggregate data

ARIZONA France Market Profile

This summary provides the most up-to-date data available on France as it relates to their people and economy, travel related motivations and planning behavior and French visitor profiles specific to Arizona.

GENERAL COUNTRY PROFILE

- POPULATION:** 67 million
- GROSS DOMESTIC PRODUCT (GDP):** \$2.6 trillion (0.6% annual growth rate)
- EXPORTS:** \$383 billion
- UNEMPLOYMENT RATE:** 10.2%
- INFLATION RATE:** 0.6%
- EXCHANGE RATES (EUR PER USD):** 7483

Source: The World Fact Book, reporting 2014 data

TRAVEL MOTIVATION AND PLANNING

Top Travel Motivations

- 63%** Lead Lifestyle
- 56%** Cultural/Historical Attractions
- 40%** Beaches/Scenic Attractions
- 36%** Escapes/Urban Attractions/Hotels
- 74%** Lodging Reservations made before leaving home
- 74%** Use Internet Booking Service*
- 37%** Travel Agency/Travel Operator/Travel Club
- 37%** No Lodging Establishment Directly
- 4%** Other
- 26%** No

* Certain "Internet Booking Service" is an Online Travel Agency (OTA)

How Air Reservations were Booked

- 49%** Travel Agency/Travel Operator/Travel Club
- 27%** Directly with Airline
- 23%** Internet Booking Service*
- 4.2%** Corporate Travel Department

* Certain "Internet Booking Service" is an Online Travel Agency (OTA)

Advance Decision Time

- 17%** Less than a month
- 17%** 1 to 2 months
- 32%** 3 to 5 months
- 27%** 6 to 12 months
- 7%** More than 1 year

64% Website of recipient or listing

37 Information in printed travel guidebooks

36% Recommendation from family & friends

Source used in Destination selection for lead leisure trip

Sources: U.S. Dept. of Commerce - IHTO, reporting 2013-14 aggregate data

UNITED KINGDOM MARKET PROFILE

U.K. VISITATION TO ARIZONA



Visitor Characteristics

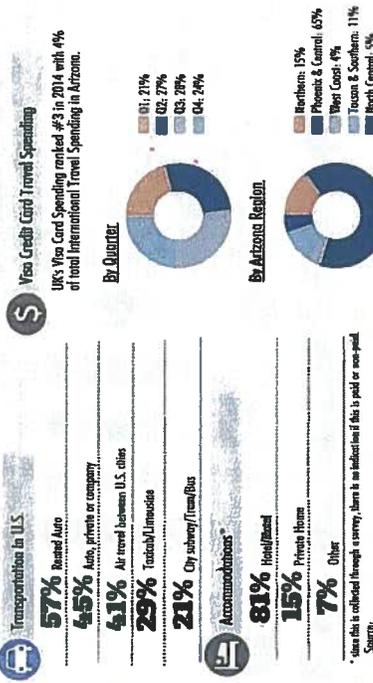
- 47.4 years** Average Age
- \$119,912** Average Household Income
- 1.8 persons** Average Party Size
- 4.5** Length of Stay
- 18.5** Nights in Arizona
- 18.5** Regions in U.S.

Main Purpose of Trip

- 94% Leisure**
- 70%** Vacation/ Holiday
- 14%** Visit Friends/Relatives
- 1%** Other

6% Business

- 4.1%** General Business
- 1.9%** Convention/Conference/Trade Show



U.S. Visa Credit Card Travel Spending

U.K.'s Visa Card Spending ranked #3 in 2014 with 4% of total international travel spending in Arizona.

Transportation in U.S.

- 57%** Rental Auto
- 45%** Air, train, or company
- 41%** Air travel between U.S. cities
- 29%** Taxi/limo/ride
- 21%** City subway/train/bus

Accommodations*

- 81%** Hotel/motel
- 15%** Private Home
- 7%** Other

Port of Entry

- 23%** Los Vegas, NV
- 17%** Los Angeles, CA
- 9%** Newark, NJ
- 8%** San Francisco, CA
- 3%** NY, NY

*Data this is collected through a survey, there is no indication if this is paid or non-paid. Source: American Express, reporting 2014 data. U.S. Dept. of Commerce - ITPO, reporting 2013-14 aggregate data.

ARIZONA United Kingdom Market Profile

This summary provides the most up-to-date data available on United Kingdom as it relates to their people and economy, travel related motivations and planning behavior and U.K. visitor profile specific to Arizona.

GENERAL COUNTRY PROFILE

- POPULATION:** 64 million
- INFLATION RATE:** 1.5%
- EXCHANGE RATES (GBP PER USD):** 0.6903
- GROSS DOMESTIC PRODUCT (GDP):** \$2.5 trillion (2.6% annual growth rate)
- EXPORTS:** \$303 billion
- UNEMPLOYMENT RATE:** 6.2%

TRAVEL MOTIVATION AND PLANNING

Top Travel Motivations

- 46%** Cultural Historical Attractions
- 46%** Local Lifestyle
- 45%** Beaches/Scenic Attractions

61% Website on computer or laptop

33% Recommendations from family & friends

26% Information in printed travel guidebooks

24% Website applications via tablet

Advance Decision Time

- 18%** Less than a month
- 14%** 1 to 2 months
- 27%** 3 to 5 months
- 29%** 6 to 12 months
- 9%** More than 1 year

81% Lodging Reservation made before leaving home

- 58%** Internet Booking Service*
- 38%** The Lodging Establishment Directly
- 32%** Travel Agency/Car Operator/Travel Club
- 6%** Other

19% No

How Air Reservations were Booked

- 40%** Directly with Airline
- 40%** Travel Agency/Car Operator/Travel Club
- 14%** Internet Booking Service*
- 6%** Corporate Travel Department

*Custom "Internet Booking Service" is an Online Travel Agency (OTA)

Source: Brand USA, reporting 2014 data. U.S. Dept. of Commerce - ITPO, reporting 2013-14 aggregate data.

MEXICO MARKET PROFILE

MEXICAN OVERNIGHT VISITATION TO ARIZONA

Major Contribution of AZ Overnight Mexican Visitors

16 percent of all Mexican Visitors stay overnight
 \$839 party spending per trip, accounting for 66 percent of AZ
 visitor expenditures

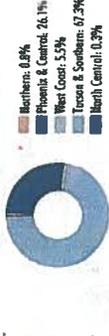
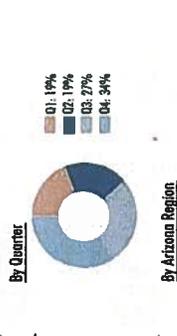


Visitation Volume to Arizona



Visa Credit Card Travel Spending

Mexican Visa Card Spending ranked #2 in 2014 with 71% of
 total International Travel Spending in Arizona.



Sources:
 Tourism Economics, reporting 2010-2014 data
 Visa/UE Travel, reporting 2014 data
 2007 Mexican Visitor Study - University of Arizona

Compiled by The Arizona Office of Tourism Research Group

GENERAL COUNTRY PROFILE



Mexico Market Profile

This summary provides the most up-to-date data available on Mexico as it relates to their people and economy, travel
 related motivations and planning behavior and Mexican visitor growth specific to Arizona.

POPULATION	121 million
GROSS DOMESTIC PRODUCT (GDP)	\$2.14 trillion (2.7% annual growth rate)
INFLATION RATE	4%
EXCHANGE RATES (USD PER USD)	13.14
EXPORTS	\$406 billion
UNEMPLOYMENT RATE	4.8%

Source:
 The World Fact Book, reporting 2014 data

TRAVEL MOTIVATION AND PLANNING

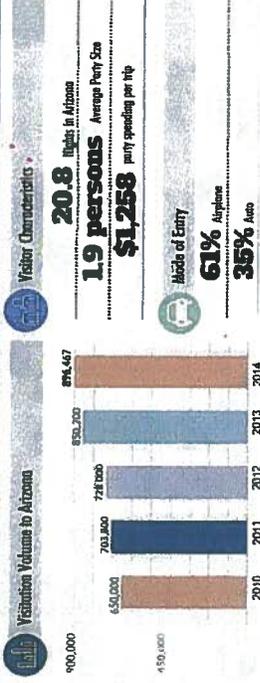
Top Travel Motivations	56% Shopping
54% Visiting friends/relatives	54% Urban attractions
54% Source used in Destination selection for last leisure trip	54% Recommendation from family & friends
54% Website via computer	24% Nights or opportunities to relax
23% Online advertising via mobile	23% Online advertising via mobile

Likelihood to Travel to USA	52% In the next six months
21% 6-12 months	11% 1-5 years from now
7% Maybe some time in the distant future	4% Not likely to ever visit
Expected Travel Party Size (last trip)	22% 1 person
31% 2 people	16% 3 people
29% 4+	

Source:
 Brand USA

CANADA MARKET PROFILE

CANADIAN VISITATION TO ARIZONA



20.8 Nights in Arizona
1.9 persons Average Party Size
\$1,258 party spending per trip

61% Airplane
35% Auto

91% Leisure
5% Vacation Holiday
17% Visit Friends/Relatives
15% Special Interest/Group/Club
9% Business
3% Meeting
5% Convention/Conference/Trade Show

91% Main Trip Reason

34% Alaska
23% Quebec
22% British Columbia
7% Quebec
7% Saskatchewan
5% Manitoba
2% Atlantic Canada

91% Visa Credit Card Travel Spending

Canadian Visa Card Spending ranked #1 in 2014 with 47% of total international travel spending in Arizona.



493,075 Direct Arrivals

Source: Tourism Economics, reporting 2010-2014 data
 VisaVUE Travel, reporting 2014 data
 Statistics Canada, 2012 data
 The Commerce Board of Canada, 2014 data

ARIZONA Canada Market Profile

This summary provides the most up-to-date data available on Canada as it relates to their people and economy, travel related motivations and planning behavior and Canadian visitor profile specific to Arizona.

GENERAL COUNTRY PROFILE

POPULATION: 35 million

GROSS DOMESTIC PRODUCT (GDP): \$1.59 trillion (2.5% annual growth rate)

EXPORTS: \$465 billion

UNEMPLOYMENT RATE: 6.9%

RELATION RATE: 1.9%

EXCHANGE RATES (CAD PER USD): 1.1*

UNEMPLOYMENT RATE: 6.9%

Source: The World Fact Book, reporting 2014 data
 *per OANDA.com as of 9/22/15

TRAVEL MOTIVATION AND PLANNING

Top Travel Motivations

- 54%** Beach/Scenic attractions
- 48%** Cultural/Historical attractions
- 44%** Local Lifestyle

Source cited in destination selection for next leisure trip

- 64%** Websites via computer or laptop
- 45%** Recommendation from family & friends
- 24%** Information in printed travel guidebooks
- 24%** Advice from travel professionals/travel agents

Libelhood to Travel to USA

- 47%** In the next six months
- 24%** 6-12 months
- 14%** 1-2 years
- 6%** 2.5 years from now
- 7%** Maybe some time in the distant future
- 2%** No likely to ever visit

Expected Travel Party Size (next trip)

- 26%** 1 person
- 50%** 2 people
- 10%** 3 people
- 14%** 4+

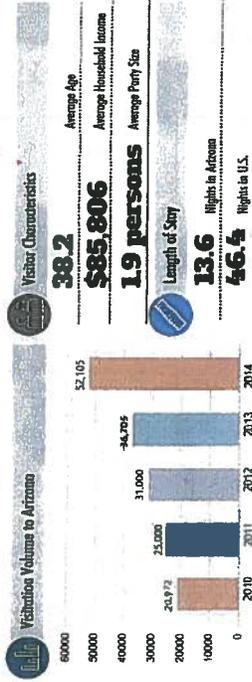
Advance Decision Time

- 16%** Less than a month
- 21%** 1 to 2 months
- 30%** 3 to 5 months
- 22%** 6 to 12 months
- 6%** More than 1 year

Source: Brand USA

CHINA MARKET PROFILE

CHINESE VISITATION TO ARIZONA



Visitor Characteristics

- 38.2** Average Age
- \$85,806** Average Household Income
- 1.9 persons** Average Party Size
- 13.6** Length of Stay
- 13.6** Nights in Arizona
- 46.4** Nights in U.S.

Main Purpose of Trip

- 78% Leisure**
- 35% Vacation/Relaxation**
- 25% Visit Friends/Relatives**
- 9% Education**
- 22% Business**
- 15% General Business**
- 7% Conventions/Conferece/Trade Show**

Part of Entry

- 39%** Los Angeles, CA
- 25%** San Francisco, CA
- 14%** Seattle, WA
- 6%** New York, NY
- 4%** Chicago, IL

Transportation to U.S.

- 56%** Rental Auto
- 51%** Air Travel between U.S. cities
- 36%** Auto, private or company
- 23%** City Subway/Train/Bus
- 15%** Taxi/Train/Minivan



Visa Credit Card Travel Spending

Chinese Visa Card Spending ranked #4 in 2014 with 3% of total International Travel Spending in Arizona.

Accommodations*

- 69%** Hotel/Resort
- 23%** Private Home
- 8%** Other

*Data that is collected through a survey, there is no indication if this is paid or non-paid.

Source: Economics, reporting 2010-2014 data
Yearly Travel, reporting 2014 data
U.S. Dept. of Commerce - NTDO, reporting 2012-14 aggregate data

ARIZONA China Market Profile

This summary provides the most up-to-date data available on China as it relates to their people and economy, travel related motivations and planning behavior and Chinese visitor profile specific to Arizona.

GENERAL COUNTRY PROFILE

- POPULATION:** 1.37 billion
- GROSS DOMESTIC PRODUCT (GDP):** \$7.6 trillion (7.4% annual growth rate)
- EXPORTS:** \$2.34 trillion
- IMPORTS:** \$2.34 trillion
- EXCHANGE RATES (USD PER USD):** 6.1
- DEBT/GDP RATIO:** 4.1%

Source: The World Fact Book, reporting 2014 data

TRAVEL MOTIVATION AND PLANNING

Top Travel Motivations

- 73%** Escapades & Nature
- 67%** Cultural Historical Attractions
- 61%** Beaches/Scenic Attractions

Source used in Destination Selection for Last Leisure Trip

- 64%** Websites via computer or laptop
- 55%** Recommendations from family & friends
- 47%** Advice from travel professionals/travel agent
- 42%** Websites/applications via tablet

Advance Decision Time

- 39%** Less than a month
- 33%** 1 to 2 months
- 21%** 3 to 5 months
- 6%** 6 to 12 months
- 1%** More than 1 year

How Air Reservations were Booked

- 37%** Internet Booking Service*
- 33%** Directly with Airlines
- 27%** Travel Agency/Travel Operator/Travel Club
- 13%** Corporate Travel Department

*Custom "Internet Booking Service" is via Online Travel Agency (OTA)

Lodging Reservation made before leaving home

- 70%** Yes
- 30%** No

Source: "Internet Booking Service" is via Online Travel Agency (OTA)

Source: PwC USA, reporting 2014 data
U.S. Dept. of Commerce - NTDO, reporting 2012-14 aggregate data

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

12:22 PM
01/28/16
Cash Basis

Kingman Powerhouse Visitor Center Balance Sheet As of December 31, 2015

	Dec 31, 15
ASSETS	
Current Assets	
Checking/Savings	
10010 · Checking - Mission Bank	83,219.33
10950 · Cash in Drawer	100.00
Total Checking/Savings	83,319.33
Other Current Assets	
11100 · Cash on Hand	358.17
12001 · *Undeposited Funds	1,354.63
12101 · *Inventory Asset	12,201.68
Total Other Current Assets	13,914.48
Total Current Assets	97,233.81
Fixed Assets	
15000 · Furniture and Equipment	10,252.42
17000 · Accumulated Depreciation	-3,358.00
Total Fixed Assets	6,894.42
TOTAL ASSETS	104,128.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-62.10
Total Accounts Payable	-62.10
Credit Cards	
21010 · Kingman Visitor CTR	1,510.64
Total Credit Cards	1,510.64
Other Current Liabilities	
22000 · Sales Tax Payable	431.49
23000 · Payroll Liabilities	210.01
Total Other Current Liabilities	641.50
Total Current Liabilities	2,090.04
Total Liabilities	2,090.04
Equity	
31000 · Owner's Equity	96,536.58
32000 · Unrestricted Net Assets	6,170.83
Net Income	-869.22
Total Equity	102,038.19
TOTAL LIABILITIES & EQUITY	104,128.23

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

12:28 PM
01/26/16
Cash Basis

Kingman Powerhouse Visitor Center Profit & Loss Budget Performance October through December 2015

	Oct - Dec 15	Budget	Jul - Dec 15	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
42000 Event Revenue	0.00		0.00		0.00
48000 Advertising Income	465.00		465.00		5,540.00
47000 *Merchandise Sales	19,889.75	0.00	41,847.60	0.00	70,000.00
48000 Municipal Funds	108,324.45	0.00	108,324.45	0.00	300,000.00
49000 Other Income	479.50	0.00	799.50	0.00	14,180.00
Total Income	129,158.70	0.00	151,436.55	0.00	389,720.00
Cost of Goods Sold					
50000 *Cost of Goods Sold	9,416.38	0.00	18,941.14	0.00	33,500.00
51100 Freight and Shipping Costs	549.80	0.00	1,037.38	0.00	1,850.00
52500 Purchase Discounts	-34.23		-34.23		
52800 Purchases - Resale Items	62.50		68.50		
54000 Cash Drawer Payouts	-16.95		-6.95		
59900 POS Inventory Adjustments	249.66	0.00	455.09	0.00	275.00
Total COGS	10,227.16	0.00	20,460.93	0.00	35,625.00
Gross Profit	118,931.54	0.00	130,975.62	0.00	354,095.00
Expense					
60500 Advertising Expense	28,948.80	0.00	42,250.07	0.00	80,310.40
61000 Auto Expense	888.80	0.00	1,638.80	0.00	3,250.00
63000 Bank Fees	0.00	0.00	1.25	0.00	350.00
64000 Credit Card Machine Fees	615.14	0.00	1,187.30	0.00	1,950.00
66000 Employee Benefits	486.22		902.98		1,851.20
71000 Insurance	1,677.00		1,677.00		2,970.00
73000 Janitorial Expense	0.00		0.00		5,649.00
74000 Licenses and Registrations	30.00		75.00		
75000 Public Relations	2,820.12		3,702.97		3,840.00
76000 Membership/Dues/Subscrip/Bo.	2,224.99	0.00	2,370.59	0.00	2,987.00
77000 Office Expense	1,543.29	0.00	2,367.93	0.00	5,990.00
78000 Payroll Expense	37,635.80		69,355.41		150,830.28
80000 Professional Fees	900.00		1,050.00		25,000.00
81000 Rent Expense	428.94		867.21		1,752.00
82000 Repair and Maintenance	814.25	0.00	958.93	0.00	1,550.00
83000 Staff Development and Training	20.00	0.00	20.00	0.00	2,030.00
84500 Technology	44.92		168.46		
85000 Travel	161.79	0.00	161.79	0.00	400.00
86000 Utilities	1,702.79		2,679.15		17,685.00
89000 Contingency	210.00	0.00	210.00	0.00	40,000.00
Total Expense	81,152.85	0.00	131,644.84	0.00	348,394.88
Net Ordinary Income	37,778.69	0.00	-669.22	0.00	5,700.12
Net Income	37,778.69	0.00	-669.22	0.00	5,700.12

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

	Jul - Dec 15	Jul - Dec 14	\$ Change
12:23 PM	Kingman Powerhouse Visitor Center		
01/26/16	Profit & Loss YTD Comparison		
Cash Basis	July through December 2015		
Ordinary Income/Expense			
Income			
46000 · Advertising Income	465.00	1,995.00	-1,530.00
47000 · *Merchandise Sales	41,847.60	38,197.11	3,650.49
48000 · Municipal Funds	108,324.45	113,480.66	-5,156.21
49000 · Other Income	799.50	730.74	68.76
Total Income	151,438.55	154,403.51	-2,966.96
Cost of Goods Sold	20,460.93	19,057.12	1,403.81
Gross Profit	130,975.62	135,346.39	-4,370.77
Expense			
60500 · Advertising Expense	42,250.07	30,904.88	11,345.19
61000 · Auto Expense	1,638.80	1,808.16	-169.36
63000 · Bank Fees	1.25	204.74	-203.49
64000 · Credit Card Machine Fees	1,187.30	1,121.32	65.98
66000 · Employee Benefits	902.98	902.98	0.00
71000 · Insurance	1,677.00	1,667.00	10.00
72000 · Interest Expense	0.00	87.75	-87.75
74000 · Licenses and Registrations	75.00	890.00	-815.00
75000 · Public Relations	3,702.97	6,131.35	-2,428.38
76000 · Membership/Dues/Subscrip/Books	2,370.59	2,424.99	-54.40
77000 · Office Expense	2,367.93	2,887.39	-519.46
78000 · Payroll Expense	69,355.41	68,020.60	1,334.81
80000 · Professional Fees	1,050.00	739.98	310.02
81000 · Rent Expense	867.21	876.54	-9.33
82000 · Repair and Maintenance	958.93	24.85	934.08
83000 · Staff Development and Training	20.00	246.52	-226.52
84500 · Technology	168.46	0.00	168.46
85000 · Travel	161.79	28.31	133.48
86000 · Utilities	2,679.15	3,016.41	-337.26
89000 · Contingency	210.00	60.95	149.05
Total Expense	131,644.84	122,044.72	9,600.12
Net Ordinary Income	-669.22	13,301.67	-13,970.89
Other Income/Expense			
Other Expense			
Balancing Adjustments	0.00	-49.96	49.96
Total Other Expense	0.00	-49.96	49.96
Net Other Income	0.00	49.96	-49.96
Net Income	-669.22	13,361.63	-14,020.85



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: Chief Rhoades
MEETING DATE: February 16, 2016
AGENDA SUBJECT: Fire Station design development

SUMMARY:

The fire department has selected the professional services of Selberg Associates, Inc. for the design and development of documents for preparation of Fire Station 2 and Fire Station 5. Design Development deliverables include: Architectural site plan, floor plan, roof plan, exterior elevations, major building sections, reflected ceiling plan and color/material schedule along with design development level Structural Engineering, Mechanical/Plumbing Engineering, Electrical Engineering, Fire Protection Engineering, Civil Engineering, Landscape Architecture, Specification Writing and a square foot based estimate of probable cost statement as required for City of Kingman Plan Review Permit process. Plan review, Building Permit and development fees, etc. are not included in the fee. Basic Services includes coordination with Client's Project Representative and Client's direct Consultants and two (2) client design/review meetings. The price also includes the construction administration during the construction process.

The selection process is pursuant to A.R.S. 34-103. Employment of technical registrants for work on public buildings and structures; direct selection; final list selection; public competition which states D. An agent may employ a technical registrant by direct selection, by public competition pursuant to subsection G or pursuant to subsections E and F if either of the following applies:

1. The contract is with a technical registrant other than an architect and is for an amount of five hundred thousand dollars or less.
2. The contract is with an architect and is for an amount of two hundred fifty thousand dollars or less.

FISCAL IMPACT:

\$117,600.00 which includes \$10,800.00 for construction administration of Fire Station 2 as well as \$23,474.00 for Engineering Consultant Services. Station # 5 costs include \$64,200.00 including \$10,800.00 for construction administration and \$11,737.00 for Engineering Consultant Services. The combined total is \$181,800.00 from account 304-4076-5110-91-10 approved during the 2015-2016 adopted budget.

STAFF RECOMMENDATION:

Staff recommends Council approve acceptance of the bids from Selberg Associates, Inc. to include the

costs associated with the proposal including construction administration for both Fire Station 2 and Fire Station 5.

ATTACHMENTS:

Description

Fire Station 2 and 5 Proposal

REVIEWERS:

Department	Reviewer	Action	Date
Fire Department	Rhoades, Jake	Approved	2/5/2016 - 7:11 PM
City Manager	Dougherty, John	Rejected	2/8/2016 - 6:20 PM
Fire Department	Rhoades, Jake	Approved	2/9/2016 - 4:42 PM
City Attorney	Cooper, Carl	Approved	2/9/2016 - 4:49 PM



2130 mesquite ave.
suite 204
lake havasu city
arizona
86403

ph (928) 855-6544
fx (928) 855-7557

3003 hwy. 95
suite 51
bullhead city
arizona
86442

ph (928) 758-1188
fx (928) 758-7020

a.ia.
n.c.a.r.b.
leed 2.0 accredited
architecture
planning

February 9, 2016

Kingman Fire Department
Keith Eaton, Assistant Fire Chief
412 East Oak Street
Kingman, AZ 86401
(928) 303-6539

Kingman Fire Station #2 and Fire Station #5

Dear Keith,

The following is a fee proposal for the design and working drawings only for the new 12,500 SF fire station building that will consist of a 4-bay masonry building with a wood construction building for offices and sleeping quarters.

Fire Station #2 **

Architectural Services w/ Schematic Design	\$ 83,326.00
Engineering Consultant Services	\$ 23,474.00
Construction Administration	\$ 10,800.00
Total:	\$117,600.00

Fire Station #5 (Re-use of Fire Station #2 Design)**

Architectural Services	\$ 41,663.00
Engineering Consultant Services	\$ 11,737.00
Construction Administration	\$ 10,800.00
Total:	\$ 64,200.00

Grand Total:	\$181,800.00
---------------------	---------------------

**Design based on the following Technical Codes: 2012 International Building Code, 2012 International Mechanical Code, 2012 International Plumbing Code, 2011 National Electric Code, 2012 International Fire Code, 2012 International Fuel Gas Code, 2012 International Energy Conservation Code, 2010 ADA Standards for Accessible Design

The project will be invoiced on a monthly basis. Ninety-five percent of the total contract amount will be due upon completion and submittal(s) to the building department. Additional charges may be incurred for design changes after initial design approval by owner. Print costs, shipping charges, building department and plan review fees, and other incidental costs will be extra. Interest will be charged at the rate of 1% per month for all overdue balances. If additional services are required an amended written agreement signed by both the owner and the architect will be required. The attached terms and conditions are a part of this contract.

TERMS AND CONDITIONS

Selberg Associates Incorporated, hereafter referred to as SAI, shall perform the service outlined in this agreement for the stated fee arrangement.

Access to site: Unless otherwise stated, SAI will have access to the site for activities necessary for the performance of the services. SAI will take precautions to minimize damage due to these activities, but have not included in the fee the cost of restoration of any resulting damage.

Fee: The total fee, unless stated as a fixed fee, shall be understood to be an estimate and shall not be exceeded by more than ten percent without written approval of the client. Where the fee arrangement is to be on an hourly basis, the rates shall be as follows:

Principal Architect: \$105.00/hr
Project Manager: \$85.00/hr
Draftsperson: \$75.00/hr

Architect: \$95.00/hr
Architectural Designer: \$85.00/hr
Clerical: \$35.00/hr

Billings/Payments: Invoices for the services of SAI shall be submitted, at SAI's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, SAI may, without waiving any claim or right against the client, and without liability whatsoever to the client, terminate the performance of the service. Retainers shall be credited on the final invoice. Project related printing and shipping costs will be invoiced to the client at cost plus 10%.

Late Payments: Accounts unpaid 30 days after the invoice may be subject to an annual service charge of 18.0% annual rate, at the sole election of SAI. In event any portion or all of an account remains unpaid 60 days after billing, the client shall pay all costs of collection, including reasonable attorney's fees.

Indemnification: The client shall indemnify and hold harmless SAI and all of its personnel from and against any and all claims, damages, losses, and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss, or expense is caused in whole or in part by the negligent act, omission, and/or strict liability of the client, anyone directly or indirectly employed by the client (except SAI), or anyone for whose acts any of them may be liable.

Risk Allocation: In recognition of the relative risks, rewards, and benefits of the project to both the client and SAI, the risks have been allocated such that the client agrees that, to the fullest extent permitted by law, SAI total liability to the client for any cause or causes, shall not exceed two times the architectural fee or \$50,000, whichever is less. Such causes include, but are not limited to, SAI's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

Termination of Services: This agreement may be terminated by the client or SAI should the other fail to perform its obligations hereunder. In the event of termination, the client shall pay the firm for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

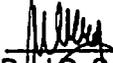
Ownership of Documents: All documents produced or reviewed and sealed by SAI under this agreement shall remain the property of SAI and may not be used by the client for any other endeavor without the written consent of SAI.

Responsibility for Design: It is agreed that it is neither practical nor customary for SAI to include all construction details in plans and specifications, creating a need for interpretation in the field by SAI or an individual who is under the direct supervision of SAI. It is also understood that construction review permits SAI to identify and correct quickly and at comparatively low cost professional errors or omissions that are revealed through construction, or errors or omissions committed by others due to other causes. For the foregoing reasons construction review is generally considered an essential element of a complete design professional service. Accordingly, if you direct SAI to not provide construction review, SAI will not be responsible for the consequences of any of SAI's acts, errors or omissions, except or those consequences which, it reasonably could be conducted, SAI's review services would not have prevented or mitigated.

Applicable Laws: Unless otherwise specified, this agreement shall be governed by the laws of the State of Arizona.

Thank you for the opportunity to present this proposal to you. If you have any further comments or questions, please do not hesitate to contact me. If this proposal is acceptable to you, please sign and return with your retainer.

Sincerely,



Paul D. Selberg, AIA
Architect/Planner
P-15-091

Keith Eaton Date



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Rich Ruggles, Development Services

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Resolution 4999: approving the final plat and improvement plans for Legacy at Walleck Ranch, Tract 1965-E and accepting assurance for sidewalks

SUMMARY:

A request from Pioneer Title Agency, Inc., Trustee under Trust No. 4836, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final subdivision plat and improvement plans for Walleck Ranch, Tract 1965-E. The subject property is zoned R-2-PDD: Residential, Multiple Family, Low Density, Planned Development District and is located north of Kino Avenue and east of Legacy Drive. The subdivision is 4.45 acres and is proposed to have 26 residential lots which will be accessed from three new streets.

Construction of the required subdivision improvements is nearly complete. This includes street improvements within the subdivision and also along Kino Avenue. It also includes water and sewer lines within the subject subdivision and also within the area of a future subdivision phase to the south. The proposed resolution states that once all required improvements, with the exception of sidewalks, are certified as completed by the City Engineer, they will be accepted for city maintenance by the Council. Also once the improvements are completed, the final plat for the subdivision can be recorded.

A cash assurance from Pioneer Title for the completion of sidewalks in the subdivision in the amount of \$55,900.00 has been offered. The amount, including a required 30% contingency, was approved by the City Engineer. This resolution will authorize the City Engineer to release portions of the assurance in an amount equal to 90% of the per foot cost of the sidewalk in front of constructed homes. All sidewalks must be completed within 18 months or when 80% of the lots are built upon and six months lapses between the last certificate of occupancy and the issuance of a new building permit, unless an extension of time is granted by the Kingman Common Council. Final release of the remaining cash assurance will occur after the completion of a 12-month guarantee period after all sidewalks are completed and the Council authorizes their conditional acceptance into the city's maintenance system.

FISCAL IMPACT:

Future maintenance of streets, sewer, and water will impact city's budget.

STAFF RECOMMENDATION:

Approve Resolution No. 4999.

ATTACHMENTS:

Description

Resolution No. 4999

Proposed Final Plat

Engineer's Cost Estimate

Assurance Agreement

REVIEWERS:

Department

Reviewer

Action

Date

Development Services

Jeppson, Gary

Approved

2/10/2016 - 5:38 PM

WHEN RECORDED HOLD FOR
KINGMAN CITY CLERK
310 N. 4th Street
Kingman, Arizona 86401

CITY OF KINGMAN RESOLUTION NO. 4999

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA: APPROVING THE FINAL SUBDIVISION PLAT, IMPROVEMENT PLANS, AND CASH ASSURANCE FOR SIDEWALKS FOR LEGACY AT WALLECK RANCH, TRACT 1965-E.

WHEREAS, Pioneer Title Agency, Inc., as Trustee under Trust No. 4836, property owner, and Mohave Engineering Associates, Inc., project engineer, have requested the approval of the final plat and improvement plans of a residential subdivision, known as Legacy at Walleck Ranch, Tract 1965-E, and

WHEREAS, the subject property is described as a subdivision of a Portion of Government Lot 12, Section 6, T.21N., R.16W., of the G. & S.R.M., Mohave County, Arizona, as shown in the attached Exhibit "A", and

WHEREAS, said proposed subdivision is approximately 4.45 acres with 26 lots and three new streets, and

WHEREAS, an extension of time on a revised preliminary plat and preliminary drainage report for Legacy at Walleck Ranch, Tract 1965 was approved by the Kingman Common Council under Resolution No. 4978 on November 3, 2015, and

WHEREAS, the proposed final plat for Legacy at Walleck Ranch, Tract 1965-E, final drainage report, improvement plans, and engineer's opinion of probable cost prepared by Mohave Engineering Associates, Inc., a licensed engineering firm in the State of Arizona, is in accordance with the approved preliminary plat, and

WHEREAS, as part of this subdivision, certain offers of dedication to the public are made for transportation, utilities, and drainage, and are so defined and labeled on said plat, and

WHEREAS, the proposed final plat, drainage report, improvement plans, and engineer's opinion of probable cost has been reviewed by the City Engineer, City Development Services Department and other concerned agencies, and were found to be generally in compliance with the City of Kingman Subdivision Ordinance, and other applicable regulations, and

WHEREAS, the subdivider intends to complete the construction of the required subdivision improvements including grading, public street improvements, and public utility improvements, with the exception of sidewalks, prior to recording of the final plat as is permitted by Section 3.3(a) of the Subdivision Ordinance of the City of Kingman, Arizona, and

WHEREAS, a cash escrow agreement from Pioneer Title Agency, Inc., Trustee under Trust No. 4836, has been offered in the amount of \$55,900.00 to assure the completion of the sidewalk improvements within Legacy at Walleck Ranch, Tract 1965-E.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona:

1. That the proposed final plat, final drainage report, improvement plans, for Legacy and Walleck Ranch, Tract 1965-E, described as a subdivision of a Portion of Government Lot 12, Section 6, T.21N., R.16W., of the G. & S.R.M., Mohave County, Arizona, as shown in the attached Exhibit "A", is hereby approved, and
2. That upon satisfaction of the City Engineer that the required improvements including water, sewer, drainage, and street improvements, except sidewalks, have been completed in accordance with the approved plans, that the improvements shall hereby be accepted into the City maintenance system and the final plat shall then be recorded.
3. That an assurance for the sidewalk improvements in the form of a cash escrow assurance from Pioneer Title Agency, Inc. in the amount of \$55,900.00 for Legacy and Walleck Ranch, Tract 1965-E, is hereby accepted and will be held until the final amounts are released.
4. That upon completion of the sidewalks for each lot and upon written request of the developer, the Mayor and Common Council hereby authorizes the City Engineer to approve the release of the sum equal to 90% of the per foot cost of the sidewalk, as determined by the Engineer's Cost Estimate, adjacent to each lot where one or more segments of sidewalks is constructed within said subdivision. The City Engineer must be assured that the sidewalks are completed across the full frontage of the lots requested for release. All sidewalk improvements are to be fully completed within 18 months (August 16, 2017) or when eighty-percent (80%) of the lots are built upon and six (6) months or more has lapsed between the date of the last certificate of occupancy and the issuance of a new building permit, whichever occurs first, during which time all improvements shall be completed, unless an extension of time is granted by the Kingman Common Council, pursuant to the terms of this agreement.
5. That final release of the cash assurance will occur upon completion of a 12-month guarantee period after all sidewalks are completed and the Common Council authorizes conditional acceptance of the completed sidewalks into the city's maintenance system.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 16th day of February, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

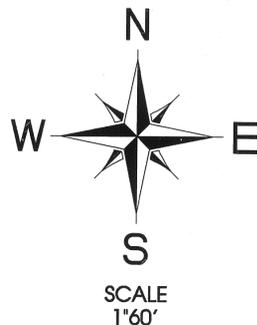
Carl Cooper, City Attorney

FINAL PLAT

LEGACY AT WALLECK RANCH TRACT 1965 E

A SUBDIVISION OF A PORTION OF GOVERNMENT LOT 12, SECTION 6, TOWNSHIP 21 NORTH,
RANGE 16 WEST OF THE GILA AND SALT RIVER MERIDIAN, MOHAVE COUNTY, ARIZONA

TOTAL AREA = 4.45± ACRES



LINE TABLE DATA

LINE	BEARING	DISTANCE
L1	N30°53'34"W	21.78'
L2	N30°59'47"W	24.21'

CURVE TABLE DATA

LINE	ARC	RADIUS	DELTA
C1	23.56'	15.00'	90°00'00"
C2	70.69'	45.00'	90°00'00"
C3	117.81'	75.00'	90°00'00"
C4	23.56'	15.00'	90°00'06"
C5	23.56'	15.00'	90°00'05"
C6	23.56'	15.00'	89°59'55"
C7	23.56'	15.00'	90°00'05"
C8	59.63'	110.00'	31°03'36"
C9	31.42'	20.00'	90°00'00"
C10	31.42'	20.00'	90°00'00"
C11	17.15'	35.00'	28°04'01"
C12	35.13'	50.00'	40°15'20"
C13	48.81'	50.00'	55°55'41"
C14	19.10'	50.00'	21°53'00"
C15	32.04'	135.00'	13°35'51"
C16	41.39'	135.00'	17°33'58"
C17	46.23'	85.00'	31°09'49"
C18	31.42'	20.00'	90°00'00"
C19	36.23'	135.00'	15°22'36"
C20	36.95'	135.00'	15°41'00"
C21	46.08'	85.00'	31°03'36"
C22	59.83'	110.00'	31°09'49"

DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

THAT PIONEER TITLE AGENCY, INC. AS TRUSTEE UNDER TRUST NO. 4836, AND NOT PERSONALLY, HAS SUBDIVIDED UNDER THE NAME OF "LEGACY AT WALLECK RANCH TRACT 1965-E", THE ABOVE DESCRIBED PROPERTY WITHIN THE CITY OF KINGMAN, AS SHOWN AND PLATTED HEREON, AND HEREBY PUBLISHES THIS PLAT AS THE PLAT OF "LEGACY AT WALLECK RANCH TRACT 1965-E", AND HEREBY DECLARES THAT THE SURVEY AND STAKING THEREOF INTO LOTS, BLOCKS, PARCELS, STREETS AND EASEMENTS AS APPEARS ON THIS PLAT IS WITH THE FREE CONSENT AND ACCORDING TO THE DESIRES OF THE UNDERSIGNED OWNER AND PROPRIETOR; THAT THE FOREGOING IS A CORRECT PLAT OF SAID SUBDIVISION AND STAKED INTO LOTS, BLOCK, PARCELS AND EASEMENTS; AND THAT THE DIMENSIONS OF SAME ARE CORRECTLY SHOWN BY FIGURES REPRESENTING FEET AND HUNDREDTHS OF A FOOT AND THE COURSES OF THE LOTS, BLOCKS, PARCELS, STREETS AND EASEMENTS ARE CORRECTLY SHOWN HEREON, AND THAT THE OWNER HEREBY GRANTS TO THE CITY OF KINGMAN AND DULY FRANCHISED UTILITY COMPANIES USE OF THE EASEMENTS WITHIN THE BOUNDARIES OF SAID SUBDIVISION AS SHOWN ON THE PLAT, AND DEDICATES THE STREETS TO THE PUBLIC FOR PUBLIC ROADWAY USE AND THE CITY OF KINGMAN FOR DRAINAGE AND PUBLIC UTILITY PURPOSES.

IN WITNESS WHEREOF, PIONEER TITLE AGENCY, INC. UNDER TRUST NO. 4836 HERELUNTO CAUSED ITS CORPORATE NAME TO BE SIGNED BY THE UNDERSIGNED TRUST OFFICER BEING DULY AUTHORIZED TO DO SO ON

THIS _____ DAY OF _____, 2016
BY: _____ SHIRLEY PARKER,
TRUST OFFICER

NOTARY ACKNOWLEDGMENT

STATE OF ARIZONA)
COUNTY OF MOHAVE)^{ss}

THIS DEDICATION WAS ACKNOWLEDGED BEFORE ME, THE UNDERSIGNED OFFICER BY SHIRLEY PARKER, WHO ACKNOWLEDGES HERSELF TO BE THE TRUST OFFICER OF PIONEER TITLE AGENCY, INC. AN ARIZONA CORPORATION AND ACKNOWLEDGED THAT SHE BEING DULY AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE HEREIN CONTAINED BY SIGNING THE NAME OF THE CORPORATION BY HERSELF AS SUCH OFFICER ON THIS

_____ DAY OF _____, 2016.

IN WITNESS WHEREOF, I HERELUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC _____ MY COMMISSION EXPIRES _____

MAYOR'S CERTIFICATE

I, RICHARD ANDERSON, MAYOR OF THE CITY OF KINGMAN, HEREBY CERTIFY THAT THE KINGMAN COMMON COUNCIL APPROVED THE WITHIN PLAT ON THE _____ DAY OF _____, 2016, AND ACCEPTED ON BEHALF OF

THE PUBLIC ALL PARCELS OF LAND OFFERED FOR DEDICATION FOR PUBLIC USE IN CONFORMITY WITH THE TERMS OF THE OFFER OF DEDICATION, AND THAT SATISFACTORY ASSURANCE IN THE FORM OF _____

FROM _____

HAS BEEN APPROVED IN THE FULL AMOUNT NECESSARY TO GUARANTEE COMPLETION OF ALL REQUIRED OFF-SITE IMPROVEMENTS NECESSARY FOR THIS SUBDIVISION.

MAYOR, CITY OF KINGMAN, ARIZONA DATE

ATTEST: _____
KINGMAN CITY CLERK DATE

CITY ENGINEER AND DEVELOPMENT SERVICES DIRECTOR CERTIFICATE

THIS PLAT HAS BEEN CHECKED FOR CONFORMANCE TO THE APPROVED PRELIMINARY PLAT AND ANY SPECIAL CONDITIONS ATTACHED THERETO, TO THE REQUIREMENTS OF THE CITY OF KINGMAN SUBDIVISION REGULATIONS AND TO ANY OTHER APPLICABLE REGULATIONS AND APPEARS TO COMPLY WITH ALL REQUIREMENTS WITHIN MY JURISDICTION TO CHECK AND EVALUATE.

BY: _____ CITY ENGINEER DATE

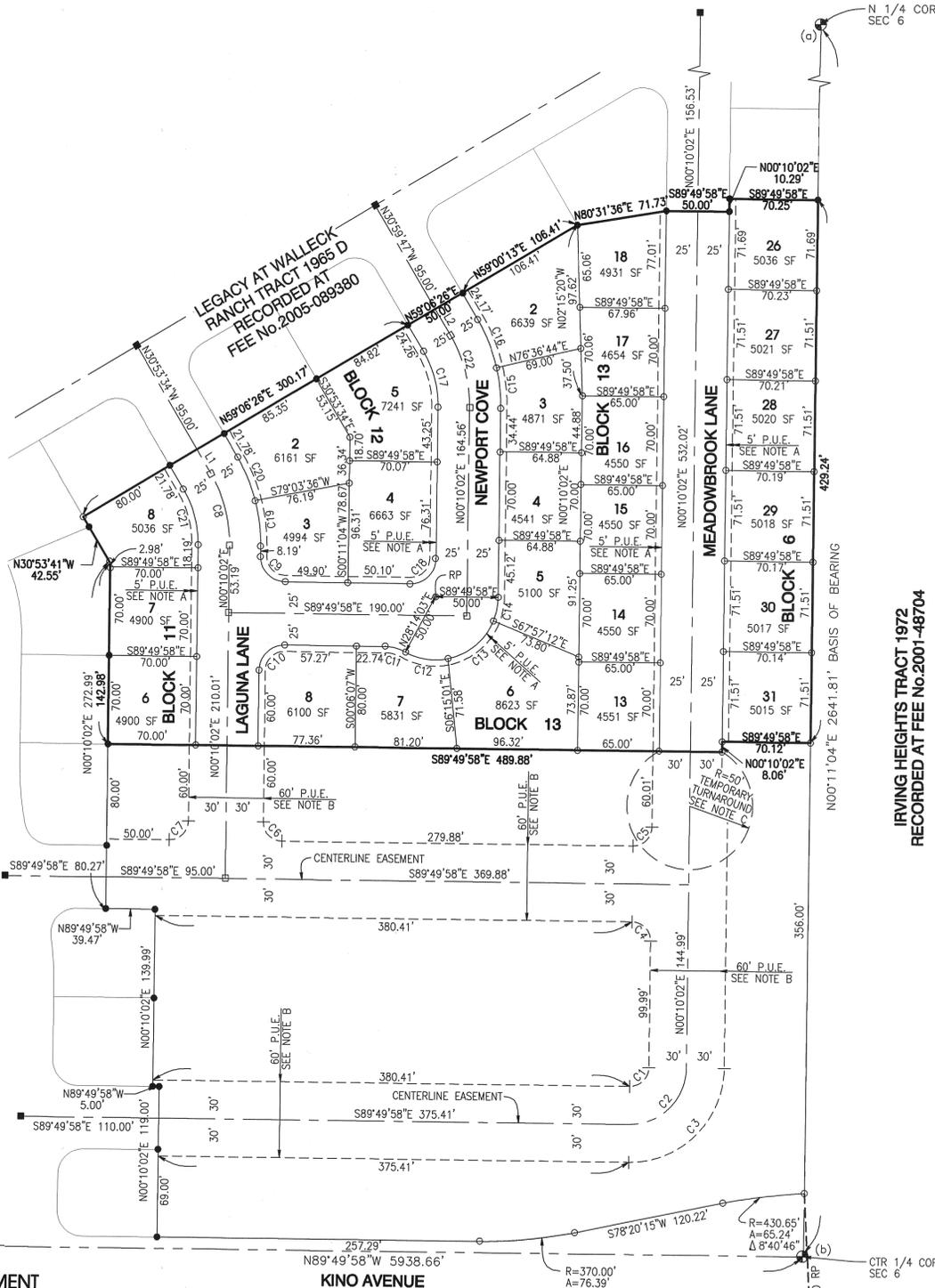
BY: _____ CITY DEVELOPMENT SERVICES DIRECTOR DATE

ENGINEER'S STATEMENT

THIS IS TO CERTIFY THAT THE ENGINEERING AND DESIGN OF THE ABOVE-DESCRIBED SUBDIVISION WAS MADE UNDER MY DIRECTION AND SUPERVISION AND IS ACCURATELY REPRESENTED ON THIS PLAT.



LEGACY AT WALLECK RANCH TRACT 1965 B RECORDED AT FEE No. 2003-05685



IRVING HEIGHTS TRACT 1972 RECORDED AT FEE No. 2001-48704



VICINITY MAP
SECTION 6, T 21 N, R 16 W

NOTES

- NOTE A: THE 5.00 FOOT WIDE PUBLIC UTILITY EASEMENT (P.U.E.) IS GRANTED TO THE PUBLIC FOR PUBLIC UTILITY PURPOSES BY THE RECORDING OF THIS PLAT.
 - NOTE B: THE 60.00 FOOT WIDE PUBLIC UTILITY EASEMENT (P.U.E.) IS GRANTED TO THE PUBLIC FOR PUBLIC UTILITY PURPOSES BY THE RECORDING OF THIS PLAT.
 - NOTE C: A 50.00 FOOT RADIUS TEMPORARY TURNAROUND, TO BE ABANDONED WITHOUT ANY FURTHER ACTION UPON RECORDED OF FUTURE PHASES.
- BASIS OF BEARING: THE NORTH HALF OF THE NORTH-SOUTH CENTERLINE OF SAID SECTION 6 BEARING NORTH 00°11'04" EAST. R/S 3/91, CITY OF KINGMAN DATUM IS NORTH 00°11'05" EAST.
- ALL STREETS SHOWN HEREON ARE TO BE DEDICATED TO THE PUBLIC FOR PUBLIC USE BY THE RECORDING OF THIS PLAT.
- THE FEDERAL EMERGENCY MANAGEMENT AGENCY, FEMA, FLOOD INSURANCE RATE MAPS, COMMUNITY-PANEL NUMBERS 04015C4557G FOR MOHAVE COUNTY ADOPTED IN NOVEMBER 18, 2009 SHOW THAT THE SITE IS IN FLOOD SHADED ZONE X.

LEGEND

- ⊕ INDICATES SECTION CORNER MONUMENT - 1 1/2" ALUMINUM CAP IN CONCRETE, RLS 15341.
- (a) ⊕ FOUND 2" BRASS DISC IN CONCRETE, RLS 49333.
- (b) ⊕ FOUND PK NAIL WITH WASHER, RLS 23391
- INDICATES MONUMENT - FOUND 5/8" REBAR W/YPC, RLS 24514.
- ALL LOT CORNER, PC'S AND PT'S OF LOT LINES WILL BE MONUMENTED WITH A 5/8 INCH REBAR W/ GREEN PLASTIC CAP, RLS 54890.
- SET 5/8 INCH REBAR WITH 2" ALUM. CAP, RLS 54890 WITH CONCRETE SURFACE COLLAR.
- FOUND 5/8 INCH REBAR WITH 2" ALUM. CAP, RLS 24514 WITH CONCRETE SURFACE COLLAR.
- SF INDICATES SQUARE FOOTAGE OF LOTS
- P.U.E. INDICATES PUBLIC UTILITY EASEMENT

SURVEYOR'S STATEMENT

THIS IS TO CERTIFY THAT THE BOUNDARY SURVEY AND MONUMENTATION OF THE ABOVE-DESCRIBED SUBDIVISION WAS MADE UNDER MY DIRECTION AND SUPERVISION AND IS ACCURATELY REPRESENTED ON THIS PLAT.



RECORDER'S CERTIFICATE

FILED AND RECORDED AT THE REQUEST OF THE CITY OF KINGMAN ON THE _____ DAY OF _____, 2016 RECORDS OF MOHAVE COUNTY, ARIZONA
BY: _____ DEPUTY RECORDER RECORDER
RECEPTION No. _____



PREPARED FOR
WILLIAM L. NUGENT
8650 STAGHORN LANE
SCOTTSDALE, AZ 85266



**MOHAVE
ENGINEERING
ASSOCIATES, INC.**

CIVIL ENGINEERING • LAND SURVEYING

Engineers Opinion of Probable Cost
Legacy at Walleck Ranch Tract 1965-E (26 lots)
 02/09/16
Onsite Sidewalk Improvements Only

Item Description	Quantity	Unit	Unit Price	Amount
ONSITE IMPROVEMENTS				
Sidewalk Improvements				
1 4 foot wide sidewalk	8,600	S.F.	\$5.00	\$43,000.00
Total Onsite Street Improvements				\$43,000.00
Add 130% contingencies				\$55,900.00
Total Onsite Improvements				\$55,900.00

Disclaimer

THIS COST ESTIMATE IS BASED UPON THE BEST INFORMATION AVAILABLE.
 ACTUAL CONSTRUCTION COST WILL BE AS BID BY THE CONTRACTORS FOR THIS
 PROJECT. THIS COST ESTIMATE IS INTENDED FOR USE BY RECIPIENT ONLY FOR THE SOL
 PURPOSE OF ESTIMATING CONSTRUCTION ASSURANCE REQUIREMNTS.
 DO NOT USE FOR BUDGETARY PURPOSE.

Jaimini A Upadhyaya

Registered Professional Engineer
 CER. NO. 51369
 JAIMINI UPADHYAYA
 Date Signed 02-09-16
 ARIZONA U.S.A.
 Expires 9/30/2016

When Recorded Mail to:

Pioneer Title Agency
2213 Stockton Hill Road
Kingman, AZ 86401

CASH ESCROW AGREEMENT

Trust #4836

THIS AGREEMENT made and entered into this ____ day of _____ 2016, between Walleck Ranch Development, LLC, an Arizona limited liability company, subdivider; PIONEER TITLE AGENCY INC., an Arizona corporation, as Trustee under Trust No. 4836 (hereinafter referred to as "PIONEER") AND The City of Kingman, Mohave County, Arizona (hereinafter referred to as "CITY").

WITNESSETH:

WHEREAS, WALLECK RANCH DEVELOPMENT, is the owner of a certain parcel of property located, situated and lying in the CITY OF KINGMAN, County of Mohave and the State of Arizona and

WHEREAS, the parties hereto wish to establish specific terms, conditions and guidelines for compliance with the provisions of the CITY OF KINGMAN.

NOW THEREFORE, in consideration of the CITY having approved a final plat, it is understood and agreed that the following conditions are established for the property described herein:

I

PROPERTY DESCRIPTION

Lots 26 through 31, inclusive, Block 6 and Lots 6 through 8, inclusive, Block 11 and Lots 2 through 5, inclusive, Block 12 and Lots 2 through 8, inclusive, and 13 through 18, inclusive, Block 13, included within Legacy at Walleck Ranch Tract 1965-E, a subdivision of a portion of Government Lot 12, Section 6, Township 21 North, Range 16 West of the Gila and Salt River Meridian, Mohave County, Arizona.

II

Before written approval shall be given by the CITY, the improvement contemplated by the CITY OF KINGMAN Subdivision Ordinance and all amendments thereto, and as set forth in Plans and Specifications on file with the CITY shall be installed in accordance with the applicable CITY OF KINGMAN codes and specifications.

The Beneficiary (Walleck Ranch Development LLC) of Pioneer Title Agency Inc., an Arizona corporation as trustee under Trust No. 4836, shall deposit with Pioneer Title Agency Inc., the sum of \$55,900.00 for the completion of sidewalk improvements. Said funds shall be deposited into an interest bearing account in the name of Pioneer Title Agency Inc., as Trustee for Trust 4836. All interest earned on said account shall accrue to the benefit of the Beneficiary of Trust No. 4836 unless said funds are forfeited to the City of Kingman. Upon completion of the sidewalks for each lot and upon written approval from the City of Kingman Common Council, or its designee, the sum equal to 90% of the per foot cost of the sidewalk, as determined by the Engineer's Cost Estimate, adjacent to each lot shall be released from the interest bearing account to the Beneficiary of Trust 4836. The CITY shall retain ten percent (10%) of the escrow funds for the sidewalks during the guarantee period.

See attached for complete Engineer's cost.

The duration of this Agreement shall be for 18 months or eighty-percent (80%) of the lots are built upon and six (6) months or more has lapsed between the date of the last certificate of occupancy and the issuance of a new building permit, whichever occurs first, during which time all improvements shall be completed, unless an extension of time is granted by the Kingman Common Council. Upon completion of all improvements Walleck Ranch Development LLC shall warrant and guarantee that the sidewalk will remain in good condition for a period of twelve (12) months after the date of conditional acceptance of all sidewalks by the Kingman Common Council. Walleck Ranch Development LLC shall make all repairs to and maintain the sidewalk in good condition during the guarantee period at no cost to the CITY. The determination of the necessity for repairs and maintenance or work rests with the City Engineer, whose decision upon the matter shall be final and binding on Walleck Ranch Development LLC. Upon final acceptance of all improvements by the Kingman Common Council after the completion of the guarantee period all remaining funds shall be released and this agreement shall be of no further force and effect.

Dated this _____ day of _____, 2016.

THE CITY OF KINGMAN
County of Mohave

PIONEER TITLE AGENCY, INC.
as Trustee under Trust 4836 and
not personally

By: _____
Mayor

By: _____
Trust Officer

ATTEST:

BY: _____
City Clerk

ACCEPTED AND APPROVED

WALLECK RANCH DEVELOPMENT LLC, an Arizona limited liability company

By: 2005 William L. Nugent Revocable Trust, Managing Member

By: William L. Nugent, Trustee

STATE OF ARIZONA)
) ss.
County of Mohave)

On _____, before me, the undersigned Notary Public, personally appeared _____ personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

My Commission Expires: _____
Notary Public

STATE OF ARIZONA)
) ss.
County of Mohave)

On _____, before me, the undersigned Notary Public, personally appeared _____ personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

My Commission Expires: _____
Notary Public



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: City Clerk's Office

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Special event liquor license

SUMMARY:

Applicant Daniel Patrick Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, May 14, 2016 from 11:00 A.M. to 6:00 P.M. at Kingman Firefighter's Memorial Park, 2001 Detroit Avenue in Kingman.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Approve the liquor license application.

ATTACHMENTS:

Description

First page of the liquor license application



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Mohave County Community College Foundation, Inc.

SECTION 2 Non-Profit/IRS Tax Exempt Number: 23-7294708

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Kingman Firefighter's Memorial Park

Address of Location: 2001 Detroit Ave., Kingman, AZ 86409

Street	City	COUNTY	State	Zip
--------	------	--------	-------	-----

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Lara, Daniel Patrick [Redacted]

Last	First	Middle	Date of Birth
------	-------	--------	---------------

2. Applicant's mailing address: 1971 Jagerson Ave, Kingman, AZ 86409

Street	City	State	Zip
--------	------	-------	-----

3. Applicant's home/cell phone: ([Redacted]) Applicant's business phone: (928) 692-3085

4. Applicant's email address: [Redacted]



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Chief Rhoades

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Resolution 4997: consideration of an intergovernmental agreement (IGA) for the Firefighter Grant Program Regional Information Technology Project Hosting Services

SUMMARY:

The Intergovernmental Agreement between the City Of Kingman and Colorado City Fire District, Quartzsite Fire District, Yucca Fire Department, Hualapai Nation Emergency Services, North County Fire And Medical District for the Assistance to Firefighter Grant Regional Project Hosting Services.

This accounts for each agency acting through their duly elected governing bodies each of the participating Fire Chiefs agree that by signing this document that they are committing their organization to their 10% project match as outlined by the Assistance to Firefighter Grant Program (see attachment A within the Intergovernmental Agreement for each departments financial obligation) and not hold the city of Kingman responsible for their 10% share.

The Districts and Tribal Organizations shall agree that by participating in the Assistance to Firefighter Grant Regional Project Hosting Services they will be required to provide a 10% cost match of their total share of the requested items. The other 90% will be provided through federal funds if awarded

FISCAL IMPACT:

There is no fiscal impact to this agreement.

STAFF RECOMMENDATION:

Staff recommends the approval of this Intergovernmental Agreement (Memorandum of Understanding) Between the City of Kingman And Colorado City Fire District, Quartzsite Fire District, Yucca Fire Department, Hualapai Nation Emergency Services, North County Fire And Medical District For Assistance To Firefighter Grant Regional Project Hosting Services as stated within the city of Kingman Resolution No. 4997.

ATTACHMENTS:

Description

Resolution 4997

MOU

REVIEWERS:

Department	Reviewer	Action	Date
Fire Department	Rhoades, Jake	Approved	2/10/2016 - 5:05 PM
City Attorney	Cooper, Carl	Approved	2/10/2016 - 5:11 PM

CITY OF KINGMAN RESOLUTION NO. 4997

**A RESOLUTION BY THE MAYOR AND COMMON COUNCIL
OF THE CITY OF KINGMAN, ARIZONA, APPROVING AN
INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF
KINGMAN, KINGMAN, COLORADO CITY FIRE DISTRICT, QUARTZSITE
FIRE DISTRICT, YUCCA FIRE DEPARTMENT, HUALAPAI NATION
EMERGENCY SERVICES, NORTH COUNTY FIRE AND MEDICAL
DISTRICT.**

WHEREAS, City of Kingman, Arizona is a political subdivision of the State of Arizona, (hereinafter the “City”) as prescribed within the Arizona Constitution,; and

WHEREAS, A.R.S. 11-951, *et seq*, authorizes the City to enter into an agreement authorizing the joint exercise of powers between the City and another political subdivision, including Fire Districts; and

WHEREAS, the City desires to enter into the attached Intergovernmental Agreement (“the IGA”) for the Assistance to Firefighter Grant Regional Project Hosting Services; and

NOW THEREFORE, BE IT RESOLVED the City Council hereby approves the attached IGA.

PASSED, AND ADOPTED, by the Mayor and Common Council, of the City of Kingman, Arizona this 16 day of February, 2016.

APPROVED

Richard Anderson, Mayor

ATTEST:

Sydney Muhle, City Clerk

APPROVED AS TO FORM

Carl Cooper, City Attorney



Kingman Fire Department

412 E. OAK STREET • KINGMAN • ARIZONA • 86401 • (928)753-2891
www.cityofkingman.gov

INTERGOVERNMENTAL AGREEMENT (MEMORANDIUM OF UNDERSTANDING) BETWEEN THE CITY OF KINGMAN, COLORADO CITY FIRE DISTRICT, QUARTZSITE FIRE DISTRICT, YUCCA FIRE DEPARTMENT, HUALAPAI NATION EMERGENCY SERVICES, NORTH COUNTY FIRE AND MEDICAL DISTRICT

THIS INTERGOVERNMENTAL AGREEMENT (MEMORANDIUM OF UNDERSTANDING) BETWEEN THE CITY OF KINGMAN AND COLORADO CITY FIRE DISTRICT, QUARTZSITE FIRE DISTRICT, YUCCA FIRE DEPARTMENT, HUALAPAI NATION EMERGENCY SERVICES, NORTH COUNTY FIRE AND MEDICAL DISTRICT FOR ASSISTANCE TO FIREFIGHTER GRANT REGIONAL PROJECT HOSTING SERVICES. (the “**Agreement**”) is entered into, effective this 1st day of May 2016, between the City of Kingman, a municipal corporation of the State of Arizona (“**City**”); Colorado City Fire District, a political subdivision of the State of Arizona, (“**CCFD**”); North County Fire and Medical District, a political subdivision of the State of Arizona, (“**NCFMD**”); Quartzsite Fire District, a political subdivision of the State of Arizona, (“**QFD**”), Hualapai Nation Emergency Services, a federally recognized Indian tribe, (“**HFD**”); and, Yucca Fire Department a political subdivision of the State of Arizona (“**YFD**”). The fire districts are sometimes collectively called the “**Districts**”. The Federally recognized Indian tribes are sometimes collectively called “**Tribal Organizations**” The Districts, Tribal Organizations, and the City are sometimes collectively referred to as the “**Parties**” or individually as the “**Party**”.

RECITALS

WHEREAS:

- A. The Districts and Tribal Organizations are authorized under Arizona Revised Statutes, Title 48, Chapter 5 and Title 11, Chapter 6 to enter into intergovernmental agreements with other political subdivision for technical or administrative services.
- B. The Districts, Tribal Organizations, and City are within the geographical boundaries the State of Arizona.
- C. The Districts, Tribal Organizations, and City are separate and distinct political subdivisions, but each can provide for the benefit of the other(s), for the benefit of public health, safety and welfare, and other public purpose.
- D. The City is willing to be the host agency for the Assistance to Firefighter Grant Program Regional Information Technology Project.



Kingman Fire Department

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- E. Acting through their duly elected governing bodies each of the participating Fire Chiefs agree that by signing this document that they are committing their organization to their 10% project match as outlined by the Assistance to Firefighter Grant Program (see attachment B for each departments financial obligation) and not hold the city of Kingman responsible for their 10% share.

AGREEMENTS

NOW THEREFORE, for good and valuable consideration, including consideration of the mutual promises, terms and conditions hereinafter set forth, including the mutual promises and obligations to be performed by the Parties hereto, the Parties agree as follows:

1. **PURPOSES.** The basic purpose of this Agreement is to set forth the terms and conditions of this agreement to allow for participating agencies to take part in the Assistance to Firefighter Grant Regional Information Technology Project.

2. RESPONSIBILITIES.

2.1 THE CITY SHALL:

- 2.1.1 Serve as the host organization for the Assistance to Firefighter Grant Program Regional Information Technology Project. The city shall collect all required data and enter it into the grant management system. If awarded the city will work with the regional FEMA representative in administration of the grant.
- 2.1.2 Provide notification to all involved parties within 30 days of grant status upon receiving notification from FEMA.

2.2 THE DISTRICTS AND TRIBAL ORGANIZATIONS SHALL:

- 2.2.1 Shall provide the required data needed in a timely manner for grant submission as well as any required documentation of performance for the regional FEMA representative.
- 2.2.2 Agree that by participating in the Assistance to Firefighter Grant Program Regional Information Technology Project they will be required to provide a 10% cost match of their total share of the requested items. The other 90% will be provided through federal funds if awarded (see attachment A for breakdown of associated cost and equipment being purchased)



Kingman Fire Department

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2.2.3 Provide a single point of contact per organization to coordinate all activities pertaining to writing the grant, acquiring funds, set up and purchase of equipment, and required FEMA reporting.

2.3 JOINTLY. THE DISTRICTS, TRIBAL ORGANIZATIONS, AND CITY MUTUALLY AGREE:

2.3.1 To not incur legal liability for the actions of one another, other than under the terms and conditions of this Agreement. Each party will be solely and entirely responsible for its own acts and acts of its own Fire Chief, officials, agents, and employees during the performance of this agreement.

2.3.2 Attached hereto are authenticated copies of the Resolutions of the Districts, Tribal Organization and City, authorizing said Parties to enter into this Agreement.

2.3.3 To act for the good faith implementation of this Agreement and its covenants, including full and complete timely performance.

3. INDEMNIFICATION

To the fullest extent permitted by law, each Participating Jurisdiction (as “indemnitor”) shall defend, indemnify and hold harmless each of the other Participating Jurisdictions (as “indemnitees”) its officers, officials, employees, agents, volunteers, successors, and assigns (“Indemnified Group”) for claims, damages, losses, liabilities and expenses of any nature whatsoever (including but not limited to reasonable attorneys’ fees, court costs, the costs of appellate proceedings, and all claim adjusting and handling expense) relating to, arising out of, resulting from or alleged to have resulted from the indemnitor’s acts, errors, mistakes or omissions relating to any action or inaction of this Agreement (collectively, “Claims”) including but not limited to work, services, acts, errors, mistakes, or omissions in the performance of this Agreement by anyone directly or indirectly employed by or contracting with the indemnitor, or any person for whose acts and liabilities are the obligation of the indemnitor. If any claim, action or proceeding is brought against the Indemnified Group, indemnitor shall have a duty, at its sole cost and expense, to resist or defend such claim or action on behalf of the Indemnified Group but only to the extent that such claims result in vicarious/derivative liability to the indemnitee and are caused by the act, omission, negligence, misconduct or other fault of the indemnitor, its officers, officials, agents, employees or volunteers, provided, however, that the indemnitor shall have no obligation to indemnify the Indemnified Group for the Indemnified Group’s passive negligence.



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4. **LAWS.** The Parties shall each be fully responsible for compliance with all statutes, ordinances, codes, regulations, rules, court decrees or other laws (hereinafter collectively “**Laws**”) applicable to it as part of fully performing the Project with regards to their respective roles. This Agreement shall not relieve either Party of any obligation or responsibility imposed upon it by Laws.
5. **NOTICE.** Any notice that is necessary shall be in writing and given by telefax, personal delivery, by deposit with an overnight express delivery service such as Federal Express, or by deposit in the United States Mail, certified mail-return receipt requested, postage prepaid, addressed to a Party at the address set forth below, or such other address as a Party may designate in writing by prior notice. The date notice is given shall be the date on which the notice is delivered if notice is given by personal delivery or overnight express delivery service, or three (3) days from the date of deposit in the Mail, if the notice is sent through the United States Mail. Notice shall be deemed to have been received on the date on which the notice is delivered, if notice is given by personal delivery or overnight express delivery service, or three (3) days following the date of deposit in the mail, if notice is sent through the United States Mail.

CITY:

Mail or Deliver To:

Chief Rhoades
Kingman Fire Department
412 East Oak Street
Kingman, Az 86401

Chief Cheser
Yucca Fire Department
12349 Frontage Rd
Yucca, Az 86438

DISTRICTS / TRIBAL ORGANIZATION

Mail or Deliver To:

Chief Quasula
Hualapai Nation Emergency Services
P.O. Box 179
Peach Springs, Az 86434

Chief Biscoe
North County Fire and Medical District
18818 N. Spanish Garden Drive
Sun City West, Az 86429



Kingman Fire Department

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Chief Hess
Quartzsite Fire District
#70 East Tyson Drive
Quartzsite, Az 85346

Chief Barlow
Colorado City Fire District
P.O. Box 248
Colorado City, Az 86021

6. OTHER CONDITIONS OR PROVISIONS

- 6.1.1 Voluntary Execution.** The Parties acknowledge having read the Agreement in its entirety and voluntarily sign the Agreement with the intended purpose that it be fully binding as set forth.
- 6.1.2 Arbitration.** In the event of a dispute, the Parties agree to use arbitration only to the extent it is required by A.R.S. § 12-1518 or otherwise required by Arizona Rules of Civil Procedure. The Parties shall agree to fully exhaust administrative remedies before filing litigation
- 6.1.3 No Implied Authority.** This Agreement shall not be considered to imply authority to perform any tasks, accept any responsibility, or to do any other thing in relation hereto, not expressly set forth herein.
- 6.1.4 Construction of Contract.** This Contract shall be construed and interpreted according to its plain meaning, and no presumption shall be deemed to apply in favor of or against the party drafting this Contract. The parties acknowledge and agree that each has had the opportunity to seek and utilize legal counsel in the drafting of, review of, and entry into this Contract.
- 6.1.5 Non-Discrimination.** The Parties will not discriminate on the grounds of age, race, color, national origin, religion, sex, disability, familial status, genetic information, political affiliation or any other protected basis in the selection, treatment and retention of employees, subcontractors or in the procurement of materials and leases of equipment. The Parties also will not participate, either directly or indirectly, in any type of discrimination prohibited by any federal, state, or local law, including but not limited to Titles VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Genetic Information Nondiscrimination Act of 2008.



Kingman Fire Department

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6.1.6 No Third Party Interest. This agreement shall be binding upon the Parties and any successor-in--interest. No provision herein is intended to create a third beneficiary interest in any person or entity, including but not limited to the respective employees or agents of any Party.



Kingman Fire Department

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IN WITNESS WHEREOF, the Parties have signed this Agreement on the dates set forth below. This Agreement shall be effective as of the date first above written and upon being fully executed.

CITY OF KINGMAN EIN: 86-6000769,

Date Signed By _____
Jake Rhoades, Fire Chief

COLORADO CITY FIRE DISTRICT EIN: 86-0546800,

Date Signed By _____
Kevin J. Barlow, Fire Chief

YUCCA FIRE DEPARTMENT EIN: 86-0739699,

Date Signed By _____
Edwin Robert Cheser, Fire Chief

QUARTZSITE FIRE DISTRICT EIN: 86-0431218,

Date Signed By _____
Kevin Hess, Fire Chief

**NORTH COUNTY FIRE AND MEDICAL DISTRICT
EIN: 86-0503076**

Date Signed By _____
Robert Biscoe, Fire Chief

**HUALAPAI NATION EMERGENCY SERVICES
DEPARTMENT EIN: 86-0092282,**

Date Signed By _____
Ronald Quasula, Fire Chief



Kingman Fire Department

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Kingman Fire Department:

APPROVED AS TO FORM AND IN COMPLIANCE WITH A.R.S. § 11-952:

KINGMAN CITY ATTORNEY

Date Signed

Carl W. Cooper, City Attorney

ATTESTATION OF CITY APPROVAL

I, Sydney Muhle, Clerk of Kingman, Arizona, hereby certify that the City Council of Kingman, Arizona, on the ____ day of _____, 2016, approved on behalf of City of Kingman, an Arizona municipal corporation, for the purposes stated, the foregoing Agreement.

Sydney Muhle, Clerk

Hualapai Nation Emergency Services Department

APPROVED AS TO FORM AND IN COMPLIANCE WITH A.R.S. § 11-952:

HUALAPAI NATION ATTORNEY

Date Signed

Gallagher and Kennedy, Attorney

ATTESTATION OF CITY APPROVAL

I, Sherry Counts, Hualapai Chairwomen of the Hualapai Nation of Arizona, hereby certify that the Tribal Council of the Hualapai Nation of Arizona, on the ____ day of _____, 2016, approved on the Hualapai Nation of Arizona a tribal organization, for the purposes stated, the foregoing Agreement.

Sherry Counts, Hualapai Chairwomen



Kingman Fire Department

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North County Fire and Medical District

APPROVED AS TO FORM AND IN COMPLIANCE WITH A.R.S. § 11-952:

NORTH COUNTY FIRE AND MEDICAL DISTRICT ATTORNEY

Date Signed

Robert Widner, Attorney

ATTESTATION OF CITY APPROVAL

I, David Wilson, Fire Board of North County Fire and Medical District, Arizona, hereby certify that the North County Fire and Medical District, on the ____ day of _____, 2016, approved on behalf of North County Fire and Medical District a municipal corporation, for the purposes stated, the foregoing Agreement.

David Wilson, Fire Board

Quartzsite Fire District

APPROVED AS TO FORM AND IN COMPLIANCE WITH A.R.S. § 11-952:

QUARTZSITE FIRE DISTRICT ATTORNEY

Date Signed

Glen Buckelew, County Attorney

ATTESTATION OF CITY APPROVAL

I, Dan Field, Clerk to the Board of La Paz County, hereby certify that the City Council of Kingman, Arizona, on the ____ day of _____, 2016, approved on behalf of Quartzsite Fire District, an Arizona municipal corporation, for the purposes stated, the foregoing Agreement.

Dan Field, Clerk



Kingman Fire Department

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Yucca Fire Department

APPROVED AS TO FORM AND IN COMPLIANCE WITH A.R.S. § 11-952:

YUCCA FIRE DEPARTMENT ATTORNEY

Date Signed

William Whittington, Attorney

ATTESTATION OF CITY APPROVAL

I, Paul Ferguson, Chairman of the Fire Board, hereby certify that the Yucca Fire Department Fire , on the ____ day of _____, 2016, approved on behalf of Yucca Fire Department, an Arizona municipal corporation, for the purposes stated, the foregoing Agreement.

Paul Ferguson, Chairman of the Fire Board

Colorado City Fire Department

APPROVED AS TO FORM AND IN COMPLIANCE WITH A.R.S. § 11-952:

COLORADO CITY FIRE DEPARTMENT ATTORNEY

Date Signed

Craig Boates, City Attorney

ATTESTATION OF CITY APPROVAL

I, Karen Jessop, Clerk of Fire District Board of Colorado City, Arizona, hereby certify that the Colorado City Fire Department, on the ____ day of _____, 2016, approved on behalf of Colorado City Fire Department, an Arizona municipal corporation, for the purposes stated, the foregoing Agreement.

Karen Jessop, Clerk of Fire District Board



Kingman Fire Department

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Attachment A

Equipment Request: Definition of equipment being requested for the purposes of this grant will be described within this attachment.

A. Assistance to Firefighter Grant Information Technology Regional Project Equipment List

1. Videoconferencing Training Room includes 2- 70" HD Video Displays, 2 12X HD 1080p Video Cameras with instructor and student view, HD video codec with microphone, HDMI inputs, 4 site connection with high resolution opt., and HD dual display capability. Codec is 720p at 768 Kbps. Instructor station with flip up shelf, racks. Wireless frequency agile lapel microphone, camera mounts, 7" integrated touch screen control sys., sound reinforcement sys., integrated switcher scaler, HDMI TX/RX, cables. \$45,000.00 each.
2. Videoconferencing Cart includes 1- 55" HD LED Display wireless remote, tv mount mobile cart with wire management, camera mount, and aux shelf, HD video codec camera, microphone, HDMI pc input and 4 site connection capability. Includes cables, connectors and is \$12,000.00 each.

Both the cart and training room includes warranty, training, and turnkey installation.



Kingman Fire Department

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Attachment B

Financial Obligations: The entities hereby agree that each entity's financial contributions shall be as follows:

A. Assistance to Firefighter Grant Information Technology Regional Project

1. Assistance to Firefighter Grant Information Technology Regional Project will be funded by utilizing 90% payment from FEMA for the project and 10% project match payment from each participating department. It is understood that the signatures of the above mentioned fire departments is an agreement to participate in this regional project and that all participants agree to pay their parts and not hold the city of Kingman liable and or responsible for their share. Upon award notification Battalion Chief Chris Angermuller will contact each organization and advise them of the contact at FEMA to submit payment to.

	<u>Agency Name</u>	<u>Project Total</u>	<u>Required 10%</u>
a.	City of Kingman Fire Department 1 Training room (\$45,000) and 4 carts (\$12,000 each for a total of \$48,000)	\$93,000.00	\$9,300.00
b.	Colorado City Fire Department 1 Training room (\$45,000) and 1 cart (\$12,000)	\$57,000.00	\$5,700.00
c.	North County Fire and Medical 1 Training room (\$45,000)	\$45,000.00	\$4,500.00
d.	Quartzsite Fire District 1 Training room (\$45,000) and 1 cart (\$12,000)	\$57,000.00	\$5,700.00
e.	Yucca Fire Department 1 Training room (\$45,000) and 1 cart (\$12,000)	\$57,000.00	\$5,700.00
f.	Hualapai Nation Emergency Services 1 Training room (\$45,000) and 1 cart (\$12,000 each for a total of \$24,000)	\$74,000.00	\$7,400.00



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: John A. Dougherty, City Manager

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Fireworks/Block Party

SUMMARY:

This year July 4 falls on a Monday. A decision needs to be made very soon what day the City would like to have the fireworks and block party take place. Most communities are going to have the festivities on Saturday and I believe that would be the preference of the staff. However, there is always the possibility that we could get more bang for the buck if we did not do it when the majority are doing it.

FISCAL IMPACT:

If held on Saturday there would be overtime involved for staff to clean up after the event, if on Monday the cleanup would wait till normal work hours on Tuesday.

STAFF RECOMMENDATION:

Depends on where the block party is held. If the location is the same as last year the preference would be on Saturday, so that the volunteers have time to get things cleaned up before we start work on Tuesday. However, as mentioned above, on Saturday there would be overtime racked up for Public Works to get things cleaned up and not set all weekend.

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Dougherty, John	Approved	2/8/2016 - 2:32 PM
City Attorney	Cooper, Carl	Approved	2/9/2016 - 4:47 PM
City Manager	Dougherty, John	Approved	2/8/2016 - 2:32 PM



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Review of loan options for Hilltop Wastewater Treatment Plant (HTWWTP)
Loan

SUMMARY:

Upon direction from Council, City staff submitted to WIFA a request to refinance the Hilltop Wastewater Treatment Plant loan at a current market interest rate and extend the term by two years. WIFA staff has conducted its review of the request and notified City staff of their recommendation to deny the request.

WIFA staff agrees that the City of Kingman meets WIFA's community hardship criteria. Based on those criteria, along with the City meeting its annual debt obligations timely and exceeding a 1.5 loan coverage calculation over the past several years, WIFA staff is willing to recommend another alternative to the WIFA Board. Staff will review the alternative with Council and will need direction to:

1. Ask WIFA staff to place the original request on the WIFA Board Meeting agenda regardless of WIFA staff's recommendation; or,
2. Revise the City's original request to meet WIFA staff's recommendation.

If Council agrees to WIFA's recommended alternative and the WIFA Board approves it, the fiscal impact could be an annual savings in debt service payments. In the revised request, use of the savings must be addressed.

FISCAL IMPACT:

If Council agrees to WIFA's recommended alternative and the WIFA Board approves it, the fiscal impact would be savings in the annual debt service payment, overall savings in the interest paid on the loan, and a waiver of the final debt service reserve payment of \$243,420.01.

STAFF RECOMMENDATION:

Staff recommends Council revise its original request by selecting proposal #1 in the attached options. This proposal reduces the annual debt service payment by \$356,443 and saves \$983,847 in interest over the life of the loan.

ATTACHMENTS:

Description

Proposals to WIFA Alternative

Debt Service Reserve Funding Requirements

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	2/9/2016 - 5:21 PM
City Attorney	Cooper, Carl	Approved	2/9/2016 - 5:25 PM

**HILLTOP WASTEWATER TREATMENT PLANT
WIFA LOAN OPTIONS**

	Current Loan Structure	Proposal 1 (No Change to Maturity Date)	Proposal 2 (Extend Maturity Date by 2 Years)	Proposal 3 (No Change to Maturity Date)
Outstanding Loan Balance	26,355,311	26,355,311	26,355,311	26,355,311
Less: Debt Service Reserve Prepayment	0	(3,649,315)	(3,649,315)	(2,675,635)
Outstanding Loan Balance After Prepayment	26,355,311	22,705,996	22,705,996	23,679,676
Term	13 years	13 years	15 years	13 years
Combined Interest and Admin Fee Rate	3.60%	3.60%	3.60%	3.60%
Annual Debt Service Payments to WIFA	2,574,229	2,217,786	1,985,496	2,312,889
Annual Debt Service Savings		356,443	588,733	261,340
Total Interest Paid Over Term of Loan	7,109,066	6,125,219	7,076,448	6,387,881
Total Interest Savings Over Term of Loan		983,847	32,618	721,185
Debt Service Reserve Remaining - Unrestricted	3,649,315	0	0	973,680

**WIFA Loan Agreement
Reserve Requirements
Payment Schedule**

HILLTOP WASTEWATER TREATMENT PLANT LOAN REQ		
Loan Number 910114-09		
Debt Service Reserve Requirement		
Total Reserve Amount	2,675,634.86	
Annual Amount	535,126.97	
		<u>Running Balance</u>
FY2010 Funding	535,126.97	535,126.97
FY2011 Funding	535,126.97	1,070,253.94
FY2012 Funding	535,126.97	1,605,380.91
FY2013 Funding	535,126.97	2,140,507.88
FY2014 Funding	535,126.97	2,675,634.85
FULLY FUNDED		

DOWNTOWN WASTEWATER TREATMENT PLANT LOAN REQ		
Loan Number 910149-11		
Debt Service Reserve Requirement		
Total Reserve Amount	1,217,100.06	
Annual Amount	243,420.01	
		<u>Running Balance</u>
FY2012 Funding	243,420.01	243,420.01
FY2013 Funding	243,420.01	486,840.02
FY2014 Funding	243,420.01	730,260.03
FY2015 Funding	243,420.01	973,680.04

**CITY OF KINGMAN, ARIZONA
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2014**

	Enterprise Funds		
	Water	Wastewater	Sanitation
ASSETS			
Current assets:			
Cash and investments	\$ 20,595,658	\$ 8,159,714	\$ 1,241,467
Restricted cash and investments	400,723		
Accounts receivable	981,306	806,474	311,164
Inventories	163,511	27,769	
Deposits	9,208		
Total current assets	22,150,406	8,993,957	1,552,631
Noncurrent assets:			
Restricted cash and investments		3,405,895	
Land	1,128,881	597,000	567,000
Infrastructure	37,142,755	63,727,653	
Buildings	12,463,191	122,920	
Improvements other than buildings	149,328	444,650	
Vehicles, machinery, and equipment	3,811,337	704,659	5,298,177
Accumulated depreciation	(31,921,455)	(11,187,238)	(4,135,818)
Total noncurrent assets	22,774,037	57,815,539	1,729,359
Total assets	44,924,443	66,809,496	3,281,990
LIABILITIES			
Current liabilities:			
Accounts payable	130,297	7,149	61,330
Accrued payroll and employee benefits	91,707	23,901	27,613
Deposits held for others	400,723		
Unearned revenue	709,052	1,326	
Compensated absences payable	214,969	53,380	48,705
Loan payable		2,210,748	
Obligations under capital leases	48,726	48,726	48,726
Total current liabilities	1,595,474	2,345,230	186,374
Noncurrent liabilities:			
Non-current portion of long-term obligations	163,834	39,002,577	163,834
Total noncurrent liabilities	163,834	39,002,577	163,834
Total liabilities	1,759,308	41,347,807	350,208
NET POSITION			
Net investment in capital assets	22,561,477	13,147,593	1,516,799
Restricted for:			
Debt service		3,405,895	
Unrestricted	20,603,658	8,908,201	1,414,983
Total net position	\$ 43,165,135	\$ 25,461,689	\$ 2,931,782

The notes to the basic financial statements are an integral part of this statement.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: Tina D. Moline, Financial Services Director
MEETING DATE: February 16, 2016
AGENDA SUBJECT: Finance Department staffing and budget update

SUMMARY:

Staff was asked to bring Council an update on the recent Finance Department staffing changes and a status on the budget process.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

None.

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	2/9/2016 - 5:33 PM
City Attorney	Cooper, Carl	Approved	2/9/2016 - 5:42 PM
City Manager	Moline, Tina	Approved	2/9/2016 - 5:33 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Financial review: pre-audit Fiscal Year (FY) 2015 and first half of FY 2016

SUMMARY:

Staff will provide Council with a pre-audit financial review for Fiscal Year 2015 and a financial review for the 1st half of Fiscal Year 2016.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

None.

ATTACHMENTS:

Description

Financial Review - 021616

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	2/10/2016 - 12:41 PM
City Attorney	Cooper, Carl	Approved	2/10/2016 - 5:10 PM

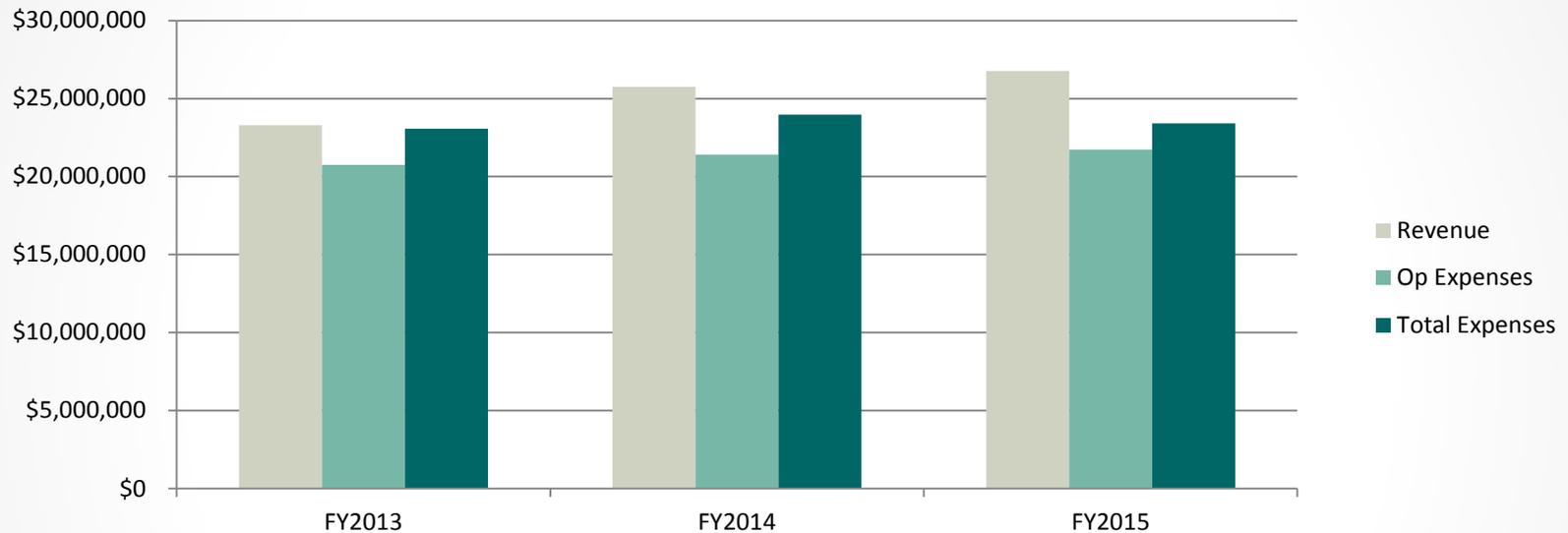
FINANCIAL REVIEW
Fiscal Year Ending June 30, 2015 (pre-audit)
and 1st Half of Fiscal Year 2016

February 16, 2016

3-Year General Fund Comparisons

GENERAL FUND	FY13 ACTUAL	FY14 ACTUAL	FY15 PRE-AUDIT	3-Yr % Increase (Decrease)	3-Yr \$ Increase (Decrease)
REVENUES					
<i>Local</i>					
Sales Tax	\$10,950,290	\$13,912,720	\$14,522,770	32.62%	\$3,572,480
Room Tax (2%)	356,243	380,786	425,920	19.56%	69,677
Restaurant & Bar Tax (1%)	573,036	104,965	0	-100.00%	-573,036
Other Fees	790,293	807,382	809,290	2.40%	18,997
<i>State</i>					
Sales Tax	2,297,418	2,443,116	2,565,099	11.65%	267,681
Income Tax	2,867,086	3,128,535	3,397,805	18.51%	530,719
Auto Lieu Tax	1,294,678	1,339,534	1,424,649	10.04%	129,971
Recreation Fees	1,298,938	1,243,612	1,273,192	-1.98%	-25,746
Miscellaneous Fees & Charges	1,557,087	1,003,227	1,044,671	-32.91%	-512,416
Internal Fund Transfers	1,303,267	1,385,259	1,310,117	0.53%	6,850
TOTAL REVENUES	\$23,288,336	\$25,749,136	\$26,773,513	14.97%	\$3,485,177
EXPENDITURES					
Personnel Expenses	\$14,843,272	\$15,191,719	\$15,383,996	3.64%	540,724
Supplies & Services	3,849,653	3,802,846	3,979,419	3.37%	129,766
City & Internal Services	1,606,240	1,710,587	1,802,923	12.24%	196,683
Capital Outlay, Lease Purchases & Debt	447,220	701,496	570,554	27.58%	123,334
DEPARTMENT EXPENSES	20,746,385	21,406,648	21,736,892	4.77%	\$990,507
Cash Transfers & Budget Adjustments	2,317,363	2,558,133	1,668,224	-28.01%	-649,139
Contingency	0	0	0		0
TOTAL EXPENDITURES	\$23,063,748	\$23,964,781	\$23,405,116	1.48%	\$341,368
BEGINNING FUND BALANCE	\$7,454,494	\$7,679,082	\$9,463,437	26.95%	\$2,008,943
ENDING FUND BALANCE	\$7,679,082	\$9,463,437	\$12,831,834	67.10%	\$5,152,752
% OF OPERATING EXPENDITURES	33.30%	39.49%	54.82%		

General Fund Revenue and Expense Comparisons FY2013-FY2015



<u>Fiscal Year</u>	<u>Revenue</u>	<u>Op Expenses</u>	<u>Transfers</u>	<u>Total Expenses</u>	<u>Surplus (Deficiency)</u>
FY2013	\$23,288,336	\$20,746,385	\$2,317,363	\$23,063,748	\$224,588
FY2014	\$25,749,136	\$21,406,648	\$2,558,133	\$23,964,781	\$1,784,355
FY2015	\$26,773,513	\$21,736,892	\$1,668,224	\$23,405,116	\$3,368,397

3-Year Fund Balance Review (General Fund)



<u>Fiscal Year</u>	<u>Beg Fund Balance</u>	<u>Ending Fund Balance</u>	<u>Increase (Decrease)</u>
FY2013	\$7,454,494	\$7,679,082	\$224,588
FY2014	\$7,679,082	\$9,463,437	\$1,784,355
FY2015	\$9,463,437	\$12,831,834	\$3,368,397

Golf Course Net Revenue (Loss)

3 – Year Comparisons

Golf Course	FY2013	FY2014	FY2015
Golf Course Fees	985,449	963,142	971,048
Operating Expenses	707,605	794,066	769,305
Management Contract	400,269	396,966	403,124
Total Expenses	1,107,874	1,191,032	1,172,429
Net Golf Course Revenues (Deficiency) over Expenses	-122,425	-227,890	-201,381

Parks and Pools Net Revenue (Loss)

3 – Year Comparisons

Parks & Pools	FY2013	FY2014	FY2015
Parks & Pool Fees	144,839	138,057	149,069
Operating Expenses	<u>1,889,197</u>	<u>2,088,895</u>	<u>1,989,432</u>
Net Parks & Pools Revenues (Deficiency) over Expenses	-1,744,358	-1,950,838	-1,840,363

Recreation Net Revenue (Loss)

3 – Year Comparisons

<u>Recreation Department</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
Recreation Program Fees	168,170	142,413	153,078
Operating Expenses	<u>435,514</u>	<u>425,570</u>	<u>420,907</u>
Net Recreation Revenues (Deficiency) over Expenses	-267,344	-283,157	-267,829

Magistrate Court Net Revenue (Loss)

3 – Year Comparisons

<u>Magistrate Court</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
Court Fines	280,019	248,751	258,793
Operating Expenses	<u>1,316,941</u>	<u>1,356,946</u>	<u>1,281,446</u>
Net Court Revenues (Deficiency) over Expenses	-1,036,922	-1,108,195	-1,022,653

Planning and Zoning Net Revenue (Loss) 3 – Year Comparisons

Planning & Zoning	FY2013	FY2014	FY2015
P & Z Fees	6,940	20,331	20,269
Operating Expenses	<u>466,897</u>	<u>462,408</u>	<u>555,866</u>
Net P & Z Revenues (Deficiency) over Expenses	-459,957	-442,077	-535,597

Building Inspection Net Revenue (Loss) 3 – Year Comparisons

<u>Building Inspection</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
Building Permit Fees	455,734	532,339	617,807
Operating Expenses	<u>565,949</u>	<u>544,905</u>	<u>506,005</u>
Net Bldg Permit Revenues (Deficiency) over Expenses	-110,215	-12,566	111,802

HURF Net Revenue (Loss)

3 – Year Comparisons

<u>Highway/Street Department</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
Hwy User Revenue	2,163,694	2,246,218	2,422,585
Restaurant & Bar Tax (1%)	<u>573,037</u>	<u>705,160</u>	<u>728,663</u>
Total Revenue	2,736,731	2,951,378	3,151,248
Street Operating Expenses	<u>2,450,785</u>	<u>2,544,872</u>	<u>2,747,380</u>
Net HURF Revenues (Deficiency) over Expenses	285,946	406,506	403,868

KART Net Revenue (Loss)

3 – Year Comparisons

KART - Bus/Transit	FY2013	FY2014	FY2015
Transit Grant Revenue	479,355	447,055	348,952
Stimulus Revenue/Shared	0	0	0
Powerball Revenue	0	0	0
Mohave County	0	0	0
Fares	136,480	173,157	212,611
Total Revenue	615,835	620,212	561,563
Transit Administration	144,506	157,561	157,620
Stimulus Expenses	0	0	0
Transit Operations	718,447	619,569	608,588
Total Expenses	862,953	777,130	766,208
Net KART Revenues (Deficiency) over Expenses	-247,118	-156,918	-204,645

Water Operations Net Revenue (Loss)

3 – Year Comparisons

<u>Water Operating Fund</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
Water Operations	7,298,580	6,828,855	6,483,472
Admin Allocations	927,340	713,577	840,482
Total Revenue	8,225,920	7,542,432	7,323,954
UT Billing	912,535	907,860	904,223
Engineering	1,285,735	1,307,040	1,412,449
Water Operations	3,454,116	3,658,132	3,798,930
Admin Allocations	771,326	540,114	668,977
Total Expenses	6,423,712	6,413,146	6,784,579
Net Water Ops Revenues (Deficiency) over Expenses	1,802,208	1,129,286	539,375

In July 2013, base rates decreased by \$2/customer/month.

Wastewater Operations Net Revenue (Loss)

3 – Year Comparisons

Wastewater	FY2013	FY2014	FY2015
Wastewater Operations	7,546,142	8,544,882	8,311,418
Wastewater Operations	1,793,689	1,739,173	1,640,483
Debt Payments	3,697,591	3,634,060	3,634,060
Debt Reserve	778,547	778,547	243,420
Repair & Replacement Reserve	0	0	535,127
Admin Allocations	891,854	696,146	638,847
Total Expenses	7,161,681	6,847,926	6,691,937
Net Wastewater Revenues (Deficiency) over Expenses	384,461	1,696,956	1,619,481

In January 2013, both base and user rates increased by 25%.

Sanitation Operations Net Revenue (Loss)

3 – Year Comparisons

Sanitation	FY2013	FY2014	FY2015
Sanitation Fees	3,340,433	3,413,556	3,411,422
Sanitation Operations	3,018,115	3,101,669	2,739,766
Admin Allocations	<u>252,496</u>	<u>278,452</u>	<u>324,932</u>
Total Expenses	3,270,611	3,380,121	3,064,698
Net Sanitation Revenues (Deficiency) over Expenses	69,822	33,435	346,724

Citywide Revenue – 1st Half Comparisons

REVENUE SOURCE	7/2013-12/2013	7/2014-12/2014	7/2015-12/2015	% Change FY15 to FY16	FY2016 Budget	% of FY16 Budget
<u>General Fund</u>						
<i>Local</i>						
Sales Tax (2.5%)	6,684,845	7,189,065	7,353,337	2.29%	14,100,000	52.15%
Room Tax (2%)	180,914	235,407	246,470	4.70%	360,000	68.46%
Rest & Bar Tax (1%)	104,966	0	0		0	0.00%
<i>State</i>						
Sales Tax	1,160,315	1,208,062	1,284,386	6.32%	2,415,000	53.18%
Income Tax	1,565,706	1,698,903	1,689,692	-0.54%	3,275,000	51.59%
Auto Lieu Tax	595,182	692,779	678,497	-2.06%	1,300,000	52.19%
<i>Golf</i>						
Green Fees (9 holes)	51,057	52,424	50,328	-4.00%	115,000	43.76%
Green Fees (18 holes)	87,287	90,248	80,228	-11.10%	185,000	43.37%
Annual Golf Fees	50,125	52,567	57,250	8.91%	115,000	49.78%
Cart Rentals	131,534	137,523	129,643	-5.73%	270,000	48.02%
Driving Range Fees	17,879	14,758	15,038	1.89%	30,000	50.13%
Restaurant & Bar	99,996	101,766	93,066	-8.55%	210,000	44.32%
<i>Other</i>						
Zoning Fees	12,361	8,221	14,010	70.42%	16,000	87.56%
Building Permits	258,270	248,609	285,563	14.86%	500,000	57.11%
<u>HURF</u>						
Rest & Bar Tax (1%)	338,956	363,439	379,775	4.49%	700,000	54.25%
Highway User Fuel Tax	1,089,000	1,169,875	1,228,581	5.02%	2,300,000	53.42%
<u>Water Ops/Cap Renewal</u>	4037644	3957554	4055755	2.48%	7,424,000	54.63%
<u>WW Ops/Cap Renewal</u>	4,220,377	4,284,404	4,271,094	-0.31%	8,430,000	50.67%
<u>Sanitation</u>	1,667,579	1,693,088	1,718,658	1.51%	3,345,000	51.38%

Local Sales Tax by Category

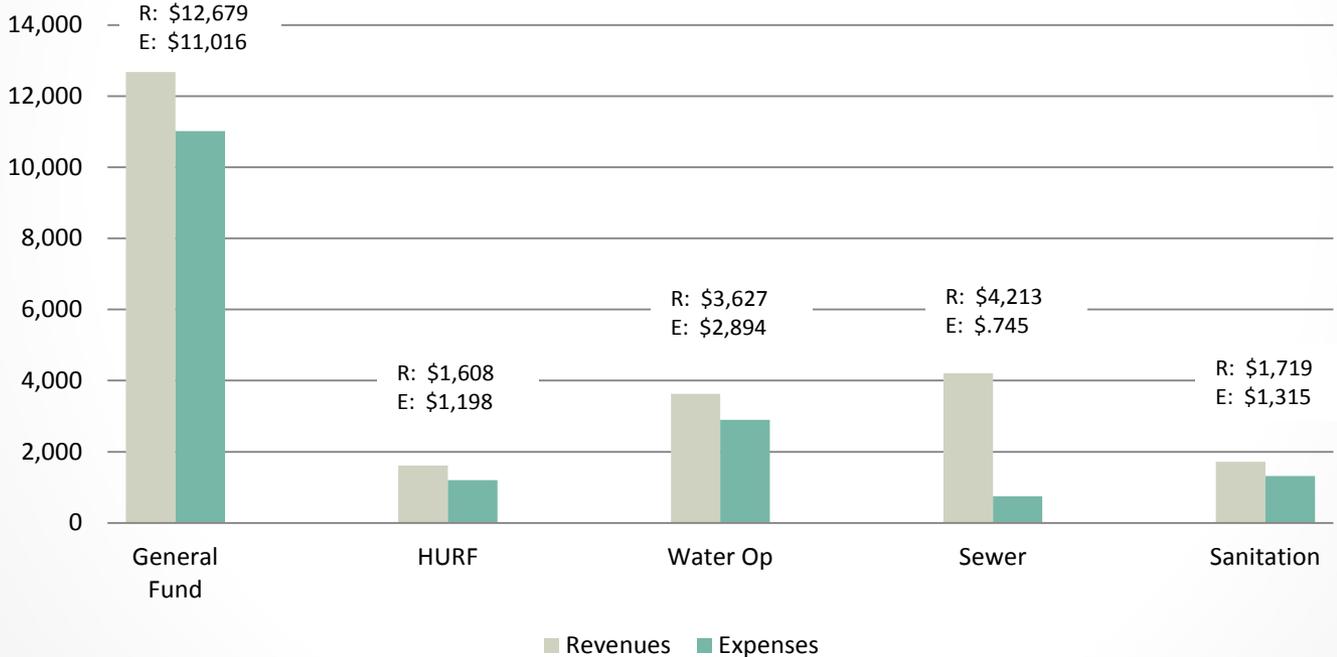
3 – Year Comparisons through December

Category	12/31/2013			12/31/2014			12/31/2015		
	Amount	% of Total	% Chg Prior Yr	Amount	% of Total	% Chg Prior Yr	Amount	% of Total	% Chg Prior Yr
Retail	\$3,645,575	47.72%	24.74%	\$3,890,385	49.82%	6.72%	\$4,099,311	49.40%	5.37%
Restaurants & Bars	\$1,248,768	16.34%	9.17%	\$1,200,111	15.37%	-3.90%	\$1,268,940	15.29%	5.74%
Hotels & Other Lodging	\$591,220	7.74%	4.80%	\$596,569	7.64%	0.90%	\$696,295	8.39%	16.72%
Transportation, Communications & Utilities	\$414,134	5.42%	45.99%	\$433,862	5.56%	4.76%	\$455,893	5.49%	5.08%
Construction	\$573,249	7.50%	66.80%	\$498,947	6.39%	-12.96%	\$492,150	5.93%	-1.36%
Finance, Ins. & Real Estate	\$375,359	4.91%	28.80%	\$363,032	4.65%	-3.28%	\$391,839	4.72%	7.94%
Wholesale Trade	\$254,981	3.34%	18.79%	\$280,675	3.59%	10.08%	\$301,243	3.63%	7.33%
Services	\$273,198	3.58%	8.02%	\$284,239	3.64%	4.04%	\$298,357	3.60%	4.97%
Manufacturing	\$130,922	1.71%	0.33%	\$131,113	1.68%	0.15%	\$168,446	2.03%	28.47%
Arts, Entertainment, Gov't, Mining and All Others	\$132,758	1.74%	26.65%	\$130,483	1.67%	-1.71%	\$125,368	1.51%	-3.92%
TOTAL	\$7,640,166	100.00%	22.20%	\$7,809,416	100.00%	2.22%	\$8,297,842	100.00%	6.25%

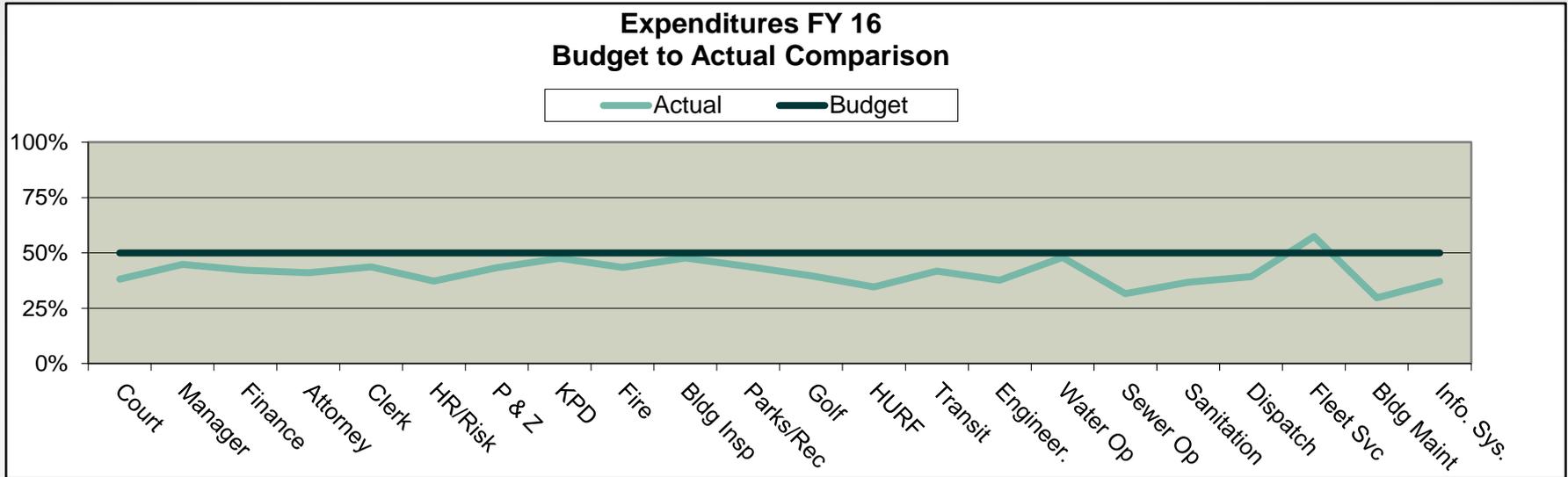
1st Half FY16

Revenue and Expenses by Fund

City of Kingman Revenues and Expenses Fiscal Year 2016 (In Thousands of Dollars)



1st Half FY16 Expenditures Budget to Actual Comparisons



<u>Department</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	
Court	\$594,569	\$1,559,413	38%
Manager	115,691	258,100	45%
Finance	854,897	2,029,812	42%
Attorney	300,570	731,976	41%
Clerk	133,487	305,318	44%
HR/Risk	264,548	710,252	37%
P & Z	314,900	727,595	43%
KPD	4,052,234	8,521,146	48%
Fire	2,720,928	6,265,032	43%
Bldg Insp	263,759	553,742	48%
Parks/Rec	1,236,324	2,822,344	44%

<u>Department</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	
Golf	521,540	1,315,494	40%
HURF	1,198,487	3,465,164	35%
Transit	370,749	886,991	42%
Engineer.	674,038	1,791,853	38%
Water Op	2,219,994	4,630,453	48%
Sewer Op	744,749	2,354,450	32%
Sanitation	1,314,708	3,573,918	37%
Dispatch	494,904	1,261,864	39%
Fleet Svc	734,439	1,279,104	57%
Bldg Maint	250,393	842,775	30%
Info. Sys.	567,762	1,529,818	37%



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Chief Robert J. DeVries

MEETING DATE: February 16, 2016

AGENDA SUBJECT: Kingman Police Department report

SUMMARY:

Staff will provide an overview of the 2015 KPD Annual Report.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Presentation is for informational purposes only

REVIEWERS:

Department	Reviewer	Action	Date
Police Department	DeVries, Robert	Approved	2/4/2016 - 11:37 AM
City Attorney	Hocking, Lee	Approved	2/4/2016 - 11:54 AM
City Manager	Dougherty, John	Approved	2/4/2016 - 12:15 PM