

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

AGENDA

Tuesday, March 1, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

INVOCATION

The invocation will be given by Jerry Dunn of Oak Street Baptist Church

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. The Work Session Meeting minutes of January 28, 2016**
- b. The Regular Meeting minutes of February 16, 2016**

2. APPOINTMENTS

a. Clean City Commission (CCC) appointments

Currently there are two vacancies on the CCC that were created by the departure of two commissioners in recent months. At their meeting on February 18, 2016, the Clean City Commission reviewed applications for three people potentially interested in serving on the CCC. **The commission voted 4-0 to recommend Michael Moreno and 3-1 to recommend Richard Wing for appointment to the Clean City Commission.**

3. AWARDS/RECOGNITION

a. Dispatch badge pinning

The Dispatch Center has promoted and/or hired numerous positions in the last couple of months. The promotional and hiring processes are complete and the Dispatch Center would like to conduct badge pinning for the following ranks:

Promotions

Deann MacLeod	Communications Administrator 10/5/2015
Amy Kennedy	Communications Crew Leader 11/29/2015
Marjorie Stone	Communications Crew Leader 11/29/2015
Jennifer Terry	Communications Crew Leader 11/29/2015
Stacy Nelson	Communications Crew Leader 7/15/2012

New Hires

Robert Brambley	Communications Specialist 10/26/2015
Ashley King	Communications Specialist 10/26/2015
Misha Whalen	Communications Specialist 10/26/2015

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

5. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Liquor license application

Applicant Jodi Vurnovas of Good 2 Go has applied for a Series 10 Beer and Wine Store Liquor License for a store located at 915 W. Beale Street, Kingman. **Staff recommends approval.**

b. Application for permanent liquor license extension of premises/patio permit

Applicant Stacy Thomson of House of Hops has submitted a permanent Application for Extension of Premises/Patio Permit at 312 E. Beale Street in Kingman. **Staff recommends approval.**

c. Application for permanent liquor license extension of premises/patio permit

Applicant Floyd A. Ward of Redneck's Southern Pit BBQ has submitted a permanent Application for Extension of Premises/Patio Permit at 420 E. Beale Street in Kingman. **Staff recommends approval.**

d. Consideration of reconstructing the Miner's Monument at the Kingman Train Depot

The Historic Preservation Commission (HPC) is working with local community groups on plans to rebuild the Miner's Monument at the west end of the Kingman Train Depot. The majority of the materials and labor have been donated; however, the City will need to purchase some materials for the steel frame if the Council decides to approve the project. **Staff recommends approval.**

e. Special event liquor license application

Applicant Monica Busch of Kingman Healing Hooves has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, April 9, 2016 from 5:00 P.M. to 10:00 P.M. at Beale Celebrations, 201 N. 4th Street in Kingman. **Staff recommends approval.**

f. Special event liquor license application

Applicant Daniel P. Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, March 5, 2016 from 6:00 P.M. to 10:00 P.M. at the Historic Elk's Lodge #468 at the northwest corner of Oak Street and 4th Street in Kingman. **Staff recommends approval.**

g. Special event liquor license application

Applicant Thomas L. Spear of the Route 66 Scholarship Dinner has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, April 30, 2016 from 4:00 P.M. to 10:00 P.M. at Beale Celebrations, 201 N. Fourth Street in Kingman.

Staff recommends approval.

6. OLD BUSINESS

7. NEW BUSINESS

a. Public hearing and consideration of Resolution 5000: approve the vacation (abandonment) of a portion of Monroe Street and acceptance of a grant of easement

This is a request from KC Orr Builders, Inc., applicant, and Loyal Order of the Moose Lodge #1704, abutting property owner to vacate (abandon) a portion of Monroe Street located between Marlene Avenue and Karen Avenue. This includes a 2,125 square foot portion of the right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3 as shown on Exhibit A. The request is to facilitate construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of the fire damaged lodge facilities. **The Planning and Zoning Commission voted 6-0 to recommend approval of the vacation of the portions (2,125 sq. ft. and 8,008 sq. ft.) of Monroe Street as requested by the applicant. Staff report conditions included a recommended value of the vacated right-of-way to be no less than \$6,000.00 for the sections of the street to be vacated.**

b. Consideration of acceptance of an offer of dedication of right-of-way at the southeast corner of Monroe Street and Marlene Avenue

A right-of-way has been offered to the City for certain property located at the southeast corner of Monroe Street and Marlene Avenue. The property owner, Kingman Lodge No. 1704 Loyal Order of Moose, is offering to dedicate the right-of-way for roadway, utilities, and other public purposes in conjunction with the abandonment of a portion of Monroe Street south of this location. **Staff recommends accepting the deed of dedication.**

c. Kingman SOARS

Kingman SOARS is a proposed community-wide visioning process to develop a new strategic plan using town halls, focus groups and community surveys. The City of Kingman has a General Plan with stated vision and goals. The purpose of Kingman SOARS is to allow Kingman's citizens to identify and prioritize the strategic objectives that support the vision and will lead to the success of Kingman's economic environment and improve quality of life. Targeted sectors will be analyzed to provide direction for where the citizens want the City to go in the next 5 to 10 years. **Council discretion.**

d. Town hall regarding Fiscal Year (FY) 2017 budget

Mayor Anderson has requested an agenda item to discuss the potential of holding a town hall meeting to discuss the FY 2017 budget. If the Council desires they will establish a date and location for this town hall meeting to be led by Mayor Anderson or Vice-Mayor Young. This will be a preliminary discussion to provide guidance for a proposed agenda for approval at the March 15, 2016 Council meeting.

8. REPORTS

a. Board, Commission and Committee reports by Council Liaisons

9. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: March 1, 2016
AGENDA SUBJECT: The Work Session Meeting minutes of January 28, 2016

SUMMARY:

The Work Session Meeting Minutes of January 28, 2016.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Work Session Minutes of January 28, 2016

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:48 PM

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Kingman Police Department
2730 E. Andy Devine Avenue
Kingman, AZ 86401**

2:00 P.M.

MINUTES

January 28, 2016

WORK SESSION MEETING OF THE COMMON COUNCIL

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Carole Young – Vice Mayor	Carl Cooper, City Attorney	
Mark Abram	Tina Moline, Finance Director	
Larry Carver	Wendy Sherer, Finance Administrator	
Kenneth Dean	Sydney Muhle, City Clerk and Recording Secretary	
Jen Miles		
Stuart Yocum---LATE		

WORK SESSION

ALL WORK-SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

**CALL TO ORDER & ROLL CALL
PLEDGE OF ALLIGENCE**

Mayor Anderson called the meeting to order at 2:00 P.M. and roll call was taken. All Council members were present except Councilmember Yocum who was late. The Pledge of Allegiance was said in unison.

1. Update of Information Regarding Building Permits

Financial Services Director Moline provided Council with building permit numbers in the property tax presentation during the 1/19/16 City Council meeting. To clarify, those numbers are TOTAL permits issued, not new housing start permits. This item is for informational purposes only.

Finance Director Tina Moline said that some different statistical data that had been presented at the January 19, 2016, Council meeting that was different from what is normally presented. She then provided the information for the new housing start permits.

Councilmember Yocum arrived at 2:01 P.M.

2. Information Regarding Ordinance 1799 to Extend the 0.5% Transaction Privilege Tax Sunset to 12/31/17

When Ordinance 1799 was drafted, the entire Kingman Tax Code was included in it. Because ARS §9-812 requires publication of Ordinances, publishing the entire Ordinance would cost the City approximately \$14,000. Staff will bring back Ordinance 1799, revised, to reference each affected category rather than reference the entire Code. In doing so, the 60-day notification requirements will need to be met, and a public hearing will need to be conducted. This item is for informational purposes only.

Ms. Moline said that the ordinance approved by Council in October, 2015, included all of the details of the ordinance. She said that to publish this as required the cost would be \$14,000. She said that staff is changing the ordinance to reference this information and it will need to go back through the public hearing process which will take place in April. She said that the Council will need to re-adopt the ordinance.

Vice Mayor Young clarified that this was for the additional half-cent and asked if it could be increased to once cent.

Ms. Moline said that it could.

Councilmember Miles said that the Council just voted to extend this.

Ms. Moline said that this was for the same thing but to reduce the cost for publication.

Mayor Anderson asked if this could be published through The Standard newspaper.

Ms. Moline said that The Standard did not meet the statutory requirements.

Councilmember Carver asked if this was supposed to sunset in 2016.

Ms. Moline said that the intention was to revise it if the property tax did not go through.

Councilmember Miles clarified that this expires in 2017.

Ms. Moline said that the issue regarding this was the printing cost. She said that the half-cent was to expire in June of this year then Council adopted this ordinance. She said that the Council discussed changing this if the property tax went through.

Mayor Anderson asked this was for information only.

Ms. Moline said that this was correct and this would be on an agenda in April.

Mayor Anderson clarified that nothing could be provided on February 2, 2016.

Ms. Moline said that the City would need to post a 60 day notice and staff would need direction to do that.

Vice Mayor Young said that the Council needs to discuss this.

Councilmember Abram said that he agreed. He said that the property tax is not going to fly

and the City will continue to have leakage. He said that online purchases are continuing and the only other tax the Council could put together to get people is a food tax. He said that this is the one thing where people from Golden Valley, Butler, and Valley Vista will all participate.

Mayor Anderson asked about changes regarding purchasing online.

Ms. Moline said that the City may receive some revenue from online sales. She said that the Arizona Department of Revenue (AzDOR) has new rules for online purchasing based on where the customer resides but there is no way of determining this. She said that the state the business is located in is sharing tax.

Mayor Anderson said that this will be based on the customer's location.

Vice Mayor Young said that it is currently where the business is located.

Councilmember Carver said that it is based on where the seller is located.

Councilmember Abram said that the only benefit would be having online sellers.

Councilmember Carver said that Arizona is reluctant to give out whole numbers but a one-percent grocery tax would be about \$1 million.

Councilmember Dean said that he doesn't like the idea of a food tax as this is hitting what people need.

Councilmember Miles said that the Council has eliminated taxes along the way.

Ms. Moline said that there used to be a two-percent bar and restaurant tax with a portion of that being removed.

Councilmember Miles said that there are different kinds of food and she would like to see an analysis of what type of restaurant and bar taxes are possible and their potential impact.

Mayor Anderson said that with the data the City has the only category that is increasing is restaurant.

Ms. Moline added that hotels are also increasing.

Mayor Anderson said to take one-percent of what it is and double it.

Councilmember Miles said that the Council looked at an excise tax on fuel and the City would have to partner with Mohave County on this.

City Attorney Carl Cooper said that the fuel tax is charged by the state. He said that the County can assess an excise tax and share that with the City but this would have to go through the County and an election.

City Manager John A. Dougherty said that he spoke with Mohave County Administrator Mike Hendrix who said there was no way the Mohave County Board of Supervisors would support

an excise tax. He said Mr. Hendrix doesn't know what they are going to do but they are not in favor of any tax increase.

Councilmember Abram said that a tax could be done for a specific project.

Vice Mayor Young said that when the Council discussed this in the past the two-percent on hotels is only \$350,000. She said that even if this is raised it has to be used toward tourism and cannot go to anything else.

Ms. Moline said that two-percent is also going into capital projects.

Vice Mayor Young said that anything after that two-percent has to go into tourism.

Mr. Cooper said that staff could look at this but he was not sure anything more could be done with it.

Vice Mayor Young asked about the food tax which Ms. Moline provided potential figures for. Vice Mayor Young said that the Transaction Privilege Tax (TPT) gave the City almost \$3 million which was the biggest amount just to stabilize the City.

Councilmember Miles said that she thinks it is worthwhile having this discussion but the key is to have community buy-in for the structure and reasons for a tax. She said that the Council will get slammed for anything they look at. She said that her objective is to advocate for a community visioning process she called "Kingman SOARS" and give information to the public and see what will link to the City's strategic objectives. She said that the study for the America's Best Communities contest said Kingman needed a unified vision. She said that this is an opportunity to give and receive information and this is necessary to make the next steps. She said that all of these things are linked to community buy-in.

Mayor Anderson said that this is a good item for discussion but it is not on the agenda.

Councilmember Miles said that it is related to taxing and she is not ready to move on with the tax.

Mr. Cooper said that this item is just on this specific tax subject.

Councilmember Miles said that it can go with a lot of different discussions and she is not ready to move on.

Mr. Cooper said that if this is a priority it could be discussed under the next agenda item.

3. Council Planning and Goal Setting Session

Discussion and/or Direction for the City Manager

Mayor Anderson said that the Council will be going through a visioning process and budget hearings and approving the budget. He said that there is data in the funded budget and the Council will have the start of prioritizing. He asked how the Council wanted to approach planning and goal setting and said that there will probably be a lot to add to the list. He then asked Mr. Dougherty for an update regarding the previous year's priorities.

Mr. Dougherty went through the previous year's priorities list and provided updates on each item.

Councilmember Abram said that the formation of a logistics hub was related to the airport.

Councilmember Miles said that this was in regard to trade zones and development of the infrastructure to support transportation as an industry.

Mr. Dougherty said that staff is working on downtown revitalization which a member of the Downtown Merchants' Association wants to rush because he thinks it will prevent the City from condemning his buildings. He said that resident Scott Dunton does not want a historic district downtown. He said that staff will bring this forward and staff thinks it is a good idea to protect the historic buildings downtown. He said that Mr. Dunton does not want the City to dictate regarding the buildings.

Vice Mayor Young said that she can also see the point that the print shop should be taken care of.

Mr. Cooper said that when proposing any ordinances on this the City has to be aware of Proposition 206 in which the City would have to pay for diminishing property values. He said that this could come into play and was a state proposition.

Mayor Anderson said that another reason those discussions to place is that the Central Commercial Building has not had a lot of retail and there are a lot of places downtown where nothing has been done. He said that he has heard rumors of what is happening. He said that Mr. Dunton will only talk about Route 66 and Mr. Wanner will only talk about Beale Street. He said that they had a follow up meeting with both Mr. Dunton and Mr. Wanner and this was to get information.

Mr. Dougherty continued with his update of the previous year's priority list. He said that an update regarding the over/underpass would be coming at the second meeting in February. He said that the draft of this is one but some feedback was needed from engineering. He said that this update would come at the first meeting in March at the latest. He said that staff was finalizing plans for the splash pad. He said that there were several options regarding the recharge well and the most expensive was to run the water back to the City's parks. He said that the consultants for this are close to bringing this back to the Council and recharge is the cheapest option. He said that the Engineering Department would like to take the water to the Industrial Park but there is not sense if there is no one there to use it.

Mayor Anderson asked if, out of the tenants out there, there is a healthy percentage to extrapolate this to future development.

Councilmember Miles said that there potentially was and this could hold the attraction of green solutions. She said that there may be uses out there and this water can be used in chilling towers. She then discussed the potential of the park advocating for something that could attract other industries.

Councilmember Dean said that this could be a cost savings as well.

Mr. Dougherty said that it costs more to reuse the water than to take the fresh water. He said that at some point they would have to subsidize it to get users.

Councilmember Dean asked why this costs more.

Mr. Dougherty explained that this is due to the cost for the holding tank and treating the water to an "A+" rating. He said that there is no break-even amount at this point.

Mayor Anderson said that this is something the Council would need to know and this is not something to jump into right away.

Councilmember Dean said that the City could look at the water bills and contact companies directly. He said that this information should be easy to find.

Mr. Dougherty said that before Tim Woods of Patriot Rail was contacting companies looking at utilizing that water. He said that a fish farm wanted the water but were told that they had to run their own piping for a cost of millions of dollars. He said that the high cost is the holding tank and no tank is needed for discharging.

Mayor Anderson said that this was also complicated by the potential growth with Interstate 11 (I-11). He said that they will need to look at what the availability is and what additional restrictions will be needed.

Councilmember Abram said that this is a potential marketing point and asked if a holding tank was necessary or if a holding pond could be used. He said that if they know the potential daily use and input then they can create a pond to beautify the area and let kids fish out of it. He said that there will be companies looking at this.

Ms. Moline said that the Wastewater Department sent out a user survey and have results. She said that they can pull some of the different users.

Councilmember Miles said that this only received a 16-percent response.

Ms. Moline said that they were able to tell who was using cooling towers and other things.

Councilmember Miles said that the response may be from the relevant 16-percent which would be great.

Mr. Dougherty said that nothing has taken off yet with water conservation and the City has been doing studies for reuse and/or recharge. He then provided an update regarding other items. He said that, regarding the residential sewer rebate, the system keeps being expanded rather than offering a rebate.

Councilmember Dean asked about a farm north of town.

Mr. Dougherty said that staff spoke with the wineries but they do not want to put in the system. He said that they have not spoken with Jim Rhodes but they assume he is not interested due to the number of wells he owns.

Mayor Anderson said that several things are coming up that are not on the list such as roads. He said that he is glad to see the initiative for an inventory of roads and every year they re-fix to the same place. He said that they need to get a handle on this with something measurable. He said that he has received several letters and emails thanking the City for this. He said that they had not had a full maintenance program in seven years. He said that this is a key element of needs and going through the process they need to get that shortfall quantified.

Vice Mayor Young said that the issue with roads all goes back to funding. She said that when the City had the food tax it was appropriated to roads.

Ms. Moline said that the restaurant and bar tax was only going to that.

Vice Mayor Young said that Kingman is going to grow. He said that east bench safety is one of her priorities. She said that every time the Council says they need a revenue stream they push it out and don't have time to move on. She said that they need that revenue and the city is using \$800,000 to \$1 million per year out of contingency.

Ms. Moline said that the City is not using contingency. She said that they are using a little this year for abatements but it usually rolls right back into the fund balance.

Vice Mayor Young said that if this continues they don't have to continue the half-cent.

Ms. Moline said that the City cannot depend on this.

Vice Mayor Young said that the City will begin using the fund balance.

Councilmember Abram said that this is where he agrees with Councilmember Miles that the Council needs town halls. He said that the Council has to get moving on this and people need to understand that the City has to gather more income or cut something out. He said that this is about proper education and is a wise idea. He said that it may take a year to do but if they do it right then they can get buy-in from the community.

Vice Mayor Young said her concern was the time frame and this would need to be started right away.

Councilmember Miles said that the City needs a professional services contract to do this because no one in the City has the time to do this.

Councilmember Carver said that contingency would be tapped into for this.

Vice Mayor Young said that anything extra will come out of the fund balance.

Mayor Anderson said that as the city continues to build they have the same size police and fire departments until a new facility or people are added. He said that this will reduce the response time.

Councilmember Abram said that this adds cost to the City.

Mayor Anderson said that it adds cost to homeowners too. He said that he does not know what metrics they use but he heard the figures and it depends on the insurance company. He

suggested holding a town hall every other month.

Councilmember Miles said that if it is more condensed this can be done in four to six months.

Mayor Anderson said that they need a member of the Council to address a group every month.

Councilmember Miles said that this would involve and educate the community about the issues.

Mayor Anderson said that with every new development it is nice to get water, sewer, and roads put in but then the City had to maintain it. He said that some of the things seen are drainage issues. He said that these really have to be up to code when looking at the plans. He said that this is an additional expense for the developer. He said that this can go quick or take more time and will not end up with the same issues.

Vice Mayor Young said that the capital improvement project plan tells the Council what the city needs and what will be needed in the future. She said that there may be other needs identified but this already identifies every aspect of needs.

Councilmember Miles said that this was a budget plan and asked how many people look at it. She said that there is a big difference with community buy-in.

Vice Mayor Young said that the Council should let them know what is in it.

Councilmember Miles said that the idea is for them to tell the Council how it should go.

Mayor Anderson said that a mixture is required. He said that they have a plan based on what the City sees and need to be able to take both.

Councilmember Miles said that education would be part of it. She said that strategies participated in let the groups brainstorm and focus on opportunities. She said that they then look at the plan and see if it fits into that vision. She said that is why she is endorsing having someone who does this. She said it is important for the community to know that and it is valuable to have input.

Mayor Anderson said that the Council needs more information on the I-11 expansion and the city is already seeing the impact on weekends. He said that the buildup happens around lunch and dinner when people leave Las Vegas, Nevada. He said that he is aware of the temporary fix planned but there will be more and more buildup as work in Nevada on I-11 continues. He said that as this goes through they need to look at what the volume of traffic will do to us. He said that the traffic interchange on Beale Street should be more expedited and has to get funded somehow. He asked what would happen to Beale Street and downtown.

Councilmember Abram said that he thought a Beale Street exit was planned.

Vice Mayor Young said that there are phases.

Mayor Anderson said that the Council needs an update on this. He said that there may be an exit and asked how the city should market that so that people get off to come in. He asked how the city can capture this.

Councilmember Miles said that this is on the Arizona Department of Transportation's (ADOT) long term plan and is several years out. She said that she is looking more at five years out.

Mayor Anderson said that they need to be cognizant of this and it is hard for ADOT to fund it.

Councilmember Miles said that the Strategic ADOT plan is for Rattlesnake Wash to come up more quickly.

Mayor Anderson said that he attended a meeting the day before for the long range strategic plan. He said that the focus is not as much the traffic coming through but solving the traffic needs of all of Arizona. He said that they talked about a roads and looking at technology. He said that this was more urban than rural and people brought up regional transit capacity. He said he was not sure how they were putting it together.

Councilmember Abram said that the impact would be huge for the state if roads were put in to build up.

Mayor Anderson said that he asked about rest stops and there are not many in urban areas. He said that the state is prohibited from privatizing these and asked why the state doesn't take the initiative to put these in.

Vice Mayor Young said that the city has had two community visioning processes and got the community involved. She said that she would like for this group to go through those to see what could be used as they did exactly the same thing.

Councilmember Miles said that this is different if it is done from a sector approach. She said that this can be applied to an economic development strategy. She said that she agreed they should leverage what has been done. She said that there have been a number of things done and there was a target industry analysis. She said that many parts could be leveraged.

Vice Mayor Young said that an economic development study was done in 2005.

Councilmember Miles said that like many things if this is several years old they need to freshen it. She said that having the forums framed in a way in which we get something out of it to link to priorities and budget is a better change on that front.

Vice Mayor Young said that her biggest concern when doing this and outlining strategies and using previous studies is to not wait to implement it as they sit there.

Councilmember Miles said that this is where the community outreach applies. She said that this is linked to public safety. She said that the community can get involved in this and need to be part of this process. She said that's where it hits the wall and ideally the Council would end up outlining each project.

Vice Mayor Young said that she didn't want the perception of another study.

Councilmember Miles said that it could be linked to a funding strategy.

Councilmember Abram said that this is about community education. He said that it can be used to gather information but is more about why the City is asking for money and the things they want to improve.

Vice Mayor Young said that there are a lot of things in the Heritage Crossroads study to implement that were not acted on. She said that annexation was one thing and it was never moved forward with. She said that the study has a lot of good things.

Councilmember Miles said that it could be a part of this.

Vice Mayor Young said that she doesn't want people to think they are wasting money.

Councilmember Miles said that if the community agrees then they need to link it to that.

Mayor Anderson said that there is an opportunity with I-11 for the community and county to prosper and they need Kingman and the adjacent areas out to Blake Ranch Road and Griffith Road. He said that Mohave County can't handle them and only one city can. He said that they want more and the only way that is going to happen is to understand what it means to the area. He said that the county can't do it and it is either going to be us or it is not going to happen.

Vice Mayor Young said that the Council needs to make a commitment to make it a success so that the perception is trying to improve the community and find the funding sources necessary.

Mayor Anderson said he did not know how they would handle this.

Councilmember Miles said that it will take good facilitators.

Mayor Anderson said that he thought Mr. Dougherty and Councilmember Abram had pulled information from the old studies and they have the same issues. He said that technology changes but some of the basics are still there. He said that the education process may not be as lengthy as they might anticipate.

Councilmember Miles said that they will have something to hand to people about what has already been done. She said that they need education and input and to find initiatives that the community will support.

Mayor Anderson said that they need a stabilized funding function that can grow with the growth and have the city that can support it. He said that he thinks getting the message across with more information will make it easier.

Vice Mayor Young said that the basic needs can come out of the existing budget and they will realize they need a revenue stream.

Councilmember Miles said that if people buy into the vision they will work with them on revenue streams.

Mayor Anderson asked what kind of timeframe it would take to go through the process.

Councilmember Abram said that if this is going to be presented for a property tax then it has to be done by the end of this year to follow the timeline.

Councilmember Miles said that the decisions then become what do we have to do and this will probably be completed by fall.

Councilmember Yocum asked if staff had confirmed that this election could be held in any year.

Vice Mayor Young said that the election would cost more.

City Clerk Sydney Muhle said that this has to be done as a special election.

Councilmember Miles said that the community has said it doesn't want this. She said that it can't link to the property tax and there will be information behind it to see why they are doing it.

Mayor Anderson said that he heard about a process and facilitator and asked that someone work with Mr. Dougherty to bring this to the second meeting in February.

Councilmember Miles said that she and Councilmember Abram would work with Mr. Dougherty.

Mayor Anderson asked if there was anything for next year's budget and if there was any additional guidance or goals and priorities to give to the City of Kingman.

Councilmember Abram said his number one thing is economic development which he said will support all of the other things. He said it is a matter of defining and he didn't know whether this was through a fulltime person on staff or giving the commission more legs. He said that it was a matter of getting Kingman out there which will help support and fund all of those things.

Mayor Anderson said that the Council might want to take that to a structured group. He said they can get together on a monthly basis and discuss it. He said they need interaction locally and need all three legs of the stool working together and talking together.

Councilmember Abram said that the Kingman Airport Authority (KAA) is doing good things but there is no clear understanding of how they are marketing. He asked how Yuma, Arizona, grew exponentially and what we are missing.

Vice Mayor Young said that the military base there is a big draw.

Councilmember Abram said that Kingman has opportunities for industry, a hub and a retirement center and asked where we are missing.

Councilmember Miles said that this was what she was hoping to get out of this and to have those discussions.

Councilmember Abram said that the City should have someone on staff to focus on economic development. He said that the KAA worries about the industrial park and the airport and a win for them is a win for us.

Mayor Anderson said that they need a win from us to make a win for them.

Councilmember Abram said that he is talking with no intelligence on this because he has not sat in on their meetings. He asked why more people aren't looking at us.

Mayor Anderson said that when people say a company wants to come here many want to be urban. He said that they have more conversations with John Hansen (of Laron Engineering) than they do with Development Services Director Gary Jeppson or KAA Economic Development Director Bob Riley. He said that KAA does not market and has no formal marketing program. He said they need to look at what they can offer.

Councilmember Abram said that they could market to southern California.

Vice Mayor Young said that there are restrictions on marketing from the Federal Aviation Administration (FAA). She said that there was a regional economic development group and it was challenging because they have their own ideas. She said that it is important to have collaboration and there was none. She said that when the Economic Development and Marketing Commission (EDMC) was formed they made up brochures and a video. She said that they were going to build a database from contacts from the International Council of Shopping Centers (ICSC) and start marketing. She said that she doesn't know if this has ever been done.

Councilmember Miles said that Mohave County Economic Development Director Bennett Bratley goes to California a lot to market them. She said that some of these are being approached at some level and the collaboration is weak.

Vice Mayor Young said that it is important and that was the breakdown of the group.

Mayor Anderson said that several companies are waiting for advancements and it would be nice to get them in sooner.

Councilmember Abram said that there are individuals working on this be collaboration would be cleaner.

Councilmember Dean said that KAA is out there and the City needs to work with them. He said that the City needs to do this too. He said that he has been here for 23 years and asked what they are doing. He said that Mr. Riley and KAA Director Dave French have been invited to Kingman and Mohave Manufacturing Association (KAMMA) meetings to find out what they are doing. He said that they have to have someone out there actively doing this. He said that he is for adding someone to do this and the City needs to work with them more. He said that he agrees with Councilmember Abram. He said that they need jobs out here and if they get jobs people will come then retail and income will come. He said that losing the mine was a big blow and with the economic downturn the industrial park saw a hit.

Mayor Anderson said that Kingman Crossing will open up jobs at the hospital which will try to grow and will need additional attractions to keep people. He said that the same goes for the industrial park.

Councilmember Abram said that this is why he brought up the three-legged stool. He said that they need a piece of everything. He asked how you incrementally start growing.

Vice Mayor Young said that EDMC was created to fill the gap until the City could do it. She said that it all boils down to money. She said that it is a catch 22 in one way as when they open up land out there it will be for sale or lease. She said that right now it is for sale. She said that land will be opening up for lease.

Mayor Anderson said that there are two thought streams. He said that with a lease there is a steady flow of cash and with a sale the cash is available now. He said that KAA would love to have the income and there is a mix. He said that he got a letter from KAA sighting \$65,000 per acre. He said that they have a market value of the land and one appraisal does not establish a current market value. He said that they should maybe go ahead and authorize a second appraisal. He said that what they gave is not the current market value. He said that the FAA does not authorize sale for less than the current market value. He said that if they do not have a bid at the current market value but have two or more bids for the land they can negotiate.

Mr. Cooper said that he would have to look at the state statutes for this. He said that the FAA land that has been deeded to the City can be taken back if they choose. He said that this is primarily for the airpark and the FAA is more concerned with the airpark than the industrial park.

Councilmember Dean said that the comps were seven years old.

Mayor Anderson clarified this and said that he thinks there should be a second appraisal. He said that he thinks a company is looking to buy out there and there is not an established market value. He said that he doesn't feel the appraisal is valid.

Councilmember Abram asked if they would jump on it if the second appraisal was the same. He said that they have to look at the appraiser doing it and they have to be certified. He said that they have their own reputation and license on the line and there is always a disclaimer.

Mayor Anderson said that the appraisal says that Kingman provides fire protection.

Councilmember Abram said that he matches Kingman to Holbrook, Arizona, and asked where we come in. He said that we can be matched to anyone rural with rail service.

Mayor Anderson said that the appraisal is too closely related and he hopes for a independent one.

Councilmember Dean asked who pays for the second appraisal.

Mayor Anderson said that the City would pay for the second one.

Vice Mayor Young asked why Cives would not pay for their own.

Councilmember Dean asked why the airport won't do it.

Councilmember Miles said that her understanding is this is still in discussion and they are looking at factors beyond the appraisal.

Mayor Anderson said that one issue is whether the property is rail served.

Councilmember Dean said that a property is worth more with rail near rather than a half-mile away.

Councilmember Abram said that the property is not technically rail served.

Councilmember Dean said that the railroad has to build a spur.

Mayor Anderson said the rail runs across the property so it is rail served. He said that they will have to pay to put in rail at some point and they are playing some games too.

Vice Mayor Young said that the City needs to stay out of it.

Councilmember Dean said that they need to help close this.

Mayor Anderson said that a market value needs to be established.

Mr. Cooper said that the Council needs to narrow the focus of this conversation.

Mr. Dougherty introduced Finance Administrator Wendy Sherer. He said that two councilmembers mentioned economic development as a top priority. He said that he has thought about this since he got to Kingman and this position was defunded by the Council. He said that the issue for the City is all we have is retail. He said that unless they come to some agreement with KAA to jointly hire a person anything the City gets with regard to industry will have to be referred to Mr. Riley. He said that if they had a really enthusiastic person they will not get anywhere with Mr. Riley. He said that he has talked to Mr. Bratley on Cives and they talked about Nucor. He said that KAA asked why they are sending them to the County. He said that we want the jobs and don't care where they go.

Councilmember Miles said that they still do.

Councilmember Dean said to just get it here.

Mayor Andersons said that there is some money for economic development in the budget and they didn't do anything with.

Mr. Dougherty said that Tourism Director Joshua Noble would come under the City in July and some of his work will be taken off. He said that his greatest asset is marketing. He said that when he talked to Mr. Riley two years ago he said that they do not recruit to southern California.

Councilmember Miles said that this is because there are industries that do not want to leave and are still coming to California. She said that they can still market there as Mr. Bratley is.

She said that it is happening and she loves the idea. She said there is an opportunity with the new job description to broaden economic development and make that seamless. She said that this is a priority.

Councilmember Dean asked if annexation would allow the City to get control of that funding.

Mr. Cooper said that it would not and that lease goes until 2053. He said that there is minor retail out there, the City would be taking substantial income from the Northern Arizona Consolidated Fire District (NACFD) and there are issues with funding it.

Mayor Anderson asked if the City limits about the airport.

Mr. Cooper said that they do not and the City would have to annex everything out to that as the City cannot create a county island.

Mayor Anderson noted the cost for the NACFD fire district tax and said that the City was asking less than what they are paying for fire.

Councilmember Dean is this would still be available if it were not in a lease.

Mr. Cooper said that the City would manage it or another group would lease it.

Mayor Anderson said he is concerned that prior Councils have encumbered the City for an extreme number of years.

Vice Mayor Young said that the City would have to hire someone to care for the airport.

Councilmember Miles said that Mr. Riley would be giving a presentation at the February KAMMA meeting if anyone wanted to attend.

Mayor Anderson asked that if anyone was going to let Ms. Muhle know.

Councilmember Dean noted a survey on Louise Avenue and said that they are talking about \$6 million. He said that Kingman Crossing and Rattlesnake Wash are down there and run north-south parallel to this. He said that they are going to spend \$6 million on that road and asked if the City should have a plan.

Vice Mayor Young said that the City does.

Councilmember Dean asked if this would provide for this.

Mayor Anderson noted continued development on the far southeast side and Hualapai Mountain Road and said that Rattlesnake Wash is needed for the airport. He said that they will have to go to Hualapai Mountain Road to access the hospital. He said that both are needed and east to west is a similar issue.

Councilmember Dean said that he thought that was a lot of money for Louise Avenue.

Ms. Moline said that the \$6 million was for the entire project.

Vice Mayor Young said that when they get to the first budget meeting they will get a book with these projects and discuss them.

Mayor Anderson said that this was a big book with a lot of information.

Councilmember Miles said that prior to her first budget meeting she talked with Mr. Dougherty and met with department heads. She said that it helps to get their input and Eastern Street was one item discussed.

Mr. Dougherty said that Vice Mayor Young has always talked about annexation and the problem with expanding is there is no extra income. He said that Chief of Police Robert J. DeVries has said he would need an additional squad if the City were to annex bird land and Butler.

Vice Mayor Young said that she wanted to annex the Rattlesnake Wash area to capture the growth there. She said that the whole Interstate 40 (I-40) corridor would be a good section to annex in the future in phases.

Mayor Anderson said that the City needs a revenue stream for minimal infrastructure.

Councilmember Abram said that this would at least be along the I-40 corridor.

Vice Mayor Young said that she would still like to see the City take in vacant land.

Mayor Anderson asked if there were any additional priorities and said that they could follow-up at the budget meetings.

Mr. Dougherty said that they would discuss it at the budget meetings.

Ms. Moline said that the first budget meeting would be March 14, 2016.

Mayor Anderson said that he wanted to tie in with what Councilmember Miles was talking about to get out to make educational inputs.

Vice Mayor Young asked if the completed studies are available online which Councilmember Miles said that they were not.

Councilmember Abram said that he had not seen the full America's Best Communities (ABC) submission and they could share that plan.

Mr. Dougherty said that he has a copy of the plan. He said that he was working on a potential business relocating from the East Coast. He said that he gathered information for them and showed them property. He said that they would have been a perfect fit and came here because they were in Las Vegas, Nevada, at a conference. He said that when he got the ABC report he sent it to him to provide background on the community. He said that he contacted him a couple of weeks later and they said they were not interested. He said that they had set up an appointment to meet with superintendents and realtors.

Councilmember Miles said that this is tricky anywhere.

Mr. Dougherty said that he is not giving up and economic development can take several years. He said that ABC said that most of the comments received were that Kingman is a great community. He said that Kingman has issues but who doesn't.

Mayor Anderson said that the value of the land was more than the company was expecting and he thinks they are still interested.

Mr. Dougherty said that the downside is that Kingman is not a big city. He said that the company inquired about incentives and was told that the City of Kingman doesn't give any. He said that Arizona says cities cannot give incentives and he was not happy with that answer.

Councilmember Carver said that the City of Bullhead City gave incentives.

Vice Mayor Young asked if this was before a lawsuit changed this.

Mr. Cooper said that cities can offer a sales tax reimbursement which could have been the case here. He said that they could put in more of the infrastructure to access those facilities. He said that he is not sure what they offered without talking to them. He said that there is very little state law allows for incentives.

Vice Mayor Young said that most large businesses want incentives.

Councilmember Abram made a MOTION to ADJOURN. Vice Mayor Young SECONDED and it was APPROVED by a vote of 7-0.

ADJOURNMENT --- 3:54 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Sydney Muhle, City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Work Session meeting of the Common Council of the City of Kingman held on January 28, 2016.

Dated this 1st day of March, 2016.

Sydney Muhle, City Clerk and Recording Secretary



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: March 1, 2016
AGENDA SUBJECT: The Regular Meeting minutes of February 16, 2016

SUMMARY:

FISCAL IMPACT:

STAFF RECOMMENDATION:

Approve the minutes.

ATTACHMENTS:

Description

Regular Meeting minutes of February 16, 2016

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Roper, Erin	Approved	2/23/2016 - 5:04 PM

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

**DRAFT
MINUTES**

5:30 PM

Tuesday, February 16, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Carole Young - Vice-Mayor	Jackie Walker, Human Resources Director	
Mark Abram	Carl Cooper, City Attorney	
Larry Carver	Jake Rhoades, Fire Chief	
Kenneth Dean	Greg Henry, City Engineer	
Jen Miles	Robert DeVries, Chief of Police	
Stuart Yocum	Mike Meersman, Parks and Recreation Director	
	Tina Moline, Finance Director	
	Gary Jeppson, Development Services Director	
	Rob Owen, Public Works Director	
	Joe Clos, Information Services Director	
	Sydney Muhle, City Clerk	
	Erin Roper, Deputy City Clerk and Recording Secretary	

Mayor Anderson called the meeting to order at 5:30 P.M. All councilmembers were present.

INVOCATION

The invocation will be given by Mike Herdt of St. John's United Methodist.

City Attorney Carl Cooper provided the invocation as Pastor Herdt was not present. The Pledge of Allegiance was said in unison.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

a. The Regular Meeting minutes of February 2, 2016

Vice-Mayor Young recused herself as she was excused from the meeting.

Councilmember Miles made a MOTION to APPROVE the Regular Meeting minutes of February 2, 2016. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0 with Vice-Mayor Young ABSTAINING.

2. APPOINTMENTS

a. Consideration of Commissioner Tyler Angle's status on the Planning and Zoning Commission

Planning and Zoning Commissioner Tyler Angle moved out of the corporate limits of Kingman. Section 2-131 of the City Code requires city residency of the Planning and Zoning commissioners during the commissioner's term. If the commissioner moves out of the City during the term, the commissioner must immediately notify the mayor in writing and may be required to resign at the discretion of the Council. **Council discretion.**

Mr. Cooper stated an individual was no longer able to serve once he or she moved outside of the City limits as outlined in State statute.

Development Services Director Gary Jeppson stated the City code provided Council discretion on whether the individual could continue to serve.

Mr. Cooper stated the City code needed to be rewritten to clear up the confusion.

Councilmember Abram made a MOTION to REMOVE Tyler Angle from the Planning & Zoning Commission. Mayor Anderson SECONDED and it was APPROVED by a vote of 7-0.

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

There were no comments from the public.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Consideration of Resolution 4998: a resolution of support to create a subzone of Foreign Trade Zone #75 at the Kingman Airport Industrial Park

Laron Industries has the opportunity to do business with equipment companies in

China. Laron can act as the distributor, service facilitator, perform assembly/subassembly operations for these Chinese equipment companies. To allow Laron to be more competitive, a foreign trade subzone can allow the equipment to be imported without intervention of customs authorities. When the products are moved to consumers within the country, the goods are then subject to the prevailing customs duties. Foreign Trade Zone #75 is located in Phoenix and the Laron Industries facilities at the Kingman Airport Industrial Park can become a subzone of Foreign Trade Zone #75. Laron is looking for the City of Kingman's support. Resolution 4998 is the documentation of the City's support. **Staff recommends adopting Resolution 4998.**

b. Recommendation from TDC for quarterly payment to Kingman Visitor Center, Inc. for tourism related services

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the February 4, 2016 regular meeting and is attached for review. **Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.**

c. Fire Station design development

The Kingman Fire Department selected the professional services of Selberg Associates, Inc. for the design and development of documents for preparation of Fire Station 2 and Fire Station 5. The selection process is pursuant to A.R.S. 34-103. **Staff recommends Council approve acceptance of the bids from Selberg Associates, Inc. to include the costs associated with the proposal including construction administration for both Fire Station 2 and Fire Station 5.**

d. Resolution 4999: approving the final plat and improvement plans for Legacy at Walleck Ranch, Tract 1965-E and accepting assurance for sidewalks

A request from Pioneer Title Agency, Inc., Trustee under Trust No. 4836, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final subdivision plat and improvement plans for Walleck Ranch, Tract 1965-E. The subdivision is 4.45 acres and is proposed to have 26 residential lots which will be accessed from three new streets. The proposed resolution states that once all required improvements, with the exception of sidewalks, are certified as completed by the City Engineer, they will be accepted for City maintenance by the Council. A cash assurance from Pioneer Title for the completion of sidewalks in the subdivision in the amount of \$55,900.00 has been offered and approved by the City Engineer. **Staff recommends adopting Resolution 4999.**

e. Special event liquor license

Applicant Daniel Patrick Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, May 14, 2016 from 11:00 A.M. to 6:00 P.M. at Kingman Firefighter's Memorial Park, 2001 Detroit Avenue in Kingman. **Staff recommends approval.**

f. Resolution 4997: consideration of an intergovernmental agreement (IGA) for the Firefighter Grant Program Regional Information Technology Project Hosting Services

This IGA will commit each participating agency to contribute a 10% project match to

the total share of the requested items. The remaining 90% will be provided through federal funds if awarded. **Staff recommends approving the IGA between the City of Kingman, Colorado City Fire District, Quartzsite Fire District, Yucca Fire Department, Hualapai Nation Emergency Services, and North County Fire and Medical District by adopting Resolution 4997.**

Councilmember Miles made a MOTION to APPROVE the Consent Agenda as presented. Councilmember Yocum SECONDED and it was APPROVED by a vote of 7-0.

5. OLD BUSINESS

a. Fireworks/Block Party

Staff will ask Council to make a decision on the date of the fireworks and block party. **Council discretion.**

City Manager John Dougherty stated July Fourth would fall on a Monday and Staff needed the Council to decide whether to have the fireworks and block party on Monday or Saturday. Mr. Dougherty stated the festivities would generally be held on the holiday, but last year's block party was held on Saturday, which allowed for clean up on Sunday. Mr. Dougherty stated holding the block party on Monday would mean the City would not have to budget for clean up overtime on Sunday, but people may prefer to have it on Saturday.

Vice-Mayor Young asked when the other firework shows in the area would be held.

Mr. Dougherty stated he heard the majority of the shows would be held on Saturday.

Councilmember Abram stated Monday would be the better day if the other shows would be on Saturday. Councilmember Abram stated Monday was the true holiday and many people would have the day off.

Mayor Anderson stated the Council needed to prepare for the additional burden on Staff and budget. Mayor Anderson stated the block party could be held on Saturday and the fireworks on Monday.

Vice-Mayor Young asked for cost estimates.

Mr. Dougherty stated the cost of the block party was approximately \$1,500 last year, but he did not have an estimate for the clean up costs.

Councilmember Yocum made a MOTION to APPROVE holding the block party on Saturday, July 2, 2016 and the fireworks display on Monday, July 4, 2016. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

b. Review of loan options for Hilltop Wastewater Treatment Plant (HTWWTP) Loan

Staff will review WIFA's alternative to the original request to refinance and extend the term of the HTWWTP's loan. If Council agrees to WIFA's recommended alternative and the WIFA Board approves it, the fiscal impact could be an annual savings in debt service payments. Use of the savings must be addressed in the revised request. **Staff recommends Council revise its original request by selecting proposal #1. This**

proposal reduces the annual debt service payment by \$356,443 and saves \$983,847 in interest over the life of the loan.

Finance Director Tina Moline stated the City was required to set aside a certain amount of money until the end of a Water Infrastructure Finance Authority (WIFA) loan and WIFA staff recommended revising the City's refinancing request to ask for the restriction to be lifted in order to use the funds. Ms. Moline displayed the excel spreadsheet included in the agenda packet. Ms. Moline stated the first column was the current loan structure. Ms. Moline stated proposal one would use the reserve to pay down the principal on the loan, proposal two would pay down the principal but also extend the term of the loan by two years, which would not save interest but would free up \$500,000 per year, and proposal three was to pay down some of the loan and keep the term the same for a saving of \$200,000. Ms. Moline stated the remaining funds could be used for capital improvement projects or a rate reduction. Ms. Moline stated the City could also submit the original request and even though WIFA staff would recommend to deny it as the WIFA board could ignore the recommendation and approve it.

Councilmember Miles thanked Ms. Moline for her hard work and asked if using the entire reserve had the best effect for the City, even though only \$2.6 million was directly related to the HTWWTP.

Ms. Moline stated that was correct and proposal one was her top recommendation.

Mayor Anderson asked if the Council could make an adjustment in the rate schedule.

Ms. Moline stated she would recommend making an adjustment on any of the proposals.

Councilmember Dean stated proposal one was the best since the City would save almost \$1 million in payments.

Councilmember Miles made a MOTION to SUBMIT a revised request to WIFA with the details of proposal one. Councilmember Carver SECONDED and it was APPROVED by a vote of 7-0.

6. NEW BUSINESS

a. Finance Department staffing and budget update

Staff was asked to bring Council an update on the recent Finance Department staffing changes and a status on the budget process.

Ms. Moline stated she had two finance administrators and a budget analyst on her Finance Department staff before November 16, 2015. Ms. Moline stated she took over the budget process after Diane Richards was terminated from her position as budget analyst. Ms. Moline stated one of her finance administrators resigned at the end of December, 2015 and she needed help in order to complete the department's work. Ms. Moline stated she hired a consultant named Pat Walker, who was the finance director in Chandler, worked with Glendale when the city put together the bonding for the stadium, and has worked as a consultant for the past 12 years. Ms. Moline stated she started the budget process with Ms. Walker and hired a budget analyst who was a former Mohave County employee, certified public accountant, and assistant finance director in Ohio.

Ms. Moline stated the new budget analyst was previously the senior management analyst for Mohave County and worked on internal controls and auditing. Ms. Moline stated the department was moving forward and thanked the Council for their patience in allowing the department to put together policies and procedures. Ms. Moline thanked the Staff for their patience and support of the department.

b. Financial review: pre-audit Fiscal Year (FY) 2015 and first half of FY 2016

Staff will provide Council with a pre-audit financial review for FY 2015 and a financial review for the first half of FY 2016.

Ms. Moline displayed the slides included in the agenda packet. On slide one Ms. Moline stated the figures she would present would be pre-audit figures. On slide two Ms. Moline stated the sales tax increased by 32.6% from 2013 to 2015 due to the 0.5% increase. Ms. Moline stated other increases to the General Fund came from the room tax, franchise fees, and other fees. Ms. Moline stated the State shared revenues also increased. Ms. Moline stated recreation fees and miscellaneous fees were down a minimal amount. Ms. Moline stated some of the difference between years could be attributed to a one time \$500,000 refund in 2013 from the Arizona Department of Revenue (DOR). Ms. Moline stated the expenditures were up approximately 15% from 2013 to 2015, but 2013 was a bare bones year. Ms. Moline stated cash transfers decreased because the City was no longer making payments on the golf course. Ms. Moline stated the General Fund balance in 2013 was \$7.6 million, which was 33% of the City's operating expenses. Ms. Moline stated the City was at \$12.8 million today, which was 54.82% and very healthy. On slide three Ms. Moline stated charts provided a different way to view the same information. On slide four Ms. Moline stated the General Fund balance showed the same trend. On slide five Ms. Moline stated she would review some of the revenue producing departments. Ms. Moline stated the golf course provided minimal fluctuation, though the expenses decreased. Ms. Moline stated the golf course operated at a loss, but it was less than in the past. On slide six Ms. Moline stated there was not a lot of change in the parks and pools. On slide seven Ms. Moline stated there was less of a loss this year. On slide eight Ms. Moline stated the fees increased, the operational expenses decreased, and the overall loss decreased. On slide nine Ms. Moline stated the decrease in operations was related to jail fees as the City had fewer prisoners in jail. On slide 10 Ms. Moline the revenue was the same, but the operational expenses increased due to hiring a position. On slide 11 Ms. Moline stated revenue increased and operational expenses decreased due to personnel changes. On slide 12 Ms. Moline stated Highway User Revenue Funds (HURF) increased over the past three years with the remaining funds attributed to restaurant and bar tax. Ms. Moline stated \$200,000 was put into the Streets Department, primarily due to the chip sealing project.

Mayor Anderson stated the bottom line of the chart showed 15-20% of HURF money was not used and the amount used should be closer to the budgeted figure. Mayor Anderson stated that was too much money to leave unused.

On slide 13 Ms. Moline stated a large part of the Kingman Area Rapid Transit (KART) budget was supplied by grants. Ms. Moline stated the grant money had declined, but the fares increased. Ms. Moline stated the program operated at a loss and was subsidized by the General Fund.

Councilmember Dean asked if the City could address the drop in grant funding.

Public Works Director Rob Owen stated the City had limited control and was trying to address it with the price of fares.

Vice-Mayor Young stated the majority of the expenses were gas and personnel.

On slide 14 Ms. Moline stated the City water operations had a decline, which was related to a reduced rate granted in 2013. Ms. Moline stated there were no expected changes in the utility billing operations. Ms. Moline stated the Engineering Department and water operations made some capital improvement purchases; however, the City was still operating in the black. Ms. Moline stated there was a jump in wastewater funds due to a 25% increase in user and base rates in 2014. Ms. Moline stated there was a small drop due to investment fees and conservation efforts. Ms. Moline stated the department's operating expenses decreased due to personnel vacancies. Ms. Moline stated the City debt payments came from the wastewater fund and the reserves. On slide 16 Ms. Moline stated sanitation fees did not change much, though operational expenses were lower due to not purchasing a truck. On slide 17 Ms. Moline stated the FY 2016 sales tax was 2.2% over 2015 with State shared revenues remaining nearly the same as 2015. Ms. Moline stated golf course and wastewater revenue was down but not significantly and zoning fees and building permits were up. Ms. Moline stated HURF, water, and sanitation revenue also increased compared to 2015. On slide 18 Ms. Moline stated all collected tax was up except for construction. Ms. Moline stated she was unable to determine the construction tax yet due to the changes to the system, but she would continue to monitor it and overall everything looked promising. Ms. Moline stated the sewer expenses looked low because the debt payment would not be withdrawn until June. On slide 19 Ms. Moline stated the dark line was where the City was today and all departments except one was operating below budget. Ms. Moline stated the department heads were good stewards of their budgets.

7. REPORTS

a. Kingman Police Department report

Staff will provide an overview of the 2015 Kingman Police Department annual report. The presentation is for informational purposes only.

Chief of Police Robert DeVries displayed the slides included in the agenda packet. On slide one Chief DeVries stated the Kingman Police Department's annual report was provided to the Council last week and would be available for the public and media on Wednesday, February 17, 2016. Chief DeVries stated the department implemented its first K-9 patrol units in 2015 at no cost to the General Fund. Chief DeVries stated the department also created a Facebook page and would be launching a mobile app in the future. Chief DeVries stated social media tools helped the department communicate with residents. On slide two Chief DeVries stated there was a 10% increase in calls for service in 2015 as well as many significant crimes, including a spike in the homicide rate. Chief DeVries stated the Detective Bureau had an 83% clearance rate, which was excellent when compared to the national average of 64%. On slide three Chief DeVries stated the arrest rate was slowly climbing and drug related crimes continued to be a challenge. Chief DeVries stated the department worked hard to prevent prescription drug abuse, which became a large issue in the community's youth. Chief DeVries stated two of the individuals that helped with the preventative program Rx360 were in Washington, D.C. being recognized for their hard work and success. Chief DeVries stated traffic citations and warnings rose 500%, but the department was finally back at a healthy staffing level. Chief DeVries stated the goal of the department was to address

bad driving habits, not generate revenue, and the statistics showed that approach.

Mayor Anderson stated the charts appeared to show a decrease in the number of juvenile arrests, which was a wonderful sign.

Chief DeVries stated the officers worked towards being mentors in young people's lives, not just enforcers. Chief DeVries stated this was accomplished through many programs, such as the Police Explorers Program and school resource officer program. On slide four Chief DeVries stated many people asked about the Code Enforcement Officers' job duties. Chief DeVries stated the officers handled 3,000 calls in 2015 including animal control and neighborhood cleanup projects. Chief DeVries stated the division would continue to target different trouble areas in the City and try to bring about change and pride in the residents through the cleanups. On slide five Chief DeVries stated the volunteer program donated over 3,000 hours of service in 2015. Chief DeVries stated the work the volunteers provided was excellent and they were a great group of people.

b. Board, Commission and Committee reports by Council Liaisons

Vice-Mayor Young stated the Board of Appeals held a special meeting to examine possible changes to the board's duties, which they would bring before Council in the future. Vice-Mayor Young stated she would attend the Kingman Airport Authority meeting on Thursday.

Councilmember Miles stated she heard a nice review of the Kingman Visitors Center quarterly report at the Tourism Development Commission meeting on February 4, 2016. Councilmember Miles stated she attended the Planning & Zoning annual report presentation and would attend the Arizona Association for Economic Development (AAED) mayoral forum in Kingman on Thursday.

Mayor Anderson stated he had two other meetings on Thursday in addition to the AAED forum and asked any councilmember willing to attend the Western Arizona Council of Governments (WACOG) meeting in Parker at 11:30 A.M. if able.

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

Mr. Dougherty stated he would be in Bullhead City for the Northwest Arizona Employee Benefits Trust meeting on Wednesday and the majority of Thursday.

Councilmember Carver stated he attended the Youth Advisory Commission meeting and was happy to be back with the group. Councilmember Carver stated he attended the Mohave County Republican Forum on Wednesday, February 10, 2016 and received a lot of good information from an individual who attended the New Hampshire Republican Presidential Primary.

Councilmember Yocum stated the Sandbox Committee would meet on Wednesday, February 17, 2016 at 5:30 P.M. at the Garlic Clove and the Clean City Commission would meet on Thursday, February 18, 2016.

Mr. Jeppson stated the International Council of Shopping Centers (ICSC) Las Vegas

convention would be held May 22 through 25, 2016 and the deadline to register at a lower price was March 29, 2016. Mr. Jeppson stated the ICSC San Diego Convention would be held August 30 through September 1, 2016.

Mayor Anderson stated the next community cleanup at the Moahve County Fairgrounds would be held on Saturday, March 12, 2016. Mayor Anderson stated the career and technical education programs at the high schools were doing amazing things, including placing students in jobs in Kingman. Mayor Anderson stated it was also great to see the peer support for the theater program at Lee Williams, but he was disappointed that very few parents attended. Mayor Anderson stated the Arizona Court of Appeals would hold their verbal arguments in April at the Kingman High School.

Councilmember Miles made a MOTION to ADJOURN. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

ADJOURNMENT - 6:30 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on February 16, 2016.

Dated this 1st day of March, 2016.

Erin Roper, Deputy City Clerk and Recording Secretary



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Rich Ruggles, Development Services

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Clean City Commission (CCC) appointments

SUMMARY:

Currently there are two vacancies on the Clean City Commission that were created by the departure of Margie Hicks and John Carpenter in recent months. At their meeting on February 18, 2016, the Clean City Commission reviewed the current Boards and Commissions applications for three applicants potentially interested in serving on the CCC. One applicant, Michael Moreno, was present at the meeting. Another applicant, Richard Wing, was not present. However, Mr. Wing has been a frequent volunteer at CCC events such as the Community Clean-up and the Rock and Roll Paint-a-Thon.

Mr. Wing lives outside of the city limits and Mr. Moreno lives within the city. Both applicants are registered voters. The CCC has one County resident currently serving at this time. In accordance with KMC §2-157(f) (1)c a maximum of two commission members may be non-city residents living within the greater Kingman area. Therefore, Mr. Wing would be eligible to serve on the CCC.

The commission members voted 4-0, to recommend that the City Council appoint Michael Moreno to serve on the Clean City Commission. The commission members voted 3-1 to recommend that the City Council appoint Richard Wing to serve on the Clean City Commission.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Appoint Michael Moreno to serve on the Clean City Commission for term ending on December 31, 2017.
Appoint Richard Wing to serve on the Clean City Commission for a term ending on December 31, 2018.

ATTACHMENTS:

Description
Boards and Commissions Applications
City Attorney Memo

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	2/22/2016 - 1:30 PM

City Attorney
City Manager

Cooper, Carl
Dougherty, John

Approved
Approved

2/25/2016 - 6:12 PM
2/25/2016 - 1:03 PM



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

dw
16 FEB 18 11:01 13s

FOR MEMBERSHIP ON THE Clean City Commission
Estimated hours per month you can devote to this group: _____

Name Michael Anthony Moreno Home Phone # (909) 414-1111

Address [Redacted] Alternative Phone # (909) 414-1111

Zip Code 86409 (preferred #)

Email [Redacted] Resident Located in -

Kingman City Limits

Mohave County

Length of Residency Ten years Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:
Parks & Recreation Youth Advisory

planning & zoning

1. List your educational background. High school equivalency, general ed courses and some trade.

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

I dont have any direct work relating to this Commission however, one of my biggest interests are the outdoors and physical activities/sports and therefore I would like to see my city kept clean.

3. Describe your involvement in the Kingman community. Ive been a resident

for nearly ten years participating in activities at the fair grounds as well as volunteering with local animal rescue organizations.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

Ive worked in food service management and am fun, friendly, and outgoing.

5. Describe why you are interested in serving in this position. It would be a good way to further my community involvement and I would like to remove eyesores and see my city clean

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Michael McKello Date 2/17/16

Please return this application to:
 City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

dw

'16 FEB 16 11:53 24s

FOR MEMBERSHIP ON THE Clean City Commission

Estimated hours per month you can devote to this group: 5

Name Richard Wing Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # [REDACTED]

Zip Code 86409

Email [REDACTED] Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 33 Yrs Mos Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in: [see list on page 2.]

1. List your educational background. High School & 43 years diesel mechanic

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer. I have assisted the commission in the past.

and would love an opportunity to serve with them.

3. Describe your involvement in the Kingman community. I have assisted with the Rock and Roll paint a thon for many years and we raised an eagle scout so many hours of community service was involved.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. I have been a service manager, lead mechanic and a scout leader.

5. Describe why you are interested in serving in this position. I currently retired and would like to serve in the community I live in.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None that I am aware of

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
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Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Richard Wm S Date 2-16-16

Please return this application to:
 City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

'15 SEP 14 11:25 39s

FOR MEMBERSHIP ON THE CLEAN CITY COMMISSION

Estimated hours per month you can devote to this group: 20

Name MAPUANA H. URQUIJO Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # [REDACTED]

Zip Code 86413

Email [REDACTED]
(BUSINESS ADDRESS)

Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 8 Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

HISTORICAL PRESERVATION INDUSTRIAL DEVELOPMENT

ECONOMIC DEVELOPMENT

1. List your educational background. GRADUATED FROM MAUI COMMUNITY COLLEGE IN 2002 WITH AN ASSOCIATES DEGREE IN BUSINESS AND MANAGEMENT, CURRENTLY ENROLLED WITH UNIVERSITY OF PHOENIX FOR MY MASTERS IN ENVIRONMENTAL SCIENCE: HYDROLOGY

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer. I AM THE SENIOR ENVIRONMENTAL PERMITTING AND COMPLIANCE COORDINATOR WITH ORIGIN MINING COMPANY.

3. Describe your involvement in the Kingman community. DURING 2008-2009 I VOLUNTEERED WITH THE KINGMAN CHAMBER OF COMMERCE TOURISM BOARD

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. MY GOAL IS TO START AN ENVIRONMENTAL STEWARD OR AMBASSADOR PROGRAM FOR THE CITY OF KINGMAN, EDUCATING OUR FUTURE GENERATION ABOUT THE IMPORTANCE OF OUR ENVIRONMENT.

5. Describe why you are interested in serving in this position. THROUGH FURTHERING MY EDUCATION IN ENVIRONMENTAL SCIENCE I FEEL THE TRUE BENEFIT OF MY SCHOOLING IS SHARING MY KNOWLEDGE AND MAKING A DIFFERENCE WITHIN OUR COMMUNITY.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: RATHER THAN A CONFLICT I SEE IT AS A BENEFIT.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

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Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant M. Unguifo Date 9/2/15

Please return this application to:
 City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

Mapuana Urquijo

Kingman, AZ 86401

Email:

Professional Profile

To help contribute to a sustainable environment for quality of life and growth for now and the future

Core Competencies

Risk Management	Customer Relations/Support
Quality Assurance	Environmental Compliance Trainer
Air Quality Regulations	MSHA Trainer
Water Quality Regulations	Strategic Planning

Professional Experience

Mineral Park Inc./Origin Mine

November 2011-Current

Environmental Supervisor

- Ensure that safety/environmental operations are in compliance with Local, State and Federal regulations including MSHA 49 CFR
- Oversee internal audits of safety/environmental procedures through random checks and impromptu departmental meetings
- Supervision of Environmental Engineering projects involving Air Pollution control installations, testing and monitoring
- Maintain all recordkeeping in regards to our Air Quality and Water Quality Permitting, keep records in compliance per regulations

Certifications received:

- US DOT Initial Training for Hazardous Materials/Waste Transportation-49 CFR 172.704
- Method 9 Field Certification
- First Aid/CPR Certified
- Spill Prevention Control and Counter measures Training-EPA Alliance
- Storm Water Prevention Plan Training-EPA Alliance
- RCRA-EPA Alliance
- Environmental Awareness Bootcamp-EPA Alliance
- Air Pollution Modeling for Permits (AERMOD)-Oris Enviromod University Las Vegas
- Introduction to MineSight 3D, Mintec, Tucson Arizona

Mineral Park Inc.

Human Resource Department-Payroll Supervisor

- Determines payroll liabilities by calculating employee federal and state income and social security taxes and employer’s social security, unemployment, and workers compensation payments
- Resolves payroll discrepancies by collecting and analyzing information
- Maintains payroll operations by following policies and procedures; reporting needed changes and/or creating Standard operating procedures
- Contributes to team effort by accomplishing related results as needed
- Prepares reports by compiling summaries of earnings, taxes, deductions, leave, disability, and nontaxable wages for auditing purposes

Grand Canyon Resort Corporation

June 2009-July 2011

Office Manager

- Implements office policies by establishing standards and procedures; measuring results against standards; make necessary adjustments to create a safe work environment for all employee's
- Maintains office staff job results by coaching, counseling, planning and monitoring
- Achieves financial objectives by preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions

Skills/Qualifications

Supervision, Budget Expense Reporting, Delegation, Staffing, Developing standards, Organized, Inventory control, Reporting skills, Advanced in Excel and Microsoft Word, Trained on Galaxy, Retail Pro, Environmental Management System, OCR, Peach-Tree, Req Logic, Kronos, and AX, team-player, MATLAB, Reclamation Cost Analysis using Federal Office Surface Mine Module

EDUCATION

Maui Community College Business and Management- A.S	June 1999-July 2003 GPA 3.8
Mohave Community College Environmental Science Technology-M.S	Current GPA 3.4
University of Phoenix Civil Engineering Fluid Hydrology Water Resources-B.S	Current GPA 3.6

Courses Taken:

Environmental Systems Analysis, Environment and Development, Urban Infrastructure in Transition (2012), Landfill Design and Implementation, Industrial Air Pollution Control (Dispersion modeling and permitting), Mining Waste Management and Control, Hazardous Waste Engineering, Mining Waste Characterization (Environmental Geochemistry), Environmental Risk Assessment, Uranium Exploration and Mine Closure, Fluid Mechanics, Waste Water Engineering, Green Engineering (Processes and Mitigations), Rivers and Groundwater contaminant dispersion, Aquatic Chemistry (2011)

Tasks and Achievements:

- Piezometer installation on tailing dam to determine the phreatic level of the dam, supervised the project, reviewed all contracts and permits pertaining to the project.
- Developed a viable diversion channel reclamation program for Mineral Park Inc. to comply with the City of Kingman's Bureau of Land Management regulations
- Air Quality inspection and reporting to assess workers understanding and compliance to Air Quality Permit
- Generated a topographical map of the research site through field sampling (GPS Instrumentation) and Analysis (Using Topcon tools and ArcGIS) Results were presented at a conference in San Antonio, Texas 2013
- Storm Water management (Open Channel Design) and reclamation of a semi-arid mine area applicable to Mineral Park Inc. Golden Valley, Arizona

Thesis:

- Storm Water Management (Open Channel Design) and reclamation of a semi-arid mine area applicable to Mineral Park Inc. Golden Valley, Arizona

Professional References:

Robert Spengler	Environmental Manager	████████████████████
Janet DeLeo	Human Resource Manager	████████████████████
Ed Devenyn	Mineral/Land Consultant	████████████████████



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Jake Rhoades, Chief

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Dispatch badge pinning

SUMMARY:

The dispatch center has promoted and / or hired numerous positions in the last couple of months. The promotional and hiring processes are complete and the official badge pinning and introduction of dispatch center employees to city council and the community.

The dispatch center would like to conduct badge pinning for the following ranks:

Promotions

Deann MacLeod	Communications Administrator 10/5/2015
Amy Kennedy	Communications Crew Leader 11/29/2015
Marjorie Stone	Communications Crew Leader 11/29/2015
Jennifer Terry	Communications Crew Leader 11/29/2015
Stacy Nelson	Communications Crew Leader 7/15/2012

New Hires

Robert Brambley	Communications Specialist 10/26/2015
Ashley King	Communications Specialist 10/26/2015
Misha Whalen	Communications Specialist 10/26/2015

FISCAL IMPACT:

There is no fiscal impact as all positions are within the departments allotted FTE.

STAFF RECOMMENDATION:

This is recommended by Staff.

REVIEWERS:

Department	Reviewer	Action	Date
Fire Department	Rhoades, Jake	Rejected	1/20/2016 - 2:17 PM
Fire Department	McDade, Kimberly	Approved	1/20/2016 - 2:35 PM
Fire Department	Rhoades, Jake	Approved	1/20/2016 - 3:57 PM
City Attorney	Cooper, Carl	Approved	1/21/2016 - 10:25 AM
City Manager	Dougherty, John	Approved	1/21/2016 - 4:19 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: March 1, 2016
AGENDA SUBJECT: Liquor license application

SUMMARY:

Applicant Jodi Vurnovas of Good 2 Go has applied for a Series 10 Beer and Wine Store Liquor License for a store located at 915 W. Beale Street, Kingman.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends approving the Liquor License Application

ATTACHMENTS:

Description

Good 2 Go Application

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Rejected	2/3/2016 - 5:54 PM
City Clerk	Steadman, Donna	Approved	2/3/2016 - 5:57 PM
City Clerk	Muhle, Sydney	Approved	2/3/2016 - 6:12 PM
City Attorney	Hocking, Lee	Approved	2/5/2016 - 1:34 PM
City Manager	Dougherty, John	Approved	2/3/2016 - 10:21 PM



16 JAN 29 Liq. Lic. PM 4 07

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602) 542-5141

Application for Liquor License
Type or Print with Black Ink

- SECTION 1 This application is for a:
[X] Interim Permit (Complete Section 5)
[X] New License (Complete Sections 2, 3, 4, 13, 14, 15, 16)
[] Person Transfer (Complete Section 2, 3, 4, 12, 13, 14, 16)
[] Location Transfer (Bars and Liquor Stores Only)
[] Probate/ Will Assignment/ Divorce Decree
[] Government (Complete Sections 2, 3, 4, 10, 13, 16)
[] Seasonal

- SECTION 2 Type of Ownership:
[] J.T.W.R.O.S. (Complete Section 6)
[] Individual (Complete Section 6)
[] Partnership (Complete Section 6)
[] Corporation (Complete Section 7)
[X] Limited Liability Co (Complete Section 7)
[] Club (Complete Section 8)
[] Government (Complete Section 10)
[] Trust (Complete Section 6)
[] Tribe (Complete Section 6)
[] Other (Explain)

SECTION 3 Type of license LICENSE # 10083297 10083297
1. Type of License: Series - 10 Beer & Wine Store

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE
A service fee of \$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

SECTION 4 Applicants
1. Individual Owner/Agent's Name: Vumovas, Jodi, L... 84 11075467
Last First Middle

2. Owner Name: Good 2 Go Stores, LLC 81055990
(Ownership name for type of ownership checked on section 2)

3. Business Name: Good 2 Go 81008737
(Exactly as it appears on the exterior of premises)

4. Business Location Address: 915 W Beale, Kingman, AZ 86401, Mohave
(Do not use PO Box) Street City State Zip Code County

5. Mailing Address: P.O. Box 50620, Idaho Falls, ID 83405
(All correspondence will be mailed to this address) Street City State Zip Code

6. Business Phone: 928-718-0088 Daytime Contact Phone: (208) 523-6582

7. Email Address:
8. Is the Business located within the incorporated limits of the above city or town? [X] Yes [] No

9. Does the Business location address have a street address for a City or Town but is actually in the boundaries of another City, Town or Tribal Reservation? [] Yes [X] No
If Yes, what City, Town or Tribal Reservation is this Business located in:

10: Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$

Fees: \$ 100.00 Application, 100.00 Interim Permit, Department Use Only: Site Inspection, Finger Prints, Total of All Fees \$ 200.00
Is Arizona Statement of Citizenship & Alien Status for State Benefits complete? [X] Yes [] No
Accepted by: CS Date: License # 10083297



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: City Clerk's Office

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Application for permanent liquor license extension of premises/patio permit

SUMMARY:

Applicant Stacy Thomson of House of Hops has submitted a permanent Application for Extension of Premises/Patio Permit at 312 E. Beale Street in Kingman.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

House of Hops

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:59 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT
OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premise****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:

Smoking Area-extension

Temporary change for date(s) of: 03/15/16 through 12/31/16 list specific purpose for change:

outdoor seating-extension

1. Licensee's Name: Thomson Stacy Lynn License#: 07084000
Last First Middle

2. Mailing address: 1701 Quail Ridge Circle Kingman AZ 86401
Street City State Zip Code

3. Business Name: House of Hops

4. Business Address: 312 E. Beale St. Kingman AZ 86401
Street City State Zip Code

5. Email Address: tjstacy00@yahoo.com

6. Business Phone Number: 928-753-2337 Contact Phone Number: 928-303-1381

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? 03/15/16

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? all area will be fenced in

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premise along with the new extended area outlined in black marker or ink, **if the extended area is not outlined and marked "extension" we cannot accept the application.**



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM:

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Application for permanent liquor license extension of premises/patio permit

SUMMARY:

Applicant Floyd A. Ward of Redneck's Southern Pit BBQ has submitted a permanent Application for Extension of Premises/Patio Permit at 420 E. Beale Street in Kingman.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Floyd & Company

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:59 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY	
CSR:	
Log #:	

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT
 OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
 Notice: Allow 30-45 days to process permanent change of premise

Permanent change of area of service. A non-refundable \$50. fee will apply. Specific purpose for change:

ADDING FLOOR SPACE OF ADJOINING UNIT OF 419 E. BEALE STREET & FRONTAGE WALKS

Temporary change for date(s) of: ___/___/___ through ___/___/___ list specific purpose for change:

1. Licensee's Name: FLOYD ALTON WARD License#: 12093442
Last First Middle

2. Mailing address: 420 E. BEALE ST. KINGMAN ARIZONA 86401
Street City State Zip Code

3. Business Name: FLOYD AND COMPANY REAL PIT BARBECUE

4. Business Address: 420 E. BEALE ST. KINGMAN ARIZONA 86401
Street City State Zip Code

5. Email Address: INFO@FLOYDANDCOMPANY.COM

6. Business Phone Number: 928-757-8227 Contact Phone Number: 928-303-7098

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? 03/31/2016

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? STONAGE
EMPLOYEE VISUAL CHECKS

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premise, along with the new extended area.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Bill Shilling, Grant Administrator

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Consideration of reconstructing the Miner's Monument at the Kingman Train Depot

SUMMARY:

The Historic Preservation Commission (HPC) is working with local community groups on plans to rebuild the Miner's Monument at the west end of the Kingman Train Depot. The plans have been approved by the Building Department and Public Works Department. The Engineering Department has examined the drainage in the area in relation to the proposed monument and approved the plans as well. The stones for the monument, labor, and majority of materials have been donated. The City will need to purchase some materials for the steel frame. The monument will eventually be surrounded by the original railroad platform pavers from the 1800s; the Parks & Recreation Department will be consulted before the pavers are installed.

FISCAL IMPACT:

\$1,000

STAFF RECOMMENDATION:

Rebuilding the monument will enhance Historic Downtown by drawing in visitors and honoring the role miners have played in Kingman's history. Staff recommends approving the purchase of necessary materials and construction of the monument.

ATTACHMENTS:

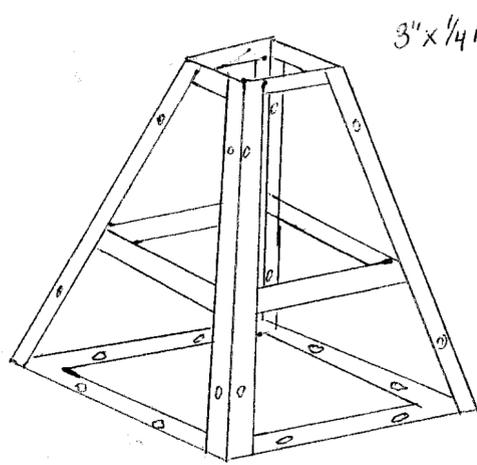
Description

Monument Plans

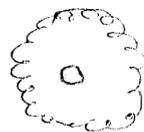
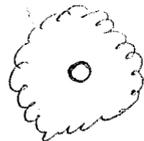
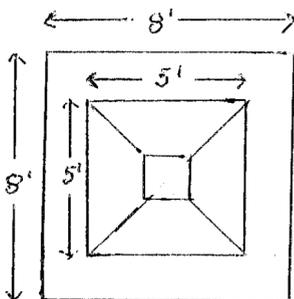
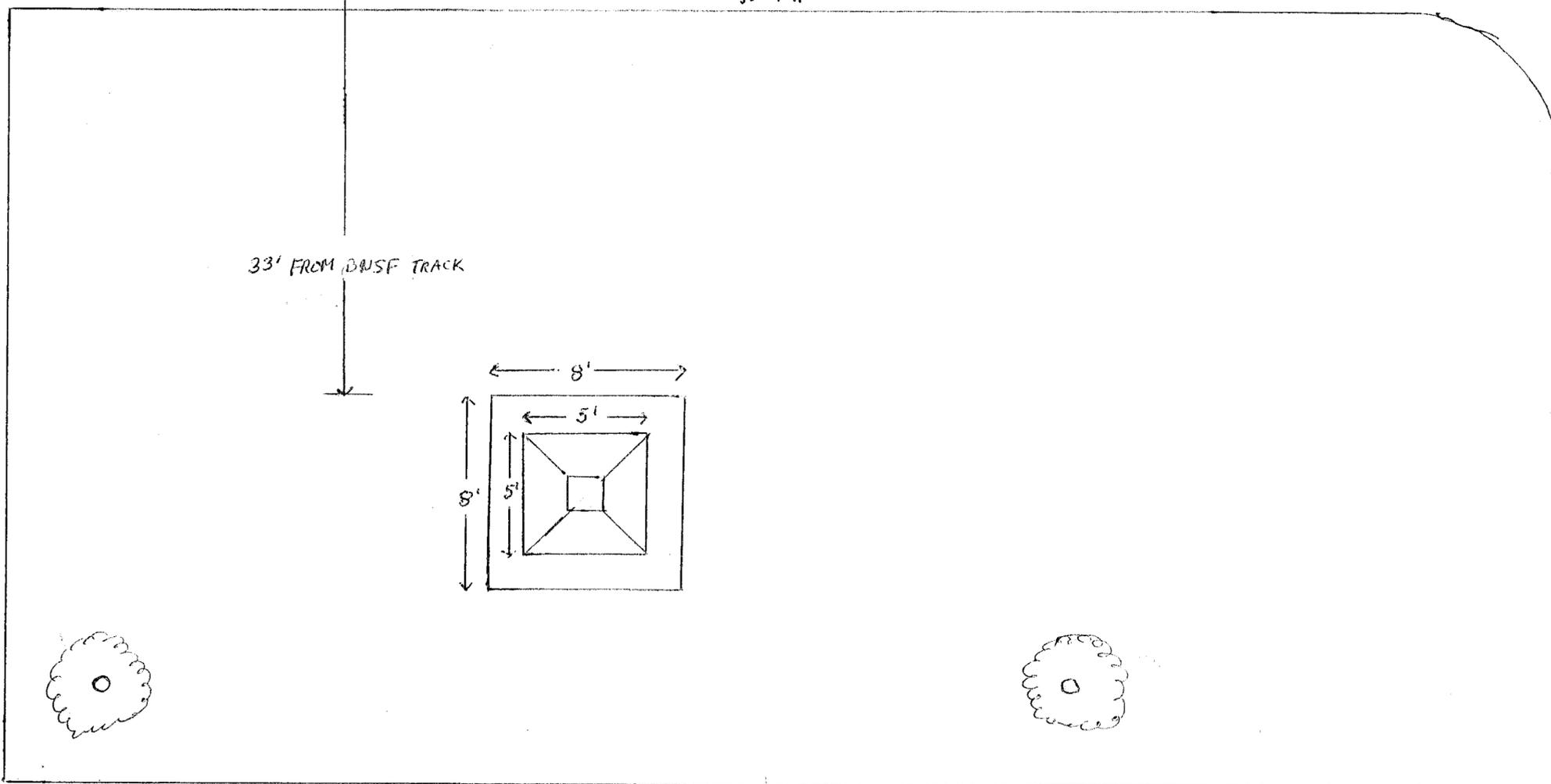
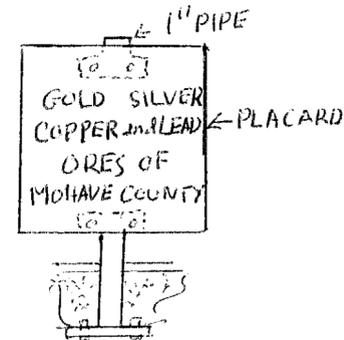
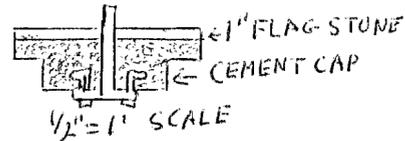
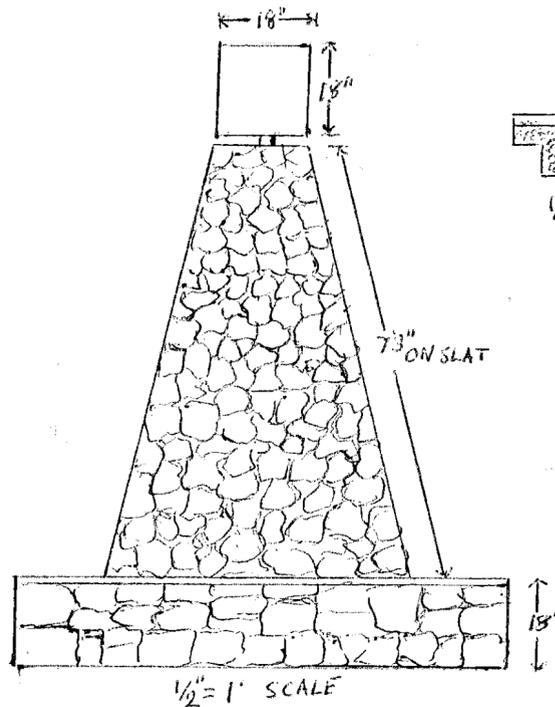
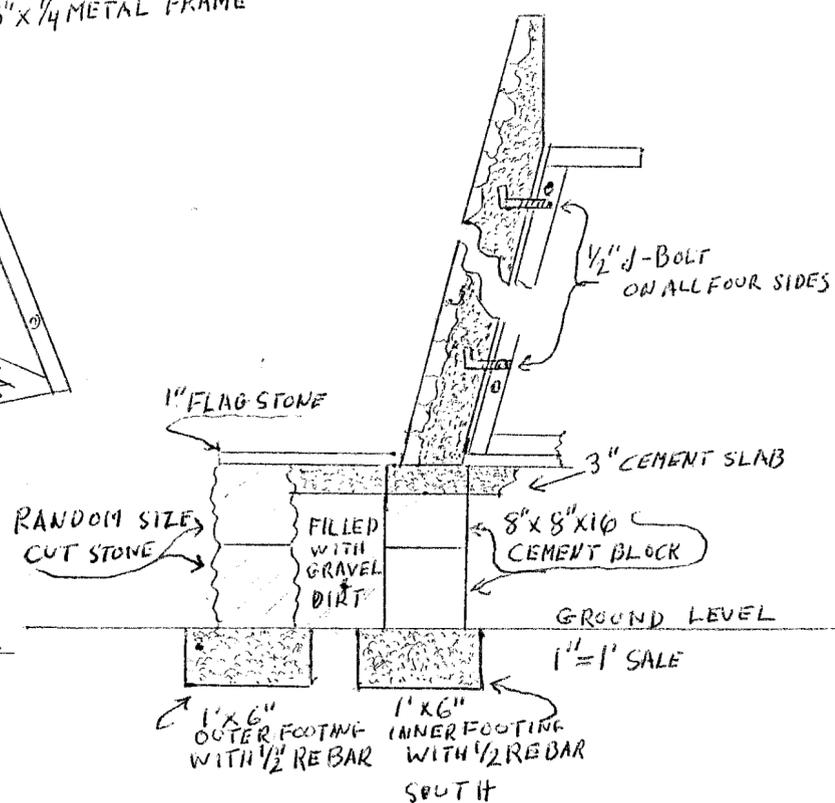
Photo of original monument

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 1:01 PM



3" x 1/4" METAL FRAME







**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: March 1, 2016
AGENDA SUBJECT: Special event liquor license application

SUMMARY:

Applicant Monica Busch of Kingman Healing Hooves has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, April 9, 2016 from 5 to 10 p.m. at Beale Celebrations, 201 N. 4th Street in Kingman.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Healing Hooves Application

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:51 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Kingman Healing Hooves

SECTION 2 Non-Profit/IRS Tax Exempt Number: 35-2439100

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business

License Number

Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-0118 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Beale Celebrations

Address of Location: 201 N 4th St Kingman Mohave AZ 86401

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

Applicant: Busch Monica [Redacted]

Applicant's mailing address: 1916 Lucille Ave #C Kingman AZ 86401

Applicant's home/cell phone: 928 [Redacted] Applicant's business phone: ()

Applicant's email address: bsranch03@gmail.com



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: March 1, 2016
AGENDA SUBJECT: Special event liquor license application

SUMMARY:

Applicant Daniel P. Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, March 5, 2016 from 6:00 P.M. to 10:00 P.M. at the Historic Elk's Lodge #468 at the northwest corner of Oak Street and 4th Street in Kingman.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

First page of the liquor license application

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:49 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Mohave County Community College Foundation, Inc.

SECTION 2 Non-Profit/IRS Tax Exempt Number: 23-7294708

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

 Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: NW Corner of Oak Street and 4th Street (Historic Elk's Lodge #468)

Address of Location: 301 N. Fourth Street, Kingman, Mohave, AZ 86401
 Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Lara, Daniel P. _____
 Last First Middle Date of Birth

2. Applicant's mailing address: 1971 Jagerson Ave., Kingman, AZ 86409
 Street City State Zip

3. Applicant's home/cell phone: _____ Applicant's business phone: (928) 692-3085

4. Applicant's email address: _____



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: March 1, 2016
AGENDA SUBJECT: Special event liquor license application

SUMMARY:

Applicant Thomas L. Spear of the Route 66 Scholarship Dinner has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, April 30, 2016 from 4:00 P.M. to 10:00 P.M. at Beale Celebrations, 201 N. Fourth Street in Kingman.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

First page of the liquor license application

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:54 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Route 66 Scholarship Dinner

SECTION 2 Non-Profit/IRS Tax Exempt Number: 74-2547861

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: BEALE CELEBRATIONS

Address of Location: 201 N. FOURTH ST KINGMAN MOHAVE AZ 86401
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: SPEAR THOMAS L [REDACTED]
Last First Middle Date of Birth

2. Applicant's mailing address: [REDACTED] KINGMAN AZ 86401
Street City State Zip

3. Applicant's home/cell phone: [REDACTED] Applicant's business phone: [REDACTED]

4. Applicant's email address: [REDACTED]



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Sylvia Shaffer, Planner

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Public hearing and consideration of Resolution 5000: approve the vacation (abandonment) of a portion of Monroe Street and acceptance of a grant of easement

SUMMARY:

This is a request from KC Orr Builders, Inc., applicant, and Loyal Order of the Moose Lodge #1704, abutting property owner to vacate (abandon) a portion of Monroe Street located between Marlene Avenue and Karen Avenue. This includes a 2,125 square foot portion of the right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3 as shown on Exhibit A. A 12-foot will be reserved along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south.

The request is to facilitate construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of the fire damaged lodge facilities.

The Planning and Zoning Commission held a public hearing on February 9, 2016, and reviewed the goals and objectives of the Kingman General Plan 2030, the standards for review and the applicant's request. Planning staff recommended approval of the vacation (abandonment) of a portion of Monroe Street as shown on Exhibit A located between Marlene Ave and Karen Avenue as requested under AB16-0001 with certain conditions.

The Planning and Zoning Commission voted 6-0 to recommend approval of the vacation of the portions (2,125 sq. ft. and 8,008 sq. ft.) of Monroe Street as requested by the applicant. Staff report conditions included a recommended value of the vacated right-of-way to be no less than \$6,000.00 for the sections of the street to be vacated.

The Planning and Zoning Commission recommended to Council that the \$6,000.00 be waived for the Loyal Order of the Moose Lodge #1704, due to the street and sidewalk improvements they intend to construct along their property. Upon consultation with the City Attorney, this waiver would violate Article 9, Section 7 of the Arizona Constitution related to the Gift Clause.

Upon payment by the applicant, the title to this section of the right-of-way shall pass to the Loyal Order of the Moose Lodge #1704, as the adjacent property owner. If the \$6,000.00 is waived, title shall pass to the Loyal

Order of the Moose Lodge #1704, upon recordation of deed.

FISCAL IMPACT:

None expected at this time.

STAFF RECOMMENDATION:

Approve Resolution No. 5000.

ATTACHMENTS:

Description

PZC Commission Report

Resolution Option A

Resolution Option B

Grant of Easement

PowerPoint Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	2/22/2016 - 1:31 PM
City Attorney	Cooper, Carl	Approved	2/24/2016 - 1:10 PM
City Manager	Dougherty, John	Approved	2/25/2016 - 1:03 PM



CITY OF KINGMAN
Development Services Department
Abandonment Case: AB16-0001
Planning and Zoning Commission Report
March 1, 2016

A request from KC Orr Builders, Inc., applicant, and Loyal Order of Moose #1704, abutting property owner, for approval of the vacation (abandonment) of a portion of the right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue. The applicant has requested to abandon a 2,125 square foot portion of the right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3 as shown in Exhibit A.

The proposal would reserve a 12-foot wide public utility easement along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south. The request is to facilitate construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of the fire damaged lodge facilities.

GENERAL INFORMATION:

Applicant: KC Orr Builders
1200 Gordon Drive, Suite 1
Kingman, AZ 86401

Property Owner: Loyal Order of the Moose Lodge #1704
PO Box 4236
Kingman, AZ 86402

RECOMMENDATION

The Planning and Zoning Commission voted 6-0, recommending approval of the right-of-way abandonment request under AB16-0001 with conditions as stated in this report. The staff recommendation is also stated at the end of this report. This recommendation is based on the Goals and Objectives of the Kingman General Plan 2030, the Standards for Review, Findings of Fact, and Analysis contained in this report.

STANDARDS FOR REVIEW

APPLICABLE GOALS, OBJECTIVES AND POLICIES OF THE KINGMAN GENERAL PLAN 2030:

- *Chapter 4: Land Use Element, Land Use Categories*
- *Chapter 5: Growth Area Element*

STANDARDS FOR REVIEW

ARIZONA REVISED STATUTES, §9-240, §28-7201 and §28-7205

9-240. General powers of common council.

B. The common council shall also have power within the limits of the town:

3. (a) To exercise exclusive control over the streets, alleys, avenues and sidewalks of the town and to give and change the names thereof.

(e) To vacate or abandon any street, avenue, alley, park, public place or sidewalk in such town or to abolish them, provided that rights-of-way or easements of existing sewer, gas, water or similar pipelines and appurtenances and for canals, laterals or ditches and appurtenances, and for electric, telephone, and similar lines and appurtenances shall continue as they existed prior to the vacating, abandonment, or abolishment thereof.

28-7201. Definitions

In this article, unless the context otherwise requires:

1. "Governing body" means the city or town council or other authority of a city or town, the board of supervisors of a county or the transportation board.
2. "Owner" or "owners of record" includes a person, firm, partnership, association or corporation.
3. "Owners association" means a nonprofit corporation authorized to do business in this state.
4. "Roadway" includes all or part of a platted or designated public street, highway, alley, lane, parkway, avenue, road, sidewalk or other public way, whether or not it has been used as such.

28-7205. City, town or county road vacated

If the roadway is a city, town or county roadway, the governing body may resolve that the roadway or portion of the roadway be vacated. On the making of the resolution, title to the roadway or portion of the roadway vests, subject to the same encumbrances, liens, limitations, restrictions and estates as exist on the land to which it accrues, as follows:

1. If a roadway that is the exterior boundary of a subdivision or other tract of land is vacated, title to the roadway vests in the owners of the land abutting the vacated roadway to the same extent that the land included within the roadway, at the time the roadway was acquired for public use, was a part of the subdivided land or was a part of the adjacent land.
2. If less than the entire width of the roadway is vacated, title to the vacated portion vests in the owners of the land abutting the vacated portion.
3. If a roadway bounded by straight lines is vacated, title to the vacated roadway vests in the owners of the abutting land and each abutting owner takes to the center of the roadway, except as provided in paragraphs 1 and
4. If the boundary lines of abutting lands do not intersect the roadway at a right angle, the land included within the roadway vests as provided in paragraph 4.
5. In all instances not specifically provided for, title to the vacated roadway vests in the owners of the abutting land, and each abutting owner takes that portion of the vacated roadway to which the abutting owner's land or any part of the abutting owner's land is nearest in proximity.
6. On vacation of a roadway no portion accrues to an abutting roadway.

APPLICABLE SECTIONS OF THE CITY OF KINGMAN STREETS AND SIDEWALKS DEVELOPMENT RULES AND REGULATIONS:

DIVISION 5. RIGHT-OF-WAY VACATION

(This division was amended by Ord. 1128, May 5, 1997)

Sec. 5-1. Vacation of public rights-of-way and extinguishment of public easements.

A. Purpose

This section outlines the procedures to be followed by the City when dealing with requests to vacate public rights-of-way by owners of abutting property. It is intended to ensure consistent processing and disposal practices associated with vacations and to ensure compliance with applicable State law.

Dispositions of public rights-of-way by exchange and/or public sale are not within the scope of this section. As to matters regarding disposition of public rights-of-way not addressed in this section, and whenever and to the extent that this section conflicts with State law, in particular A.R.S. §§ 9-240(B)(3) and 28-1901, et seq. [after October 1, 1997, A.R.S. §28-7201, et seq.], State law shall be applied and followed.

B. General Provisions

1. For the purpose of this section, right-of-way shall have the same meaning as in Section 2-1(b).

2. Public rights-of-way or right-of-way easements containing existing sewer, gas, water or similar pipelines and appurtenances and for canals, laterals or ditches and appurtenances, and for electric, telephone and similar lines and appurtenances shall not be eligible for vacation.

3. A right-of-way or right-of-way easement shall not be vacated so as to leave any land adjoining without ingress and egress for public or emergency vehicles, the property owners, their guests and invitees and persons lawfully conducting business on the land.

4. Any resolution of vacation shall be subject to the giving of consideration by the owner of the abutting property in an amount deemed by the Common Council to be commensurate with the value of the right-of-way. In determining the value, the Common Council shall give due consideration to the degree of fragmentation and marketability and any public benefit received by the City in return for the right-of-way.

5. If the City owns no title to a right-of-way but holds a right-of-way or utility easement only, such easement may be extinguished by resolution, without consideration or determination of value, upon finding of the Common Council that the easement is no longer necessary for public use or purposes.

6. A resolution for vacation of a right-of-way or for extinguishing of a right-of-way or utility easement shall not take effect unless and until it is recorded by the City Clerk in the office of the county recorder.

C. Procedure

1. In order to initiate the vacation of any right-of-way, the abutting owner shall complete and submit the City's "Request for Right-of-Way Vacation" form to the Planning Director, along with the required processing fee. In completing this form, the abutting owner shall outline the location and dimensions of the right-of-way, give an estimate of value and state why the vacation should be considered. The applicant shall also submit a preliminary title report showing ownership of all properties contiguous to the right-of-way, and a map depicting the area.

2. Any vacation requiring a survey and written legal description, as determined by the City Engineer, shall be prepared by a qualified registrant at the expense of the applicant and submitted to the City Engineer for review and approval.

3. Upon receipt of the above materials, the Planning Director shall initiate the processing of the vacation in the following manner:

a. Forward a copy of the request to the City Engineer, City Attorney, Public Works Director, City Fire Chief and all utility companies providing service to the Kingman area.

b. Forward a letter outlining the request to all property owners within 300 feet of the proposed vacation.

c. Schedule a public hearing before the Planning and Zoning Commission for evaluation of the proposed vacation.

d. Post the area proposed for vacation in no less than three places.

e. Review the request for conformance with A.R.S. § 28-1901, et seq. [after October 1, 1997, A.R.S. § 28-7201] and this section.

f. Present the Planning and Zoning Commission a comprehensive report, outlining all comments received from the reviewing agencies. The report shall also include staff's analysis and recommendations concerning the required finding value as referenced by subsection B.4. above.

g. Schedule the request along with the recommendation of the Planning and Zoning Commission for review and action by the Common Council.

D. Disposition of the right-of-way

1. Upon determining that the subject right-of-way or right-of-way or utility easement is no longer necessary for public use, the Common Council shall:

a. In the case of a right-of-way easement to which the City holds not title, resolve that the easement be extinguished.

b. In the case of a right-of-way to which the City holds title, determine the amount of consideration to be given by the abutting owner in accordance with subsection B.4., above, and resolve that the right-of-way be vacated subject to payment of that amount.

2. Title shall pass and/or the City's interest shall be extinguished upon payment of the consideration, if any, and after recording of the resolution by the City Clerk.

FINDINGS OF FACT

Legal Description, Location and Size: The subject property proposed to be abandoned is a 2,125 square foot portion of right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3, as shown in Exhibit A. A 12-foot wide public utility easement along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south will be reserved.

Existing Land Use: The subject property is a public right-of-way. The portion of the road to be abandoned is neither bladed nor paved.

Existing Zoning: The subject property is zoned R-1-6, Residential, Single Family, 6,000 square foot lot minimum. The surrounding properties are also R-1-6.

Projected Land Use: The Kingman General Plan 2030 indicates that the property is designated as Medium Density Residential, 3-8 dwelling units per acre. The surrounding property is also designated Medium Density Residential.

Development History:

- The portion to be abandoned was originally part of the right of way for Hualapai Park (Mountain) Road.
- A portion of Hualapai Park Road located south of Karen was abandoned in 1987 per Resolution No. 1177.

Physical Characteristics:

- The subject site is relatively flat.
- The property lies within Flood Zone "X", according to the FEMA panel map dated February 18, 2015. Zone "X" are areas determined to be outside of 0.2% annual chance flood plain.

Public Utilities:

- There are existing water lines in Monroe Street
- There are existing water and sewer lines in the alley that runs from through Monroe Street, between Marlene Avenue and Karen Avenue

Transportation:

- The subject site is accessible from Monroe Street, Marlene Avenue and Karen Avenue.
- Monroe Street is paved except for the portion requested to be abandoned.

Public Notification and Expected Comment:

- The site was posted with two zoning notices on Monday, January 25, 2016.
- A public notice was published in the Kingman Daily Miner on January 24, 2016.
- Surrounding property owners within 300 feet of the subject property were sent a notice of the public hearing via first class mail on January 25, 2016. The list of property owners was generated using information provided by the Mohave County Assessor's Office.

Department and Agency Comments:

- City Engineering Department: No objection
- City Surveyor: No objection as long as the applicant submits to the City of Kingman a legal description prepared by a registered surveyor for the portion of Monroe Street to be abandoned.
- City Attorney: No objection
- City Building Department: No objection
- City Fire Department: No objection
- UniSource Energy: No objection
- Frontier Communications: No objection as long as existing utility easements remain in place.

ANALYSIS

A request from KC Orr Builders, Inc., applicant, and Loyal Order of Moose #1704, abutting property owner, for approval of the vacation (abandonment) of a portion of the right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue. The applicant has requested to abandon a 2,125 square foot portion of the right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3 as shown in Exhibit A.

The Moose Lodge was constructed adjacent to the portion of the right of way to be abandoned in 1966. In 2014, a fire occurred which caused some damage to the building which requires repair. As part of the process of repairing the fire damaged building, the applicant's intention is to construct a parking lot in the area of the abandoned right of way

The proposal would reserve a 12-foot wide public utility easement along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south. This easement was requested by UniSource Energy for an existing gas main. The request is to facilitate construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of the fire damaged lodge facilities.

Staff is recommending that the proposed abandonment be approved. The portion of Monroe Street to be abandoned is currently unpaved and undeveloped. Vacating this right-of-way will not negatively impact the neighborhood or remove access to any of the neighboring property owners.

According to ARS 28-7205.2, if less than the entire width of the roadway is vacated, title to the vacated portion vests in the owners of the land abutting the vacated portion.

Based on Sec. 5-1, of the City of Kingman Streets and Sidewalks Development Rules and Regulations, if the vacation of the portion of Monroe Street is approved by the City Council, any resolution of vacation shall be subject to the giving of consideration by the owner of the abutting property in an amount deemed by the Common Council to be commensurate with the value of the right-of-way. In determining the value, the Common Council shall give due consideration to the degree of fragmentation and marketability and any public benefit received by the City in return for the right-of-way. The City's interest in the right-of-way shall be extinguished upon payment of the consideration, if any, and after recording of the resolution vacating the right-of-way.

The applicant submitted an appraisal report of the right of way requested to be abandoned and the opinion of value is \$6000.

RECOMMENDATION

1. The Planning and Zoning Commission voted 6-0 to recommend approval of the vacation (abandonment) of a portion of the right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue as shown in Exhibit "A" with the following conditions:
 - A. The amount recommended to be deemed to be commensurate value of the vacated right-of-way is \$6,000 based on similar property listings and sales in the area.
 - B. Payment for the vacated right-of-way is recommended to be waived due to the future street improvements the property owner intends to construct along their property frontage.
 - C. If payment of vacated right-of-way is waived, title shall pass to the Order of the Moose Lodge, #1704 upon recordation of deed.

2. The staff recommendation is for the approval of the vacation (abandonment) of a portion of the right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue as shown in Exhibit "A" with the following conditions:
 - A. The commission shall recommend to the City Council that the amount deemed to be commensurate value of the vacated right-of-way should be no less than \$6,000 for the entire right-of-way based on similar property listings and sales in the area.
 - B. Upon payment, title to each section of the right-of-way shall pass to the Order of the Moose Lodge, #1704.

ATTACHMENTS

1. Vacation (Abandonment) Application
2. Record of Survey (Exhibit A)
3. Aerial Maps
4. Comments
5. Summary of Appraisal Report

CITY OF KINGMAN
PLANNING & ZONING

2016
JAN 19 REC'D

RCY'D *S. Jellows*
TIME *12:05 PM*



CITY OF KINGMAN
ABANDONMENT APPLICATION FORM
CASE # AB- 16-0001

REQUEST TO: (check one) VACATE RIGHT-OF-WAY EXTINGUISH EASEMENT

APPLICATION DATE: 15 January 2016

APPLICANT NAME: KC Orr Builders, Inc. agent for Moose Lodge

APPLICANT ADDRESS: 1200 Gordon Drive, Suite 1

APPLICANT PHONE #: (928) 757-1550

LOCATION OF RIGHT-OF-WAY OR EASEMENT (attach a map).
LEGAL DESCRIPTION and/or PARCEL NUMBER: 321-10-079, 080, 088

SUBMITTAL INFORMATION

- ▶ \$500.00 processing fee (non-refundable)
- ▶ Proposition 207 Waiver form. An applicant is not required to complete this form.
- ▶ Fill out and return this page with processing fee
- ▶ A preliminary title report showing ownership of contiguous properties
- ▶ A written legal description may be required by the City Engineer
- ▶ One map of proposed abandonment or extinguishment areas
- ▶ List of property owners within 300 feet of proposed abandonment or extinguishment areas

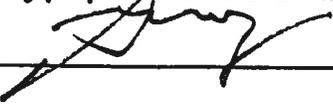
NAME OF STREET RIGHT-OF-WAY (if any) Monroe Street

NOTE: RIGHTS-OF-WAY OR EASEMENTS CONTAINING SEWER, WATER, GAS, ELECTRIC, TELEPHONE UTILITIES, OR THAT ARE USED FOR ACTIVE DRAINAGE FACILITIES CANNOT BE CONSIDERED FOR VACATION OF EXTINGUISHMENT. IF FACILITIES ARE RELOCATED, THE VACATION COULD BE CONSIDERED.

Reason for abandonment request:

Development of off & on-site parking lot improvements, landscaping
water retention for renovation of fire damaged lodge facilities.

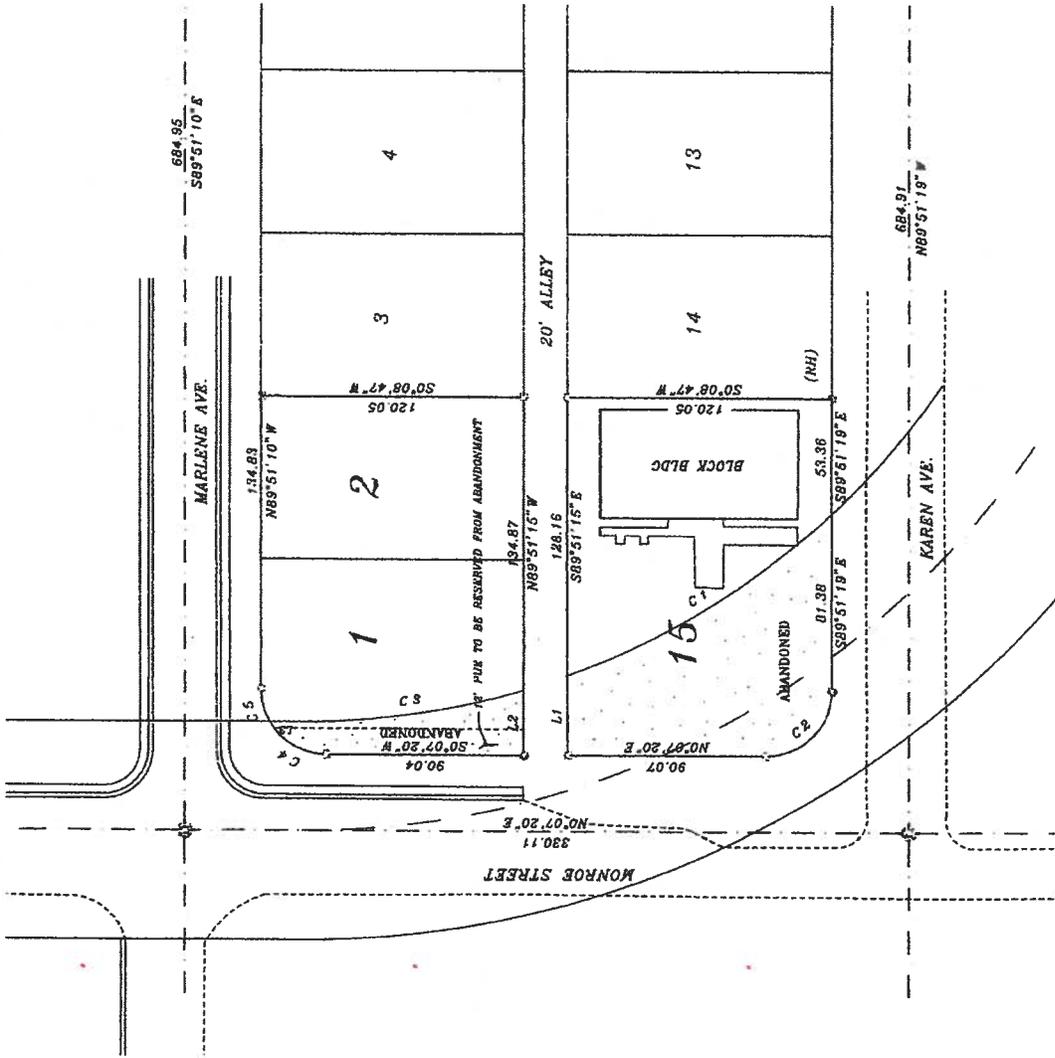
Estimated value of right-of-way proposed for abandonment: \$ 6,000⁰⁰

Applicant's signature:  **Date:** 15 January 2016

RECORD of SURVEY

THE DEPENDENT RESURVEY OF LOTS 1, 2 AND 15, BLOCK 17, OF CECIL DAVIS ADDITION, UNIT 3, SECTION 19, T21N, R10W OF THE G&SRM, CITY OF KINGMAN, MOHAVE COUNTY, ARIZONA.

ALSO: A PLAT FOR REFERENCE FOR RIGHT-OF-WAY ABANDONMENT/VACATION



LINE	DI STANCE	BEARING
L1	90.82	N89°51'15" W
L2	25.82	N89°51'15" W
L3	14.93	N89°07'20" E

CURVE	DELTA	RADIUS	ARC LENGTH	CHORD	TANGENT
C1	89°16'30"	350.00	142.43	141.45	72.50
C2	89°58'30"	350.00	104.56	102.20	51.66
C3	16°49'24"	350.00	31.42	30.00	17.33
C4	60°00'00"	30.00	16.22	15.54	8.05
C5	30°01'30"	30.00	16.22	15.54	8.05



04 271 2010

LOT 1 ABANDONMENT GAIN = 2126 SQ. FEET
 LOT 1, 2 AND ABANDONMENT TOTAL = 19,593 SQ. FEET
 LOT 15 ABANDONMENT GAIN = 8008 SQ. FEET
 LOT 16 AND ABANDONMENT TOTAL = 19,598 SQ. FEET
 THE 13' PUB SHOWY AS RESERVED FROM ABANDONMENT IS NEEDED TO COVER AN EXISTING GAS LINE IN THIS AREA.

SURVEYOR'S STATEMENT:

This plat was based on an actual field survey. The monuments shown as found, were found. The monuments shown as set, were set. This plat meets the requirements of ARS-33.106 and does represent my findings at this time.

David W. Holmquist, LIS 26074

RECORDATION:

This plat is filed and recorded at the request of RW HOLMQUIST & ASSOCIATES, LLC.

on January 12, 2016, 2016 in book 44 of records survey's, page 73 records of Mohave County, Arizona.
 Recorder Cecil Meier, Deputy Recorder Carlynn Conner
 fee number 2016001996 amount \$ 24.00

SURVEYOR'S NOTES:

BASIS OF BEARING IS NAD-83, AZ WEST GRID, AS MEASURED ALONG KAREN AVENUE (R).

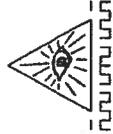
- = SET 1/2" REBAR & CAP, LS 26074.
 - ⊙ = FOUND BRASS CAP, LS 16341 (R).
 - ⊙ = FOUND 1" PIPE, (RH) = REBAR SET 5/8" REBAR & CAP. (R) = THE RECORD OF SURVEY 4/59, UY LS 16341.
- ALSO: SEE C.O.K. R.O.S. AT FEE NO. 2005-086637.

PREPARED FOR:

LOYAL ORDER OF MOOSE #1704
 DALE A. CLINE
 PRESIDENT/CEO
 2725 SUPARBA AVE.
 KINGMAN, AZ. 86401

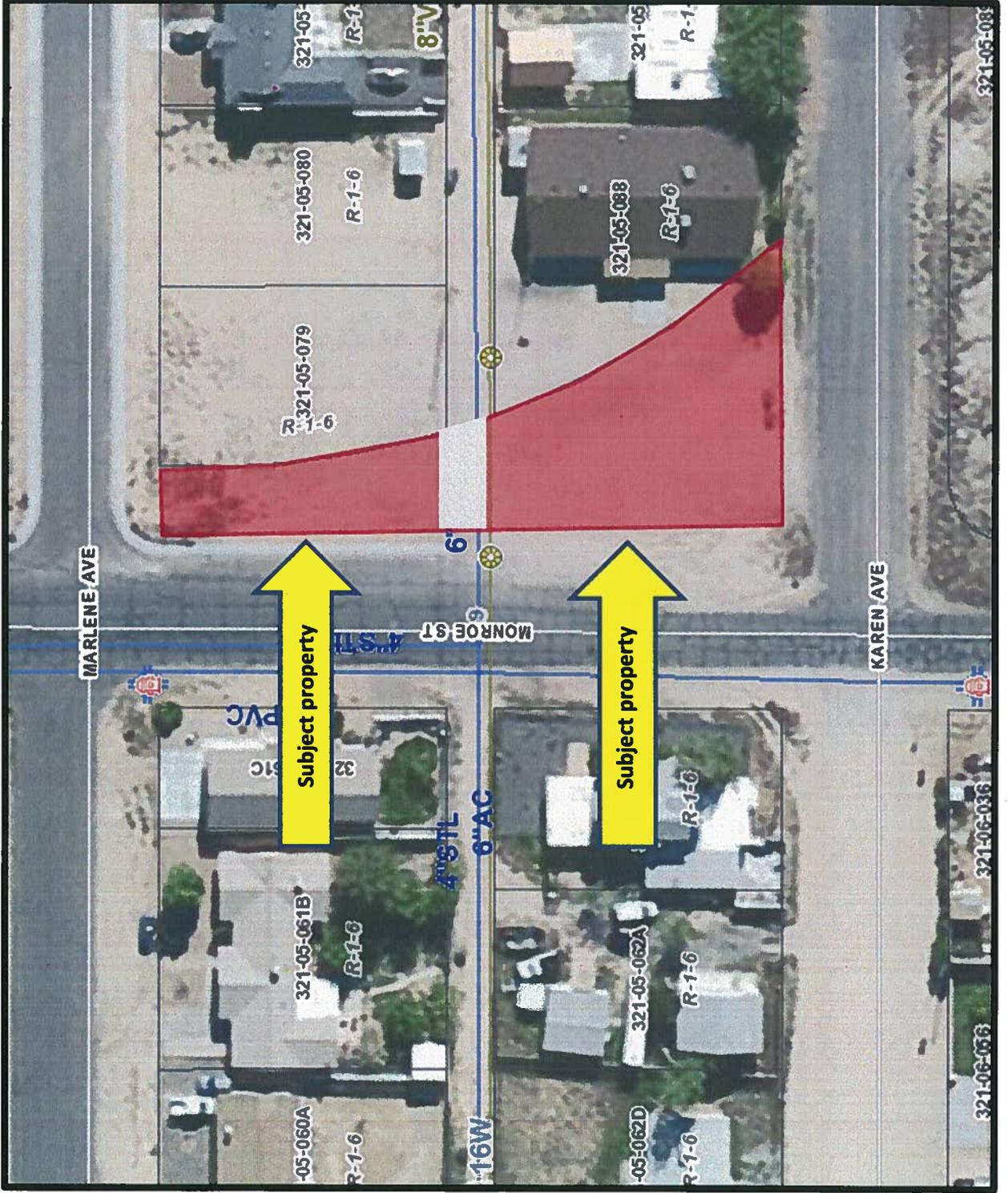
RW Holmquist & Associates, LLC
 rural & remote land surveying & right-of-way services
 contact@rwholmquist.com

703 East Beale Street
 Kingman, Arizona 86401
 (920) 753-7779
 fax (928) 287-0773



scale 1" = 40'

Proposed Abandonment-Portion of Monroe Street



Sylvia Shaffer

From: Rodriguez, Jay <Jay.Rodriguez@Suddenlink.com>
Sent: Wednesday, January 27, 2016 3:41 PM
To: Brunk, Jeremy
Subject: RE: AB16-001
Attachments: SBHSYSPRT516012715420.pdf

Jeremy,

We currently have both Fiber and Coax in the rear alley easement on UES Poles down Marlene Ave on the south side Of Marlene Ave. **As long as the existing utility easements will be remain intact,** I see no issues with approving a abandonment of the ROW.

Jeremy J. Rodriguez (Jay)
Construction Coordinator
Bullhead City/Kingman AZ
C 928-201- 7227
O 928-219-4965 Ex 94965
Jay.rodriquez@suddenlink.com



From: Brunk, Jeremy
Sent: Wednesday, January 27, 2016 6:40 AM
To: Rodriguez, Jay
Subject: FW: AB16-001

Jay please review the easement and let me know if we are able to abandon this easement.

From: Sylvia Shaffer [<mailto:sshaffer@cityofkingman.gov>]
Sent: Tuesday, January 26, 2016 5:03 PM
To: Greg Henry; Rod Ward; Rob Owen; Jim McErlean; Leonard DeJoria; Mike Gibelyou; Brunk, Jeremy;
stephen.pebley@frontiercorp.com; Melody Jensen; Carl Cooper
Subject: AB16-001

Good afternoon,

Please find attached, a request from KC Orr Builders, Inc., applicant, and Loyal Order of Moose #1704, abutting property owner, for approval of the vacation (abandonment) of a portion of the right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue. The applicant has requested to abandon a 2,125 square foot portion of the right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3.

The proposal would reserve a 12-foot wide public utility easement along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south. The request is to facilitate

construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of the fire damaged lodge facilities. I will be forwarding the scanned appraisal tomorrow for your reference.

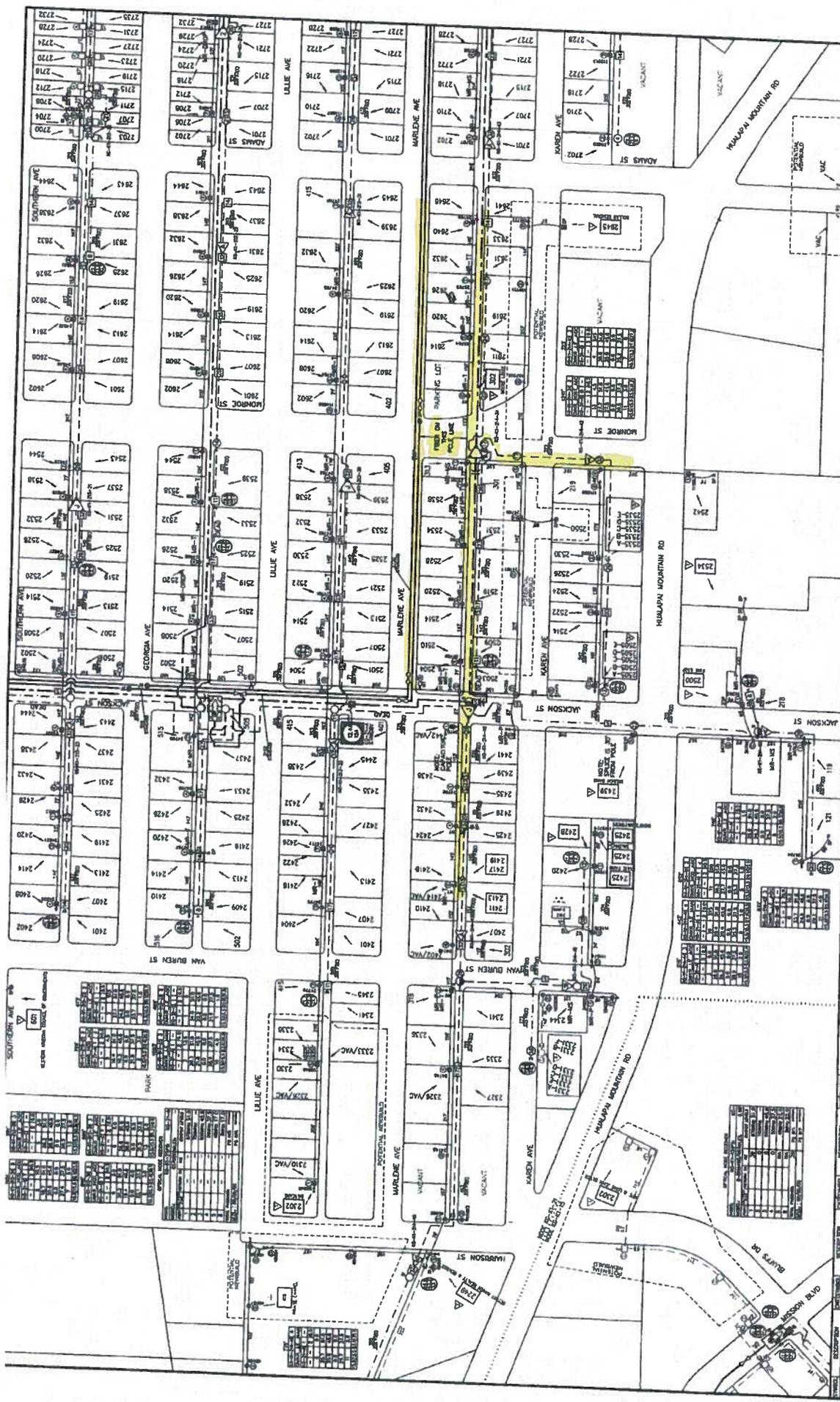
Please review the attached information and submit any comments to me by **February 3, 2016**. If no comments are received by that date, it will be assumed that you have no objections. City departments may respond through Trak-it, case number **AB16-0001**.

If you have any questions, please contact me at (928) 753-8131 or email me at sshaffer@cityofkingman.gov.

Sylvia Shaffer

Planner
City of Kingman
Development Services Department
310 N. 4th Street
Kingman, AZ
(928) 753-8131





DATE		SCALE		DRAWN BY		CHECKED BY		DATE	
07/27/10	07/27/10	1" = 40'	1" = 40'	PHOENIX	PHOENIX	PHOENIX	PHOENIX	PHOENIX	PHOENIX
<p>PROJECT INFORMATION</p> <p>PROJECT NAME: [Blank]</p> <p>CLIENT: [Blank]</p> <p>LOCATION: [Blank]</p> <p>DATE: 07/27/10</p> <p>DRAWN BY: [Blank]</p> <p>CHECKED BY: [Blank]</p>									
<p>LEGEND</p> <p>1. LOT</p> <p>2. VACANT</p> <p>3. [Symbol]</p> <p>4. [Symbol]</p> <p>5. [Symbol]</p> <p>6. [Symbol]</p> <p>7. [Symbol]</p> <p>8. [Symbol]</p> <p>9. [Symbol]</p> <p>10. [Symbol]</p> <p>11. [Symbol]</p> <p>12. [Symbol]</p> <p>13. [Symbol]</p> <p>14. [Symbol]</p> <p>15. [Symbol]</p> <p>16. [Symbol]</p> <p>17. [Symbol]</p> <p>18. [Symbol]</p> <p>19. [Symbol]</p> <p>20. [Symbol]</p>									
<p>NOTES</p> <p>1. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>2. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>3. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>4. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>5. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>6. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>7. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>8. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>9. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>10. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>11. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>12. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>13. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>14. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>15. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>16. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>17. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>18. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>19. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p> <p>20. ALL LOTS ARE TO BE SUBDIVIDED INTO 1/4 ACRE PLOTS.</p>									



183-A57

PHOENIX, ARIZONA

Sylvia Shaffer

From: Charles Kaiser <Charles.Kaiser@mohavecounty.us>
Sent: Wednesday, January 27, 2016 11:01 AM
To: Sylvia Shaffer
Subject: Abandonment of Monroe Street
Attachments: Monroe_Street.pdf

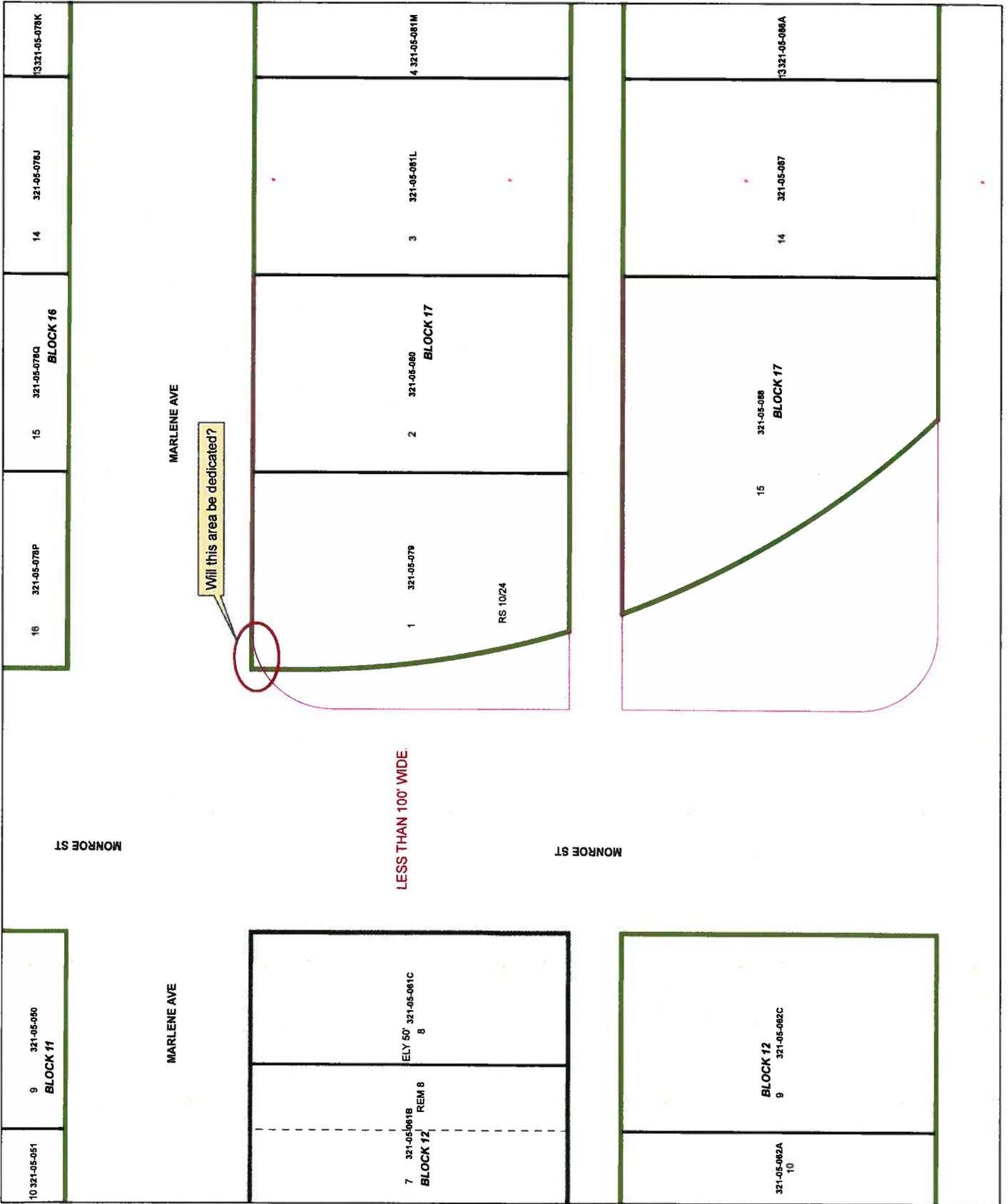
Re: Abandonment Case #AB-16-0001, Abandonment of Monroe Street

Sylvia,

We have no objection to the abandonment of Monroe Street.

With the information provided to us to check, and unless I have miscalculated - Comments: 1) Will the northwest corner of Lot 1 of Block 17 be dedicated? (See the map attached) 2) Monroe Street will now be less than 100' wide. Just wondering if that is okay.

Charles J. Kaiser
Cadastral Mapping Technician Senior
Mohave County Assessor's
Cartography Department
928-753-0703 Ext. 4284
charles.kaiser@mohavecounty.us



LESS THAN 100' WIDE

Summary of Major Conclusions

Property	Abandonment of Roadway Easement located at the corner of Monte St and Karen Ave, Kingman, Arizona
Site	10,133 SF +/-
Survey date	December 9, 2015
Property rights appraised	Fee simple interest
Date of value opinion	December 9, 2015
Highest and best use as vacant	Assemblage with both of the adjoining parcels to the east.
Personal property	None included
Exposure time	12 months
Marketing time	12 months
Sales comparison approach indication	\$6000

WHEN RECORDED HOLD FOR
KINGMAN CITY CLERK
310 N. 4th Street
Kingman, AZ 86401

CITY OF KINGMAN RESOLUTION NO. 5000

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA: FOR THE VACATION (ABANDONMENT) OF A PORTION OF MONROE STREET, LOCATED BETWEEN MARLENE AVENUE AND KAREN AVENUE AS SHOWN IN EXHIBIT "A".

WHEREAS, KC Orr Builders, Inc., applicant, and Loyal Order of the Moose Lodge #1704, abutting property owner to vacate (abandon) a portion of the right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue and adjacent Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and a portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3, as shown in Exhibit "A", and

WHEREAS, according to the Arizona State Statutes, § 28-7201: et. seq., and the Kingman Streets and Sidewalks Development Rules and Regulations, Section 5: Right-of-Way Vacation, the City may dispose of right-of-way upon finding that a portion of the right-of-way shown in Exhibit "A" is no longer necessary for public use or purposes, subject to the giving of consideration by the abutting property, and

WHEREAS, the City Engineering Department, other city and county agencies, and public utility companies were informed of this vacation request, and it was determined that there are no public utilities present in the aforementioned right-of-way, with the exception of a gas line, and that said right-of-way is not needed by any public utility company nor is necessary for drainage or other public use or public purposes, and

WHEREAS, a 12-foot wide public utility easement shall be reserved along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south to accommodate the existing gas line, as shown in Exhibit A, and

WHEREAS, the City of Kingman Planning and Zoning Commission, at their regular meeting on February 9, 2016, held a public hearing and recommended by a vote of 6-0 the approval of the vacation (abandonment) of a portion of Monroe Street as shown in Exhibit "A", and

WHEREAS, the Planning and Zoning Commission recommended that the value of the abandoned portion of the Monroe Street right-of-way that was determined by an appraisal of the property to be

\$6,000.00, be waived in lieu of the future completion of street, curb and sidewalk improvements by the adjoining property owner, the Loyal Order of the Moose Lodge, #1704, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona:

1. That the portion of right-of-way for Monroe Street, located between Marlene Avenue and Karen Avenue, as shown in Exhibit "A", adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and Lot 15, Block 17 of Cecil Davis Addition, Unit 3, and is hereby determined to be unneeded for any public purpose, and is therefore vacated (abandoned).
2. A 12-foot wide easement located between Marlene Avenue and an alley to the south, as shown in Exhibit "A" is hereby accepted for public utility purposes.
3. That the amount deemed to be commensurate with the value of the vacated right-of-way is \$6,000.00 based on similar property listings and sales in the area.
4. That upon payment and recordation of the deed, title to each section of the right-of-way shall pass to the adjacent owner.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 1st day of March, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

EXHIBIT A

LEGAL DESCRIPTION

A DESCRIPTION FOR RIGHT-OF-WAY ABANDONMENT / VACATION:

A portion of Hualapai Park Road / Monroe Street adjacent to LOTS 1 and 15, BLOCK 17 of Cecil Davis Addition, Unit 3 as described and shown on the Record of Survey found in book 44, page 73 in the office of the recorders, Mohave County, Arizona. Said portion being a part of Section 19, Township 21 North, Range 16 West of the Gila & Salt River Meridian, Mohave County Arizona.

Reserving from abandonment / vacation the shown 12' PUE (PUBLIC UTILITY EASEMENT) to cover existing utilities.

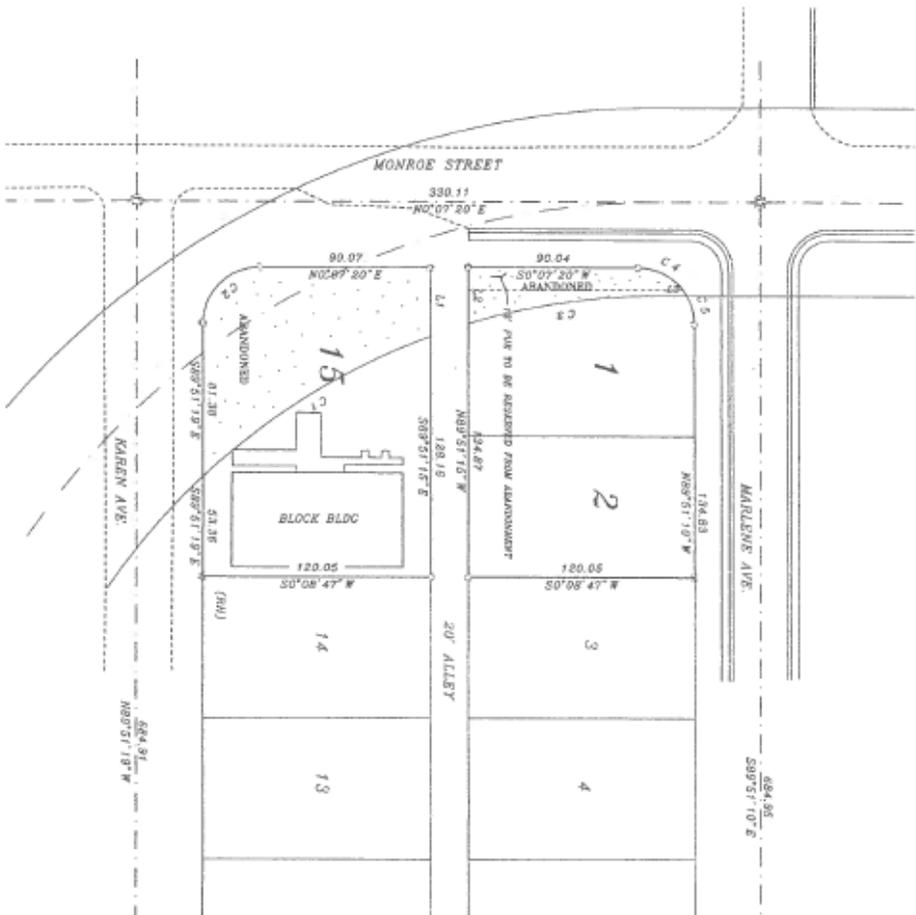


scriviner Rand W. Holmquist, rls 25074

RECORD of SURVEY

THE DEPENDENT RESURVEY OF LOTS 1, 2 AND 15, BLOCK 17, OF CECIL DAVIS ADDITION, UNIT 3, SECTION 19, T21N, R10W OF THE GADSDEN, CITY OF KINGMAN, MOHAVE COUNTY, ARIZONA.

ALSO A PLAN FOR IMPROVEMENT FOR RIGHT-OF-WAY ABANDONMENT/REACTION



LINE	BEARING	DISTANCE	REMARKS
L1	N89°51'10" E	128.15	N89°51'10" W
L2	N89°51'10" E	128.15	N89°51'10" W
L3	N89°51'10" E	128.15	N89°51'10" W

CLUMP	AREA	PERCENT	ACRES	FRAC	DEGREES	MINUTES	SECONDS	REMARKS
C1	142.15	100.00	1.42	142	15	00	00	100%
C2	142.15	100.00	1.42	142	15	00	00	100%
C3	142.15	100.00	1.42	142	15	00	00	100%
C4	142.15	100.00	1.42	142	15	00	00	100%
C5	142.15	100.00	1.42	142	15	00	00	100%



LOT 1 ABANDONMENT GAIN = 2188 SQ. FEET
 LOT 1, 2 AND ABANDONMENT TOTAL = 18,693 SQ. FEET
 LOT 15 ABANDONMENT GAIN = 8008 SQ. FEET
 LOT 15 AND ABANDONMENT TOTAL = 18,506 SQ. FEET
 THE 12' PUR. SHOWS AS RESERVED FROM ABANDONMENT
 IS NEEDED TO COVER AN EXISTING GAS LINE IN THIS AREA.

SURVEYOR'S STATEMENT:

This plot was based on an actual field survey. The monuments shown as found, were found. The monuments shown as set, were set. This plot meets the requirements of ARS-23 102 and does represent my judgment of the same.

David W. Holmquist, RLS 26014

PREPARED FOR:

LOVELL ORDER OF WOODS #1104
 DALE R. CLAW
 PRESIDENT/CEO
 3723 SUNSHINE AVE.
 KINGMAN, AZ. 86401

RW Holmquist & Associates, LLC
 rural & remote land surveying & right-of-way services
 contact@rw-holmquist.com

7113 East Beale Street
 Kingman, Arizona 86401
 (920) 753-7778
 fax (920) 297-0773

North

SCALE 1" = 40'

RECORDATION:

This plot is filed and recorded at the request of RW HOLMQUIST & ASSOCIATES, LLC.
 on January 13, 2016, 2015 in book 444
 survey # 73 records of Mohave County, Arizona.
 Recorder Carol Meyer Deputy Recorder Caruthigh Carter
 fee number 2016001246 amount \$ 24.00

SURVEYOR'S NOTES:

BASIS OF BEARING IS MAG-43, AZ. WEST GRID, AS MEASURED ALONG KAREN AVENUE (R).
 0 = SET 1/2" BEBAR & CUR. IS 28074.
 1 = FOUND IRON BARS CAP. IS 15341 (O).
 2 = FOUND 1" PIPE. (S10) = BEBAR SET 5/8" BEBAR & CUR. IS 15341.
 ALSO: SEE C.O.X. R.O.S. AT PER. NO. 2006-08827.

WHEN RECORDED HOLD FOR
KINGMAN CITY CLERK
310 N. 4th Street
Kingman, AZ 86401

CITY OF KINGMAN RESOLUTION NO. 5000

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA: FOR THE VACATION (ABANDONMENT) OF A PORTION OF MONROE STREET, LOCATED BETWEEN MARLENE AVENUE AND KAREN AVENUE AS SHOWN IN EXHIBIT "A".

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WHEREAS, according to the Arizona State Statutes, § 28-7201: et. seq., and the Kingman Streets and Sidewalks Development Rules and Regulations, Section 5: Right-of-Way Vacation, the City may dispose of right-of-way upon finding that a portion of the right-of-way shown in Exhibit "A" is no longer necessary for public use or purposes, subject to the giving of consideration by the abutting property, and

WHEREAS, the City Engineering Department, other city and county agencies, and public utility companies were informed of this vacation request, and it was determined that there are no public utilities present in the aforementioned right-of-way, with the exception of a gas line, and that said right-of-way is not needed by any public utility company nor is necessary for drainage or other public use or public purposes, and

WHEREAS, a 12-foot wide public utility easement shall be reserved along the east side of Monroe Street between Marlene Avenue and a 20-foot wide alley located to the south to accommodate the existing gas line, as shown in Exhibit A, and

WHEREAS, the City of Kingman Planning and Zoning Commission, at their regular meeting on February 9, 2016, held a public hearing and recommended by a vote of 6-0 the approval of the vacation (abandonment) of a portion of Monroe Street as shown in Exhibit "A", and

WHEREAS, the Planning and Zoning Commission recommended that the value of the abandoned portion of the Monroe Street right-of-way that was determined by an appraisal of the property to be

\$6,000.00, be waived in lieu of the future completion of street, curb and sidewalk improvements by the adjoining property owner, the Loyal Order of the Moose Lodge, #1704, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona:

1. That the portion of right-of-way for Monroe Street, located between Marlene Avenue and Karen Avenue, as shown in Exhibit "A", adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and Lot 15, Block 17 of Cecil Davis Addition, Unit 3, and is hereby determined to be unneeded for any public purpose, and is therefore vacated (abandoned).
2. A 12-foot wide easement located between Marlene Avenue and an alley to the south, as shown in Exhibit "A" is hereby accepted for public utility purposes.
3. That the amount deemed to be commensurate with the value of the vacated right-of-way is \$6,000.00 based on similar property listings and sales in the area.
4. The payment for \$6,000 is waived in lieu of the future completion of street, curb and sidewalks by the property owner.
5. Upon recordation of the deed, title to each section of the right-of-way shall pass to the adjacent owner.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 1st day of March, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

EXHIBIT A

LEGAL DESCRIPTION

A DESCRIPTION FOR RIGHT-OF-WAY ABANDONMENT / VACATION:

A portion of Hualapai Park Road / Monroe Street adjacent to LOTS 1 and 15, BLOCK 17 of Cecil Davis Addition, Unit 3 as described and shown on the Record of Survey found in book 44, page 73 in the office of the recorders, Mohave County, Arizona. Said portion being a part of Section 19, Township 21 North, Range 16 West of the Gila & Salt River Meridian, Mohave County Arizona.

Reserving from abandonment / vacation the shown 12' PUE (PUBLIC UTILITY EASEMENT) to cover existing utilities.

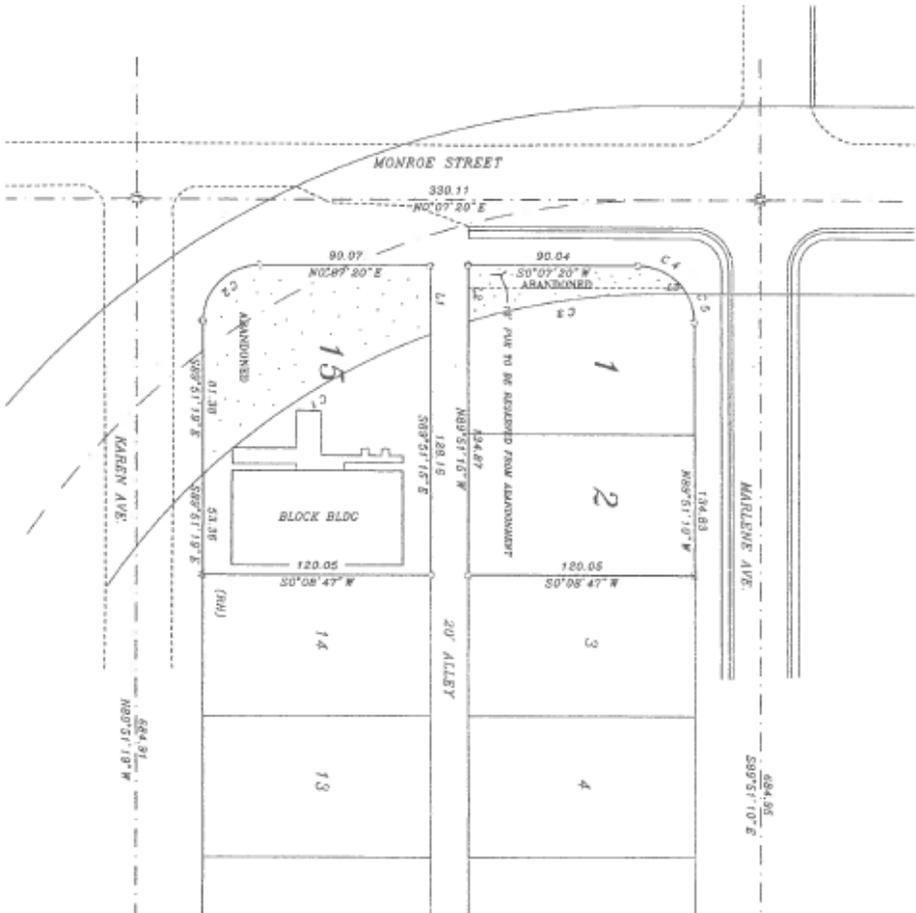


scriviner Rand W. Holmquist, rls 25074

RECORD of SURVEY

THE DEPENDENT RESURVEY OF LOTS 1, 2 AND 15, BLOCK 17, OF CECIL DAVIS ADDITION, UNIT 3, SECTION 19, T21N, R10W OF THE GAZEM, CITY OF KINGMAN, MOHAVE COUNTY, ARIZONA.

ALSO A PLAN FOR IMPROVEMENT FOR RIGHT-OF-WAY ABANDONMENT/REACTION



LINE	BEARING	REMARKS
L1	36.42	N89°51'10" W
L2	23.83	N89°51'10" W
L3	14.83	N89°51'10" W

CLAS	AREA	PERIMETER	AVG LENGTH	CHANG	FUNCTION
C1	427.16 SQ FT	559.80	142.43	141.45	22.87
C2	797.84 SQ FT	830.80	108.44	142.43	20.99
C3	457.00 SQ FT	500.80	117.45	130.09	17.32
C4	307.07 SQ FT	380.80	115.92	116.24	8.05



LOT 1 ABANDONMENT GAIN = 2188 SQ. FEET
 LOT 1, 2 AND ABANDONMENT TOTAL = 18,693 SQ. FEET
 LOT 15 ABANDONMENT GAIN = 8008 SQ. FEET
 LOT 15 AND ABANDONMENT TOTAL = 18,506 SQ. FEET
 THE 12' PUR STROW AS RESERVED FROM ABANDONMENT IS NEEDED TO COVER AN EXISTING GAS LINE IN THIS AREA.

SURVEYOR'S STATEMENT:

This plot was based on an actual field survey. The monuments shown as found, were found. The monuments shown as set, were set. This plot meets the requirements of ARS-23 102 and does represent my judgment of the same.

David W. Holmquist, RLS 26074

PREPARED FOR:

LOVELL ORDER OF WOODS #1704
 DALE R. CLAW
 PRESIDENT/CEO
 3783 SUPERIOR AVE.
 KINGMAN, AZ. 86407

RW Holmquist & Associates, LLC
 rural & remote and surveying & right-of-way services
 contact@holmquist.com

7013 East Beale Street
 Kingman, Arizona 86401
 (920) 753-7778
 fax (920) 297-0773

North

Scale 1" = 40'

RECORDATION:

This plot is filed and recorded at the request of RW Holmquist & Associates, LLC.
 on January 13, 2016, 2015 in book 474
 survey # 73 records of Mohave County, Arizona.
 Recorder Carol Meyer Deputy Recorder Caruthigh Carter
 fee number 2016001246 amount \$ 24.00

SURVEYOR'S NOTES:

BASIS OF BEARING IS MAG-43, AZ WEST GRID, AS MEASURED ALONG KAREN AVENUE (R)
 0 = SET 1/2" BEBAR & CUR, LS 28074
 1 = FOUND IRON NAIL, LS 15341 (O)
 2 = FOUND 1" PIPE, (S10) = BEBAR SET 5/8" BEBAR & CUR
 (R) = THE RECORD OF SURVEY 4/706, BY LS 15341.
 ALSO: SEE C.O.X. R.O.S. AT PEE NO. 2806-08827.

CONSENT

The undersigned hereby consent to the foregoing grant and easement and terms and conditions thereof.

IN WITNESS WHEREOF, the undersigned has executed this Consent this _____ day of _____, 20__

BY: _____

Name: _____

Title: _____

STATE OF ARIZONA)
) ss.
County of Mohave)

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by _____, the _____, on behalf of _____.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

My commission expires:

ACCEPTANCE

The City of Kingman, a municipal corporation, does hereby accept the foregoing grant and easement and the terms and conditions thereof.

IN WITNESS WHEREOF, the City of Kingman has caused this Acceptance to be executed by its Mayor pursuant to authority granted by its City Council, this _____ day of _____, 20__.

CITY OF KINGMAN,
a municipal corporation

BY: _____

Richard Anderson, City Mayor

ATTEST:

Sydney Muhle, Deputy City Clerk

LEGAL DESCRIPTION

A DESCRIPTION FOR EASEMENT GRANT:

A portion of Hualapai Park Road to LOT 1 , BLOCK 17 of Cecil Davis Addition, Unit 3 as described and shown on the Record of Survey found in book 44, page 73 in the office of the recorders, Mohave County, Arizona. Said portion being a part of Section 19, Township 21 North, Range 16 West of the Gila & Salt River Meridian, Mohave County Arizona.

The shown 12' PUE (PUBLIC UTILITY EASEMENT) to cover existing utilities.



6/8/19 2.17.2019

scriviner Rand W. Holmquist, rls 25074



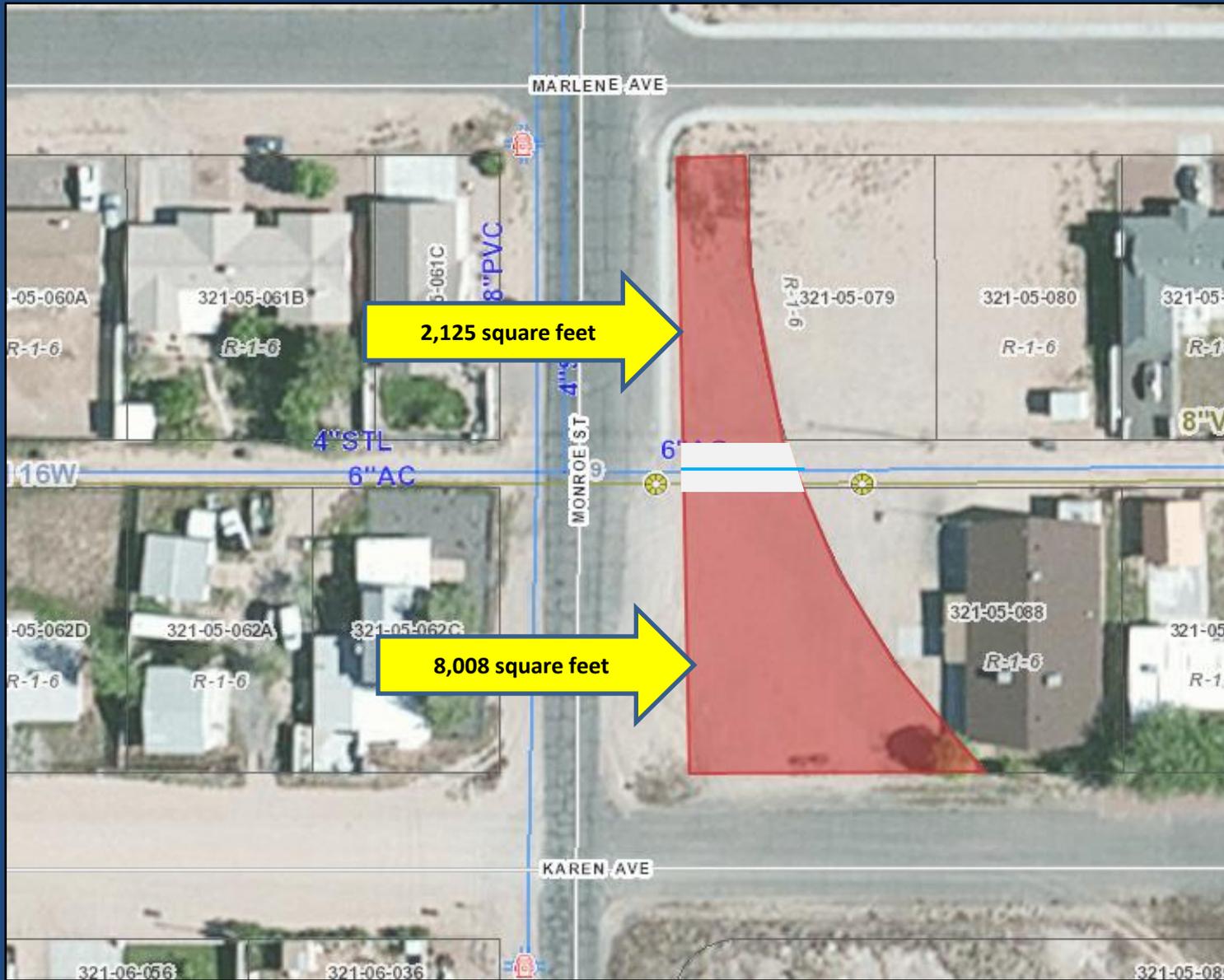
Abandonment Case AB16-0001 Monroe Street

City Council Meeting
March 1, 2016

General Information

- **Applicant: KC Orr Builders**
- **Property Owner: Loyal Order of Moose Lodge #1704**
- **Requested Action: A request for approval of the vacation (abandonment) of a portion of Monroe Street located between Marlene Avenue and Karen Avenue.**
- **Purpose: The request is to facilitate construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of fire damaged lodge facilities adjacent to this street.**

Proposed Abandonment of a portion of Monroe Street



Analysis

- The existing right-of-way was for the old Hualapai Mountain Road route that existed before the railroad bridge was constructed in the late 1970s.
- Moose Lodge constructed in 1966 on adjacent property. Fire damaged the lodge in 2014. As part of the process to repair the damage, the property owner would like to construct a parking lot in the area of the abandoned right-of-way.
- UniSource Energy is requesting a 12-foot wide PUE along the east side of Monroe Street between Marlene Avenue and the 20-foot alley located to the south for an existing gas main.
- ARS 28-7205.2: If less than the entire width of the ROW is vacated, the vacate portion vests with the abutting property owner.
- The opinion of value stated in appraisal for right-of-way is \$6,000.

Recommendation

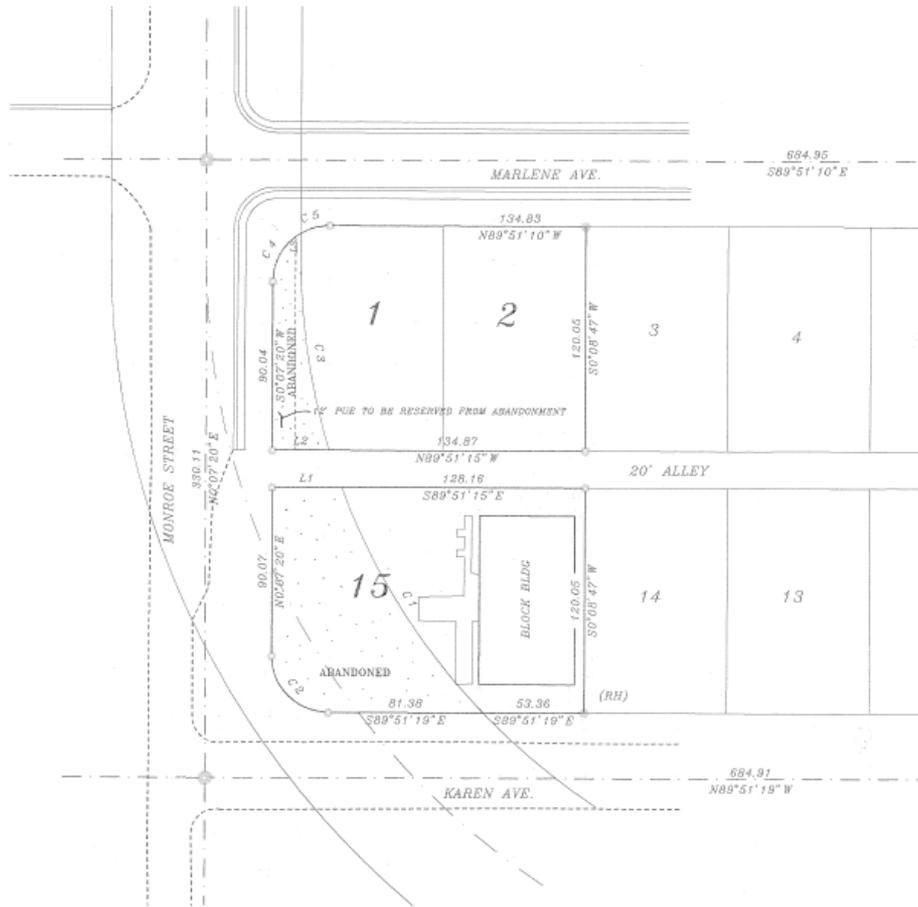
The Planning and Zoning Commission and staff recommends approval of the vacation (abandonment) of a portion of right-of-way for Monroe Street located between Marlene Avenue and Karen Avenue as shown in record of survey (Exhibit A).

The Planning and Zoning Commission, at the request of the Moose Lodge, recommends that the City Council waive the \$6000 land cost as determined by the appraisal fee.

Staff believe that the waiver of this fee could be a violation of the Article 9, Section 7 of the Arizona Constitution.

Exhibit A

RECORD of SURVEY



THE DEPENDENT RESURVEY OF LOTS 1,2 AND 15, BLOCK 17, OF CECIL DAVIS ADDITION, UNIT 3, SECTION 19, T21N, R16W OF THE G&SRM, CITY OF KINGMAN, MOHAVE COUNTY, ARIZONA.

ALSO: A PLAT FOR REFERENCE FOR RIGHT-OF-WAY ABANDONMENT/VACATION

LINE	DI STANCE	BEARING
L1	38.62	N89°51'15\" W
L2	29.92	N89°51'15\" W
L3	14.92	N0°07'20\" E

CURVE	DELTA	RADIUS	ARC LENGTH	CHORD	TANGENT
C1	23°19'57\"	350.00	142.43	141.45	72.21
C2	89°58'39\"	30.00	47.11	42.42	39.99
C3	16°47'24\"	350.00	102.56	102.20	51.65
C4	60°00'00\"	30.00	31.42	30.00	17.32
C5	30°01'30\"	30.00	15.72	15.54	8.05



LOT 1 ABANDONMENT GAIN - 2125 SQ. FEET
 LOT 1,2 AND ABANDONMENT TOTAL - 19,593 SQ. FEET
 LOT 15 ABANDONMENT GAIN - 3008 SQ. FEET
 LOT 15 AND ABANDONMENT TOTAL - 19,686 SQ. FEET
 THE 12' PUE SHOWN AS RESERVED FROM ABANDONMENT IS NEEDED TO COVER AN EXISTING GAS LINE IN THIS AREA.

SURVEYOR'S STATEMENT:

This plat was based on an actual field survey; The monuments shown as found, were found; The monuments shown as set, were set; This plat meets the requirements of ARS-33.105 and does represent my findings at this time.

Rand W. Holmquist, RLS 25074

RECORDATION:

This plat is filed and recorded at the request of RW HOLMQUIST & ASSOCIATES, LLC.

on January 12, 2016 2015 in book 44 of recorder's survey's, page 73 records of Mohave County, Arizona.

Recorder: Carol Meier Deputy Recorder: Courtneigh Conner

fee number 2016001296 amount \$ 24.00

SURVEYOR'S NOTES:

BASIS OF BEARING IS NAD-83, AZ. WEST GRID, AS MEASURED ALONG KAREN AVENUE (R).

- - SET 1/2" REBAR & CAP, LS 25074.
 - - FOUND BRASS CAP, LS 15341 (R).
 - - FOUND 1" PIPE, (RH) - REHAB SET 5/8" REBAR & CAP.
 - (R) = THE RECORD OF SURVEY 4/59, BY LS 15341.
- ALSO: SEE C.O.K. R.D.S. AT FER NO. 2005-066527.

PREPARED FOR:

LOYAL ORDER OF MOOSE #1704
 DALE R. CLINE
 PRESIDENT/CEO
 2723 SUPERBA AVE.
 KINGMAN, AZ. 86401

RW Holmquist & Associates, LLC

rural & remote land surveying & right-of-way services
 contact@rwholmquist.com

703 East Beale Street
 Kingman, Arizona 86401
 (928) 753-7779
 fax (928) 297-0773



scale 1" = 40'



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Rich Ruggles, Development Services

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Consideration of acceptance of an offer of dedication of right-of-way at the southeast corner of Monroe Street and Marlene Avenue

SUMMARY:

A right-of-way has been offered to the City of Kingman by the owner of certain property located at the southeast corner of Monroe Street and Marlene Avenue. The property owner, Kingman Lodge No. 1704 Loyal Order of Moose, is offering to dedicate the right-of-way for roadway, utilities, and other public purposes in conjunction with the abandonment of a portion of Monroe Street south of this location.

FISCAL IMPACT:

None expected.

STAFF RECOMMENDATION:

Accept the deed of dedication and authorize the Mayor's signature.

ATTACHMENTS:

Description

Deed of Dedication

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	2/22/2016 - 1:31 PM
City Attorney	Cooper, Carl	Approved	2/24/2016 - 1:06 PM
City Manager	Dougherty, John	Approved	2/25/2016 - 1:03 PM

When recorded return to:

Kingman City Clerk
310 N. 4th Street
Kingman, AZ 86401

DEED OF DEDICATION

EXEMPT FROM AFFIDAVIT OF VALUE PURSUANT TO A.R.S. §11-1134(A)(3))

Dale Cline "Governor" do, ("Grantor"), hereby dedicates and conveys to the **CITY OF KINGMAN**, an Arizona municipal corporation ("Grantee"), for public use as a right-of-way for roads, utilities or other public purposes, all right, title, and interest of Grantor in that certain real property situated in Mohave County, Arizona, more particularly described as follows:

See Attached Legal Description and Exhibit

EXECUTED this 5th day of February, 2016.

KINGMAN LODGE NO. 1704,
LOYAL ORDER OF MOOSE, Grantor

BY: Dale Cline

TITLE: Governor, Kingman Lodge #1704

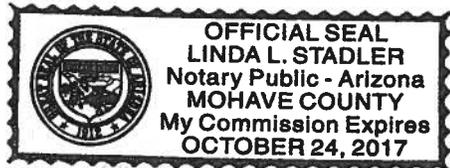
STATE OF ARIZONA)
) ss.
County of Mohave)

Acknowledged before me this 5th day of February
2016, by Dale Cline, Grantor.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Linda L. Stadler
Notary Public

My Commission expires: Oct 24, 2017



ACCEPTANCE

The City of Kingman, a municipal corporation, does hereby accept the foregoing Deed of Dedication and the terms and conditions thereof.

IN WITNESS WHEREOF, the City of Kingman has caused this Acceptance to be executed by its Mayor pursuant to authority granted by its City Council, this ____ day of _____, 2016.

CITY OF KINGMAN,
a municipal corporation

BY: _____
Richard Anderson, City Mayor

ATTEST:

Sydney Muhle, City Clerk

LEGAL DESCRIPTION

A DESCRIPTION FOR ROADWAY DEDICATION.

A portion of LOT 1, BLOCK 17 of Cecil Davis Addition, Unit 3 as shown on the Record of Survey found in book 44, page 73 in the office of the recorders, Mohave County, Arizona. Said portion being a part of Section 19, Township 21 North, Range 16 West of the Gila & Salt River Meridian, Mohave County Arizona. Said portion being more particularly described as follows:

Beginning at the northeast return of said Lot 1 being a 1/2" rebar with cap, LS 25074;

Thence North 89°51'10" West along the north line of said Lot 1, a distance of 15.01 feet;

Thence South 0°07'20" West, a distance of 4.03 feet to a point on arc having a radius of 30 feet, the radial bearing being South 29°52'40" East;

Thence Northeasterly along a curve left, an arc distance of 15.72 feet, through a central angle of 30°01'30" and a radius of 30.00 feet to the point of tangent and the point of beginning.



WFP 7.31.2018

scriviner Rand W. Holmquist, rls 25074

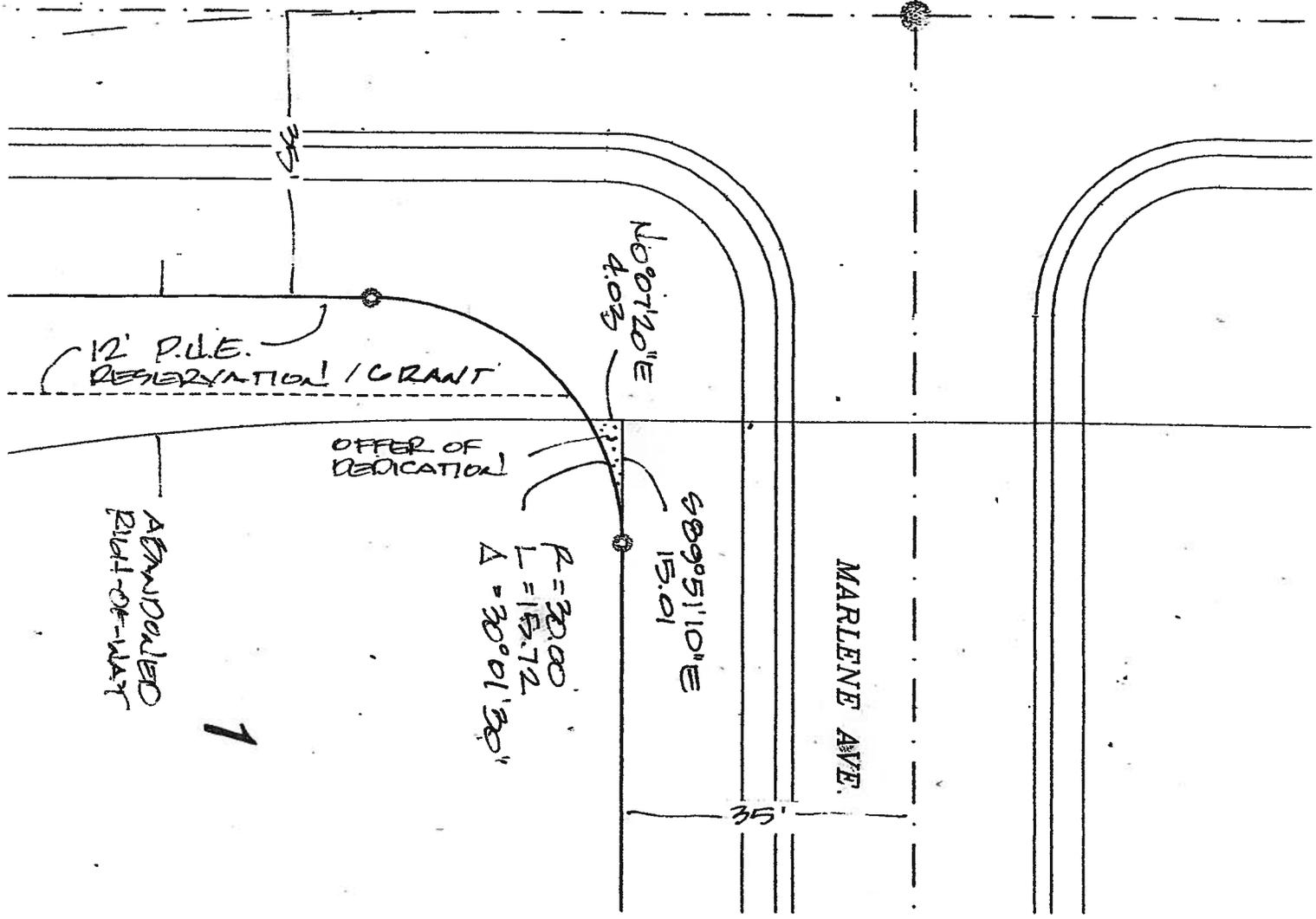
Rand W. Holmquist - Owner

R.W. HOLMQUIST & ASSOC. LLC
RURAL & REMOTE SURVEYING & R/W SERVICES

703 E. BEALE STREET
KINGMAN, ARIZONA 86401
(928) 753-7719 * (928) 297-0773
contact@rwholmquist.com

MONROE STREET

BP 7.7.1.2018





CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Jen Miles, Councilmember

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Kingman SOARS

SUMMARY:

A community-wide visioning process used to develop a new strategic plan, using Town Halls, Focus Groups and Community Surveys. The City of Kingman has a General Plan with stated Vision and Goals. The purpose of Kingman SOARS is to allow Kingman's citizens to identify and prioritize the strategic objectives that support the vision and lead to Kingman's economic and quality of life success. Targeted sectors will be targeted for sector analysis and provide direction for where the citizens want the city to go in the next 5-10 years.

FISCAL IMPACT:

Potentially \$20,000 to hire a consultant to lead the meetings and compile the information.

STAFF RECOMMENDATION:

Council discretion

ATTACHMENTS:

Description
Kingman SOARS Outline

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Muhle, Sydney	Approved	2/25/2016 - 12:57 PM

KINGMAN – STRATEGIC OPPORTUNITIES AND AREA REVITALIZATION STUDY

(KINGMAN SOARS)

A community-wide visioning process used to develop a new strategic plan

What are the most exciting opportunities and pressing issues our community will face in the next 5 – 10 years?

What should our priorities be?

How will we link funding initiatives to strategic priorities?

“What’s Next, Kingman?” –

SCOPE OF WORK

- **Conduct Environmental Scans using Town Halls, Focus Groups and Community Surveys.**

The City of Kingman has a General Plan with stated Vision and Goals. The purpose of Kingman SOARS is to allow Kingman’s citizens to identify and prioritize the strategic objectives that support the vision and lead to Kingman’s economic and quality of life success.

Segment the scans by (A) economic growth using sector analysis with focus groups; and, by (B) quality of life goals using neighborhood town halls. See below.

A. By Targeted Sectors to ascertain economic growth opportunities and associated strategic directions. The targeted sectors are:

- **Industrial Development, Transportation and Logistics**
Focus group includes representatives of KAMMA, KAA, EDMC, other
- **Tourism and Hospitality**
Route 66, Visitors Center Board, Chamber, Sandbox (CARE), other
- **Healthcare**
Health Care leaders, including KRMC, VA
- **Retail & Small Business (includes Real Estate)**

B. By neighborhoods to determine strategic growth opportunities addressing quality of life issues (Existing and future development -roads, water, parks, public safety, activities, etc.) Below, Neighborhood Area is “NA”.

NA 1: Historic Downtown /West Highway 93 represents approximately 8.5 square miles or about 11% of the entire study area and includes land both inside and outside the city limits. This NA is located in the southwest portion of the study area, and contains Downtown Kingman as well as areas west of I-40 along West Highway 93 (W. Beale Street). This NA is characterized as being the historic residential and existing governmental center of Kingman with a growing boutique-style shopping area in the Central Business District and a highway-oriented commercial area west of I-40.

NA 2: Hilltop/Country Club represents approximately 3 square miles or about 4% of the study area and lies entirely within the city limits of Kingman. This NA is located south of I-40, north and east of Downtown Kingman, and west of the BN & SF railroad tracks. This NA is characterized as a mixture of older affordable housing, and some newer infill residential neighborhoods, existing parks the City golf course and the County Fairgrounds, and a variety of retail commercial and office development. This NA has the highest population density per square mile.

NA 3: East Kingman/Hualapai Mountain Road (sometimes called the East Bench) represents 17 square miles or about 22% of the study area and includes parts of the City and a portion of Mohave County. This NA is located south of I-40 and east of the BN & SF railroad tracks. This NA is characterized by a mixture of older, affordable housing and a rapidly expanding area of higher end residential development on large lots in the eastern and southern portions of the NA. This NA is the scenic corridor to Hualapai Mountains with opportunities for park development and open space preservation.

NA 4: Centennial Park/Canyon Shadows represents approximately 11.5 square miles or about 15% of the study area and lies partly within the City and partly within Mohave County. This NA is located north of I-40, south of NA 6: Camelback/New Kingman Addition and west of the BN & SF railroad tracks. This NA is characterized as having rapidly developing commercial and medical areas, and a mixture of older affordable housing and higher end infill residential along with multiple family developments and parks.

NA 5: Vista Bella/Kingman Airport represents approximately 16.5 square miles or 21% of the study area and lies partly within the City and partly within Mohave County. This NA is located north of I-40, and east of the BN&SF railroad tracks. This NP is characterized as being the main area for industrial development in Kingman at the Airport Industrial Park, along with opportunities for significant residential expansion in the Vista Bella Master Plan area to the south, provided access and infrastructure improvements are made.

NA 6: Camelback/New Kingman Addition represents approximately 22.5 square miles

or 29% of the study area and lies partly within the City, but mostly within Mohave County. This NA is located north of NA 4: Centennial Park/Canyon Shadows and west of the BN&SF railroad tracks. This NA is characterized as a mixture of older affordable site-built and manufactured homes with some newer developing neighborhoods with close access to the growing Mohave Community College.

- **Create a Strategic Directions Summary and Report with Proposed Strategies that may include:**
 - **Communication networks/ Citizen engagement (how do we maintain customer connectivity and satisfaction with the City – commissions, citizen task forces, other)**
 - **Sector Growth Opportunities (what is needed to facilitate revenue and job growth)**
 - **Economic Development Legislation (supporting funding/infrastructure dev, etc.)**
 - **Improvement in Regulatory Process/ Special districts (how can we streamline to encourage business dev)**
 - **Economic Foundation for the Future (what revenue sources/initiatives are needed to support growth associated with strategic objectives)**
- **Create a Prioritized Implementation Schedule (in concert with City staff and Council)**

FORUM/ TOWN HALL APPROACH

MINDSET: In 5-10 years, Kingman has a vibrant economy and high quality of life for its citizens. General Plan has established Vision and Goals for the City. Now, we need to establish priority objectives that make it happen.

INQUIRY (tailored to economic growth in sector forums and quality of life in neighborhood townhalls)

In your opinion, what are the most productive outcomes that can happen to make Kingman (fill in the blank according to the focus of the meeting, i.e. an industrial and logistics hub, a quality place to live, etc.)

What short and long term steps will it take to realize that outcome?

Who participates? (Seek citizen champions to work with City on specific objectives).

RESULTS

Example 1: Economic growth – Industrial Sector

Goal: The city wants high quality, good-paying jobs in the industrial sector to increase significantly. (“x” percent).

Industrial Forum identifies Objective/Outcome 1: Industrial Parkway is built within 5 years.

What we do to make it happen:

- **Elected officials and industry leaders participate in transportation forums to advance Rattlesnake Wash interchange with ADOT and legislators**
- **City works with the County to enact a fuel excise tax that is shared with cities for targeted purposes. Fuel tax would help fund the Interchange/Industrial Parkway (Tax ends in a certain number of years or when gas prices reach a certain level).**

.....Estimated Hours – approximately 150 (?)

Vendor should present a breakdown by

- **Pre-planning and Progress Meetings with SOARS team (SOARS team to include City staff, Council, reps of Commission to be determined)**
- **Time allocated to Town Halls, Sector Forums and Surveys including Agenda development and implementation**
- **Analysis**



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Richard Anderson, Mayor

MEETING DATE: March 1, 2016

AGENDA SUBJECT: Town hall regarding Fiscal Year (FY) 2017 budget

SUMMARY:

Mayor Anderson has requested an agenda item to discuss the potential of holding a town hall meeting to discuss the FY 2017 budget. If the Council desires they will establish a date and location for this town hall meeting to be led by Mayor Anderson or Vice-Mayor Young. This will be a preliminary discussion to provide guidance for a proposed agenda for approval at the March 15, 2016 Council meeting.

FISCAL IMPACT:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description
Request for Agenda Item

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	2/25/2016 - 12:02 PM

Sydney Muhle

From: Richard Anderson
Sent: Friday, February 19, 2016 11:17 AM
To: John Dougherty; Sydney Muhle
Subject: Kingman Town Hall Meeting

Follow Up Flag: Follow up
Due By: Tuesday, February 23, 2016 10:00 AM
Flag Status: Flagged

Request agenda item for the March 1 Kingman City Council meeting:

Kingman Town Hall – Subject: FY 2017 Budget

Purpose: Establish date and place

Preliminary discussion to provide guidance for a proposed agenda for approval at the March 15 Council Meeting

Lead: Mayor/Vice Mayor