

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

AMENDED AGENDA

Tuesday, June 7, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

INVOCATION

The invocation will be given by Doug Bryant of Kingman First Assembly of God.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

2. APPOINTMENTS

a. Appointment to the Historical Preservation Commission (HPC)

There is one vacancy on the HPC. At their regular meeting on Tuesday, May 24, 2016, the commission reviewed the application of Shawn Walsh. Mr. Walsh was present at the meeting and voiced his interest in serving on the commission. **The commission members voted 6-0 to recommend Council appoint Shawn Walsh to the Historical Preservation Commission.**

b. Consideration of Appointment to the Economic Development and Marketing Commission

At the May 11, 2016, Regular Meeting the Economic Development and Marketing Commission (EDMC) voted to accept the resignation of Commissioner Yvonne Woytovich. The commission also reviewed the applications of Tim Woods and Brian Turney to fill Ms. Woytovich's unexpired term. The commission voted unanimously to forward both applications to Council to determine who is to fill this vacancy. **Council discretion.**

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by

one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Special Event Liquor License Application

Applicant Cynthia LeVesque of Cornerstone Mission has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, July 30, 2016 from 4 PM to 11:59 PM at Beale Celebrations, 201 N. 4th St. in Kingman. **Staff recommends approval.**

b. Consideration of Granting Ignite Brand Marketing/ Kingman Circle \$45,000 to Market Kingman

Kingman Circle is a strategic plan and execution strategy that enhances the Kingman brand, promotes community life, local organizations and Kingman's strategic location in the Heart of Route 66. Kingman Circle is comprised of a few different deliverables which include: 1. a website; 2. a facebook page; 3. an app; 4. a billboard; 5. brochures and signage; and 6. a digital advertising campaign. The TDC grant monies will be used to market Kingman as a whole and will be used in conjunction with \$59,700 already contributed by Kingman Circle members. The original application was for \$49,500. The Tourism Development Commission is recommending that the City Council fund \$45,000 (not the proposed \$4,500 management fee). **On April 13, 2016, the Tourism Development Commission recommended awarded \$45,000 to the Kingman Circle group.**

c. Resolution No. 5014, approving the final plat and improvement plans for Walleck Ranch, Tract 1961-I

A request from Pioneer Title Agency, Inc., Trustee under Trust No. 4765, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final subdivision plat and grading and improvement plans for Walleck Ranch, Tract 1961-I. The subject property is zoned R-1-6: Residential, Single Family, 6,000 square foot lot minimum and is located south of Gordon Drive and west of Walleck Ranch Drive. The subdivision is 8.38 acres and is proposed to have 36 residential lots which will be accessed from five streets. **Staff recommends approval.**

d. Temporary Liquor License Extension of Premises App

Applicant A. W. Floyd of Floyd and Company Real Pit BBQ has applied for a temporary extension of premises/patio permit for an event to take place July 1 and July 2 at 420 E. Beale Street in Kingman. **Staff recommends approval.**

e. Report on Hilltop Aerator Emergency Repair

There was a critical failure of the aerator on Oxidation Ditch #1 at the Hilltop Wastewater Treatment Plant. The shaft sheared off, leading to a lack of proper aeration and process treatment. Wastewater staff switched inflow over to Oxidation Ditch #2, and drained Ditch #1. While the components were out of warranty, staff contacted Ovivo, the manufacturer. They agreed to provide replacement parts at no cost, saving approximately \$20,000. Due to the lack of any backup for wastewater treatment, and vulnerability of plant upset, staff requested an emergency purchase order for installation of the replacement components. Felix Construction and Wastewater staff completed the repair on May 13, 2016. A representative of the manufacturer was also on-site to inspect the repair. This report is being filed in accordance with Section 2-160(b) of the City of Kingman Procurement Code. **Staff recommends approval.**

f. Resolution No. 5017 and Resolution No. 5018 - Authorization to Request that the Mayor Sign Loan Amendments to WIFA Loan Agreements No. 910114-09 and No. 910149-11

On January 4, 2016, City staff submitted to the Water Infrastructure Financing Authority ("WIFA") a request to refinance the Hilltop Wastewater Treatment Plant loan at a current market rate and extend the term by two years. WIFA staff conducted a review of the request and denied it, however upon meeting with the City Manager and Financial Services Director in early February, WIFA staff provided an alternative to the original request. At the February 16, 2016 City Council meeting, City staff presented this alternative to Council, and Council gave direction to move forward with it. On March 9, 2016, City staff revised its original request to align with WIFA's alternative request which would lift the debt service reserve restriction placed on both the Hilltop and Downtown Wastewater Treatment Plant loans and allow the City to prepay a portion of the HTWWTP loan with these reserves. The WIFA Board met on April 20, 2016 and not only unanimously approved the City of Kingman's revised request but also approved WIFA staff's recommendation to lift the repair and replacement reserve restrictions placed on both loans. By lifting this restriction, the repair and replacement reserves of \$1,070,254 can now be used for general purposes rather than being restricted for strictly repair and replacement. Additionally, the annual funding of the reserves are no longer required. **Staff recommends Council approve Resolution No. 5017 and Resolution No. 5018 authorizing the Mayor to sign Loan Amendments to Loan Agreement No. 910114-09 and Loan Agreement No. 910149-11, which lift the debt service reserve and repair and replacement reserve restrictions on the aforementioned loans.**

5. **OLD BUSINESS**

6. **NEW BUSINESS**

a. **Public Hearing and consideration of Resolution 5006: adopting a dog licensing fee schedule and reassigning licensing operations to the City**

In March, 2016 Staff decided to end the agreement with Mohave County for managing dog licensing for City residents in order to avoid loss of funds. The City Clerk's Office will take on the associated responsibilities. The proposed fee schedule, which is identical to the fee schedule currently used in Mohave County, was displayed on the City's homepage for 60 days to allow for public comment. Resolution 5006 will adopt the fee schedule and transfer the licensing responsibilities to the City. **Staff recommends approval.**

b. **Consideration of Ordinance 1812: amending Chapter 3, Article II of the Kingman Code of Ordinances**

Ordinance 1812 will change the dog licensing portions of the municipal code to align with the Arizona Revised Statutes, specifically the requirements for granting a fee waiver for a service dog or search and rescue dog. It will also remove the municipal code language that requires the license expiration date to be printed on the tag. This will allow tags to be reused from year to year, which will save money. **Staff recommends approval.**

c. **Public hearing and consideration of Ordinance No. 1815, amending Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the Zoning Ordinance of City of Kingman**

Section 10.000 LANDSCAPING of the Zoning Ordinance of the City of Kingman, was revised under Ordinance No. 1796-R on August 4, 2015. Other sections of the Zoning Ordinance reference the landscape standards and requirements contained with Section 10.000, as well as standards concerning fences and walls. Proposed changes include removing the recommended plant list from Sections 14.00 and 35.000 as it is not consistent with the revised plant list in Section 10.000. Subsection 26.500 is proposed to

be removed and some of the text relocated and clarified under Section 26.400 which regulates standards for fences and walls. Some additional modifications to Section 26.400 are suggested to bring this section into conformance with other parts of the Zoning Ordinance that deal with the placement of fences and walls. The Planning and Zoning Commission initiated the text amendment on April 12, 2016, and held a public hearing on May 10, 2016 to consider the proposed text amendment. **The commission voted 7-0 to recommend approval of the proposed text amendment as shown in Exhibit "A" of the attached Ordinance No. 1815.**

d. Consideration of Granting a Waiver to Section 2.000, Subsection 2.2(8)(iv) of the Subdivision Ordinance of the City of Kingman to allow the City Council to Consider An Extension of the Kingman Crossing Tract 1993 Preliminary Plat

The preliminary plat for Kingman Crossing, Tract 1993 was originally approved in August, 2004 under Resolution No. 4009. This subdivision is on 280.13 acres with 1,154 single family lots located south of Airway Avenue between Castle Rock Road and Prospector Street. Two of 13 phases have been recorded while the remaining 11 phases are not yet recorded. Four one-year extensions of time were granted for this subdivision with a two-year extension of time granted on September 7, 2010. In 2010, a design concept report (DCR) was developed for the Kingman Crossing interchange. The DCR requires Kingman Crossing Boulevard, which goes through this subdivision, to be realigned to accommodate a 45 mph design speed and widened to accommodate drainage. These changes will require a redesign of a portion of the preliminary plat for Kingman Crossing. As a result, the 2012 extension approval included a development agreement negotiated at the direction of Council that extended a preliminary plat that cannot be developed. Resolution 4817 extended the subdivision and the development agreement until November 6, 2014. That agreement and the preliminary plats have expired. On November 3, 2015, the City Council granted a waiver of the requirements of Section 2.000, Subsection 2.2((8)(iv) to Angle Homes for the Vista Bella Ranchitas, Tract 6029 and Mr. Angle subsequently application to extend this preliminary plat on December 1, 2015, City Council extended the Vista Bella Ranchitas Preliminary Plat, Tract 6029. Bill Nugent is seeking an identical waiver and subsequent extension of the preliminary plat and development agreement. The difference between the two preliminary plats is that the Vista Bella Ranchitas, Tract 6029 did not need to be redesigned and the Kingman Crossing, Tract 1993 must be redesigned to accommodate a 45-mile per hour (mph) design speed for Kingman Crossing Boulevard. Mr. Nugent is now asking for a waiver of the Section 2.000, Subsection 2.2((8)(iv), and subsequently approval of the preliminary plat that does not have the Kingman Crossing Boulevard corridor with a design speed of 45-mph, with the previous development agreement. **Staff recommends not granting the waiver and require the revised preliminary plat for Kingman Crossing Tract 1993 which addresses the City's comments to be completed with the landowner desires to plat the property.**

e. Presentation on the Kingman Crossing Chronology

Mayor Anderson asked for a presentation on the chronology of the Kingman Crossing city land project. Staff has prepared the attached PowerPoint presentation on the project. **Council direction.**

f. Briefing on Race to the Wall

Mayor Anderson and Vice Mayor Young requested an agenda item regarding issues surrounding the recent "Run for the Wall" event that took place on May 18, 2016. Staff will provide a report to the Council regarding concerns raised by citizens and issues that arose during the attempted planning of this event.

g. CDBG Project Selection, FY 2016-17 Application

On Friday, April 22, 2016 the City held the first of two public hearings required by State Community Development Block Grant (CDBG) guidelines to solicit and identify potential projects for our 2016 CDBG Regional Account application. The table included in the attached project report includes all eligible projects identified at the public hearing. We received no possible projects from the public during the hearing on April 22, but identified 3 possible projects from the City Engineering Department. Each project is listed in the left column with the requested project amount listed in the second column. Subsequent columns list possible funding options in prioritized order of eligibility with A as the highest priority. Council may select one of the options listed A, B or C of the fundable projects identified. The projects included here are listed according to the impact each project may have on the community, Option A with the highest. The option selected will be provided an opportunity for the public to comment on in tonight's CDBG Public Hearing and may then be selected as the project which will be included in the City's FY 2016 CDBG application. **Staff recommends selection of Option A.**

h. Public Hearing: Community Development Block Grant Second Public Hearing

On Friday, April 22, 2016 the City held the first of two public hearings required by State Community Development Block Grant (CDBG) guidelines to solicit and identify potential projects for our 2016 CDBG Regional Account application. Tonight is the 2nd public hearing as required to allow the public the opportunity to comment on the City's selected projects which will be included in the City's FY 2016 Regional Account application. The eligible projects identified in the previous Action Item have been selected and will be included in the City's CDBG FY 2016 Regional Account application. **Staff recommends adoption of Resolution #5019 authorizing the submission and implementation of the City's FY 2016 CDBG RA Application and authorizing the Mayor to sign all associated grant documents.**

7. REPORTS

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM:

MEETING DATE: June 7, 2016

AGENDA SUBJECT: The invocation will be given by Doug Bryant of Kingman First Assembly of God.

SUMMARY:

FISCAL IMPACT:

STAFF RECOMMENDATION:

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Muhle, Sydney	Approved	5/16/2016 - 2:03 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Bill Shilling, Engineering Department

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Appointment to the Historical Preservation Commission (HPC)

SUMMARY:

There is one vacancy on the HPC. At their regular meeting on Tuesday, May 24, 2016, the commission reviewed the application of Shawn Walsh. Mr. Walsh was present at the meeting and voiced his interest in serving on the commission. **The commission members voted 6-0 to recommend Council appoint Shawn Walsh to the Historical Preservation Commission.**

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends the appointment of Shawn Walsh to the commission

ATTACHMENTS:

Description

Appointment to the Historical Preservation Commission

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	5/31/2016 - 8:19 PM
City Attorney	Cooper, Carl	Approved	6/1/2016 - 1:29 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 8:29 PM



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

RECEIVED
MAY 10 2012
CITY OF KINGMAN

12 MAY 10 15:52 J26

FOR MEMBERSHIP ON THE Planning & Zoning Commission

Estimated hours per month you can devote to this group: 15 or more as necessary

Name Shawn M. Walsh Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # _____

Zip Code 86409

Email [REDACTED] Resident Yes No

Length of Residency 27+ years Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

Economic Development Marketing Commission Historic District Design Review Board

Industrial Development Board Historical Preservation Commission

1. List your educational background. B.S. Degree in Public Planning, emphasis in Land-use Planning from Northern Arizona University. Graduated May 2011 with Honors, Magna Cum Laud (G.P.A. 3.81 out 4.0 total).

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

From Jan.- May 2011, I interned with the City of Flagstaff under the Community and Neighborhood Planner, Kimberly Sharp. I was to locate and map every strip mall within city limits. Once mapped, I worked with local architects to create ways in which additional floors of apartments could be added in a way that would be complimentary to the neighborhood and city as a whole.

3. Describe your involvement in the Kingman community. I was born and raised in Kingman, along with most

members of my family. We take pride in our town by always trying to be upstanding citizens and supporting various programs put on by the city. For 10 years or more my siblings and I have been big supporters of city league sports by having Men's & Co-ed Softball teams, Volleyball teams and Men's Basketball teams.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

In College I was given and utilized many opportunities to lead many groups in various projects but also learned how to respect the leadership given by others. If I am adamant about the issues, I am one to work hard to get my point across in a respectful and professional manner. While interning with the city of Flagstaff, I led all meetings and workshops pertaining to my project.

5. Describe why you are interested in serving in this position. I want to serve in this position to not only gain

unique experience, but also because I want to give back to my hometown. Out of college I was unable to gain employment as a Planner, I work in Flood Control for Mohave County and want to keep my Planning degree alive by serving on the P&Z commission.

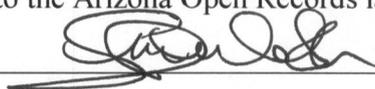
6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None that I can foresee.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historic District Design Review Board	As Needed
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Mohave County Water Authority	Varies
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 6:00 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:30PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant



Date May 9th, 2012

Please return this application to:

City of Kingman
 City Clerk's Office
 310 North Fourth Street
 Kingman, AZ 86401

Fax (928) 753-6867

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

Shawn M. Walsh

Kingman, Arizona 86409 phone: email:

EDUCATION

• NORTHERN ARIZONA UNIVERSITY, FLAGSTAFF, AZ

- ❖ Bachelor's Degree in Public Planning with an Emphasis in Land-use Planning
 - Received May 13, 2011
 - Graduated with Honors – Magna Cum Laude (3.80-3.92 GPA on a 4.0 scale)
- ❖ Placed on Dean's List 5 of the 6 semesters enrolled (3.5 GPA or greater on a 4.0 scale)
- ❖ Spring 2010, Fall 2010 & Spring 2011 semesters I received a 4.0 GPA (4.0=A)

WORK EXPERIENCE

• SENIOR CAPSTONE COURSE; NAU; FLAGSTAFF, AZ – JAN-MAY 2011

In order to graduate, this course must be taken. Myself, along with 6 other classmates, were given an assignment to use all our planning skills in developing an oddly shaped parcel owned by the City of Flagstaff and present our findings to our professors & top administrative and planning officials at the City of Flagstaff for critique. As a team, we were assigned to work through the complete process of completing permits, interpreting zoning, meeting design review guidelines and completing a full professional report and presentation. The City requested a copy of the report and presentation for a framework for possible development of the parcel.

• CITY OF FLAGSTAFF, AZ, ENGINEERING DEPT. – JAN-MAY 2011

Interned with the City of Flagstaff, Engineering Department, under Jeff Bauman; Traffic Engineer; Project Manager. As part of the internship, I was assigned to review the draft Neighborhood Traffic Management Program, comparing it to other cities in the region to see how Flagstaff could improve. Once research was completed I rewrote and condensed the program and it is now ready to be submitted to, and reviewed by, the Transportation Commission.

• CITY OF FLAGSTAFF, AZ, COMMUNITY & DEVELOPMENT SERVICES DEPT. – OCT 2010-MAY 2011

Interned with the City of Flagstaff, Development Services Department, under Kimberly Sharp; AICP; Community & Neighborhood Planner. As part of the internship, I was assigned to locate and map all the strip malls within the city limits. Once mapped with GIS, I began working with local architects and City Staff to produce conceptual renderings showing the strip malls with additional stories of residential apartments and commercial space. The purpose of the project was to demonstrate ways in which the City could efficiently and appropriately add more density. This project's particular approach would increase the number of apartments available, which in turn could ease the rent prices in the community, as well as decrease future infrastructure costs associated with urban sprawl. Study results will be used in the future revision of the Flagstaff Regional Plan.

• MOHAVE COUNTY FLOOD CONTROL DISTRICT; KINGMAN, AZ — DEC 2011-PRESENT

Engineering Technician Senior. Install, maintain and repair automated ALERT Flood Warning Systems and Programmable Store & Forward Repeaters throughout Mohave County, parts of Nevada and Utah. Calibrate meteorological and hydrological sensors including rain gauges, pressure transducers and barometric pressure sensors. Install, maintain and repair wireless solar-powered weather cameras including Ethernet and cellular data connections.

COMPUTER SKILLS & ABILITIES

- Proficient with computer software such as: Microsoft Office – Word, Excel, and PowerPoint;
- Able to navigate through ArcGIS such as: Add/Remove layers; customize maps;
- Computer literate: Ability to learn and operate new software and programs.

VOLUNTEER WORK

• Community Service

In high school, we were required to complete at least 40 hours of community service in order to graduate. I volunteered my required 40 hours at the Mohave County Health Department doing clerical work. I then volunteered 45 additional hours in building a softball field for a local church. All of this I finished before receiving my diploma in May of 2003.

• Missionary Service

June 2006 to June 2008 I served as a missionary for The Church of Jesus Christ of Latter-day Saints. I served the people of New York City and surrounding areas (Long Island, Brooklyn, Queens & Staten Island), not only in a religious way, but also by assisting in their day-to-day needs. While serving, I supervised the work of, and was responsible for, 11 other missionaries. This was a great experience in learning how to respectfully and diplomatically deal with everyday people on the streets of New York whose opinions did not agree with mine.

REFERENCES

- Fred Weyermiller: ALERT Flood Warning Systems Supervisor; Mohave County
[REDACTED]
- Dr. Dawn Hawley: Professor/Advisor, Northern Arizona University
[REDACTED]
- Jeff Bauman: Traffic Engineer; Project Manager; City of Flagstaff, AZ
[REDACTED]
- Kimberly Sharp: AICP; Community & Neighborhood Planner; City of Flagstaff, AZ
[REDACTED]



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Sydney Muhle, City Clerk

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Consideration of Appointment to the Economic Development and Marketing Commission

SUMMARY:

At the May 11, 2016, Regular Meeting the Economic Development and Marketing Commission (EDMC) voted to accept the resignation of Commissioner Yvonne Woytovich. The commission also reviewed the applications of Tim Woods and Brian Turney to fill Ms. Woytovich's unexpired term. The commission voted unanimously to forward both applications to Council to determine who is to fill this vacancy.

Mr. Turney is a City of Kingman resident. Mr. Woods resides outside of the city limits in the greater Kingman area. The commission currently has one member who resides outside of the city limits. Per City of Kingman Code the commission may have up to two members who are not city residents but reside in the greater Kingman area.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Council discretion.

ATTACHMENTS:

Description

Turney Commission Application

Woods Commission Application

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	5/31/2016 - 8:18 PM
City Attorney	Cooper, Carl	Approved	6/1/2016 - 1:30 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 8:30 PM



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

16 MAY 2 9:10 34s

FOR MEMBERSHIP ON THE Economic Development & Marketing Commission
Estimated hours per month you can devote to this group: _____

Name BRIAN TURNEY Home Phone # _____
Address _____ Alternative Phone _____
Zip Code 86401
Email _____ Resident Located in -
Kingman City Limits
Mohave County

Length of Residency 31 yrs Are you a registered voter? Yes No _____

If asked, I would be willing to serve on another board or Commission. Yes _____ No

List other boards or commissions interested in:

1. List your educational background. _____

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

CEO - KPMC

3. Describe your involvement in the Kingman community. In my role as CEO, I interface with numerous organizations within the community and their leaders. Member of Rotary, Church activities, etc.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

Throughout my career I have served on 2 different boards, mostly healthcare related. Served as Chairman of the Arizona Hospital & Healthcare Association board.

5. Describe why you are interested in serving in this position.

I would like to see Kingman grow responsibly and reach its full potential as a community

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain:

It is possible that at some point in time the interests of KPMC might conflict with the City of Kingman right now I see a conflict.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant

Eric J. Murray

Date

9/27/16

Please return this application to:

City of Kingman

City Clerk's Office

310 North Fourth Street

Kingman, AZ 86401

Fax (928) 753-6867

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

16 MAR 22 14:19 16s

FOR MEMBERSHIP ON THE _____

Estimated hours per month you can devote to this group: 15 to 20

Name Tim Woods Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # _____

Zip Code 86409

Email [REDACTED] Resident Yes No

Length of Residency 4 years Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

1. List your educational background. Agriculture Management

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Self employed, Regional General Manager Azand CA Patriot Rail, General Manager Kingman Terminal Railroad.

3. Describe your involvement in the Kingman community. Former VP Kingman, KAMMA member, Commissioner EDMC city of Kingman - resigned

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

recruiting new business (rail served), Starting and operating the Kingman Terminal Railroad

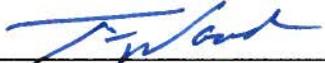
5. Describe why you are interested in serving in this position. Serving to city and County by growing the economic base

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: none

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Signature of Applicant  Date 3-22-2016

Please return this application to:

City of Kingman
City Clerk's Office
310 North Fourth Street
Kingman, AZ 86401

Fax (928) 753-6867

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk
MEETING DATE: June 7, 2016
AGENDA SUBJECT: Special Event Liquor License Application

SUMMARY:

Applicant Cynthia LeVesque of Cornerstone Mission has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, July 30, 2016 from 4 PM to 11:59 PM at Beale Celebrations at 201 N. 4th Street in Kingman. **Staff recommends approval.**

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Special Event Liquor License Application

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Rejected	5/3/2016 - 11:22 AM
City Clerk	Steadman, Donna	Approved	5/3/2016 - 11:36 AM
City Clerk	Muhle, Sydney	Approved	5/3/2016 - 11:37 AM
City Attorney	Cooper, Carl	Approved	5/3/2016 - 11:49 AM
City Manager	Dougherty, John	Approved	5/9/2016 - 8:13 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY

Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 Cash Checks or Money Orders Only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Cornerstone Mission

SECTION 2 Non-Profit/IRS Tax Exempt Number: 80-0960030

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

N/A

Name of Business

License Number

Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-18 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

NOT USING RETAIL LICENSE. SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Beale Celebrations

Address of Location: 201 N 4th St Kingman Mohave AZ 86401
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

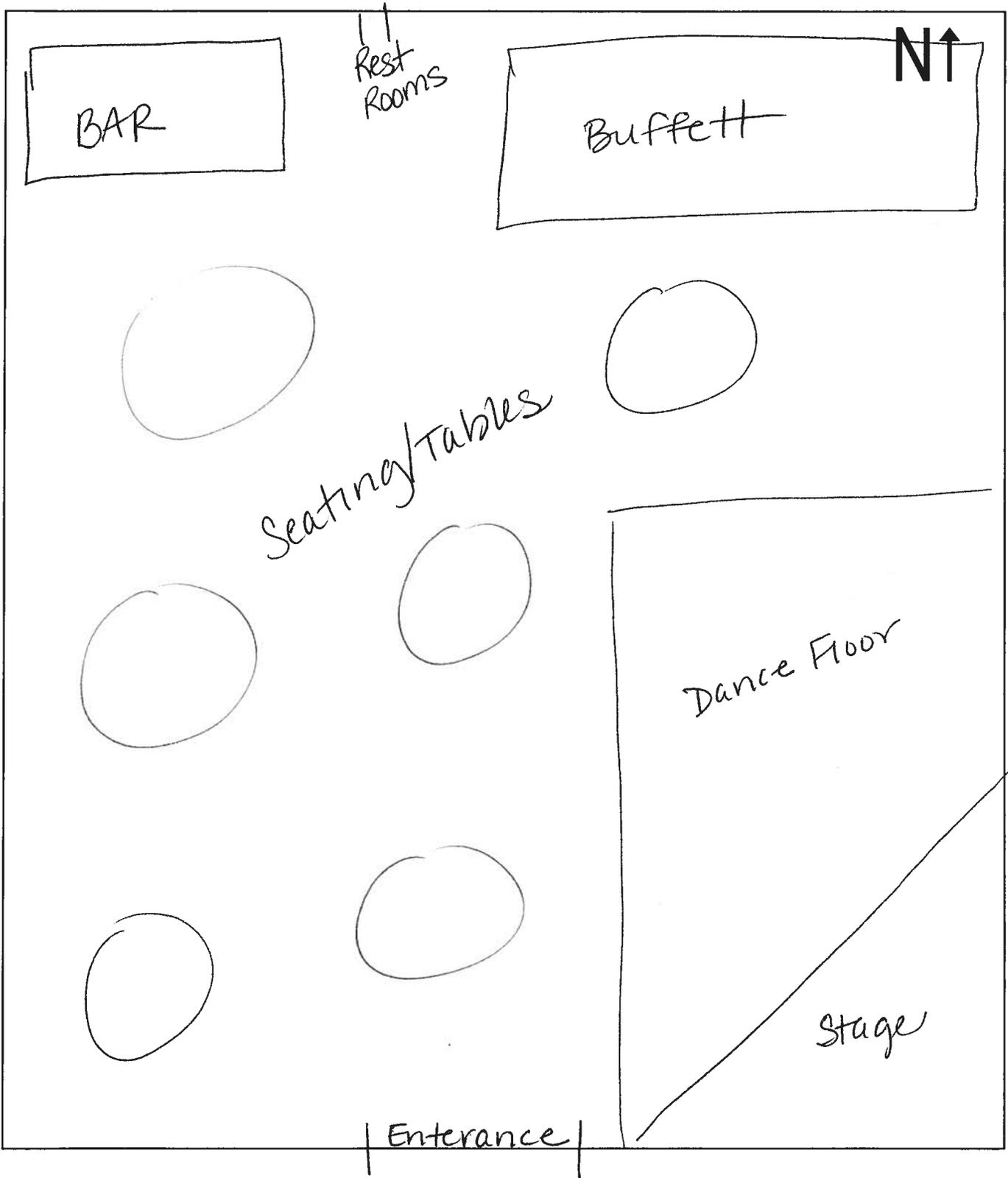
Applicant: Levesque CYNTHIA J [Redacted]
Last Middle Date of Birth

Applicant's mailing address: [Redacted] KINGMAN AZ 86401
Street City State Zip

Applicant's home/cell phone: 928 [Redacted] Applicant's business phone: (____) _____

Applicant's email address: [Redacted] [Redacted] .COM

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

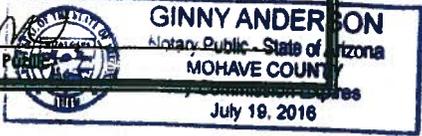
I, (Print Full Name) Cynthia J. Levesque declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Cynthia J. Levesque President 4/19/16 [Redacted]
Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 19 4 2016
Day Month Year

State Arizona County of Mohave

My Commission Expires on: 7/19/16
Date

Ginny Anderson
Signature of Notary Public


SECTION 14 This section is to be completed only by the applicant named in Section 9.

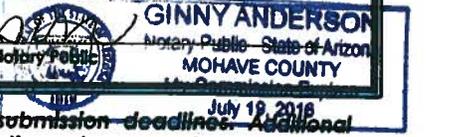
I, (Print Full Name) Cynthia J. Levesque declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Cynthia J. Levesque President 4/19/16 [Redacted]
Signature Title/ Position Date Phone Number

The foregoing instrument was acknowledged before me this 19 4 2016
Day Month Year

State Arizona County of Mohave

My Commission Expires on: 7/19/16
Date

Ginny Anderson
Signature of Notary Public


Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section.

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

SECTION 16 For Department of Liquor Licenses and Control use only.

APPROVAL DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Gary Jeppson

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Consideration of Granting Ignite Brand Marketing/ Kingman Circle \$45,000 to Market Kingman

SUMMARY:

Kingman Circle is a strategic plan and execution strategy that enhances the Kingman brand, promotes community life, local organizations and Kingman's strategic location in the Heart of Route 66.

Kingman Circle is comprised of a few different deliverables which include:

1. a website; 2. a facebook page; 3. an app; 4. a billboard; 5. brochures and signage; and 6. a digital advertising campaign.

The TDC grant monies will be used to market Kingman as a whole and will be used in conjunction with \$59,700 already contributed by Kingman Circle members. The original application was for \$49,500. The Tourism Development Commission is recommending that the City Council fund \$45,000 (not the proposed \$4,500 management fee)

FISCAL IMPACT:

\$45,000

STAFF RECOMMENDATION:

On April 13, 2016, the Tourism Development Commission recommended awarded \$45,000 to the Kingman Circle group.

ATTACHMENTS:

Description

Kingman Circle TDC Application

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	5/16/2016 - 1:31 PM
City Attorney	Hocking, Lee	Approved	5/20/2016 - 3:55 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 12:21 PM

CITY OF KINGMAN
TOURISM DEVELOPMENT COMMISSION

FUNDING REQUEST

**IF ADDITIONAL SPACE IS NEEDED ATTACH AN EXTRA PAGE
AND INDICATE THE QUESTION NUMBER BEING ANSWERED.**

This funding request is for the use of City Room Tax funding.
Return completed requests to the City of Kingman
Tourism Development Commission
310 N. 4th St., Kingman Arizona 86401

Please contact Gary Jeppson 753-8353 if you have any questions.

ORGANIZATION NAME: IGNITE BRAND MARKETING / KINGMAN CIRCLE

CONTACT PERSON: Liza Noland AMOUNT REQUESTED: \$49,500

ADDRESS: 2001 N. Stockton Hill Rd. #A, Kingman, AZ 86401

DATE(S) WHEN FUNDS NEEDED: ASAP PHONE: 480.550.0016

1. WHAT SPECIFIC T.D.C. GOAL WILL YOUR PROJECT ADDRESS? (See enclosed TDC Goals)

Kingman Circle is a strategic plan and execution strategy that enhances the Kingman brand, promotes community life, local organizations and Kingman's strategic location in the Heart of Route 66.

2. HOW WILL YOUR PROJECT MEET THESE NEEDS? WHAT POSITIVE COMMUNITY OUTCOME DO YOU ANTICIPATE WILL OCCUR AS A RESULT OF THIS PROJECT?

Kingman Circle is comprised of a few different deliverables which include:

1. Website: Utilized to circulate the "good news" about Kingman, local businesses and non-profits to the community as well as to those searching for keywords related to Route 66 and the surrounding areas. www.kingmancircle.com

2. Facebook Page: Utilized to distribute web content to the social media community, sharing upcoming events and community news. <https://www.facebook.com/kingmancircle>

3. App: Launching in April, will utilize geotargeting to notify those traveling in and around Kingman about businesses nearby (special offers, upcoming events, etc.)

4. Billboard: Currently located at the Shinarump exit on I-40 but switching to a rotating billboard throughout the community to market the app and website in June

5. Brochures and Signage: Displayed in members' businesses to cooperatively market each other

6. Digital Advertising Campaign: Currently targeting International markets like Canada, the UK, and Australia along with the United States with Kingman messaging for those intending to travel to Arizona, Grand Canyon or with a passion for Route 66. The second campaign markets local businesses to our community to help spread awareness.

3. **HOW WILL YOU EVALUATE THE SUCCESS OF YOUR PROJECT? CAN THE SUCCESS BE MEASURED?** (For example: How will you attract people to Kingman? How many additional lodging room rentals will this generate? What is the Return on Investment - be specific. "This project will increase the duration of tourist visits by one day." OR, "This project will generate 20-new jobs in the community.")

Kingman Circle metrics of success include:

1. Website: Web traffic can be measured through Google Analytics.
 - a. Current traffic (after 2 months live): approx. 5000 hits/month
 - b. Goal: 25,000+ hits/month
2. Facebook Page: Measured through page likes and interactions
 - a. Current Likes: 1500
 - b. Adding 50/week on average
 - c. Goal: 5000 by end of 2016
3. App: Measured through special offer claims and downloads
 - a. Each business can push coupons, offers and event announcements through app. Redemption quantities will be measured to determine app effectiveness
 - b. Downloads can also be tracked so we'll have visibility into how many people download and actively use the app.
4. Brochures: Brochures include a call to action to turn in to vendors for special offers. Redemption quantities will be tracked to determine brochure effectiveness.
5. Digital Advertising: Digital ads can be measured in multiple ways:
 - a. Visibility/Impressions: How many people see the ads
 - b. Clicks: How many people click through the ad into the website
 - c. Offer claims: When coupons are run, customers can 'claim' the discount giving us a measurable metric
 - d. Event responses: When events are promoted, event responses are tracked

I believe that the comprehensive nature of this initiative provides a one-stop shop for community information. For locals and new residents, they can gain awareness of local services and options for things to do. For tourists, they have quick visibility into all that Kingman has to offer and may stay one day longer and/or plan for Kingman to be a stop along their way.

Our goal is for participation in Kingman Circle to enhance our members' businesses by 20% 1-year from the date that the entire program is launched (by May 2017).

4. **WHAT OTHER GROUPS OR PROGRAMS IN THE COMMUNITY ARE INVOLVED IN SIMILAR EFFORTS? HOW DOES YOUR PROJECT DIFFER FROM, COMPLIMENT, OR OTHERWISE RELATE TO THESE EFFORTS?**

I don't believe there are any similar efforts in the community although we are working hand in hand with Josh Noble, the Route 66 Association of Kingman and Jim Hinkley.

5. DESCRIBE YOUR WORK PLAN FOR ACHIEVING PROJECT OBJECTIVES (i.e., tasks schedule, major milestones, etc.):

January 2016: Billboard, website and Facebook page launched

February 2016: International digital campaign targeting Canada, the UK, Australia and the United States initiated

March 2016: Local digital campaign initiated to enhance local awareness and Kingman Tourism inserts distributed

April 2016: App scheduled to launch, brochures & wall mounted signs set for completion

May 2016: Continue to grow membership and enhance digital ads

June 2016: Begin billboard rotation in/around Kingman

Sept/October 2016: Kingman Circle Video

Remainder of year: Rebudget new initiatives when/if we're able given new membership, continue with digital advertising, web/social media press releases and focus on app marketing

6. DESCRIBE THE CAPABILITY OF YOUR ORGANIZATION TO CONDUCT THIS PROJECT (personnel, skills, experience, etc.):

KEY PRINCIPALS

Liza Noland, President

- Masters Degree in Business Administration w/emphasis in Marketing, GCU
- Strategic Visionary

Accomplishments:

- VP Sales & Marketing, N.America – Commonwealth Laminating & Coating, Inc
 - o Responsible for \$25MM market including hiring, training, strategic planning, tracking, and reporting
 - o Implemented 4 new marketing programs which included collateral design, software design, product development, competitive review, market analysis, training and implementation
- MCC Foundation-Neal Campus, President & MCC Foundation-Overall, Secretary

Angel M. Martinez, CEO

- Masters Degree in Business Administration
- Creative Development

Accomplishments:

- Marketing Manager – Commonwealth Laminating & Coating, Inc.
 - o Key role in design and implementation of 4 new marketing programs including web development, app development and design, collateral design, video production and vendor management.
 - o Background in small format print processes, marketing technical products and highly specialized services, B2B and B2C strategies

In addition to the two owners, we employ an additional web designer and a project manager. We have worked with over 35 local businesses in the past 2 years and can supply an excellent set of references if needed.

7. ATTACH A DETAILED PROJECT BUDGET TO THIS REQUEST.

MEMBER 2016 BUDGET:

• WEBSITE:	\$0
• DIGITAL ADVERTISING (INTERNAT'L):	\$10,000
• DIGITAL ADVERTISING (LOCAL, FACEBOOK):	\$6,000
• DIGITAL ADVERTISING (LOCAL, GOOGLE):	\$6,000
• COMMUNITY COLLATERAL:	\$2,150
• BILLBOARD:	\$15,150
• VIDEO:	\$4,000
• APP:	\$7,000
• DIGITAL ADVERTISING (APP):	\$4,000

SUB-TOTAL	\$54,300
MANAGEMENT FEE	<u>\$5,400</u>
TOTAL	\$59,700

TDC ADDITIONAL 2016 BUDGET:

• BILLBOARD:	\$9,000
• DIGITAL ADVERTISING (INTERNATIONAL):	\$20,000
• DIGITAL ADVERTISING (LOCAL, FACEBOOK):	\$6,000
• PRINT:	\$10,000

SUB-TOTAL	\$45,000
MANAGEMENT FEE	<u>\$4,500</u>
TOTAL	\$49,500

8. WHAT OTHER FUNDING SOURCES HAVE YOU APPROACHED OR RECEIVED COMMITMENTS FROM FOR THIS PROJECT?

Only our membership. Currently, our membership stands at (20) local businesses contributing \$185/mo and (7) local businesses contributing \$200/mo for an annual marketing budget of \$59,700

9. DO YOU HAVE FUTURE PLANS FOR SELF-SUFFICIENCY OF THIS PROJECT?

Yes. We foresee this initiative going on in perpetuity and have boosted staff levels to ensure that we can continue to manage Kingman Circle as it grows.

10. HOW WILL THIS PROJECT BE FUNDED IN THE FUTURE? (Be as specific as possible.)

Monthly membership dues. Members are required to sign a one-year commitment (currently new membership commits through 2016). I would also hope that the City would continue to participate with an equal contribution that matches the investment of the local business community.

11. HOW DO YOU PROPOSE TO ACKNOWLEDGE THE CITY'S GRANT?

We have more opportunities to market than most. We will provide acknowledgement through a state-wide press release, the Kingman Circle website, the Kingman Circle Facebook page (and its members'), and recognition at the Rural Development Council Summit in August.

12. WOULD YOU BE WILLING TO HAVE AN AUDIT CONDUCTED, AT YOUR OWN EXPENSE, WHEN THE PROJECT IS COMPLETED?

Yes

13. IN ORDER TO RECEIVE FUNDING YOUR ORGANIZATION MAY BE REQUIRED TO SIGN A PERFORMANCE CONTRACT. **YOU ARE ADVISED THAT THE ETDC WILL REQUIRE A FINAL ACTIVITY REPORT INCLUDING FINANCIAL STATEMENTS WITHIN 3 MONTHS OF THE COMPLETION OF YOUR ORGANIZATION'S ACTIVITY.**

Okay.

14. YOUR MISSION STATEMENT IS (one paragraph of 100-words or less):

To bring world-wide attention to and build awareness of the Kingman community - its dining/nightlife, local services and tourist attractions - in an effort to increase revenue for local Kingman businesses and build a more attractive community for current and future residents.

CITY OF KINGMAN

TOURISM DEVELOPMENT COMMISSION

GOALS

MISSION STATEMENT

To encourage and manage bed tax funds that will be distributed to organizations that expands and diversifies tourism development activities in the community.

GOALS:

1. Encourage the funding and coordination of organizations whose events will emphasize overnights stays. These events should eventually become self-sufficient after the Tourism Development Commission (TDC) provides “seed money”. The organizations must give financial statements and report their results including the return on investment to the TDC within three (3) months of the completion of the event.
2. The TDC will endeavor to assist appropriate agencies and individuals as they relate to revitalization of the Kingman area by continuing to develop and implement a plan focusing on the “branding” of Kingman.
3. The TDC will support local agencies and organizations in preserving and promoting Kingman’s rich history, cultural arts organizations, and strategic location in the Heart of Route 66.
4. The TDC will support the Kingman Powerhouse Visitors Center in its efforts to support and promote special events and attractions that enhance community life and promote tourism.
5. Finalize plans and secure funding for “bricks and mortar” projects.

ADDENDUM #1

In response to the concern regarding the funding of individual businesses versus the City of Kingman, I would like to outline the following:

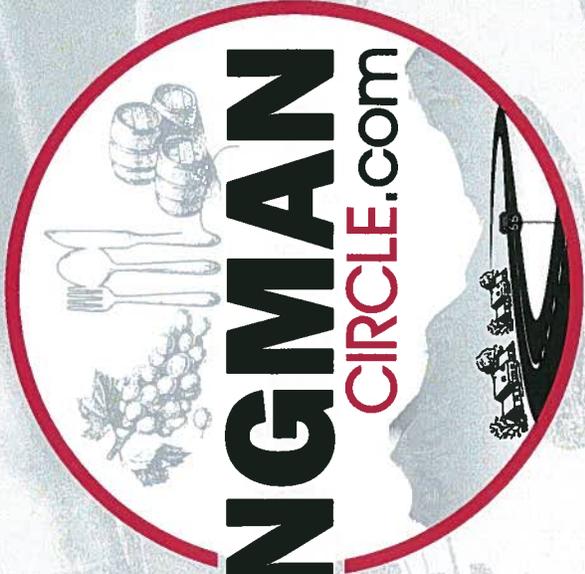
1. All existing funding for the initiative comes from the 28 active members. Over 85% of the budget goes to general Kingman messaging which does not highlight the individual businesses. These initiatives include:
 - a. International ads advertising Kingman imaging for tourism and relocation.
 - b. Inserts into Visitors Center Brochures with general Kingman messaging
 - c. Billboards with general Kingman and "Things to Do in Kingman" messaging
 - d. Print marketing in Arizona publications touting Kingman as a Staycation Destination (June)
2. All Kingman businesses and non-profits have access to different parts of the campaign including the event listing online and on the app as well as the Facebook page and posts.
3. The Council can dictate that all funds awarded are dedicated to general Kingman messaging as opposed to any of the local or member-specific materials that have been/will be created.
4. The Kingman Circle initiative shows the breadth of Kingman activities, positive news and attractions. By having a centralized location for all of this information to be displayed in a professionally branded manner, families considering relocation for job opportunities; businesses considering Kingman; and even local residents have better access to things going on and can more quickly acclimate to the growing Kingman community. This benefits everyone.

REVISED 2016 BUDGET:

• WEBSITE:	\$0
• DIGITAL ADVERTISING (INTERNAT'L):	\$10,000
• DIGITAL ADVERTISING (LOCAL, FACEBOOK):	\$6,000
• DIGITAL ADVERTISING (LOCAL, GOOGLE):	\$6,000
• COMMUNITY COLLATERAL:	\$2,150
• BILLBOARD:	\$15,150
• VIDEO:	\$4,000
• APP:	\$7,000
• DIGITAL ADVERTISING (APP):	\$4,000
SUB-TOTAL	\$54,300
MANAGEMENT FEE	<u>\$5,400</u>
TOTAL	\$59,700

TDC ADDITIONAL 2016 BUDGET:

• BILLBOARD:	\$9,000
• DIGITAL ADVERTISING (INTERNATIONAL):	\$20,000
• DIGITAL ADVERTISING (GENERAL, GOOGLE):	\$6,000
• PRINT:	\$10,000
TOTAL	\$45,000



KINGMAN

CIRCLE.com

WWW.KINGMANCIRCLE.COM

EAT.DRINK.PLAY

LOCAL SERVICES & ATTRACTIONS

Collaborative Marketing Campaign

What is Kingman Circle?



Mission: To bring world-wide attention to and build awareness of Kingman's dining, nightlife, local services and tourist attractions in an effort to increase revenue for local Kingman businesses and build a more attractive community for current and future residents.

Who is Kingman Circle?



- 27 Local Businesses who:
 - 1. Believe Kingman is on the cusp of achieving its great potential
 - 2. Understand the importance of branding our community as a whole to increase business for each as individuals
 - 3. Are willing to support community businesses in a mutually beneficial way to all.
 - 4. Are willing to promote themselves last, trusting that a rising tide lifts all boats

Kingman Circle Roster



Benjamin Franklin Plumbing
 Plumbing
 Larry Thornton
 2310 Kingman Ave.
 Kingman, AZ 86401
 928.692.2020



Black Bridge Brewery
 Brewery
 Tom Schütter
 421 E. Beale St.
 Kingman, AZ 86401
 928.377.3618



Black Mountain Supply
 Screen Printing
 Embroidery
 Promotional Items
 Jeff & Theresa Segers
 928.510.4053



D&D Events
 Best of the West Festival,
 Northwest Arizona Woodcut Expo, Route 66
 Country Jam, Hadley Run
 Dora Manley & Duane Touchette
 928.279.4560



Darabher & Steakhouse
 Steakhouse & Bar
 Sam
 1960 Andy Devine
 Kingman, AZ 86401
 928.753.5323



Desert Diamond Distillery
 Rum & Vodka Distillery & Event Center
 John & Deborah Pitt
 4375 N Olympos Dr.
 Kingman, AZ 86401
 928.757.7611



Disani's Cellular Door
 Wine Bar, Live Music, Events
 Diana Calden
 414 E. Beale St.
 Kingman, AZ 86401
 928.753.3485



Grand Canyon Caravans
 Tours, Ghost Tours,
 Hired & Restaurant
 John McWhally
 Mile Post 115 - Route 66
 Peach Springs, AZ
 928.422.3223



Ramada Kingman-Canyon 66
 Restaurant & Lounge
 Hotel, Restaurant & Bar
 Corporate Meetings, Tours
 Ben Daniels
 3100 E Andy Devine Ave
 Kingman, AZ 86401
 928.753.6262

GRAND CANYON
 Grand Canyon West/Rhinalpa Lodge
 Kurts Shaul/Diana Anbarovic
 5001 E Diamond Bar Rd.
 Peach Springs, AZ 86434 | 888.868.9378



Hualapai
 Hualapai Mountain Resort
 Hotel, Restaurant & Bar
 Lisa
 4535 Hualapai Mountain Rd
 Kingman, AZ 86401 | 928.757.3545



Ignite
 Ignite Brand Marketing
 Web & Graphic Design, Print, Consulting
 Lisa Nelson & Angel Martinez
 2001 N. Shoshone Hill Rd. #A
 Kingman, AZ 86401 | 480.590.0016



Premium Properties
 Kingman Premier Properties
 Residential/Commercial, Real Estate,
 Property Management
 Dawn Brumley
 704 E Beale St. | Kingman, AZ 86401
 928.753.3706



Mattinson Ristorante Italiano
 Italian, Steakhouse, Fine Dining
 Chantel
 318 E. Oak St. | Kingman, AZ 86401
 928.753.7504



Mohebe Museum of History & Arts
 Historical Archives, Museum Exhibits, Events
 Bill Walsh
 400 W Beale St. | Kingman, AZ 86401
 928.753.3155



ONE HOUR
 One-Hour Air Conditioning & Heating
 Heating & A/C Installation, Repair
 and Maintenance
 Larry Thornton
 2310 Kingman Ave. | Kingman, AZ 86401
 928.692.2020



Stetson Winery
 Stetson's Winery
 Vineyard, Tasting Room, Event Center
 Don & Jo Stetson
 10865 N. Monocrope Way
 Kingman, AZ 86401 | 928.757.7066



State Farm - Deanna Neborn
 Auto, Home, Life &
 Business Insurance
 Deanna Neborn | 928.631.8000
 3880 Stockton Hill Rd. Ste 106, Kingman, AZ 86409



The Gilded Lily
 Event Planning & Decor,
 Flowers, Gift Baskets &
 Balloon Bouquets
 Julie and Kim Sides
 928.529.9200
 424 E. Beale St. | Kingman, AZ 86401



Thunder-Rode Motorcycle Accessories
 Motorcycle Gear, Accessories and
 Leather Work
 Jack Alexander
 102 E. Beale St.
 Kingman, AZ 86401
 928.377.3608



Wagner Bros | Remax
 Prestige Properties
 Residential & Commercial
 Real Estate, Relocation Services
 Steve & Miller Wagner | 888.333.6414



City Towing
 Towing services
 Casey Gordon
 4384 Able Dr.
 Kingman, AZ 86409
 928.692.3489



Celia Wines
 Vineyard & Tasting Room
 Carios Cells
 6927 E Brooks Blvd
 Kingman, AZ 86401
 (714) 402-4878



Mission Bank
 Commercial and
 Retail Banking in
 Northwest Arizona
 2439 Hualapai Mountain Rd | 928.718.5555



66 Auto Sales
 Used Car Dealer
 1946 E Andy Devine Ave
 928.753.6600



Century 21
 Karl Jo Hill
 928.753.2121 | 928.279.6880
 kjow66@century21.com
 Real Estate Agent



Mohave Law
 Accident and
 Personal Injury Attorney
 928.263.2026
 2249 Hualapai Mountain Rd #2



MEMBER 2016 BUDGET:

- Website: \$0
- Digital Ads (Internat'l): \$10,000
- Digital Ads (Local, Facebook): \$6,000
- Digital Ads (Google): \$6,000
- Community Collateral: \$2,150
- Billboard: \$15,150
- Video: \$4,000
- App: \$7,000
- Digital Advertising (App): \$4,000

Subtotal \$54,300
Management Fee \$5,400
Total Budget \$59,700

85%+ of budget goes to general

Kingman marketing

TDC ADDITIONAL 2016 BUDGET:

- Billboard: \$9,000
- Digital Ads (Internat'l): \$20,000
- Digital Ads (Google): \$6,000
- Print: \$10,000

Subtotal \$45,000
Total Budget \$45,000

100% of budget goes to general

Kingman marketing

Kingman Circle | TDC



TDC Goals Met by Kingman Circle

- Enhance the Kingman brand
- Promote community life
- Promote local organizations
- Promote Kingman's strategic location in the Heart of Route 66

Measuring Success

- Web Traffic: 2016 Goal 25,000 hits/month
- Facebook Page: 2016 Goal 5,000 Likes
- App: Downloads & special offer redemptions
- Brochure: Special offer redemptions
- Digital Advertising: Visibility, web clicks, event responses & special offer claims

The Elements of Kingman Circle



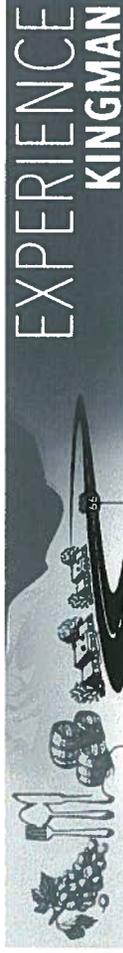
- **Billboard:** Used to capture interest from highway travelers. Intended to entice them to stop, stay and
- **Website:** Utilized to circulate the "good news" about Kingman, local businesses and non-profits to the community as well as to those searching for keywords related to Route 66 and the surrounding areas. www.kingmancircle.com
- **Facebook Page:** Utilized to distribute web content to the social media community, sharing upcoming events and community news. <https://www.facebook.com/kingmancircle>
- **Brochures and Signage:** Displayed in members' businesses to cooperatively market each other
- **Digital Advertising Campaign:** Currently targeting International markets like Canada, the UK, and Australia along with the United States with Kingman messaging for those intending to travel to Arizona, Grand Canyon or with a passion for Route 66. The second campaign markets local businesses to our community to help spread awareness.
- **App:** Launching in April, will utilize geotargeting to notify those traveling in and around Kingman about businesses nearby (special offers, upcoming events, etc.)

Billboard I-40 at Shinarump



Rotary billboard starting in April 2016

Website



MARCH 25, 2016

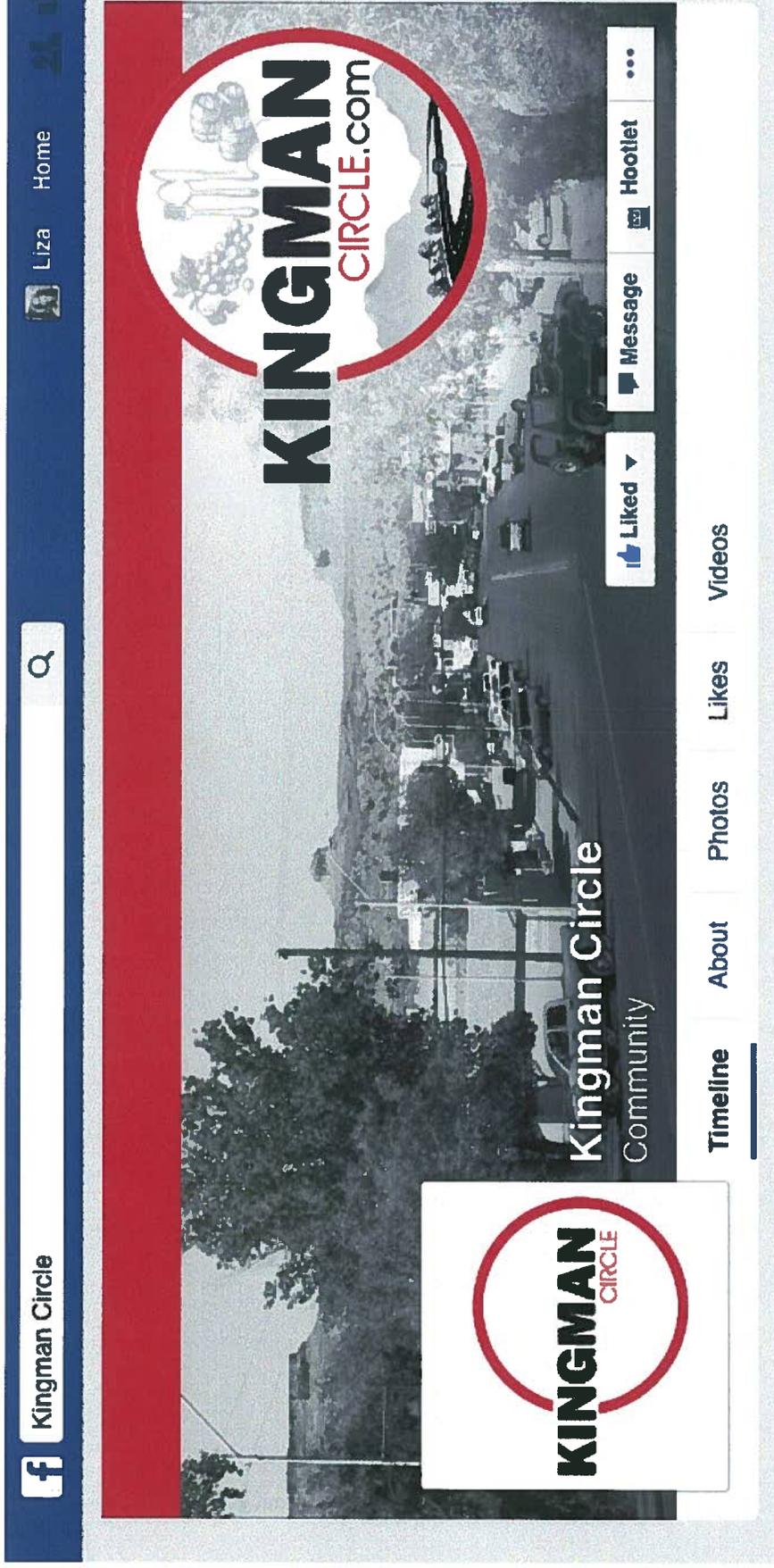
- HOME
- BUSINESS NEWS
- EVENTS
- SPECIAL OFFERS
- FOOD & DRINK
- ATTRACTIONS
- LOCAL SERVICES

BREAKING NEWS [rise You About Kingman](#) [Route 66 Association of Kingman Meet & Greet](#) [Boys & Girls Club Ramps Up for New KUSD Schedule](#) [Fork in the Road Restaura](#)

This section contains four featured article cards, each with a background image and text. 1. 'Kingman Circle' with a background image of a road winding through a valley, dated 'JUN 1, 2015'. 2. 'Kingman Food & Drink' with a background image of wine glasses, dated 'OCT 31, 2013'. 3. 'Kingman Attractions' with a background image of a large building, dated 'OCT 31, 2013'. 4. 'Kingman Services' with a background image of a street scene, dated 'OCT 31, 2013'. Each card includes the 'KINGMAN CIRCLE' logo and social media icons for Facebook, Twitter, and LinkedIn.

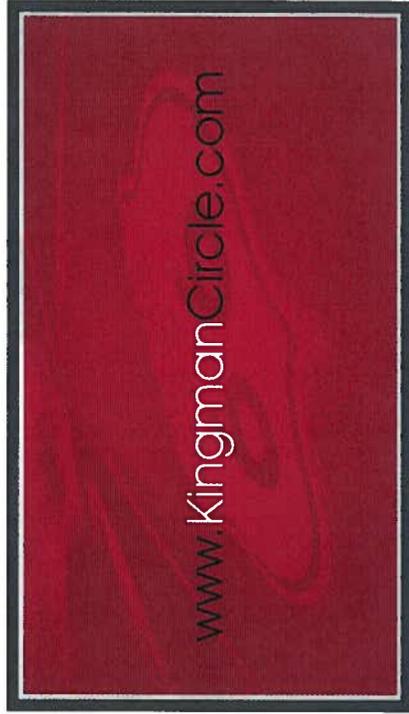
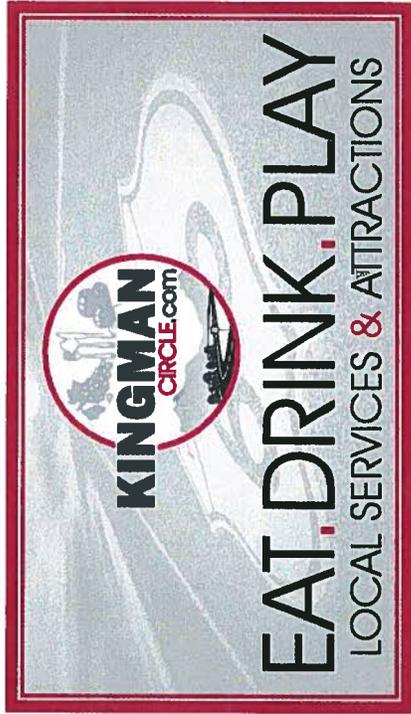
7000 hits/month
US, Canada, UK, Australia

Social Media

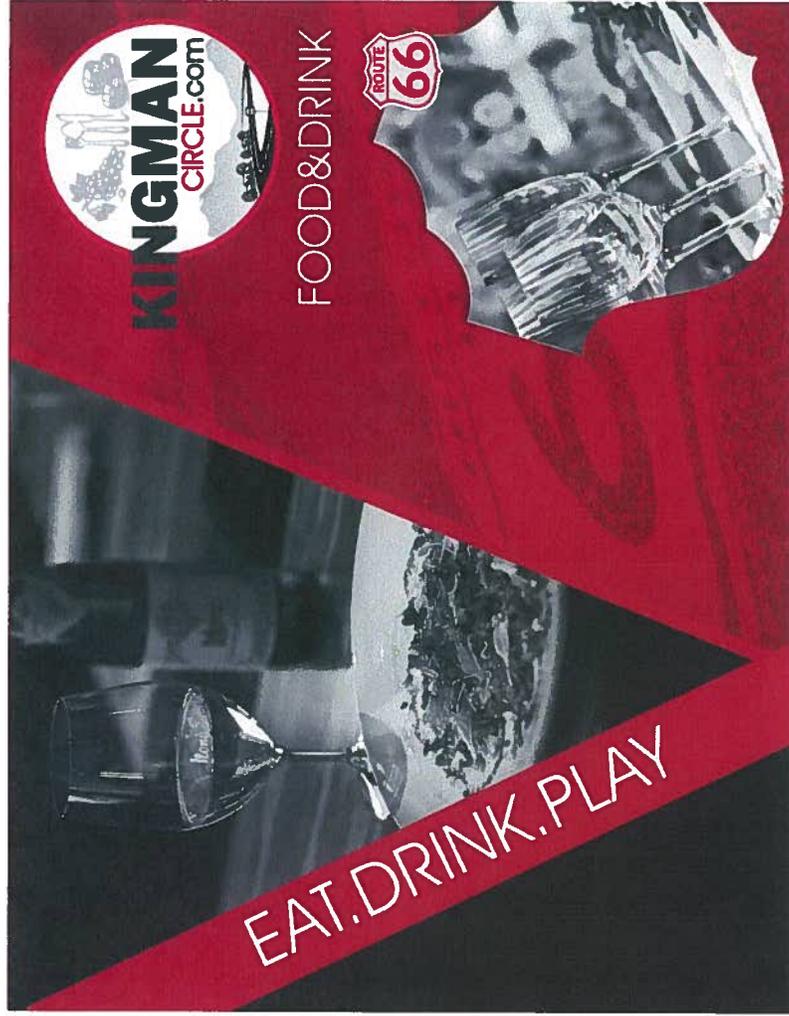


1,870 Likes
75+ added/week

Print Materials



Business Cards



Brochures (placed in local businesses, hotels & relocation packages)

Signage



Wall Signs (placed in local businesses & hotels)

Digital Advertising

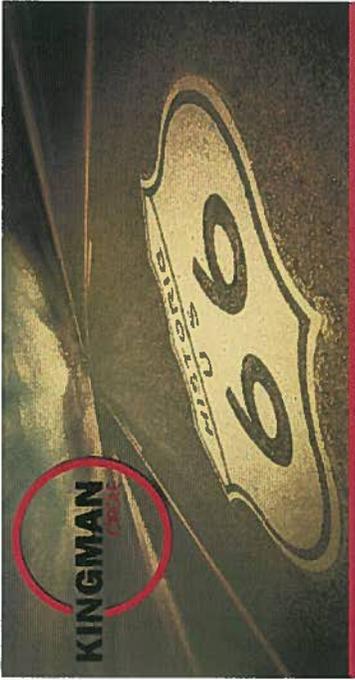


International Targeting | Route 66

International Targeting | Relocation

Kingman Circle
Written by Yuri Golovko | 71 | January 27 · 🌐

Are you passionate about Historic Route 66?



Visit Kingman
The longest stretch of Historic Route 66 is located in Kingman, AZ. Nostalgia, History & Modern Amenities.
WWW.KINGMANCIRCLE.COM

51,641 people reached

Boost Post

Like Comment Share Hootlet

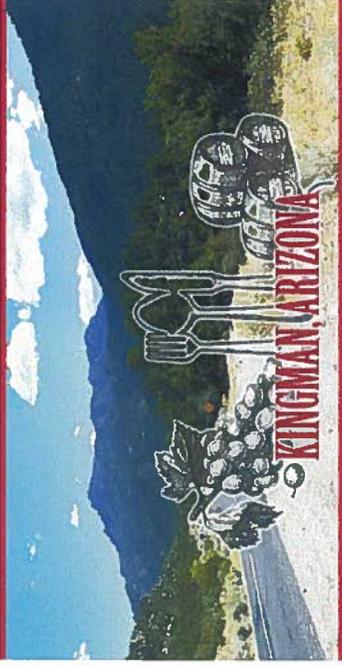
Noble Zubaid, Steve LeSueur and 187 others

Chronological

68 shares 44 comments

Kingman Circle
Written by Liza Noland | 71 | March 2 at 5:18pm · 🌐

Considering relocation to Arizona?



Visit Kingman, AZ
Kingman Circle highlights the multitude of services, all things to see and do, news and upcoming events in the perfect town for relocation!
WWW.KINGMANCIRCLE.COM

19,006 people reached

Boost Post

Like Comment Share Hootlet

Joel Zubaid, Ray Smith and 47 others

Chronological

13 shares 9 comments

Digital Advertising



International Targeting | Route 66

□ General Kingman Message

▣ 119,000 Reached since
February

▣ 8,100 Clicks to Website

International Targeting | Relocation

□ General Kingman Message

▣ 57,000 Reached since
February

▣ 2,800 Clicks to Website

Digital Advertising



Local Targeting | Food & Drink, Local Services, Tourist Attractions

Kingman Circle
Written by Liza Noland [P] · March 2 at 4:57pm · ↻

Whether you are planning to visit Kingman on your way elsewhere or you are a local, there are great options for food, drink and Kingman nightlife.

Hudalopi
Dine In the Mountains

Kingman Fine

9,946 people reached

Like Comment Share Hootlet

Shawn De La Riva, Frank West and 75 others

16 shares

Boost Post

Chronological

3 comments

Kingman Circle
Written by Liza Noland [P] · March 2 at 9:57pm · ↻

If you like experiences that take you off the beaten path Kingman, AZ is a perfect spot to visit!

Kingman's Resort Experience

AZ's Oldest Craft Distillery

8,721 people reached

Like Comment Share Hootlet

Shawn De La Riva, Ben Daniels and 57 others

15 shares

Boost Post

Chronological

3 comments

Kingman Circle
Written by Liza Noland [P] · March 2 at 9:42pm · ↻

If you live in Kingman or are considering relocation, you'll be happy with the quality of services offered.

Small Business Promotional Products

Full Service Ad Agency

8,150 people reached

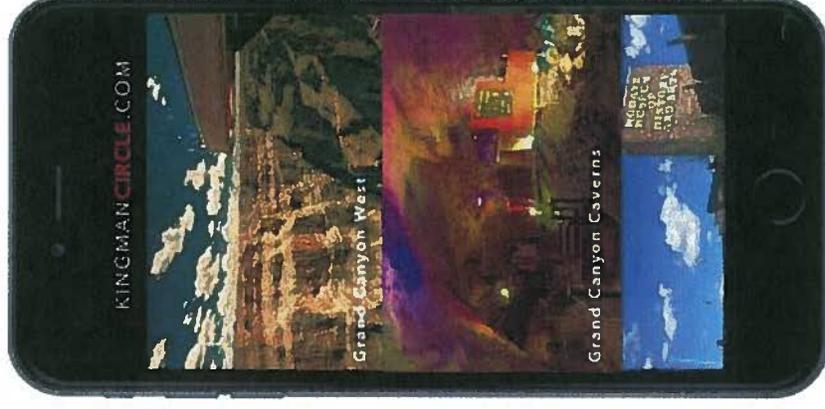
Like Comment Share Hootlet

J.D. Marshall, Dora Manley and 25 others

Boost Post

Chronological

App



131 Downloads in first 2 weeks

- 2 Switzerland
- 2 Australia
- 1 UK
- 2 Korea



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Rich Ruggles, Development Services Department

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Resolution No. 5014, approving the final plat and improvement plans for Walleck Ranch, Tract 1961-I

SUMMARY:

A request from Pioneer Title Agency, Inc., Trustee under Trust No. 4765, property owner, and Mohave Engineering Associates, Inc., project engineer, for the approval of a final subdivision plat and grading and improvement plans for Walleck Ranch, Tract 1961-I. The subject property is zoned R-1-6: Residential, Single Family, 6,000 square foot lot minimum and is located south of Gordon Drive and west of Walleck Ranch Drive. The subdivision is 8.38 acres and is proposed to have 36 residential lots which will be accessed from five streets.

The subdivider intends to complete the construction of the required subdivision improvements including grading, public street improvements, and public utility improvements prior to recording of the final plat as is permitted by Section 3.3(a) of the Subdivision Ordinance of the City of Kingman, Arizona. An 18-month time frame is proposed for the completion of the improvements. Once all required improvements are completed per the approved plans, the Common Council will need to accept the public improvements for city maintenance. At that point the final plat would be recorded.

FISCAL IMPACT:

Future maintenance of streets, sewer, and water will impact city's budget.

STAFF RECOMMENDATION:

Approve Resolution No. 5014.

ATTACHMENTS:

Description

Resolution No. 5014

Final Plat for Walleck Ranch Tract 1961-I

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	5/20/2016 - 2:59 PM
City Attorney	Hocking, Lee	Approved	5/20/2016 - 3:41 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 12:55 PM

WHEN RECORDED HOLD FOR
KINGMAN CITY CLERK
310 N. 4th Street
Kingman, Arizona 86401

CITY OF KINGMAN RESOLUTION NO. 5014

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA: APPROVING THE FINAL SUBDIVISION PLAT AND IMPROVEMENT PLANS FOR WALLECK RANCH, TRACT 1961-I.

WHEREAS, Pioneer Title Agency, Inc., as Trustee under Trust No. 4765, property owner, and Mohave Engineering Associates, Inc., project engineer, have requested the approval of the final plat and improvement plans of a residential subdivision, known as Walleck Ranch, Tract 1961-I, and

WHEREAS, the subject property is described as a subdivision of a Portion of Government Lot 5, Section 6, T.21N., R.16W., of the G. & S.R.M., Mohave County, Arizona, as shown in the attached Exhibit "A", and

WHEREAS, said proposed subdivision is approximately 8.83 acres with 36 lots, five blocks, and five streets, and

WHEREAS, the proposed final plat for Walleck Ranch, Tract 1961-I, final drainage report, improvement plans, and engineer's opinion of probable cost prepared by Mohave Engineering Associates, Inc., a licensed engineering firm in the State of Arizona, is in accordance with the approved preliminary plat, and

WHEREAS, as part of this subdivision, certain offers of dedication to the public are made for transportation, utilities, and drainage, and are so defined and labeled on said plat, and

WHEREAS, the proposed final plat, drainage report, and improvement plans, and engineer's opinion of probable cost has been reviewed by the City Engineer, City Development Services Department and other concerned agencies, and were found to be generally in compliance with the City of Kingman Subdivision Ordinance, and other applicable regulations, and

WHEREAS, the subdivider intends to complete the construction of the required subdivision improvements including lot grading, public street improvements, and public utility improvements prior to recording of the final plat as is permitted by Section 3.3(a) of the Subdivision Ordinance of the City of Kingman, Arizona.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona:

1. That the proposed final plat, final drainage report, and improvement plans, for Walleck Ranch, Tract 1961-I, described as a subdivision of a Portion of Government Lot 5, Section 6, T.21N., R.16W., of the G. & S.R.M., Mohave County, Arizona, as shown in the attached Exhibit "A", is hereby approved, and
2. That all required improvements including water, sewer, drainage, grading and street improvements shall be completed within 18 months of the date of this resolution or December 7, 2017, and
3. That upon satisfaction of the City Engineer that all required improvements have been completed in accordance with the approved plans, that the subdivider shall schedule the public improvements for acceptance into the City maintenance system by the Common Council and the final plat shall then be recorded.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 7th day of June, 2016.

ATTEST:

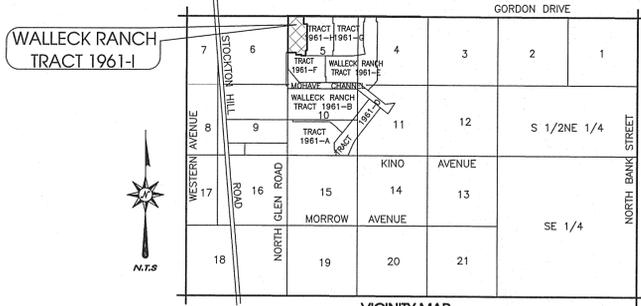
APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney



FINAL PLAT

WALLECK RANCH TRACT 1961-I

A PORTION OF GOVERNMENT LOT 5 OF SECTION 6, TOWNSHIP 21 NORTH,
RANGE 16 WEST OF THE GILA & SALT RIVER MERIDIAN MOHAVE COUNTY, ARIZONA

TOTAL AREA = 8.38 ± ACRES

CITY ENGINEER AND DEVELOPMENT SERVICES DIRECTOR CERTIFICATE

THIS PLAT HAS BEEN CHECKED FOR CONFORMANCE TO THE APPROVED PRELIMINARY PLAT AND ANY SPECIAL CONDITIONS ATTACHED THERETO, TO THE REQUIREMENTS OF THE CITY OF KINGMAN SUBDIVISION REGULATIONS AND TO ANY OTHER APPLICABLE REGULATIONS AND APPEARS TO COMPLY WITH ALL REQUIREMENTS WITHIN MY JURISDICTION TO CHECK AND EVALUATE.

BY: _____ CITY ENGINEER _____ DATE _____

BY: _____ DEVELOPMENT SERVICES DIRECTOR _____ DATE _____

DEDICATION

KNOW ALL MEN BY THESE PRESENTS:

THAT PIONEER TITLE AGENCY, INC. UNDER TRUST NO. 4765, AS OWNER OF THE ABOVE DESCRIBED PROPERTY AND AS SHOWN HEREON, HAS SUBDIVIDED UNDER THE NAME OF "WALLECK RANCH TRACT 1961-I", THE ABOVE DESCRIBED PROPERTY, AS SHOWN AND PLATTED HEREON, AND HEREBY PUBLISHES THIS PLAT AS THE PLAT OF SAID "WALLECK RANCH TRACT 1961-I", AND HEREBY DECLARES THAT SAID PLAT SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF THE LOTS, BLOCKS, EASEMENTS, STREETS AND ROAD NAMES CONSTITUTING SAME, AND THAT EACH LOT, BLOCK, AND ROAD SHALL BE KNOWN BY THE NUMBER, LETTER OR NAME GIVEN EACH RESPECTIVELY ON SAID PLAT, AND THAT THE OWNER HEREBY GRANTS TO THE CITY OF KINGMAN AND DULY FRANCHISED UTILITY COMPANIES, USE OF THE EASEMENTS WITHIN THE BOUNDARIES OF SAID SUBDIVISION AS SHOWN HEREON, AND HEREBY DEDICATES THE STREETS AS SHOWN HEREON TO THE PUBLIC AND THE CITY OF KINGMAN FOR PUBLIC ROADWAY USE.

IN WITNESS WHEREOF: PIONEER TITLE AGENCY, INC.
UNDER TRUST NO. 4765, HERETO CAUSED, IT'S CORPORATE NAME TO BE SIGNED BY THE UNDERSIGNED TRUST OFFICER BEING DULY AUTHORIZED ON THIS _____ DAY OF _____, 2016.

PIONEER TITLE AGENCY, INC. UNDER TRUST NO.4765

BY: _____ VERONICA MURCHISON,
TRUST OFFICER

NOTES

NOTE "A": THE 5.00 FOOT WIDE PUBLIC UTILITY EASEMENT AS SHOWN HEREON IS GRANTED TO THE PUBLIC FOR PUBLIC UTILITY PURPOSES BY THE RECORDING OF THIS PLAT.

NOTE "B": THE 20' X 65' CITIZENS UTILITY EASEMENT (C.U.E.) WAS GRANTED PER BOOK 2632 OF OFFICIAL RECORDS, PAGE 821

NOTE "C": PARCEL N IS DEDICATED TO THE PUBLIC AND THE CITY OF KINGMAN FOR PUBLIC ROADWAY, UTILITY AND DRAINAGE PURPOSES BY THE RECORDING OF THIS PLAT.

NOTE "D": A 25 FOOT WIDE PUBLIC UTILITY EASEMENT WAS GRANTED PER BOOK 6038 OF OFFICIAL RECORDS, PAGE 492.

BASIS OF BEARING-BEING THE NORTH LINE OF SECTION 6 BEARING S89°49'53"E PER CITY OF KINGMAN PROJECT DATUM REFER TO R/S 10/31

ALL STREETS SHOWN HEREON ARE TO BE DEDICATED TO THE PUBLIC FOR PUBLIC USE BY THE RECORDING OF THIS PLAT.

A REVIEW OF FEMA F.I.R.M. PANEL No.0401504556H, DATED FEBRUARY 18, 2015, INDICATES THAT THE AREA AS SHOWN HEREON TO BE WITHIN ZONE SHADED "X". ZONE SHADED "X" IS DEFINED AS AREAS BETWEEN THE LIMITS OF THE BASE FLOOD AND THE 0.2 PERCENT ANNUAL CHANCE (OR 500 YEAR) FLOOD.

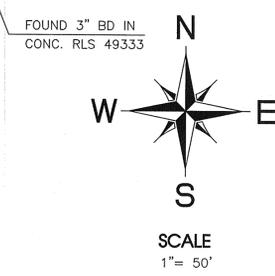
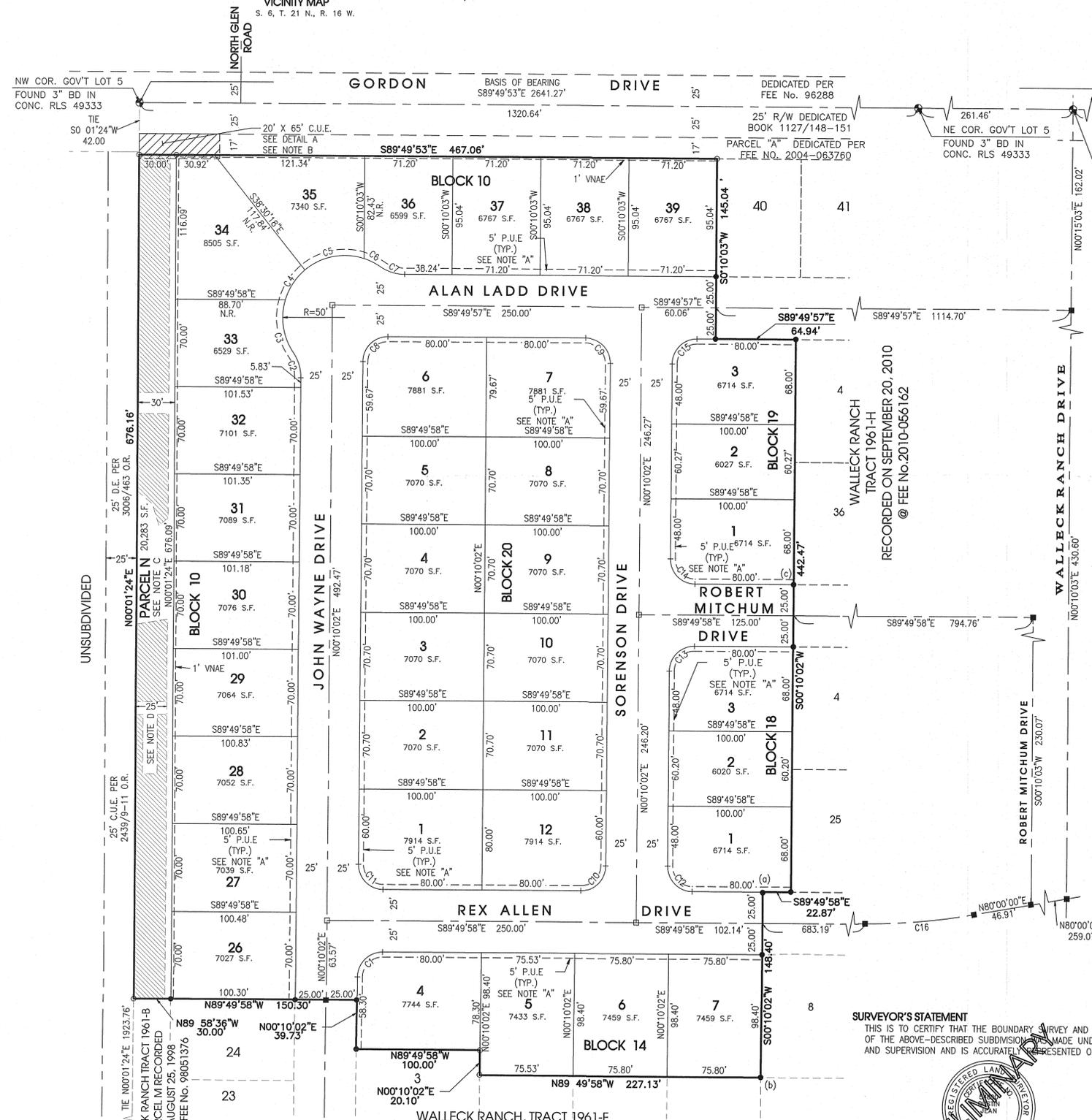
NOTARY ACKNOWLEDGMENT

STATE OF ARIZONA) ss COUNTY OF MOHAVE)

THIS DEDICATION WAS ACKNOWLEDGED BEFORE ME, THE UNDERSIGNED OFFICER BY VERONICA MURCHISON, WHO ACKNOWLEDGES HERSELF TO BE THE TRUST OFFICER OF PIONEER TITLE AGENCY, INC., AN ARIZONA CORPORATION AND ACKNOWLEDGED THAT SHE BEING DULY AUTHORIZED TO DO SO, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE HEREIN CONTAINED BY SIGNING THE NAME OF THE CORPORATION BY HERSELF AS SUCH OFFICER ON THIS _____ DAY OF _____, 2016.

IN WITNESS WHEREOF, I HERETO SET MY HAND AND OFFICIAL SEAL.

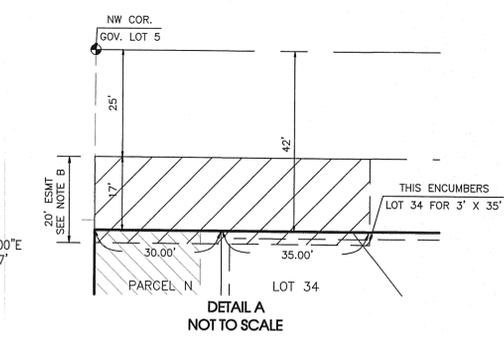
NOTARY PUBLIC MY COMMISSION EXPIRES _____



- ### LEGEND
- FOUND MONUMENT AS NOTED
 - ALL LOT CORNERS, PC'S, PT'S AND ANGLE POINTS OF LOT LINES WILL BE MONUMENTED WITH A 5/8 INCH REBAR AND GREEN PLASTIC CAP (GPC), RLS 54890. ANY COMMON BACK OR SIDE LOT CORNERS THAT MAY HAVE BEEN PREVIOUSLY SET FOR THE LOTS OF THE ADJOINING SUBDIVISION(S), AS SHOWN HEREON, MAY HAVE BEEN OBLITERATED DURING CONSTRUCTION OF THAT PARTICULAR PHASE. THESE CORNERS WILL BE REMONUMENTED WITH A 5/8 INCH REBAR W/GPC, A CONC. NAIL W/WASHER OR A PK NAIL W/WASHER, RLS 54890, WHATEVER THE CIRCUMSTANCES CALLS FOR AT THE TIME OF THE MONUMENTATION OF THIS SUBDIVISION
 - FD 2" ALUM CAP IN CONCRETE, RLS 24514
 - FOUND 5/8" REBAR WITH YELLOW PLASTIC CAP, RLS 24514
 - FOUND 5/8" REBAR WITH GREEN PLASTIC CAP, RLS 54890.
 - FOUND CONCRETE NAIL WITH BRASS TAG, RLS 24514
 - FOUND 5/8" REBAR WITH BLUE PLASTIC CAP, 25704
 - SET 5/8" REBAR WITH BLUE PLASTIC CAP, RLS 54890.
 - SET 5/8 INCH REBAR WITH 2" ALUM. CAP, RLS 54890 WITH CONCRETE SURFACE COLLAR
- P.U.E. INDICATES PUBLIC UTILITY EASEMENT
S.F. INDICATES SQUARE FOOTAGE OF LOT
VNAE INDICATES VEHICLE NON-ACCESS EASEMENT
N.R. INDICATES LINE BEING NON-RADIAL TO CURVE
RADIAL INDICATES LINE BEING RADIAL TO CURVE

CURVE TABLE DATA

CURVE	DELTA	RADIUS	TANGENT	ARC LENGTH
C1	90°00'00"	20.00'	20.00'	31.42'
C2	34°33'37"	35.00'	10.89'	21.11'
C3	50°46'32"	50.00'	23.73'	44.31'
C4	33°19'34"	50.00'	14.97'	29.08'
C5	58°13'44"	50.00'	27.85'	50.81'
C6	16°47'25"	50.00'	7.38'	14.65'
C7	34°33'37"	35.00'	10.89'	21.11'
C8	90°00'01"	20.00'	20.00'	31.42'
C9	89°59'59"	20.00'	20.00'	31.42'
C10	90°00'00"	20.00'	20.00'	31.42'
C11	90°00'00"	20.00'	20.00'	31.42'
C12	90°00'00"	20.00'	20.00'	31.42'
C13	90°00'00"	20.00'	20.00'	31.42'
C14	90°00'00"	20.00'	20.00'	31.42'
C15	90°00'01"	20.00'	20.00'	31.42'
C16	10°10'02"	500.00'	44.48'	88.73'



SURVEYOR'S STATEMENT
THIS IS TO CERTIFY THAT THE BOUNDARY SURVEY AND MONUMENTATION OF THE ABOVE-DESCRIBED SUBDIVISION WAS MADE UNDER MY DIRECTION AND SUPERVISION AND IS ACCURATELY REPRESENTED ON THIS PLAT.

ENGINEER'S STATEMENT
THIS IS TO CERTIFY THAT THE ENGINEERING AND DESIGN OF THE ABOVE-DESCRIBED SUBDIVISION WAS MADE UNDER MY DIRECTION AND SUPERVISION AND IS ACCURATELY REPRESENTED ON THIS PLAT.

SW COR. GOV. LOT 10
FD 2" AC, RLS 25401

WALLECK RANCH, TRACT 1961-F
RECORDED ON MARCH 18, 2005
@ FEE NO. 2005-027341

PREPARED FOR **WILLIAM L. NUGENT**
8650 STAGHORN LANE
SCOTTSDALE, AZ 85266

MOHAVE ENGINEERING ASSOCIATES, INC.
PHYSICAL: 2188 E. GORDON DRIVE, STE 1
MAIL: P.O. BOX 6547 - KINGMAN, AZ 86402
PHONE: 703.222.7527 FAX: 703.753.9118
mohave-engineering.com



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk
MEETING DATE: June 7, 2016
AGENDA SUBJECT: Temporary Liquor License Extension of Premises App

SUMMARY:

Applicant A. W. Floyd of Floyd and Company Real Pit BBQ has applied for a temporary extension of premises/patio permit for an event to take place July 1 and July 2 at 420 E. Beale Street in Kingman. **Staff recommends approval.**

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Temporary Extension of Premises Liquor License App
Reunion Special Event Permit

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	5/31/2016 - 8:19 PM
City Attorney	Cooper, Carl	Approved	6/1/2016 - 1:31 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 8:30 PM



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT
 OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
 Notice: Allow 30-45 days to process permanent change of premise

Permanent change of area of service. A non-refundable \$50. Fee will apply. Specific purpose for change:

Temporary change (No Fee) for date(s) of: 07/01/16 through 07/02/16 list specific purpose for change:

MULTI CLASS REUNION IN DOWNTOWN KINGMAN

Licensee's Name: FLOYD ALTON WARD License #: _____
Last First Middle

Mailing address: 420 E. BEALE STREET KINGMAN ARIZONA 86401
Street City State Zip Code

Business Name: FLOYD AND COMPANY REAL PIT BBQ

Business Address: 420 E. BEALE STREET KINGMAN ARIZONA 86401
Street City State Zip Code

Email Address: _____

Business Phone Number: _____ Contact Phone Number: _____

Is extension of premises/patio complete?

N/A Yes No If no, what is your estimated completion date? ___/___/___

Do you understand Arizona Liquor Laws and Regulations?

Yes No

Does this extension bring your premises within 300 feet of a church or school?

Yes No

Have you received approved Liquor Law Training?

Yes No

What security precautions will be taken to prevent liquor violations in the extended area? SIGNAGE AND STAFF TO WATCH OVER AREAS

IMPORTANT: Attach the revised floor plan, clearly depicting your licensed premise along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premise. List specific reasons for exemption:

ACCESS TO BEALE STREET WILL BE BLOCKED FROM 3RD STREET TO 5TH STREET.

Approval Disapproval by DLLC: _____ Date: ___/___/___

Notary

I, (Print Full Name) ALTON W. FLOYD, hereby declare that I am a CONTROLLING PERSON/ AGENT filing this notification. I have read this document and the contents and all statements are true, correct and complete.

X (Signature) Alton W. Floyd
Controlling Person / Agent

State of Arizona County of Mohave
the foregoing instrument was acknowledged before me this

17th of May 2016
Day Month Year

My commission expires on: 10/17/16



Sydney Muhle
Signature of NOTARY PUBLIC

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

This change in premises is recommended by the local Board of Supervisors, City Council or Designate:

Authorized Signature Title Agency Date

DLLC USE ONLY

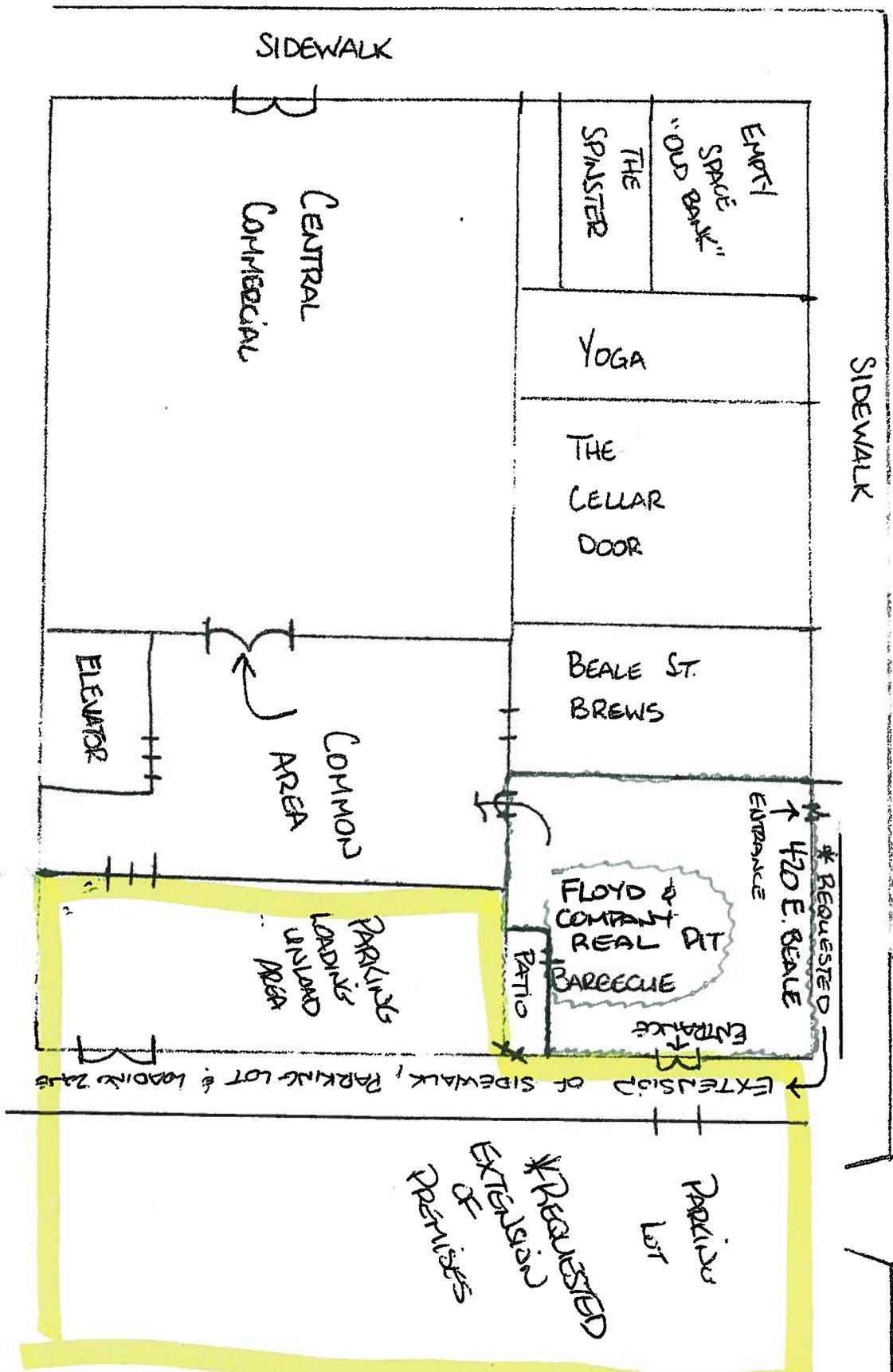
Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

Director Signature required for Disapprovals: _____ Date: ___/___/___

FOURTH STREET

BEALE STREET

ALLEY





CITY OF KINGMAN

City Clerk: Phone (928) 753-8113 Fax: (928) 753-6867
Office Location: 310 North 4th Street, Kingman AZ 86401
Web: <http://www.cityofkingman.gov>

SPECIAL EVENT PERMIT

EVENT DATES:

PERMIT NUMBER: SEP15-0060

Start Date: July 02, 2016
Start Time: 1730

EVENT LOCATION:
BEALE ST BETWEEN 3RD AND 5TH ST

End Date: July 02, 2016
End Time: 2330

EVENT DESCRIPTION:
I SURVIVED THE 70'S REUNION, PART II

APPLICANT:
CURTIS CUTSHAW
3125 N MILES DRIVE
KINGMAN AZ 86401

ISSUED DATE: 02/18/2016
EXPIRE DATE: 07/02/2016

* Application must be attached to permit.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM:

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Report on Hilltop Aerator Emergency Repair

SUMMARY:

There was a critical failure of the aerator on Oxidation Ditch #1 at the Hilltop Wastewater Treatment Plant. The shaft sheared off, leading to a lack of proper aeration and process treatment. Wastewater staff switched inflow over to Oxidation Ditch #2, and drained Ditch #1. While the components were out of warranty, staff contacted Ovivo, the manufacturer. They agreed to provide replacement parts at no cost, saving approximately \$20,000.

Due to the lack of any backup for wastewater treatment, and vulnerability of plant upset, staff requested an emergency purchase order for installation of the replacement components. Felix Construction and Wastewater staff completed the repair on May 13, 2016. A representative of the manufacturer was also on-site to inspect the repair.

This report is being filed in accordance with Section 2-160(b) of the City of Kingman Procurement Code.

FISCAL IMPACT:

\$7,387.71 from Wastewater Operations Budget

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description
Emergency PO
Invoice
Aerator
Summary
Procure Code

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Owen, Rob	Approved	5/23/2016 - 6:13 PM
City Attorney	Cooper, Carl	Approved	5/25/2016 - 6:34 PM

City Manager

Dougherty, John

Approved

5/31/2016 - 12:54 PM



**CITY OF KINGMAN
PURCHASE ORDER**

Page No. 1
P.O. No. 025764
Date: 04/14/16

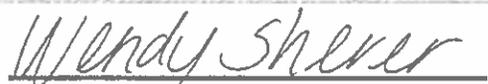
310 N. 4th. Street
KINGMAN, AZ 86401

To: FELIX CONSTRUCTION
309 E. 10TH DRIVE
MESA, AZ 85210

Ship To: CITY OF KINGMAN
PUBLIC WORKS DEPARTMENT
3700 EAST ANDY DEVINE AVE
KINGMAN, AZ 86401

Vendor No.					
6849					
Deliver By	Ship Via	F.O.B.		Terms	
06/30/16				NET	
Confirm By		Confirm To		Requisitioned By	
		WENDY SHERER		VICKI	
Freight	Contract No.	Account Number	Project	Req. No.	Req. Date
		502-3730-536.43-41		26701	
Line #	Quantity	UOM	Item No. and Description	Unit Cost	Extended Cost
1	1.00	DL	EMERGENCY PO FOR FAILED COMPONENTRY AT HTWWTP	7987.7100	7987.71
				SUB-TOTAL	7987.71
				TOTAL	7987.71

Authorized By: 
Purchasing Agent


Finance



City of Kingman Job Order Cost Proposal



CONTRACTOR NAME:

Felix Construction Company

Contract Type: Water & Wastewater Facilities Projects

City Project No.: NA

Job Order No.: P13-0042A

Contractor's Job No.: 1718.02

City Project Mgr.: Keelan Yarbrough

Prepared by: David Giannetto

Fee Type: Specify Lump Sum Fixed Price or GMP

Date: 4/8/2016

Location: Hilltop WWTP

Revision: Zero (0)

Job Title: Hilltop Ox Ditch Aerator No.1 Repairs

Description of Work to be Performed (supporting information attached): See attached Bid Scope and Bid Assumptions for additional information and clarifications.

SECTION A: LABOR (inclusive of burden)

Position	Unit	Quantity
Project Manager	Hours	8.00
Project Engineer	Hours	0.00
Admin	Hours	0.00
Project Superintendent	Hours	16.00
Foreman	Hours	16.00
Craftsman	Hours	16.00
Apprentice / Laborer	Hours	0.00
Elect Professional Engineer	Hours	0.00
Elect Project Manager	Hours	0.00
Elect Technician - Lead	Hours	0.00
Elect Technician - Journeyman	Hours	0.00
Elect Technician - Apprentice	Hours	0.00
Elect General Laborer	Hours	0.00
Elect Admin	Hours	0.00

Labor Cost		Position
Each	Total	Total
\$ 72.00	\$ 576.00	\$ 576.00
\$ 55.00	\$ -	\$ -
\$ 35.00	\$ -	\$ -
\$ 68.25	\$ 1,092.00	\$ 1,092.00
\$ 48.75	\$ 780.00	\$ 780.00
\$ 34.50	\$ 552.00	\$ 552.00
\$ 28.50	\$ -	\$ -
\$ 85.00	\$ -	\$ -
\$ 65.00	\$ -	\$ -
\$ 55.00	\$ -	\$ -
\$ 43.00	\$ -	\$ -
\$ 36.00	\$ -	\$ -
\$ 28.50	\$ -	\$ -
\$ 35.00	\$ -	\$ -
Subtotal Labor Cost (A)		\$ 3,000.00

SECTION B: EQUIPMENT (supporting information attached, i.e. EquipmentWatch.com)

Item	Unit	Quantity
Backhoe	Hours	0.00
Excavator	Hours	0.00
Loader	Hours	0.00
Boom Truck	Hours	16.00
Water Truck	Hours	0.00
Water Wagon	Hours	0.00
Air Compressor	Hours	0.00
Compactor - Hand	Hours	0.00
Dump Truck	Hours	0.00
Roller	Hours	0.00
ext Reach Forklift	Hours	0.00
Crane	Hours	0.00
Pickup Truck - Light Duty	Hours	8.00
Pickup Truck - 1 Ton	Hours	16.00

Equipment		Item
Each	Total	Total
\$ 51.36	\$ -	\$ -
\$ 142.94	\$ -	\$ -
\$ 65.60	\$ -	\$ -
\$ 54.44	\$ 871.04	\$ 871.04
\$ 61.93	\$ -	\$ -
\$ 14.98	\$ -	\$ -
\$ 16.48	\$ -	\$ -
\$ 9.00	\$ -	\$ -
\$ 63.36	\$ -	\$ -
\$ 37.75	\$ -	\$ -
\$ 52.82	\$ -	\$ -
\$ 129.94	\$ -	\$ -
\$ 16.81	\$ 134.48	\$ 134.48
\$ 25.43	\$ 406.88	\$ 406.88



City of Kingman Job Order Cost Proposal



Bid Scope

Project: Hilltop Ox Ditch Aerator No.1 Repairs
Date: 04/08/16
Revision: Zero (0)

Includes:

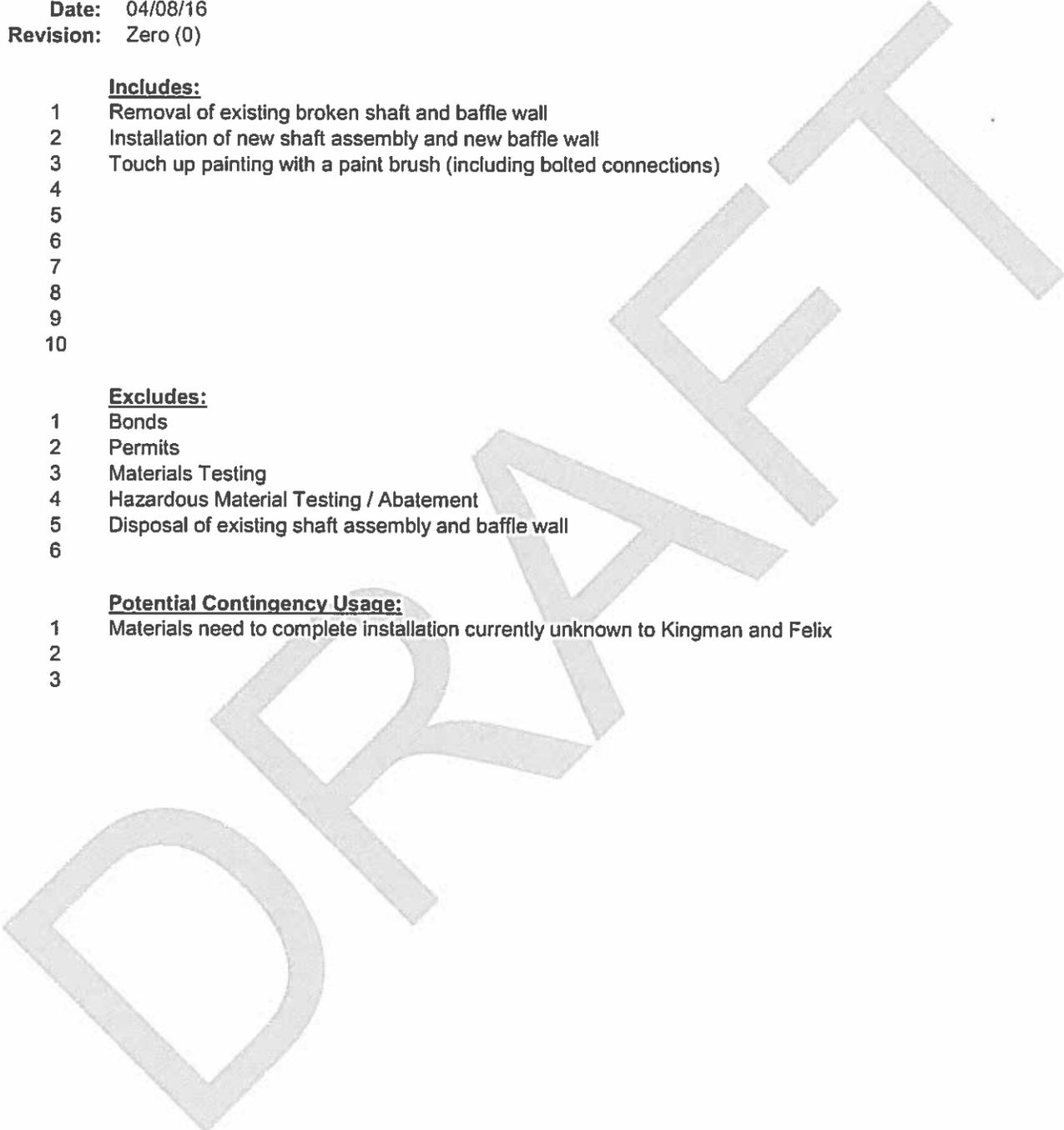
- 1 Removal of existing broken shaft and baffle wall
- 2 Installation of new shaft assembly and new baffle wall
- 3 Touch up painting with a paint brush (including bolted connections)
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Excludes:

- 1 Bonds
- 2 Permits
- 3 Materials Testing
- 4 Hazardous Material Testing / Abatement
- 5 Disposal of existing shaft assembly and baffle wall
- 6

Potential Contingency Usage:

- 1 Materials need to complete installation currently unknown to Kingman and Felix
- 2
- 3





City of Kingman Job Order Cost Proposal



Bid Assumptions

Project: Hilltop Ox Ditch Aerator No.1 Repairs
Date: 04/08/16
Revision: Zero (0)

Price Assumes:

- 1 Normal working hours
- 2 New baffle wall can be shifted slightly to avoid conflict with existing floor anchors
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Assumes Owner to Provide:

- 1 All materials (including touch-up paint, anchors, and bolts)
- 2 Disposal of old shaft and baffle wall (Felix to remove and place on outside of basin)
- 3
- 4
- 5
- 6



City of Kingman
JOC Pricing Matrix

P13-0042, JOC for Water & Wastewater Treatment Facilities Projects

Company Name: Felix Construction Company

	\$1.00 to \$100,000	\$100,000 to \$250,000	\$250,000 to \$500,000	\$500,000 to \$1,000,000	over \$1,000,000
Indirect Cost of the Work					
General & Administrative Expense (Overhead)	6.00%	5.75%	5.75%	5.50%	5.50%
Job Order Contractor's Fee (Profit)	10.00%	9.50%	9.00%	8.75%	8.50%
Payment & Performance Bonds	1.20%	1.20%	1.20%	1.20%	1.20%
Insurance	1.00%	1.00%	1.00%	1.00%	1.00%
AZ/County/City Taxes (65% of .0835)	5.4275%	5.4275%	5.4275%	5.4275%	5.4275%
Total Indirect Cost %	23.63%	22.88%	22.38%	21.88%	21.63%





City of Kingman Public Works

3700 E ANDY DEVINE AVE • KINGMAN • ARIZONA • 86401 • (928)757-7467
www.cityofkingman.gov

To: Rob Owen

From Keelan Yarbrough

Date: May 18th, 2016

Regarding: Hilltop Aerator Emergency Repair

Rob,

Recently our Hilltop Wastewater Treatment Facility encountered a critical failure to our 200HP Aerator which sets atop oxidation ditch #1. This particular piece of equipment is the heart of the treatment process – without it we do not achieve aeration of our biomass quickly leading to biomass die off, increased Ammonia values, & the inability to sustain nitrifying bacteria – resulting in analyte exceedances & potential permit violations as outlined by ADEQ AZPDES #0025844, & APP #100611. This particular compromise was the third failure specific to aeration componentry since facility startup; however, unlike the two prior failures isolated to fastener failure at the flange – this failure appeared to be structural weakening at the lower weld on the lifting eyelets specific to the schedule 40 steel shaft.

After conversing with Ovivo, (manufacturer of the aerator componentry), they agreed to provide the compromised hardware at no cost - saving the city \$20-\$25k - as all items listed below were/are out of warranty:

- 1). 6" schedule 40 steel shaft.
- 2). Lower turbine.
- 3). Velocity enhancer.
- 4). Fasteners.
- 5). Anchor & touch up epoxy.

On May 11th, 2016 city staff partnered with Felix Construction to replace, & reattach all hardware listed above. On May 12th, 2016 Greg Brown, an Ovivo representative, was onsite to inspect the installation of said hardware. At the time of his departure Greg provided verbal approval of the installation; however, written approval will follow. City staff & Felix Construction completed the installation in a day & a half, & came in \$600.00 under the original projected emergency repair budget of \$7987.71 - requested for the equipment & manpower needed to affect the repair.

Respectfully,

Keelan Yarbrough

subject the purchase or contract to the formal competitive bidding process in accordance with section 2-161.

(4) *When council approval is required.* No contract of fifty thousand dollars (\$50,000.00) or more shall be let except with the approval of the common council. Whenever any contemplated purchase or contract for services is for the sum of fifty thousand dollars (\$50,000.00) or more, the purchasing agent shall present the bids to the council for approval, and advise the council of the advantages or disadvantages of contract and bid proposals.

(Ord. No. 1239, § 2, 12-20-99; Ord. No. 1732, § 1, 6-19-12)

Sec. 2-160 Exceptions to the formal bidding requirement.

In the following instances, any applicable formal bidding requirement is waived; provided, that purchases or contracts of fifty thousand dollars (\$50,000.00) or more shall be subject to approval by the common council.

(a) *Council discretion.* Whenever competitive bidding would be otherwise required under this article, if it is determined that the use of competitive sealed bidding is either not practicable or not advantageous to this city, the purchasing agent shall prepare a written report to the common council and the council may authorize an alternative procedure, taking into consideration the need to provide for fair competition and, at the same time, the need to serve the best interests of the city.

(b) *Emergency purchases.* In case of an emergency which requires immediate purchases of supplies or services and time is of the essence, the mayor shall be empowered to authorize the purchasing agent to purchase or secure services without complying with procedures as set forth above. A full report in writing of the circumstances of any emergency purchase shall be filed by the purchasing agent with the common council at its next meeting.

(c) *Sole source.* Contracts may be awarded for goods and services covered by this article without competitive bidding if the purchasing agent determines in writing that there is only one source for the required goods or services. The purchasing agent may require the submission of cost or pricing data in connection with an award under this section. Sole source procurement shall be avoided, except when no reasonable alternative sources exist. A written determination of the basis for the sole source procurement shall be included in the contract file.

(d) *Professional services.* The purchasing agent may suspend the application of section 2-159 in the employment of professional services. For purposes of this section, "professional services" means the furnishing of labor, time or effort by a contractor or subcontractor engaged in an activity of special skill or experience which does not involve the delivery of a specific end product other than required reports and performance directly related to his/her specialized field or occupation. Such services shall include, but not be limited to, the following: physicians, attorneys, expert witnesses, appraisers, consultants, maintenance agreements and technical support, etc.

(e) *Cooperative purchasing.* Section 2-159 shall not apply to purchases made by, through or with any United States Federal, state, or political subdivisions thereof. The city may make purchases or award contracts for services without a formal bidding process whenever other governmental units have done



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Resolution No. 5017 and Resolution No. 5018 - Authorization to Request that the Mayor Sign Loan Amendments to WIFA Loan Agreements No. 910114-09 and No. 910149-11

SUMMARY:

On January 4, 2016, City staff submitted to the Water Infrastructure Financing Authority ("WIFA") a request to refinance the Hilltop Wastewater Treatment Plan loan at a current market rate and extend the term by two years. WIFA staff conducted a review of the request and denied it, however upon meeting with the City Manager and Financial Services Director in early February, WIFA staff provided an alternative to the original request. At the February 16, 2016 City Council meeting, City staff presented this alternative to Council, and Council gave direction to move forward with it.

On March 9, 2016, City staff revised its original request to align with WIFA's alternative request which would lift the debt service reserve restriction placed on both the Hilltop and Downtown Wastewater Treatment Plant loans and allow the City to prepay a portion of the HTWWTP loan with these reserves.

The WIFA Board met on April 20, 2016 and not only unanimously approved the City of Kingman's revised request but also approved WIFA staff's recommendation to lift the repair and replacement reserve restrictions placed on both loans. By lifting this restriction, the repair and replacement reserves of \$1,070,254 can now be used for general purposes rather than being restricted for strictly repair and replacement. Additionally, the annual funding of the reserves are no longer required.

Attached are Loan Amendments to Loan Agreement No. 910114-09 and Loan Agreement No. 910149-11, Hilltop Wastewater Treatment Plant Loan and Downtown Wastewater Treatment Plant Loan, respectively.

FISCAL IMPACT:

By signing these amendments, the debt service reserve restrictions placed on the HTWWTP and DTWWTP loans will be lifted and the \$3.9 million in reserves can be used to prepay a portion of the HTWWTP loan. The Wastewater Fund will recognize a savings of approximately \$1.0 million in interest over the remaining term of the loan (13 years). The loan's annual debt service savings of approximately \$400,000 will be offset by a reduction in customer wastewater base rates.

STAFF RECOMMENDATION:

Staff recommends Council approve Resolution No. 5017 and Resolution No. 5018 authorizing the Mayor to

sign Loan Amendments to Loan Agreement No. 910114-09 and Loan Agreement No. 910149-11, which lift the debt service reserve and repair and replacement reserve restrictions on the aforementioned loans.

ATTACHMENTS:

Description

Resolution No. 5017

Loan Amendment to Loan Agreement No. 910114-09 (HTWWTP)

Resolution No. 5018

Loan Amendment to Loan Agreement No. 910149-11 (DTWWTP)

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	5/31/2016 - 5:41 PM
City Attorney	Cooper, Carl	Approved	5/31/2016 - 5:44 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 8:01 PM

CITY OF KINGMAN, ARIZONA

RESOLUTION NO. 5017

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA; AUTHORIZING AN AMENDMENT TO LOAN AGREEMENT NO. 910114-09 BETWEEN THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA (WIFA) AND THE CITY OF KINGMAN TO PROVIDE FOR THE RELEASE OF THE DEBT SERVICE RESERVE AND REPAIR AND REPLACEMENT RESERVE REQUIREMENTS.

WHEREAS, the City of Kingman entered into Loan Agreement No. 910114-09 with WIFA on March 6, 2009 for the design and construction of the Hilltop Wastewater Treatment Plant; and,

WHEREAS, such agreement required that the City of Kingman establish and maintain a Debt Service Reserve Fund account for the purposes of reserving an amount equal to the highest amount of loan repayments to be paid in any fiscal year; and,

WHEREAS, such agreement required that the City of Kingman establish and maintain a Repair and Replacement Reserve Fund account for the purposes of repair or replacement of obsolete or worn out machinery, equipment, furniture, fixtures or other personal property; performance of repairs that are extraordinary and non-recurring; the acquisition or construction of additions to or improvements, extensions or enlargements to, or remodeling of the Hilltop Wastewater Treatment Plant provided the property is depreciable; or to meet the required debt service payments to WIFA; and,

WHEREAS, on March 9, 2016 the City of Kingman formally requested from WIFA that the Debt Service Reserve Fund be released and used to prepay a portion of such Loan Agreement; and,

WHEREAS, on April 20, 2016 the WIFA Board unanimously approved the City's request to release the Debt Service Reserve fund to be used to prepay a portion such Loan Agreement and release the Repair and Replacement Reserve Fund to be used for general purposes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Kingman, Arizona, that The Mayor be authorized to sign an Amendment to Loan Agreement No. 910114-09 between the City of Kingman and WIFA to provide for the release of the Debt Service Reserve Fund and the Repair and Replacement Reserve Fund;

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, on June 7, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

Amendment to Loan Agreement No. 910114-09

between

Water Infrastructure Finance Authority of Arizona
(the "Authority")

and

City of Kingman
(the "Local Borrower")

This is an amendment to Loan Agreement No. 910114-09 dated as of March 6, 2009 (the "Loan Agreement"), between the Authority and the Local Borrower.

The Authority and the Local Borrower desire to amend Exhibits A, E and F of the Loan Agreement to provide for the release of Debt Service Reserve and Replacement Reserve requirements.

The Authority and the Local Borrower therefore agree as follows:

1. Exhibits A, E and F to the Loan Agreement are hereby amended and restated to read as set forth in the attached Exhibits A, E and F which are incorporated by reference.

In all other respects, the Loan Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Authority and the Local Borrower have caused this Loan Amendment to be executed and delivered as of June 10, 2016

**WATER INFRASTRUCTURE
FINANCE AUTHORITY OF ARIZONA**

By: _____
Executive Director

CITY OF KINGMAN

By: _____
Richard Anderson, Mayor

ATTEST:

By: _____
Sydney Muhle, City Clerk

Exhibit A of Loan Agreement

Section 1: Financial Assistance Terms and Conditions City of Kingman 31-May-16

Loan Number	910114-09
Closing Date	03/06/09
First Payment Period	07/01/09
Financial Assistance Terms and Conditions	
Final Loan Amount.....	\$ 33,783,631.93
Loan Term.....	20
Combined Interest & Fee Rate.....	3.600%
Total # of Payment Periods within Loan Term.....	40
Principal Repayments	
Period Principal Repayments Begin.....	6
First Principal Repayment Date.....	07/01/11
Final Principal Repayment Date.....	07/01/28
Combined Interest and Fee Payment Dates	
First Combined Interest and Fee Payment Date*.....	07/01/09
Final Combined Interest and Fee Payment Date.....	07/01/28
* <i>Actual initial Combined Interest and Fee payment calculated only on dollar amount drawn against loan as of initial payment date</i>	
Debt Service Reserve Fund Requirements	
Total Reserve Amount.....	None
Annual Amount.....	None
Reserve Funded by (Date).....	Not Applicable
Repair and Replacement Fund Requirement	
Begin Funding on (Date).....	Not Applicable
Annual Amount.....	None
Semi-Annual Deposit.....	None
Annual Payment	
Years 1 through 4.....	See Schedule
Years 5 through 19.....	\$2,574,302.88
Year 20.....	\$2,573,104.74

Section 2: Loan Repayment Schedule

City of Kingman

31-May-16

Year Period		Semi-Annual Payment Dates	Combined Interest and Fee Rate	Semi-Annual Combined Interest and Fee Payment	Annual Principal Repayment	Total Annual Payment
1	1	01/01/09	3.600%	0.00		
1	2	07/01/09	3.600%	1,069.35	0.00	1,069.35
2	3	01/01/10	3.600%	129,052.82		
2	4	07/01/10	3.600%	356,303.55	0.00	485,356.37
3	5	01/01/11	3.600%	531,219.07		
3	6	07/01/11	3.600%	588,886.75	1,415,634.86	2,535,740.68
4	7	01/01/12	3.600%	575,285.57		
4	8	07/01/12	3.600%	579,804.49	1,466,597.72	2,621,687.78
5	9	01/01/13	3.600%	555,520.32		
5	10	07/01/13	3.600%	556,225.19	1,462,557.37	2,574,302.88
6	11	01/01/14	3.600%	529,899.15		
6	12	07/01/14	3.600%	529,899.15	1,514,504.58	2,574,302.88
7	13	01/01/15	3.600%	502,638.07		
7	14	07/01/15	3.600%	502,638.07	1,569,026.74	2,574,302.88
8	15	01/01/16	3.600%	474,395.59		
8	16	07/01/16	3.600%	474,395.59	1,625,511.70	2,574,302.88
9	17	01/01/17	3.600%	445,136.38		
9	18	07/01/17	3.600%	445,136.38	1,684,030.12	2,574,302.88
10	19	01/01/18	3.600%	414,823.84		
10	20	07/01/18	3.600%	414,823.84	1,744,655.20	2,574,302.88
11	21	01/01/19	3.600%	383,420.04		
11	22	07/01/19	3.600%	383,420.04	1,807,462.80	2,574,302.88
12	23	01/01/20	3.600%	350,885.71		
12	24	07/01/20	3.600%	350,885.71	1,872,531.46	2,574,302.88
13	25	01/01/21	3.600%	317,180.15		
13	26	07/01/21	3.600%	317,180.15	1,939,942.58	2,574,302.88
14	27	01/01/22	3.600%	282,261.19		
14	28	07/01/22	3.600%	282,261.19	2,009,780.50	2,574,302.88
15	29	01/01/23	3.600%	246,085.13		
15	30	07/01/23	3.600%	246,085.13	2,082,132.62	2,574,302.88
16	31	01/01/24	3.600%	208,606.75		
16	32	07/01/24	3.600%	208,606.75	2,157,089.38	2,574,302.88
17	33	01/01/25	3.600%	169,779.14		
17	34	07/01/25	3.600%	169,779.14	2,234,744.60	2,574,302.88
18	35	01/01/26	3.600%	129,553.73		
18	36	07/01/26	3.600%	129,553.73	2,315,195.42	2,574,302.88
19	37	01/01/27	3.600%	87,880.22		
19	38	07/01/27	3.600%	87,880.22	2,398,542.44	2,574,302.88
20	39	01/01/28	3.600%	44,706.45		
20	40	07/01/28	3.600%	44,706.45	2,483,691.84	2,573,104.74
				13,047,870.19	33,783,631.93	46,831,502.12

Exhibit E Debt Service Reserve Requirement

No Debt Service Reserve Required

The Local Borrower shall not be required to either (i) provide a Reserve Fund Surety or (ii) fund a Reserve Fund in cash in connection with this Agreement.

Exhibit F Replacement Reserve Requirements

No Replacement Reserve Required

The Local Borrower shall not be required to maintain a Replacement Reserve in connection with the Loan.

CITY OF KINGMAN, ARIZONA

RESOLUTION NO. 5018

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA; AUTHORIZING AN AMENDMENT TO LOAN AGREEMENT NO. 910149-11 BETWEEN THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA (WIFA) AND THE CITY OF KINGMAN TO PROVIDE FOR THE RELEASE OF THE DEBT SERVICE RESERVE AND REPAIR AND REPLACEMENT RESERVE REQUIREMENTS.

WHEREAS, the City of Kingman entered into Loan Agreement No. 910149-11 with WIFA on February 11, 2011 for the design and construction of the Downtown Wastewater Treatment Plant; and,

WHEREAS, such agreement required that the City of Kingman establish and maintain a Debt Service Reserve Fund account for the purposes of reserving an amount equal to the highest amount of loan repayments to be paid in any fiscal year; and,

WHEREAS, such agreement required that the City of Kingman establish and maintain a Repair and Replacement Reserve Fund account for the purposes of repair or replacement of obsolete or worn out machinery, equipment, furniture, fixtures or other personal property; performance of repairs that are extraordinary and non-recurring; the acquisition or construction of additions to or improvements, extensions or enlargements to, or remodeling of the Downtown Wastewater Treatment Plant provided the property is depreciable; or to meet the required debt service payments to WIFA; and,

WHEREAS, on March 9, 2016 the City of Kingman formally requested from WIFA that the Debt Service Reserve Fund be released and used to prepay a portion of Loan Agreement No. 910114-09; and,

WHEREAS, on April 20, 2016 the WIFA Board unanimously approved the City's request to release the Debt Service Reserve fund to be used to prepay a portion Loan Agreement No. 910114-09 and release the Repair and Replacement Reserve Fund for Loan Agreement No. 910149-11 to be used for general purposes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Kingman, Arizona, that The Mayor be authorized to sign an Amendment to Loan Agreement No. 910149-11 between the City of Kingman and WIFA to provide for the release of the Debt Service Reserve Fund and the Repair and Replacement Reserve Fund;

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, on June 7, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

Amendment to Loan Agreement No. 910149-11

between

Water Infrastructure Finance Authority of Arizona
(the "Authority")

and

City of Kingman
(the "Local Borrower")

This is an amendment to Loan Agreement No. 910149-11 dated as of February 11, 2011 (the "Loan Agreement"), between the Authority and the Local Borrower.

The Authority and the Local Borrower desire to amend Exhibits A, E and F of the Loan Agreement to provide for the release of Debt Service Reserve and Replacement Reserve requirements.

The Authority and the Local Borrower therefore agree as follows:

1. Exhibits A, E and F to the Loan Agreement are hereby amended and restated to read as set forth in the attached Exhibits A, E and F which are incorporated by reference.

In all other respects, the Loan Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Authority and the Local Borrower have caused this Loan Amendment to be executed and delivered as of June 10, 2016

**WATER INFRASTRUCTURE
FINANCE AUTHORITY OF ARIZONA**

By: _____
Executive Director

CITY OF KINGMAN

By: _____
Richard Anderson, Mayor

ATTEST:

By: _____
Sydney Muhle, City Clerk

Exhibit A of Loan Agreement

Section 1: Financial Assistance Terms and Conditions City of Kingman 31-May-16

Loan Number	910149-11
Closing Date	02/11/11
First Payment Period	07/01/11

Financial Assistance Terms and Conditions

Final Loan Amount.....	\$	16,500,598.18
Forgivable Principal Amount.....	\$	2,061,111.00
Intended Repayment Amount.....	\$	14,439,487.18
Loan Term.....		20
Combined Interest & Fee Rate		3.185%
Total # of Payment Periods within Loan Term.....		40

Principal Repayments

Period Principal Repayments Begin.....	6
First Principal Repayment Date.....	07/01/13
Final Principal Repayment Date.....	07/01/30

Combined Interest and Fee Payment Dates

First Combined Interest and Fee Payment Date*.....	07/01/11
Final Combined Interest and Fee Payment Date.....	07/01/30

* Actual initial Combined Interest and Fee payment calculated only on dollar amount drawn against loan as of initial payment date

Debt Service Reserve Fund Requirements

Total Reserve Amount.....	None
Annual Amount.....	None
Reserve Funded by (Date).....	Not Applicable

Repair and Replacement Fund Requirement

Begin Funding on (Date).....	Not Applicable
Annual Amount.....	None
Semi-Annual Deposit.....	None

Annual Payment

Years 1 through 3.....	See Schedule
Years 4 through 19.....	\$1,059,757.26
Year 20.....	\$1,059,374.31

Section 2: Loan Repayment Schedule
City of Kingman
31-May-16

Year Period		Semi-Annual Payment Dates	Combined Interest and Fee Rate	Semi-Annual Combined Interest and Fee Payment	Annual Principal Repayment	Total Annual Payment
1	1	01/01/11	3.185%	0.00		
1	2	07/01/11	3.185%	25,896.09	0.00	25,896.09
2	3	01/01/12	3.185%	47,562.48		
2	4	07/01/12	3.185%	119,268.03	0.00	166,830.51
3	5	01/01/13	3.185%	207,691.02		
3	6	07/01/13	3.185%	225,598.85	692,194.35	1,125,484.22
4	7	01/01/14	3.185%	218,693.76		
4	8	07/01/14	3.185%	218,925.64	622,137.86	1,059,757.26
5	9	01/01/15	3.185%	209,018.09		
5	10	07/01/15	3.185%	209,018.09	641,721.08	1,059,757.26
6	11	01/01/16	3.185%	198,798.68		
6	12	07/01/16	3.185%	198,798.68	662,159.90	1,059,757.26
7	13	01/01/17	3.185%	188,253.78		
7	14	07/01/17	3.185%	188,253.78	683,249.70	1,059,757.26
8	15	01/01/18	3.185%	177,373.03		
8	16	07/01/18	3.185%	177,373.03	705,011.20	1,059,757.26
9	17	01/01/19	3.185%	166,145.74		
9	18	07/01/19	3.185%	166,145.74	727,465.78	1,059,757.26
10	19	01/01/20	3.185%	154,560.84		
10	20	07/01/20	3.185%	154,560.84	750,635.58	1,059,757.26
11	21	01/01/21	3.185%	142,606.97		
11	22	07/01/21	3.185%	142,606.97	774,543.32	1,059,757.26
12	23	01/01/22	3.185%	130,272.36		
12	24	07/01/22	3.185%	130,272.36	799,212.54	1,059,757.26
13	25	01/01/23	3.185%	117,544.91		
13	26	07/01/23	3.185%	117,544.91	824,667.44	1,059,757.26
14	27	01/01/24	3.185%	104,412.08		
14	28	07/01/24	3.185%	104,412.08	850,933.10	1,059,757.26
15	29	01/01/25	3.185%	90,860.96		
15	30	07/01/25	3.185%	90,860.96	878,035.34	1,059,757.26
16	31	01/01/26	3.185%	76,878.26		
16	32	07/01/26	3.185%	76,878.26	906,000.74	1,059,757.26
17	33	01/01/27	3.185%	62,450.19		
17	34	07/01/27	3.185%	62,450.19	934,856.88	1,059,757.26
18	35	01/01/28	3.185%	47,562.60		
18	36	07/01/28	3.185%	47,562.60	964,632.06	1,059,757.26
19	37	01/01/29	3.185%	32,200.84		
19	38	07/01/29	3.185%	32,200.84	995,355.58	1,059,757.26
20	39	01/01/30	3.185%	16,349.79		
20	40	07/01/30	3.185%	16,349.79	1,026,674.73	1,059,374.31
				4,894,214.11	14,439,487.18	19,333,701.29

Exhibit E Debt Service Reserve Requirement

No Debt Service Reserve Required

The Local Borrower shall not be required to either (i) provide a Reserve Fund Surety or (ii) fund a Reserve Fund in cash in connection with this Agreement.

Exhibit F Replacement Reserve Requirements

No Replacement Reserve Required

The Local Borrower shall not be required to maintain a Replacement Reserve in connection with the Loan.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: City Clerk's Office

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Public Hearing and consideration of Resolution 5006: adopting a dog licensing fee schedule and reassigning licensing operations to the City

SUMMARY:

In March, 2016 Staff decided to end the agreement with Mohave County for managing dog licensing for City residents in order to avoid loss of funds. The City Clerk's Office will take on the associated responsibilities. The proposed fee schedule, which is identical to the fee schedule currently used in Mohave County, was displayed on the City's homepage for 60 days to allow for public comment. Resolution 5006 will adopt the fee schedule and transfer the licensing responsibilities to the City.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Approve Resolution 5006

ATTACHMENTS:

Description

Resolution 5006

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	4/25/2016 - 2:44 PM
City Attorney	Cooper, Carl	Approved	4/25/2016 - 3:04 PM
City Manager	Dougherty, John	Approved	4/25/2016 - 3:23 PM

**CITY OF KINGMAN
RESOLUTION NO. 5006**

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA, AUTHORIZING THE MAYOR AND COMMON COUNCIL TO ADOPT A DOG LICENSING FEE SCHEDULE AND REASSIGN RESPONSIBILITY OF DOG LICENSING OPERATIONS TO THE CITY OF KINGMAN

WHEREAS, the City of Kingman is authorized and empowers to set and adopt fees for licensing dogs within the City limits; and

WHEREAS, dog licensing and the collection of associated fees is currently managed by Mohave County through an intergovernmental agreement; and

WHEREAS, the City of Kingman intends to reassign the management of dog licensing and the collection of associated fees from Mohave County to the City of Kingman; and

WHEREAS, on March 28, 2016, pursuant ARS §9-499.15, a public notice advertising a public hearing to be conducted by the Common Council on the proposed dog licensing fee schedule was placed on the City of Kingman municipal website to invite interested citizens to provide comments about the proposed fee schedule; and

WHEREAS, On June 7, 2016, the Common Council held a public hearing on the proposed dog licensing fee schedule.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the Common Council of the City of Kingman, Arizona; herby authorize the Mayor to sign this resolution to establish the dog licensing fee schedule as follows and assign all associated dog licensing responsibilities to the City of Kingman:

Altered (spayed/neutered) dog license fee	\$12.00 per 12 consecutive months
Unaltered dog license fee	\$30.00 per 12 consecutive months
Lost license fee	\$2.00 per incident
License late fee	\$3.00 per 12 consecutive months
Senior owner (65 years and older)/disabled owner discount	\$2.00 per license

Validity of the license is dependent on the rabies vaccination expiration date. If a dog owner purchases a license and the rabies vaccination expires within the 12 consecutive months, the dog owner will need to provide proof of an updated rabies vaccination in order to extend the license expiration date.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, on June 7, 2016.

ATTEST:

Sydney Muhle, City Clerk

APPROVED:

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: City Clerk's Office

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Consideration of Ordinance 1812: amending Chapter 3, Article II of the Kingman Code of Ordinances

SUMMARY:

Ordinance 1812 will change the dog licensing portions of the municipal code to align with the Arizona Revised Statutes, specifically the requirements for granting a fee waiver for a service dog or search and rescue dog. It will also remove the municipal code language that requires the license expiration date to be printed on the tag. This will allow tags to be reused from year to year, which will save money.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Approve Ordinance 1812

ATTACHMENTS:

Description

A.R.S. 9-500.32. License fees for dogs; prohibition; violation; classification

Ordinance 1812

Service animal waiver

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	4/25/2016 - 2:44 PM
City Attorney	Cooper, Carl	Approved	4/25/2016 - 3:02 PM
City Manager	Dougherty, John	Approved	4/25/2016 - 3:21 PM

A. R. S. 9-500.32. License fees for dogs; prohibition; violation; classification

A. A city or town may not charge an individual who has a disability and who uses a service animal as defined in section 11-1024 or an individual who uses a search or rescue dog a license fee for that dog.

B. An applicant for a license for a search or rescue dog shall provide adequate proof satisfactory to the enforcement agent that the dog is a search or rescue dog.

C. An applicant for a license for a service animal shall sign a written statement that the dog is a service animal as defined in section 11-1024. A person who makes a false statement pursuant to this subsection is guilty of a petty offense, and a fine that shall not exceed fifty dollars. The statement to be signed shall be substantially in the following form:

By signing this document, I declare that the dog to be licensed is a service animal as defined in section 11-1024, Arizona Revised Statutes, and I understand that a person who makes a false statement pursuant to section 9-500.32, Arizona Revised Statutes, is guilty of a petty offense, and is subject to a fine that does not exceed fifty dollars.

CITY OF KINGMAN

ORDINANCE NO. 1812

AN ORDINANCE BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA, AMENDING CHAPTER 3, ARTICLE II, SECTION 3-28 LICENSE FEES AND SECTION 3-29 TAGS OF THE CITY OF KINGMAN CODE OF ORDINANCES BY AMENDING DOG LICENSING REQUIREMENTS

WHEREAS, the Mayor and Common Council has determined that the public health, safety, and welfare will be promoted by creating the following provision to the City of Kingman Code of Ordinances;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the City of Kingman, Arizona as follows:

SECTION 1 Chapter 3, Article II, Section 3-28 of the Code of Ordinances of the City of Kingman, is amended to read as follows:

Sec. 3-28 License fees.

(a) License fees shall be assessed according to the comprehensive fee schedule.

(b) The license fee shall be paid within thirty (30) days of the date the owner acquires the dog ~~or cat~~ or brings the dog ~~or cat~~ within the city.

(c) A ~~guide dog, handi dog, or any other dog~~ **USED AS A SERVICE ANIMAL AS DEFINED IN A.R.S. 11-1024 THAT BELONGING TO BELONGS** or ~~providing~~ **PROVIDES** specialized assistance to a disabled person, blind person, or a person with special needs or any ~~bona fide nonprofit organization~~ **OR PERSON** which is in the business of ~~breeding, raising or training dogs that are to be used for guiding the blind or otherwise assisting disabled people or people with special needs~~ **AS SERVICE ANIMALS, OR AN INDIVIDUAL WHO USES A SEARCH AND RESCUE DOG** shall, on presentation of proper proof of vaccination, be licensed pursuant to this chapter without payment of a fee. Dogs used solely as watch dogs or guard dogs are not exempt from a license fee under this section.

(1) AN APPLICANT FOR A LICENSE FOR A SERVICE DOG SHALL SIGN A WRITTEN STATEMENT THAT THE DOG IS A SERVICE ANIMAL AS DEFINED IN A.R.S. 11-1024.

(2) AN APPLICANT FOR A LICENSE FOR A SEARCH AND RESCUE DOG SHALL PROVIDE ADEQUATE PROOF SATISFACTORY TO THE AGENCY THAT THE DOG IS A SEARCH AND RESCUE DOG.

Sec. 3-29 Tags.

(a) Each dog licensed under the terms of this chapter shall receive, at the time of licensing, a tag on which shall be inscribed the name of the city, **AND** the number of the license, ~~and the year in which it expires~~. The tag shall be attached to a collar which shall be worn by the dog at all times except as otherwise provided. Whenever a dog tag is lost, a ~~duplicate~~ **REPLACEMENT** tag will be issued for a fee set by the comprehensive fee schedule.

(b) Dogs while being exhibited at an approved kennel club event, or dogs engaged in races approved by the Arizona Racing Commission, and while such dogs ~~and cats~~ are being transported to and from such events, need not wear a collar or harness with a valid license attached; provided, that they are properly vaccinated, licensed and controlled.

(c) Any person who counterfeits or attempts to counterfeit an official dog tag, or removes such tag from any dog for the purpose of willful and malicious mischief, or places a dog tag upon a dog, unless the tag was issued to that dog, is guilty of a Class 1 misdemeanor.

SECTION 2 Penalties for violation of this Chapter shall be in accordance with Section 1-8 of the Code of Ordinances for the City of Kingman.

SECTION 3 If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, on the 7th day of June, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

STATEMENT DECLARING A DOG AS A SERVICE ANIMAL

Dog Information

License Number: _____

Name: _____

Breed: _____

Sex: _____

Age: _____

Color: _____

Owner Information

Name: _____

Address: _____

Phone: _____

By signing this document, I declare that the dog to be licensed is a service animal as defined in section 11-1024, Arizona Revised Statutes, and I understand that a person who makes a false statement pursuant to section 9-500.32, Arizona Revised Statutes, is guilty of a petty offense, and is subject to a fine that does not exceed fifty dollars.

Owner signature _____

Date _____

A.R.S. 11-1024(J)(5):

"Service animal" means any dog or miniature horse that is individually trained or in training to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. Service animal does not include other species of animals, whether wild or domestic or trained or untrained.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Rich Ruggles, Development Services Department

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Public hearing and consideration of Ordinance No. 1815, amending Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the Zoning Ordinance of City of Kingman

SUMMARY:

Section 10.000 LANDSCAPING of the *Zoning Ordinance of the City of Kingman*, was revised under Ordinance No. 1796-R on August 4, 2015. Other sections of the Zoning Ordinance reference the landscape standards and requirements contained with Section 10.000, as well as standards concerning fences and walls. Staff has determined that certain references to the landscape standards in various section of the Zoning Ordinance need to be revised in order to maintain consistency with the changes approved under Ordinance No. 1796-R, and that certain clarifications are also necessary concerning standards for fences and walls.

Proposed changes include removing the recommended plant list from Sections 14.00 and 35.000 as it is not consistent with the revised plant list in Section 10.000. Subsection 26.500 is proposed to be removed and some of the text relocated and clarified under Section 26.400 which regulates standards for fences and walls. Some additional modifications to Section 26.400 are suggested to bring this section into conformance with other parts of the Zoning Ordinance that deal with the placement of fences and walls.

The Planning and Zoning Commission initiated the text amendment on April 12, 2016, and held a public hearing on May 10, 2016 to consider the proposed text amendment. **The commission voted 7-0 to recommend approval of the proposed text amendment as shown in Exhibit "A" of the attached Ordinance No. 1815.**

FISCAL IMPACT:

None expected.

STAFF RECOMMENDATION:

Approve Ordinance No. 1815.

ATTACHMENTS:

Description

Ordinance No. 1815

P&Z Commission Report

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	5/20/2016 - 2:59 PM
City Attorney	Hocking, Lee	Approved	5/20/2016 - 3:47 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 12:52 PM

WHEN RECORDED HOLD FOR
KINGMAN CITY CLERK
310 N. 4th Street
Kingman, Arizona 86401

CITY OF KINGMAN ORDINANCE NO. 1815

AN ORDINANCE BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA AMENDING SECTIONS 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, AND 35.000 OF THE ZONING ORDINANCE OF THE CITY OF KINGMAN, REGARDING CERTAIN LANDSCAPE RELATED PROVISIONS AND REGULATIONS CONCERNING FENCES AND WALLS.

WHEREAS, Section 10.000 LANDSCAPING of the *Zoning Ordinance of the City of Kingman*, was revised by Ordinance No. 1796-R on August 4, 2015; and

WHEREAS, multiple sections of the *Zoning Ordinance of the City of Kingman* make reference to the landscape standards and requirements as contained with Section 10.000; and also include standards concerning fences and walls; and

WHEREAS, staff has determined that certain references to the landscape standards in various section of the Zoning Ordinance need to be revised to maintain consistency with the changes approved under Ordinance No. 1796-R; and that certain clarifications are also necessary concerning standards for fences and walls; and

WHEREAS, on April 12, 2016, the City of Kingman Planning and Zoning Commission initiated a text amendment to consider possible changes to Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the *Zoning Ordinance of the City of Kingman*; and

WHEREAS, on May 10, 2016, the City of Kingman Planning and Zoning Commission held a public hearing on the proposed text amendment to Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the *Zoning Ordinance of the City of Kingman* to recommend approval of the proposed text amendment as shown in Attachment "A" of this ordinance, and

WHEREAS, on June 7, 2016, the Mayor and Common Council of the City of Kingman held a public hearing on the proposed text amendment to Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the *Zoning Ordinance of the City of Kingman*.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the City of Kingman, Arizona as follows:

SECTION 1. Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the *Zoning Ordinance of the City of Kingman* are hereby amended as shown in Attachment "A" with the bold blue underline text to show the additions and red strikeout text to show the deletions.

SECTION 2. Penalties for violations of these sections shall be in accordance with Section 1-8 of the Code of Ordinances of the City of Kingman, Arizona.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 7th day of June, 2016.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

ATTACHMENT "A"

4.000 RESIDENTIAL: MULTIPLE-FAMILY DISTRICT

4.3100 LANDSCAPING

~~Of the total gross lot area, ten percent (10%) shall be required to be landscaped and maintained. Except where otherwise provided, required yards and setback areas shall be landscaped with lawn ground cover, trees, shrubs, and/or gravel in conjunction with other plant material and shall be permanently maintained in a neat and orderly manner as a condition of use. Properties shall be landscaped at the time of development in accordance with the requirements of Section 10.000: LANDSCAPING.~~

14.000 C-2: HMR OVERLAY DISTRICT: DISTRICT REVIEW MANUAL FOR THE HUALAPAI MOUNTAIN ROAD AREA

14.1100 LANDSCAPING

1. Natural features, such as rock out-cropping and watercourses, should be incorporated into the project's design whenever possible.
2. Landscaped areas shall be protected from damage from automobiles by the use of bumper guards, etc.
3. Pedestrian areas should be shaded with landscaping whenever possible.
4. A coherent, logical landscaping design should be utilized **and shall be in accordance with Section 10.000 LANDSCAPING**. Landscaping plans shall exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
5. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems. The Kingman Landscape Ordinance standards are the minimum required in the corridor.

EXHIBIT 2 RECOMMENDED PLANT LIST For Kingman, Arizona

~~*Asterisk indicates low water use plants~~

~~For further information, please contact the local Soil Conservation Service or Cooperative Extension Service Office.~~

TREES

COMMON NAME

~~*Afghan Pine (Mondel, Goldwater)
*African Sumac
*Aleppo Pine
American Sycamore
Arizona Ash~~

SCIENTIFIC NAME

~~Pinus Eldarica
Rhus Lancea
Pinus Halepensis
Platanus Occidentalis
Fraxinus Velutina~~

*Arizona Cypress
 -Arizona Sycamore
 *Athel Tree
 -Black Locust
 Chinese Pistachio
 *Desert Willow
 Eastern Redbud
 Eucalyptus Microtheca
 Fruitless Mulberry
 Globe Willow
 Hybrid Cottonwood
 *Italian Cypress
 Italian Stone Pine
 Japanese Black Pine
 *Mesquite
 *Mexican Elder
 *Net Leaf Hackberry
 *Palo Verde, Yellow
 Pecan
 *Pinyon Pine
 Siberian Elm
 Thornless Honey Locust
 Weeping Willow

Cupressus Arizona
 Platanus Occidentalis
 Tamarix Articulata
 Robinia Pseudoacacia
 Pistacia Chinensis
 Chilopsis Linearis
 Cercis Canadensis
 Eucalyptus Microtheca
 Morus Alba
 Salix Matsudana
 Populus Deltoides Sel-Siouxland
 Cupressus Sempervirens
 Pinus Pinea
 Pinus Thunbergii
 Prosopis Juliflora
 Sambucus Mexicana
 Celtis Reteculata
 Parkinsonia Aculeata
 Carya Illinoensis
 Pinus Edulis
 Ulmus Pumilla
 Gleditsia Triacanthos Inermis
 Salix Babylonica

SHRUBS

COMMON NAME	SCIENTIFIC NAME
Apache Plume	Fallugia Paradoxa
*Arizona Grape	Vitis Arizona
*Arizona Rosewood	Vauquelinia Californica
*Brittle Bush	Encelia Farinosa
Cassia	Cassia Spp.
*Catclaw	Acacia Greggii
Common Myrtle	Myrtus Communis
Cotoneaster	Cotoneaster Horizontalis
Crepe Myrtle	Lagerstromia Indica
*Desert Broom	Baccharis Sarothroides
Dwarf Coyote Brush	Baccharis Pilularis
Dwarf Periwinkle	Vinca Minor
Euonymous	Euonymous Japonica
*False Mesquite	Gallianandra Eriophylla
Firethorn	Pyracantha Walderi
*Four-Wing Saltbush	Atriplex Canescens
*Gregg Dalea	Dalea Pulchra
*Greythorn	Ziziphus Obtusifolia
*Junipers (many species)	Juniperus Species
Lilac	Syringa Vulgaris
*Little Leaf Lysilomia	Lysiloma Microphylla
*Menodora	Menodora Scabra
*Mesquite	Prosopis Juliflora
Nandina	Nandina Domestica
Pampas Grass	Cortaderia Spp.
Pomegranate	Punica Granatum
Pyracantha	Pyracantha Coccinea
*Rosemary	Rosemarinus Officinalis

SHRUBS

COMMON NAME	SCIENTIFIC NAME
Siberian Peashrub	Caragana Arborescens
Silverberry	Eleagnus Pungens
*Spanish Broom	Genista Hispanica
Texas Mountain Laurel	Sophora Secundiflora
Texas Sage	Leucophyllum Texanum
*Triangle Bursage	Fraseria Deltoides
*Trumpet Flower	Tecoma Stans
*Utah Serviceberry	Amelanchier Utahensis
Viburnum	Viburnum Tinus and Robustum
Waxleaf Privet	Ligustrum Japonicum
*White Bursage	Fraseria Dumosa
*Wright Silk tassel	Garrya Wrightii
*Yucca	Yucca Glauca
*Zinnia, Desert	
Zinnia, Pumile	

GROUNDCOVERS

COMMON NAME	SCIENTIFIC NAME
Gazania	Gazania Ringens
Germander	Teucrium chamaedrys 'Prostratum'
Iceplant	Malephora Crocea
Lippia	Lippia Canescens
Peruvian Verbena	Verbena Peruviana
*Rosemary	Rosmarinus Officinalis
Santolina	Santolina Chamaecyparissus
Sedum	Sedum lineave
Stonecrop	Sedum Species
Thyme	Thymus

SUCCULENTS

COMMON NAME	SCIENTIFIC NAME
*Agave	Agave Spp.
*Bear Grass	Nolina Spp.
*Desert Spoon	Dasyllirion Wheeleri
*Yucca	Yucca Spp.

ANNUALS/PERENNIALS

COMMON NAME	SCIENTIFIC NAME
African Daisy	Arctotis Spp.
Alyssum	Many Varieties
California Poppy	Eschscholzia Californica
*Desert Marigold	Baileya Multiradiata

GRASSES

COMMON NAME	SCIENTIFIC NAME
Bermuda Grass (Turf varieties)	Cynodon Dactylon
Clover	Tritolium Spp.
Dichondra	Dichondra Carolinensis
Ryegrass	Lolium Multiflorum
Tall Fescue Grass	Festuca Arundinacea

15.000: BANK STREET DESIGN REVIEW OVERLAY DISTRICT

15.1000 LANDSCAPING

1. Landscaped areas shall be protected from damage from automobiles by the use of bumper guards, etc.
 2. Pedestrian areas should be shaded with landscaping whenever possible.
 3. A coherent, logical landscaping design should be utilized **and shall be in accordance with Section 10.000 LANDSCAPING**. Landscaping plans shall exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
 4. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems. The Kingman Landscape Ordinance standards are the minimum required in the corridor.
-

16.000 LIGHT-INDUSTRY (I-1)

16.400 OTHER PROPERTY DEVELOPMENT STANDARDS

1. No structure originally designed or intended for residential purposes shall be occupied by uses permitted in this district, except when used as a dwelling by a proprietor, manager or custodian of a permitted use.
2. No use shall be established in any industrial district which causes or emits any dust, gas, smoke, fumes, odors, noises, vibrations, electromagnetic disturbance, radiation, or other similar effects which is or may be detrimental to the public health, safety or general welfare. All uses shall be continuously maintained so that they are neither obnoxious nor offensive by reason of the above emissions.
3. ~~All lot areas not in use by buildings shall be paved, planted or otherwise surfaced to eliminate dust. Use of gravel, decomposed granite and similar materials is permitted, subject to continuous maintenance in a neat and sightly manner. Use of oil is permitted only where adjacent areas will not be visible from public streets or adjacent non-industrial properties.~~ **Properties shall be landscaped at the time of development in accordance with Section 10.000: LANDSCAPING.**

4. No building or structure having exterior walls of corrugated sheet metal shall be erected in this zone. This provision is not intended to prevent the erection of buildings of sheet metal or steel with baked-on decorative finishes.
-

18.000 KINGMAN CROSSING PLANNED DEVELOPMENT DISTRICT (KINGMAN CROSSING PDD)

18.800 LANDSCAPING

1. Natural features, such as rock out-cropping and water courses, should be incorporated into the project's design whenever possible.
 2. Landscaped areas shall be protected from damage from automobiles by the use of bumper guards, etc.
 3. Pedestrian areas should be shaded with landscaping whenever possible.
 4. A coherent, logical landscaping design should be utilized and **shall be** in accordance with Section 10.000 LANDSCAPING. Landscaping plans shall exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
 5. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems. The Kingman Landscape Ordinance standards are the minimum required in the corridor.
-

22.000 OFF-STREET PARKING AND LOADING REQUIREMENTS

22.700 DESIGN AND IMPROVEMENT OF PARKING AREAS

1. All required parking areas shall have adequate ingress and egress to and from a street or alley. Sufficient room for turning and maneuvering vehicles shall be provided on the site. Backing into a roadway or alley is prohibited, except where employee parking is provided at the rear of the lot then the alley may be used as maneuvering area.
 2. Parking areas shall conform to design standards as set forth in Illustration 1 and Table 1 of this Section **as well as the requirements of Section 10.000 LANDSCAPING**.
-

26.000 GENERAL DEVELOPMENT STANDARDS

26.400 FENCES AND WALLS

1. **Allowable Fence or Screening Materials:** The following materials are permitted for all residentially zoned districts: chain link fencing, with or without metal slats, wood slats, vinyl slats, or double picket weaving, masonry wall constructed to accepted industry standards, with or without grout, stucco fences, redwood/cedar board fencing, vinyl PVC products designed specifically for fences, vinyl coated polyester made for fence screening, stacked railroad ties, bamboo screens or living plants, wrought iron, wooden picket fences or split rail fencing. These materials for residential fences must be maintained in working order, and shall not be allowed to deteriorate into unsightly, unsafe or blighted conditions.

2. **Unacceptable Fencing or Screening Materials:** The following materials are not permitted for all residentially zoned districts, including, but not limited to: doors, new or used of any kind, cable spool ends, plywood or masonite not specifically designed for fencing use, old appliances or old furniture or parts thereof, corrugated fiberglass, ammo boxes, automobile or truck parts of any kind, wooden pallets, rusted salvage panels of any kind.
3. **In all single family and multiple family zoning districts,** fences or walls not exceeding six (6) feet in height may occupy any portion of a required side yard or rear yard.
4. **In all single family and multiple family zoning districts,** fences or walls may be placed in required front yards only under the following conditions:
 - a. Fences and walls thirty-six (36) inches in height may be placed on property lines within a required front yard except when such placement is not permitted by the Intersection Visibility and Corner Cutback provisions of this section.
 - b. Wire fences forty-eight (48) inches in height may be placed on property lines within a required front yard except when such placement is not permitted by the Intersection Visibility and Corner Cutback provisions of this section.
5. When a lot is used for ~~any purpose other than a single family dwelling unit~~ **multiple family, commercial or industrial purposes** and abuts a lot ~~zoned for R-1 purposes~~ **within any residential zoning district,** a masonry wall six (6) ~~to eight (8)~~ **feet** in height shall be erected and maintained along the abutting lot line, except where abutting the required front yard of an adjacent ~~R-1 residentially~~ **zoned lot it shall be reduced to thirty-six (36) inches in height.**
6. Fences ~~on~~ **surrounding** tennis courts, handball courts and other **similar** athletic courts ~~or similar nature which are accessory uses to permitted uses,~~ may exceed six (6) feet in height provided the portion over six (6) feet is composed of chain link or other material completely open to light and air.
7. In commercial ~~zoned areas~~ **and industrial zoning districts** where storage is allowed, fences up to eight (8) feet are allowed in rear and side yards. Barbed wire fences are prohibited **except as provided in Section 26.400(9).**
8. ~~“Barbed wire fences”~~ not exceeding five (5) feet in height may be placed on property lines ~~within a~~ **adjacent to** required side ~~and/or~~ **rear yards** on residentially zoned lots forty-thousand (40,000) square feet in area or greater and on all property lines within the “O” (Recreational Open Space Zoning District).
9. Commercial ~~or~~ **and** industrial ~~property uses~~ located in any ~~zone~~ **zoning district that is** surrounded by a chain link fence or block walls, a minimum of six (6) feet high, may have twenty-four (24) inches of barbed wire placed on top for security, public safety, health and welfare purposes.
10. **In all zoning districts, decorative screen walls, forty-two (42) inches or less in height, that are an integral part of a landscaping scheme composed primarily of plant materials are permitted within the required yards. Fountains, ponds, sculptures, planters, walkways, flagpoles for display of national, state or company ensigns only, and light standards are also allowed within required yards.**

~~26.500 LANDSCAPING~~

~~Except where otherwise provided, required yards and setback areas shall be landscaped with gravel, lawn, trees, shrubs, or other plant materials, and shall be permanently maintained in a neat and orderly manner as a condition to use. Fountains, ponds, sculpture, planters, walkways, flagpoles for display of national, state or company ensigns only, light standards, and decorative screen-type walls, forty-two (42) inches or less in height where an integral part of landscaping scheme composed primarily of plant materials are permitted. Entrance and exit drives and walks may be provided into parking area.~~

~~26.650~~ **26.500 SETBACK IN THE STOCKTON HILL ROAD CORRIDOR FROM DETROIT AVENUE NORTH TO THE INTERSECTION OF COLLEGE DRIVE**

For all property with frontage on Stockton Hill Road, from the intersection with Detroit Avenue, north to the intersection of College Drive, in the interest of public health, traffic safety and general community welfare, and regardless of underlying zoning district, there shall be a fifteen (15) ~~feet~~ **foot** setback for all buildings and signs, and structures from the right-of-way line. The fifteen (15) foot area may be used for parking or landscaping.

35.000 OVERLAY DISTRICT: DESIGN REVIEW MANUAL FOR THE HUALAPAI MOUNTAIN ROAD AREA PLAN

35.630 LANDSCAPING

1. Natural features, such as rock out-cropping and watercourses, should be incorporated into the project's design whenever possible.
2. Landscaped areas should be protected from damage from automobiles by the use of bumper guards, etc.
3. Pedestrian areas should be shaded with landscaping whenever possible.
4. A landscaping theme should be utilized **and shall be in accordance with SECTION 10.000 LANDSCAPING**. Landscaping plans should exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
5. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems.

EXHIBIT 2

RECOMMENDED PLANT LIST For Kingman, Arizona

*Asterisk indicates low water use plants

For further information, please contact the local Soil Conservation Service or Cooperative Extension Service Office.

TREES

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
* Afghan Pine (Mondel, Goldwater)	Pinus eldarica
* African Sumac	Rhus lancea
* Aleppo Pine	Pinus halepensis
American Sycamore	Platanus occidentalis
Arizona Ash	Fraxinus velutina
* Arizona Cypress	Cupressus arizonica
Arizona Sycamore	Platanus occidentalis
* Athel Tree	Tamarix articulata
Black Locust	Robinia pseudoacacia
Chinese Pistachio	Pistacia chinensis
* Desert Willow	Chilopsis linearis
Eastern Redbud	Cercis canadensis
Eucalyptus Microtheca	Eucalyptus microtheca
Fruitless Mulberry	Morus alba
Globe Willow	Salix matsudana
Hybrid Cottonwood	Populus deltoides sel-siouxland
* Italian Cypress	Cupressus sempervirens
Italian Stone Pine	Pinus pinea
Japanese Black Pine	Pinus thunbergeri
* Mesquite	Prosopis juliflora
* Mexican Elder	Sambucus mexicana
* Net Leaf Hackberry	Celtis reticulata
* Palo Verde, Yellow	Parkinsonia aculeata
Pecan	Carya illinoensis
* Pinyon Pine	Pinus edulis
Siberian Elm	Ulmus pumilla
Thornless Honey Locust	Gleditsia triacanthos inermis
Weeping Willow	Salix babylonica

SHRUBS

COMMON NAME

Apache Plume
~~* Arizona Grape~~
~~* Arizona Rosewood~~
~~* Brittle Bush~~
 Cassia
~~* Catclaw~~
~~* Cliffrose~~
 Common Myrtle
 Cotoneaster
 Crepe Myrtle
~~* Desert Broom~~
 Dwarf Coyote Brush
 Dwarf Periwinkle
 Euonymous
~~* False Mesquite~~
 Firethorn
~~* Four Wing Saltbush~~
~~* Gregg Dalea~~
~~* Greythorn~~
~~* Junipers (many species)~~
 Lilac
~~* Little Leaf Lysilomia~~
~~* Menodora~~
~~* Mesquite~~
 Nandina
 Pampas Grass
 Pomegranate
 Pyracantha
~~* Rosemary~~
 Siberian Peashrub
 Silverberry
~~* Spanish Broom~~
 Texas Mountain Laurel
 Texas Sage
~~* Triangle Bursage~~
~~* Trumpet Flower~~
~~* Utah Serviceberry~~
 Viburnum
 Waxleaf Privet
~~* White Bursage~~
~~* Wright Silktassel~~
~~* Yucca~~
~~* Zinnia, Desert~~

SCIENTIFIC NAME

Fallugia paradoxa
 Vitis arizonica
 Vauquelinia californica
 Encelia farinosa
 Cassia spp.
 Acacia greggii
 Cowania mexicana
 Myrtus communis
 Cotoneaster horizontalis
 Lagerstromia indica
 Baccharis sarothroides
 Baccharis pilularis
 Vinca minor
 Euonymous japonica
 Calliandra eriophylla
 Pyracantha walderi
 Atriplex canescens
 Dalea pulchra
 Ziziphus obtusifolia
 Juniperus species
 Syringa vulgaris
 Lysiloma microphylla
 Menodora scabra
 Prosopis juliflora
 Nandina domestica
 Cortaderia spp.
 Punica granatum
 Pyracantha coccinea
 Rosemarinus officinalis
 Caragana arborescens
 Eleagnus pungens
 Genista hispanica
 Sophora secundiflora
 Leucophyllum texanum
 Franseria deltoides
 Tecoma stans
 Amelanchier utahensis
 Viburnum tinus and robustum
 Ligustrum japonicum
 Franseria dumosa
 Garrya wrightii
 Yucca glauca
 Zinnia pumile

GROUNDCOVERS

COMMON NAME

Gazania
Germander
Iceplant
Lippia
Peruvian Verbena
* Rosemary
Santolina
Sedum
Stonecrop
Thyme

SCIENTIFIC NAME

Gazania ringens
~~Teucrium chamaedrys 'prostratum'~~
Malephora crocea
Lippia canescens
Verbena peruviana
Rosmarinus officinalis
Santolina chamaecyparissus
Sedum lineare
Sedum species
Thymus

SUCCULENTS

COMMON NAME

* Agave
* Bear Grass
* Desert Spoon
* Yucca

SCIENTIFIC NAME

Agave spp.
Nolina spp.
Dasylirion wheeleri
Yucca spp.

ANNUALS/PERENNIALS

COMMON NAME

African Daisy
Alyssum
California Poppy
* Desert Marigold

SCIENTIFIC NAME

Arctotis spp.
Many varieties
Eschscholzia californica
Baileya multiradiata

GRASSES

COMMON NAME

Bermuda Grass (Turf varieties)
Clever
Dichondra
Ryegrass
Tall Fescue Grass

SCIENTIFIC NAME

Cynodon dactylon
Tritolium spp.
Dichondra carolinensis
Lolium multiflorum
Festuca arundinacea



CITY OF KINGMAN
Development Services Department
ZONING ORDINANCE TEXT AMENDMENT CASE: ZO16-002
Planning and Zoning Commission Report
May 10, 2016

Applicant: City-initiated request for a text amendment to the Zoning Ordinance of the City of Kingman.

Requested Action: A request to amend Sections 4.000, 14.000, 15.000, 16.000, 18.000, 22.000, 26.000, and 35.000 of the Zoning Ordinance of the City of Kingman regarding landscape related provisions as well as fences and walls.

RECOMMENDATION

The Planning and Zoning Commission voted 7-0 to recommend approval of the text amendment as shown in Attachment "A". This recommendation is based on the Standards for Review, Findings of Fact, and Analysis contained in this report.

STANDARDS FOR REVIEW

Section 4.000: Residential Multiple Family, Section 10.000: Landscaping, Section 14.000: C-2-HMR Overlay District, Section 15.000: Bank Street Design Review Overlay District, Section 16.000: Light Industry, Section 18.000: Kingman Crossing Planned Development District, Section 22.000: Off-Street Parking and Loading, Section 26.000: General Development Standards, Section 35.000: Overlay District: Design Review Manual for the Hualapai Mountain Road Area Plan, and Section 31.000: Amendments and Zone Changes.

FINDINGS OF FACT

Section 10.000 Landscaping of the Kingman Zoning Ordinance was revised under Ordinance No. 1796-R which was adopted by the Kingman City Council on August 4, 2015. The ordinance updated the previous Landscape Ordinance by repealing the appeal process and the 2:1 credit for landscaping in the right-of-way, adding an updated recommended plant list, requiring an area equivalent to 5-percent of the development area to be landscaped for remodels and expansions of existing development, adding

parking lot landscape standards, revising plan submittal requirements and irrigation standards, allowing up to 10% of the landscape area to be artificial turf, requiring dead plants to be removed within 45-days, and exempting remodeled properties that are over 95% developed from the landscaping requirements.

ANALYSIS

There are a number of other references to landscaping requirements within other sections of the Kingman Zoning Ordinance. In some cases the information in these areas needs to be updated and/or clarified in order to maintain consistency throughout the entire ordinance.

Planning staff has reviewed the Zoning Ordinance and suggests certain modifications in various sections. For example, the recommended plant list in Sections 14.000 and 35.000 is no longer consistent with the revised plant list in Section 10.000. Rather than revise the list in each section, a general statement that properties in these districts shall be in accordance with Section 10.000 has been added and the old plant list is proposed to be removed. Section 26.500, which predates the Landscape Ordinance, is proposed to be removed and some of the text relocated and clarified under Section 26.400 Fences and Walls. Some additional modifications to Section 26.400 are also suggested to bring this section into conformance with other parts of the ordinance that deal with the placement of fences and wall. All other changes are fairly minor tweaking of the text for clarification purposes.

Language proposed to be removed is shown in ~~red-strikeout~~ and language proposed to be added is shown in **bold blue**.

DECISION OPTIONS

1. Recommend approval of text amendment language contained in Attachment "A".
2. Recommend denial of text amendment request.

RECOMMENDATION

The Planning and Zoning Commission voted 7-0 to recommend approval of the text amendment as shown in Attachment "A". This recommendation is based on the Standards for Review, Findings of Fact, and Analysis contained in this report.

ATTACHMENTS

1. Attachment "A", proposed text amendment

PROPOSED TEXT AMENDMENT

4.000 RESIDENTIAL: MULTIPLE-FAMILY DISTRICT

4.3100 LANDSCAPING

~~Of the total gross lot area, ten percent (10%) shall be required to be landscaped and maintained. Except where otherwise provided, required yards and setback areas shall be landscaped with lawn ground cover, trees, shrubs, and/or gravel in conjunction with other plant material and shall be permanently maintained in a neat and orderly manner as a condition of use. Properties shall be landscaped at the time of development in accordance with the requirements of Section 10.000: LANDSCAPING.~~

14.000 C-2: HMR OVERLAY DISTRICT: DISTRICT REVIEW MANUAL FOR THE HUALAPAI MOUNTAIN ROAD AREA

14.1100 LANDSCAPING

1. Natural features, such as rock out-cropping and watercourses, should be incorporated into the project's design whenever possible.
2. Landscaped areas shall be protected from damage from automobiles by the use of bumper guards, etc.
3. Pedestrian areas should be shaded with landscaping whenever possible.
4. A coherent, logical landscaping design should be utilized **and shall be in accordance with Section 10.000 LANDSCAPING**. Landscaping plans shall exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
5. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems. The Kingman Landscape Ordinance standards are the minimum required in the corridor.

EXHIBIT 2 RECOMMENDED PLANT LIST For Kingman, Arizona

~~*Asterisk indicates low water use plants~~

~~For further information, please contact the local Soil Conservation Service or Cooperative Extension Service Office.~~

TREES

COMMON NAME

~~*Afghan Pine (Mondel, Goldwater)
*African Sumac
*Aleppo Pine
American Sycamore~~

SCIENTIFIC NAME

~~Pinus Eldarica
Rhus Lancea
Pinus Halepensis
Platanus Occidentalis~~

Arizona-Ash
 *Arizona-Cypress
 Arizona-Sycamore
 *Athel-Tree
 Black-Locust
 Chinese-Pistachio
 *Desert-Willow
 Eastern-Redbud
 Eucalyptus-Microtheca
 Fruitless-Mulberry
 -Globe-Willow
 Hybrid-Cottonwood
 *Italian-Cypress
 Italian-Stone-Pine
 Japanese-Black-Pine
 *Mesquite
 *Mexican-Elder
 *Net-Leaf-Hackberry
 *Palo-Verde, Yellow
 Pecan
 *Pinyon-Pine
 Siberian-Elm
 Thornless-Honey-Locust
 Weeping-Willow

Fraxinus-Velutina
 Cupressus-Arizonica
 Platanus-Occidentalis
 Tamarix-Articulata
 Robinia-Pseudoacacia
 Pistacia-Chinensis
 Chilopsis-Linearis
 Cercis-Canadensis
 Eucalyptus-Microtheca
 Morus-Alba
 Salix-Matsudana
 Populus-Deltoides-Sel-Siouxland
 Cupressus-Sempervirens
 Pinus-Pinea
 Pinus-Thunbergieri
 Prosopis-Juliflora
 Sambucus-Mexicana
 Celtis-Reteculata
 Parkinsonia-Aculeata
 Carya-Illinoinesis
 Pinus-Edulis
 Ulmus-Pumilla
 Gleditsia-Triacanthos-Inermis
 Salix-Babylonica

SHRUBS

COMMON NAME

Apache-Plume
 *Arizona-Grape
 *Arizona-Rosewood
 *Brittle-Bush
 Cassia
 *Catclaw
 Common-Myrtle
 Cotoneaster
 Crepe-Myrtle
 *Desert-Broom
 Dwarf-Coyote-Brush
 Dwarf-Periwinkle
 Euonymous
 *False-Mesquite
 Firethorn
 *Four-Wing-Saltbush
 *Gregg-Dalea
 *Greythorn
 *Junipers (many-species)
 Lilac
 *Little-Leaf-Lysilomia
 *Menodora
 *Mesquite
 Nandina
 Pampas-Grass

SCIENTIFIC NAME

Fallugia-Paradoxa
 Vitis-Arizonica
 Vauquelinia-Californica
 Encelia-Farinosa
 Cassia-Spp-
 Acacia-Greggii
 Myrtus-Communis
 Cotoneaster-Horizontalis
 Lagerstromia-Indica
 Baccharis-Sarothroides
 Baccharis-Pilularis
 Vinca-Minor
 Euonymous-Japonica
 Calliandra-Eriophylla
 Pyracantha-Walderi
 Atriplex-Ganescens
 Dalea-Pulchra
 Ziziphus-Obtusifolia
 Juniperus-Species
 Syringa-Vulgaris
 Lysiloma-Microphylla
 Menodora-Scabra
 Prosopis-Juliflora
 Nandina-Domestica
 Cortaderia-Spp-

SHRUBS

COMMON NAME	SCIENTIFIC NAME
Pomegranate	<i>Punica Granatum</i>
Pyracantha	<i>Pyracantha Coccinea</i>
*Rosemary	<i>Rosemarinus Officinalis</i>
Siberian Peashrub	<i>Caragana Arborescens</i>
Silverberry	<i>Eleagnus Pungens</i>
*Spanish Broom	<i>Genista Hispanica</i>
Texas Mountain Laurel	<i>Sophora Secundiflora</i>
Texas Sage	<i>Leucophyllum Texanum</i>
*Triangle Bursage	<i>Franseria Deltoides</i>
*Trumpet Flower	<i>Tecoma Stans</i>
*Utah Serviceberry	<i>Amelanchier Utahensis</i>
Viburnum	<i>Viburnum Tinus and Robustum</i>
Waxleaf Privet	<i>Ligustrum Japonicum</i>
*White Bursage	<i>Franseria Dumosa</i>
*Wright Silk tassel	<i>Garrya Wrightii</i>
*Yucca	<i>Yucca Glauca</i>
*Zinnia, Desert	
Zinnia, Pumile	

GROUNDCOVERS

COMMON NAME	SCIENTIFIC NAME
Gazania	<i>Gazania Ringens</i>
Germander	<i>Teucrium chamaedrys</i> 'Prostratum'
Iceplant	<i>Malephora Crocea</i>
Lippia	<i>Lippia Canescens</i>
Peruvian Verbena	<i>Verbena Peruviana</i>
*Rosemary	<i>Rosmarinus Officinalis</i>
Santolina	<i>Santolina Chamaecyparissus</i>
Sedum	<i>Sedum lineave</i>
Stonecrop	<i>Sedum Species</i>
Thyme	<i>Thymus</i>

SUCCULENTS

COMMON NAME	SCIENTIFIC NAME
*Agave	<i>Agave Spp.</i>
*Bear Grass	<i>Nolina Spp.</i>
*Desert Spoon	<i>Dasylirion Wheeleri</i>
*Yucca	<i>Yucca Spp.</i>

ANNUALS/PERENNIALS

COMMON NAME

African Daisy
Alyssum
California Poppy
*Desert Marigold

SCIENTIFIC NAME

Arctotis Spp.
Many Varieties
Eschscholzia Californica
Baileya Multiradiata

GRASSES

COMMON NAME

Bermuda Grass (Turf varieties)
Clover
Dichondra
Ryegrass
Tall Fescue Grass

SCIENTIFIC NAME

Cynodon Daetylon
Tritolium Spp.
Dichondra Carolinensis
Lolium Multiflorum
Festuca Arundinacea

15.000: BANK STREET DESIGN REVIEW OVERLAY DISTRICT

15.1000 LANDSCAPING

1. Landscaped areas shall be protected from damage from automobiles by the use of bumper guards, etc.
2. Pedestrian areas should be shaded with landscaping whenever possible.
3. A coherent, logical landscaping design should be utilized **and shall be in accordance with Section 10.000 LANDSCAPING**. Landscaping plans shall exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
4. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems. The Kingman Landscape Ordinance standards are the minimum required in the corridor.

16.000 LIGHT-INDUSTRY (I-1)

16.400 OTHER PROPERTY DEVELOPMENT STANDARDS

1. No structure originally designed or intended for residential purposes shall be occupied by uses permitted in this district, except when used as a dwelling by a proprietor, manager or custodian of a permitted use.
2. No use shall be established in any industrial district which causes or emits any dust, gas, smoke, fumes, odors, noises, vibrations, electromagnetic disturbance, radiation, or other similar effects which is or may be detrimental to the public health, safety or general

welfare. All uses shall be continuously maintained so that they are neither obnoxious nor offensive by reason of the above emissions.

3. ~~All lot areas not in use by buildings shall be paved, planted or otherwise surfaced to eliminate dust. Use of gravel, decomposed granite and similar materials is permitted, subject to continuous maintenance in a neat and sightly manner. Use of oil is permitted only where adjacent areas will not be visible from public streets or adjacent non-industrial properties.~~ **Properties shall be landscaped at the time of development in accordance with Section 10.000: LANDSCAPING.**
4. No building or structure having exterior walls of corrugated sheet metal shall be erected in this zone. This provision is not intended to prevent the erection of buildings of sheet metal or steel with baked-on decorative finishes.

18.000 KINGMAN CROSSING PLANNED DEVELOPMENT DISTRICT (KINGMAN CROSSING PDD)

18.800 LANDSCAPING

1. Natural features, such as rock out-cropping and water courses, should be incorporated into the project's design whenever possible.
2. Landscaped areas shall be protected from damage from automobiles by the use of bumper guards, etc.
3. Pedestrian areas should be shaded with landscaping whenever possible.
4. A coherent, logical landscaping design should be utilized and **shall be** in accordance with Section 10.000 LANDSCAPING. Landscaping plans shall exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.
5. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems. The Kingman Landscape Ordinance standards are the minimum required in the corridor.

22.000 OFF-STREET PARKING AND LOADING REQUIREMENTS

22.700 DESIGN AND IMPROVEMENT OF PARKING AREAS

1. All required parking areas shall have adequate ingress and egress to and from a street or alley. Sufficient room for turning and maneuvering vehicles shall be provided on the site. Backing into a roadway or alley is prohibited, except where employee parking is provided at the rear of the lot then the alley may be used as maneuvering area.
2. Parking areas shall conform to design standards as set forth in Illustration 1 and Table 1 of this Section **as well as the requirements of Section 10.000 LANDSCAPING.**

26.000 GENERAL DEVELOPMENT STANDARDS

26.400 FENCES AND WALLS

1. **Allowable Fence or Screening Materials:** The following materials are permitted for all residentially zoned districts: chain link fencing, with or without metal slats, wood slats, vinyl slats, or double picket weaving, masonry wall constructed to accepted industry standards, with or without grout, stucco fences, redwood/cedar board fencing, vinyl PVC products designed specifically for fences, vinyl coated polyester made for fence screening, stacked railroad ties, bamboo screens or living plants, wrought iron, wooden picket fences or split rail fencing. These materials for residential fences must be maintained in working order, and shall not be allowed to deteriorate into unsightly, unsafe or blighted conditions.
2. **Unacceptable Fencing or Screening Materials:** The following materials are not permitted for all residentially zoned districts, including, but not limited to: doors, new or used of any kind, cable spool ends, plywood or masonite not specifically designed for fencing use, old appliances or old furniture or parts thereof, corrugated fiberglass, ammo boxes, automobile or truck parts of any kind, wooden pallets, rusted salvage panels of any kind.
3. **In all single family and multiple family zoning districts**, fences or walls not exceeding six (6) feet in height may occupy any portion of a required side yard or rear yard.
4. **In all single family and multiple family zoning districts**, fences or walls may be placed in required front yards only under the following conditions:
 - a. Fences and walls thirty-six (36) inches in height may be placed on property lines within a required front yard except when such placement is not permitted by the Intersection Visibility and Corner Cutback provisions of this section.
 - b. Wire fences forty-eight (48) inches in height may be placed on property lines within a required front yard except when such placement is not permitted by the Intersection Visibility and Corner Cutback provisions of this section.
5. When a lot is used for ~~any purpose other than a single family dwelling unit~~ **multiple family, commercial or industrial purposes** and abuts a lot ~~zoned for R-1 purposes~~ **within any residential zoning district**, a masonry wall six (6) ~~to eight (8)~~ **feet** in height shall be erected and maintained along the abutting lot line, except where abutting the required front yard of an adjacent ~~R-1 residentially~~ **zoned lot it shall be reduced to thirty-six (36) inches in height**.
6. Fences ~~on~~ **surrounding** tennis courts, handball courts and other **similar** athletic courts ~~or similar nature which are accessory uses to permitted uses~~, may exceed six (6) feet in height provided the portion over six (6) feet is composed of chain link or other material completely open to light and air.
7. In commercial ~~zoned areas~~ **and industrial zoning districts** where storage is allowed, fences up to eight (8) feet are allowed in rear and side yards. Barbed wire fences are prohibited **except as provided in Section 26.400(9)**.
8. ~~"Barbed wire fences"~~ not exceeding five (5) feet in height may be placed on property lines ~~within a~~ **adjacent to** required side **and/or** rear yards on residentially **zoned** lots forty-

thousand (40,000) square feet in area or greater and on all property lines within the “O” (Recreational Open Space Zoning District).

9. Commercial ~~or~~ **and** industrial ~~property uses~~ located in any ~~zone zoning district that is~~ surrounded by a chain link fence or block walls, a minimum of six (6) feet high, may have twenty-four (24) inches of barbed wire placed on top for security, public safety, health and welfare purposes.
10. **In all zoning districts, decorative screen walls, forty-two (42) inches or less in height, that are an integral part of a landscaping scheme composed primarily of plant materials are permitted within the required yards. Fountains, ponds, sculptures, planters, walkways, flagpoles for display of national, state or company ensigns only, and light standards are also allowed within required yards.**

~~26.500 LANDSCAPING~~

~~Except where otherwise provided, required yards and setback areas shall be landscaped with gravel, lawn, trees, shrubs, or other plant materials, and shall be permanently maintained in a neat and orderly manner as a condition to use. Fountains, ponds, sculpture, planters, walkways, flagpoles for display of national, state or company ensigns only, light standards, and decorative screen types walls, forty two (42) inches or less in height where an integral part of landscaping scheme composed primarily of plant materials are permitted. Entrance and exit drives and walks may be provided into parking area.~~

~~26.650~~ 26.500 SETBACK IN THE STOCKTON HILL ROAD CORRIDOR FROM DETROIT AVENUE NORTH TO THE INTERSECTION OF COLLEGE DRIVE

For all property with frontage on Stockton Hill Road, from the intersection with Detroit Avenue, north to the intersection of College Drive, in the interest of public health, traffic safety and general community welfare, and regardless of underlying zoning district, there shall be a fifteen (15) **feet foot** setback for all buildings and signs, and structures from the right-of-way line. The fifteen (15) foot area may be used for parking or landscaping.

35.000 OVERLAY DISTRICT: DESIGN REVIEW MANUAL FOR THE HUALAPAI MOUNTAIN ROAD AREA PLAN

35.630 LANDSCAPING

1. Natural features, such as rock out-cropping and watercourses, should be incorporated into the project's design whenever possible.
2. Landscaped areas should be protected from damage from automobiles by the use of bumper guards, etc.
3. Pedestrian areas should be shaded with landscaping whenever possible.
4. A landscaping theme should be utilized **and shall be in accordance with SECTION 10.000 LANDSCAPING**. Landscaping plans should exhibit an organized concept, not just an arrangement of plants with appropriate irrigation.

5. On site plans, the type, size and number of plants, and the location and design of landscaped areas ~~should~~ **shall** be shown, along with the irrigation systems.

EXHIBIT 2

RECOMMENDED PLANT LIST

For Kingman, Arizona

~~*Asterisk indicates low water use plants~~

~~For further information, please contact the local Soil Conservation Service or Cooperative Extension Service Office.~~

TREES

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
* Afghan Pine (Mondel, Goldwater)	Pinus eldarica
* African Sumac	Rhus lancea
* Aleppo Pine	Pinus halepensis
American Sycamore	Platanus occidentalis
Arizona Ash	Fraxinus velutina
* Arizona Cypress	Cupressus arizonica
Arizona Sycamore	Platanus occidentalis
* Athel Tree	Tamarix articulata
Black Locust	Robinia pseudoacacia
Chinese Pistachio	Pistacia chinensis
* Desert Willow	Chilopsis linearis
Eastern Redbud	Cercis canadensis
Eucalyptus Microtheca	Eucalyptus microtheca
Fruitless Mulberry	Morus alba
Globe Willow	Salix matsudana
Hybrid Cottonwood	Populus deltoides sel-siouxland
* Italian Cypress	Cupressus sempervirens
Italian Stone Pine	Pinus pinea
Japanese Black Pine	Pinus thunbergi
* Mesquite	Prosopis juliflora
* Mexican Elder	Sambucus mexicana
* Net Leaf Hackberry	Celtis reticulata
* Palo Verde, Yellow	Parkinsonia aculeata
Pecan	Carya illinoensis
* Pinyon Pine	Pinus edulis
Siberian Elm	Ulmus pumilla
Thornless Honey Locust	Gleditsia triacanthos inermis
Weeping Willow	Salix babylonica

SHRUBS

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
Apache Plume	Fallugia paradoxa
* Arizona Grape	Vitis arizonica
* Arizona Rosewood	Vauquelinia californica
* Brittle Bush	Encelia farinosa
Cassia	Cassia spp.
* Catclaw	Acacia greggii
* Cliffrose	Cowania mexicana
Common Myrtle	Myrtus communis
Cotoneaster	Cotoneaster horizontalis
Crepe Myrtle	Lagerstromia indica
* Desert Broom	Baccharis sarothroides
Dwarf Coyote Brush	Baccharis pilularis
Dwarf Periwinkle	Vinca minor
Euonymous	Euonymous japonica
* False Mesquite	Calliandra eriophylla
Firethorn	Pyracantha walderi
* Four-Wing-Saltbush	Atriplex canescens
* Gregg Dalea	Dalea pulchra
* Greythorn	Ziziphus obtusifolia
* Junipers (many species)	Juniperus species
Lilac	Syringa vulgaris
* Little Leaf Lysilomia	Lysiloma microphylla
* Menodora	Menodora scabra
* Mesquite	Prosopis juliflora
Nandina	Nandina domestica
Pampas Grass	Cortaderia spp.
Pomegranate	Punica granatum
Pyracantha	Pyracantha coccinea
* Rosemary	Rosemarinus officinalis
Siberian Peashrub	Caragana arborescens
Silverberry	Eleagnus pungens
* Spanish Broom	Genista hispanica
Texas Mountain Laurel	Sophora secundiflora
Texas Sage	Leucophyllum texanum
* Triangle Bursage	Franseria deltoides
* Trumpet Flower	Tecoma stans
* Utah Serviceberry	Amelanchier utahensis
Viburnum	Viburnum tinus and robustum
Waxleaf Privet	Ligustrum japonicum
* White Bursage	Franseria dumosa
* Wright Silktassel	Garrya wrightii
* Yucca	Yucca glauca
* Zinnia, Desert	Zinnia pumile

GROUNDCOVERS

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
Gazania	Gazania ringens
Germander	Teucrium chamaedrys 'prostratum'
Iceplant	Malephora crocea
Lippia	Lippia canescens
Peruvian Verbena	Verbena peruviana
* Rosemary	Rosmarinus officinalis
Santolina	Santolina chamaecyparissus
Sedum	Sedum lineave
Stonecrop	Sedum species
Thyme	Thymus

SUCCULENTS

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
* Agave	Agave spp.
* Bear Grass	Nolina spp.
* Desert Spoon	Dasyliroa wheeleri
* Yucca	Yucca spp.

ANNUALS/PERENNIALS

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
African Daisy	Arctotis spp.
Alyssum	Many varieties
California Poppy	Eschscholzia californica
* Desert Marigold	Baileya multiradiata

GRASSES

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
Bermuda Grass (Turf varieties)	Cynodon dactylon
Clover	Tritolium spp.
Dichondra	Dichondra carolinensis
Ryegrass	Lolium multiflorum
Tall Fescue Grass	Festuca arundinacea



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Gary Jeppson

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Consideration of Granting a Waiver to Section 2.000, Subsection 2.2(8)(iv).of the Subdivision Ordinance of the City of Kingman to allow the City Council to Consider An Extension of the Kingman Crossing Tract 1993 Preliminary Plat

SUMMARY:

The preliminary plat for Kingman Crossing, Tract 1993 was originally approved in August, 2004 under Resolution No. 4009. This subdivision is on 280.13 acres with 1,154 single family lots located south of Airway Avenue between Castle Rock Road and Prospector Street. Two of 13 phases have been recorded while the remaining 11 phases are not yet recorded. Four one-year extensions of time were granted for this subdivision with a two-year extension of time granted on September 7, 2010.

In 2010, a design concept report (DCR) was developed for the Kingman Crossing interchange. The DCR requires Kingman Crossing Boulevard, which goes through this subdivision, to be realigned to accommodate a 45 mph design speed and widened to accommodate drainage. These changes will require a redesign of a portion of the preliminary plat for Kingman Crossing.

As a result, the 2012 extension approval included a development agreement negotiated at the direction of Council that extended a preliminary plat that cannot be developed. The agreement allowed a two-year extension of the preliminary plat with the owners agreeing not to proceed to the final plat stage with Phases 5 through 13 of this subdivision that would be affected by the redesign of Kingman Crossing Boulevard. The owners, however, may proceed with Phases 3 and 4 only, to the final plat stage. Resolution 4817 extended the subdivision and the development agreement until November 6, 2014. That agreement and the preliminary plats have expired.

On November 3, 2015, the City Council granted a waiver of the requirements of Section 2.000, Subsection 2.2((8)(iv) to Angle Homes for the Vista Bella Ranchitas, Tract 6029 and Mr. Angle subsequently application to extend this preliminary plat on December 1, 2015, City Council extended the Vista Bella Ranchitas Preliminary Plat, Tract 6029. Bill Nugent is seeking an identical waiver and subsequent extension of the preliminary plat and development agreement.

The difference between the two preliminary plats is that the Vista Bella Ranchitas, Tract 6029 did not need to be redesigned and the Kingman Crossing, Tract 1993 must be redesigned to accommodate a 45-mile per hour (mph) design speed for Kingman Crossing Boulevard.

In an effort to work with Mr. Nugent, the staff agreed to not charge the subdivision fees (\$500, plus \$50 a lot)

for a redesigned preliminary plat that contained the Kingman Crossing corridor with a design speed of 45-mph. Mr. Nugent's engineer submitted a revised preliminary plat and staff provided comments to complete the preliminary plat. Mr. Nugent does not want to retain his engineer to prepare and submit the necessary studies and changes.

Staff then met with Mr. Nugent's engineer and agreed to establish a provision for a master concept plan of the Kingman Crossing, Tract 1993 area with the understanding that the City and landowner would agree in principle that the area would develop as laid out as shown on the master concept plan. Staff prepared a text amendment to amend the subdivision ordinance to accommodate this approach. Mr. Nugent objected to this approach, so staff abandoned it.

Mr. Nugent is now asking for a waiver of the Section 2.000, Subsection 2.2((8)(iv), and subsequently approval of the preliminary plat that does not have the Kingman Crossing Boulevard corridor with a design speed of 45-mph, with the previous development agreement.

The significance of a preliminary plat is an assurance that the City grants to the landowner, investors and lenders that the property can be developed as shown and that infrastructure will be available. There are investor back expectations when a preliminary plat is approved, therefore the preliminary plat needs to very closely reflect how the design of final plat. The preliminary plat needs to show the drainage ways, proposed grading, street layout and lot configuration. If the drainage studies are delayed until a final plat stage, the plat may have to be reconfigured to accommodate the necessary drainage ways. The reconfiguring of the lots may result in a reduction of lots, which can adversely affect what the investors were expecting at the preliminary plat stage.

FISCAL IMPACT:

If the City approves the preliminary plat that does not meet the City's street, drainage and other requirements, and that preliminary plat is designed as a final plat, the City may have to subsequently purchase homes and property, and also pay for corrective construction to address the infrastructure deficiencies that a correct preliminary plat could have prevented.

STAFF RECOMMENDATION:

Not grant the waiver and require the revised preliminary plat for Kingman Crossing Tract 1993 which addresses the City's comments to be completed with the landowner desires to plat the property.

ATTACHMENTS:

Description

Resolution #4009 (Original Resolution)

Rresolution 4817

Revised Preliminary Plat

Engineering Comments on Revised Prelim Plat

Fire Marshal Comments Revised Prelim Plat

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	5/26/2016 - 2:24 PM
City Manager	Dougherty, John	Rejected	5/31/2016 - 12:20 PM
Development Services	Jeppson, Gary	Approved	5/31/2016 - 1:28 PM
City Attorney	Cooper, Carl	Approved	5/31/2016 - 5:43 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 7:57 PM

**CITY OF KINGMAN
RESOLUTION NO. 4009**

**A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF
KINGMAN, ARIZONA: APPROVING A PRELIMINARY SUBDIVISION PLAT FOR
KINGMANCROSSING, TRACT 1993.**

WHEREAS, Mohave Engineering Associates, Inc., project engineer and Kingman Crossing, LLC, property owner, has requested the approval of a preliminary plat of a residential subdivision, to be known as Kingman Crossing, Tract 1993, located on property described as a portion of the North Half of Section 9, T.21N., R.16W., of the G. & S.R.M., Mohave County, Arizona, as shown in the attached Exhibits "A", "B", and "C" and

WHEREAS, a preliminary plat and drainage report were prepared by Mohave Engineering Associates, Inc., a licensed engineering firm in the State of Arizona, and

WHEREAS, said proposed subdivision is approximately 280 acres in size with 1,153 single family lots, and

WHEREAS, the proposed preliminary plat and preliminary drainage report has been reviewed by the City Engineer and Planning Director and other concerned agencies, and were found to be in compliance with the Subdivision Ordinance, the Zoning Ordinance, and other applicable regulations, and

WHEREAS, the preliminary plat, preliminary drainage report, and exception requests were reviewed and recommended for approval with certain conditions by the Planning and Zoning Commission at the regular meeting on July 13, 2004 by a 4-1 vote, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona: That upon the recommendation of the Planning and Zoning Commission, the preliminary plat for Kingman Crossing, Tract 1993, as shown in Exhibits "A", "B" and "C" and generally described as a portion of the North Half of Section 9, T.21N., R.16W., of the G. & S.R.M., Mohave County, Arizona, is hereby approved, with the following conditions:

- A. Approve request for exception to allow certain blocks to contain only one tier of lots which is in violation of Section 4.3(1) of the Subdivision Ordinance.
- B. Approve request for exception to allow double fronting lots on certain blocks which is in violation of Section 4.4(5) of the Subdivision Ordinance.
- C. Approve request for exception to allow certain blocks to exceed 1,320 feet in length or be less than 400 feet in length which is a violation of Section 4.3(2) of the Subdivision Ordinance.
- D. Approve request for an exception to allow a street to have an inverted crown with 3% cross slope which is in violation of Section 4.6(3) of the Subdivision Ordinance.
- E. Correct the lot numbering sequence in Block 3 which is missing Lot 21 and the lot numbering sequence in Block 31 by renumbering Lot 723 as Lot 13.

- F. Revise the number of the block surrounded by Raintree Drive, Rio Pecos Drive, Colonial Parkway and Raven Street as there is already a Block 2 elsewhere in the plat.
- G. Revise the dimension of Lot 25, Block 1 along Rosewood Street.
- H. Do not use the following names as these may be confused with all or part of the existing street names: "Diamond Head Avenue", "Pineway Drive", and "Ranchvale Avenue".
- I. Do not use the name "Wheatland Court" as it is an extension of "Wheatland Avenue."
- J. Add the name "Lyons Road" to the preliminary plat where the proposed street aligns with this existing street.
- K. Rename "Santa Rosa Loop" and "Santa Rosa Court" as these streets do not directly connect to "Santa Rosa Drive".
- L. Rename "Cloverland Way" as this street does not directly connect to "Cloverland Lane".
- M. Rename one segment of "Corrales Street" as this name is used on two streets that do not align with each other.
- N. Rename one leg of "Carolina Street" as this street loops back on itself crossing two other streets, "McClintock Street" and "Cloverland Lane" twice.
- O. Approve request for an exception to allow the distance at certain adjacent intersections to be less than 200 feet which is a violation of Section 4.6(4)g of the Subdivision Ordinance.
- P. Add curb-return radii to Lots 9 & 10, Block 7; Lot 35, Block 33; and Lot 7, Block 43.
- Q. Modify the street sections for Airway Avenue, Prospector Street and Santa Rosa Drive to have five foot wide sidewalks in accord with the arterial street standards.
- R. Include on the final plat the recommended minimum floor elevations for lots within the "A" Flood Zone.
- S. Address the City Engineer's comments dated July 22, 2004 regarding the revised engineer's design report with regard to water supplies, pressure zones, water and sewer line locations and flows, and the revised drainage report concerning flows and detention areas, and the need for an engineering analysis and soil investigations for the pavement sections on Airway Avenue, Prospector Street and Santa Rosa Drive.
- T. Address in further detail how Parcel "C" and Parcel "E" will be developed, utilized and maintained.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 2nd day of August, 2004.

ATTEST:

APPROVED:

Toni Weddle
Toni Weddle, City Clerk

Monica Gates
Monica Gates, Mayor

APPROVED AS TO FORM:

Robert A. Taylor
Robert Taylor, City Attorney

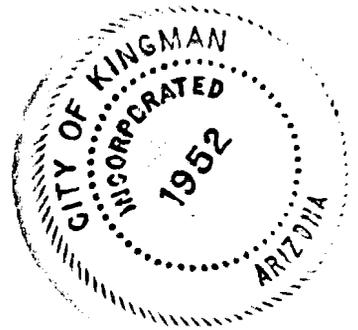


EXHIBIT "A"

PRELIMINARY PLAN
FOR
KINGMAN CROSSING
TRACI 1993
A PORTION OF SECTION 11, T11N, R10E, E1/4
OF THE S1/4 AND EAST 1/4 OF THE S1/4
MORLAVE COUNTY, ARIZONA

CONVEYANCE NOTES
1. THE TRACTS SHOWN ON THIS PLAN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THE PLATS RECORDED IN THE PUBLIC RECORDS OF MORLAVE COUNTY, ARIZONA.
2. THE TRACTS SHOWN ON THIS PLAN ARE SUBJECT TO THE EASEMENTS AND RIGHTS OF WAY SHOWN ON THE PLATS RECORDED IN THE PUBLIC RECORDS OF MORLAVE COUNTY, ARIZONA.

(LANDING)
1. ...
2. ...
3. ...
4. ...
5. ...
6. ...

(CRUISE)
1. ...
2. ...
3. ...

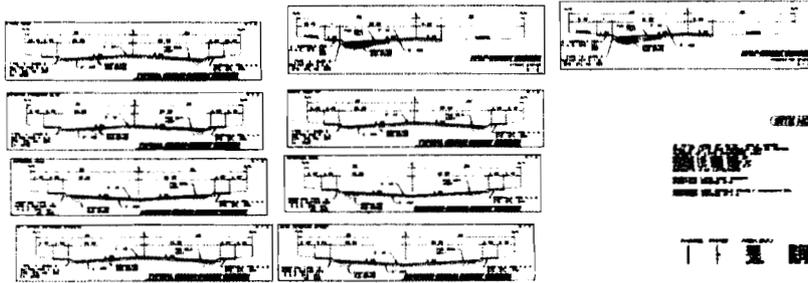
(BARRIER MAINT.)
1. ...
2. ...

(PORTION OF IMPROVED)
1. ...
2. ...

(OFFSET PLANNED)
1. ...
2. ...
3. ...
4. ...
5. ...
6. ...
7. ...
8. ...
9. ...
10. ...



VICINITY MAP



(SITE NOTES)
1. ...
2. ...
3. ...
4. ...



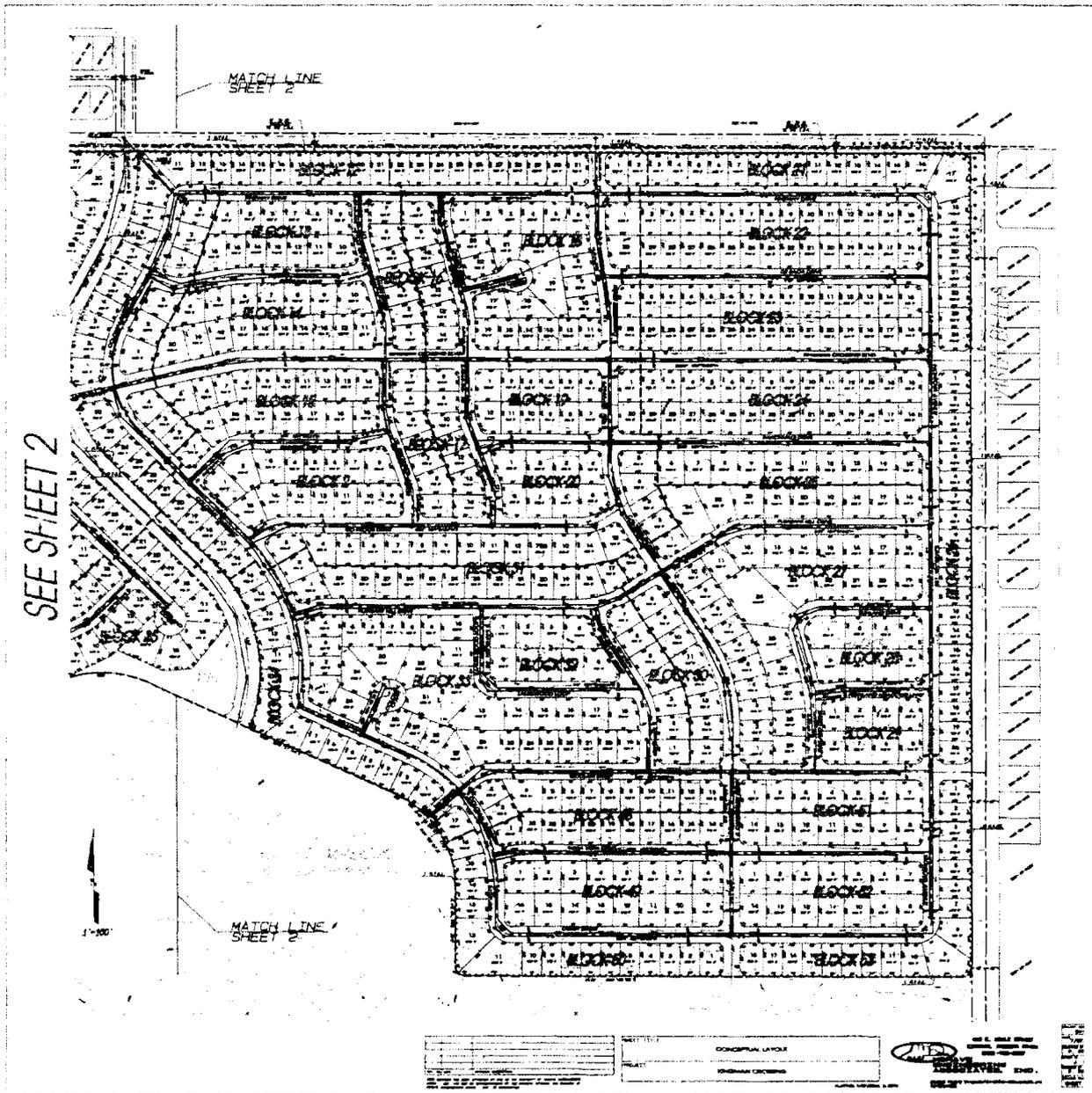
CROSS SECTION

PRELIMINARY PLAN
FOR
KINGMAN CROSSING
TRACI 1993

A PORTION OF SECTION 11, T11N, R10E, E1/4
OF THE S1/4 AND EAST 1/4 OF THE S1/4
MORLAVE COUNTY, ARIZONA

PREPARED BY
RESOLUTION

DATE
1993



SEE SHEET 2

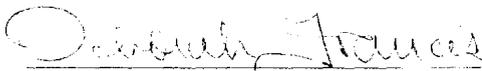
determine whether to approve the modified preliminary plat or not extend the approval of the preliminary plat. The City Council may grant a greater than 95-day modification period at its discretion.

1. **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Kingman, Arizona that the preliminary plat for Kingman Crossing, Tract 1993, as shown in Exhibit "A" is hereby approved for a two-year extension of time ending on November 6, 2014 with the same conditions and exceptions as originally stated in Resolution 4009 and with the development agreement attached as Exhibit "B".

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 6th day of November, 2012.

ATTEST:

APPROVED:

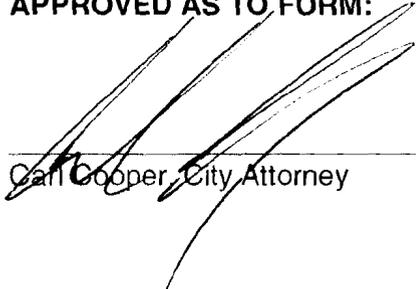


Deborah Francis, City Clerk



John Salem, Mayor

APPROVED AS TO FORM:



Carl Cooper, City Attorney



EXHIBIT "A"
West Half

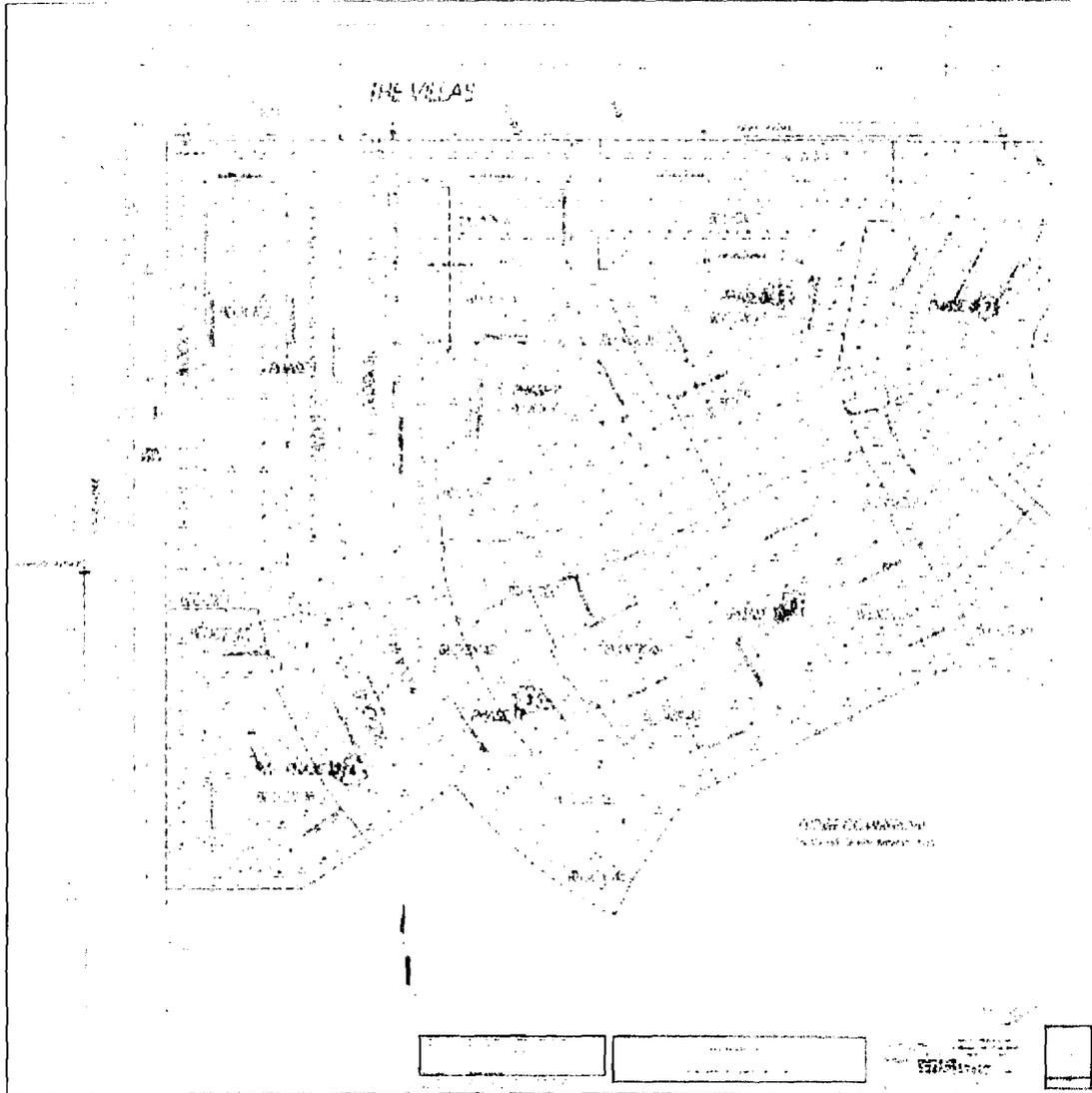
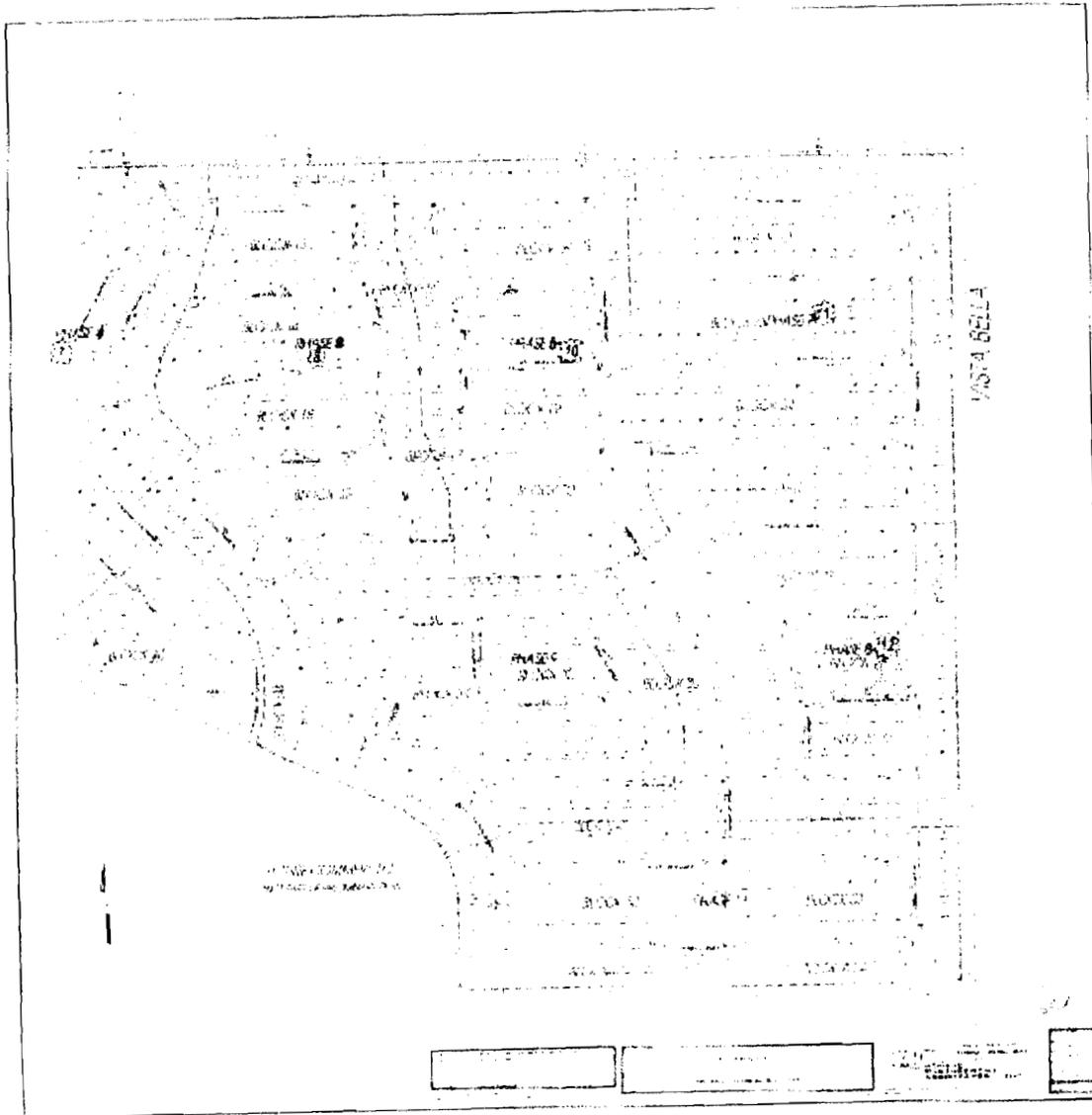


EXHIBIT "A"
East Half



WHEN RECORDED HOLD FOR
KINGMAN CITY CLERK
310 N. 4th Street
Kingman, Arizona 86401

DEVELOPMENT AGREEMENT

A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF KINGMAN, MOHAVE COUNTY, ARIZONA (CITY), A MUNICIPAL CORPORATION OF ARIZONA, AND PIONEER TITLE AGENCY, AS TRUSTEE UNDER TRUST NO. 9116 (OWNER), FOR A TWO-YEAR EXTENSION OF TIME ON THE PRELIMINARY PLAT KNOWN AS KINGMAN CROSSING, TRACT 1993, LOCATED IN THE NORTH HALF OF SECTION 9, T21N., R16W., OF THE GILA AND SALT RIVER MERIDIAN, MOHAVE COUNTY, ARIZONA, AND FOR THE LIMITED PROGRESSION OF A PORTION OF THE PRELIMINARY PLAT TO FINAL PLAT STAGE FOR THE DURATION OF THIS AGREEMENT.

This AGREEMENT is made as of the 6th day of November, 2012 by and between the City of Kingman, a municipal corporation of Arizona, (hereinafter "City") and Pioneer Title Agency as Trustee under Trust No. 9116, (hereinafter "Owner").

WITNESSETH

Pioneer Title Agency, as Trustee under Trust No. 9116, is the owner of a 280.13 acre, 1,154 lot subdivision known as Kingman, Crossing, Tract 1993 located in the north half of Section 9, T.21N., R.16W., of the Gila and Salt River Meridian, Mohave County, Arizona, (commonly referred to as the area south of Airway Avenue, east of the Castle Rock Road alignment and west of Prospector Street); and

Kingman Crossing, Tract 1993 was originally granted preliminary plat approval on August 2, 2004, with the adoption of Resolution No. 4009; and

The City has granted four one-year extensions of time and one two-year extension of time for the Kingman Crossing, Tract 1993 preliminary plat; and

Phases "1" and "2", of the Kingman Crossing, Tract 1993 preliminary plat have progressed to the final plat stage. While nine phases, containing 948-lots, remain to be platted; and

Mohave Engineering Associates, Inc., agent for the Owner, has requested a two-year extension of time of said plat as shown in Exhibit "A", and

A Design Concept Report for the Kingman Crossing Interchange, dated June 2010, requires Kingman Crossing Boulevard to be realigned to accommodate a 45 mph design speed and to be widened to accommodate drainage, and

The realignment of Kingman Crossing Boulevard consequently requires the redesign of a portion of the preliminary plat for Kingman Crossing, Tract 1993 as depicted on Alternative #2 in the Design Concept Report, dated June, 2010; and

In accordance with Section 2.2(8)b(iii) of the Kingman Subdivision Ordinance, if there has been major changes in the area affecting the preliminary plat or changes in development standards, the Common Council may extend the preliminary plat validity for an additional 95-days to allow the subdivider to redesign the preliminary plat to include the necessary modifications and resubmit the modified preliminary plat for review by the Planning and Zoning Commission and subsequently by the City Council. The Council may then determine whether to approve the modified preliminary plat or not extend the approval of the preliminary plat. The City Council may grant a greater than 95-day modification period at its discretion.

The Owner agrees not to proceed with final plats for Phases 5 through 13 for the duration of this development agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona that the preliminary plat for Kingman Crossing, Tract 1993 is hereby extended until November 6, 2014 with the following stipulations:

1. Phases 3 and 4 as shown in Exhibit "A" may proceed to final plat stage before November 6, 2014.
2. Phases 5 through 13 as shown in Exhibit "A" will not progress to final plat stage until after November 6, 2014.

This AGREEMENT shall be binding upon the heirs, successors-in-interest and assigns of parties hereto.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT as of the date first written above.

**FOR THE CITY OF KINGMAN,
ARIZONA**, a municipal
corporation in the State of Arizona

BY: *John Salem*
John Salem, Mayor

**FOR THE PIONEER TITLE
AGENCY AS TRUSTEE UNDER
TRUST NO. 9116**

BY: *Veronica Murchison*
Veronica Murchison

ATTEST:

Deborah Francis
Deborah Francis, City Clerk

ATTEST:

Vicki Wyatt
Print Name: VICKI WYATT



EXHIBIT "A"

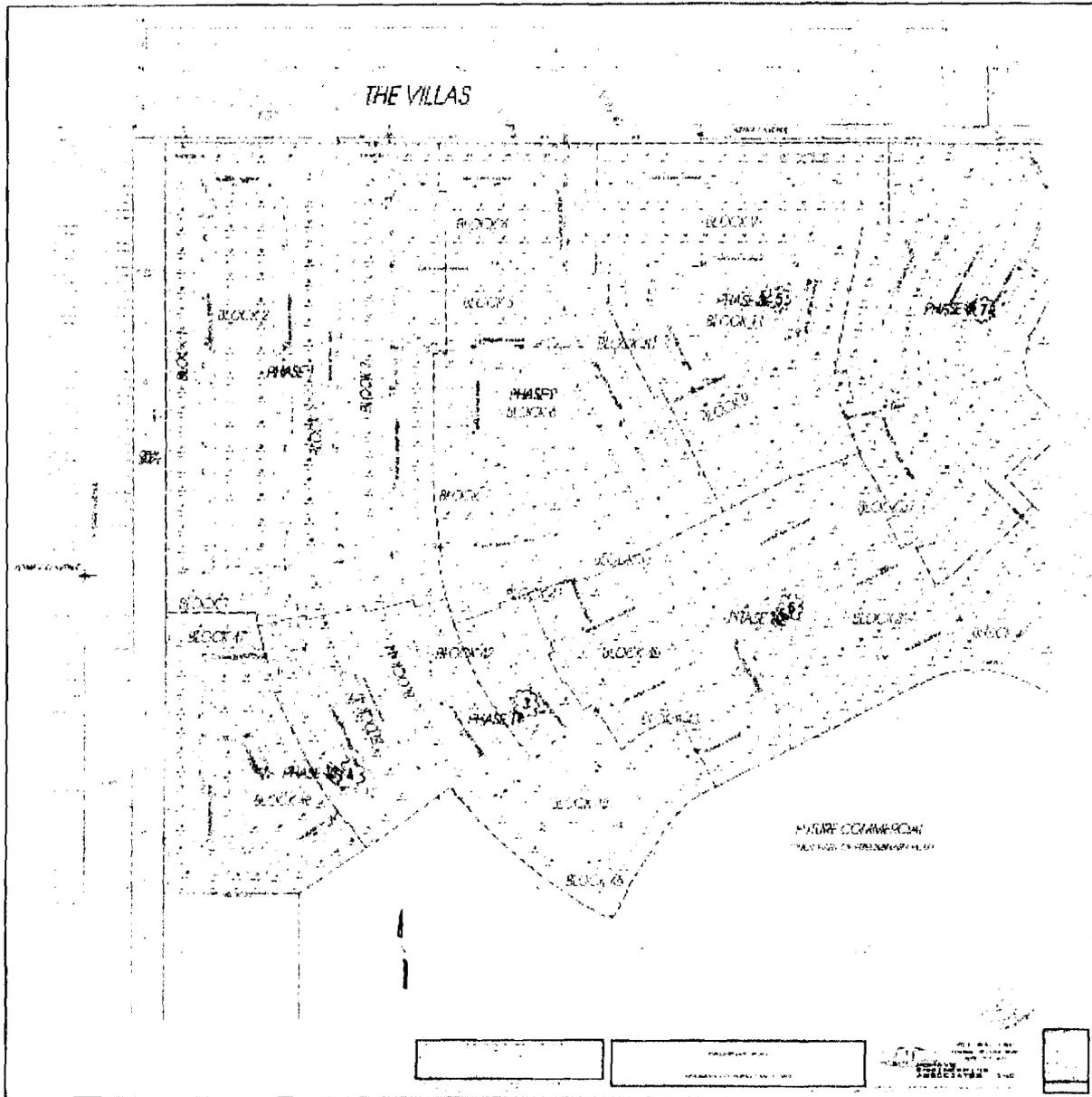
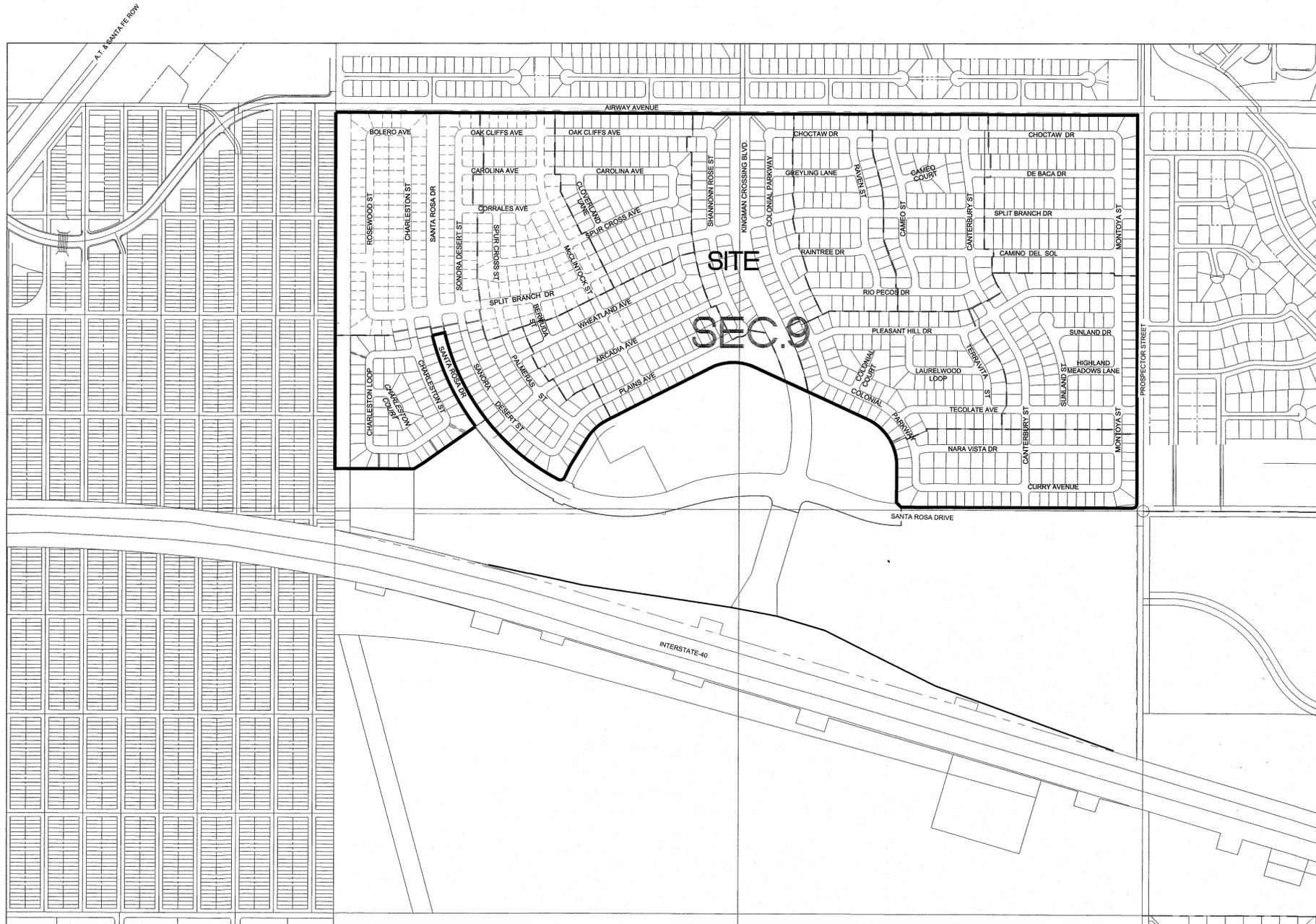


EXHIBIT "A" Continued



PRELIMINARY PLAT
FOR
KINGMAN CROSSING TRACT 1993
A PORTION OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 16 WEST
OF THE GILA AND SALT RIVER MERIDIAN, MOHAVE COUNTY, ARIZONA



VICINITY MAP

STREET NAMES:

- ARCADIA AVENUE
- BERMUDA STREET
- BOLERO AVENUE
- CAMEO COURT
- CAMEO STREET
- CAMINO DEL SOL
- CANTERBURY STREET
- CAROLINA AVENUE
- CHARLESTON STREET
- CHARLESTON COURT
- CHARLESTON LOOP
- CHOCTAW DRIVE
- CLOVERLAND LANE
- COLONIAL COURT
- COLONIAL PARKWAY
- CORRALES AVENUE
- CURRY AVENUE
- DE BACA DRIVE
- GREYLING LANE
- HIGHLAND MEADOWS LANE
- KINGMAN CROSSING BOULEVARD
- LAURELWOOD LOOP
- MCCLINTOCK STREET
- MONTROYA STREET
- NARA VISTA DRIVE
- OAK CLIFFS AVENUE
- NORTHEAST RETURN OF AIRWAY AVE.
- PALMERAS STREET
- PLAINS AVENUE
- PLEASANT HILL DRIVE
- RAINTREE DRIVE
- RAVEN STREET
- RIO PECOS DRIVE
- ROSEWOOD STREET
- SANTA ROSA DRIVE
- SHANNON ROSE STREET
- SONORA DESERT STREET
- SPLIT BRANCH DRIVE
- SPUR CROSS AVENUE
- SPUR CROSS STREET
- SUNLAND DRIVE
- SUNLAND STREET
- TECOLATE AVENUE
- TERRAVITA STREET
- WHEATLAND AVENUE

OWNER

PIONEER TITLE AGENCY, TRUST 9116
2213 STOCKTON HILL ROAD
KINGMAN, AZ 86401
TEL 928-753-9237

ENGINEER/ SURVEYOR

MOHAVE ENGINEERING ASSOCIATES 2153
E GORDON DRIVE
KINGMAN, AZ 86409
(928) 753-2627
FAX (928) 753-9118

BENCH MARK

95-2-88 A CITY OF KINGMAN 2" BRASS
DISK IN TOP OF CURB LOCATED AT THE
NORTHEAST RETURN OF AIRWAY AVE.
AND CASTLE ROCK RD.
ELEVATION: 3456.02 FT

PETITION OF EXCEPTION

DOUBLE FRONTING LOTS
STREET INTERSECTION LESS THAN 200' APART

UTILITIES

- WATER: CITY OF KINGMAN - PUBLIC WORKS
GEORGE SEDCH; PH(928) 692-3136
- SEWER: CITY OF KINGMAN - PUBLIC WORKS;
PH(928) 692-3125
- FIRE PROTECTION: CITY OF KINGMAN - FIRE DEPT.
PH: (928) 753-2891
- ELECTRICITY: UNISOURCE ELECTRIC
MARRIN VARGAS; PH(928) 681-6828
- GARBAGE: CITY OF KINGMAN - (TO CERBAT LANDFILL)
ED TAPIA; PH(928) 695-3102
- GAS: UNISOURCE GAS
PH(928) 681-6610
- TELEPHONE: FRONTIER COMMUNICATIONS
PH(928) 757-0271
- CABLE: SUDDENLINK
PH(928) 757-4099

SHEET INDEX

1	COVER
2	PRELIMINARY PLAN 200 SCALE
3	PRELIMINARY PLAN 100 SCALE
4	PRELIMINARY PLAN 100 SCALE
5	PRELIMINARY PLAN 100 SCALE

SUBMITTAL AND REVISION TRACKING

PLAN SEAL DATE	DESCRIPTION

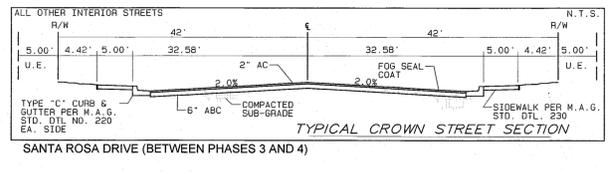
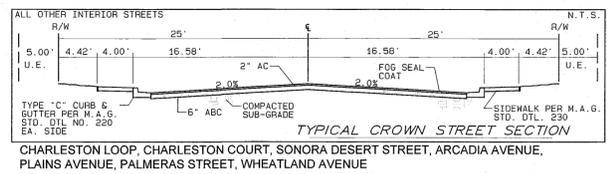
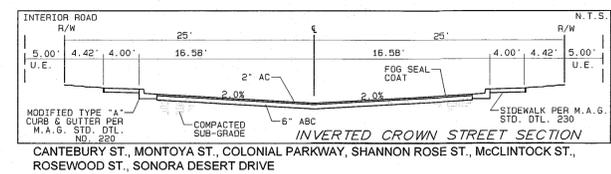
2153 E. GORDON DRIVE, SUITE 1
P.O. BOX 6547 KINGMAN, AZ 86402
P-928.753.2627 F-928.753.9118
MOHAVE-ENGINEERING.COM
INFO@MEHAZ.COM

MOHAVE ENGINEERING ASSOCIATES, INC.

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1-800-STAKE-IT
(OUTSIDE MARICOPA COUNTY)

COVER

KINGMAN CROSSING TRACT 1993
PORTION OF SECTION 9, T21N, 16W,
KINGMAN, ARIZONA





BLOCK #	LOTS
1	48
2	30
3	27
4	14
5	14
6	12
7	32
8	28
9	67
10	12
11	16
12	30
13	16
14	17
15	17
16	14
17	14
18	23
19	12
20	8
21	24
22	30
23	28
24	30
25	24
26	20
27	33
28	8
29	8
30	15
31	33
32	15
33	9
34	30
35	15
36	22
37	27
38	17
39	8
40	8
41	18
42	15
43	17
44	7
45	21
46	13
47	38
48	26
49	23
50	16
51	45
52	14
53	14
54	18
TOTAL	1147

FLOOD ZONES

THE FEDERAL EMERGENCY MANAGEMENT AGENCY, FEMA, FLOOD INSURANCE RATE MAPS, COMMUNITY PANEL NUMBER 04015C-4576-H DATED 02-18-2015 AND 04015C-4578-H DATED 02-18-2015 SHOW THE SITE IS IN FLOOD ZONE X AND AO AS SHOWN ON THE PLAN.

FLOOD ZONE "X" ARE AREAS OUTSIDE THE SFHA AND HIGHER THAN THE ELEVATION OF THE 0.2-PERCENT-ANNUAL-CHANCE FLOOD.

FLOOD ZONE AO DEPTH= 1FOOT ARE AREAS SUBJECT TO INUNDATION BY 1-PERCENT-ANNUAL-CHANCE SHALLOW FLOODING USUALLY SHEET FLOW ON SLOPING TERRAIN WHERE AVERAGE DEPTHS ARE BETWEEN ONE AND THREE FEET. AVERAGE FLOOD DEPTHS DERIVED FROM DETAILED HYDRAULIC ANALYSES ARE SHOWN IN THIS ZONE. MANDATORY FLOOD INSURANCE PURCHASE REQUIREMENTS AND FLOODPLAIN MANAGEMENT STANDARDS APPLY.

SOME ZONE AO HAVE BEEN DESIGNATED IN AREAS WITH HIGH FLOOD VELOCITIES SUCH AS ALLUVIAL FANS AND WASHES. COMMUNITIES ARE ENCOURAGED TO ADOPT MORE RESTRICTIVE REQUIREMENTS FOR THESE AREAS.

PHASE AREAS

PHASE #	AREA (ACRES)	#LOTS
1	30.87	116
2	20.19	89
3	14.67	64
4	11.80	55
5	20.57	91
6	18.71	96
7	22.95	79
8	16.37	79
9	19.91	88
10	23.46	118
11	21.85	93
12	21.17	96
13	18.13	81
TOTAL	260.92	1147

LEGEND

- EXISTING PAVEMENT
- CONTOUR INTERVAL = 2'

SITE NOTES

- TOTAL AREA OF SITE: 261.23 ACRES
- AREA OF LOTS AND PARCELS: 194.86 ACRES
- NUMBER OF LOTS PROPOSED: 1149
- DENSITY: 4.4 LOTS/ACRE
- MINIMUM LOT SIZE: 6,000 SF
- MAXIMUM LOT SIZE: 16,954 SF
- AVERAGE LOT SIZE: 6,990 S.F.
- PARCEL A: 0.29 ACRES
- PARCEL B: 0.28 ACRES
- PARCEL C: 2.22 ACRES
- PARCEL D: 0.06 ACRES
- PARCEL E: 3.34 ACRES
- PARCEL F: 1.98 ACRES
- PARCEL G: 0.14 ACRES
- PARCEL H: 0.06 ACRES
- TOTAL AREA OF PARCELS=8.17 ACRES
- EXISTING LAND USE: VACANT (EXCEPT PHASE 1)
- PROPOSED USE: SINGLE FAMILY RESIDENTIAL
- EXISTING ZONING: R-1-6
- 1) ASPHALT SURFACED STREETS AS DESIGNATED BY DETAILS HEREON
- 2) LOT LINE RADIUS = 20' AT INTERIOR STREET INTERSECTIONS
- 30' RADIUS AT INTERSECTIONS WITH AIRWAY AVENUE AND PROSPECTOR CHAMBER AT THE INTERSECTIONS OF AIRWAY AVENUE AND KINGMAN CROSSING BLVD
- 3) SEWER WILL TIE INTO THE 12" SEWER LINE IN SANTA ROSA DRIVE. AND THE VILLAS
- 4) ALL DOUBLE FRONTING LOTS WILL HAVE 1" N.V.A.E.

SUBMITTAL AND REVISION TRACKING

PLAN SEAL DATE	DESCRIPTION

2153 E. GORDON DRIVE, SUITE 1
P.O. BOX 6547 KINGMAN, AZ 86402
P-928.753.2627 F-928.753.9118
MOHAVE-ENGINEERING.COM
INFO@MEAZ.COM

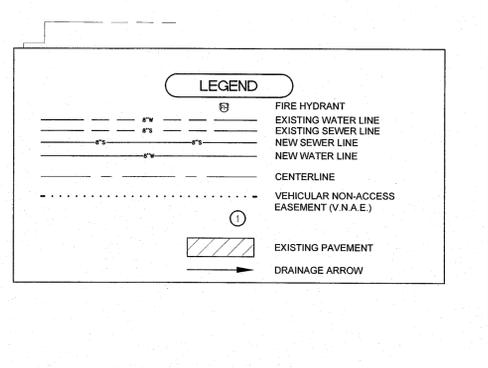
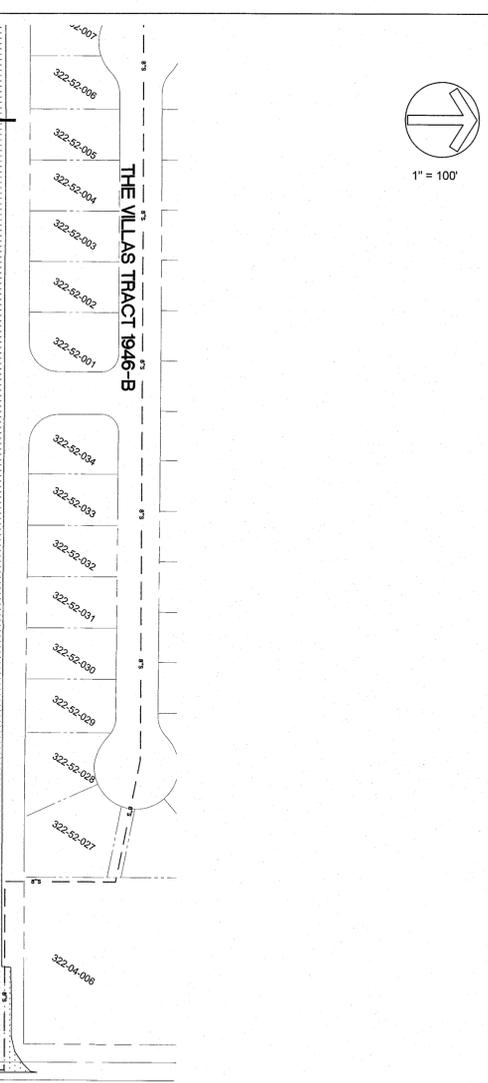
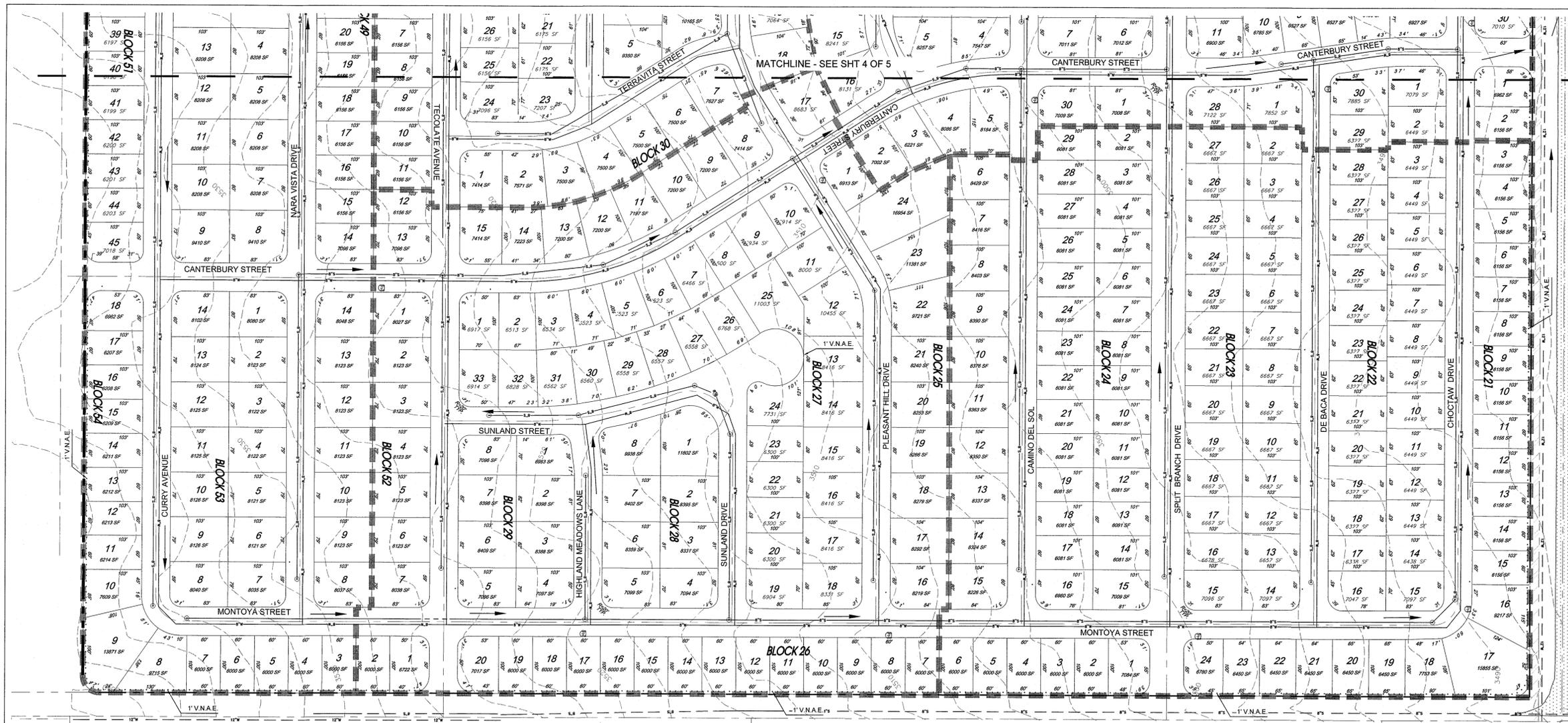
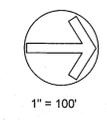
MOHAVE ENGINEERING ASSOCIATES, INC.

CALL TWO WORKING DAYS BEFORE YOU DIG
602-263-1100
1-800-STAKE-IT
(OUTSIDE MARICOPA COUNTY)

REGISTERED PROFESSIONAL ENGINEER
19518
PETER J. PROFFIT
3/21/16

PRELIMINARY PLAN - 200 SCALE

KINGMAN CROSSING TRACT 1993
PORTION OF SECTION 9, T21N, 16W,
KINGMAN, ARIZONA



LEGEND

- FIRE HYDRANT
- EXISTING WATER LINE
- EXISTING SEWER LINE
- NEW SEWER LINE
- NEW WATER LINE
- CENTERLINE
- VEHICULAR NON-ACCESS EASEMENT (V.N.A.E.)
- EXISTING PAVEMENT
- DRAINAGE ARROW

SUBMITTAL AND REVISION TRACKING

PLAN SEAL DATE	DESCRIPTION

MOHAVE ENGINEERING ASSOCIATES, INC.
 2155 E GORDON DRIVE, SUITE 1
 P.O. BOX 6547 KINGMAN, AZ 86402
 P-928.753.2627 F-928.753.9116
 MOHAVE-ENGINEERING.COM
 INFO@MEAAZ.COM

CALL TWO WORKING DAYS BEFORE YOU DIG
602-263-1100
1-800-STAKE-IT
 (OUTSIDE MARICOPA COUNTY)

PETER J. PROFFIT
 REGISTERED PROFESSIONAL ENGINEER
 NO. 19518
 STATE OF ARIZONA
 3/21/16

PRELIMINARY PLAN - 100 SCALE
 KINGMAN CROSSING TRACT 1993
 PORTION OF SECTION 9, T21N, 16W,
 KINGMAN, ARIZONA

G:\DROPOBOX (MEAI)\MEAI PROJECT FILES\2004\04-203\04-203.PP 2016 RE-DESIGN\04-203.PP 2016-02-15.DWG

Memo

To: Sylvia Shaffer
From: Mike Prior
CC: Greg Henry and File
Date: April 7, 2016
Re: Kingman Crossing, Tract 1993
Extension of Time for Preliminary Plat (SB16-0003)



The Engineering Department does not have any objections to the extension of time for Kingman Crossing, Tract 1993. It is anticipated that a full submittal for the revised preliminary plat will be forthcoming for review and this extension of time is to allow the developer and site engineering sufficient time to complete those submittal items.

The following comments will need to be address when a complete submittal for the revised preliminary plat is done:

1. The Street Regulations requires all developments to follow the Traffic Impact Analysis (TIA) procedures outlined in Section 2-4(c). Please provide an estimated number of trips generated by this development to determine what level, if applicable, a TIA needs to be prepared to. Any recommendations as a result of a TIA need to be incorporated into the Plat.
2. A revised drainage report incorporating current conditions and updated drainage calculations will need to be submitted for review. This drainage report will need to account for the drainage improvements completed for the Hualapai Mountain Medical Center, Tract 6038 upstream of this development and the Design Concept Report completed for the Kingman Crossing Interchange.
3. What is proposed for the "AO" Flood Hazard zone? The plat shows street alignment being mostly perpendicular to the flood hazard zone and thus will change the boundary of the flood hazard zone. A CLOMR will be required to identify the changes to flood hazard zone due to the proposed subdivision improvements.
4. Ultimate locations of fire hydrants for this project will be determined by the fire department as each phase is submitted for review.
5. The phasing limits for this subdivision should be considered carefully at the preliminary stage to avoid unnecessary manholes and water valve installations and to maximize fire hydrant coverage.
6. Water service approval for Kingman Crossing, Tract 1993, approved by City Council with Resolution 4023, applied to only the 116 lots in Phase 1. Water service approval will be needed for future phases of this development. A water/sewer Design Report will need to be submitted for the application for water service approval.
7. There is no existing sewer line in Airway Avenue east of Santa Rosa Drive. The preliminary plat shows a proposed sewer line extension in McClintock Street out to Airway Avenue.

8. Please show the proposed R/W dimensions for each street including the existing streets on each plat sheet.
9. It is not shown on the preliminary plat; however it appears that the topography in portions of this area has changed since when this plat was first drafted. The preliminary plat should be based on current topography.
10. Storm water velocities and depths within the public streets are of concern. In general, measures should be taken limit to high velocities and depths to reduce the risk to the general public during a storm event. Scenarios where velocities exceed 8 ft/s and depths exceed 1 ft. for the 100-year storm should be discussed on a case by case basis to determine if anything can be done to mitigate the risk.
11. The preliminary plat should show all interim drainage improvements and necessary easements that will be needed for the phased improvements (along with appropriate drainage calculations) to adequately route stormflows to their intended discharge points and to limit erosion and sediment transport within the R/W.
12. The intended function of each Parcel should to be labeled.
13. The names of all adjacent existing streets need to be shown.
14. "Half Street" improvements per Table One of the COK Streets and Sidewalk Development Rules and Regulations will be required for Airway Avenue, Prospector Street and Santa Rosa Drive fronting this development.
15. (Sheet 1 of 5) The proposed street cross sections for Airway Avenue, Prospector Street, Santa Rosa Drive and Kingman Crossing Boulevard need to be shown.
16. (Sheet 1 of 5) The pavement sections for streets with functional classifications higher than a collector street, including Airway Avenue, Santa Rosa Drive, Kingman Crossing Boulevard and Prospector Street should be heavier than 2" AC over 6" ABC. The Streets and Sidewalk Development Rules and Regulations calls for the pavement sections of these functional classifications to be designed based on soils investigations.
17. (Sheet 3 of 5) Please label the flood hazard zone shown on this plan sheet.
18. (Sheet 3 of 5) Is Phase 2 a part of this development? Some drafting details such as lots dimensions and center lines are not shown for this phase.
19. (Sheet 3 of 5) It is recommended that VNAEs be extended on to Arcadia Avenue from Santa Rosa to the radius returns at Sonora Desert to prevent driveway cuts on the short section of Arcadia Avenue at the intersection with Santa Rosa.
20. (Sheet 3 of 5) It is recommended that VNAEs be extended on to Split Branch Drive from Kingman Crossing Boulevard to the radius returns at Shannon Rose Street and Colonial Parkway to prevent driveway cuts on the short sections of Split Branch Drive at their intersections with Kingman Crossing Boulevard.

21. (Sheet 3 of 5) It is recommended that VNAEs be extended on to Canterbury Street from Airway Avenue to the radius returns at Choctaw Drive to prevent driveway cuts on the short section of Canterbury Street at its intersection with Airway Avenue.
22. (Sheets 3 & 4 of 5) What is the hatching along the south side of Airway Avenue adjacent to this development for? Is there an easement or existing pavement south of the 12" water line?
23. (Sheets 3 & 4 of 5) A VNAE needs to be called for along the back lot lines along the boundary with Hualapai Mountain Medical Center Subdivision, Tract 6038.
24. (Sheets 3, 4 & 5 of 5) The hatching for existing pavement on the "Legend" section does not match what is used on the plat sheets.
25. (Sheet 4 of 5) VNAEs are needed for the lot boundary between Lot 5 and Parcel C and for the boundary of Parcel C along Kingman Crossing Boulevard.
26. (Sheet 4 of 5) The thru lanes on Kingman Crossing Boulevard shall align with the thru lane on Lyons Road to the north of Airway Avenue.
27. (Sheet 5 of 5) Please show the separation distances for Canterbury Street, Split Branch Drive and Tecolate Avenue from adjacent intersections with existing roadways on Prospector Street and Airway Avenue.
28. (Sheet 5 of 5) It is recommended that VNAEs be extended on to Split Branch Drive and Tecolate Avenue from Prospector Street to the radius returns at Montoya Street to prevent driveway cuts on the short sections of Split Branch Drive and Tecolate Avenue at their intersections with Prospector Street.
29. (Sheet 5 of 5) How are water and sewer services to be provided for section of Sunland Street north of Sunland Drive? Short water and sewer mains will need to be extended into this area.
30. (Sheet 5 of 5) If street improvements will match the R/W layout, it is recommended that the intersection of Sunland Street and Sunland Drive be modified to be perpendicular and the layout of the cul-de-sac north of this intersection be redesigned to narrow the width of Sunland Drive at this location. The width of this intersection and the angle of the intersecting streets and cul-de-sac do not present clear traffic paths and does not allow for a good location to install any traffic control signage at this location such as "STOP" or "YEILD" signs.
31. (Sheet 5 of 5) What is the proposed alignment and width of the extension of Santa Rosa Drive along the southern boundary of this development? Will additional R/W be needed for Santa Rosa Drive?

If you have any questions regarding these comments, please let me know.

9-10-2015

Memo

To: Sylvia Shaffer

From: Chris Weaver

Re: **Preliminary Plat – Kingman Crossing SB16-0003**

This Preliminary Plat re-approval is approved with the following comments:

- 1; Suggestion to relocate the hydrant in Phase 2 at Block 14 Lot 3-4 from Palmeras St. & Split Branch to Block 13 – Lot 1 on Bermuda St.
- 2; Suggestion to relocate the hydrant in Phase 4 at Block 22 Lot 4 on Charleston Loop to Lot #1 N/W corner of lot.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: Gary Jeppson
MEETING DATE: June 7, 2016
AGENDA SUBJECT: Presentation on the Kingman Crossing Chronology

SUMMARY:

Mayor Anderson asked for a presentation on the chronology of the Kingman Crossing city land project. Staff has prepared the attached PowerPoint presentation on the project.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Council Direction

ATTACHMENTS:

Description

Kingman Crossing Chronology PowerPoint Presentation

Sample Ballot Language

Timeline for Sending Question to the Ballot

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	5/27/2016 - 5:03 PM
City Attorney	Cooper, Carl	Approved	5/31/2016 - 5:44 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 12:50 PM

KINGMAN CROSSING DEVELOPMENT CHRONOLOGY

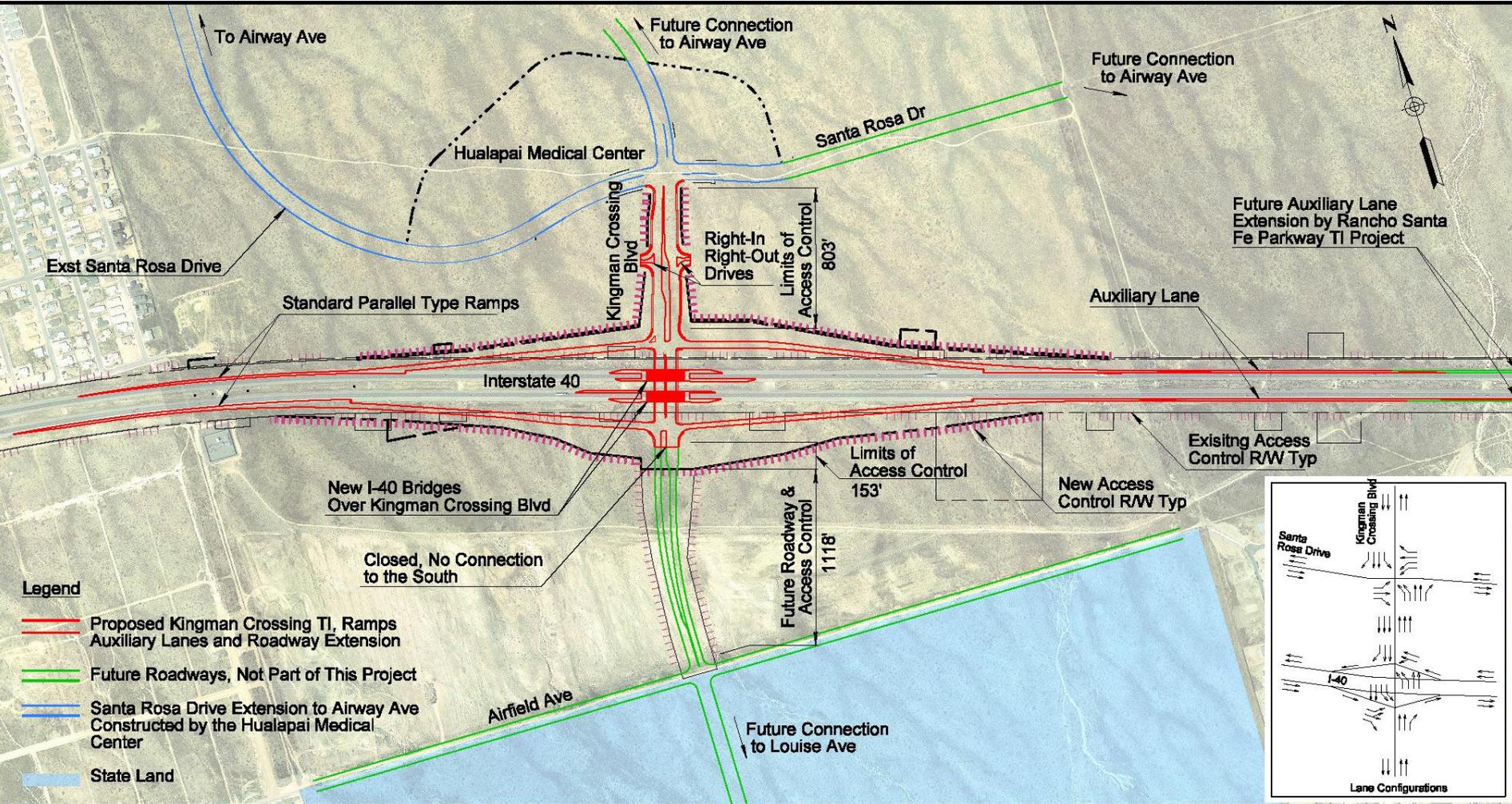
June 7, 2016

Entitlement Process

- **General Plan Amendment approved on May 5, 2016 with the adoption of Resolution #4949.**
- **The Kingman Crossing Planned Development District was adopted on January 19, 2016 with the adoption of Ordinance #1806.**

Matters of Consideration

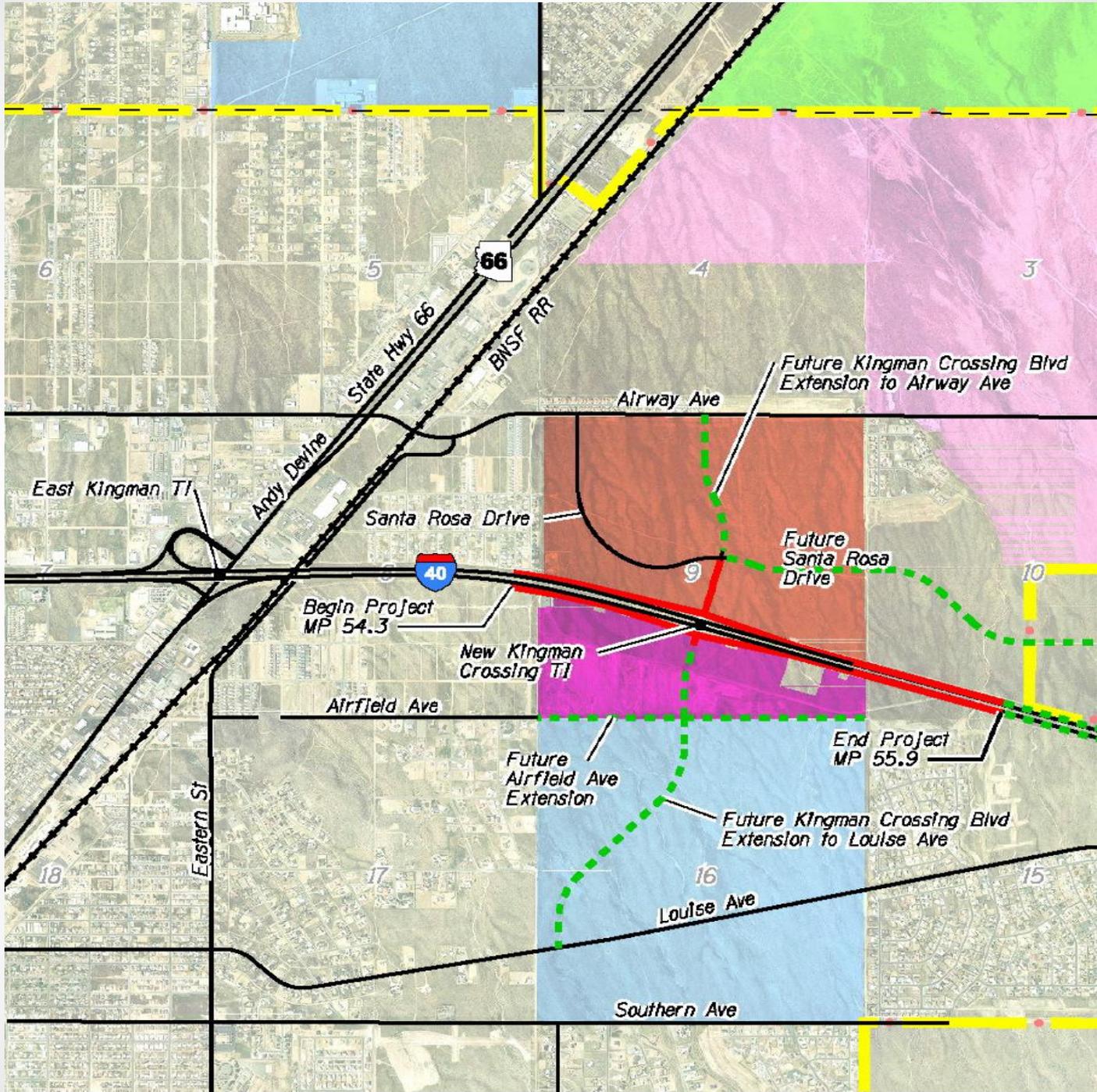
- Design Concept Report
- Change of Access Report
- Infrastructure Design
- Funding
- Land Contract
-



Legend

- Proposed Kingman Crossing TI, Ramps, Auxiliary Lanes and Roadway Extension
- Future Roadways, Not Part of This Project
- Santa Rosa Drive Extension to Airway Ave Constructed by the Hualapai Medical Center
- State Land

FIGURE E1 KINGMAN CROSSING RECOMMENDED ALTERNATIVE - COMPACT DIAMOND OVERPASS TRAFFIC INTERCHANGE



FINAL DESIGN CONCEPT REPORT



I-40, Kingman Crossing Traffic Interchange

ADOT TRACS No. H7147
Federal No. STP-040-B(AUE)

June 2010

Prepared for:
City of Kingman
301 North 4th Street
Kingman, Arizona 86401



Prepared by:
URS Corporation
7720 North 16th Street, Suite 100
Phoenix, Arizona 85020



In association with EcoPlan Associates, Inc.



EXP 12/31/10

DESIGN CONCEPT REPORT

- The current Kingman Crossing DCR, approved June 2010, does not show access to the south of the interchange ramps, therefore, a revised DCR, approved by ADOT and FHWA, is required in order to provide access to the City's property from the interchange.
- Funding and timing for this revised DCR has not been identified.
- A route from the interchange to a collector street (Louise Ave.) will need to be constructed in order to allow the southern access to the interchange.
- A 102-feet of right-of-way and easement exists for the extension of Cherokee.
- The Airfield Avenue alignment runs along the south portion of the City's property. There is not a street easement or right-of-way on the State Trust land south of the City's property.

**FEDERAL NO. STP-040-B(AUE)
ADOT TRACS No. H7114
I-40, KINGMAN CROSSING TRAFFIC INTERCHANGE
KINGMAN – ASH FORK HIGHWAY
I-40
KINGMAN DISTRICT – MOHAVE COUNTY**

CHANGE OF ACCESS REPORT

November 2008

Prepared for:



**Federal Highway
Administration**



Prepared by:

URS
URS CORPORATION



BY: 12/3/10

Change of Access Report

- In addition to the Revised Design Concept Report, a revised Change of Access Report that allows access to the south, across the City's property is necessary before ADOT and FHWA to consider approval of the south access to I-40.
- Funding for this revised Change of Access Report has not been identified.
- No timeframe on review and approval



Design

- Upon approval of the amended DCR and COAR, the interchange will need to be designed.
- The interchange is currently at the 35% design stage.
- The design period for the interchange to a 95% design stage is estimated to be one year and will cost approximately \$1 million.
- No engineering costs for infrastructure and roadway extensions.
- In August 2015, the City has entered into a contract with an engineering firm to study the feasibility of an interim roadway and grade separation crossing of I-40 at or near the Kingman Crossing TI alignment.

Subdivisions

- ARS §9-463.02. Subdivision defined; applicability A. "'Subdivision' means improved or unimproved land or lands divided for the purpose of financing, sale or lease, whether immediate or future, into four or more lots, tracts or parcels of land, or, **if a new street is involved, any such property which is divided into two or more lots, tracts or parcels of land**, or, any such property, the boundaries of which have been fixed by a recorded plat, which is divided into more than two parts."
- W Kingman Crossing LLC must be willing to subdivide its property in order for the traffic interchange, as it is now approved to be constructed.
- In order to have access to the City's property from the traffic interchange, a roadway to a collector street must be constructed. Such a roadway will divide the City's property, which means the City's property will need to be subdivided.
- Water and sewer are located at the Hualapai Campus of KRMC. ●

SUBDIVISION SURETIES

- Construction of Improvements Prior to Final Plat Recordation
- Escrow Account
- Letter of Credit

Sale of Property

- In order to sell property valued over \$1.5 millions, the City is governed by the ARS §9-403. Sale of real property valued at more than one million five hundred thousand dollars; special election; sale at auction.
- The ballot decision will need to be made by June 2016 to be on the November 2016 general election ballot.
- If a majority of the ballots cast is in favor of selling, then the City may sell the property at public auction to the highest bidder for cash, reserving the right to reject any and all bids.

CITY OF KINGMAN GENERAL ELECTION NOVEMBER 8, 2016

QUESTION 1

SALE OF REAL PROPERTY

Shall the City of Kingman be authorized to sell approximately 151.6 acres of surplus real property described as a portion of Section 9, T.21N., R.16W., of the G&SRM, Mohave County, AZ, generally located south of Interstate 40 and west of the Cherokee Street alignment, a full legal description for which is available from the City of Kingman and at www.cityofkingman.gov, for the pupose of commercial development?

A "YES" vote will authorize the City of Kingman to sell the real property described above.

A "NO" vote will not authorize the City of Kingman to sell the real property described above.

YES / SI

NO

Exhibit 1 – Legal Description

A portion of the South One Half (1/2) of Section 9, T.21 N., R. 16 W., G. & S.R.M., Mohave County, Arizona as shownon Retracement and Dependent Resurvey of a Portion of the South East One Quarter and the South West One Quarter of Section 9 lying within the area as described as follows;

That portion of said section 9 as described in Book 3550 page 368 Official Records of Mohave County, Arizona and shown as Parcel A and B on said resurvey play and lying Easterly and adjacent to 125' wide Electical Transmission Easement as described in Book 138 pages 16-18 of Dockets Mohave County Recorder.

This area contains 151 acres more or less based on recorded deeds and surveys.

Timeline of Events for Sending Property Sale Question to the Ballot

General Election 2016

July 5, 2016	Council must pass a resolution calling the election and sending the question forward to the voters for approval
August 10, 2016	Deadline for arguments for and/or against the ballot measure must be submitted to the City Clerk's Office
September 30, 2016	Publicity Pamphlets are mailed to all registered voters
October 10, 2016	Early ballots are mailed out by Mohave County Voter Registration
November 8, 2016	General Election

NOTE:

- The sample ballot language does not include the approximately 17 acres on the western portion of the city owned property at Kingman Crossing that is still designated as parks/open space.
- An official appraisal of the property must be conducted by an appraiser licensed in the State of Arizona.
- Ballot language for the question is restricted to 100 words per A.R.S. § 9-403.B.
- If the voters approve sale of the property the City of Kingman may sell the property any time after voter approval
- Sale of the property may only be done through a formal bid process in which the city must follow processes for publication for the invitation to bid as outlined in A.R.S. § 9-402.



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: John A. Dougherty, City Manager

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Briefing on Race to the Wall

SUMMARY:

A few weeks ago the Race to the Wall came through Kingman and apparently, for at least a few people, there was a problem. A couple of people wrote an editorial in the Daily Miner complaining about the way they were treated when they stopped here in Kingman. One local voiced displeasure but I have been unable to meet with him, as he has been unavailable but will continue the effort. Another person wrote the Mayor a nasty gram which I followed up on but all I could get was generalities and no specifics as to what the problem was. We were contacted about 10 days to two weeks before the arrival asking us to block intersections when they arrived, allowing them to ignore stop lights to get to the two destinations. City staff met to see if we could accommodate their request but were informed by ADOT that we could not impede traffic and if the City did we were assuming all liability. Staff also contacted DPS but were told they stand by ADOT's decision. We did inquire of the organizers if the group was all going to be bunched together and were told they would not be, which again makes it difficult to stop traffic indefinitely. Staff looked at alternative routes where we could block traffic to move the group through but they all involved exits from state jurisdiction highways.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff will have a debriefing on what went wrong but without cooperation from ADOT and other law enforcement, including a more direct route to destination, it remains to be seen what we can do to accommodate.

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Dougherty, John	Approved	5/31/2016 - 12:13 PM
City Attorney	Cooper, Carl	Approved	5/31/2016 - 5:42 PM
City Manager	Dougherty, John	Approved	5/31/2016 - 12:13 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: Development Services
MEETING DATE: June 7, 2016
AGENDA SUBJECT: CDBG Project Selection, FY 2016-17 Application

SUMMARY:

On Friday, April 22, 2016 the City held the first of two public hearings required by State Community Development Block Grant (CDBG) guidelines to solicit and identify potential projects for our 2016 CDBG Regional Account application.

The table included in the attached project report includes all eligible projects identified at the public hearing. We received no possible projects from the public during the hearing on April 22, but identified 3 possible projects from the City Engineering Department.

Each project is listed in the left column with the requested project amount listed in the second column. Subsequent columns list possible funding options in prioritized order of eligibility with A as the highest priority.

Council may select one of the options listed A, B or C of the fundable projects identified. The projects included here are listed according to the impact each project may have on the community, Option A with the highest.

The option selected will be provided an opportunity for the public to comment on in tonight's CDBG Public Hearing and may then be selected as the project which will be included in the City's FY 2016 CDBG application.

FISCAL IMPACT:

All funds associated with this item are CDBG grant funds

STAFF RECOMMENDATION:

Recommend selecting Option A

ATTACHMENTS:

Description
Project Selection report

REVIEWERS:

Department	Reviewer	Action	Date
------------	----------	--------	------

**FY 2016 CDBG Regional Account Application
Proposed Project Report**

On Friday, April 22, 2016 the City held the first of two public hearings required by State Community Development Block Grant (CDBG) guidelines to solicit and identify potential projects for our 2016 CDBG Regional Account application.

The table below includes all eligible projects identified at the public hearing. We received no possible projects from the public during the hearing on April 22, but identified 3 possible projects from the City Engineering Department.

Each project is listed in the left column with the requested project amount listed in the second column. Subsequent columns list possible funding options in prioritized order of eligibility with A as the highest priority.

According to the Arizona Department of Housing's (ADOH) Consolidated Plan required by the Department of Housing and Urban Development (HUD), eligible communities will be limited to apply for one project.

Council may select one of the options listed A, B or C of the fundable projects identified. The projects included here are listed according to the impact each project may have on the community, Option A with the highest.

Total FY 2016 CDBG Allocation =	\$371,432
Up to 18% is available for administration =	\$66,857
Total funding available for eligible projects =	\$304,575

Proposed Projects	Option A	Option B	Option C
Administration @ 18%	\$66,857	\$66,857	\$66,857
ADA Barrier Removal, replace curb cuts at 4 th & 5 th Streets on Beale	\$304,575		
ADA Barrier Removal, replace curb cuts at 2 nd St. on Beale & 4 th St. at Andy Devine		\$304,575	
ADA Barrier Removal, replace curb cuts at 2 nd , 3 rd , 5 th , 6 th , 7 th 8 th along N. Andy Devine and replace sidewalks & curb cuts from 1 st to 6 th Streets on S. Andy Devine			\$304,575
Funding Total	\$371,432	\$371,432	\$371,432

Project Descriptions.

Below are brief descriptions of the projects solicited at the City's first CDBG Public Hearing held April 22, 2016. Also included are funding determinations for each project which indicates the projects' funding eligibility by the Arizona Department of Housing CDBG Program.

1. **Applicant:** City of Kingman Engineering & Public Works

Project: ADA Barrier Removal (Replace curb cuts at 3 downtown intersections, 4th St. & 5th St. along Beale St.)

Funding Determination: These City infrastructure improvement projects qualify under the National Objective Threshold of "Low-Moderate Income Benefit" and meet either the Area-wide Benefit or Limited Clientele determination for funding. These projects meet all other CDBG thresholds for application and are considered fundable and are of high priority under the state's Consolidated Plan. Projects are prioritized by need and identified from the City's Capital Improvement Plan.

Application Process:

NOTE: The total amount of CDBG funds available to the City has yet to be confirmed by the Arizona Department of Housing, but early estimates indicate that we may apply for approximately \$371,432. Based on this estimate, the City's FY 2016-17 CDBG application may include a project identified in the funding summary table found on page one of this report.

The City may set aside up to 18% of the total grant allocation (approximately \$66,857) for Administrative costs. By deducting this amount, the total funds available for project funding is approximately \$304,575. This is an estimated amount available to distribute to qualified, eligible projects identified in funding options A-C.

To be considered "fundable" each project must meet a National Objective as determined by the CDBG program guidelines. That is, it must prove to serve Low and Moderately low-income individuals, eliminate a "slum or blighted" condition or resolve an "urgent need". Additionally, each project must also identify a service area or group for which services will be provided.

Each project must also be prepared and pre-planned to begin once grant funds are awarded. During staff analysis and technical assistance, if a project is not properly prepared to begin upon grant award, that project was not recommended for selection by Council.

Grant awards are expected to take place in August-September 2016 with project commencement in early 2017. Grant contracts are issued for 24 months.



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Development Services

MEETING DATE: June 7, 2016

AGENDA SUBJECT: Public Hearing: Community Development Block Grant Second Public Hearing

SUMMARY:

On Friday, April 22, 2016 the City held the first of two public hearings required by State Community Development Block Grant (CDBG) guidelines to solicit and identify potential projects for our 2016 CDBG Regional Account application.

Tonight is the 2nd public hearing as required to allow the public the opportunity to comment on the City's selected projects which will be included in the City's FY 2016 Regional Account application.

The eligible projects identified in the previous Action Item have been selected and will be included in the City's CDBG FY 2016 Regional Account application. *(Most likely will be Option A)*

(At this time, Council offers the public an opportunity to comment on their selection)

FISCAL IMPACT:

All possible funds associated with this item are CDBG grant funds.

STAFF RECOMMENDATION:

Adopt Resolution #5019 authorizing the submission and implementation of the City's FY 2016 CDBG RA Application and authorizing the Mayor to sign all associated grant documents.

ATTACHMENTS:

Description

Certifications

Res. 5019 Authorization to Submit

CDBG Disclosure

REVIEWERS:

Department	Reviewer	Action	Date
Development Services	Jeppson, Gary	Approved	6/2/2016 - 4:26 PM
City Attorney	Cooper, Carl	Approved	6/2/2016 - 4:40 PM
City Manager	Dougherty, John	Approved	6/2/2016 - 6:34 PM

CERTIFICATIONS

APPLICANT CERTIFICATIONS FOR FY2016

The applicant hereby assures and certifies that:

1. It possesses legal authority to apply for Community Development Block Grant funds, and to execute the proposed program.
2. Prior to the submission of the application, the applicant's governing body has duly adopted or passed as an official act a resolution authorizing the submission of the application, including all understandings, assurances, statutes, regulations and orders contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
3. Its chief executive officer or other officer of the applicant approved by the State:
 - a. Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) and other provisions of Federal law, as specified at 24 CFR 58.1(a) (3) and (a)(4), which further the purposes of NEPA insofar as the provisions of such Federal law apply to this program.
 - b. Is authorized and consents on behalf of the applicant and him(her)self to accept the jurisdiction of the federal and State courts for the purpose of enforcement of his/her responsibilities as such an official.
4. It will comply with the provisions of Executive Order 11990, relating to evaluation of flood hazards and Executive Order 11288 relating to the prevention, control and abatement of water pollution.
5. It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historical Data Act of 1966, P.L. 93-291 (16 U.S.C. 469a-1, et.seq.).
6. It will administer and enforce the labor standard requirements of the Davis Bacon Act, as amended at 40 U.S.C. 276a-276a-5, and the Contract Work Hours and Safety Standards Act at 40 U.S.C. 327-333.
7. It will comply with the provisions of 24 CFR Part 24 relating to the employment, engagement of services, awarding of contracts or funding of any contractors or subcontractors during any period of debarment, suspension or placement in ineligibility status.
8. It shall comply with the requirements of the 1992 Lead Based Paint Poisoning Prevention Act of 42 U.S.C. 4821-4846 (also Title X of the Housing and Community Development Act of 1992) and implementing regulations at 24 CFR Part 35.
9. It will comply with the provisions of 24 CFR part 58 "Uniform Grant Administrative Requirements" and OMB Circular A-87.
10. It will comply with the American Disabilities Act and Section 504 of the Rehabilitation Act, as amended.

11. It will comply with
 - a. Title VI of the Civil Rights Act of 1964 (Pub. L. 88- 352), and the regulations issued pursuant thereto (24 CFR Part 1).
 - b. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90- 284), as amended.
 - c. Section 109 of the Housing and Community Development Act of 1974.
 - d. Executive Order 11063 pertaining to equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.
 - e. Executive Order 11246, and the regulations issued pursuant thereto (24 CFR Part 130 and 41 CFR Chapter 60).
 - f. Section 3 of the Housing and Urban Development Act of 1968, as amended.
 - g. Federal Fair Housing Act of 1988, P.L. 100-430.
 - h. The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1973, 42 U.S.C. 6101-07, and the prohibitions against discrimination against persons with handicaps under Section 504 of the Rehabilitation Act of 1973, (P.L. 93-112), as amended, and the regulations at 24 CFR Part 8.
 - i. The requirements of the Architectural Barriers Act of 1966 at 42 U.S.C. 4151-415.
12. It will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations.
13. The Applicant certifies that there was no participation in any aspect or manner of the due diligence, compilation, preparation, or submission process relating to this Application, or the project that is the subject of this Application, by any person(s) or entity(ies) in violation of applicable State of Arizona (such as those found at A.R.S. §§ 38-501 - 38-511) or federal (such as those found at 24 CFR 92.365 relating to the administration of HOME funds or 24 CFR 570.611 relating to the administration of CDBG funds) conflict of interest laws . Should ADOH determine that such a conflict exists; the Application will be discontinued from consideration of the award at issue. Further, violations of any other applicable state or federal law will similarly result in disqualification of the Application from consideration of said award. Applicant further certifies It will comply with applicable conflict of interest provisions, incorporate such in all contracts and establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
14. It will comply with the provisions of the Hatch Act that limits the political activity of employees.
15. It will give representatives of the State, the Secretary of HUD, the Inspector General, and the General Accounting Office access to all books, accounts, records, reports, files and other papers, things, or property belonging to it or in use by it pertaining to the administration of State CDBG assistance.
16. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the program are not listed on the Environmental Protection Agency's (EPA) list of violating facilities and that it will notify the State of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
17. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Pub.L. 93-234, 87 Stat., 975, approved December 31, 1973. Section 103 (a) required, on and after March 2, 1974.

18. It has AND WILL COMPLY WITH THE PROVISIONS OF THE STATE OF ARIZONA CITIZEN AND PUBLIC PARTICIPATION PLAN FOR THE STATE OF ARIZONA CDBG PROGRAM.
19. It has developed plans to minimize displacement of persons as a result of activities assisted in whole or in part with CDBG funds and to assist persons actually displaced as a result of such activities, and has provided information about such plans to the public.
20. It will not recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements **unless**:
 - a. the CDBG funds are used to pay the proportion of the fee or assessment that is financed from other revenue sources, or:
 - b. it will certify to the State in writing that it lacks sufficient CDBG funds to comply with (a) but that it will not assess properties owned by very low-income persons.
21. It will provide all other funds/resources identified in the application, or any additional funds/resources necessary to complete the project as described in the application as submitted, or as may be later amended.
22. It will comply with the requirements of the Single Audit Act of 1996 and OMB Circular A-133; and if the grant is closed out prior to all funds having been audited, it shall refund to ADOH any costs disallowed as a result of any audit conducted after the date of grant closeout.
23. It hereby adopts and will enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and will enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.
24. It will ensure that, to the best of the knowledge and belief of the undersigned:
 - a. no Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in the connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
 - b. if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - c. the undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

"This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required

certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

25. It shall comply with the provisions of Section 102 of the HUD Reform Act of 1989.
26. It shall ensure that efforts are made to recruit minority, disabled and woman owned businesses for its vendor/supplier lists.

CERTIFIED BY:

Signature of Mayor or Chair of County Board

June 7, 2016
Date

Richard Anderson, Mayor
Typed Name of Mayor or Chair of County Board

NOTE: The Attorney General has ruled that these Certifications must have an original signature when submitted to the CDBG Program. If an applicant submits more than one application, the Certifications should be included in the application that includes administration funds and other general items such as public participation, resolutions, etc.

**CITY OF KINGMAN
RESOLUTION**

**AUTHORIZATION TO SUBMIT APPLICATIONS
AND IMPLEMENT CDBG PROJECTS**

RESOLUTION NO. 5019

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF KINGMAN AUTHORIZING THE SUBMISSION OF AN APPLICATION(S) FOR FY 2016-17 ARIZONA DEPARTMENT OF HOUSING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION(S) MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.

WHEREAS, the City of Kingman is desirous of undertaking community development activities; and
WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and
WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and
WHEREAS, the activities within these applications(addresses the community's identified housing and community development needs, including the needs of low and moderate income persons; and
WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Kingman authorize application to be made to the State of Arizona, Department of Housing for FY2016-17 CDBG funds, and authorize the Mayor to sign application and contract or grant documents for receipt and use of these funds for replacement of city ADA non-compliant curb cuts at 2 downtown intersections, 4th St. and 5th St. along Beale Street where four curb cuts will be replaced at each intersection, and authorize the Mayor to take all actions necessary to implement and complete these activities submitted in said application(s); and

THAT these applications for State CDBG funds meet the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the City of Kingman will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in the(these) application(s).

Passed and adopted by the City Council of Kingman Arizona this 7th day of June 2016.

(Richard Anderson, Mayor)

ATTEST:

APPROVED AS TO FORM:

[City Clerk]

[City Attorney]

Applicant: KingmanCDBG Contract No.(if known): _____ RA for FFY 2016 SSP for FFY _____

CDBG DISCLOSURE REPORT
FEDERAL FISCAL YEAR
10/1/2016- 9/30/2017

This form must be completed and submitted with each application for CDBG funds.

PART I - APPLICANT INFORMATION

1. Applicant, Complete Address with 9-digit zip code, Phone Number:
City of Kingman, 310 N. Fourth St., Kingman, AZ 86401-5817. Ph. (928)753-8159

2. Federal Employer Identification Number: 866-000769

3. Indicate whether this is: Initial Report Update Report # _____

4. Amount of this CDBG Grant Applied for: \$371,432

PART II - THRESHOLD DETERMINATION

1. Is the amount listed in 4(above) more than \$500,000? Yes No

2. Have you received, can reasonably expect to receive, or applied for other HUD assistance (through programs listed in Appendix A of the Instructions) during the current federal fiscal year, which when added to 4. (above) amounts to more than \$500,000? Yes No

