

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 P.M.

ACTION AGENDA

Tuesday, July 5, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL --- ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION

The invocation will be given by Grif Vautier of Kingman Presbyterian Church.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. The Regular Meeting and Executive Session minutes of May 3, 2016. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

2. AWARDS/RECOGNITION

a. Kingman Fire Department Badge Pinning

The fire department has promoted and / or hired numerous positions in the last couple of months. The promotional and hiring processes are complete and the official badge pinning and introduction of fire department employees to city council and the community.

The fire department would like to conduct badge pinning for the following ranks:

Chris	Battalion Chief – Training and Safety	1/4/2016
Chris Weaver	Battalion Chief – Prevention	3/7/2016
Tanner Miller	Captain	5/26/2016
Brandon Medlin	Captain	7/1/2016
Brian Knarr	Engineer	5/27/2016
Dustin Osborn	Engineer	6/1/2016
Elwood Hurley	Engineer	7/1/2016
Daniel Crowe	Firefighter	5/2/2016
Alex Pinkstaff	Firefighter	5/2/2016
Tim Sloan	Firefighter	6/21/2016
Jordan Fuqua	Firefighter	7/3/2016
Sean Osterman	Fire Prevention Specialist	3/20/2016

b. Employee Service Recognition

In appreciation for their hard work, dedication, and loyalty the Mayor and Council would like to recognize employees who have reached years of service milestones, beginning at five years of service and continuing at each five year interval. Tonight the Mayor and Council hereby convey their earnest appreciation to:

Yrs of Service	Name	Title	Department
40	Barkhurst, Daniel	Battalion Chief	Fire
25	Brice, James	Lieutenant	Police
25	Spivey, Daniel	Police Officer	Police
20	Hart, Maxine	Administrative Asst II	Water Utility
20	Mack, John	Groundskeeper	Parks
15	Godfrey, Michael	Sergeant	Police
10	Simmons, Mollie	Court Collections Officer	Court

10	Kozlowski, Adam	Equipment Operator B	Water Operating
10	Zach, Brian	Sergeant	Police
10	Simpson, Christopher	Fire Engineer	Fire
5	Manseau, Donald	Pool Operator	Pool

Mayor and Council would like to congratulate the following retirees on their retirement:

James Bailey – retired from the Fire Department on June 29, 2016 with over 29 years of outstanding service.

Larry Hanson - retired from the Fire Department on May 26, 2016 with 29 years of outstanding service.

Gary Marks - retired from the Parks & Recreation Department on June 11, 2016 with over 20 years of outstanding service.

Karen Fogg – retired from the Park & Recreation Department on February 10, 2016 with over 17 years of outstanding service.

3. CALL TO THE PUBLIC-COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Authorizing the purchase of real property on Davis Avenue for drainage purposes, ENG14- 036

On June 3, 2014, Council approved Resolution No. 4897, which authorized staff to proceed with acquiring vacant property on Davis Avenue for drainage purposes. The property is owned by Catalina Amatangel and is identified as tax parcel 311-15-223. The property is 5,000 square feet in area and is a natural low point which ponds with storm runoff. The owner has indicated that \$20,000 is the minimum that she would accept for the property. The price is comparable to other properties that the City has acquired further south on Golden Gate Avenue. The City has received complaints from property owners on Davis Avenue concerning drainage. Upon Council approval, staff will open an escrow with one of the local Title agencies to finalize this land purchase. **Staff recommends approval of the property purchase for \$20,000 plus escrow fees and authorizing the Mayor to sign all property deeds and acceptance statements associated with this acquisition. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Consideration of Resolution No. 5020-Revised, approving a non-payment street deferral for a portion of Broadway Avenue

Hill Family Investments (66 Auto Sales) owns a parcel adjacent to their existing auto sales lot at 1955 E. Andy Devine Avenue. The rear of the property abuts Broadway Avenue. A building permit to remodel an existing building on the property has been issued with an estimated construction cost of \$120,000. Broadway Avenue is improved with asphalt paving only with no curb, gutter or sidewalk. Because the proposed construction will exceed \$20,000, the Street Policy requires that the street improvements to be completed on Broadway Avenue. Mike Hill, applicant, sent a letter requesting a non-cash payment street improvement deferral. The scope of the required improvements would be a section, 50-feet in length, with roll curb, gutter, a four-foot wide sidewalk thickened at the driveway, and asphalt paving. The City Engineering Department's opinion of probable cost of these improvements is \$5,017.00. **Staff recommends adoption of Resolution No. 5020-Revised. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Resolution No. 5025: Reducing the drainage easement in Southern Vista Tract 1980-A, ENG15-023

Staff has been working with developer Angle Homes on the reduction of a drainage easement in Southern Vista Tract 1980-A. When the subject subdivision was platted on August 5, 2005, it

included a forty-five (45) foot public drainage easement across Lot 2 and Lot 29. The easement was intended to contain natural meandering drainage across the lots. A drainage report addressing the reduction in easement width was completed in November of 2015 under project ENG15-023. Angle Homes has recently completed construction of block walls and other erosion measures to contain the drainage, as recommended by the new drainage report. The easement will reduce from forty-five (45) to twenty-nine (29) feet across Lot 2. The easement will reduce from forty-five (45) to twenty-two (22) feet across Lot 29. **Staff recommends approving Resolution No. 5025, reducing the drainage MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

d. Amendment No. 1 to Engineering Department Building Improvements, ENG15-052

The scope consists primarily of replacing the rear stairs of the building in order to conform with current codes and regulations, installation of a shade for the large skylight in the Engineering Conference Room, repair of three windows on the second floor, installation of cabinets, installation of security cameras, installation of a canopy over the rear door and also an automatic ADA compliant opener for the door, repairs to the water heater and other plumbing fixtures, miscellaneous carpentry, and contingencies. Staff has requested a fee proposal from T.R. Orr, Inc. to cover the construction of this proposed amendment. The contract will include services associated with project meeting attendance, plan reviews, input on the design, recommendations on design alternatives, constructability reviews, underground investigations, structural engineering, construction phasing proposals, project scheduling and cost model preparation, materials submittals, construction activities, and all testing and inspections. T.R. Orr, Inc. has prepared a proposal to complete the design phase assistance for a not to exceed price of \$75,000. **Staff recommends that the agreement with T.R. Orr, Inc. be approved. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. Application for Temporary Liquor License Extension of Premises/Patio Permit

Applicant Nobel Zubaid with Canyon 66 Restaurant & Lounge has requested a Temporary Liquor License Extension of Premises/Patio Permit for Saturday, July 9, 2016 through Sunday, July 17, 2016 at 3100 E Andy Devine in Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. OLDBUSINESS

6. NEWBUSINESS

a. Council liaisons for Kingman Area Chamber of Commerce committees

Discussion of and asking for volunteers to serve as liaison(s) from the Common Council to regularly attend meetings of the various committees of the Kingman Area Chamber of Commerce and report back to Council. **COUNCIL DIRECTED STAFF TO PLACE THIS ITEM ON THE AGENDA FOR THE NEXT MEETING WITH AN EXPLANATION OF WHAT EACH COMMITTEE IS.**

7. REPORTS

a. Splash Pad update

Staff will provide an update of the progress of the Splash Pad. **COUNCIL DIRECTED STAFF TO BRING BACK ANOTHER UPDATE WITH THE VENTURE CLUB WHEN THE PROJECT WAS FURTHER ALONG.**

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.