

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

AMENDED AGENDA

Tuesday, July 19, 2016

REGULAR MEETING

CALL TO ORDER AND ROLL CALL--- ALL COUNCIL MEMBERS WERE PRESENT EXCEPT VICE MAYOR YOUNG AND COUNCIL MEMBER CARVER WHO WERE EXCUSED.

INVOCATION

The invocation will be given by Paul Daniel of First Southern Baptist Church.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. **The Regular Meeting and Executive Session minutes of May 17, 2016. MOTION TO APPROVE WAS PASSED BY A VOTE OF 5-0**
- b. **The Regular Meeting minutes of July 5, 2016. MOTION TO APPROVE WAS PASSED BY A VOTE OF 5-0**

2. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

3. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Acceptance of Grant of Water Line Easement for La Quinta Inns and Suites

An onsite fire hydrant was constructed for the La Quint Inns and Suites site development located on Lot 10-A of the Stockton Airway Center, Tract 6007 subdivision. As part of the development process and as required by the Utility Regulations, staff has requested an easement for the onsite fire hydrant and water line to that hydrant. The legal description and exhibit for the easement has been reviewed by staff and the developer/owner of the property has signed the Grant of Easement form. **Staff recommends approval and acceptance of the Grant of Easement by the City Council. MOTION TO APPROVED PASSED BY A VOTE OF 5-0**

b. Resolution No. 5026 - Revise Exhibit B/Personnel Classification Schedule

Resolution #5026 revises Exhibit “B” - Personnel Classification of the Compensation & Classification Plan. Fiscal Year 2016-2017 will be set at 346 Authorized Budgeted FTE which is an increase of 11 FTE over the previous fiscal year (6 total from unfunded; 5 new). With no change to the City’s salary structure, Exhibit “A” – Salary Structure of the Compensation & Classification plan is not attached and shall remain the same during FY 2015-2016. Exhibit C Classifications sorted ‘By Classification’ will change to reflect the changes made herein to Exhibit B. **Staff recommends approval. THIS ITEM WAS MOVED FROM "OLD BUSINESS" TO "CONSENT AGENDA".**

MOTION TO APPROVED PASSED BY A VOTE OF 5-0

c. Application for Liquor License Temporary Extension of Premises/Patio Permit

Applicant Nobel Zubaid of Canyon 66 Restaurant & Lounge has requested a Temporary Liquor License Extension of Premises/Patio Permit for Friday, August 5, 2016 through Sunday, August 7 at 3100 E. Andy Devine Ave in Kingman. **Staff recommends approval. MOTION TO APPROVED PASSED BY A VOTE OF 5-0**

d. Application for Temporary Liquor License Extension of Premises/Patio Permit

Applicant Nobel Zubaid of Canyon 66 Restaurant & Lounge has requested a Temporary Liquor License Extension of Premises/Patio Permit for Friday, August 19, 2016 through Sunday, August 21 at 3100 E. Andy Devine Ave in Kingman. **Staff recommends approval. MOTION TO APPROVED PASSED BY A VOTE OF 5-0**

e. Authorization to purchase real property on Walnut Street for utility and drainage purposes

As part of a sewer construction project that was authorized by Council on 5/19/15, a new sewer main was proposed to be built between Walnut Street and Chestnut Street so that an old sewer main that currently crosses private property can be relocated to a city owned easement. The property is currently vacant. The easement for the proposed main is located at a low point where a substantial amount of stormwater flows and as a result channel armoring and a more expensive piping system would be necessary to protect the main. To save cost on the project and locate the sewer main outside of a drainage way, staff has approached the owners of the property to see if they would be willing to sell the property to the City. The property would be used for utility and drainage purposes. The property owners have indicated they are willing to sell the land for \$7,500. This price is comparable to other vacant lots in the area and is less than the cost to armor the channel and the pipe. **Staff recommends approval of the property for \$7,500 plus escrow closing fees and authorizing the Mayor to sign all property deeds and acceptance statements associated with this acquisition.**

MOTION TO APPROVED PASSED BY A VOTE OF 5-0

f. Acceptance of a grant of two public utility easements being offered in conjunction with the recording of a parcel plat for two properties located at 2366 Golf Drive and 2359 Western Avenue

Two 8-foot wide public utility easements are being granted to the City of Kingman and the public utility companies by Edwin K. Parks III/Vantage Retirement Plans LLC along Golf Drive and Western Avenue south of Motor Avenue. This grant was requested by UniSource Electric to facilitate the placement of a transformer and other facilities that will serve the subject properties. This is being done in conjunction with the recording of a parcel plat which will split two existing parcels including Parcel J located on Golf Drive and Parcel A located on Western Avenue. The new parcels will be slightly less than 11,000 square feet each, which will be in accordance with the R-1-10: Residential, Single Family, 10,000 square foot lot minimum zoning district. **Staff recommends authorizing the Mayor to sign the acceptance of this grant of easements on the parcel plat.**

MOTION TO APPROVED PASSED BY A VOTE OF 5-0

- g. Application for Temporary Liquor License Extension of Premises/Patio Permit**
Applicant, Noble Zubaid of Canyon 66 Restaurant and Lounge has requested a temporary Liquor License Extension of Premises/Patio Permit for Sunday, July 24 through Tuesday, July 26 at 3100 E Andy Devine Ave. in Kingman. **Staff recommends approval. MOTION TO APPROVED PASSED BY A VOTE OF 5-0**
- h. Application for Temporary Liquor License Extension of Premises/Patio Permit**
Applicant, Blake Schritter, has applied for a Temporary Liquor License Extension of Premises/Patio Permit for Saturday, August 6, at 421 E. Beale Street in Kingman. **Staff recommends approval. MOTION TO APPROVED PASSED BY A VOTE OF 5-0**

4. OLD BUSINESS

5. NEW BUSINESS

- a. Discussion and possible action concerning strict enforcement of the International Building Code**

Staff is seeking Council direction concerning strict enforcement of the International Building Code guidelines. Staff is sympathetic but would like guidance from Council on whether the City Manager has discretion, Council wants it strictly followed, or Council wants to hear every appeal. Staff has requested that the Builders Association attend the meeting to present their case. **Council discretion. DIRECTION WAS PROVIDED TO STAFF TO BE LENIENT WITHIN REASON AND MAKE SURE THE APPEAL PROCESS IS EASY, FAST, AND TRANSPARENT.**

DIRECTION WAS PROVIDED TO STAFF TO LOOK INTO OTHER SMART CODES ELSEWHERE IN ARIZONA TO SEE IF THEY WOULD BE APPLICABLE.

DIRECTION WAS PROVIDED TO STAFF TO EMPOWER THE CITY MANAGER TO USE HIS DISCRETION ON ENFORCEMENT.

- b. Discussion and direction regarding having a City of Kingman booth at the Mohave County Fair**

At the July 5, 2016, Regular Meeting Clean City Commission member Joe Longoria addressed the Council during the Call to the Public and requested that the City Council have an agenda item to discuss the City paying for and helping staff a booth at the Mohave County Fair. Mayor Anderson directed staff to place this item on the agenda for the Council to discuss. **MOTION TO SECURE A CITY OF KINGMAN BOOTH AT THE MOHAVE COUNTY FAIR WAS APPROVED BY A VOTE OF 5-0**

6. REPORTS

- a. Fiscal Year 2015 Financial Audit Review**

In January 2016, HintonBurdick was hired to perform the City of Kingman's FY2015 financial audit. Due to the fraudulent activities that had occurred within the City, the review of the City's financial activities was a lengthy process. Upon HintonBurdick conducting interviews, reviewing existing procedures, and reviewing the City's internal recordkeeping, accounting practices and financial statements, HintonBurdick has issued the FY2015 Comprehensive Annual Financial Report. Steven Palmer, a partner at HintonBurdick, will present to Council an overview of the Report to include financial trends, an explanation of GASB 68 and its impact on the City's net position as well as a review of the Schedule of Findings. This is an informational item only.

b. Board, Commission and Committee Reports by Council Liaisons

7. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT--- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 5-0