

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council  
Chambers 310 N.  
4th Street**

**5:30 PM**

**Regular Meeting AGENDA**

**Tuesday, September 20, 2016**

**\*\*A member of the Common Council may be attending the meeting telephonically\*\***

**REGULAR MEETING CALL TO ORDER AND ROLL CALL--- ALL COUNCIL MEMBER S WERE PRESENT EXCEPT COUNCIL MEMBER ABRAM WHO WAS EXCUSED.**

**INVOCATION--- THE INVOCATION WAS GIVEN BY DENIS CRONKRIGHT OF COLLEGE PARK CHURCH.**

**PLEDGE OF ALLEGIANCE**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**1. APPROVAL OF MINUTES**

- a. Regular Meeting Minutes of September 6, 2016--- MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0**
- b. Special Meeting Minutes of September 13, 2016--- MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0**

**2. AWARDS/RECOGNITION**

- a. Presentation of Years of Service Award to Vice Mayor Carole Young**  
Mayor Anderson will present an award to Vice Mayor Young on behalf of the League of Arizona Cities and Towns recognizing her years of service.

**3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

**4. CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. Special Event Liquor License Application- Kingman Aid to Abused People**  
Applicant Suzanne Clarke of Kingman Aid to Abused People has applied for a Series 15 Special Event Liquor License for an event to take place on Saturday, October 29, 2016 from 6:00 PM to 12:00 AM at The Grand Event Center located at 515 E. Beale

St. in Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0**

**b. Meter Reading Contract Amendment**

The City of Kingman has contracted with Southwest Energy Solutions (SES) to read water meters for several years. SES provided notice it intended to discontinue meter reading services. The city requested that SES continue reading meters until staff could be hired and trained to perform this work in-house. This proposed amendment to our previous agreement would continue SES meter reading services through December 31, 2016. It is anticipated that city staff will be hired, trained, and reading meters before that time. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0**

**c. Final Plat for Southern Vista IV, Tract 6023**

Applicant and owner, Doug Angle, of Mohave Land Holdings LLC and Tim Walsh, P.E. of Bull Mountain Engineering LLC are requesting for approval of the Final Subdivision Plat and the improvement plans for Southern Vista IV, Tract 6023. The proposed Southern Vista IV, Tract subdivision is 3.35 acres with 13 lots. The final plat for Southern Vista IV, Tract 6023 is zoned R-1-8.

This plat is in accordance with the preliminary plat, Southern Vista IV, Tract 6023, that was approved on August 7, 2006 by Resolution No. 4324. The developers of Southern Vista IV have completed all improvements except for the sidewalks. A sidewalk assurance has been submitted in the amount of

\$21,694 and will be in effect for 60 months, until September 20, 2021. **Staff recommends approval of Resolution No. 5041. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0**

**d. Liquor License Application**

Applicant Stacy J. Thomson of House of Hops/Monkey Fist Brewing has applied for a Series #3 In State Micro Brewery License for a bar located at 312 E. Beale St. in Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 5-1**

**5. OLD BUSINESS**

**a. Discussion and possible direction regarding recycling containers at Pawnee Park**

At their September 6th meeting, Council directed staff to look for alternative locations for the recycling containers located at Pawnee Park. **Staff will give a verbal report with recommendations at the Council meeting. MOTION DIRECTING STAFF TO RELOCATE THE RECYCLING CONTAINERS TO RECYCLE SITE AT LOUISE & RAILROAD UNTIL A NEW LOCATION IS DETERMINED PASSED BY A VOTE OF 6-0**

**b. Consideration of a Downtown Development District**

On August 9, 2016, the City Council had a presentation from the Matt Wanner of the Downtown Merchants Association concerning the Downtown Development District. The Council directed staff to meet with Mr. Wanner and return to the Council by September 20, 2016 with a report of the Downtown Development District. The staff met with Mr. Wanner on August 16, 2016 and discussed his ideas for a Downtown Development District. Staff reviewed the Cook Downtown Plan and drafted a Downtown Development District and a proposed Downtown Development District map. Subsequent attempts to meet with Mr. Wanner have been unsuccessful. The draft Downtown Development District eliminates the off-street parking requirements contained in the C-2 and C-3 Zoning Districts. The draft Downtown Development District also eliminate uses that are contained in the C-3 zoning district, such as contractor storage yards and BMX tracks. Attached is the Cook Plan; the draft of a Downtown Development District and a

proposed zoning map. **Council direction. MOTION TO TABLE THIS ITEM UNTIL THE NEXT COUNCIL MEETING WAS PASSED BY A VOTE OF 6-0**

## **6. NEW BUSINESS**

### **a. City owned parking lot at corner of 3rd and Andy Devine**

An inquiry has been made whether the City would be willing to sell the parking lot at the corner of Andy Devine and 3rd Street. Staff would like direction from Council if there is interest in selling the lot to a private investor. **MOTION DIRECTING STAFF TO PROCEED WITH AN APPRAISAL AND SEEK INTERESTED BUYERS WAS PASSED BY A VOTE OF 5-1**

### **b. Consideration of Request for Sewer Extension Variance at 5 Palo Christi Road, ENG16-0037**

Staff has received a request from Lois Cantrell-Viola for a sewer extension variance for an existing home at 5 Palo Christi Road. The subject property is approximately 4 acres in size and contains a 2,700 square foot home which was built in 1960. It is understood that the septic system has failed and requires a permit to repair. The closest sewer main is located in Gates Avenue approximately 470 feet away. Section 4.2(G)2 of the Utility Regulations requires that an existing home with a failing septic system connect to the sewer, when such sewer is within 500 feet of the property. On August 25, 2016, the Municipal Utility Commission reviewed this request and recommended that the sewer variance be granted due to cost. **The Municipal Utility Commission voted 5-0 to recommend waiving the sewer extension requirement. Staff recommends requiring the sewer extension as required by ordinance. If cost is the sole reason for granting a waiver, then City participation should be considered. MOTION TO APPROVE VARIANCE WAS PASSED BY A VOTE OF 5-1**

### **c. Council Direction on Reclaimed Water Injection Well Project**

A Reclaimed Water Reuse Study was completed last year. Three alternative projects were examined. All the projects would be beneficial to Kingman's water system and water supply, and are not mutually exclusive. **Staff recommends proceeding with procurement of design services for the Reclaimed Water Injection Well Project. MOTION DIRECTING STAFF TO PROCEED WITH PROCUREMENT WAS PASSED BY A VOTE OF 5-1**

## **7. REPORTS**

### **a. Best of the West on 66 Sept. 23-24**

Best of the West on 66 Festival will be this weekend beginning Friday night and ending on Saturday night. Would like to encourage everyone to go to the Kingsmen 100 Club Dinner and Show or frequent the downtown watch the tractor pull and listen to live music. On Saturday the day will kick off with the annual Andy Devine Day's Parade, followed by lots of activities in the downtown and the PRC rodeo put on the Kingsmen in the evening. Tourism Director, Josh Noble, will be present to give a brief highlight of the weekends activities.

### **b. KAA Dross Site Litigation Update**

Staff will provide a verbal report updating the Council on the KAA Dross Site Litigation.

### **c. Report from Youth Advisory Commission regarding travel to the League of Arizona Cities and Towns Annual Conference**

Members of the Youth Advisory Commission will provide a report to the Council regarding their participation in the League of Arizona Cities and Towns Annual Conference.

**d. Report from the Economic Development and Marketing Commission regarding travel to the International Council of Shopping Centers conference**

Economic Development and Marketing Commission member Gene Kirkham will provide a report to the Council regarding travel to the International Council of Shopping Centers conference in San Diego.

**8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

**ADJOURNMENT--- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0**