CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street

5:30 P.M. **MINUTES** **Tuesday, August 4, 2015**

REGULAR MEETING

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Mark Wimpee, Sr. – Vice-Mayor	Jackie Walker, Human Resources Director	
Mark Abram	Carl Cooper, City Attorney	
Larry Carver	Keith Eaton, Assistant Fire Chief	
Jen Miles	Greg Henry, City Engineer	
Stuart Yocum	Robert DeVries, Chief of Police	
Carole Young --- EXCUSED	Mike Meersman, Parks and Recreation Director	
	Tina Moline, Finance Director	
	Gary Jeppson, Development Services Director	
	Rob Owen, Public Works Director	
	Joe Clos, Information Services Director	
	Sydney Muhle, City Clerk and Recording Secretary	

CALL TO ORDER & ROLL CALL

Mayor Anderson called the meeting to order at 5:30 P.M. and roll call was taken. All councilmembers were present except Councilmember Young who was excused. The invocation was given by City Attorney Carl Cooper after which the Pledge of Allegiance was said in unison.

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A)3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

The Regular Meeting minutes of July 21, 2015

Vice-Mayor Wimpee, Sr. stated he would abstain from voting on this item as he was not present for this meeting.

Councilmember Miles made a MOTION to APPROVE the Regular Meeting minutes of July 21, 2015. Councilmember Abram SECONDED and it was APPROVED by a vote of 5-0 with Vice-Mayor Wimpee, Sr. ABSTAINING.

2. AWARDS

Recognition of Jim McErlean as the 2014/2015 Building Official of the Year by the Arizona Building Officials

Jim McErlean has served as the building official for the City of Kingman since February 27, 2014. In this short time Mr. McErlean has been recognized by his peers as the Arizona Building Official of the Year. Mr. McErlean was presented this award on July 22, 2015 by the Arizona Building Officials. Staff would like the Council to recognize Mr. McErlean for his great service, abilities and professionalism.

Mayor Anderson said that it is always a pleasure to present an award to someone who has done an outstanding job for the community. He also explained the Mr. McErlean was selected for this award by his fellow building officials in the state. He then presented the award to Mr. McErlean.

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

John O'Hara addressed the council and said that he is the co-owner of a property located at the corner of Ross Street and Eastern Street. He said that an item on the consent agenda concerning an engineering contract with Ritoch Engineering for street improvements includes gutters and drainage control. He said that his is the only empty piece of property in the area and he would like to be part of the study as there is a misconception on water flow in the area, which will be a significant portion of these improvements. He said that he has numerous photos of the water flow in the area and said that this property should not be considered for eminent domain or a retention pond. He said that he responded to correspondence from the Engineering Department on this matter and wants to be included with the project. He said that he has beneficial materials for the project and the water does not flow as assumed.

Citizen Dean Wolslegel addressed the Council and said that he had been contacted by several residents concerning a meeting on the golf course contract. He said that he witness something disturbing as the contractor bringing his friends is unheard of. He said that the contract is awarded by the City Manager based on performance. He said that contracts have to be followed and the golf course has been an issue for the City for years. He said that when the City awards the contract they should follow the rules and give other contractors a chance to bid. He said that he received at least six phone calls about this and when Council is reviewing this contract this is how it should be done.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Consideration of Amendment No. 2 to engineering contract ENG14-001

On May 6, 2014 the Council approved construction contract ENG14-001 with TR, Orr, Inc. for various street and drainage related construction. The Contract included the replacement of a warped glass block panel on Fourth Street adjacent to the Central Commercial Building. The new budget includes a capital project for replacement of two reinforced concrete panels which are bowed, and potentially a trip hazard. Staff has asked TR Orr to provide a guaranteed maximum price (GMP) price

proposal to remove two additional panels and replace with glass block panels. The work will be incorporated into the original Contact which was signed on May 7, 2014. The cost for the work will not exceed $58,968 as shown on the attached Amendment No. 2. **Staff recommends approval.**

b. Consideration of a professional services agreement with Sunrise Engineering, Inc. for a Reclaimed Water Reuse Study, ENG15-047

The Adopted Budget includes a project for a Reclaimed Water Reuse Evaluation for the Hilltop Wastewater Treatment Facility (WWTF). The Hilltop WWTF is currently permitted to produce up to 1 million gallons per day of A+ reclaimed water and up to 5.1 million gallons per day of B+ reclaimed water. The study will review the allowable uses and requirements for each category of reclaimed water. The evaluation will specifically look at the following options for reuse: groundwater injection, airport industrial use, and City golf course and parks reuse. Staff has been in negotiations with Sunrise Engineering, Inc. regarding a proposal for the work and Sunrise has provided a scope and fee of $97,500. **Staff recommends approving the agreement with Sunrise Engineering for the Reuse Study.**

c. Consideration of a Professional Services Agreement with AECOM Technical Services, Inc. for the Interstate 40 (I-40) Crossing Feasibility Study, ENG15-042

The Adopted Budget includes a project for a Feasibility Study to evaluate potential crossings of I-40 in the vicinity of the future Kingman Crossing Interchange. The purpose of the study is to determine the best location, design concepts, right of way needs, and estimated costs for an interim crossing of I-40. It is envisioned that an interim crossing will help relieve the traffic congestion on Eastern Street as well as provide better public safety access across I-40. The study will evaluate two locations for a possible interim crossing. The Kingman Crossing option will look at connecting Louise Avenue to Santa Rosa Boulevard using the proposed Kingman Crossing Boulevard alignment. The Prospector Street option will look at connecting Louise Avenue to Diamond Joe Road/Santa Rosa Boulevard using the Prospector Street alignment. Neither option will look at providing access to I-40, but will instead examine the best means for providing a road across the interstate. Staff has been in negotiations with AECOM Technical Services, Inc. regarding a proposal for the work and AECOM has provided a scope and fee of $113,053. **Staff recommends approving the agreement with AECOM Technical Services, Inc. for the Feasibility Study.**

d. Agreement with Ritoch-Powell & Associates for Design Services for Eastern Street Improvements from Pasadena Avenue to Airway Avenue (ENG 15-048)

Staff has requested a proposal from Ritoch-Powell & Associates (RPA) to prepare design plans and specifications for the improvement of Eastern Street from Pasadena Avenue to Airway Avenue. Major items of design include roadway design inclusive of pavement, curbing, sidewalks, possible bike lanes, drainage features, utility and agency coordination, right of way needs identification, and Airway Avenue intersection design. RPA has submitted a proposal dated July 24, 2015 to create the Eastern Street plans. **Staff recommends approval.**

e. Consideration of Amendment No. 2 to contract ENG14-084 for additional pavement repair on Lovin Avenue and changes to the Castle Rock booster station

On March 15, 2015 Council approved construction contract ENG14-084 with Freiday Construction, Inc. to begin Phase 1 of a series of water and sewer projects throughout the City. On May 19, 2015 Council approved Amendment No. 1 that added the Phase 2 projects to the contract. During the course of construction, changes to the original scope of work have been proposed by Staff. This amendment proposes changes for two projects: Lovin Avenue sewer line extension (ENG14-090)

and Castle Rock forebay tank restoration (ENG14-105). Freiday Construction has prepared a change order in the amount of $16,802.47 to perform the necessary work for Loving Avenue and $23,258.45 to perform the necessary work for Castle Rock. **Staff recommends approval.**

f. Special Event Liquor License Application
Applicant Karen Lopez of the Kingman / Golden Valley Association of Realtors has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, September 19, 2015 from 11:00 A.M. to 3:00 P.M., at Centennial Park 3333 Harrison Street in Kingman. **Staff recommends approval.**

Mayor Anderson requested that Item "4d" be removed from the Consent Agenda.

Councilmember Carver requested that Item "4c" be removed from the Consent Agenda.

Councilmember Miles asked that Item "4f" be removed from the Consent Agenda.

Mayor Anderson said that there is a typo on Item "4f" and the event will take place at Metcalf Park.

Councilmember Miles said that there was no need to pull Item "4f" as her concern has been addressed.

Councilmember Wimpee Sr. made a MOTION to APPROVE the Consent Agenda as presented with the exception of Items "4c" and "4d". Councilmember Yocum SECONDED and it was APPROVED by a vote of 6-0.

Mayor Anderson opened Item "4c" for discussion.

City Engineer Greg Henry addressed the Council and said that this item is for a feasibility study that will look at options for crossing Interstate 40 (I-40). He said that the first option is for a crossing at Kingman Crossing Boulevard and the second option would be at Prospector Street. He said that the study will review alignments and include costs for right-of-way.

Councilmember Carver asked if an under/over pass at Prospector would remain if the Kingman Crossing traffic interchange goes through.

Mr. Henry said that there would be no access to I-40 with either option.

Councilmember Carver asked if this was only looking at an underpass.

Mr. Henry said that it would look at an underpass at Kingman Crossing Boulevard and both an under or over pass at Prospector Street. He said that an overpass would be cheaper as there is less bridge work involved which is the primary cost.

Councilmember Miles asked why the City is looking at both.

Mr. Henry said that the study will look at the feasibility for either.

Councilmember Miles said that if the City is looking at spending the money and the long term plan is

to put in an interchange then it makes no sense to spend money on one then do the other.

Mr. Henry said that the City has the right-of-way at Prospector Street and not at Kingman Crossing Boulevard. He said that this is being looked at because of the additional traffic to the schools in the area.

Councilmember Miles said that, looking at a strategic plan, she thought Kingman Crossing Boulevard would be cheaper if the plan is to put in the traffic interchange and the City would not have to look at the second option.

Councilmember Carver asked why the City should spend money at Kingman Crossing when there is a potential to build the entire traffic interchange. He said that a crossing at Prospector Street would serve the area for now.

Councilmember Miles asked for clarification that a crossing at Kingman Crossing Boulevard could be expanded as part of the solution at Kingman Crossing.

Mr. Henry said that this was correct. He said that a crossing at Kingman Crossing Boulevard would be more expensive as it would be built to accommodate the ultimate width needed and it only makes sense to build it that way. He said that the study will show traffic models and look at both options and Rancho Santa Fe to see what would work. He said that Prospector Street would still be viable and used to get across I-40. He said that he does not have the potential traffic counts but he still expects substantial use. He said that the City doesn't know when the traffic interchange will be built and there is a traffic safety issue across I-40.

Mayor Anderson asked when the study would come back which Mr. Henry said would be 150 days. Mayor Anderson said that there are serious concerns but it is important to have some kind of access in the area. He said that he is looking forward to the presentation.

Mr. Henry said that a presentation to Council is included with the study.

Councilmember Carver made a MOTION to APPROVE Item "4c" of the Consent Agenda as presented. Councilmember Miles SECONDED and it was APPROVED by a vote of 6-0.

Mayor Anderson opened Item "4d" for discussion. He then thanked Mr. O'Hara for his comments.

Mr. Henry said that this item was discussed in the budget and is for design services from Pasadena Avenue to Airway Avenue including the Kenwood Avenue alignment. He said that the consultant will be looking at drainage. He said that he is familiar with the area Mr. O'Hara spoke about and have had drainage complaints in the area. He said that this will also look at the intersection of Broudy Drive and Eastern Street.

Mayor Anderson asked that Mr. O'Hara be advised on the project and allowed to provide input.

Mr. Henry said that there are public meetings planned for this project.

Councilmember Carver asked what the size and scope are for this study and if this is just a study.

Mr. Henry said that this will create actual construction plans for the project.

Councilmember Carver said that there is a significant difference between the cost for this and the underpass study and asked what caused this.

Mr. Henry said that there are several more hours involved in creating the plans. He said that the Engineering Department has looked at the planned hours and they are in line with previous projects.

Councilmember Abram asked if the intent is to provide construction ready documents, which Mr. Henry said that it was.

Mayor Anderson made a MOTION to APPROVE Item "4d" of the Consent Agenda as presented. Councilmember Yocum SECONDED and it was APPROVED by a vote of 6-0.

5. OLD BUSINESS

a. Presentation of a $3,750 as the Final Installment to Repay Back the $5000 Seed Money Granted by the City of Kingman to the Kingman and Mohave Manufacturing Association (KAMMA)

On September 4, 2012, the City granted $5,000 to KAMMA as seed to become organized and obtain its non-profit, tax exempt status. Since that time KAMMA has incorporated and gained its tax exempt status. Membership has grown and KAMMA wants to repay the grant in one final installment of $3,750. An oversized check presentation for the final installment is being made at the August 4, 2015 City Council meeting, but the actual check will not be presented to the City until December, 2015. **Staff recommends accepting the check.**

Mayor Anderson said that this item had been pulled at the request of KAMMA and would be rescheduled for the September 1, 2015, Regular Meeting.

b. Public Hearing and adoption of Ordinance 1799 amending the Kingman Tax Code by removing the Sunset Date on the 0.50% increased rate of taxation

According to ARS § 9-199.15, a municipality that proposes to increase the rate of an existing tax or fee on a business must provide written notice on the home page of its website at least sixty days before the date the proposed new rate is approved or disapproved by the governing body of the municipality. At the time of this communication, staff has not provided written notice on the home page of the City's website and will need to postpone this Public Hearing until October 6, 2015, which will meet the requirements of the aforementioned statute.

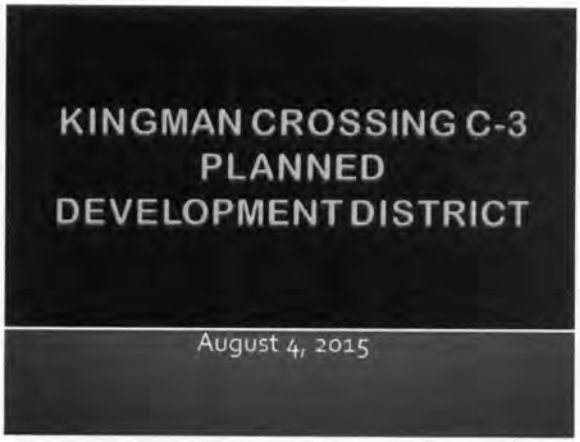
City Manager John A. Dougherty said that this item has been postponed until the October 6, 2015, Regular Meeting to meet a statutory requirement to post notice on the City's website.

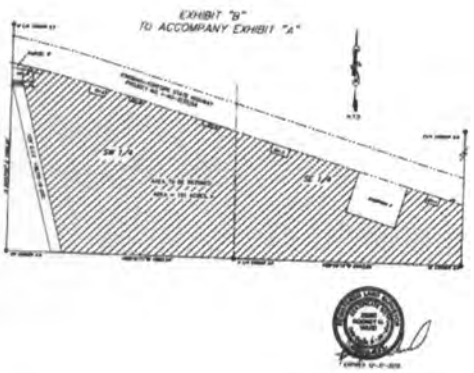
c. Consideration of the Council initiating a C-3 Planned Development District zoning for the 151-Acres of City owned property in the Kingman Crossing Area that is designated "Regional Commercial"

With the adoption of Resolution 4949 on May 5, 2015, the 151.32-acres of the Kingman Crossing area owned by the City is designated "Regional Commercial" on the Projected Land Use Map of the Kingman General Plan Update 2030. The property can be rezoned to a zoning district that is in conformance with the General Plan. A compatible zoning district for a Regional Commercial designated area is Commercial: Service Business (C-3). However, as was discussed in the General

Plan Amendment public meetings and other discussions with Council and the land owner on the north side of the future Kingman Crossing Traffic Interchange, some uses permitted in the C-3 Zoning District are not desirable. Therefore, a Planned Development District, which permits a change in the permitted uses, conditionally permitted uses, and minimum development standards, can be adopted to establish a desirable zoning district. If the Council desires to initiate rezoning of its Kingman Crossing property, direction on the zoning district and/or planned development district needs to be provided. If initiated at this meeting, the Planning and Zoning Commission can hold its public hearing on September 8, 2015, and the City Council can hold its public hearing on October 6, 2015. **Staff recommends initiation of the C-3 PDD zoning district and rezoning of the Kingman Crossing property.**

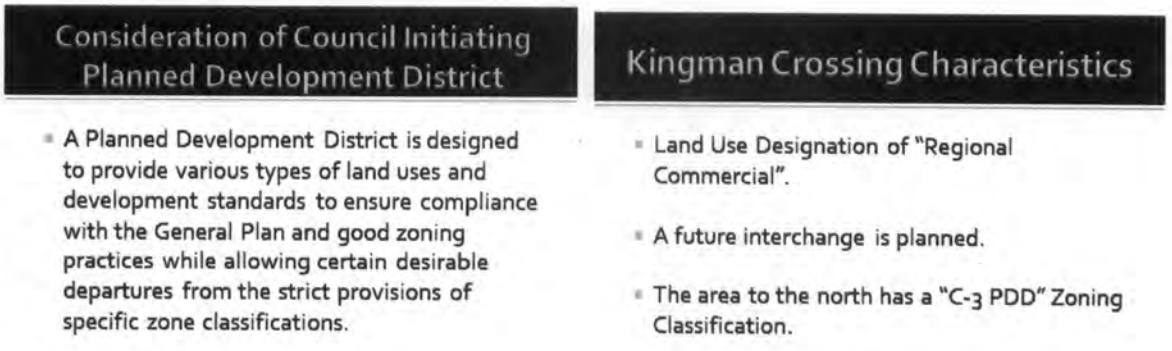
Development Services Director Gary Jeppson gave a PowerPoint presentation.





Slide 1 – This was an introductory slide.

Slide 2 – Mr. Jeppson said that this item is for Council to review whether it would like to initiate an application to change the zoning of the City owned property at Kingman Crossing to a C-3 Planned Development District (PDD). He then showed a map of the proposed area and said that it was brought to the attention of staff that a Unisource substation was included and should not have been. He said that this correction would be made.



Slide 3 – Mr. Jeppson said that PDD would allow a variety of uses and would be in compliance with the General Plan. He said that a C-3 zoning would be used as a base and customized for the property.

Slide 4 – Mr. Jeppson said that the property is designated as regional commercial and a future traffic interchange is planned for the area. He said that the property on the north side of the interstate is already zoned C-3-PDD.

Consideration of Differences from the C-3 Zoning District.

The following uses permitted in the C-3 Zoning District not be permitted in the PDD:

1. Storage and equipment yards associated with contractors offices,
2. Truck sales and service, new and used,
3. Truck and trailer rental and service, and
4. Vehicle towing and storage.

Consideration of Differences of C-3 Conditional Permitted Uses:

The following uses shall not be permitted by Conditional Use Permit within the area zoned Kingman Crossing C-3-PDD:

- 1. BMX racetrack,
- 2. Mini-storages,
- 3. Motocross racetrack,
- 4. Off premises signs (billboards),
- 5. Recreational vehicle parks,
- 6. Swap meets (indoor and outdoor),
- 7. Tire retreading and recapping,
- 8. Travel trailer park, and
- 9. Truck stops for truck stop facilities.

Slide 5 – Mr. Jeppson gave a synopsis of this slide.

Slide 6 – Mr. Jeppson gave a synopsis of this slide.

Enhanced Development Standards

- When a development directly abuts any residential zoning district, all buildings are to be setback at least 25 feet from the abutting property line.
- Parking areas may be allowed within the setback areas, but those areas cannot be used for commercial truck deliveries or outdoor storage purposes, including the placement of shipping containers.

Architectural Controls

- Building designs and colors shall be appropriate to the southwestern United States.
- Colors should include warm earth tones and highly reflective materials such as all metal or all glass buildings shall be avoided.
- Building designs shall include the use of varied parapets, columns, popouts and pilasters to avoid the appearance of long blank walls.

Slide 7 – Mr. Jeppson gave a synopsis of this slide and said that staff is recommending a 25 ft setback which would be zero in a normal C-3 zoning.

Slide 8 – Mr. Jeppson gave a synopsis of this slide.

Walkability

- At least ten (10) feet of walkway shall be required between the front entrance of any buildings and parking lot traffic aisles to provide adequate walking room and to reduce pedestrian/vehicle conflicts.

Signage

- Overall sign plans shall be submitted at the time of development which compliments the architectural theme of the principal buildings in terms of design and color.
- All free-standing signs shall have skirting around the pole supports at the base. The sign base shall be at least 50-percent of the width of the sign width.

Slide 9 – Mr. Jeppson gave a synopsis of this slide and said that the plan is to encourage walkability in the area.

Slide 10 - Mr. Jeppson gave a synopsis of this slide.

Parking

- All parking areas shall include landscaped tree islands for every 15-parking spaces.
- A raised landscaped berm or a continuous wall at least 3 feet in height or some combination of both, shall be used to screen all parking areas from adjacent public streets.
- Perimeter planting strips at least 10 feet in width along the street frontages shall be required.

Landscape Buffering

- Heavy landscaping and a buffer wall shall be located at the time of development where the Kingman Crossing C-3-PDD district directly abuts any residential zoning district.

Slide 11 – Mr. Jeppson said that these proposed regulations reflect the proposed landscape ordinance to be presented later in this meeting.

Slide 12 - Mr. Jeppson gave a synopsis of this slide.

Driveways

All commercial driveways shall align on both sides of the streets where there are no medians.

Effective Date of Zoning District

The issuance of building permits by the City of Kingman on the subject properties shall not occur until a notice to proceed has been made by ADOT and construction of the Kingman Crossing interchange has begun.

Slide 13 - Mr. Jeppson gave a synopsis of this slide.

Slide 14 – Mr. Jeppson said that construction at the property would not be able to begin until construction of the traffic interchange begins.

Timeframe on Process

- Planning and Zoning Commission public hearing on September 8, 2015.
- City Council public hearing and consideration of an ordinance on October 6, 2015.

Slide 15 – Mr. Jeppson gave a synopsis of this slide.

C-3 Zoning District

- All uses enumerated as ***permitted uses*** in the C-2 district, ***also,***
- All uses enumerated as permitted by Conditional Use Permit in the C-2 district, unless otherwise noted, ***and***
- Animal hospitals
- Automobile and truck sales and service, new and used
- Automobile body repair, conducted entirely in an enclosed building
- Automobile, truck and trailer rental and service
- Building material sales
- Building material yards
- Cabinet shops
- Caskets and casket supplies – not including outside storage
- Catering establishments
- Cleaning and dyeing, coin operating, pick-up station and/or using non-explosive solvents
- Cold storage lockers
- Computer services
- Contractor's and construction offices – including equipment rental or storage yards

C-3 Permitted Uses (Cont.)

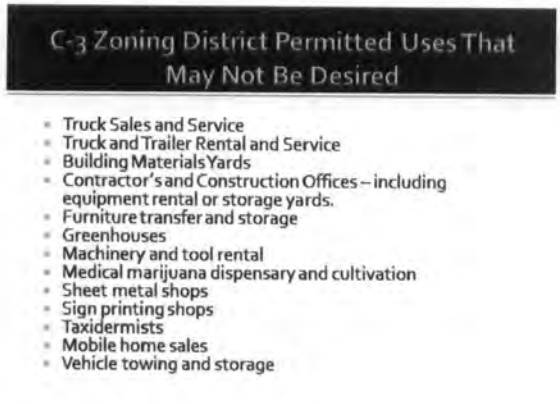
- Drafting service
- Equipment and appliances, household – service and repair shops
- Exterminating shops
- Food lockers
- Fuel and ice sales – retail only
- Furniture transfer and storage
- Glass replacement and repair (including auto glass)
- Greenhouses, does not include medical marijuana cultivation facilities
- Heating, plumbing, ventilating, refrigeration and air-conditioning sales and service
- High-density multiple-family developments
- Instructional Schools or Trade Schools, not involving any danger of fire, explosion nor offensive noise, vibration, smoke, dust, odor, glare, heat or other objectionable influences (not providing housing, dormitories or sleeping overnight)
- Linen supply services
- Machinery and tool rental
- Mail order houses

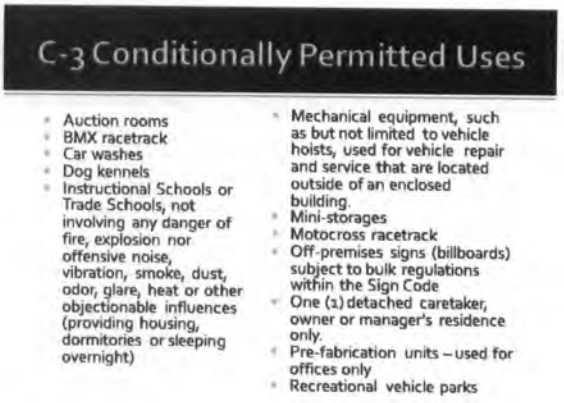
C-3 Permitted Uses (Cont.)

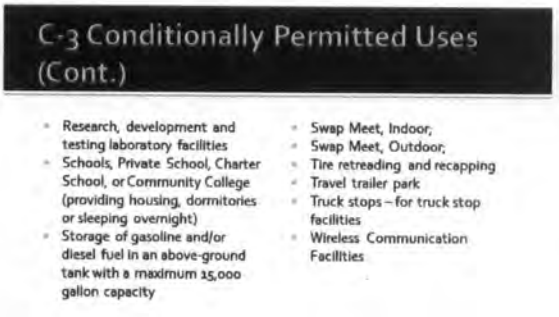
- Medical Marijuana Dispensary and Cultivation
- Microfilm service
- Monument sales
- Motor vehicle and motor equipment sales
- Music and dance studios
- Packing and crating
- Parcel delivery services
- Parking lots and storage garages for automobiles
- Public and private utility service yards
- Recording studios
- Restaurants – including live entertainment and dancing
- Schools, commercial or trade, not involving any danger of fire, explosion nor offensive noise, vibration, smoke, dust, odor, glare, heat or other objectionable influences
- Secretarial services
- Second hand stores and rummage shops
- Sheet metal shops
- Sign printing shops

C-3 Permitted Uses (Cont.)

- Small animal boarding
- Taxidermists
- Tool and cutlery sharpening or grinding
- Trailer, camper and mobile home sales
- Travelers aid societies
- Vehicle towing and storage
- Warehousing of non-noxious products or materials
- Wireless Communication Facilities located or co-located on an existing building or structure, if concealed or camouflaged.
- Accessory uses to the above permitted uses. Uses not explicitly enumerated in this section as permitted uses but closely similar thereto, provided that these uses are not explicitly mentioned as permitted or conditional uses elsewhere in this ordinance.







Slide 16 through 23 – These slides listed potential allowable uses under C-3 zoning and conditional use permits.

Mayor Anderson said that this item is not a public hearing and is an agenda item for the Council to determine if the matter will be sent to the Planning and Zoning Commission to begin the public hearing process.

Councilmember Miles asked about initiating this application before holding the requested town hall meeting.

City Clerk Sydney Muhle said that the town hall meeting was scheduled for August 25, 2015, at 5:30 P.M.

Mayor Anderson said that the town hall meeting will take place before the public hearings begin.

Councilmember Miles asked if there was merit to deciding on this item after the town hall meeting. She said that the Council was given a lot of information at a work shop on July 27th that should be presented to the public at the town hall and allow the Council to receive the public's comments. She said it would be better to make a decision after the public gets full knowledge of the project.

Councilmember Carver made a MOTION to INITIATE the C-3-PDD. Councilmember Abram SECONDED.

Councilmember Abram asked if the Council wanted to have this public hearing on the same night as

the public hearing for the sales tax sunset removal as it is currently scheduled.

Mr. Jeppson said that the date of the public hearing could be changed. He said that there is a statutory requirement to advertise the public hearing 15 days prior and the hearing could be held at any time as directed by Council.

Councilmember Miles said that there would be time for the public to digest the information on the project before the first public hearing on September 8th with even more time before the public hearing with the Council which would be adequate.

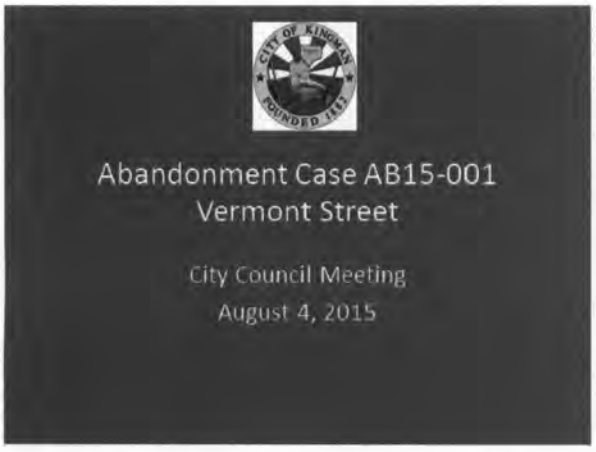
Councilmember Carver made a MOTION to SEND the application to staff to initiate the zoning change. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0.

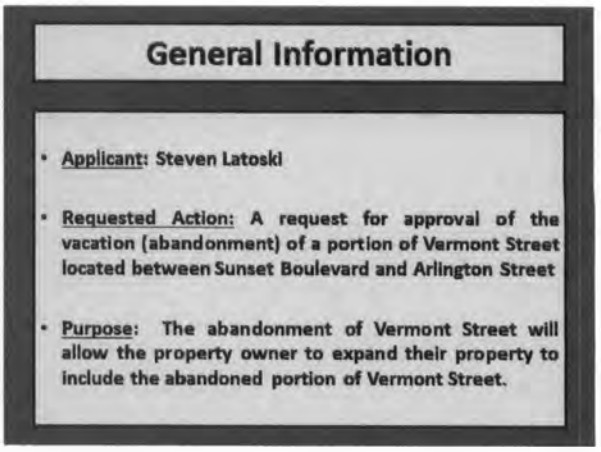
6. **NEW BUSINESS**

a. Public hearing and consideration of Resolution 4965 to approve the vacation (abandonment) of a portion of Vermont Street

This is a request from Steven Latoski to vacate (abandon) a 42' X 107.13' portion of Vermont Street located between Sunset Boulevard and Arlington Street adjacent to his property. The Planning and Zoning Commission held a public hearing on July 14, 2015 and there were some objections from nearby property owners heard during the public testimony over the loss of public property which could be used for hiking or other purposes. However, aerial photos indicate the hiking trails are on private property. Planning staff recommend that the full width of Vermont Street (50' X 214.26') be vacated because an 8' x 107.13 remnant street would be of no use to the City for utilities or other purposes. The Planning and Zoning Commission voted 4-1 to recommend approval of the vacation of only the 42' X 107.13' portion (4,500 sq. ft.) of Vermont Street requested by the applicant. Conditions included a recommended value of the vacated right-of-way to be no less than $500 per each 25' x 107.13' (2,678 sq. ft.) section of the street, which works out to approximately $5.36/sq. ft. This would be $840 for the 4,500 sq. ft. area recommended by the commission. Upon payment by the applicant, title to this section of the right-of-way shall pass to the applicant as the adjacent property owner. This would leave an 8' X 107.13' remnant right-of-way section for Vermont Street. **Staff recommends approval of Resolution 4965.**

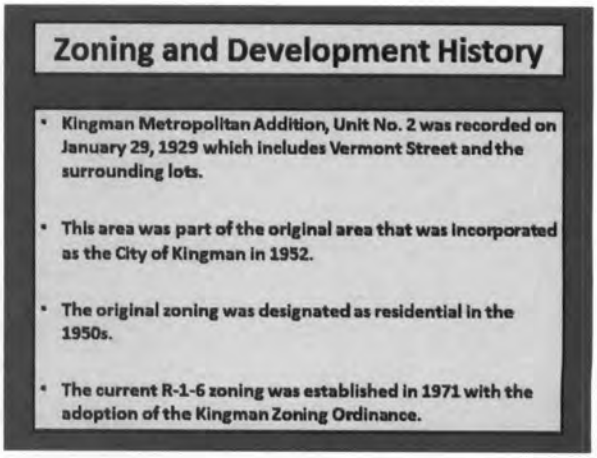
Mr. Jeppson gave a PowerPoint presentation.





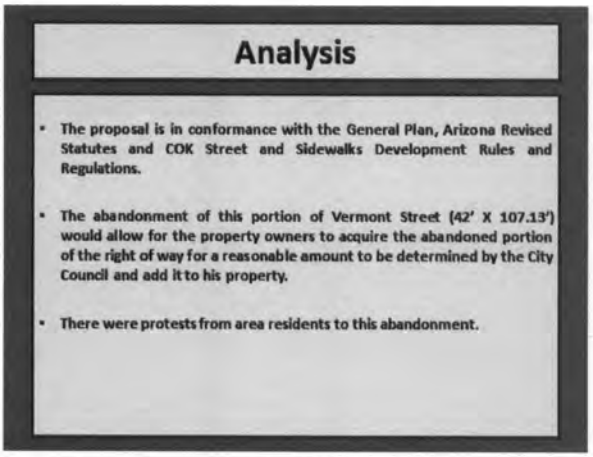
Slide 1 – This was an introductory slide.

Slide 2 – Mr. Jeppson gave a synopsis of this slide.



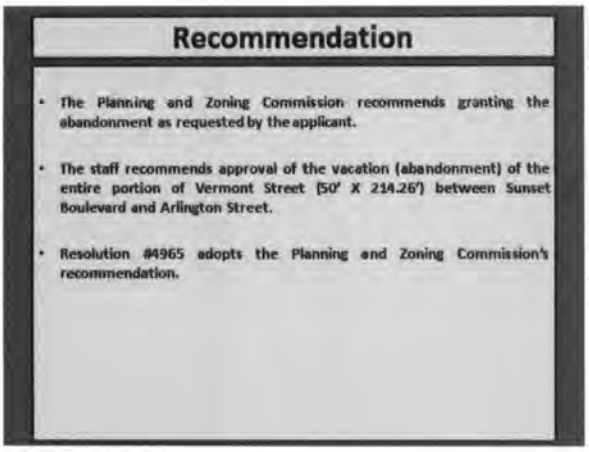
Slide 3 – This slide showed a map of the proposal.

Slide 4 - Mr. Jeppson gave a synopsis of this slide.



Slide 5 - Mr. Jeppson gave a synopsis of this slide and said that there were protests on this matter at the Planning and Zoning Commission public hearing.

Slide 6 – This slide showed a map of the subject property.



Slide 7 – This slide showed a map of the subject area. Mr. Jeppson said that staff has recommended abandonment of the entire area and the Planning and Zoning Commission voted to recommend only the area the application requested.

Councilmember Abram asked if this would eliminate utility easements.

Mr. Jeppson said that it would unless the entire area were abandoned which the applicant has not opposed.

Councilmember Carver asked for clarification on the portion to be abandoned.

Mr. Jeppson said that the application is to abandon 42 feet of the 50 foot right-of-way which would only leave eight feet remaining. He said that this is why staff has recommended abandoning the entire piece of property and selling the requested portion to the applicant.

Councilmember Miles if the surrounding property owners would be required to purchase the remaining land if the application were to purchase the requested portion.

Mr. Jeppson said that the property would be owned by the City and would not be a right-of-way.

Councilmember Carver asked if the applicant would like to buy the entire portion in line with their property.

Applicant Steven Latoski addressed the Council and gave an overview of his proposal. He said that he is a ten year resident of the City and that this request is in connection with developing single family homes on the property. He said that this request is essential to developing the property and listed his reasons for seeking the abandonment. He said that this pertains to his interest in developing the property and it does not benefit out of state developers. He said that his partners on the project are out of state and this request pertains to his property only. He said that this maintains the right of way along Vermont Street on the highest elevation. He said that it does provide access to the hill side and the proposal does provide a corridor to access Sunset Boulevard. He said that the utility companies have no objection to the request and he is not aware of any objections from City departments.

Councilmember Carver said that a utility easement doesn't do any good and asked if Mr. Latoski would be interested in going across the next property.

Mr. Latoski said that he has no objection to the City abandoning the entire 50 feet to him and no objection to the resolution as written.

Mayor Anderson opened the public hearing at 6:15 P.M.

Citizen Dawn Cannon addressed the Council and said that their family owns property on Arlington Street and if this proposal goes through people will not be able to go from Arlington Street to Sunset Boulevard any more. She said that she didn't feel the Council was looking into the future as there would be no bike path or hiking trails. She said that this area could be beautiful and once it's lost it's gone.

Councilmember Yocum asked if her brother was in attendance at the Planning and Zoning Commission meeting which she said he was. He said that her brother was quite upset at that meeting.

Mayor Anderson asked if Mr. Jeppson had any comments on this.

Mr. Jeppson said that he believed this was vocalized clearly. He said that the neighbors want to maintain public access to the property and the City has no plans for the property.

Mayor Anderson asked what Mr. Jeppson preference was.

Mr. Jeppson said that the City can take and maintain ownership of the property. He said that the utility companies cannot use this property and if it is not abandoned it will still be in the public right-of-way.

Councilmember Miles said that it's important for the citizens to be able to go across this area without crossing Stockton Hill Road. She said that she doesn't feel that conflicts and they will still be able to do this if the remaining property is not sold as the out of state owners don't want it. She said that if the entire property is abandoned the entire thing could be sold. She said that she would prefer to keep the access for the citizens. She said that she thought this could still be done while honoring the applicant's request.

Mr. Jeppson said that if Council wanted to follow staff's recommendation the request would need to be brought back with a different resolution.

Councilmember Abram noted that abandoning 42 feet would only leave eight feet as a City right-of-way.

Mr. Jeppson noted that there would also be an additional 107 feet by 50 feet of right-of-way to the south.

Mayor Anderson closed the public hearing at 6:21 P.M.

Councilmember Miles made a MOTION To APPROVE Resolution 4965. Vice Mayor Wimpee Sr. SECONDED and it was APPROVED by a vote of 5-1 with Councilmember Carver voting NAY.

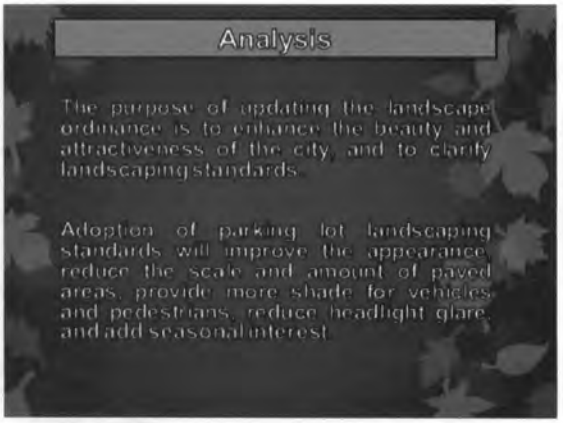
b. Public Hearing and consideration of Ordinance 1796-R, amending Section 10.000 LANDSCAPING of the Zoning Ordinance of the City of Kingman

Section 10.000 LANDSCAPING of the Zoning Ordinance of the City of Kingman, adopted in 1998, provides minimal standards for landscaping for new commercial, industrial, and multiple family developments. It also requires some landscaping for remodels and expansions of existing developments where the improvement costs exceed $20,000 and/or the developed portion of the property increases by 25 percent or more. The ordinance has not been changed since its adoption. The proposed amendment would make the following changes to the Landscape Ordinance: Repeal the appeal process and the 2:1 credit for landscaping in the right-of-way, add an updated recommended plant list, require an area equivalent to 5-percent of the development area to be landscaped for remodels and expansions of existing development, add parking lot landscape standards, revise plan submittal requirements and irrigation standards, allow up to 10% of the landscape area to be artificial turf, require dead plants to be removed within 45-days, and exempt remodeled properties that are over 95% developed from the landscaping requirements. The Planning and Zoning Commission held a number of public meetings and workshops over the last several months to discuss possible changes to the ordinance. At the direction of the City Council, a subcommittee of the P&Z Commission met with representatives of NABA as well as landscape firms to develop a consensus regarding the proposed text changes. The proposed ordinance reflects the consensus that was developed. **The Planning and Zoning Commission held the public hearing on July 14, 2015 to consider the proposed text amendment The commission voted 5-0 to recommend approval of the proposed text amendment as shown in Exhibit "A" of the attached Ordinance No. 1796-R. Staff recommends approval.**

Mr. Jeppson gave a PowerPoint presentation.

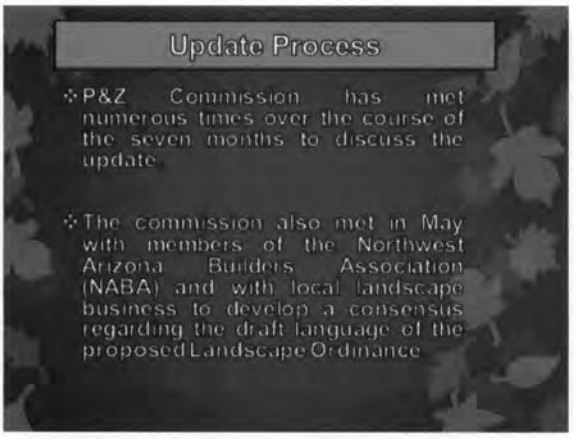
Slide 1 – This was an introductory slide.

Slide 2 – Mr. Jeppson gave a synopsis of this slide and said that the City met with the homebuilders' association and addressed their concerns.



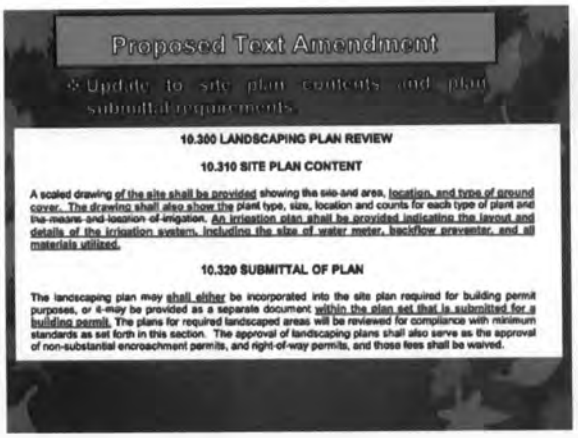
Slide 3 – Mr. Jeppson gave a synopsis of this slide and said that this ordinance does not address single family residences.

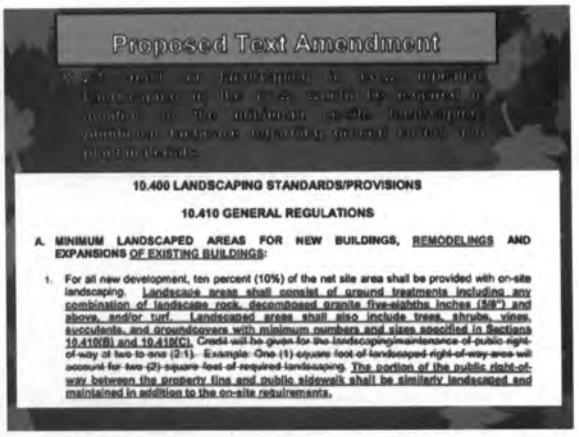
Slide 4 – Mr. Jeppson said that the purpose of this ordinance is to enhance the beauty of the community and the Planning and Zoning Commission has worked with staff for over seven months to develop this ordinance.



Slide 5 – Mr. Jeppson discussed the specifics of the ordinance and said that this would also eliminate the appeal process through the Planning and Zoning Commission as this should be done through the Board of Adjustments.

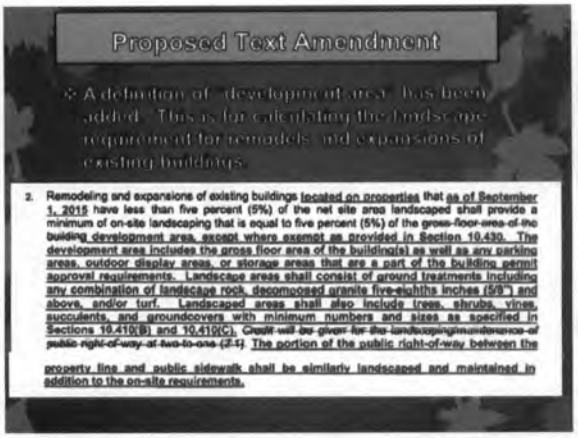
Slide 6 – Mr. Jeppson discussed the site plan requirements.

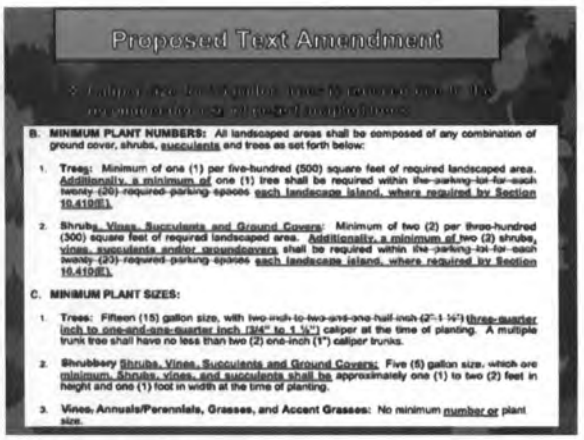




Slide 7 – Mr. Jeppson gave a synopsis of the current requirements and the proposed changes.

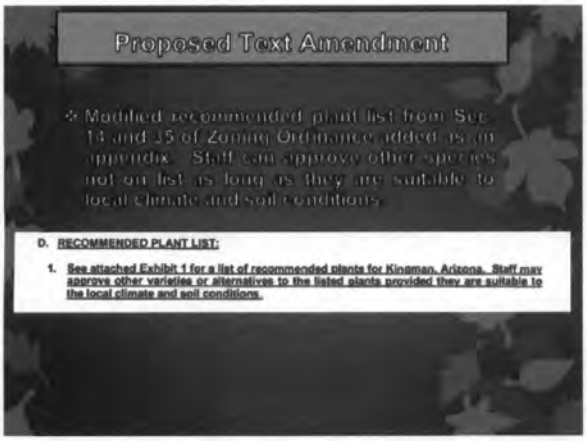
Slide 8 – Mr. Jeppson gave a synopsis of this slide and said that this is an agreement that came from the discussion with the homebuilders' association.

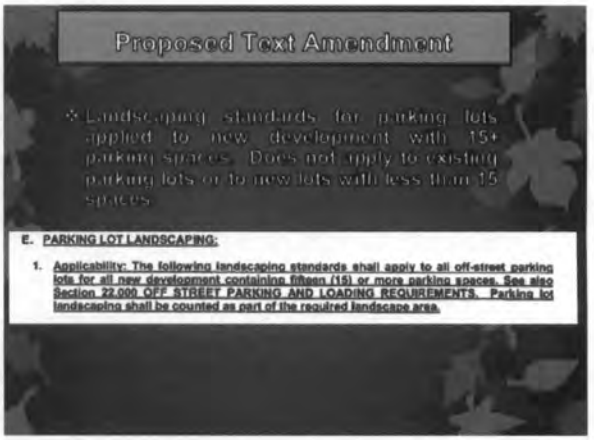




Slide 9 – Mr. Jeppson gave a synopsis of this slide.

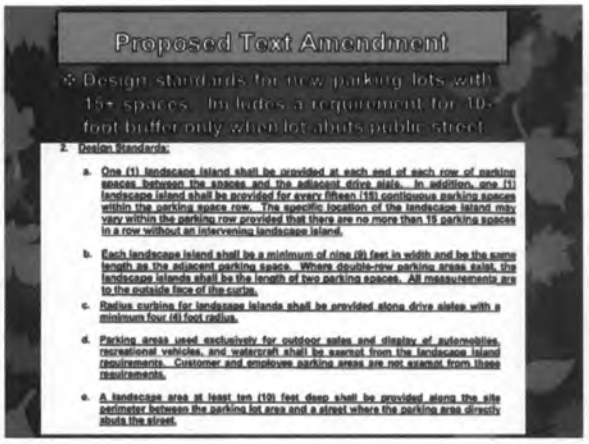
Slide 10 - Mr. Jeppson gave a synopsis of this slide and said that the commission updated the recommended plant list.





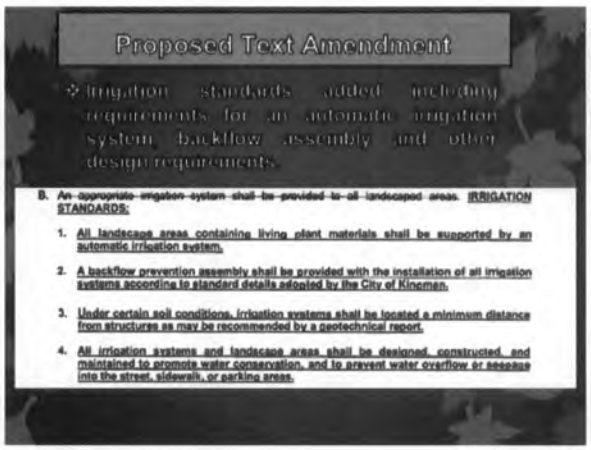
Slide 11 - Mr. Jeppson gave a synopsis of this slide.

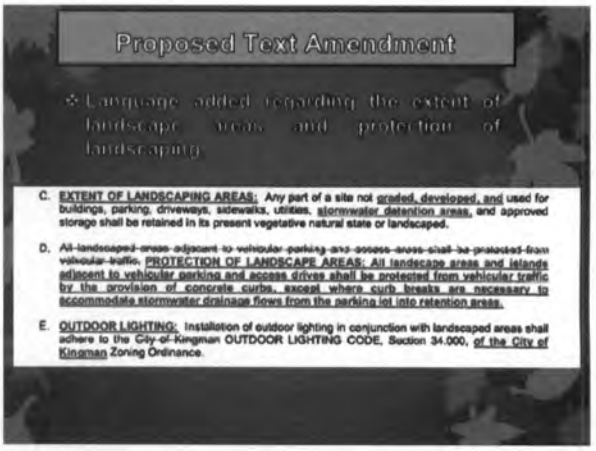
Slide 12 - Mr. Jeppson gave a synopsis of this slide.



Slide 13 - Mr. Jeppson gave a synopsis of this slide and said that the artificial turf looks realistic and would be attractive.

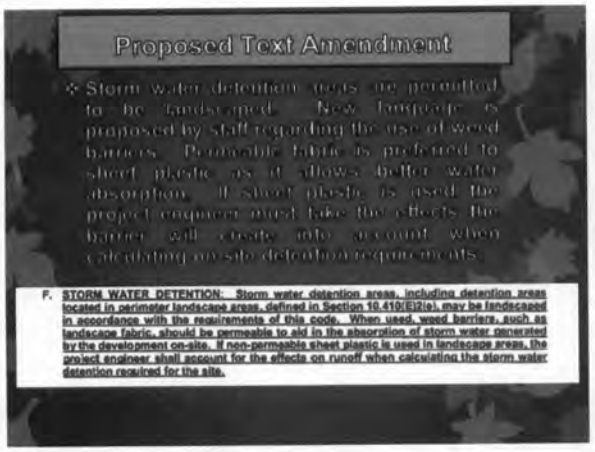
Slide 14 - Mr. Jeppson gave a synopsis of this slide.

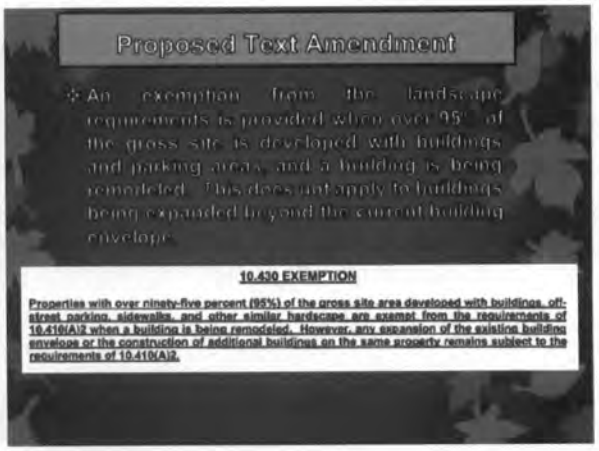




Slide 15 - Mr. Jeppson gave a synopsis of this slide and said that the City wants to work with the developers.

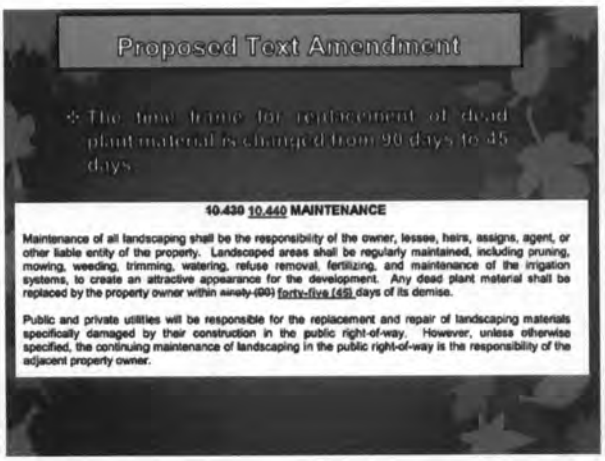
Slide 16 - Mr. Jeppson gave a synopsis of this slide and said that this allows retention of storm water.

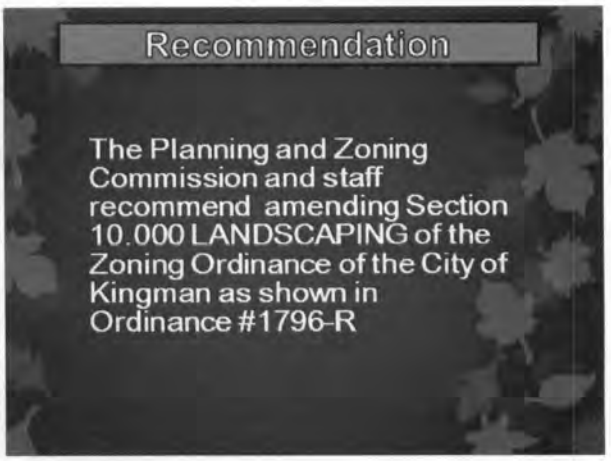




Slide 17 - Mr. Jeppson gave a synopsis of this slide and said that the City worked with the development community on this. He said that the 95-percent development ordinance does not kick in.

Slide 18 - Mr. Jeppson gave a synopsis of this slide and said that the commission felt strongly that three months was too long to wait for replancement.





Slide 19 - Mr. Jeppson gave a synopsis of this slide.

Slide 20 – Mr. Jeppson gave a synopsis of this slide.

Vice Mayor Wimpee Sr. said that he appreciated staff and the commission going back to look at this.

Councilmember Carver said that he wanted to confirm that there was a meeting held on May 28, 2015, with the landscape contractors and that they agreed with this ordinance, which Mr. Jeppson said was correct.

Mayor Anderson opened the public hearing at 6:30 P.M.

Citizen Herberta Schroeder addressed the Council and said that she was concerned about this ordinance because Kingman is in the desert and is in a drought. She said that she didn't agree with only allowing ten-percent artificial landscape and not more with realistic components. She said that succulents take more water and cactus not as much. She said that it is harder with the irrigations

requirements. She said that she agrees with some of the changes, such as the appeal process not going through the Planning and Zoning Commission. She said that this is not Phoenix and Kingman is a desert community. She said that people take good care of their landscaping and there are ornamental grasses that go dormant. She said that they are created to have a nice effect and regenerate in the spring. She said that she would like to change a few things. She said that the requirements for landscaping and developers are short sighted. She said that the City does not want to make it harder for developers to come in. She said that this would add an additional $30,000 to $35,000 to a new property purchased. She said that weeds grow and can look bad and all rock landscaping is not an option as it is harder to maintain. She asked that the Council think about the impact that this is going to have. She said that the City wants to develop retail and the manufacturing industry and that won't happen if the City keeps adding costs.

Mayor Anderson closed the public hearing at 6:35 P.M.

Mr. Jeppson said that the current ordinance does not allow a credit for artificial landscape which the new ordinance does. He said that this can add costs to landscape a site. He said that the recommended plant list is not required and the City is trying to accommodate development.

Mayor Anderson said that he agreed there was lot of good work going back and forth between the homebuilders, commission, and staff and commended everyone for their work on the ordinance.

Councilmember Abram said that he agreed with the Mayor and is glad that the City went outside to come up with a plan. He said that the purpose is to beautify Kingman. He said that the community wants to be smart in planning landscaping and not using excessive water. He said that this will help move the City in the right direction.

Councilmember Abram made a MOTION to APPROVE Ordinance 1796-R. Vice Mayor Wimpee Sr. SECONDED and it was APPROVED by a vote of 6-0.

c. 2016 League Resolutions

Each year the League of Cities and Towns conducts an annual process for the development, consideration, and approval of city and town resolutions on topics of interest to comprise its Municipal Policy Statement. The statement is subsequently provided to legislators to inform them of important municipal issues and seek their support for the goals, policies, and actions set forth by the various resolutions. Resolutions adopted to move forward by the Policy Committees will appear as resolutions on the agenda for the Resolutions Committee meeting on August 18th at 1:30 p.m. in Tucson. Mayor Anderson will represent Kingman at this meeting and will be voting on each of the proposed resolutions. It is suggested that the Council as a whole discuss any policy differences with any one of the League Policy Committee's recommendations and provide guidance to the Mayor on just those differences. **Council discretion.**

Human Resources and Intergovernmental Relations Director Jackie Walker said that a summary of the League Resolutions had been provided to Council along with staff's recommendations. She said that this is to acquaint the Council with what will be presented at the annual League of Arizona Cities and Towns resolution committee meeting. She said that Mayor Anderson will represent Kingman. She said that each resolution has been vetted by the League's policy committee and 14 resolutions are being recommended. She said that this item is to give the Mayor guidance on any policy differences.

Mayor Anderson asked for a summary of what the Tri-City Council recommended.

Ms. Walker said that the Tri-City Council did not review the resolutions and each city has reviewed them at their own council meetings. She said that many of the resolutions are repeats and have received City of Kingman support over the years.

Vice Mayor Wimpee Sr. recommended giving direction to the Mayor to represent Kingman at the resolutions committee meeting which Councilmember Abram agreed with.

Councilmember Miles noted that staff recommended remaining neutral on SR 189. She said that because this promotes international trade it will eventually trickle up with the development of a logistics hub in Kingman. She said that she would suggest being more supportive of this.

Mayor Anderson said that he is a member of the Transportation Infrastructure Committee and had the same concern. He said that he wants to make sure the transportation comes up through Arizona.

Councilmember Miles again suggested supporting this resolution.

Vice Mayor Wimpee Sr. said that he felt the Mayor had direction.

d. Discussion and possible action on the creation and review process for Council meeting agendas

At the July 27, 2015 Council Work Session, discussion took place regarding how items are placed on or removed from Council meeting agendas. Councilmember Yocum requested delaying the discussion in order to include all councilmembers on the discussion of possible changes to the ordinance. The current ordinance allows any councilmember to request an agenda item. **Staff recommends adding verbiage to specify that only the requesting councilmember can agree to have an item removed or deferred from the next available agenda.**

Councilmember Yocum said that he wanted to clarify who has the authority to remove items from an agenda and doesn't want staff to feel as though they are caught between Council members. He said that there have been instances in which a Council member requests an item and someone requests that it be pulled without the original Council member's authorization. He said that the ambiguity in the ordinance needs to be removed and it needs to be clear what can and cannot be done.

Vice Mayor Wimpee Sr. said that he supports this and that no Council member should be able to remove an item.

Mr. Cooper read the exact text of the ordinance and said that he interprets this as meaning an item placed on the agenda is not removed. He said that there are a couple of caveats and the ordinance can be modified if the Council desires.

Vice Mayor Wimpee Sr. said that he has requested things that have been removed. He said that the Council needs to come to an understanding that if an item is placed on the agenda it is not removed. He said that as long as everyone understands that then that is all that is needed.

Councilmember Abram said that if the ordinance is already there than it needs to be followed. He said that removal should have the consent of the requesting Council member.

Mayor Anderson said that an item may require some discussion in the background for staff to get it back to the Council and can keep the Council up to date on when the item can be placed on the next available agenda.

Councilmember Carver said that this should be brought up at the time the item is requested. He said that the word "shall" means that the item shall be on the agenda.

Mr. Cooper said that the item may not have everything to bring back to Council right away which happens. He suggested that the Council submit their request in writing or fill out the "Communication to Council" form rather than leaving it to staff to interpret. He said that this will ensure the Council member gets what they are looking for. He said that the Mayor and City Manager prepare the agenda from this and this is the process staff uses.

Councilmember Yocum clarified that they prepare the agenda but not control it.

Mr. Cooper said that the Mayor and City Manager are responsible for the agenda which the Clerk prepares.

Councilmember Abram asked if the entire Council was in agreement that what is stated in the current ordinance is acceptable.

Councilmember Yocum agreed.

Vice Mayor Wimpee Sr. said that this is a matter of respect.

Councilmember Yocum recommended adding text to the ordinance to stipulate that only the requesting Council member can remove a requested item.

Councilmember Carver said that everyone understands what the ordinance means and additional text would add clutter.

Councilmember Abram said that the language is there; it just has to be followed.

Mr. Cooper said that he felt it was clear what is expected.

Councilmember Yocum said that he wants to clarify this so that future Councils cannot misinterpret it.

Mr. Dougherty asked that if the ordinance is changed language be added that the Council will fill out the "Communication to Council" form so there is no misinterpretation.

Mayor Anderson said that he would like to see the text change at the next meeting.

Mr. Cooper said that it may not be available by the next meeting, but he would return it as quickly as possible.

e. Discussion regarding adoption of an "entertainment district" in downtown Kingman

The Kingman Downtown Merchants' Association has requested an agenda item, which it advised was approved by Mayor Anderson, for the Council to discuss the "adoption of Arizona Revised Statute 4-207." The Council has been provided with a letter and a copy of the A.R.S. code. This item will be for discussion only.

Matt Wanner, president of the Downtown Merchants Association, addressed the Council and said that the downtown area has made huge forward momentum and want to see it continue. He said that there is an opportunity for a local church to rent a building in the area and the liquor laws are very specific that a liquor license cannot be held within 300 feet of a church. He said that this is not censoring or choosing one faith over another, but could be detrimental to what has already started in the area. He said that the association wants to find a solution and common ground. He said that a member of the association found this Arizona Revised Statute (ARS) code which seems to fit what the association and city would like to see. He said that the association wants to be able to continue to build businesses in the area and want to be able to sell or transfer their licenses within that 300 foot limit. He said that they are asking for a resolution to adopt an entertainment district to coexist with churches. He said that this allows the area to move forward and coexists with the church. He said that several members of the association were present to say what he already had. He said that these businesses are fruitful and want to continue to be. He said that the area is very progressive and wanted the City to look at this over the next several weeks. He said that association members see the advantages and disadvantages to this. He also said that a member of the Chamber of Commerce was present to read a letter of support for this.

Joni Millin, a member of the Board of the Chamber of Commerce, read a copy of a letter from the chief executive officer of the chamber to the Council in support of the initiative. A copy of the letter has been attached to these minutes.

Citizen Jamie Taylor addressed the Council and said she wanted to discuss the importance of designating an entertainment district. She said that she bought property in Kingman when downtown rolled up their carpets at five o'clock. She said that she is so excited to see the improvements over the last few years. She said that this designation is important and noted that Flagstaff, Prescott, and Williams have all done this. She said that they have all sorts of things happening and Kingman is on the cusp with tourism. She said that she is concerned this will start back sliding and that businesses who want to sell will not be able to.

Citizen Janelle Chambers addressed the Council and said that she and her family own Up Your Alley Antiques and Chambers Realty. She said that there are diverse businesses downtown and she would like to support review of an entertainment district to give the City Attorney and City Manager an opportunity to review it. She said that she has lived in Kingman for over 30 years and revitalization is taking place downtown. She said that the city and government buildings have always been here but now there are several businesses. She said that her family are believers and believe in churches. She said that if a new church comes in they need to be aware of what is already in the area. She said that several other towns have this and all business owners downtown have an interest in and support each other.

Citizen Diana Caldon addressed the Council and said that she is the owner of the Cellar Door Wine Bar. She said that she purchased the wine bar and has seen downtown grow. She said that there are people up and down the street in the evenings. She said that she is concerned about the church because she carries a liquor license and if she decided to sell it would put a financial

burden on her as she would not be able to transfer the license. She said that there is a lot of excellent downtown entertainment and she would like to see it continue. She said that she is also concerned about parking and the church taking parking from other businesses. She said that people will not want to come in. She said that downtown gets a lot of tourists and parking is an issue. She asked that the Council consider the entertainment district.

Mayor Anderson asked Mr. Jeppson about the proposal.

Mr. Jeppson said that he has had experiences with this throughout his career. He said that in one instance a charter school opened in a shopping center and a liquor store wanted to open in the same location. He said that the laws toward preventing religious institutions have changes and there are limited restrictions on public assemblies. He said that an entertainment district allows a change of the spacing requirements and for selling alcohol. He said that it does not prevent religious institutions and schools from coming in. He said that it allows businesses to not have the 300 foot requirement and does provide a combination of different uses downtown. He said that it does not address parking. He said that he worked in another state where a church proposed coming in and had to look at spacing requirements.

Mayor Anderson asked about a church on Andy Devine Avenue.

Mr. Cooper said that this was outside of the scope of this item. He said that he has not researched the proposal and only one entertainment district is allowed in a city this size. He said that he would have to research the proposal but he thought Mr. Jeppson covered it. He said that this would allow the Council to review each new liquor license application on a case by case basis.

Mr. Wanner said that the association does not want to see more adult businesses creep in and are not looking at a red light district or adult shops. He said that they want to continue to build on their foundation and don't want to expand beyond what they are already doing. He said that what is there is perfect and there has been a big awakening in the downtown area. He said that this allows the area to continue the momentum and maybe allow opportunities for others.

Mr. Cooper said that this is not a sexually oriented entertainment district and that's not what this addresses.

Vice Mayor Wimpee Sr. suggested giving direction to staff to research this proposal.

Mayor Anderson asked what the timeframe would be to bring this back.

Mr. Cooper said that the area will have to be defined and this would only be for new businesses.

Vice Mayor Wimpee Sr. asked staff to bring it back when they are comfortable.

Councilmember Carver asked what the current zoning for the area is.

Mr. Cooper said that this was not listed with discussion of this item and he did not know the zoning downtown. He said that this item is only for the entertainment district.

Councilmember Miles asked if this would incorporate the ARS code into the City ordinance.

Mr. Cooper said that Council can authorize this based on statute and are only allowed to do what the law says.

Mr. Dougherty asked Mr. Cooper if the entertainment district would be able to proceed or still be enforced if a conditional use permit for the church comes in.

Mr. Cooper said that the entertainment district would go into effect 30 days after it is passed.

Councilmember Carver asked if existing businesses would be okay.

Mr. Cooper said that this would not apply to restaurants, special events, or other classifications. He said that it may not affect anything for a while but he will get this done as fast as he can.

Councilmember Miles asked for clarification that existing businesses would be grandfatherd in and can change in the future. She also asked if the church is grandfathered into the 300 foot limit.

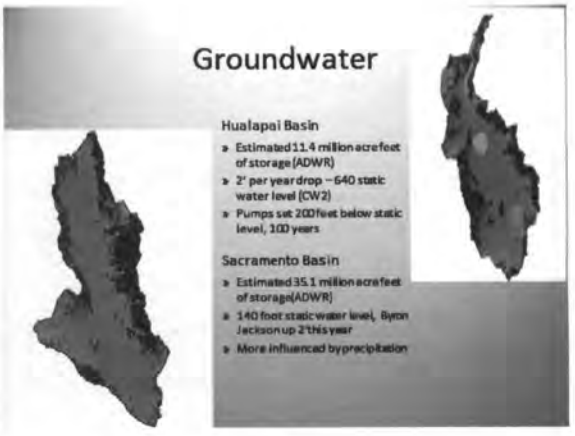
Mr. Coopr said that the 300 foot limit could be waived by Council action when a liquor license application is received. He also said that he was sure there would be comments by anyone who might be affected by this. He said that other cities have had protests and it will be up to the Council.

7. REPORTS

a. Department Report on Water Division

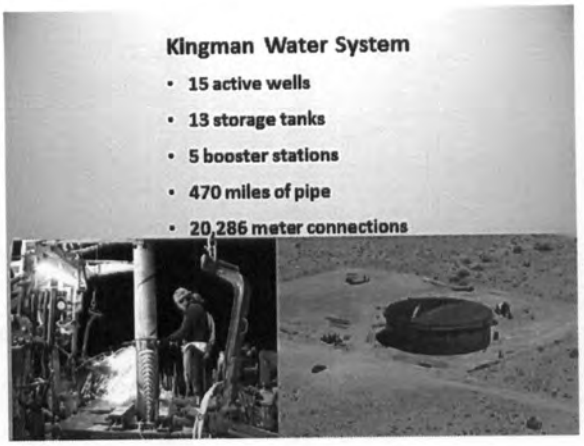
Staff will give a presentation on Water Division activities and issues.

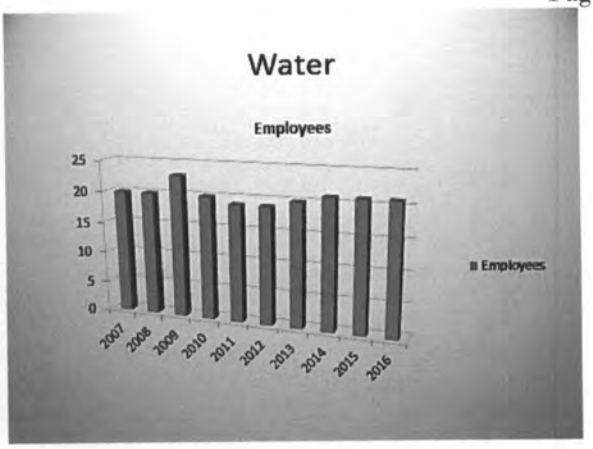
Public Works Director Rob Owen gave a PowerPoint presentation.



Slide 1 – This was an introductory slide.

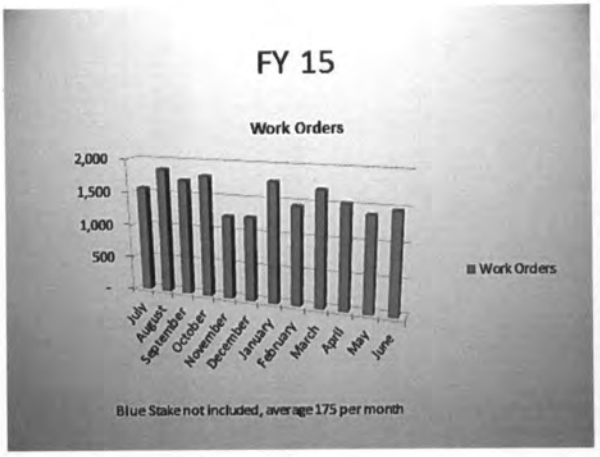
Slide 2 – Mr. Owen gave a synopsis of this slide that showed where the area's ground water comes from. He said that reports show that the city's well levels have come up. He said that the Sacramento Basin is larger and the levels came up last year. He said that these are influenced by precipitation.

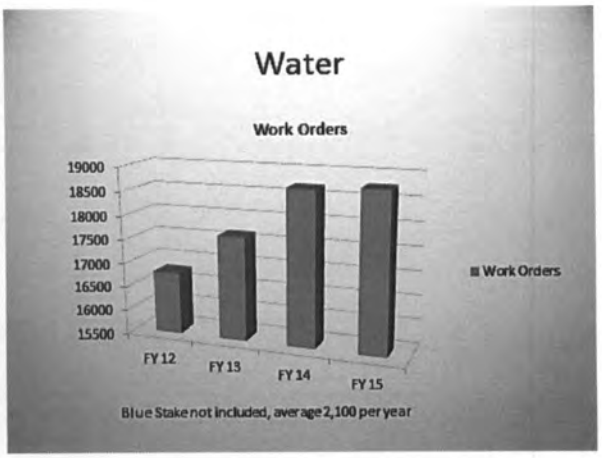




Slide 3 – Mr. Owen gave a synopsis of this slide.

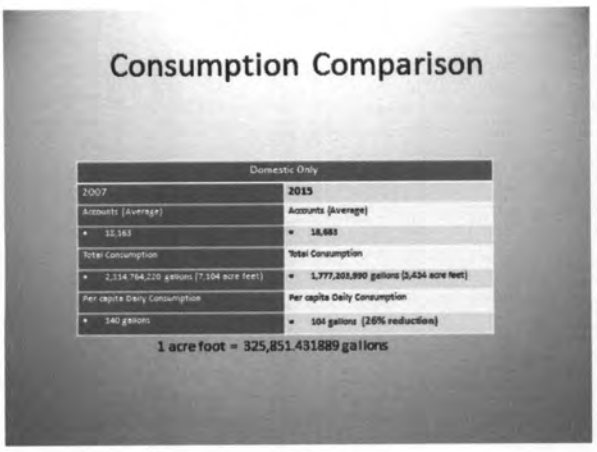
Slide 4 - Mr. Owen gave a synopsis of this slide.

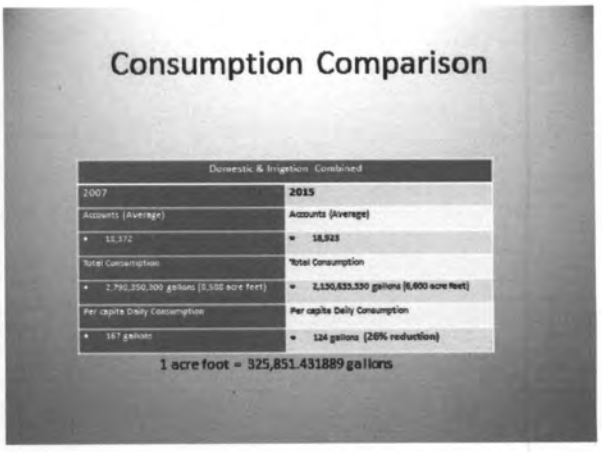




Slide 5 - Mr. Owen gave a synopsis of this slide and stated what was included in this. He said that this can vary but is about 175 per month.

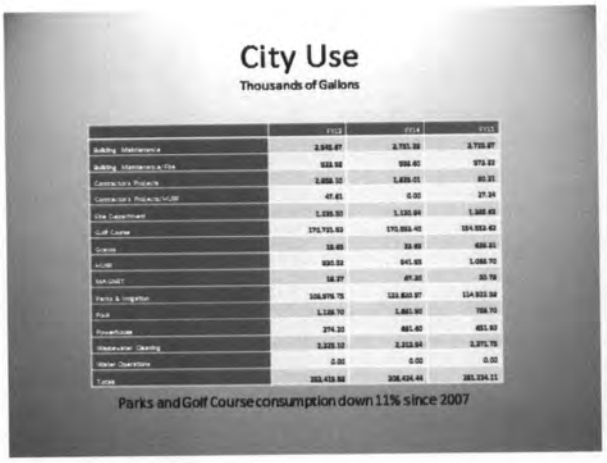
Slide 6 - Mr. Owen gave a synopsis of this slide.

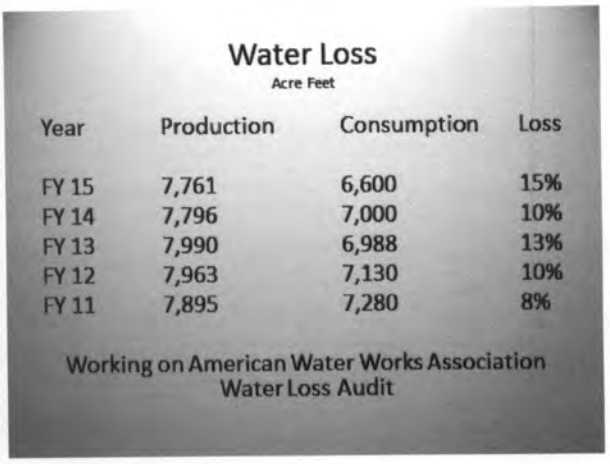




Slide 7 - Mr. Owen gave a synopsis of this slide.

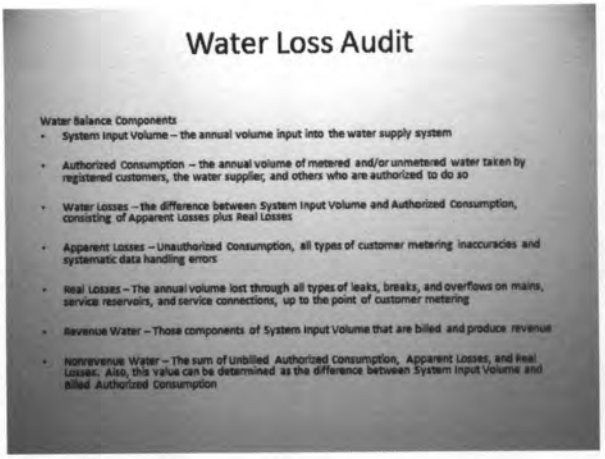
Slide 8 - Mr. Owen gave a synopsis of this slide.

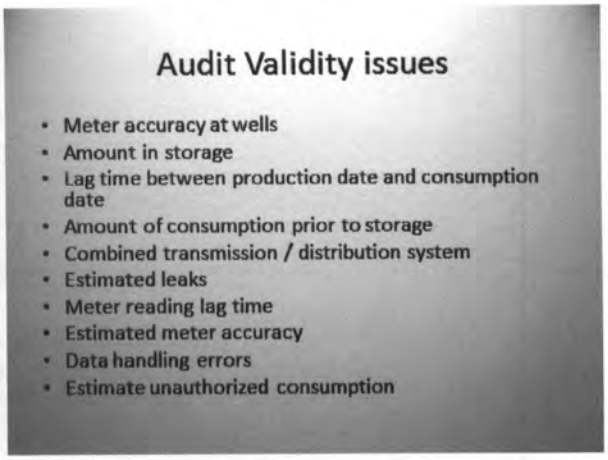




Slide 9 - Mr. Owen gave a synopsis of this slide.

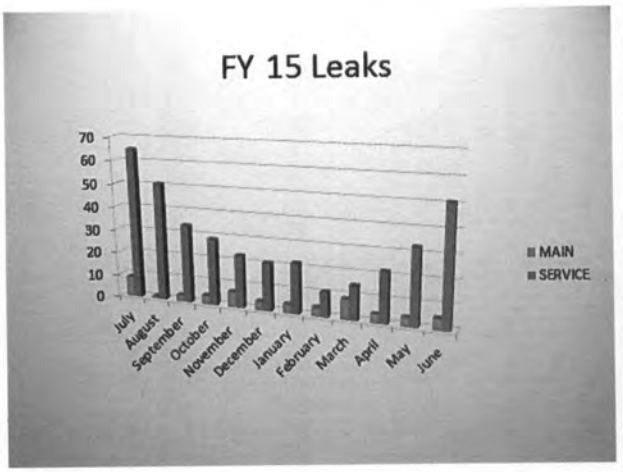
Slide 10 - Mr. Owen gave a synopsis of this slide and said that the City is working on a water loss audit. He said that Kingman is within normal range and that by comparison Flagstaff was at 11-percent. He said that per capita use is down to approximately 50 gallons per day.

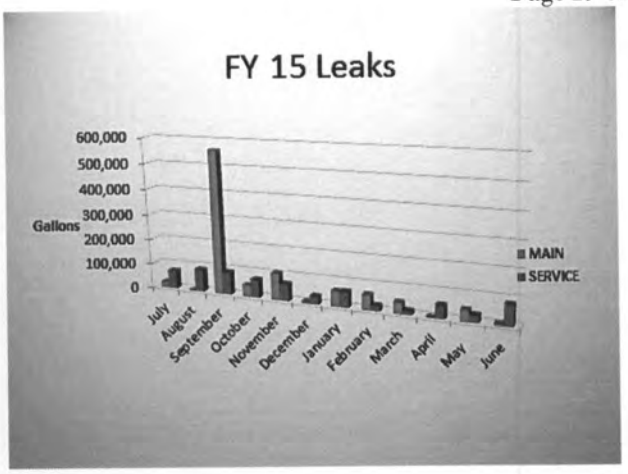




Slide 11 - Mr. Owen gave a synopsis of this slide and said that the City does have issues with leaks.

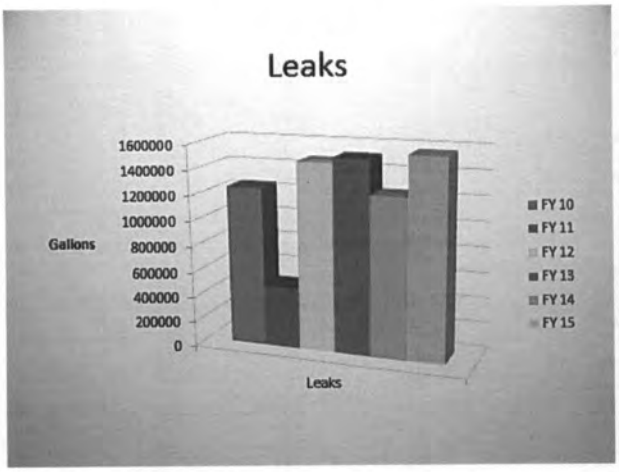
Slide 12 - Mr. Owen gave a synopsis of this slide and explained how the system works.

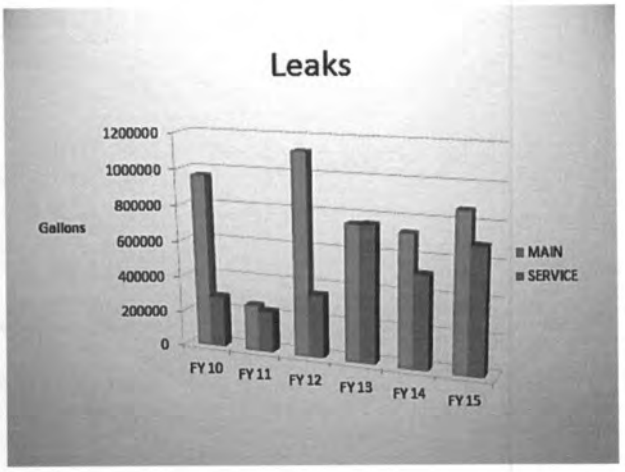




Slide 13 - Mr. Owen gave a synopsis of this slide.

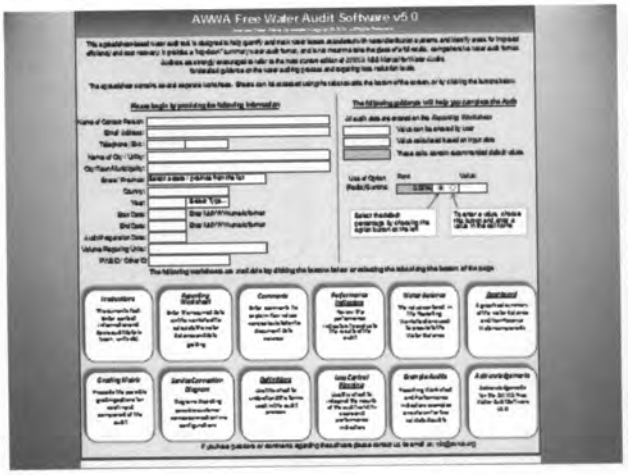
Slide 14 – Mr. Owen said that the City had a transmission line break after receiving pretty serious rains one month. He said that the main line leaks which wastes a lot of water.

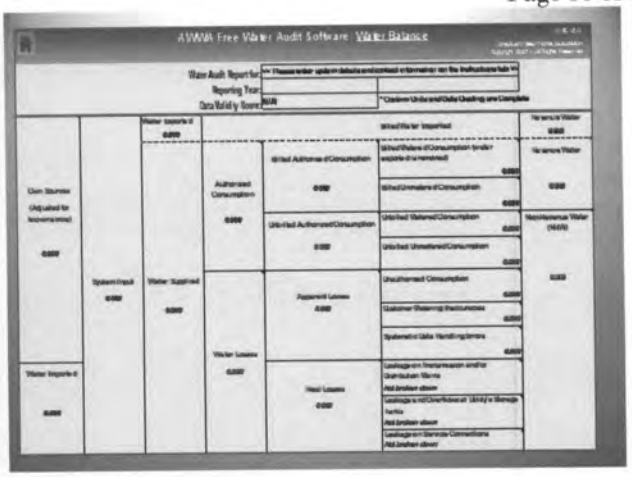




Slide 15 - Mr. Owen gave a synopsis of this slide.

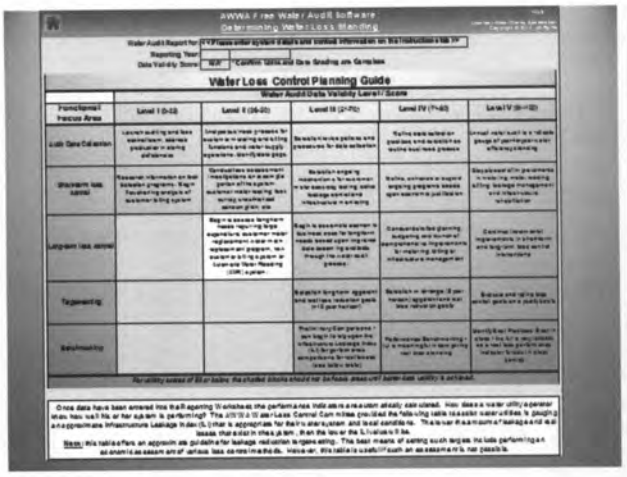
Slide 16 - Mr. Owen gave a synopsis of this slide and said that the department has to prioritize the larger leaks in the system.

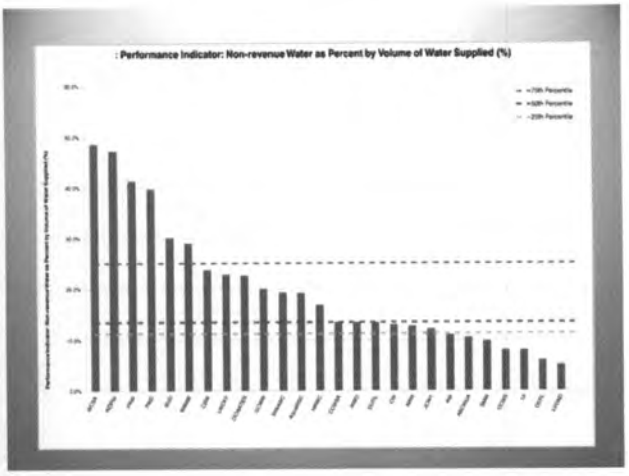




Slide 17 - Mr. Owen gave a synopsis of this slide.

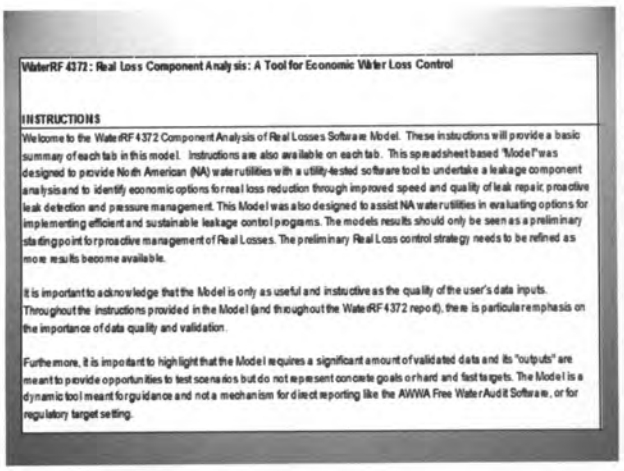
Slide 18 – Mr. Owen explained the software program used by the department.





Slide 19 – This slide showed an example of the software.

Slide 20 - Mr. Owen gave a synopsis of this slide.



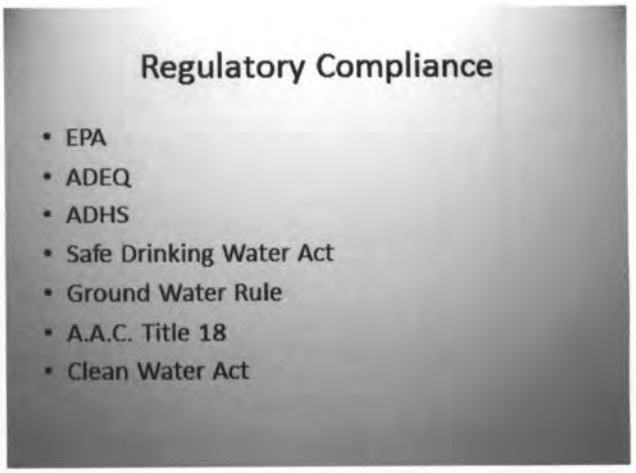
WaterRF 4372: Real Loss Component Analysis: A Tool for Economic Water Loss Control

INSTRUCTIONS

Welcome to the WaterRF 4372 Component Analysis of Real Losses Software Model. These instructions will provide a basic summary of each tab in this model. Instructions are also available on each tab. This spreadsheet based "Model" was designed to provide North American (NA) water utilities with a utility-tested software tool to undertake a leakage component analysis and to identify economic options for real loss reduction through improved speed and quality of leak repair, proactive leak detection and pressure management. This Model was also designed to assist NA water utilities in evaluating options for implementing efficient and sustainable leakage control programs. The models results should only be seen as a preliminary starting point for proactive management of Real Losses. The preliminary Real Loss control strategy needs to be refined as more results become available.

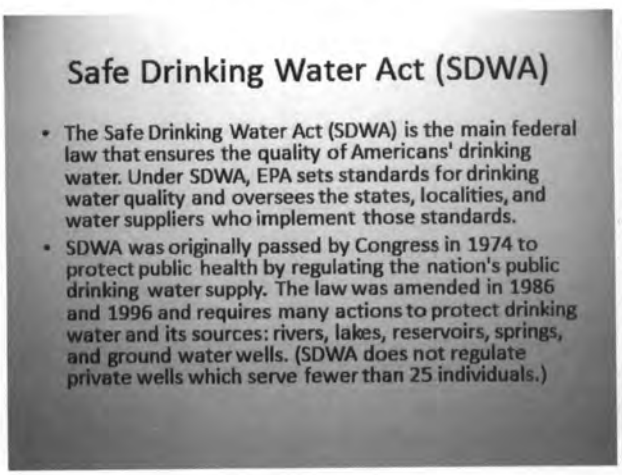
It is important to acknowledge that the Model is only as useful and instructive as the quality of the user's data inputs. Throughout the instructions provided in the Model (and throughout the WaterRF 4372 report), there is particular emphasis on the importance of data quality and validation.

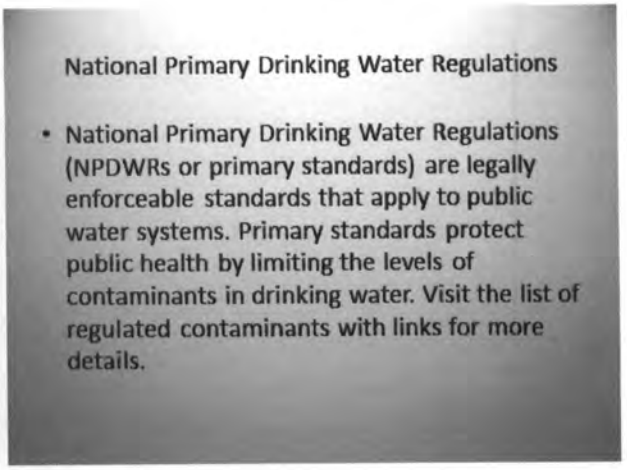
Furthermore, it is important to highlight that the Model requires a significant amount of validated data and its "outputs" are meant to provide opportunities to test scenarios but do not represent concrete goals or hard and fast targets. The Model is a dynamic tool meant for guidance and not a mechanism for direct reporting like the AWWA Free Water Audit Software, or for regulatory target setting.



Slide 21 – This slide showed an additional software sample. Mr. Owen said that this helps to analyze the system and gave a synopsis of automated meter reading.

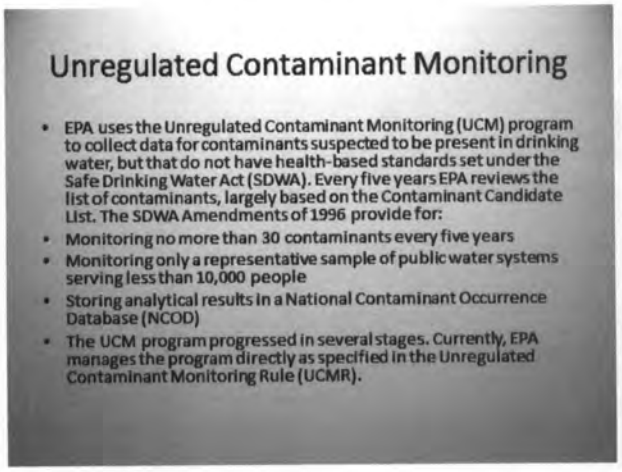
Slide 22 - Mr. Owen gave a synopsis of this slide.

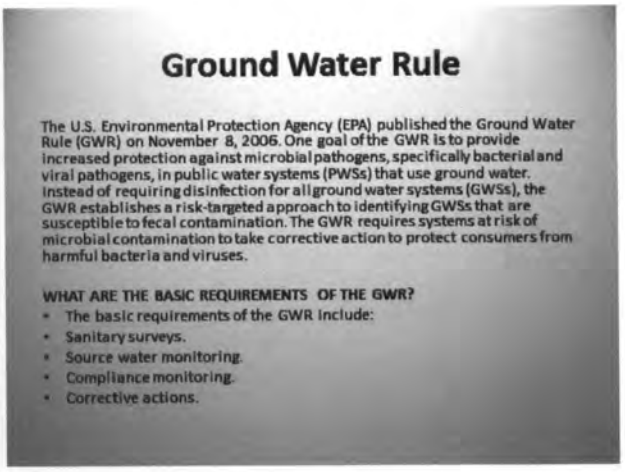




Slide 23 - Mr. Owen gave a synopsis of this slide.

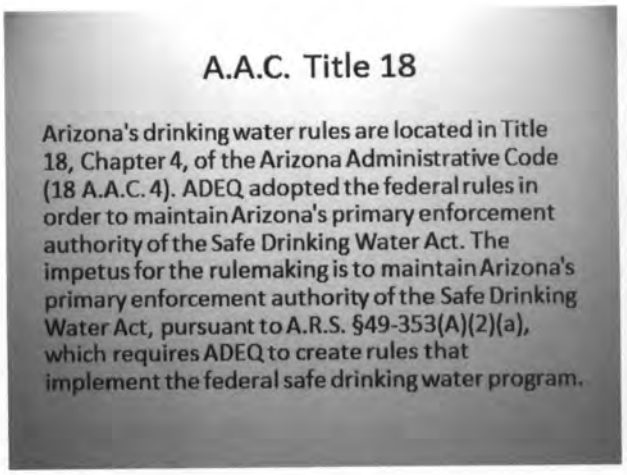
Slide 24 - Mr. Owen gave a synopsis of this slide.

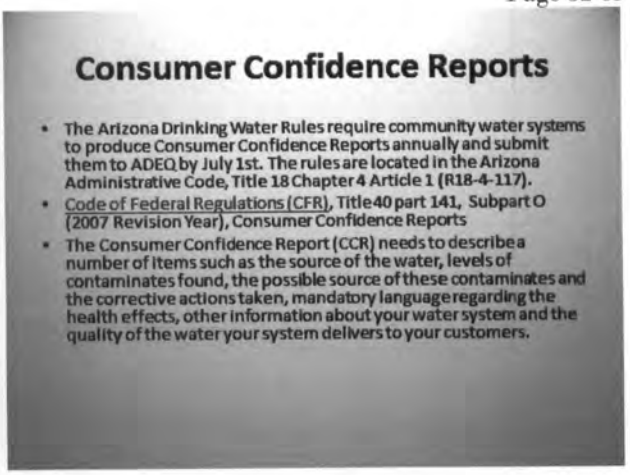




Slide 25 - Mr. Owen gave a synopsis of this slide.

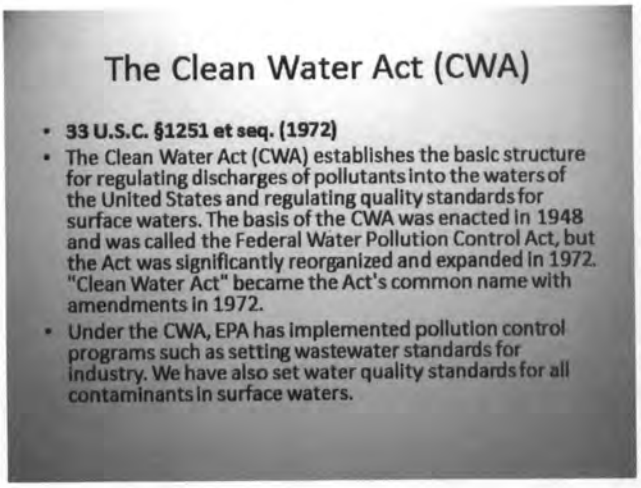
Slide 26 - Mr. Owen gave a synopsis of this slide.

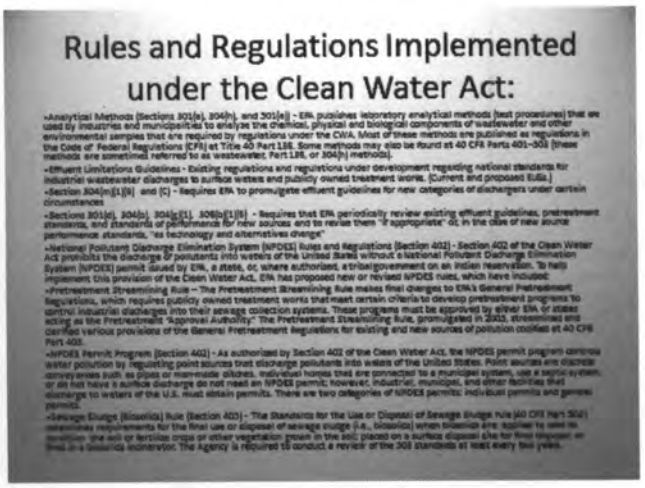




Slide 27 - Mr. Owen gave a synopsis of this slide.

Slide 28 - Mr. Owen gave a synopsis of this slide and said that these results are sent to customers every year.





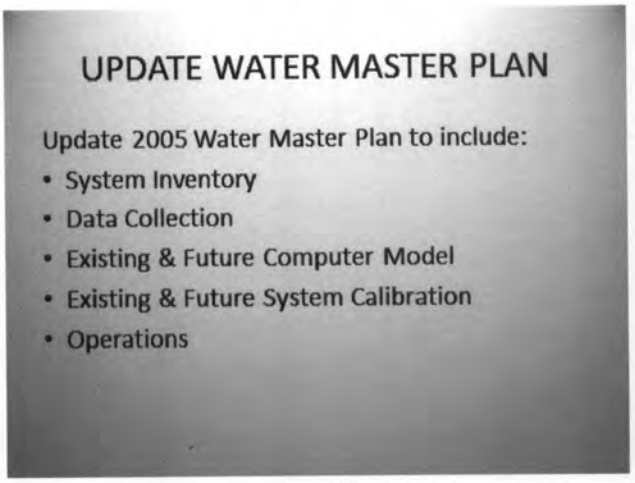
Slide 29 - Mr. Owen gave a synopsis of this slide.

Slide 30 - Mr. Owen gave a synopsis of this slide.

Slide 31 - Mr. Owen gave a synopsis of this slide.

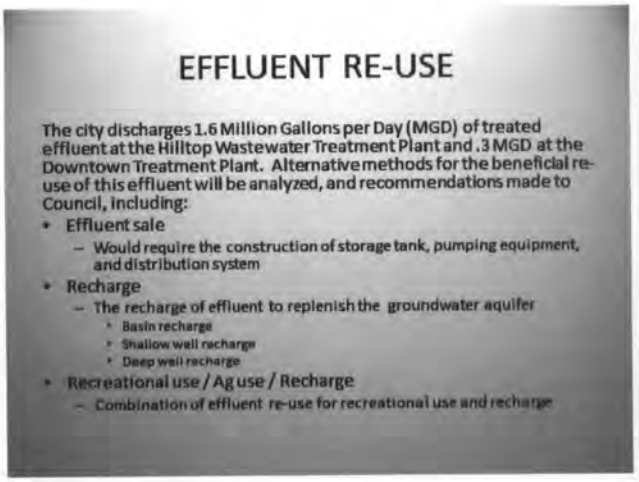
Mayor Anderson asked who does the sampling and who evaluates it.

Mr. Owen said that the samples are taken by City staff and are sent to an outside source for testing. He said that the City has a lab to do this but does not have a technician to run the tests. He said that the department does control sampling and the goal is to do more sampling. He said that the number of required samples is changing next year and the goal is to get to where the department can perform more sampling. He said that the vast majority of the samples will be sent to outside labs.



Slide 32 - Mr. Owen gave a synopsis of this slide.

Slide 33 - Mr. Owen gave a synopsis of this slide.



Slide 34 - Mr. Owen gave a synopsis of this slide.

Slide 35 - Mr. Owen gave a synopsis of this slide.

Mayor Anderson asked if the department is planning for service in the area of the airport which Mr. Owen said that they were. He said that the Kingman Airport Authority is planning for phase two of the airport and hopes that the department will be a major player in this as it is the City's water system which Mr. Owen said they have been.

Councilmember Miles said that she appreciated that Mr. Owen gave a presentation to the Kingman and Mohave Manufactures Association (KAMMA). She said that there was an enthusiastic response to working with the City on options for this development.

Mayor Anderson asked that the department work with Development Services and the contractors' association on a plan to conserve water.

Councilmember Abram noted a significant rise in work orders and asked what caused this.

Mr. Owen said that this is pretty spread out. He said that a new tracking system for this has worked out great and he appreciates the assistance from Utility Billing. He said that the time periods for each work order can vary greatly.

Councilmember Abram said that he was curious whether there was an increase in a specific type of work order.

Mr. Owen said that leaks would probably be the biggest. He said that the department has to prioritize work orders and leaks lead to draws on other resources like streets.

Councilmember Abram said that he understands there will be loss on the system and asked what is acceptable.

Mr. Owen said that this varies. He said that the new audit system is helpful. He said that different places operate differently and measuring this is tricky. He said that the industry is working toward a national standardized system.

b. Board, Commission and Committee Reports by Council Liaisons

There were no reports.

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

If needed.

Mr. Dougherty provided information regarding the memorial service for Bill Johnston. He said that the United Way would be holding a city-wide clean up on September 12, 2015. He said that this made a big impact in 2014 and are hoping it will again.

An unidentified gentleman in the audience said that he wanted to encourage the Council to participate in the League conference. He said that Interstate 11 is important and asked that the Council be proactive. He said that he just wanted to wish the Council well.

Councilmember Yocum reminded everyone that the next Council meeting was cancelled due to the League conference.

9. EXECUTIVE SESSION

Pursuant to ARS 38-431.03(A)(4), the City Attorney requests that the Mayor and Common Council vote to go into executive session for discussion and later possible action.

Vice Mayor Wimpee Sr. made a MOTION to GO INTO Executive Session. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0.

Council went into Executive Session at 7:50 P.M.

Brown v. City of Kingman
Blaschak v. City of Kingman

Council returned from Executive Session at 8:02 P.M.

Councilmember Abram made a MOTION to PAY the insurance deductibles in both cases. Vice Mayor Wimpee Sr. SECONDED and it was APPROVED by a vote of 6-0.

Vice Mayor Wimpee Sr. made a MOTION to ADJOURN. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0.

ADJOURNMENT – 8:03 P.M.

ATTEST:

Sydney Muhle
City Clerk

APPROVED:

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Sydney Muhle, City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on August 4, 2015.

Dated this 1st day of September, 2015.

Sydney Muhle, City Clerk and Recording Secretary