

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N 4th Street**

8:30 P.M.

MINUTES

Friday, October 16, 2015

WORK SESSION MEETING OF THE COMMON COUNCIL

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Mark Wimpee, Sr. – Vice-Mayor - EXCUSED	Carl Cooper, City Attorney	
Mark Abram	Joe Clos, Information Technology (IT) Director	
Larry Carver	Gerry Delgado, IT Administrator	
Jen Miles	Jeff Baker, IT Coordinator	
Stuart Yocum	Sydney Muhle, City Clerk	
Carole Young	Erin Roper, Deputy City Clerk and Recording Secretary	

WORK SESSION MEETING OF THE COMMON COUNCIL

ALL WORK-SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

CALL TO ORDER

Mayor Anderson called the meeting to order at 8:31 A.M. All councilmembers were present except for Vice-Mayor Wimpee, Sr., who was excused. Mayor Anderson stated Vice-Mayor Wimpee, Sr. submitted a letter of resignation from the Council.

Novus Agenda Training

As part of the Fiscal Year 2105-2016 budget the City Council approved the acquisition of an electronic agenda management system. The City Clerk's Office has contracted with Novus Agenda Solutions to utilize their program to implement electronic paperless agendas. The City Council will receive training on this new program from a Novus Agenda representative, the City Clerk's Office, and the City's Information Technology Department. This training will consist of a mock City Council meeting to allow Council members the opportunity to learn how

the system will operate during a real meeting. No action will be taken during this meeting and this is for training purposes only.

Richard Gilmore of Novusolutions addressed the Council via conference call. Mr. Gilmore displayed the meeting creator and board view of the system for the Council and reviewed key features.

City Attorney Carl Cooper stated any notes or comments made in the system would be considered public record and subject to release if requested.

City Clerk Sydney Muhle helped the councilmembers change their passwords and guided them through a mock agenda on the iPads. Ms. Muhle displayed and reviewed the public website and view of the agenda.

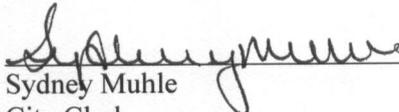
The Council worked independently and with City staff to familiarize themselves with the iPads and software system.

Councilmember Abram left the meeting at 9:21 A.M.

The meeting was adjourned at 9:28 A.M.

ADJOURNMENT — 9:28 A.M.

ATTEST:


Sydney Muhle
City Clerk

APPROVED:

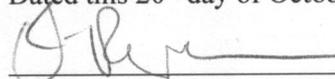

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Work Session Meeting of the Common Council of the City of Kingman held on October 16, 2015.

Dated this 20th day of October, 2015


Erin Roper, Deputy City Clerk and Recording Secretary

