

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

**MINUTES
REGULAR MEETING**

Tuesday, March 1, 2016

CALL TO ORDER AND ROLL CALL

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Carole Young - Vice-Mayor	Carl Cooper, City Attorney	
Mark Abram	Jackie Walker, Human Resources Director	
Larry Carver	Jake Rhoades, Fire Chief	
Kenneth Dean	Keith Eaton, Assistant Fire Chief	
Jen Miles	Greg Henry, City Engineer	
Stuart Yocum	Robert DeVries, Chief of Police	
	Mike Meersman, Parks and Recreation Director	
	Tina Moline, Finance Director	
	Gary Jeppson, Development Services Director	
	Rob Owen, Public Works Director	
	Joe Clos, Information Services Director	
	Sydney Muhle, City Clerk	
	Erin Roper, Deputy City Clerk and Recording Secretary	

Mayor Anderson called the meeting to order at 5:28 P.M. All councilmembers were present.

INVOCATION

The invocation will be given by Jerry Dunn of Oak Street Baptist Church

Pastor Dunn provided the invocation, after which the Pledge of Allegiance was said in unison.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

a. The Work Session Meeting minutes of January 28, 2016

Councilmember Miles made a MOTION to APPROVE the Work Session Meeting minutes of January 28, 2016. Councilmember Yocum SECONDED and it was APPROVED by a vote of 7-0.

b. The Regular Meeting minutes of February 16, 2016

Councilmember Yocum made a MOTION to APPROVE the Regular Meeting minutes of February 16, 2016. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

2. APPOINTMENTS

a. Clean City Commission (CCC) appointments

Currently there are two vacancies on the CCC that were created by the departure of two commissioners in recent months. At their meeting on February 18, 2016, the Clean City Commission reviewed applications for three people potentially interested in serving on the CCC. **The commission voted 4-0 to recommend Michael Moreno and 3-1 to recommend Richard Wing for appointment to the Clean City Commission.**

Kingman resident Michael Moreno stated he moved to Kingman from the greater Los Angeles area 10 years ago and wanted to help the community as much as possible. Mr. Moreno stated he was young and outgoing and wanted to be a part of the community.

Richard Wing stated he lived in Kingman since 1983 and was a retired diesel mechanic. Mr. Wing stated he helped with many different CCC projects, such as cleanup days and the rock & roll paint-a-thon, for a number of years. Mr. Wing stated he wanted to help the community.

Councilmember Yocum made a MOTION to ACCEPT the Clean City Commission's recommendation. Vice-Mayor Young SECONDED.

Councilmember Carver stated he appreciated anyone willing to step forward and help out but Mr. Moreno had an extensive criminal history. Councilmember Carver stated providing people an opportunity to rehabilitate and move forward was important, but Mr. Moreno's history was very recent. Councilmember Carver stated Mr. Moreno's record stretched back to 2007 and included serving a sentence in the Arizona Department of Corrections, where he was disciplined several times for infractions. Councilmember Carver stated he wanted to see a longer period of time in compliance before appointing Mr. Moreno as a representative of the City. Councilmember Carver stated he could not support Mr. Moreno's appointment.

Vice-Mayor Young stated she did not have that information at the time of her second.

Councilmember Yocum stated he stood by his original motion and he did not want to block anyone from wanting to better themselves because of an error in judgement or past mistakes. Councilmember Yocum stated Mr. Moreno addressed the issues in the letter distributed to the Council; a copy is attached to the end of this report.

City Attorney Carl Cooper stated he attached a memo on Mr. Moreno's criminal history to item "2a" in the meeting agenda packet.

Chair of the CCC Ralph Bowman stated the commission did not have the knowledge of Mr. Moreno's background at the time the recommendation was made. Chair Bowman stated he had some concerns since three of the cleanups utilized prisoner labor. Chair Bowman stated he wanted to withdraw his vote to support Mr. Moreno's appointment.

Councilmember Abram stated he commended Mr. Moreno for wanting to be a part of the community and appreciated that he was trying to better himself, but there needed to be a period of time of diligence and effort to comply with the law if he wanted to serve on a commission. Councilmember Abram stated any issues currently in the court system needed to be cleared up before appointment.

Vice-Mayor Young WITHDREW her SECOND. The motion DIED for LACK OF SECOND.

Councilmember Carver made a MOTION to APPOINT Richard Wing to the Clean City Commission. Vice-Mayor Young SECONDED.

Mayor Anderson stated it was important to recognize people who were willing to help the City become a clean and desirable place to live. Mayor Anderson stated he hated to penalize anyone that tried to accomplish that and he felt Mr. Moreno was sincere in his appeal, but there was a potential for conflict at those times when prisoners were used. Mayor Anderson stated he hoped people would not be deterred from trying to better themselves.

Mayor Anderson called for a VOTE and it was APPROVED by a vote of 7-0.

3. AWARDS/RECOGNITION

a. Dispatch badge pinning

The Dispatch Center has promoted and/or hired numerous positions in the last couple of months. The promotional and hiring processes are complete and the Dispatch Center would like to conduct badge pinning for the following ranks:

Promotions

Deann MacLeod	Communications Administrator 10/5/2015
Amy Kennedy	Communications Crew Leader 11/29/2015
Marjorie Stone	Communications Crew Leader 11/29/2015
Jennifer Terry	Communications Crew Leader 11/29/2015
Stacy Nelson	Communications Crew Leader 7/15/2012

New Hires

Robert Brambley	Communications Specialist 10/26/2015
Ashley King	Communications Specialist 10/26/2015
Misha Whalen	Communications Specialist 10/26/2015

Kingman Fire Chief Jake Rhoades stated there were many promotions in the past few months and it was important to recognize the efforts people put forward in a generally thankless job. Chief Rhoades stated call volume had risen drastically and the employees met those demands.

Assistant Fire Chief Keith Eaton read the names of the employees and Chief Rhoades distributed the badges.

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

Kingman resident Doug Dickmeyer requested an update on the proposed landscaping district to accompany the planned development district at Kingman Crossing.

Mayor Anderson directed City Manager John Dougherty to look into Mr. Dickmeyer's request.

Kingman resident Joe Longoria stated he wanted to run for Council in the coming election, but when he went to get the paperwork from the City Clerk's Office he was informed it would not be ready until the end of March or beginning of April. Mr. Longoria stated Bullhead City already had paperwork available. Mr. Longoria stated City Clerk Sydney Muhle provided good and valid reasons for prolonging the distribution of paperwork, but he disagreed with them and felt a citizen should be able to get the paperwork before a certain date that is set by one individual. Mr. Longoria stated he was willing to pay if there was a cost involved. Mr. Longoria stated the City should do whatever it

could to make it easier for the residents to get involved in the political process. Mr. Longoria stated he hoped the Council would look into the matter so he did not have to wait until the last minute to obtain the necessary signatures and announce his candidacy.

Mayor Anderson directed Mr. Dougherty to look into Mr. Longoria's comments and prepare an announcement for the paper that outlined the election paperwork process and timeline.

5. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. **Liquor license application**

Applicant Jodi Vurnovas of Good 2 Go has applied for a Series 10 Beer and Wine Store Liquor License for a store located at 915 W. Beale Street, Kingman. **Staff recommends approval.**

b. **Application for permanent liquor license extension of premises/patio permit**

Applicant Stacy Thomson of House of Hops has submitted a permanent Application for Extension of Premises/Patio Permit at 312 E. Beale Street in Kingman. **Staff recommends approval.**

c. **Application for permanent liquor license extension of premises/patio permit**

Applicant Floyd A. Ward of Redneck's Southern Pit BBQ has submitted a permanent Application for Extension of Premises/Patio Permit at 420 E. Beale Street in Kingman. **Staff recommends approval.**

d. **Special event liquor license application**

Applicant Monica Busch of Kingman Healing Hooves has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, April 9, 2016 from 5:00 P.M. to 10:00 P.M. at Beale Celebrations, 201 N. 4th Street in Kingman. **Staff recommends approval.**

e. **Consideration of reconstructing the Miner's Monument at the Kingman Train Depot**

The Historic Preservation Commission (HPC) is working with local community groups on plans to rebuild the Miner's Monument at the west end of the Kingman Train Depot. The majority of the materials and labor have been donated; however, the City will need to purchase some materials for the steel frame if the Council decides to approve the project. **Staff recommends approval.**

f. **Special event liquor license application**

Applicant Daniel P. Lara of the Mohave County Community College Foundation, Inc. has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, March 5, 2016 from 6:00 P.M. to 10:00 P.M. at the Historic Elk's Lodge #468 at the northwest corner of Oak Street and 4th Street in Kingman. **Staff recommends approval.**

g. **Special event liquor license application**

Applicant Thomas L. Spear of the Route 66 Scholarship Dinner has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, April 30, 2016 from 4:00 P.M. to 10:00 P.M. at Beale Celebrations, 201 N. Fourth Street in Kingman. **Staff recommends approval.**

Councilmember Abram made a MOTION to APPROVE the Consent Agenda as presented. Councilmember Yocum SECONDED and it was APPROVED by a vote of 7-0.

6. **OLD BUSINESS**

There was no old business.

7. **NEW BUSINESS**

a. **Public hearing and consideration of Resolution 5000: approve the vacation (abandonment) of a portion of Monroe Street and acceptance of a grant of easement**

This is a request from KC Orr Builders, Inc., applicant, and Loyal Order of the Moose Lodge #1704, abutting property owner to vacate (abandon) a portion of Monroe Street located between Marlene Avenue and Karen Avenue. This includes a 2,125 square foot portion of the right-of-way for Monroe Street adjacent to Lot 1, Block 17 of Cecil Davis Addition, Unit 3, and an 8,008 square foot portion of the right-of-way for Monroe Street adjacent to Lot 15, Block 17 of Cecil Davis Addition, Unit 3 as shown on Exhibit A. The request is to facilitate construction of a parking lot, landscaping, retention area, and street improvements associated with the renovation of the fire damaged lodge facilities. **The Planning and Zoning Commission voted 6-0 to recommend approval of the vacation of the portions (2,125 sq. ft. and 8,008 sq. ft.) of Monroe Street as requested by the applicant. Staff report conditions included a recommended value of the vacated right-of-way to be no less than \$6,000.00 for the sections of the street to be vacated.**

Development Services Director Gary Jeppson presented the slides included in the agenda packet. Slide one was an introductory slide. On slide two Mr. Jeppson stated the property was part of the old Hualapai Mountain Road alignment. On slide three Mr. Jeppson showed a graphic of the current right-of-way. Mr. Jeppson stated the property was appraised and valued at \$6,000. Mr. Jeppson stated the Moose Lodge was short on funds and asked for the fee to be waived, which the Planning & Zoning Commission recommended, but there was a conflict in the Arizona Revised Statutes (ARS) for gifting that did not allow the City to waive the fee.

Mayor Anderson opened the public hearing at 5:57 P.M.

Mr. Longoria asked what value the property had for the City and what the ramifications of not having it could be.

Mr. Jeppson stated it was the old alignment and of no use at this time. Mr. Jeppson stated the Moose Lodge could use it for a parking lot. Mr. Jeppson stated the Moose Lodge had a fire on the property and in order to rebuild they needed to meet the parking requirements. Mr. Jeppson stated the value was \$6,000.

Councilmember Carver asked who owned the property to the north with parcel numbers ending in 79 and 80.

Mr. Jeppson stated he did not know.

Councilmember Yocum stated the Moose Lodge owned the other properties and they were looking forward to paving it for parking purposes.

Councilmember Miles asked how the \$6,000 value was determined.

Mr. Jeppson stated the Moose Lodge commissioned an independent appraisal.

City Engineer Greg Henry stated he looked up the property owner and the Moose Lodge owned 79 and 80.

Mayor Anderson closed the public hearing at 6:01 P.M.

Councilmember Abram stated he read ARS Article 9, Section 7 that addressed granting or gifting. Councilmember Abram asked if the Moose Lodge completed sidewalk improvements in lieu of payment for the property would it truly be "gifting."

Mr. Cooper stated sidewalk improvements were part of the subdivision requirements and were required any time improvements were made. Mr. Cooper stated the improvements could not be used in place of payment for the property.

Councilmember Abram asked if the property could be sold on a payment schedule.

Mr. Cooper stated the Arizona State Constitution did not allow cities to utilize their credit for loans.

Councilmember Abram made a MOTION to ABANDON the property for the price of \$6,000. Councilmember Miles SECONDED.

Councilmember Dean asked if the property was truly worth \$6,000 in its current state.

Councilmember Abram stated that was the appraised value.

Councilmember Yocum stated the City vacated a piece of land by the cemetery four months ago and did not seek compensation from the applicant so precedence was set.

Mr. Cooper stated precedent was not set as Mr. Jeppson stated the person paid for the property.

Councilmember Carver stated the property was currently useless and the Moose Lodge was already using it. Councilmember Carver stated the property was also used for voting operations. Councilmember Carver asked if an independent appraiser arrived at the figure.

Mr. Jeppson stated that was correct and Janet Ross and Associates was hired by the Moose Lodge.

Councilmember Miles stated the price seemed high for the property.

Councilmember Dean asked who would pay for property in that configuration.

Councilmember Abram asked if the City could vacate for a lesser amount.

Mr. Dougherty stated the City could auction the property.

Councilmember Carver stated the Moose Lodge should have some insurance money from the fire. Councilmember Carver stated he wanted to arrive at a figure that would keep the City out of trouble.

Mr. Cooper stated the Council could find facts to justify their position, such as extra improvements.

Councilmember Abram AMENDED his MOTION to vacate the property in grant of an easement and accept offsite improvements in lieu of payment.

Councilmember Miles WITHDREW her SECOND.

Vice-Mayor Young asked if a Council had ever abandoned property without requiring compensation.

Mr. Jeppson stated he did not know, but the City had abandoned property north of Airway Avenue and Yuma Street for a cost of \$57. Mr. Jeppson stated there may be statutes that allowed the City to abandon property back to the original grantor of the right-of-way.

Councilmember Abram WITHDREW his MOTION.

Mayor Anderson directed Staff and the City Attorney to look for additional information and provide other options.

Mr. Cooper stated the Council could find the appraisal amount inappropriate as the Council was the finder of fact.

Councilmember Dean asked if the Council would handle the situation the same way for a private person.

Mayor Anderson stated he appreciated Mr. Cooper's statement, but none of the councilmembers were licensed appraisers.

Councilmember Abram stated Resolution 5000 option "B" provided the opportunity to waive the sale.

Councilmember Abram made a MOTION to ADOPT Resolution 5000 option "B."
Councilmember Carver SECONDED.

Councilmember Miles stated option "B" was included to appease the Planning & Zoning Commission and was not the correct and legal decision to make. Councilmember Miles stated the Council agreed the land appeared to be overvalued.

Councilmember Carver stated \$6,000 may be an appropriate value for the two slivers of property based on the value of the entire lot from the Mohave County Assessor's Office. Councilmember Carver stated the assessed values were also typically lower than the market values.

Councilmember Abram stated someone would not build on 2,000 square feet.

Councilmember Yocum made a MOTION to CALL FOR THE QUESTION. Councilmember Carver SECONDED and it was APPROVED by a vote of 7-0.

Councilmember Abram's motion FAILED by a VOTE of 1-6 with Councilmember Abram voting AYE.

Councilmember Yocum made a MOTION to RESCHEDULE item "7a" until a representative from the Moose Lodge could attend. Mayor Anderson SECONDED and it was APPROVED by a vote of 7-0.

b. Consideration of acceptance of an offer of dedication of right-of-way at the southeast corner of Monroe Street and Marlene Avenue

A right-of-way has been offered to the City for certain property located at the southeast corner of Monroe Street and Marlene Avenue. The property owner, Kingman Lodge No. 1704 Loyal Order of Moose, is offering to dedicate the right-of-way for roadway, utilities, and other public purposes in conjunction with the abandonment of a portion of Monroe Street south of this location. **Staff recommends accepting the deed of dedication.**

Mr. Jeppson stated the item was dependent on the approval of item "7a."

Councilmember Yocum made a MOTION to RESCHEDULE item "7b" to a meeting when it would coincide with item "7a." Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

c. **Kingman SOARS**

Kingman SOARS is a proposed community-wide visioning process to develop a new strategic plan using town halls, focus groups and community surveys. The City of Kingman has a General Plan with stated vision and goals. The purpose of Kingman SOARS is to allow Kingman's citizens to identify and prioritize the strategic objectives that support the vision and will lead to the success of Kingman's economic environment and improve quality of life. Targeted sectors will be analyzed to provide direction for where the citizens want the City to go in the next 5 to 10 years. **Council discretion.**

Councilmember Miles reviewed the item summary and stated the proposed program would take some months to do and would not be a quick fix. Councilmember Miles stated the program would divide Kingman into segments in order have citizens in similar neighborhoods and businesses providing feedback in focus groups. Councilmember Miles stated hiring a competent facilitator would allow the City to get feedback from its citizens on sector growth opportunities, improvements to the regulation process, and communication, which would be used to create the foundation for Kingman's economic future. Councilmember Miles stated the idea had been done in certain ways in Kingman's history and the City did have a General Plan, vision, and goals, but the proposal would build on that and create strategic objectives to help the City accomplish those goals. Councilmember Miles stated other communities used similar types of approaches and it would be an opportunity to listen to the citizens in a structured way that would give the Council the framework to think about strategic decision making. Councilmember Miles stated she talked to Mr. Dougherty about a time frame and cost.

Mayor Anderson asked if the City's previously conducted studies and the America's Best Communities (ABC) study had been reviewed and considered. Mayor Anderson stated the ABC study established focus groups. Mayor Anderson stated he was concerned that the Kingman SOARS proposal did not consider the impact of Interstate 11 (I-11).

Councilmember Miles stated the proposal would not eliminate these items from consideration and she did not presume to know what the citizens would communicate during the focus groups. Councilmember Miles stated some of the studies were done a long time ago and the ABC study had yet to be published. Councilmember Miles stated she wanted transparency in the study, which included publishing it on the City's website. Councilmember Miles stated she participated in an ABC focus group, but never saw the outcome.

Mayor Anderson directed Mr. Dougherty to follow up with the Kingman Area Chamber of Commerce on the ABC study, particularly to get access to the documents that were developed and used.

Councilmember Miles stated there were many groups in Kingman that were working towards bettering the community, but they were not connected in an unified approach. Councilmember Miles stated the proposal would be a chance to connect those groups in a positive way and move forward in a productive direction.

Vice-Mayor Young stated it was important to have a strategic plan as well an implementation plan. Vice-Mayor Young stated the City had conducted a lot of studies, but nothing was implemented. Vice-Mayor Young stated the University of Arizona completed a free community vision plan for the City five years ago at the request of the Economic Development and Marketing Commission (EDMC). Vice-Mayor Young stated she did not know where the plan was, but it was an excellent plan that outlined what the community wanted and could sustain in terms of industry and retail.

Councilmember Miles stated an implementation plan was a priority, which would require City and department head buy-in.

Councilmember Kenneth stated he liked the idea of community input and something needed to be done to move Kingman forward.

Mayor Anderson stated different parts of the City had different needs and goals and within each section there could be different groups of people with different ideas. Mayor Anderson stated uniting everything into one plan would be a challenge.

Councilmember Miles stated the town halls would be modeled after the Arizona town halls structure except they would be two to three hour sessions instead of three full day sessions. Councilmember Miles stated a steering committee should be formed that would include some councilmembers, department heads and commission members.

Vice-Mayor Young stated the University of Arizona's study took approximately eight to nine months to complete and ended with the community vision.

Mr. Dickmeyer stated he supported the proposal and there needed to be more interaction between the City and the community. Mr. Dickmeyer stated it could be as simple as a town hall that discussed certain topics and allowed the community to ask questions and get answers from Council.

Vice-Mayor Young stated she wanted to ensure the Council would follow-up and implement a plan based on the findings.

Mayor Anderson stated he did not want to commit funds until the steering committee returned to the Council.

Councilmember Miles stated there would be a minimum of 150 to 160 hours of work, which would be approximately \$15,000 to \$20,000, and the Council needed to move forward with that understanding.

Mayor Anderson stated the request for funds needed to be brought back to the Council for approval or included in the budget.

Councilmember Abram stated the Council would need to see what the bid process returned as there could be a wide range of offers.

Councilmember Miles stated she agreed, but the Council needed to realize there was a price tag for bringing in a neutral facilitator.

Councilmember Yocum asked if the Council could estimate how the proposal would financially benefit Kingman.

Councilmember Miles stated it was hard to make an estimate as so much would depend on buy-in.

Mayor Anderson stated the steering committee should include steps on implementation.

Councilmember Miles stated the implementation plan would be an outcome to the process, not the origin of the process.

Vice-Mayor Young stated the Council could review quotes at the budget workshop.

Mr. Dougherty stated the program would not be implemented until July 1, 2016 unless the Council transferred contingency funds.

Councilmember Miles made a MOTION to MOVE FORWARD with the Kingman SOARS proposal, develop a steering committee, direct the City Manager to assign Staff to participate on the steering committee, and approve funding up to \$20,000 from contingency funds. Vice-Mayor Young SECONDED and it was APPROVED by a vote of 5-2 with Councilmember Carver and Councilmember Yocum voting NAY.

d. Town hall regarding Fiscal Year (FY) 2017 budget

Mayor Anderson has requested an agenda item to discuss the potential of holding a town hall meeting to discuss the FY 2017 budget. If the Council desires they will establish a date and location for this town hall meeting to be led by Mayor Anderson or Vice-Mayor Young. This will be a preliminary discussion to provide guidance for a proposed agenda for approval at the March 15, 2016 Council meeting.

Mayor Anderson stated the Council generally received a budget book and held a workshop to determine the contents of the draft budget; however, the public did not often have an opportunity to provide input. Mayor Anderson stated a town hall meeting could be beneficial due to the issues the City faced over the last couple of years. Mayor Anderson stated the Council was scheduled to receive the budget book on May 2, 2016 with May 9, 2016 for the workshop. Mayor Anderson stated it would be beneficial to hold a town hall meeting after receiving the books. Mayor Anderson stated there could be presentation materials to help the public understand the contents of the budget, how the City prioritized the use of its funds, and what could and could not be done with the money.

Councilmember Abram stated the town hall was a good idea as many people did not understand the reasoning behind Council decisions and requests.

Mayor Anderson stated the meeting would include all seven councilmembers with an agenda that permitted interaction with the public.

Mr. Dickmeyer stated he supported a town hall meeting. Mr. Dickmeyer stated the meeting should be simple and it was not necessary to include all seven councilmembers and create an agenda. Mr. Dickmeyer stated town hall meetings needed to be the norm and there should be a semi-permanent meeting place arranged for them. Mr. Dickmeyer stated the meetings should not contain a quorum of Council. Mr. Dickmeyer stated there should be a way for citizens to request town hall meetings, such as a petition on the City website. Mr. Dickmeyer stated the town hall meetings should not place a three minute limit on citizen speakers.

Mayor Anderson stated he appreciated e-mails and phone calls from people as the Council did not always receive enough feedback.

Mr. Dickmeyer stated any councilmember could schedule and host a meeting on their own or with one other member in order to keep the meeting simple.

Mayor Anderson stated the Council should establish a date between May 2, 2016 and May 9, 2016 for the town hall meeting. Mayor Anderson stated he and Vice-Mayor Young would work with Mr. Dougherty and the Ms. Muhle would work with the councilmembers to find an appropriate time and place.

Councilmember Yocum asked how the meeting would be promoted as not everyone paid attention to posted meeting agendas.

Mayor Anderson stated each councilmember could talk to their constituents to promote the meeting.

Mayor Anderson made a MOTION to SCHEDULE a town hall meeting between May 2, 2016 and May 9, 2016. Councilmember Yocum SECONDED and it was APPROVED by a vote of 7-0.

8. REPORTS

a. Board, Commission and Committee reports by Council Liaisons

Mayor Anderson stated he attended the CCC meeting and the next community cleanup event would be on Saturday, March 12, 2016 at the Mohave County Fairgrounds from 7:00 A.M. to 12:00 P.M. Mayor Anderson stated he attended the Municipal Utilities Commission (MCU) meeting and the commission had yet to make any proposals for the budget. Mayor Anderson stated MUC would meet next month and were looking at options to expand City infrastructure.

Councilmember Miles stated she attended the Historic Preservation Commission meeting and Laura Hansen was elected chair of the commission with Nannette Russell as vice-chair. Councilmember Miles stated the commission would have a special meeting in March, 2016 in order to discuss initiatives related to the historic overlay district. Councilmember Miles stated the Miner's Monument was also discussed and it would be an excellent addition to the downtown area.

9. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

Mr. Dougherty read a thank you letter from the Kingman Cancer Care Unit and stated the City employees raised over \$4,000. Mr. Dougherty thanked the Human Resources Department, Kingman Fire Department and Kingman Police Department for their particularly hard work on the fundraising efforts.

Councilmember Yocum requested an agenda item at the next Council meeting for the Council handbook and code of ethics as well as consideration of adjusting the Call to the Public agenda item language.

Mr. Cooper stated he could provide an update on the handbook, but it would not be complete by the next Council meeting.

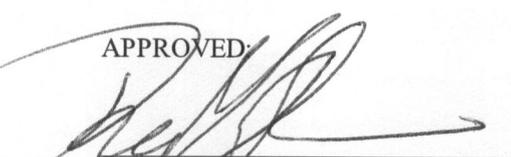
Councilmember Abram made a MOTION to ADJOURN. Vice-Mayor Young SECONDED and it was APPROVED by a vote of 7-0.

ADJOURNMENT - 7:08 P.M.

ATTEST:


Sydney Muhle
City Clerk

APPROVED:


Richard Anderson
Mayor

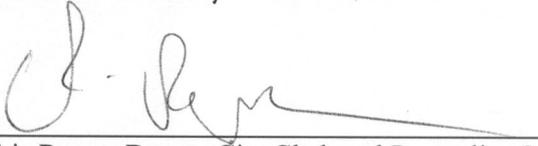
STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)



CERTIFICATE OF COUNCIL MINUTES

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on March 1, 2016.

Dated this 15th day of March, 2016.

A handwritten signature in black ink, appearing to read 'Erin Roper', written over a horizontal line.

Erin Roper, Deputy City Clerk and Recording Secretary