

**CITY OF KINGMAN
MEETING OF THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street**

5:00 P.M.

AGENDA

Thursday, July 16, 2015

REGULAR MEETING

CALL TO ORDER & ROLL CALL

WELCOME TO NEW COMMISSIONERS: JOSEPH LONGORIA AND WILLIAM RESSEGUE

APPOINTMENT OF VICE-CHAIR FOR REMAINDER OF 2015

1. **APPROVAL OF MINUTES:** Regular meeting minutes of June 18, 2015
2. **AWARDS AND RECOGNITION**
 - a. **Certificates of Appreciation.**

Certificates of Appreciation will be presented to Ron Giesbrecht and Dave Wolf for their service as commission members on the Clean City Commission.
 - b. **Community Challenge Awards.**

The commission will present the First Lego League and the Kingman First Robotics Team with \$100 gift cards for completion of their "Trash Trek" project during the Summer Lego Camp in June.
3. **OLD BUSINESS**
 - a. **Review of Bag Donation Requests and Discussion of Methods to Reduce Plastic Bag Litter.**

The Clean City Commission has purchased reusable bags and has requested matching donations from area grocery stores for distribution to the public to promote recycling and reduce plastic bag litter. The commission will discuss any progress on this matter.
 - b. **Airway Avenue Clean-up Schedule.**

Chief DeVries has developed a clean-up schedule using adult and juvenile 1st offender groups. The clean-ups will occur in several parts of the city. This includes an area along Airway Avenue including the lot behind Cracker Barrel. The commission will discuss the clean-up schedule.
4. **NEW BUSINESS**
 - a. **Kingman Day of Caring Clean-up.**

The Kingman Day of Caring city-wide clean-up is proposed for September 12, 2015 in advance of the "Best of the West on Route 66" festival. The Clean City Commission is requested to consider funding the cost of flyers that will be printed regarding the City-Wide Community Clean-up.

- b. **Review and Possible Approval of Activities and Programs for FY 2015-2016.**
The CCC will discuss and possibly approve a calendar of events for its activities and programs for the fiscal year.
- c. **CARE Sandbox Meeting Report.**
Commission Member Russell will make a report to the commission regarding any recent Sandbox Meeting discussions and activities.

5. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Clean City Commission need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al.

6. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings

ADJOURNMENT

Posted _____ By _____

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Regular Meeting Minutes

Thursday, June 18, 2015

Members:	Officers:	Visitors Signing In:
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
D. Wolf, Vice-Chair	J. Dougherty, City Manager	
J. Carpenter	R. Ruggles, Staff Liaison	
C. Russell	S. Shaffer, Planner	
M. Hicks	S. Sixkiller-Wing, Recording Secretary	
M. Van Hasselt		

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

REGULAR MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Bowman called the meeting to order at 5:02:34 p.m. Five members were present with Commissioner Wolf arriving later at 5:12 p.m. No commissioners were absent. A quorum of members was achieved.

1. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the May 14, 2015 special meeting minutes. Commissioner Russell made a motion to APPROVE the May 14, 2015 special meeting minutes as written. Commissioner Carpenter SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0.

2. **OLD BUSINESS**

a. **Review of Bag Donation Requests and Discussion of Methods to Reduce Plastic Bag Litter.**
Staff Liaison Rich Ruggles advised the Clean City Commission (CCC) that he had received the 100 reusable bags from Bashas Market. He advised the CCC that he had not heard from nor received any other donation from any other grocery stores in Kingman. The commission discussed the donation made by Bashas and agreed that Chairman Bowman would contact the manager and discuss when the CCC should schedule the distribution at the store.

Mr. Ruggles presented five posters, including one full-size poster, made by Ms. Shaffer to educate and encourage the community to use reusable bags instead of plastic bags. The CCC discussed the posters and advised Ms. Shaffer that she did a great job creating the posters for the CCC. The commission members suggested that at least one more poster be printed out so that it may be used for the reusable bag giveaways.

Nick Harry, a visitor, addressed the commission and said that he thought the posters were fantastic. He encouraged the CCC to advertise the store promotions for using recycled bags also recommended they clarify that recycled bags were cloth.

The Clean City Commission discussed how all of the supermarkets have begun promotions for using recycled bags with discounts etc.

b. Airway Avenue Clean-up.

Staff Liaison Rich Ruggles updated the Clean City Commission on any plans for the Airway Avenue clean-ups. He advised the commission that Chief DeVries and his team currently have a group of juvenile and adult offenders who are scheduled to clean up several locations in Kingman on July 11, 2015 including the area along Airway Avenue. The CCC discussed the groups that have been focusing on the problem area and indicated they have noticed the area has been cleaner than in the past. The CCC agreed to keep an eye on the area and agreed if it starts looking bad again they would contact everyone again and get a team of volunteers to clean the Airway Ave area.

3. NEW BUSINESS

a. Community Challenge Award Request.

Celeste Lucier introduced herself to the Clean City Commission (CCC). She indicated she is a teacher at the Kingman Academy of Learning, the coach for the First Lego League, and the advisor for the Kingman Robotics Team 60. She advised the CCC that the teams were unable to complete the Community Challenge projects during the school year and missed the deadline. She apologized to the CCC for not completing the challenge in the time frame and advised the CCC the students were working hard to complete the Robotic team build and missed the deadline.

Ms. Lucier indicated the idea had been to have the High School students to mentor the Junior High School students in a cleanup recycling project. She advised the CCC that this summer during Lego Camp students did complete a recycling project. She indicated there were 50 students and their parents were involved working on the project. She brought pictures and reported to the CCC that during the Lego Camp the students did complete the Community Challenge.

Ms. Lucier advised the CCC that when the students return to school they will be working on a 10-week Trash Trek and they will be working on a problem and a solution in the community. She advised the CCC she would like to bring the students to report the outcome of the research they will be doing. Staff Liaison Rich Ruggles advised the CCC that the teams did complete the challenges and recommended the CCC present the gift cards to the teams. The CCC discussed this item.

Commissioner Hicks made a motion to APPROVE the Community Youth Grant in the amount of \$100 for both the First Lego League and Kingman Robotics Team 60. Commissioner Carpenter SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Mr. Ruggles advised that the gift cards will be distributed by the commission at the July 16th CCC meeting.

b. CARE Sandbox Meeting Report.

Commissioner Russell updated the Clean City Commission on the project at the corner of Atlantic and Stockton Hill Road. He indicated the team completed the rehab project making the corner look more appealing to the area.

He also updated the CCC of the progress to the corner lot of 4th Street and Andy Devine Ave. He advised the CCC that this lot will become a parking lot. He was advised at the Sandbox meeting that the lot would be paved before the 4th of July and indicated they would be installing a planter next to the hotel.

The team also discussed the weeds at the property of 8th and Andy Devine Ave. Commissioner Russell advised the CCC that the team has a reporting process to report problem areas to the City Manager for review and action.

The CCC discussed the corner of 4th Street and Andy Devine Ave and the plans to make it a parking lot. Commissioner Russell indicated that Sandbox members had hoped this location would have been turned into a sitting park for visitors with history plaques for visitors to see the history of Kingman.

c. Review of Applications and Possible Recommendations to City Council Concerning the Appointment of a Commission Member.

The Clean City Commission reviewed the applications included in the packet. William Ressegue approached the CCC with interest to serve on the Clean City Commission. He advised the CCC that he would be willing to serve on the CCC. Mr. Joseph Longoria approached the CCC with interest to serve on the Clean City Commission. He advised the CCC he is willing to work with the CCC to serve the community. The Clean City Commission discussed both members and the qualification they could bring to the CCC.

Mr. Ruggles advised that while currently there is only one vacancy on the CCC, the commission could make a recommendation for both gentlemen to be considered for appointment and leave the final decision to the City Council.

Commissioner Van Hasselt made a motion to recommend both applicants to the City Council for approval. Commissioner Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Chairman Bowman advised both applicants to attend the next Kingman City Council meeting to answer any question the council may have. He thanked both applicants for volunteering for the Clean City Commission.

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

No comments were heard.

5. ANNOUNCEMENTS BY COMMISSION MEMBERS Limited to announcements, availability/attendance at conferences and seminars, and requests for agenda items for future meetings.

Commissioner Russell advised the commission that since Mr. Giesbrecht is no longer on the CCC he would announce the Chillin' on Beale Street event scheduled for Saturday, June 20, 2015 beginning at 4 p.m. and located on Beale Street between 4th Street and 7th Street.

Chairman Bowman said that he had contacted Laura Hanson of United Way. They are currently working on the next Community Clean-Up before the next Best of the West on Route 66 Festival. They are hoping to schedule the next clean-up event on September 12, 2015. He also announced a car show scheduled at the Desert Highland Care Center for the residents on Friday, June 19, 2015. This is the fourth event they have scheduled at the center. He indicated this event is in celebration of Father's Day. He also advised the CCC that on Friday, June 26, 2015 the Great Race Event is coming through Kingman. The event will begin around 11 a.m. and they anticipate 117 cars will show up. The first car should arrive at 11:45 a.m. and last car will be leaving at 2:45 p.m.

ADJOURNMENT: Commissioner Carpenter made a MOTION to ADJOURN the meeting. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Meeting adjourned at 5:31:37 P.M.

APPROVED:

Ralph Bowman
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Clean City Commission held on June 18, 2015.

Dated this 18th day of July 16, 2015

Sherie Sixkiller-Wing, Recording Secretary

VISITORS IN ATTENDANCE

City of Kingman

Clean City Commission

The City Complex - 310 N. 4th Street - Kingman, Arizona

June 19, 2015 -5:00 p.m.

	NAME - PLEASE PRINT	ADDRESS or AGENCY
1	Celeste Lucier	KAOL- Lego Robotics & Team 60
2	Fred D. Gilbert, JR	2685 S Lark 44 D
3	Tom Russell	2400 Broadway
4	Nick and Anie Harry	3531 N. Burbank ST.
5	Joe Longoria	3109 Emilie Circle - Kingman 86401
6	William Resseger	3880 Stockton Hill Kingman
7	Mary D'Angina	3298 Producers Mine KGM
8	Don D'Angina	"
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Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: July 18, 2015
Subject: **ITEM #2A: Certificates of Appreciation**

Certificates of Appreciation will be presented to Ron Giesbrecht and Dave Wolf for their service as commission members on the Clean City Commission. Ron served from April 2012 to May 2015 and Dave served from January 2012 to June 2015. We appreciate all of the efforts these gentlemen have provided over the years to the commission and for their role in helping make Kingman Clean and Beautiful. They will be missed!



Clean City Commission Memorandum

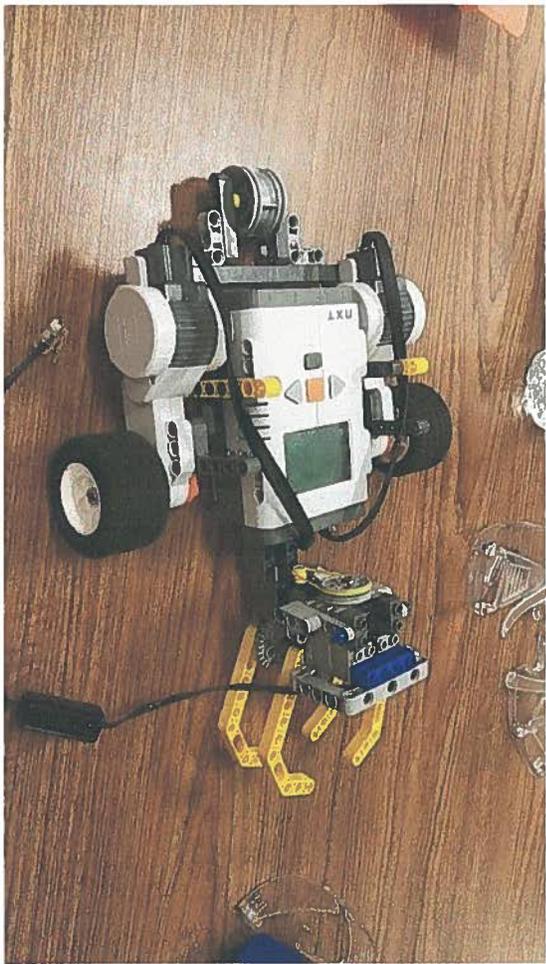
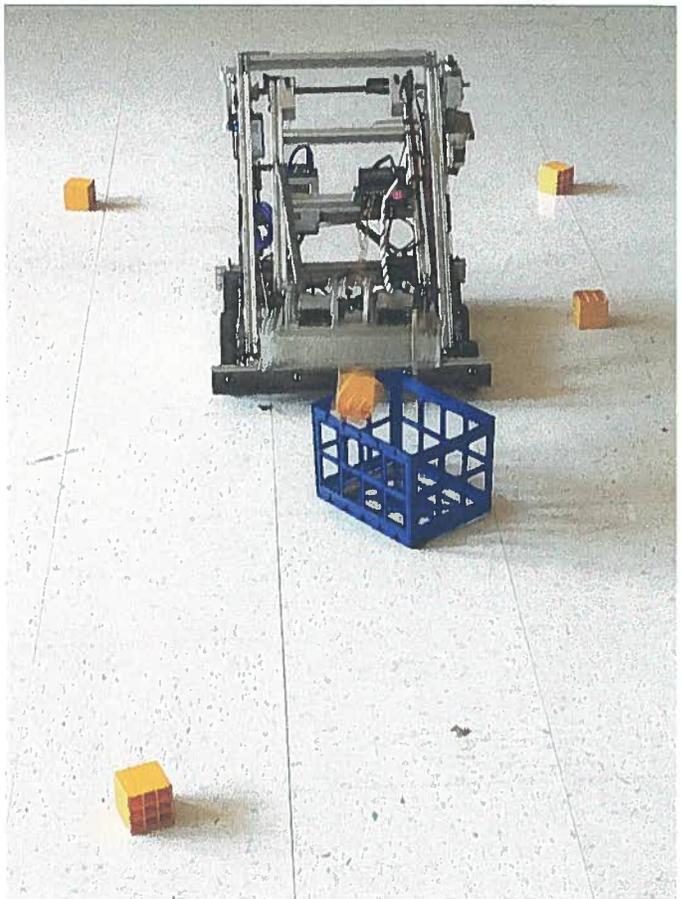
To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: July 16, 2015
Subject: **ITEM #2B: Community Challenge Awards**

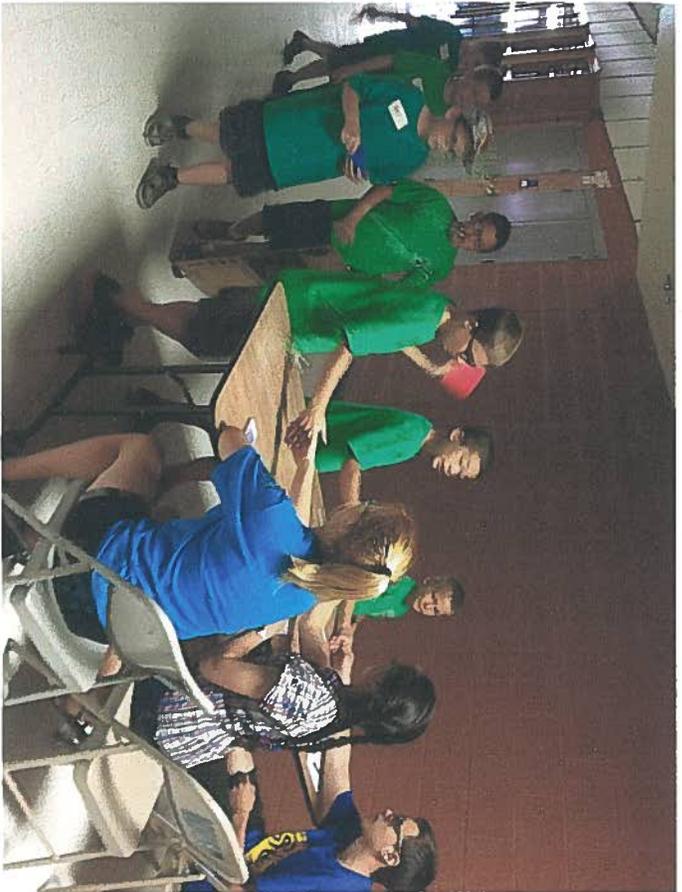
The Clean City Commission will present two local youth groups with a Chuck Gibson Community Challenge Award. The award is in the form of a certificate of appreciation and gift card in the amount of \$100 for each group. The Community Challenge Awards are presented to youth-oriented clubs and organizations that complete projects that benefit the Kingman community. Projects that can be approved by the CCC include clean-ups, youth education, beautification projects, and tree planting projects.

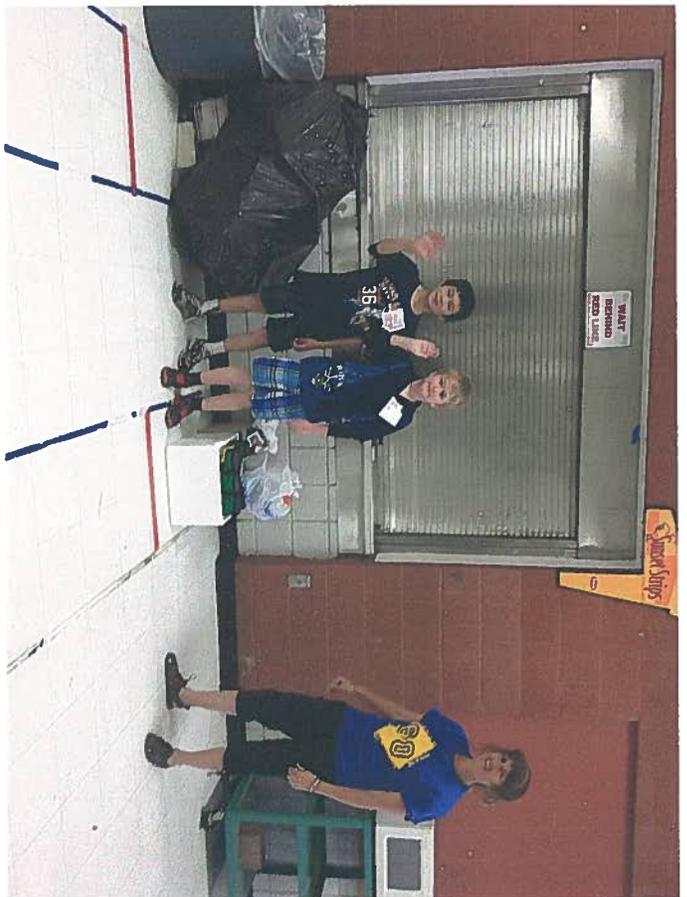
The following recipients are receiving their awards today:

Applicant	Project	Volunteers/ No. of Hours	Awarded Funds	Community Benefits
First Lego League & Kingman First Robotics Team 60	Summer Lego Camp: Trash Trek	50+ youths, 45 adults 305 youth hours	\$100 per group	Youth education regarding recycling and trash management

A written summary of the Trash Trek activities and photos are included with this memo.













Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: July 16, 2015
Subject: **ITEM #3a: Review of Bag Donation Requests and Methods to Reduce Plastic Bag Litter**

The Clean City Commission has been distributing donated reusable grocery bags to customers at local grocery stores and other locations at various times for more than two years. This is being done to encourage the use of reusable bags and discourage the use of plastic bags. The Clean City Commission has purchased 250 reusable shopping bags from RecyclingPromotions.com with the CCC logo on the bags. We have over 400 CCC magnets left to distribute with the bags.

We have requested additional matching donations from several area grocery stores including the north Safeway, Bashas', Smith's, and Wal-Mart. Jimmy Van at the north Safeway indicated he would be willing to participate in the promotion. Bashas' already donated 100 bags which we now have. Abdul at Smith's said he sent the request to their corporate office for approval, but I have not heard if this has been approved. A second letter was sent to Wal-Mart after there was no response initially as they have recently hired a new manager. Commissioner Hicks was going to speak with the new manager.

Any updates to this information will be discussed at the meeting. The commission may also set a date for the reusable bag distribution. Chairman Bowman was going to speak with the Bashas' manager regarding a date to do the bag distribution. We will also provide printed posters for the bag distribution to alert customers about the purpose of the bag giveaway.

Commission direction is requested.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: July 16, 2015
Subject: **ITEM #3b: Airway Avenue Clean-up Schedule**

Chief De Vries has developed a schedule for the next couple of months to do regular clean-ups around the city using adult and juvenile 1st offender groups. The first clean-up was scheduled on Saturday, July 11, 2015. They are focused on Stockton Hill Road from Airway to Kino, the area along Airway including the lot behind Cracker Barrel and the Stockton Hill Road and I-40 ramps. Additional clean-ups are scheduled for August 15th and 29th and September 12th and 26th from 7:30 a.m. to 11:30 a.m. The locations have not yet been set for those clean-ups, but Airway Avenue may be included in at least some clean-ups depending on the condition of the area.

At the last meeting the commission indicated that they would monitor the conditions, especially along Airway Avenue, and would schedule a clean-up if it appeared to be needed.

The commission is asked to give direction on whether or not to remove this item from future agendas unless it is specifically requested to be put back on for discussion and action.

LIVE UNITED LIVE UNITED LIVE UNITED LIVE UNITED LIVE UNITED

KINGMAN RIVER CITIES UNITED WAY

DAY OF CARING

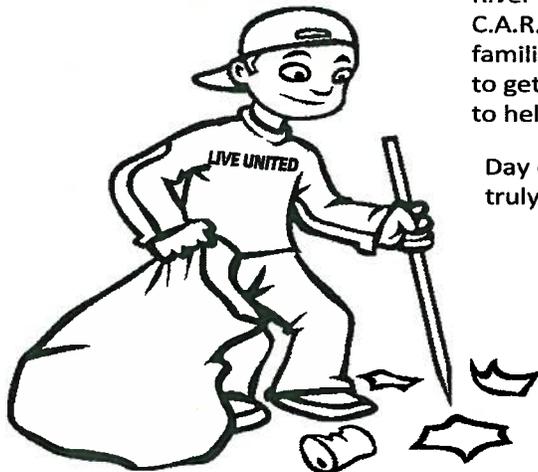
Annual

City Wide Community Clean Up
 Saturday, September 12, 2015 at 6 AM



Only a few of the 2014 volunteers

River Cities United Way, Kingman Clean City Commission, and C.A.R.E. aka Sandbox Beautification Committee is encouraging families, local businesses, civic clubs, churches, and other groups to get involved in our community by registering volunteer teams to help.



Day of Caring is more than just a community service project, It's truly a win-win for you and your organization.

Benefits include:

- Giving back to the community
- Team Building for your organization
- Increasing community awareness
- Networking with others
- Seeing first hand the impact United Way has on the quality of life in Kingman.

Visit <http://www.RiverCitiesUnitedWay.org>
 or call Laura at (928) 753-6720.

4a.



Clean City Commission



C.A.R.E.
 aka Sandbox Beautification Committee

**River Cities
 United Way**

RiverCitiesUnitedWay.org





Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: July 16, 2015
Subject: **ITEM #4b: Review and Possible Approval of Activities and Programs to be scheduled for FY 2015-2016**

The Clean City Commission should begin planning its event schedule for the 2015-2016 fiscal year which goes from now through June, 2016. The following is for the commission's discussion and possible approval. A tentative event calendar is also included on the following page.

Kingman Day of Caring Community Clean-up. This is also discussed under Item 4a. We should discuss our participation in this event. Do we want to do our fall Adopt-a-Highway clean-up on that date which is September 12th? What time do we want to start? A second Adopt-a-Highway event is normally held in the spring.

Rock and Roll Paint-a-Thon. Tentative dates are set for October 17th for prep work and October 25th for painting. Do these dates work? I can schedule this as an agenda item for further discussion and planning at our August meeting.

Community Clean-ups. I contacted the Mohave County Fairgrounds and set three tentative dates for our clean-ups. They are November 7th, March 12th, and May 7th. Do these dates work for everyone? In all cases there are either auctions or a 4-H event those days that will not interfere with our clean-up plans. The only date available in October was October 3rd, however, there is a gun show at the same time, so that is out. Also, due to recent disturbances at the prison we have been told that the prison crews are not going to be available for several months, if not longer. I met with Rodger Stewart with Mohave County Probation this week and he has expressed a willingness to help us out using the adult probationers. Mr. Stewart cannot attend our meeting, but will be in touch with us before our next clean-up.

America Recycles Day Poster and Essay Contest. Generally we work with Nina Brackett on this program. Do we want to continue it? If so I will see if she is available so we can schedule this for further discussion at our next meeting in August. The actual ARD day is on November 15th and we provide prizes to the poster and essay contest winners at our November meeting.

Chuck Gibson Community Challenge Awards. This program is also something we work with Nina on. Normally we send out notices regarding these awards in December and present the awards the following May. We will have further discussions about this in the coming months.

Arbor Day. Normally we schedule Arbor Day in late April near the National Arbor Day holiday. We should get in contact with our partners at the Cerbat Garden Club in the coming months to begin planning the location and date of the next event

2015-2016 CLEAN CITY COMMISSION TENTATIVE EVENT CALENDAR

Date	Time	Event /Location
Saturday, Sept. 12, 2015	TBD	Kingman Day of Caring Community Clean-up
Saturday, October 17, 2015	TBD	Prep day for Rock N Roll Paint-a-Thon
Saturday, October 24, 2015	TBD	Rock N Roll Paint-a-Thon
Saturday, November 7, 2015	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, November 19, 2015	5 p.m., CCC meeting	America Recycles Day Poster and Essay Contest Winners
Saturday, March 12, 2016	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Saturday, April ???	7:30 a.m. to 10:00 a.m.	Adopt-a-Highway Clean-up
Saturday, April 23, 2016	TBD	Arbor Day @ TBD
Saturday, May 7, 2016	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, May 19, 2016	5 p.m., CCC meeting	Community Challenge Award prizes

TBD = To Be Determined