

CITY OF KINGMAN
MEETING OF THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street

5:00 P.M.

AGENDA

Thursday, Sept. 17, 2015

REGULAR MEETING

CALL TO ORDER & ROLL CALL

1. **APPROVAL OF MINUTES:** Regular meeting minutes of August 20, 2015
2. **OLD BUSINESS**
 - a. **Discussion of Distribution of Reusable Bags and Magnets.**

The Clean City Commission has purchased reusable bags and promotional magnets. The commission has requested matching bag donations from area grocery stores for distribution to the public to promote recycling and reduce plastic bag litter. The commission will discuss any activities on this matter.
 - b. **Airway Avenue Clean-ups.**

Chief DeVries has been doing on-going clean-ups using adult and juvenile 1st offender groups. The clean-ups will occur in several parts of the city, including the area along Airway Avenue near Wal-Mart and Smith's. Wal-Mart has also committed to doing monthly clean-ups in the area. The commission will receive an update on the status of the clean-ups.
3. **NEW BUSINESS**
 - a. **Follow-up on Kingman Day of Caring Clean-up.**

The Kingman Day of Caring city-wide clean-up was on September 12, 2015 in advance of the "Best of the West on Route 66" festival. The Clean City Commission conducted its Adopt-a-Highway on that day. The commission will discuss the outcome of the Kingman Day of Caring activities.
 - b. **Discussion of Plans for Rock and Roll Paint-a-Thon.**

The commission will participate in the Rock and Roll Paint-a-Thon in October. The project is directed at low income and disabled seniors in Kingman who own their own homes which need to be painted. Homes are painted through the use of local volunteers and paint supplies are donated. The commission will discuss its plans for this project.
 - c. **CARE Sandbox Meeting Report.**

CCC Vice-Chairman Russell will make a report to the commission regarding any recent Sandbox Meeting discussions and activities.
4. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Clean City Commission need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al.

5. ANNOUNCEMENTS BY COMMISSION MEMBERS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings

ADJOURNMENT

Posted _____ By _____

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, August 20, 2015

Members:	Officers:	Visitors Signing In:
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
M. Hicks	J. Dougherty City Manager	
J. Longoria	R. Ruggles, Staff Liaison	
W. Ressegue	S. Shaffer, Planner	
C. Russell, Vice Chairperson	S. Sixkiller-Wing, Recording Secretary	
M. Van Hasselt	E. Tapia Sanitation Supervisor	

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

REGULAR MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Bowman called the meeting to order at 5:00:10 P.M. Six members were present and Commissioner Carpenter was excused. A quorum of members was achieved.

1. **APPROVAL OF MINUTES:** The Clean City Commission (CCC) reviewed the last meeting minutes. Vice-Chairman Russell corrected the years on the event schedule from 2015 to 2016. Commissioner Ressegue made a MOTION to APPROVE the August 20, 2015 regular meeting minutes with the minor corrections. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY by a vote of 6-0.

2. **OLD BUSINESS**

- a. **Discussion of Distribution of Reusable Bags.**

Chairman Bowman said that the first bag distribution took place at Bashas' on July 31st. It took less than one hour to distribute 200 reusable grocery bags and magnets. Commissioner Hicks reported that she took a letter prepared by Mr. Ruggles to Jimmy Van, the store manager at the north Safeway. She told Mr. Van about the success with the Bashas' promotion. He said he would work on getting Safeway's donation ready so they could have the bag distribution at his store. Mr. Van indicated he would get the bags as soon as possible. Commissioner Hicks said she would follow-up with him at Safeway this month.

The commissioners discussed the participation of the public in the bag distribution and indicated the posters were helpful to informing the public about what was going on. Commissioner Longoria apologized for not being in uniform at Bashas' and wanted to be sure he had a T-shirt before the next bag distribution. The CCC discussed the amount of t-shirts in stock. Vice-Chairman Russell asked about the matching bags and quantity left. The CCC discussed the magnets and quantity left for distribution and the time it takes to reorder them.

b. Airway Avenue Clean-ups.

Chairman Bowman updated the CCC on the activities of Chief DeVries and his adult and juvenile first offender groups who continue to do clean ups. Vice Chairman Russell said he spoke with Chief DeVries and he indicated that they currently are cleaning from Airway to Kino. He said the only time they are able to clean up the Airway Avenue problem area is when they have an abundance of volunteers. He said that is not always the case. Vice Chairman Russell said that the new Wal-Mart manager is on board to assist in keeping this area clean on a monthly basis. Chairman Bowman said he would speak with Chief DeVries before the September 12, 2015 "Day of Caring".

3. NEW BUSINESS

a. Review and Possible Approval of Budget Expenditures for FY 2015-2016.

Staff Liaison Rich Ruggles put together a tentative budget for the Clean City Commission (CCC) to review and discuss. He advised the CCC of the changes he made to the budget reflecting last year's adjustments.

Chairman Bowman discussed the budgeted amount for the t-shirts and the cost of the last shirts the CCC ordered and the sizing. The commission discussed the shirts they have in stock. Mr. Ruggles advised the CCC that they purchased the shirts from Signs of Chaos and paid approximately \$6.00 per shirt about five years ago. Chairman Bowman said the magnets the CCC purchased to give out have increased in price and said they need to change the proposed expenditure for more magnets to \$150.00. Chairman Bowman recommended to the CCC they reduce the amount for new t-shirts and purchase more reusable bags instead.

Commissioner Longoria asked Mr. Ruggles how many t-shirts they had in stock. Mr. Ruggles indicated that he didn't have an exact count of the shirts but believes they have a couple of dozen. He advised the CCC the shirts in stock are large but are more of a medium size after they are washed. Commissioner Van Hasselt asked who the t-shirts were for. Mr. Ruggles said that the shirts are for CCC members and that in the past they have provided shirts to the Adopt-A-Block participants and other clean-up volunteers.

The Clean City Commission discussed how many reusable bags were purchased and how many they have given out. The CCC originally purchased 250 recycled bags. The company neglected to put the Clean City Commission name on the bags and said they would credit the future orders and correct the printing on the bags.

Vice-Chairman Russell made a MOTION to approve the FY 2015-2016 Budget with the following adjustments: T-shirts - \$300.00, Magnets - \$150.00 and Reusable Bags - \$850.00. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY by a vote of 6-0.

b. Kingman Day of Caring Clean-up.

Staff Liaison Rich Ruggles updated the CCC on a call from Evan Kunert from the Kingman Police Department. Officer Kunert works with the first offenders and needs locations assigned to his group for the Day of Caring. Chairman Bowman advised Mr. Ruggles to have him contact Mr. Bowman and/or Laura Hansen with the United Way. He wanted to get the news out to the schools for locations the students could volunteer.

The CCC discussed the start time they would begin their Adopt-a-Highway Clean-up on that day. The community volunteers will begin at 6 a.m. The CCC agreed to meet at 7 a.m. in front of Bashas'. Chairman Bowman explained to the new members that the CCC is responsible to clean the area between the Flying J truck stop to the City of Kingman Public Works yard and along both sides of Andy Devine Avenue. He also advised members to keep their distance from the railroad tracks. Chairman Bowman advised the CCC that the railroad is planning to clean up their area.

c. Preliminary Discussion of Plans for Rock and Roll Paint-a-Thon.

Sanitation Supervisor Ed Tapia updated the Clean City Commission on the status of the Rock and Roll Paint-a-Thon. Mr. Tapia said that Rebuilding Together, which leads this program had their funds cut for the Rock and Roll Paint-A-Thon. They would only be able to support two homes this year and probably not have any funds for Kingman next year. Mr. Tapia said he and his team have already secured one home to paint and is working on the second. He has notified UniSource and the Mohave Community College to confirm their participation in the event. He advised the CCC that even if we did not have these volunteer groups, that between the Clean City Commission and the City of Kingman volunteers he believes the Rock and Roll team would have enough volunteers to do two homes.

Next year the Clean City Commission and the City of Kingman will need to sit down and discuss keeping this program going in the community because the funding may not be available to support the rural areas. Mr. Tapia indicated that the CCC could keep the Rock and Roll Paint-A-Thon name.

Chairman Bowman asked that members of the Paint-a-Thon team to keep track how much is spent this year on supplies. Next year the Clean City Commission could then make an informed decision when planning the next budget. Mr. Tapia replied that there are enough supplies on hand for now and that he continues to recycle supplies from year to year. He also said the local hardware stores have also made donations of supplies to this program. However, it will not be a problem to track any purchases and the amount of supplies.

The team has been painting houses in the community for seven years. The CCC discussed how this program affects our community and the participant reactions whom have had their homes painted in the past. Chairman Bowman said it was a very moving experience for him when the CCC painted an 89 year old veterans home last year. He said it was a moving experience. Mr. Tapia said the team has been very successful when requesting supplies for this program. In the past they have just been picking up the paint because they have recycled the supplies they have been given. The CCC discussed how many gallons it takes to paint a house and getting donations for the paint. Mr. Tapia said it takes four to six 5-gallon buckets of paint to cover a typical house. The cost to purchase paint is typically \$25 to \$30 per gallon.

d. CARE Sandbox Meeting Report.

Vice-Chairman Russell reported to the Clean City Commission that the railroad has decided to build a fence from the Powerhouse to the train depot next to the railroad. The railroad will remove the large blocks on the railroad property across the driveways. As a result the art contest for the large blocks has been cancelled.

Vice-Chairman Russell also informed the CCC that Wal-Mart has committed to clean up the Airway Avenue problem area on September 20, 2015 right before the Best of the West event. He

also said that Walmart would be cleaning up the area once a month in the future. The store manager has his employees focusing on trash in the parking lot and in the carts to prevent the trash from leaving the parking lot of Wal-Mart. Vice-Chairman Russell also requested a letter be sent to Krystal Burge about the weeds growing between the sidewalk and the fence on her vacant property. He indicated the weeds were 2 ½ feet tall and they need to be cut.

Staff Liaison Rich Ruggles indicated that he would send a letter to the property owner. Chairman Bowman advised the CCC he had spoken with City Manager John Dougherty about the weed problem in the community. He indicated part of the problem is volunteers are not permitted on private property to cut weeds without prior authorization.

Chairman Bowman asked that if any commissioners know of any sites that need cleaned up they should notify code enforcement. Commissioner Hicks asked about ADOT properties. Chairman Bowman advised the CCC that United Way had submitted an application to ADOT requesting to clean up these areas on the Kingman Day of Caring. The CCC discussed how prisoners used to clean the area and how bad these areas have become without the prisoners working in the area. Commissioner Hicks asked if the City of Kingman could supply trash bags to Wal-Mart for the cleanup of Airway. Mr. Ruggles said they could provide the bags.

Mr. Tapia said that the Sanitation Department placed three roll-off boxes in the downtown area to encourage people to do property clean-ups. The boxes are behind the Chevron near the high school and on Evelyn Drive off of West Beale Street. Also they will be doing a special \$3.00 pickup in the next couple of weeks.

4. **CALL TO THE PUBLIC- COMMENTS FROM THE PUBLIC**

No comments were heard.

5. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Vice-Chairman Russell stopped by to see Commissioner Carpenter who has been ill. He asked that other the other commissioners visit with him, call him, and otherwise give him encouragement.

Commissioner Longoria advised the CCC that at the Mohave Community Library this evening at 6:30 P.M. Cere Talbert will be holding a Community Involvement meeting for the America's Best Communities contest. The City is a quarterfinalist in this contest. He encouraged everyone to attend these meetings as community involvement is critical. He also said that the Kingman Daily Miner is publishing the meetings. Commissioner Van Hasselt added they have several meetings scheduled and they are documenting before and after documentation on the improvements in the community.

Chairman Bowman is working on the Kingman Police Department Car "Jingles." He was excited to report they are rehabbing the car for the City of Kingman and hoping to have it completed by the festival. He said his car club, T & R Body Works, and Carquest Auto Parts donated the paint.

ADJOURNMENT: Commissioner Van Hasselt made a MOTION to ADJOURN the meeting. Vice Chairman Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Meeting Adjourned at 5:51:55 P.M.

APPROVED:

Ralph Bowman
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Clean City Commission held on August 20, 2015.

Dated this 17th day of September 2015

Sherie Sixkiller-Wing, Recording Secretary

VISITORS IN ATTENDANCE

City of Kingman

Clean City Commission

The City Complex - 310 N. 4th Street - Kingman, Arizona

August 20, 2015 - 5:00 p.m.

	NAME - PLEASE PRINT	ADDRESS or AGENCY
1	Nina Brackett	P.O. Box 6672, Kingman, AZ
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Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: September 17, 2015
Subject: **ITEM #2A: Discussion of Distribution of Reusable Bags and Magnets**

The Clean City Commission has been distributing donated reusable grocery bags to customers at local grocery stores and other locations at various times for more than two years. This is being done to encourage the use of reusable bags, promote recycling, and reduce plastic bag litter. The Clean City Commission purchased 250 reusable shopping bags with the CCC logo on the bags. We have also been distributing magnets promoting the CCC with the bags.

The last distribution of bags was at Bashas' on July 31st. 100 Bashas' bags and 102 CCC bags along with magnets were given away. Current inventory shows 148 CCC bags and 264 magnets are left. At the last meeting the CCC agreed to spend up to \$850 on additional bags and \$150 on additional magnets during this fiscal year.

Staff is in the process of checking out local printing businesses which may be able to fulfill our needs. We are also in the process of ordering 24 XL green t-shirts with the CCC logo. The current inventory is 39 Large and three Medium t-Shirts.

We have requested additional matching donations from several area grocery stores including the north Safeway, Smith's, and Wal-Mart. Jimmy Van, the manager at the north Safeway, indicated he would be willing to participate in the promotion. Commissioner Hicks was going to follow up with Safeway. Abdul, the manager at Smith's, said he sent the CCC's request for bags to their corporate office for approval, but I have not heard if this has been approved. A second letter was sent to Wal-Mart after there was no response initially as they have recently hired a new manager. Commissioner Hicks was going to speak with the new manager.

Any additional activities or updates on this matter will be discussed at the meeting.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: September 17, 2015
Subject: **ITEM #2B: Airway Avenue Clean-ups**

Kingman Police Chief DeVries has been doing on-going clean-ups around the city using adult and juvenile 1st offender groups. Clean-ups occurred on July 11th, August 8th, August 29th and September 12th. The clean-ups have been focused on Stockton Hill Road from Airway to Kino, the area along Airway including the lot behind Cracker Barrel and the Stockton Hill Road and I-40 ramps. At least one additional clean-up is scheduled for September 26th.

Additionally, Vice-Chairman Russell and Commissioner Hicks met last month with the new Wal-Mart manager. He committed to doing a clean-up along Airway near Wal-Mart on Saturday, September 20th with some of their associates. They hope to do monthly clean-ups in the area going forward.

At the request of the commission, I sent a letter to SK&M Investments (Krystal Burge) which owns the large vacant property across from the Wal-Mart traffic light on Airway. The letter asked them to remove the weeds located between the sidewalk on Airway and their chain link fence. A copy of the letter is attached. I have not received a response at this time.

Finally, I received an e-mail from the Kingman Academy of Learning FBLA chapter this week. October 16th is the 3rd Annual Give-a-Day. They have plans to do a clean-up behind Wal-Mart, Cracker Barrel and along Airway on that day and have requested bags and safety vests.

Any additional activities or updates on these clean-ups will be discussed at the meeting.



City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561
www.cityofkingman.gov

August 21, 2015

SK&M Investments
PO Box 3878
Kingman, AZ 86402
Attn: Krystal Burge

Dear Ms. Burge:

The Kingman Clean City Commission (CCC), has asked me to reach out to you regarding your vacant properties located at 1765 and 1785 Airway Avenue across from Wal-Mart. As we had corresponded several months ago, the CCC has been discussing the coordination of regular clean-ups in this area to reduce the windblown trash problem. Recently some of the members met with the new Wal-Mart store manager. The store manager indicated that Wal-Mart is willing to do regular monthly trash clean-ups using some of their associates along Airway Avenue. This will include the area between your fence and the city sidewalk in front of your properties. The first clean-up is tentatively planned for Sunday, September 20th just before the Best of the West on Route 66 festival is held September 25th through the 27th.

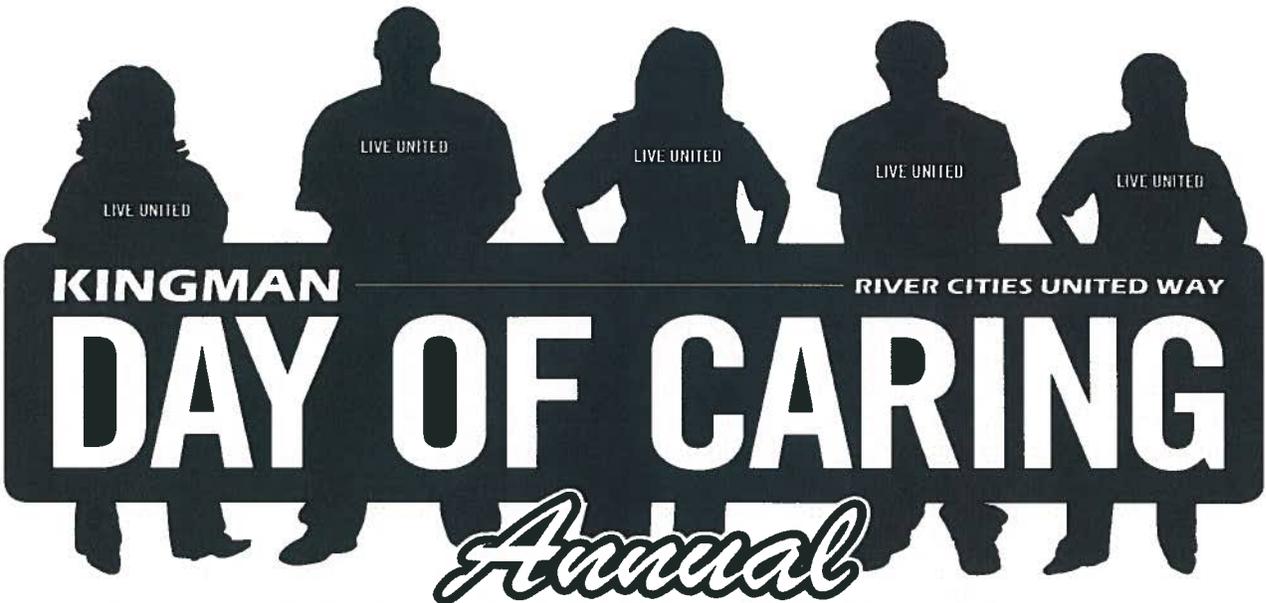
However, the CCC would request your help in removing the weeds that are located between the fence and the city sidewalk. In accordance with Kingman Municipal Code §7-165(d) the adjoining property owner is responsible for keeping any weeds located in the adjacent right-of-way between the property line and the sidewalk to no more than six inches in height. If this could be accomplished before the festival is held it would be most appreciated.

If there are any questions, or if we can be of assistance please contact me at (928) 753-8160 or by e-mail at ruggles@cityofkingman.gov.

Thank you for your consideration.

Sincerely,

Rich Ruggles
Staff Liaison
Kingman Clean City Commission



KINGMAN RIVER CITIES UNITED WAY
DAY OF CARING
Annual
City Wide Community Clean Up
Saturday, September 12, 2015 at 6 AM



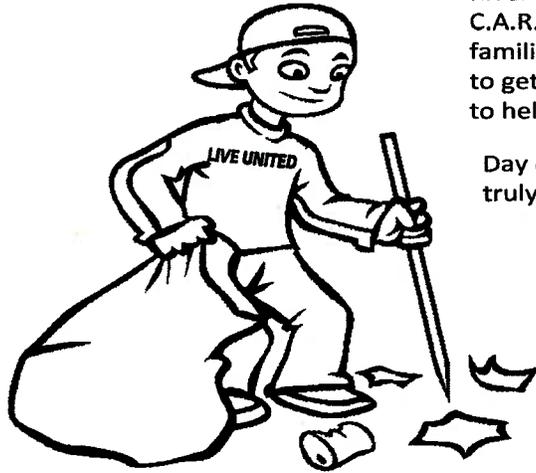
Only a few of the 2014 volunteers

River Cities United Way, Kingman Clean City Commission, and C.A.R.E. aka Sandbox Beautification Committee is encouraging families, local businesses, civic clubs, churches, and other groups to get involved in our community by registering volunteer teams to help.

Day of Caring is more than just a community service project, It's truly a win-win for you and your organization.

Benefits include:

- Giving back to the community
- Team Building for your organization
- Increasing community awareness
- Networking with others
- Seeing first hand the impact United Way has on the quality of life in Kingman.



Visit <http://www.RiverCitiesUnitedWay.org>
 or call Laura at (928) 753-6720.

3A



Clean City Commission



C.A.R.E.
 aka Sandbox Beautification Committee





Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: September 17, 2015
Subject: **ITEM #3B: Discussion of Plans for Rock and Roll Paint-a-Thon**

The Clean City Commission will participate in this year's Rock-and-Roll Paint-a-Thon as they have each year since 2009. The program is sponsored by Rebuilding Together in Phoenix and is directed at low income and disabled seniors in Kingman who own their own homes which need to be painted. Homes are painted through the use of local volunteers and paint supplies are donated through Rebuilding Together.

At the last meeting Ed Tapia reported that the budget for this program has been cut and may not be available next year outside of the Phoenix area. However, we still will try to continue the program on our own if this does happen.

Two qualifying homes have been identified. We may have help from volunteer teams from UniSource and the Mohave Community College in addition to a city team. Normally members of the CCC also volunteer for this event. Ed Tapia will provide an update the commission on where things stand in organizing this year's Paint-a-Thon.

The prep work day for all homes in the program is scheduled for Saturday, October 17th and the painting day for all residences will be Saturday, October 24th.

This item is for commission discussion.

Rich Ruggles

From: Sherie Sixkiller-Wing
Sent: Friday, August 14, 2015 8:27 AM
To: Everyone - Staff
Cc: C Russell (the.russells@live.com); John Carpenter; Joseph Longoria; Margie Hicks; Mariane Van Hasselt; Ralph Bowman; Stuart J. Yocum; William Ressegue
Subject: 2015 Rock & Roll Paint-A-Thon AKA: Make a Difference Day

Hello City of Kingman,

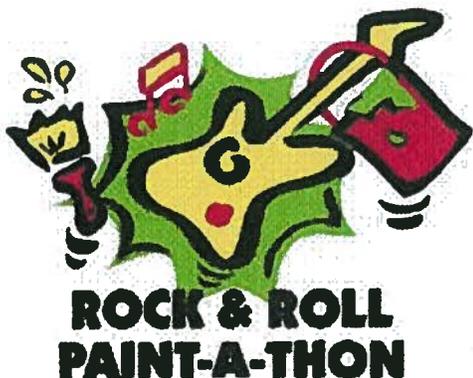
The Clean City Commission and the City of Kingman paint team are looking for volunteers to participate in the 2015 Rock and Roll Paint-A-Thon.

It's easy! It's fun! and you would be making a difference in OUR community.

We are seeking volunteers for the Paint Team. Participants will be asked to volunteer on Saturday, October 17, 2015 for home prep day & Saturday, October 24, 2015 to paint.

Should you have any questions please feel free to contact us.

Please RSVP your attendance with Ed Tapia at 692-3102 or Sherie Sixkiller-Wing at 753-8581 or Rich Ruggles at 753-8160



As they say many hands make light work!

We hope to see you there!