

**CITY OF KINGMAN  
MEETING OF THE CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street**

**5:00 P.M.**

**AGENDA**

**Thurs., February 18, 2016**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

1. **APPROVAL OF MINUTES:** Regular meeting minutes of January 21, 2016
2. **AWARDS AND RECOGNITION**
  - a. **Certificate of Appreciation.**

The commission will present a certificate of appreciation to Justin Chambers for the exterior improvements made to a building at 937 E. Andy Devine Avenue. These improvements have served to beautify the area.
3. **OLD BUSINESS**
  - a. **Discussion of Distribution of Reusable Bags and Magnets.**

The commission has purchased reusable bags and promotional magnets used to promote recycling and to reduce plastic bag litter in the community. Matching bags have been received from local grocery stores. The commission will discuss recent activities to distribute the bags and magnets.
  - b. **Discussion of Community Clean-up on March 12, 2016.**

The commission will discuss its plans for the next Community Clean-up at the Mohave County Fairgrounds scheduled on Saturday, March 12, 2016.
4. **NEW BUSINESS**
  - a. **Discussion of City-Wide Trash Clean-ups.**

Over the last two years there were two city-wide trash clean-ups held prior to the 2014 Route 66 International Festival and the 2015 Best of the West on Route 66 festival. The commission will discuss coordinating similar city-wide clean-ups several times per year.
  - b. **Review and Discussion of Possible Certificates of Appreciation.**

The commission will discuss possible nominees to receive a certificate of appreciation at a later meeting. The commission will also discuss methods to involve the community in recognizing beautification efforts.
  - c. **CARE Sandbox Meeting Report.**

CCC Vice-Chairman Russell will make a report to the commission regarding any recent Sandbox Meeting discussions and activities.

**d. Consideration of a Recommendation to the City Council Concerning the Appointment of Commissioners.**

Currently there are two vacancies on the Clean City Commission. The commission will review any current Boards and Commissions applications and consider possible appointment recommendations to the City Council.

**5. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Clean City Commission need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al.

**6. ANNOUNCEMENTS BY COMMISSION MEMBERS**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

**ADJOURNMENT**

Posted \_\_\_\_\_ By \_\_\_\_\_

**CITY OF KINGMAN  
THE CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street  
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, January 21, 2016

<b>Members in Attendance:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
R. Bowman, Chairperson	R. Anderson, Mayor/Council Liaison	See Attached List
J. Longoria	S. Yocum, Council Member	
W. Ressegue	J. Dougherty, City Manager	
C. Russell, Vice-Chairman	R. Ruggles, Principal Planner/Staff Liaison	
M. Van Hasselt	S. Shaffer, Planner	
	S. Sixkiller-Wing, Recording Secretary	
	E. Tapia, Sanitation Supervisor	

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**CALL TO ORDER & ROLL CALL** Chairman Bowman called the meeting to order at 5:03:45 PM. Recording Secretary Sherie Sixkiller-Wing took the roll. Five members were present and a quorum was achieved.

1. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the December 17, 2015 meeting minutes. Vice Chairman Russell made a MOTION to APPROVE the December 17, 2015 meeting minutes as written. Commissioner Longoria SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0.
  
2. **ELECTION OF CHAIR AND VICE-CHAIR FOR 2016:** Vice-Chairman Russell made a MOTION to re-elect Chairman Bowman to serve another term as Chairman. Commissioner Ressegue SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Commissioner Ressegue made MOTION to re-elect Vice-Chairman Russell to serve another term as Vice-Chairman. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Both members agreed to continue to serve in 2016.
  
3. **OLD BUSINESS**
  - a. **Update on Public Service Announcement Regarding Yard Sale Signs.**  
Rich Ruggles, Staff Liaison, updated the flyers to be distributed in the community. He indicated that the flyer had been given to the Miner, the Standard and the Hometown Cryer to get the information to the public. He also advised the commission that the public service announcement (PSA) has been given to city staff to post on the city website and City of Kingman cable TV station.

Chairman Bowman and Vice-Chairman Russell updated The CCC on the distribution of the flyers. Vice-Chairman Russell has stopped at actual yard sales to remind sellers of the placement and

removal policies in place for the yard sale signs. The CCC members will continue to canvas the community with the posters to help clean up the community of the yard sale sign debris.

Commissioner Longoria advised the CCC he took the information to Dave Hawkins at K99 Radio to have the public service announcement air on radio station. He indicated that Mr. Hawkins would be giving it to Bryan to work it into a 30-second public service announcement. Mr. Hawkins also indicated he will mention it on his community news on Friday and Saturdays.

The Clean City Commission discussed when the public service announcements should begin and announcements to the public to educate the community of sign placement and removal. The CCC agreed they should have the PSAs and flyers in place by the end of February or early March when yard sale season is again in full force.

**b. Discussion of Distribution of Reusable Bags and Magnets.**

Staff Liaison Rich Ruggles advised the Clean City Commission that they currently have a 150 plus bag donation from Bashas'. Vice Chairman Russell indicated the bags that were donated were actually from the north Safeway. Mr. Ruggles indicated the Clean City Commission (CCC) currently has approximately 97 bags in stock and over 200 magnets left for distribution. He also said the new logo has been printed on the remaining bags for distribution. He said that he would recommend scheduling the next distribution of the reusable bags at the new Safeway.

Vice-Chairman Russell advised the CCC he had spoken with the store manager, Jimmy Van, of the north Safeway and he recommended the CCC do the promotion in the early afternoon on a Friday when they have the most customers visiting the market. The Clean City Commission discussed upcoming dates available for the promotion.

Commissioner Longoria asked the CCC if the Home and Garden show was in the community this weekend. He indicated it would be a great event to hand out reusable bags to people in the community. Vice-Chairman Russell and Chairman Bowman discussed how at these events they already give them away and some even sell the bags at the event. Chairman Bowman stated the CCC is targeting grocery stores because these are the customers that are receiving the plastic bags while shopping. These are the customers that need to use reusable bags. The plastic bags are creating the problem in the community.

The commission will discussed plans to distribute the bags and magnets and decided to schedule the distribution for January 29, 2016 at 11 a.m. The CCC discussed the event materials and pick up of the bags and magnets for distribution.

Commissioner Longoria asked if the City of Kingman has ever rented a booth at the Mohave County Fair. Staff confirmed that the city does not currently rent a booth. Staff Liaison Rich Ruggles said that about 20 years ago the CCC did have a booth, but they have not had one since that time. Commissioner Longoria said that it would be the perfect place to educate the community on reusable bags and have information and handouts available for the community. The Clean City Commission discussed this item and asked for it to be added to the next agenda for discussion. Chairman Bowman also asked staff Liaison Rich Ruggles to investigate the circumstances for the booth, cost of booth, etc. Chairman Bowman asked that the new bags be ordered to have in stock for future distributions.

Commissioner Longoria asked who would be following up on the markets that former Commissioner Hicks was working with. Vice-Chairman Russell said they had just scheduled the distribution for Safeway and they are waiting for a manager to take over the Wal-Mart to move forward with the distribution at that location. Vice-Chairman Russell indicated Smith's had not yet been contacted. Commissioner Longoria volunteered to contact store manager, Abdul, for a reusable matching bag donation from Smith's.

#### **4. NEW BUSINESS**

##### **a. Discussion of Arbor Day Plans.**

Staff Liaison Rich Ruggles said that two members of the Cerbat Garden Club were here to discuss the upcoming Arbor Day plans. Sandy Hampson vice-president and Mary Anne Hawkridge co-president introduced themselves to the Clean City Commission (CCC). Ms. Hampson asked if the Cerbat Garden Club could count on the support of the CCC on the 2016 Arbor Day Celebration. She said in the past the CCC has purchased the trees for the event and helped determine the location for the new trees to be planted and the start time of the event. The Garden Club members have been discussing the start time of the event and would recommend an earlier start time so the whole day would not be ruined with a 1 p.m. event time. There was a discussion of the time and the budget to purchase the trees. Ms. Hawkridge advised the CCC that the Master Gardeners would be participating.

Vice-Chairman Russell made a MOTION for the 2016 Arbor Day celebration start at 9 a.m. on Saturday, April 30, 2016. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. The CCC discussed the budget and asked Mr. Ruggles to follow-up Guy Reynolds at the Parks Department regarding the 2016 Arbor Day location.

The CCC discussed the last year event and asked if anyone had checked on the trees since planted. Chairman Bowman said he did in the fall but didn't know what effects the winter months had on the trees. Commissioner Longoria asked about the budget for the trees. Chairman Bowman explained they budgeted \$700.00 for the tree's depending on what types of trees are purchased and the prices that vary from year to year depends on the how many trees will be purchased. Mr. Ruggles informed the CCC that one of the nurseries they had done business with in the last few years is no longer in business.

##### **b. Preliminary Discussion of Community Clean-up on March 12, 2016.**

Staff Liaison Rich Ruggles advised the Clean City Commission (CCC) that he had contacted the prison since the last meeting. He indicated that he believes a work crew from the prison will be able to participate at the next clean up at the Mohave County Fairgrounds. He advised the CCC that he went on a tour of the facility that morning and met the warden Jeff Wrigley in person. Mr. Ruggles said Mr. Wrigley was enthusiastic about community project participation in the City of Kingman and Mohave County. Mr. Ruggles implied they would be getting more involved in the community. Chairman Bowman said the CCC events always run better with both volunteer crews on site at the events. Mr. Ruggles said he would call to follow up and ask for both crews participation. He will also be confirming with the Fairgrounds to be sure they have not scheduled a gun show or other event that interfere with the clean-up that day. Mr. Ruggles intends to also confirm with Bulldog Disposal and the Scott McCoy with the shredder truck their participation for the clean-up.

The Clean City Commission discussed start times and end times. Chairman Bowman asked that all commissioners be on site by 7 a.m. to prepare for the event. He believes the community will be lined

up waiting for them as this is the first event of the year and the normally good weather always makes it the biggest event of the year. He asked all members to report wearing their Clean City Commission t-shirts. He hopes the spring event is warmer than the fall cleanup. Vice-Chairman Russell indicated he would supply two-way radios if they are needed for volunteer communication. The Clean City Commission discussed surveying the community at the event to find out if they are city or county residents. Commissioner Van Hasselt volunteered to take the surveys. The CCC discussed where she should assist at the event and agreed she should assist the volunteer at the front gate.

Commissioner Longoria recommended they have fliers available to hand out regarding future cleanups at the Fairgrounds and thanking participants for participating at the event. The CCC also discussed the flyers ending up discarded as trash. Commissioner Longoria volunteered to work on the flyer announcing future cleanups. The CCC discussed the flyers, printing costs and the size of each hand out.

City Manager John Dougherty recommended that while doing the surveys of community participants, we should collect email addresses from the participants at the event so reminders could be created to invite participants back to the future cleanups.

**c. Review and Discussion of Possible Certificates of Appreciation.**

The Clean City Commission discussed a possible Certificates of Appreciation for businesses who have voluntarily made improvements to buildings or properties in the community. The CCC reviewed 937 E. Andy Devine, which had been suggested for recognition at the previous meeting. The remodeling of the building was recently completed which beautified and cleaned-up this property. Vice-Chairman Russell made a MOTION to recognize the owners of the building. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Chairman Bowman asked Staff Liaison Rich Ruggles to invite the owner to the next meeting to receive the certificate of appreciation.

Commissioner Longoria asked the CCC to look at the Cantrell Development office on Stockton Hill Road and note the improvements to the building. The commissioners agreed to look at the site this month and will discuss it at the next meeting. Chairman Bowman stated if the CCC recognizes positive improvements in the community it may encourage more owners to follow suit. The Commissioners discussed the paint on the smoke shop downtown. Commissioner Van Hasselt said that it was nice to see a business in that location after many years of being vacant.

Commissioner Longoria asked if they could further recognize the selected location in the newspaper or on a website or with the Chamber of Commerce. Commissioner Van Hasselt advised the CCC that the Chamber of Commerce currently has an award to recognize businesses who improve the locations she indicated 937 E. Andy Devine and Mr. Lynch's building are currently being considered. Chairman Bowman asked Vice-Chairman Russell to talk to the chamber and get the details of the program.

Commissioner Longoria recommended getting the public involved by turning it into a public recognition. The CCC discussed a recognition program. Chairman Bowman asked that this item be added to the next agenda for discussion.

**d. CARE Sandbox Meeting Report.**

Vice-Chairman Russell reported that the Sandbox Meeting was held yesterday January 20, 2016. He advised the CCC that they voted in a new chairman. Mr. Hinckley reported that the Grand Canyon tours will begin the season soon. He indicated they have made improvements to the hotel at the location. The Ramada is now offering packages to encourage people to stay in Kingman during the Chillin' on Beale events. Chillin' on Beale will continue the Cinema Under the Stars and other fundraising activities during this event.

Vice Chairman Russell said that there are several activities coming up. The Beautification Committee has received ten gallons of paint donated to assist people in the community who can't afford to purchase and paint themselves. They are currently trying to contact a homeowner on Topeka Street with a porch that is in desperate need of paint. Once approved, they will clean and paint the porch area. He also advised the Clean City Commission that the light poles in the City of Kingman will be painted in the spring of 2016. Vice-Chairman Russell also advised the group that the City of Kingman didn't win the America's Best Communities program.

**e. Presentation of 2015 Clean City Commission Annual Report.**

Staff Liaison Rich Ruggles reviewed the Clean City Commission 2015 Annual Report. He began by advising the Clean City Commission how busy 2015 had been for them. Mr. Ruggles stated that the CCC clean ups in 2015 collectively removed 74.51 tons of trash. Since the program began in 2002 the commission has sponsored 59 clean-ups removing 1,485 tons of trash assuring that the trash was properly disposed of instead of ending up in illegal wildcat dumps.

The Adopt-A-Block program has continues in the community. Currently the program has 17 adopting groups which have adopted approximately 13.2 miles of roadway in Kingman. The Adopt-A-Block groups and other groups are encouraged to borrow the equipment that the Clean City Commission has purchased for this purpose. The pick-up devices, trash bags and safety vests are available upon request. The Adopt-a-Block groups are asked to clean up the designated areas two times per year. Most of the groups recorded at least one cleanup in 2015.

The Clean City Commission also sponsors an Adopt-A-Highway they service a two-mile portion of East Andy Devine Avenue north of I-40. In 2015 they had two scheduled clean-ups of the area one in April and one in September in conjunction with the citywide Day of Caring Clean-up.

The Clean City Commission also participated and sponsored the 2015 Arbor Day Celebration. The CCC donated \$610.00 dollars to purchase the trees for 2015 Arbor Day Celebration and Planting at Monsoon Park. Volunteers included the Clean City Commission, the Cerbat Garden Club, the Master Gardeners and numerous area students came to support the event.

Mr. Ruggles advised the Clean City Commission members that the city maintained the Tree City USA status in 2015. He indicated the City of Kingman has been a Tree City USA member since 2012 and only 26 other municipalities in Arizona have this designation.

The CCC has continued to educate the public to improve the cleanliness of the community with public service announcements. The PSAs were covered the need for weed control and proper placement and removal of yard sale signs.

The CCC continues to promote reusable bags in the community and purchases reusable bags to match the donated bags for each community outreach.

The Kingman EZ Recycling program has been very successful in the community. They currently have bins in three parks, two grocery stores, Mohave County Fairgrounds, and several of the area schools. An estimated \$35,572 has been saved in tipping fees since the program was started in 2008.

The CCC was also involved in promoting America Recycles Day essay and poster contest for students K-5<sup>th</sup> graders in the Kingman area. On November 15<sup>th</sup> students came to the CCC meeting to receive prizes and awards they earned for their hard work.

The CCC awarded \$400.00 to four organizations in May of 2015 for the Chuck Gibson Community Challenge Awards. The organizations planted trees and cleaned up in the community during this challenge. Mr. Ruggles indicated there were approximately 70 youth participants with approximately 370 volunteer hours in the community.

The CCC also participated in the 2015 Rock and Roll Paint-A-Thon volunteering with other groups in the community they painted two homes in 2015.

He also said the CCC continues to recognize individuals and groups that have done something to beautify Kingman by presenting certificates of appreciation to members of the community.

Vice-Chairman Russell asked when the team began to target homes for the Rock and Roll Paint-A-Thon. Sanitation Supervisor Ed Tapia confirmed they usually start four months before the event. The CCC discussed the 2016 event and asked that it be put on the agenda sometime in the spring for discussion.

Commissioner Longoria asked the members if the Adopt-A-Block volunteers receive Clean City Commission t-shirts and encourage them to wear them when they volunteer and clean up the assigned areas. The Clean City Commission discussed t-shirts to be given to each group. Mr. Longoria stated the shirts do not do any good sitting in a box and the CCC should encourage volunteers to wear the t-shirts while the Adopt-A-Block volunteers are picking up refuse in the community.

##### **5. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

City Manager John Dougherty said at the Sand Box meeting the participants recommended that the community come together for more than one community cleanup a year. He requested that the Clean City Commission put this item on the next agenda to discuss quarterly community clean ups. Chairman Bowman requested this item be added to the next agenda and also invite Laura Hansen from United Way to attend this meeting.

##### **5. ANNOUNCEMENTS BY COMMISSION MEMBERS**

Commissioner Van Hasselt announced that a drumming circle would be at Lewis Kingman Park on January 24, 2016 at 5 p.m.

Vice-Chairman Russell announced the Miners Mineral Monument is taking shape. Bill Shilling has recruited volunteers to do the concrete work and Mr. Russell indicated that he believes the monument will be completed this year. This monument will be located at the train station.

Commissioner Longoria welcomed the new Council Liaison Mayor Anderson. He also announced the Democratic Party event being held Saturday, January 23, 2016 from 9 a.m.-1 p.m. at the La Senita School at 3145 Gordon Ave. He also announced that state Democratic leaders will be attending a mixer at the Ramada Canyon 66 Restaurant on Friday, January 22, 2016 from 6 p.m. to 9 p.m. a \$20.00 donation is required for this event.

Mayor Anderson said he has not been a Council Liaison to the Clean City Commission in the past but recognized the work they do in the community and is looking forward to serving with the Clean City Commission. He also thanked Stuart Yocum for his active participation as the previous Council liaison.

Chairman Bowman also welcomed Mayor Anderson as the 2016 Council Liaison.

Chairman Bowman advised Staff Liaison Rich Ruggles that an error was found on the 2016 CCC meeting schedule which was handed out to the commissioners. The date for the November meeting should be the 17<sup>th</sup> and not the 19<sup>th</sup>. Mr. Ruggles said he would correct it.

Chairman Bowman also said he received a phone call regarding a plaque Chief DeVries has dedicated honoring the citizens who volunteered to restore Jingle the police car.

**ADJOURNMENT:** Commissioner Longoria made a MOTION to ADJOURN the meeting. Vice-Chairman Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Meeting adjourned at 5:57:46.

APPROVED:

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Ralph Bowman  
Clean City Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

**CERTIFICATE OF CLEAN CITY COMMISSION MINUTES**

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on January 21, 2016.

Dated this 18<sup>th</sup> day of February 2016

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Sherie Sixkiller-Wing, Recording Secretary

# VISITORS IN ATTENDANCE

City of Kingman

## Clean City Commission

The City Complex - 310 N. 4<sup>th</sup> Street - Kingman, Arizona

January 21, 2016 -5:00 p.m.

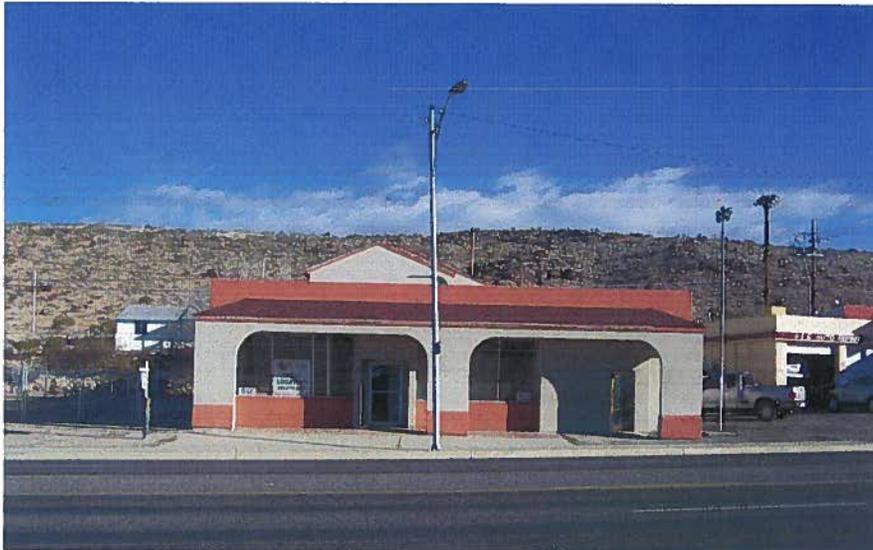
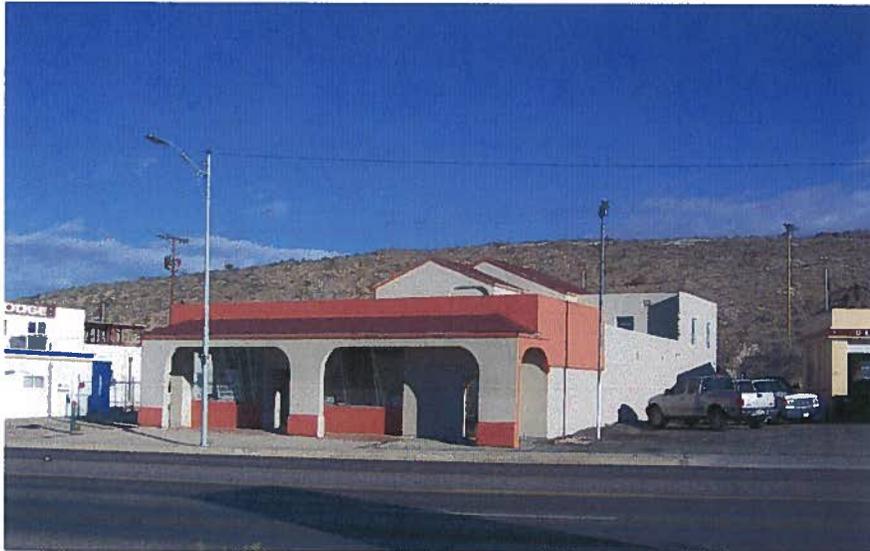
	NAME - PLEASE PRINT	ADDRESS or AGENCY
1	KATHY BOWMAN	2866 RAWHIDE DR 86401
2	Sandy Hampson	Cerbat Garden Club
3	Margaret Sawbridge	Cerbat Garden Club
4		
5	Mayors wife	
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## Clean City Commission Memorandum

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Meeting Date:** February 18, 2016  
**Subject:** **ITEM #2A: Certificate of Appreciation**

A Certificate of Appreciation will be presented to Justin Chambers for the exterior improvements recently made to a building at 937 E. Andy Devine Avenue. These improvements have served to beautify the area.





## Clean City Commission Memorandum

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** February 18, 2016  
**Subject:** **ITEM #3A: Discussion of Distribution of Reusable Bags and Magnets**

The Clean City Commission in 2014 purchased 250 reusable bags with the CCC logo and promotional magnets. These have been used to promote recycling and to reduce plastic bag litter in the community. Additionally, the commission has been receiving matching bags from local grocery stores. The last distribution of bags occurred on January 29, 2015 at the north Safeway. The commission distributed a mix of CCC bags and bags donated by the north Safeway store. Current inventory shows 37 CCC bags and 222 magnets are left. About 55 bags from Safeway are also left.

The CCC has budgeted \$850 to purchase additional bags and \$150 on additional magnets during this fiscal year. We are in the process of ordering the CCC bags from Recycling Promotions.com. We have not ordered more magnets as of yet.

Donations from several other area grocery stores have been previously requested. Commissioner Longoria was going to follow-up with Abdul, the store manager at Smith's. A follow-up with Wal-Mart is also needed after they get a permanent store manager hired.

Also, at the January meeting, there was a discussion about possibly distributing bags at local events such as the Mohave County Fair. Sherie checked on prices for booths at the fair. The prices for this year have not been set yet. However the following prices are from last year, and this year they should be higher:

Booth Location	Booth Size	Electricity?	Price
Inside	10 x 10	No	\$200.00
Inside	10 x 10	Yes	\$240.00
Outside	10 x 10	No	\$160.00
Outside	20 x 40	No	\$250.00

The costs of outside booths that have electricity vary depending on location.

Any additional activities or updates on this matter will be discussed at the meeting.



## Clean City Commission Memorandum

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** February 18, 2016  
**Subject:** **ITEM #3B: Discussion of Community Clean-up on March 12, 2016**

**CLEAN-UP DATE:** The next Community Clean-up is scheduled for Saturday, March 12, 2016 from 7:30 a.m. to 12 p.m. at the Mohave County Fairgrounds.

**CLEAN-UP ITEMS:** We will accept bagged household trash, yard debris, mattresses, tires without rims, and appliances without Freon. Metal items may be recycled. The clean-up will not accept unbagged household trash, tires with rims, trash from commercial businesses, yard waste from landscapers, and any hazardous materials. **We will also not accept trailers over 12-feet in length and four feet in height and motor vehicles and anything else that can be registered at the MVD.**

**LOGISTICS AND HAULING:** **A meeting with the Fairgrounds manager will need to be set up prior to the clean-up to verify the traffic set-up.** I have confirmed with Bulldog Disposal that they will be able to provide hauling services and stage the roll-off containers. **We need to confirm that the City Sanitation Department will provide employees on-site with the bobcat(s). We need to make sure the "exit only" sign for the Motor Avenue exit is set up.** I have confirmed that Ultimate Shred will attend the clean-up and will provide shredding services from 9:00 a.m. to 10:00 a.m.

**PRISON CREW:** I have contacted the prison has been contacted regarding providing two work crews. It appears this has been approved, but I will confirm prior to our meeting today.

**VOLUNTEERS:** **Commission members will need to confirm their availability to attend the clean-up. Participants should wear their CCC t-shirts.** Vice-Chairman Russell indicated he will bring walkie-talkies for communication.

**SURVEYS:** Commissioner Van Hasselt indicated she would survey the customers by asking if they live within the city limits of Kingman or outside in Mohave County. This information can be used to gauge how much of the trash is actually coming from outside the city. **Do we also want to collect e-mails from customers to notify them about future clean-ups and/or hand out flyers announcing future clean-ups?**

**VOUCHERS:** Landfill vouchers will be made available for those customers who either arrive after 12 p.m. or have a large load of trash that cannot be accommodated at the clean-up site. Those customers will be given one voucher for one free dump and will need to be directed to go to the County landfill one time between Saturday, March 12, 2016 and Saturday, March 19, 2016. Please note these times on the vouchers when they are handed out to customers. **The landfill will be sent a notification of the clean-up. We should discuss having the vouchers**

available at the head of the line and keeping track of the number of vouchers that we hand out.

**PUBLICITY & NOTIFICATION:** The clean-up information will need to be posted on the city website. We will also need to contact the Kingman Daily Miner, the Standard, and radio stations.

**REFRESHMENTS:** We need to discuss bringing water and other snacks.

**RESTROOM FACILITIES:** Kingman Portable Toilets will need to be contacted to request a donation of a portable toilet.

The current event calendar which includes the community clean-up dates is listed below.

**2015-2016 CLEAN CITY COMMISSION EVENT CALENDAR**

<b>Date</b>	<b>Time</b>	<b>Event /Location</b>
Saturday, Sept. 12, 2015	7:00 a.m. to 10 a.m.	Adopt-a-Highway Clean-up/Kingman Day of Caring Community Clean-up
Saturday, October 17, 2015	8:00 a.m.	Prep day for Rock N Roll Paint-a-Thon
Saturday, October 24, 2015	8:00 a.m.	Rock N Roll Paint-a-Thon
Saturday, November 7, 2015	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, November 19, 2015	5 p.m., CCC meeting	America Recycles Day Poster and Essay Contest Winners
Saturday, March 12, 2016	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Saturday, April 9, 2016	7:30 a.m. to 10:00 a.m.	Adopt-a-Highway Clean-up
Saturday, April 30, 2016	9:00 a.m. to ?	Arbor Day @ TBD
Saturday, May 7, 2016	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, May 19, 2016	5 p.m., CCC meeting	Community Challenge Award prizes

TBD = To Be Determined

LIVE UNITED LIVE UNITED LIVE UNITED LIVE UNITED LIVE UNITED

KINGMAN RIVER CITIES UNITED WAY

# DAY OF CARING

*Annual*

**City Wide Community Clean Up**  
 Saturday, September 12, 2015 at 6 AM



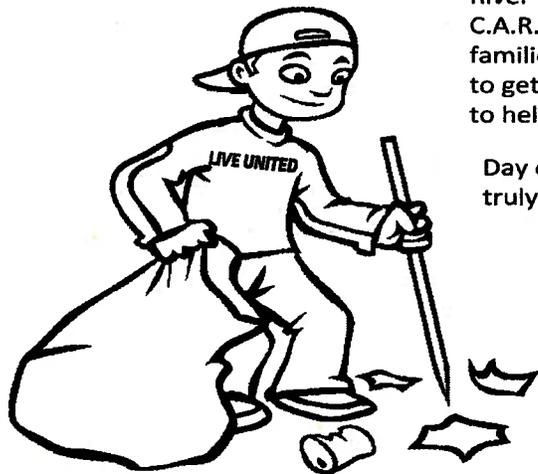
Only a few of the 2014 volunteers

River Cities United Way, Kingman Clean City Commission, and C.A.R.E. aka Sandbox Beautification Committee is encouraging families, local businesses, civic clubs, churches, and other groups to get involved in our community by registering volunteer teams to help.

Day of Caring is more than just a community service project, It's truly a win-win for you and your organization.

**Benefits include:**

- Giving back to the community
- Team Building for your organization
- Increasing community awareness
- Networking with others
- Seeing first hand the impact United Way has on the quality of life in Kingman.



Visit <http://www.RiverCitiesUnitedWay.org>  
 or call Laura at (928) 753-6720.

4a.



Clean City Commission



C.A.R.E.  
 aka Sandbox Beautification Committee

**River Cities  
 United Way**

[RiverCitiesUnitedWay.org](http://RiverCitiesUnitedWay.org)





# City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561  
[www.cityofkingman.gov](http://www.cityofkingman.gov)

October 15, 2015

The Standard  
221 E. Beale Street  
Kingman, AZ 86401

Dear Editor:

The Kingman Clean City Commission would like to publicly thank and recognize numerous organizations and individuals that contributed to the Kingman Day of Caring Annual City-Wide Clean-up on September 12, 2015.

The contributing groups and individuals include the Kingman Police Department and Chief Bob DeVries, Kingman Sanitation Department, Canyon Community Church, Church of Jesus Christ of Latter Day Saints missionaries and families, White Cliffs Middle School Student Council, Girl Scout Troop 2074, Kingman FIRST Robotics Team 60 and FLL Team FIRST Bionic Inventors, Kingman High School FCCLA-Early Childhood, FBLA & HOSA Club, Kingman Meth Coalition, Kingman Rotary Club, Mohave Lions Club, River Cities United Way Volunteers, Kingman Regional Medical Center, True Value Distribution Center, Kingman Advertising, In-N-Out Burger, Nucor Steel, UniSource Energy Services, FedEx Ground, White Wind Tigers, Chuck Waalkens & AMR, Donald J. Lynch CPA, Law Office of Tom Price, Camacho Family, Larry Burlew and the Kingman Board of Realtors, and Joni Milan with the CARE Sandbox Committee.

In addition, big thank you to DL Poole & Sons for loaning equipment and donating landscape rock and Home Depot for donated supplies and paint for the work on the small houses at Stockton Hill Road and Jefferson Avenue.

Finally, we would like to thank Coca Cola and National Bank of Arizona for donating water, True Value for supplying ice, and the Church of Jesus Christ of Latter Day Saints for provided a great breakfast for our volunteers.

Thanks to all of you we had a very successful clean-up.

Sincerely,

Ralph Bowman  
Chairman  
Kingman Clean City Commission

Phone: (928) 681-2361  
E-Mail: [RBowman583@aol.com](mailto:RBowman583@aol.com)



## Clean City Commission Memorandum

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Meeting Date:** February 18, 2016  
**Subject:** **ITEM #4B: Review and Discussion of Possible Certificates of Appreciation**

The commission will review, discuss, and possibly approve nominees to receive a certificate of appreciation for activities that have resulted in a cleaner and more beautiful Kingman community. The nominee below was proposed at the last meeting.

Additional names may be proposed for consideration as well. All nominations will need to be approved by a majority vote. The approved nominees will receive their certificates at a future CCC meeting.

Nominee	Location	Reason
Cantrell Development	1812 Stockton Hill Road	Building improvements, landscaping and beautifying property. See photo below.



The commission will also discuss methods to involve the community in recognizing beautification efforts.

Since 1996 the Clean City Commission has been rewarding certificates of appreciation to various businesses, groups, and individuals who have made a difference in making Kingman cleaner. The original criterion developed in 1996 for efforts that would be eligible to receive certificates of appreciation was as follows:

1. An effort that results in a reduction in litter in the Kingman community
2. An effort that promotes the understanding and importance of waste management from education to the provision of opportunities to recycle.
3. An effort that promotes and assists community beautification efforts (including painting and improving buildings, removing weeds, planting trees).

Anyone can make a nomination for a business, group or individual within the City of Kingman that meets these criteria. Typically over the years most of the nominations have come from the CCC itself. The CCC should discuss methods to better publicize the certificate of appreciation program. More publicity could encourage nominations from outside individuals regarding efforts that the CCC members may not be aware of.



## Clean City Commission Memorandum

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** February 18, 2016  
**Subject:** **ITEM #4d:** Review of Applications and Possible Recommendations to the City Council Concerning the Appointment of a Commission Member

Currently there are two vacant positions on the CCC. One term expires on December 31, 2017 and the other expires on December 31, 2018.

There is one current Boards and Commissions application which is attached with this memorandum. This applicant is Mapuana H. Urquijo who is a city resident and a registered voter.

If any additional applications are received, they will be brought to the meeting. Anyone who is interested in serving on the Clean City Commission will need to fill out a Boards and Commissions application.

The commission may make a recommendation to the City Council concerning this position. Any commission appointment recommendations will be forwarded to the City Council for final approval at their regular meeting on March 1, 2016.



CITY OF KINGMAN  
BOARDS AND COMMISSIONS APPLICATION

15 SEP 14 11:25 39s

FOR MEMBERSHIP ON THE CLEAN CITY COMMISSION  
Estimated hours per month you can devote to this group: 20

Name MAPUANA H. URQUIJO Home Phone # 928 716 3192

Address 8275 N. MINERAL PARK ROAD Alternative Phone # 928 505 2220 x262

Zip Code 86413

Email MURQUIJO@ORIGINMINE.COM Resident Located in -  
(BUSINESS ADDRESS)

Kingman City Limits

Mohave County

Length of Residency 8 Are you a registered voter? Yes  No

If asked, I would be willing to serve on another board or Commission. Yes  No

List other boards or commissions interested in:

HISTORICAL PRESERVATION

INDUSTRIAL DEVELOPMENT

ECONOMIC DEVELOPMENT

1. List your educational background. GRADUATED FROM MAUI COMMUNITY COLLEGE IN 2002 WITH AN ASSOCIATES DEGREE IN BUSINESS AND MANAGEMENT, CURRENTLY ENROLLED WITH UNIVERSITY OF PHOENIX FOR MY MASTERS IN ENVIRONMENTAL SCIENCE; HYDROLOGY

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer. I AM THE SENIOR ENVIRONMENTAL PERMITTING AND COMPLIANCE COORDINATOR WITH ORIGIN MINING COMPANY.

3. Describe your involvement in the Kingman community. DURING 2008-2009 I VOLUNTEERED WITH THE KINGMAN CHAMBER OF COMMERCE TOURISM BOARD

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying. MY GOAL IS TO START AN ENVIRONMENTAL STEWARD OR AMBASSADOR PROGRAM FOR THE CITY OF KINGMAN, EDUCATING OUR FUTURE GENERATION ABOUT THE IMPORTANCE OF OUR ENVIRONMENT.

5. Describe why you are interested in serving in this position. THROUGH FURTHERING MY EDUCATION IN ENVIRONMENTAL SCIENCE I FEEL THE TRUE BENEFIT OF MY SCHOOLING IS SHARING MY KNOWLEDGE AND MAKING A DIFFERENCE WITHIN OUR COMMUNITY.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: RATHER THAN A CONFLICT I SEE IT AS A BENEFIT.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4<sup>th</sup> Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2 <sup>nd</sup> Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4 <sup>th</sup> Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2 <sup>nd</sup> Tuesday/1 <sup>st</sup> month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant M. Inguiso Date 9/2/15

Please return this application to:

City of Kingman  
 City Clerk's Office Fax (928) 753-6867  
 310 North Fourth Street  
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

*Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.*

# Mapuana Urquijo

965 Foothill Avenue Kingman, AZ 86401  
Cell (928) 716-3192 \* Email: [Mapu\\_urquijo@yahoo.com](mailto:Mapu_urquijo@yahoo.com)

## **Professional Profile**

To help contribute to a sustainable environment for quality of life and growth for now and the future

## **Core Competencies**

Risk Management	Customer Relations/Support
Quality Assurance	Environmental Compliance Trainer
Air Quality Regulations	MSHA Trainer
Water Quality Regulations	Strategic Planning

## **Professional Experience**

### **Mineral Park Inc./Origin Mine**

**November 2011-Current**

#### **Environmental Supervisor**

- Ensure that safety/environmental operations are in compliance with Local, State and Federal regulations including MSHA 49 CFR
- Oversee internal audits of safety/environmental procedures through random checks and impromptu departmental meetings
- Supervision of Environmental Engineering projects involving Air Pollution control installations, testing and monitoring
- Maintain all recordkeeping in regards to our Air Quality and Water Quality Permitting, keep records in compliance per regulations

#### **Certifications received:**

- US DOT Initial Training for Hazardous Materials/Waste Transportation-49 CFR 172.704
- Method 9 Field Certification
- First Aid/CPR Certified
- Spill Prevention Control and Counter measures Training-EPA Alliance
- Storm Water Prevention Plan Training-EPA Alliance
- RCRA-EPA Alliance
- Environmental Awareness Bootcamp-EPA Alliance
- Air Pollution Modeling for Permits (AERMOD)-Oris Enviromod University Las Vegas
- Introduction to MineSight 3D, Mintec, Tucson Arizona

**Mineral Park Inc.**

**Human Resource Department-Payroll Supervisor**

- Determines payroll liabilities by calculating employee federal and state income and social security taxes and employer's social security, unemployment, and workers compensation payments
- Resolves payroll discrepancies by collecting and analyzing information
- Maintains payroll operations by following policies and procedures; reporting needed changes and/or creating Standard operating procedures
- Contributes to team effort by accomplishing related results as needed
- Prepares reports by compiling summaries of earnings, taxes, deductions, leave, disability, and nontaxable wages for auditing purposes

**Grand Canyon Resort Corporation**

**June 2009-July 2011**

**Office Manager**

- Implements office policies by establishing standards and procedures; measuring results against standards; make necessary adjustments to create a safe work environment for all employee's
- Maintains office staff job results by coaching, counseling, planning and monitoring
- Achieves financial objectives by preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective actions

**Skills/Qualifications**

Supervision, Budget Expense Reporting, Delegation, Staffing, Developing standards, Organized, Inventory control, Reporting skills, Advanced in Excel and Microsoft Word, Trained on Galaxy, Retail Pro, Environmental Management System, OCR, Peach-Tree, Req Logic, Kronos, and AX, team-player, MATLAB, Reclamation Cost Analysis using Federal Office Surface Mine Module

**EDUCATION**

<b>Maui Community College</b> Business and Management- A.S	June 1999-July 2003 GPA 3.8
<b>Mohave Community College</b> Environmental Science Technology-M.S	Current GPA 3.4
<b>University of Phoenix</b> Civil Engineering Fluid Hydrology Water Resources-B.S	Current GPA 3.6

**Courses Taken:**

Environmental Systems Analysis, Environment and Development, Urban Infrastructure in Transition (2012), Landfill Design and Implementation, Industrial Air Pollution Control (Dispersion modeling and permitting), Mining Waste Management and Control, Hazardous Waste Engineering, Mining Waste Characterization (Environmental Geochemistry), Environmental Risk Assessment, Uranium Exploration and Mine Closure, Fluid Mechanics, Waste Water Engineering, Green Engineering (Processes and Mitigations), Rivers and Groundwater contaminant dispersion, Aquatic Chemistry (2011)

**Tasks and Achievements:**

- Piezometer installation on tailing dam to determine the phreatic level of the dam, supervised the project, reviewed all contracts and permits pertaining to the project.
- Developed a viable diversion channel reclamation program for Mineral Park Inc. to comply with the City of Kingman's Bureau of Land Management regulations
- Air Quality inspection and reporting to assess workers understanding and compliance to Air Quality Permit
- Generated a topographical map of the research site through field sampling (GPS Instrumentation) and Analysis (Using Topcon tools and ArcGIS) Results were presented at a conference in San Antonio, Texas 2013
- Storm Water management (Open Channel Design) and reclamation of a semi-arid mine area applicable to Mineral Park Inc. Golden Valley, Arizona

**Thesis:**

- Storm Water Management (Open Channel Design) and reclamation of a semi-arid mine area applicable to Mineral Park Inc. Golden Valley, Arizona

**Professional References:**

Robert Spengler	Environmental Manager	(775) 843-1561
Janet DeLeo	Human Resource Manager	(509) 370-5446
Ed Devenyn	Mineral/Land Consultant	(775) 846-2828