

**CITY OF KINGMAN  
 THE CLEAN CITY COMMISSION  
 City Council Chambers  
 310 N. 4<sup>th</sup> Street  
 Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, May 19, 2016

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
R. Bowman, Chairperson	S. Yocum, Councilmember	See Attached List
C. Russell, Vice-Chairman	J. Dougherty, City Manager	
R. Wing	R. Ruggles, Staff Liaison	
W. Ressegue	S. Sixkiller-Wing, Recording Secretary	
	E. Tapia, Sanitation Supervisor	

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Chairman Bowman called the Clean City Commission (CCC) meeting to order at 5:00:08 P.M. Recording Secretary Sherie Sixkiller-Wing took roll call. Four members were present. Commissioners Luna-Wolfe, Van Hasselt, and Longoria were excused. A quorum of members was achieved.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Vice-Chairman Russell and recited in unison.

1. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the Regular Meeting Minutes for April 21, 2016. Vice-Chairman Russell Made a MOTION to APPROVE the April 21, 2016 meeting minutes as written. Chairman Bowman SECONDED and the MOTION CARRIED UNANIMOUSLY 4-0.

2. **OLD BUSINESS**

a. **Discussion of Distribution of Reusable Bags and Magnets.**

Chairman Bowman asked about the Walmart distribution donation. Vice-Chairman Russell indicated he was unable to make contact with manager at Walmart but would continue attempting contact this next month and report back to the Clean City Commission (CCC) at the next meeting. Chairman Bowman advised the CCC that he was able to survey the Safeway on Detroit and Stockton Hill. He watched the customers enter and exit the store with no reusable bag participants during an hour's time. He indicated it was mid-week late in the afternoon at the time he surveyed. Chairman Bowman said he knows the citizens of the community have the reusable bags but continue not use them. He would like have the CCC members create a plan to encourage and educate the public on the impact of plastic bags in the community and to encourage the use of reusable bags.

Vice-Chairman Russell said the CCC needs to encourage the public to keep their reusable bags in the car and remember to use the bags. He also found an article in the Las Vegas Review journal regarding New

York City. He said that city residents generate as much garbage in a three block radius as the whole City of Kingman. They have calculated that 19 million bags are being discarded in the trash system. He doesn't know if they have a law similar to ours that will not permit them to ban plastic bags, but they are working on charging a five cent fee. The fee is intended to encourage the use of reusable bags. Vice-Chairman Russell also said that New York City is also working on an aggressive plan to stop the amount of trash going to the landfill, and they hope to have zero amount of trash going to the landfill by the year 2027.

The Clean City Commission discussed the law the Governor Ducey signed verifying they could not ban or charge for bags. Staff Liaison Rich Ruggles did clarify that they banned cities from doing both of those things. The state legislature is now discussing passing two new bills to address this subject because the bill passed last year had two items passed under the same bill which violated the state constitution.

The CCC discussed creating a plan to educate the community not take the plastic bags when offered by using reusable bags. Commissioner Ressegue says they need to have a contest or some incentives to get citizens in the community involved. Chairman Bowman asked members to brainstorm this idea and bring those ideas back to the next meeting for discussion. He said they worked hard to clean the Adopt-A-Highway section on Saturday and by Saturday evening it was already trashed up with bags again.

Sanitation Superintendent Ed Tapia said that his department continues to collect the plastic bags in the community recycle locations. He advised the CCC that it takes 66 bags to make a pound of plastic and they collect approximately 5,000 pounds a day not counting the bags that are returned to the grocery stores. The CCC agreed they have educated citizens in the community to recycle the plastic bags but the need to focus on stopping all the bags from leaving the stores. Vice-Chairman Russell said he believes plastic bags are too much of a conveyance to consumers. Chairman Bowman asked that this item be added to the next agenda for further discussion.

Chairman Bowman reviewed the information for participation at the Mohave County Fair he said that Commission Longoria was going to check with other boards, commissions, and departments to see if they would like to participate and support this endeavor. Mr. Longoria was not available for this meeting. Chairman Bowman estimated it would require volunteers to cover approximately 41 hours that the fair would be open not counting set up, tear down or planning the four day event.

Chairman Bowman asked that this item be added to the next agenda to await Commissioner Longoria's report on volunteers, support, and the sponsoring a booth at the Mohave County Fair. Chairman Bowman asked Mr. Ruggles to contact Mr. Longoria and verify he has made contact with other possible volunteers, boards, and commissions. If not, then other members will reach out to the other commissions to see if they are interested in supporting the event.

### **3. NEW BUSINESS**

#### **a. Community Clean-up Discussion.**

Chairman Bowman discussed the last clean-up that occurred on May 7, 2016. The sanitation crew and inmate volunteers were both on time and ready for the event. The sanitation crew also helped clean and leave the clean-up site clean upon completion of the event.

The only problem at the event was participation of the Clean City Commission (CCC) members. Three members were present at the clean-up including Chairman Bowman, Vice-Chairman Russell and

Commissioner Ressegue. Commissioner Wing had previously been excused but other members of the CCC were not present at the scheduled event. Chairman Bowman said as members of the Clean City Commission they have made a commitment to participate by attending meetings and scheduled events. Several members have not been participating in these scheduled events. He said Clean City Commission members are finding it to be frustrating to the members who do participate. Council Liaison Stuart Yocum agreed with members saying being on a commission is a commitment and should be done wholeheartedly. Vice-Chairman Russell said if people commit to serving on the CCC they should take the responsibility of serving on the Clean City Commission seriously. He went on to say the CCC prepares a yearly schedule of events. People should know well in advance when they have agreed to serve. He understands the Clean City Commission is a stepping stone to other boards, commission and the City of Kingman Council positions but feels they need to do the job they signed up for. Chairman Bowman asked that this topic be added to the next agenda for discussion.

Members agreed the clean-up went well including the new waiver of liability that participants were required to sign to participate in the event. The CCC also recognized Nan Russell for her participation at the event. Her assistance with getting the waivers signed by the participants and helping out when they did not have enough volunteers was appreciated. Vice-Chairman Russell was amazed by how many participants did not have driver licenses while delivering items to the clean-up. Several participants were able to make multiple trips to deliver unwanted items that day as the event was a slower pace compared to events in the past. They also had one participant try to deliver a jet ski they hoped to discard but members did not allow the participant to leave the item at the clean-up.

Sanitation Supervisor Ed Tapia said he was at his office taking care of another matter when he received a picture of a participant arriving to the event on a bicycle with old tires strapped to his bike to discard at the event. He said the participant was dedicated. Mr. Tapia said he had seen the gentleman riding down the street when he was headed to his office and wondered where a bicyclist was headed with those tires. Vice-Chairman Russell advised the CCC that the bicyclist also signed a waiver.

Vice-Chairman Russell advised the CCC prior to the event that he was driving around and leaving flyers at locations that need attention. He wanted to remind people of the free event. He found a home on Beech Street with a yard full of trash. Vice-Chairman Russell left a flyer at the location hoping for their participation. After the event, he went back to see if the location had been cleared of all the debris as he had planned to document the location and report the location if it was still a mess. It turned out the site was cleaned up and he thanked the resident. He advised the CCC that the flyers apparently do work.

**b. Review of City Ordinances Regarding Weeds and Trash.**

Staff Liaison Rich Ruggles included the City of Kingman Municipal Code Section 7-165 Public Nuisances for the Clean City Commission to review. The code addresses the responsibility of property owners in the City of Kingman to maintain public areas adjacent to their properties. He reminded the Clean City Commission (CCC) of the 2015 Public Information Campaign to educate the community on their responsibility of keeping the areas around their properties free of weeds and trash.

Chairman Bowman said after the community campaign last year they did see an improvement and feels the CCC should prepare a 2016 campaign to educate and address the community on the responsibility of property owners. The CCC discussed the policies in the community and the process of reporting problem locations to Neighborhood Services. Vice-Chairman Russell said that when property owners scrape lots completely, removing all the vegetation, that it creates another problem of dust because the soil no longer has the vegetation to hold it together. He indicated when people use weed wackers, it

leaves the vegetation in the soil which helps hold the dust down. The CCC discussed scheduling a community outreach to the local newspapers and radio stations. Mr. Bowman said they also need to address the wildcat dumping in the community as they just came upon half a boat that had been discarded 10 feet off of the road at the end of Airway Avenue.

Chairman Bowman suggested that a Public Service Announcement (PSA) could be prepared and distributed to the newspapers, radio stations and the Hometown Cryer to educate the community on these City of Kingman ordinances. The CCC discussed other ways to get the information to the citizens in the community. They discussed the cost of getting the PSA included in the water bill. Mr. Ruggles said that information could be placed in the City of Kingman email newsletter and on the City of Kingman TV channel. Chairman Bowman also mentioned by collecting the addresses at the clean-ups and they are creating a data base to get their PSA's and other information to the citizens in the community.

Vice-Chairman Russell asked Mr. Tapia when the next \$3.00 cleanup would be scheduled. Mr. Tapia said it he would be scheduling it in the fall. Vice-Chairman Russell advised the CCC the \$3.00 pick-ups really work in this community.

Mr. Tapia advised the CCC that with the Abatement Team and the \$3.00 clean-ups they had received over 400 work orders during the spring clean-up. Chairman Bowman said there used to be a tire dump around the water tank on Louise and was happy to report the tires have been removed. They discussed who may have cleaned the area but was glad to see these items removed. Commissioner Wing asked about the city limit line on Bank Street he indicated a site on Arizona Street is filling up with debris and cars. Members agreed this location in question would be located outside the city limits and would have no jurisdiction over the area. Chairman Bowman requested Mr. Ruggles to supply the members with complaint forms so they could continue to report and assist cleaning up the community.

**c. Review and Discussion of Possible Certificates of Appreciation.**

Chairman Bowman reviewed the guidelines for nominees to receive certificates of appreciation from the Clean City Commission (CCC). He also presented suggestions from the City Manager John Dougherty who would like the CCC to consider presenting certificates of appreciation to several businesses in the downtown area. The CCC discussed the recommendations from the city manager. Vice-Chairman Russell said he saw the House of Hops pallet palace on the front page of the Standard Newspaper. Chairman Bowman asked Mr. Dougherty about the new improvements to Mr. D'z and Dunton's Dream Machines. Mr. Dougherty advised the CCC that both businesses had put new neon lighting on their buildings. Vice-Chairman Russell said the paintings behind the neon were hand painted and looked great.

Council Liaison Yocum said he would like to nominate the dedicated bicyclist that participated in the May 7, 2016 clean-up and also wanted to recommend Joe and Greta Warren as they had sent an email to council asking that the city property be cleaned up that is adjacent to their home. He advised the CCC the City of Kingman is currently working on cleaning up the location in question. He said he would forward the information to the CCC for consideration. Vice-Chairman Russell said the new waivers did not include any contact information other than the email address request so he was unsure if the CCC would be able to contact the responsible bicyclist.

Chairman Bowman advised the CCC that he would make a trip down town to review the city managers nominations. He did say the Beale Celebration building has changed dramatically and liked the new look

in the community. He also asked if Beale Celebration could be considered. Commissioner Ressegue advised the CCC he did not agree with recommending the pallet palace for a certificate. Members advised him the location is currently under construction and they would not recommend them for a certificate until completion of the anticipated construction.

Vice-Chairman Russell made a MOTION to RECOMMEND Beale Celebration for a certificate of appreciation. Commissioner Wing SECONDED and the MOTION CARRIED UNANIMOUSLY 4-0. Vice-Chairman Russell Made a MOTION to RECOMMEND Mr. D'z and Dream Machines for certificates of appreciation. Commissioner Wing SECONDED and the MOTION CARRIED UNANIMOUSLY 4-0.

Chairman Bowman advised the CCC he would like to hold off on a certificate for Blackbridge Brewery. He encouraged commissioners to review the rest of the businesses on the list and report back to the CCC next month. Vice-Chairman Russell said the building next to 66 Auto is also under construction and is looking better every day. Chairman Bowman also asked the CCC to look at the new Angle Homes building on Hualapai Mountain Road. The CCC discussed other building in the community and will continue to watch for improved properties in the community.

Chairman Bowman said the next item would be to consider groups who have cleaned up in the community. He would like the CCC to consider Chief DeVries who has had monthly clean up Stockton Hill Road with his volunteers for some time and feels he needs to be recognized for his commitment. Vice-Chairman Russell MADE a MOTION to RECOMMEND Chief DeVries for a certificate of appreciation. Chairman Bowman SECONDED and the MOTION CARRIED UNANIMOUSLY 4-0.

**d. CARE Sandbox Meeting Report.**

Vice-Chairman Russell advised the Clean City Commission that the Sandbox team only had ten people in attendance for the meeting. They discussed acknowledging businesses in the community that made improvements to their properties. They also discussed presenting a plaque for businesses in the community that set a good example.

Chairman Bowman said in his old community in Florida they had a “yard of the month” award to recognize properties that had been cleaned up or been kept clean. He said a few years ago he did some research and found that other communities have programs to recognize business and homeowners in the community. They had been presented with plaques and trophies. Chairman Bowman said the program improved the pride of ownership. Business owners and home owners wanted to participate in the programs and wanted to show off their awards in their front windows.

Sanitation Supervisor Ed Tapia advised the Clean City Commission that True Serve had donated a pallet of paint to the CCC and the Sandbox team to help beautify a location within the City of Kingman. Chairman Bowman asked Mr. Tapia about the Rock and Roll Paint-A Thon. Mr. Tapia said he hope to have more information in the near future and with add the item to a future agenda for further discussion.

Vice-Chairman Russell said a member at the Sandbox meeting said the White Cliffs area has a lot of graffiti. He asked if the Parks and Recreation Department would clean up the area. Mr. Tapia confirmed that they would clean the area.

**4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Nan Russell recommended the CCC start a residential neighborhood clean-up and present plaques or trophies to owners who participated in the beautification projects. She also said when customers go to Sam's Club and other similar warehouse stores, they do not offer any bags to their customers. Instead customers can take home some of their items in boxes. She asked if it would be possible to remove bags completely from grocery stores and have the stores offer boxes to customers as an alternative. Chairman Bowman asked this item be added to a future agenda for further discussion.

**5. ANNOUNCEMENTS BY COMMISSION MEMBERS**

Vice-Chairman Russell announced Chillin' on Beale was scheduled for Saturday May 21, 2016. Also a meet and greet at Beale Street Brews is scheduled on Wednesday, May 25, 2016 at 6PM.

Chairman Bowman thanked the City Manager John Dougherty for being a judge at the car show and let everyone know it was a big success. They made some money for the Halloween bash and were able to give funds to the college.

**ADJOURNMENT:** Vice-Chairman Russell made a MOTION to ADJOURN the meeting. Commissioner Wing SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0. The meeting adjourned at 6:01:57 P.M.

APPROVED:

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C. Russell  
Clean City Commission Vice-Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

**CERTIFICATE OF CLEAN CITY COMMISSION MINUTES**

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on May 19, 2016.

Dated this 21st day of July 2016

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Sherie Sixkiller-Wing, Recording Secretary