

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, June 16, 2016

Members:	Officers:	Visitors Signing In:
R. Bowman, Chairperson	R. Anderson, Council Liaison	See Attached List
C. Russell, Vice-Chairman	R. Ruggles, Staff Liaison	
J. Longoria	S. Sixkiller-Wing, Recording Secretary	
M. Luna-Wolfe	J. Dougherty, City Manager	
M. Van Hasselt	E. Tapia, Sanitation Supervisor	
R. Wing		

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

REGULAR MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Bowman called the Clean City Commission (CCC) meeting to order at 05:00:03 P.M. Recording Secretary Sherie Sixkiller-Wing took roll call. Six members were present. Commissioner Ressegue was excused. A quorum of members was achieved.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Vice-Chairman Russell and recited in unison.

1. AWARDS AND RECOGNITION

a. Certificates of Appreciation.

Chairman Bowman presented Scott Dunton with the certificates of appreciation for Dunton Motors and Mr. D'z for painting, signage and other building improvements recently completed in the downtown area. Mr. Dunton made a correction to the Mr. D'z certificate as it was spelled with an "s." Mr. Ruggles indicated he would correct the certificate and deliver it to Mr. Dunton.

Jamie Taylor arrived later in the meeting and was presented a certificate of appreciation by Vice-Chairman Russell for Beale Celebrations. This was for the building improvements and painting recently completed.

2. OLD BUSINESS

a. Discussion of Distribution of Reusable Bags and Magnets.

Chairman Bowman reviewed the current inventory of bags and magnets with the CCC members. The last bag distribution was on Saturday, April 9, 2016 at the north Safeway store. The CCC discussed another bag distribution at the north Safeway. After some discussion, they group agreed to set the date for Saturday, June 25, 2016 at 9 a.m. at the north Safeway on Gordon Drive and Stockton Hill Road.

Commissioner Longoria said he spoke with the store manager at Smith's. He said that if the Clean City Commission set a bag distribution date to just let the manager know one week in advance. The manager would have the store donation available on the scheduled date. The CCC discussed possible dates to do the bag distribution. The members agreed to set the date for Saturday, July 23, 2016 at 9 a.m. Commissioner Longoria will advise the store manager of the date.

Vice-Chairman Russell spoke with the assistant manager at the Wal-Mart. He found they have changed the donation policy and would require another letter for the request. Once the request is processed, the Clean City Commission would be issued a gift card to purchase the reusable bags for distribution. He was unsure about the cost of the bags or if they would be discounted or not. The Clean City Commission discussed this proposal. Vice-Chairman Russell agreed to follow-up with the Wal-Mart assistant manager and report back to the CCC before any decisions are made. Commissioner Longoria asked Mayor Anderson if the Wal-Mart gift card would be a problem. Mayor Anderson indicated they did not feel it would be a problem.

Vice-Chairman Russell also advised the CCC that the Wal-Mart assistant manager assured Mr. Russell they would be addressing the trash problem along Airway Avenue. The manager said that he will be sending employees to clean the area, although he wasn't sure how often it would be done.

Chairman Bowman asked the CCC members if they were able to brainstorm any ideas to get consumers in the community to use the reusable bags instead of the plastic bags that are offered at grocery stores. Vice-Chairman Russell said he encourages people to use the reusable bags. Chairman Bowman thought about creating a PSA to encourage the use of reusable bags in the community. The CCC discussed the PSA idea. Vice-Chairman Russell said Commissioner Ressegue writes a lot of letters to the Kingman Daily Miner. Maybe they could ask him to write up something for the promotion. Commissioner Van Hasselt said they could purchase air fresheners with the reminder printed to remind them to use the bags. Commissioner Longoria recommended they create a mascot to get the community children involved that would remind customers to use reusable bags.

Chairman Bowman asked the City Manager John Dougherty if the CCC could write a letter to the editor encouraging the use of reusable bags. Mr. Dougherty confirmed they could send letters to the editor as a commission and asked they keep the letter positive. Chairman Bowman asked Staff Liaison Rich Ruggles to contact Nina Brackett to see if she would be willing to assist them in an outreach to the students in the community by sponsoring a student essay about using reusable bags instead of plastic bags. Mr. Ruggles said he would get in touch with Ms. Brackett about that idea.

3. NEW BUSINESS

a. Review and Possible Approval of Activities and Programs for FY 2016-2017.

Staff Liaison Rich Ruggles reviewed the activities and programs that the Clean City Commission (CCC) normally participates in each year. The CCC needs to start scheduling its activities and programs for the next fiscal year.

The CCC began with discussions regarding the 2016 Best of the West Festival and the Day of Caring Community Cleanup prior to the event. Chairman Bowman will contact Laura Hanson at the United Way to confirm her participation and assistance with volunteers for the Day of Caring Community Clean-up. The CCC tentatively scheduled its Adopt-a-Highway clean-up for September 10, 2016. The Day of Caring community clean-up is normally held the week before the Best of the West Festival to clean the community for the anticipated visitors. The Clean City Commission cleans their Adopt-a-

Highway area twice yearly. However, the CCC decided to wait until later in the year to schedule the second clean-up.

The next item on the list is the 2016 Rock and Roll Paint-A-Thon. Sanitation Supervisor Ed Tapia reported he has sent e-mails to his contacts for Rebuilding Together to see if they will have funds for rural communities for paint donations. He advised the CCC that he was told last year they didn't know if they would be able to make donations to the rural communities this year. He is waiting to hear if they will be able to do so. Mr. Tapia proposed they set a discussion of the Rock and Roll Paint-A-Thon for the August 2016 CCC meeting. He did advise the CCC that they have been given some paint donations and could possibly have a Plan B in place if Rebuilding Together isn't able to support the program. Mr. Tapia said the Rock & Roll Paint team would like to paint at least one home in 2016.

Mr. Ruggles said the CCC normally schedules three clean-ups at the Mohave County Fairgrounds per year. He would like the CCC to choose some dates so that we could let the Fairgrounds know and lock in the clean-up dates. After further discussion the CCC agreed upon November 5, 2016, February 25, 2017 and May 20, 2017 for the clean-up dates. Mr. Ruggles will contact Mohave County Fairgrounds regarding the availability of those dates and will report back to the CCC.

Mr. Ruggles also indicated that he had spoken with Nina Brackett to confirm her assistance with the America Recycles Day Poster and Essay contest. He said that she had agreed to continue to work on the America Recycles Day project with the assistance of the CCC. Mr. Ruggles said he would follow-up with Ms. Brackett and will ask if she would be willing to work with the CCC on a student essay contest to promote reusable bags.

Mr. Ruggles advised the CCC that they did not get any response last year for the Chuck Gibson Community Challenge grants. Mr. Ruggles asked the CCC if they would like to continue the grants for the 2016/2017 fiscal year. The CCC discussed the importance of this for the community and decided to continue the program.

The last event on the calendar is the annual Arbor Day celebration. Mr. Ruggles advised the CCC that they had some challenges this year regarding the scheduling of this event as it interfered with other community events. He asked if they knew what the date was for the 2017 Fun Run event. The CCC members agreed to investigate the 2017 Fun Run dates before scheduling the 2017 Arbor Day Celebration with the Cerbat Garden Club.

b. Discussion of Weeds and Trash Issues in City of Kingman.

The CCC discussed the news article the Kingman Daily Miner ran on Sunday, May 29, 2016. Chairman Bowman said as soon as the article was in the newspaper, he began to see improvement in the community. Vice-Chairman Russell agreed that the Kingman Daily Miner ran a great article to support the community outreach on this item.

Vice Chairman Russell asked City Manager John Dougherty if the prisoners could assist with weed abatement in the community. Mr. Dougherty said they could not clean private properties but were able to work in the rights-of-way in the community. Chairman Bowman asked Mr. Ruggles if he could e-mail the complaint forms to the Clean City Commission members so they could begin reporting problem locations in the community. Vice-Chairman Russell asked if he should approach the owners to let them know he would be reporting them. Staff advised him that he should not approach the owners. He was advised that the City of Kingman Code Enforcement Team would notify the owners.

The CCC discussed Eastern Street and the improvements being done between the street and the railroad. Mr. Ruggles advised the CCC that the Public Works Department had been doing some grading in the area. Chairman Bowman asked Mr. Ruggles to thank them for the improvements as it has reduced the weeds in the area.

c. Information Regarding Meeting Attendance.

Staff Liaison Rich Ruggles included Section 2-158 of the City Of Kingman Municipal Code in the meeting packet. This is a reminder to commissioners of the importance in attending the monthly meetings and activities of the CCC. He highlighted that if members were not going to be available to attend that they inform him, Sherie Sixkiller-Wing, or Chairman Bowman know at least 24-hours in advance for an excused absence. He also said if members were not going to be available for the other events, they could send a volunteer to assist the CCC in their place. If members do not contact the CCC before a meeting, the absence would be considered unexcused. Mr. Ruggles said that sometimes emergencies arise, but if you are scheduled to attend a meeting or activity to let us know as soon as possible that you will not be able to participate. According to the city code, members that have three or more unexcused absences could be removed from the CCC.

d. CARE Sandbox Meeting Report.

Vice-Chairman Russell reported the CARE Sandbox team had a good meeting. He indicated they were updated on the upcoming mountain biking activities coming to the community and mentioned that the events are drawing in professional riders to these events as well as those who participate in mountain biking.

Vice-Chairman Russell said that June 18 and 19, 2016 is packed lots of activities in the community for Father's Day and families. He also updated the CCC on the progress of the monument being built at the train depot on Andy Devine Ave and 4th Street. He said a concrete company has confirmed that they will be donating their services and concrete to build a block to hold the monument. The block will be 18 inches tall and 8 feet in diameter to hold the statue.

The location of the proposed downtown theatre will be having an open house on July 9, 2016 and the upcoming 4th of July events. Vice-Chairman Russell also said that Mr. Hinckley gave a Route 66 update.

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Nan Russell advised the CCC that they should begin by educating the children in the community about reusable bags. The children would then encourage their parents to use the reusable bags. She said that the children should be included in selecting a mascot.

Ms. Russell also said you could purchase reusable bags at the 99 Cent store for one dollar when the other locations cost around \$1.49. She advised the CCC that her husband, Mr. Russell, thanks the citizens for using reusable bags wherever possible.

5. ANNOUNCEMENTS BY COMMISSION MEMBERS

Commissioner Luna-Wolfe thanked the Clean City Commission (CCC) for their patience while she was healing from her fall.

Vice-Chairman Russell welcomed Commissioner Luna-Wolf to the CCC.

Commissioner Longoria advised the CCC that he has been working on the Mohave County Fair project and has asked Staff Liaison Rich Ruggles to include this item on the next agenda for discussion.

Mayor Anderson advised the CCC that they ran the meeting efficiently.

Chairman Bowman announced a car show at the Desert Highlands care home on Friday, June 17, 2016 for Father's Day. He also announced the Hot August Nights in Kingman will be a car show and sock hop. It is scheduled in August 2016 and he said he would have more details to follow.

ADJOURNMENT: Vice-Chairman Russell made a MOTION to ADJOURN the meeting. Commissioner Longoria SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. The meeting adjourned at 5:47:24 P.M.

APPROVED:

C. Russell
Clean City Commission Vice-Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on June 16, 2016.

Dated this 21st day of July 2016

Sherie Sixkiller-Wing, Recording Secretary