

**CITY OF KINGMAN  
 THE CLEAN CITY COMMISSION  
 City Council Chambers  
 310 N. 4<sup>th</sup> Street  
 Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, August 18, 2016

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
C, Russell, Chairman	R. Ruggles, Staff Liaison	None
J. Longoria, Vice-Chairman	S. Sixkiller-Wing, Recording Secretary	
M. Luna-Wolfe		
W. Ressegue		
M. Van Hasselt		
R. Wing		

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Vice Chairman Russell called the Clean City Commission (CCC) meeting to order at 5:00:18 P.M. Recording Secretary Sherie Sixkiller-Wing took roll call. Six members were present. A quorum of members achieved.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Vice-Chairman Russell and recited in unison.

1. **APPROVAL OF MINUTES:** Commissioner Longoria MADE a MOTION to accept the July 21, 2016 meeting minutes as written. Commissioner Ressegue SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

2. **ELECTION OF CHAIR AND POSSIBLE ELECTION OF VICE-CHAIR FOR REMAINDER OF 2016**

Commissioner Wing nominated Vice Chair Russell for Chairman and Commissioner Ressegue for Vice-Chair. Recording Secretary asked Commissioner Wing to make the motions separately. Commissioner Wing MADE a MOTION to nominate Vice-Chair Russell to serve as Chairman. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

Chairman Russell MADE a MOTION to nominate Commissioner Longoria to serve as Vice-Chair. Commissioner Luna-Wolfe SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

**3. OLD BUSINESS:**

Chairman Russell advised the Clean City Commission (CCC) that Vice-Chairman Longoria must leave the meeting early to attend another meeting. He requested that the CCC discuss Item 3.b. first.

**b. Mohave County Fair Booth Discussion.**

Vice-Chairman Longoria addressed Staff Liaison Rich Ruggles asking if he knew where the booth would be located. Mr. Ruggles advised the CCC that the booth would be in the fair building with electricity access. Vice-Chairman Longoria asked if a TV or monitor would be available for the event. Mr. Ruggles indicated he would check with the Information Technology Department and report back to the CCC. Vice-Chairman Longoria said he has a remote Wi-Fi available for the CCC to use on site at the fair. He also reported they have almost completed the volunteer signup sheet. He hopes to have the volunteer slots completed by next week. Vice-Chairman Longoria asked if staff would be setting up and tearing down. Mr. Ruggles asked if they wanted to put together a decoration committee for the purpose of set up and tear down for the event. The Clean City Commission discussed set up tables, backdrops, and giveaways.

Mr. Longoria confirmed that he spoke with the Tourism Development Commission, Parks and Recreation Commission, Transit Advisory Commission, and P & Z Commission. He would be requesting volunteers from all. The CCC discussed the booth set up and reviewed the items that could be ordered as giveaways at the Mohave County Fair.

Commissioner Longoria MADE a MOTION to order 500 reusable grocery bags, 250 recycled water bottle pens, three rolls of no-litter stickers, 100 mini-shape seeds, and 500 Oxo-biodegradable litter bags. Commissioner Van Hasselt recommended they include 1000 temporary tattoos for kids with the order. The CCC discussed how children love temporary tattoos. Vice-Chairman Longoria amended his motion to include the temporary tattoos. Commissioner Luna-Wolfe SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

The CCC discussed scheduling a special meeting to discuss the Mohave County Fair event on August 31, 2016 at 5PM. Staff Liaison Rich Ruggles said he would schedule the special meeting and will invite the other commissions and their volunteers to the meeting to finalize the event.

The CCC discussed using the recycle posters at the fair. It was requested that new posters be printed as the current ones are looking worn.

Commissioner Luna-Wolfe requested that the commission discuss a plan to get the volunteers in and out of the event at the special meeting.

Vice-Chairman Longoria left the meeting.

- a. Discussion of Distribution of Reusable Bags.** Chairman Russell advised the CCC that Vice-Chairman Longoria has been working with Smith's on obtaining reusable bags. Chairman Russell requested they table the item until Vice-Chairman Longoria is available to update the Clean City Commission. Staff Liaison Rich Ruggles agreed. Commissioner Ressegue MADE a MOTION to TABLE this item until the next regular scheduled meeting. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0.

#### **4. NEW BUSINESS:**

##### **a. Kingman Day of Caring Clean-up.**

Chairman Russell advised the CCC that he brought in posters for members to distribute and promote the Kingman Day of Caring scheduled for September 10, 2016. He advised the CCC that he would be working with Laura Hansen to organize the event. Chairman Russell announced that they would be having a breakfast for the volunteers after they completed their assigned areas. The CCC discussed their Adopt-A-Highway section that they will clean-up on the Day of Caring. They will be cleaning from Flying J to the Motor Vehicle Division on E. Andy Devine Avenue beginning at 7:30 a.m.

Staff Liaison Rich Ruggles said has contacted the Adopt-A-Block groups he has confirmed attendance on the Day of Caring with KYC-BUTT, Kingman Meth Coalition, and the Rotary group. Chairman Russell said that Joni Millin has contacted Krystal Burge's landscaper regarding the fenced area in front of her property on Airway Avenue. They have received confirmation that the area will also be cleaned along the office building property at 1915 Stockton Hill Road.

##### **b. Discussion of Possible Purchase of T-Shirts and Magnet Plaques.**

Staff Liaison Rich Ruggles reviewed the t-shirt inventory with the Clean City Commission. They discussed sizes and possible youth shirts available to present as prizes to youth in the community. The CCC discussed ordering new shirts. Mr. Ruggles informed the CCC that he believed the business who printed the last shirts is no longer in business. He also said that staff had been requested to try to order locally with the best pricing. Commissioner Van Hasselt advised the CCC that Timeless Printing was still business, but was working from a different location. Commissioner Van Hasselt said she is going to forward the number to Mr. Ruggles to see if he can still order from them. She also said that she got a good quote from a business in Mohave Valley. Commissioner Van Hasselt said Ryan with Timeless Printing could be reached at (928) 323-4746.

The CCC discussed ordering six medium, 12 large and 12 X-large t-shirts. Mr. Ruggles said he will get some quotes and get the best price. Commissioner Ressegue requested some 2X and 3X shirts as well.

Chairman Russell asked the Clean City Commission what the commission could use the magnetic car plaques for. The CCC discussed parades and CCC business. Mr. Ruggles is going to price them and report back to the CCC as well.

##### **c. CARE Sandbox Meeting Report.**

Chairman Russell reported information from the Sandbox meeting on August 17th. He indicated that Mr. Hinckley gave an excellent report on the trip to Germany. Chairman Russell said if you haven't had a chance to hear Mr. Hinckley speak that you should schedule it. He said that the Europeans think Route 66 is a commodity. In the slides Mr. Hinckley presented you could see Route 66 memorabilia and t-shirts from Kingman. Chairman Russell said he also saw a City of Kingman police car in one of the slides.

Chairman Russell said the Downtown Merchants association has information how Cottonwood, Arizona revitalized their downtown area and they are working on a plan to do the same thing in Kingman.

Commissioner Van Hasselt asked how to see the slide presentation from Mr. Hinckley. Chairman Russell said she would need to contact Mr. Hinckley directly.

5. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC:** No comments were heard.
6. **ANNOUNCEMENTS BY COMMISSION MEMBERS**  
Commissioner Ressegue recommended that at the cleanups they should get groups involved to sell items so they could make money.

Chairman Russell thanked everyone who showed up to Ralph Bowman's memorial service. He said the CCC had a nice bouquet of flowers and it was a beautiful service.

Chairman Russell also announced the next Chillin' on Beale will take place on Saturday August 20, 2016.

**ADJOURNMENT:** Commissioner Ressegue made a MOTION to ADJOURN the meeting. Commissioner Luna-Wolfe SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. The meeting adjourned at 5:55:25 P.M.

APPROVED:

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Clarence "C" Russell  
Clean City Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

**CERTIFICATE OF CLEAN CITY COMMISSION MINUTES**

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on August 18, 2016.

Dated this 20th day of October 2016

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Sherie Sixkiller-Wing, Recording Secretary