

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Special Meeting Minutes

Thursday, August 31, 2016

Members:	Officers:	Visitors Signing In:
C. Russell, Chairman	R. Anderson Council Liaison	See Attached List
J. Longoria, Vice-Chairman	S. Yocum Council Member	
M. Luna-Wolfe	R. Ruggles, Staff Liaison	
R. Wing	S. Sixkiller-Wing, Recording Secretary	

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

SPECIAL MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Russell called the meeting to order at 5:00:02 P.M. Recording Secretary Sherie Sixkiller-Wing took roll call. Four members were present. Commission Member Van Hasselt was excused. Commission Member Ressegué was absent. A quorum of members achieved.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Chairman Russell and recited in unison.

1. NEW BUSINESS

a. Mohave County Fair Booth Discussion.

The Clean City Commission (CCC) discussed the plans for the city booth at the Mohave County Fair on September 15-18, 2016. Vice Chairman Longoria updated the CCC on the volunteer list. He indicated that the list still has nine volunteer opportunities available. He said the booth would be well represented at the Mohave County Fair. Vice-Chairman Longoria advised the CCC he will forward the information to Staff Liaison Rich Ruggles to finalize and organize the volunteers list for the event.

Chairman Russell said they would need to set a date and time to set up the booth. He also said the CCC needed to make a list of items that would be need in the booth. Chairman Russell indicated that the Route 66 banners that were set up in the Council Chambers could be displayed in the booth. The CCC discussed tables and table skirts for the event. Staff Liaison Rich Ruggles advised the CCC they could set up on Monday or Tuesday prior to the fair. Mr. Ruggles said he would go get the passes and booth information prior to set up day. The CCC agreed to a 9 a.m. set up time on Tuesday September 13, 2016.

Mr. Ruggles showed several videos that are available the CCC to use to promote the City of Kingman and the community. The CCC discussed the videos they saw and agreed they would like to display them in the booth at the Mohave County Fair.

Mr. Ruggles also reviewed several brochures that are being donated by the Visitor's Center that promote Kingman. He also updated the CCC on the arrival of the recycling giveaway items ordered for the event. The CCC discussed giving away reusable bags and t-shirts. The CCC discussed alternating prizes for the drawings. They discussed many ways of giving the prizes and the work it would take to get the prizes to the winners. They agreed they would announce the prizes from the booth at the beginning of each volunteer period.

The CCC discussed sharing the vendor badges among the volunteers. Mr. Ruggles recommended exchanging the badges at the vendor gate. Council Member Yocum volunteered to collect the badges at the end of each day and distribute them to the first volunteers the next morning. The CCC discussed the list of volunteers and contact person for passes. Staff Liaison Rich Ruggles said the Parks & Recreation will have brochures at the booth and the Transit Commission would have information as well.

Cere Tabbert asked if the City of Kingman is in charge of the beautification bricks. The CCC discussed the bricks and Ms. Tabbert agreed to contact Julie at TNT for the literature about the program for the booth. The CCC members discussed other donations and handouts that would be available at the event.

Chairman Russell advised the CCC that he had been viewing the City cable channel and asked if they could advertise events on the channel. Staff Liaison Rich Ruggles said he will check on that for the Clean City Commission events.

2. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC:** No comments.
3. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Staff Liaison Rich Ruggles reminded the CCC that the Day of Caring cleanup is scheduled for Saturday September 10, 2016 beginning at 7:30 am. He advised them to meet at the Bashas' parking lot by the recycle bins. He will also send an email a few days before as a reminder to the members. He also advised the Clean City Commission that Mr. Tapia was requesting volunteers Sunday, September 11, 2016 at 7 a.m. to paint the side of the building behind the Beale Celebrations that had previously been prepped for a mural. He said that True Serve had donated the pain and volunteers were just painting the wall as a service project.

Vice-Chairman Longoria advised the CCC he would not be available for the clean up on the 10th but would be available to paint on the 11th. Commissioner Luna-Wolfe advised the CCC she would not be available for either event as she would be in Tucson.

ADJOURNMENT: Commissioner Luna-Wolfe made a MOTION to ADJOURN the meeting. Vice-Chairman Longoria SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0. The meeting adjourned at 5:40:25 P.M.

APPROVED:

Clarence "C" Russell
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Clean City Commission held on August 31, 2016.

Dated this 20th day of October 2016

Sherie Sixkiller-Wing, Recording Secretary