

**CITY OF KINGMAN  
THE CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street  
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, October 20, 2016

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
C. Russell, Chairman	R. Ruggles, Staff Liaison	See Attached List
J. Longoria, Vice-Chairman	S. Sixkiller-Wing, Recording Secretary	
M. Luna-Wolfe	S. Shaffer, Planner	
M. Van Hasselt		
R. Wing		

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Chairman Russell called the Clean City Commission (CCC) meeting to order at 5:00:15 P.M. Recording Secretary Sherie Sixkiller-Wing took roll call. Five members were present and Commissioner Ressegue had an excused absence. A quorum of members achieved.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Chairman Russell and recited in unison.

1. **APPROVAL OF MINUTES:** Regular meeting minutes of September 15, 2016 were reviewed. Vice-Chairman Longoria MADE a MOTION to accept the minutes as written. Commissioner Wing SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Staff Liaison Rich Ruggles advised the Clean City Commission they have more minutes that need approval.

The regular meeting minutes of August 18, 2016 and the special meeting of August 31, 2016 were reviewed. Commissioner Luna-Wolfe MADE a MOTION to accept both meeting minutes as written. Commissioner Wing SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0.

2. **AWARDS AND RECOGNITION**

a. **Certificate of Appreciation.**

The Clean City Commission recognized Ralph Bowman’s contributions to the Clean City Commission by presenting a certificate of appreciation to his wife, Kathleen Bowman. Vice-Chairman Longoria recommended to the Clean City Commission that they name their Adopt-A Highway section after Ralph Bowman with a sign in remembrance of Mr. Bowman’s service. Staff Liaison Rich Ruggles advised the CCC that he will contact ADOT to inquire about this change. He advised the CCC that they used to have a sign at their clean-up location but does not believe the sign is there now. Once he has the information it will be brought back to the CCC for further discussion.

### **3. OLD BUSINESS**

#### **a. Discussion of Distribution of Reusable Bags.**

The commission discussed the distribution of reusable bags at Smith's. Vice-Chairman Longoria reported that the manager didn't have the reusable bags on site for distribution and the members were given paper bags instead. They distributed around 90 paper bags and around 75 CCC reusable bags and magnets. The assistant manager advised members that he would be sure to order the reusable bags for a future distribution. Mr. Longoria indicated it was a successful day and members noticed that some customers were bringing in their own reusable bags while they were on site. Chairman Russell agreed that he had seen more people using reusable bags. Chairman Russell asked if the bags had been purchased for the Wal-Mart distribution. The CCC discussed the distribution and scheduling the next event. The CCC reviewed the Saturdays in November and December. The CCC discussed the dates and selected November 19, 2016 for the Walmart distribution. Chairman Russell advised the CCC he would confirm with Walmart to proceed with the distribution. We will need to purchase the bags with the gift card before the distribution.

Vice-Chairman Longoria would like to have a city-wide contest to choose a recycling mascot for the Clean City Commission. He indicated he had spoken with Sanitation Supervisor Ed Tapia regarding having recycle containers at City events instead of just trash cans. He thought if a mascot could help educate the community to use recycle bins instead. Commissioner Van Hasselt recommended a Coyote to Keep Kingman Clean! The CCC discussed involving the schools and community. Chairman Russell asked that this item be added to the next agenda for members to discuss this item further.

### **4. NEW BUSINESS**

#### **a. Discussion of Plans for Community Clean-up on November 5, 2016.**

The Clean City Commission discussed the plans for the Community Clean-up scheduled at the Mohave County Fairgrounds on Saturday, November 5, 2016. The Clean City Commission discussed volunteers and confirmed attendees. Chairman Russell requested volunteers be on site at 7 a.m. to prepare for the event. The CCC discussed the liability waivers required to participate. Staff Liaison Rich Ruggles brought flyers for members to post in the community. He also announced the free Household Hazardous Waste Collection scheduled at the Mohave County Public Works Department Sunday, November 6, 2016 between 8am-1pm. He said he could send the flyer to the CCC members or print flyers for the members to promote this event. Mr. Ruggles confirmed attendance of the prison crew and Bulldog Disposal.

Vice-Chairman Longoria asked about the waiver of liability and what the process should be. Members discussed the process. Mr. Ruggles will have a planning meeting at the Fairgrounds the Thursday prior to the event. Mr. Ruggles said he would send a reminder e-mail. Mr. Ruggles said Scott McCoy would have the shredder on site from 9 a.m. to 10 a.m. the day of the event. Vice-Chairman Longoria said he would contact the newspapers and the radio stations to get the announcement to the community.

#### **b. Discussion of Assigning a Liaison from CCC to Downtown Merchants Association.**

Vice-Chairman Longoria indicated the Downtown Merchants Association meets the second Wednesday of the month at 5:30 p.m. at the Garlic Clove. He said he was a member of the Downtown Merchants Association and has to attend the meetings and would like to volunteer to be the liaison. The CCC discussed assigning a commission member liaison to attend meetings and activities of the Downtown Merchants Association on an on-going basis. Chairman Russell advised Vice-Chairman Longoria he is volunteered for the position.

Commissioner Van Hasselt asked if the purpose of having a Clean City Commission liaison participating in the Downtown Merchants Association was to help clean-up the downtown area. Vice-Chairman Longoria explained he could report the activities of the CCC to the association and could report the activities of the Downtown Merchants Association to the CCC. He thinks bringing the groups together would help support each other.

**c. CARE Sandbox Meeting Report.**

Chairman Russell reported the meeting has been postponed until November 2016. Commissioner Van Hasselt asked about the bicycle event. Chairman Russell reported the Rattlers race did not get the participation they had hoped. He said there were races all over Arizona that day, however, he did report it was a good event in the community.

**d. Consideration of a Recommendation to the City Council Concerning the Appointment of a Commissioner.**

The Clean City Commission reviewed Kathleen Bowman's application and were excited to see her application in the packet. Commissioner Luna-Wolf made a MOTION to recommend Kathleen Bowman to serve as a member of the Clean City Commission. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY 5-0.

Vice-Chairman Longoria asked that Ms. Bowman tell the CCC about herself. Ms. Bowman advised the CCC that she hoped she could do as good of a job as her late husband Ralph Bowman. She advised the members of the Clean City Commission she enjoys participating in the Clean City Commission events. She said she would bring the coffee and donuts to the Community Clean up on November 5, 2016.

5. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC:** No comments were heard.
6. **ANNOUNCEMENTS BY COMMISSION MEMBERS:** Staff Liaison Rich Ruggles advised the CCC that he had been working with Nina Brackett on the America Recycles Poster and Essay contest. He said that Vice-Chairman Longoria and Commissioner Van Hasselt have been judging the posters and essays. He asked the members of the Clean City Commission if he could change the November 17, 2016 meeting time to 5:30 p.m. or later so that the families would have enough time to attend the Clean City Commission meeting with the winning students. The Clean City Commission agreed to meet at 5:30 p.m.

Commissioner Van Hasselt announced at the Grand Event Center the local candidates for mayor and council would be available for questions.

Chairman Russell thanked all the volunteers who participated in the 2016 Mohave County Fair Booth. The Old Desert Lodge is gone and he panicked because he didn't collect the stones for the statue he is working on. However, he found that they had saved half a dumpster of stones for him. He also reported the last Chillin' on Beale was a success and the Mayor picked the winning car, a 1934 Ford that was beautiful. Mr. Geisbrecht has stepped down from the events as his health will not let him continue. He reported that the Route 66 Car Club will continue the event next year.

**ADJOURNMENT:** Commissioner Van Hasselt made a MOTION to ADJOURN the meeting. Vice-Chairman Longoria SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. The meeting adjourned at 5:35:20 P.M.

APPROVED:

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Clarence "C" Russell  
Clean City Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on October 20, 2016.

Dated this 17th day of November, 2016

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Sherie Sixkiller-Wing, Recording Secretary