

**CITY OF KINGMAN**  
**ECONOMIC DEVELOPMENT MARKETING COMMISSION**  
**ACTION AGENDA**

Wednesday, December 9, 2015, 7:30 A.M.  
Council Chambers – 310 N. 4<sup>th</sup> Street, Kingman, Arizona

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EDMC MISSION STATEMENT

The mission of the Kingman Arizona Economic Development Marketing Commission is to foster and encourage responsible economic development through developing an empowered workforce, assisting to sustain local businesses, and marketing Kingman to outside commercial and industrial enterprises. These endeavors will diversify the economic climate, create jobs, expand Kingman's tax base, and enhance the quality of life for all citizens.

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Chairperson:	VACANT	
Vice Chairperson:	VACANT	
Members:	Mike Cobb	William Wales
	Susan Yamaguchi	Yvonne Woytovich
	Chuck Waalkens	
	Carole Young	

Council Liaison:

Roll Call & Pledge of Allegiance

**ALL COMMISSIONERS WERE PRESENT EXCEPT FOR COMMISSIONER COBB, WHO WAS ABSENT**

**1. APPROVAL OF MINUTES**

The Regular Meeting minutes of October 14, 2015

**MOTION TO APPROVE WAS PASSED BY A VOTE OF 4-0**

**2. PUBLIC COMMENTS**

Those wishing to address the commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

**3. OLD BUSINESS**

**a. Discussion regarding development of a Farmer's Market**

Commissioner Waalkens requested the commission revisit the potential of a farmer's market.

**b. Discussion and possible action on filling vacancies on the EDMC**

Commissioners will discuss and possibly take action on filling current vacancies.

**MOTION TO RECOMMEND EUGENE KIRKHAM FOR APPOINTMENT WAS PASSED BY A VOTE OF 4-0**

**4. NEW BUSINESS**

**a. Discussion and possible action regarding Commissioner reappointments**

Commissioners Yamaguchi and Waalkens terms are expiring December, 2015. Commissioners will discuss and possibly take action regarding recommendation for reappointment.

**MOTION TO RECOMMEND REAPPOINTING COMMISSIONER WAALKENS TO A SECOND TERM WAS PASSED BY A VOTE OF 4-0**

**b. Discussion and action concerning the selection of the commission chair and vice-chair**

Per Kingman Municipal Code, commission chairs and vice-chairs are appointed for yearly terms, though current chairs may be reappointed. The commission will select a chair and vice-chair for 2016.

**MOTION TO APPOINT COMMISSIONER WAALKENS TO CHAIR WAS PASSED BY A VOTE OF 4-0**

**MOTION TO APPOINT COMMISSIONER WALES TO VICE-CHAIR WAS PASSED BY A VOTE OF 4-0**

**c. Discussion and possible action on EDMC promotional materials**

Staff discovered boxes of promotional materials for Kingman ordered by previous commissioners including plastic bags, brochures, and buttons. Commissioners will discuss and possibly take action on the use of the supplies.

**MOTION TO PROVIDE FOLDOUT BROCHURES TO THE KINGMAN AREA CHAMBER OF COMMERCE AND TO ALLOW STAFF MEMBERS TO DISTRIBUTE BAGS AND PINS AS THEY SEE FIT AT DIFFERENT FUNCTIONS WAS PASSED BY A VOTE OF 4-0**

**d. Discussion and possible action on the 2016 Las Vegas RECON convention**

Commissioners will discuss and possibly take action on the decision to attend the International Council of Shopping Centers (ICSC) RECON convention and reserve a booth for the City in the "Cities of the World" section.

**MOTION TO SEND TWO OR THREE PEOPLE TO THE LAS VEGAS CONVENTION WITHOUT HOSTING A BOOTH WAS PASSED BY A VOTE OF 4-0**

**5. REPORTS**

**Updates from commissioners who have attended local business and community organization meetings**

Commissioners will give brief reports on matters discussed during local business and community organization meetings that are related to the mission/efforts of the EDMC.

**6. COMMISSIONER'S COMMENTS**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

**ADJOURNMENT**

**MOTION TO ADJOURN WAS PASSED BY A VOTE OF 4-0**