

**CITY OF KINGMAN**  
**MEETING OF THE GOLF COURSE ADVISORY COMMISSION**  
**City Council Chambers**  
310 N. 4<sup>th</sup> Street  
www.cityofkingman.gov

4:30 P.M.

**AGENDA**

**Wednesday, February 18, 2015**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

**1. APPROVAL OF MINUTES**

Regular Called Meeting minutes of November 19, 2014.

**2. CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments are limited to two minutes in matters regarding Cerbat Cliffs Golf Course.

**3. WELCOME NEW MEMBER/STAFF**

One new member to be welcomed – Julie Moon  
Council Liaison – Larry Carver

**4. OPEN MEETING LAWS**

City Clerks Office – Annual Open Meeting Laws

**5. ANNUAL ELECTION OF CHAIRPERSON**

Annual Election of Chairperson

6. **GOLF PRO'S REPORT / COURSE PLAY**

Reports on Tournaments

Reports on Course Play, and Driving Range Numbers

Rates to Recommend Excluding from List

7. **GOLF COURSE SUPERINTENDENT REPORT**

Completed projects and upcoming projects at the Golf Course

8. **MEMBER REPLACEMENT**

Discussion and Possible Action on Member Replacement

9. **WATER CONSERVATION**

Report on water conservation and Storm Water Retention Report

10. **DIRECTORS REPORT**

Discussion and Possible Action taken pertaining to Golf Course business  
Next Meeting – May 20, 2015

11. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance, requests for agenda items for future meetings.*

**ADJOURNMENT**

Posted \_\_\_\_\_ by **Karen Fogg** \_\_\_\_\_

**CITY OF KINGMAN**  
**SPECIAL CALLED MEETING OF GOLF COURSE ADVISORY**  
**Council Chambers**  
**310 N. 4<sup>th</sup> Street**  
[www.cityofkingman.gov](http://www.cityofkingman.gov)

4:30 P.M.

Minutes

Wednesday, November 19, 2014

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
Frank Gurzi, Chairperson	M. Meersman, Parks and Recreation Director/Golf Course Superintendent	See attached list
David Dale	R. Anderson, Council Liaison	
Joe Farner	L. Pitts, Cerbat Cliffs Manager	
Bill Fogg	K. Fogg, Recording Secretary	
Greg Parker		
Kelly Pickering		

**REGULAR MEETING**

**CALL TO ORDER AND ROLL CALL**

Commission Chairperson Gurzi called the meeting to order at 4:31 p.m. roll call was taken.  
 Commission Members Present: Parker, Dale, Farner, Fogg, Pickering  
 Staff: Meersman, Anderson, Pitts, Fogg  
 Commission Member Jones resigned

**1. APPROVAL OF MINUTES**

Regular meeting minutes of August 20, 2014.

Commission Member Greg Parker made a MOTION to APPROVE the Regular Meeting Minutes of August 20, 2014. Commission Member Bill Fogg SECONDED and minutes were APPROVED by a vote of 6-0.

**2. CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al. Comments from the Public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 2 minutes.

No one from the public to speak.

**3. WELCOME NEW MEMBER**

Commission Chairperson Gurzi greeted and welcomed new member, Kelly Pickering, to the commission.

**4. VICE CHAIRPERSON APPOINTMENT**

A MOTION by Commission Member Pickering to nominate Member David Dale as Vice Chairperson was SECONDED by Member Farnier.

**5. GOLF PRO'S REPORT / COURSE PLAY**

Levi Pitts reported that going into the winter, all tournaments are done and they will start back up in April. At the last meeting Mr. Pitts reported that the Jr. Program went very well and they received a lot of good compliments.

The frost delays have started with one Monday the start time being 11:00am. When you will see other members out there, remind them that we will have frost delays. We don't want them to wait but it's better for the course.

Driving range revenues are back up again. Records show that we are doing better than last year. Last year September and October were not very good and this year there has been an increase.

Right now there are just regular golfers and members out there.

There have been a few changes in the Pro Shop and we will be starting to events for groups like the Red Hatters for their Christmas Dinner. He will be implementing more things like that to give the community something to attend other than Chili's or Chop House, something more quaint and homey.

The webpage has been revamped and the POS System. The website is [www.cerbatcliffsgc.com](http://www.cerbatcliffsgc.com). You can boot it up on the city webpage and book your tee times on line. There is an online special right now because of the weather. It asks for an email but does not hold the credit card and it's owned by the City of Kingman not another company where they can go out and sell our tee times. We sell the tee times and dictate when and what we want to sell them for. No information is sold to anybody. This is a base to get out to the city people who don't want to call in and wait to get a tee time. The webpage upgrade is really easy if you go on there.

Member Farner inquired if come springtime, with all the tournaments and you go on the website, will the tournaments be posted on there?

Mr. Pitts said they are revamping the page and you will be able to see the tournaments and groups, that will be an informational page for all the members. You will be able to access that and find out what tournaments are going on and find out what will be the first available tee time or if maintenance can get their stuff prior to the tournament, then he can get you guys out there, that will be posted also.

Mr. Pitts also stated that if you book a tee time, there will be an email confirmation. Some guys don't want the email confirmation because they don't want their wife to know where they are at.

Member Pickering inquired about the Mens Club outings on Tuesday and hopefully Thursday and some talks of Sundays. Will all that be on the website?

Mr. Pitts stated that it could be as long as they received the information in time. Most of the Mens Club main events will be on the webpage. The best ball and match play and Roger can book a massive amount of tee times, Mr. Pitts will give him access to do that. That will go for the Mens Club, the Ladies Club and functions that we have going on there.

Vice Chairperson Dale inquired about the POS System and if we were on an agreement with that. His understanding that in order to get the POS, we signed an agreement with them for a certain length of time. They did the webpage, in turn they received tee times. Has that agreement gone to bed?

Mr. Pitts stated that agreement was not with the City of Kingman or his company that was with DP Sports and had nothing to do with the City or Cerbat Golf LLC.

Vice Chairperson Dale asked if we had gotten fined for getting out of that contract early?

Mr. Pitts said that is between me and the other company and right now we're in disagreement and has no bearing on us at all or the city.

Vice Chairperson Dale stated that if that's between your company and them that's fine but if it's liability back to the City that's why he's asking.

Mr. Pitts stated that no liability back to the City and the original agreement was a five year contract. He believes the City doesn't do any contracts more than three years. That's why it went to DP Sports personally and the agreement with company is their business. We've since gone on, we own the webpage, we own the domain and everything else.

Vice Chairperson Dale asked if that was why he formed his own LLC.

Mr. Pitts said yes.

Vice Chairperson Dale inquired about the start times, are you having any issues of people starting prior to checking in that you would like to address?

Mr. Pitts said that is a number one issue that we've talked about and are in the process of putting up a gate system so carts can't get on the course until the Pro Shop is open and they have checked in. Guys are parking by the driving range and walking over to the #1 tee box. By the time they are half way down, then you see them. A lot of the members have been addressed and are told the proper way to check in and given the Rules and Regulations that we have there at the Pro Shop.

Member Fogg asked if that meant we are no longer affiliated with Golf 18?

Mr. Pitts stated that was correct, no Golf 18, no Golf Now. Golf Now bought Golf Active. They also own Golf 18, Golf 18 Laughlin and all affiliates with that. It's a big conglomeration and that's why we are seeing such big numbers.

Member Fogg asked about the revenue being up the last three months and would you attribute that to better weather?

Mr. Pitts thought the weather wasn't as good as the year before. He feels from reading the Southwest Section of PGA is that the courses down on the river the courses are over-seeding all at the same time. We try to help but not give it away and have them come up and see what kind of course we have. That's the big contributor there. Needles is the only course that shuts down 9 holes at a time.

Member Fogg if there was a way to identify the golfers from out of town. Are we picking them up from Laughlin?

Mr. Pitts stated there are the resident and non-resident fees and that calls have come in and people from the website. Some haven't been successful getting tee times from the website because the web pages don't have us listed as having available tee times. So they have called and we're seeing a lot more revenue in the last two months since our computer crashed.

## **6. GOLF COURSE SUPERINTENDENT REPORT**

### **Report Attached**

Director Meersman touched on some key points. On the fairways this was probably the most successful we've had with the preventative insecticide this year. There was some grub damage in the rough on the edge of the fairways. Not sure if that's timing which we've been messing with to get just right. It was a challenging year with the extended high humidity. There was minor turf damage from disease due to the humidity. He feels the fairways are better than they've ever been. The compost put down last year has a large part in that. The steady aerification program has been helpful also. That relieves the compaction from the irrigation, maintenance equipment, with all the private golf carts, it

wears down the turf. Aerification gets the water, oxygen and nutrients get to the root zone and is a good program for us to continue.

For greens about every two weeks a timely application of synthetic acid and liquid fertilizer gets applied in the summer. In the spring and fall we use growth regulators and in the winter we don't have to use the growth regulators because it gets cold enough and they don't really grow that fast. We had timely applications of insecticides on the greens and there were very few instances of cutworms or grubs. All greens have had granular fertilizer and gypsum applications. To control thatch and keep the green speeds up and get rid of the puffiness which the humidity gives it, we deep double verticut it and also verticut with the small verticutter about three times a month when the weather is cooler and the grass is growing aggressively. We also did a lot of root pruning around the greens in the trenches where we cut the tree roots. When we cut the trenches you can see the tree roots that are going out to the green. Where those roots are under the green you can see where a little tree is starting to grow. We will continue to do more of that. The crew will also put sod over the trenches sometimes or just seed it.

We built a new putting green from aerifying plugs over by #1 tee. We will be able to use this as a nursery greens, if we have problems on the regular greens we can take plugs out of there.

The water retention areas and this was a good season to see that they worked really well. In the past after a half inch rain it took the crew a week to clean up all the debris. We now can get it cleaned up one day or less because we are holding the water back. We have more plans to improve on that.

The USGA has a program to try and push people to tee it forward and enjoy the game more. We just finished another forward tee on #10. We also extended the curbing around it keep the carts off there.

The cart path improvements for this winter will be a path behind #17 green so golfers can go all the way around back to park at the same level as the green.

During the extended monsoon season it was a challenge for the crew to maintain cutting the grass. We would cut the rough twice a week but it was still tough to hit out of.

If you made a chart about complaints, from any golf course, and they would be the same complaints around the same time every year. In spring the greens are bumpy and slower when the poa is going to seed. In summer the rough gets thick and when the monsoon come the rough gets real thick. You also get the complaints about the aerifying.

If we had an unlimited budget there are things we could do like spraying a growth regular which would slow down the growth. But with our budget, we can't afford to do those things.

Staff did a really good job of keeping disease down to a minimum on the fairways with the monsoons we had.

Storm damage we lost a couple of trees from the wind. Both trees had damaging roots to the turf and hard to keep good grass where people are trafficking and hitting balls off of. It's hard to keep good grass under trees.

We had to do a lot of drainage maintenance. In the desert trees will go a long ways to get water. Our subsurface drainage gets plugged up from tree roots and after the monsoons we find out which drains are plugged, go to Home Depot to rent a roto-rooter to unplug the drain lines. We're going to get on a preventative program to do that more in the off season where we have more time to do that.

The crew is awesome, I can't say enough good things about them. They do a great job this year with keeping the wet spots and muddy areas down. When you have a monsoon season like we had, you have to be looking ahead at those days and cut back the water before. If you wait till the humid days get there, it doesn't dry out. You'll still get some wet areas, a stuck sprinkler will puddle up.

The Sharon Hackley Nature Trail is cleaned up by the crew when the monsoons hit and make a big mess.

The inmate program, I can't say enough good things about that, it's a great program for us. There are challenges with the program. You lose a good employee while they are transporting the prisoners back and forth. The crew that supervises them isn't as productive as they would be if they weren't there. When we get three other bodies doing all the work they're doing, it's well worth it. We have utilized 1020 inmate hours since we last met. It's a lot of labor for 50 cents an hour.

Member Fogg inquired about the safety issue on #10 green, are you considering planting trees or putting a net up there?

Director Meersman stated that the responsibility is on the person hitting the golf ball. We've planted a lot of pine trees behind there. People just need to be safe and make sure no one is over there.

Member Fogg stated that he was walking up to #10 green and had a ball fly over his head. From the tee box you can't see if you decide to cut the corner and if someone from out of town is playing in a tournament and just waits away, there's going to be balls coming down on the green and somebody is going to get hurt.

Vice Chairperson Dale asked about putting some signage.

Director Meersman said we could put a sign. He's not a big fan of putting a bunch of signs up. They could be everywhere and people don't read the ones we've got. We have signs directing golfers where to go and they still get lost.

Vice Chairperson stated that it could be something like on #17 to at least give them a heads up as they drive there about active balls coming off of #18 just something to caution golfers.

Director Meersman said we could put one on #10 tee warning people that when you are on #10 green and we could put one on #15 tee telling golfers that if they are going to hit it over that way. A lot of people don't hit it over that way on purpose, he knows people that try to hit the ball down the middle and will end up slicing it and going over there. The liability of the ball hit is the responsibility of the person hitting the ball. I'm not opposed to putting some signs around there. If it would make people feel more comfortable, we could do something like that.

Vice Chairperson Dale stated he feels something should be done because it's the second meeting it's come up and he fields complaints exactly what Bill just said where golfers are on #10 putting completely oblivious to anything other than their score and have taken a ball over their head even further then heard it go by them.

Member Parker stated that he mentioned it at the last meeting and discussed it. He mentioned putting a sign up. He thinks it's proactive to notify those golfers from out of town and they don't know that green is down there that can be reached. It's not only the people on the tee boxes, those people that top the ball off the tee, they hit the next shot with a 3 wood and hit it onto the green on #10.

Director Meersman said there are a lot of areas where ball that hit the ball from #13 tee to #12 tee. There are people that can drive the ball that far and try to hit it over #10 green into the approach in front of #10 green. We also talked about putting bunkers in #10 fairway for the people who are trying to hit it over 10 green into that nice area where they're going into 15 from. He feels it would slow play down because not everybody can hit the ball to 10 green from any of the tees. We can put signs up.

Member Parker said we're not talking about a lot of signs just one sign. It is by far, the most dangerous spot on the course being hit by a ball full blast. Mr. Parker stated he's been with someone on the course that's been hit by a ball and it's not pretty.

Director Meersman said he has been hit by a golf ball and it hurts.

Member Pickering added that liability aside, it's one of those places on the course where if we brainstorm and try to figure out what's best in a cost effective way, we could maybe eliminate something that's going to pretty dramatic.

Director Meersman stated that it used to be out-of-bounds obviously and he's not a fan of on course out-of-bounds either.

Member Pickering said that when the white stakes were there, people weren't meaning to hit it over there, doesn't mean they didn't hit it out-of-bounds and had to tee another one up. In the tournaments, there's definitely groups, especially from the white tees, that are it that way. They send one guy out in the middle and rest of them just start bombing it that way and hope to cut the corner. It is an issue.

Vice Chairperson Dale feels the narrative on "you are responsible for the flight of your ball" tournament or not that's pretty imperative.

Member Pickering stated we're still looking at liability when we should probably be looking more at common sense. #10 is a hard enough hole, it's 250 from the blacks and if we start putting bunkers in front where the approach is, we can't screw up #10 in spite of #15. He doesn't know where it could happen as far as maybe some hazard stakes and digging something out in where it actually created a hazard that may also catch some balls that go through there, might eliminate people trying to blast it over there. The main problem is still in the tournaments. There's no cost effective way to put a big net up in the back. Esthetically that wouldn't look that good I know that was discussed. Somebody's going to get hurt out there eventually, it's just what way we can do to help.

Vice Chairperson Dale stated that there are people out by the driving range giving lessons on the range. Is the City benefiting from that, is it still an entity that the city is taking care of and paying to be taken care of and they are trying to earn a living off of that? It's

similar to the article in the paper where the guy giving the tennis lessons and still having to pay for the court. What the deal there?

Director Meersman said the city doesn't monitor who is hitting balls on the range. It may be more of an issue with Levi, his company is the one that gives lessons and if he wanted to chase people off who are helping people with their game then he could do that. It's not our responsibility to monitor who is helping who. I've helped my kids out on the range many times. I've never seen a professional hang out his shingle there, but I'm not saying there isn't somebody there helping with their lessons. I don't think it's an issue that we would get into. It would be up to Levi to pursue that it it's cutting into his business. He has rangers there that could tell him.

Chairperson Frank Guzi made a comment to Mike that he's been going on twelve years here now and this golf course right now is probably in the best shape since he has been here. Your guys have done a great job and the improvements are amazing. I know you can't please everybody all the time because it's not going to happen but overall coming down the freeway looking at the course and the way it's been cut and manicured it's in great shape. You're doing a great job Mike.

Director Meersman said it's the crew, not me.

Chairperson Meersman said it always takes someone at the top to make the people on the bottom do their jobs.

Director Meersman stated that we have a really good crew there and they've come around a lot. They're good people and he appreciates that comment.

Member Farnier added that he has heard many good comments from out of town people on how beautify the course is.

## **7. TRAIL FEES – DAILY FEE PRICES ROUNDED UP**

Vice Chairperson Dale said the reason it's still an agenda item is that it was brought forth at the 23<sup>rd</sup> hour of one of our meetings and then going to be immediately brought forth to the Mayor and Council at their subsequent meeting and we couldn't get a quorum together and never really discussed it. We had your conference call meeting with four of us and ended up in a logger head vote and we haven't discussed it since. As I have continually stated, you can read it in the minutes, when the trail fees and the sales tax were proposed, I asked that one or the other be suspended until one could take effect so we could see the impact of each individually. That idea was scrapped, the sales tax was implemented, the increase in both the daily rate and the trail fees was implemented and none of it was ever discussed past that. At the time of the trail fee increase it was stated amongst the quorum at the time that they would look at the trail fees after implementation and if they thought that they were too high that they could back them down to the pre-increase rate.

Chairperson Gurzi stated that as far as the tax increase, they didn't have a choice on the tax.

Vice Chairperson Dale agreed.

Chairperson Gurzu said it was a situation that saved the city a lot of money. If they had gotten nailed for what was going on here without them knowing what was going on, it could have cost the city a lot of money and we got very fortunate not for that to happen. The sales tax was no issue that was not a discussion we could have. As far as the trail fees increase, they've been the same since I've been here. The only thing that was increased was the taxes put on top of the trail fees. The issue was, are the trail fees supposed to be taxed. According to the State Statute, from what he understands when he read them was anything to do with the golf course, as far as, golf is concerned was to be taxed because it was considered entertainment and that's how the state looks at it. That's why the courses in Arizona have to pay sales tax. When they added it onto the trail fees he feels that was the big issue.

Vice Chairperson Dale interjected that your statement that the trail fees were not increased is not accurate. They were increased and they were taxed, they were two separate increases as were the daily rates.

Chairperson Gurzi asked him what the increase on the trail fees was.

Vice Chairperson Dale thought it was \$100 or \$200, he wasn't sure.

Chairperson Gurzi stated he had always paid \$750 since he's been here.

Member Pickering stated that the rate was \$830.

Chairperson Gurzi said that was because of the taxes on top of it. That wasn't a trail fee increase that was added on because of the sales tax. The question on that was, from what he reads, that should not have been put on trail fees because that has nothing to do with the entertainment part of it. That's individual person entity and should not have been taxed. That was the question that we were supposed to address after everything was implemented on the trail fees and the only increase was the sales tax. I don't remember the trail fees going up and any higher than \$750. They've been \$750 since he's been here.

Member Pickering said \$750 plus tax and now its \$830.

Chairperson Gurzi stated that was the question we should have addressed, are we taxing the trail fees and we shouldn't be taxing the trail fees. Does the state require that we have to tax trail fees, he feels they shouldn't but no one has looked into that. The city should look into that because he feels they shouldn't be paying tax.

Director Meersman stated he thought they were supposed to but he would check on it.

Vice Chairperson Dale added that an interesting article in Golf Quarterly out of Phoenix regarding Calcutta money. A municipal down there held a Calcutta on their grounds, is the city liable in any for Calcutta taxes? Please check into that tax question.

Chairperson Gurzi thought the Calcutta was held at the Elks not at a course.

Vice Chairperson Dale said the Margarita was held at the golf course and the finding, they found, was that the city was liable and they were gassed and fined because the Calcutta was held on city property and was considered gambling and they were taxed and fined.

Director Meersman will check on it and didn't think so because they were not city employees. If somebody was dealing with it, it would be Levi's employees and he's a contractor.

Member Fogg thought the trail fees being rounded up took effect July 1<sup>st</sup> and it was trying to get to an even number to make it easier for everyone that worked there which was on golf fees and trail fees.

Director Meersman stated that he can't speak for the council but he's confident in saying that they're not going to go back on any prices that we have. That's clearly a guess but what the revenue is and where we at, he didn't think they would go backwards. Even if this commission voted for it, he wouldn't recommend it, as a staff member.

Chairperson Gurzi said they implemented the rounding off July 1<sup>st</sup>.

Director Meersman said that's when it was on the agenda but it started September 1<sup>st</sup> because it has to be posted on our website for so many days.

Vice Chairperson Dale concern was, and Frank raises a good point, how are we going forward with doing these things if we haven't gotten the answers to the questions prior to implementing them. If a sales tax wasn't to be put in place on a trail fee as it's not a service that you provide, why isn't that question asked prior to the tax being implemented? Seems we're in a hurry to get the tax and rate increases and we know they're not going to go backwards, that's what we're here for is for foresight not hindsight.

Chairperson Gurzi stated the tax implementation was an issue they didn't have anything to say about because once they went to the State of Arizona and found out what was going on, they had to do something and do it now. So that increase, they didn't have time to discuss, it had to be done because if we had lingered the State found out what we were doing, we could have gotten hammered for some big bucks. That was the reason for that.

Vice Chairperson Dale asked who the "we" is your talking about?

Chairperson Gurzi stated the City Council and the City of Kingman, they had no choice.

Vice Chairperson Dale asked, "you're saying the liability fell on the City of Kingman?"

Chairperson Gurzi stated "that it did definitely" and they could have been brought in by the state and it could have cost us a lot of money for back fees that they weren't charging taxes on.

Vice Chairperson Dale said but as a Golf Commission Member or a City Council Member, would you not feel the responsibility to do it right not just in a hurry?

Chairperson Gurzi said there was no right or wrong on that, they were breaking the law.

Vice Chairperson Dale said what if we don't know there is a right and wrong about it?

Director Meersman stated that they are pretty sure that it is and the finance director directed us to charge tax on it. He thinks they checked in it and he will double check with them on that.

Vice Chairperson Dale asked why there isn't a five day trail fee?

Director Meersman said there were a couple of reasons. One is that they have a hard enough time controlling who has trail fees paid, a lot of them don't check into the Pro Shop and just run out onto the course. He feels trail fees are for the customer that pays for the highest level of season passes that we have. In other words, if we have a five day one, they may ask why we don't have a daily one for people that want to bring their cart in and play. He's had a hard time trying to find any municipal golf courses that have trail fees in the State of Arizona to compare to. That's two reasons why he feels they shouldn't have them.

Member Farner stated that it's one more thing to police and its \$750 a year plus tax. If I was to go buy a cart, I would pay that and wouldn't complain about that. I've been here two meetings now and you've beating it to death.

Director Meersman said we have 43 private carts, if it was a bad deal, we wouldn't be having 43 private cart owners. It would have to council and it's not something I would suppose and if the commission had to vote on it to send to council we could do that but as a staff member I don't think it's in the best interest for the City of Kingman.

Member Farner stated that \$830 a year is very reasonable.

Member Pickering agreed.

Mr. Pitts stated that he's dealt with two companies who have built our POS System and they both said they have POS in numerous golf courses and with us having thirty seven different rates here at Cerbat Cliffs is unbelievable. Not only for staff, not only for the individuals, it descends all the way down to finance and on to figure out what GL Codes to put all these things in because you have a five day, a seven day, a senior, a resident, a non-resident, we could go on. For two companies that don't know each other to say it's phenomenal how many rates we have for our customers here.

Chairperson Gurzi asked Mr. Pitts, since he is the LLC at Cerbat Cliffs, to come up what you think would be proper for fees. Bring it back to us, we'll discuss it and send it to the City Council.

Mr. Pitts stated he would have no problem doing that. Sometimes you can simplify things, we can't make it more complicated.

## **8. MEMBER REPLACEMENT / REAPPOINTMENT**

Chairperson Gurzi stated that Member Greg Parker will be stepping down.

Member Parker said he had done his six years.

Chairperson Gurzi thanked Mr. Parker for and has appreciated his time and effort. Member Edward Jones also resigned so we are down to five members and the commission will need two replacements.

Julie Moon was present to speak to the commission regarding her application. She stated she was happy to be here and knew just about everyone here. She has been in the community for a very long time and has grown up with Levi and swung her first golf club here. Due to some health issues with her back she doesn't play much anymore but would love to be a part of this commission and she loves this golf course. Many times she tells people when running into them at the coffee shop or meet out-of-towners that she loves this golf course and wants to be a part of it in any way.

Vice Chairperson Dale asked why we are just seeing the Vandagriff application if it was submitted in 2012.

Director Meersman stated it's been on file and he didn't get in last time or other ones that we've had. I looked at all the applicants we had and I called him to see if he is interested. All the applications you have now are interested and two were unable to make the meeting due to illness and other commitments.

A MOTION by Vice Chairperson David Dale to request Julie Moon fill one of the vacant positions on the commission. Motion was SECONDED by Member Bill Fogg. All favored by 6-0 vote.

Member Parker likes when the applicant comes to the meeting to tell why they would like to be on the commission. We aren't able to get any background or important information just to see if they are energetic about being on the commission.

Chairperson Gurzi asked if we could hold off on the other position and have them come in for the next meeting and make a determination at that time.

A MOTION by Member Fogg to have Member Replacements as an agenda item. Motion was SECONDED by Vice Chairperson Dale. All favored by 6-0 vote.

A MOTION by Member Pickering to Reappointment David Dale to his second three year term on the commission. Motion SECONDED by Member Fogg. All favored by 5-0 vote.

9. **DIRECTORS REPORT**

Director Meersman stated he didn't have a lot of other things to report on other than the items already discussed. Everything is going pretty good at the golf course. Levi is doing a good job in the Pro Shop. We're in a good place right now and is pleased with the situation on how everything is going.

The next meeting is February 18, 2015.

10. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

Member Greg Parker wanted to say it's been a pleasure working with all of you commissioners. There's been some pretty cool characters on this commission and it's been a pleasure and learning experience. He wishes Julie, Kelly and Joe all the luck.

## **ADJOURNMENT**

Commission Member Greg Parker made a MOTION to ADJOURN. Commission Member Kelly Pickering SECONDED and was APPROVED by a vote of 6-0.

**ADJOURNMENT: 5:28 p.m.**

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

### CERTIFICATE OF COMMISSION MINUTES

I, Karen Fogg, Parks & Recreation Administrative Assistant and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Golf Course Advisory Commission of the City of Kingman held on November 19, 2014.

Dated this \_\_\_\_\_ day of February, 2015

\_\_\_\_\_  
Karen Fogg, Administrative Assistant and Recording Secretary

**Golf Advisory Commission Attendance Sheet**

Year Term is Up	Jan.		Feb.		March		April		May		June		July		August		Sept.		Oct.		Nov.		Dec.	
	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.
'14-	N		N		N		N		N		N		N		P		N		N		P		N	
Dale, David											P													
'14=	O		O		O		O		O		O		O		P		O		O		P		O	
Parker, Greg																								
'15-															P						P			
Famer, Joe																								
'15-	M		Q		M		M		Q		M		M		EX		M		M		R		M	
Jones, Edward											P													
'15-	E		U		E		E		U		E		E		EX		E		E		P		E	
Pickering, Kelly																								
'16--	E		O		E		E		O		E		E		EX		E		E		P		E	
Gurzi, Frank - Chair											P													
'16--	T		R		T		T		R		T		T		P		T		T		P		T	
Fogg, Bill																								
Council	I		U		I		I		O				I				I		I				I	
Anderson, Richard											N		N		P		N		N		P		N	
Council	N		M		N		N		M		N		N				N		N				N	
Golf Pro	G				G		G				G		G		P		G		G		P		G	
Pitts, Levi											P		P				P		P				P	
Director																								
Meersman, Mike											P				P						P			
Council																								
Young, Carole																								

**Membership Code:**

- YR - In first 3 year term
- YR = In second 3 year term
- YR \* Appointed to less than 18 month term
- YR -- Serving third 3 year term (super majority vote)



CITY OF KINGMAN  
BOARDS AND COMMISSIONS APPLICATION

14 NOV 18 17:03 07s

FOR MEMBERSHIP ON THE \_\_\_\_\_  
Estimated hours per month you can devote to this group: \_\_\_\_\_

Name JAMES R POWELL Home Phone # 928-757-3919

Address 3701 MARTINGALE DR - Kingman AZ Alternative Phone # 928-716-5060

Zip Code 86409

Email JRPOWELL99@GMAIL.COM Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 48 yrs. Are you a registered voter? Yes  No

If asked, I would be willing to serve on another board or Commission. Yes  No

List other boards or commissions interested in:

\_\_\_\_\_  
\_\_\_\_\_

1. List your educational background. HIGH SCHOOL

\_\_\_\_\_  
\_\_\_\_\_

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

AZ Hwy PATROL - 66 to 78 Medical retirement, Dunton Motors & Gen  
Sales manager 78 to 80, - Partner Prestige Homes 80 to 88, Owner  
of Powell Furniture 80 to 2012, Retired investor

3. Describe your involvement in the Kingman community. Elks Lodge 468 for 48 yrs.

numerous Charity functions, former Elk of the year, Blood  
Drive Chairman for 7 yrs

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

4 yrs Organized Golf tournaments for Elks (Elks Charity Golf tournament)  
Expertise in Charitable fund raising Formed "Jimmy <sup>Invitational</sup>  
Golf outings every Tues & Thurs past 8 yrs. Consisting of up to  
30+ players

5. Describe why you are interested in serving in this position. To preserve the Continued growth and improvement of one of Kingman's #1 assets

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: N/A

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4<sup>th</sup> Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4 <sup>th</sup> Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30 AM
Transit Advisory Commission	2nd Tuesday/1 <sup>st</sup> month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant [Signature] Date 11/18/2014

Please return this application to:  
 City of Kingman  
 City Clerk's Office Fax (928) 753-6867  
 310 North Fourth Street  
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



12:18:35

CITY OF KINGMAN  
BOARDS AND COMMISSIONS APPLICATION

FOR MEMBERSHIP ON THE GOLF COURSE ADVISORY COMMITTEE  
Estimated hours per month you can devote to this group: \_\_\_\_\_

Name ERIC VANDAKRIFT Home Phone # 681-3651

Address 2319 CROWN POINT DR Alternative Phone # NIA

Zip Code 86409

Email VANDY ND63@FACULTY.NET Resident  Yes  No

Length of Residency 6 YRS Are you a registered voter? Yes  No

If asked, I would be willing to serve on another board or Commission. Yes  No

List other boards or commissions interested in: NIA

1. List your educational background.  
B.B.A UNIVERSITY OF NOTRE DAME (GOLF SCHOLARSHIP)  
B.O.F " " " " " "

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.  
RETIRED - MOVING TO KINGMAN IN 2006, GOLF SCHOLARSHIP TO COLLEGE - AND - AS A SALES & MARKETING REP IN MEDICAL IDENTICAL FIELD - PLAYED GOLF NATIONWIDE - BECAME FAMILIAR WITH COURSE CONDITIONS AND COURSE MGT. - GOOD & BAD

3. Describe your involvement in the Kingman community.  
WE DID WORK WEEKENDS IN THE POWER HOUSE TOURISM DEPT. DID EDUCATE LOCALS & TRAVELERS IN ALL ASPECTS OF KINGMAN AND SURROUNDING COUNTRY INCLUDING GOLF COURSES, COSTS, CONDITIONS

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.  
KNOWLEDGE OF GOLF COURSE MANAGEMENT AND MAINTAINANCE GAINED IN PLAYING COURSES NATIONWIDE.

5. Describe why you are interested in serving in this position. MY WIFE AND I PLAY GOLF 3-4 TIMES A WEEK (WALKING) WE SEE DETAIL MOST PLAYERS MISS RIDING IN CARTS

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain:

NONE

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4<sup>th</sup> Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historic District Design Review Board	As Needed
Historical Preservation Commission	4 <sup>th</sup> Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Mohave County Water Authority	Varies
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 6:00 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:30PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Touriam Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1 <sup>st</sup> month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant [Signature] Date JAN 5, 2012

Please return this application to:  
 City of Kingman  
 City Clerk's Office Fax (928) 753-6867  
 310 North Fourth Street  
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

*Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.*



## 2015 Tournament Schedule Cerbat Cliffs Golf Course

	EVENT	DATE	Date
Mar	Farnham Group	3/14/2014	3/13/2015
	Simpson Group	3/29/2014	Seasonal
April	Ladies Fun Group	4/8/2014	4/7/2015
	Lingenfelter Tourney	4/12/2014	4/25/2015
	<b>Greens Airification</b>		4/26/2015
May	Margarita Open	5/3/2014	5/3/2015
	KMGA Best Ball	5/10/2014	
	United Ways	5/17/2014	5/16/2015
	Black & Blue Night Tourney		Not Confirmed
	Sarah's House		5/31/2015
June	Kingman Academy (9 Holes)		5/9/2015
	Lee Williams	6/14/2014	6/26/2015
	Desert/Shuffler	6/14/2014	6/13/2015
	Desert/Shuffler	6/15/2014	6/14/2015
	KAAP	6/21/2014	5/31/2015
	Lee Williams Booster Club	6/27/2014	No Schedule
	July	Kingman City Championship JR	7/14/2014
Kingman City Championship JR		7/15/2014	Not Confirmed
Rotary (NOTE: CHANGE)		7/19/2014	Not Confirmed
Aug	Firemans	8/9/2014	7/11/2015
	Code 3	8/23/2014	8/16/2015
	Kingman Elks	8/30/2014	8/22/2015
Sep	MECO	9/6/2014	9/12/2015
	Shirochman	9/12/2014	Not Confirmed
	KMGA	9/13/2014	
	KMGA	9/14/2014	
	Shirochman	9/14/2014	Not Confirmed
	KRMC	9/20/2014	9/13/2015
	Holly Mack Nite Tournament	9/26/2014	Not Confirmed
	Pine Lake	9/27/2014	9/5/2015
	Colorado River Golf Club	9/29/2014	Not Confirmed
	Oct	ARCA	10/2/2014
Outlaw Classic		10/14/2014	Not Confirmed
LWHS Girls		10/16/2014	No Schdule
City/County		10/18/2014	Not Confirmed
Young Life		10/18/2014	
Pleased Golf Sammeli		10/25/2014	
Lake Esnore		10/28-10/30	Seasonal
Nov		Lee Williams Student Coucil	11/1/2014
	Kelly Tanner	11/8/2014	

Updated 02/11/2015

## Golf Course Report Wednesday 2 /18/15

**Snow Cover:** With the colder temperatures and snow cover the golf course was closed five days. To enable the course to open on the sixth day our crew had to wash the remaining ice away on #1 and #8 greens where the trees shade the green. Due to liability concerns we are very cautious when considering the course opening when there are frost and ice conditions.

**Greens:** All greens, tee, fringes and approaches were given a dry application of gypsum and 0-0-50 fertilizer. This application ensures healthy turf conditions going into the extreme winter conditions. The new putting green is coming in nicely and is being mowed on a regular basis.

**Water Retention Areas:** The Storm Water Retention area at the back of the driving range was increased in size. The area to the left of #2 has been more than tripled in size with sub surface drains installed to allow the water to release downstream slowly.

**Tees:** With the colder temperatures we have had staff fill all divots on all tees with sand seed mix to try to keep the tees in good condition. Please encourage golfers to fill their divots as they make them. The turf will recuperate much quicker. The new forward tee on #10 was seeded and covered on Wednesday, November 5<sup>th</sup> and is filling in nicely. The cart path was extended around it to the right and curbing was installed around the back side of the tee.

**Tree Work:** A tree was removed from #15 green apron; the tree was unhealthy and it was planted too close to the green, as are many other trees on our golf course. This cause's tree root to grow far into the green complex robbing water and nutrients. Several trees in the area of #15 and the putting green areas were pruned and thinned out to help their health long term.

**Drainage:** Sub surface drainage was installed around the back of #17 green apron. Drainage maintenance is a real challenge; even in the desert. The tree roots are very damaging to drain lines. We have had to rotor-root out tree roots from several drain lines.

**Cart Path Improvements:** The cart path around #17 green complex is finished and turned out great. We also completed a cart path around the left side of #15 green complex. With next year's budget we are planning on going around the Right side of this green and joining up where we left off behind the green. Both cart path projects are a great improvement.

**Composting:** The fairways have come thru this season better than they have in years. We have begun composting and are applying the material at ½ of the rate that we applied it last year. The material we are getting is aged and dried far better than the material we used at the end of last year and the odor, while not pleasant, it is not as bad.

**#18 Fairway:** The widening of #18 fairway along the left side of the landing area is complete and was seeded January 23rd. This fairway is very narrow and the property line is much closer than it was thought to be.

**Miscellaneous:** The water feed for the Maintenance building comes from a meter behind #1 green across the entire course. We have had six separate leaks on this pipe that were difficult to find and timely to repair (mess on #11 by the bunker on the right). We are in conversation with the Water Department to tap the main on Greenway and come down along 15 tee with a new water line. The crew has done a great job on all of the projects we have gotten done this winter. Since the last report the golf course has utilized 1245 hours of inmate labor.

Mike Meersman







## 2015 Cerbat Cliffs Golf Course Rates Recommended excluding by Golf Course Manager

Green Fees 9 holes:	Resident Rate	Non-Resident Rate
9 Hole - Juniors	\$7.00	\$13.00
9 Hole - Seniors	\$12.00	\$19.00
9 Hole - Regular	\$14.00	\$20.00
9 Hole - Weekends	\$15.00	\$21.00
<b>Green Fees 18 holes:</b>		
18 Holes - Juniors	\$9.00	\$24.00
18 Holes - Seniors	\$20.00	\$35.00
18 Holes - Regular	\$22.00	\$37.00
18 Holes - Weekends	\$24.00	\$39.00
<b>Summer Special June 1st- Aug 31st Cart Include</b>	<b>\$33.00</b>	Consider  Combining to one     Recommend Delete Rate Recommend Delete Rate    Recommend Delete Rate
<b>Annual Passes:</b>		
Weekdays	\$980.00	
Seven Day	\$1,200.00	
Include your Spouse - Weekday	\$470.00	
Include your Spouse - 7 Day	\$570.00	
Off Season - Week Day November thru April	\$545.00	
Off Season- 7 Day November thru April	\$660.00	
Jr. Annual	\$440.00	
Jr. Summer Pass-3 month June, July, August	\$220.00	
<b>Super Saver Cards</b>		
Six Month Card-12 Rounds -Cart included	\$445.00	
One Year Card-24 -Cart included Rounds	\$885.00	
<b>Cart Rentals:</b>		
9 Holes - 1 Player	\$11.00	
9 Holes - 2 Players	\$8.00	
9 Holes - Golf Card	\$8.00	
18 Holes - 1 Player	\$20.00	
18 Holes - 2 Players	\$16.00	
<b>Private Cart Trail Fees:</b>		
Trail Fee - Single	\$830.00	
Trail Fee - Include your Spouse	\$410.00	
<b>Driving Range:</b>		
Small Bucket	\$3.00	
Large Bucket	\$6.00	

6 sold  
1 sold

**All Rates Include tax**

**The Resident boundaries are the Kingman Unified School District**

Approved by Council 7/1/14