

CITY OF KINGMAN
HISTORIC PRESERVATION COMMISSION MEETING
REGULAR AGENDA
Tuesday, November 24, 2015, 5:30 P.M.
City Council Chambers – 310 N. 4th Street, Kingman, Arizona

HPC MISSION STATEMENT

The mission of the Kingman Arizona Historic Preservation Commission (HPC) is to foster and encourage responsible identification, evaluation, protection and enhancement of local historic and archeological properties and to encourage the protection of historic and archaeological resources that are associated with important past events, themes, and people of our community.

Chairperson:	D'Arcy Wagner	
Vice Chairperson:	Mert Glancy	
Members:	Erika Hatcher	Angele Florisi
	Nannette Russell	Laura Hansen
	Vacant	

Council Liaison: **Kenneth Dean**

Staff Liaison: **Bill Shilling**

Call to Order and Roll Call

1. APPROVAL OF MINUTES

- a. The Regular Meeting minutes from the August 25, 2015 HPC meeting**

2. PUBLIC COMMENTS

Those wishing to address the commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

3. OLD BUSINESS

a. Discussion and possible action on commission fundraisers

HPC is working on a Walking Tour Map including QR Codes to be incorporated in the map used by the Kingman Area Chamber of Commerce. Commissioners may take action on this project.

b. Discussion and possible action on filling a commission vacancy

Commissioners may consider filling a vacancy on the HPC.

c. Discussion and possible action on the Miner's Monument

Commissioner Russell is working to develop plans to re-build the Miner's Monument once located on 4th Street near the train depot. Commissioners will discuss and may take action on the project.

d. Discussion and possible action on a commission website

Commissioner Florisi has begun work on a new website and may update the commission on its status.

4. NEW BUSINESS

a. Discussion and possible action on National Register Plaques and Historical Designation signs. The HPC requested information about plaques or signs for City historic landmarks. Such a source is attached and commissioners may discuss or take action on this item.

b. Discussion and possible action regarding commissioner re-appointments

Chair Wagner's and Vice-Chair Glancy's terms will expire December 31, 2015. Commissioners will discuss and possibly take action regarding recommendation for reappointment.

c. Discussion and action concerning the selection of the commission chair and vice-chair

Per Kingman Municipal Code, commission chairs and vice-chairs are appointed for yearly terms, though current chairs may be reappointed. The commission will select a chair and vice-chair for 2016.

5. REPORTS

a. Mohave County Justice Center (Courthouse Expansion)

Staff will update the HPC on the status of Mohave County’s plan to build a new Justice Center adjacent to the current historic Mohave County Courthouse.

b. Palo Christi School and the Nature Trail

Staff will report on the status of this property.

c. Downtown District planning and ordinance development

Staff will report on the current status of the proposal to include HPC in the oversight of a future Downtown District(s).

d. Historic Property endangered list

Staff will report on the current status of historic buildings or properties in downtown Kingman which are in danger of losing historic property designation or being demolished.

6. COMMISSIONER’S COMMENTS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

POSTED: City Complex: 310 N 4th St	POSTED: Dev. Services Dept., 310 N. 4 th Street Engineering Dept., 220 N. 4 th Street
_____ Date:	_____ Date:
_____ Posted by:	_____ Posted by:
_____ Time:	_____ Time:

CITY OF KINGMAN
MEETING OF HISTORIC PRESERVATION COMMISSION
Council Chambers
310 N. 4th Street

5:30 P.M.

Regular Meeting

Tuesday, August 25, 2015

Members:	Officers:	Visitors Signing In:
D. Wagner, Chair	B. Shilling, Grant Administrator	See attached list
M. Glancy, Vice-Chair	Mark Wimpee, Sr., Council Liaison	
L. Hansen – EXCUSED	E. Roper, Recording Secretary	
E. Hatcher - ABSENT		
A. Florisi		
N. Russell		
Vacant		

REGULAR MEETING

CALL TO ORDER & ROLL CALL

Chair Wagner called the meeting to order at 5:28 P.M. Four commissioners were present. Commissioner Hansen was excused and Commission Hatcher was absent.

1. APPROVAL OF MINUTES

- a. The Regular Meeting minutes of May 26, 2015**
- b. The Special Meeting minutes of June 4, 2015**
- c. The Work Session minutes of June 22, 2015**

Vice-Chair Glancy made a MOTION to approve the Regular Meeting minutes of May 26, 2015, the Special Meeting minutes of June 4, 2015, and the Work Session minutes of June 22, 2015. Commissioner Florisi SECONDED and it was APPROVED by a vote of 4-0.

2. PUBLIC COMMENTS

Those wishing to address the commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

There were no comments from the public.

3. OLD BUSINESS

- a. Discussion and possible action on commission fundraisers**

HPC is working on a walking tour map including QR Codes to be incorporated in the map used by the Kingman Area Chamber of Commerce. Commissioners may take action on this project.

Commissioner Florisi stated the walking tour project was combined with the website project.

b. Discussion and possible action on filling a commission vacancy

Commissioners may consider filling a vacancy on the HPC.

Commissioner Florisi stated she was waiting for applications from three people.

Commissioner Russell stated she distributed one application.

Vice-Mayor Wimpee, Sr. stated he also distributed one application.

Chair Wagner stated she assumed Commissioner Hatcher was not committed to the commission.

c. Discussion and possible action on the Miner's Monument

Commissioner Russell is working to develop plans to re-build the Miner's Monument once located on 4th Street near the train depot. Commissioners will discuss and may take action on the project.

Commissioner Russell showed a sketch of the monument, which is included at the end of this report. Commissioner Russell stated she was ready to speak to the engineer to make sure the monument would be properly supported. Commissioner Russel stated she had approval from the Building Department and would work on locating rocks for construction.

Grant Administrator Bill Shilling stated he would work with City Engineering to make sure the drainage was correct. Mr. Shilling stated the project needed no further permits as it was at least 25 feet from the railroad tracks.

4. NEW BUSINESS

Discussion and possible action on a commission website

Commissioner Florisi has begun work on a new website and may update the commission on its status.

Commissioner Florisi stated the website was roughly mapped out with sections for a community calendar, Kingman historic information, and links to pages for the properties on the walking tour. Commissioner Florisi stated the website would link to the QR codes if the commission decided to fund the project. Commissioner Florisi stated she was also working on ideas for promoting small businesses.

Vice-Chair Glancy asked if the small businesses would be charged a fee to appear on the site.

Commissioner Florisi stated she had not made any firm decisions about charging a fee.

Commissioner Florisi stated she wanted the website to have a donation feature, but there would need to be a bank account associated with it and that needed to be arranged with the Finance Department. Commissioner Florisi stated she would show the website at the next meeting.

Vice-Chair Glancy asked if a tour of the nature trail would be included on the website.

Commissioner Florisi stated the perk of a website was that content could be easily updated and she would include a tour of the nature trail if the commission wanted it.

5. REPORTS

a. 218 Oak Street building

The HPC identified the property at 218 Oak Street to be in critical danger of being listed on the historic endangered property list. Staff will update the HPC on the status of this property.

Mr. Shilling stated the sale of the property was not officially settled, but the new owners were present and excited about moving forward with rehabilitation.

Jenn Delry stated she intended to turn the building into a space for professionals such as lawyers. Ms. Delry stated there were two duplexes attached to the back of the building and she would do some renovation to them as well. Ms. Delry stated the current focus was on renovating the vacant duplex and renting it out. Ms. Delry stated she was having trouble finding photographs that showed the original exterior of the building. Ms. Delry stated Mr. Shilling was helping her secure a plaque for the building.

b. Mohave County Justice Center (Courthouse Expansion)

Staff will update the HPC the status of Mohave County's plan to build a new Justice Center adjacent to the current historic Mohave County Courthouse.

Mr. Shilling stated the Mohave County Board of Supervisors placed the project on hold. Mr. Shilling stated the plans would remain the same, but the completion date would be moved out to 2020 due to finances.

c. Palo Christi School and the Nature Trail

Staff will report on the status of this property.

Mr. Shilling stated the Kingman Unified School District (KUSD) was hoping to find a buyer for the property. Mr. Shilling stated the nature trail was still available and maintained.

d. Downtown District planning and ordinance development

Staff will report on the current status of the proposal to include HPC in the oversight of a future Downtown District(s).

Mr. Shilling stated a downtown business owner made a proposal for a downtown entertainment district at the August 4, 2015 Council meeting due to a church signing a lease with the Central Commercial Building owners. Mr. Shilling stated City staff was preparing two different sets of

boundaries: one that included historic areas of town and one that included historic properties. Mr. Shilling stated the options would be presented to the commission once staff had finalized them.

Vice-Mayor Wimpee, Sr. stated he believed the Council would approve an entertainment district due to the threat of devaluation to the bars in historic downtown. Vice-Mayor Wimpee, Sr. stated if a church permanently located in historic downtown the existing bars would be able to continue operating under a grandfather clause, but they would never be able to sell their businesses; once the ownership changed hands the new owner could not sell alcohol. Vice-Mayor Wimpee, Sr. stated this was due to state liquor laws and the Council was working to put the entertainment district in place before the church opened.

e. Metcalf Park fence replacement

Staff will report on the possibility of replacing the chain link fence around Metcalf Park with an alternate, more attractive material.

Mr. Shilling stated there were two proposals from a wrought iron company in town. Mr. Shilling stated replacing the section of fence facing Beale Street would cost \$4,000 and replacing the side facing Grandview Avenue would cost \$5,000. Mr. Shilling stated the existing posts would be used and the chain link would be replaced with wrought iron. Mr. Shilling stated a goal was to obtain historic designation for Metcalfe Park, but it was a three year process with associated costs.

Vice-Chair Glancy stated the chain link fence was better now that it had been painted black. Vice-Chair Glancy stated replacing the fence seemed like a waste of money and it would be better to spend money on obtaining historical designation for Metcalfe Park.

Mr. Shilling stated he would gather information on the process. Mr. Shilling stated the City would need to hire a preservationist to complete the application as it was complicated, time consuming, and required a lot of research.

6. COMMISSIONER'S COMMENTS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

Commissioner Russell stated she was working on re-ordering the historical society's property information book. Commissioner Russell stated the Kingman Daily Miner published a letter to the editor that expressed disapproval with the Arizona Historical Society.

Vice-Chair Glancy made a MOTION to ADJOURN. Commissioner Russell SECONDED and it was APPROVED by a vote of 4-0.

ADJOURNMENT – 6:15 P.M.

APPROVED:

D'Arcy Wagner
Historical Preservation Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF HISTORICAL PRESERVATION COMMISSION

I, Erin Roper, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Historical Preservation Commission held on August 25th, 2015.

Dated this 24th day of November, 2015

Erin Roper, Recording Secretary



**CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION**

FOR MEMBERSHIP ON THE _____

Estimated hours per month you can devote to this group: 5

Name James Hinckley Home Phone # (928)753-5910

Address 1308 Stockton Hill Rd., Suite A, PMB 228 Alternative Phone # (928)897-7766

Zip Code 86401

Email jimhinckley@yahoo.com Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 30 years Are you a registered voter? Yes X No _____

If asked, I would be willing to serve on another board or Commission. Yes X No _____

List other boards or commissions interested in:

1. List your educational background. High school graduate, trade school graduate

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Associate editor Cars & Parts, specialized in the history of the American auto industry between 1885 and 1940, author of twelve books including Ghost Towns of Route 66, Ghost Towns of the Southwest, and the Route 66 Illustrated Historic Atlas

3. Describe your involvement in the Kingman community. Consultant for the Route 66 Association of

Kingman, promotional consultant for the Route 66 International Festival, tour development consultant for Ramada Kingman, facilitated establishment of the Route 66 Electric Vehicle Museum

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

Committee member on the Route 66 Economic Development Committee, Route 66: The Road Ahead Initiative facilitated by the National Park Service Route 66 Corridor Preservation Program, presentations made on Route 66 history, as a catalyst for economic development, and tourism made at the holiday fair in Utrecht Netherlands, Route 66 State Park, and the Miles of Possibilities Conference

5. Describe why you are interested in serving in this position. Revitalization of the Kingman historic district is key to establishing a sense of community and identity. It is also a crucial component in the fostering of multifaceted economic development.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: _____

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2 nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4 th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2 nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant James Hinckley Date October 6, 2015

Please return this application to:

City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

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NATIONAL REGISTER PLAQUES

National Register Plaques

National Register Customized Plaques

Fully Customized Plaques

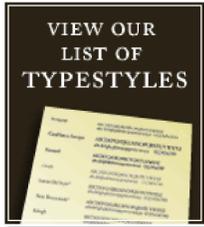
Bronze Cemetery Markers

Aluminum Time Capsules

Stainless Steel Bench Plaques and Navy Ship Plaques

Metal & Etched Photos

The Erie Landmark Difference



Established under the National Historic Preservation Act of 1966, the National Historic Preservation Program is a partnership between the Federal, State, Tribal and local governments; private organizations; and the public. The Act and its provisions establish the framework within which citizens plan, identify, evaluate, register, and protect significant historic and archeological properties throughout the country. Central to this framework is the National Register of Historic Places--the Nation's official list of cultural resources worthy of preservation, administered by the National Park Service (NPS), Department of the Interior. Historic places listed in the Register include districts, sites, buildings, structures, and objects that are significant in American history, architecture, archeology, engineering, and culture. Many sites listed on the National Register arrange for a commemorative plaque. Unfortunately the National Register of Historic Places does not issue plaques as a result of listing; rather we leave it up to the individual owners if they are interested in having one. The plaques below are considered "standard" National Register Plaques. Please contact us if you have any questions.



11" x 8"
Bronze Plaque
Brown Background
N.R. Standard
Double Border
Bookman Font Style



10" x 7"
Pewter Finish Aluminum (only)
N.R. Standard
Intertwined Border



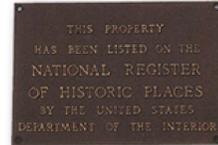
10" x 7"
Bronze Plaque
Brown Background
N.R. Standard
Double Border



15" x 12"
Bronze Plaque
Brown Background
N.R. Standard
Double Border
New Brunswick Font Style



7" x 5"
Bronze Plaque
Brown Background
N.R. Standard
Double Border
Bookman Font Style



10" x 7"
Bronze Plaque
Brown Background
Colonial Style
Beveled Edge



Stylized National Register
Bronze Plaque
Casablanca Antique font
Single Border



Stylized National Register
Bronze Plaque
Willow font style
Double Border