

CITY OF KINGMAN^{bof}
HISTORIC PRESERVATION COMMISSION MEETING
SPECIAL MEETING AGENDA
Tuesday, May 24, 2016, 5:30 P.M.
City Council Chambers – 310 N. 4th Street, Kingman, Arizona

HPC MISSION STATEMENT

The mission of the Kingman Arizona Historic Preservation Commission (HPC) is to foster and encourage responsible identification, evaluation, protection and enhancement of local historic and archeological properties and to encourage the protection of historic and archaeological resources that are associated with important past events, themes, and people of our community.

Members: Chair - Laura Hansen
Vice-Chair Nannette Russell
Scott Dunton
Angele Florisi
Jim Hinckley
VACANT

Council Liaison: Jen Miles

Staff Liaison: Bill Shilling

Call to Order and Roll Call

1. APPROVAL OF MINUTES

- a. The Regular Meeting minutes of February 23, 2016
- b. The Special Meeting minutes of March 21, 2016

2. PUBLIC COMMENTS

Those wishing to address the commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

3. OLD BUSINESS

a. Discussion and possible action on filling a commission vacancy

Commissioners may consider filling a vacancy on the HPC. City Council has amended Ordinance 1814 allowing non-resident volunteers to serve on the HPC.

b. Discussion and possible action on the Miner's Monument

Commissioner Russell is working to re-build the Miner's Monument once located on 4th Street to near the train depot. Commissioners will discuss and may take action on the project.

c. Discussion and possible action on the 2016 Arizona Historical Preservation Conference

Commissioners may discuss and take action regarding attending the June 8, 2016 Arizona Historical Preservation Conference in Phoenix.

5. NEW BUSINESS

a. Downtown Historic Overlay District and Ordinance Development.

Commissioners may discuss and take action on the material provided prior to this meeting regarding the expansion of the Historic Overlay District and corresponding ordinances.

b. Discussion and possible action concerning the Arizona State Preservation Conference.

Commissioners may consider attending this conference and selecting two members to attend.

6. REPORTS

a. Mohave County Justice Center (Courthouse Expansion)

Staff will update the HPC the status of Mohave County's plan to build a new Justice Center adjacent to the current historic Mohave County Courthouse.

c. Palo Christi School and the Nature Trail

Staff will report on the status of this property.

e. Historic Property endangered list

Staff will report on the current status of historic buildings or properties in downtown Kingman which are in danger of losing historic property designation or of being demolished.

7. COMMISSIONER'S COMMENTS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

POSTED:
City Complex: 310 N 4th St

Date:

Posted by:

Time:

POSTED:
Dev. Services Dept., 310 N. 4th Street
Engineering Dept., 220 N. 4th Street

Date:

Posted by:

Time:

CITY OF KINGMAN
MEETING OF HISTORIC PRESERVATION COMMISSION
Council Chambers
310 N. 4th Street

5:30 P.M.

Regular Meeting

Tuesday, February 23, 2016

Members:	Officers:	Visitors Signing In:
S. Dunton	B. Shilling, Grant Administrator	See attached list
A. Florisi	Jen Miles, Council Liaison	
L. Hansen	E. Roper, Deputy City Clerk	
J. Hinckley	D. Steadman, Recording Secretary	
N. Russell		
Vacant		

REGULAR MEETING

CALL TO ORDER & ROLL CALL

Commissioner Hansen called the meeting to order at 5:31 P.M. Five commissioners were present.

1. APPROVAL OF MINUTES

a. The Regular Meeting minutes of August 25, 2015

Commissioner Florisi made a MOTION to APPROVE the Regular Meeting minutes of August 25, 2015. Commissioner Russell SECONDED and it was APPROVED by a vote of 5-0.

2. PUBLIC COMMENTS

Those wishing to address the commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

Former Commission Member, M. Glancy thanked the Commission for being allowed to serve in the past. She stated it is now in good hands and wished the Commission good luck.

3. WELCOME AND INTRODUCTION OF NEW COMMISSIONERS

B. Shilling welcomed new Commissioners Dunton and Hinckley to the Commission. He stated Mr. Dunton and his family have more than 70 years in the community and Mr. Hinckley is a member of the Route 66 Association of Kingman. B. Shilling also stated there are many buildings in the community that could be added to the list of National Historic Properties that are in danger of demolition.

Commissioner Florisi stated there are a number of mid-century properties outside the downtown area that are also eligible to be added to the register and there is an impressive collection of neon signage from Kingman's history that exists.

Commissioner Dunton stated the Commission should not be used to dictate colors business owners may paint their buildings or how owners are to maintain the building's integrity.

Commissioner Florisi stated it is important to establish a series of guidelines regulating what business owners can or cannot do with their buildings in the district.

B. Shilling stated a special meeting will be held in March regarding expanding the historic district and that special meetings can be held as the Commission meets only quarterly. B. Shilling stated Commissioner Russell and her husband did a great deal of work for the Miner's Monument. He further stated the Commission may want to take on future special projects. He asked Commissioners to forward project ideas to him and he will have them added to future agendas.

4. OLD BUSINESS

a. Discussion and possible action on addressing commission vacancies

Commissioners may consider filling the current vacancy on the HPC as well as replacing Commissioner Hatcher, who had over three unexcused absences in 2015. The vacant position's term will expire in December, 2017 and Commissioner Hatcher's term will expire in December, 2016.

Commissioner Hansen stated applicant B. Fix was present and would like to speak.

B. Fix stated he does not own a business in the downtown area. He further stated he owns an 80-year-old home in the downtown area and has been in Kingman for 10 years. He would like to be on the Commission to help direct the future of Kingman. B. Fix stated he would like to see Kingman become a tourist destination as it has valuable history in railroad and military as well as Route 66. He also stated tourism would increase if Kingman's history were published.

Commissioner Hansen stated an application had been received from S. Walsh who is not in attendance.

E. Roper, Deputy City Clerk, stated S. Walsh is out of town until May.

Commissioner Hansen stated the application of S. Walsh would be included in a future agenda. Commissioner Hansen stated applicant J. Millin was present and would like to speak.

J. Millin stated she lived in Kingman for a number of years and is part of the Sandbox Committee. She stated she is excited about Kingman's future and would like to be part of the downtown revitalization.

Commissioner Hansen stated M. Glancy had submitted an application but later withdrew it. Commissioner Hansen stated the applicants' enthusiasm is appreciated. She also stated the existing vacancies would expire in 2016 and 2017.

B. Shilling stated there are a number of interested parties who reside outside city limits. He further stated he would discuss commissioners residing outside City limits with the City Manager and the City Attorney and add this topic to a future agenda.

Commissioners Dunton and Hansen stated they would like to hold off on making a commissioner recommendation to Council until after the March meeting.

Commissioner Florisi made a MOTION to TABLE filling vacancies until the March meeting. Commissioner Hansen SECONDED and it was APPROVED by a vote of 5-0.

Commissioner Dunton left the meeting at 6:07 p.m. and returned at 6:10 p.m.

b. Discussion and possible action on the Miner's Monument

Commissioner Russell is working to re-build the Miner's Monument once located on 4th Street near the train depot. Commissioners will discuss and may take action on the project.

B. Shilling stated Commissioner Russell and her husband have done an amazing job with the Miner's Monument.

Mr. Russell stated minerals from area mines will be used to construct the monument and a quarry in Music Mountain is going to donate flagstone for the monument.

B. Shilling stated the plaque for the monument has been ordered.

c. Downtown District planning and ordinance development

Staff will report on the current status of the proposal to include HPC in the oversight of a future Downtown District(s). Staff recommends a March date for a HPC Special Meeting to review and discuss the proposed districts and ordinances.

B. Shilling recommended having a special meeting to discuss this and other topics.

E. Roper suggested Monday, March 21, 2016 at 5:30 P.M. which was accepted.

5. NEW BUSINESS

a. Discussion and possible action regarding the City of Kingman Curb Appeal Program

The purpose of the Curb Appeal Program is to improve the street-facing exteriors of business and residential properties located within Kingman's Historic Overlay District. Commissioners may discuss this proposed program and make a recommendation to the Council. Staff recommends approval.

B. Shilling stated he discussed this matter with the City Manager and there are small business

loans and grants available which can be used for this purpose. He stated the curb appeal program is dependent on expanding the district boundaries.

Commissioner Dunton stated better curb appeal will attract tourism and the banking industry would see the progress and be more inclined to become involved in downtown businesses.

Commissioner Florisi stated downtown revitalization is a hot topic at many of the meetings and conferences she attended. She further stated guidelines must be in place to succeed and suggested this topic be placed on the March special meeting agenda.

Commissioner Russell made a MOTION to ASSIGN the Curb Appeal Program to the March 21, 2016 agenda. Commissioner Dunton SECONDED and it was APPROVED by a vote of 5-0.

b. Discussion and action concerning the selection of the commission chair and vice-chair
Per Kingman Municipal Code, commission chairs and vice-chairs are appointed for yearly terms, though current chairs may be reappointed. The commission will select a chair and vice-chair for 2016.

Commissioner Florisi made a MOTION to APPOINT Commissioner Hansen as the 2016 Chair of the Historical Preservation Commission. Commissioner Dunton SECONDED and it was APPROVED by a vote of 4-0. Commissioner Hansen ABSTAINED.

Commissioner Hinckley nominated Commissioner Russell as Vice-Chair of the Historical Preservation Commission and Commissioner Russell ACCEPTED.

Commissioner Florisi made a MOTION to APPOINT Commissioner Russell as the 2016 Vice-Chair. Chair Hansen SECONDED and it was approved by a vote 4-0. Commissioner Russell ABSTAINED.

c. Discussion and possible action concerning the Arizona State Preservation Conference
Commissioners may discuss and take action on selecting two members to attend the conference.

B. Shilling stated the Arizona State Preservation Conference is very beneficial and that two Commissioners should attend. He further stated discounts are available for early registrations.

Vice-Chair Russell stated she would like to attend.

Commissioner Dunton suggested this topic be added to the March 21, 2016 agenda. All agreed.

6. REPORTS

a. Open Meeting Law training

The City Clerk will provide commissioners with an overview of Arizona's Open Meeting Law.

S. Muhle, City Clerk, stated the following training is to remind existing and inform new Commissioners of the guidelines of Open Meeting Law. She presented the following slides:



Slide one was a title slide. Ms. Muhle stated Open Meeting is contained in Arizona Revised Statutes (A.R.S.) and read slide two.



Ms. Muhle read slides three and four.



Ms. Muhle read slides five and six. She stated minutes and agenda requirements applied to

subcommittees.

Open Meeting Law

What constitutes a "meeting"?

"...the gathering, in person or through technological devices of a quorum of members of a public body at which they discuss, propose or take legal action, including and deliberations by a quorum with respect to such action."

Open Meeting Law

- A quorum is defined as:
"a majority of the members of a board or commission."

Vacant positions do not reduce the quorum requirement.

Ms. Muhle read slide seven and eight.

Open Meeting Law

What constitutes a meeting?

Technological devices includes (but is not limited to):

E-mail	Website
Blogs	Tweets
Facebook	Telephone and video conferences
Any similar technologies.	

Splintering the Quorum

A meeting may also occur when less than a quorum of the public body discusses a matter of city business and one or more members later discusses the matter with another member of the public body.

Open Meeting Law

Informing the Public

No meeting may take place with less than 24 hours notice to the general public and each member of the public body.

Ms. Muhle read slides nine and 10. She stated topics that did not appear on the agenda were not allowed to be discussed and were required to be added to an agenda at a later date. Ms. Muhle also stated an agenda may not be changed within 24 hours of a meeting.

Open Meeting Law

Agendas

Agendas must include:

- Notice of the date, time, and location of the meeting.
- An agenda of "specific matters to be discussed, considered, or decided at the meeting".
- Must contain "such information as is reasonably necessary to inform the public of the matters to be discussed or decided.
- The "other matters" must in some reasonable manner be "related" to an item specifically listed on the agenda.

Open Meeting Law

- Only items specifically listed on the agenda or matters related thereto may be discussed, considered, or decided. **If it's not on the agenda it cannot be discussed.**
- If a matter not specifically listed on the agenda is brought up during a meeting, the better practice, and the one to minimize subsequent litigation, is to defer discussion and decision on the matter until a later meeting when it can be properly listed on the agenda.
- If action is taken on an item not properly noticed on the agenda, then that particular action violates Open Meeting Law and is null and void!**

Ms. Muhle read slides 11 and 12.

Open Meeting Law

Calls to the Public

- An open call to the public is an agenda item that allows the public to address the public body on topics of concern within the public body's jurisdiction, even though the topic is not specifically listed on the agenda.
- These are NOT required by state statute.
- You may impose a reasonable time limit on speakers.

Open Meeting Law

Calls to the Public

As a public body you have four options during call to the public:

- Respond to criticism after the close of the Call to the Public
- Ask staff to review the item
- Ask that a matter be placed on a future agenda so it can be discussed
- Sit in silence

**Call to the Public is only permitted if it is specifically listed on the agenda.

Ms. Muhle read slides 13 and 14. She stated Calls to the Public are not required at meetings, but must be placed on the agenda in order to lawfully occur.

Open Meeting Law

The Public's Rights

The public has a right to:	The public has no right to:
<ul style="list-style-type: none">• Attend• Listen• Tape Record• Video Tape	<ul style="list-style-type: none">• Speak• Disrupt

Open Meeting Law

Sanctions for Violation

- Civil penalties of up to \$500 for each violation, plus attorney's fees and court injunctions against the offending public body or public official.
- If the public officer intentionally violated the Law, the court may remove the officer from office and assess him or her personally with the attorney's fee award.

Ms. Muhle read slides 15 and 16 and defined sanctions for violations of Open Meeting Law.

Open Meeting Law

Sanctions for Violation

- Action taken in violation of Open Meeting Law is null and void.
- All sanctions can be enforced against a member of a public body and any person who knowingly aids, agrees to aid, or attempts to aid anyone in violating the Law.

Conflict of Interest

- It is illegal to fail to declare a conflict of interest under Arizona law or to participate or otherwise be involved in discussion on issues or contracts where such a conflict exists.
- This covers all public officers and employees of incorporated cities and towns.
- This also applies to private interests of public official's or employee's relatives.

Find out ahead of time what your conflicts are!

Ms. Muhle read slides 17 and 18.



Ms. Muhle read slides 19 and 20.



Ms. Muhle read slide 21.

b. Mohave County Justice Center (Courthouse Expansion)

Staff will update the commission on the status of Mohave County's plan to build a new Justice Center adjacent to the historic Mohave County Courthouse.

B. Shilling stated the courthouse will remain at the end of 4th Street and City staff will be included in the design and preservation portions of the project. He further stated a new Justice Center will locate on the property adjacent to the existing courthouse and there will be no interruption of service during construction.

c. Palo Christi School and the Nature Trail

Staff will report on the status of this property.

B. Shilling stated it is the decision of the school board to no longer use Palo Christi as a school. He further stated options suggested for its use included housing and vocational training or KUSD could lease it to the City for police and/or fire administration offices. B. Shilling stated the school district would need to have voter approval to sell the grounds.

d. Historic Property endangered list

Staff will report on the current status of historic buildings or properties in downtown Kingman which are in danger of losing historic property designation or of being demolished.

B. Shilling stated the City Manager and Engineering keep track of buildings included on the National Historic Properties list to prevent them from demolition or losing their historic property designation.

Vice-Chair Russell stated there are many historic properties on the South side of the railroad tracks approaching the endangered list.

B. Shilling requested the subject of Southside properties approaching the endangered list be added to the quarterly regular meeting agenda.

7. COMMISSIONER'S COMMENTS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.

B. Shilling stated City Councilmember Jen Miles is now the Council Liaison to the Historical Preservation Commission.

Chair Hansen made a MOTION to ADJOURN. Commissioner Hinckley SECONDED and it was APPROVED by a vote of 5-0.

ADJOURNMENT – 7:12 P.M.

APPROVED:

Historic Preservation Commission member

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF HISTORIC PRESERVATION COMMISSION

I, Erin Roper, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Historic Preservation Commission held on February 23rd, 2016.

Dated this 24th day of May, 2016

Donna Steadman, Recording Secretary

CITY OF KINGMAN
SPECIAL MEETING OF HISTORICAL PRESERVATION COMMISSION
Council Chambers
310 N. 4th Street

5:30 P.M.

Special Meeting

Tuesday, March 21, 2016

Members:	Officers:	Visitors Signing In:
L. Hansen Chairperson	B. Shilling, Staff Liaison	See attached list
N. Russell, Vice Chairperson	Jen Miles, Council Liaison	
S. Dunton	D. Steadman, Recording Secretary	
A. Florisi		
J. Hinckley		
Vacant		
Vacant		

SPECIAL MEETING

CALL TO ORDER & ROLL CALL

Chairperson Hansen called the meeting to order at 5:31 P.M. Five commissioners were present.

1. Discussion and possible action on filling a commission vacancy

Commissioners will discuss and possibly recommend filling a vacancy on the HPC.

Chair Hansen stated there were a total of five applications for commissioner vacancies and invited Ms. Jacqueline Huntoon to address the Commission.

Ms. Huntoon stated she has lived in Kingman since 2003 and has extensive experience as a licensed architect. She also stated she is very active in the community and is eager to further Kingman as a community as part of the HPC.

Chair Hansen invited Ms. Millin to address the commission.

Ms. Millin stated being a member of the HPC is a natural progression from working with the Sandbox Committee as their focus also is downtown growth. She further stated she would love working with the Historical Overlay District and the Curb Appeal Program.

Chair Hansen invited Mr. Chambers to address the commission.

Mr. Chambers stated he is excited at the possible opportunity to be a part of this Commission and has a lot of experience and a long past in Kingman to bring to the Commission.

Chair Hansen stated the commissioners are aware Mr. Chambers does not live within Kingman

City limits. She further stated an existing Commissioner also lives outside City limits and B. Shilling has addressed this topic with the City Attorney.

B. Shilling stated he spoke with City Attorney Carl Cooper regarding HPC commissioners living outside City limits. He stated Mr. Cooper will present a proposed change to the existing ordinance regarding commissioners residing outside City limits to the City Council.

Chair Hansen stated as there are two vacancies on the HPC the commission could recommend one candidate to the City Council for appointment and table the second vacancy until the regular HPC meeting in May. Chair Hansen made a MOTION to RECOMMEND APPOINTING Ms. Huntoon to the commission. Vice-chair Russell SECONDED and it was APPROVED by a vote of 5-0.

Commissioner Florisi stated she was impressed by all the applications received and suggested an increase to the number of commissioners on the HPC to seven.

Chair Hansen requested review and recommendation for the second vacancy be added to the May 24, 2016 regular HPC meeting.

2. Presentation on the “Proposed Historic Overlay District”

Kingman Downtown Merchants Association will share a Proposed Historic Overlay District presentation. This is not a discussion item.

Chair Hansen requested this topic be tabled to the May 24, 2016 regular HPC meeting as Mr. Wanner was not present.

3. Downtown District planning and ordinance development

Staff will present a proposal of a future Downtown District(s). HPC members may discuss and take action on the proposed districts and ordinances including a proposed Curb Appeal Program.

Mr. Shilling stated the City participates in a program with the State Historic Preservation Office (SHPO) and that HPC is a requirement of SHPO. He stated the purpose of HPC is to help historical business property owners maintain their historical property designation. He further stated SHPO offers technical and financial assistance to owners of certified historical buildings and that another requirement of SHPO is a Historical Overlay District. Mr. Shilling detailed the current Historical Overlay District (HDO) boundaries. He stated staff is unclear how to enforce current ordinance requirements and if expansion of the current area is needed.

Commissioner Dunton stated he is concerned with too much government involvement with owners of historic properties and that owners of historic properties should be able to change the appearance of their buildings without being delayed for months by City imposed restrictions.

Mr. Shilling stated the purpose of the ordinance is to provide guidelines which will cause historical properties to be more attractive. He further stated Prescott, Williams and Flagstaff all have very strict ordinances in place which dictate the appearance of their historic district. He also

stated a goal of the HPC is to obtain buy-in from business owners within the HOD on what they want their district to look like and how together with the City create the district that becomes a tourist destination.

Commissioner Florisi stated there is a need for cohesiveness among all residential and commercial properties within the historical district but there should be some leniency for homes versus commercial as many homes within the district are in need of major repair.

Mr. Shilling stated many homes within the historical district have been converted to businesses and that it is the opinion of staff that building codes do not differentiate between residential and commercial when it comes to making repairs to termite infested buildings. He further stated historical property owners can go to HPC for guidance and assistance. Mr. Shilling also stated that under the Curb Appeal program historic building owners could be eligible for up to 50% funding for improvements to their buildings. He also stated the Curb Appeal program and the HOD go hand-in-hand.

Commissioner Florisi asked if the ordinance is proposed or existing and if it applies to commercial only or both residential and commercial buildings.

Mr. Shilling stated it is an existing ordinance that applies to both residential and commercial buildings. He further stated staff would like input from HPC as this commission is changing its focus and becoming more instrumental in historical building preservation. Mr. Shilling stated proposed ordinances will be presented to HPC for review.

Commissioner Hinckley stated there is a 30-day limit to resolve issues with the City that needs to be recognized so projects may move forward in a timely manner.

Commissioner Florisi stated design issues should be brought to HPC and all structure issues belong with the City Planning and Zoning department. She also suggested forming a sub-committee to create guidelines which will work for both the City and the HPC.

Mr. Shilling stated putting an agreement into writing which will not be too restrictive yet work for both parties will not be easy. He further stated guidelines are necessary and is in favor of forming a subcommittee. Mr. Shilling also stated he and Mr. Jeppson are available to the sub-committee for zoning legalities.

Commissioner Hinckley stated that having the downtown area be a place for people to want to start a business is the goal of the HPC.

Chair Hansen requested the topic "Sub-committee to work with City Staff to Draft Ordinance" be added to the HPC May regular meeting agenda.

Commissioner Dunton made a MOTION to ADJOURN. Commissioner Florisi SECONDED and it was APPROVED by a vote of 5-0.

ADJOURNMENT – 6:20 P. M.

APPROVED:

L. Hansen
Historical Preservation Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF HISTORICAL PRESERVATION COMMISSION

I, Donna Steadman, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Historical Preservation Commission held on March 21st, 2016.

Dated this 21st day of March, 2016

Donna Steadman, Recording Secretary

33.000 HISTORIC OVERLAY DISTRICT (HOD)

33.100 PURPOSE

The purpose of this zone is to promote the educational, cultural, economic and general welfare of the community, and to ensure the harmonious growth and development of the municipality, by encouraging the preservation and rehabilitation of historic districts therein. The historic zone designation is to be superimposed over existing zones where there are surviving properties in their original setting or which give an historic dimension to the City. This zone is intended to encourage the retention of historic properties and archaeological sites, preserve and keep them in active use and in their original appearance, setting and placement. It is also intended that new or remodeled buildings, located within the immediate vicinity, in order to preserve property values, provide for future development and to promote awareness of the heritage of Kingman, Arizona among both residents and visitors to the community.

All portions of this Ordinance shall conform to A.R.S. §9-462-01(10), which authorizes such ordinance and districts.

Pursuant to the purpose of this Ordinance and prior to the application of this Historic Overlay District to any parcel, a plan for the preservation of districts of historical significance shall be completed. The plan shall state the objectives to be sought concerning the development or preservation of sites, area and structures within the district, and formulate a program for public action including the provision of public facilities and the regulation of private development and demolition necessary to realize these objectives.

33.110 APPLICABILITY

The standards set forth in this section shall apply to the south one-half (1/2) of Blocks One (1), Two (2), and Three (3) of Kingman Townsite, from North First Street to North Fourth Street, from the alley to East Andy Devine Avenue and the area between East Andy Devine Avenue and the BN&SF Railroad tracks, bordered with the Powerhouse and the Santa Fe Depot. The boundaries of the Historic Overlay District are shown on Figure 6 at the back of this section.

33.200 DEFINITIONS

Within historic districts for the purposes of this Historic Preservation Ordinance, unless the context otherwise requires, the following words and phrases shall have the following meanings:

Alteration: means any aesthetic, architectural, mechanical or structural change to the exterior surface of any part of an existing building.

Height: means the vertical distance measured from the established average finished grade within five (5) feet of the building line; to the highest point of the underside of the building line; to the highest point of the underside of the roof beams in the case of a flat roof; to the deck line of a mansard roof; to the mean level of the underside of rafters between the eaves and ridge of a gable, hip, or gambrel roof. Chimneys, spires, towers, elevator penthouses, tanks, air conditioners, and similar projections other than the signs shall not be included in calculating the height.

Historic District: means a group of buildings, sites, structures or objects, including signs affixed thereto, zoned by Mayor and Council under this Ordinance.

Architectural Details: shall mean but be not limited to columns, window and door trim, cornices, ornate brickwork, and turrets.

Prevailing Setback: means the most frequently occurring distances from the front facades of all buildings in the historic district to the front property lines.

Proportion: means the relationship between the width and height of a building's front façade, windows, doors, etc.

Rhythm: means the ordered recurrent alternation of solids to voids in the front façade, streetscape, etc.

Site Utilization: means the spacing between the sides of buildings.

Ordinary Maintenance: means any work for which a building permit is not required by law, where the purpose and effect of such work is to correct any deterioration or decay of or damage to a structure or any part thereof and to restore the same as nearly as may be practicable, to its conditions prior to the occurrence of such deterioration, decay, or damage.

33.300 INITIATION OR AMENDMENT OF HISTORIC DISTRICTS

Zoning of historic districts may be initiated by the owner of the proposed property, the Historic Preservation Commission, the Planning and Zoning Commission, or the Mayor and Common Council.

33.310 ESTABLISHMENT OF HISTORIC DISTRICTS OR ADDITIONS TO EXISTING HISTORIC DISTRICTS

The Planning and Zoning Department shall review the district application and assist the Planning and Zoning Commission and Mayor and Council in designating the boundaries of the proposed district to be initiated and in selecting the sites and structures to be designated as historic.

Prior to the establishment or amendment of zoning for an historic district, a public hearing shall be held by the Planning and Zoning Commission. Advance notice shall be provided to owners of real property located within the proposed historic district as prescribed in A.R.S. §9-462.01[10(d)].

At the hearing, the Planning and Zoning Commission shall recommend designated boundaries of the historic district.

Within sixty (60) days after the close of the public hearing, the Planning and Zoning Commission and Common Council shall render its decision concerning the establishment of the historic district or landmarks.

33.400 PERMITTED USES

Use requirements in the Historical Overlay District (HOD) shall be as follows:

Any use permitted by the existing zones over which (HOD) Historic Overlay District zoning is superimposed shall be allowed. The area zoned as historic shall be designated by its underlying zone name plus the suffix HOD.

33.410 USES PERMITTED WITH A CONDITIONAL USE PERMIT

Any uses permitted by a Conditional Use Permit in the underlying zone.

33.420 CRITERIA FOR ESTABLISHING HISTORIC DISTRICTS

In determining if an area, neighborhood or district shall be zoned as an historic district, the building, site, structure, or district shall be on the National Register of Historic Places, State Register, or eligible thereto by the following criteria:

1. Is documented as dating from a particular significant period in Kingman's history, i.e., Pre-Territorial (before 1881), Territorial (1881-1912) or Statehood Era (After 1912); or
2. Is associated with the lives of outstanding historical personages; or
3. Is associated with significant historic events or occurrences; or
4. Exemplifies the architectural period in which it was built and has distinguishing characteristics of an architectural style, method of construction; or
5. Contributes information of archaeological, historical, cultural or social importance relating to the heritage of Kingman;
6. Relates to events, personages or architectural styles which are at least fifty (50) years old;
7. Is located within a fabric of historic structures so that exterior changes to the building/site or development of the lot would have an impact on the district as a whole;
8. An historic district should include a group of related properties, buildings, and structures in their original setting which contribute to an understanding of the heritage of the community;
9. The group of structures, buildings or properties should provide the area with a sense of uniqueness, and it should be readily distinguishable from other areas of the community;
10. There should be a sufficient number of structures of related or similar characteristics, which create a recognizable area.

33.500 APPROVALS AND REVIEWS REQUIRED

No building or structure within the Historic District boundaries shall be built, remodeled, enlarged or extended, nor shall the exterior of any building or structure be altered in color, texture, material or architectural detail until reviewed and administratively approved by the Planning and Zoning Department. Appeals by any person aggrieved by this administrative decision shall be to the Historic District Design Review Board or the Common Council.

All subject administrative agencies shall use the Kingman Design Guidelines for Historic Properties to review applications or appeals involving the erection or construction of a new structure or the modification, addition, alteration, moving or demolition of existing structure, located within that historic district.

33.600 HISTORIC DISTRICT DESIGN REVIEW BOARD

A seven (7) member Historic District Design Review Board shall be appointed by the Mayor and Council and shall act upon appeals of the Planning and Zoning Department decisions. This board shall consist of: three (3) Planning and Zoning Commissioners, three (3) Historical Preservation Commissioners and one (1) City Council member.

Duties: Review proposed development plans when the Planning and Zoning Department's decision is appealed. The Historic Design Review Board shall use the Kingman Design Guidelines for Historic Properties to review the contested decision and make recommendations concerning the proposed development within the boundaries of the HOD. The Historic District Design Review Board shall review the proposed development plan for its compliance with the purpose of this division and applicable standards and criteria, and shall approve, approve subject to conditions, or disapprove the development plan.

33.610 REVIEW PROCESS

When an application for a building permit is submitted to remodel, demolish (refer to Section 33.700), move or change the exterior appearance of an existing building, or to construct any new building, structure or sign within the historic district, plans for the above shall be subject to public notification and approval by the Planning and Zoning Department for compatibility with this code, its intent and specific standards for all other submittals. The public notification shall be given at least fifteen (15) days before a decision is reached by the Planning and Zoning Department in the following manner:

1. The site shall be posted.
2. The city shall by certified mail, notify those property owners of record within the Historical Overlay District and within one-hundred-fifty (150) feet of any property line boundary on which the proposed change might occur.
3. Notwithstanding the notice, requirements set forth herein, the failure of any person or entity to receive notice shall not constitute grounds for any court to invalidate the actions of a municipality for which the notice was given.

33.620 APPLICATION

Application for historic district development shall be made on forms provided by the City Planning and Zoning Department and shall be accompanied by three (3) copies of the development plan.

33.630 SUBMISSION REQUIREMENTS FOR DESIGN REVIEW

Development Plan Requirements: The development plan shall be drawn to scale and shall provide information listed below. Failure of applicant to provide such information means that a building permit cannot be obtained until the application contains all of the information and attachments required.

1. Property lines, easements, driveways and parking areas, existing and proposed landscaping fences, and walls;
2. Location of pre-existing and proposed building dimensions on the property;
3. Drawings (elevations) showing views of the existing structure as well as all proposed changes;
4. Specific graphic information regarding exterior materials, colors and architectural details (trim, hardware, etc.);
5. A sign plan, drawn to scale, showing the location, size design, material, color, lettering and methods of attachment and illumination of all exterior signs;
6. Any additional information deemed necessary by the Planning and Zoning Director to properly review the development plan.

The Planning and Zoning Department may approve the application after review of the proposed development plan. This approval or denial shall be in writing.

1. If the applicant or any other property owner feels the decision is in error, then they may appeal to the Historic District Design Review Board who will review the development plan for approval or denial.
2. If the applicant or any other property owner still feels the decision is in error, then they may appeal to the Common Council within twenty (20) working days of receiving the decision of the Historic District Design Review Board.

The public notification process for this appeal will be the same as specified in subsection 33.610 REVIEW PROCESS of this section.

Any decision of the Planning and Zoning Department, Historic Design Review Board and Common Council may be appealed as prescribed by law after Council action and all administrative remedies have been met. Appellants may include:

1. The applicant or any other person aggrieved by the decision; or
2. any member of the applicable commission; or
3. Any real property owner in the applicable historical district; or
4. Any resident of the applicable historical district.

The public notification process for this final appeal will be the same as specified in subsection 33.610 REVIEW PROCESS of this section.

33.700 DESIGN GUIDELINES

Alterations to an existing historic property listed in the 1984 Kingman Multiple Resource Area survey or properties listed on the State or National Register within the HOD shall properly preserve the historical and architectural characteristics, which make it unique, and any changes or additions shall conform to the intrinsic and unique character of the building or structure itself. New construction within the historic district shall require no specific architectural style; however, the proposed design of a new structure shall be compatible with the collective characteristics of the structures located within the historic district. Proposed additions or alterations to NONCONFORMING STRUCTURES (see Section 33.800) will bring the whole to a higher degree of conformity with the HOD. The following criteria shall be used by the Planning and Zoning Department, Historic Design Review Board, and the Common Council in determining whether the proposed design for alteration to existing historic structures or new construction shall be compatible to the historic character of the surrounding buildings:

1. **Height:** Alterations to a designated historic structure may be no higher than the tallest comparable feature of the existing structure. A new structure may be constructed no higher than the tallest building located within its historical district block.
2. **Setback:** Alterations to a designated historic structure must maintain the original front setback of the existing structure or the prevailing setback existing within its historical block, providing that such a setback is compatible with the historic character of the existing structure. A new structure must maintain the prevailing front setback existing within its historical district block.
3. **Proportion:** Alterations to a designated historic structure shall reflect the proportions of the existing structure. A new structure shall reflect the prevailing proportions of historic structure within its historical district block.

4. **Rhythm:** A new structure shall reflect the proportion, pattern and rhythm of openings of designated historic structures in its historical district block.
5. **Roof Types:** Alterations to a designated historic structure shall have roofs compatible in configuration, mass and materials to that of the style of the existing structure.
6. **Surface Texture of Alterations to a Designated Historic Structure:** Shall be appropriate to the historical style of the existing structure and the period in which it was constructed. A new structure shall reflect the surface textures of the structures within the area.
7. **Site Utilization:** Shall be appropriate to the historical period in which the existing structure was built. A new structure shall reflect site constraints of the structures within the area.
8. **Projections and Recessions:** Such as porches, steps, awnings, overhangs, entrances, windows, etc., shall be appropriate to the style of the existing structure and the historical period in which it was built.
9. **Architectural Details:** Such as cornices, lintels, arches, grillwork, shutters, window and door trim, canals, etc., shall be appropriate to the historical style of the existing structure and the historical period in which it was built.
10. **Building Form:** Size, mass and scale of alterations to a designated historic structure shall be compatible with that of the existing structure.

To provide flexibility in the review of applications, which reflect diverse and unique characteristics, other pertinent factors generally affecting the appearance, harmony and efficient functioning of the historic district may be used at the option of the Planning and Zoning Department such as:

1. **Color:** Color of a building or structure, including trim, roof, etc., shall be appropriate to the architectural style of the subject structure.
2. **Landscaping:** Where applicable, plantings and other ornamental features shall be shown on the elevation plan.
3. **Enclosures:** Fences, walls, and other physical features used to enclose open space or provide privacy shall be compatible with the architectural style of the subject structure and compatible with other historic structures within the historic district.
4. **Utilities:** New power and telephone line installations are underground. The use of electric utility boxes is appropriate and compatible. Utility boxes on front facades are discouraged.

The reviewing agency may utilize information from reference material such as the Secretary of the Interior's Standards for Rehabilitations, or other qualified professionals.

33.710 PROPERTY DEVELOPMENT STANDARDS

All alterations shall be made in conformance with applicable Uniform Building Codes and its complimentary codes.

1. **Parking Requirements:** Property owners in the Historic Overlay District will make every reasonable effort to provide parking for the existing use or reuse of building, land, and expansions, recognizing parking limitations within the HOD. On street and off-alley, parking can be considered in any parking calculation. Necessary parking should be calculated within three-hundred (300) feet of the proposed use or reuse.

2. **Historic District Sign Code:** The appearance, color, size, position, method of attachment, texture of materials and design of such signs shall be in keeping with the collective characteristics of the structures located within the historic district.
 - a. New off-site signs shall not be permitted.
 - b. Commercial signs shall be limited one (1) sign only for each street frontage per premises. Businesses having frontage on more than two (2) streets will be allowed a total of two (2) signs. Freestanding signs shall be prohibited.
 - c. Maximum area of any sign shall be two-hundred (200) square feet.
 - d. No sign may extend above the top of the nearest façade, eaves, or firewall of a building or structure unless existing signs, which integrate historic features of the building already exist as determined by the Planning and Zoning Department.
 - e. Design and materials of signs: Visible bulbs, not exceeding ten (10) watts per bulb, are allowed. Luminous paints, and/or flashing and blinking lights are prohibited. Neon tubing may be allowed if it integrates historic features of buildings already existing as determined by the Planning and Zoning Department.
 - f. Simple signs with natural materials, basically wood, which can be shaped, formed, carved, cut, ground, painted, stained, etc., are good sources for signage in historic districts. In appropriate areas, neon signage may be an important element of the historic fabric.
 - g. Buildings and signs within the historic district may be illuminated by remote light sources, provided that these light sources are shielded to protect adjacent properties and do not project into the sky. Exterior lighting in accordance to OUTDOOR LIGHTING CODE.
 - h. The Planning and Zoning Department may administratively grant exceptions to these requirements where it can be shown that the proposed sign is consistent with the purpose and intent of the historic district and is historically accurate.

33.800 DEMOLITION OF STRUCTURES OR SITES IN THE HISTORIC DISTRICT

1. No permit shall be issued by the Building Inspector for demolition or moving all or any part of a structure or building in a district without approval by the Planning and Zoning Department in cooperation with Engineering and the Building Official. In making its decision, the Planning and Zoning Department should determine whether and to what extent demolition or moving affects any contributing structure within the historic district.
2. The Planning and Zoning Department may approve of the demolition or moving permit if any of the following conditions exist:
 - a. The structure is judged by the Building Inspector to be a hazard to public health or safety and repairs are impossible;
 - b. Such structure is a deterrent to a major improvement program which will be of substantial benefit to the community;
 - c. Retention of such structure would cause undue financial hardship to the owner, which would be defined as a situation where the investment required to retain the structure could not be offset by an increase in the return on the property. Reasonable return shall be the criteria, not maximum possible return.

3. If preservation is found to be feasible:
 - a. The Planning and Zoning Department should not approve a permit for demolition or moving a structure. In such case, notice shall be made by the Historical Preservation Commission to groups or persons interested in historic preservation who may either attempt to convince the owner to preserve the structure for at least five (5) years or if the owner does not so agree to preserve the structure for at least five (5) years.
 - b. If the owner is not convinced to retain the structure and does not make an agreement to that effect, if no one has agreed to purchase it from the owner or if the City has not initiated condemnation proceedings within ninety (90) days after consideration of the Planning and Zoning Department of his application for a demolition permit, the Planning and Zoning Department shall notify the Building Inspector that the issuance of a permit is eligible for approval.

Approval of the Planning and Zoning Department, Historic Design Review Board, or the Common Council of issuance of a permit does not mandate the granting of a permit if the Building Inspector should find reason to deny it under other provisions of other codes adopted by the City of Kingman.

33.900 NONCONFORMING STRUCTURES

Any existing building or structure, including appendages in a preservation district, which does not meet the requirement of these regulations and the specific requirements of the district's criteria, shall be considered nonconforming except for repairs and maintenance required by law. No nonconforming building or structure may be added to or altered in any way, unless the proposed addition or alteration will bring the whole to a higher degree of conformity with design components of its preservation district. Plans for additions or alterations to buildings or structures shall be processed as outlined in this section.

FIGURE 1

KINGMAN, ARIZONA

ILLUSTRATED DESIGN GUIDELINES FOR HISTORIC OVERLAY DISTRICT

These guidelines are for illustrative purposes to give an indication of the intent of the design portions of the historic overlay district (HOD). More detailed information can be found in "Keeping Up Appearances, Storefront Guidelines", "The Secretary of Interior's Standards for Rehabilitation", and the National Trust's "Preservation Briefs". These materials are available from the City Planning Office.

HEIGHT

The height of surrounding buildings should be taken into consideration when modifying an existing building or planning for a new building. The changes should respect the existing heights and not be higher than the existing surrounding buildings.

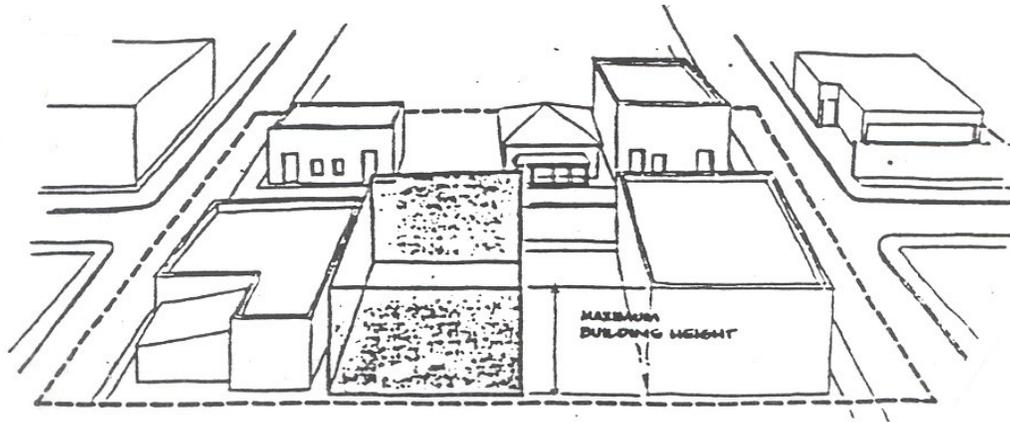


FIGURE 2

ROOF TYPES

Roof types in the commercial area are generally rectangular and flat with parapets and may have brickwork cornices. This style roof is most appropriate to the area and should be retained. New structures should conform to the style of surrounding buildings. Residential roof types vary in complexity with hipped or gable as the predominant styles. These should be retained and new buildings should reflect the historic styles.

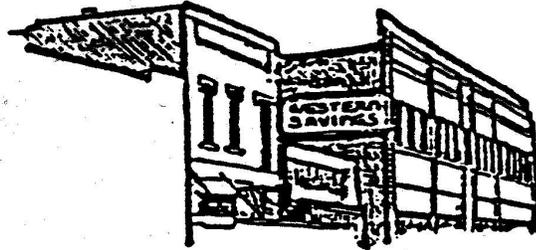
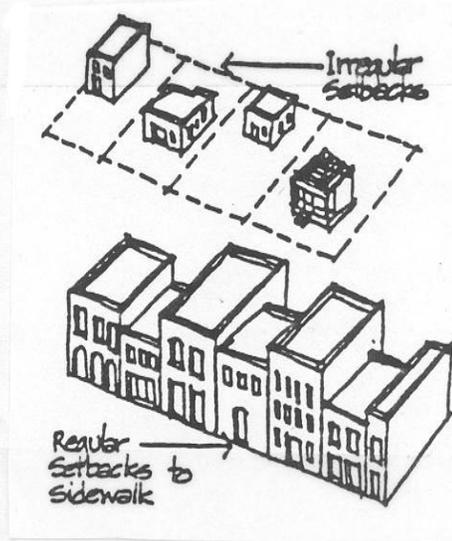


FIGURE 3

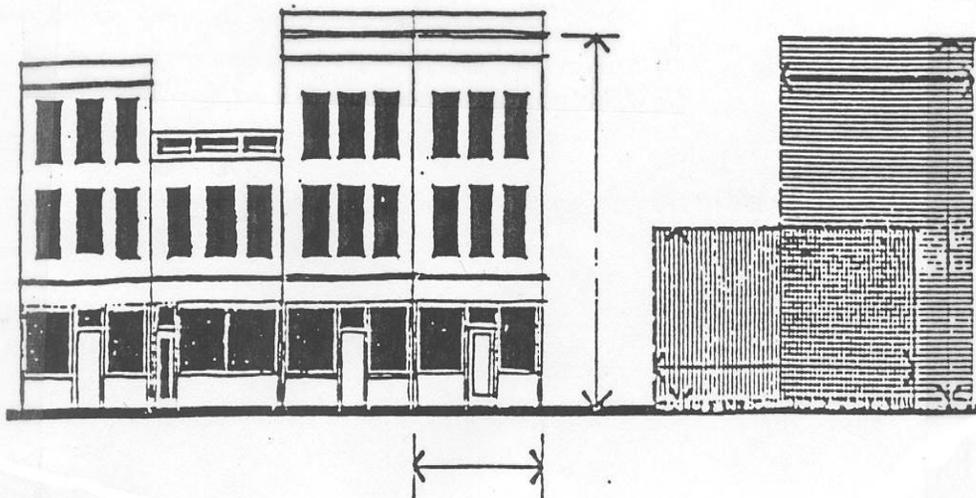
SETBACK

Setbacks should recognize the existing pattern of site usage of the surrounding buildings. In the commercial area the buildings tend to be built at the sidewalk line. Residential pattern vary.



PROPORTION

Proportion is the relationship of height and width of buildings. This relationship should be consistent with the ratio of the adjacent and surrounding structures.

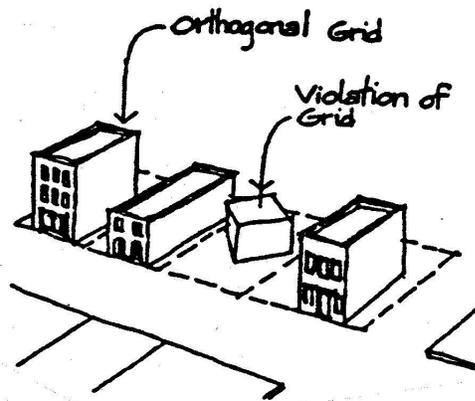


maintain these proportions... not these.

FIGURE 4

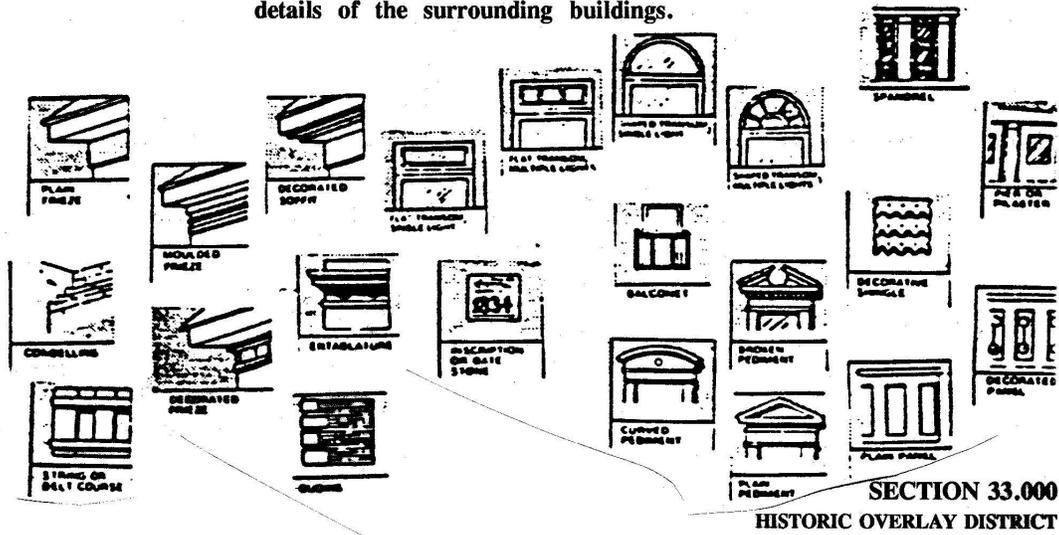
SITE UTILIZATION

Buildings in the commercial area are built on the traditional orthogonal grid with common walls that is found throughout the west. If structures are demolished and new infill projects are planned, the placement of new buildings should relate to this pattern.



ARCHITECTURAL DETAILS

Lintels, arches, columns, window and door trim, cornices and ornate brickwork should be repaired and retained. No new details should be added unless they are historically appropriate to the building. New buildings should take into consideration, but not duplicate, the details of the surrounding buildings.



SECTION 33.000
HISTORIC OVERLAY DISTRICT

FIGURE 5

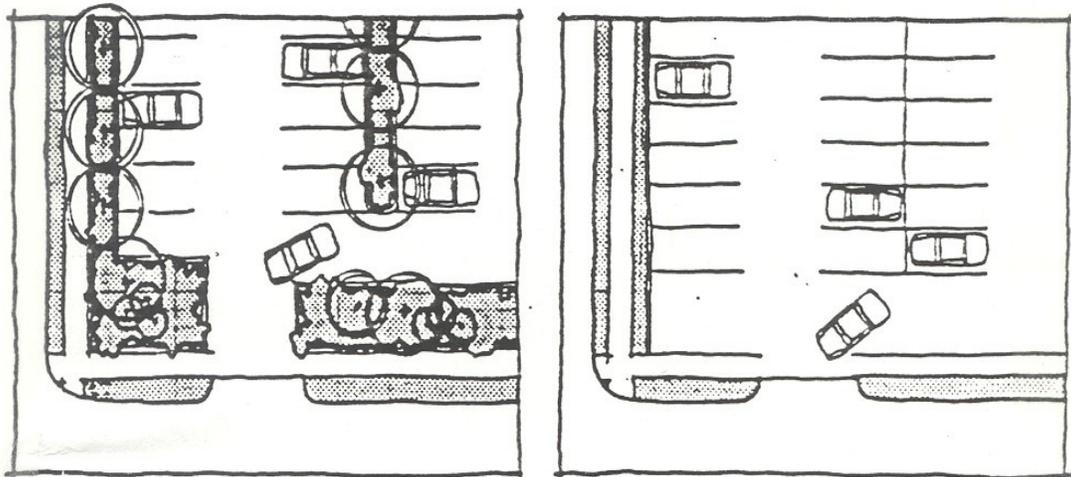
BUILDING FORM

Size, mass and scale of alterations or new buildings should be compatible with other nearby buildings. In the commercial area the rhythm of storefronts and windows is particularly important.



LANDSCAPING

Landscaping, particularly in parking areas, adds an important dimension to the commercial area. Parking should be set back from the street with an adequate buffering of vegetation to screen the area from the street without interfering with ingress and egress.



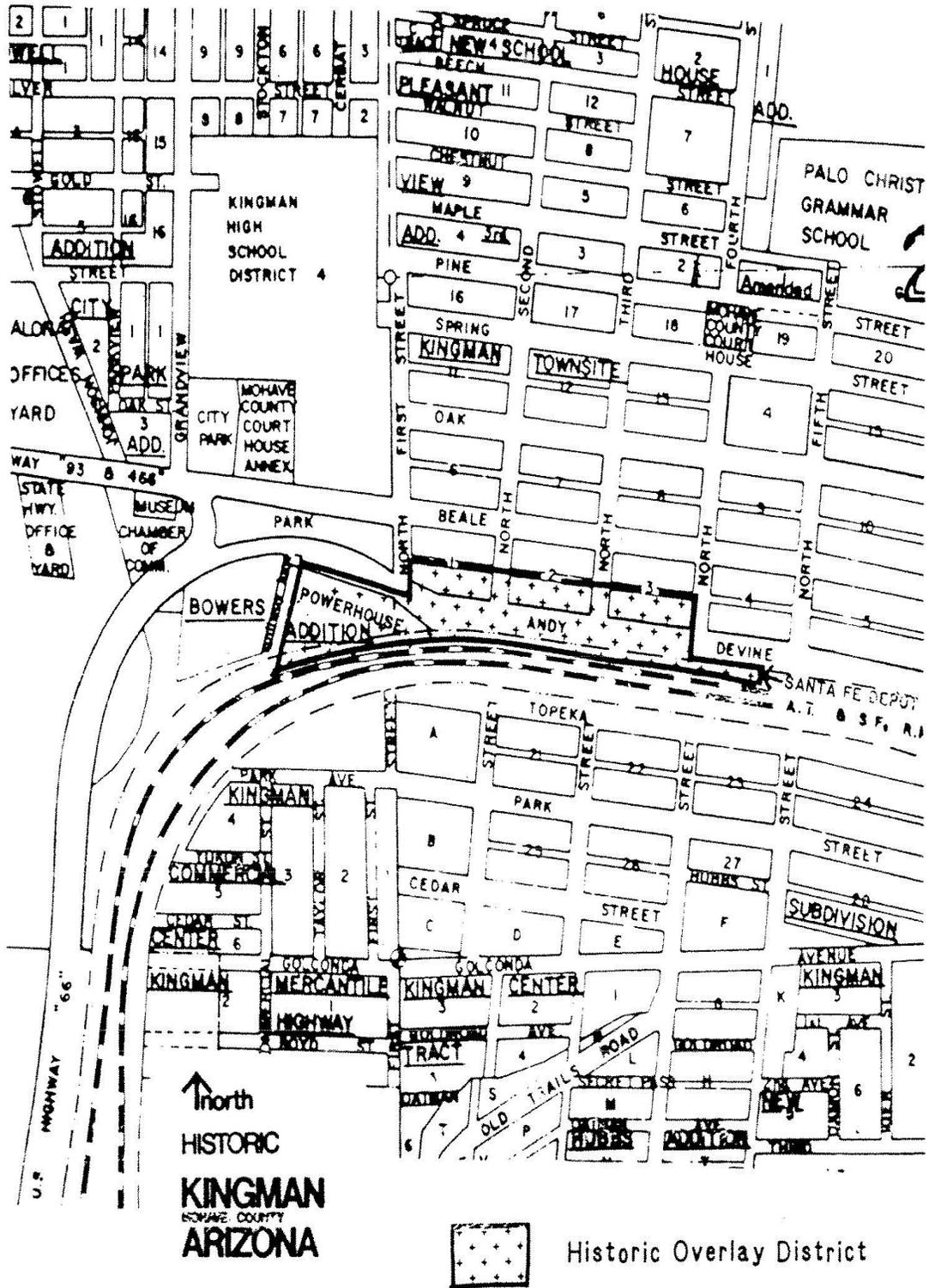
YES

- ✓ Parking Setback from Street and Sidewalk
- ✓ Parking Screened from Street by Landscaping

NO

- ✓ No Setback
- ✓ Insufficient Landscaping

FIGURE 6





**CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION**

FOR MEMBERSHIP ON THE Historical Preservation Commission

Estimated hours per month you can devote to this group: Retired, available as needed.

Name Donald Richard "Rick" Chambers Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # [REDACTED]

Zip Code 86409

Email kingmanrailhog@yahoo.com Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 1964 - Current Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

1. List your educational background. US Dept., of Transportation: Alcohol & Drug Control, Train & Yard Operations, Accident Investigation, Engineer Certification, Certified Operating Practices Inspector/Investigator, BNSF Operating Rules Examiner, Grade Crossing Collision Investigation Instructor, Operation Lifesaver Presenter and Presenter Trainer, Mesa Fire Academy Fire fighting and Incident Command. 1971 Mohave Union High School Graduate.

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.
I am retired as of 2012 with 40 plus years in the Railroad Industry. I worked private, state and federal positions as my career progressed, with this and 30 plus years of community service as a volunteer fireman and fire chief on the Pine Lake Fire Department, Mohave Museum of History and Arts and etc. would hope this would help meet requirements.

3. Describe your involvement in the Kingman community. Coordinated and taught Railroad Safety Programs for Law Enforcement, Professional Drivers and gave numerous Railroad Safety Presentations for local schools K-12.
Heavily involved with many projects while serving as a board member Of the Mohave Museum of History & Arts.
Coached and refereed on numerous youth sports programs over the years in the Kingman area.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.
Having been heavily involved in private, state and federal leadership roles I feel would be beneficial to the
commission position I am applying for.

5. Describe why you are interested in serving in this position. I have been instrumental in the restoration of several historic buildings in the Kingman area with more in progress. I would like to serve on this commission as a "Team Member" to help preserve our history and at the same time make Kingman even more of a destination.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Rick Chambers Date February 22, 2016

Please return this application to:
 City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

15 DEC 4 10:21 02S

FOR MEMBERSHIP ON THE PLANNING & ZONING COMMISSION
Estimated hours per month you can devote to this group: _____

Name BROOKE FIX Home Phone # _____

Address [REDACTED] Alternative Phone # [REDACTED]

Zip Code 86401-5613

Email [REDACTED] Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 10 YEARS Are you a registered voter? Yes No _____

If asked, I would be willing to serve on another board or Commission. Yes No _____

List other boards or commissions interested in:

1. List your educational background. _____
HIGH SCHOOL GRADUATE 2 YEARS COLLEGE - NO DEGREE

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

I AM A RETIRED MANUFACTURING ENGINEER. DURING MY WORKING YEARS I WAS V.P. & GENERAL MANAGER OF A COMPANY WITH 600 EMPLOYEES. ALSO PRESIDENT OF A SMALLER COMPANY WITH 65 EMPLOYEES

3. Describe your involvement in the Kingman community. CURRENT PRESIDENT OF KINGMAN TENNIS CLUB, INC. FORMED THE CLUB AND VERY ACTIVE NOW.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

CURRENTLY SERVING ON CITY'S PERSONNEL BOARD. ALSO SERVED TWO YEARS ON ~~PUBLIC~~ MUNICIPAL UTILITIES COMMISSION and was CHAIRMAN OF THAT COMMISSION.

5. Describe why you are interested in serving in this position. _____

IT LOOKS LIKE THERE IS AN OPENING AND I WANT TO HELP

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: _____

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

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Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
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Parks & Recreation Commission	3rd Wednesday/odd months @ 6:30PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2 nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant *B. Smith* Date 12-4-2015

Please return this application to:

City of Kingman
City Clerk's Office Fax (928) 753-6867
310 North Fourth Street
Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

^{do}
16 APR 19 14:45 19s

FOR MEMBERSHIP ON THE Historical preservation
Estimated hours per month you can devote to this group: open

Name Margie Hicks Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # _____

Zip Code 86409

Email [REDACTED] Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 16 yrs. Are you a registered voter? Yes _____ No x

If asked, I would be willing to serve on another board or Commission. Yes _____ No x

List other boards or commissions interested in:

1. List your educational background. 2 yrs. U of A. Tucson

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Retired

3. Describe your involvement in the Kingman community. Clean City Comm.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

Store mgr.

5. Describe why you are interested in serving in this position. interested in
comm.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: none

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
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Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2 nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant [Signature] Date 4-13-16

Please return this application to:

City of Kingman
City Clerk's Office Fax (928) 753-6867
310 North Fourth Street
Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

FOR MEMBERSHIP ON THE Historical Preservation Commission
Estimated hours per month you can devote to this group: open

Name Joni Millin Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # [REDACTED]

Zip Code 86401

Email [REDACTED] Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 19 Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

1. List your educational background. Highschool + Financial

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Executive Banker - National Bank of AZ (38 yr experience)
Financial - Leader -
SandBox / chamber.

3. Describe your involvement in the Kingman community.

Board member KACC (1 more yr)
Board member CASA - Treasurer X 4 per yr
Board member KRMC Foundation - grants.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

management, multi functions - nonProfits
Positions held w/ Boards - Pres, VP, Sec, treasurer,
membership, chairman, Lead

- Beta Sigma Phi
- Silent witness
- CASA
- chamber / KACC
- SandBox CAPE
- KRMC

5. Describe why you are interested in serving in this position. Growth of Kingman and revitalization efforts. Preservation historical sites, building - Partnership Liaison to KDMA. / Downtown owner

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: No Known Conflicts.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
<u>Historical Preservation Commission</u>	4 th Tuesday/odd months @ 5:30PM ✓
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
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Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant *Tom Millia* Date 2-23-16

Please return this application to:

City of Kingman
 City Clerk's Office
 310 North Fourth Street
 Kingman, AZ 86401

Fax (928) 753-6867

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

RECEIVED
MAY 10 2012
CITY OF KINGMAN

12 MAY 10 15:52 J26

FOR MEMBERSHIP ON THE Planning & Zoning Commission

Estimated hours per month you can devote to this group: 15 or more as necessary

Name Shawn M. Walsh Home Phone # [REDACTED]

Address [REDACTED] Alternative Phone # _____

Zip Code 86409

Email [REDACTED] Resident Yes No

Length of Residency 27+ years Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

Economic Development Marketing Commission Historic District Design Review Board

Industrial Development Board Historical Preservation Commission

1. List your educational background. B.S. Degree in Public Planning, emphasis in Land-use Planning from Northern Arizona University. Graduated May 2011 with Honors, Magna Cum Laud (G.P.A. 3.81 out 4.0 total).

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

From Jan.- May 2011, I interned with the City of Flagstaff under the Community and Neighborhood Planner, Kimberly Sharp. I was to locate and map every strip mall within city limits. Once mapped, I worked with local architects to create ways in which additional floors of apartments could be added in a way that would be complimentary to the neighborhood and city as a whole.

3. Describe your involvement in the Kingman community. I was born and raised in Kingman, along with most members of my family. We take pride in our town by always trying to be upstanding citizens and supporting various programs put on by the city. For 10 years or more my siblings and I have been big supporters of city league sports by having Men's & Co-ed Softball teams, Volleyball teams and Men's Basketball teams.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

In College I was given and utilized many opportunities to lead many groups in various projects but also learned how to respect the leadership given by others. If I am adamant about the issues, I am one to work hard to get my point across in a respectful and professional manner. While interning with the city of Flagstaff, I led all meetings and workshops pertaining to my project.

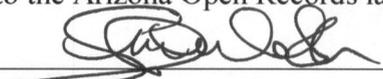
5. Describe why you are interested in serving in this position. I want to serve in this position to not only gain unique experience, but also because I want to give back to my hometown. Out of college I was unable to gain employment as a Planner, I work in Flood Control for Mohave County and want to keep my Planning degree alive by serving on the P&Z commission.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None that I can foresee.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historic District Design Review Board	As Needed
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Mohave County Water Authority	Varies
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 6:00 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:30PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant  Date May 9th, 2012

Please return this application to:
 City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

Shawn M. Walsh

Kingman, Arizona 86409 phone: email:

EDUCATION

• NORTHERN ARIZONA UNIVERSITY, FLAGSTAFF, AZ

- ❖ Bachelor's Degree in Public Planning with an Emphasis in Land-use Planning
 - Received May 13, 2011
 - Graduated with Honors – Magna Cum Laude (3.80-3.92 GPA on a 4.0 scale)
- ❖ Placed on Dean's List 5 of the 6 semesters enrolled (3.5 GPA or greater on a 4.0 scale)
- ❖ Spring 2010, Fall 2010 & Spring 2011 semesters I received a 4.0 GPA (4.0=A)

WORK EXPERIENCE

• SENIOR CAPSTONE COURSE; NAU; FLAGSTAFF, AZ – JAN-MAY 2011

In order to graduate, this course must be taken. Myself, along with 6 other classmates, were given an assignment to use all our planning skills in developing an oddly shaped parcel owned by the City of Flagstaff and present our findings to our professors & top administrative and planning officials at the City of Flagstaff for critique. As a team, we were assigned to work through the complete process of completing permits, interpreting zoning, meeting design review guidelines and completing a full professional report and presentation. The City requested a copy of the report and presentation for a framework for possible development of the parcel.

• CITY OF FLAGSTAFF, AZ, ENGINEERING DEPT. – JAN-MAY 2011

Interned with the City of Flagstaff, Engineering Department, under Jeff Bauman; Traffic Engineer; Project Manager. As part of the internship, I was assigned to review the draft Neighborhood Traffic Management Program, comparing it to other cities in the region to see how Flagstaff could improve. Once research was completed I rewrote and condensed the program and it is now ready to be submitted to, and reviewed by, the Transportation Commission.

• CITY OF FLAGSTAFF, AZ, COMMUNITY & DEVELOPMENT SERVICES DEPT. – OCT 2010-MAY 2011

Interned with the City of Flagstaff, Development Services Department, under Kimberly Sharp; AICP; Community & Neighborhood Planner. As part of the internship, I was assigned to locate and map all the strip malls within the city limits. Once mapped with GIS, I began working with local architects and City Staff to produce conceptual renderings showing the strip malls with additional stories of residential apartments and commercial space. The purpose of the project was to demonstrate ways in which the City could efficiently and appropriately add more density. This project's particular approach would increase the number of apartments available, which in turn could ease the rent prices in the community, as well as decrease future infrastructure costs associated with urban sprawl. Study results will be used in the future revision of the Flagstaff Regional Plan.

• MOHAVE COUNTY FLOOD CONTROL DISTRICT; KINGMAN, AZ — DEC 2011-PRESENT

Engineering Technician Senior. Install, maintain and repair automated ALERT Flood Warning Systems and Programmable Store & Forward Repeaters throughout Mohave County, parts of Nevada and Utah. Calibrate meteorological and hydrological sensors including rain gauges, pressure transducers and barometric pressure sensors. Install, maintain and repair wireless solar-powered weather cameras including Ethernet and cellular data connections.

COMPUTER SKILLS & ABILITIES

- Proficient with computer software such as: Microsoft Office – Word, Excel, and PowerPoint;
- Able to navigate through ArcGIS such as: Add/Remove layers; customize maps;
- Computer literate: Ability to learn and operate new software and programs.

VOLUNTEER WORK

• Community Service

In high school, we were required to complete at least 40 hours of community service in order to graduate. I volunteered my required 40 hours at the Mohave County Health Department doing clerical work. I then volunteered 45 additional hours in building a softball field for a local church. All of this I finished before receiving my diploma in May of 2003.

• Missionary Service

June 2006 to June 2008 I served as a missionary for The Church of Jesus Christ of Latter-day Saints. I served the people of New York City and surrounding areas (Long Island, Brooklyn, Queens & Staten Island), not only in a religious way, but also by assisting in their day-to-day needs. While serving, I supervised the work of, and was responsible for, 11 other missionaries. This was a great experience in learning how to respectfully and diplomatically deal with everyday people on the streets of New York whose opinions did not agree with mine.

REFERENCES

- Fred Weyermiller: ALERT Flood Warning Systems Supervisor; Mohave County
[REDACTED]
- Dr. Dawn Hawley: Professor/Advisor, Northern Arizona University
[REDACTED]
- Jeff Bauman: Traffic Engineer; Project Manager; City of Flagstaff, AZ
[REDACTED]
- Kimberly Sharp: AICP; Community & Neighborhood Planner; City of Flagstaff, AZ
[REDACTED]



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CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

FOR MEMBERSHIP ON THE HISTORIC PRESERVATION COMMISSION
Estimated hours per month you can devote to this group: _____

Name MATTHEW WANNER Home Phone # _____
Address _____ Alternative Phone # _____
Zip Code 86401
Email _____ Resident Located in -
Kingman City Limits
Mohave County

Length of Residency 40 YEARS Are you a registered voter? Yes No _____

If asked, I would be willing to serve on another board or Commission. Yes No _____

List other boards or commissions interested in:
PLANNING & ZONING

1. List your educational background. High school graduate some jr college. Numerous CERTIFICATES IN ACCOMPLISHMENTS AND TRAINING IN JOURNALISM.

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.
I AM AN AZ REGISTERED CONTRACTOR. I HOLD A LICENSE SPECIALTY (CR61) IN THE REMODELING OF HISTORIC AND OLDER COMMERCIAL & RESIDENTIAL STRUCTURES.

3. Describe your involvement in the Kingman community. I AM THE CURRENT KINGMAN DOWNTOWN MERCHANT'S ASSOC. PRESIDENT.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.
I OWN AND OPERATE 5 ACTIVE AND SUCCESSFUL CORPORATIONS THAT RANGE FROM PROPERTY MANAGEMENT, TOWING AND RETAIL AUTO SALES. I OVERSEES, MANAGE & DIRECT EMPLOYEES IN EACH BUSINESS. I ALSO HAVE EXTENSIVE EXPERIENCE IN BUSINESS DEVELOPMENT, BOOKKEEPING, & MARKETING.

5. Describe why you are interested in serving in this position. I AM A DOWNTOWN KINGMAN BUSINESS OPERATOR & PROPERTY OWNER AND I FEEL I HAVE A UNIQUE SET OF SKILLS THAT WILL AID IN ECONOMIC DEVELOPMENT

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain:

I HAVE NO CONFLICTS OF INTEREST.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

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This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Marta Waring Date 2-23-16

Please return this application to:

City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

A Property Owner's Guide *to*

PRESCOTT

HISTORIC

DISTRICTS



CITY OF PRESCOTT PLANNING & ZONING DEPARTMENT/HISTORIC PRESERVATION
201 South Cortez Street/Prescott, Arizona 86303

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**A Property Owner's
Guide to PRESCOTT
HISTORIC *Districts***



INTRODUCTION

The City of Prescott includes over 700 properties listed in the National Register of Historic Places. The first National Register Nomination for Prescott was submitted and approved in 1978. This district, called the “Territorial Architecture of Prescott MRA” (Multiple Resource Area), documents a number of buildings scattered around Prescott which were built before 1912. In 1989, three districts were approved: East Prescott, West Prescott, and Pine Crest. Subsequently, the following districts have been approved: Fleury’s Addition, Historic Homes at Hassayampa, Joslin and Whipple, Mile High Park, Prescott Armory, South Prescott Townsite and Whipple Heights. The City also has twelve local Historic Preservation Overlay Districts. The documentation for these historic districts provides valuable information to City volunteers, staff and the public about Prescott’s historic neighborhoods, commercial buildings, homes, cemeteries, parks and public spaces.

WHY HISTORIC PRESERVATION?

The purpose of Prescott’s Historic Preservation Program is to increase public awareness of the City’s origin, development and historic significance; to conserve, protect and preserve the unique qualities and distinctive historic characteristics of the community; and, to facilitate restoration and rehabilitation of historic structures, landscape features and other culturally significant physical objects and geographic areas.

CERTIFIED LOCAL GOVERNMENT

The City of Prescott participates in the Certified Local Government (CLG) program, which is a nationwide program of technical and financial assistance to preserve historic buildings. Responsibilities of a CLG include maintaining a historic preservation commission, surveying local historic properties, providing public input and enforcing state and local preservation laws.

To help accomplish these responsibilities, the City Council established the Prescott Preservation Commission in 1980. A Historic Preservation Master Plan was approved and adopted by the City Council in 1998.



PRESERVE AMERICA COMMUNITY

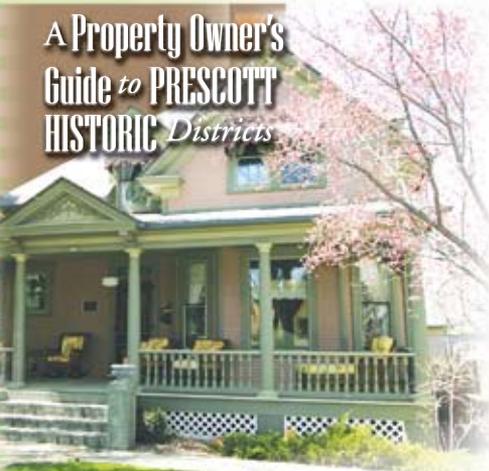
On July 23, 2004, Prescott was officially designated as a “Preserve America Community” by First Lady Laura Bush. This designation, only the second one in the State of Arizona, recognized the City of Prescott’s long-term dedication to preservation; the City’s exceptional efforts to protect and celebrate the City’s heritage; its use of the City’s historic assets for economic development and revitalization; and, the City’s on-going encouragement of people to experience and appreciate local historic resources through educational and heritage tourism programs.



THE FUTURE OF PRESERVATION

We “preserve” things every day (such as photographs, mementos, etc.) for a variety of reasons, but perhaps the most important is that preservation provides a link to our past. Historic preservation, however, is much more than protecting individual buildings; preservation means maintaining the character of whole communities. Our community is a tangible manifestation of who we are and the role our predecessors had in shaping the region. The many resources we have in our possession are not confined to a museum—they are a living history of the past handed down to us by previous generations. Preservation is a record written not with ink, but with brick, stone, wood, landscape, and space. To lose this record would be the same as losing the pages out of our history books. The Historic Preservation Master Plan is a proactive means of planning for the identification, preservation, and protection of Prescott’s character and historic resources in order to enhance the quality of life and economic well being of current and future generations.

A Property Owner’s Guide to PRESCOTT HISTORIC *Districts*



TIMELINE

1821

Mexico gained military control of what would become Arizona Territory. The first trappers and traders from the United States came into the area.

1848

The United States won the Mexican War and gained all of the land that would become Arizona Territory north of the Gila River.

1851

Captain Lorenzo Sitgreaves lead the first American military expedition into the future Arizona Territory.

1853

The Gadsden Purchase completed the land transactions for what would become Arizona Territory.

1862

President of the Confederacy, Jefferson Davis, confirmed a proclamation declaring all of New Mexico south of the 34th parallel to be known as the “Confederate Territory of Arizona”.

1863

On February 24, The Territory of Arizona was created by Congress as a result of the Organic Act, with Prescott as its capital and with four counties: Mohave, Pima, Yavapai and Yuma.

1863

In the spring, the Walker Party, a group of prospectors, arrived in the Prescott area.

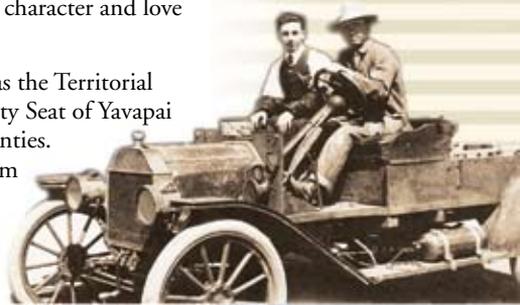


PRESCOTT HISTORY

Prescott was founded in 1864 as the Territorial Capital of Arizona. Though three of the names originally proposed for Prescott were “Audubon”, “Goodwin City” and “Aztlán”, the name “Prescott” was chosen in honor of William Hickling Prescott, author of *The History of the Conquest of Mexico*. *The Arizona Miner* reported that the name was accepted because Prescott was “a good citizen, a true patriot, with industry, perseverance under difficulty, amiability of character and love of country.”

At the same time Prescott was established as the Territorial Capital, it was also designated as the County Seat of Yavapai County, one of four original territorial counties. Although the Capital moved to Tucson from 1867 to 1877, the Capital returned to Prescott at the end of 1877 and remained until it was moved permanently to Phoenix in 1889. During these years as Territorial Capital, Prescott was the dominant political center of the Territory and was protected and influenced by the presence of nearby Fort Whipple.

The decade of the 1880s saw fluctuations in the economic condition of Prescott due to slumps in mining activity, especially a severe slump in 1885 which resulted in the closing of several Prescott businesses. The community was strong enough to recover economically based on the rapid growth of the cattle industry in the area. On December 31,



1864

On May 30, a community meeting was held to select a name for the new capital and to select a committee to lay out the townsite. Prescott, named for historian William Hickling Prescott, was founded as the Capital of Arizona Territory. John N. Goodwin was appointed Governor of the Territory. The Governor's Mansion was constructed. Fort Whipple was established in Prescott.

1865

Prescott was described as a town “built entirely of wood and inhabited entirely by Americans”, a unique circumstance in the Territory and in the West. The first official Prescott weather report was recorded on January 1 at Fort Whipple. Pah-Ute County was created.

1866

Pah-Ute County was ceded to the State of Nevada.

1867

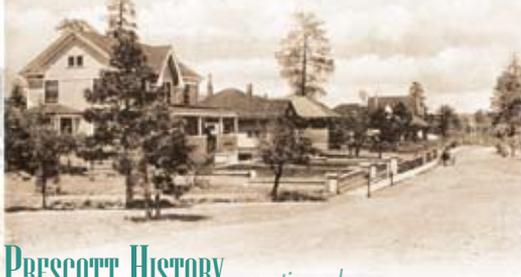
Territorial Capital was moved to Tucson. Prescott lost its designation as the Capital by one vote.

1870

Population of Arizona Territory was 9,568; population of Prescott was 666.

1872 **TIMELINE**

Prescott's first schoolhouse was built by Samuel C. Rogers on the south end of the current campus of Mile High Middle School. It burned in 1948.



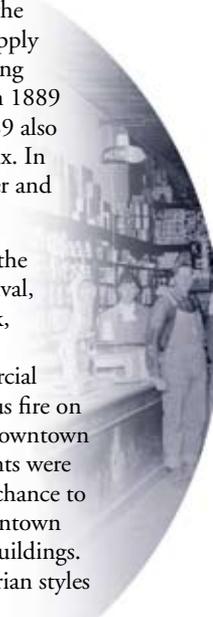
PRESCOTT HISTORY, *continued*

1886, the Prescott and Arizona Central Railway was opened connecting Prescott with the Atlantic and Pacific Railroad. In 1893 it was replaced by a branch of the Santa Fe Railroad. By 1895 the Santa Fe, Prescott and Phoenix Railroad (also known as the “Peavine”) connected Prescott’s mining area with the Southern Pacific line. The access to the railroad bolstered the mercantile sector of the local economy and led to the establishment of several new dry goods and mining supply businesses. Communication and utilities improved along with transportation. An electric light plant was built in 1889 and telephones arrived shortly thereafter. The year 1889 also marked the year that the Capital was moved to Phoenix. In spite of this political loss, Prescott continued to prosper and develop as the 19th Century drew to a close.

By 1900, established residences were clearly reflecting the Victorian era architectural styles: Cottages, Greek Revival, Octagon, Queen Anne, Gothic Revival, Eastlake, Stick, Shingle, Italianate. People were moving across Granite Creek and into areas south and west of town. Commercial development was altered dramatically when a disastrous fire on July 14, 1900, destroyed four and one-half blocks of downtown Prescott. Twelve hotels and 20 mercantile establishments were lost. After the fire, citizens soon viewed the event as a chance to replace the old wooden buildings common in the downtown area with more permanent concrete, brick and stone buildings. These buildings reflected a shift from exuberant Victorian styles to a more controlled formality of styles.

The Fire of 1900 not only brought on a new era in architecture, but it also seemed to stimulate a variety of social and public improvements. Downtown, cement sidewalks and paved streets replaced the dusty thoroughfares of the 1800s. Fort Whipple was

A Property Owner's Guide to PRESCOTT HISTORIC *Districts*



TIMELINE

1873

The first telegraph was sent to Prescott.

1874

The Bashford – Burmister Company was formed.

1875

W. Z. Wilson built what would become known as the “Fremont House”.

1876

Morris Goldwater, one of the most influential merchants in the Territory, arrived in Prescott. Prescott Free Academy opened on what is now the campus of Washington School.

1877

The capital was moved back to Prescott. The Octagon House was built by Dr. Warren E. Day at 212 East Gurley Street. T. W. Otis built his Gothic Revival house on North Pleasant Street. The first bank in the Territory was chartered in Prescott.

1878

The pink brick Courthouse was completed on the Courthouse Plaza. Telephones were installed at Fort Whipple. The Edmund Wells House was constructed at 303 South Cortez. The Sisters of St. Joseph arrived in Prescott to establish a hospital and a school.



reopened after a brief closure in the 1890s which provided the community with a steady influx of federal dollars. Craftsman, Classical Bungalow, Vernacular and Revival architecture became the prominent residential styles during the first part of the century and remained popular through the 1930s.

The Yavapai Chamber of Commerce (now the Prescott Chamber of Commerce) was founded in 1914 to promote Yavapai County and especially the Prescott area for its healthful climate. Prescott, along with Arizona in general, was experiencing an increase in tourism. Summer, in particular, was a busy time of the year for Prescott. Many families from Phoenix would stay in summer homes in or around Prescott, or “camp out” in tents, or sometimes, in elaborate portable houses.

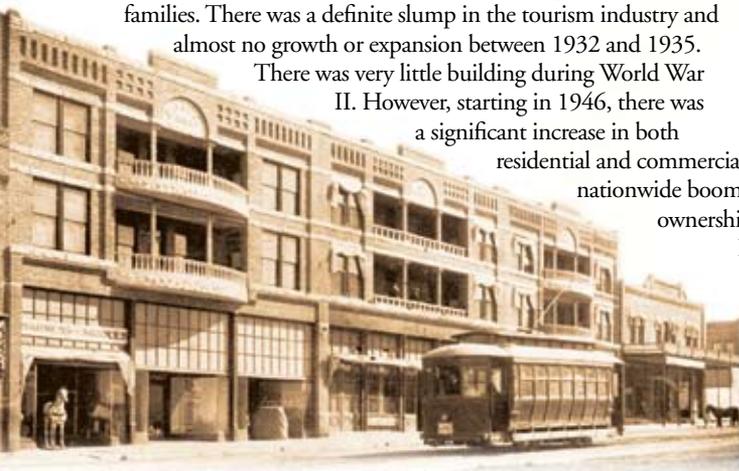
The copper mining industry also supported area growth in the early 20th Century because of the extra demands of World War I. However, by 1919 Prescott suffered the effects of postwar depression along with the rest of the state and nation. Even so, after a reduction in population during World War I, Prescott was again enjoying a steady growth rate with a population in 1920 of 5,010.

The pre-World War II depression was also very hard on the state and local area economy. Thousands of banks failed, and people were left without work or savings. However, local and federal assistance programs (the PWA, CCC, WPA) were well organized in Prescott during the late 1930s. Many local unemployed found work with the WPA in Prescott without having to leave their families. There was a definite slump in the tourism industry and almost no growth or expansion between 1932 and 1935.

There was very little building during World War II. However, starting in 1946, there was a significant increase in both

residential and commercial building, reflecting the nationwide boom in growth and home ownership for the middle class.

Prescott’s significant growth occurred in the 1980s; and, since the 1980 census, the population has nearly doubled.



1879

The Goldwater Store opened in their new building on South Cortez Street at Union Street. It was demolished in the 1970s.

1880

Population of Arizona Territory was 40,440; population of Prescott was 1,836.

1881

The City of Prescott was incorporated and the first railroad crossed the Territory. The Prescott Morning Courier was founded by John Marion.

1886

The Central Arizona Railroad arrived in Prescott on December 31.

1888

The first Prescott rodeo was staged. William Bashford and his wife remodeled a simple cottage into the opulent Queen Anne “Bashford House”, now on the grounds of Sharlot Hall Museum.

1889

The Capital of Arizona Territory moved permanently to Phoenix.

TIMELINE





WHAT IS A HISTORIC DISTRICT?

National Register Historic District

A National Register Historic District is a historic district that is listed in the National Register of Historic Places. The National Register is our country's official list of historic places worthy of preservation. It includes individual buildings, structures, sites, and objects as well as historic districts that are historically, architecturally, or archaeologically significant.

The National Register is maintained by the U.S. Department of the Interior. In Arizona, the National Register program is administered by the State Historic Preservation Office (SHPO) of the Arizona State Parks Department.

Local Historic Preservation District

A local historic district (Historic Preservation Overlay District) is a district designated by local ordinance and falls under the jurisdiction of a local preservation review commission (the Prescott Preservation Commission). A local historic district is generally an "overlay" on top of existing zoning classifications in a community; therefore, a local district commission deals only with the appearance of the district, not with the uses to which properties in the district are put.

The designation of a local district (HPD) protects the significant properties and historic character of the district. City Code (Section 3-9-1) adopts the Historic Preservation Code of the City of Prescott.

Designating a local historic district stabilizes and improves property values, fosters civic beauty, and strengthens the local economy. It results in preservation of the City's traditional qualities that reflect its cultural, social, economic, political, and architectural history. A resident's investment in a historic neighborhood property will not be undermined by new development that does not respect the character of the neighborhood or be threatened by the loss of neighboring resources that contribute to its character.

A Property Owner's Guide to PRESCOTT HISTORIC Districts



TIMELINE

1890

Population of Arizona Territory was 88,243; population of Prescott was 1,759. J. I. Gardner built his mercantile store on North Cortez and Willis streets.

1898

William Owen ("Buckey") O'Neill, Mayor of Prescott, helped to muster the Arizona volunteers for Teddy Roosevelt's "Rough Riders" to fight in the Spanish American War. On July 1, O'Neill, Captain, Troop A, First U. S. Cavalry, was killed at San Juan Hill, Cuba. The Sisters of Mercy Hospital was completed on Grove Avenue.

1900

The population of Arizona Territory was 122,931; population of Prescott was 3,559. A devastating fire on July 14 burned down most of downtown Prescott. Rebuilding started almost immediately with Sam'l Hill's Hardware being the first to start reconstruction.

1903

Prescott's Carnegie Library was completed. Washington School also opened.

1905

On February 20, the Elks Opera House opened its doors for the first time.

1907

On July 4, the Roughrider Memorial statue, created by Solon Borghum, was dedicated on the Courthouse Plaza.



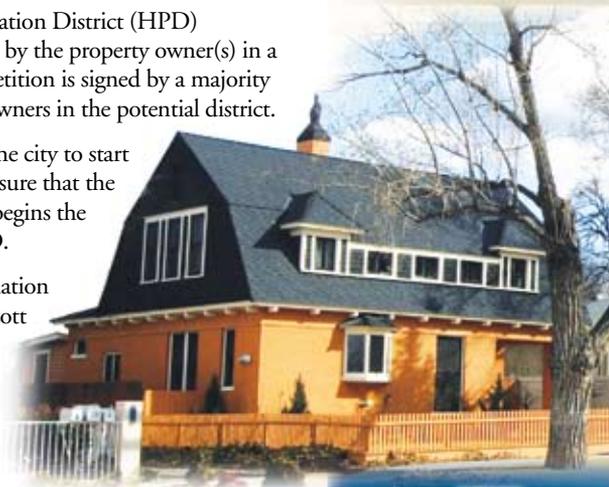
ESTABLISHING A LOCAL HISTORIC PRESERVATION DISTRICT

The Prescott Local Historic Preservation District (HPD) designation process can be initiated by the property owner(s) in a potential district, provided that a petition is signed by a majority (51% minimum) of the property owners in the potential district.

The submission of the petition to the city to start the designation process does not ensure that the district will be created, but simply begins the steps necessary to establish an HPD.

Historic preservation district designation requests are considered by the Prescott Preservation Commission, the Prescott Planning and Zoning Commission and the City Council at public hearings.

Applications and petitions for the designation process are available at the Community Development Department. Property owners or citizens interested in establishing Prescott Local Historic Preservation Districts or obtaining information about them may contact the City of Prescott Historic Preservation Specialist at (928) 777-1318.



REASONS TO CONTACT THE PLANNING AND ZONING DIVISION

- ✦ You are a property owner in a historic district and you are considering exterior alterations or rehabilitation, new construction or demolition.
- ✦ You want to know whether or not your property is in a National Register or Local Preservation District.
- ✦ You would like to purchase a bronze plaque for your National Register property.
- ✦ You are interested in having your property nominated to the National Register.
- ✦ You are looking for general information about your property or the District as a whole.
- ✦ You are looking for technical information about rehabilitation techniques, preservation methods, appropriate treatments, etc.



1909

1911

1910

1912

1913

1914

TIMELINE

Sharlot M. Hall of Prescott was appointed Arizona Territory's Historian, the first woman to hold an appointed political office in the Territory. Lincoln School opened.

The Arizona Pioneers Home opened.

Population of Arizona Territory was 204,354; population of Prescott was 5,092.

On February 14, Valentine's Day, Arizona became the 48th State. The first Governor of the State was George W. P. Hunt.

Tom Mix started making the earliest of his movies in Prescott. Miller Valley School opened. The first Northern Arizona State Fair, which in 1947 became the Yavapai County Fair, was held in Prescott.

The new Prescott High School was completed on East Gurley Street. It was torn down in the early 1980s.





THE PRESCOTT PRESERVATION COMMISSION

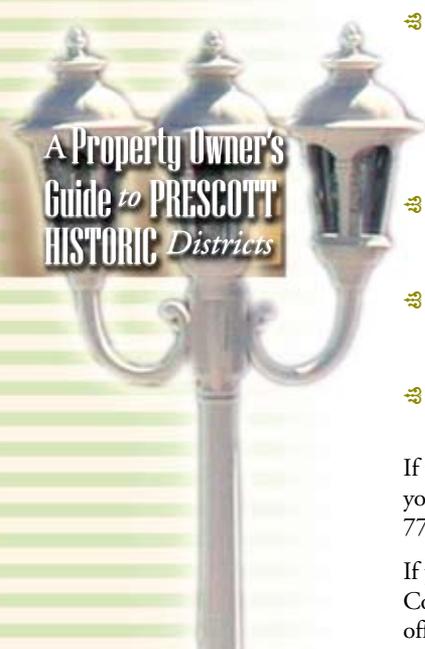
Meetings of the Prescott Preservation Commission (PPC) are open to the public. The Commission usually meets the 2nd Friday of every month at 8:00 AM in City Council Chambers. Additional meetings are scheduled as necessary. Meeting agendas and minutes are posted on the City of Prescott website at www.cityofprescott.net/leadership/meetings/. Printed agendas are available at City Hall approximately one week prior to a meeting.

Printed minutes are available after they are approved at the subsequent Commission meeting. Members of the Preservation Commission are volunteers and are appointed by the Mayor and City Council to serve staggered three-year terms. The purpose of the commission, according to City Code 1-22-3 is to: “[r]eview applications to establish Local Historic Preservation Districts and forward a recommendation to the City Council, and to:

- ✦ Review and approve, approve with conditions, or disapprove plans to remodel, demolish, move or change the exterior appearance of any existing building within an established district and review plans to construct any new building, structure or sign in an established district;
- ✦ Engage professional architects, designers and/ or planners as needed with approval of the City Council;
- ✦ Advise property owners in a proposed district, or from an established district, of preservation methods and techniques;
- ✦ Perform other preservation functions as the City Council may request.

If you would like to contact a Commission member, you may call the Historic Preservation office at (928) 777-1318.

If you would like to apply for consideration as a Commission member, you may call the City Clerk's office at (928) 777-1272.



A Property Owner's
Guide to PRESCOTT
HISTORIC Districts

TIMELINE

1915

On January 1, Prohibition was declared in Arizona.

1917

On April 16, the United States entered World War I.

1918

The "new" Yavapai County Courthouse was completed on the Courthouse Plaza. On September 15, Ernest A. Love, for whom Prescott's airport is named, was shot down in his Spad XIII over France. He died 3 days later.

1919

The Grand Canyon became a National Park.

1920

Population of Arizona was 334,162; population of Prescott was 5,010.

1922

Fort Whipple officially became a Veterans Administration Hospital on April 29.

1923

Jefferson School on South Marina Street opened. It closed in 1938.



THE APPLICATION PROCESS

All work requiring a City of Prescott permit on any building, structure, or site in a local historic district must be reviewed and approved by the Preservation Commission before work can be carried out. It is strongly recommended, but not required, that work on all National Register properties be brought to the Commission for a review to ensure compliance with the Secretary of Interior's Standards for the Treatment of Historic Properties. The intent of these Standards is to ensure the long-term preservation of a property's significance through the preservation of historic materials and features.

The review of a project for consideration by the Commission is based entirely upon what is presented verbally and graphically. It is the Preservation Commission's desire to help you with your project as much as possible. However, a good review of your project requires enough information to make good decisions and recommendations. As much information as practical is encouraged to lessen the length of time the applicant must spend at the public hearing, the questions that may be asked during the hearing, and the chance that a decision will have to be postponed due to incomplete information.

A copy of the Historic Preservation Commission Application for project approval in a Historic Preservation District and/or Historic Preservation Landmark is available at the Planning and Zoning Department, 201 South Cortez Street or on the City of Prescott website, www.cityofprescott.net. Filing deadlines are generally eighteen days prior to the Commission meeting.

When an application is submitted to the Planning & Zoning Department, it will be reviewed by the Historic Preservation Specialist and/or a Community Planner for completeness. If all pertinent information is included in the application, the requested project will be placed on the Commission's agenda. A staff report and recommendation will accompany the project application and will be forwarded to the Commission members and the applicant.



1927 1928 1930 1931 1932 1933 TIMELINE

The Hassayampa Inn was constructed with funds raised from local citizens during an eight year effort.

The Prescott Airport was dedicated on August 26th and named in memory of World War I pilot Ernest A. Love of Prescott. Sharlot M. Hall was given a lease on the "Old Governor's Mansion" and she moved herself and her collection of Arizoniana into the building. This was the beginning of the Sharlot Hall Museum on West Gurley Street.

Population of Arizona was 435,573; population of Prescott was 5,517.

The cornerstone for the Prescott Post Office and Federal Courthouse was laid with a parade of local citizens and dignitaries in attendance.

The Smoki Museum and Pueblo buildings were completed as CWA projects.

The Studio Theater opened in the newly-remodeled former Goldwater Store building on South Cortez Street. Local softball team competition programs were started as a WPA project. Prohibition ended.



THE APPLICATION PROCESS, *continued*

At its monthly meeting, the Preservation Commission will review and vote upon the projects presented. Applicants, or their representatives, are encouraged to attend the Preservation Commission meeting in order to answer any questions from the Commission or interested parties. All meetings are open to the public and neighbors/abutters are encouraged to attend.

The Building Division cannot issue a building permit until the Commission approves a project. All decisions of the Commission are logged with the Building Division following the Commission meeting. Subsequently, a building permit is issued.

WHAT IF THE COMMISSION DENIES AN APPLICATION?

The Commission's role is to work with property owners to find appropriate treatments and solutions to design problems. It is rare that an application is denied, but it might happen if the applicant is unwilling to work with the Commission toward an acceptable alternative. Thus, it is more likely that an acceptable alternative is suggested than a denial is ordered. In any event, a decision of the Commission may be appealed to the City Council. An appeal must be filed within 30 days of the decision with the City Clerk's office.

HOW TO VOICE YOUR OPINION

Spoken Testimony

The Prescott Preservation Commission Chairman will call on those people who are interested in providing comments at a Commission meeting. Public hearings for "quasi-judicial" * matters having a bearing on land use rights are held according to strict procedures established by the Arizona Open Meeting Law.

**The term "quasi-judicial" means that State law requires procedures which resemble those used in a court of law.*

A Property Owner's
Guide to PRESCOTT
HISTORIC Districts



TIMELINE

1934

The Prescott Yavapai Indian Reservation was created.

1939

The Prescott Armory was completed as a WPA project. The "new" Prescott High School opened, later to become Prescott Junior High School and then Mile High Middle School.

1940

Population of Arizona was 499,261; population of Prescott was 6,018. Arizona became known as "The Grand Canyon State". Prescott's first radio station, KYCA, began broadcasting.

1943

On April 9, Sharlot M. Hall died at the Arizona Pioneers' Home.

1949

J. S. Acker willed 125 parcels of land to the City of Prescott for "parks and the advancement of musical culture in the community". He died six years later.

1950

Population of Arizona was 749,587; population of Prescott was 6,764. There were 3,599 telephones in Prescott, soon to be handled by a direct-dialing system rather than an operator.

1951

Natural gas was provided to Prescott.



Written Testimony

A written statement may be submitted before or during a Commission meeting. If written testimony is delivered to Prescott's Historic Preservation Specialist in the Community Development Department before the agenda and staff reports are prepared, the statement will be included in the agenda packet provided to the Commissioners. This provides time to review the submitted testimony prior to the meeting.

DESIGN REVIEW GUIDELINES

Design Review Guidelines apply to each of the Historic Preservation Overlay Districts. Any work which requires a City of Prescott permit must be agendized, reviewed and approved by the Preservation Commission. There are some exceptions, however, which can be administratively approved by the Community Development Director and/or his designee(s). These exceptions may include utility emergencies, work in the City right-of-way, minor construction projects (usually on the interior) and re-roof permits.



1952

The new Black Canyon Highway opened into Prescott, reducing the old Wickenburg highway trip by 18 miles.

1954

Prescott's first Christmas Celebration on the Courthouse Plaza was held.

1956

Prescott was chosen as an "All American City". The first shopping center, Park Plaza, was built on West Goodwin Street.

1957

In July, Prescott's second radio station, KNOT, took to the airwaves.

1959

Howey's Hall, which was built on the first lot sold in Prescott's Original Townsite, was demolished for the new City Hall.

1960

Population of Arizona was 1,302,161; population of Prescott was 12,861.

1962

Rotarians constructed a replica of Prescott's first school house on the grounds of Sharlot Hall Museum.

TIMELINE

GLOSSARY



Alteration: Any act that changes one or more of the architectural features or its accessories including, but not limited to, the erection, installation, construction, reconstruction, relocation or removal of any structure or accessory.

Architectural Styles: The details and architectural features of an individual building/structure classified by style. In Prescott, typical historic styles include Victorian era styles such as Greek Revival, Octagon, Queen Anne, Gothic Revival, Eastlake, Stick, Shingle and Italianate; Twentieth Century Commercial (after the Fire of 1900); Revival styles, including Beaux Arts, Classical, Romanesque and Greek Revival; Arts and Crafts period styles such as Classical and California Bungalow, Prairie, Tudor and Spanish/Mission Revival.



Architectural Survey: An inventory that identifies and describes the resources within a historic district, including architectural description, approximate date of construction, structural condition and relationship of the building to its setting on an Arizona Historic Property Inventory Form. It usually does not include in-depth research on a particular property.

A Property Owner's Guide to PRESCOTT HISTORIC Districts

Building Permit: A permit issued by the Building Division upon approval by the Prescott Preservation Commission of an alteration, construction, repair, removal, or demolition of a structure, or accessories of a structure, within a historic district.

Construction: The act of adding to an existing structure, erecting a new structure or adding accessories onto a structure or premises including, but not limited to, buildings, extensions, outbuildings and fire escapes.



Design Guidelines: The written tenets upon which the Preservation Commission and staff evaluate a proposed project for a historic property. Design Guidelines help guide the applicant's proposal, the Commission's decision and the subsequent work.

TIMELINE

1963

Prescott's new City Hall on the southeast corner of Goodwin and Cortez was completed and was dedicated by Barry Goldwater.



1964

Prescott celebrated its Centennial. Lynx Lake, which was created by the construction of a dam, was dedicated. Barry Goldwater announced his run for the Presidency on the Courthouse steps in Prescott.

1966

Viola Jimulla, Chiefess of the Yavapai-Prescott Tribe, died as did sculptor and artist George Phippen. Prescott High School's new campus on Ruth Street opened for classes in September.

1968

Authorization was finally given for the construction of the Central Arizona Project. It was completed from the Colorado River to Tucson in 1991.

1970

Population of Arizona was 1,775,399; population of Prescott was 13,631. Yavapai College, established in 1966, opened at its present campus on East Sheldon Street.

1971

The Governor Fremont House was moved from East Union Street (it had previously been moved from East Gurley Street) to the grounds of Sharlot Hall Museum.



Features: Fixed results of human activity, usually at an archaeological site, such as a midden heap, petroglyph, mound or fire pit. Also, elements, such as window patterns, window hoods and shutters; porticoes, entrances and doorways; roof shapes, cornices and decorative moldings; or commercial storefronts with their individual detailing, signs and glazing, which distinguish one building or row of buildings from another and identify its architectural style.

Fenestration: The arrangement of openings in a building façade.

Integrity: A measure of the authenticity of a property's historic identity, evidenced by the survival of the physical characteristics that existed during the property's historic period in its unaltered state. In other words, maintaining the original appearance of a building, structure, site or object. If a person who was familiar with the structure, site or object when it was new, would he or she recognize it today as being essentially the same? If so, it probably has historic integrity.

Local Preservation Ordinance: The local law that establishes the Preservation Commission, states its purpose, powers and responsibilities. It is authorized under state enabling legislation.

Massing: The overall composition of the exterior of the major volumes of a building.

Preservation: The act or process of applying measures necessary to sustain the existing form, integrity and materials of a historic property.

Remodel: The process of modifying an existing building, or space, for current use; typically includes replacing some of the existing fabric and/or features.

Restoration: The act or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by the means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period.

Rehabilitation: The act or process of making possible a compatible use for a property through repair, alterations, and additions while preserving those portions or features which convey historical, cultural or architectural values.



1974 1975 1978 1980 1981 1989 TIMELINE

The Bashford House was moved from East Gurley Street to the campus of Sharlot Hall Museum, Prescott's first community-driven historic preservation project. In its place is Prescott's first fast-food restaurant, Jack-in-the-Box. Sharlot Hall Museum held its first Folk Arts Fair on the museum grounds.

Jerri Wagner became Arizona's first woman mayor elected by popular vote. Prescott's modern, new library opened on East Goodwin Street, replacing the Carnegie Library built in 1903.

On November 19, the Adult Center Club dedicated the building on East Aubrey Street. Prescott's first National Register Historic District was approved on December 14 by the U. S. Department of the Interior.

Population of Arizona was 2,716,546; population of Prescott was 19,865.

Louise Phippen, George's widow, opened the Phippen Gallery, now replaced by the Phippen Museum of Western Art.

Sculptor Neil Logan's "All Veterans Memorial" statue was installed on the Courthouse Plaza. Prescott was officially declared "Arizona's Christmas City". Three National Register Historic Districts were approved: East Prescott, West Prescott and Pine Crest, by the U. S. Department of the Interior.

GLOSSARY, *continued*

Reconstruction: The process of duplicating the original materials, form, and appearance of a vanished building or structure based on historical research.

Secretary of the Interior's Standards for the Treatment of Historic Properties: Standards are general criteria against which work can be measured. In the case of the Secretary of the Interior's Standards for the Treatment of Historic Properties, the standards are "intended to promote responsible preservation practices that help protect our Nation's irreplaceable cultural resources". They are intended to provide guidance to historic building owners and building managers, preservation consultants, architects, contractors, and project reviewers prior to treatment.

Setting: The actual physical surroundings of a historic building, structure, site or object, including the parcel of land (if appropriate) upon which the building is situated, the landscape, streetscape, relationship to other buildings, structures, sites or objects, etc.

INCENTIVES

To encourage historic preservation, incentives are offered through city, state and federal programs for properties listed in the National Register of Historic Places.

Incentives include:

- ✚ Conservation and preservation easements allowing limited tax benefits;
- ✚ Federal Investment Tax Credits (National Register properties used for commercial purposes only);
- ✚ State Property Tax Reduction Program (owner-occupied residential properties);
- ✚ State Property Tax Reclassification Program (commercial properties);
- ✚ Assistance from the City of Prescott Historic Preservation Office through reference materials and style manuals, paint scheme/color assistance, resources for historical materials, and, in some instances, architectural assistance.

A Property Owner's Guide to PRESCOTT HISTORIC *Districts*



TIMELINE

1990

Population of Arizona was 3,665,228; population of Prescott was 26,592. "Cowboy Resting", a sculpture by Prescott artist John Skurja, was unveiled on the south side of the Courthouse Plaza. The Fleury's Addition National Register Historic District was approved by the U. S. Department of the Interior.

1994

The Prescott Armory National Register Historic District was approved by the U. S. Department of the Interior.

1998

Prescott-Yavapai Tribe held their first "pow-wow". The South Prescott Townsite National Register Historic District was approved by the U. S. Department of the Interior.

1999

The Mile High Park National Register Historic District was approved by the U. S. Department of the Interior.

2000

Population of Arizona was 5,130,622; population of Prescott was 33,938. The Whipple Heights National Register Historic District was approved by the U. S. Department of the Interior.

2001

The Joslin and Whipple National Register Historic District was approved by the U. S. Department of the Interior.

2003

The Hassayampa National Register Historic District was approved by the U. S. Department of the Interior.



ARIZONA'S HISTORIC PROPERTY TAX REDUCTION PROGRAM

Information for owners of residential, non-income producing properties: The State Historic Property Tax program offers a substantial reduction in the state property tax assessment for eligible owners. This is an agreement in which the property is maintained according to federal and Arizona State Parks Board standards and must be used for non-income producing activities.

Information for owners of historic commercial (or income-producing) properties: The State Historic Property Tax Reclassification program is a tax reclassification program available to eligible commercial and rental residential properties. The property under consideration must receive approval from the State Historic Preservation Office for a rehabilitation project prior to acceptance into the program. Under this program, the temporary property tax classification set by the county assessor does not necessarily change the current base assessment; however, increased value of the historic property associated with the rehabilitation is assessed at only one percent for property tax purposes. This reduced assessment remains in effect for up to 10 years. Only rehabilitation efforts undertaken after reclassification are eligible.



15



2004

In July, Prescott was designated as a "Preserve America Community" by First Lady Laura Bush.

2005

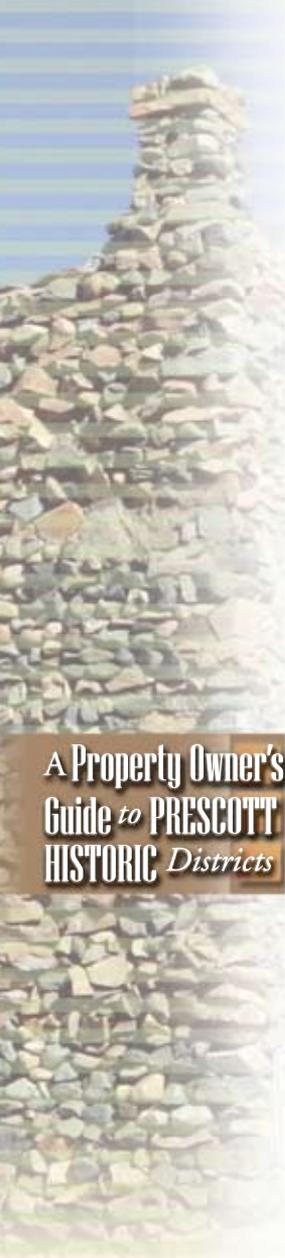
Prescott was named as one of the National Trust for Historic Preservation's "Dozen Distinctive Destinations". Prescott celebrated the Centennial of the Elks Opera House.

2007

"Bill" the elk was returned to the roof of the Elks Opera House on December 8 after a 25 year absence.

TIMELINE





ARCHAEOLOGY

What is Archaeology?

Archaeology is the study of the physical remains of the past. Prehistoric archaeology is concerned with cultures which predate exploration and settlement by non-aboriginal peoples. Historic archaeology in North America focuses on virtually all cultural groups that have been present since the arrival of aboriginal peoples. Both have a great potential as a means toward understanding the past.



Why should I be concerned about Archaeology?

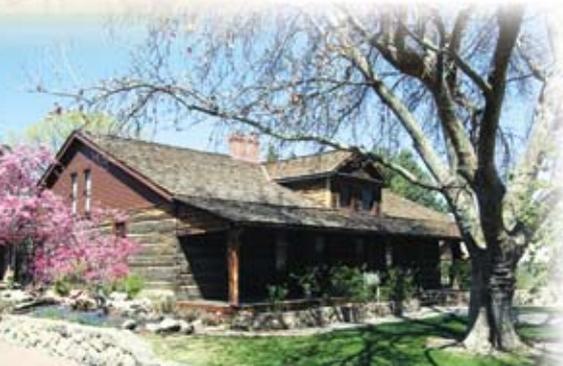
Archaeological sites are fragile and irreplaceable; they cannot be rebuilt or remade. The Prescott area has been settled by humans for many centuries. These humans have left behind many artifacts which tell their stories. Archaeologists obtain information from these cultural remnants by studying them in relationship with each other and with the environment in which the remnants are found. Thus, the study of an archaeological site prior to major disturbance or removal of remnants contributes immeasurably to the understanding of the past in our community.

A Property Owner's Guide to PRESCOTT HISTORIC Districts

Arizona Laws Regarding Human Remains and Objects of Cultural Heritage: In 1990, the Arizona Legislature passed two laws that protect human burials and associated items on both private and State land. Pursuant to one of the laws, sacred and ceremonial objects and objects that may have special importance to Native American Indians are also protected if they have been found on State land or are in the possession of the State. These laws are important to everyone in Arizona. They were passed because of the need to treat human remains and associated items, sacred objects, and objects important to Native Americans with respect and dignity.

Pursuant to State law, individuals who think they have come across human remains or sacred or ceremonial objects should stop any activities that might further disturb the remains or materials. They must then call or write the Arizona State Museum in Tucson to inform the Museum of the circumstances and to receive museum guidance on what to do. The Museum will assist in determining if these laws apply to the situation (*see Resources, page 17*).

Violating these laws is a criminal offense punishable by fines and by loss of the equipment used in the violations.



RESOURCES

Arizona State Museum, Cultural Resource Management Division, University of Arizona, Tucson, AZ 85721, (520) 621-4795, website: www.statemuseum.arizona.edu.

Arizona State Historic Preservation office (SHPO), Arizona State Parks, 1300 West Washington Street, Phoenix, AZ 85007, (602) 542-4009, website: www.azstateparks.com.

Design Guidelines for Prescott's Historic Districts, available at the Community Development Department, City of Prescott, 201 S. Cortez St., Prescott, AZ 86303, (928) 777-1207.

Historic Prescott, Arizona Walking Tour Guide, available at the Prescott Chamber of Commerce, 117 West Goodwin Street, Prescott, AZ 86303, for \$1.00.

Historic Preservation Master Plan, reference copy available at the Community Development Department, City of Prescott, 201 S. Cortez St., Prescott, AZ 86303, (928) 777-1207.

Historic Property Inventory Form for each property located in a National Register Historic District in the City, available at the Community Development Department, City of Prescott Library, Sharlot Hall Museum Archives and State Historic Preservation Office (SHPO).

List of Locations of Historic Markers, available at the Community Development Department, City of Prescott, or on the City of Prescott, website: www.cityofprescott.net.

Maps of Historic Districts or individual parcels available at the Community Development Department, City of Prescott, 201 S. Cortez St., Prescott, AZ 86303, (928) 777-1207.

Nominations to the National Register of Historic Places, available at the Community Development Department, City Library, Sharlot Hall Museum archives and SHPO.

"The Secretary of the Interior's Standards", available at the Community Development Department, City of Prescott, or online at National Park Service website www2.cr.nps.gov/tps/tax/rhb/stand.

Sharlot Hall Museum Collections and Archives, 415 West Gurley Street, Prescott, AZ 86301, Phone: (928) 445-3122, website: www.sharlot.org.

Smoki Museum, 147 North Arizona Street, Prescott, AZ 86301, Phone (928) 445-1230. website: www.smokimuseum.org.

"Yesterday, Today, Tomorrow: A Guide to Preserving Your Prescott Home", available at the Community Development Department, City of Prescott, for \$12.00. City of Prescott, 201 S. Cortez St., Prescott, AZ 86303, (928) 777-1207.



Booklet Credits:

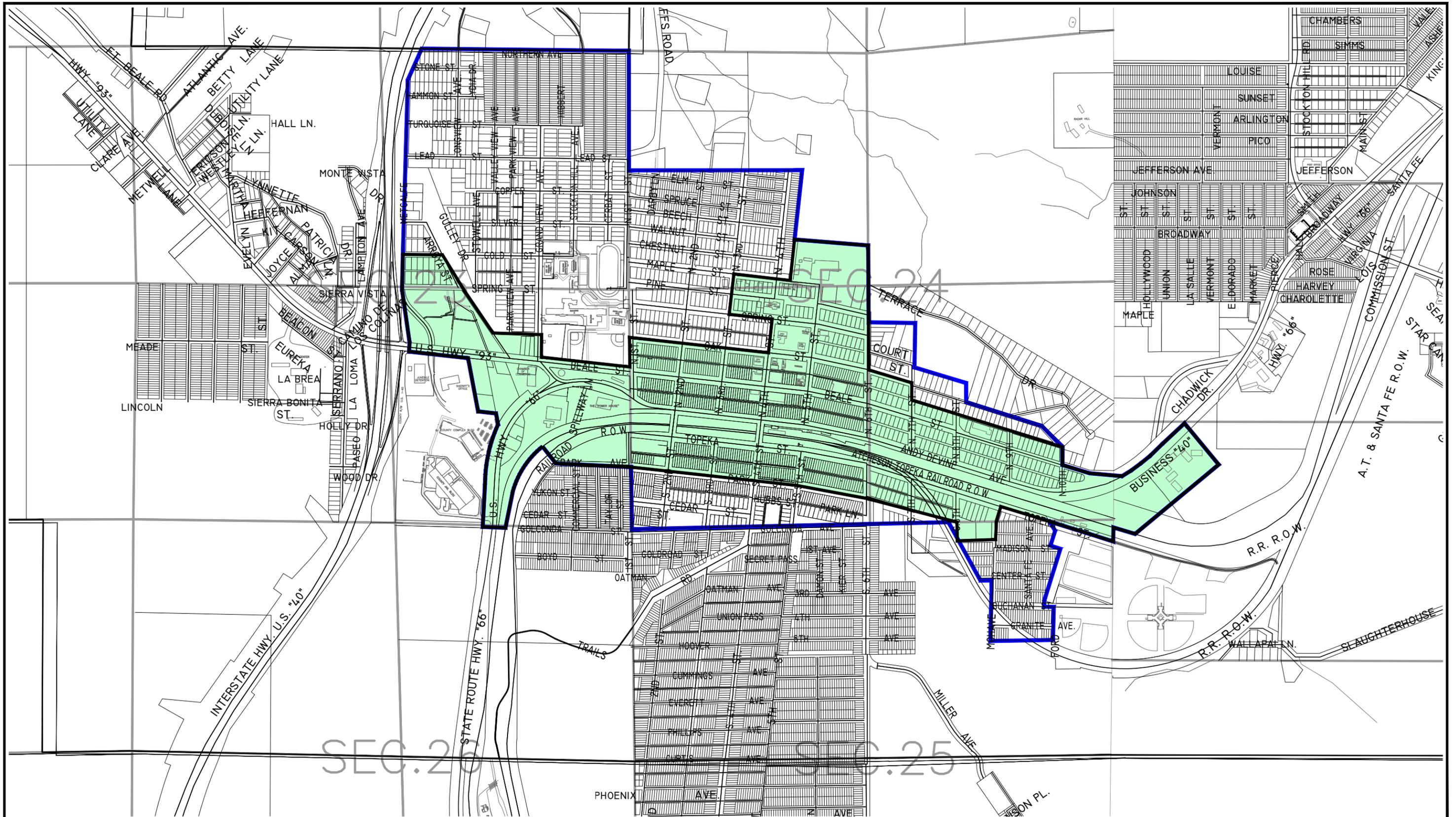
Copy—
Nancy Burgess
City of Prescott

Photos—
Nancy Burgess
City of Prescott

Historic Photos—
Private Collection

Graphic Design—
Joseph Davidson





▬ OUTLINE OF HISTORIC OVERLAY DISTRICT
 COMMERCIAL ZONING AREA

- 25,804,915± SF / 0.93± Sq. MILES
 - 11,968,100± SF / 0.43± Sq. MILES

CITY OF KINGMAN
ENGINEERING DEPARTMENT
 30 NORTH 4TH STREET
 KINGMAN, ARIZONA 86401
 PHONE (928) 753-8122 FAX (928) 753-8118

City of Kingman - Downtown
 Downtown Districts

C.O.K. PROJECT NO.

 SHEET NO.
 1 OF 1



June 8-10, 2016
Crowne Plaza Phoenix Airport Hotel
www.azpreservation.com
/ @AZPreservation

Hotel Room Reservation Cut-off Date: May 8, 2016

**The Full Conference Agenda Book is now on the website!
[Click here.](#)**

(A copy of this Agenda Book will be provided to all participants at the conference.)

*The Urban Renaissance Marathon**

Re-purposed and Infilled: Seven Projects That Put Preservation into Rehab

To see a full description with photographs of this session, [please click here.](#)

**You do not need to pre-register for this session. You may choose this session on site at the conference.*

The urban center of Phoenix is being reshaped by the next big event in Historic Preservation as the Post War trend toward an auto-centric suburban lifestyle is being eclipsed by the rediscovery of the walkable, public transit oriented, amenity rich and diversified inner city, that is enjoying a renaissance through infill within historic districts and re-purposing of historic buildings to facilitate the new workplace environment of the creative class and the residential needs of a new demographic of aging boomers and millennials. Lorenzo Perez, creative urban developer of Venue Projects, will introduce a Marathon presentation of seven innovative and imaginative projects heralding the next iteration in historic preservation best practices.



Friday, June 10, 2016

PART ONE

9:50 - 10:40

Palo Verde Room

Introduction: Lorenzo Perez, Principal, Venue Projects

**Coronado Historic District: Cougar Bungalow Meets Attractive Young Suitor
Joel Contreras, Designer Developer**

PART TWO

10:50 - 11:40

Palo Verde Room

**In Tucson: Illegal Pete's Restaurant - Heavy Metal in the 'Old Pueblo'
Rob Paulus, Rob Paulus Architects Ltd.**

**New Life for Old Places: Single Family and Town Houses Infill Historic Districts
Cavin and Claire Costello, The Ranch Mine Architects**

PART THREE

2:00 - 2:50

Palo Verde Room

**Catalyst for Change: White Stone Studios - Inner City Transformation
Benjamin Hall Architect, Benjamin Hall design + build**

**Grand Avenue Lofts: Preservation Triangulation - Urbanizing The Neighborhood
Cole Van Norman, Van Norman Development LLC**

PART FOUR

3:00 - 3:50

Palo Verde Room

R & R Partners with Ong Yut Geong Warehouse: Workplace for the Creative Class
Martin Ball, CCBG Architects

Wrap Up
Marathon Participants Closing Remarks

Important Dates To Remember

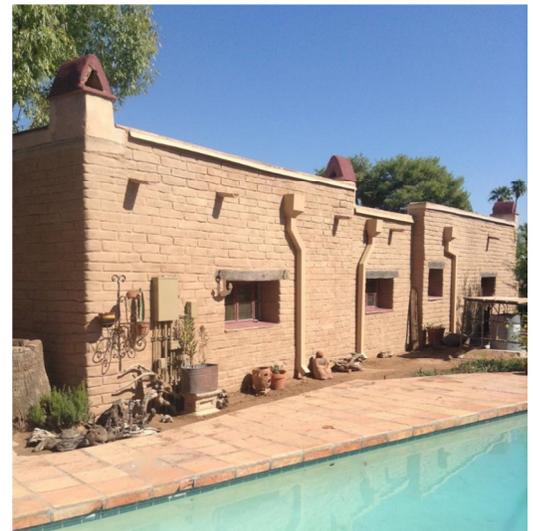
Hotel Reservations Deadline is May 8, 2016 for Group Rates
Registration Rates Increase May 26, 2016 to Late/On-Site Rates
Opening Plenary Session June 9, 2016 at the Crowne Plaza
Governor's Awards Luncheon June 10, 2016 at the Crowne Plaza

New Tour to Visit the Smidt House

Pueblo Revival Style Adobe
Pierson Place Historic District
Saturday, June 11, 2016

Located just a short 15-minute drive from the Crowne Plaza Phoenix Airport Hotel, the Smidt House is an exceptional example of a preserved and rehabilitated Pueblo Revival style adobe home. The owners, Dr. and Mrs. James Smidt, are opening their home for tours on Saturday, June 11, 2016 to participants of the Arizona Historic Preservation Conference.

This Pueblo Revival Style adobe is in the Pierson Place Historic District in Phoenix. The home has recently undergone extensive adobe rehabilitation and repair. Built in 1929, the 3,500 sq. ft. home features 5 fireplaces, atypical Tudor archways in the living room, a restive courtyard, and a two car adobe garage. It has been maintained mostly in its original state since the current owners purchased it in 1960, and both the interior as well as the exterior reflect the period quite well. Featured in Arizona Highways magazine in 1952 and 1982, it remains a treasure for all who enter.



*Smidt House_ Photo Courtesy
Adobe Technology / Reggie Mackay*

Three sessions of a maximum of 15 visitors at each designated time:
10:00am -11:00am * 11:00am - Noon * 1:00pm - 2:00pm
Please wear your conference badge for admission.
Self-driving tour - No transportation provided

Registration for these tours is required and may be completed at the Historic Preservation Conference registration desk in the lobby

of the Crowne Plaza Phoenix Airport Hotel during the Historic Preservation Conference. A flyer with the address and other information will be provided at the time of registration.

Parking: On-street parking near the home should be available. Alternatively, a light rail parking lot at the corner of 3rd and Camelback should offer ample parking if on-street parking is unavailable.

Crowne Plaza Phoenix Airport Hotel

Reserve your room today! Click here:

<https://aws.passkey.com/event/14128451/owner/55414/home>

Crowne Plaza Phoenix Airport
4300 East Washington Street

Phoenix, Arizona 85034

Tel: 602-273-7778

www.crowneplazaphx.com

Be sure to request the Arizona Historic Preservation Conference group room rate when reserving accommodations.

Sleeping Room Rate: \$74.00 per room per night, Single/Double Occupancy



For more venue information, click here: <https://azpreservation.com/venue.html>

30th Anniversary Site Steward Conference

June 7-8, 2016

Crowne Plaza Phoenix Airport Hotel

4300 East Washington

Phoenix, Arizona 85034

www.azpreservation.com/venue.html

Join us for the Conference commemorating the 30th Anniversary of the Arizona Site Steward Program in Phoenix immediately preceding the 14th Annual Arizona Historic Preservation Conference.



Please visit this webpage for information about the Site Steward program and the preliminary conference agenda: <https://azpreservation.com/site-stewards.html>

Registration is now open and available at
<https://azpreservation.com/registration.html>

And be sure to make your hotel reservations at the Crowne Plaza Phoenix Airport Hotel when you register for the conference! Enjoy a great rate of \$74.00 per night, single/double occupancy, plus tax.

Sponsorship opportunities for this outstanding commemorative conference are also available. To participate as a sponsor, please contact Paula Pflapsen, Arizona State Parks Cultural Resources Manager and Arizona Site Steward Program Administrator, Arizona State Parks - 602-542-7160. ppflapsen@azstateparks.gov

You may also contact Dave Ryder, Veer Consulting Conference Management, 602-568-6277 or questions@azpreservation.com for immediate assistance.

We look forward to seeing you at the conference in Phoenix!