

**CITY OF KINGMAN**  
**REGULAR MEETING OF HISTORIC PRESERVATION COMMISSION**  
**Council Chambers**  
**310 N. 4<sup>th</sup> Street**

5:30 P.M.

Minutes

Tuesday, May 26, 2015

Members:	Officers:	Visitors Signing In:
D. Wagner, Chair	B. Shilling, Grant Administrator	See attached list
M. Glancy, Vice-Chair - ABSENT	Mark Wimpee, Sr., Council Liaison	
L. Hansen	E. Roper, Recording Secretary	
E. Hatcher		
A. Florisi		
N. Russell		
Vacant		

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

Chair Wagner called the meeting to order at 5:31 P.M. Five commissioners were present. Vice-Chair Glancy was absent.

**1. APPROVAL OF MINUTES**

**a. The Regular Meeting minutes of February 24, 2015.**

Commissioner Florisi made a MOTION to APPROVE the Regular Meeting minutes of February 24, 2015. Commissioner Hansen SECONDED and it was APPROVED by a vote of 5-0.

**b. The Special Meeting minutes of March 24, 2015.**

Commissioner Florisi made a MOTION to APPROVE the Special Meeting minutes of March 24, 2015. Commissioner Hansen SECONDED and it was APPROVED by a vote of 5-0.

**2. PUBLIC COMMENTS**

Those wishing to address the commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

There were no comments from the public.

**3. OLD BUSINESS**

**a. Discussion and possible action concerning a fundraiser booklet.**

HPC has proposed the development of a booklet containing information about local historic properties; the booklet would be sold to raise funds for commission projects.

Commissioner Florisi stated she scanned the documents Grant Administrator Bill Shilling had for historical properties in Kingman including the 1984 documents and the recent updates. Commissioner Florisi stated the 1984 documents were in poor condition as they were photocopied multiple times and the commission may need to locate the original photographs that were attached to the documents. Commissioner Florisi stated she could make CD copies of the documents.

Chair Wagner asked how many properties had documents.

Commissioner Florisi stated there were 88 properties. Commissioner Florisi stated she also scanned the Parks & Recreation Department walking tour map. Commissioner Florisi stated the cost to print books would be very expensive and the commission would not be able to make money from their sale. Commissioner Florisi provided a list of printing costs, which is included at the end of this report.

Chair Wagner stated traditional books were losing popularity.

Commissioner Florisi agreed and stated the commission should use digital technologies such as PDF or QR Codes. Commissioner Florisi stated the commission could put together a walking tour brochure with accompanying QR Codes. Commissioner Florisi stated there would be minimal cost and she registered a domain name the commission could use to link the QR Codes to historical information.

Commissioner Hansen stated she liked the QR Code idea, but did not see how it would be a fundraiser for the commission.

Commissioner Florisi stated one possibility would be to seek donations for access to information, but she was not sure that was allowed under City regulations.

Chair Wagner stated it would not be an effective fundraiser and Commissioner Hansen agreed.

Commissioner Florisi stated she also agreed, but did not think a print resource would be effective either.

Chair Wagner asked how historical properties were designated.

Mr. Shilling stated historical properties were issued brass plaques that were affixed to the building.

Chair Wagner stated she wanted the QR Code located at the street so it would not disturb the residents of the property.

Mr. Shilling stated the commission needed to research how other cities used QR Codes.

Commissioner Florisi asked if the commission wanted to look into a new fundraising idea.

Commissioner Russell stated the commission could produce a small pamphlet that identified the properties.

Commissioner Florisi stated the pamphlet could be paired with the digital information and distributed by the Powerhouse Visitors Center.

**b. Discussion and possible action concerning 218 Oak Street.**

The HPC has identified the property at 218 Oak Street to be in critical danger of being included on the historic endangered property list, which could result in the loss of its historic designation. HPC will consider further action on this property.

Mr. Shilling stated a letter was sent to the family that owned 218 Oak Street. Mr. Shilling stated the letter informed the family that the commission would recommend to the Common Council that the property should be submitted to the Arizona Preservation Commission to be listed as a historic endangered property if the commission did not receive a response by the end of June, 2015. Mr. Shilling stated losing the historical designation could result in the family losing certain tax breaks as well as allowing the possibility of condemnation or demolition by the City. Mr. Shilling stated he would not want those outcomes, but rehabilitation cost money and the City would not pay for rehabilitating private property. Mr. Shilling stated he received an email response from the three siblings who owned the building and the siblings stated they would discuss the issues.

**c. Discussion and possible action concerning participation in the Mohave County Courthouse/Bonelli House 100 year Celebration.**

The HPC may discuss and/or plan activities for the 100 year celebration planned for the Mohave County Courthouse and the Bonelli House on August 7, 2015.

Mr. Shilling stated the date for the celebration was confirmed for August 7, 2015 and court administrator Kip Anderson had several activities planned for the courthouse, but he would not be overseeing the Bonelli House activities.

Chair Wagner stated she would contact the Mohave Museum of History and Arts regarding the Bonelli House events. Chair Wagner asked if any of the commissioners would not be available on August 7, 2015; no one responded.

Mr. Shilling stated the commission could offer a gesture of support, such as a certificate.

**d. Discussion and possible action concerning a commission vacancy.**

The HPC may consider filling a current vacancy.

Chair Wagner stated Jan Adams term expired in December, 2014.

Commissioner Hatcher stated she would be willing to step down if there was an interested party to fill her seat.

Commissioner Florisi stated she knew two interested people, but had not been able to get applications from them.

Mr. Shilling stated all applications needed to be submitted to the City Clerk and reviewed at a formal commission meeting.

Commissioner Hatcher stated she would continue to serve until the commission found a replacement.

Chair Wagner stated the commission needed to find people who wanted to serve the commission as their first choice and could provide relevant skills and expertise.

**e. Discussion and possible action concerning the Mohave County Justice Center (Courthouse Expansion).**

The HPC may consider supporting Mohave County's plan to build a new Justice Center adjacent to the current historic Mohave County Courthouse.

Mr. Shilling stated the Justice Center project would be completed in phases and would include the renovation of the historic courthouse in order to ensure the new Justice Center and the courthouse complimented each other. Mr. Shilling stated the commission could formally support the county and there was opportunity for the commission to review the process since the courthouse was listed on the National Register of Historic Places. Mr. Shilling stated the old jail was also included.

Commissioner Russell made a MOTION to MAKE A RECOMMENDATION to the Common Council regarding sending a resolution to Mohave County supporting the Courthouse Expansion and declaring the commission's interest in reviewing all plans related to the renovation of the Mohave County Courthouse and/or old jail. Commissioner Hansen SECONDED and it was APPROVED by a vote of 5-0.

**4. NEW BUSINESS**

**Discussion and possible action regarding the Parks Department's installation of a fence in Metcalf Park.**

The HPC may consider a recommendation to the Common Council to remove the new fence recently installed at Metcalf Park in response to local residents' complaints.

Mr. Shilling stated he received several complaints about the new fence around Metcalfe Park. Mr. Shilling stated he spoke with Parks & Recreation Director Mike Meersman and Mr. Meersman stated the fence was put up for safety reasons. Mr. Shilling stated Metcalfe Park was not listed on the historic register, but it was part of historic Downtown.

Commissioner Florisi stated the fence looked terrible. Commissioner Florisi stated she would be scared to walk through the park at night by herself due to the fact that the fence restricted possible escape routes.

Mr. Shilling stated the fence was supposed to prevent children from jumping off the wall; however, there were walls inside the park that did not have fences.

Commissioner Russell stated materials with an antique look could have been used. Commissioner Russell stated the fence helped contain small children in the park as well as provide limited routes out of the park, which was helpful to police when they were trying to apprehend people.

Mr. Shilling stated the commission could put fundraising money towards altering or replacing the fence.

Commissioner Florisi made a MOTION to INVESTIGATE possibilities to replacing the recently installed fence in Metcalfe Park. Chair Wagner SECONDED and it was APPROVED by a vote of 5-0.

Commissioner Florisi stated the commission should research ways to change the fence to an antique look.

## **5. REPORTS**

### **a. Update on the status of Palo Christi School**

Grant Administrator Bill Shilling will discuss possible grant opportunities for Palo Christi School.

Mr. Shilling stated the Kingman Unified School District (KUSD) approached him about the Palo Christi campus after they decided it would no longer be used as a school. Mr. Shilling stated a KUSD committee did not have any ideas about how to use the buildings, but they did not want the property to continue to deteriorate. Mr. Shilling stated it would cost \$700,000 to repair the roof and without an idea for how to use the structures it would be impossible to find grants. Mr. Shilling stated one possibility for a grant would be the Arizona Department of Environmental Quality's (ADEQ) grant for analyzing and assessing hazardous materials. Mr. Shilling stated the ADEQ would provide funding for municipalities to assess the levels of asbestos and lead paint in buildings with possible funding to abate as well. Mr. Shilling stated Palo Christi was on the National Register of Historic Places and the nature trail was still in place and accessible.

### **b. Annual State Historic Preservation Conference**

Commissioners who attended the conference will provide a brief report.

Chair Wagner stated she and Commissioner Florisi attended the four day conference in Flagstaff, Arizona. Chair Wagner stated other cities were very far ahead of Kingman, especially in terms of the use of new technology and the number of projects. Chair Wagner

stated the commissioners were provided typed notes from the conference, which are included at the end of this report.

Commissioner Florisi stated she learned a lot of information in terms of what was required to take care of historical properties and revitalize Downtown. Commissioner Florisi stated Downtown Kingman needed economic development in addition to the historical properties and the property and business owners needed to be local. Commissioner Florisi stated Downtown Kingman also needed to be important to the community as a whole and all citizens needed to be invested in its revitalization. Commissioner Florisi stated she learned about what other communities of all sizes accomplished and how they involved their citizens.

Vice-Mayor Wimpee, Sr. asked Chair Wagner and Commissioner Florisi to give a brief report at the Common Council meeting on June 16, 2015.

Commissioner Florisi asked if it would be beneficial to identify projects and request funds from Council during the report.

Mr. Shilling stated the commission should set goals and objectives before requesting funds.

Vice-Mayor Wimpee, Sr. stated the commission should identify some projects that Council could budget for. Vice-Mayor Wimpee, Sr. stated the commission would have to submit requests for funding by February or March in 2016.

## 6. COMMISSIONER'S COMMENTS

**Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff.**

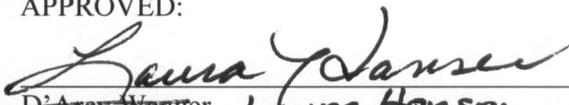
Commissioner Russell requested the following agenda items: discussion on the Palo Christi nature trail, Miner's Monument, and scheduling Workshops.

Chair Wagner requested the following agenda items: discussion on the reports from the Annual State Historic Preservation Conference and identifying goals, objectives and projects.

Chair Wagner ADJOURNED the meeting at 6:41 P.M.

## ADJOURNMENT – 6:41 P.M.

APPROVED:

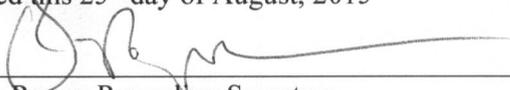
  
D'Arcy Wagner *Laura Hansen*  
Historic Preservation Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

CERTIFICATE OF HISTORIC PRESERVATION COMMISSION

I, Erin Roper, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Historic Preservation Commission held on May 26<sup>th</sup>, 2015.

Dated this 25<sup>th</sup> day of August, 2015

  
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Erin Roper, Recording Secretary



Sample Book Pricing

Based on 60 Pages (88 Properties - 1/2 + Pages Each Plus General Info & Other Pages)

Blurb (Press Run of 51 - 100 Photo Books)

Soft Cover, 80# Semi-Matte Paper, Blurb Logo  
7 x 7 17.84 each  
8 x 10 or 10 x 8 25.49 each

SmartPress (Press Run of 100 Booklets)

Premium Gloss 80# Cover With Ultra-Gloss U/V Coating 1 Side  
Pages 80# Premium Gloss Text  
Saddle Stitched  
Printed Hard Proof  
6 x 6 731.17 plus shipping  
9 x 9 972.29 plus shipping  
9 x 12 1240.12 plus shipping

48HrBooks (Press Run of 100 Books)

Perfect Bound  
80# Gloss Text  
12 Point C1S With Silk Laminate  
6 x 9 12.51 each

TheBookPatch (Press Run of 100 Books)

Perfect Bound  
No Details On Paper Quality  
7.5 x 7.5 9.72 each  
8 x 10 11.85 each

LuLu (Press Run of 100 Books)

Perfect Bound Premium Paperback  
No Details On Paper Quality  
8.5 x 8.5 12.75 each  
9 x 7 12.75 each

These are printing prices ONLY

Prices do not include shipping, copyright & ISBN registration, proofs, eBook creation and more...