

# CITY OF KINGMAN

## MUNICIPAL UTILITY COMMISSION MEETING

Council Chambers  
310 N. 4<sup>th</sup> Street

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5:30 p.m.

Minutes

Thursday, June 25, 2015

<u>Commissioners</u>	<u>Staff Present</u>	<u>Visitors Signed in</u>
Allen Burgett, Chairman	Greg Henry, City Engineer	
Mike Van Zandt, Vice Chairman	Rob Owen, Public Works Director	
Toby Orr-Absent	Tina Moline, Finance Director	
Aline Parker	Frank Marbury, Assistant City Engineer	
Paul Shuffler	Mike Prior, Assistant City Engineer	
Marvin Yarbrough	Melody Stewart, Recording Secretary	
Pat Yarush	Kathy Lind, Recording Secretary	
Council Liaison Miles		

### REGULAR MEETING

#### CALL TO ORDER AND ROLL CALL

Chairman Burgett called the meeting to order at 5:30 p.m. with six Commissioners present at time of roll call.

#### APPROVAL OF THE MINUTES

Commissioner Yarush made a **MOTION** to **APPROVE** the minutes from the May 28, 2015 meeting. Commissioner Parker **SECOND** the MOTION and it was **APPROVED** by a vote of **6-0**.

1. PAST COUNCIL ACTION:

None

2. OLD BUSINESS: (for review, comment and/or action)

a. **Review and discussion of past sewer extensions.**

On April 23, 2015 Commissioner Parker requested a list of past sewer extensions of 250-500 linear feet that did not request a variance from the Municipal Utility Commission.

City Engineer, Greg Henry stated that the list of projects provided do not include new sub-divisions and were all voluntary extensions that did not come before the Commission.

Commissioner Parker said she appreciates all the work and research staff put into providing this information and wasn't looking for any action taken. She just wanted to know how many extensions have been done and thought it was interesting that the majority of the extensions were done in 2005 and 2006 and a small number within the last nine years, which she feels reflects the financial situation that Kingman and the whole nation were experiencing during that time.

Commissioner Shuffler asked if most of these extensions were new homes in small subdivisions or remodeling.

City Engineer, Henry said that none of the extensions listed were in new sub-divisions, they were either new homes or existing homes.

3. **NEW BUISNESS:** (for review, comment and/or action)

a. **Review and discussion of potential uses for reclaimed water from Hilltop Wastewater Treatment Facility (WWTF)**

City Engineer, Greg Henry stated that staff was asked to put this on the agenda mainly for information. On the upcoming fiscal year budget, beginning July 1<sup>st</sup> there are funds in the budget for a study of potential uses of reclaimed water from the Hilltop Treatment Plant. The City is currently permitted through ADEQ and has the ability to produce up to one million gallons per day but do not have the infrastructure in place to distribute it.

There are three primary areas that are being looked at; one is an injection well to replenish the aquifer, second is the Airport Industrial Park which is relatively close to the treatment plant and the third option, which is the most expensive option, would be to bring it back to the City golf course eight miles away. There is a KAMMA meeting set up for June 26<sup>th</sup> to discuss this with the Airport Manufactures to see if there is any interest. Hopefully, the study will come up with a combination of the three. The department is in the process of seeking a consultant to do that study for the City and will keep this Commission informed as the study progresses.

City Engineer Henry also stated that we will be looking at the rates. There is a current rate that the Commission adopted several years ago at .64 per 1000 gallons and has included a copy of this regulation in the packet. The biggest impact to the rate is the infrastructure cost that goes into the distribution and pumping of storage tanks, this will be included in the rate study.

Council Liaison Miles started by stating she appreciates that City Engineer Henry and Public Works Director Owen will both be attending tomorrow's KAMMA meeting. The

meeting is preliminary but it is giving the Industrial Community a heads up that this option is available. It should stimulate brain storming possibilities and could be attractive to potential employers.

Commissioner Yarush asked if we are asking for participation from any of the businesses as far as installing infrastructure or is it strictly about rates.

City Engineer, Henry said that at this point the money in the budget is for a study and nothing for infrastructure. Public Works Director Owen and City Engineer Henry get calls from people who say they're interested on how much water they can get and what the process is. The only interest was from the race track west of the Hilltop facility for dust control and didn't amount to a lot of water sales but it was a start and are hoping to progress along those lines. There is always the option of a Development Agreement to have the users of reclaimed water fund the infrastructure. At this point the City has no funding identified. These Developments Agreements would first go through this Commission and City Council for approval

Commissioner Yarush thinks this a positive thing especially the proximity of the airport to the treatment facility.

Chairman Burgett wanted to know if there is a conceptual plan to get it to the golf course, and are we looking at right of ways and costs involved.

City Engineer, Henry said the same easements we have now for the existing sewer lines could be used to bring reclaimed water back to the airport. We have looked at a very preliminary alignment that would bring it back by the Kingman High School, back to the New Centennial Park, underneath I-40 to Fireman's Park and possibly the Middle School and ultimately over to the golf course. There appears to be right of way and/or easements in place for that line. There would be costs involved with boring under the I-40 and cutting streets. A very rough estimate would cost over three million dollars to get back to the airport. The study will hopefully be refined to provide a more conceptual plan.

Chairman Burgett asked if the budget is just for a report to identify priorities.

City Engineer, Henry stated that right now all that's in the budget is an evaluation or design concept that will look at the three options presented and then possibly be refined or studied in more detail for further direction from the Commission and City Council.

4. **CONSIDERATION & DISCUSSION OF PUBLIC COMMENTS**

There were no comments.

5. **COMMISSIONER'S COMMENTS**

There were no comments.

## **ADJOURNMENT**

Commissioner Yarbrough made a **MOTION** to adjourn at 5:42 p.m. **SECOND** by Commissioner Parker and it was **APPROVED** by a vote of 6-0.