

**CITY OF KINGMAN
REGULAR MEETING OF PARKS & RECREATION**

**Council Chambers
310 N. 4th Street
www.cityofkingman.gov**

6:00 P.M.

Minutes

Wednesday, February 18, 2015

Members:	Officers:	Visitors Signing In:
T. Peeler, Chairperson	M. Meersman, Parks and Recreation Director	See attached list
D. Brown	S. Yocum, Council Liaison	
J. Gillenwater	Y. Cossio, Recreation Superintendent	
B. Potter	G. Reynolds, Parks Superintendent	
D. West	K. Fogg, Recording Secretary	

REGULAR MEETING

CALL TO ORDER & ROLL CALL

Chairperson Member David West called the meeting to order at [6:01 p.m.](#) and roll call was taken.

Commission Members Present: Brown, Gillenwater, Potter, West

Commission Members Absent: Tom Peeler

Staff: Yocum, Meersman, Cossio, Reynolds, Fogg

1. APPROVAL OF MINUTES

The Regular Meeting minutes of November 19, 2014.

Commission Member Brent Potter made a MOTION to APPROVE the Regular Meeting Minutes of November 19, 2014. Commission Member Jon Gillenwater SECONDED the Motion and it was APPROVED by a vote of 4-0.

2. **CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al. Comments from the Public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 2 minutes.

3. **OPEN MEETING LAWS**

See Attachments

City Clerk, Sydney Muhle, presented the annual open meeting laws to the commission members.

4. **ELECTION OF CHAIRPERSON / VICE CHAIRPERSON**

Annual nominations of Chairperson and Vice Chairpersons was tabled until the next regular meeting due to lack of members for a vote.

5. **SPLASH PAD PRESENTATION**

Lisa Bruno and Storm Hargrave gave a Powerpoint Presentation to the Commission Members

Lisa Bruno, President of the Venture Club, months ago gave an informal presentation to the members at the November meeting. Venture Club is a Women's Organization affiliated with the Soroptomist. They have about forty members and do quite a few fundraising things in the community. They do scholarships for women who are going to college or other secondary college pursuits. For many years there has been a golf fundraising tournament and with the additional leftover funds, they money is stashed away for long term projects. The amount of money they have reserved has gotten high enough now to where they are exploring options. We have met with Mr. Meersman several times and the club has decided we will go forward with installing and donating a splash pad to the City of Kingman Parks. We are coming to you today to seek your approval and before going to the City Council in advance to their budgeting in April. We are a very optimistic group of folks and are very hopeful the Council will budget in funds for either the actual capital cost and/or the continuing maintenance of the splash pad.

Storm Hargrave will speak with you and has some folks from the Splash Pad USA from Utah to answer any questions or more technical questions and also talk about how great splash pads are. Storm Hargrave is an honorary member of the Venture Club. They know each other professionally and both groups are very interested in joining forces. Storm is working on the grass roots side while Lisa working on the fundraising side of the project.

What: is a splash pad, it's a big pad of concrete that has underground and above ground water with features. It's zero depth and is great for kids of all ages, especially the younger kids because there is no standing water. They range in size, what seems to be the trend now is either a small one with just a spray of water or more elaborate with many features. We would like to go more elaborate, we think it's something our community would utilize and could be an attraction especially for the younger kids.

Why: it's free, we are hoping to keep it free. We have kicked around with Mr. Meersman the idea of charging folks but our service organization are passionate about keeping it free and open to all people in the community. It encourages people to get outside. Bullhead City just put in a splash pad and were able

to get a grant from their legacy foundation which is equivalent to our KRMC Hospital. This will enhance our parks with something we currently don't have. There's not a lot of maintenance and upkeep and are a lot of fun.

Where: We are flexible if the Commission or Council or Mr. Meerman think there is a better location, we are open to that. After driving around, we feel Cecil Davis Park is the best location.

Reasons: It's not an overly tasked park, where Centennial has a lot going on. Cecil Davis has a lot of flat areas and great visibility. Bullhead City put their splash pad in an area where police can control and deter vandalism. Cecil Davis has three roads leading to it, there is ample parking with restroom facilities. It's a nice smaller neighborhood park which really encourages locals to utilize. It would be discussed where the placement of the pad would fit best.

Size & Cost: We have not gotten official bids yet. We didn't want to take any because most proposals and bids only last a certain amount of time. We recognize it will take some time to raise the funds. After going to Bullhead City and doing our own homework we feel somewhere in the proximity of 3,000 square feet would be the size we're shooting for and guesstimating the \$250,000. We would hope the City would contribute some funds but we would be doing all the fundraising and we would engage the contractor company to install before turning it over to the Parks Department. So far we have raised \$25,000, it doesn't sound like much but once we can get the work out. We didn't want to go public yet because we wanted to get the approval first then really get the word out and go to different service organizations. We're guesstimating maybe a year. We may be over committing but that's our goal. Design phase is two months and construction is four months, we gauged that on the Bullhead City timing.

Continuing Maintenance: We've done research with different cities on cost because that was a major concern last time. Bullhead City's splash pad is very new and budgeted \$10,000 which they feel would be more than ample to take care of continuing maintenance. Boulder City spends \$1,000-\$2,000 to winterize and about \$10,000 for water. Queen Creek is on the higher end with \$35,000 for a 4,100 sq. foot pad and also have a longer season.

Member Brent Potter said the City has looked into the future with long term plans and have mentioned a splash pad by Centennial Pool to utilize the pumps there. If we do this and with the cost research would you be opposed if someone said it would be much more cost effective if we had it near Centennial Pool?

Ms. Bruno stated that they polled their own group and it was a three way tie between Cecil Davis, Walleck Ranch and Centennial. In talking with Mr. Meersman we came to a conclusion that it would not be multi tasked. If we were told Centennial, we wouldn't bring our money somewhere else. We're very flexible with the location.

Director Meersman felt that if it was to be a fee charged for part of the time when the pool is open, the area we talked about at Centennial wasn't that good because it wasn't very visible and there were concerns about that. There's a lot of traffic at Centennial and Cecil Davis may be more suitable by a neighborhood and maybe people will want to go there.

Storm Hargrave thanked the Commission for letting them be there and Lisa Bruno for preparing the power point presentation and how passionate her club is to the project and their time and effort for the research to make it happen.

Ms. Hargrave invited Don Edwards from Splash Pads USA and also Shane David who are the experts to answer any questions you may have.

Don Edwards spoke to the members regarding their company being based out of Salt Lake City, Utah. They manufacture all their products out of stainless steel. They feel they are the leaders in the industry and care more about sanitizing than anything. Their company really works on making splash pads safe for the public which is their main concern. There can be nasty if they carry a bug in them so the bigger the tank, the better you are if you're doing a recirculation system. If you do a free flow system, which probably you would like to see happen, then it's not as critical because you're dealing with chlorinary water, which is chlorinated water that goes thru the system and has a waste through basin system irrigated out onto the park. You have to water the park any way so you may as well put it thru some tanks, build a big enough splash pad where that would be used. It's smart in today's world to be conservative. So we try to see both sides of everything. The fresh water systems are fast, easy to put in. the water goes down the drain into the tanks, the tanks hold the water to irrigate your fields and it's a pretty easy system to do. Most company's try and sell you on that, we would rather see a recirculation system put in than seeing it go down the sewer and thrown away.

The timer control would have enough features to push out about 50,000 gallons of water per day, then the evening timer would flush the tanks of that water to irrigate with. It can be a real simple inexpensive system if you make it that way. California has some real strict laws and will not let you throw water away. He feels this is the only way it should be done. We repair a lot of splash pads put in by other companies. We try to educate people on there. You could put in a culvert system with 5-10,000 gallon tanks and sequence them together. We have lighted nozzles and are the only ones in the industry with them. We're coming out with dancing nozzles that dance to tunes. We try to keep up on the technology as much as we can. We're backed by one of the biggest pool supply company's in the world, which is Hayward.

Director Meersman thanked them and talked about the type of splash pad we are thinking about in using the water for irrigation. He can't speak for Council but we're not putting any water down the drain anywhere. That's why we see this as the best way to do it and re=circulating. Long term it will be cost effective and appreciates them addressing that.

Member David West asked what materials are used for the tanks made for underground.

Mr. Edwards stated that all of their tanks more than 4,000 are made of fiberglass.

Member West stated that he is an engineer and has designed different types of tanks, never on a splash pad tank but other tanks with pipe and configurations. My questions come from that direction and there are some things he has feelings about and some he doesn't. He's had good luck with fiberglass tanks that size and larger.

Mr. Edwards stated they deal with American Tank Company who makes anything from 4,000 gallons on up.

Member West asked Mr. Edwards if they were the submarine shaped tanks?

Mr. Edwards state they were. We started doing residential splash pads because it's a big market and people wanted them in their backyards so our smallest tank is 600 gallons. We like to dilute the water and you being an engineer, dilution is the better policy. We dilute from four sides of the tank with jetted nozzles and come out with one where all have the same flow and PH balances. Sanitizing is our biggest concern; the last thing you want to do is get a kid sick. Collapsibility on tanks, we've had good success with American Tank Company and they stand behind their product.

Member West asked what types of maintenance do you see in the first few years? Is it mostly vandalism, obviously in a park you will have wear and breakage, what is the bulk of maintenance?

Mr. Edwards stated that all their nozzles are brass, it takes special tools to take them on/off. All above ground features are stainless steel. You would have to run a car into them. Anything like mushrooms that you see, we have the thickest fiberglass in the industry and it's hard to break them. All our stuff is up high, you can't pull on the leaves of the palm trees and things like that. We use to do the small things but had problems with them. We used to sell pvc products and our buyers wouldn't stand behind their product and that's what got us into the manufacturing end of it. We decided we weren't going to see anymore of that because it wasn't good. When we go into the ground with something to attach to the above ground features, it's all stainless steel anchored in the concrete. The features are removable, we have special cones so the kids can't bump their feet. We try to play follow the leader which is vortex in this industry. Vortex would probably want about \$600,000 for this pad and they've done a lot of them. We bettered everything that they didn't a nice wrought iron fence around the splash pad would help. If you wanted to charge, that's up to you, we haven't seen a lot of success with doing that. As far as vandalism, upkeep and maintenance, we'd like to see somebody get in the tank at least once a year to scrub it down. The manhole is big enough for someone to get in there with a power washer, muriatic acid and scrub it down and cleaned out as much as necessary to maintain them for different types of algae and stuff. If you've got hard water the best thing to do is back it up with a water softener, that's always a major plus. Always take the features off and have them sandblasted and repainted every two to three years depending on how hard your water is. We try to tell people how to upkeep these things but it all depends on how hard your water is. These pretty splash pads can look pretty old in a year. The rubber surface coating will also hold bacteria and mold that gets in under after a few years. The acrylic surface coat can come in any color with silica sand in them the wetter they get the more non-slippery they are. You can put up no horseplay signs. We carry an insurance that will protect you from anybody who gets hurt. I built a good company and don't want anyone to take it. It's a real touchy and you want to cover every dot and make sure everything is covered.

Member West asked about how long does the acrylic surface coating typically last?

Mr. Edwards stated they give a five year warranty on all of theirs. Pools usually have what's called pool deck, which is a surface coat that has stucco in it and it's gorgeous. We don't want to be one of those companies who puts out a bad product and doesn't call you back. Our company is here to stay and we want to be the leader of the industry in an industry that has taken off. We're filling pools in all the time. They're safe, kids can't drown in them. We get calls every day from people telling us this is wonderful. HOA, apartments, day cares, if you own a day care in Texas without a splash pad, you won't have any people. Every small city wants to have one.

Member West stated he didn't have any more questions at this time but will have more when the final design is ready later.

Mr. Edwards stated he has done this for quite a while. We have our own engineers and are licensed in Arizona and every other state. Your Health Department will have question also.

Director Meersman stated that more and more cities will be going to splash pads and he appreciates them talking about repurposing and thank the company for everything they presented.

Ms. Bruno was hoping for a recommendation from this commission today to go forward with the project.

Member West asked Ms. Bruno what kind of recommendation they were looking for, was it in support of the project.

Ms. Bruno stated they wanted a recommendation from this Commission to Council with the support to raise funds for the project.

Member Potter made a motion to support the project and raise funds for the splash pad project.

Member Gillenwater asked if this was just the proposal for the plan to do it and the financial would be discussed later.

Member West agreed that this would just give them the agreement to negotiate with Council for fundraising the final plans would be down the road. Right now they have an idea of the amount of funds they need to raise so the next step after the approval from Council would be to raise funds and come back with a proposed project.

Director Meersman said they want to enter into a development agreement with the City and allow them to start raising funds. Everything will have to be approved by the City. This is the preliminary state to allow them to start the process.

Ms. Bruno said it would be similar to what the Sounds of Kingman did to raise their funds.

Member Potter asked park staff if they had any concerns with the project.

Director Meersman stated that staff has talked a lot about it and it will go to Council who has the decision. Everything will have to be approved by the City Council. Guy and I are both part of that. This will allow them to raise money and show the public what they are doing.

Member Potter made a motion that we let Council know that this commission approves of this project. The motion was seconded by Jon Gillenwater. All favored by vote of 4-0.

6. RECREATION SUPERINTENDENT REPORT
See Attachments/Reports/Pictures

Recreation Superintendent, Yvonne Cossio, handed out Reports on Revenue and Expenses regarding Spring, Summer and Fall Classes, Trips, Child Supervision, Special Events and Pools

SELF SUPPORTING PROGRAMS:

- ❖ The Fall Season was successful with several programs being popular and we will offer them in the future.
- ❖ Registrations for ongoing and new programs continue daily.
- ❖ Many one day classes offered have sold out.

YOUTH SPORTS:

- ❖ The Basketball program began in January with 295 participants.
- ❖ League play will continue until March 7th.
- ❖ Tennis lessons

ADULT SPORTS:

- ❖ The Adult League Basketball program was delayed due to a lack of referees.
- ❖ There are 12 teams with 130 players.
- ❖ The end of season tournament will have teams placed in an upper and lower for a division winner.
- ❖ Pickle Ball is slowly taking off. On December 6th there was a Free Pickle Ball Clinic.
- ❖ Registrations for Spring Volleyball are ongoing. League play will begin February 24th.

AFTER SCHOOL PROGRAM/DAY CAMPS:

- ❖ The part-time staff attended the Annual State After School Conference in November. Staff was able to learn new ideas and ways to communicate with children & parents, and safety concerns.
- ❖ Spring Break for KUSD students is the week of March 16th – 20th.

TRIPS AND TOURS:

- ❖ January we took a day trip to Lake Havasu for the Balloon Festival.
- ❖ A second trip is scheduled for Menopause the Musical due to the success of the first trip.
- ❖ The Jersey Boys Trip on March 14th is sold out.
- ❖ The Sedona Trip set for April 17 & 18 still have openings.
- ❖ Plans are being made to visit Page, AZ in November.

AQUATICS:

- ❖ Due to the coming school year calendar changes for KUSD, discussions have started for the summer swim schedule.
- ❖ A modified schedule will be in place once the students return to school.
- ❖ Lifeguard and Water Safety Instructors classes will be available in April & May.

SPECIAL EVENTS:

- ❖ In December the department was busy with the Santa Calling Program, Letter from the North Pole and Breakfast with Santa & Mrs. Claus at Golden Corral.
- ❖ January 1st held the Polar Dip with 20 brave jumpers who took the plunge.
- ❖ The Family Dinner & Bingo Night had 50 people.
- ❖ Indoor Movie Night at Palo Chrisi for families to watch “Cars 2”.

UPCOMING EVENTS:

- ❖ A Drive-In Movie is scheduled for Southside Park on March 27th.
- ❖ The Family Campout at Centennial field #6 will be May 1 & 2.
- ❖ Summer Brochure comes out May 3rd.

7. **PARKS SUPERINTENDENT REPORT**

See Attachments/Reports

Superintendent, Guy Reynolds, stated he really enjoyed going on the tour with the people that showed up.

Mr. Reynolds also added that there were a lot of pictures in his report of projects and improvements that the staff has completed.

MRO’S:

- ❖ 69 MRO’s were completed in the mechanics shop, 58 in Parks and 26 pools and recreation. We have experience 11 small vandalism/graffiti events.

MAINTENANCE:

- ❖ The crew has removed the Christmas lights on the train, complex and Santa’s Castle/Truck and packed away for next year.

- ❖ The irrigation system in all the parks has been secured for winter. Evaporative coolers were drained and outside plumbing secured.
- ❖ The Route 66 roadside landscape has been cleaned up and trimmed.

IMPROVEMENTS:

- ❖ Lewis Kingman large dog park will receive some new improvements inside the fence line. Sod from Centennial Park will be installed in the high traffic areas.
- ❖ Centennial Field #4 in a partnership with KSA we started the relocation of the outfield lights and fence line. Turf removal from the infield was brought over to the dog park.
- ❖ The new Ramada donated by McKee Foods behind field #1 will have ADA access from the parking lot. There will be a grill and power source with lighting.
- ❖ The new ramada at Metcalfe Park is complete with new sidewalks and steps to access the upper level. The community group, “Sounds of Kingman”, had raised the money build the new outdoor stage. TRORR was the contractor for the project.
- ❖ The removal of the old and dead shrubs and trees presented a safety concern and we have installed a new 4’ fence around the lower terrace.

8. METCALFE PARK STAGE EXPANSION PROJECT

Director Meersman stated that Guy has touched on the stage progress in his report.

9. WATER CONSERVATION REPORT

See Attachments

Director Meersman

10. SMOKING IN THE PARKS

Director Meersman would to talk about this at every meeting and keep the commission members updated on it.

All the playground signs are up about “No Smoking within 20ft. Each park entrance will have a sign showing the designated areas. The signs are currently only at Centennial and Southside. They are expensive and time consuming to make and we don’t have them all done yet.

11. DIRECTORS REPORT

Director Meersman stated that Mayor Anderson wanted to be here for this meeting but had another meeting to attend.

The next meeting will be May 20th.

12. MEMBER REPLACEMENT / REAPPOINTMENT

Member Brent Potter made a motion to reappoint Sydney Bailey, David West seconded.

Recreation Superintendent, Yvonne Cossio, told the members that she spoke with Sydney Bailey regarding her reappointment to the commission to say if there were other applicants available to take them into consideration so it would give the commission new blood. If there weren't any applications should be more than willing to be reappointed to the commission.

After commission members looked over applications, there were two for consideration. One candidate, Corralyn Dunshie, was present to speak to the commissioners.

Ms. Dunshie told the members she had been a resident of Kingman since 1976. She worked at Frontier Communications, formerly Citizens Utilities and is retired and interested in participating in the community. She has experience in engineering and logistics tactician, and a number of fundraising projects. She is very proud of bringing Relay for Life to this community to help raise money to find a cure for cancer. She has a lot of experience in sports and knows the value of green space and open space and would love to help in the future continue with the wonderful work you have already done for the parks. She admires the park system here. She worked in Bullhead City for years and listened to them argue where they would put the pool for twenty years. To come here and see the marvelous work you have done and all the people who have put hours into the parks has been an inspiration and she would like to continue and be a part of making that happen.

Member Brent Potter recommends to Council that we appoint Corralyn Dunshie to the commission. The Motion was seconded by member Dorothy Brown. All favored by 4-0 vote.

Recorder Fogg reminded the commission members that one of the appointments would be replacing Michael Powell who moved out of Kingman and that appointment would be finishing his seat which is up at the end of 2015.

Member Brent Potter moved to add an addendum to his motion for Corralyn Dunshie to fill the spot made vacant by the resignation of Michael Powell. The motion was seconded by member Jon Gillenwater. All favored the addendum by 4-0 vote.

Member Brent Potter made a motion to rescind the prior motion for the reappointment of Sydney Bailey after hearing the comments about new blood being on the commission. Member Jon Gillenwater seconded the motion. All favored by 4-0 vote.

Member Brent Potter made a motion to recommend to Council that we appoint Brenda Dehaan to the commission to replace Sydney Bailey spot. Motion was seconded by member Jon Gillenwater. All favored by 4-0 vote.

Member David West would like to thank Sydney for her time and dedication and looks forward to her in other capacities.

Member Dorothy Brown asked to please send Sydney a letter thanking her.

13. ANNOUNCEMENTS BY COMMISSION MEMBERS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

Council Liaison Stuart Yocum, was at the Sand Box Meeting and he also attended the Golf Course Advisory Meeting before this meeting.

Commission Member Brent Potter made a MOTION to ADJOURN. Commission Member Jon Gillenwater SECONDED and it was UNANIMOUSLY APPROVED by 4-0 VOTE.

ADJOURNMENT: 7:30 p.m.

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COMMISSION MINUTES

I, Karen Fogg, Parks & Recreation Administrative Assistant and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Parks and Recreation Commission of the City of Kingman held on February 18, 2015.

Dated this _____ day of May, 2015

Karen Fogg, Administrative Assistant and Recording Secretary