

# City Manager Report

City of Kingman  
310 N. 4th street  
Kingman, Arizona 86401  
November, 2015

## SEASON'S GREETINGS!

John A. Dougherty,  
City Manager  
City of Kingman  
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www.cityofkingman.gov

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## DEVELOPMENT SERVICES—NOVEMBER 2015

Director, Gary Jeppson

### KINGMAN CROSSING

The rewriting of the Kingman Crossing Planned Development District will be heard by the Planning and Zoning Commission December 8<sup>th</sup>. The rewrite contains regulations on service bays orientation, signage to permit freeway view signs in a portion of the district and a review of the outdoor lighting standards. The City Council will consider this ordinance January 5, 2016.

### CENTRAL CHRISTIAN CHURCH

Central Christian Church is seeking a conditional use permit application to locate in the Central Commercial Building at 112 North Fourth Street.

The Planning and Zoning Commission tabled action on making a recommendation to the City Council at its November meeting. The matter will be heard again by the Planning and Zoning Commission December 8<sup>th</sup> and then by City Council December 15<sup>th</sup>.

Opposition voiced concerns about the church's impact on on-street parking and the perception that the people attending church were either too good or not good enough for the downtown.

The Entertainment District is in place so the distancing of alcohol sales and services should not be an issue. If parking concerns are the reason for opposition, then a moratorium on new businesses in the downtown area or the enforcement of off-street parking requirements will need to be considered.

The tenant space has been vacant for nearly four years. Special events that have had

identical or greater on-street parking impacts have been held in this tenant space without a known adverse impact on downtown.

### BENNETT'S MINI-STORAGE

Robert Bennett's Mini-Storage at 3442 Hualapai Mountain Road is seeking another extension of his conditional use permit.

He was given one year in December 2014 to get a building permit for the expansion. He secured a grading permit but has not done any grading. He has not secured a building permit. The Planning and Zoning Commission is hearing the matter December 8<sup>th</sup> and the City Council is scheduled to hear the matter January 5, 2016.

### BUILDING DIVISION

Through November, there has been a 41.48-percent increase in new housing starts over the first 11 months of 2014. This means the City has issued 191 housing starts the first 11 months of 2015 compared to 135 for the first 11 months of 2014. There were 152 new housing starts in all of 2014.

There were no commercial building starts in November. Building permits were issued to remodel 13 existing commercial buildings in November. Six new commercial building permits have been issued so far in 2015 compared to seven for all of 2014.

Overall, building activity is up 12.5-percent, in terms of total permits, from this time last year. In terms of total building valuation, the City is up 39.4-percent from this time last year.

## BUILDING PERMITS ISSUED

11/1/2015 THRU 11/30/2015

### COMMERCIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
11/20/2015	Canyon State Enterprises LLC	318 OAK ST	ANNUAL MAINTENANCE	BLD15-0508		\$7,995.00	\$153.25
11/24/2015	Ambient Edge	3737 STOCKTON HILL RD	ANNUAL MAINTENANCE	BLD15-0513		\$5,389.10	\$125.25
Total for ANNUAL MAINTENANCE			2	Subtotals for Fees:		\$13,384.10	\$278.50
11/05/2015	Mastec/Optima Network Services	809 W JEFFERSON ST	COMM TOWER	BLD15-0470	29	\$20,000.00	\$530.06
Total for COMM TOWER:			1	Subtotals for Fees:		\$20,000.00	\$530.06
11/13/2015	Walker Service Electric, Inc	1050 E BEVERLY AVE	ELECTRIC	BLD15-0497		\$6,600.00	\$229.76
11/13/2015	Walker Service Electric, Inc	3010 FOX AVENUE	ELECTRIC	BLD15-0502		\$400.00	\$38.78
11/25/2015	Devault Electric LLC	420 OLD HWY 66	ELECTRIC	BLD15-0516		\$1,500.00	\$89.10
Total for ELECTRIC:			3	Subtotals for Fees:		\$8,500.00	\$357.64
11/18/2015	TRUELOVE PLUMBING	1308 STOCKTON HILL RD	GAS	BLD15-0506		\$1,678.00	\$99.17
11/03/2015	Secret Pass Plumbing	210 W ANDY DEVINE AVE	GAS	BLD15-0486		\$200.00	\$38.78
Total for GAS:			2	Subtotals for Fees:		\$1,878.00	\$137.95

Development Services Continued

**BUILDING PERMITS ISSUED**  
11/1/2015 THRU 11/30/2015

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees	
11/16/2015	Ahrns Contracting	1099 SUNRISE AVE	REMODEL	BLD15-0461		\$10,000.00	\$299.06	
11/02/2015	Desert West Commercial LLC	2139 AIRWAY AVE	REMODEL	BLD15-0466	14	\$22,000.00	\$925.51	
11/06/2015	Rosco Construction & Developme	2389 AIRWAY AVE	REMODEL	BLD15-0494		\$1,000.00	\$63.94	
11/18/2015	TR Orr Inc	3730 N STOCKTON HILL RD	REMODEL	BLD15-0333	43	\$1,500,000.00	\$11,853.19	
11/12/2015	CNC Construction Inc	3490 STOCKTON HILL RD	REMODEL	BLD15-0356	23	\$30,000.00	\$728.89	
11/04/2015	Inspector	2389 AIRWAY AVE	REMODEL	CP15-0080		\$0.00		
11/02/2015	Inspector	4055 STOCKTON HILL RD #9	REMODEL	CP15-0079		\$0.00		
			<b>Total for REMODEL:</b>	<b>7</b>				
						<b>Subtotals for Fees:</b>	<b>\$1,563,000.00</b>	<b>\$13,870.59</b>

**Grand Total for PermitType: 15 Totals for COMMERCIAL \$1,606,762.10 \$15,174.74**

**DEMO**

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees	
11/24/2015	Old Trails Mobile Home	318 S FIFTH ST	RESIDENTIAL	DEM15-0028		\$0.00	\$47.00	
			<b>Total for RESIDENTIAL:</b>	<b>1</b>				
						<b>Subtotals for Fees:</b>	<b>\$0.00</b>	<b>\$47.00</b>
						<b>Subtotals for Fees:</b>	<b>\$0.00</b>	<b>\$47.00</b>

**Grand Total for PermitType: 1 Totals for DEMO \$0.00 \$47.00**

**GRADING**

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees	
11/25/2015	O/B PAUL & TAMEE VALENZUELA	4811 Shane Drive	RESIDENTIAL	GRD15-0010		\$0.00	\$144.00	
11/06/2015	M R A Excavating LLC	3333 CEDARBROOK ROAD	RESIDENTIAL	GRD15-0008		\$0.00	\$258.25	
			<b>Total for RESIDENTIAL:</b>	<b>2</b>				
						<b>Subtotals for Fees:</b>	<b>\$0.00</b>	<b>\$402.25</b>
						<b>Subtotals for Fees:</b>	<b>\$0.00</b>	<b>\$402.25</b>

**Grand Total for PermitType: 2 Totals for GRADING \$0.00 \$402.25**

**RESIDENTIAL**

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees	
11/09/2015	Cantrell Development INC	2001 REX ALLEN DRIVE	ADDITION	BLD15-0464		\$6,414.45	\$229.76	
			<b>Total for ADDITION:</b>	<b>1</b>				
						<b>Subtotals for Fees:</b>	<b>\$6,414.45</b>	<b>\$229.76</b>
11/06/2015	Mohave Shadez	3320 SOUTHERN VISTA DR	AWNINGS	BLD15-0484		\$12,069.00	\$295.81	
			<b>Total for AWNINGS:</b>	<b>1</b>				
						<b>Subtotals for Fees:</b>	<b>\$12,069.00</b>	<b>\$295.81</b>
11/12/2015	Mohave Shadez	2195 PAWNEE DR	CARPORT-DETACHED	BLD15-0495		\$15,645.00	\$437.66	
			<b>Total for CARPORT-DETACHED</b>	<b>1</b>				
						<b>Subtotals for Fees:</b>	<b>\$15,645.00</b>	<b>\$437.66</b>
11/16/2015	Miller, Miachael & Lori	3724 MOORE ST N	DETACHED GARAGE	BLD15-0500		\$39,516.00	\$895.54	
11/16/2015	BARKER, KERRY	2424 PUEBLO DR	DETACHED GARAGE	BLD15-0496		\$39,153.77	\$895.54	
11/06/2015	O/B MARTIN, WILLIAM & KAYLA	3573 CHEYENNE AVE	DETACHED GARAGE	BLD15-0480		\$33,588.60	\$795.55	
11/02/2015	Privetts, William and Kristin	1890 EASTERN ST	DETACHED GARAGE	BLD15-0475		\$47,419.20	\$1,028.86	
			<b>Total for DETACHED GARAGE:</b>	<b>4</b>				
						<b>Subtotals for Fees:</b>	<b>\$159,677.57</b>	<b>\$3,615.49</b>
11/20/2015	Esmay Electric Incorporated	2230 OMAHA DR	ELECTRIC	BLD15-0490		\$22,624.00	\$130.20	
11/13/2015	Salmonsens Construction Corp.	2404 STOCKTON HILL RD C	ELECTRIC	BLD15-0467		\$4,995.00	\$183.56	
			<b>Total for ELECTRIC:</b>	<b>2</b>				
						<b>Subtotals for Fees:</b>	<b>\$27,619.00</b>	<b>\$313.76</b>
11/18/2015	WICKLAND, JOHN R	125 PINE ST	GAS	CP15-0081		\$0.00		
11/04/2015	TRUELOVE PLUMBING	2525 CALUMET ST	GAS	BLD15-0489		\$1,149.00	\$44.85	
11/02/2015	Owner/Builder	3368 PRODUCERS MINE RD	GAS	BLD15-0068		\$750.00	\$53.87	
11/23/2015	MILLER, DANIEL & MARY JT	5026 SCOTTY DR KGMM	GAS	CP15-0082		\$0.00		
			<b>Total for GAS:</b>	<b>4</b>				
						<b>Subtotals for Fees:</b>	<b>\$1,899.00</b>	<b>\$98.72</b>
11/10/2015	Long's Construction, LLC	3352 WHITEHEAD AVE	NEW SFR	BLD15-0491		\$169,141.53	\$4,795.24	
11/06/2015	Fripps Mohave Construction LLC	3300 WHITEHEAD AVE	NEW SFR	BLD15-0481		\$166,723.99	\$4,767.52	
11/06/2015	DTL Enterprises LLC	2780 RAINBOW ST N	NEW SFR	BLD15-0478		\$148,158.69	\$4,189.05	
11/10/2015	ANGLE HOMES INC.	3306 ISADOR AVE	NEW SFR	BLD15-0493		\$139,253.04	\$4,122.27	
11/19/2015	K Squared	1803 FLORENCE AVE	NEW SFR	BLD15-0498		\$116,186.90	\$4,505.52	
11/04/2015	HILL DEVELOPMENT	2436 STEAMBOAT DR	NEW SFR	BLD15-0448		\$244,555.59	\$5,488.24	
11/16/2015	SKYRIDGE CUSTOM HOMES	3776 EAGLE ROCK RD	NEW SFR	BLD15-0499		\$171,942.86	\$4,813.72	
11/10/2015	SKYRIDGE CUSTOM HOMES	3794 EAGLE ROCK RD	NEW SFR	BLD15-0476		\$144,879.34	\$4,144.53	
11/16/2015	Cantrell Development INC	2041 REX ALLEN DRIVE	NEW SFR	BLD15-0422		\$165,450.83	\$4,315.19	
11/16/2015	Cantrell Development INC	2027 REX ALLEN DRIVE	NEW SFR	BLD15-0419		\$175,163.06	\$4,389.39	
11/16/2015	Cantrell Development INC	2035 REX ALLEN DRIVE	NEW SFR	BLD15-0420		\$184,137.21	\$4,456.17	
11/02/2015	Cantrell Development INC	2032 REX ALLEN DRIVE	NEW SFR	BLD15-0421		\$175,163.06	\$4,389.39	
11/05/2015	DTL Enterprises LLC	2810 RAINBOW ST N	NEW SFR	BLD15-0477		\$148,158.69	\$4,189.05	
11/20/2015	Lono's Construction, LLC	3272 WHITEHEAD AVE	NEW SFR	BLD15-0469		\$161,279.89	\$4,721.32	
			<b>Total for NEW SFR:</b>	<b>14</b>				
						<b>Subtotals for Fees:</b>	<b>\$2,310,194.68</b>	<b>\$63,286.60</b>
11/02/2015	Prince Pools	2034 DELAWARE DR	POOL	BLD15-0474		\$36,000.00	\$828.88	
			<b>Total for POOL:</b>	<b>1</b>				
						<b>Subtotals for Fees:</b>	<b>\$36,000.00</b>	<b>\$828.88</b>
11/13/2015	K Kittle DBA Rebath and Kitch	1833 CLUB AVE	REMODEL	BLD15-0483		\$5,018.00	\$160.46	
11/13/2015	K Kittle DBA Rebath and Kitch	390 SUNRISE AVENUE	REMODEL	BLD15-0482		\$10,109.74	\$183.56	
11/23/2015	Inspector	310 TAYLOR ST	REMODEL	CP15-0084		\$0.00		
			<b>Total for REMODEL:</b>	<b>3</b>				
						<b>Subtotals for Fees:</b>	<b>\$15,127.74</b>	<b>\$344.02</b>
						<b>Subtotals for Fees:</b>	<b>\$15,127.74</b>	<b>\$344.02</b>

**Grand Total for PermitType: 31 Totals for RESIDENTIAL \$2,584,646.44 \$69,450.70**

**Totals from 11/1/2015 to 11/30/2015 49 Permits \$4,191,408.54 \$85,074.69**

**Totals from 11/1/2014 to 11/30/2014 34 Permits \$1,482,805.13 \$38,478.05**



# CITY ATTORNEY'S OFFICE—NOVEMBER 2015

City Attorney, Carl Cooper

2015 CRIMINAL ACTIVITY												
	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
Domestic Violence	23	21	43	23	36	44	51	48	42	37	<b>28</b>	
DUI	27	17	21	15	9	14	19	8	22	30	<b>14</b>	
Theft/Shoplifting	42	34	36	30	36	71	52	32	26	43	<b>37</b>	
Criminal Traffic (non DUI)	5	10	7	6	14	8	12	11	4	6	<b>4</b>	
Code Enforcement	5	1	1		8	16	6	16	10	7	—	
Misc. Misdemeanors	45	24	39	42	41	51	39	50	46	52	<b>29</b>	
Total Charges	147	107	147	116	144	204	179	165	150	175	<b>112</b>	
Number of Files Opened	104	73	98	72	111	154	125	113	99	111	<b>82</b>	
Pretrial Conferences	107	84	107	100	70	132	126	147	106	123	<b>153</b>	
Change of Pleas	53	70	66	75	54	67	87	90	88	68	<b>59</b>	
Status Hearings	15	15	21	27	15	23	19	27	23	25	<b>15</b>	
Trials	9	9	13	14	9	9	13	13	11	19	<b>8</b>	
Other Court Events	132	120	141	144	149	204	185	183	161	147	<b>150</b>	



2014 CRIMINAL ACTIVITY												
	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
Domestic Violence	30	30	15	28	13	36	53	37	34	38	<b>38</b>	32
DUI	26	11	22	18	13	28	13	18	28	31	<b>28</b>	26
Theft/Shoplifting	32	27	32	39	22	18	34	27	39	58	<b>29</b>	38
Criminal Traffic (non DUI)	9	12	8	14	8	6	8	3	6	7	<b>8</b>	5
Code Enforcement	1	1	15	5	6	22	11	13	3	3	<b>2</b>	6
Misc. Misdemeanors	70	52	41	64	21	61	64	42	47	54	<b>54</b>	36
Total Charges	168	133	143	169	83	171	183	140	157	191	<b>159</b>	143
Number of Files Opened	113	104	97	122	64	93	117	85	105	127	<b>96</b>	96
Pretrial Conferences	93	108	107	91	82	136	96	106	97	97	<b>79</b>	81
Change of Pleas	78	65	80	55	57	69	77	69	76	79	<b>57</b>	65
Status Hearings	22	22	22	21	1	30	32	33	31	30	<b>15</b>	20
Trials	10	15	14	14	12	13	9	18	18	11	<b>9</b>	9
Other Court Events	157	105	131	156	144	141	177	168	192	174	<b>107</b>	146

# CITY CLERK—NOVEMBER 2015

City Clerk, Sydney Muhle

## NOVEMBER 1ST—30TH

- New Business Licenses Issued—16
- Total Revenue—**\$5097**
- Special Event Permits Issued—3
- Public Records Requests filled—1
  - Revenue—**\$26**
- Public Notary Requests—10
  - Revenue—**\$32**
- Special Event Vendor Permit Receipts—5
  - Revenue—**\$2,563**
- Bid Openings—5



As of November 30 there were **2,223** active City of Kingman business licenses.

During the month of November the Clerk’s Office assembled City Council agenda and packets for two regular meetings. Also prepared by the Clerk’s office were agendas and packets for regular YAC, EDMC and HPC meetings. Minutes were taken and transcribed for meetings held. All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website [www.cityofkingman.gov](http://www.cityofkingman.gov).

The City Clerk’s Office also assembled the City Manager Report and the E-Newsletter for the month of November.

UPCOMING SPECIAL EVENTS		
Kingman Concert Band— “Sounds of the Season”	Saturday, December 12, 7 p.m.	Kingman Presbyterian Church, Detroit Ave., Kingman
Breakfast with Santa and Mrs. Claus	Saturday, December 12, 8 to 10 a.m.	Golden Corral, Stockton Hill Rd., Kingman
Valle Vista Annual Christmas Parade of Lights	Saturday, December 12, 6 p.m.	Valle Vista Firehouse, 9667 Concho Dr., Valle Vista
15 <sup>th</sup> Annual Kingman Polar Bear Plunge	Friday, January 1, NOON	Centennial Pool, Harrison St., Kingman



# ENGINEERING DEPARTMENT— NOVEMBER 2015

Director, Greg Henry

## WATER AND SEWER ACTIVITIES

The Engineering Department responded to **82** requests for information regarding availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

## MEETINGS

- **Project ENG14-044:** A pre-construction meeting for sewer line construction in Pinal Street—November 3
- Engineering Staff meeting—November 5
- The Municipal Utility Commission—November 23

## DESIGN ACTIVITIES

**Project ENG14-112:** To update the City Sewer Master Plan as well as examine sewer inflow and infiltration in the downtown area. Sunrise Engineering, Inc. is consultant for this project. The Study is underway and expected to be complete in December

**Project ENG14-116:** To provide a Geographical Information System (GIS) needs assessment for the City. The assessment will analyze each department and review and make recommendations for implementation of a GIS system for the City of Kingman. The City hired Sunrise Engineering as consultant for this contract. The study is underway and was expected to be complete in Sept. A study presentation has been prepared for the December 15 Council meeting

**Project ENG15-002:** Provides design and construction plans for water surge tanks at three locations throughout the City. Surge tanks will be beneficial to the water system by reducing water hammer and pressure surges. The City hired EPS Group as consultant for this contract. Designs are underway and should be finalized in December

**Project ENG12-010:** Installation of a water transmission main from Rattlesnake Tank to Rancho Santa Fe tank. Freiday Construction was hired as Construction Manager at Risk (CMAR) for this contract. The water main is being jacked under the freeway and work is expected to be complete by March, 2016

**Project ENG14-084:** Freiday Construction was hired for design services for this contract which includes 21 water and sewer projects. Council approved a construction contract for Phase I construction of this project—work is ongoing. Completion for this project is expected by June 30, 2016

**Project ENG15-042:** To study the concept of providing access across Interstate 40 in the vicinity of Kingman Crossing and Prospector Street. There is a lack of access across I-40 in the East quadrant of the City. The City hired AECOM Technical Services as consultant for this project

**Project ENG15-047:** The study of three possible uses of reclaimed water. Options include ground water injection, airport industrial use and Golf Course/Parks use. Sunrise Engineering was hired as the consultant for this work

## CONSTRUCTION ACTIVITIES

**Project ENG14-001:** Involves the construction of several projects including the quiet zone and other street and drainage projects. T.R. Orr, Inc. is the contractor performing the work. Replacement of a sidewalk glass panel on Fourth Street was completed May 4, 2015. An amendment was approved by Council for two additional glass panels which were included in the current budget

**Project ENG12-010:** Work for the 16—inch water transmission main remains ongoing. Phase II construction will bore (tunnel) a waterline under Interstate 40. Phase II Work is ongoing and expected to be completed by March 2016. Freiday Construction was hired as contractor for the work

**Project ENG14-084:** Work for construction of water and sewer extensions and replacement is ongoing. Freiday Construction was hired as contractor for this project

## CAPITAL EXPENDITURES

During the month of November the department processed \$187,884.39 in Capital Expenditures. They included:

• Chicago Title	311-14-319G-Land Purchase	\$ 43,399.71
• Chicago Title	311-14-324-Land Purchase	\$ 12,747.40
• EPS Group	ENG15-035	\$ 6,505.20
• EPS Group	ENG15-034	\$ 9,228.80
• EPS Group	ENG15-019	\$ 3,784.70
• EPS Group	ENG15-020	\$ 2,550.00
• Freiday Construction	ENG13-054	\$ 77,328.58
• Sunrise Engineering	ENG15-047	\$ 16,530.00
• Sunrise Engineering	ENG14-112	\$ 15,810.00

## RIGHT OF WAY ACTIVITIES

During the month of November the department issued:

- 14 Permits to Work in the Public Right-of-Way
- 10 Sewer Connection Permits
- Zero Sewer Tap Permits
- Two Utility Permit for water meters in the County
- 14 Utility Permits for water meters in the City
- Eight Sewer Availability Letters

## TRAININGS

Frank Marbury attended the AZ Pavement/Materials Conference in Phoenix November 15 through 18.



CONSTRUCTION PHOTOS



**ENG12-010:** Rancho Santa Fe waterline - HDPE pipe fused for installation in steel casing under I-40



**ENG13-054:** Placing slurry back-fill in water line trench



**ENG14-044:** Pinal Street sewer line extension



**ENG15-048:** Eastern St. design Geo-tech investigation



**ENG14-048:** Legacy at Wallack Ranch, placing curb forms on Kino Avenue

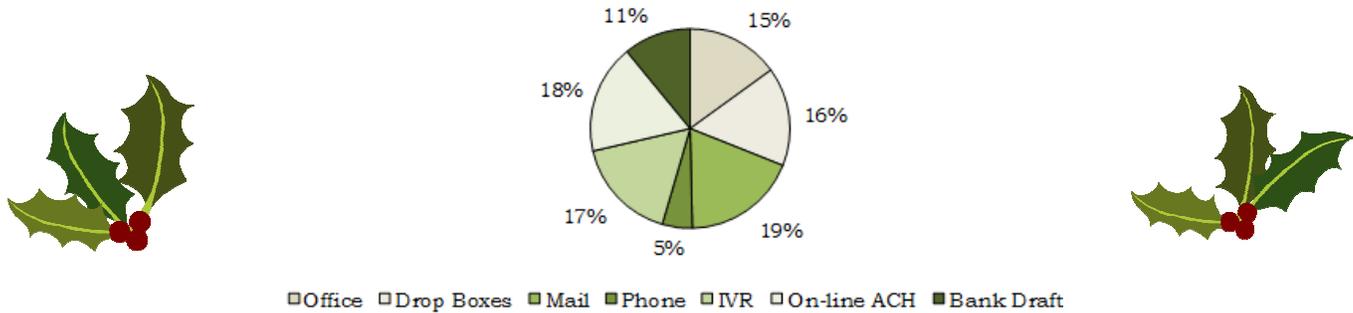


# FINANCE—NOVEMBER 2015

Director, Tina Moline

The primary source of payment for utility customers continues to be checks; 40-percent of customers use this method. Debit and credit card payments are the second most preferred method of payment at 26-percent. Of that 26-percent more than 67-percent of payments received are through the IVR telephone payment system. The IVR system continues to attract interest from utility customers. Electronic payments overall such as bank draft, online bill payments through customer banks and the IVR system account for more than 50-percent of all customer payments.

## UTILITY BILL PAYMENT BY LOCATION



## CUSTOMER SERVICE—STATISTIC SUMMARY

	June 15	Jul 15	Aug 15	Sep-15	Oct-15	Nov-15
Phone Calls Answered	4,844	4,844	4,426	4,311	4,301	<b>3,746</b>
IVR - Payments	2,767	2,767	2,916	3,098	3,010	<b>3,013</b>
Water Service Orders	1,720	1,688	1,421	1,740	1,589	<b>1,280</b>
Sanitation Service Orders	328	325	305	290	308	<b>158</b>
Sewer Service Orders	3	-	-	-	-	-
Number of Total Payments Processed	12,714	12,618	12,762	13,387	13,020	<b>13,189</b>
Number of Sanitation Customers	11,450	11,450	11,403	11,420	11,471	<b>11,411</b>
Number of Sewer Customers	9,715	9,715	9,681	9,716	9,769	<b>9,711</b>
Number of Water Customers	19,167	19,167	19,108	19,123	18,956	<b>18,848</b>

**Payment Options Available:**

**Mail or Drop Box**—Please write account number on check or money orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

**Courtesy Drop Box locations are:**

- City of Kingman - 310 N 4th Street
- Unisource - 2498 Airway Avenue

**Credit Cards**—The City of Kingman accepts Visa, Master Card, Discover, and American Express. Payment by credit card can be made by IVR phone or in the office.

**Bank Drafting—Automatic Bank Drafting**

Once you have established bank drafting, you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

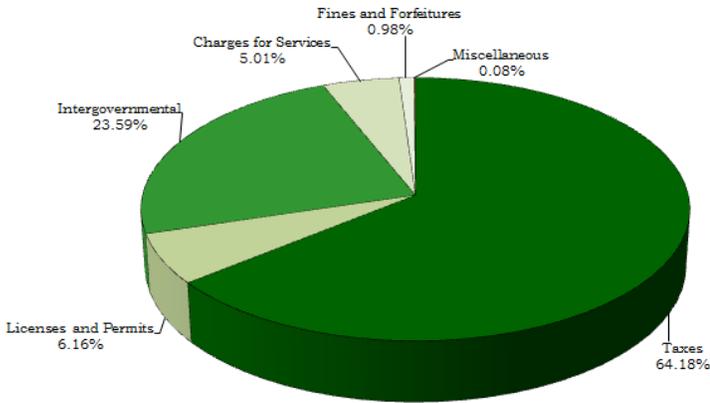
Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: [http://www.cityofkingman.gov/pages/depts/finance/ub\\_forms.asp](http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp)

GENERAL FUND						
REVENUES BY SOURCE						
11/30/2015						
Description	Original Budget	Revenues * This Period	Revenues Year-to-Date	% Collected		
Taxes	15,760,000	1,363,471	6,734,118	42.73%		
Licenses and Permits	1,316,500	48,359	646,346	49.10%		
Intergovernmental	5,690,000	494,370	2,475,249	43.50%		
Charges for Services	1,276,600	59,855	525,674	41.18%		
Fines and Forfeitures	250,000	21,057	102,946	41.18%		
Miscellaneous	361,600	3,752	8,813	2.44%		
<b>Total Revenues General Fund</b>	<b>24,654,700</b>	<b>1,990,864</b>	<b>10,493,146</b>	<b>42.56%</b>		
GENERAL FUND						
EXPENDITURES BY DEPARTMENT						
11/30/2015						
Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available %
Court	1,559,413	128,059	497,487	676,467	385,459	24.72%
City Council	148,266	4,280	79,154	0	69,112	46.61%
Manager	258,100	15,202	98,978	0	159,122	61.65%
Finance	966,122	46,636	355,548	46,582	563,992	58.38%
Attorney	731,976	38,617	249,323	0	482,653	65.94%
City Clerk	305,318	15,977	103,690	60,407	141,220	46.25%
HR/Risk Mgmt.	710,252	29,714	212,236	67,743	430,273	60.58%
P&Z	727,595	40,515	266,201	14,966	446,428	61.36%
KPD	8,521,146	564,436	3,301,723	273,129	4,946,294	58.05%
Fire Department	6,265,032	399,970	2,240,520	32,187	3,992,325	63.72%
Building Inspection	553,742	33,888	206,015	428	347,299	62.72%
Parks and Rec	4,137,838	164,483	1,496,645	468,473	2,172,720	52.51%
<b>Total Expenses General Fund</b>	<b>24,884,800</b>	<b>1,481,775</b>	<b>9,107,521</b>	<b>1,640,382</b>	<b>14,136,897</b>	<b>56.81%</b>

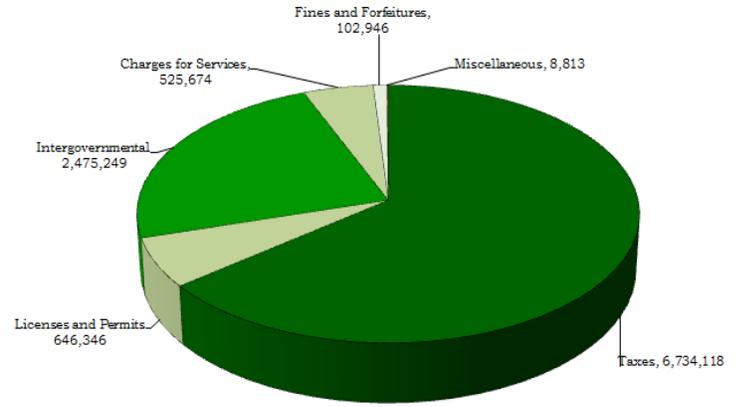
REVENUE									
5 YEAR COMPARISON									
REVENUE SOURCE		7/1/11 thru 11/30/11	7/1/12 thru 11/30/12	7/1/13 thru 11/30/13	7/1/14 thru 11/30/14	7/1/15 thru 11/30/15	% Change FY 15-16	FISCAL 2016 BUDGET	FY16 % OF BUDGET
<b>GENERAL FUND (101)</b>									
Local	Sales Tax (2%)	4,424,813	4,636,653	5,340,692	5,886,253	5,961,505	1.28%	14,100,000	42.28%
	Room Tax (2%)	178,287	171,469	96,837	200,516	208,282	3.87%	360,000	57.86%
	Rest and Bar Tax (1%)	0	244,775	104,966	0	0		---	0.00%
State	Sales Tax	884,495	908,393	967,594	1,008,407	1,067,172	5.83%	2,415,000	44.19%
	Income Tax	987,009	1,194,619	1,304,755	1,415,752	1,408,076	-0.54%	3,275,000	42.99%
	Auto Lieu Tax	553,292	541,011	501,519	537,340	564,332	5.02%	1,300,000	43.41%
Golf	Green Fees (9 holes)	48,116	45,461	45,588	46,744	45,444	-2.78%	115,000	39.52%
	Green Fees (18 holes)	109,139	88,276	79,575	80,285	74,430	-7.29%	185,000	40.23%
	Annual Golf Fees	52,805	59,915	37,850	40,666	50,101	23.20%	115,000	43.57%
	Cart Rentals	151,525	135,419	116,831	119,472	117,768	-1.43%	270,000	43.62%
	Driving Range Fees	19,217	18,161	16,318	13,302	13,838	4.03%	30,000	46.13%
	Restaurant and Bar	0	87,958	88,917	89,811	84,689	-5.70%	210,000	40.33%
	Subtotal Golf Course	380,802	435,190	385,079	390,279	386,271	-1.03%	925,000	41.76%
Other	Zoning Fees	5,000	1,100	8,801	7,171	14,010	95.37%	16,000	87.56%
	Building Permits	110,283	145,355	218,267	193,126	240,782	24.68%	500,000	48.16%
<b>HIGHWAY USERS REVENUE FUND (201)</b>									
	Rest and Bar Tax (1%)	0	244,775	285,936	314,346	320,062	1.82%	700,000	45.72%
	Highway User Fuel Tax	834,211	884,753	927,176	992,384	1,041,305	4.93%	2,300,000	45.27%
	Lottery Revenue	0	0	0	0	0		0	0.00%
WATER FUND (501)		3,570,576	3,368,142	3,180,730	3,082,526	3,147,192	2.10%	6,601,000	47.68%
CAPITAL RENEWAL (510)		342,923	344,062	346,828	350,701	355,909	1.48%	825,000	43.14%
WASTEWATER (502)		2,299,477	2,887,714	3,604,798	3,635,875	3,566,413	-1.91%	8,310,000	42.92%
SANITATION (503)		1,385,036	1,378,496	1,389,882	1,410,692	1,432,047	1.51%	3,345,000	42.81%

Finance Continued

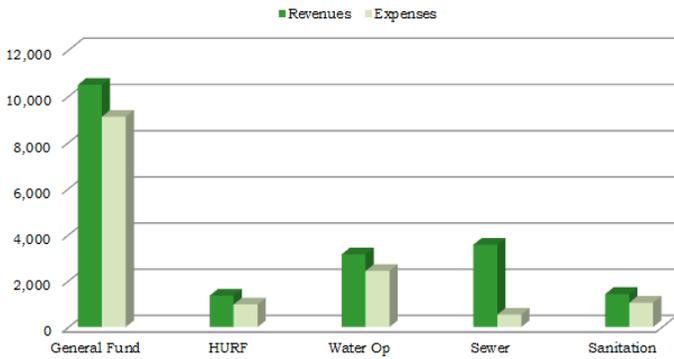
General Fund Revenue - Fiscal Year to Date 2016



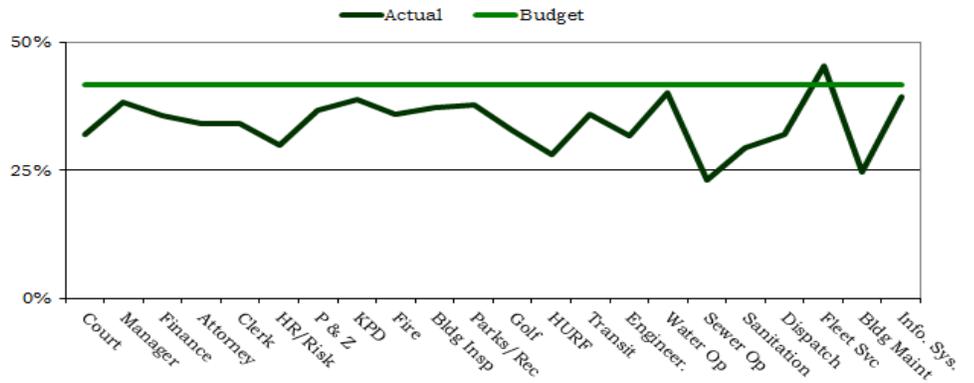
General Fund Revenue - Fiscal Year to Date 2016



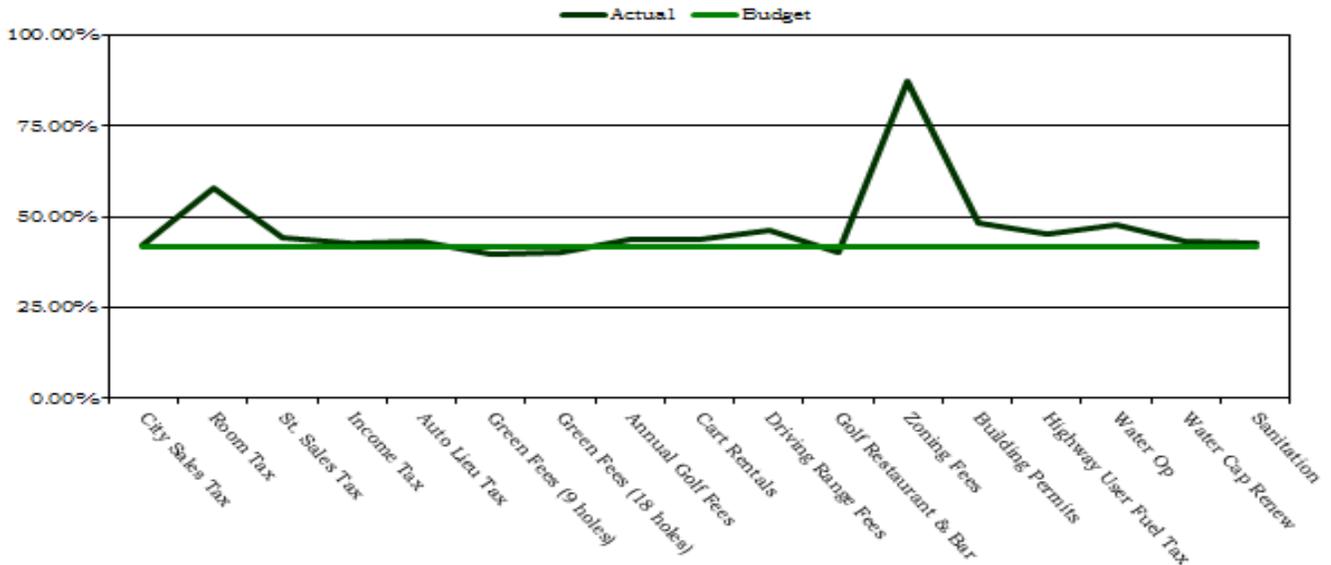
Revenues and Expenses - Fiscal Year 2016  
(In Thousands of Dollars)



Expenditures FY 16 - Budget to Actual Comparison



Revenue FY16 - Budget to Actual Comparison



# Kingman Fire Department

Chief, Jake Rhoades

## NOVEMBER 2015

We've had a busy month. We had several EMT ride-alongs this month including several doctors from KRMC and students from MCC. Also we are preparing for our first Awards and Commendations Event to recognize individuals in the department that go above and beyond the call of duty.

We are wrapping up the hiring processes within the department. Positions include: Fire Captains, administrative secretary, paid on-call firefighters and communications specialist crew leaders. We will soon begin the fire engineer process and additional communications specialists for the dispatch center.

Year to date Kingman Fire Department responded to 6,967 emergency incidents, 74.95% of these calls were medical. At this time last year, there were 6,221 emergency calls for service, indicating a 8.9% increase from this time last year.

The most common reasons for medical response this month were: Trauma, general illness, cardiac, emotional distress, and respiratory illness.

There were a total of 4,993 patients assisted year to date and 3,535 of these were transported to the hospital for further care. The average patient age was 57.

The total value of structures and property was \$8,686,549 with a total dollar loss of \$46,007 with 99.47% saved.

There were no firefighter injuries and no civilian deaths.

## NOVEMBER TRAININGS

Hose Training took place this month to test the different types and sizes of nozzles on the hose and there was a demo of a new 2.5" hose. There continues to be a focus on Physical Fitness throughout the Fire Department, so that everyone stays Fire-Fit.

### TRAINING TYPE

318	939.5	Fire Related
0	159	EMS
0	34	Hazardous Materials
7	83.25	Technical Rescue
99.5	1311.83	Health/Fitness
48.5	2052	Other
<b>473</b>	<b>4515.08</b>	<b>Total</b>

## EMERGENCY RESPONSE

Type	NOVEMBER	Year-to-Date
Structure Fire	4	23
Vehicle Fire	2	26
Brush Fire	2	47
Dumpster Fire	5	16
Other Fire	4	18
Other Hazardous Situation	7	73
Good Intent/False Alarm	151	1360
<b>Total Fire/Hazardous</b>	<b>24</b>	<b>203</b>
Medical	430	5222
<b>Total Emergency Response</b>	<b>454</b>	<b>6967</b>

## DISTRICT RESPONSES

District 1	71	982
District 2	244	2811
District 3	195	2078
Districts 4 and 5	87	994
Out of District	10	102



**NOVEMBER HIGHLIGHTS**

- ★ Residential KNOX boxes issued: 1
- ★ Smoke detectors maintained: 7
- ★ Child car seat inspections: 2
- ★ Inspected 125 businesses finding 260 violations for correction, with 142 Reported Violations fixed.

Projects reviewed and under construction were: Kingman Honda, Vine Communications, La Quinta Inn & Suites Sunrise RV Park - Patio Cover, Angle Business Suites, WECOM HVAC, T & R Upholstery Remodel, Zuni Village Pool Lietz - Frazee Remodel, KAOL Stage Remodel, Lees Uniforms & Embroidery, Kingman Chevrolet Remodel & Addition KUSD Lee Williams High School T.I., Manzanita Baptist Church - Gym Remodel, Dig It Garden Arbours, First Southern Baptist Church - Fire Alarm, Edward Jones T.I.

Non-Emergent Activity Type		
Engine Company Service Call	82	857
Commercial Plan Review	3	58
Residential Plan Review	14	215
Special Event	2	54
License Review	9	279
Engineering Review	1	73
Planning and Zoning Review	2	23
Code Enforcement	0	17
Public Education	23	343
Building Inspection	121	1204
<b>Total Non-Emergency Activity</b>	<b>309</b>	<b>2866</b>

Public Education		
<b>Total Classes</b>	23	343
<b>Total Contacts</b>	885	7379
Breakdown		
<b>Total Adults</b>	220	1690
<b>Total Juveniles</b>	665	5700

HYDRANT ACTIVITY		
Activity		
Flow	52	555
Flush	45	438
Service	0	38
Paint	42	737
Inspect	283	4351
Repair	0	35
Weed	86	2507
Valve-Check	232	2253
<b>Total</b>	<b>740</b>	<b>10914</b>

***There are 2,460 hydrants on the City water system maintained by Kingman Fire Department***



***Working Smoke Alarms Save Lives: Test Yours Monthly!***



# KINGMAN AREA 9-1-1 CENTER REPORT



## DISPATCHED CALLS DETAIL

AGENCY	TOTAL CALLS 2015	PERCENT OF TOTAL CALLS	TOTAL CALLS CURRENT MONTH	FIRE CALLS	EMS CALLS
Kingman Police	31,669	69%	2,985	0	0
Kingman Fire	6,967	15%	607	151	456
No. AZ Consolidated Fire	3,894	8%	322	107	215
Golden Valley Fire	2,351	5%	179	64	115
Lake Mohave Ranchos	786	2%	64	25	39
Pinion Pine Fire	272	1%	26	25	1
Pine Lake Fire	16	0%	1	1	0
<b>TOTAL CALLS DISPATCHED</b>	<b>45,955</b>	<b>100%</b>	<b>4,184</b>	<b>373</b>	<b>826</b>

Total Calls Received/Dispatched Via 9-1-1

Year to Date: **45,955**

Total Calls for November: **4,184**

Total Fire Calls for November: **1,199**

### HIGHLIGHTS:

The Kingman 9-1-1 Center successfully upgraded their 9-1-1 Telephony System  
 Congratulations to Amy Kennedy, Marjorie Stone, and Jennifer Terry on their promotions to  
 Communications Crew Leader

Congratulations to Amy Kennedy (Four years) on her employee anniversary  
 Happy Birthday to Michael Robertson (11/1)

**Kingman 9-1-1 : Always There, Always Ready!**

#### When should I call 9-1-1?

You should call 9-1-1 in any serious situation where a law enforcement officer, fire fighter, or emergency medical help is needed right away. If you are unsure of whether your situation is an emergency, call 9-1-1. The 9-1-1 call taker can determine if you need emergency assistance and can route you to the correct location.

#### What should I do once I dial 9-1-1?

If you ever have to call 9-1-1, the following tips will make you better prepared in a possibly frantic situation.

Do your best to remember these tips to make the 9-1-1 call go as smoothly as possible.

Attempt to speak as clearly and as calmly as possible. If you are getting overwhelmed, take deep breaths to help calm down. Have an address or precise location to provide the call taker.

Listen carefully to the call taker's questions and provide information as it is requested.

Even if you have a Smart911 Safety Profile, the call taker must ask questions to verify the accuracy of the information.

Follow the instructions provided to you, unless you feel they will place you in danger.





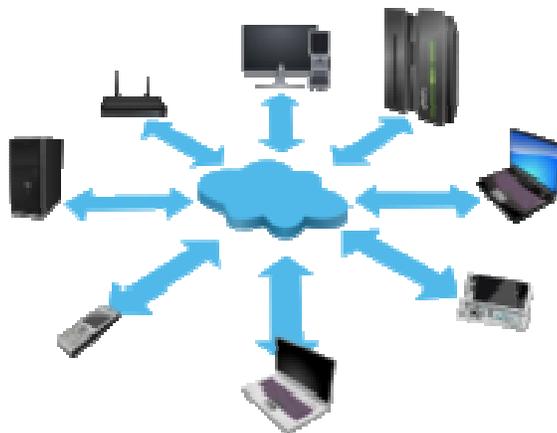
## HUMAN RESOURCES / RISK MANAGEMENT NOVEMBER 2015

Director, Jackie Walker

**THERE IS NO REPORT FROM HUMAN RESOURCES / RISK  
MANAGEMENT THIS MONTH**

# INFORMATION TECHNOLOGY—NOVEMBER 2015

Director, Joe Clos



## Visits

**10,537**

% of Total: 100.00% (10,537)



## Unique Visitors

**5,553**

% of Total: 100.00% (5,553)



## Pageviews

**25,113**

% of Total: 100.00% (25,113)



## Daily Visits

● Sessions



## Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	9,996	7,562
/Departments/HumanResources/EmploymentInformation.aspx	1,394	854
/Departments/PoliceDepartment.aspx	884	611
/Home.aspx	443	250
/Departments/ParksandRecreation.aspx	431	323
/Departments/UtilityBilling.aspx	362	278
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	353	264
/Government/AgendasMinutes/CityCouncil.aspx	343	287
/SecureLogin/tabid/454/ctl/SendPassword/Default.aspx?returnurl=http://www.cityofkingman.gov/SecureLogin.aspx&popup=true	343	196
/Departments/FireDepartment.aspx	328	247

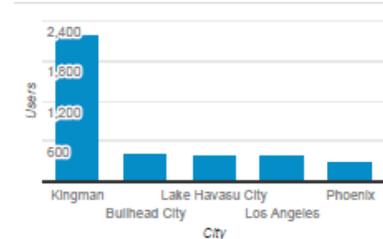
## Average Pages per Visit

**2.38**

Avg for View: 2.38 (0.00%)

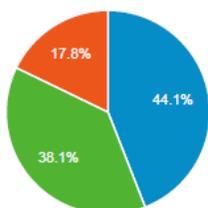


## Your biggest traffic comes from



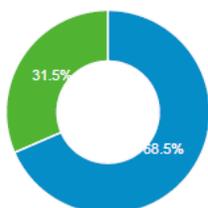
## Traffic Source

■ organic ■ direct ■ referral



## Type of Visitors

■ New Visitor ■ Returning Visitor



## Country/Territory

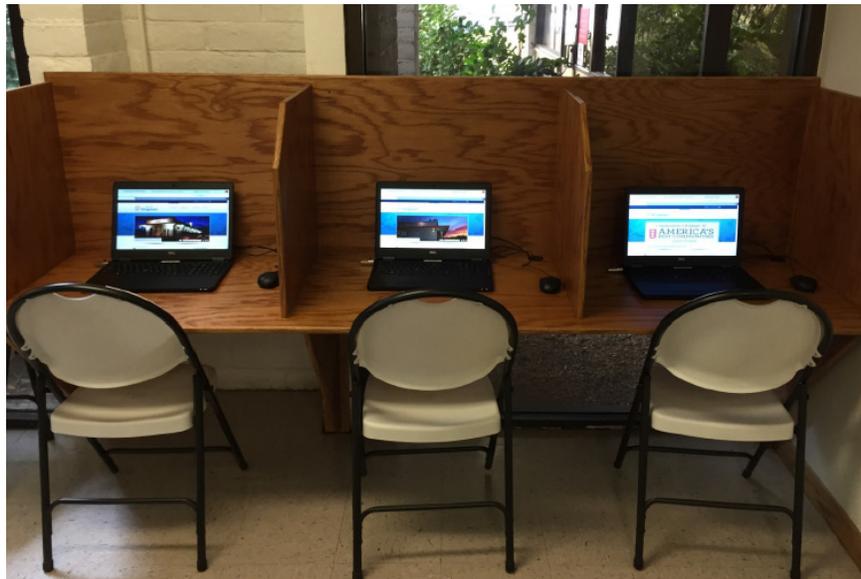
Country	Sessions
United States	10,265
Russia	59
India	58
Philippines	30
Canada	20
Germany	13
France	13
South Korea	10
China	7
United Kingdom	6

## Visits by Device

Device Category	Sessions	Bounce Rate
desktop	8,077	54.18%
mobile	1,844	53.47%
tablet	616	54.55%



At the request of the Human Resources, IT department staff installed three new laptops in the HR reception area. The new laptops will assist prospective applicants in completing new on-line job applications.



# KINGMAN POLICE DEPARTMENT—NOVEMBER 2015

Chief Robert J. DeVries

## NOVEMBER ACTIVITY

### DATES TO REMEMBER:

**December 18th—**  
WALETA Academy Graduation

**December 19th—**  
Code 3/Clothe the Kid Shopping Day

Calls for service and Officer initiated activity numbered 3,037 in the month of November which indicates a 8.67-percent increase when compared to 2014. Written reports decreased by 8-percent and officer initiated activity increased 29.79-percent compared to the year prior.



Members of the department participated in the Pink Heals—Block Party Nov. 6. Seven contenders participated in the Pig Out contest. Children and adults alike participated in Hot Wheels racing and the night culminated with the Pink Ribbon drop. All funds raised over the month and at the event will benefit Kingman Cancer Care



The department assisted with the first Veterans Day parade in downtown Kingman November 7th. The parade was well attended with participants marching down Beale Street to Locomotive/Veterans Park for ceremonies.

Together members of the Meth Coalition and youth and adult offenders worked on a clean-up operation November 7th. The group collected a large amount of trash and debris on Stockton Hill Road from Airway to Kino Ave.

The KPD Patrol Canine Team was introduced to the Mayor and City Council members November 17th. Officer Billy Fancher and Canine Cyrus along with Officer Adam Simonson and Canine Amigo recently completed a six-week training program in New Mexico. The dogs are multi-purpose trained for narcotics detection, tracking and handler protection.



The department and Kingman Meth Coalition assisted with Reality Day 2015 sponsored by the Chamber of Commerce November 19th at Kingman Middle School. Eighth grade students from KUSD, K-12 on-line learning and Emmanuel Christian School participated in the program.



## STAFF UPDATE



Dustin Dobbyn remains at WALETA Academy in Lake Havasu City. He is expected to graduate from the academy December 18th. Tate Mosby remains on light duty and will temporarily transfer to KFD Dispatch.

To replace Lisa Brasher who resigned in October, testing for the position of Administrative Secretary was held November 17th. Three candidates participated in the testing process. The background process has begun for the top candidate.

Neighborhood Service Officer Oscar Lopez resigned effective November 9th. He was selected for the position of KFD Fire Prevention Specialist—we wish him the best in his new career path. The department will work with Human Resources to advertise for the vacant position.

## NOVEMBER HIGHLIGHTS



### FELONY ARRESTS FOR TRANSPORTATION OF DRUGS

November 18th at approximately 11:20 p.m. officers arrested **Noel Rodriguez, 50** and **Julio Rodriguez-Chavez, 24** of **Fairfield, California** on felony charges of Transportation of Marijuana, Possession of Marijuana for Sale and Possession of Marijuana.

The arrests are the result of a traffic stop on Eastbound I-40 in the area of milepost 51 for a moving violation. Officers contacted the two male subjects in the vehicle and identified the driver as Noel Rodriguez and the passenger as Julio Rodriguez-Chavez. During the traffic stop a consented search of the vehicle was conducted and officers located approximately 160 pounds of marijuana in duffle bags in the rear passenger area of the vehicle.

NOVEMBER HIGHLIGHTS

While taking the two into custody, Noel fled on foot running North across the highway. A short foot pursuit ensued and a Taser was deployed striking Noel before he was taken into custody. Julio Rodriguez-Chavez was taken into custody without incident. The investigation revealed the pair had rented a vehicle and were transporting marijuana from California to Florida for sale. Both subjects were booked into Mohave County Adult Detention Center.

**LOCK IT OR LOSE IT**

The department wants to remind residents and the community that most crimes are those of opportunity. The department has taken eight reports of vehicle burglaries in the past month resulting in firearms being stolen from an unlocked vehicle.

Please remember to never leave valuables in your vehicle and always lock your vehicle as well.



**MULTIPLE CRASHES ALONG BEALE STREET**

November 19th at approximately 6:55 a.m. officers responded to a semi rollover in the area of W. Beale Street and I-40 which blocked both East and Westbound lanes of traffic.

The investigation revealed that a tractor trailer driven by **Guy Leo Arcia**, exited Westbound I-40 at the Beale Street ramp. The driver failed to control his speed causing the load on the trailer to shift ultimately causing the truck and trailer to topple over onto the drivers side.

The vehicle slid for a distance with the load breaking free and spreading across the entirety of W. Beale Street.



The driver who was cited for failing to control speed to avoid a crash, was transported to Kingman Regional Medical Center by River Medical Ambulance for minor injuries.

While the roadway was closed or partially obstructed officers responded to a three-car crash and a two-car crash which were direct results of the traffic back-up. The vehicle was up righted by ADOT and the City of Kingman before it was towed away from the scene. The roadway was cleared for normal traffic at approximately 9:15 a.m.

**CYBERCRIME PHONE SCAMS**

The department would like to warn residents of a phone scam currently taking place. A resident received a call from an individual who claimed to be a representative of "Microsoft" located in Washington D.C. However, Caller ID indicates the call was being placed from Phoenix. The caller was then able to access the computer to diagnose supposed problem. The fake company then called back to obtain debit/credit card information to charge for an unlimited update. Fortunately the victim did not provide any financial information and immediately shut down their computer before the scammer was able to lock the computer up.

Neither "Microsoft" nor its partners make unsolicited calls to charge for computer security. **Do not trust unsolicited calls and do not provide financial information over the phone.** Additional fraud and scam information is available at [www.kingmanpolice.com](http://www.kingmanpolice.com) by clicking on "external resources" at the bottom of the page.



**FELONY ARREST FOR FRAUD, FORGERY AND THEFT**

November 17th officers arrested **Aurora Marie Molina, 31 of Kingman** at her residence in the 2400 block of Southern Avenue. The arrest stemmed from an investigation that began a week prior when a Doctor's Office reported an employee writing checks to herself.

Further investigation revealed Molina had taken approximately \$80,000 from her employer over a three year period writing checks on three different accounts and using a rubber stamp to endorse the checks. Molina had worked for the Doctor's Office for approximately eleven years with the past five years in the position of financial director. Molina was booked into the Mohave County Adult Detention Center without incident.



NOVEMBER STATISTICS		
	NOVEMBER	YEAR-TO-DATE
Adult Arrests	226	2,224
Juvenile Arrests	32	262
911 Calls	2,153	26,566
Police Incidents	3,037	30,134
Police Cases	479	5,353
Last DR# Pulled	2015-32553	

*Pride  
Service  
Valor*

**MONTHLY FINANCIAL REPORT—KINGMAN MUNICIPAL COURT #0841**

**OCTOBER 2015—CITY REVENUE**

ABATE	Abatement Fund (KMC §7-166)	25.88
ACFCG	Address Confidentiality Fund-Local (ARS §12-116.05)	2.93
ATTY	Attorney Fees	349.23
BONDF	Bond Forfeiture	0
COPY	Copy Fees	.36
COSTS	Court Costs	0
DDS	Defensive Driving Diversion Fee-Local (ARS§ 28-492G)	1,625.00
FINES	Fines	10,164.85
JAIL	Jail Costs	5,384.66
JURY	Jury Fees	0
MISC	Miscellaneous Fees	110.96
MHEXM	Mental Health Exam	0
MHICT	Mental Health I/C Treatment	0
OVRFF	Overpayment Forfeiture	0
SUSPF	Suspension Fee	701.70
WRNTF	Warrant Fee	2,996.77
	<b>TOTAL CITY REVENUE</b>	<b>21,342.34</b>
<b>TPFCG</b>	Local JCEF TPF Acct (ARS §12-113G)	348.74
<b>CTENH</b>	Court Enhancement Fund	966.31
<b>STATE REVENUE</b>		
10PBS	Probation Surcharge (\$10.00) ARS §12-114.01A)	17.17
20PBS	Probation Surcharge (\$20.00) ARS §12-114.01A)	1689.91
ACFST	Address Confidentiality Fund (ARS §12-116.05)	55.77
ADRF	Arson Detection Reward Fund (Fines) (ARS §41-2167D)	0
AG	Discard Personal Info-AG Filing (ARS §44-7501)	0
AST	AZ State Treasurer-General Fund (ARS §13-3824)	0
BMCP	Bulk Merchandise Civil Penalty (ARS §44-1799.81)	0
CEF	Clean Election Fund (10%) (ARS §16-954C)	1223.95
CJEF	Criminal Justice Enhancement Fund (47%) (ARS §12-116.01)	5752.55
CREST	Child Passenger Restraint (\$50) (ARS §28-907C)	0
DNA	DNA Surcharge (3%) (ARS §12-116.01C.J)	669.18
DRUGS	Drug Enhancement Acct (Fine) (ARS §13-811C)	669.30
DUIAF	DUI Abatement Fund (\$250) (ARS §28-1304)	70.90
DUIEX	Extra DUI Assessment (ARS §28-1381)	0
DVSF	Domestic Violence Shelter Fund (\$50) (ARS §12-116.06)	293.85
FTG	Fill the Gap (7%) (ARS §12.116.01B)	856.88
HUF	Arizona Highways Fund (ARS §28-326D/2533/4139)	15.78
JCEF	JCEF 15% Surcharge-Filing/Clerk fees (ARS §12-284.03A7)	29.44
MMF	Medical Marijuana Fund (ARS §36-2817)	0
MSEF	Medical Servs. Enhancement Fund (13%) (ARS §12-116.02F)	1591.18
OSAST	2011 Additional Assessment (\$8) (ARS §12.116.04)	647.97
PBSUR	Probation Surcharge (\$5.00) (ARS §12-114.01)	12.04
PCOF	Prison Construction and Operations Fund (ARS §41-1651)	1697.75
PSEF	Public Safety Equipment Fund (ARS §41.1723)	2487.57
SCHZN	School Zone Assessment (ARS §28-797C/H)	0
SHF	State Highway Fund (ARS §28-710D2)	0
SHWF	State Highway Work Zone (ARS §28-710D1)	0
TATTW	Tattoo Waste (ARS §44-1342)	0
TECH	Technical Registration fund (ARS §32.109)	30.00
TPFAZ	State JCEF TPF Acct (ARS §12-116B)	624.00
VREAF	Victim's Rights Enforce Assess Fund (ARS § 12-116.08)	123.29
ZFAR1	FARE Special Collection Fee	2677.78
ZFAR2	FARE Delinquent Fee	953.50
<b>TOTAL STATE REVENUE</b>		<b>22189.76</b>

MUNICIPAL COURT Continued

BOND SUMMARY		
Prior Bal. SEPTEMBER		18,648.00
Bonds Posted OCTOBER		2,906.60
Bonds Forfeited		1,740.94
Bonds Refunded		4,200.00
	Balance in Bonds	<b>15,613.66</b>
RESTITUTION SUMMARY		
Prior Balance in SEPTEMBER		300.00
Payments Made in OCTOBER		1,810.03
Checks Written in OCTOBER		1,448.15
	Balance in Restitution	<b>661.88</b>
ADULT PROBATION FEE SUMMARY		
Prior Balance in SEPTEMBER		2,079.58
Payments Made in OCTOBER		2,370.00
Checks Written in OCTOBER		2,079.58
	Bal. in Adult Probation Fees	<b>2,370.00</b>
REIMBURSEMENT		
Prior Balance in SEPTEMBER		274.30
Payments Made in OCTOBER		22.02
Checks Written in OCTOBER		22.00
	Balance in Reimbursement	<b>274.32</b>
TOTAL REVENUES AS OF OCTOBER		<b>82,830.60</b>
MOHAVE COUNTY JAIL COSTS PAID FOR MONTH OF AUGUST		<b>41,492.52</b>
LAPAZ COUNTY JAIL COSTS PAID FOR MONTH OF AUGUST		<b>0</b>
	CASES TERMINATED	NEW CASES
Civil Traffic	105	100
Criminal Traffic	47	29
Criminal Misdemeanor	87	137
TOTAL	<b>239</b>	<b>266</b>
	JUVENILES	DOMESTIC VIOLENCE
Civil Traffic	7	<b>12</b>
Criminal Traffic	1	
Criminal Misdemeanor	0	
TOTAL	<b>8</b>	



**MUNICIPAL COURT MONTHLY STATISTICAL REPORT**  
 Court Name: KINGMAN MUNICIPAL #0841 County: Mohave  
 Month: OCTOBER 2015

CRIMINAL TRAFFIC				
	DUI	Serious* Violations	All Other Violations	TOTAL
Pending First of Month	140	11	154	<b>305</b>
Filed	29	2	16	<b>47</b>
Transferred In	0	0	0	<b>0</b>
<b>SUBTOTAL</b>	<b>169</b>	<b>13</b>	<b>170</b>	<b>352</b>
Transferred Out	0	0	0	<b>0</b>
Other Terminations	5	3	21	<b>29</b>
<b>TOTAL TERMINATIONS</b>	<b>5</b>	<b>3</b>	<b>21</b>	<b>29</b>
Statistical Corrections				
<b>Pending End of Month</b>	<b>164</b>	<b>10</b>	<b>149</b>	<b>323</b>

**\*A.R.S. §28-661 (if misdemeanor), -662,-663,-664,-665,-693 and -708. See Instructions for details**

TRAFFIC FAILURE TO APPEAR**							
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Pending End of Month
135	0	0	<b>135</b>	0	1	1	<b>134</b>

**\*\*READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or FTA does not terminate the traffic filing.

<b>Criminal Traffic/FTA Court Trials Held</b>	<b>1</b>	<b>Criminal Traffic/FTA Jury Trials Held</b>	<b>1</b>
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CIVIL TRAFFIC								
Pending First of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judgment	Other Term	TOTAL TERM	Pending End of Month
124	100	0	<b>224</b>	0	17	88	<b>105</b>	<b>119</b>
<b>Civil Traffic Hearings Held This Month</b>							<b>5</b>	

MISDEMEANOR								
	Pending First of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Pending End of Month
Misdemeanors (Non-Traffic)	1407	137	0	1544	0	87	87	1457
Failure to Appear (Non-Traffic)	465	1	0	466	0	15	15	451
<b>TOTAL</b>	<b>1872</b>	<b>138</b>	<b>0</b>	<b>2010</b>	<b>0</b>	<b>102</b>	<b>102</b>	<b>1908</b>

MUNICIPAL COURT Continued

<b>Misdemeanor/FTA Court Trials Held</b>	<b>0</b>	<b>Misdemeanor/FTA Jury Trials Held</b>	<b>0</b>			
<b>Felony, Misdemeanor, Criminal Traffic Initial Appearances</b>			<b>45</b>			
<b>LOCAL NON-CRIMINAL ORDINANCES</b>						
	<b>Pending First of Month</b>	<b>Filed</b>	<b>SUB-TOTAL</b>	<b>TERMINATED</b>	<b>Stat. Corr.</b>	<b>Pending End of Month</b>
Parking	<b>ACCOUNTED FOR IN OTHER CATEGORIES</b>					
Non-Parking						
<b>TOTAL</b>						
<b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b>						
	<b>Filed</b>	<b>Order Issued</b>	<b>Petition Denied</b>	<b>TOTAL TERM.</b>		
Domestic Violence	2	2	0	<b>2</b>		
Harassment	2	2	0	<b>2</b>		
<b>HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION/ INJUNCTION AGAINST HARASSMENT</b>						
Order of Protection	0	Injunction Against Harassment	0			
<b>SPECIAL PROCEEDINGS/ACTIVITIES</b>						
Peace Bond Complaints Filed	0	Fugitive Complaints Filed	0			
Juvenile Hearings Held	0	Search Warrants Issued	7			
<b>TRAFFIC WARRANTS OUTSTANDING</b>						
D.U.I				116		
Serious Violations				16		
All Other Violations				145		
<b>TRAFFIC TOTAL</b>				<b>277</b>		
<b>CRIMINAL WARRANTS OUTSTANDING</b>						
Misdemeanor				1111		



# PARKS & REC DEPARTMENT—NOVEMBER 2015

Director, Mike Meersman

**RECREATION DEPARTMENT**—We'll have reached the end of the Fall Program season when Holiday programs conclude this month. We are ready for Winter and Spring seasons which will offer a variety of classes, programs and trips. Winter and Spring brochures will be available online Saturday, January 2. There will also be a circular in the Kingman Daily Miner Sunday, January 3 and copies will be available at the Parks and Recreation office Monday, January 4. We are looking forward to an exciting 2016!

**CHILD SUPERVISION PROGRAMS**—Staff is planning a Winter Camp for area school children while they're on Christmas break. Over the past several years, Winter Camp has experienced low attendance and has not met the minimum number of participants required to offer the program. Therefore, to generate a higher level of participation, this year both daily and weekly options are being offered! We believe lower participation numbers are due to families either being out of town or parents taking time off to spend time with their children over the holidays. If you or parents you know in our community be in need of a fun, safe place for area children to go during Winter break please call Beth at (928) 692-3109.



The After School Program staff is always ready to accept new registrations! All local elementary schools and middle school sixth grade students are welcome to participate. The program has a monthly fee that varies for each school depending on their time of departure. Interested or in need of more information? Contact Beth at 692-3109.

**TRIPS & TOURS**—Our staff is ready for the first trips of 2016! Trips have been scheduled to the Cinderella Ballet February 13, the Renaissance Festival in Apache

**TRIPS & TOURS** *Get away for the day!*

Junction in March and Catalina Island off the coast of California over the weekend of May 6 thru 8. Summer trips being planned include a trip to The Mob Museum in Las Vegas, watching the amazing talents of Human Nature and the amazing dinner show "Marriage Can Be Murder." There is an extensive (more than 50 people) Interest List for a tentative 2017 trip to Northern California which tentatively includes the sights of San Francisco, Solvang, Hearst Castle and Monterey Bay Aquarium.

If you or anyone you know is interested in taking part in one of our trips or if you have a great idea for a trip please contact Yvonne at 692-3111.

**SPORTS**—Adult Volleyball League season ended November 18 and Adult Coed Kickball concluded December 6. Adult Basketball was delayed one week due to a lack of referees but began season play December 7. We continue to accept registrations for the upcoming Youth Basketball Season. Presently we are recruiting referees and score keepers as well as volunteers to coach youth leagues. Interested or have questions? Contact Sports Coordinator Ryan Fruhwirth at 692-3113.



**SPECIAL EVENTS**—Staff is enjoying the 2015 Holiday season with events including Breakfast with Santa and Mrs. Claus, Letters to Santa and the Santa's Calling Program. We are actively seeking help from volunteers to place calls from the North Pole to children and to make this a wonderful season for all involved. Recreation Staff have begun addressing letters from the North Pole to all children who have sent a letter to Santa.

A Holiday Recital featuring students from our dance classes will take place the evening of December 10. Students will show off what they have learned during this past season. Costumes, music, lighting, pictures, refreshments and beautiful entertainment will be part of this magical evening.

The Recreation department is looking forward to ringing in the New Year with a chill as we host the Annual Polar Plunge at Centennial Pool. The plunge takes place at high noon New Year's Day and various prizes await brave souls who endure the chilling waters. Every year the event has nearly 100 brave souls who take the plunge and several spectators to cheer them on. Nice warm showers are available for divers and hot cocoa and popcorn are provided to all in attendance. What an invigorating way to begin the new year!

**AQUATICS—CLOSED** for the Season! Staff continue to maintain the facilities and will prepare for the Annual Polar Bear Plunge on January 1. Also, Staff have met to determine opening and closing dates for 2016—Tentative opening date is Monday May 30 and closing date is Sunday, August 7.



## Parks and Recreation Continued

**MISCELLANEOUS**—Recruitment continues for sports officials, referees and scorekeepers for the Youth and Adult Basketball Program and the Spring Adult Volleyball League. We are actively recruiting new recreation instructors to teach various courses in dance, cooking, floral design, cake decorating, etc. Interested parties should complete a City application as well as the required supplement form which outlines course details and submit to Human Resources for review. We are seeking individuals who have experienced working with activities designed for children between the ages of three and 12 as well as teen and/or adults. Interviews will be scheduled prior to each new season.

## EVENTS TO LOOK FORWARD TO

Nov.30 through Dec. 11	Letters to Santa coming in and being addressed
Nov.30 through Dec.18	Santa's Calling
December 10	Holiday Dance Recital
December 12	Breakfast with Santa
January 1	Polar Bear Plunge
February 13	Cinderella Ballet Trip
February 19	Family Bingo, Movie, Dinner and Dessert Night
February 29 through March 16:	Easter Coloring Contest



## PARKS DEPARTMENT

Parks staff prepped the Parks system for 56 park reservations and events. Ball fields at Centennial Park were drag lined and prepped for 55 regular scheduled games and Southside Ball Field complex was dragged lined and prepped for four games.

The Parks division completed 14 maintenance repairs orders in the Mechanics shop—22 in the parks system. There were four incidents of graffiti and vandalism during the month of November.

Due to recent management changes at the prison, all crewmembers who supervise inmates have completed required training and have received new inmate supervision IDs. As a result of administration changes at the Prison there were nine days during the month of November that inmate crews did not work. Since the last report we have utilized 180 hours of inmate labor.

The crew helped the Recreation department with their final Drive-In Movie for the season at Southside Park. Winter/Spring brochures will have 2016 Drive-In Movie days, times and locations.

We have completed all Christmas light installations on the train engine at Locomotive Park, City Complex roof top and the large tree also located at the City Complex. Crews decorated a flatbed truck and pulled Santa's Castle in the Very Merry Parade of Lights and set up for the City Tree Lighting ceremony at the Complex with Santa's Castle and sound system. Many children expressed their wishes to Santa and Mrs. Claus that evening.

At the end of the 2015 ball season we started performing winter projects on all of City ballfields. Projects consist of gopher removal, grading and installing area drains. Irrigation mechanics have completed the winter freeze program on all outer landscape areas. Also completed is the insulation of exposed plumbing at all facilities. In addition, the irrigation project at Metcalfe Park has begun with crews removing pavement to install the new main line.

Repainting of all restroom facilities in the parks system has begun and will be completed over the winter. They will have a fresh, new look for the start of the 2016 season! With daily mowing having ceased for the winter months mowing crews will set up and perform tree maintenance in the parks by removing dead branches and cutting back limbs that interfere with buildings and structures.

The mechanics have begun to perform preventative maintenance of all mowing equipment so they may be ready for next season. Improvements were made to equipment trailers and trucks to better help carry a more organized load with a safe cargo system.

## CERBAT CLIFFS GOLF COURSE

Due to recent management changes at the prison, golf course crewmembers who supervise inmates have completed required training and received new inmate supervision IDs. As a result of the changes at the prison, there were nine days during the month of November that inmate crews did not work. Inmate crews continue to be a big help with daily duties and special projects so they were missed. Since last reported the golf course has utilized more than 260 hours of inmate labor.

The irrigation mechanic repaired a main line leak on fairway #9. Also several sprinkler heads on #13 fairway have been repositioned. These changes ensure better turf coverage and conserve water. Uncovering of all sprinkler heads and valve boxes is nearly completed. These annual processes ensure easy access to valves and help sprinklers perform properly. All winter freeze preparation is complete.

All greens have received applications of liquid fertilizers. As we make our way into cold winter months this application insures strong turf conditions. Edging of all cart paths and filling of divots on all tees and fairways remains ongoing. All that has been done along with trying to minimize the damage done by gophers are challenging and important tasks.

Crew have been chipping limbs which will be added to compost material. Loads of wood chips have been taken out to the North treatment plant and returned as compost. While we do not expect to do overall coverage with compost this winter we are performing spot treatment to weak areas.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at [www.cerbatcliffsgolf.com](http://www.cerbatcliffsgolf.com) . Thank you.

<b>NOVEMBER ACTIVITY REPORT CERBAT CLIFFS GOLF COURSE</b>	
<b>ITEM</b>	<b>NUMBER</b>
NUMBER OF 9 HOLE ROUNDS	784
NUMBER OF 18 HOLE ROUNDS	913
NUMBER OF GOLF LESSONS	2
GREENS FEE REVENUE	<b>\$21,391</b>
ANNUAL PASSES	3,930
REGULAR	<b>\$17,461</b>
GOLF CARD	0
MOTOR CART REVENUE	<b>\$16,096</b>
PRIVATE CART TRAIL FEES	<b>\$1,660</b>
REGULAR	<b>\$14,436</b>
DRIVING RANGE REVENUE	<b>\$1,659</b>
TOTAL HOURS OF RANGER ACTIVITIES	30
TOTAL HOURS BEVERAGE CART ON COURSE	6
NUMBER OF TOURNAMENTS	2
TOTAL TOURNAMENT PARTICIPATION	84



# PUBLIC WORKS DEPARTMENT—NOVEMBER 2015

Director, Rob Owen

## BUILDING MAINTENANCE

### Current Inventory Maintained by the Building Maintenance Department

- Maintained of 156,092 square feet of buildings
- Cleaned 110,219 square feet of buildings
- Began repairs, changes and additions as decided upon by the City of Kingman's Safety Committee. This will be a year-long process due to the volume of projects in need of completion. 19 of these work orders were completed in November
- 42 building maintenance repairs made including: Municipal Court (One), KPD/Magnet (11), KFD including Fire Stations (four), Public Works including Buildings A and B, KART, Fuel Building, Wastewater office and the yard (12), Engineering (Two,) the Powerhouse (three) and the City Complex including HR, IT and Development Services (eight) and the City Attorney's Office (one)
- Graffiti was removed from three sites by Stan Mills. The sites consisted of graffiti on block walls and at Cecil Davis Park
- In addition, there are **STILL** has two (out of four) Building Maintenance Worker positions open. It is hoped at least one of these positions will be filled in December

## FLEET MAINTENANCE

- 10,613.3 gallons of unleaded gas—Cost of \$19,389.44 and 8,892.5 gallons of diesel fuel—Cost of \$19,300.29 used
- Preventative maintenance performed on 24 vehicles
- 242 vehicle repairs completed collectively by the mechanics and welder—this figure no longer includes picking up parts or vehicles or taking vehicles to outside repair shops
- Welder Harry White assisted KPD with a drain cover and the Water Department by fabricating meter lid lifting tools

## SANITATION

- 315 trips to the landfill to deliver 3,283,380 pounds of trash—Cost of \$57,788.85
- Eighteen new 90-gallon residential containers delivered
- Sixty-one old, damaged, missing or found containers repaired or replaced
- Four steel containers delivered for customer clean-up
- Thirty-nine extra trash steel containers emptied and four containers retrieved
- Total of eighty-six regular extra trash hauls and nine abatement orders
- Recycling—68.11 tons—Annual total of 957.31 tons
- Clean-up wind blown trash areas around Bashas' and Wal-Mart. Inmates have been removing weeds and debris on I-40 on and off ramps
- Roving Dumpster at the Fairgrounds



## STREETS

### Current Inventory Maintained by the Street Department:

- Four-million square yards of asphalt
- 17 miles of dirt roads
- 900 street lights
- 24 traffic signals

### Available Manpower:

- Superintendent
- Crew Leader—one
- City Electrician (Signals Technician)—one
- Operator A (Signing and Striping Technician)—one
- Operator A (General Maintenance Crew—One operator is out for medical reasons)—four
- Vacant Operator A (General Maintenance Crew)—one
- Operator B (General Maintenance Crew)—one

### Street Department Activities:

- Dirt road grading
- Pothole patching
- Patching of water utility cuts
- Shoulder grading
- Accident cleanup

Street Department personnel also screened spoils piles collected over time from water leaks and grading projects. This was completed as general cleanup and so the dirt could be reused. The screened material is being used for shoulder and general fill material. Approximately 2000 tons of material was screened.

A crew of four temporary workers performed weed abatement during the first two weeks of November. Weed abatement with temporary crews has now been suspended.

Street Department personnel completed the traffic control for the Pink Heels event and sidewalk trip hazard mitigation was ongoing through the month of November.

**Training:** Tom Blum and Jack Plaunty completed Inmate Supervision Training.



**Public Works Department Continued**



Light Pole Replacement



Screening Spoils

**WASTEWATER**

**Wastewater Treatment—Personnel Four / Vacant Four**

Wastewater Staff at our Hilltop Facility treated approximately 49 million gallons of influent on intake, and discharged approximately 47 million gallons of “B+” effluent. Wastewater Staff completed shutdown of Tertiary Treatment and produced an additional 3.5 million gallons of A+ effluent which was discharged to the wetlands. Staff composted approximately 200 cubic yards of biosolids in preparation for land application. Staff completed oil changes and general maintenance on associated equipment. Wastewater staff completed all monthly NPDES & APP sample collection and submitted monthly DMR & SMRF report(s) to ADEQ. Wastewater Staff is in the process of pulling, and rebuilding both plant water pumps, replacing W.A.S plug valve, and pulling influent pumps for general maintenance. Our Downtown Facility treated approximately 7.4 million gallons of influent on intake, and discharged approximately 6.7 million gallons of “A+” effluent. Wastewater staff completed all monthly NPDES & APP sample collection and submitted monthly DMR and SMRF record(s) to ADEQ. Wastewater staff dewatered approximately 60 cubic yards of sludge and prepared for transport to our Hilltop Facility. Wastewater staff completed cleaning, general maintenance, and troubleshooting to U.V. reactor #1 & #2 after recent PLC failure. Wastewater staff completed all daily, weekly, and monthly maintenance work orders. Wastewater staff is in the process of replacing two plant water check valves.

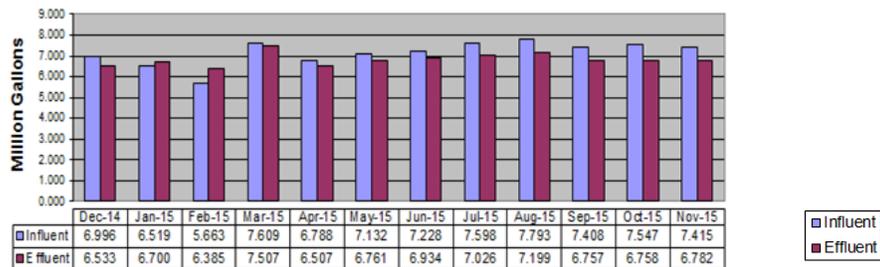
**Wastewater Collections—Personnel Zero / Vacant Two**

Wastewater Collection crews completed CCTV inspection(s) of 6” & 8” Wastewater conveyance lines – totaling an estimated 3,000 linear feet – identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration, or any other general maintenance associated with corresponding infrastructure. Wastewater Staff completed new line inspections for public works inspection. Wastewater Staff responded and assisted with multiple calls for service none of which were caused by deficiencies to City infrastructure.

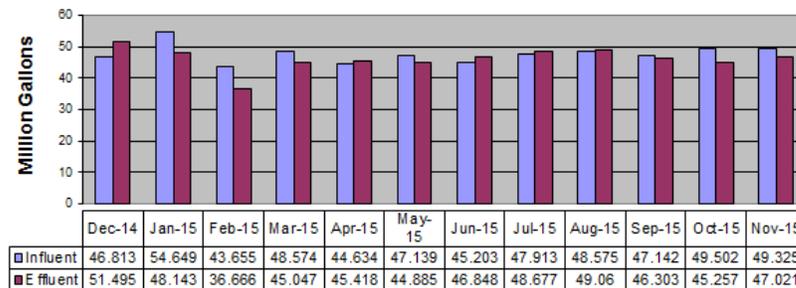
**Wastewater Pre-Treatment**

Nancy continues to maintain Pre-Treatment compliance by evaluating potential SIU/CIU’s, collecting associated compliance and regulatory field samples, completing compliance reporting to ADEQ & EPA, and providing necessary feedback and data collection to our Pre-Treatment consultant to assist with the local limits study for Downtown and the Hilltop Addendum.

**Downtown WWTP**



**Hilltop WWTP**



WATER

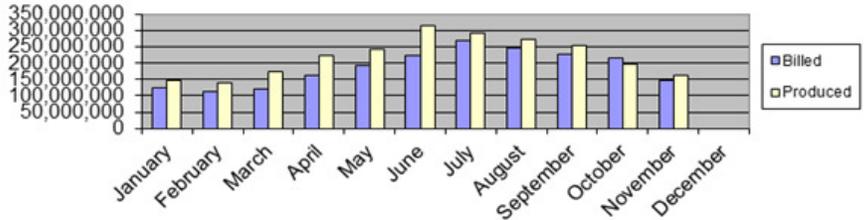
Monthly Statistics

- Work Orders processed **1377**
- New customer service meters installed **19**
- Customer assistance calls **50**
- Meters read **20,393**
- Meter readings rechecked **106**
- Turned off services due to delinquent bills **181**
- Meters locked due to non-payment **27**
- Meters locked as being used at locations where no customer signed for Service **20**
- Customer requests for pressure checks **4**
- Raise Meters **2**
- Raise Meter box **1**
- Leaky valves **13**
- Out of order meters repaired **67**
- **City of Kingman Water Usage** **16,714,680 gallons**
- Service line leaks **29 for 97,100 gallons**
- Main line leaks **6 for 106,400 gallons**
- Asphalt replaced **0 Square Feet**
- Blue Stake locate requests **159**
- PW, Fire, Eng. Usage **1,181,910**



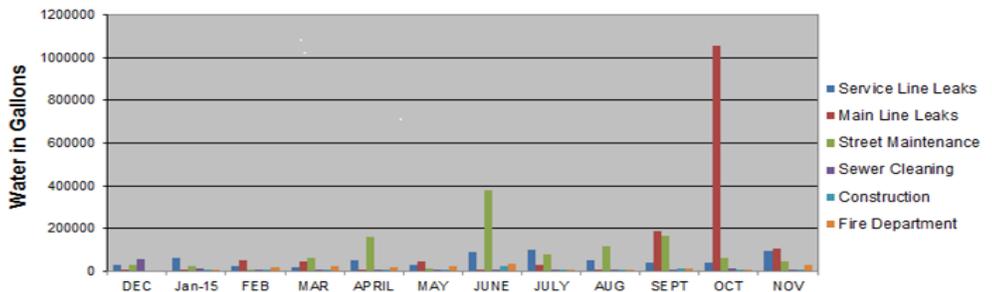
Water Billed & Produced

- 162,461,950 gallons of water produced
- 147,600,490 gallons of water (90.85%) billed



November Water Consumption

- Service line leaks (29) 97,100
- Main line leaks (Five) 106,400
- Street maintenance 45,250
- Sewer cleaning 6,500
- Construction 3,100
- Fire Department 26,895
- COK Water Usage 16,714,680



PROJECTS

- **Highway Safety Improvement Program**
  - **Sign Inventory System Project**—The award of the hardware portion of the project remains pending. The software portion was awarded to Cartegraph. The hardware portion will be advertised and awarded through the ADOT procurement process which should be complete by mid-August. Three-hundred stop signs were added by FHWA in order to include a required construction element. Staff has no update on this project
  - **Protected/Permissive Left-Hand Turns at Beverly and Harrison and Airway and Harrison Intersections**—This project is currently in ADOT’s design process
- **Byways Grant/Powerhouse**—Additional funds for the City’s match portion of the project were approved at the November 17<sup>th</sup> Council meeting. The additional funds have been sent to ADOT. Staff and the architect have submitted final corrections to plans and specifications and construction advertisement is tentatively scheduled for December
- **Byways Grant/Route 66 Pedestrian Crossing**—This project is at 100-percent plans and final plans have been submitted to ADOT. Staff is currently performing ADOT requested changes. ADOT will administer the Construction of the project and the project will go through ADOT’s procurement process, tentatively scheduled to be advertised for construction in December. Actual construction will begin after the first of the year



# Kingman Area Regional Transit

We'll KART You Around!

**NOVEMBER REVENUE**

- Fare Box Revenue \$5,047.17
- Coupon/Pass Revenue \$9,450.00
- Total Monthly Revenue \$14,497.17

The monthly revenue comparison chart that used to accompany this section has been removed. Because bus passes are purchased in bulk by some customers and then used throughout the year by their clients, the monthly revenue chart does not coincide with ridership and therefore caused confusion. Instead of a monthly chart, revenue charts will be provided in this report annually each fiscal year and are available anytime throughout the year on request.

**NOVEMBER RIDERSHIP**

- KART vehicles were in service 1,048 hours
- KART vehicles traveled 13,474 service miles
- Total of 8,974 passenger trips—Close to equal the number of trips provided during the same month last year
- 288 trips provided or 5-percent were Curb-to-Curb client trips

