

John Dougherty
 City Manager
 City of Kingman
 310 N. 4th Street
 Kingman, AZ 86401
 (928) 753-8102
 www.cityofkingman.gov

CITY MANAGER REPORT



CITY OF KINGMAN—JANUARY, 2016

The information included in this issue reflects December 2015 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

WHAT'S INSIDE	
Development Services	2
City Attorney	3
City Clerk	4
Engineering	5
Finance	8
HR/RM	12
Information Technology	12
Kingman Fire Department	13
Kingman Police Department	15
Municipal Court	17
Parks and Recreation	19
Public Works	21

Development Services—Gary Jeppson

KINGMAN CROSSING

The Planning and Zoning Commission heard a re-write of the Kingman Crossing Planned Development District December 8th and recommended approval. The re-write contains regulations on service bay orientation, signage to permit freeway view signs in a portion of the district and a review of outdoor lighting standards. The City Council will consider this ordinance January 5, 2016.

CENTRAL CHRISTIAN CHURCH

The Central Christian Church sought a conditional use permit (CUP) application to locate in the Central Commercial Building located at 112 North Fourth Street. The Planning and Zoning Commission recommended approval by a three-to-two vote December 8th and City Council did not approve a motion to adopt Resolution #4985. This action would have approved the conditional use permit.

BENNETT'S MINI-STORAGE

Robert Bennett's Mini-Storage located at 3442 Hualapai Mountain Road is seeking another extension of their

conditional use permit.

Mr. Bennett was given one year from December 2014 to obtain a building permit for the expansion. He secured a grading permit but has not done any grading. He has not secured a building permit. The Planning and Zoning Commission heard this matter December 8th and recommended approval of the extension. The City Council is scheduled to hear the matter January 5, 2016.

compared to seven in 2014. Overall, building activity increased 15.4-percent in terms of total permits in 2015 compared to 2014. In terms of total building valuation, the City is up 36.7-percent from 2014. Permits to demolish two houses South of the railroad tracks in the downtown area and one permit to perform demolition work on a building on Beale Street were issued in December 2015.

BUILDING DIVISION

The City experienced a 35.5-percent increase in new housing starts in 2015 compared to 2014. There were 205 single-family housing permits issued in 2015 and a total of 152 housing permits were issued in 2014. There were no commercial building starts during the month of December. Conversely, there were 133 permits to remodel commercial buildings. Six new commercial building permits were issued in 2015



BUILDING PERMITS ISSUED

12/1/2015 THRU 12/31/2015

COMMERCIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
12/01/2015	A-2-Z Roofing	420 OLD HWY 66	ANNUAL MAINTENANCE	BLD15-0520		\$4,085.00	\$111.25
		Total for ANNUAL MAINTENANCE	1	Subtotals for Fees:		\$4,085.00	\$111.25
12/10/2015	Wecom, Inc	120 ANDY DEVINE AVE WEST	COMM TOWER	BLD15-0527	29	\$30,000.00	\$728.89
		Total for COMM TOWER:	1	Subtotals for Fees:		\$30,000.00	\$728.89
12/22/2015	PLATINUM ELECTRIC INC	222 E BEALE ST	ELECTRIC	BLD15-0540	32	\$3,000.00	\$137.36
		Total for ELECTRIC:	1	Subtotals for Fees:		\$3,000.00	\$137.36

BUILDING PERMITS ISSUED 12/1/2015 THRU 12/31/2015

DEMO

Development Services Continued

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
12/28/2015	H & H DEVELOPMENT, INC	232 BEALE ST. EAST	COMMERCIAL	DEM15-0032		\$2,000.00	\$47.00
Total for COMMERCIAL: 1			Subtotals for Fees:			\$2,000.00	\$47.00
12/28/2015	Old Trails Mobile Home	410 Park Street	RESIDENTIAL	DEM15-0031		\$0.00	\$47.00
12/09/2015	Old Trails Mobile Home	429 KIER ST	RESIDENTIAL	DEM15-0029		\$0.00	\$47.00
Total for RESIDENTIAL: 2			Subtotals for Fees:			\$0.00	\$94.00
Grand Total for PermitType:			3	Totals for DEMO		\$2,000.00	\$141.00

GRADING

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
12/23/2015	Cerbat Excavation	E. Andy Devine Ave	COMMERCIAL	GRD15-0012		\$0.00	\$196.50
Total for COMMERCIAL: 1			Subtotals for Fees:			\$0.00	\$196.50
Grand Total for PermitType:			1	Totals for GRADING		\$0.00	\$196.50

RESIDENTIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
12/02/2015	River Valley Awning CO Inc	928 GATES AVE	AWNINGS	BLD15-0509		\$1,564.50	\$94.13
12/07/2015	Mohave Shadez	2024 CHICAGO AVE	AWNINGS	BLD15-0526		\$6,168.60	\$184.51
Total for AWNINGS: 2			Subtotals for Fees:			\$7,733.10	\$278.64
12/07/2015	Interstate Carport Corp	2911 ARTHUR ST	CARPORT-DETACHED	BLD14-0286		\$1,404.15	\$85.54
12/28/2015	O/B MC, MILON JAMES A & SHARON	1425 ELLERMAN DR	CARPORT-DETACHED	BLD15-0545		\$7,428.00	\$252.86
Total for CARPORT-DETACHED 2			Subtotals for Fees:			\$8,832.15	\$338.40
12/08/2015	H&H Development	1908 CLIFF DRIVE	DETACHED GARAGE	BLD15-0501		\$49,395.00	\$1,045.52
12/31/2015	Kostens	3440 SOUTHERN VISTA DR	DETACHED GARAGE	BLD15-0518		\$92,467.44	\$1,558.84
Total for DETACHED GARAGE: 2			Subtotals for Fees:			\$141,862.44	\$2,604.36
12/28/2015	Barkhurst Electric LLC	2503 KEMP AVE	ELECTRIC	BLD15-0554		\$1,400.00	\$84.07
12/02/2015	Streamline Solar power Systems	3818 EAGLE ROCK RD	ELECTRIC	BLD15-0512		\$21,817.00	\$128.00
12/03/2015	Streamline Solar power Systems	2110 Buena Vista Drive	ELECTRIC	BLD15-0511		\$32,363.00	\$128.00
Total for ELECTRIC: 3			Subtotals for Fees:			\$55,580.00	\$340.07
12/08/2015	TRUELOVE PLUMBING	217 & 223 Mohave Ave A & B	GAS	BLD15-0536		\$1,500.00	\$89.10
12/31/2015	Cody's Plumbing LLC	2802 MARLENE AVE	GAS	CP15-0087		\$0.00	
Total for GAS: 2			Subtotals for Fees:			\$1,500.00	\$89.10
12/10/2015	INTREX CORPORATION	3816 KATIE LANE LOOP	NEW SFR	BLD15-0510		\$158,220.27	\$4,693.60
12/10/2015	INTREX CORPORATION	3818 KATIE LANE LOOP	NEW SFR	BLD15-0515		\$158,220.27	\$4,693.60
12/03/2015	Mike Gates Construction	3660 ADAMS ST N	NEW SFR	BLD15-0521		\$138,877.53	\$4,314.85
12/28/2015	K Squared	2839 Superba Avenue	NEW SFR	BLD15-0528		\$128,881.05	\$4,240.65
12/28/2015	K Squared	2835 Superba Avenue	NEW SFR	BLD15-0529		\$128,881.05	\$4,240.65
12/17/2015	MAIN CONSTRUCTION/LANDSCAPE	3315 KAREN AVE	NEW SFR	BLD15-0535		\$163,439.44	\$4,739.80
12/30/2015	Southwestern Custom Constructi	2148 HORSEMINT AVENUE	NEW SFR	BLD15-0537		\$171,292.53	\$4,813.72
12/15/2015	SBC Inc	2369 INDIGO ST	NEW SFR	BLD15-0525		\$219,197.60	\$5,257.24
12/16/2015	INTREX CORPORATION	3820 KATIE LANE LOOP	NEW SFR	BLD15-0531		\$239,648.13	\$5,442.04
12/16/2015	ANGLE HOMES INC.	3322 MOTHERLODE RD	NEW SFR	BLD15-0539		\$139,208.34	\$4,122.27
12/03/2015	Mike Gates Construction	3664 ADAMS ST N	NEW SFR	BLD15-0522		\$138,877.53	\$4,314.85
12/16/2015	ANGLE HOMES INC.	3446 LARAMIE AVE	NEW SFR	BLD15-0538		\$176,402.74	\$4,396.81
12/03/2015	ANGLE HOMES INC.	2025 OMAHA DR	NEW SFR	BLD15-0492		\$289,143.24	\$5,235.27
12/16/2015	Cantrell Development INC	2020 REX ALLEN DRIVE	NEW SFR	BLD15-0503		\$187,417.47	\$4,961.56
12/07/2015	Brian Giglio	490 EL RANCHO DR	NEW SFR	BLD15-0504		\$254,674.12	\$5,924.64
Total for NEW SFR: 15			Subtotals for Fees:			\$2,692,381.31	\$71,391.55
12/01/2015	Colorado River Pools & Spa's	690 Canyon Hills Road	POOL	BLD15-0517		\$57,866.13	\$1,154.59
12/01/2015	Prince Pools	3776 EAGLE ROCK RD	POOL	BLD15-0485		\$26,000.00	\$662.23
12/22/2015	Aquatic Pools & Spas	3399 CEDARBROOK ROAD	POOL	BLD15-0544		\$24,000.00	\$623.06
Total for POOL: 3			Subtotals for Fees:			\$107,866.13	\$2,439.88
12/28/2015	Axiom Enterprises of Kingman	201 FOURTH ST N	REMODEL	BLD15-0514		\$39,218.00	\$895.54
12/15/2015	Extreme Comfort	2651 RICCA DR	REMODEL	BLD15-0543		\$3,500.00	\$160.46
Total for REMODEL: 2			Subtotals for Fees:			\$42,718.00	\$1,056.00
Grand Total for PermitType:			31	Totals for RESIDENTIAL		\$3,058,473.13	\$78,538.00

SIGN ON PREMISE

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
12/09/2015	DISCOUNT SIGN COMPANY	2535 HUALAPAI MOUNTAIN RD	ATTACHED TO BLDG	SGN15-0033		\$5,500.00	\$206.66
Total for ATTACHED TO BLDG: 1			Subtotals for Fees:			\$5,500.00	\$206.66
12/16/2015	DISCOUNT SIGN COMPANY	4798 N STOCKTON HILL RD	FREE STANDING	SGN15-0034		\$3,455.78	\$160.46
12/09/2015	DISCOUNT SIGN COMPANY	2949 Airway Avenue A & B	FREE STANDING	SGN15-0032		\$7,939.30	\$252.86
Total for FREE STANDING: 2			Subtotals for Fees:			\$11,395.08	\$413.32
Grand Total for PermitType:			3	Totals for SIGN ON PREMIS		\$16,895.08	\$619.98

Totals from 12/1/2015 to 12/31/2015	45 Permits	\$3,371,575.92	\$84,905.71
Totals from 12/1/2014 to 12/31/2014	44 Permits	\$3,215,026.89	\$84,423.89

2014–2015 BUILDING PERMIT COMPARISON

Development Services Continued

2014 **												
Month	New Residential 2014		New Comm/Pub 2014		Other Residential 2014		Other Comm 2014		Total All 2014 Permits		Cumulative 2014 Permits	
2014	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL
January	11	\$2,033,030.55	1	\$185,200.00	17	\$294,766.94	7	\$85,931.09	36	\$2,598,928.58	36	\$2,598,928.58
February	8	\$1,567,016.69	0	\$0.00	16	\$330,670.91	5	\$738,411.07	29	\$2,636,098.67	65	\$5,235,027.25
March	18	\$3,300,633.61	1	\$8,430.08	22	\$272,636.57	10	\$727,122.67	51	\$4,308,822.93	116	\$9,543,850.18
April	11	\$2,038,045.50	0	\$0.00	14	\$279,009.75	7	\$562,155.91	32	\$2,879,211.16	148	\$12,423,061.34
May	20	\$3,182,429.19	1	\$524,182.80	18	\$342,839.82	16	\$460,947.91	55	\$4,510,399.72	203	\$16,933,461.06
June	12	\$1,909,472.48	1	\$917,151.34	24	\$356,477.94	10	\$432,423.00	47	\$3,615,524.76	250	\$20,548,985.82
July	13	\$2,428,213.27	1	\$150,000.00	23	\$769,459.56	17	\$171,216.18	54	\$3,518,889.01	304	\$24,067,874.83
August	16	\$2,645,609.46	1	\$587,897.49	10	\$85,450.94	8	\$1,036,080.00	35	\$4,355,037.89	339	\$28,422,912.72
September	13	\$2,628,866.13	0	\$0.00	12	\$211,192.10	28	\$553,092.94	53	\$3,393,151.17	392	\$31,816,063.89
October	8	\$1,785,354.16	1	\$1,565,227.34	12	\$57,571.72	12	\$106,215.85	33	\$3,514,369.07	425	\$35,330,432.96
November	5	\$1,059,084.93	0	\$0.00	14	\$133,760.72	4	\$179,325.66	23	\$1,372,171.31	448	\$36,702,604.27
December	17	\$2,893,122.35	0	\$0.00	7	\$50,252.24	10	\$224,806.61	34	\$3,168,181.20	482	\$39,870,785.47
YTD Totals	152	\$27,470,878.32	7	\$3,938,089.05	189	\$3,184,089.21	134	\$5,277,728.89	482	\$39,870,785.47		
YTD TTL	482	\$39,870,785.47	All Permit Types & Subtypes listed above									
2015 **												
Month	New Residential 2015		New Comm/Pub 2015		Other Residential 2015		Other Comm 2015		Total All 2015 Permits		Cumulative 2015 Permits	
2015	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL
January	12	\$2,311,044.91	2	\$202,794.20	12	\$364,094.89	15	\$272,739.64	41	\$3,150,673.64	41	\$3,150,673.64
February	20	\$2,662,119.77	0	\$0.00	17	\$406,675.48	12	\$2,114,151.78	49	\$5,182,947.03	90	\$8,333,620.67
March	20	\$3,524,018.44	2	\$370,664.73	18	\$268,242.06	9	\$650,624.71	49	\$4,813,549.94	139	\$13,147,170.61
April	17	\$3,237,164.35	0	\$0.00	12	\$281,896.18	9	\$254,971.63	38	\$3,774,032.16	177	\$16,921,202.77
May	23	\$4,269,086.38	0	\$0.00	30	\$552,857.51	7	\$158,452.11	60	\$4,980,396.00	237	\$21,901,598.77
June	20	\$3,685,422.29	2	\$7,277,724.69	10	\$106,020.90	10	\$500,361.32	42	\$11,569,529.20	279	\$33,471,127.97
July	18	\$2,894,672.75	0	\$0.00	13	\$238,281.07	11	\$123,760.43	42	\$3,256,714.25	321	\$36,727,842.22
August	20	\$3,455,715.89	0	\$0.00	17	\$244,918.32	13	\$334,603.14	50	\$4,035,237.35	371	\$40,763,079.57
September	17	\$3,237,171.83	0	\$0.00	20	\$222,459.91	16	\$77,886.02	53	\$3,537,517.76	424	\$44,300,597.33
October	10	\$1,749,602.46	0	\$0.00	18	\$251,619.30	11	\$673,750.81	39	\$2,674,972.57	463	\$46,975,569.90
November	14	\$2,310,194.68	0	\$0.00	14	\$274,451.76	13	\$1,606,762.10	41	\$4,191,408.54	504	\$51,166,978.44
December	15	\$2,692,381.31	0	\$0.00	30	\$366,091.82	7	\$294,207.71	52	\$3,352,680.84	556	\$54,519,659.28
YTD Totals	206	\$36,028,595.06	6	\$7,851,183.62	211	\$3,577,609.20	133	\$7,062,271.40	556	\$54,519,659.28		
YTD TTL	556	\$54,519,659.28	All Permit Types & Subtypes listed above									
Report Data compiled from CRW TrakIt Report [YTDPERM140KM] on 1/5/2016												
** MANUFACTURED BUILDINGS, COURTESY, DEMO, SIGN & GRADING Permits are not included in this report!												
\$\$ New Valuation Table effective May 4th, 2005 on all new permit applications!												
Report Completed	1/5/2016											
%	Partial Month											

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses. To your right is a side-by-side collective comparison of criminal activity between 2014 and 2015.



	2014	2015	
Domestic Violence	433	386	▼
DUI	218	263	▲
Theft/Shoplifting	478	395	▼
Criminal Traffic (non DUI)	101	94	▼
Code Enforcement	84	88	▲
Miscellaneous Misdemeanors	515	610	▲
Total Charges	1820	1847	▲
Number of Files Opened	1266	1219	▼
Pretrial Conferences	1343	1173	▼
Change of Pleas	840	827	▼
Status Hearings	241	279	▲
Trials	133	152	▲
Other Court Events	1877	1798	▼

City Clerk—Sydney Muhle

CLERK ACTIVITY DECEMBER 1 - 31, 2015		
	Volume	Revenue Generated
New Business Licenses Issued	20	
Business Licenses Renewed	456	
Public Record Requests Filled	2	\$37.50
Public Notary Requests	11	\$26.00
New and Special Event Liquor License Requests	3	\$75.00
Bid Openings	1	
Special Event Permits Issued	1	
TOTAL REVENUE—DECEMBER 2015		\$13,530.40

Due to large numbers of business license renewals being processed, an exact number of business licenses issued during the month of December is not available. We have included the number of renewals in the grid above. During the month of December the Clerk's Office assembled City Council agenda and packets for two regular meetings. Also prepared by the Clerk's office were agendas and packets for regular YAC and EDMC meetings. Minutes were taken and transcribed for meetings held. All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov. The City Clerk's Office also assembled the City Manager Report and the E-Newsletter for the month of December.

UPCOMING COMMUNITY EVENTS		
EVENT	DATE/DAY/TIME	LOCATION
KRMC Senior Health Expo	Saturday, January 23, 9 a.m.	Kingman Regional Medical Center, Kingman
Valentine Cookie Baking and Decorating Class	Saturday, February 6, 1 to 3 p.m.	Centennial Park Community Center, 3345 Harrison St., Kingman
Winter Blast Pyrotechnics Fireworks Show	Thursday, February 11 thru Sunday, February 14	Sara Park, Lake Havasu City
Cinderella Ballet	Saturday, February 13, City vehicles depart 4 p.m.	Smith Center, Las Vegas, NV
Indoor Family Night	Friday, February 19, 5:15 p.m.	Palo Christi School, 500 Maple St.



Engineering—Greg Henry

WATER AND SEWER ACTIVITIES

During the month of December the Engineering Department responded to 70 Requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

MEETINGS—DECEMBER 2015		
	DATE	TYPE
Project ENG15-042	12/11	Progress
Mohave County Flood Control	12/14	
Project ENG15-047	12/18	Progress
Project ENG15-052	12/28	Pre-Submittal

DESIGN ACTIVITIES UPDATE			
	PURPOSE	CONSULTANT	STATUS
Project ENG14-112	Update City Sewer Master Plan—Downtown sewer inflow and infiltration	Sunrise Engineering	Ongoing—Target January '16 for completion
Project ENG14-116	Provide Geographical Information System (GIS) needs assessment for the City. Analyze all departments and make recommendations for implementation of a GIS system	Sunrise Engineering	Study is complete—Presented to Council 12/15
Project ENG15-002	Provide design and construction plans for water surge tanks at three area locations . Tanks to be beneficial to water system by reduction of water hammer and pressure surges	EPS Group	Underway—Goal to finalize in January
Project ENG12-010	Install water transmission main from Rattlesnake Tank to Rancho Santa Fe tank	Freiday Construction— Construction Manager at Risk (CMAR)	Awaiting receipt of new booster pumps at Rattlesnake tank site. Expected to be complete by March. Water main jack and bore under the freeway is complete. Expect completion 03/2016
Project ENG14-084	Includes 21 water/sewer projects. Council approved construction contract for Phase I construction	Freiday Construction	Work is ongoing. Completion date for all projects is 06/30/2016
Project ENG15-042	Study concept of providing access across I-40 in the vicinity of Kingman Crossing and Prospector Street	AECOM Technical Services	Completion by 03/2016
Project ENG15-047	Study three possibilities for use of reclaimed water. Options: Ground water injection, Airport Industrial use and Golf Course/Parks use	Sunrise Engineering	Completion by 03/2016

CONSTRUCTION ACTIVITIES UPDATE			
	PURPOSE	CONTRACTOR	STATUS
Project ENG14-001	Construction of several projects including quiet zone and other street/drainage projects. Two additional glass panels were included in current budget 2016	T.R. Orr	New glass panels expected to ship 02/2016
Project ENG12-010	A 16-inch water transmission main. Phase II construction bores (tunnels) water line under I-40		Phase II Work ongoing and expected to be complete by 03/2016
Project ENG14-084	1) Rehab work for Castle Rock Water Tanks 2) Sewer Extensions Lovin and Colorado 3) Stirrup Drive water line		1)Completed 08/2015 2)Completed 09/2015 3)Completed 12/2015

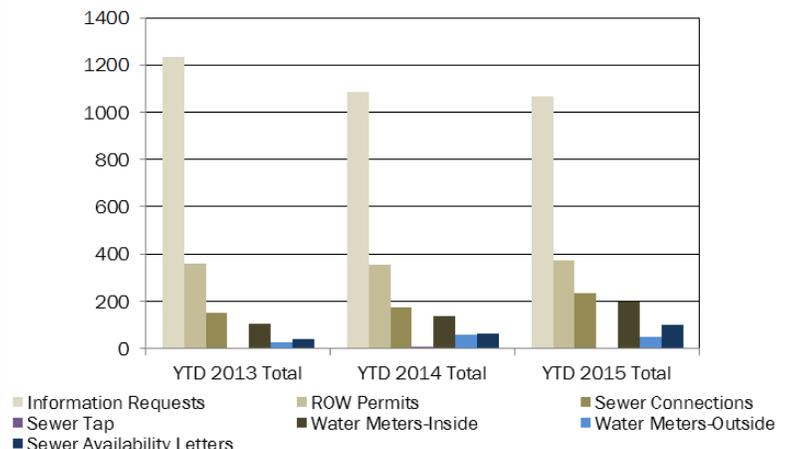
CAPITAL EXPENDITURES—DECEMBER 2015		
CONTRACTOR	PROJECT	AMOUNT
AECOM Technical Services	ENG15-042	\$12,232.93
Bull Mountain Engineering	ENG15-023	\$885.00
Freiday Construction	ENG12-010	\$5,565.00
Freiday Construction	ENG12-010	\$463,884.48
Freiday Construction	ENG15-056	\$2,500.00
Ritoch-Powell & Associates	ENG15-048	\$84,444.64
Sunrise Engineering	ENG15-047	\$13,105.00
Sunrise Engineering	ENG14-112	\$20,670.00

RIGHT OF WAY ACTIVITIES

During the month of December Engineering issued:

- 15 Permits to Work in the Public Right-of-Way
- 19 Sewer Connection Permits
- Seven Utility Permit for water meters in the County
- 16 Utility Permits for water meters in the City
- Four Sewer Availability Letters

ROW ACTIVITY THREE-YEAR COMPARISON			
	2013	2014	2015
Information Requests	1235	1086	1066
ROW Permits	361	355	373
Sewer Connections	153	176	234
Sewer Tap	0	8	5
Water Meters-Inside	104	137	198
Water Meters-Outside	28	56	51
Sewer Availability Letters	39	65	100



TRAINING

Phil Allred, Dan Stadler and Kathie Chung attended Autodesk University Training in Las Vegas November 30 thru December 3.

CONSTRUCTION PHOTOS



04-W-S-ST-0097: Kingman Crossing-Moving/Replacing Water

ENG14-097: New Water Main on Evans



ENG14-048: Legacy at Walleck Ranch Curb

ENG14-048: Legacy at Walleck Ranch Paving

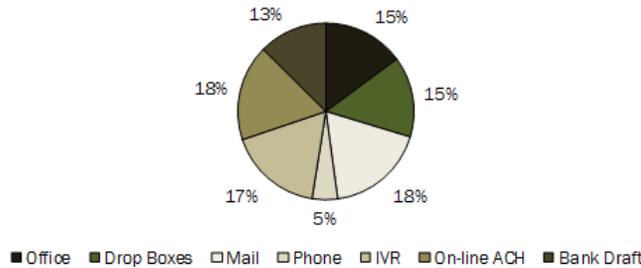


ENG15-068: UES Preparing augur hole for steel power pole

Finance—Tina Moline

Checks continue to be the primary source of payment for utility customers—nearly 40-percent of customers use this method. Debit and credit card payments are the second most used method at 26-percent. Of that 26-percent nearly 67-percent of payments received are through the IVR telephone payment system. The IVR system continues to attract interest from utility customers and electronic payments overall, such as bank draft, online bill payments through customer banks and the IVR system, account for more than 50-percent of customer payments.

City of Kingman - Utilities Bill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY						
	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Phone Calls Answered	4,844	4,426	4,311	4,301	3746	4166
IVR - Payments	2,767	2,916	3,098	3,010	3013	3280
Water Service Orders	1,688	1,421	1740	1589	1280	1394
Sanitation Service Orders	325	305	290	308	158	227
Sewer Service Orders	0	0	0	0	0	0
Number of Total Payments Processed	12,618	12,762	13,387	13,020	13,189	13,189
Number of Sanitation Customers	11,450	11,403	11,420	11,471	11,411	11,431
Number of Sewer Customers	9,715	9,681	9,716	9,769	9,711	9,720
Number of Water Customers	19,167	19,108	19,123	18,956	18,848	19,077

Payment Options Available:

Mail or Drop Box – Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards – The City of Kingman accepts Visa, Master Card, Discover, and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting – Automatic Bank Drafting

Once you have established bank drafting, you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp



Finance Continued

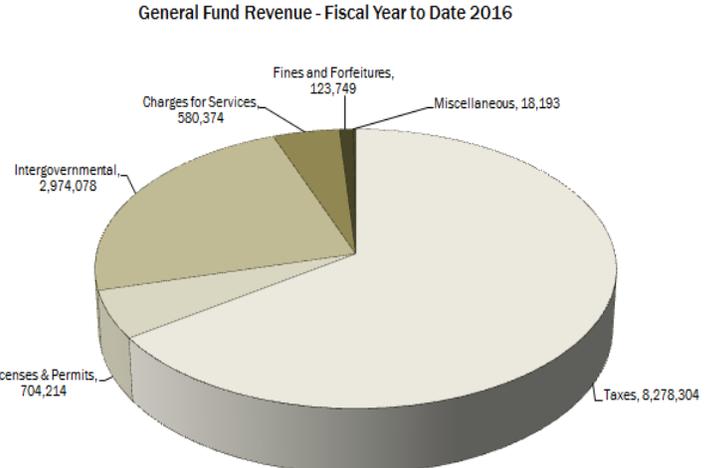
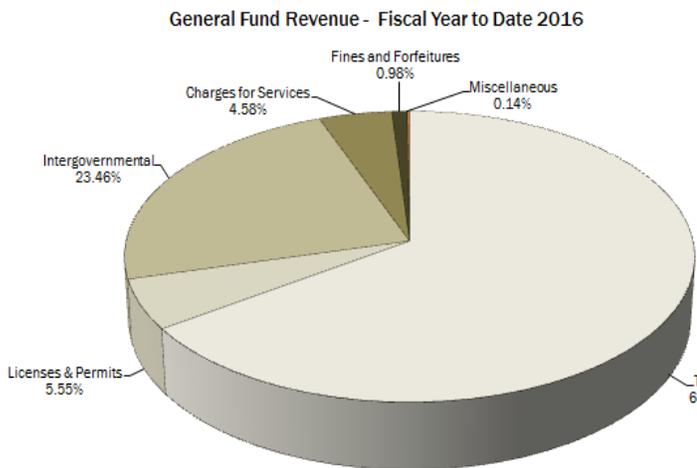
**REVENUE BY SOURCE—DECEMBER 2015
GENERAL FUND**

Description	Original Budget	Revenues* This Period	Revenues Year-to-Date	Percentage Collected
Taxes	15,760,000	1,486,385	8,278,304	52.53%
Licenses & Permits	1,316,500	57,868	704,214	53.49%
Intergovernmental	5,690,000	498,829	2,974,078	52.27%
Charges for Services	1,276,600	54,700	580,374	45.46%
Fines and Forfeitures	250,000	20,791	123,749	49.50%
Miscellaneous	361,600	8,944	18,193	5.03%
Total Revenues General Fund	24,654,700	2,127,518	12,678,912	51.43%

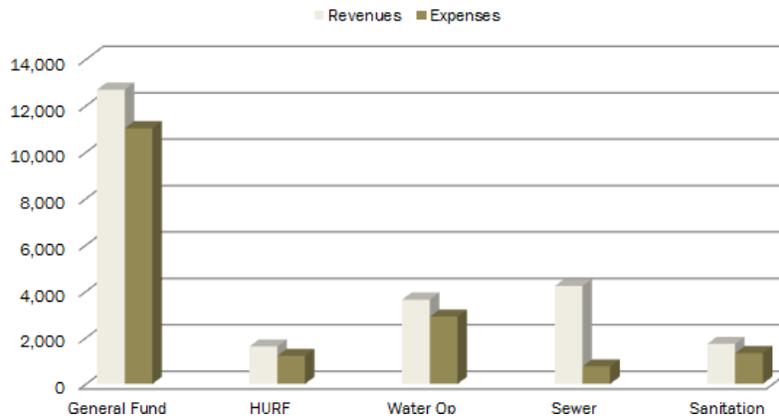
**EXPENDITURES BY DEPARTMENT—DECEMBER 2015
GENERAL FUND**

Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available Percentage
Court	1,559,413	87,441	594,569	635,679	329,165	21.11%
City Council	148,266	4,679	83,914	0	64,352	43.40%
Manager	258,100	13,988	115,691	0	142,409	55.18%
Finance	966,122	52,634	413,705	46,110	506,307	52.41%
Attorney	731,976	44,399	300,570	0	431,406	58.94%
City Clerk	305,318	17,844	133,487	48,620	123,211	40.35%
Human Rsc/Risk Mgmt	710,252	41,456	264,548	65,070	380,635	53.59%
Planning & Zoning	677,595	42,568	314,900	9,668	353,027	52.10%
Police Department	8,521,146	651,977	4,052,234	184,655	4,284,257	50.28%
Fire Department	6,265,032	414,489	2,720,928	61,738	3,482,365	55.58%
Building Inspection	553,742	3,418	263,759	428	289,555	52.29%
Parks & Recreation	4,137,838	219,998	1,757,864	455,275	1,924,698	46.51%
Total Exp. General Fund	24,834,800	1,594,891	11,016,168	1,507,244	12,311,388	49.57%

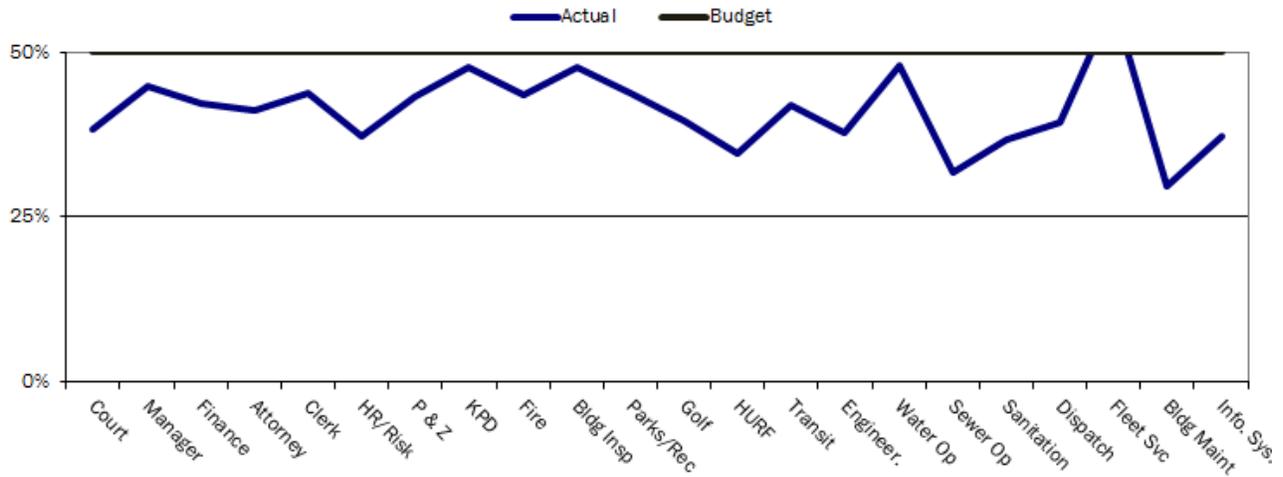
REVENUE BY SOURCE—DECEMBER 2015 GENERAL FUND									
REVENUE SOURCE		7/1/11 thru 12/31/11	7/1/12 thru 12/31/12	7/1/13 Thru 12/31/13	7/1/13 Thru 12/31/14	7/1/15 Thru 12/31/15	Percent Change FY15-FY16	Fiscal 2016 BUDGET	FY16 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	5,337,468	5,364,306	6,684,845	7,189,065	7,353,337	2.29%	14,100,000	52.15%
	Room Tax (2%)	208,362	198,488	180,914	235,407	246,470	4.70%	360,000	68.46%
	Rest & Bar Tax (1%)	0	286,316	104,966	0	0		---	0.00%
State	Sales Tax	1,054,853	1,090,384	1,160,315	1,208,062	1,284,386	6.32%	2,415,000	53.18%
	Income Tax	1,104,431	1,433,543	1,565,706	1,698,903	1,689,692	-0.54%	3,275,000	51.59%
	Auto Lieu Tax	658,165	588,386	595,182	692,779	678,497	-2.06%	1,300,000	52.19%
Golf	Green Fees (9 holes)	51,301	49,033	51,057	52,424	50,328	-4.00%	115,000	43.76%
	Green Fees (18 holes)	114,460	93,689	87,287	90,248	80,228	-11.10%	185,000	43.37%
	Annual Golf Fees	62,225	67,567	50,125	52,567	57,250	8.91%	115,000	49.78%
	Cart Rentals	161,724	147,354	131,534	137,523	129,643	-5.73%	270,000	48.02%
	Driving Range Fees	20,057	19,427	17,879	14,758	15,038	1.89%	30,000	50.13%
	Restaurant & Bar	0	96,542	99,996	101,766	93,066	-8.55%	210,000	44.32%
	Subtotal Golf Course	409,767	473,612	437,878	449,286	425,553	-5.28%	925,000	46.01%
Other	Zoning Fees	5,000	2,100	12,361	8,221	14,010	70.42%	16,000	87.56%
	Building Permits	121,355	164,199	258,270	248,609	285,563	14.86%	500,000	57.11%
HIGHWAY USERS REVENUE FUND (201)									
	Rest & Bar Tax (1%)	0	96,542	338,956	363,439	379,775	4.49%	700,000	54.25%
	Highway User Fuel Tax	973,073	1,040,873	1,089,000	1,169,875	1,228,581	5.02%	2,300,000	53.42%
	Lottery Revenue	0	0	0	0	0		0	0.00%
WATER FUND (501)		4,051,027	3,865,296	3,621,419	3,535,645	3,626,605	2.57%	6,601,000	54.94%
CAPITAL RENEWAL (510)		411,437	412,926	416,225	421,909	427,150	1.24%	825,000	51.78%
WASTEWATER (502)		2,700,876	3,405,338	4,220,377	4,284,404	4,213,449	-1.66%	8,310,000	50.70%
SANITATION (503)		1,660,476	1,653,978	1,667,579	1,693,088	1,718,658	1.51%	3,345,000	51.38%



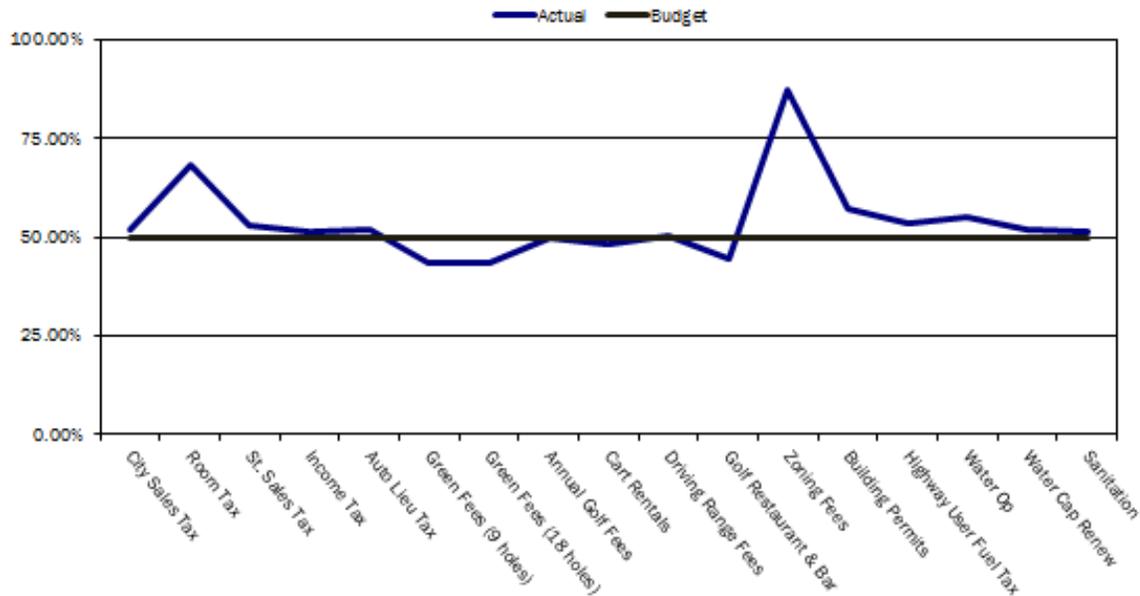
Revenues and Expenses - Fiscal Year 2016 (In Thousands of Dollars)



Expenditures FY 16 - Budget to Actual Comparison



Revenue FY16 - Budget to Actual Comparison



Human Resources—Risk Management—Jackie Walker

NO INFORMATION RECEIVED FOR THIS REPORT

IT—JOE CLOS

Visits

11,384

% of Total: 100.00% (11,384)



Unique Visitors

5,729

% of Total: 100.00% (5,729)



Pageviews

27,279

% of Total: 100.00% (27,279)



Daily Visits

● Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	10,650	8,083
/Departments/HumanResources/ EmploymentInformation.asp	1,727	1,057
/Departments/PoliceDepartment.asp	913	632
/Departments/ParksandRecreation.asp	452	317
/SecureLogin/tabid/454/ctl/ SendPassword/Default.aspx?returnurl=http://www.cityofkingman.gov/SecureLogin.aspx&popup=true	438	248
/Government/AgendasMinutes/ CityCouncil.aspx	433	333
/Home.aspx	414	280
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	392	283
/Departments/UtilityBilling.aspx	366	277
/Departments/KART/BusStops.aspx	323	197

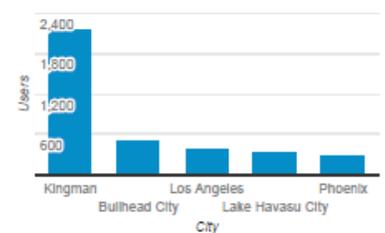
Average Pages per Visit

2.40

Avg for View: 2.40 (0.00%)

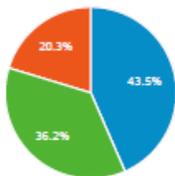


Your biggest traffic comes from



Traffic Source

■ organic ■ direct ■ referral

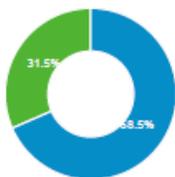


Country/Territory

Country	Sessions
United States	11,152
India	62
Philippines	21
Canada	16
Pakistan	13
Brazil	12
United Kingdom	9
France	8
South Korea	7
Russia	7

Type of Visitors

■ New Visitor ■ Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
desktop	8,646	53.47%
mobile	2,082	51.78%
tablet	656	52.29%

Kingman Fire Department

Chief, Jake Rhoades

During the month of December we had several EMT ride-alongs with us including several doctors from KRMC and students from MCC. Also we had our first Annual Awards and Commendations Event to recognize those in the department that go above and beyond the call of duty. We are wrapping up some of the hiring processes in the department including getting physicals set up for the paid-on-call firefighters. We will soon begin the fire engineer process as well as additional communications specialists for the dispatch center.

Year-to-date Kingman Fire Department responded to 7,599 emergency incidents, 74.48-percent of these calls were medical. For the same time period last year there were 6,800 emergency calls for service indicating a 11.75-percent increase between 2014 and 2015.

The most common reasons for medical response this month included trauma, general illness, cardiac, emotional distress and respiratory illness. There were a total of 5,399 patients assisted year-to-date; 3,855 of which were transported to the hospital for further care. The average patient age was 57.

The total value of structures and property was \$86,406.00 with a total dollar loss of \$18,178 with 78.96-percent saved.

There were no firefighter injuries and no civilian deaths.

EMERGENCY RESPONSE		
TYPE	MONTHLY	YEAR-TO-DATE
Structure Fire	4	27
Vehicle Fire	0	26
Brush Fire	8	55
Dumpster Fire	6	22
Other Fire	2	20
Other Hazardous Situation	7	80
Good Intent/False Alarm	166	1526
Total Fire/Hazardous	27	230
Medical	438	5660
Total Emergency Response	465	7432

DISTRICT RESPONSES		
	MONTHLY	YEAR-TO-DATE
District 1	98	1080
District 2	222	3033
District 3	183	2261
Districts 4 and 5	108	1102
Out of District	2	104

TRAINING TYPE		
	MONTHLY	YEAR-TO-DATE
Fire Related	21	960.5
EMS	0	159
Hazardous Materials	11	45
Technical Rescue	4.5	87.75
Health/Fitness	106	1417.83
Other	81	2133
Total	223.5	4797.08



- ★ Residential KNOX boxes issued: One
- ★ Smoke detectors maintained: Zero
- ★ Child car seat inspections: 14
- ★ Inspected 159 businesses. Located 347 violations for correction with 162 reported violations fixed

Projects reviewed and under construction included Vine Communications, La Quinta Inn & Suites, Sunrise RV Park-Patio Cover, Angle Business Suites, WECOM HVAC, T & R Upholstery Remodel, Zuni Village Pool, Lietz-Fraze Remodel, KAOL Stage Remodel, Lees Uniforms & Embroidery, Kingman Chevrolet Remodel & Addition, KUSD Lee Williams High School T.I., Manzanita Baptist Church-Gym Remodel, Dig It Garden Arbours, Edward Jones T.I. and The Knot - T. I.

NON-EMERGENT ACTIVITY TYPE		
	MONTHLY	YEAR-TO-DATE
Engine Company Service Call	105	962
Commercial Plan Review	7	65
Residential Plan Review	9	224
Special Event	0	54
License Review	10	289
Engineering Review	1	74
Planning and Zoning Review	0	23
Code Enforcement	0	17
Public Education	11	354
Building Inspection	121	1363
Total Non-Emergency Activity	309	2866

HYDRANT ACTIVITY		
Activity	MONTHLY	YEAR-TO-DATE
Flow	51	606
Flush	31	469
Service	1	39
Paint	27	764
Inspect	200	4551
Repair	2	37
Weed	30	2537
Valve-Check	180	2433
Total	522	11436

There are 2,460 hydrants on the City water system maintained by Kingman Fire Department

PUBLIC EDUCATION		
	MONTHLY	YEAR-TO-DATE
Total Classes	11	354
Total Contacts	41	7420
BREAKDOWN		
Total Adults	22	1712
Total Juveniles	19	5719



**Working Smoke Alarms Save Lives:
Test Yours Monthly!**

KINGMAN 9-1-1 CENTER MONTHLY REPORT



DISPATCHED CALLS DETAIL

AGENCY	TOTAL CALLS 2015	PERCENT TOTAL CALLS	TOTAL CALLS CURRENT MONTH	FIRE CALLS	EMS CALLS
Kingman Police	34,704	69%	3,037	0	0
Kingman Fire	7,598	15%	632	190	442
No. AZ Consolidated Fire	4,214	8%	320	98	222
Golden Valley Fire	2,511	5%	160	50	110
Lake Mohave Ranchos	843	2%	57	19	38
Pinion Pine Fire	294	1%	22	19	3
Pine Lake Fire	16	0%	0	0	0
Total Calls Dispatched	50,180	100%	4,228	376	815



TOTAL CALLS RECEIVED/DISPACHED

Fire Department Continued

Via 9-1-1 2015 Year Ending: **50,180**
 Total Calls for December: **4,228**
 Total Fire Calls for December: **1,191**

KINGMAN 9-1-1 : ALWAYS THERE, ALWAYS READY!

HIGHLIGHTS:

The Kingman 9-1-1 Center ended 2015 with a **TOTAL CALL COUNT OF 50,180**
 Calls for Service **INCREASED BY 9%** from 2014 year-end of 45,837
 Congratulations to Sam Kurtze (Two years) on his employee anniversary

Happy Birthday to:
 Deann MacLeod (12/22)
 Adam Lucier (12/31)



Kingman Police Department—Chief, Robert DeVries

DATES TO REMEMBER

- January 13—ABC Finalist Announcement
- January 22—Beginning of the Chamber of Commerce Leadership Training Program

MONTHLY ACTIVITY

Calls for service and Officer initiated activity numbered 3,095 the month of December indicating a 10.30-percent increase when compared to 2014. Written reports decreased 0.60-percent and Officer initiated activity increased 33.59-percent in comparison to 2014.



Members of the Enforcement Department of ADOT presented a plaque and recognition to the department, Deputy Chief Rusty Cooper, Dispatch Administrator Deanne MacLeod, Officer Dan Spivey and NSO Sean Osterman

December 10th. ADOT expressed appreciation for the strong partnership and training the two agencies have developed over the past two years.



December 19th KPD staff were happy to assist with the Code 3/Clothe the Kid Christmas shopping

day. Approximately 150 children in need were transported to K-Mart and Wal-Mart to shop for clothing for the holidays.

A film crew from Warner Brothers "Crime Watch Daily", a new national syndicated television show, arrived in Kingman the week of December 14th to film a segment on missing person Sidney Cranston Jr. A portion of the segment was filmed at KPD on December 10th in hopes of generating publicity and leads in the six-month old case. The segment will air on ABC 15 sometime in



early to mid January. December 18, Officer Dustin Dobbyn graduated from the Western Arizona Law Enforcement Training Academy in Lake Havasu City. Officer Dobbyn was one of 12 graduates representing five agencies throughout the state. Officer Dobbyn received the top award of "Distinguished Recruit" an honor bestowed upon him by his peer recruits and academy staff. He has begun the 16-week Field Training Officer program.

STAFF UPDATE

Tate Mosby remains on light duty and has temporarily transferred to KFD Dispatch.



Testing for the position of Administrative Secretary was held November 17th to replace Lisa Brasher

who resigned in October. Three candidates participated in the testing process and the background process has begun for the top candidate.

Neighborhood Service Officer Oscar Lopez resigned effective November 9th. He was selected for the KFD Fire Prevention Specialist and we wish him the best in his new career path. The application process closed December 10th. We received 23 applications and six applicants have been invited to participate in the testing process scheduled for January 12th.

Officer staffing levels have reached the point of allowing us to fill our third motor position for Traffic. Testing for the specialty position will take place January 5th.

DECEMBER HIGHLIGHTS "Hands-Free" Ordinance Takes Effect

Beginning January 1, 2016, City of Kingman Ordinance number 1807 went into effect. The ordinance makes the use of a mobile electronic device while operating a motor vehicle within City limits unlawful.

KPD Continued

Use of an electronic device if reporting a medical emergency, reporting a safety hazard, reporting criminal activity or while properly parked on the shoulder of the roadway is allowed.

KPD will begin a 90-day educational period aimed at education and modifying driver behavior. Education will include public service announcements, notification by social media and the issuance of verbal or written warnings. This ordinance is considered a primary civil traffic violation which means that a vehicle can be stopped if the operator is suspected of a violation of the ordinance.



Robbery Investigation

The department is investigating a robbery that occurred at Chipotle Mexican Grille, 3455 Stockton Hill Road. December 21st, at approximately 10:58 p.m., a male wearing a dark hoodie and orange or red bandana over his face entered the business through a side door. The suspect approached the night manager who was alone in the business and ordered the manager into the office and demanded money. The suspect then fled with an undisclosed amount of money. December 23rd, at approximately 8:50 a.m., an employee cleaning the porch area of the business located a bag of money. The money was seized by police and is believed to be linked to the robbery.



Life Saving Award

During the December 15th City Council meeting the department and the Kingman Fire Department presented Kingman resident Ellen Baca and AZ DPS Trooper Leo Becenti Jr. each with a life saving award.

October 30th, at 10:30 a.m., police and fire responded to a collision between a motorcycle and an SUV at the intersection of Main Street and Wickieup Avenue. The rider of the motorcycle received life-threatening injuries as a result of the collision. Off-duty DPS Trooper Leo Becenti Jr. and Ms. Ellen Baca heard the collision and immediately went to the aid of the injured rider. They summoned the assistance of a neighbor to bring items to construct a makeshift tourniquet. Using a belt and a wooden paint stick Trooper Becenti and Ms. Baca were able to stop the bleeding. Upon arrival of medical personnel the injured rider was transported to KRMC and later airlifted to the University Medical Center in Las Vegas. Initial assessment by medical personnel indicated that the loss of a leg and even his life was probable due to the extent of his injuries.

November 24th KPD Sergeant David Coffin spoke to the injured rider and learned he is recovering from his injuries. According to a family member surgeons were able to save his life and leg due to the prompt actions of Ms. Baca and Trooper Becenti. Both are to be commended for their quick and selfless response to a person in distress.



Social Media—Facebook Threats

December 2nd the department worked with Kingman Academy of Learning to tighten security on campus after a group of high school students received threatening messages via fictitious accounts on Facebook December 1st.

Through investigation the department arrested a 16-year old female student who was found to be responsible for the threats. Investigators do not believe any additional suspects were involved nor did she intend to follow through with the threats. She was booked into the Mohave County Juvenile Detention Center on a felony charge of Interference and/or Disruption of an Educational Institution and misdemeanor charges of Use of an Electronic Communication Device to Terrify and Intimidate, Disorderly Conduct, False Reporting to Law Enforcement and Harassment.



STATISTICAL SUMMARY		
	MONTHLY	YEAR-TO-DATE
Adult Arrests	171	2,395
Juvenile Arrests	26	288
911 Calls	2,284	28,850
Police Incidents	3,095	33,229
Police Cases	427	5,780
Last DR# Pulled	2015-35652	2015-35652

*Pride
Service
Valor*

Municipal Court

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841 MONTH ENDING 11/2015			
CITY REVENUE		Clean Election Fund—10%	1,125.80
Abatement Fund	25.89	Criminal Justice Enhancement Fund—47%	5,291.41
Address Confidentiality Fund	11.87	DNA Surcharge—3%	682.99
Attorney's Fees	384.40	Drug Enhancement Acct. (Fine)	419.16
Copy Fees	1.81	DUI Abatement Fund—\$250	500.00
Defensive Driving Diversion Fee-Local	2,100.00	Domestic Violence Shelter Fund—\$50	446.61
Fines	9,848.28	Fill the Gap—7%	788.26
Jail Costs	4,748.40	AZ Highways Fund	15.78
Miscellaneous Fees	147.96	Medical Services Enhancement Fund	1,463.61
Suspension Fee	360.00	2011 Additional Assessment—\$8	733.01
Warrant Fee	4,174.78	Prison Construction and Operations Fund	3,029.11
Total City Revenue	\$21,800.39	Public Safety Equipment Fund	3,807.02
Local JCEF TPF Acct.	365.37	Technical Registration Fund	45.00
Court Enhancement Fund	920.29	States FCEF TPF Acct	646.75
STATE REVENUE		Victim's Rights Enforce Assess Fund	123.23
Probation Surcharge—\$10	36.64	FARE Special Collection Fund	3,350.44
Probation Surcharge—\$20	1,882.69	FARE Delinquent Fee	849.54
Address Confidentiality Fund	225.44	Total State Revenue	\$26,502.10

SUMMARY OVERVIEW—NOVEMBER 2015					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance/October	15,613.66	Prior Balance/October	661.88	Prior Balance/October	2,370.00
Bonds Posted/November	2,500.00	Payments/November	1,771.00	Payments/November	2,002.73
Bonds Forfeited	906.60	Checks/November	2,270.39	Checks/November	2,370.00
Bonds Refunded	2,809.06	Balance in Restitution	162.49	Balance in Adult Prob Fees	2,002.73
Balance in Bonds	14,398.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance/October	274.32	Civil Traffic	119	141	5
Payments/November	24.40	Criminal Traffic	42	44	1
Checks/November	24.42	Criminal Misdemeanor	151	137	2
Reimbursement Balance	274.30	Total	312	322	8
November Total Revenue	104,630.99	Domestic Violence Cases	25		
September MC Jail Costs	40,837.92				

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT NOVEMBER 2015				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS* VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	164	10	149	323
Filed	20	3	21	44
Transferred In	0	0	0	0
SUBTOTAL	184	13	170	367
Transferred Out	0	0	0	0
Other Terminations	24	2	16	42
TOTAL TERMINATIONS	24	2	16	42
Pending End of Month	160	11	154	325
TRAFFIC FAILURE TO APPEAR**				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
134	2	136	2	134
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
119	141	260	17	102
TOTAL TERMINATIONS	119	PENDING END OF MONTH		141
Civil Traffic Hearings Held in November				1
*A.R.S. §28-661 (if misdemeanor), -662,-663,-664,-665,-693 and -708. See Instructions for details ** <u>READ</u> : These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.				

MISDEMEANOR			
	Misd. Non Traffic	Failure to Appear Non-Traffic	TOTAL
Pending First of Month	1457	451	1908
Filed	137	11	148
Transferred In	0	0	0
SUBTOTAL	1594	462	2056
Transferred Out	0	0	0
Other Terminations	151	2	153
TOTAL TERMINATIONS	151	2	153
Pending End of Month	1443	460	1903
Misdemeanor FTA Court Trials			0
Misdemeanor FTA Jury Trials Held			1
Felony, Misd., Criminal Traffic Initial Appearances			32
LOCAL NON-CRIMINAL ORDINANCES			
ACCOUNTED FOR IN OTHER CATEGORIES			
DOMESTIC VIOLENCE/HARASSMENT PETITIONS			
	Filed	Order Issued	TOTAL TERM.
Domestic Violence	2	2	2
Harassment	0	0	0
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT			
Order of Protection	0	Injunction Against Harassment	0
SPECIAL PROCEEDINGS/ACTIVITIES			
Peace Bond Complaints Filed	0	Fugitive Complaints Filed	0
Juvenile Hearings Held	4	Search Warrants Issued	0
WARRANTS OUTSTANDING			
Traffic Warrants Outstanding		Criminal Warrants	
D.U.I.	115	Misdemeanor	
Serious Violations	15	1139	
All Other Violations	148		
TRAFFIC TOTAL	278		

Parks and Recreation—Mike Meersman

I'd like to apologize for all misspellings and poor grammar in this report. Karen Fogg, our long-time Park and Recreation department Administrative Assistant, has retired after 17 years of service to the City. She will be greatly missed but we will work hard to have her absence go unnoticed by our customers.

Recreation Department—We are ready for winter and spring seasons. A variety of classes, programs and trips are available. Our new Winter and Spring brochure can be found online and in City Offices.

Child Supervision Programs—We took a short break during recent weeks as children enjoyed time with family. There was no demand for camp over Christmas vacation.

The After School Program is back in full force and accepting students from all local elementary and middle school sixth grade students. The program has a monthly fee which varies for each school depending on their time of departure. Interested or in need of information? Contact Beth at 692-3109.

TRIPS & TOURS—We are ready for first quarter of the year trips. Scheduled trips include:

- Cinderella Ballet on February 13
- Renaissance Festival in Apache Junction in March
- Catalina Island off the coast of California over the weekend of May 6-8

Registrations began on January 4th and the Renaissance Festival was sold out by noon! The Cinderella Ballet is anticipated to be sold out as it only has one opening remaining. Beth has put a great weekend trip together for Catalina Island off the coast of California. Please contact her for details and itinerary if interested. Staff are planning for the coming summer months and hope to offer:

- The Mob Museum in Las Vegas
- Watching the amazing talents of Human Nature
- Amazing dinner show “Marriage Can Be Murder”

There has an extensive interest list for a tentative 2017 trip to Northern California. Participants will visit the sights of San Francisco, Solvang, Hearst Castle and the Monterey Bay Aquarium. To-date, the reservation list contains more than 50 interested people. If interested in our trips or have a great idea for a trip contact Yvonne at 692-3111 or Beth at 692-3109.



Sports Arena—Adult Basketball is underway and in the third week of play. Participants enjoyed a break during the two-week winter break due to use of school facilities. Youth Basketball began Saturday, January 9 and volunteer coaches met with staff. Background checks are near completion. Those with interest in volunteering their time as a youth referee or time keeper are encouraged to contact Sports Coordinator Ryan Fruhwirth at 692-3113. Lastly, there will be a free Pickleball Day Saturday, January 16 and Spring Season Coed Volleyball season is scheduled to begin the first week of February.

Special Events

- Breakfast with Santa and Mrs. Claus was another success which brought out more than 300 people to our local Golden Corral Restaurant.
- More than 90 Letters to Santa were completed
- Volunteers placed 125 calls from the North Pole for our Santa's Calling Program

Also, dance classes hosted a Holiday Recital of December 10 to show off what they learned this season—it was a huge success and over 100 people were in attendance and were appreciative and pleased with the show.

Staff hosted the 15th Annual Polar Dip Plunge at Centennial Pool at high noon on New Year's Day. Diving rings were at the bottom of the pool for participants to retrieve and turn in for prizes. Water was a cool 40 degrees and air temperature was 42. More than 125 people attended and nearly 60 brave souls TOOK the plunge. Hot coco, popcorn and warm showers were provided at the conclusion of the event.

Staff is well prepared for the coming season and prepared to offer Family Bingo, Movie, Dinner and Dessert Night on February 19 and annual Easter festivities in March.

Aquatics—CLOSED for the Season! We continue maintenance of all facilities and staff made sure the pool was ready for the Annual Polar Dip January 1. We plan (tentatively) opening for the 2016 Summer Season Monday, May 30. Our anticipated closing date is Sunday, August 7.

Miscellaneous: Recruitment continues for sports officials, referees and scorekeepers for coming Youth and Adult Basketball Programs and the Spring Adult Volleyball League. Also being sought include recreation instructors to teach various courses in dance, cooking, floral design, cake decorating and others. Interested parties must complete a City application along with the required supplement form which outlines course details and submit both to Human Resources for review. We are seeking individuals experienced in working with activities designed for children between the ages of three and 12 as well as teens and adults. Interviews will be scheduled prior to each new season.

EVENTS HEADED YOUR WAY:	
FREE Pickleball Community Day	January 16
First day of Youth Basketball Games	January 23
Cinderella Ballet Trip	February 13
Family Bingo, Movie, Dinner and Dessert Night	February 19
Easter Coloring Contest	February 29—March 26
Renaissance Festival Trip	March 19
Easter Egg Hunt, Teen and Adult Egg Toss	March 26

Parks and Recreation Continued



PARKS DEPARTMENT

Park Maintenance crew completed 26 maintenance repair orders in the Parks system—14 in the mechanics shop and 12 in pools/recreation.

Crews have begun much needed preventive maintenance at the softball fields at Centennial Park. For example they are installing new infield drains which will be located behind home plate. The drains will direct water accumulated from the summer monsoon rains. A great deal of time is spent drying the fields in order for them to be ready for regular game play following storms. Also we have completed repainting the racket ball courts and have re-lined the wall goal targets as well.

Irrigation Mechanics have begun construction on the new irrigation system at Metcalfe Park. A new main line is complete

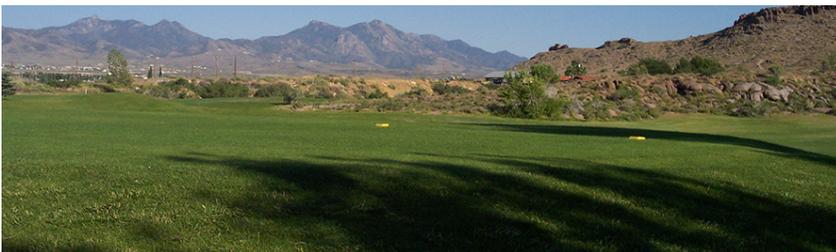
and crews are moving forward with the installation of new isolation valves and control wire. We have repainted the inside of the restrooms as well.

At South Side Park staff have cleared the maintenance building and reorganized the shop to accommodate tractors and equipment in order to keep them out of the elements. We began a comprehensive gopher trapping program and hope to have the problem under control this winter and ready for the new season. Outer area weed removal is now complete and site maintenance continues throughout the winter months.

All Parks and roadside landscape irrigation systems have been turned off and insulated for winter and all Parks system exposed plumbing is winterized as well.

We have removed Christmas lights from the City Complex and Locomotive Park and will continue removing lights from the tree behind City Complex when the rain system has moved through.

Since last reported the crew has utilized over 370 hours of inmate labor. The Parks system experienced two incidents of vandalism during the month of December.



CERBAT CLIFFS GOLF COURSE

Golf course crews have completed all mandatory safety training through the Safe-Personnel program. These classes and quizzes were very instructive and helpful for the crew's continuing education.

Due to the holidays we were a little short staffed but still managed to complete a major rebuild of a bunker complex on the left side of # 3 Green. After repositioning the bunker we utilized the sod that, along

with some sod from the desert area on # 16, was removed from # 15 green area where a new cart path will be installed. Doing these two projects in tandem allowed us to not only prepare # 15 for the new path but also utilize the material taken out for the project at # 3. The repositioning of the bunker on # 3 was long overdue and should make for a much better experience in terms of playability for our customers as well as safety due to the removal of steps made of railroad ties and the installation of a 4-inch curb.

Raising and leveling of sprinkler heads throughout the course is now complete. These improvements will help to ensure better coverage, reduce water usage and provide much improved turf conditions. All valve boxes have been cleaned for rapid and easy access.

Our efforts to minimize the gopher problem are visible. Trapping and the use of baits on a daily basis is showing progress in reducing the numbers of these pests. Since last reported the golf course has utilized 360 hours of inmate labor.

For information about Cerbat Cliffs Golf Course or to schedule a tee time call 928-753-6593 or visit our website: www.cerbatcliffsgolf.com. Thank you.

CERBAT GOLF COURSE DECEMBER '15 ACTIVITY	
Number Nine-Hole Rounds	662
Number 18-Hole Rounds	625
Number Golf Lessons	0
Greens Fee Revenue	\$25,372
Annual Passes	7,200
Regular	18,172
Motor Cart Revenue	\$11,822
Private Cart Trail Fees	\$2,490
Regular	\$9,332
Driving Range Revenue	\$1,182
Total Hours Ranger Activities	24
Total Hours Beverage Cart on Course	0
Number of Tournaments	0
Total Tournament Participation	0

Public Works—Ron Owen

BUILDING MAINTENANCE—DECEMBER 2015	
Square feet of buildings maintained	156,092
Square feet of buildings cleaned	110,219
Building Maintenance Worker open positions	Two—Goal to fill one by Jan. 31
City Safety Committee recommended repairs, additions and changes	Work on all begun—One year window for completion—one completed 12/15
Building Maintenance repairs made in 12/15	18—KPD/MAGNET, 5, PW (Bldgs A and B, Yard, KART, Fuel Bldg and Wastewater Office), Engineering 1, Powerhouse 3, City Complex 1 and City Attorney 1
Graffiti removed by S. Mills	9—Block walls, street signs, storm drains, sidewalks and Cecil Davis Park
Powerhouse Remodeling Project by R. Kuehner, S. Mills and B. Hambrick	Refurbishing wood flooring—Ongoing and no estimated completion date



FLEET MAINTENANCE—DECEMBER 2015	
10872.9 gallons of unleaded gas	Cost of \$19,723.44
9,018.4 gallons of diesel fuel	Cost of \$16,826.59
Vehicle preventive maintenance	28 vehicles
Mechanic and welder vehicle repairs—No longer includes picking up of parts or taking vehicles to outside repair shops	185 vehicles
Assist to Street department with light pole and sign by H. White, Welder	

SANITATION—DECEMBER 2015	
350 trips to the landfill—Delivery of 3,642,720 pounds of trash	Cost of \$64,111.87
New 90-gallon residential containers	None
Old, damaged, missing or found containers repaired or replaced	42
Steel containers delivered for customer clean-up	Two
1) Extra steel containers emptied and 2) Containers retrieved	1) 47 and 2) Four
1) Regular extra trash hauls and 2) Abatement orders	1) 96 and 2) 15
Recycling—74.20 tons / Annual total—943.83 tons	
Assisted in removal of wind blown debris areas of Bashas' and Wal-Mart. Inmates have removed weeds and debris on I-40 on and off ramps	

STREETS—DECEMBER 2015	
Square yards of asphalt	Four-Million
Miles of unpaved roads	17
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- Crew Leader—1
- City Electrician (Signals Technician)—1
- Operator A (Signing and Striping Technician)—1
- Operator A (General Maintenance Crew)(One Operator is out for medical reasons)—4
- Vacant Operator A (General Maintenance Crew)—1
- Operator B (General Maintenance Crew)—1

Street Department Activities:

- Dirt road grading
- Pothole patching
- Patching of water utility cuts
- Shoulder grading
- Accident cleanup
- Completed storm water pollution prevention plan construction at Hilltop Wastewater Facility—Consisted of constructing berm to keep storm water on site, retention pond and moving approximately 2000 cubic yards of dirt
- Completed traffic control for the Very Merry Parade of Lights
- Sidewalk trip hazard mitigation project completed
- Another phase of mitigation to be completed—Size is dependent on available funding

Training:

Phil Bland, Tom Blum, Jeff Gifford, Ben Gross, Bob McCoy, Ronnie Walker and Joe Wyatt attended OSHA 10 certification—A two—day class in which participants earned a 10 OSHA card, the prerequisite of the 30 hour card.



SWPPP construction at the HTWWTP

WASTEWATER

Wastewater Treatment—Personnel 4/Vacant 4

Staff at Hilltop Facility:

- Treated approximately 50 million gallons of influent on intake and discharged approximately 47 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR and SMRF reports to ADEQ
- Are in the process of pulling and rebuilding both plant water pumps, replacing W.A.S. plug valve as well as pulling influent pumps for general maintenance

Staff at Downtown Facility:

- Treated approximately 7.4 million gallons of influent on intake and discharged approximately 6.8 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR & SMRF record(s) to ADEQ
- Dewatered approximately 60-cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1 and #2
- Completed all daily, weekly and monthly maintenance work orders
- In the process of inspecting the rubber bladder contained inside the plant water hydro pneumatic tank

Wastewater Collections—Personnel 0/Vacant 2

Wastewater Collection crews:

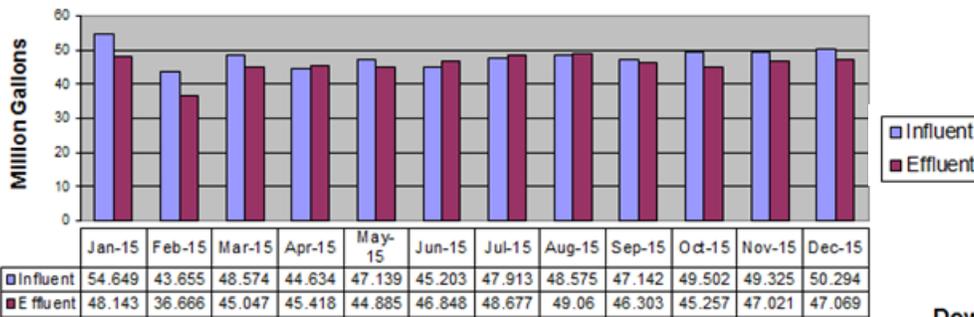
- Completed CCTV inspections of six and eight-inch wastewater conveyance lines—An estimated 3,700 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure.
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure

Wastewater Pre-Treatment

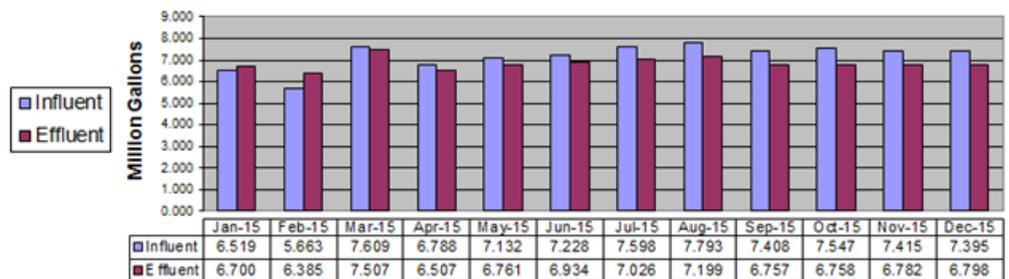
Nancy and Rocio:

- Continue to maintain Pre-Treatment compliance by evaluating potential SIU/CIU's
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ & EPA
- Providing necessary feedback and data collection to Pre-Treatment consultant—assist with the local limits study for Downtown and Hilltop Addendum
- Compiling data for annual Pre-Treatment report to ADEQ and EPA

Hilltop WWTP



Downtown WWTP

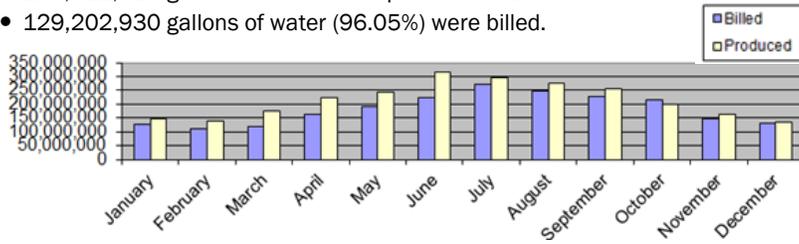


WATER—DECEMBER 2015

Work Orders processed	1427	Raise Meter box	1
New customer service meters installed	17	Leaky valves	35
Customer assistance calls	58	Out of order meters repaired	66
Meters read	20,407	City of Kingman Water Usage in gallons	8,876,340
Meter readings rechecked	169	Service line leaks in gallons	10/11,000
Turned off services due to delinquent bills	168	Main line leaks in gallons	3/17,000
Meters locked due to non-payment	32	Asphalt replaced in square feet	443
Meters locked as being used at locations no customer signed for service	15	Blue Stake locate requests	172
Customer requests for pressure checks	4	PW, Fire, Eng. Usage	1,181,910
Raise Meters	2		

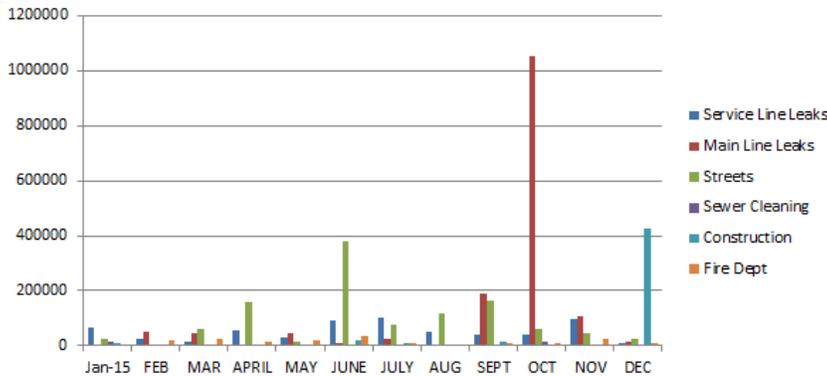
Water Billed & Produced:

- 134,522,925 gallons of water were produced in December.
- 129,202,930 gallons of water (96.05%) were billed.



December Water Consumption:

- Service line leaks/10 11,000
- Main line leaks/3 17,000
- Street maintenance 24,800
- Sewer cleaning 6,500
- Construction 425,450
- Fire Department 9,735
- COK Water Usage 8,876,340



PROJECTS—DECEMBER 2015

<p>Highway Safety Improvement Program</p>	<p>Sign Inventory System Project Staff has received award notices on software, hardware and other equipment for this project. Purchase orders are being processed for vendors who were winning bidders. Upon ADOT approval, new equipment will be ordered. Staff estimates arrival of new equipment in April.</p> <p>Protected/Permissive Left Hand Turns at Beverly and Harrison and Airway and Harrison Intersections This project is currently in ADOT's design process.</p>
<p>Byways Grant / Powerhouse</p>	<p>ADOT is administering construction of this project and has tentatively planned a bid opening in March. Additionally, they want to set a pre-bid conference for March at the Powerhouse. This will help keep the bidding fair by allowing the bidding contractors to inspect the site and ask questions to get a better idea of the work required.</p>
<p>Byways Grant / Route 66 Pedestrian Crossing</p>	<p>ADOT is administering the construction of this project. This project is currently being advertised. The bid opening will be Friday February 5, 2016.</p>

KART—DECEMBER 2015

<p>DECEMBER REVENUE</p>	<ul style="list-style-type: none"> • Fare Box Revenue—\$6,765.54 • Coupon/Pass Revenue—\$5,475.00 • Advertising Revenue—\$100.00 • Total Monthly Revenue—\$12,340.54
<p>DECEMBER RIDERSHIP</p>	<ul style="list-style-type: none"> • KART vehicles in service 1,232 hours • Traveled 16,233 service miles • Total of 9,750 passenger trips—an increase (2%) compared to the same month last year • 327 trips provided—5% were Curb-to-Curb clients



Kingman Area Regional Transit

Monthly Ridership Comparison

