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CITY MANAGER REPORT



CITY OF KINGMAN—APRIL, 2016

The information included in this issue reflects March, 2016 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

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Development Services—Gary Jeppson

CENTRAL CHRISTIAN CHURCH

The City Council approved a conditional use permit for the Central Christian Church on February 2. The church, however, has not yet relocated to the Central Commercial Building at 112 North Fourth Street. Staff is meeting with representatives from the church in April to review renovation plans for the building.

TACO BELL

Taco Bell, located at 3220 Stockton Hill Road, is being remodeled and is now closed. We are looking forward to this store reopening.

HOUSE OF HOPS

Owners of The House of Hops razed the adjoining building between it and Wells Fargo Bank. Hopefully the new building will soon be constructed rather than leaving the Conex box array with wooden pallet fencing.

BUILDING DIVISION

The first quarter of 2016, in terms of new single-family residential construction, is 82.7-percent (93.67-percent in valuation) compared to the first quarter of 2015. The total number of new housing starts in 2016 is 43 compared to 52 the first three months of 2015.

There were no commercial building starts in March. However, there was \$432,693 in commercial building improvements in March.



CITY OF KINGMAN—BUILDING PERMIT COMPARISON

2015 vs 2016

New Residential Permits		New Commercial Permits		Other Residential		Other Commercial		Total Permits		Valuation Total	Cumulative Valuation
2015	20	2015	2	2015	18	2015	9	2015	49	\$4,813,549.94	\$13,147,170.61
2016	14	2016	0	2016	19	2016	10	2016	43	\$3,442,306.43	\$9,735,643.76

BUILDING PERMITS AND VALUATIONS COMPARISON

3/1/2015 thru 3/31/2015 vs 3/1/2016 thru 3/31/2016

MARCH FEE COMPARISON

2015 VS 2016

\$114,957.24



2015

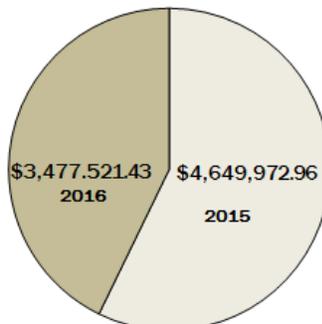
\$81,077.31



2016

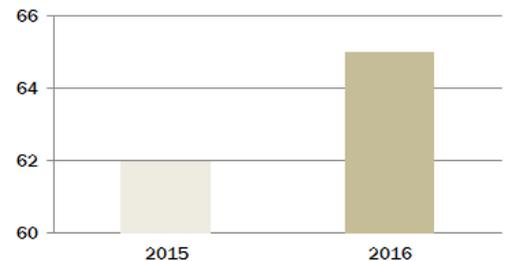
MARCH VALUATION COMPARISON

2015 VS 2016



MARCH PERMIT COMPARISON

2015 VS 2016



BUILDING PERMITS AND VALUATIONS

3/1/2016 THRU 3/31/2016

COMMERCIAL	Addition	1	VALUATION	\$37,158.00	TOTAL FEES	\$862.21
	Annual Maintenance	3		\$208,299.40		\$2,097.35
	Awnings	1		\$0.00		\$0.00
	Electric	2		\$26,200.00		\$719.56
	Remodel	4		\$161,026.00		\$2,427.16
	Total Permit Type	17	Commercial Totals	\$432,683.40		\$6,106.28
DEMO	Commercial	4	VALUATION	\$0.00	TOTAL FEES	\$188.00
	Residential	2		\$0.00		\$94.00
	Total Permit Type	3	Demo totals	\$0.00		\$282.00
RESIDENTIAL	Addition	1	VALUATION	\$0.00	TOTAL FEES	\$0.00
	Annual Maintenance	1		\$1,000.00		\$38.75
	Attached Garage	1		\$15,872.26		\$437.66
	Electric	8		\$52,930.00		\$550.78
	Gas	7		\$3,650.00		\$121.19
	Manufactured Housing	1		\$0.00		\$350.00
	New SFR	14		\$2,804,692.37		\$68,397.51
	Remodel	6		\$72,518.44		\$2,021.33
	Retaining Walls	1		\$3,500.00		\$97.25
	Total Permit Type	43	Residential Totals	\$3,014,713.03		\$73,618.68
SIGN ON PREMISE	Attached to Building	4	VALUATION	\$29,225.00	TOTAL FEES	\$1,011.44
	Free Standing	1		\$900.00		\$58.91
	Total Permit Type	2	Sign on Premise Total	\$30,125.00		\$1,070.35
TOTALS FROM 3/1/16 TO 3/31/16		65 Permits		\$3,477,521.43		\$81,077.31

MANUFACTURED BUILDINGS, COURTESY, DEMO, SIGN AND GRADING Permits are not included in this report

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	03/2015	03/2016
Domestic Violence	43	39
DUI	21	21
Theft/Shoplifting	36	28
Criminal Traffic (non DUI)	7	13
Code Enforcement	1	13
Miscellaneous Misdemeanors	39	43
Total Charges	147	157
Number of Files Opened	98	97
Pretrial Conferences	107	135
Change of Pleas	66	89
Status Hearings	21	24
Trials	13	15
Other Court Events	141	170

City Clerk—Sydney Muhle

CLERK ACTIVITY MARCH 1—31, 2016		
	VOLUME	REVENUE
New Business Licenses Issued	37	
Business Licenses Renewed	117	
Bid Openings	5	
Public Notary Requests	15	\$44
New and Special Event Liquor License Requests	1	\$25
Special Event Vendor Permits/ Special Event Permits	2	\$465
Weekly/Monthly Business License Reports	4	\$62
Public Records Requests	2	\$67.80
TOTAL REVENUE—FEBRUARY 2015		\$9,795.80

As of March 31, 2016 there were 1,860 active City of Kingman business license accounts. We have included the number of renewals processed during the month of March, 2016, in the grid to the left which, when included with the number above, is a true reflection of active City business licenses—1,977.

During the month of March the Clerk's Office assembled City Council agendas and packets for two regular meetings and a City Council Budget Work Session meeting. Also prepared by the Clerk's office were agendas and packets for regular YAC and EDMC meetings and a HPC Special Meeting. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov. The City Clerk's Office also assembled the City Manager Report and the E-Newsletter for the month of March.

UPCOMING COMMUNITY EVENTS		
EVENT	DATE/DAY/TIME	LOCATION
Run for The Wall	Wednesday, May 18, 1 p.m.	4115 E. Thompson Ave., Kingman
Home and Garden Expo 2016	Friday, April 15 through Sunday, April 17	Mohave County Fairgrounds 2600 Fairgrounds Blvd., Kingman
Sportsman Adventure Expo	Saturday and Sunday, May 14 and 15, 9 a.m.	Mohave County Fairgrounds 2600 Fairgrounds Blvd., Kingman
Mother Road Harley Bike Run	Thursday, April 28 through Saturday, April 30	2501 E. Beverly Ave., Kingman
KABAM!	Friday and Saturday, April 22 and 23	315 W. Beale Str., Kingman

Engineering—Greg Henry

The Engineering Department responded to 124 requests for information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

A Construction Authorization for a Sewage Collection System for approximately 1,835 L.F. of 8" PVC SDR-35 sewer line extension, and an Approval of Construction for approximately 2,297 L.F. of 8-inch PVC C-900 water line extension were issued March 25 at the Northeast intersection of Kino Ave. and Willow St. for Legacy at Walleck Ranch Tract 1965-E.

RIGHT OF WAY ACTIVITIES

During the month of March the department issued

- 36 Permits to Work in the Public Right-of-Way
- 26 Sewer Connection Permits
- Three Utility Permits for water meters in the County
- 10 Utility Permits for water meters in the City
- 11 Sewer Availability Letters

TRAINING

- Nick Bowers—ATTSA Traffic Control Training in Las Vegas, 03/01
- Nick Bowers—Signing and Pavement marking LTAP in Kingman, 03/02
- Frank Marbury—ITE Conference in Phoenix, 03/02 and 03
- Frank Marbury—Trafficware University in Las Vegas, 03/07 and 08

MEETINGS—MARCH 2016	
DATE	TYPE
March 1	Castle Rock Subdivision Meeting
March 3	Engineering Staff Meeting
March 3	Rattlesnake Booster Station Electrical Meeting
March 4	Water Master Plan Meeting
March 9	CTP Grant Meeting
March 17	Traffic Safety Commission Meeting
March 24	Municipal Utility Commission Meeting

DESIGN ACTIVITIES UPDATE—MARCH 2016

	PURPOSE	CONSULTANT	STATUS
Project ENG14-112	Update City Sewer Master Plan—Downtown sewer inflow and infiltration	Sunrise Engineering	Study complete—Presentation to City Council April 5, 2016
Project ENG15-002	Provide construction and design plans for water surge tanks at three area locations. Tanks will be beneficial to water system by reducing water hammer and pressure surges	EPS Group	Underway—Goal to finalize plans in April
Project ENG12-010	Install water transmission main from Rattlesnake Tank to Rancho Santa Fe tank	Freiday Construction—Construction Manager at Risk (CMAR)	Awaiting receipt of new booster pumps at Rattlesnake Tank site. Completion expected in April
Project ENG14-084	Includes 21 water/sewer projects. Council approved a construction contract for two phases of construction	Freiday Construction	Work is ongoing. Completion date for all projects is 06/30/2016
Project ENG15-042	Study concept of providing access across I-40 in vicinity of Kingman Crossing and Prospector Street. Lack of access across I-40 in the East quadrant of the City exists	AECOM Technical Services	Presentation to City Council 04/16
Project ENG15-047	Study three possibilities for use of reclaimed water. Options—ground water injection, airport industrial or Golf Course/Parks use	Sunrise Engineering	Presentation to City Council 04/16

CONSTRUCTION ACTIVITIES UPDATE—MARCH 2016

PROJECT	PURPOSE	STATUS
Project ENG12-010	A 16-inch water transmission main. Phase II construction bores (tunnels) water line under I-40	Phase II Work ongoing. Completion expected by 04/2016
Project ENG14-084	1) Rehab work for Castle Rock Water Tanks 2) Sewer extensions Lovin and Colorado 3) Stirrup Drive water line 4) Sewer extensions—Southern, Prescott and Jerome	1) Completed 08/2015 2) Completed 09/2015 3) Completed 12/2015 4) Expected to be begin in 04/2016

CAPITAL EXPENDITURES—MARCH 2016

CONTRACTOR	PROJECT	AMOUNT
A&E Reprographics	Printer/scanner	\$16,252.50
AECOM	ENG15-042	\$21,723.00
Freiday Construction	ENG12-012	\$417,358.33
Freiday Construction	ENG13-054	\$23,642.00
GNT Pipeworks	ENG15-067	\$21,117.98
Sunrise Engineering	ENG14-116	\$3,885.00
Sunrise Engineering	ENG15-047	\$8,165.00
Patti G. Trahern	ENG15-051	\$764.84
William Nugent	ENG15-005	\$30,830.00
Total amount of Capital Expenditures processed during the month of March		\$543,738.65



CONSTRUCTION PHOTOS



ENG04-097: New curb—Kingman Crossing



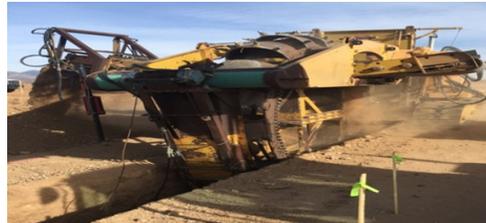
ENG16-067: Water line Franklin Drive



ENG12-010: Rattlesnake surge tank



ENG14-115: Valley gutters at Sunrise Business Park



ENG14-117: Cerbat Vista new sewer line trench



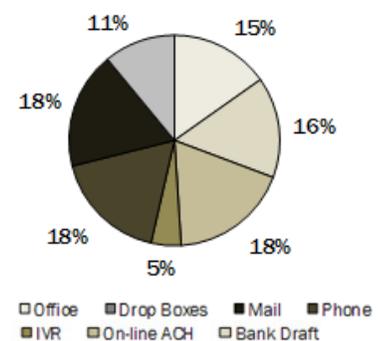
ENG12-010: New pumps and discharge piping Rattlesnake

Finance—Tina Moline

The primary source of payment for utility customers continues to be checks—almost 40-percent of customers use this method. Debit and credit card payments are the second most used method of payment at 26-percent. Of the 26-percent, over 68-percent of payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers. Electronic payments overall, such as bank draft, online bill payments through customer banks and the IVR system, account for more than 55-percent of customer payments.

CUSTOMER SERVICE STATISTICAL SUMMARY—MARCH 2016						
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Phone Calls Answered	4,301	3746	4166	3870	4109	4418
IVR - Payments	3,010	3013	3280	3014	3375	3439
Water Service Orders	1589	1280	1394	1354	1737	1931
Sanitation Service Orders	308	158	227	232	295	322
Sewer Service Orders	0	0	0	1	0	0
Total Payments Processed	13,020	13,189	13,189	11,676	12,622	13,954
Number of Sanitation Customers	11,471	11,411	11,431	11,445	11,445	11,510
Number of Sewer Customers	9,769	9,711	9,720	9,748	9,714	9,816
Number of Water Customers	18,956	18,848	19,077	19,120	19,111	19,234

Bill Payment by Location



Available Payment Options: Mail or Drop Box—Write account number on check or money orders and include payment coupon from top of bill. Make payable to City of Kingman. Courtesy Drop Box locations are: City of Kingman - 310 N 4th Street or Unisource - 2498 Airway Ave.
Credit Cards—We accept Visa, Master Card, Discover and American Express. Credit card payments can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting—When bank drafting has been established a bill will still be sent in the mail but you won't have to remember to pay it as it will be paid automatically on the date listed on the statement from your bank account. Please contact our office to setup automatic bank drafting. Forms are available on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

**REVENUE BY SOURCE—MARCH 2016
GENERAL FUND**

Description	Original Budget	Revenues* This Period	Revenues Year-to-Date	Percentage Collected
Taxes	15,760,000	1,667,274	11,479,753	72.84%
Licenses and Permits	1,316,500	66,092	1,073,729	81.56%
Intergovernmental	5,690,000	492,368	4,503,590	79.15%
Charges for Services	1,276,600	124,353	849,866	66.57%
Fines and Forfeitures	250,000	37,792	216,756	86.70%
Miscellaneous	361,600	1,607	27,325	7.56%
Total Revenues General Fund	24,654,700	2,389,485	18,151,018	73.62%

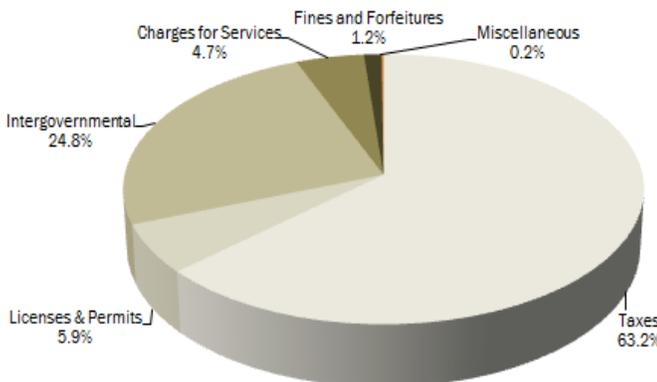
**EXPENDITURES BY DEPARTMENT—MARCH 2016
GENERAL FUND**

Description	Original Budget	Expenditures this Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available Percentage
Court	1,559,413	55,377	905,223	380,782	273,408	17.53%
City Council	148,266	5,966	105,518	0	42,748	28.83%
Manager	258,100	15,559	175,405	0	82,695	32.04%
Finance	966,122	70,824	599,723	82,929	283,471	29.34%
Attorney	731,976	46,856	468,596	0	263,380	35.98%
City Clerk	305,318	228,906	205,053	41,718	58,546	19.18%
Human Rsc/Risk Mgmt	710,252	43,531	411,011	60,452	238,789	33.62%
Planning & Zoning	727,595	44,308	480,254	11,848	235,493	32.37%
Police Department	8,521,146	564,500	6,204,244	92,032	2,224,870	26.11%
Fire Department	6,265,032	435,079	4,324,727	1,499	1,938,806	30.95%
Building Inspection	553,742	38,551	416,595	395	136,752	24.70%
Parks & Recreation	4,137,838	333,516	2,627,304	286,991	1,223,543	29.57%
Total Expenses General Fund	24,884,800	1,882,972	16,923,653	958,646	7,002,501	28.14%

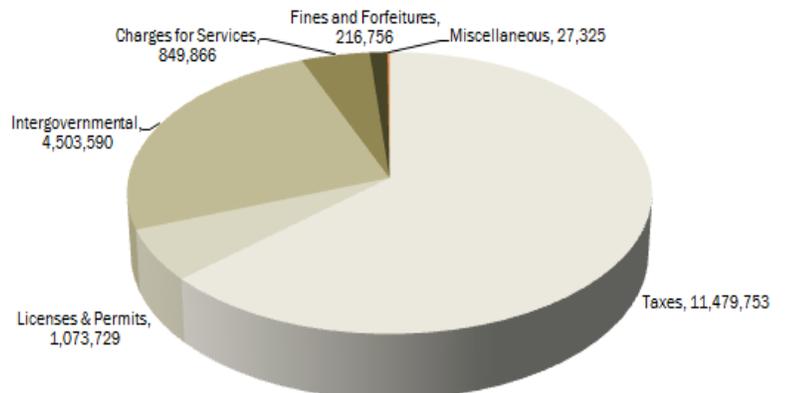


REVENUE BY SOURCE—MARCH 2016									
GENERAL FUND									
REVENUE SOURCE	7/1/11 thru 3/31/12	7/1/12 thru 3/31/13	7/1/13 Thru 3/31/14	7/1/14 Thru 3/31/15	7/1/15 Thru 3/31/16	Percent Change FY15-FY16	Fiscal 2016 BUDGET	FY16 Percent of BUDGET	
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	7,689,211	8,000,483	10,075,817	11,161,414	11,028,931	-1%	14,100,000	78.22%
	Room Tax (2%)	278,666	266,148	286,054	302,767	338,374	12%	360,000	93.99%
	Rest and Bar Tax (1%)	0	428,087	104,966	0	0		--	
State	Sales Tax	1,610,250	1,688,910	1,803,986	1,873,111	1,969,052	5%	2,415,000	81.53%
	Income Tax	1,776,695	2,150,314	2,345,951	2,548,354	2,534,538	-1%	3,275,000	77.39%
	Auto Lieu Tax	968,790	884,503	973,968	969,272	1,112,447	15%	1,300,000	85.57%
Golf	Green Fees (9 holes)	73,070	69,569	81,220	76,834	74,425	-3%	115,000	64.72%
	Green Fees (18 holes)	155,156	128,510	136,345	144,547	125,808	-13%	185,000	68.00%
	Annual Golf Fees	97,915	96,616	79,740	80,454	79,668	-1%	115,000	69.28%
	Cart Rentals	228,949	200,676	203,343	207,039	196,303	-5%	270,000	72.70%
	Driving Range Fees	28,435	27,845	25,994	22,482	22,246	-1%	30,000	74.15%
	Restaurant and Bar	0	133,279	149,858	149,456	134,590	-10%	210,000	64.09%
	Subtotal Golf Course	583,525	656,495	676,500	680,812	633,039	-7%	925,000	68.44%
Other	Zoning Fees	5,300	3,640	16,501	13,902	18,760	35%	16,000	117.25%
	Building Permits	208,478	300,328	385,697	428,356	420,368	-2%	500,000	84.07%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	0	133,279	528,184	524,231	568,259	8%	700,000	81.18%
	Highway User Fuel Tax	1,432,189	1,539,517	1,609,803	1,734,617	1,817,859	5%	2,300,000	79.04%
	Lottery Revenue	0	0	0	0	0		0	
WATER FUND (501)									
		5,472,578	5,276,888	4,983,955	4,831,417	5,004,063	4%	6,601,000	75.81%
CAPITAL RENEWAL (510)									
		616,954	619,521	624,736	633,484	641,538	1%	825,000	77.76%
WASTEWATER (502)									
		4,265,231	5,365,470	6,256,376	6,285,373	6,279,559	0%	8,310,250	75.56%
SANITATION (503)									
		2,484,079	2,480,407	2,502,319	2,540,275	2,584,188	2%	3,345,000	77.26%

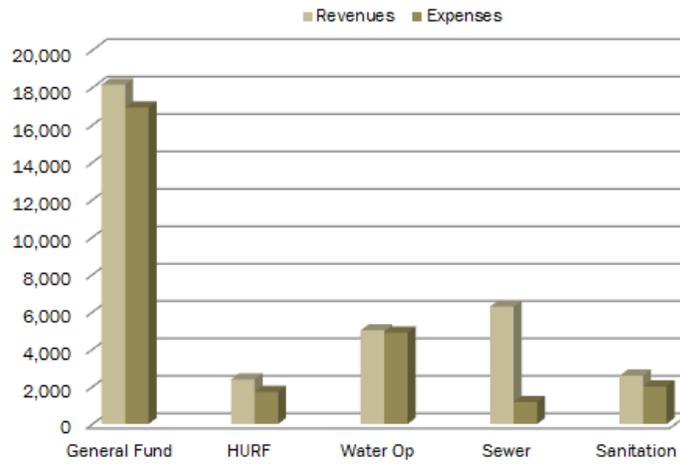
General Fund - Fiscal Year to Date 2016



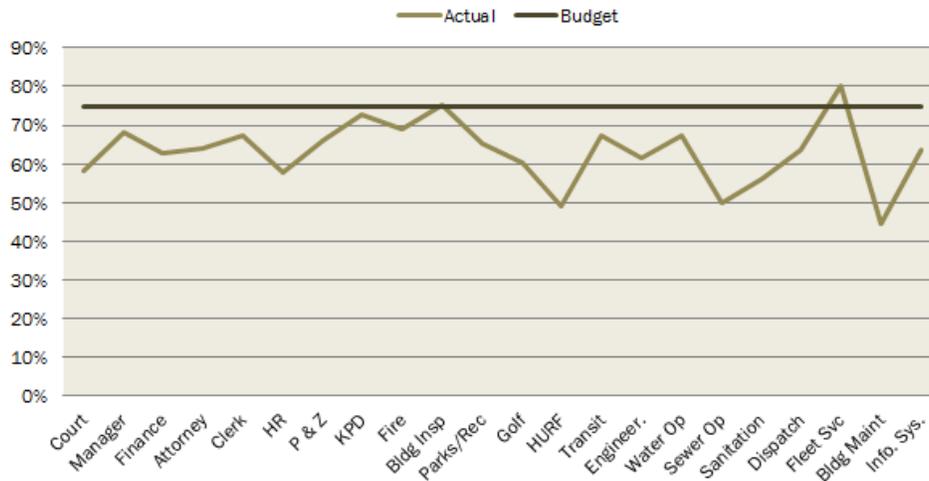
General Fund - Fiscal Year to Date 2016



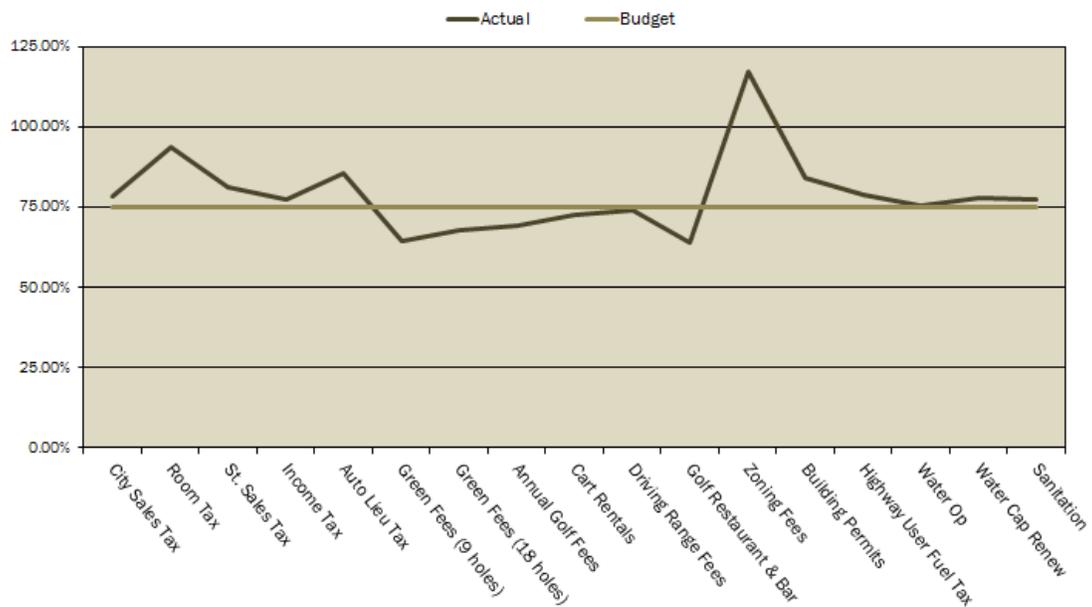
REVENUES AND EXPENSES - FY 15-16
(In Thousands of Dollars)



BUDGET TO ACTUAL EXPENDITURES
FY 2015-2016



REVENUE F616 - BUDGET TO ACTUAL COMPARISON



Human Resources—Risk Management—Jackie Walker

NO INFORMATION RECEIVED FOR THIS REPORT

IT—JOE CLOS

MARCH 1-31, 2016

Visits

12,844

% of Total: 100.00% (12,844)



Unique Visitors

6,877

% of Total: 100.00% (6,877)



Pageviews

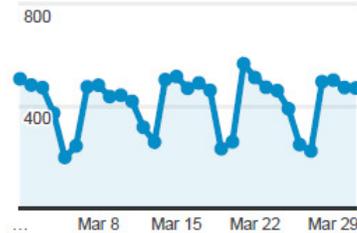
30,681

% of Total: 100.00% (30,681)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	11,395	8,746
/Departments/HumanResources/EmploymentInformation.asp	2,163	1,303
/Departments/PoliceDepartment.asp	1,056	729
/Departments/ParksandRecreation.asp	751	545
/Home.asp	624	365
/Departments/UtilityBilling.asp	445	307
/Departments/KART/BusStops.asp	399	247
/Departments/UtilityBilling/UtilityPaymentOptions.asp	384	249
/Departments/FireDepartment.asp	383	286
/Departments/ParksandRecreation/CityParks.asp	339	260

Average Pages per Visit

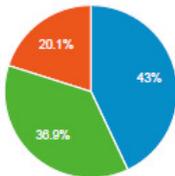
2.39

Avg for View: 2.39 (0.00%)



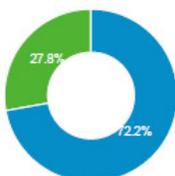
Traffic Source

organic direct referral

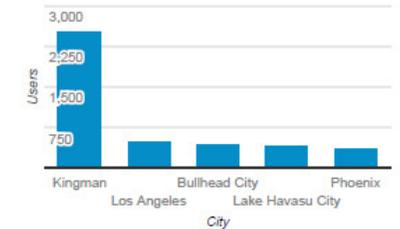


Type of Visitors

New Visitor Returning Visitor



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	12,590
India	53
Philippines	24
United Kingdom	23
Pakistan	22
Germany	18
Canada	14
South Korea	11
(not set)	11
Brazil	8

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,455	55.10%
mobile	2,735	52.54%
tablet	654	54.74%

Kingman Fire Department

Chief—Jake Rhoades

Kingman Fire Department held its Annual Strategic Planning meeting March 3 and established the 2016 to 2021 strategic plan which will be published April, 2016.

March was the start of a very busy training year. Annual trainings include infection control, fire hose and blitz line drills, health and wellness, and BNSF training for all shift personnel.

Staff participated in several other events during the month of March including the annual infection control training, critical incident stress management meeting, CPR instructor courses and an EMS committee meeting.

Year-to-date Kingman Fire department has responded to 594 emergency incidents—73.23-percent were medical. At this time last year there were 529 emergency calls for service which indicates a 12.28-percent increase from this time last year. The most common reasons for medical response in March were trauma, general illness, respiratory distress, behavioral-mental status—psychiatric, altered level of consciousness and chest pain. A total of 300 patients have been assisted year-to-date and 226 of these were transported to the hospital for further care. The average patient age was 56. There were no firefighter injuries and no civilian deaths.

The total value of structures and property was \$64,698 with a total dollar loss of \$40,495 and 37.41—percent saved.

EMERGENCY RESPONSE—MARCH		
TYPE	MONTHLY	YEAR-TO-DATE
Structure Fire	4	5
Vehicle Fire	3	7
Brush Fire	5	9
Dumpster Fire	3	24
Other Fire	13	18
Other Hazardous Situation	7	18
Good Intent/False Alarm	44	147
Total Fire/Hazardous	79	228
Medical	496	1,374
Service Calls	76	243
Total Emergency Response	572	1,617

DISTRICT RESPONSES—MARCH			
	MONTHLY	YEAR-TO-DATE	PERCENTAGE
District 1	92	266	14.22
District 2	259	722	40.03
District 3	211	573	32.61
Districts 4 and 5	79	251	12.21
Out of District	6	38	.93

TRAINING TYPE—MARCH		
TYPE	MONTHLY	YEAR-TO-DATE
Administrative/Apparatus	223.5	402.5
Driver/ Operator	132.5	221.5
EMS	211.25	695.5
Firefighting	124	700.84
Fire Prevention/Construction	505.76	851.82
Hazmat	169.5	184.5
Physical Fitness	163	438.06
SCBA/ PPE	64.5	173
Miscellaneous	39	39
Total	1,633.01	3,706.72



- ★ Residential KNOX boxes issued: Three
- ★ Smoke detectors maintained: Seven
- ★ Child car seat inspections: Seven

Inspected 130 businesses finding 296 violations for correction.

Projects reviewed and under construction were: La Quinta Inn & Suites, Angle Business Suites, Kingman Chevrolet remodel and addition and Kingman Chevrolet.

PUBLIC EDUCATION—MARCH		
	MONTHLY	YEAR-TO-DATE
Total Classes	0	24
Total Contacts	0	37
Breakdown		
Total Adults	1	29
Total Juveniles	0	9

NON-EMERGENT ACTIVITY TYPE—MARCH		
	MONTHLY	YEAR-TO-DATE
Engine Company Service Call	95	167
Commercial Plan Review	6	10
Residential Plan Review	12	36
Special Event	3	7
License Review	45	74
Engineering Review	2	2
Planning and Zoning Review	2	2
Code Enforcement	0	0
Public Education	12	22
Building Inspection	128	261
Total Non-Emergency Activity	156	276



2,460 hydrants on the City water system are maintained by Kingman Fire Department



HYDRANT ACTIVITY—MARCH		
Activity	MONTHLY	YEAR-TO-DATE
Flow	54	101
Flush	30	48
Service	11	14
Paint	77	110
Inspect	239	451
Repair	6	9
Weed	38	47
Valve-Check	203	391
Total	658	1,171

KINGMAN 9-1-1 CENTER MONTHLY REPORT



DISPATCHED CALLS DETAIL—MARCH

Agency	Total Calls 2016	Percentage Total Calls	Total Calls - March	Fire Calls	EMS Calls
Kingman Police	8950	72%	3030	0	0
Kingman Fire	1854	15%	669	167	502
No. AZ Consolidated Fire	986	8%	357	77	280
Golden Valley Fire	527	4%	164	49	115
Lake Mohave Ranchos	176	1%	73	21	52
Pinion Pine Fire	55	0%	21	18	3
Pine Lake Fire	4	0%	1	1	0
Total Calls Dispatched	12,552	100%	4,315	333	952



Calls for Service Dispatched All Agencies:

Total Calls 2016 Year-to-Date (YTD): **12,552** (+15% PTD YoY)
Total Calls 2015 Period to Date (PTD): **10,947**
Total Calls for March 2016: **4,315**
Total Fire Calls for March 2016: **1,285**

Highlights:

Kingman 9-1-1 : "Safety is our Priority; Service is our Commitment"
Happy Birthday to Ashley King (3/6)
Congratulations to Communications Specialist Amber Quintanilla on her two-year employee anniversary



Kingman Police Department—Chief, Robert DeVries

DATES TO REMEMBER

- **April 22nd**—Deadline for Junior Police Academy applications
- **May 19th**—2:00 p.m. 13th Annual KPD Awards Ceremony—Central Christian Church

MARCH ACTIVITY

Calls for service and Officer initiated activity numbered 3,084 during the month of March marking a 22.77-percent increase compared to March, 2015. Written reports are up 6.48-percent since March, 2015 and officer initiated activity is up 76.13-percent compared to the year prior.

Together members of the department and the Kingman Meth Coalition worked with juvenile offenders on a March 5th clean-up. The group targeted the vacant lots behind Cracker Barrel along Airway Avenue.



The KPD Bomb Squad team conducted training and destruction of confiscated explosives gathered over the past year on March 15th. All confiscated material was detonated in the desert area North of Kingman.



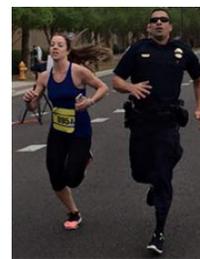
The department hosted the Chamber of Commerce "new member" orientation March 16th. Staff spoke to the group on the benefits of being involved in the Business and Government Committee and working as a cohesive team to impact the community.



Coffee with Cops was held March 17th from 11 a.m. to 2 p.m. in the parking lot adjacent to Tractor Supply. The event was very well-attended and there was a surprise visit from the group Mohave County Positive Change Agents who welcomed the department with refreshments, hand-outs and homemade signs thanking law enforcement for their service.



Sergeant Brian Zach and Detective Adam Parrott participated in the Twelfth Annual Concerns of Police Survivors (COP's) 5-K run.



This fund raising event is for the organization and the State of Arizona Law Enforcement Officer Memorial in downtown Phoenix. Both officers ran the 5-K in full uniform. This is the first time in the events twelve year history where an officer completed the run in uniform.



STAFF UPDATE
Tate Mosby remains on light duty and has temporarily transferred to KFD Dispatch.
Trainee Officer Zach Drybread tendered his resignation effective

March 16th. The department is working with HR to conduct officer testing the first week of May.

NSO Sean Osterman submitted his letter of resignation effective March 17th. He has joined KFD in fire prevention.

Department staff will soon begin the background phase for the next candidate on the NSO hiring list.

*Pride
Service
Valor*



MARCH HIGHLIGHTS

Felony Arrest for Motor Vehicle Theft—March 19th officers arrested **Dominic Tyler Mayhugh, 34**, of Las Vegas in the 1700 block of Airway Avenue on a felony charge of theft of a motor vehicle and misdemeanor charges of knowingly displaying a fictitious plate and shoplifting.

The arrest resulted from officers who observed two vehicles traveling at approximately 50 mph in a residential area. The officer observed a sedan that appeared to be chasing a SUV. Officers were able to make a traffic stop in the 3500 block of N. Bond Street. The subjects advised they were chasing the SUV as an occupant of the SUV had just shoplifted from a grocery store in the 3900 block of N. Stockton Hill Road. Another officer was able to locate and stop the SUV in the 1700 block of Airway Avenue. The passenger, identified as **Mayhugh**, was found to be in possession of 11 bottles of alcohol stolen from the store. The officer observed that the ignition and radio had been removed from the vehicle. The vehicle, which was being driven by a 17 year old juvenile, was found to have a fictitious license plate. The license plate and vehicle

were both found to have been stolen from Salinas, California. **Mayhugh** admitted involvement and stated he had purchased the vehicle without a title in another state and felt it was suspicious.

Mayhugh was ultimately booked into the Mohave County Adult Detention Facility for the stolen vehicle, fictitious plates and shoplifting. Further investigation revealed that the 17-year-old was not involved and was released without charges.



Suspects Arrested for Rash of Vehicle Burglaries—March 18th detectives arrested **William Anthony Rubio and Markie Michelle Hanna**, both 28, of Kingman in connection with recent vehicle burglaries. **Rubio** was charged with the following felony offenses; Trafficking in Stolen Property and 11 counts of Vehicle Burglary. **Hanna** was charged with the following felony offenses; Possession of Drug Paraphernalia, Residential Burglary, three counts of Vehicle Burglary, Taking the Identity of Another, two counts of Trafficking in Stolen Property, two counts of Theft of a Credit Card and six counts of Fraudulent Use of a Credit Card.

Their arrests and charges cleared a total of 17 vehicle burglaries reported since February, 2016. It is believed that **Rubio** and **Hanna** are responsible for additional crimes however further investigation is required.

Detectives located and arrested both suspects at a local motel after obtaining information on their identity and vehicle description. Both admitted involvement in the crime spree. **Hanna** was found in possession of assorted drug paraphernalia when she was arrested. It was found that both were committing burglaries and thefts to support their heroin addiction. **Hanna** is **Rubio's** sister-in-law. Both were booked into the Mohave County Adult Detention Center on the aforementioned charges.



Felony Arrest for Voyeurism—March 19th officers arrested **Elijah Arthur Lee, 33**, of Peach Springs in the 3600 block of N. Stockton Hill Rd. on a felony charge of Voyeurism and a misdemeanor charge of Disorderly Conduct.

Officers responded to the address in reference to a male subject taking inappropriate pictures of customers. Officers contacted **Lee** and a 41-year-old victim who had detained **Lee** until police arrived. The investigation revealed that **Lee**, using a cell phone in the men's restroom, took pictures of the victim while he was in an adjoining bathroom stall. The victim was able to detain **Lee** with a struggle until officers arrived to make the arrest. **Lee**, who did not make any statements, was booked into the Mohave County Adult Detention Facility.



Felony Arrest for Armed Robbery, Aggravated Assault With a Deadly Weapon—March 20th officers arrested **Richard Craig Best, 43**, transient, in the 330 block of N. Stockton Hill Rd. Officers responded to a report of a shoplift where the suspect tried to cut the reporting party before exiting the store. An officer arrived and located the suspect nearby "huffing" a can of air duster. When the officer contacted the suspect and attempted to take him into custody the suspect resisted and a Taser was eventually deployed.

Further investigation revealed that the suspect was stealing air duster for "huffing." The suspect also threatened and lunged at store security with a box cutter when they attempted to stop him. The suspect was cleared by KRMC and taken to the Mohave County Adult Detention Facility.



STATISTICAL SUMMARY—MARCH		
	March	Year-to-Date
Adult Arrests	216	601
Juvenile Arrests	19	69
911 Calls	2,248	6,460
Police Incidents	3,084	9,230
Police Cases	473	957
Last DR# Pulled	2016-09235	

Municipal Court—Jeffrey Singer, Magistrate

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841 MONTH ENDING FEBRUARY, 2016			
CITY REVENUE		STATE REVENUE Continued...	
Abatement Fund	25.88	Criminal Justice Enhancement Fund—47%	8053.19
Address Confidentiality Fund	16.43	DNA Surcharge—3%	977.94
Attorney's Fees	1,359.22	Drug Enhancement Acct. (Fine)	1,817.75
Copy Fees	8.34	Domestic Violence Shelter Fund—\$50	322.21
Defensive Driving Diversion Fee-Local	2,250.00	Fill the Gap—7%	1,199.89
Fines	13,480.80	AZ Highways Fund	15.78
Jail Costs	5,960.33	JCEF 15% Surcharge	48.23
Miscellaneous Fees	174.07	Medical Services Enhancement Fund	2,227.47
Suspension Fee	755.86	2011 Additional Assessment—\$8	919.54
Warrant Fee	6,798.92	Probation Surcharge—\$5	29.24
Total City Revenue	30,829.65	Prison Construction and Operations Fund	1,983.29
Local JCEF TPF Acct.	498.50	Public Safety Equipment Fund	2,136.57
Court Enhancement Fund	1,276.36	Technical Registration Fund	101.70
STATE REVENUE		States FCEF TPF Acct	887.04
Probation Surcharge—\$10	21.81	Victim's Rights Enforce Assess Fund	165.24
Probation Surcharge—\$20	2,305.03	FARE Special Collection Fund	5,427.86
Address Confidentiality Fund	312.49	FARE Delinquent Fee	1,178.00
Clean Election Fund—10%	1,713.45	Total State Revenue	31,843.72

SUMMARY OVERVIEW—FEBRUARY 2016					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance/January	16,751.50	Prior Balance/January	698.27	Prior Balance/January	1,550.00
Bonds Posted/February	8,585.90	Payments/February	2,063.75	Payments/February	2,211.61
Bonds Forfeited	353.30	Checks Written/February	1,796.47	Checks Written/February	1,550.00
Bonds Refunded	10,000.00	Balance in Restitution	965.55	Balance Adult Prob. Fees	2,211.61
Balance in Bonds	14,984.10				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance/January	274.30	Civil Traffic	138	125	2
Payments/February	0	Criminal Traffic	41	31	0
Checks Written/February	0	Criminal Misdemeanor	156	154	9
Reimbursement Balance	274.30	Total	335	310	11
February Total Revenue	180,342.06	Domestic Violence Cases	13		
December MC Jail Costs	33,572.90				

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT FEBRUARY 2016				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS* VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	183	9	152	344
Filed	16	2	13	31
Transferred In	0	0	0	0
SUBTOTAL	199	11	165	375
Transferred Out	0	0	0	0
Other Terminations	21	2	18	41
TOTAL TERMINATIONS	21	2	18	41
Pending End of Month	178	9	147	334
TRAFFIC FAILURE TO APPEAR**				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
134	4	138	5	133
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
164	125	290	60	78
TOTAL TERMINATIONS	138	PENDING END OF MONTH		152
Civil Traffic Hearings Held in February				4
*A.R.S. §28-661 (if misdemeanor), -662,-663,-664,-665,-693 and -708. See Instructions for details				
** READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.				

MISDEMEANOR			
	Misd. Non Traffic	Failure to Appear Non-Traffic	TOTAL
Pending First of Month	1433	459	1892
Filed	154	12	166
Transferred In	1	0	1
SUBTOTAL	1588	471	2059
Transferred Out	0	0	0
Other Terminations	156	3	159
TOTAL TERMINATIONS	156	3	159
Pending End of Month	1432	468	1900
Misdemeanor FTA Court Trials			1
Misdemeanor FTA Jury Trials Held			0
Felony, Misd., Criminal Traffic Initial Appearances			30
LOCAL NON-CRIMINAL ORDINANCES ARE ACCOUNTED FOR IN OTHER CATEGORIES			
DOMESTIC VIOLENCE/HARASSMENT PETITIONS			
	Filed	Order Issued	TOTAL TERM.
Domestic Violence	1	1	1
Harassment	3	3	3
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT			
Order of Protection	0	Injunction Against Harassment	0
SPECIAL PROCEEDINGS/ACTIVITIES			
Peace Bond Complaints Filed	0	Fugitive Complaints Filed	9
Juvenile Hearings Held	9	Search Warrants Issued	2
WARRANTS OUTSTANDING			
Traffic Warrants Outstanding		Criminal Warrants	
D.U.I.	115	Misdemeanor	
Serious Violations	15	1170	
All Other Violations	151		
TRAFFIC TOTAL	279		

Parks and Recreation—Mike Meersman

RECREATION DEPARTMENT—The department continues to offer classes through spring and is now preparing for the upcoming summer season. The department has variety of classes, programs and trips available and the current brochure can be found in City offices and online at www.cityofkingman.gov.

CHILD SUPERVISION PROGRAMS—Our department held two weeks of camp while the KUSD students were on spring break from March 7 through March 18. Camps averaged between 25 and 30 children per week.

The department is preparing for a seven-week Summer Camp scheduled to begin the week of June 6 and conclude on July 22. Each week will include a trip to a special location, daily activities, pool trips, lunch and snacks. Camp runs from 7:30 a.m. to 5:30 p.m. daily at Palo Christi School in downtown Kingman.

TRIPS and TOURS—The department has one trip remaining in this season lineup. Our final trip for the season will be the California Weekend adventure including Catalina Island, Museum of Tolerance and the Queen Mary for the weekend of May 6 through 8. Registrations will soon end and options are being explored regarding traveling in vans rather than a charter bus. Vans are preferred due to the minimal number of registrations required for the expense of a bus. Our staff is currently in communication with participants to evaluate their interest.

The Renaissance Festival in Apache Junction took place on March 19 with a sold out listing. Staff is now reviewing possible one-day trips to the Las Vegas area for this summer. Staff has begun research on the 2017 Northern California trip to visit the sights of San Francisco, Solvang, Hearst Castle, and Monterey Bay Aquarium. The list for this trip contains more than 70 names of people interested in participating. If you or anyone you know is interested in our trips or if you have a great idea for a trip please contact Beth at 692-3109 or Yvonne at 692-3111 for additional information.



SPORTS—In the **Sports** arena the Adult Basketball program is now complete. Upper division champions were the “Tri Athletics” and the lower division champions were “The Warriors.” The Youth Basketball program had another successful year and was enjoyed by all who participated. The department is over half way through the Spring Adult Coed Volleyball season and the league will conclude mid-April.

Our department is soliciting softball tournament organizers to come to Kingman. We held our first tournament of the year on March 5 and 6 with 19 teams with two of those teams being from Kingman. The tournament director was so impressed with our facilities and the turnout that he immediately booked another tournament for May 7th and is considering a bi-monthly schedule to be set in Kingman. On March 18 and 19, Kingman High School hosted the Coca Cola Classic Girls

High School Invitation Fast Pitch Tournament at our Centennial Park facility. Six teams participated. We are scheduled to house the Kingman Middle School Softball Tournament on April 22 and 23 and an Adult Coed Softball Tournament Fundraiser for Kerry Shanaman on April 30th.



The recent Kingman Tennis Club event which was held at Centennial Park tennis courts had a unique format. Two organizations, Riverview RV Park from Bullhead City and Kingman Tennis Club, participated and both groups brought 16 players, most of whom were 60 or older. We played doubles only but each doubles team consisted of one player from Riverview and one from Kingman. The goal was friendly competition that would be fun while giving players the opportunity to meet and compete with people they may not have known before the event.

Previously we played this format at the Riverview RV Park in Bullhead City and everyone had a good time. Verlin Mintz of Riverview was the originator.

In a way there was a predetermined outcome. At the end of the day an equal number of KTC and RV players were winners and there was a similar distribution of losers. Therefore team scores were 50/50. Thank you for your support of the Kingman community tennis players.

Anyone interested in more sports information please contact Sports Coordinator Ryan Fruhwirth at 692-3113.

SPECIAL EVENTS—The department hosted annual Easter festivities on March 26. The event was sponsored by the KINGMAN ROTARY CLUB, DESERT DEL ORO FOODS and the LUNCHBOX. Festivities included Breakfast with the Easter Bunny at Golden Corral, the Egg Hunt at Centennial Park and the Teen and Adult Egg Toss immediately following the hunt. Egg Toss winners finished the competition at a distance of 99-feet from one another. Several special eggs were placed on each field for prizes and winners were awarded in the Egg Toss. There was also a coloring contest held during the month of March that allowed all local elementary age children to participate. Three winners were selected in each grade and received a goody bag with a variety of prizes inside. The Egg Hunt depends on several volunteers to help scatter eggs on the fields. We'd like to thank the Kingman High School Girls Basketball Team, WACOG, Boy Scouts and many other citizens who showed up to help.

The weekend of April 9 and 10 was our Family Campout in the Park event. The Campout takes place overnight on field 6 and 7 with games, dinner, outdoor movie and breakfast before everyone heads home.

Our first Drive in Movie of the year will be held Friday, April 22 at Southside Park and the evening Feature will be “Pan.” Questions? Call Parks and Recreation staff at 757-7919.

AQUATICS—CLOSED for the Season! Staff continue to maintain the general maintenance of the facilities and have tentatively scheduled to open for the 2016 swim season on Monday, May 30. Closing for the season is planned for Sunday, August 7. The lifeguard training class has been scheduled for April 25 through April 30. Anyone interested in becoming a lifeguard should register for this class. Participants who successfully complete the class will have the ability to apply for a job with the City of Kingman or any other organization that accepts Red Cross Certifications. **NOTE: Completion of this class does not guarantee a position as a lifeguard with the City of Kingman.**

Staff began accepting private pool party reservations on April 1. The 2016 summer swim lessons schedule and public hours are being determined and will be announced in the upcoming summer brochure to be released May 8.

EVENTS HEADED YOUR WAY	
April 9 and 10	Family Campout in the Park
April 22	Drive-In Movie/Southside Park
April 25–30	Lifeguard Class
May 6 through 8	California Weekend Trip
May 8	Summer Brochure Release

Parks and Recreation Continued

Miscellaneous: Staff are diligently working with Human Resources to activate all returning summer employees. Summer job openings are now posted and applications are being accepted. Review of applications will begin the week of April 11. Recreation and Human Resources staff continue to recruit recreation instructors to teach various courses in cooking, floral design, cake decorating, etc. Interested parties should complete a City application and submit it to Human Resources for review. Potential Recreation Instructor must also complete the required supplement form outlining course details to be submitted with application. Our goal is to seek individuals with any experience in working with activities that target children between the ages of three and 12, teen and/or adults. Interviews will be scheduled prior to each new season.

PARKS—Park Maintenance crews have completed nine maintenance repair orders in the Parks system—14 in the mechanics shop and six in Pools/Recreation.



New planter curbing for Metcalfe Park

Lewis Kingman Park—The Dog Park has been sectioned off for turf maintenance and will remain closed until the desired rehabilitation on the grass is obtained. Dogs will still have access to the open areas.

We continue to clean up the Mohave Wash walk path by removing of dead trees and shrubs. A replanting of eight new trees has been scheduled with a service group for April 22nd.

Parks staff prepped the parks system for 21 park reservations and events. Ball fields in Centennial were drag lined and prepped for 15 regular scheduled games and the South Side Ball Field complex was dragged lined and prepped for 31 games.

Since last reported Parks has utilized 544 hours of inmate labor and experienced one incident of vandalism.

Metcalfe Park—A large tree stump has been removed from the terrace area as well as three small ones from the monument area. Turf maintenance has begun with all areas receiving over-seeding and fertilizing. Crews have started new curbing on the planter areas which will allow cleaner planter beds and add nice detail to the terraces. The West side of the new stage received a shade material to help block afternoon sun that was causing glare for the performers. Parks staff also installed more hand rail along the ADA ramp to secure the West edge of the stage.



Cecil Davis Park—On March 4th the Park maintenance crew transplanted trees out of the area where the Splash Pad is to be located. Transplanting of the trees is the final step in preparation of the Splash Pad being built. The irrigation system in this area has also been removed. To provide additional parking for splash pad traffic the recycle containers have been moved to Monsoon Park.

Centennial Park—Crews have completed all turf maintenance at Centennial Park and have started field preparations for a large number of practice games scheduled through the week. Fields 1, 2, 3 and 4 were prepped for two tournaments in March, a Men's on the 5th and the Coke-Cola Invitational on April 25 and 26. During recent high winds large tree branches and shade screens were lost.

South Side Sports Complex—South Side has begun the season with a mix of both baseball and softball. The ice machine was repaired with a new run contactor for the compressor. We experienced some wind damage to back stops from the shade screen which caused wind shear load on the up right poles. To prevent further damage the screens have been removed.



Parks and Recreation Continued

CERBAT CLIFFS GOLF COURSE—Golf course crews have completed the final major project of the winter season with the addition of a new forward tee on #18. This tee was built with material taken from other projects on the course. It was seeded, top-dressed, fertilized and covered with a turf cover that keeps the soil temperature warm to help the seed germinate and it is growing in rapidly. Sod for the tee apron was taken from the area below #16 tees that we are returning to desert. This new addition has generated many positive comments from our customers.

Since the last report all tees were airtified, spike seeded, top dressed and given a granular application of gypsum and 11-52-0 fertilizers. These practices help ensure much healthier turf as we go into the summer season. Tree root pruning is finished for the season and will continue next year. Trenches that were created have been filled in with a soil and compost mixture and over-seeded. This process reduces the water consumption by the trees in key turf areas; Greens, Tees & Fairways minimizing lost turf during the long hot summer. This also minimizes the damage done by tree roots to the cart paths. All greens have been given three liquid applications of growth regulator and fertilizers. Starting on April 16th we will begin the aerifying, over-seeding and top-dressing of all greens. This year we will apply gypsum and sand top dress the greens heavily. We will then run the Vertidrain Deep Tine Airtifier with 3/4-inch by 11-inch deep solid tines. We will follow with 5/8-inch by four-inch solid tines then sand will be blown into the holes filling as many as possible. We will then Spike seed and broom in the remainder of the sand seed in to the holes. This process will help the turf heal much more quickly.

Traffic areas throughout the course have been over-seeded, top-dressed and roped off. Crews continue to deal with gopher eradication. Significant progress is being made in eliminating these problem pests. We have purchased a motorized piece of equipment that pumps carbon monoxide exhaust into gopher runs which will help them sleep.

Golf Course maintenance crews built a small greenhouse (pictured below) where a total of 104 pine tree seedlings are now growing. Once the seedlings have grown large enough they will be planted in a tree nursery area at the golf course where they will grow for between one to three years. When mature they will be transplanted to areas on the golf course and in City parks. The trees are grown from seeds that have been harvested from our strongest pine trees on the golf course. With seeds coming from trees that do well in our environment this will help will help the trees thrive when transplanted.

Since last reported the golf course has utilized more than 500 hours of inmate labor. For information about Cerbat Cliffs Golf Course or to schedule a Tee time please call 928 753-6593 or visit our website at www.cerbatcliffsgolf.com.

CERBAT GOLF COURSE MARCH 2016 ACTIVITY	
Number of 9-Hole Rounds	968
Number of 18-Hole Rounds	1298
Number of Golf Lessons	18
Greens Fee Revenue	\$47,908
Annual Passes	\$12,075
Regular	\$35,833
Golf Cart	\$0
Motor Cart Revenue	\$36,483
Private Cart Trail Fees	\$7,460
Regular	\$29,023
Driving Range Revenue	\$3,054
Total Hours Ranger Activities	33
Total Hours Beverage Cart on Course	6
Number of Tournaments	0
Total Tournament Participation	0



Public Works—Rob Owen

BUILDING MAINTENANCE—MARCH 2016	
Square feet of buildings maintained	156,092
Square feet of buildings cleaned	110,219
Building Maintenance Worker open positions	Three of four filled—Welcome Marshall Bailey who began March 21 st . The final opening will be filled the beginning of April. Thank you for bearing with us during “catch-up” time. One Building Maintenance Technician remains on light duty.
OSHA Directive	Building Maintenance worker Stan Mills made safety improvements to Public Works roofs. The improvements are to insure the safety of workers during roof or cooler repairs. This time sensitive project delayed work orders. Technicians will complete other work orders as soon as possible.
City Safety Committee recommended repairs, additions and changes	Work on all has begun—One year window for completion—Five completed in 03/2016.
Building Maintenance repairs made in 03/2016	16 repairs made including: KPD/Magnet (5), Public Works (including Building A, Building B, KART, Fuel Building, Wastewater office and the yard) (2), City Complex, including HR, IT, and Development Services (5), Engineering (2), KFD (1) and 911 Dispatch Center (1)
Graffiti removed	Two—Window and a utility box

FLEET MAINTENANCE—MARCH 2016	
11,990.9 gallons of unleaded gas	Cost of \$14,437.05
10,219.5 gallons of diesel fuel	Cost of \$14,159.12
Vehicle preventive maintenance	32 vehicles
Mechanic and welder vehicle repairs—No longer includes picking up of parts or taking vehicles to outside repair shops	271 repairs
Welder Harry White assisted Building Maintenance staff with safety improvements at Public Works, assisted MAGNET with robot controls and fabricated and repaired tools for the Water Department	

SANITATION—MARCH 2016	
362 trips to the landfill—Delivery of 3,778,860 pounds of trash	Cost of \$66,946.10
New 90-gallon residential containers	Seven
Old, damaged, missing or found containers repaired or replaced	81
Steel containers delivered for customer clean-up	Eight
1) Extra steel containers emptied and 2) Containers retrieved	1) 47 and 2) Three
1) Regular extra trash hauls and 2) Abatement orders	1) 129 and 2) 27
Recycling—91.82 tons / Annual total—977.73 tons	
Assisted in clean-up of wind blown trash areas around Bashas' and Wal-Mart	

STREETS—INVENTORY MAINTAINED MARCH 2016	
Square yards of asphalt—Accurate inventory at end of PMS	Four-Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- Crew Leader—One
- Operator A (Signing and Striping Technician)—One
- Operator A (General Maintenance Crew)—Two
- Operator B (General Maintenance Crew)—One

Vacant Positions

- Vacant Operator A (General Maintenance Crew)—**Four**—One retirement, two transfers, one relocated. Interviews ended 2/26. Background checks complete. Conditional offers made—start dates of 4/4/16 for two operators and 4/11/16 for additional two.
- Vacant City Electrician (Signals Technician)—**Two**—Reclassified to Electrician II—First recruitment for Electrician garnered two applicants. Neither had signal experience. Recruitment to be re-opened with modifications to recruitment flier and advertising. The position will be posted to the top of the hiring range—City Manager approval to be required for starting salary DOQ of selected applicant. RTF approved use of retired City Electrician part-time during interim.

Street Department Activities:

- Dirt road grading
- Pothole patching
- Patching water utility cuts
- Shoulder grading
- Accident cleanup
- Blade Operator returned-dirt road grading rotation has resumed
- Dirt roads plated and coated with A.B. and graded
- Shoulder grading project will soon begin
- Asphalt patching and potholes prioritized to proposed chip seal areas
- Stockton Hill Asphalt Preservation Project RFQ was sent. Two firms submitted SOQs. Firm selection scheduled first week of April. Design phase contract to be presented to Council April 19. Construction to start late May or early June. Completion by June 30. Estimated cost approximately \$750,000.

Training

- Ronnie Walker, Jeff Gifford, Phil Bland and Bob McCoy attended OSHA 30-hour class and obtained a 30-hour card
- Jeff Gifford attended the Train the Trainer class for powered industrial trucks and is now a certified trainer
- Jack Plaunty attended the Road and Streets Conference

Projects

- Trip hazard mitigation project for downtown area post project report link is attached. This project was ongoing from July to November and included Streets, Facilities and Parks
- Number of miscellaneous street and sidewalk repair projects completed. They included: Topeka sidewalk and curb replacement, ADA/pedestrian hazard, Hillcrest/Stockton Hill rain damage, pedestrian hazard and mitigation of future damage from storms and Airway/Diamond displaced sidewalk, pedestrian hazard

PHOTO

Topeka Sidewalk Curb and Sidewalk Replacement

WASTEWATER

Wastewater Treatment—Personnel 7/Vacant 4

Staff at Hilltop Facility:

- Treated approximately 48 million gallons of influent on intake and discharged approximately 49 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR and SMRF reports to ADEQ
- In the process of pulling and rebuilding both plant water pumps

- Replacing W.A.S. plug valve
- Pulling influent pumps for general maintenance
- Took possession of aerator hardware and will partner with contractor to ensure installation integrity. While materials used to fabricate aerator shaft, lower turbine and velocity enhancer were out of warranty, the staff’s ability to articulate multiple failures and operational conditions not contributing to the failure saved the City \$20-\$25K
- Draining ox ditch #1 following catastrophic failure to main aeration shaft and turbine
- Sludge removed from ox ditch #1 and removal of lower shaft and turbine from bottom of ox ditch

Staff at Downtown Facility:

- Treated approximately 6.5 million gallons of influent on intake and discharged approximately 7.2 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR & SMRF records to ADEQ
- Dewatered approximately 60-cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1
- Completed all daily, weekly and monthly maintenance work orders
- In the process of inspecting the rubber bladder contained inside the plant water hydro pneumatic tank
- Replacing all oil fill tubing associated with Roots MBR scour air agitation blowers
- Completed oil changes on RAS and WAS pumps
- To replace gear box drive attached to stair screen

Wastewater Collections—Personnel One/Vacant/Unfunded—Three

Wastewater Collection crews:

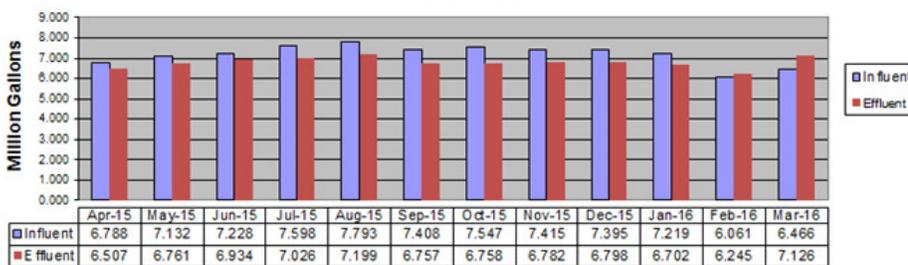
- Completed CCTV inspections of six and eight-inch wastewater conveyance lines—An estimated 2,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for Public Works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Completed hydro-jet cleaning of six, eight and 10-inch wastewater conveyance lines—Approximately 5,500 linear feet

Wastewater Pre-Treatment

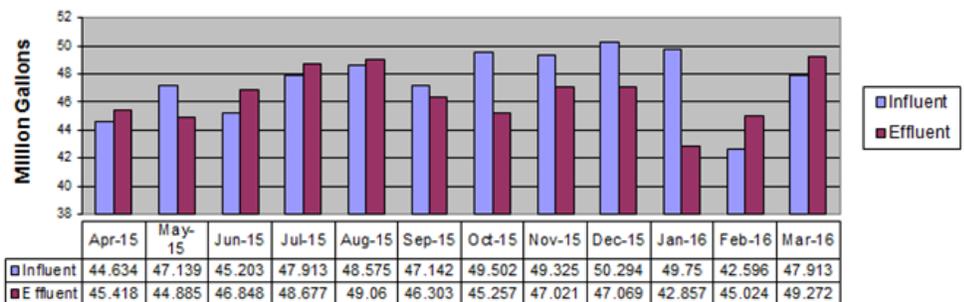
Nancy and Rocío:

- Continue to maintain Pre-Treatment compliance by evaluating potential SIU/CIUs
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ and EPA
- Providing necessary feedback and data collection to Pre-Treatment consultant—assist with the local limits study for Downtown and Hilltop Addendum
- Completed annual sampling for both permitted facilities
- Priority pollutants scans for both treatment facilities

Downtown WWTP



Hilltop WWTP



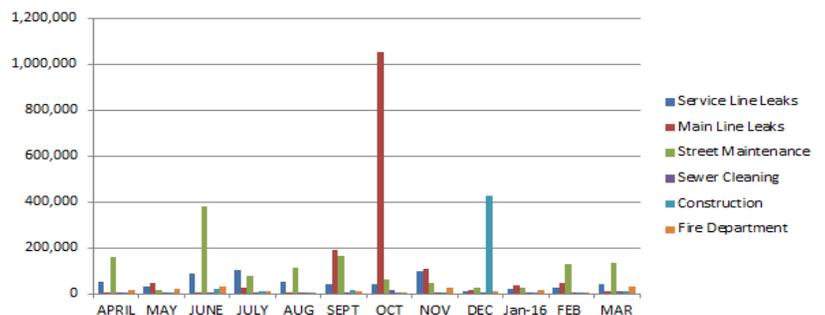
Public Works Continued

WATER—MARCH 2016			
Work Orders processed	1,974	Raise Meter box	4
New customer service meters installed	13	Leaky valves	19
Customer assistance calls	58	Out of order meters repaired	59
Meters read	20,430	City of Kingman Water Usage in gallons	203,620
Meter readings rechecked	241	Service line leaks in gallons	29/39,500
Turned off services due to delinquent bills	323	Main line leaks in gallons	6/13,000
Meters locked due to non-payment	61	Asphalt replaced in square feet	0
Raise Meters	0	Blue Stake locate requests	231
Customer requests for pressure checks	4	PW, Fire, Eng. Usage	446,712
Meters locked as being used at locations no customer signed for service			15

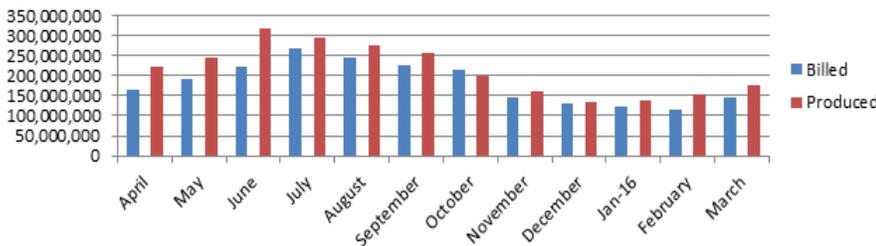
March Water Consumption:

- Service line leaks (29) 39,500
- Main line leaks (6) 13,000
- Street maintenance 135,400
- Sewer cleaning 9,000
- Construction 12,900
- Fire Department 33,292
- COK Water Usage 203,620

12 MONTH WATER CONSUMPTION



12 MONTH WATER BILLED AND PRODUCED



March Water Billed and Produced:

- 177,135,200 gallons of water produced
- 144,465,020 gallons of water (81.56) billed

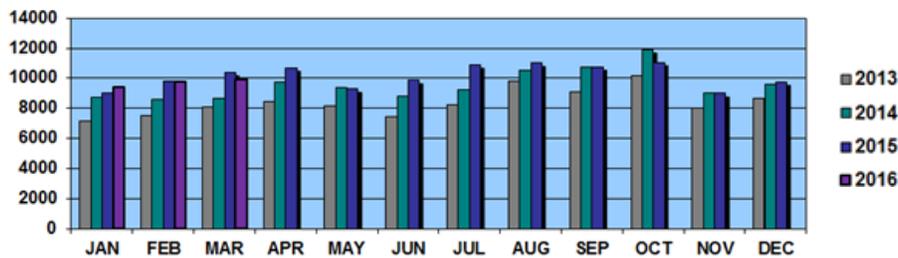
PROJECTS—MARCH 2016	
Highway Safety Improvement Program (HSIP)	<p>Sign Inventory System Project—Most of the hardware, reflectometer and software has arrived and is being installed. ADOT made their required inspections on received orders. Reimbursement requests are being submitted for everything inspected</p> <p>Protected/Permissive Left Hand Turns at Beverly and Harrison and Airway and Harrison Intersections—This project is currently in ADOT’s design process. Stage III plans are under review</p>
Byways Grant/Powerhouse	ADOT is administering construction of this project. A pre-bid conference was held March 2 and there were six contractors present. A bid opening was held March 18. Official results and/or bid tabs are not available at this time.
Byways Grant/Route 66 Pedestrian Crossing	ADOT is administering construction of this project which has been advertised. AIP Electric, Inc. was the apparent low bidder and the project was awarded March 18.



Kingman Area Regional Transit

KART—MARCH 2016	
FEBRUARY REVENUE	<ul style="list-style-type: none"> • Fare Box Revenue \$6,228.49 • Coupon/Pass Revenue \$14,075.00 • Total Monthly Revenue \$20,303.49
FEBRUARY RIDERSHIP	<ul style="list-style-type: none"> • KART vehicles were in service 1,308 hours • Traveled 17,796 service miles • Total of 9,947 passenger trips • 405 of trips provided (5-percent) were Curb-to-Curb clients

FOUR YEAR MONTHLY RIDERSHIP COMPARISON



We'll KART you around!