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CITY MANAGER REPORT



CITY OF KINGMAN—JUNE, 2016

The information included in this issue reflects May, 2016 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

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Development Services—Gary Jeppson

LAQUINTA INN

Finishing aspects of LaQuinta Inn are taking place and completion is near. However, complications related to the construction company may have slowed progress. The swimming pool is under construction.

HOME 2 SUITES BY HILTON

The City received preliminary plans for the proposed Home 2 Suites by Hilton Hotels in April but has not received formal plans for the 91-room, four-story hotel to be located at Western and Sunrise.

CENTRAL CHRISTIAN CHURCH

Central Christian Church is now meeting in the Central Commercial Building.

BUILDING DIVISION

The first five months of 2016, in terms of new single-family residential construction, is 83.7-percent (100 percent in valuation) compared to the first five months of 2015. The total number of new housing starts in 2016 is 77, compared to 92 in the first five months of 2015. Higher valued houses are being built.

There have been no commercial building starts in all of 2016 but nine commercial remodeling permits were issued in May which totaled \$240,219.

Overall, building activity the first five months of 2016, in terms of valuation, is 76-percent of the 2015 building valuation activity the first five months of 2015.

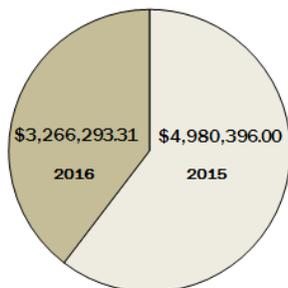


CITY OF KINGMAN—BUILDING PERMIT COMPARISON—MAY 2015 vs 2016

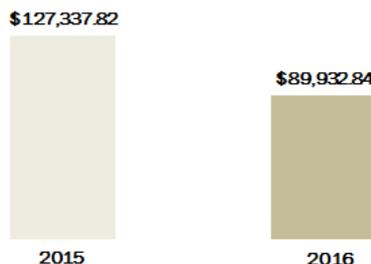
New Residential Permits		New Commercial Permits		Other Residential		Other Commercial		Total Permits		Valuation Total	Cumulative Valuation
2015	23	2015	0	2015	30	2015	7	2015	60	\$4,980,396.00	\$21,901,598.77
2016	18	2016	0	2016	19	2016	9	2016	46	\$3,266,293.31	\$16,659,339.72

BUILDING PERMITS AND VALUATIONS COMPARISON 5/1/2015 thru 5/31/2015 vs 5/1/2016 thru 5/31/2016

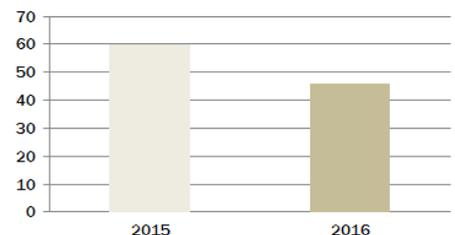
MAY VALUATION COMPARISON
 2015 VS 2016



MAY FEE COMPARISON
 2015 VS 2016



MAY PERMIT COMPARISON
 2015 VS 2016



BUILDING PERMITS AND VALUATIONS

5/1/2016 THRU 5/31/2016

COMMERCIAL	PERMITS	VALUATION	TOTAL FEES
Annual Maintenance	4	\$22,464.00	\$454.00
Electric	1	\$850.00	\$35.70
Remodel	3	\$215,965.00	\$3,164.87
TOTAL	8	\$239,279.00	\$3,654.57
DEMO			
Residential Demo	2	0	\$47.00
Commercial Demo	1	0	\$94.00
TOTAL	3	0	\$141.00
PUBLIC			
Annual Maintenance	1	\$940.00	\$38.75
TOTAL	1	\$940.00	\$38.75
RESIDENTIAL			
Addition	2	\$120,512.16	\$2,281.29
Awnings	5	\$46,175.10	\$1,354.65
Detached Garage	2	\$71,260.52	\$1,522.95
Electric	7	\$2,115.00	\$92.65
Gas	2	\$2,266.00	\$176.14
New SFR	18	\$2,690,245.53	\$76,971.12
Pool	2	\$54,500.00	\$1,374.45
Remodel	4	\$39,000.00	\$1,064.42
TOTAL	42	\$3,026,074.31	\$84,837.67
SIGN ON PREMISE			
Attached to Building	2	\$16,353.12	\$498.63
Free Standing	1	\$31,200.00	\$762.22
TOTAL	3	\$47,553.12	\$1,260.85
TOTALS 5/1/16 THRU 5/31/16	57	\$3,313,846.43	\$89,932.84
TOTALS 5/1/15 THRU 5/31/15	71	\$5,023,524.81	\$127,337.82

MANUFACTURED BUILDINGS, COURTESY, DEMO, SIGN AND GRADING Permits are not included in this report

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	05/2015	05/2016
Domestic Violence	36	36
DUI	9	14
Theft/Shoplifting	36	26
Criminal Traffic (non DUI)	14	14
Code Enforcement	8	8
Miscellaneous Misdemeanors	41	61
Total Charges	144	159
Number of Files Opened	111	100
Pretrial Conferences	70	116
Change of Pleas	54	59
Status Hearings	15	15
Trials	9	8
Other Court Events	149	171

City Clerk—Sydney Muhle

CLERK ACTIVITY—MAY 1—31, 2016		
	VOLUME	REVENUE
New Business Licenses Issued	22	
Business Licenses Renewed	103	
Bid Openings	1	
Public Notary Requests	15	\$32
Special Event Vendor Permits/ Special Event Permits	4	\$1122
Special Event Liquor Licenses	2	\$50
TOTAL REVENUE—APRIL 2015		\$6,476.50

As of May 31, 2016 there were 1776 active City of Kingman business license accounts. We have included the number of renewals processed during the month of May, 2016, in the grid to the left which, when included with the number above, is a true reflection of active City business licenses—1879. During the month of May the Clerk’s Office assembled City Council agendas and packets for two regular meetings and two Budget Workshop Sessions. Prepared by the Clerk’s office also were agendas and packets for regular YAC, HPC and EDMC meetings. Minutes were taken and transcribed for meetings held. All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov. The City Clerk’s Office also assembled the City Manager Report and the E-Newsletter for the month of May.

UPCOMING COMMUNITY EVENTS		
EVENT	DATE/DAY/TIME	LOCATION
Human Nature Trip	Saturday, June 25	Depart 3333 Harrison, Parks and Recreation office, Kingman
Fourth of July Block Party	Saturday, 7/2, 5 p.m.	310 N. 4th St, Kingman
I Survived the 70’s Reunion Part II	Saturday, 7/2, 5:30 to 11 p.m.	Beale St. between 3rd and 5th St., Kingman
2nd Annual Firecracker Frenzy Race	Monday, 7/4, 7 a.m.	400 Grandview Ave., Kingman
Mud Bogs	Saturday, 7/4, Noon to 7 p.m.	2660 Fairgrounds Blvd., Kingman
Mud Mania	Thursday, July 14, Time to follow	Centennial Park, Kingman
Float-In-Movie	Friday, July 15, Dusk	Centennial Pool, Kingman
Drive-In-Movie (Feature TBA)	Friday, August 5, Dusk	Southside Sports Complex, Kingman
Marriage Can Be Murder Trip	Saturday, August 6	Depart 3333 Harrison, Parks and Recreation office, Kingman

Engineering—Greg Henry

During the month of May the Engineering department responded to 100 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

There was an Approval to Construct issued for approximately 305 L.F. of a six-inch water line extension on Cypress Street between Airfield Avenue and Pacific Avenue.

RIGHT OF WAY ACTIVITIES

During the month of May the department issued:

- 44 Permits to Work in the Public Right-of-Way
- 23 Sewer Connection Permits
- Three Utility Permits for water meters in the County
- 17 Utility Permits for water meters in the City
- Four Sewer Availability Letters

TRAINING

- Zero trainings took place during the month of May

MEETINGS—MAY 2016	
DATE	TYPE
May 5	Engineering Staff Meeting
May 5	Mohave Eye Center Meeting
May 9	ENG15-052: Engineering Building Kick-Off Meeting
May 13	Southern Circle Tract 1968 Pre-Con Meeting
Weekly Monday Meeting	ENG15-052 Engineering Building
Weekly Tuesday Meeting	ENG14-039: First St. and Andy Devine

DESIGN ACTIVITIES UPDATE—MAY 2016

PROJECT	PURPOSE	CONSULTANT	STATUS
Project ENG15-048:	Design of Eastern St between Pasadena Avenue and Airway Avenue.	Ritoch-Powell and Associates for preparation of project plans and reports	Design alternative presented to City Council May 17th Completion by September 2016
Project ENG15-046	Update the City's water master plan.	Sunrise Engineering for preparation of report and water system modeling	Completion by October, 2016
Project ENG15-050	Update the City's traffic signal controller at Fourth St. and Andy Devine Ave,	Lee Engineering— Preparation of plans and specifications	Plan completion expected by September, 2016
Project ENG15-0075	Involves FEMA grant for city-wide contour mapping which will help with drainage studies at various City locations	Mohave County Flood Control District with a \$60K match from the City. JE Fuller is consultant	None given

CONSTRUCTION ACTIVITIES UPDATE—MAY 2016

PROJECT	PURPOSE	STATUS
Project ENG14-039	Installation of pedestrian activated signal across Andy Devine Ave. near the Powerhouse. Work administered by ADOT	Completion expected 09/2016
Project ENG14-084	1) Rehab work for Castle Rock Water Tanks 2) Sewer extensions Lovin and Colorado 3) Stirrup Drive water line 4) Sewer extensions—Southern, Prescott and Jerome 5) Surge tank Installation at Castle Rock Booster Station	1) Completed 08/2015 2) Completed 09/2015 3) Completed 12/2015 4) Began 04/2016 5) Ongoing

CAPITAL EXPENDITURES—MAY 2016

CONTRACTOR	PROJECT	AMOUNT
Freiday Construction	ENG12-013	\$2,050.00
Freiday Construction	ENG14-097	\$6,820.00
Freiday Construction	ENG14-105	\$13,405.78
Freiday Construction	ENG13-054	\$16,586.00
Freiday Construction	ENG15-002	\$86,350.00
Ritoch-Powell	ENG15-048	\$8,632.99
Sunrise Engineering	ENG15-046	\$16,905.00
Sunrise Engineering	ENG15-047	\$6,145.00
Sunrise Engineering	ENG14-112	\$2,500.00
Patti Trahern	ENG15-051	\$1,681.33
Capital Expenditures processed during the month of May		\$161,076.10

CONSTRUCTION PHOTOS**ENG12-021:** Southern Avenue Sewer Construction**ENG14-088:** Southern Avenue Sewer Construction

CONSTRUCTION PHOTOS



ENG16-0002: Southern Avenue Water Line Construction



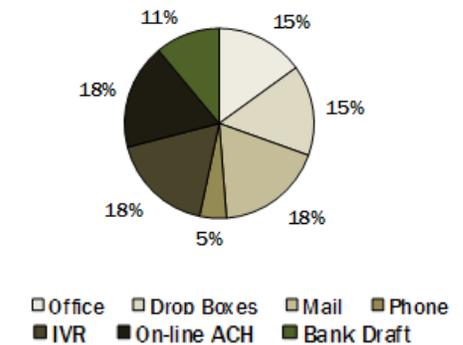
UT16-0085: Fire Service to Garlic Clove

Finance—Tina Moline

The primary source of payment for utility customers continues to be checks. Nearly 37-percent of customers use this method. Debit and credit card payments are the second most used option at 26-percent. Of that 26-percent more than 68-percent of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall, such as bank draft, online bill payments through customer banks and the IVR system, account for more than 52-percent of customer payments.

CUSTOMER SERVICE STATISTICAL SUMMARY—MAY 2016						
	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16
Phone Calls Answered	4,166	3,870	4,109	4,418	4,581	4,613
IVR - Payments	3,280	3,014	3,375	3,439	3,032	3,522
Water Service Orders	1,394	1,354	1,737	1,931	1,709	1,638
Sanitation Service Orders	227	232	295	322	551	302
Sewer Service Orders	0	1	0	0	0	0
TI Payments Processed	13,189	11,676	12,622	13,954	12,487	13,962
# Sanitation Customers	11,431	11,445	11,445	11,510	11,534	11,530
# Sewer Customers	9,720	9,748	9,714	9,816	9,846	9,849
# Water Customers	19,077	19,120	19,111	19,234	19,289	19,292

Utility Bill Payment by Location



Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

- City of Kingman - 310 N 4th Street
- Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Finance Continued

**REVENUE BY SOURCE—MAY 2016
GENERAL FUND**

Description	Original Budget	Revenues* This Period	Revenues Year-to-Date	Percentage Collected
Taxes	15,760,000	2,131,880	15,763,057	100.02%
Licenses & Permits	1,316,500	56,132	1,377,408	104.63%
Intergovernmental	5,690,000	527,005	5,534,429	97.27%
Charges for Services	1,276,600	146,925	1,103,351	86.43%
Fines and Forfeitures	250,000	23,554	272,633	109.05%
Miscellaneous	361,600	485	30,418	8.41%
Total Revenues General Fund	24,654,700	2,885,982	24,081,295	97.67%

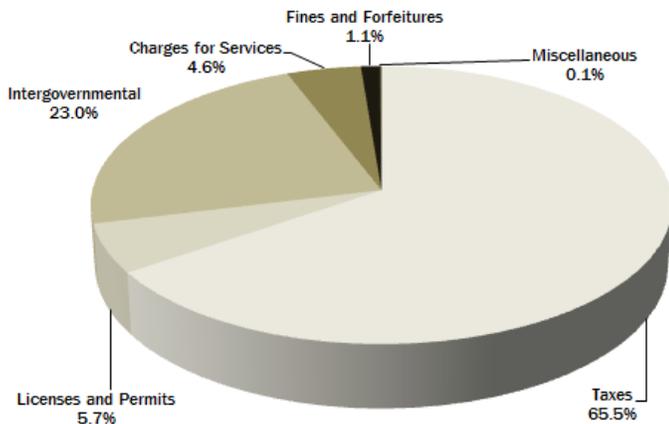
**EXPENDITURES BY DEPARTMENT—MAY 2016
GENERAL FUND**

Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available Percentage
Court	1,559,413	123,214	1,206,103	214,721	138,589	8.89%
City Council	148,266	5,173	117,757	0	30,510	20.58%
Manager	258,100	17,881	210,345	0	47,755	18.50%
Finance	966,122	42,346	739,639	44,050	182,433	18.88%
Attorney	731,976	43,965	563,818	0	168,158	22.97%
City Clerk	305,318	17,547	268,839	12,964	23,516	7.70%
Human Rsc/Risk Mgmt	710,252	32,982	490,865	58,018	161,369	22.72%
Planning & Zoning	727,595	41,304	566,792	11,528	149,275	20.52%
Police Department	8,521,146	489,003	7,288,839	139,410	1,092,897	12.83%
Fire Department	6,265,032	405,740	5,180,736	2,187	1,082,109	17.27%
Building Inspection	553,742	29,119	489,022	395	64,325	11.62%
Parks & Recreation	4,137,838	293,222	3,160,264	229,788	747,786	18.07%
Total Expenses	24,884,800	1,541,497	20,283,017	713,061	3,888,721	15.63%

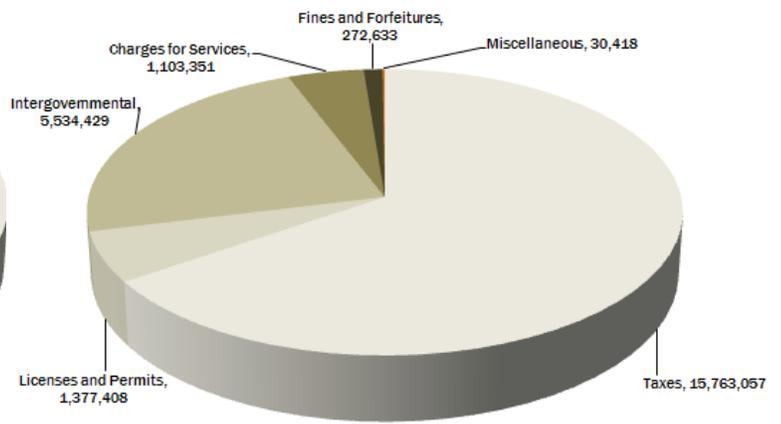


REVENUE BY SOURCE—MAY 2016									
GENERAL FUND									
REVENUE SOURCE	7/1/11 thru 5/31/12	7/1/12 thru 5/31/13	7/1/13 Thru 5/31/14	7/1/14 Thru 5/31/15	7/1/15 Thru 5/31/16	Percent Change FY15-FY16	Fiscal 2016 BUDGET	FY16 Percent of BUDGET	
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	9,641,792	9,821,169	12,573,451	13,231,528	13,968,476	6%	14,100,000	99.07%
	Room Tax (2%)	337,278	322,728	346,784	387,889	408,752	5%	360,000	113.54%
	Rest/Bar Tax (1%)	0	520,713	104,966	0	0		--	0.00%
State	Sales Tax	2,005,650	2,090,024	2,229,857	2,331,971	2,436,661	4%	2,415,000	100.90%
	Income Tax	2,171,538	2,628,162	2,867,674	3,114,655	3,097,768	-1%	3,275,000	94.59%
	Auto Lieu Tax	1,258,005	1,181,429	1,221,393	1,296,076	1,385,829	7%	1,300,000	106.60%
Golf	Green Fees (9 holes)	96,030	93,644	104,032	98,169	95,336	-3%	115,000	82.90%
	Green Fees (18 holes)	192,675	160,099	169,549	178,495	155,780	-13%	185,000	84.21%
	Annual Golf Fees	126,845	127,191	102,690	113,974	119,391	5%	115,000	103.82%
	Cart Rentals	295,013	228,683	254,173	262,272	250,134	-5%	270,000	92.64%
	Driving Range Fees	36,357	34,920	32,503	29,332	27,636	-6%	30,000	92.12%
	Restaurant and Bar	0	171,654	191,935	189,519	170,955	-10%	210,000	81.41%
	Subtotal Golf Course	746,920	816,191	854,883	871,761	819,232	-6%	925,000	88.57%
Other	Zoning Fees	5,800	4,940	17,811	18,769	19,260	3%	16,000	120.38%
	Building Permits	233,435	403,687	486,821	481,302	516,132	7%	500,000	103.23%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	0	520,713	648,173	663,216	712,701	7%	700,000	101.81%
	Highway User Fuel Tax	1,810,386	1,948,976	2,037,412	2,189,887	2,298,204	5%	2,300,000	99.92%
	Lottery Revenue	0	0	0	0	0		0	0.00%
WATER FUND (501)									
6,630,084 6,487,185 6,130,900 5,890,049 6,056,286 3% 6,601,000 91.75%									
CAPITAL RENEWAL (510)									
754,244 757,433 764,137 777,024 784,876 1% 825,000 95.14%									
WASTEWATER (502)									
5,329,982 6,716,936 7,646,089 7,645,344 7,658,192 0% 8,310,250 92.15%									
SANITATION (503)									
3,036,333 3,033,403 3,061,975 3,109,048 2,891,564 -7% 3,345,000 86.44%									

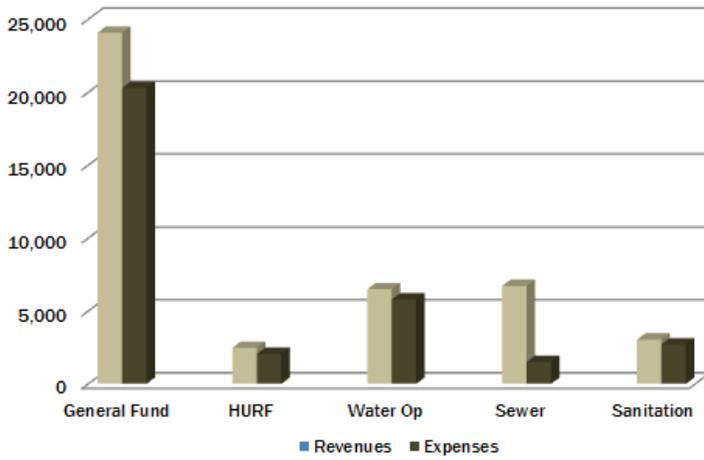
General Fund - Fiscal Year to Date 2016



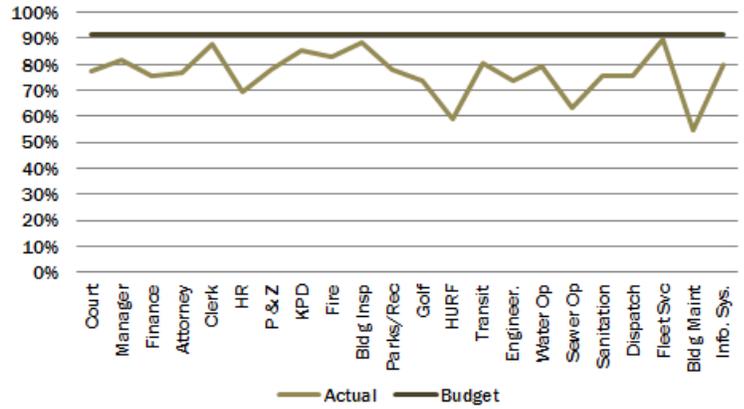
General Fund - Fiscal Year to Date 2016



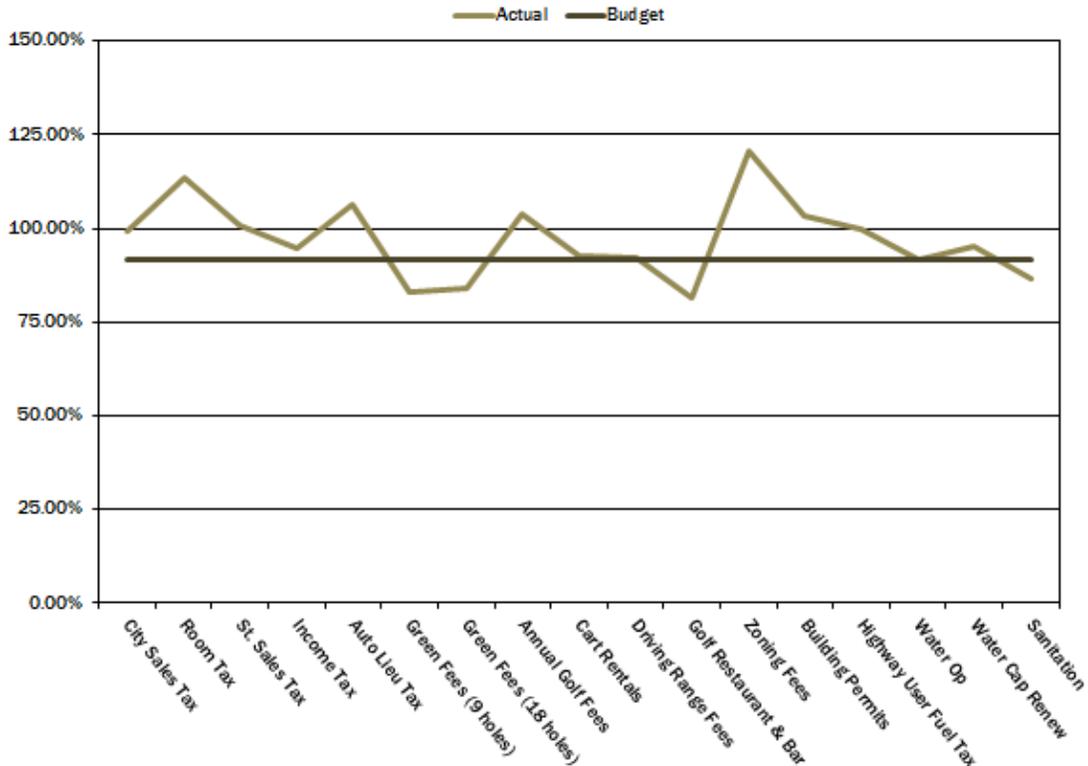
Revenues and Expenses - Fiscal Year 2015-2016 (In Thousands of Dollars)



Budget to Actual Expenditures Fiscal Year 2015-2016



Budget to Actual Comparison



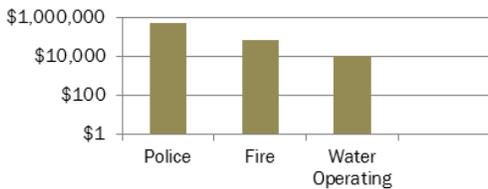
Human Resources—Risk Management—Jackie Walker

The following information encompasses an overview of the activity for the reporting month and some information is captured as year-to-date.

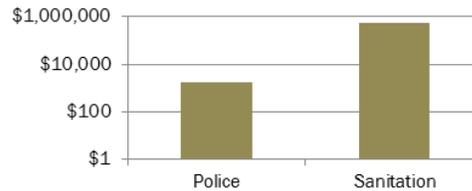


RISK MANAGEMENT: Claims Activity for this report period. Different losses can be covered under general liability claims. For instance a claim could be anything from alleged city negligence in infrastructure repair to claims of civil rights violations. Auto liability claims are third-party claims alleging their loss is caused by a covered city vehicle.

**FY 2015/2016
OPEN GENERAL LIABILITY CLAIMS
BY COST**



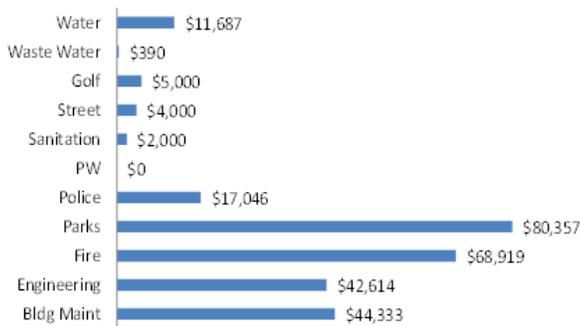
**FY 2015/2016
OPEN AUTO LIABILITY CLAIMS
BY COST**



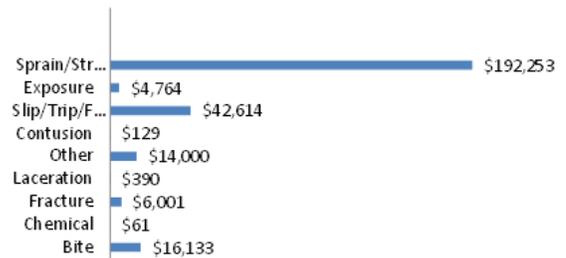
WORKERS' COMPENSATION: Each incident is followed up by an Incident Review Committee. The Committee reviews the events leading up to the incident to determine what, if any, prevention procedures need to be implemented. HR/RM staff assists with coordinating the review committee and participates in the review and implementation of prevention programs.

INDUSTRIAL INJURIES

**FY 2015/2016
OPEN WORKER'S COMP CLAIMS BY DEPARTMENT**



**FY 2015/2016
OPEN WORKER'S COMP CLAIMS BY INJURY TYPE**



The open claims shown in the Industrial Injury chart are all open claims as of May 31, 2016 for FY15/16. The chart reflects 43 incidents and claims for FY 15/16. Of the 43 incidents and claims 16 are for 2016 injuries and 27 are from 2015.

WORKER'S COMPENSATION INCIDENT RATE (YTD) JULY 2015 - JUNE 2016

MONTH	# REPORTABLE INJURIES/ILLNESSES	YEAR-TO-DATE	# HOURS WORKED	YEAR-TO-DATE	INCIDENT RATE
July, 2015	3	3	46,236.97	46,236.97	8.6
August	4	7	43,381.75	89,618.72	11.1
September	3	10	39,577.30	129,196.02	9.3
October	3	13	61,703.36	190,899.39	9.4
November	1	14	38,234.25	229,133.64	12.2
December	4	18	39,109.50	268,243.14	13.4
January, 2016	3	21	37,871.25	306,114.39	13.7
February	3	24	42,386.50	348,500.89	13.8
March	3	27	43,573.67	392,074.56	13.8
April	3	30	43,377.75	435,452.31	13.8
May	1	31	44,916.17	480,368.48	12.9

Formula: $\frac{9 \text{ injuries/illnesses} \times 200,000}{190,899.39 \text{ employee hours worked}}$. The workers' compensation claim incident rate is the number of reportable claims paid per year, per 100 full-time employees.

HUMAN RESOURCES:

Quote of the Month:

“We are all faced with a series of great opportunities brilliantly disguised as impossible situations.”
Charles R. Swindoll

Recruitment: Recruitment activity for the reporting period through May 2016

APRIL, 2016			
Deputy City Clerk	Open—Closing date May 9		
Information Technology Coordinator	Open Internal—Closing date April 25		
Wastewater Collections Tech B	Open Internal—Closing date April 25		
Engineering Technician I	Open—Closing date April 19		
Groundkeeper/PTB (Parks/Golf) Two positions	Open Internal—Closing date April 11		
Summer Recreation/Pool programs	Open until filled		
Performance Measures	FY 13/14	FY 14/15 YTD	FY 15/16 YTD
Recruitments	56	39	60
Applications Processed	1050	593	1,152
Interviews Conducted	254	198	--
New Hires	31 FT* - 17 PT**	27 FT* - 8 PT**	47 FT* - 22 PT**
Terminations	38 FT* - 13 PT**	24 FT* - 5 PT**	35 FT* - 12 PT**
Turnover Rate	11.43%	7.23%	10.57%

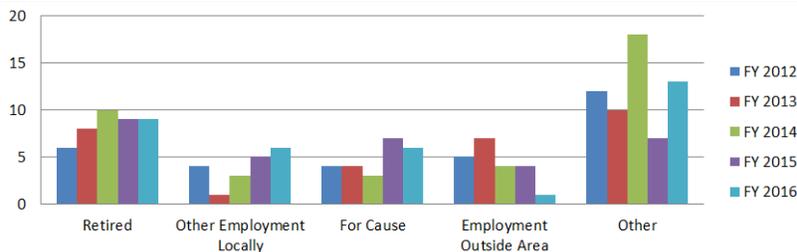
* FT = Full-time includes full time, ¾ time & ½ time

** PT = Part-time does not include those hired for the summer/seasonal pool/recreation programs & seasonal parks/golf course staff—more to come

SEPARATIONS: SEPARATION ACTIVITY THROUGH MAY, 2016	
Medical Reasons	Information Technology
Retired	Fire Department
Other Employment Opportunity	Engineering
Not returning for season - Seasonal Staff	One aquatic, Program Aide and Recreation Instructors



**TURNOVER TREND—SEPARATION ACTIVITY OVERVIEW
FIVE-YEAR HISTORY**



EMPLOYEE TRAINING/DEVELOPMENT

TOTAL NUMBER OF EMPLOYEES ATTENDING TRAININGS AND DEVELOPMENT

Safety Training in July - April included:

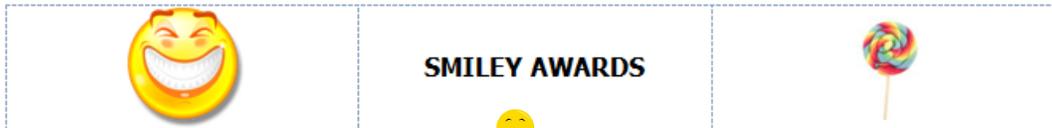
- GHS/SDS, Lockout/Tagout, Bloodborne Pathogens—Facilitated by HR Staff—Three
- SafePersonnel Training Courses—3,730

Employee Development July - April included:

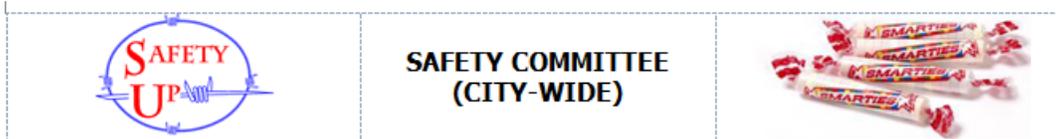
- New Hire orientation in customer service, anti-harassment and other soft skill development—Facilitated by HR staff—Nine



HUMAN RESOURCES/RISK MANAGEMENT PROGRAMS / PROJECTS:



During the month of May employees received 16 smiley awards.  The Smiley Program recognizes outstanding customer service acts committed and positive approaches exhibited by employees throughout the City. Every employee of the City is eligible to receive a Smiley and a Smiley can be given by anyone in the City. If a City employee provides you with customer service that leaves you smiling, please contact Human Resources so that we can recognize them through sending of a smiley award .



The General Safety Committee members are working on reducing work related injuries. In order to effectively track our progress, the General Safety Committee is currently developing safety policies. General Safety Committee meeting minutes are posted on the City's internal website.

Safety Committee is BACK!

Safety Smartie: This program recognizes employees being caught being safety smart. The program runs similar to the Smiley program and each employee recognized will receive Smarties®. Please do your part to recognize those individuals who are "caught being safety smart" – send your nominations to Human Resources today!



The City of Kingman through the coordination of our own Wellness Committee and Northwest Arizona Employee Benefits Trust is offering an innovative and comprehensive wellness program. We will continually strive to inspire employees and their families to make healthy lifestyle choices, to make connections with other employees, and to be actively involved in our community. One of the most effective ways for the City to reduce healthcare costs, and employees to become healthier is to help employees and their families attain and/or maintain a healthy weight

Monthly Health Themes/Challenges/Events

June-July: Fit Bit NAEBT Step It UP Challenge! Encourages employees to aim for an average of 5,000 steps a day.
 June-6-August 1: Workplace Race Challenge! Friendly competition between the Employees VS the Management Team. The group with the most average steps is the winning group for that week and gets bragging rights along with a chance to have their name entered into a drawing to win a prize



Event/Meeting	Upcoming Dates
Employee Insurance Committee	June 9, July 14
Supervisor Training	June 22
Safety Committee Meeting	June 23
Worker's Compensation for Supervisors	June 23
On-Site Cardiac Screenings-Employee Wellness	August 8 through August 10

IT-JOE CLOS

MAY 1-31, 2016

Visits

14,431

% of Total: 100.00% (14,431)



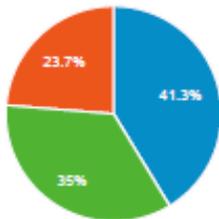
Daily Visits

● Sessions



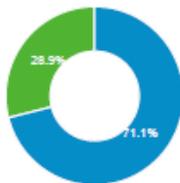
Traffic Source

■ organic ■ direct ■ referral



Type of Visitors

■ New Visitor ■ Returning Visitor



Unique Visitors

7,776

% of Total: 100.00% (7,776)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	10,050	7,752
/Departments/PoliceDepartment.asp	1,995	1,345
/Departments/HumanResources/EmploymentInformation.aspx	1,800	1,020
/Departments/ParksandRecreation.aspx	1,768	1,224
/Departments/PoliceDepartment/Publications/CrimeReports.aspx	1,529	1,168
/Home.aspx	808	477
/Departments/ParksandRecreation/CityPools.aspx	781	524
/Departments/ParksandRecreation/CityParks.aspx	492	374
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	489	343
/Departments/UtilityBilling.aspx	441	314

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,258	53.66%
mobile	4,414	58.90%
tablet	759	54.68%

Pageviews

34,861

% of Total: 100.00% (34,861)



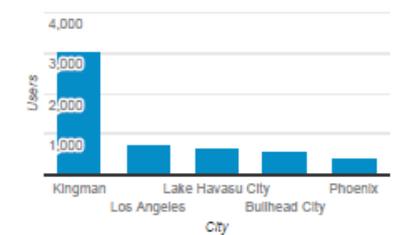
Average Pages per Visit

2.42

Avg for View: 2.42 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	14,132
India	55
(not set)	34
China	26
Philippines	19
United Kingdom	13
Pakistan	13
France	12
Israel	12
Canada	9



Kingman Fire Department

Chief—Jake Rhoades

Kingman Fire Department trainings during the month of May included EMS Core training for Medical Emergencies, ECG and Interpretation was offered in a skills lab and two personnel attended Basic Designated Control Officer classes to ensure compliance with HIPPA laws. There was also a hazardous materials technician refresher class offered to Haz-Mat technicians and a fire core training in RIT and in Firefighter Safety and Survival as well as VFIS driver training courses.

Kingman Fire Department personnel attended the City’s health fair to promote the importance of health not only in the workplaces but also in personal lives. This event also increased comradery with other departments. KFD also performed pump testing on all units.

Year-to-date Kingman Fire Department responded to 2,957 emergency incidents—72.40-percent of these calls were medical. At this time last year there were 3105 emergency calls for service which indicates a 4.77-percent decrease from the same time last year.

The most common reasons for medical response in May were fall victim, general illness, breathing problems, chest pain, suicide threat and/or attempt, altered mental status, traffic/transportation accident and seizure/convulsions. A total of 416 patients have been assisted year-to-date and 413 of these were transported to the hospital for further care. The average patient age during the month of May was 58.

The total value of structures and property was \$128,885 with a total dollar loss of \$120,398 and only 6.58-percent saved. There was one firefighter injury and no civilian deaths.

EMERGENCY RESPONSE—MAY		
TYPE	MAY	YEAR-TO-DATE
Structure Fire	1	10
Vehicle Fire	2	10
Brush Fire	10	23
Dumpster Fire	5	37
Other Fire	4	22
Other Hazardous Situation	7	35
Good Intent/False Alarm	53	278
Total Fire/Hazardous	82	415
Medical	416	2,228
Service Calls	95	400
Total Emergency Response	511	3,628

DISTRICT RESPONSES—MAY			
	MAY	YEAR-TO-DATE	PERCENTAGE
District 1	48	364	8.06%
District 2	173	1060	29.03%
District 3	83	706	13.93%
Districts 4 and 5	67	357	11.24%
Out of District	3	46	.50%

TRAINING TYPE—MAY		
TYPE	MAY	YEAR-TO-DATE
Administrative/ Apparatus	327	787.25
Driver/ Operator	883.65	1,880.15
EMS	63.5	91.25
Firefighting	53	942.84
Fire Prevention and Construction	3	118.56
Hazmat	98	284
Ongoing Training and Education	380.5	1,130.21
SCBA/ PPE	490.68	1,421.18
Technical Rescue/ Misc.	278.75	790.01
Total	2,578.08	7,445.45



- ★ Residential KNOX boxes issued: One
- ★ Smoke detectors maintained: Seven
- ★ Child car seat inspections: Three

Inspected 113 businesses finding 277 violations for correction.

Projects reviewed and under construction were: La Quinta Inn & Suites, Angle Business Suites T.I. # G, Mike Hill office remodel, Wright Veterinary Service, Kingman Chevrolet remodel and addition, Mahoney Group minor remodel, Baker Chevron exit door, The Press Room roof renovation, KRMC X-Ray CT III 2016 remodel, Garlic Clove Meeting Center and Mohave Memorial Funeral Home

PUBLIC EDUCATION—MAY		
Total Classes	2	16
Total Contacts	8	285
BREAKDOWN		
Total Adults	8	175
Total Juveniles	5	115

HYDRANT ACTIVITY—MAY		
Activity	MAY	YEAR-TO-DATE
Flow	52	258
Flush	17	124
Service	5	37
Paint	77	335
Inspect	468	1640
Repair	3	17
Weed	309	709
Valve-Check	201	999
Total	1132	4119

NON-EMERGENT ACTIVITY TYPE—MAY		
Engine Company Service Call	62	897
Commercial Plan Review	36	85
Residential Plan Review	0	48
Special Event	1	11
License Review	21	116
Engineering Review	10	12
Planning and Zoning Review	0	2
Code Enforcement	0	0
Public Education	10	34
Building Inspection	2	276
Total Non-Emergency Activity	142	1481



2,460 hydrants on the City water system are maintained by Kingman Fire Department



KINGMAN 9-1-1 CENTER MONTHLY REPORT



DISPATCHED CALLS DETAIL—MAY

Agency	Total Calls 2016	% of Total Calls	May Total Calls	Fire Calls	EMS Calls
Kingman Police	15,567	73%	3,363	0	0
Kingman Fire	3,107	14.5%	619	169	450
No. AZ Consolidated Fire	1,589	7%	312	82	230
Golden Valley Fire	908	4%	203	66	137
Lake Mohave Ranchos	311	1%	76	27	49
Pinion Pine Fire	107	.5%	30	23	7
Pine Lake Fire	10	0	1	1	0
Total Calls Dispatched	21,599	100%	4,604	368	873



Calls for Service Dispatched All Agencies
 Total Calls 2016 Year to Date (YTD): **21,599** (+9% PTD YoY)
 Total Calls 2015 Period to Date (PTD): **19,575**
 Total Calls for May 2016: **4,604**
 Total Fire Calls for May 2016: **1,241**

Fire Department Continued

HIGHLIGHTS

Kingman 9-1-1 : "Safety is our Priority; Service is our Commitment"

Happy Birthday to Christine Salmon (5/20)

Congratulations to Christine Salmon (3 yrs.) and Michael Robertson (1 yr.) on their employee anniversaries



Kingman Police Department—Chief, Robert DeVries

DATES TO REMEMBER

- June 23, 11 a.m.—JPA Graduation, Lee Williams High School Auditorium
- June 24—Second Junior Police Academy Begins

MAY ACTIVITY

Calls for service and officer initiated activity numbered 3,432 the month of May which indicates a 17.64-percent increase compared to 2015. Written reports increased .34-percent since May 2015 and officer initiated activity increased 44.54-percent when compared to the year prior.

Department staff spoke at the Mohave County Republican Forum May 11 and provided an overview of Proposition 124 to all in attendance.

Department staff assisted with the annual Kingman Wine and Food Festival May 14th. Also, staff assisted with judging the car show held in conjunction with the event which was held at Firefighters Park.



Staff attended the Bullhead City Police Department's Peace Officers Memorial

Service held May 18th. The department and community paid tribute to the 123 officers killed in the line of duty in 2015.



School Resource Officers assisted with the Kingman Academy of Learning High School graduation May 18th.



The department held the 13th Annual KPD Awards Ceremony May 19th in the new Central Church facility.

Numerous staff members received recognition for their accomplishments over the past year. The peer driven committee also recognized the following:

- ◆ Explorer of the Year—Josh Barroga
- ◆ VIP of the Year—William Kriekel
- ◆ Civilian of the Year—Cheryl Shaeffer
- ◆ Officer of the Year—Stacey Mayo

The First Junior Police Academy began May 31st with 25 recruits reporting for the four-week training.

The group is scheduled to graduate from the Academy June 23rd.

School Resource Officers assisted with the first graduation ceremony for Lee Williams High School May 26th.

The well attended event was held on the football stadium grounds.



STAFF UPDATE

Tate Mosby has been cleared from light duty and has transferred back to KPD. He is preparing for the August, 2016 Police Academy.

Chris Weintraub began working as a City Neighborhood Services Officer May 2nd.

TRAINING UPDATE

Police officer testing was held May 2nd and 3rd. The department received 25 applications—two lateral candidates and 17 non-sworn applicants.

Nineteen applicants were invited to the testing process. One of the non-sworn applicants failed the written exam which left sixteen non-sworn candidates remaining. The 15 remaining candidates were invited to the physical fitness testing—four of 14 failed.

Five candidates have been placed on a hiring list and background investigation has begun on the top candidate.

MAY HIGHLIGHTS



Suspect Arrested for Murder

May 24th detectives arrested **David Allen James, 33**, of Kingman, on a felony charge of Second Degree Murder. The arrest comes after the May 19th death of Matthew Scott Porter, 23 of Kingman. May 19th, at about 10 a.m. officers responded to a home in the 500 block of Windsor Ave. regarding an unresponsive male. Officers arrived to find Porter deceased in the home—possibly as the result of a drug overdose.

A subsequent autopsy resulted in the cause of death being ruled a homicide due to blunt force trauma to the head.

The investigation revealed Porter had been the victim of an assault earlier that day at approximately 1 a.m., when David James is alleged to have struck Porter in the head several times, which ultimately lead to Porter's death the next day.

The assault was alleged to have occurred during a confrontation in Porter's house between two female subjects. It is during this time James is alleged to have entered the home and assaulted Porter, unprovoked.

Tuesday, May 24th, James was a passenger in a vehicle stopped in the 3300 block of N. Harvard Street. James was taken into custody without incident. James (A.K.A. Critter) denied involvement and was ultimately booked into the Mohave County Adult Detention Center. James was

recently released from the AZ Department of Corrections on May 12th after serving a sentence for a fraud/theft conviction. This investigation remains ongoing.



Anyone with information is urged to contact the department by calling (928) 753-2191. Information regarding crime may also be reported anonymously through Mohave Silent Witness by calling (928) 753-1234 or by reporting tips online at www.kingmanpolice.com by clicking on "give a tip". Tips can also be submitted via the new KPD App.



Arrest made after multiple shots fired at local grocery store:

May 7th, at 11:05 a.m. detectives arrested **Curtis Charles Severance, 44** of Kingman, on felony charges of Aggravated Assault with a deadly weapon, misconduct involving a weapon, endangerment and criminal damage.

The arrest and charges stem from an incident earlier the morning of May 7, when at approximately 2:40 a.m., a report of shots fired at a grocery store in the 3400 block of Stockton Hill Road were reported to 911.

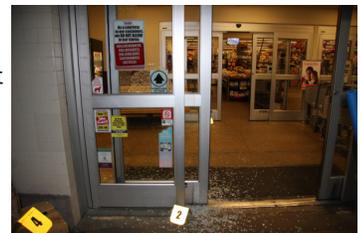
Officers arrived and found the victim in a white colored Suburban that had multiple bullet holes. The victim was unharmed. It was also discovered that bullets had

broken the glass on the front doors of the store as well as lodged into the wall at the back of the store.

Further investigation revealed the victim, a 44 year-old Kingman man, was having an argument with his girlfriend that resulted in her calling Severance to come to the store to pick her up. As soon as Severance arrived at the store an argument began between Severance and the victim resulted. Severance then fired at least ten rounds from a handgun at the Suburban that the victim was driving. This all occurred in the driveway directly in front of the main entrance to the store. No one was hurt in the gunfire. Severance fled the scene in a green colored Honda sedan.

The victim identified Severance, an acquaintance, as the suspect in the shooting. Later in the day, at about 11:05 a.m., KPD Detectives served a search warrant at Severance's home in the 1900 block of Roy Rogers Way. Severance was taken into custody without incident.

Severance, who admitted involvement in the offense, was booked into the Mohave County Adult Detention Center. The investigation remains ongoing. Additional drug related charges are anticipated as drugs and assorted paraphernalia were located at the home during the search warrant.



Burglary Suspect Captured

May 19th detectives captured **Robert Henry Osterhout, 25**, of Kingman, on multiple charges of burglary. Osterhout was captured at a home in the area of Vernet Lane and Northfield Avenue. Osterhout, who was wanted by the Bullhead City Police Department, Mohave County Sheriff's Office and the Kingman Police Department on multiple burglary charges was captured when he was found hiding inside the home.

He was taken into custody without incident and ultimately booked into the Mohave County Adult Detention Center. The investigation is ongoing.



STATISTICAL SUMMARY—MAY		
	MAY	Year-to-Date
Adult Arrests	182	1,016
Juvenile Arrests	23	110
911 Calls	2,434	11,251
Police Incidents	3,432	15,997
Police Cases	470	1,905
Last DR# Pulled	2016-16012	

*Pride
Service
Valor*

Municipal Court—Jeffrey Singer, Magistrate

MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841 MONTH ENDING APRIL 2016			
CITY REVENUE		STATE REVENUE Continued...	
Abatement Fund	\$6.26	Criminal Justice Enhancement Fund—47%	\$6,753.24
Address Confidentiality Fund	\$15.83	Child Passenger Restraint (\$50)((ARS§16-954C)	\$50.00
Attorney's Fees	\$2,120.08	DNA Surcharge—3%	\$848.28
Defensive Driving Diversion Fee-Local	\$2,250.00	Drug Enhancement Acct. (Fine)	\$785.74
Fines	\$11,486.69	Domestic Violence Shelter Fund—\$50	\$273.47
Jail Costs	\$8,757.09	Fill the Gap—7%	\$1,006.23
Miscellaneous Fees	\$172.62	AZ Highways Fund	\$15.77
Overpayment Forfeiture	\$1.76	JCEF 15% Surcharge	\$45.64
Suspension Fee	\$788.00	Medical Services Enhancement Fund	\$1,867.84
Warrant Fee	\$5,524.56	2011 Additional Assessment—\$8	\$883.59
Total City Revenue	\$31,122.89	Probation Surcharge—\$5	\$13.75
Local JCEF TPF Acct.	\$499.39	Prison Construction and Operations Fund	\$3,993.48
Court Enhancement Fund	\$1,340.13	Public Safety Equipment Fund	\$2,979.77
STATE REVENUE		Technical Registration Fund	\$88.40
Probation Surcharge—\$10	\$5.66	States FCEF TPF Acct	\$890.77
Probation Surcharge—\$20	\$2,288.43	Victim's Rights Enforce Assess Fund	\$176.94
Address Confidentiality Fund	\$300.93	FARE Special Collection Fund	\$2,979.67
Clean Election Fund—10%	\$1,436.92	FARE Delinquent Fee	\$1,375.53
		Total State Revenue	\$29,082.46

SUMMARY OVERVIEW—APRIL 2016					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance/MARCH	\$13,967.24	Prior Balance/MARCH	\$487.69	Prior Balance/MARCH	\$1,518.40
Bonds Posted/APRIL	\$8,367.60	Payments/APRIL	\$1,966.97	Payments/APRIL	\$2,210.00
Bonds Forfeited	\$1,600.54	Checks Written/APRIL	\$2,028.31	Checks Written/APRIL	\$1,518.40
Bonds Refunded	\$10,000.00	Balance in Restitution	\$425.35	Balance Adult Prob. Fees	\$2,210.00
Balance in Bonds	\$10,374.30				
REIMBURSEMENT		Cases Terminated		New Cases	Juveniles
Prior Balance/MARCH	\$274.30	Civil Traffic	109	91	2
Payments/APRIL	\$29.32	Criminal Traffic	28	45	0
Checks Written/APRIL	\$29.32	Criminal Misdemeanor	132	171	0
Reimbursement Balance	\$274.30	Total	269	307	2
APRIL Total Revenue — \$25,050,754.00		Domestic Violence Cases	28		
FEBRUARY MC Jail Costs	\$27,720.90				

Municipal Court Continued

MUNICIPAL COURT MONTHLY STATISTICAL REPORT APRIL 2016				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS* VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	165	8	153	326
Filed	26	1	18	45
Transferred In	0	0	0	0
SUBTOTAL	191	9	171	371
Transferred Out	0	0	0	0
Other Terminations	18	0	10	28
TOTAL TERMINATIONS	18	0	10	28
Pending End of Month	173	9	161	343
TRAFFIC FAILURE TO APPEAR**				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
130	8	138	0	138
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
124	91	215	24	85
TOTAL TERMINATIONS	109	PENDING END OF MONTH		106
Civil Traffic Hearings Held in February				4
*A.R.S. §28-661 (if misdemeanor), -662,-663,-664,-665,-693 and -708. See Instructions for details				
** READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.				

MISDEMEANOR			
	Misd. Non Traffic	Failure to Appear Non-Traffic	TOTAL
Pending First of Month	1408	465	1873
Filed	171	25	196
Transferred In	0	0	0
SUBTOTAL	1579	490	2069
Transferred Out	0	0	0
Other Terminations	132	9	141
TOTAL TERMINATIONS	132	9	141
Pending End of Month	1447	481	1928
Misdemeanor FTA Court Trials			2
Misdemeanor FTA Jury Trials Held			0
Felony, Misd., Criminal Traffic Initial Appearances			65
LOCAL NON-CRIMINAL ORDINANCES ARE ACCOUNTED FOR IN OTHER CATEGORIES			
DOMESTIC VIOLENCE/HARASSMENT PETITIONS			
	Filed	Order Issued	TOTAL TERM.
Domestic Violence	0	0	0
Harassment	0	0	0
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT			
Order of Protection	0	Injunction Against Harassment	0
SPECIAL PROCEEDINGS/ACTIVITIES			
Peace Bond Complaints Filed	0	Fugitive Complaints Filed	0
Juvenile Hearings Held	4	Search Warrants Issued	2
WARRANTS OUTSTANDING			
Traffic Warrants Outstanding		Criminal Warrants	
D.U.I.	118	Misdemeanor	
Serious Violations	15	1181	
All Other Violations	153		
TRAFFIC TOTAL	286		

Parks and Recreation—Mike Meersman

Recreation Department—All programs are up and running for the summer season. The department brochure can be found online and in City Offices. Most programs have begun their sessions. For further information or to reserve your spot for available programs call the Parks and Recreation department at (928) 757-7919.

Child Supervision Programs—Parks and Recreation began a seven-week Summer Camp the week of June 6 which will continue through July 22. Each week includes a trip to a special location, daily activities, pool trips, lunch and snacks for a cost of \$70 per week per child. Camp is from 7:30 a.m. to 5:30 p.m. daily at Palo Christi School and we can take up to 60 kids per week! Currently there are approximately 50 children participating each week.



Trips & Tours—We are proud to report we have sold out three of four trips currently being offered!! Both the Northern California Adventure and Marriage

Can Be Murder trips were sold out in the first 45 minutes of registration! Waiting lists have been created for both trips in the event of cancellations.

If the demand becomes great enough we may add another dated.

If you or anyone you know is interested in our trips or if you have a great idea for a trip, please contact Beth at 692-3109 for additional information.

Sports Arena—The department is ready to offer summer tennis lessons, the popular Little Tykes Sports Camp, Floor Hockey, UK Soccer Camp, Track & Field Camp, Drop in Pickleball, and will also begin early registrations for Fall programs such as Adult and Youth Volley and Kickball programs. Anyone interested in more sports information should contact Sports Coordinator Ryan Fruhwirth at 692-3113.



Special Events—The Summer Carnival and Movie Night will take place Friday, June 10. The popular carnival style games are returning and the outdoor movie in the park will feature “Pan.” Later this summer we will have our Float-in Movie July 15 and a Drive in Movie August 5. Do you have questions or are you interested in volunteering at our events? If so, contact our office at 757-7919.

Aquatics—City pools are now open! Centennial had a short delay in opening due to necessary minor repairs. Currently, we are teaching a second lifeguard training class. Upon successful completion, participants may be eligible to apply for City positions. Lifeguard positions are still available and will remain open until filled. Private Pool Party reservations are being accepted and several slots remain. Summer swim lessons will begin the week of June 6 and run every two weeks until August 11. Our first set of lessons is almost full. Morning and evening lessons will be available but when students return to school only evening lessons will be available. Daily admission is \$2 per person and punch passes are available at a discounted price. Aqua Kinetics and Aqua Fit classes are available at Centennial Pool week nights from 5:30 to 6:30 p.m. Punch passes and daily drop in fees are available for fitness programs.



Miscellaneous—Staff training recently took place for all summer employees in pools and the summer day camp. Recreation and Human Resources staff continue to recruit recreation instructors to teach various courses in cooking, Tai Chi, bird watching, etc. Parties interested in becoming an instructor should complete a City application and submit it to Human Resources for review. Potential recreation instructors must also complete the required supplement form outlining course details. Our goal is to seek individuals experienced in working with activities designed for children between the ages of three and 12 as well as teen and/or adults. Interviews will take place prior to each new season.



EVENTS HEADED YOUR WAY	
June 10	Summer Carnival and Movie Night
June 25	Human Nature Trip
July 14	Mud Mania
July 15	Float-In-Movie
August 5	Drive-In-Movie
August 6	Marriage Can Be Murder Trip
September 4	Fall Brochure Release Date

Parks and Recreation Continued

PARKS DEPARTMENT

Centennial Park—In the month of May, the irrigation system suffered a main line valve leak between the four-plex fields. To repair the leak crews installed a brand new four-inch valve and riser assembly. Fields continue to be maintained for regular scheduled game play and, throughout the summer, Parks staff has many weekend tournaments to prepare for on early Saturday mornings. Irrigation mechanics continue to work on daily operational maintenance by adjusting and repairing broken sprinkler heads.

Locomotive Park—The ADOT construction in front of Locomotive Park created some extra work for irrigation crews as the contractor dug up some of our active irrigation systems. We have repaired the broken irrigation and will continue to work with the contractor and support locations for the project.

South Side Sports Complex—Regular scheduled games have taken place throughout the normal season and we continue to prep the fields for playoff games and practices. Crews replaced the main irrigation controller that became faulty following a lighting strike and it is predicted turf will have a slow recovery due to the summer heat.

Irrigation—With the summer heat upon us the irrigation schedule is back to two full run times at 100-percent. We continue to monitor the weather and cut back on run time as needed to accommodate for precipitation. New radio communication irrigation system for Monsoon Park as been installed which is operating well with the base station. The new system gives us the ability to adjust watering from the remote laptop and adjust daily for the needs of the summer.

Pools—Centennial pool faulty tile has been replaced and we performed all of the work ourselves with excellent results. Due to the necessary repairs Centennial pool opened four days behind schedule but is now in full operation. Grandview pool opened on time and the facility is running within optimal levels. A new remote control pool vacuum has been purchased as the existing vacuums were beyond repair. A promotional deal was used which saved the City \$1000!

Weed Abatement—Herbicides continue to be applied as we systematically work through the parks systems. Dandelions and grubs in the turf areas will continue to be treated as we proceed.

Parks staff prepped 31 park reservations and events and ball fields in Centennial were drag lined and prepped for 168 regular scheduled games. Southside Ball Field complex was drag lined and prepped for 63 games.

Since last reported crew have utilized more than 460 hours of inmate labor. The Parks system experienced two incidents of vandalism events during the month of May and Park maintenance crews have completed 11 maintenance repair orders in the Parks system—15 in the mechanics shop and four in pools/recreation.

CERBAT CLIFFS GOLF COURSE

All fairways have been aierfied with solid tines utilizing the new Toro aerifier. Golf course crews have completed the first application of Gypsum to all fairways which helps relieve compaction caused by cart traffic and will help to ensure better irrigation absorption, oxygen exchange and help the turf breathe.

All greens have been given applications of fertilizers, growth regulator and fungicide. This application prevents disease and weed control. Also growth regulator is helpful in keeping the greens speed up.

Due to the current spring weather conditions the turf continues its rapid growth as well as heavy weed infestation which has kept the crew very busy in keeping up with mowing and weed control. We are entering what we call our "Keep It Alive Mode." With a week of temperatures over 100° we expect the cool season grasses to be affected the most. We do our best to keep the turf canopy cool by hand syringing (watering very lightly) the greens and lite frequent watering or the fairways during the heat of the day.

We strive to improve irrigation throughout the course. By constantly staying on top of changing weather patterns every effort is made to reduce water consumption without negatively impacting turf quality.

A major project completed since the last report is the storm water retention area between #16 and #18. This involved the clearing of the desert alongside #16 fairway. The two new storm water retention areas will hold over 200,000 gallons of water during monsoon season. Holding the water back helps keep the course playable and results in less clean up after heavy rains. It also minimizes water flow in the neighborhoods downstream of the golf course. Drainage in this area has improved dramatically.

Leveling and seeding of turf along the cart path will speed play and make for a more enjoyable experience for our customers. Improvement of this type will allow crews to keep the area better maintained.

Since the last reported the golf course has utilized more than 430 hours of inmate labor.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com .

CERBAT GOLF COURSE MAY 2016 ACTIVITY	
Number of 9-Hole Rounds	1,208
Number of 18-Hole Rounds	1,287
Number of Golf Lessons	24
Greens Fee Revenue	\$50,275
Annual Passes	\$19,965
Regular	\$30,310
Golf Card	
Motor Cart Revenue	\$33,413
Private Cart Trail Fees	\$6,630
Regular	\$26,783
Driving Range Revenue	\$3,305
Total Hours Ranger Activities	42
Total Hours Beverage Cart on Course	16
Number of Tournaments	4
Total Tournament Participation	206

Public Works—Rob Owen

BUILDING MAINTENANCE—MAY 2016	
Square feet of buildings maintained	156,092
Square feet of buildings cleaned	110,219
City Safety Committee recommended repairs, additions and changes	Building Maintenance staff has started on repairs, changes and additions as decided upon by the City of Kingman's Safety Committee. Ten safety projects were completed in May along with another OSHA mandated repair
KPD projects	New air conditioning project is ongoing and the KPD awning project will begin in June
Building Maintenance repairs made in 05/2016	26 repairs made including: KPD/Magnet (2), Public Works (including Building A, Building B, KART, Fuel Building, Wastewater office and the yard) (7), City Complex, including HR, IT, and Development Services (4), Engineering (3), KFD (1), Powerhouse (7), Benelli House (1) and 911 Dispatch Center-City Attorney's office (1)
Graffiti removed	Two sites—Wall and storage locker

FLEET MAINTENANCE—MAY 2016	
12,167.8 gallons of unleaded fuel	Cost of \$23,543.48
10,182.6 gallons diesel fuel	Cost of \$20,243.01
Vehicle preventative maintenance was performed on 32 vehicles in April.	30 vehicles
Mechanic and welder vehicle repairs—this figure no longer includes picking up parts or vehicles or taking vehicles to outside repair shops	306 repairs
Mechanics thoroughly inspected vehicles from various departments to determine if they should be removed from service. This enables departments to budget for new vehicles.	
Welder H. White fabricated a stair platform for the Wastewater department, fabricated specialized tools for the Water department and assisted the Street department in replacing a light pole damaged in an accident.	

SANITATION—MAY 2016	
329 trips to the landfill—Delivery of 3,806,960 pounds of trash	Cost of \$67,492.12
New 90-gallon residential containers	19
Old, damaged, missing or found containers repaired or replaced	91
Steel containers delivered for customer clean-up	Four
1) Extra steel containers emptied and 2) Containers retrieved	1) 39 and 2) Three
1) Regular extra trash hauls, 2) Police abatement orders, 3) Regular abatement orders	1) 86, 2) 12 and 3) 8
Recycling—88.80 tons / Annual total—1000.04 tons	
Assisted in clean-up of wind blown trash areas around Bashas' and Wal-Mart.	

STREETS—INVENTORY MAINTAINED MAY 2016	
Square yards of asphalt—Accurate inventory at end of PMS	Four-Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Tech)
- (6) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)

Vacant Positions

- Vacant (1) City Electrician II (Signals Technician)
- Interviews completed 5/20. Offers to be made upon compensation committee and City Manager approval

Street Department Activities:

- Dirt road grading
- Pothole patching
- Patching water utility cuts
- Shoulder grading
- Accident cleanup
- Shoulder grading and dirt road grading to continue
- Asphalt patching and preservation remains ongoing
- Equipment for herbicide application purchased and applied in City rights of way. Herbicide application will continue throughout summer

Training

Roberto "Tug" Martinez completed training and certification testing for Right of Way application for pesticide and herbicide application

Projects

- The Stockton Hill Pavement Rehabilitation and Replacement project began May 31. Preparation for this project took place throughout the month of May. Work hours occur between 8pm and 6am. and is scheduled to be complete June 24th. Total budgeted cost of the project is \$743,000
- A new area for recycling cans was graded on Louise Ave. West of Railroad Ave. The new area should be ready for relocation early next month with completion of signage

**WASTEWATER****Wastewater Treatment—Personnel 7/Vacant 4**

Wastewater and Engineering staff will meet with ADEQ in the month of June for our annual Pre-Treatment inspection

Staff at Hilltop Facility:

- Treated approximately 48 million gallons of influent on intake and discharged approximately 48 million gallons of "B+" effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR and SMRF reports to ADEQ
- Pulling and rebuilding both grit pumps
- Pulling influent pumps for seal replacement
- Partnered with Felix Construction to complete reinstallation of aerator hardware
- Transitioning three-million gallons of mixed liquor currently being treated in ox ditch #2 to ox ditch (1)
- Completed vibration testing under load conditions—the final stage of reinstallation process

Staff at Downtown Facility:

- Treated approximately 6.8 million gallons of influent on intake and discharged approximately 6.8 million gallons of "A+" effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR & SMRF records to ADEQ
- Dewatered approximately 60-cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1 including replacement of Pico communication card—provides vital telemetry feed back to SCADA
- Completed all daily, weekly and monthly maintenance work orders
- Inspecting rubber bladder contained inside of the plant water hydro pneumatic tank
- Completed maintenance required to grit check valve shaft and packing assemblies
- Completed maintenance associated with the grit cyclone separator

Wastewater Collections—Personnel One—Vacant/Unfunded—Three**Wastewater Collection crews:**

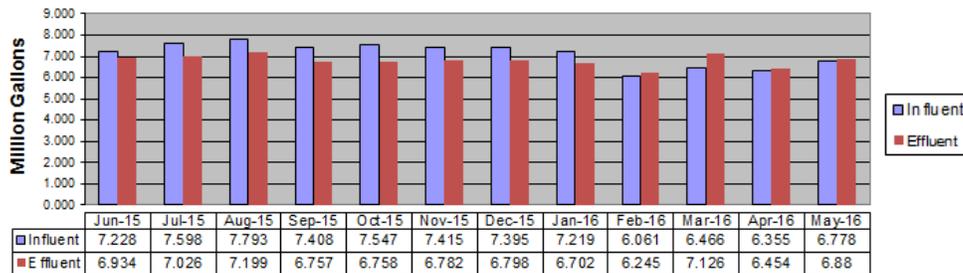
- Completed CCTV inspections of six and eight-inch wastewater conveyance lines—An estimated 2,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for Public Works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Completed hydro-jet cleaning of six, eight and 10-inch wastewater conveyance lines—Approximately 8,500 linear feet

**Wastewater Collections—Personnel One/Vacant/Unfunded—Three
Wastewater Pre-Treatment**

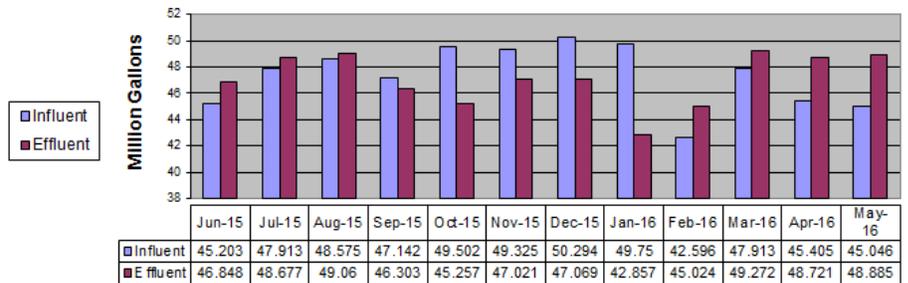
Nancy and Rocio:

- Continue to maintain Pre-Treatment compliance by evaluating potential SIU/CIUs
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ and EPA
- Providing necessary feedback and data collection to Pre-Treatment consultant—assist with the local limits study for Downtown and Hilltop Addendum

Downtown WWTP



Hilltop WWTP

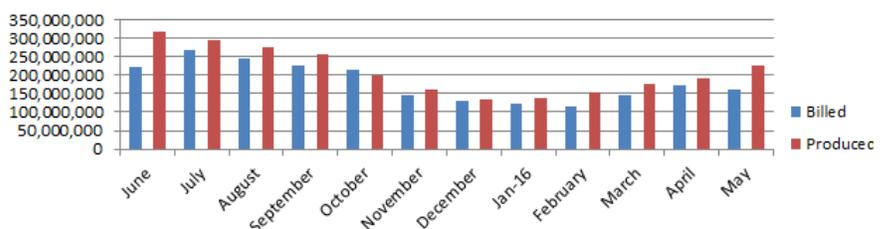


Water—May Statistics

WATER—MAY 2016			
Work Orders processed	1,661	Raise Meter box	2
New customer service meters installed	17	Leaky valves	25
Customer assistance calls	59	Out of order meters repaired	62
Meters read	20,507	City of Kingman Water Usage in gallons	1473,868
Meter readings rechecked	117	Service line leaks in gallons	37/46,700
Turned off services due to delinquent bills	252	Main line leaks in gallons	8/37,500
Meters locked due to non-payment	52	Asphalt replaced in square feet	202
Raise Meters	0	Blue Stake locate requests	265
Customer requests for pressure checks	4	PW, Fire, Eng. Usage	236,100
Meters locked as being used at locations no customer signed for service			21

May Water Billed & Produced:

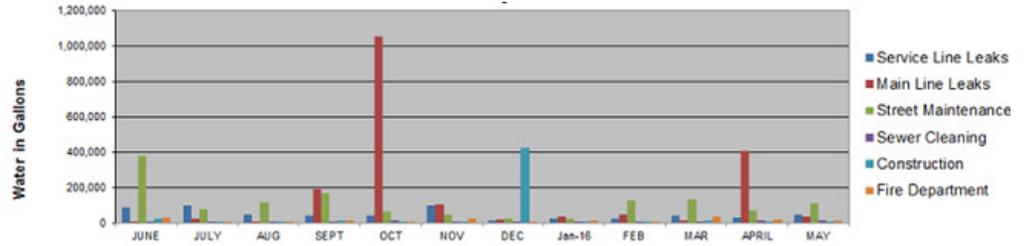
- 226,153,300 gallons produced
- 59,837,840 gallons of water (70.68-percent) billed



Public Works Continued

April Water Consumption:

- Service line leaks (37)46,700
- Main line leaks (8)37,500
- Street maintenance 108,050
- Sewer cleaning 15,000
- Construction 1,220
- Fire Department 10,580
- COK Water Usage 1,473,868



PROJECTS—MAY 2016

<p>Highway Safety Improvement Program (HSIP)</p>	<p>Sign Inventory System Project—Cartegraph software is 90-percent installed. The City IT Department is finishing items on the City’s end soon all installation will be complete. Procurement of 300 stop signs and a consultant to complete data collection is scheduled to begin in July. Protected/Permissive Left Hand Turns at Beverly and Harrison and Airway and Harrison Intersections—Currently in ADOT’s design process. Stage IV plans were reviewed and ADOT will schedule a comment resolution meeting</p>
<p>Byways Grant/Powerhouse</p>	<p>ADOT administered construction of this project. A bid opening took place March 18. Staff does not have official results or bid tabs at this time. All bids were high so Council voted to cancel the grant project at the April 5th meeting. The project will continue to move forward at the City’s expense</p>
<p>Byways Grant/Route 66 Pedestrian Crossing</p>	<p>ADOT is administering construction of this project. Traffic control has been arranged and construction has begun. AJP Electric, Inc. is contractor and the project was awarded March 18. Construction is expected to be complete by mid-September. However, availability of required poles may delay project completion</p>

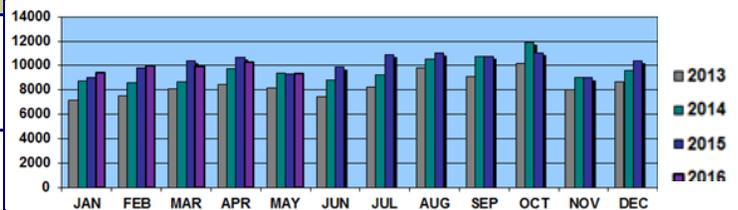


Kingman Area Regional Transit

KART—MAY 2016

<p>MAY REVENUE</p>	<ul style="list-style-type: none"> • Fare Box Revenue \$ 6,337.71 • Coupon/Pass Revenue \$ 4,845.00 • Total Monthly Revenue \$ 11,182.71
<p>MAY RIDERSHIP</p>	<ul style="list-style-type: none"> • KART vehicles were in service 1,204 hours • Traveled 15,774 service miles • Total of 9,374 passenger trips

RIDERSHIP FOUR-YEAR COMPARISON



We'll KART you around!