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CITY MANAGER REPORT



CITY OF KINGMAN—NOVEMBER 2016

The information included in this issue reflects October, 2016 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

WHAT'S INSIDE
Development Services
City Attorney
City Clerk
Engineering
Finance
HR/RM
Information Technology
Kingman Fire Department
Kingman Police Department
Municipal Court
Parks and Recreation
Public Works

Development Services—Gary Jeppson

HOME 2 SUITES BY HILTON—Plans for the 91-room, four-story Hilton Home2 Suites Hotel located at Western and Sunrise are being finalized with outside plan checkers. The building permit is expected to be issued in November but outstanding issues remain.

HOUSE OF HOPS—The foundation and floor are poured and the structure shell building permit has been issued. Interior details are being worked out.

BURGER KING—Remodeling of the Burger King on Andy Devine Avenue is underway. However, the owner is wanting to change the plans and keep the drive-through open during construction.

HEAVY METAL GYM—The Heavy Metal Gym located in the USA Pawn shop building on Detroit Ave. is nearly complete. Punch list items and electrical and gas utility issues are being resolved.

HUALAPAI MOUNTAIN MINI-STORAGE—The Hualapai Mountain Storage building permit has expired. Mr. Bennett has applied for an extension on his conditional use permit.

912 ASTOR—A triple duplex at 912 Astor is under construction.

KINGMAN SQUARE SHOPPING CENTER—The Kingman Square Shopping Center (Old Safeway) has a permit for a face-lift but construction is not yet taking place.

BUILDING DEMOLITION PROJECTS—The Desert Lodge has been torn down; the roof on the Press Room building has been removed; Old Trails is tearing down buildings at 210 and 212 Beale Street; four more buildings located at 422 Kier, 420 Kier, 802 Madison and 3196 N. 4th St. are being torn down.

MOHAVE MENTAL HEALTH—Remodeling of a building on Diamond and Kino is underway.

MOOSE LODGE—A permit to rebuild the Moose Lodge has been issued to KC Orr Construction.

GRAND EVENT CENTER—Staff has issued special event permits to Ron Campbell for small group events and are working with him to upgrade the air handling system.

COPPER RIDGE APTS—A permit has been issued to reconstruct the burned apartment at Copper Ridge Apartments.

BUILDING ACTIVITY—Single-family residential building activity is 85% compared to the first 10-months of last year. Total building permit activity is 99% compared to last year. Total valuation is 87% compared to last year due to construction of LaQuinta Inn construction last year. If the Hilton Hotel permit is issued soon we will see a jump in valuation which will exceed 2015.

BUILDING DIVISION—The three quarters of 2016, in terms of new single-family residential construction, are 79-percent (81.79-percent in valuation) compared to the first three quarters of 2015. There were no permits issued for new commercial buildings in September however new projects are on the horizon. There were 16 commercial remodeling permits issued in September, an indicator that the economy is improving and existing buildings are being revitalized.

Overall building activity for three quarters of 2016, in terms of valuation, is 79.44-percent of the 2015 building valuation activity. The Hilton Home2Suites, downtown revitalization projects and the Native Grill will elevate 2016 valuation totals.



CITY OF KINGMAN—BUILDING PERMIT COMPARISON—OCTOBER—2015 vs 2016

New Residential Permits		New Commercial Permits		Other Residential		Other Commercial		Total Permits for Month		Valuation Total for Month	Cumulative Valuation
2015	10	2015	0	2015	18	2015	11	2015	39	\$2,674,972.57	\$46,975,570
2016	16	2016	0	2016	19	2016	9	2016	44	\$4,069,911.85	\$41,008,733

BUILDING PERMITS AND VALUATIONS

September 2016

COMMERCIAL	PERMITS	VALUATION	TOTAL FEES
312 E. Beale Street	Addition	\$548,327	\$5,719.73
1400 Andy Devine Avenue	Maintenance	\$22,089	\$363.25
4th Street A	Electrical	\$0.0	\$0.0
4th Street B	Electrical	\$0.0	\$0.0
912 Astor Ave A-E	New	\$319,791	\$19,963.99
3631 Stockton Hill Road	Remodel	\$8,600	\$275.96
1301 Beale Street	Remodel	\$1,172,000	\$20,338.73
523 Andy Devine Avenue	Remodel	\$14,811	\$163.31
TOTAL		\$2,085,519	\$46,824.97
DEMO			
3050 Hualapai Mountain Road	Commercial	\$0	\$47.00
125 E. Sunrise Avenue	Commercial	\$0	\$47.00
232 E. Beale Street	Commercial	\$0	\$47.00
645 E. Berk Street	Residential	\$0	\$47.00
434 Sixth Street	Residential	\$0	\$47.00
545 E. Berk Street	Residential	\$0	\$47.00
TOTAL			\$282.00
RESIDENTIAL			
3265 Cypress Street	Addition	\$29,313	\$728.92
3354 Pasadena	Addition	\$49,463	\$1,045.52
710 Sixth Street	Addition	\$4,470	\$183.56
3427 Karen Avenue	New	\$207,823	\$4,626.83
1811 Florence Avenue	New	\$116,187	\$4,151.61
3731 Evans Street	New	\$159,511	\$4,702.84
1817 Florence Avenue	New	\$153,667	\$4,426.15
2815 Chambers Avenue	New	\$136,498	\$4,300.01
3334 Karen Avenue	New	\$163,439	\$4,739.80
3620 Lomita Avenue	New	\$138,878	\$4,272.29
3821 Katie Lane Loop	New	\$158,220	\$4,693.60
2775 Rainbow Street North	New	\$143,141	\$4,151.95
3641 Adams Street	New	\$138,878	\$4,314.85
2785 Rainbow Street North	New	\$148,148	\$4,189.05
2623 Wallapai Avenue	New	\$138,538	\$4,708.80
2720 Rainbow Street North	New	\$159,113	\$4,270.67
2780 Brook Street North	New	\$143,141	\$4,151.95
2770 Brook Street North	New	\$127,308	\$4,033.23
4705 Scotty Drive	Remodel	\$8,000	\$252.86
320 S. Fifth Street	Remodel	\$700	\$48.84
3390 Louise Avenue	Remodel	\$45,100	\$1,598.88
3100 Southern Loop	Remodel	\$143,141	\$4,151.95
3320 Sage Street North	Remodel	\$1237,308	\$252.86
TOTAL		\$2,382,277	\$70,483.63
SIGN ON PREMISE			
211 Beale Street	Attached to Building	\$1,100	\$68.97
309 Beale Street	Attached to Building	\$969	\$63.94
TOTAL		\$2,069	\$132.91
TOTALS for September 2016		\$4,559,509	\$120,079
TOTALS for September 2015		\$3,305,737	\$86,697

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	October, 2015	October, 2016
Domestic Violence	37	26
DUI	30	12
Theft/Shoplifting	43	35
Criminal Traffic (non DUI)	6	9
Code Enforcement	7	10
Miscellaneous Misdemeanors	52	87
Total Charges	175	179
Number of Files Opened	111	117
Pretrial Conferences	123	142
Change of Pleas	68	71
Status Hearings	25	20
Trials	19	10
Other Court Events	47	158

City Clerk—Sydney Muhle

As of October 31, 2016 there were 1644 active City of Kingman business license accounts.

During the month of October the Clerk's Office assembled City Council agendas and packets for two regular meetings. Also prepared by the Clerk's office were agendas and packets for a regular EDMC meeting and a HPC meeting. Minutes were taken and transcribed for meetings held. All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov. The City Clerk's Office also assembled the City Manager Report and the E-Newsletter for the month of October.



CLERK ACTIVITY—OCTOBER 2016		
	VOLUME	REVENUE
New Business Licenses Issued	31	
Bid Openings	0	
Public Notary Requests	4	\$8
Special Event Liquor License	2	\$50
Public Records Request	5	\$20.60
Special Event Vendor Permits	2	506
TOTAL REVENUE—SEPTEMBER 2016		\$7,556.60

UPCOMING COMMUNITY EVENTS

EVENT	DATE	LOCATION
Letters to Santa	Nov. 16 to Dec. 4	Letters to Santa Mailbox, Parks and Recreation Office, 3333 Harrison, Kingman
Santa's Calling	Nov. 28 to Dec. 22— Submission deadline Dec. 5 by 5 p.m.	Red Mailboxes at City Hall, KFD Station #3 on Gordon Dr. and Parks and Recreation Office, 3333 Harrison, Kingman
Breakfast with Santa	Dec. 10, 8 to 10 a.m.	Golden Corral, 3580 Stockton Hill Rd., Kingman
Murphy's Gun Shows	Nov. 19 and 20, 2 to 3 p.m.	2600 Fairgrounds Blvd., Kingman
Kingman Farmers Market	Nov. 19 10 a.m. to 2 p.m.	Thunder Rode, 102 E. Beale Kingman
Kingman Turkey Trot 5K/Run, Walk	Nov. 24, 8 to 11 a.m.	3601 Santa Rosa, Kingman (KRMC Mtn. Campus)
Holiday Bazar and Santa's Hualapai Wonderland	Dec. 3, 1 p.m., Dec. 4, 5 p.m.	Hualapai Mountain Park, Kingman
Kingman Farmer's Christmas Market	Dec. 10, 10 a.m. to 2 p.m.	Thunder Rode, 102 E. Beale Kingman
High Desert Events Gun Show	Dec. 10 and 11, 9 to 5 p.m.	Fairgrounds
Very Merry Parade of Lights	Dec. 3, 7:30 p.m.	Downtown Kingman
City of Kingman Annual Christmas Tree Lighting	Dec. 3, 7:30 p.m.	310 N 4th Street, Kingman
Survivalists Preppers Back to the Land Expo	Dec. 3 and 4, 9 a.m. to 4 p.m.	2600 Fairgrounds Blvd., Kingman

ENGINEERING DEPARTMENT MONTHLY REPORT—OCTOBER 2016

Engineering—Greg Henry

WATER AND SEWER ACTIVITIES

Engineering staff responded to 100 Requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

MEETINGS—OCTOBER 2016

Oct. 6	Engineering Staff Meeting
Oct. 17	Kingman Crossing Design Review
Oct. 19	ENG16-0033 Astor Avenue Water Line Extension
Oct. 20	Traffic Safety Committee Meeting
Oct. 25	Space Need Study Meeting
	Engineering Building Weekly Meeting

RIGHT OF WAY ACTIVITIES—OCTOBER 2016

26	Permits to work in Public Right-of-Way
12	Sewer Connection Permits (12 inside, 0 outside)
4	Sewer Taps (1 inside, 0 outside)
0	Utility Permits for water meters in the County
13	Utility Permits for water meters in the City
12	Sewer Availability Letters

TRAINING—OCTOBER 2016

	There were no trainings for the month of October
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DESIGN ACTIVITIES UPDATE—OCTOBER 2016

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG15-048	This project includes the design of Eastern Street between Pasadena Avenue and Airway Avenue.	Ritoch-Powell and Associates for the preparation of project plans and reports	Design expected to be complete in March 2017
ENG15-046	This project updates the City's Water Master Plan.	Sunrise Engineering for preparation of the report and water system modeling	The project is expected to be complete by February 2017
ENG15-050	This project will update the City's traffic signal controller at 4th St and Andy Devine.	Lee Consulting for the preparation of plans and specifications	The design is expected to be complete by November 2016
ENG15-0075	This project involves a grant from FEMA for a new city wide contour mapping.	Mohave County Flood Control Flood District with a \$60,000 match from the City.	The project is expected to be complete by December 2016

CONSTRUCTION ACTIVITIES UPDATE—OCTOBER 2016

PROJECT	PURPOSE	STATUS
ENG14-039	This project includes the installation of a pedestrian activated signal across Andy Devine Avenue near the Power House. Work is being administered by ADOT	Work is complete and the signal has been activated. Staff is working with ADOT on final project close out.
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the water and sewer lines in the downtown area is ongoing. Installation of a Surge tank at the Castle Rock Booster Station is ongoing.

CAPITAL EXPENDITURES—OCTOBER 2016

CONTRACTOR	PROJECT	AMOUNT
ESRI, Inc.	ENG16-0030	\$2,708.75
Freiday Construction	ENG12-021	\$13,103.98
Ritoch-Powell and Associates	ENG15-048	\$72,716.03
Sunrise Engineering	ENG16-0030	\$13,748.50
Sunrise Engineering	ENG15-0046	\$1,935.00
Patti G. Trahern	ENG15-0051	\$1,560.00
Capital Expenditures processed during the month of October		\$105,772.26

CONSTRUCTION PHOTOS—OCTOBER 2016



05-S-0030 Freiday placing Slurry in Sewer Trench



05-S-0030 Sewer line between Chestnut & Maple



ENG15-063 Sewer Extension on Gates Avenue



ENG16-0396 Patching Trenches at Centennial Apts.



Eng16-0456 New Sidewalk on Riata Valley Road



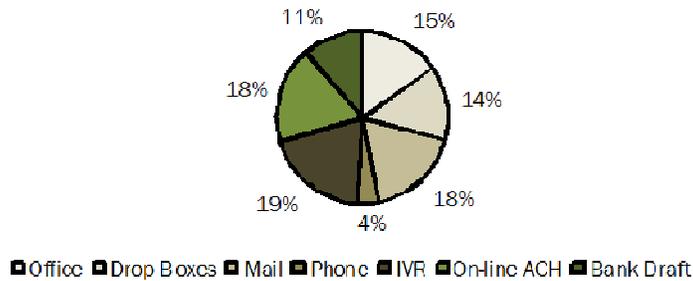
ENG15-054 Desert paving at Walleck Ranch

Finance—Tina Moline

City of Kingman – Utility Payment Statistics

The primary source of payment for utility customers continues to be checks; almost 37-percent of customers use this method. Debit and credit card payments are the second-most used method at 28-percent. Of that 28-percent, more than 69-percent of payments received are through the IVR telephone payment system. The IVR system continues to attract interest from utility customers and electronic payments overall (such as bank draft, online bill payments through customer banks and the IVR system) account for more than 57-percent of customer payments.

Bill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY—OCTOBER 2016

	May-16	Jun-16	July-16	Aug-16	Sep-16	Oct-16
Phone Calls Answered	4,613	4,851	4,640	5,106	4,699	4,540
IVR—Payments	3,522	3,471	3,350	3,628	3,417	3,608
Water Service Orders	1,638	1,534	1,243	2,029	1,551	1,447
Sanitation Service Orders	302	363	279	351	411	236
Sewer Service Orders	0	0	0	0	0	0
Number of Total Payments Processed	13,962	12,443	12,352	13,255	12,613	13,254
Number of Sanitation Customers	11,530	11,600	11,612	11,647	11,657	11,637
Number of Sewer Customers	9,849	9,921	9,915	9,954	9,964	9,962
Number of Water Customers	19,292	19,406	19,346	19,407	19,408	19,383

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

- City of Kingman - 310 N 4th Street
- Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

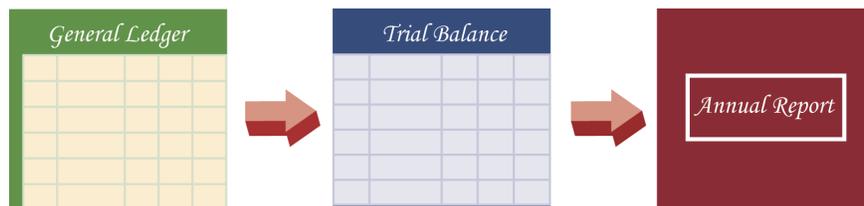
Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

REVENUE BY SOURCE—OCTOBER 2016—GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	16,096,000	1,311,320	5,733,307	35.62%
Licenses & Permits	1,326,500	269,232	616,033	46.44%
Intergovernmental	5,690,000	502,870	2,027,619	35.63%
Charges for Services	1,277,000	84,622	526,672	41.24%
Fines and Forfeitures	260,000	25,764	100,076	38.49%
Miscellaneous	613,000	5,412	11,507	1.88%
Total Revenues General Fund	25,262,500	2,199,220	9,015,213	35.69%

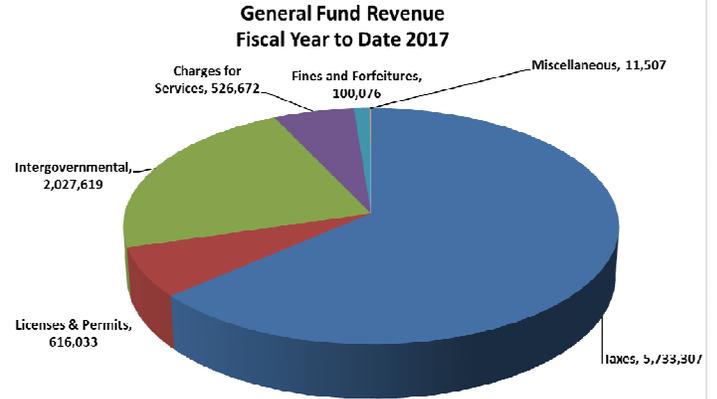
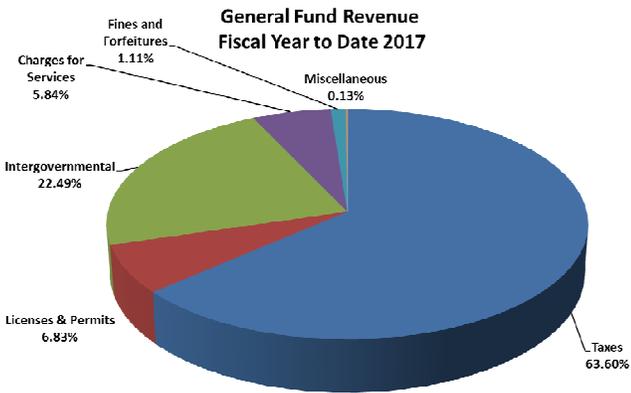
EXPENDITURES BY DEPARTMENT—OCTOBER 2016—GENERAL FUND

Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,624,098	94,245	379,003	1,245,095	76.66%
City Council	172,438	4,524	92,848	79,590	46.16%
Manager	251,869	14,676	72,027	179,842	71.40%
Finance	874,780	43,831	297,848	576,932	65.95%
Attorney	740,952	43,449	219,918	521,034	70.32%
City Clerk	398,416	17,035	86,300	312,116	78.34%
Human Rsc/Risk Mgmt	735,020	36,634	211,922	523,098	71.17%
Planning and Zoning	654,628	38,345	190,832	463,796	70.85%
Police Department	9,295,882	539,210	2,843,734	6,452,148	69.41%
Fire Department	6,836,126	435,909	2,141,020	4,695,106	68.68%
Building Inspection	709,370	34,200	189,712	519,659	73.26%
Parks and Recreation	4,142,128	250,511	1,174,876	2,967,252	71.64%
Total Expenses	26,435,707	1,552,568	7,900,039	18,535,668	70.12%

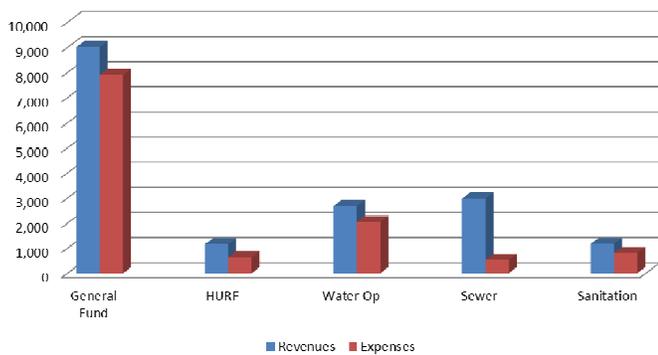


Finance Continued

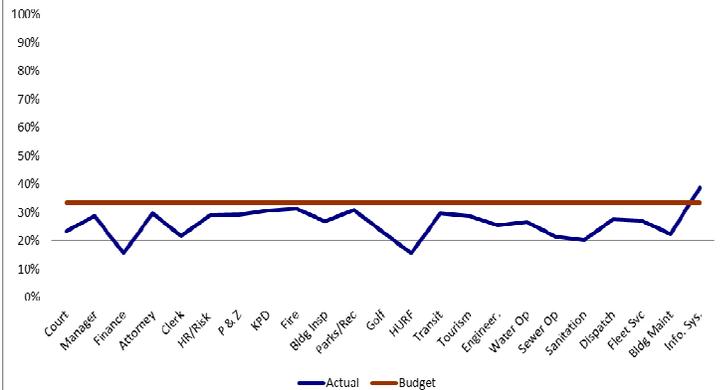
REVENUE BY SOURCE—OCTOBER 2016—GENERAL FUND									
REVENUE SOURCE		7/1/12 thru 10/31/12	7/1/13 Thru 10/31/13	7/1/14 Thru 10/31/14	7/1/15 Thru 10/31/15	7/1/16 Thru 10/31/16	Percent Change FY16-FY17	Fiscal 2017 BUDGET	FY17 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	3,528,422	4,574,686	4,794,846	4,754,238	4,991,267	4.99%	14,400,000	34.66%
	Room Tax (2%)	140,909	123,314	164,771	169,621	187,561	10.58%	396,000	47.36%
	Rest/Bar Tax (1%)	200,366	104,966	0	0	0	0	--	--
State	Sales Tax	727,516	777,717	807,265	854,418	847,807	-0.77%	2,415,000	35.11%
	Income Tax	955,695	1,043,804	1,132,602	1,126,461	1,179,812	4.74%	3,275,000	36.02%
	Auto Lieu Tax	431,163	381,956	416,320	446,788	554,479	24.10%	1,300,000	42.65%
Golf	Green Fees (9 holes)	38,766	38,495	40,159	39,253	35,669	-9.13%	115,000	31.02%
	Green Fees (18	75,249	70,038	68,714	64,149	60,953	-4.98%	185,000	32.95%
	Annual Golf Fees	49,365	35,425	35,913	46,474	39,658	-14.67%	115,000	34.49%
	Cart Rentals	117,151	102,295	103,988	103,045	98,698	-4.22%	270,000	36.55%
	Driving Range	15,695	13,716	11,673	12,411	9,168	-26.13%	30,000	30.56%
	Restaurant and Bar	74,847	78,063	80,559	73,626	65,984	-10.38%	210,000	31.42%
	Subtotal Golf Course	371,073	338,031	341,006	338,958	310,131	-8.50%	925,000	33.53%
Other	Zoning Fees	1,100	8,493	5,753	13,710	9,150	-33.26%	20,000	45.75%
	Building Permits	118,529	180,613	166,522	196,594	193,395	-1.63%	500,000	38.68%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	200,366	229,063	253,607	268,223	285,238	6.34%	750,000	38.03%
	Highway User	729,711	763,037	814,862	846,829	876,060	3.45%	2,565,141	34.15%
	Lottery Revenue	0	0	0	0	0	0	0	0
POWERHOUSE TOURISM (215)		0	0	0	0	53,564	0	115,600	46.34%
WATER FUND (501)		2,809,374	2,660,924	2,586,480	2,671,227	2,675,241	0.15%	6,608,000	40.48%
WATER CAPITAL RENEWAL (510)		275,135	277,508	281,012	284,795	290,722	2.08%	825,000	35.24%
WASTEWATER (502)		2,343,155	2,913,533	2,962,468	2,912,425	2,969,009	1.94%	7,980,200	37.20%
WASTEWATER CAPITAL RENEWAL (513)		0	0	0	37,879	39,307	3.77%	120,000	32.76%
SANITATION (503)		1,103,348	1,112,109	1,128,016	1,145,766	1,168,715	2.00%	3,440,000	33.97%



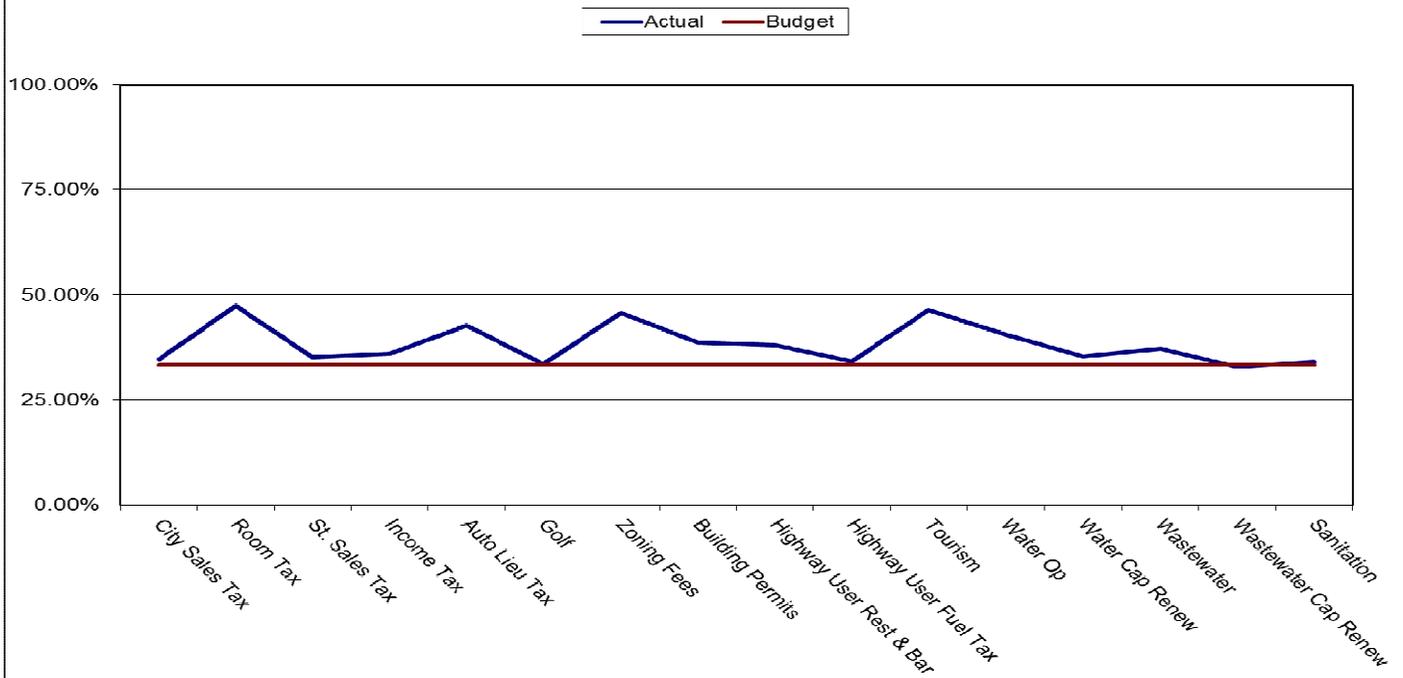
Kingman, Arizona Revenues and Expenses Fiscal Year 2017 (In Thousands of Dollars)



Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2017



Revenue FY17 Budget to Actual Comparison

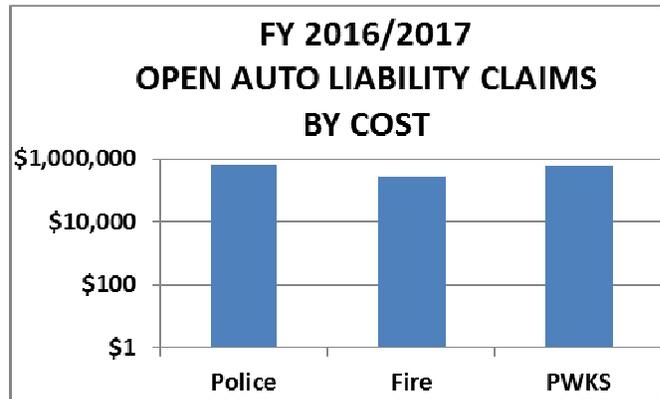
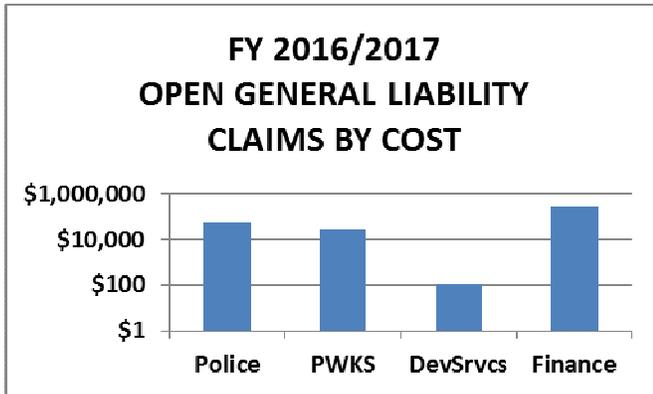


Human Resources—Risk Management—Jackie Walker

The following information encompasses an overview of the activity for the reporting month and some information is captured as year-to-date.



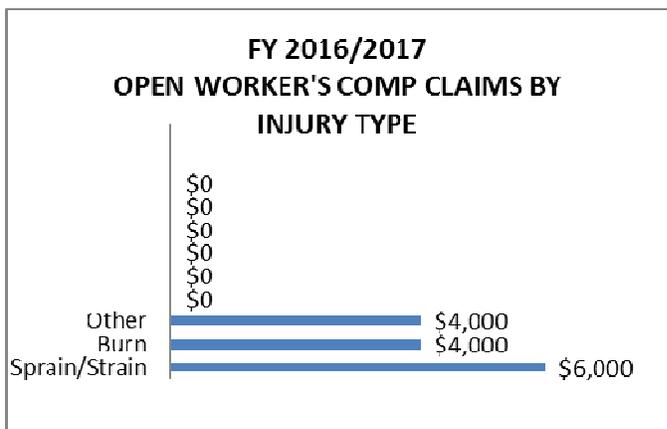
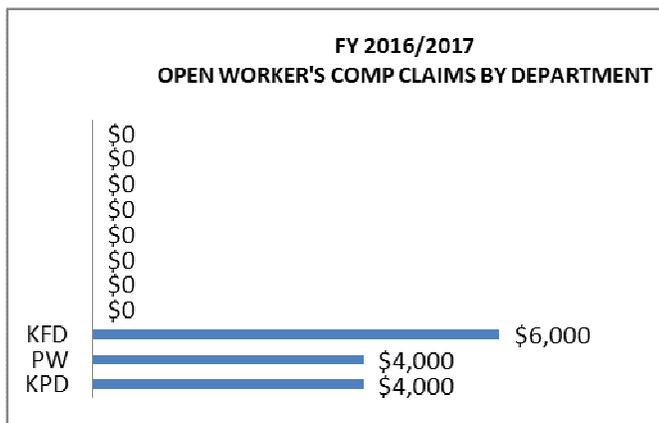
RISK MANAGEMENT: Claims Activity for this report period. Different losses can be covered under general liability claims. For instance a claim could be anything from alleged city negligence in infrastructure repair to claims of civil rights violations. Auto liability claims are third-party claims alleging their loss is caused by a covered city vehicle.



WORKERS' COMPENSATION: Each incident is followed up by an Incident Review Committee. The Committee reviews the events leading up to the incident to determine what, if any, prevention procedures need to be implemented. HR/RM staff assists with coordinating the review committee and participates in the review and implementation of preven-



INDUSTRIAL INJURIES



The open claims shown in the Industrial Injury chart are all open claims as of October 31, 2016 for FY16/17. The chart reflects 3 recordable injuries: 1 sprain/strain, 1 burn, and 1 other. We had 4 first aid only incidents and 0 exposures.

WORKER'S COMPENSATION INCIDENT RATE (YTD) JULY 2016 – JUNE 2017

Month	# of Reportable Injries/Illnesses	Year-to-Date	# of hours worked	Year-to-Date	Incident Rate
July, 2016	3	3	74,267.26	74,267.26	8.08
August	3	6	48,226.34	122,493.60	9.80
September	2	8	44,678.40	167,172.00	9.57
October	3	11	47391.17	214,563.17	10.25

Formula: 3 injuries/illnesses X 200,000 / 74,267.26 employee hours worked.

The workers' compensation claim incident rate is the number of reportable claims paid per year, per 100 full-time employees.

Human Resources Continued

HUMAN RESOURCES:

Quote of the Month: "If you think hiring professionals is expensive, try hiring amateurs." - Anonymous



Recruitment: Recruitment activity for the reporting period through October 2016

Current Period Recruitment	
Recreation Instructor / Recreation	Open; continuous
Communications Specialist / Fire	Open; continuous
Firefighter - Part Time (POC) / Fire	Open; continuous
Student Intern - Part Time / Public Works	Open; continuous
Assistant City Surveyor / Engineering	Closed; filled October
Engineering Technician - CAD / Engineering	Open; reposted
Water Service Worker / Water	Closed; 2 positions, 1 filled, 1 in process
Water Technician B / Water	Closed; in process
Fire Engineer	Closed; Hiring Register
Equipment Operator A / Streets	Closed; interviews conducted, in process
Human Resources Technician	Closed; filled October
Battalion Chief - Prevention / Fire	On hold
Admin Secretary Part Time / Clerks Office	Closed; interviews conducted, in process
Office Attendant Part Time / Parks & Rec	Closed; filled October
Customer Service Rep - Utilities	Closed; filled October
Customer Service Rep PT - Tourism	Open; interviews scheduled
Administrative Assistant - KPD	Closed; interviews conducted, in process
Prosecutor	Open through November 4 th
Sports Official - PT Basketball	Open until filled

Year-to-Date Positions Filled	
October 2016	September 2016
Groundskeeper (2)	Admin Secretary - KPD (1)
Asst City Surveyor (1)	Program Aide - PT (1)
Office Attendant - PT (1)	Groundskeeper (2)
Human Resources Technician (1)	Firefighter - PT (8)
Water Service Worker	Communications Specialist (4)
Customer Service Rep - Utilities (1)	Groundskeeper - PT (1)
July 2016	August 2016
Tourism Director (1)	Police Officer (2)
Visitor Center Coordinator (1)	Groundskeeper - PT (1)
Customer Service Rep - Tourism (1)	Wastewater Collection B (1)
Customer Service Rep PT-Tourism (2)	Firefighter - PT (1)
Deputy City Clerk (1)	Equipment Operator B (4)
Police Officer (1)	Firefighter (1)
Firefighter (1)	Court Clerk (1)
Groundskeeper (1)	

Human Resources Continued

Performance Measures	FY 14/15	FY 15/16	FY 16/17 YTD
Recruitments	39	64	25
Applications Processed	593	1199	608
Interviews Conducted	198	423	184
New Hires	27 FT* - 8 PT**	61 FT* - 49 PT**	28 FT* - 16 PT**
Terminations	24 FT* - 5 PT**	41 FT* - 34 PT**	16 FT* - 10 PT**
Turnover Rate	7.23%	12.39%***	4.79%

* FT = Full-time includes full time , ¾ time & ½ time

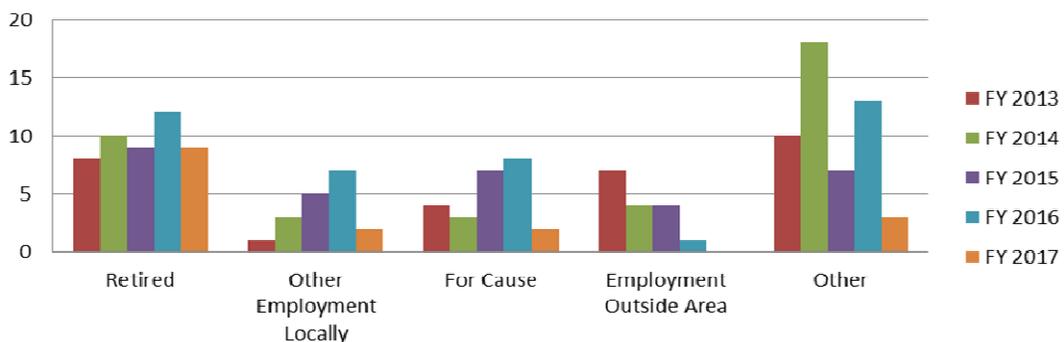
** PT = Part-time does not include those hired for the summer/seasonal pool/recreation programs & seasonal parks/golf course staff

*** Turnover trend is the highest rate since 2006.

SEPARATIONS: Separation activity for the reporting period:
July 2016—October 2016

OCTOBER		SEPTEMBER	
Retired	Battalion Chief - Operations	Resigned for cause	Administrative Supervisor
Discharged	PT Customer Service Rep Tourism	Resigned	Battalion Chief - Prevention
Retired	Fire Engineer	Retired	Human Resources Technician
Another job opportunity	Prosecutor	Resigned for cause	Administrative Assistant
Discharged	Part Time Fire Fighter	Medical reasons	Engineering Technician I
Personal	Recreation Instructor	Resigned	Part Time Program Aide
Discharged	Part Time Sports Official	Resigned	Part Time Sports Official
JULY		AUGUST	
Retired	Irrigation Mechanic	AUGUST	
Retired	Court Clerk	Retired	Administrative Secretary
Discharged	Part Time Groundskeeper	Retired	Equipment Operator A
Discharged	Part Time Program Aide	Another job opportunity	Communications Specialist
Retired	Groundskeeper	Resigned	Part Time Administrative Assistant
Retired	Captain - Fire	Job Match	Communications Specialist

TURNOVER TREND—SEPARATION ACTIVITY OVERVIEW
FIVE-YEAR HISTORY



EMPLOYEE TRAINING/DEVELOPMENT

TOTAL NUMBER OF EMPLOYEES ATTENDING TRAININGS AND DEVELOPMENT



Safety Training in October included:

GHS/SDS, Lockout/Tagout, Bloodborne Pathogens, facilitated by HR Staff (6)
 SafePersonnel Training Courses: 1010 courses of the 4100 assigned were completed (25%)

Employee Development October included:

New Hire orientation in customer service, Anti-Harassment, & other soft skill development, facilitated by HR staff (9)
 Supervisor training series (44)

HUMAN RESOURCES/RISK MANAGEMENT PROGRAMS / PROJECTS:



SMILEY AWARDS



During the month of October employees received four smiley awards. 😊 The Smiley Program recognizes outstanding customer service acts committed and positive approaches exhibited by employees throughout the City. Every employee of the City is eligible to receive a Smiley and a Smiley can be given by anyone in the City. If a City employee provides you with customer service that leaves you smiling, please contact Human Resources so that we can recognize them through sending of a smiley award.



**SAFETY COMMITTEE
(CITY-WIDE)**



General Safety Committee members are working with staff at each facility to develop emergency action plans. Fire evacuation exercises for all facilities were conducted during the month of October. General Safety Committee meeting minutes are posted on the City's internal website.

Safety Smartie—This program recognizes employees being caught being safety smart. The program runs similar to the Smiley program and each employee recognized will receive Smarties®. Please do your part to recognize those individuals who are “caught being safety smart” – send your nominations to Human Resources today!



WELLNESS PROGRAM



The City of Kingman through the coordination of our own Wellness Committee and Northwest Arizona Employee Benefits Trust is offering an innovative and comprehensive wellness program. We will continually strive to inspire employees and their families to make healthy lifestyle choices, to make connections with other employees, and to be actively involved in our community. One of the most effective ways for the City to reduce healthcare costs, and employees to become healthier is to help employees and their families attain and/or maintain a healthy weight.

Monthly Health Themes/Challenges/Events:

- Sept 5 – Oct 28: Walk Across America Challenge concluded on 10/28/2016. This was a friendly stepping competition between Bullhead City, Kingman and Lake Havasu City. LHC Team 8 won the overall challenge with Kingman Team 1 coming in 1st among six Kingman teams.
- Nov 1 – Nov 18: This fun 5-day, 5K Turkey Trot Challenge is just in time to get moving before the Thanksgiving holiday.
- Dec 1 – Dec 31: Gingerbread Man Race....challenge details are still baking. Check back next month.



UPCOMING EVENT AND MEETING DATES



Event/Meeting	Upcoming Dates
Employee Insurance Committee	11/10/2016
NAEBT Trust Board Workshop	11/14/2016
Safety Committee Meeting	11/17/2016
Employee 5 day 5k Turkey Trot	11/14-18/2016
New Hire Orientation	11/30/2016
Fitbit Challenge – December	12/1 – 31/2016
NAEBT Trust Board Meeting	12/14/2016

IT—JOE CLOS

OCTOBER 2016—www.cityofkingman.gov

Visits

11,396

% of Total: 100.00% (11,396)



Unique Visitors

6,606

% of Total: 100.00% (6,606)



Pageviews

25,936

% of Total: 100.00% (25,936)



Daily Visits

● Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	9,004	7,212
/Departments/HumanResources/EmploymentInformation.aspx	1,198	849
/Departments/PoliceDepartment.aspx	1,179	770
/Departments/ParksandRecreation.aspx	702	502
/Departments/UtilityBilling.aspx	479	311
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	470	309
/Home.aspx	454	332
/Departments/KART/BusStops.aspx	384	254
/SecureLogin/tabid/454/ctl/SendPassword/Default.aspx?returnurl=http://www.cityofkingman.gov/SecureLogin.aspx&popUp=true	381	287
/Government/ElectionInformation.aspx	356	287

Average Pages per Visit

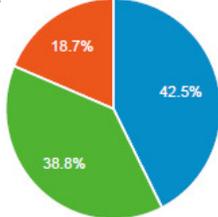
2.28

Avg for View: 2.28 (0.00%)

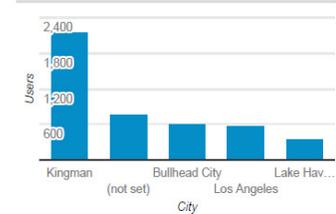


Traffic Source

■ organic ■ direct ■ referral

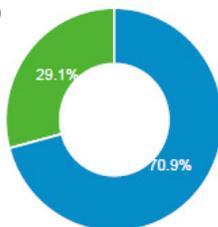


Your biggest traffic comes from



Type of Visitors

■ New



Country/Territory

Country	Sessions
United States	9,450
(not set)	1,634
Canada	133
India	36
Philippines	21
China	19
France	10
United Kingdom	9
Germany	8
Pakistan	8

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	7,732	57.46%
mobile	3,017	56.55%
tablet	647	61.98%

Kingman Fire Department

Chief—Jake Rhoades

Kingman Fire Department’s Prevention Division participated in the bi-annual Home Depot Safety Fair this month, as well as visiting all of the local schools in Kingman, including some preschools and daycare centers to promote fire safety and fire prevention. The Fire Prevention Officers also set up several station tours for schools and homeschoolers through the month of October. The engine companies assisted with visits to the local schools and in station tours.

The EMS division scheduled two emergency room physicians ride along with engine companies for two weeks in October and several EMT students from the community college also participated in riding with the engine companies. The training division had Self-Contained Breathing Apparatus (SCBA) bench tests during the month of October, annual ladder testing and several trainings for shift personnel including Physical Ability Testing (PAT) tests for new part time firefighters.

Year-to-date Kingman Fire Department responded to 5,664 emergency incidents—75.65-percent of these calls were medical. This time last year, there were 6,631 emergency calls for service indicating a 10.96-percent decrease for the same time period. The most common reasons for medical response in October included: behavioral/psychiatric issues, cardiac/chest pain, general malaise, respiratory distress and ETOH abuse. A total of 3,128 patients have been assisted year-to-date and 2,544 of these patients were transported to the hospital for further care. The average patient age was 56.

The total value of structures and property was \$102,387 with a total dollar loss of \$6,172 with a total of 94.07% saved. There were no firefighter injuries and no civilian deaths this month.

EMERGENCY RESPONSE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Structure Fire	1	24
Vehicle Fire	2	23
Brush Fire	5	42
Dumpster Fire	3	70
Other Fire	4	19
Other Hazardous Situation	3	62
Good Intent/False Alarm	14	158
Total Fire/Hazardous	32	398
Medical	368	4285
Service Calls	153	1379
Total Emergency Response	538	5664

DISTRICT RESPONSES—MONTH			
	MONTH	YEAR-TO-DATE	PERCENTAGE
District 1	66	735	12.04%
District 2	213	2036	38.87%
District 3	170	1308	31.02%
Districts 4 and 5	71	712	12.96%
Out of District	7	86	1.28%

TRAINING TYPE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Administrative/ Apparatus	527	3167
Driver/ Operator	0	1036.50
EMS	23	519.75
Firefighting	45	934.85
Fire Prevention/Construction	20	93.17
Hazmat	3	36
Ongoing Training and Education	86	1015.39
SCBA/ PPE	0	1432.80
Technical Rescue/ Misc.	16	35
Total	719	8270.46



Residential KNOX boxes issued—3
 Smoke detectors maintained—9
 Child car seat inspections—1
 Burn Permits Issued 3—6
 Inspected 66 businesses finding 75 violations for correction.

Fire Department Continued

FIRE PREVENTION ACTIVITY TYPE—MONTH		
Commercial Plan Review	4	168
Residential Plan Review	15	156
Special Event	2	44
License Review	21	248
Engineering Review	0	0
Planning and Zoning Review	4	30
Building Inspection	25	67
Child Safety Seat Checks	0	6
Smoke Detectors	9	24
Knox Boxes	3	18
Total FP Activity	83	761



**Working Smoke Alarms
 Save Lives:
 Test Yours Monthly!**



*2,460 hydrants on the
 City water system are
 maintained by Kingman
 Fire Department*

HYDRANT ACTIVITY—MONTH		
Activity	MONTH	YEAR-TO-DATE
Flow	51	524
Flush	35	291
Service	4	58
Paint	117	781
Inspect	316	3569
Repair	3	41
Weed	153	1788
Valve-Check	204	2107
Total	883	9159

PUBLIC EDUCATION—MONTH		
Total Classes	129	156
Total Contacts	3575	4378

BREAKDOWN		
Total Adults	190	668
Total Children	3385	3835

KINGMAN 9-1-1 CENTER MONTHLY REPORT

DISPATCHED CALLS DETAIL—OCTOBER

Agency	Total Calls 2016	% of Total Calls	Total Calls Current Month	Fire Calls	EMS Calls
Kingman Police	35,515	73.50%	3709	0	0
Kingman Fire	6,279	13.75%	640	126	514
No. AZ Consolidated Fire	3,172	6.50%	298	48	250
Golden Valley Fire	1,857	4.00%	162	51	111
Lake Mohave Ranchos	665	1.50%	68	16	52
Pinion Pine Fire	320	0.75%	33	9	24
Pine Lake Fire	20	0%	0	0	0
Total Calls Dispatched	45,828	100%	4,910	250	951

Calls for Service Dispatched All Agencies

Total Calls 2016 Year to Date (YTD): 45,828 (+9% PTD YoY), Total Calls 2015 Period to Date (PTD): 41,769

Total Calls for October 2016: 4,910, Total Fire Calls for October 2016: 1,201

9-1-1 Calls answered within 10 seconds: 97%, Fire Calls dispatched within 90 seconds: 97%

Highlights

Medical Priority Dispatch Systems (MPDS) Go-Live October 10,2016

Congratulations to Robert Brambley and Ashley King on their 1-Year anniversary with the City

Happy Birthday to Robert Brambley 10/22





Kingman Police Department—Chief DeVries

Calls for service and Officer initiated activity numbered 3,778 the month of October, marking a 15.93-percent increase compared to 2015. Written reports are up .70-percent since October 2015 and officer initiated activity is up 23.17-percent in comparison to the year prior.



DATES TO REMEMBER

- December 16th at 10:00 a.m. at LHCPD—WALETA Graduation



MONTHLY ACTIVITY

The Pink Heals Block Party was held in downtown Kingman on October 7th. The event was well attended and a variety of city staff and area business working in harmony to raise funds to support Kingman Cancer Care and those suffering from cancer in our community.

Staff, together with members of the Kingman Area Meth Coalition, worked on a clean-up project on October 8th with both juvenile and adult offenders. The group gathered up trash and debris on Stockton Hill Road from Airway to Kino.



The Kingman Area Chamber of Commerce and Pioneer Title hosted First Responders at their annual block party October 13th. Staff was able to stop by for a meal and recognition from those in attendance.

Coffee with Cops was held October 13th in Centennial Park. Approximately 50 people stopped by to visit with officers at the event.



The 10th Annual Walk Away from Drugs and Public Safety Expo was

held on October 19th in Centennial Park. The event was well attended as participants celebrated a “Decade of Difference” in providing drug awareness and prevention programs in the community.



Volunteers gathered in the front training room October 27th to stuff 4,400 bags of candy in preparation of the 43rd Annual KPD Pumpkin Patrol. Officers, NSO’s, Explorers and VIP’s distributed the candy on Halloween night.



STAFF UPDATE

Officer Candidates Brian Zoll, Gabriel Lumas and Robert Tate Mosby reported to Western Arizona Law Enforcement

Training Academy (WALETA) August 7th. The group is slated to graduate from the 19-week academy December 16th.

The department received 47 Applications for the Administrative Assistant position at MAGNET. Eight candidates were selected for interview with two candidates declining, six attended testing be held November 1st at KPD.



*Pride
Service
Valor*



OCTOBER HIGHLIGHTS

Felony Arrest for Aggravated Assault on a Peace Officer—October 4th at approximately 2:25 a.m., Kingman Police Officers arrested **Ryan Douglas Willden**, 30 of Kingman, in the 3200 block of N. Stockton Hill Rd. on a felony charge of Aggravated Assault on a Peace Officer and misdemeanor charges of Disorderly Conduct and Resisting Arrest. The arrest occurred after police responded to a disturbance at the hospital in the 3200 block of N. Stockton Hill Rd. Officers made contact with the male suspect identified as Willden who had become disorderly with hospital staff. While officers were taking Willden into custody he resisted and a brief struggle ensued. During the struggle Willden struck a police officer in the facial area with his elbow before officers were able to gain control. Willden was taken into custody and booked on the above charges. The officer was treated for minor injuries.



Felony Arrest for Arson and Criminal Damage—October 7th at approximately 2:30 a.m., Kingman Police arrested **Dwayne Dean Shawhan**, 44 of Kingman, in the 3700 block of N. Bank St. on felony charges of Arson of a Structure or Property, Criminal Damage and a misdemeanor warrant. The arrest resulted after police responded to a report of a subject causing a disturbance and banging on a trailer at a church in the 3700 block of N. Stockton Hill Rd. Upon arrival officers observed a fire near an enclosed trailer and a male subject, identified as Shawhan, lying on the ground next to a fire. Officers contacted Shawhan, who was found to have an outstanding warrant and Shawhan was subsequently taken into custody. The investigation revealed that Shawhan had gained access into the enclosed trailer and had attempted to set fire to the trailer and its contents. Shawhan was booked into the Mohave County Adult Detention Facility for arson, criminal damage, and a warrant.



Arrest Made in Multiple Burglaries—Sunday, October 9th, at about 2:30am, Kingman Police arrested **Travis Levi Slater**, 28 of Kingman, on multiple felony counts of Burglary 3rd Degree. Police responded to suspicious activity at a mini-storage facility in the 3400 block of Hualapai Mountain Rd. where Slater was found hiding, wearing dark colored clothing. Several burglaries to storage units had been reported in the last several days. Officer determined that Slater was responsible for these and several other burglaries to vehicles at a car lot in the 4100 block of Stockton Hill Rd. over the previous two months. Slater, who admitted involvement in the burglaries, was booked into the Mohave County Adult Detention Facility on his charges. The investigation is ongoing with additional arrests expected.



Officer Involved Shooting Investigation Concluded Kingman—The Mohave County Sheriff's Office conducted a criminal investigation of an officer involved shooting involving Kingman Police Officer Evan Hopper that occurred Monday night, August 29th, at about 10:38 p.m., that resulted in the death of 35-year-old Paula Phillips of Kingman. The shooting investigation involving KPD Officer Hopper and Paula Phillips was sent to the Mohave County



Attorney's Office for criminal review, and the Sheriff's Office has received the results of that review.

The County Attorney review determined that the shooting of Paula Phillips by Officer Hooper was justified:

August 29, 2016, Paula Phillips had been drinking alcohol and ingesting methamphetamine and Oxycodone, according to the autopsy report. Phillips blood alcohol content was .198%. Phillips initially brought attention to herself by calling 911 (received by MCSO) to report a vehicle matching hers to be driving on Stockton Hill Road with AK-47's and shotguns. Another motorist called 911 (received by KPD) to report a similar vehicle driving erratically on Stockton Hill Road. A short time later, KPD Officer Evan Hopper came across the vehicle, which was stationary in the middle of the roadway on Broadway near Stockton Hill Road. Phillips was standing outside her vehicle, looking confused, with a "weird smile." As Officer Hopper approached, Phillips got a shotgun out of her vehicle and turned towards the officer with the shotgun. Phillips ignored commands from the officer. Officer Hopper fired four rounds, three striking Phillips and one striking the shotgun. The fact a bullet struck the shotgun indicates it was between Phillips and the Officer Hopper when he fired. The shooting of Paula Phillips was clearly justified. The conduct of Paula Phillips that day - obtaining a shotgun, consuming alcohol and powerful illegal drugs, calling 911 to bring attention to herself, brandishing a shotgun at an officer - strongly suggests she was intent upon committing "suicide by cop."



Five Pounds of Methamphetamine Found During Traffic Stop—Friday, October 7th, at about 9:50pm, Kingman Police arrested **Adriel Axel Burgueno Gonzales**, 36 of Mexico, on felony charges of Possession of Dangerous Drugs, Possession of Dangerous Drugs for Sale, Transportation of Dangerous Drugs and Possession of Drug Paraphernalia. Gonzales, who's was in the U.S. on an expired Boarder Pass was the passenger in a Dodge Charger stopped on I-40 for a traffic offense. Upon being stopped, Gonzales and the driver, exited the vehicle and fled into the desert area north of I-40. Gonzales was captured, while the driver was not located. Officers located five lbs. of methamphetamine hidden inside the vehicle. Gonzales was booked into the Mohave County Adult Detention Facility on his charges. The vehicle was seized.

Felony Arrest for Robbery— Friday, October 14th at approximately 10:00 p.m., Kingman Police arrested **Brandon Jay Havatone**, 24 of Kingman, in the 2600 block of N. Stockton Hill Rd. on a felony charge of Robbery. This arrest stemmed after police responded to a disturbance in the 2600 block of N. Stockton Hill Rd. Upon police arrival, an officer observed a female subject with blood on her who stated a male suspect stole her phone and was running down Airfield Ave. Officers located the suspect, identified as Havatone on foot at Main St. and Atlantic Ave. Havatone was transported to Kingman Regional Medical Center as he was bleeding from several lacerations.

The investigation revealed that the 48 year-old female victim refused service to Havatone who became aggressive, tackled the female victim to the ground causing injury to her legs. The victim had a kitchen knife and cut Havatone in the hand in self-defense before Havatone fled the scene taking the victim's phone. The victim walked to a nearby business and asked employees to help her who called 911. Once medically released by the doctor, Havatone was booked into the Mohave County Adult Detention Facility.



Kingman Police Utilize Narcan and Save Overdose Victim—Saturday, October 15th at approximately 3:45 a.m., Kingman Police responded to a reported heroin overdose victim. Upon arrival, officers found an unresponsive 29 year-old male victim who was showing signs of an opioid overdose. The officer administered Narcan to the victim which began reversing the effects of the drug overdose. Kingman Fire and River Medical responded and took over patient care.

This is the first use of Narcan since the Kingman Police Department conducted training and implemented Narcan for use in early October. The Kingman Police Department is the first police department in the State of Arizona to implement Narcan into their patrol operations. The Narcan program has been implemented at no cost to the community using drug seizure asset RICO funds.



Felony Arrest for Motor Vehicle Theft and Aggravated Assault with a Deadly Weapon—Monday, October 17th at appx. 2:35 p.m., Kingman Police arrested **Robert Esbrandt**, 43 of Fort Mohave, on felony charge of Motor Vehicle Theft, Aggravated Assault with a Deadly Weapon and a misdemeanor charge of Criminal Trespass.

This arrest occurred after police responded to a disorderly conduct at a business in the 100 block of E. Andy Devine Ave. An officer arrived on scene and made contact with employees of the business who stated that the male suspect identified as Esbrandt was attempting to enter vehicles and drive off in them. Esbrandt who is not an employee sat behind one of the office desks and was going through paperwork on the desk. The officer contacted Esbrandt to trespass him from the property.

Afterward, the officer was talking with another subject in the area who was unrelated to this incident when he observed a woman running and yelling that Esbrandt was stealing her vehicle. Esbrandt had entered an employee's vehicle and began to drive off. The 50 year-old female and a 39 year-old male both of Kingman, were attempting to get Esbrandt to stop the vehicle through the windows while it was in motion. During the incident, Esbrandt struck the female while she was attempting to get Esbrandt to stop. The vehicle stopped and the officer was able to pull Esbrandt from the vehicle and take him into custody. Esbrandt was booked into the Mohave County Adult Detention Facility on the above charges.

Kidnapping Arrest—Saturday, October 22nd, at about 11:50pm, Kingman Police arrested **Zane Weston Jim**, 27 of Kingman, on two felony charges of Kidnapping. The female victims were 20 and 21 years-old. One of the victims was able to call 911 and report that Jim who they did not know had forcibly entered their car and was forcing them to drive him to an apartment in the 2000 block of Gates Ave. When officers arrived to the location they found Jim hiding inside an apartment where he was subsequently taken into custody. The investigation revealed that Jim allegedly forced himself into the car while in the parking lot of a bar in the 3400 block of Stockton Hill Rd. Jim is alleged to have forced the female driver to drive him to a convenience store in the 3100 block of Stockton Hill Rd where he purchased beer and food and then forced them to drive him to the apartment on Gates Ave. The extent of the force used by Jim was verbal and fear. The case is still under investigation. No one was injured. Jim, who is believed to have been intoxicated during the offense, was booked into the Mohave County Adult Detention Facility.

LHC PD Shooting Update—Charlie Gonzalez was transported to Sunrise Medical Center in Las Vegas and is listed in "Critical, but stable" condition. Two officers were involved in the shooting of Gonzalez. One officer has 16 years of police service, 13 years with Lake Havasu City Police Department and the second officer has 12 years of police service, 10 years with Lake Havasu City Police Department.

KPD Investigating Shooting Involving LHC PD Officers—The Kingman Police Department is investigating an officer involved shooting that occurred Wednesday morning, October 26th, at about 12:40 a.m. in Lake Havasu City during the service of a search warrant at a home in the 1600 block of S. Palo Verde Blvd. The search warrant was in regard to an ongoing drug investigation. The Lake Havasu City Police Department SWAT team served the warrant. Upon entering the home the SWAT team was confronted by a male subject armed with a handgun. The male subject later identified as Charlie Gonzalez, 21 years old, is reported to have raised the handgun and fired one time at the uniformed SWAT team. At least two officers returned fire shooting Gonzalez multiple times. Officers were not injured. Gonzalez was transported to Lake Havasu Regional Medical Center in critical condition. As of this release he is still in extremely critical condition. The involved officers have been placed on administrative leave which is standard protocol in police involved shootings. The Kingman Police Department is conducting the criminal investigation. Having an uninvolved agency conduct the criminal investigation is also standard protocol in these types of incidents.



Traffic Stop Leads to Dangerous Drugs and Resisting Arrest—Wednesday, October 26th, at about 10:50pm, Kingman Police arrested **Brandon K. Baldwin**, 32 of Kingman, on felony charges of Possession of Dangerous Drugs for Sale, Possession of Drug Paraphernalia, misdemeanor Resisting Arrest, False Reporting and Failure to Comply with Police Officer and several civil traffic offenses. Baldwin was the driver of a car stopped for multiple traffic offenses in the 3100 block of N. 4th St. During the stop Baldwin refused to identify himself and refused to exit the vehicle after being given multiple commands to do so. Baldwin was taken into custody after he was forcibly removed from his vehicle. During the incident it was found that Baldwin was in possession of equipment and chemicals used to manufacture methamphetamine. Baldwin was ultimately booked into the Mohave County Adult Detention Facility.

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STATISTICAL SUMMARY		
	SEPTEMBER	Year-to-Date
Adult Arrests	237	2,125
Juvenile Arrests	30	227
911 Calls	2,436	24,223
Police Incidents	3,778	34,198
Police Cases	557	4,469
Last DR# Pulled	2016-34210	

Municipal Court—Judge Singer

FINANCIAL REPORT—KINGMAN MUNICIPAL COURT #0841—SEPTEMBER 2016			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	6961.38
Abatement Fund	0.00	Child Passenger Restraint	0.00
Address Confidentiality Fund	9.22	DNA Surcharge—3%	856.87
Attorney's Fees	2962.12	Drug Enhancement Acct (Fine)	1096.20
Bond Forfeiture	2500.00	DUI Abatement Fund—\$250	50.00
Copy Fees	5.81	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	204.41
Defensive Driving Diversion Fee-Local	2625.00	Fill the Gap—7%	1031.17
Fines	10517.83	AZ Highways Fund	0.00
Jail Costs	4331.12	JCEF Surcharge—15%	37.40
Jury Fees	0.00	Medical Services Enhancement Fund	1925.69
Miscellaneous Fees	135.63	2011 Additional Assessment—\$8	689.70
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	25.46
Suspension Fee	683.58	Prison Construction and Operations Fund	3045.64
Warrant Fee	4709.93	Public Safety Equipment Fund	2586.67
Total City Revenue	28481.22	School Zone Assessment	0.00
Local JCEF TPF Acct	470.56	State Highway Fund	0.00
Court Enhancement Fund	1510.35	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	139.90
Probation Surcharge—\$10	3.22	State's JCEF TPF Acct	849.65
Probation Surcharge—\$20	1756.52	Victim's Rights Enforce Assess Fund	163.37
Address Confidentiality Fund	175.19	FARE Special Collection Fund	4017.63
Arson Detection Reward Fund	0.00	FARE Delinquent Fee	1526.22
Clean Election Fund—10%	1481.33	Total State Revenue	28623.62

SUMMARY OVERVIEW—SEPTEMBER 2016					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	11671.30	Prior Balance	307.03	Prior Balance	1704.62
Bonds Posted	0.00	Payments made	2642.71	Payments made	1989.62
Bonds Forfeited	273.30	Checks written	2321.72	Checks written	1704.62
Bonds Refunded	4000.00	Balance in Restitution	628.02	Balance in Adult Prob Fees	1989.62
Balance in Bonds	7398.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	121	126	4
Payments made	0.00	Criminal Traffic	36	40	1
Checks written	0.00	Criminal Misdemeanor	148	195	9
Balance in Reimbursement	274.30	Total	305	361	14
Total Revenue	76364.66	Domestic Violence Cases	24		
Mohave County Jail Costs	Not available				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JULY 2016				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	160	5	161	326
Filed	19	1	10	30
Transferred In	0	0	0	0
SUBTOTAL	179	6	171	356
Transferred Out	0	0	0	0
Other Terminations	25	1	29	55
TOTAL TERMINATIONS	25	1	29	55
Pending End of Month	154	5	142	301
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
127	2	129	1	128
Criminal Traffic/FTA Trials	1	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
91	91	182	12	72
Total Terminations	84	Pending End of Month		98
Civil Traffic Hearings Held in MONTH				2

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1409	418	1827	
Filed	137	6	143	
Transferred In	2	0	2	
SUBTOTAL	1548	424	1972	
Transferred Out	0	0	0	
Other Terminations	187	11	198	
TOTAL TERMINA-	187	11	198	
Pending End of Month	1361	413	1774	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			46	
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TL
Domestic Violence	0	0	0	0
Harassment	0	0	0	0
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	0	Search Warrants Issued	4	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.	115	MISDEMEANOR TOTAL 1106		
Serious Violations	15			
All Other Violations	138			
TRAFFIC TOTAL	268			

Parks and Recreation—Mike Meersman

RECREATION

Recreation Department—Fall continues to move forward as plans are made for the Holidays and the 2017 year of activities and events.

Child Supervision Programs—Our After School Program at Palo Christi held a two-week camp for Fall Break. Registrations were low but the program will continue to be offered for those in need. With new school hours and the Afterschool Program being offered at the schools, we continue to struggle with weekly afterschool registration numbers.

We plan to meet with KUSD to see if there is any way to get support in helping our program continue to grow. For more information on our Child Supervision Programs, please contact Beth at 692-3109.

Trip and Tours—This Fall season we currently have 16 of our 22 seats sold for the Broadway Musical Steel Magnolias along with a tour of the Neon Museum in Las Vegas scheduled to take place Saturday, November 19th. We are sold out for the January 8 trip to the Zoo Lights, Botanical Garden and Heard Museum.

Sports—Youth Volleyball concluded Saturday, November 5th and Adult Volleyball ends the third week of November with an end of season tournament. Adult Kickball is in its last weeks and tournament play will soon take place to determine champions in both lower and upper leagues.

Kickball held a costume contest Sunday, October 30th. Winners were awarded prizes which were donated from local businesses. Basketball registrations are taking place until all divisions are full. League play will begin in December for adults and January for youth.

The Parks and Recreation department will soon host their first Holiday Toy Drive Softball Tournament December 3rd and 4th in conjunction with the Marine Corp League. Donated toys will be kept local and given to youth in our community. For more sports information or to become a volunteer basketball coach contact Ryan Fruhwirth Sports Coordinator at 692-3113.

Special Events- The Drive-In-Movie held October 21st at Southside Park attracted approximately 65 vehicles and over 300 people. The featured movie was “Ghostbusters” (2016.) We offered other activities like Jenga, Corn Hole, Ladder Ball and raffles prior to the start of the movie for early arrivers



Our 10th Annual Fall Festival held Saturday, October 29th from 1 to 4:30 p.m. at Centennial Park. It was a huge success! Every year the event attracts more interest and becomes bigger. The event had a large number of activities such as a costume contest, hay rides, games booths, jump houses, cup cake walk, pie eating contest, candy in the hay, vendors, food and entertainment. There were volunteers from KHS FBLA Club, HSU Club and the Kingman Explorers along and citizens from throughout the community. There were well over 3000 people at the event with 176 children who participated in the Costume Contest. There were 36 winners in the costume contest who received gift cards to Walmart (seven to eight year-old winners pictured below). This event was subsidized by sponsorships from businesses like such as Preston Investments, Bonnie Tomlin and Family, Campbell Redi Mix, Anderson Ford Lincoln, American Woodmark, Just for Kids Dentistry, Cosmic Bounce House, Kingman Daily Miner, McKee Foods, Taco Bell and Pizza Hut. The event received \$6380 in revenue. The City spent \$2926 in supplies to host and, after salaries, still profited \$1570. The halloween coloring contest brought in over 2500 coloring pages and three winners were awarded in each grade level from kindergarten through fifth grades. The coloring contest was co-sponsored by Pizza Hut.



The Recreation Department is gearing up for winter and will soon receive Letters to Santa to deliver to the North Pole for personalization. Each child will receive a return letter form Santa. The department is in need of volunteers to help Santa make calls to children who requested a call from Santa. Volunteers are given prompts and information relative to each child to carry out a successful conversation.

If you are interested in being a part of this program please contact Yvonne at 692-3111.

Aquatics—Closed for the season. General maintenance continues.

Miscellaneous—Department staff will be reviewing applications to fill vacant recreation instructor positions. If you know of anyone with a special talent that they would like to share please encourage them to apply. Interviews will be scheduled over the next month and our goal is to have positions filled beginning in January.

The Winter Dance Recital will take place at Lee Williams High School on Tuesday, December 6 at 6:00 p.m. The Dance Program will be in the Disneyland Parade Sunday, December 11th!



EVENTS HEADED YOUR WAY	
Steel Magnolias and Neon Museum Trip	Nov. 17
Letters to Santa	Nov.1 to Dec. 2
Santa's Calling	Nov.28 to Dec. 22
Winter Dance Recital	December 6

**PARKS DEPARTMENT
PARKS MAKE LIFE BETTER!!**

Parks and Recreation Continued

Centennial Park—The athletic fields have been busy with three fields prepped for regular KSA softball games. Two soccer fields and 4, 5, 6 and 7 have been heavily utilized for the busy soccer season. Along with the heavy use, we have worked to keep up with the gopher population and the irrigation system maintenance.

The seasons have come to an end with just two fields prepped for KSA rain-out days. We will take some time to fill the goal areas with sod and a light fertilizing to establish a root zone as we move into winter. We will continue to work this winter on the irrigation system replacing old valves and adding new isolation components.



Hubbs Park—The playgrounds were in need of improvements as multiple features were out of compliance. We received and installed up-graded and new components including two new benches, one new picnic table and concrete walkways. Beginning this winter a completely new irrigation system will be installed as the existing system has aged and no longer meets current standards.



South Side Sports Complex—Regular games on Southside complex fields have slowed to just a few practices and use of the football field. Efforts have been concentrated on outer areas and weed control.

Trimming of outer tree lines has been completed.

Locomotive Park—To compliment the addition of new crosswalk from the Powerhouse a new sidewalk was installed to connect to the train. The irrigation is back in automatic mode and is on slow recovery due to cooler temps.

Roadside Landscaping—Crews got a good start on roadside trimming and clean-up. We have completed the South side from the Powerhouse to Public Works and have begun on Castle Rock and are moving to Airway. The Airway underpass is complete as well.

Centennial/Grandview Pools—Both City pools are closed for the winter and only pumps and filters are operated one day a week to keep water chemistry balanced.



Splash Pad—The Splash Pad is closed for winter. We have been working to finish concrete sidewalk additions or water catch on windy days. We have also added a new sidewalk to the front entrance. Water features will be removed and stored for the winter to curb vandalism. The splash pad was in operation for 32 days during which time 105 gallons CL₂ (chlorine) was used. The most in one 24-hour period was 16 gallons needed to disinfect and balance water chemistry.



Parks Maintenance—Equipment mechanics completed 29 maintenance repair orders in the shop—18 in the Parks system and 21 in Pools and Recreation.

The parks division used 560 hours of inmate labor during the month of October.

CERBAT CLIFFS GOLF COURSE



The Gold tee on #6 has been rebuilt. It was leveled and 10 yards was added to the existing tee. Sod removal, leveling and hydro-seeding were successful. A combination of Rye, Fescue and Kentucky Bluegrass was used during the hydro-seeding process on October 24th. New turf is filling in well and sod removed from this tee has been utilized in several problem traffic areas throughout the course. Additionally a new recycled concrete retaining wall was built along the cart path.



Four crew members have received certification for proper use and operation of the boom truck used for the tree trimming process. Thinning and removal of dead branches on all course trees has begun. This process helps to ensure and extend the life of more than five-hundred trees throughout the course. One diseased tree on #1 was removed along with a problem tree behind #8 green and the areas leveled, over-seeded and composted.

The irrigation technician continues to make improvements to the irrigation system in an ongoing effort to better utilize and reduce water consumption. A power outage affected #3 and #7 fairways but it was quickly rectified by replacing a main power wire which fed sprinkler stations. We used a new

wire pulling tool engineered by our mechanics.

All greens received a liquid application of fertilizers and new sodded areas were given a granular application of fertilizer. A new range ball dispenser was installed at the Driving Range and a refrigerator and freezer have been replaced at the Pro Shop kitchen. To smooth out the rough areas of the dry lakes on #1, #9 and #11 tees an I beam was used along with the small box grader and Gannon behind the tractor. This process helps to retard weed growth and reduce uneven surfaces.

The City/County Golf Tournament was won by the City 45 points to 15 points and the City retained the trophy! Congratulations to all that played in the City League this year.

Since the last report the Golf Course has utilized 1,456 hours of inmate labor. For information about Cerbat Cliffs Golf Course or to schedule a Tee time, call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com.

CERBAT CLIFFS GOLF COURSE OCTOBER 2016	
# Nine Hole Rounds	897
# 18-Hole Rounds	1,296
# Golf Lessons	54
Greens Fee Total Rev,	40,419
Annual Passes	12,665
Daily Green Fees	27,754
Motor Cart Total Rev.	22,222
Private Cart Trail Fees	830
Daily Cart Rental	21,392
Driving Range Revenue	2,084
Tl. Hrs. Ranger Activities	36
Tl. Hrs. Beverage Cart on Course	22
# of Tournaments	3
Tl. Tournament Participation	168

Public Works—Rob Owen

BUILDING MAINTENANCE—OCTOBER/2016	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	111,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	36/work orders were completed
Building Maintenance repairs made	Public Works (9)-including office supply deliveries, City Complex (7), Engineering (4), KFD (2), Powerhouse (1), Municipal Court (2), 911 Center/City Attorney (4) , KPD (6), Powerhouse (1), and Depot (2).
Graffiti removed	4 work orders
SPECIAL PROJECTS	

FLEET MAINTENANCE—OCTOBER/2016	
8,073 gallons of unleaded gas	Cost of \$15,411.43
10,218.2 gallons of diesel fuel	Cost of \$15,050.70
Vehicle preventive maintenance	Vehicles 2
Mechanic and welder vehicle repairs—No longer includes picking up of parts or taking vehicles to outside repair shops	Repairs 302

SANITATION—OCTOBER/2016	
332 trips to the landfill—Delivery of 3,466,740 pounds of trash	Cost of \$ 60,927.97
New 90-gallon residential containers	13
Old, damaged, missing or found containers repaired or replaced	46
Steel containers delivered for customer clean-up	3
1) Extra steel containers emptied and 2) Containers retrieved	1) 33 and 2) 6
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)126 2) 13 3) 2
Recycling—tons / Annual total— tons	89.17/984.02

STREETS—OCTOBER/2016	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)
- One vacant Operator A - New Employee to begin in November

Street Department Activities:

Public Works Continued

- Dirt road grading
- Pothole patching
- Patching of water utility cuts
- Shoulder grading
- Accident cleanup
- Shoulder maintenance and grading has been ongoing throughout the October. Shoulder grading will continue over the next couple months along with dirt roads grading. Asphalt patching and preservation has been ongoing throughout the month. Cleanup from summer storm s has been on going. Streets have been cleared of heavy debris and are now being swept. Sweeping to clear storm debris will be ongoing over the next couple of months due to staffing levels.
- This month included providing traffic control to Pink Heals, Brews and Brats and the Halloween Bash events. We have also been trying to complete repairs to a significant number of street lights damaged by lightening.
- It appears that we are close to being able to obtain asphalt millings from ADOT. When the millings become available we will begin placing them on dirt roads. This will lower maintenance requirements and provide better access to the traffic. Roads have been prioritized and will be completed per that order. This will be a long ongoing project due to the size of the project and the low staffing levels in the Streets Division. This project will require transporting and placing over 100,000 cubic yards of millings. There will be almost the same amount of material being removed to accommodate the placement of the millings without creating drainage and flooding issues. Just for some perspective this will be around 8,000 loads of materials if belly dumps are used. It would be nearly 16,000 if dump trucks were used.

Training: OSHA 10 Hour Card—Joe Trybus, Walter Davis, Bryan Montgomery and Shane Shilstone.

Flagger Trainer Certification—Roberto “Tug” Martinez completed training as a Flagger Trainer. This will allow the Streets Division to certify traffic flaggers in house. This will save time and money so people do not need to travel out of Kingman for this training. Other Departments/ Divisions will also be able to utilize this as well. This may also provide some opportunity for trading with Mohave County under the proposed work share agreement.

WASTEWATER — OCTOBER/2016

Wastewater Treatment—Personnel 7/ Vacant 4

Staff at Hilltop Facility:

- Treated approximately 54.83 million gallons of influent on intake and discharged approximately 49.84 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted reports to ADEQ
- Wastewater staff is preparing for upcoming ADEQ & ADHS Laboratory & Facility inspection
- Wastewater staff is preparing grit removal equipment for repair and replacement of critical wear components

Staff at Downtown Facility:

- Treated approximately 7.49 million gallons of influent on intake and discharged approximately 6.81 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2
- Completed all daily, weekly and monthly maintenance work orders

Wastewater Collections—Personnel 1 Vacant/3 Unfunded

Wastewater Collection crews:

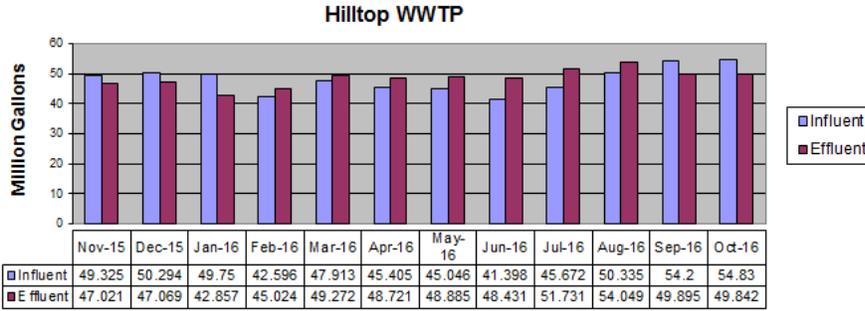
- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 8,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Simons Sewer Cleaning completed an additional 160,000 linear feet of hydro-jet cleaning on city outfall lines and high traffic locations.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 32,500 linear feet
- Wastewater staff completed winter blend lubricant changes on specified equipment
- Wastewater staff completed winter blend lubricant changes on specified equipment

Wastewater Pre-Treatment

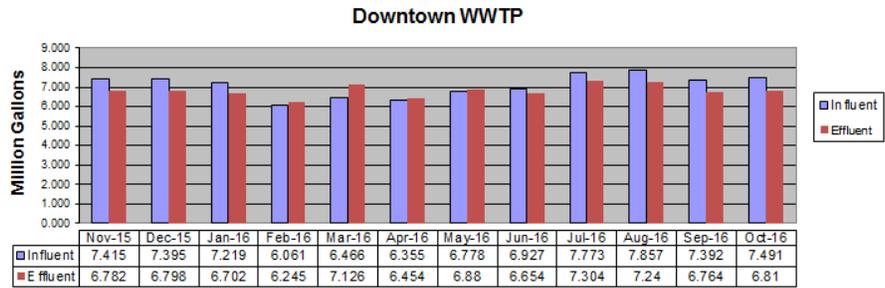
- maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ and EPA
- Compiling data for annual Pre-Treatment report to ADEQ and EPA
- Providing necessary feedback & data collection to our Pre-Treatment consultant to assist with the local limits study for Downtown & Hilltop Addendum. Actual sample collection for this project should begin in the near future.

Public Works Continued

HILLTOP WWTP



DOWNTOWN WWTP



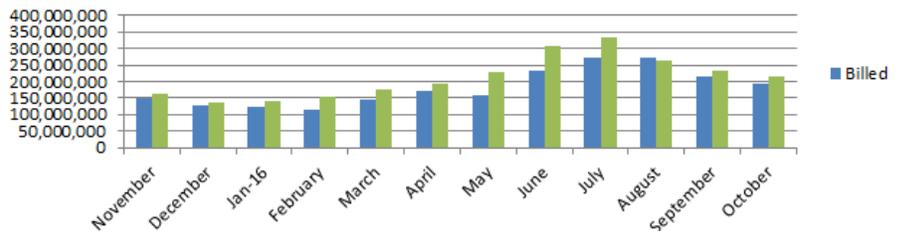
WATER—OCTOBER/2016

Work Orders processed	1524	Raise Meter box	1
New customer service meters installed	12	Leaky valves	27
Customer assistance calls	39	Out of order meters repaired	48
Meters read	20616	City of Kingman Water Usage in gallons	2,815,758
Meter readings rechecked	85	Service line leaks in gallons	47,250
Turned off services due to delinquent bills	259	Main line leaks in gallons	42,400
Meters locked due to non-payment	38	Asphalt replaced in square feet	250
Meters locked as being used at locations no customer signed for service	13	Blue Stake locate requests	216
Customer requests for pressure checks	4	PW, Fire, Eng. Usage	297,995
Raise Meters	0		

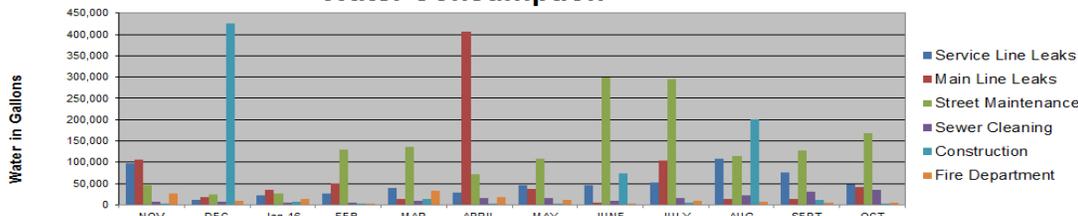
2016 Billed and Produced

Water Billed and Produced:

- 192,030,260 gallons of water produced
- 216,007,700 gallons of water (88.90%) billed



Water Consumption



PROJECTS-OCTOBER/2016

HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP) SIGN INVENTORY SYSTEM PROJECT—All equipment is installed and operational; staff has received training on the system. City Staff is working on a locations list of 300 Stop signs. Procurement of 300 Stop signs and a consultant to complete the data collection is scheduled to begin soon. A draft of the solicitations proposal has been sent to and reviewed by City staff. There were changes requested and Staff is waiting for a revised draft for review.

BYWAYS GRANT/POWERHOUSE
This month staff and Seabury Fritz Architects finalized scope and changes to this project. There were several changes to scope due to recent projects that were completed at the Powerhouse. Staff is waiting for proposal and cost estimate from the architect. The busy season of the Powerhouse is ending and Staff estimates the project to go to bid tentatively in late November and for construction to begin possibly in January.

PROTECTED AND PERMISSIVE LEFT HAND TURNS AT BEVERLY and HARRISON AND AIRWAY and HARRISON INTERSECTIONS—Project is currently in ADOT’S design process. Stage IV plans have been received and reviewed by staff. Staff comments were submitted Oct 28 and Staff is awaiting next stage of plans for review.

BYWAYS GRANT/ROUTE 66 PEDESTRIAN CROSSING
The Signal is in operation. Staff is conducting traffic speed and volume counts to see how the signal is affecting traffic. Due to data received a 25-mph speed limit was determined and posted at that area.



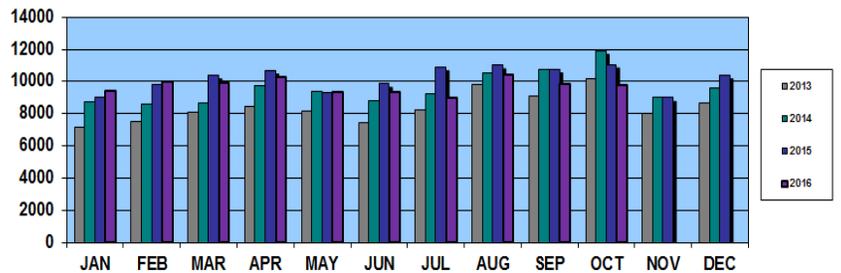
Kingman Area Regional Transit

We'll KART You Around!

KART—OCTOBER/2016

OCTOBER REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$6,216.64 Coupon/Pass Revenue—\$7,345.00 Advertising Revenue—\$2,073.69 Total Monthly Revenue—\$15,635.33
OCTOBER RIDERSHIP	<ul style="list-style-type: none"> Service hours—1232 Service miles—16,368 Total passenger trips—9785 Curb-to-Curb trips—280 (3% of total)

Monthly Ridership Comparison



Tourism—Josh Noble

OCTOBER STATISTICS

Tourism Dept. Statistics	Oct 2015	Oct 2016	Month Δ	FYTD	FYTD Δ
Visitor Center Walk-Ins	10,217	11,241	10.0%	49,122	12.0%
Bus & Group Visits	58	80	37.9%	249	22.7%
Gift Shop Sales:	\$8,089	\$11,366	40.5%	50,678	60.1%
Visitor Packets Mailed	429	492	14.7%	8,164	15.6%
Website Visitor Sessions:	18,202	20,681	13.6%	88,560	33.2%
Hotel Occupancy: (Sept)*	72.6%	72.0%	-0.8%	68.6%	-0.1%
RevPAR: (Sept)*	49	52	7.1%	49	6.3%
Room Tax (June, adj)*	\$41,701	\$38,262	-8.2%	\$38,262	-8.2%
Guest Book US Parties	367	386	5.2%	Top States: 1. CA 2. AZ 3. FL, TX, WA 4. MO	Top Countries : 1. Canada 2. Germany 3. U.K. 4. Australia
US Party Size	2.2	2.6	18.2%		
GB International Parties	250	320	28.0%		
International Party Size	2.3	2.6	13.0%		

† Visitor Packet totals are for the calendar year * Occupancy & RevPAR are calendar YTD figures reported by STR, Inc. ◇ delinquencies collections negatively skewing room tax collections

Advertising / Marketing

Arizona Office of Tourism Marketing Cooperative

- VisitArizona.com, October rich media banner (66on66.com)
- AZCentral.com, mobile and desktop banner, 500,00 impressions (66on66.com)
- Arizona Republic Saturday and Sunday Explore Section "Route 66" 10/8/16 & 10/9/16 (6col x 3.5")
- Pandora: 15 second spot and 300x250 companion banner, mobile and desktop, 250,000 impressions (66on66.com)
- Arizona Drive Guide Fall issue (1/2 page)
- Grand Canyon Journal, 2017 edition released (full page plus editorial)

Other Advertising / Marketing

- GoArizona.com lead listing with leads
- MyGrandCanyonPark.com listing with leads
- KJZZ Travel and Discovery Expo, at Westworld in Scottsdale Oct 15, 2016

Media Assistance

- Oct 1: Mr. Dirk Kruse-Etzbach (Iwanowski Travel Guide books, German market) and Ms. Marita Bromberg (photographer) hosted at Ramada Kingman
- Oct 11: Route 66 Road Trip contest for National Park Trips Media inclusion and Facebook posts (contributed museum passes and coordinated with the Grand Canyon Caverns to contribute an overnight and tour)
- Oct 19 and 20: Route 66 Canadian Media Influencer FAM Tour (hosted at Hualapai Mountain resort, Quality Inn, Sirens Café, Arizona Route 66 Museum)
- Oct 29 and 30: Xavier Petit, TV reporter for TV5 Monde "Pays and Marchés du Monde" (hosted at Ramada Kingman, Airport Café, Route 66 Swap Meet, Mr. D'z, Arizona Route 66 Museum)

Media Follow-up

- Oct 25: Mag. Claudia Hilmbauer blog posts at www.thewaygabounds.com plus inclusion in REISELUST (German/Austrian market travel magazine) (hosted Sept 28, 2016)

Projects and Activities

Route 66 Passport Mobile App—RFP development

GoKingman.com—Populating relaunched pages

Route 66 Fun Run—Route planning for 30th annual celebration

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 City Manager
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 Kingman, AZ 86401
 (928) 753-8102
 www.cityofkingman.gov

CITY MANAGER REPORT



CITY OF KINGMAN—NOVEMBER 2016

The information included in this issue reflects October, 2016 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

WHAT'S INSIDE
Development Services
City Attorney
City Clerk
Engineering
Finance
HR/RM
Information Technology
Kingman Fire Department
Kingman Police Department
Municipal Court
Parks and Recreation
Public Works

Development Services—Gary Jeppson

HOME 2 SUITES BY HILTON—Plans for the 91-room, four-story Hilton Home2 Suites Hotel located at Western and Sunrise are being finalized with outside plan checkers. The building permit is expected to be issued in November but outstanding issues remain.

HOUSE OF HOPS—The foundation and floor are poured and the structure shell building permit has been issued. Interior details are being worked out.

BURGER KING—Remodeling of the Burger King on Andy Devine Avenue is underway. However, the owner is wanting to change the plans and keep the drive-through open during construction.

HEAVY METAL GYM—The Heavy Metal Gym located in the USA Pawn shop building on Detroit Ave. is nearly complete. Punch list items and electrical and gas utility issues are being resolved.

HUALAPAI MOUNTAIN MINI-STORAGE—The Hualapai Mountain Storage building permit has expired. Mr. Bennett has applied for an extension on his conditional use permit.

912 ASTOR—A triple duplex at 912 Astor is under construction.

KINGMAN SQUARE SHOPPING CENTER—The Kingman Square Shopping Center (Old Safeway) has a permit for a face-lift but construction is not yet taking place.

BUILDING DEMOLITION PROJECTS—The Desert Lodge has been torn down; the roof on the Press Room building has been removed; Old Trails is tearing down buildings at 210 and 212 Beale Street; four more buildings located at 422 Kier, 420 Kier, 802 Madison and 3196 N. 4th St. are being torn down.

MOHAVE MENTAL HEALTH—Remodeling of a building on Diamond and Kino is underway.

MOOSE LODGE—A permit to rebuild the Moose Lodge has been issued to KC Orr Construction.

GRAND EVENT CENTER—Staff has issued special event permits to Ron Campbell for small group events and are working with him to upgrade the air handling system.

COPPER RIDGE APTS—A permit has been issued to reconstruct the burned apartment at Copper Ridge Apartments.

BUILDING ACTIVITY—Single-family residential building activity is 85% compared to the first 10-months of last year. Total building permit activity is 99% compared to last year. Total valuation is 87% compared to last year due to construction of LaQuinta Inn construction last year. If the Hilton Hotel permit is issued soon we will see a jump in valuation which will exceed 2015.

BUILDING DIVISION—The three quarters of 2016, in terms of new single-family residential construction, are 79-percent (81.79-percent in valuation) compared to the first three quarters of 2015. There were no permits issued for new commercial buildings in September however new projects are on the horizon. There were 16 commercial remodeling permits issued in September, an indicator that the economy is improving and existing buildings are being revitalized.

Overall building activity for three quarters of 2016, in terms of valuation, is 79.44-percent of the 2015 building valuation activity. The Hilton Home2Suites, downtown revitalization projects and the Native Grill will elevate 2016 valuation totals.



CITY OF KINGMAN—BUILDING PERMIT COMPARISON—OCTOBER—2015 vs 2016

New Residential Permits		New Commercial Permits		Other Residential		Other Commercial		Total Permits for Month		Valuation Total for Month	Cumulative Valuation
2015	10	2015	0	2015	18	2015	11	2015	39	\$2,674,972.57	\$46,975,570
2016	16	2016	0	2016	19	2016	9	2016	44	\$4,069,911.85	\$41,008,733

BUILDING PERMITS AND VALUATIONS

September 2016

COMMERCIAL	PERMITS	VALUATION	TOTAL FEES
312 E. Beale Street	Addition	\$548,327	\$5,719.73
1400 Andy Devine Avenue	Maintenance	\$22,089	\$363.25
4th Street A	Electrical	\$0.0	\$0.0
4th Street B	Electrical	\$0.0	\$0.0
912 Astor Ave A-E	New	\$319,791	\$19,963.99
3631 Stockton Hill Road	Remodel	\$8,600	\$275.96
1301 Beale Street	Remodel	\$1,172,000	\$20,338.73
523 Andy Devine Avenue	Remodel	\$14,811	\$163.31
TOTAL		\$2,085,519	\$46,824.97
DEMO			
3050 Hualapai Mountain Road	Commercial	\$0	\$47.00
125 E. Sunrise Avenue	Commercial	\$0	\$47.00
232 E. Beale Street	Commercial	\$0	\$47.00
645 E. Berk Street	Residential	\$0	\$47.00
434 Sixth Street	Residential	\$0	\$47.00
545 E. Berk Street	Residential	\$0	\$47.00
TOTAL			\$282.00
RESIDENTIAL			
3265 Cypress Street	Addition	\$29,313	\$728.92
3354 Pasadena	Addition	\$49,463	\$1,045.52
710 Sixth Street	Addition	\$4,470	\$183.56
3427 Karen Avenue	New	\$207,823	\$4,626.83
1811 Florence Avenue	New	\$116,187	\$4,151.61
3731 Evans Street	New	\$159,511	\$4,702.84
1817 Florence Avenue	New	\$153,667	\$4,426.15
2815 Chambers Avenue	New	\$136,498	\$4,300.01
3334 Karen Avenue	New	\$163,439	\$4,739.80
3620 Lomita Avenue	New	\$138,878	\$4,272.29
3821 Katie Lane Loop	New	\$158,220	\$4,693.60
2775 Rainbow Street North	New	\$143,141	\$4,151.95
3641 Adams Street	New	\$138,878	\$4,314.85
2785 Rainbow Street North	New	\$148,148	\$4,189.05
2623 Wallapai Avenue	New	\$138,538	\$4,708.80
2720 Rainbow Street North	New	\$159,113	\$4,270.67
2780 Brook Street North	New	\$143,141	\$4,151.95
2770 Brook Street North	New	\$127,308	\$4,033.23
4705 Scotty Drive	Remodel	\$8,000	\$252.86
320 S. Fifth Street	Remodel	\$700	\$48.84
3390 Louise Avenue	Remodel	\$45,100	\$1,598.88
3100 Southern Loop	Remodel	\$143,141	\$4,151.95
3320 Sage Street North	Remodel	\$1237,308	\$252.86
TOTAL		\$2,382,277	\$70,483.63
SIGN ON PREMISE			
211 Beale Street	Attached to Building	\$1,100	\$68.97
309 Beale Street	Attached to Building	\$969	\$63.94
TOTAL		\$2,069	\$132.91
TOTALS for September 2016		\$4,559,509	\$120,079
TOTALS for September 2015		\$3,305,737	\$86,697

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	October, 2015	October, 2016
Domestic Violence	37	26
DUI	30	12
Theft/Shoplifting	43	35
Criminal Traffic (non DUI)	6	9
Code Enforcement	7	10
Miscellaneous Misdemeanors	52	87
Total Charges	175	179
Number of Files Opened	111	117
Pretrial Conferences	123	142
Change of Pleas	68	71
Status Hearings	25	20
Trials	19	10
Other Court Events	47	158

City Clerk—Sydney Muhle

As of October 31, 2016 there were 1644 active City of Kingman business license accounts.

During the month of October the Clerk's Office assembled City Council agendas and packets for two regular meetings. Also prepared by the Clerk's office were agendas and packets for a regular EDMC meeting and a HPC meeting. Minutes were taken and transcribed for meetings held. All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov. The City Clerk's Office also assembled the City Manager Report and the E-Newsletter for the month of October.



CLERK ACTIVITY—OCTOBER 2016		
	VOLUME	REVENUE
New Business Licenses Issued	31	
Bid Openings	0	
Public Notary Requests	4	\$8
Special Event Liquor License	2	\$50
Public Records Request	5	\$20.60
Special Event Vendor Permits	2	506
TOTAL REVENUE—SEPTEMBER 2016		\$7,556.60

UPCOMING COMMUNITY EVENTS

EVENT	DATE	LOCATION
Letters to Santa	Nov. 16 to Dec. 4	Letters to Santa Mailbox, Parks and Recreation Office, 3333 Harrison, Kingman
Santa's Calling	Nov. 28 to Dec. 22— Submission deadline Dec. 5 by 5 p.m.	Red Mailboxes at City Hall, KFD Station #3 on Gordon Dr. and Parks and Recreation Office, 3333 Harrison, Kingman
Breakfast with Santa	Dec. 10, 8 to 10 a.m.	Golden Corral, 3580 Stockton Hill Rd., Kingman
Murphy's Gun Shows	Nov. 19 and 20, 2 to 3 p.m.	2600 Fairgrounds Blvd., Kingman
Kingman Farmers Market	Nov. 19 10 a.m. to 2 p.m.	Thunder Rode, 102 E. Beale Kingman
Kingman Turkey Trot 5K/Run, Walk	Nov. 24, 8 to 11 a.m.	3601 Santa Rosa, Kingman (KRMC Mtn. Campus)
Holiday Bazar and Santa's Hualapai Wonderland	Dec. 3, 1 p.m., Dec. 4, 5 p.m.	Hualapai Mountain Park, Kingman
Kingman Farmer's Christmas Market	Dec. 10, 10 a.m. to 2 p.m.	Thunder Rode, 102 E. Beale Kingman
High Desert Events Gun Show	Dec. 10 and 11, 9 to 5 p.m.	Fairgrounds
Very Merry Parade of Lights	Dec. 3, 7:30 p.m.	Downtown Kingman
City of Kingman Annual Christmas Tree Lighting	Dec. 3, 7:30 p.m.	310 N 4th Street, Kingman
Survivalists Preppers Back to the Land Expo	Dec. 3 and 4, 9 a.m. to 4 p.m.	2600 Fairgrounds Blvd., Kingman

ENGINEERING DEPARTMENT MONTHLY REPORT—OCTOBER 2016

Engineering—Greg Henry

WATER AND SEWER ACTIVITIES

Engineering staff responded to 100 Requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

MEETINGS—OCTOBER 2016

Oct. 6	Engineering Staff Meeting
Oct. 17	Kingman Crossing Design Review
Oct. 19	ENG16-0033 Astor Avenue Water Line Extension
Oct. 20	Traffic Safety Committee Meeting
Oct. 25	Space Need Study Meeting
	Engineering Building Weekly Meeting

RIGHT OF WAY ACTIVITIES—OCTOBER 2016

26	Permits to work in Public Right-of-Way
12	Sewer Connection Permits (12 inside, 0 outside)
4	Sewer Taps (1 inside, 0 outside)
0	Utility Permits for water meters in the County
13	Utility Permits for water meters in the City
12	Sewer Availability Letters

TRAINING—OCTOBER 2016

	There were no trainings for the month of October
--	--

DESIGN ACTIVITIES UPDATE—OCTOBER 2016

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG15-048	This project includes the design of Eastern Street between Pasadena Avenue and Airway Avenue.	Ritoch-Powell and Associates for the preparation of project plans and reports	Design expected to be complete in March 2017
ENG15-046	This project updates the City's Water Master Plan.	Sunrise Engineering for preparation of the report and water system modeling	The project is expected to be complete by February 2017
ENG15-050	This project will update the City's traffic signal controller at 4th St and Andy Devine.	Lee Consulting for the preparation of plans and specifications	The design is expected to be complete by November 2016
ENG15-0075	This project involves a grant from FEMA for a new city wide contour mapping.	Mohave County Flood Control Flood District with a \$60,000 match from the City.	The project is expected to be complete by December 2016

CONSTRUCTION ACTIVITIES UPDATE—OCTOBER 2016

PROJECT	PURPOSE	STATUS
ENG14-039	This project includes the installation of a pedestrian activated signal across Andy Devine Avenue near the Power House. Work is being administered by ADOT	Work is complete and the signal has been activated. Staff is working with ADOT on final project close out.
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the water and sewer lines in the downtown area is ongoing. Installation of a Surge tank at the Castle Rock Booster Station is ongoing.

CAPITAL EXPENDITURES—OCTOBER 2016

CONTRACTOR	PROJECT	AMOUNT
ESRI, Inc.	ENG16-0030	\$2,708.75
Freiday Construction	ENG12-021	\$13,103.98
Ritoch-Powell and Associates	ENG15-048	\$72,716.03
Sunrise Engineering	ENG16-0030	\$13,748.50
Sunrise Engineering	ENG15-0046	\$1,935.00
Patti G. Trahern	ENG15-0051	\$1,560.00
Capital Expenditures processed during the month of October		\$105,772.26

CONSTRUCTION PHOTOS—OCTOBER 2016



05-S-0030 Freiday placing Slurry in Sewer Trench



05-S-0030 Sewer line between Chestnut & Maple



ENG15-063 Sewer Extension on Gates Avenue



ENG16-0396 Patching Trenches at Centennial Apts.



Eng16-0456 New Sidewalk on Riata Valley Road



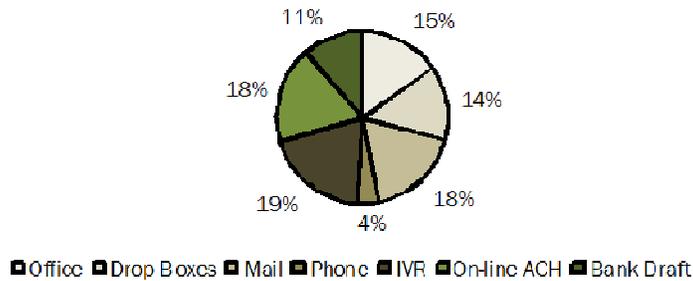
ENG15-054 Desert paving at Walleck Ranch

Finance—Tina Moline

City of Kingman – Utility Payment Statistics

The primary source of payment for utility customers continues to be checks; almost 37-percent of customers use this method. Debit and credit card payments are the second-most used method at 28-percent. Of that 28-percent, more than 69-percent of payments received are through the IVR telephone payment system. The IVR system continues to attract interest from utility customers and electronic payments overall (such as bank draft, online bill payments through customer banks and the IVR system) account for more than 57-percent of customer payments.

Bill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY—OCTOBER 2016

	May-16	Jun-16	July-16	Aug-16	Sep-16	Oct-16
Phone Calls Answered	4,613	4,851	4,640	5,106	4,699	4,540
IVR—Payments	3,522	3,471	3,350	3,628	3,417	3,608
Water Service Orders	1,638	1,534	1,243	2,029	1,551	1,447
Sanitation Service Orders	302	363	279	351	411	236
Sewer Service Orders	0	0	0	0	0	0
Number of Total Payments Processed	13,962	12,443	12,352	13,255	12,613	13,254
Number of Sanitation Customers	11,530	11,600	11,612	11,647	11,657	11,637
Number of Sewer Customers	9,849	9,921	9,915	9,954	9,964	9,962
Number of Water Customers	19,292	19,406	19,346	19,407	19,408	19,383

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

- City of Kingman - 310 N 4th Street
- Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

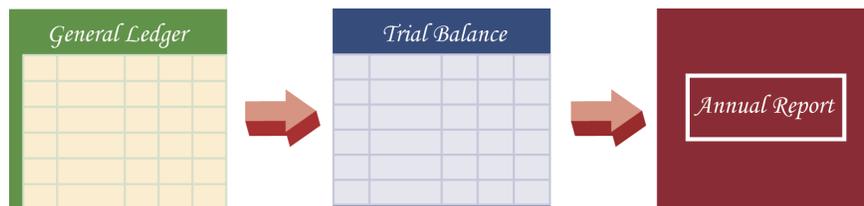
Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

REVENUE BY SOURCE—OCTOBER 2016—GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	16,096,000	1,311,320	5,733,307	35.62%
Licenses & Permits	1,326,500	269,232	616,033	46.44%
Intergovernmental	5,690,000	502,870	2,027,619	35.63%
Charges for Services	1,277,000	84,622	526,672	41.24%
Fines and Forfeitures	260,000	25,764	100,076	38.49%
Miscellaneous	613,000	5,412	11,507	1.88%
Total Revenues General Fund	25,262,500	2,199,220	9,015,213	35.69%

EXPENDITURES BY DEPARTMENT—OCTOBER 2016—GENERAL FUND

Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,624,098	94,245	379,003	1,245,095	76.66%
City Council	172,438	4,524	92,848	79,590	46.16%
Manager	251,869	14,676	72,027	179,842	71.40%
Finance	874,780	43,831	297,848	576,932	65.95%
Attorney	740,952	43,449	219,918	521,034	70.32%
City Clerk	398,416	17,035	86,300	312,116	78.34%
Human Rsc/Risk Mgmt	735,020	36,634	211,922	523,098	71.17%
Planning and Zoning	654,628	38,345	190,832	463,796	70.85%
Police Department	9,295,882	539,210	2,843,734	6,452,148	69.41%
Fire Department	6,836,126	435,909	2,141,020	4,695,106	68.68%
Building Inspection	709,370	34,200	189,712	519,659	73.26%
Parks and Recreation	4,142,128	250,511	1,174,876	2,967,252	71.64%
Total Expenses	26,435,707	1,552,568	7,900,039	18,535,668	70.12%

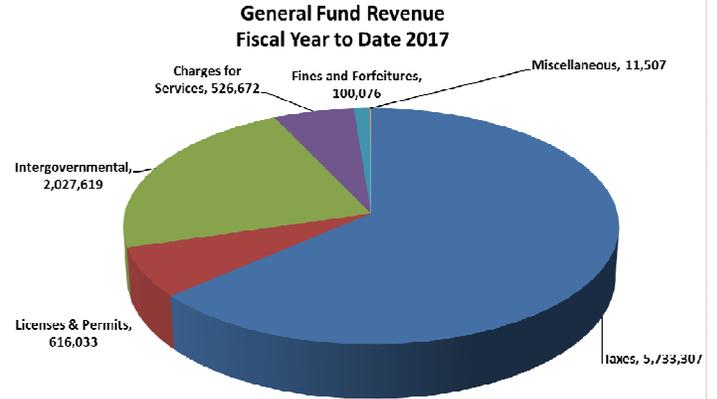
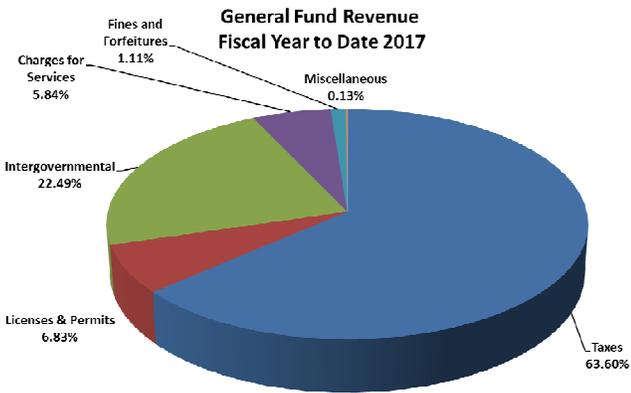


Finance Continued

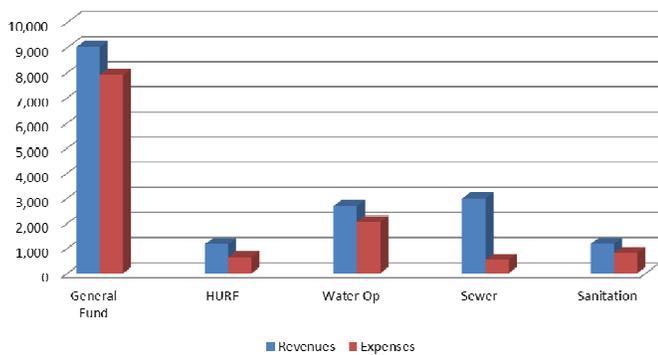
REVENUE BY SOURCE—OCTOBER 2016—GENERAL FUND

REVENUE SOURCE		7/1/12 thru 10/31/12	7/1/13 Thru 10/31/13	7/1/14 Thru 10/31/14	7/1/15 Thru 10/31/15	7/1/16 Thru 10/31/16	Percent Change FY16-FY17	Fiscal 2017 BUDGET	FY17 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	3,528,422	4,574,686	4,794,846	4,754,238	4,991,267	4.99%	14,400,000	34.66%
	Room Tax (2%)	140,909	123,314	164,771	169,621	187,561	10.58%	396,000	47.36%
	Rest/Bar Tax (1%)	200,366	104,966	0	0	0	0	--	--
State	Sales Tax	727,516	777,717	807,265	854,418	847,807	-0.77%	2,415,000	35.11%
	Income Tax	955,695	1,043,804	1,132,602	1,126,461	1,179,812	4.74%	3,275,000	36.02%
	Auto Lieu Tax	431,163	381,956	416,320	446,788	554,479	24.10%	1,300,000	42.65%
Golf	Green Fees (9 holes)	38,766	38,495	40,159	39,253	35,669	-9.13%	115,000	31.02%
	Green Fees (18)	75,249	70,038	68,714	64,149	60,953	-4.98%	185,000	32.95%
	Annual Golf Fees	49,365	35,425	35,913	46,474	39,658	-14.67%	115,000	34.49%
	Cart Rentals	117,151	102,295	103,988	103,045	98,698	-4.22%	270,000	36.55%
	Driving Range	15,695	13,716	11,673	12,411	9,168	-26.13%	30,000	30.56%
	Restaurant and Bar	74,847	78,063	80,559	73,626	65,984	-10.38%	210,000	31.42%
	Subtotal Golf Course	371,073	338,031	341,006	338,958	310,131	-8.50%	925,000	33.53%
Other	Zoning Fees	1,100	8,493	5,753	13,710	9,150	-33.26%	20,000	45.75%
	Building Permits	118,529	180,613	166,522	196,594	193,395	-1.63%	500,000	38.68%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	200,366	229,063	253,607	268,223	285,238	6.34%	750,000	38.03%
	Highway User	729,711	763,037	814,862	846,829	876,060	3.45%	2,565,141	34.15%
	Lottery Revenue	0	0	0	0	0	0	0	0
POWERHOUSE TOURISM (215)		0	0	0	0	53,564	0	115,600	46.34%
WATER FUND (501)		2,809,374	2,660,924	2,586,480	2,671,227	2,675,241	0.15%	6,608,000	40.48%
WATER CAPITAL RENEWAL (510)		275,135	277,508	281,012	284,795	290,722	2.08%	825,000	35.24%
WASTEWATER (502)		2,343,155	2,913,533	2,962,468	2,912,425	2,969,009	1.94%	7,980,200	37.20%
WASTEWATER CAPITAL RENEWAL (513)		0	0	0	37,879	39,307	3.77%	120,000	32.76%
SANITATION (503)		1,103,348	1,112,109	1,128,016	1,145,766	1,168,715	2.00%	3,440,000	33.97%

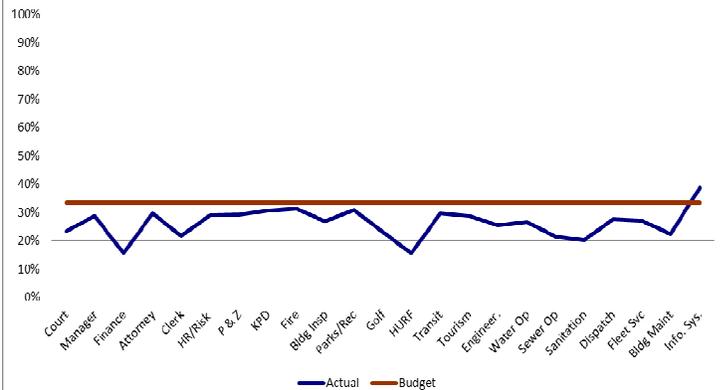
Finance Continued



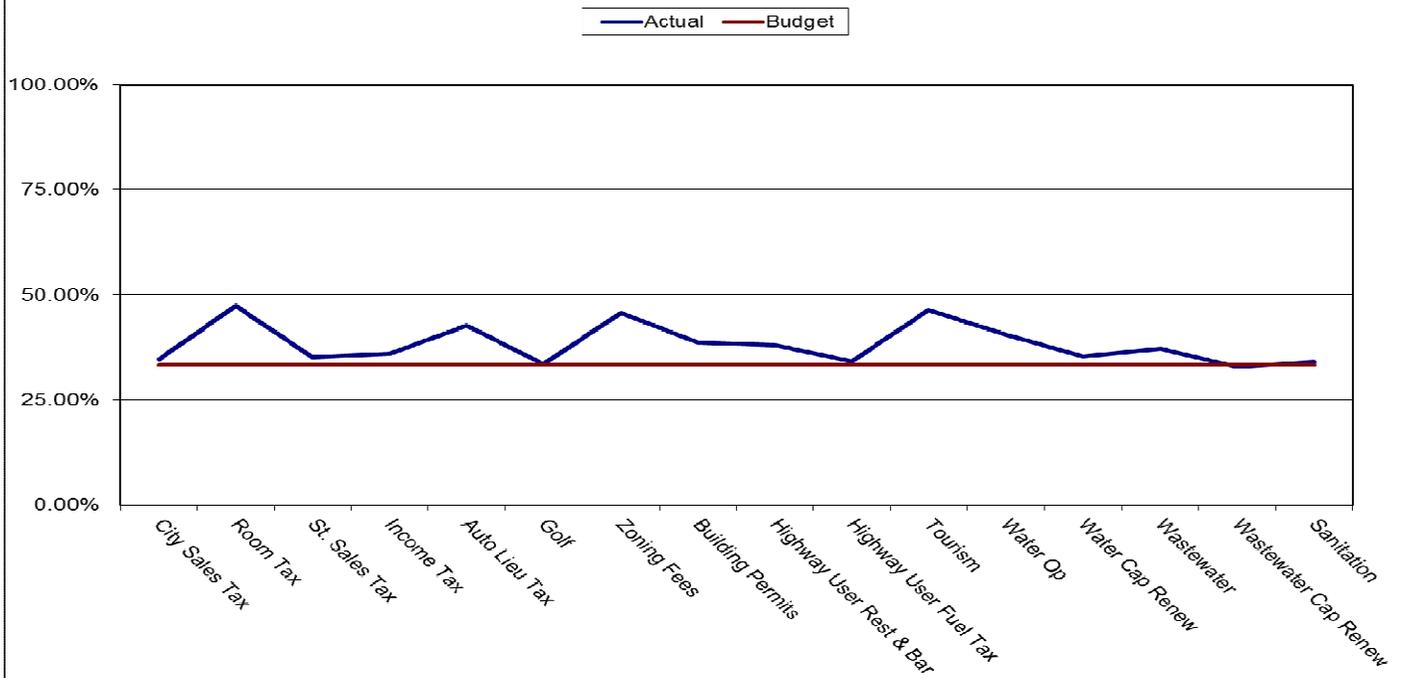
Kingman, Arizona Revenues and Expenses Fiscal Year 2017 (In Thousands of Dollars)



Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2017



Revenue FY17 Budget to Actual Comparison

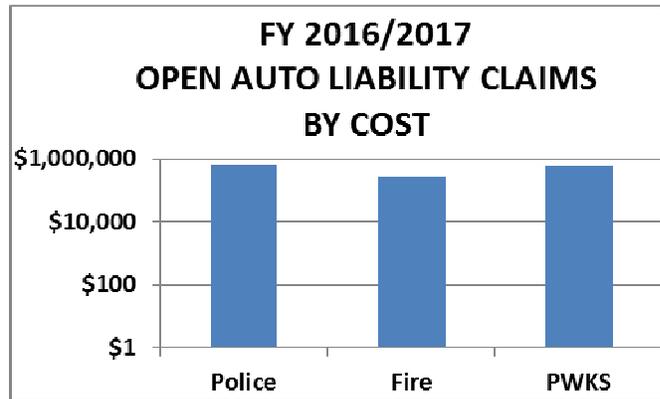
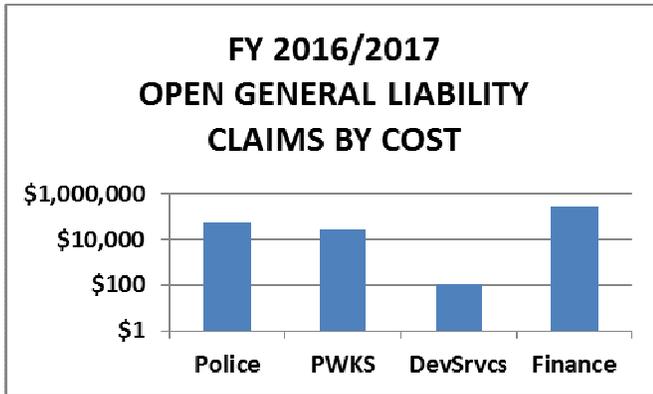


Human Resources—Risk Management—Jackie Walker

The following information encompasses an overview of the activity for the reporting month and some information is captured as year-to-date.



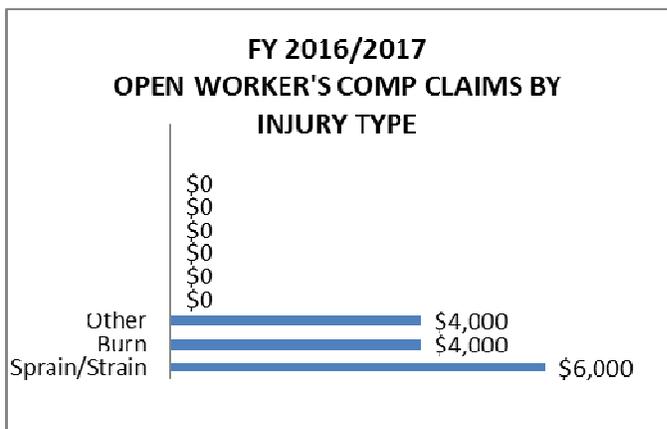
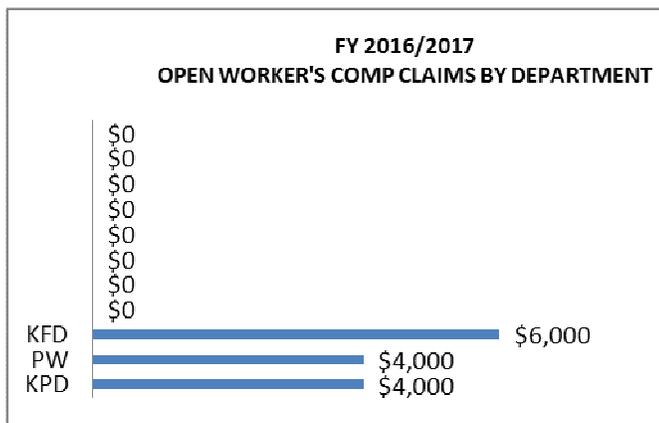
RISK MANAGEMENT: Claims Activity for this report period. Different losses can be covered under general liability claims. For instance a claim could be anything from alleged city negligence in infrastructure repair to claims of civil rights violations. Auto liability claims are third-party claims alleging their loss is caused by a covered city vehicle.



WORKERS' COMPENSATION: Each incident is followed up by an Incident Review Committee. The Committee reviews the events leading up to the incident to determine what, if any, prevention procedures need to be implemented. HR/RM staff assists with coordinating the review committee and participates in the review and implementation of preven-



INDUSTRIAL INJURIES



The open claims shown in the Industrial Injury chart are all open claims as of October 31, 2016 for FY16/17. The chart reflects 3 recordable injuries: 1 sprain/strain, 1 burn, and 1 other. We had 4 first aid only incidents and 0 exposures.

WORKER'S COMPENSATION INCIDENT RATE (YTD) JULY 2016 – JUNE 2017

Month	# of Reportable Injries/Illnesses	Year-to-Date	# of hours worked	Year-to-Date	Incident Rate
July, 2016	3	3	74,267.26	74,267.26	8.08
August	3	6	48,226.34	122,493.60	9.80
September	2	8	44,678.40	167,172.00	9.57
October	3	11	47391.17	214,563.17	10.25

Formula: 3 injuries/illnesses X 200,000 / 74,267.26 employee hours worked.

The workers' compensation claim incident rate is the number of reportable claims paid per year, per 100 full-time employees.

Human Resources Continued

HUMAN RESOURCES:

Quote of the Month: "If you think hiring professionals is expensive, try hiring amateurs." - Anonymous



Recruitment: Recruitment activity for the reporting period through October 2016

Current Period Recruitment	
Recreation Instructor / Recreation	Open; continuous
Communications Specialist / Fire	Open; continuous
Firefighter - Part Time (POC) / Fire	Open; continuous
Student Intern - Part Time / Public Works	Open; continuous
Assistant City Surveyor / Engineering	Closed; filled October
Engineering Technician - CAD / Engineering	Open; reposted
Water Service Worker / Water	Closed; 2 positions, 1 filled, 1 in process
Water Technician B / Water	Closed; in process
Fire Engineer	Closed; Hiring Register
Equipment Operator A / Streets	Closed; interviews conducted, in process
Human Resources Technician	Closed; filled October
Battalion Chief - Prevention / Fire	On hold
Admin Secretary Part Time / Clerks Office	Closed; interviews conducted, in process
Office Attendant Part Time / Parks & Rec	Closed; filled October
Customer Service Rep - Utilities	Closed; filled October
Customer Service Rep PT - Tourism	Open; interviews scheduled
Administrative Assistant - KPD	Closed; interviews conducted, in process
Prosecutor	Open through November 4 th
Sports Official - PT Basketball	Open until filled

Year-to-Date Positions Filled	
October 2016	September 2016
Groundskeeper (2)	Admin Secretary - KPD (1)
Asst City Surveyor (1)	Program Aide - PT (1)
Office Attendant - PT (1)	Groundskeeper (2)
Human Resources Technician (1)	Firefighter - PT (8)
Water Service Worker	Communications Specialist (4)
Customer Service Rep - Utilities (1)	Groundskeeper - PT (1)
July 2016	August 2016
Tourism Director (1)	Police Officer (2)
Visitor Center Coordinator (1)	Groundskeeper - PT (1)
Customer Service Rep - Tourism (1)	Wastewater Collection B (1)
Customer Service Rep PT-Tourism (2)	Firefighter - PT (1)
Deputy City Clerk (1)	Equipment Operator B (4)
Police Officer (1)	Firefighter (1)
Firefighter (1)	Court Clerk (1)
Groundskeeper (1)	

Human Resources Continued

Performance Measures	FY 14/15	FY 15/16	FY 16/17 YTD
Recruitments	39	64	25
Applications Processed	593	1199	608
Interviews Conducted	198	423	184
New Hires	27 FT* - 8 PT**	61 FT* - 49 PT**	28 FT* - 16 PT**
Terminations	24 FT* - 5 PT**	41 FT* - 34 PT**	16 FT* - 10 PT**
Turnover Rate	7.23%	12.39%***	4.79%

* FT = Full-time includes full time , ¾ time & ½ time

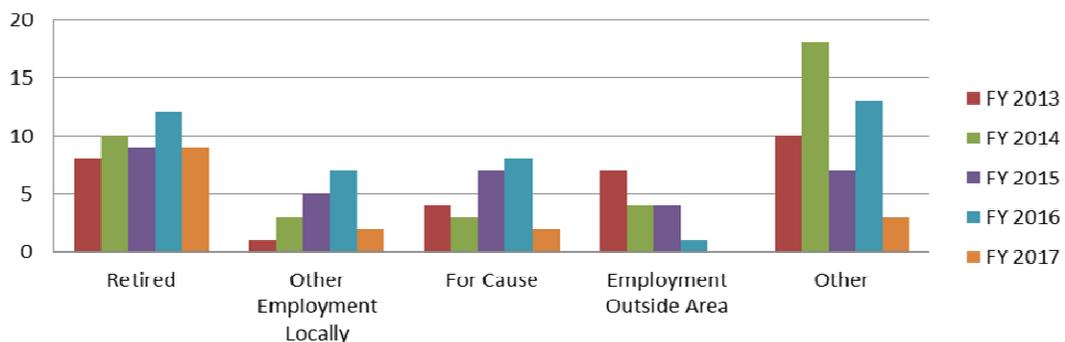
** PT = Part-time does not include those hired for the summer/seasonal pool/recreation programs & seasonal parks/golf course staff

*** Turnover trend is the highest rate since 2006.

SEPARATIONS: Separation activity for the reporting period:
July 2016—October 2016

OCTOBER		SEPTEMBER	
Retired	Battalion Chief - Operations	Resigned for cause	Administrative Supervisor
Discharged	PT Customer Service Rep Tourism	Resigned	Battalion Chief - Prevention
Retired	Fire Engineer	Retired	Human Resources Technician
Another job opportunity	Prosecutor	Resigned for cause	Administrative Assistant
Discharged	Part Time Fire Fighter	Medical reasons	Engineering Technician I
Personal	Recreation Instructor	Resigned	Part Time Program Aide
Discharged	Part Time Sports Official	Resigned	Part Time Sports Official
JULY		AUGUST	
Retired	Irrigation Mechanic	AUGUST	
Retired	Court Clerk	Retired	Administrative Secretary
Discharged	Part Time Groundskeeper	Retired	Equipment Operator A
Discharged	Part Time Program Aide	Another job opportunity	Communications Specialist
Retired	Groundskeeper	Resigned	Part Time Administrative Assistant
Retired	Captain - Fire	Job Match	Communications Specialist

TURNOVER TREND—SEPARATION ACTIVITY OVERVIEW
FIVE-YEAR HISTORY



EMPLOYEE TRAINING/DEVELOPMENT

TOTAL NUMBER OF EMPLOYEES ATTENDING TRAININGS AND DEVELOPMENT



Safety Training in October included:

GHS/SDS, Lockout/Tagout, Bloodborne Pathogens, facilitated by HR Staff (6)
 SafePersonnel Training Courses: 1010 courses of the 4100 assigned were completed (25%)

Employee Development October included:

New Hire orientation in customer service, Anti-Harassment, & other soft skill development, facilitated by HR staff (9)
 Supervisor training series (44)

HUMAN RESOURCES/RISK MANAGEMENT PROGRAMS / PROJECTS:



SMILEY AWARDS



During the month of October employees received four smiley awards. 😊 The Smiley Program recognizes outstanding customer service acts committed and positive approaches exhibited by employees throughout the City. Every employee of the City is eligible to receive a Smiley and a Smiley can be given by anyone in the City. If a City employee provides you with customer service that leaves you smiling, please contact Human Resources so that we can recognize them through sending of a smiley award.



**SAFETY COMMITTEE
(CITY-WIDE)**



General Safety Committee members are working with staff at each facility to develop emergency action plans. Fire evacuation exercises for all facilities were conducted during the month of October. General Safety Committee meeting minutes are posted on the City's internal website.

Safety Smartie—This program recognizes employees being caught being safety smart. The program runs similar to the Smiley program and each employee recognized will receive Smarties®. Please do your part to recognize those individuals who are “caught being safety smart” – send your nominations to Human Resources today!



WELLNESS PROGRAM



The City of Kingman through the coordination of our own Wellness Committee and Northwest Arizona Employee Benefits Trust is offering an innovative and comprehensive wellness program. We will continually strive to inspire employees and their families to make healthy lifestyle choices, to make connections with other employees, and to be actively involved in our community. One of the most effective ways for the City to reduce healthcare costs, and employees to become healthier is to help employees and their families attain and/or maintain a healthy weight.

Monthly Health Themes/Challenges/Events:

- Sept 5 – Oct 28: Walk Across America Challenge concluded on 10/28/2016. This was a friendly stepping competition between Bullhead City, Kingman and Lake Havasu City. LHC Team 8 won the overall challenge with Kingman Team 1 coming in 1st among six Kingman teams.
- Nov 1 – Nov 18: This fun 5-day, 5K Turkey Trot Challenge is just in time to get moving before the Thanksgiving holiday.
- Dec 1 – Dec 31: Gingerbread Man Race....challenge details are still baking. Check back next month.



UPCOMING EVENT AND MEETING DATES



Event/Meeting	Upcoming Dates
Employee Insurance Committee	11/10/2016
NAEBT Trust Board Workshop	11/14/2016
Safety Committee Meeting	11/17/2016
Employee 5 day 5k Turkey Trot	11/14-18/2016
New Hire Orientation	11/30/2016
Fitbit Challenge – December	12/1 – 31/2016
NAEBT Trust Board Meeting	12/14/2016

IT—JOE CLOS

OCTOBER 2016—www.cityofkingman.gov

Visits

11,396

% of Total: 100.00% (11,396)



Unique Visitors

6,606

% of Total: 100.00% (6,606)



Pageviews

25,936

% of Total: 100.00% (25,936)



Daily Visits

● Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	9,004	7,212
/Departments/HumanResource s/EmploymentInformation.aspx	1,198	849
/Departments/PoliceDepartme nt.aspx	1,179	770
/Departments/ParksandRecrea tion.aspx	702	502
/Departments/UtilityBilling.aspx	479	311
/Departments/UtilityBilling/Utili tyPaymentOptions.aspx	470	309
/Home.aspx	454	332
/Departments/KART/BusStops.aspx	384	254
/SecureLogin/tabid/454/ctl/Se ndPassword/Default.aspx?retur nurl=http://www.cityofkingman .gov/SecureLogin.aspx&popUp =true	381	287
/Government/ElectionInformati on.aspx	356	287

Average Pages per Visit

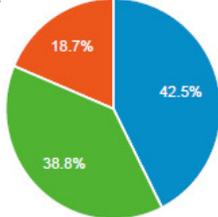
2.28

Avg for View: 2.28 (0.00%)

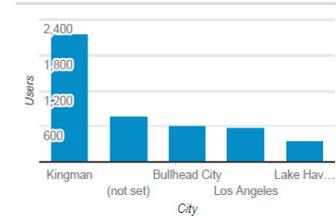


Traffic Source

■ organic ■ direct ■ referral

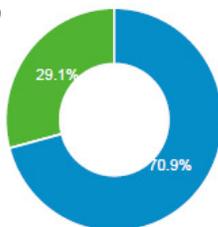


Your biggest traffic comes from



Type of Visitors

■ New



Country/Territory

Country	Sessions
United States	9,450
(not set)	1,634
Canada	133
India	36
Philippines	21
China	19
France	10
United Kingdom	9
Germany	8
Pakistan	8

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	7,732	57.46%
mobile	3,017	56.55%
tablet	647	61.98%

Kingman Fire Department

Chief—Jake Rhoades

Kingman Fire Department’s Prevention Division participated in the bi-annual Home Depot Safety Fair this month, as well as visiting all of the local schools in Kingman, including some preschools and daycare centers to promote fire safety and fire prevention. The Fire Prevention Officers also set up several station tours for schools and homeschoolers through the month of October. The engine companies assisted with visits to the local schools and in station tours.

The EMS division scheduled two emergency room physicians ride along with engine companies for two weeks in October and several EMT students from the community college also participated in riding with the engine companies. The training division had Self-Contained Breathing Apparatus (SCBA) bench tests during the month of October, annual ladder testing and several trainings for shift personnel including Physical Ability Testing (PAT) tests for new part time firefighters.

Year-to-date Kingman Fire Department responded to 5,664 emergency incidents—75.65-percent of these calls were medical. This time last year, there were 6,631 emergency calls for service indicating a 10.96-percent decrease for the same time period. The most common reasons for medical response in October included: behavioral/psychiatric issues, cardiac/chest pain, general malaise, respiratory distress and ETOH abuse. A total of 3,128 patients have been assisted year-to-date and 2,544 of these patients were transported to the hospital for further care. The average patient age was 56.

The total value of structures and property was \$102,387 with a total dollar loss of \$6,172 with a total of 94.07% saved. There were no firefighter injuries and no civilian deaths this month.

EMERGENCY RESPONSE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Structure Fire	1	24
Vehicle Fire	2	23
Brush Fire	5	42
Dumpster Fire	3	70
Other Fire	4	19
Other Hazardous Situation	3	62
Good Intent/False Alarm	14	158
Total Fire/Hazardous	32	398
Medical	368	4285
Service Calls	153	1379
Total Emergency Response	538	5664

DISTRICT RESPONSES—MONTH			
	MONTH	YEAR-TO-DATE	PERCENTAGE
District 1	66	735	12.04%
District 2	213	2036	38.87%
District 3	170	1308	31.02%
Districts 4 and 5	71	712	12.96%
Out of District	7	86	1.28%

TRAINING TYPE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Administrative/ Apparatus	527	3167
Driver/ Operator	0	1036.50
EMS	23	519.75
Firefighting	45	934.85
Fire Prevention/Construction	20	93.17
Hazmat	3	36
Ongoing Training and Education	86	1015.39
SCBA/ PPE	0	1432.80
Technical Rescue/ Misc.	16	35
Total	719	8270.46



Residential KNOX boxes issued—3
 Smoke detectors maintained—9
 Child car seat inspections—1
 Burn Permits Issued—3—6
 Inspected 66 businesses finding 75 violations for correction.

Fire Department Continued

FIRE PREVENTION ACTIVITY TYPE—MONTH		
Commercial Plan Review	4	168
Residential Plan Review	15	156
Special Event	2	44
License Review	21	248
Engineering Review	0	0
Planning and Zoning Review	4	30
Building Inspection	25	67
Child Safety Seat Checks	0	6
Smoke Detectors	9	24
Knox Boxes	3	18
Total FP Activity	83	761



**Working Smoke Alarms
 Save Lives:
 Test Yours Monthly!**



*2,460 hydrants on the
 City water system are
 maintained by Kingman
 Fire Department*

HYDRANT ACTIVITY—MONTH		
Activity	MONTH	YEAR-TO-DATE
Flow	51	524
Flush	35	291
Service	4	58
Paint	117	781
Inspect	316	3569
Repair	3	41
Weed	153	1788
Valve-Check	204	2107
Total	883	9159

PUBLIC EDUCATION—MONTH		
Total Classes	129	156
Total Contacts	3575	4378

BREAKDOWN		
Total Adults	190	668
Total Children	3385	3835

KINGMAN 9-1-1 CENTER MONTHLY REPORT

DISPATCHED CALLS DETAIL—OCTOBER

Agency	Total Calls 2016	% of Total Calls	Total Calls Current Month	Fire Calls	EMS Calls
Kingman Police	35,515	73.50%	3709	0	0
Kingman Fire	6,279	13.75%	640	126	514
No. AZ Consolidated Fire	3,172	6.50%	298	48	250
Golden Valley Fire	1,857	4.00%	162	51	111
Lake Mohave Ranchos	665	1.50%	68	16	52
Pinion Pine Fire	320	0.75%	33	9	24
Pine Lake Fire	20	0%	0	0	0
Total Calls Dispatched	45,828	100%	4,910	250	951

Calls for Service Dispatched All Agencies

Total Calls 2016 Year to Date (YTD): 45,828 (+9% PTD YoY), Total Calls 2015 Period to Date (PTD): 41,769

Total Calls for October 2016: 4,910, Total Fire Calls for October 2016: 1,201

9-1-1 Calls answered within 10 seconds: 97%, Fire Calls dispatched within 90 seconds: 97%

Highlights

Medical Priority Dispatch Systems (MPDS) Go-Live October 10,2016

Congratulations to Robert Brambley and Ashley King on their 1-Year anniversary with the City

Happy Birthday to Robert Brambley 10/22





Kingman Police Department—Chief DeVries

Calls for service and Officer initiated activity numbered 3,778 the month of October, marking a 15.93-percent increase compared to 2015. Written reports are up .70-percent since October 2015 and officer initiated activity is up 23.17-percent in comparison to the year prior.



DATES TO REMEMBER

- December 16th at 10:00 a.m. at LHCPD—WALETA Graduation



MONTHLY ACTIVITY

The Pink Heals Block Party was held in downtown Kingman on October 7th. The event was well attended and a variety of city staff and area business working in harmony to raise funds to support Kingman Cancer Care and those suffering from cancer in our community.

Staff, together with members of the Kingman Area Meth Coalition, worked on a clean-up project on October 8th with both juvenile and adult offenders. The group gathered up trash and debris on Stockton Hill Road from Airway to Kino.



The Kingman Area Chamber of Commerce and Pioneer Title hosted First Responders at their annual block party October 13th. Staff was able to stop by for a meal and recognition from those in attendance.

Coffee with Cops was held October 13th in Centennial Park. Approximately 50 people stopped by to visit with officers at the event.



The 10th Annual Walk Away from Drugs and Public Safety Expo was

held on October 19th in Centennial Park. The event was well attended as participants celebrated a “Decade of Difference” in providing drug awareness and prevention programs in the community.



Volunteers gathered in the front training room October 27th to stuff 4,400 bags of candy in preparation of the 43rd Annual KPD Pumpkin Patrol. Officers, NSO’s, Explorers and VIP’s distributed the candy on Halloween night.



STAFF UPDATE

Officer Candidates Brian Zoll, Gabriel Lumas and Robert Tate Mosby reported to Western Arizona Law Enforcement

Training Academy (WALETA) August 7th. The group is slated to graduate from the 19-week academy December 16th.

The department received 47 Applications for the Administrative Assistant position at MAGNET. Eight candidates were selected for interview with two candidates declining, six attended testing held November 1st at KPD.



*Pride
Service
Valor*



OCTOBER HIGHLIGHTS

Felony Arrest for Aggravated Assault on a Peace Officer—October 4th at approximately 2:25 a.m., Kingman Police Officers arrested **Ryan Douglas Willden**, 30 of Kingman, in the 3200 block of N. Stockton Hill Rd. on a felony charge of Aggravated Assault on a Peace Officer and misdemeanor charges of Disorderly Conduct and Resisting Arrest. The arrest occurred after police responded to a disturbance at the hospital in the 3200 block of N. Stockton Hill Rd. Officers made contact with the male suspect identified as Willden who had become disorderly with hospital staff. While officers were taking Willden into custody he resisted and a brief struggle ensued. During the struggle Willden struck a police officer in the facial area with his elbow before officers were able to gain control. Willden was taken into custody and booked on the above charges. The officer was treated for minor injuries.



Felony Arrest for Arson and Criminal Damage—October 7th at approximately 2:30 a.m., Kingman Police arrested **Dwayne Dean Shawhan**, 44 of Kingman, in the 3700 block of N. Bank St. on felony charges of Arson of a Structure or Property, Criminal Damage and a misdemeanor warrant. The arrest resulted after police responded to a report of a subject causing a disturbance and banging on a trailer at a church in the 3700 block of N. Stockton Hill Rd. Upon arrival officers observed a fire near an enclosed trailer and a male subject, identified as Shawhan, lying on the ground next to a fire. Officers contacted Shawhan, who was found to have an outstanding warrant and Shawhan was subsequently taken into custody. The investigation revealed that Shawhan had gained access into the enclosed trailer and had attempted to set fire to the trailer and its contents. Shawhan was booked into the Mohave County Adult Detention Facility for arson, criminal damage, and a warrant.



Arrest Made in Multiple Burglaries—Sunday, October 9th, at about 2:30am, Kingman Police arrested **Travis Levi Slater**, 28 of Kingman, on multiple felony counts of Burglary 3rd Degree. Police responded to suspicious activity at a mini-storage facility in the 3400 block of Hualapai Mountain Rd. where Slater was found hiding, wearing dark colored clothing. Several burglaries to storage units had been reported in the last several days. Officer determined that Slater was responsible for these and several other burglaries to vehicles at a car lot in the 4100 block of Stockton Hill Rd. over the previous two months. Slater, who admitted involvement in the burglaries, was booked into the Mohave County Adult Detention Facility on his charges. The investigation is ongoing with additional arrests expected.



Officer Involved Shooting Investigation Concluded Kingman—The Mohave County Sheriff's Office conducted a criminal investigation of an officer involved shooting involving Kingman Police Officer Evan Hopper that occurred Monday night, August 29th, at about 10:38 p.m., that resulted in the death of 35-year-old Paula Phillips of Kingman. The shooting investigation involving KPD Officer Hopper and Paula Phillips was sent to the Mohave County



Attorney's Office for criminal review, and the Sheriff's Office has received the results of that review.

The County Attorney review determined that the shooting of Paula Phillips by Officer Hooper was justified:

August 29, 2016, Paula Phillips had been drinking alcohol and ingesting methamphetamine and Oxycodone, according to the autopsy report. Phillips blood alcohol content was .198%. Phillips initially brought attention to herself by calling 911 (received by MCSO) to report a vehicle matching hers to be driving on Stockton Hill Road with AK-47's and shotguns. Another motorist called 911 (received by KPD) to report a similar vehicle driving erratically on Stockton Hill Road. A short time later, KPD Officer Evan Hopper came across the vehicle, which was stationary in the middle of the roadway on Broadway near Stockton Hill Road. Phillips was standing outside her vehicle, looking confused, with a "weird smile." As Officer Hopper approached, Phillips got a shotgun out of her vehicle and turned towards the officer with the shotgun. Phillips ignored commands from the officer. Officer Hopper fired four rounds, three striking Phillips and one striking the shotgun. The fact a bullet struck the shotgun indicates it was between Phillips and the Officer Hopper when he fired. The shooting of Paula Phillips was clearly justified. The conduct of Paula Phillips that day - obtaining a shotgun, consuming alcohol and powerful illegal drugs, calling 911 to bring attention to herself, brandishing a shotgun at an officer - strongly suggests she was intent upon committing "suicide by cop."



Five Pounds of Methamphetamine Found During Traffic Stop—Friday, October 7th, at about 9:50pm, Kingman Police arrested **Adriel Axel Burgueno Gonzales**, 36 of Mexico, on felony charges of Possession of Dangerous Drugs, Possession of Dangerous Drugs for Sale, Transportation of Dangerous Drugs and Possession of Drug Paraphernalia. Gonzales, who's was in the U.S. on an expired Boarder Pass was the passenger in a Dodge Charger stopped on I-40 for a traffic offense. Upon being stopped, Gonzales and the driver, exited the vehicle and fled into the desert area north of I-40. Gonzales was captured, while the driver was not located. Officers located five lbs. of methamphetamine hidden inside the vehicle. Gonzales was booked into the Mohave County Adult Detention Facility on his charges. The vehicle was seized.

Felony Arrest for Robbery— Friday, October 14th at approximately 10:00 p.m., Kingman Police arrested **Brandon Jay Havatone**, 24 of Kingman, in the 2600 block of N. Stockton Hill Rd. on a felony charge of Robbery. This arrest stemmed after police responded to a disturbance in the 2600 block of N. Stockton Hill Rd. Upon police arrival, an officer observed a female subject with blood on her who stated a male suspect stole her phone and was running down Airfield Ave. Officers located the suspect, identified as Havatone on foot at Main St. and Atlantic Ave. Havatone was transported to Kingman Regional Medical Center as he was bleeding from several lacerations.

The investigation revealed that the 48 year-old female victim refused service to Havatone who became aggressive, tackled the female victim to the ground causing injury to her legs. The victim had a kitchen knife and cut Havatone in the hand in self-defense before Havatone fled the scene taking the victim's phone. The victim walked to a nearby business and asked employees to help her who called 911. Once medically released by the doctor, Havatone was booked into the Mohave County Adult Detention Facility.



Kingman Police Utilize Narcan and Save Overdose Victim—Saturday, October 15th at approximately 3:45 a.m., Kingman Police responded to a reported heroin overdose victim. Upon arrival, officers found an unresponsive 29 year-old male victim who was showing signs of an opioid overdose. The officer administered Narcan to the victim which began reversing the effects of the drug overdose. Kingman Fire and River Medical responded and took over patient care.

This is the first use of Narcan since the Kingman Police Department conducted training and implemented Narcan for use in early October. The Kingman Police Department is the first police department in the State of Arizona to implement Narcan into their patrol operations. The Narcan program has been implemented at no cost to the community using drug seizure asset RICO funds.



Felony Arrest for Motor Vehicle Theft and Aggravated Assault with a Deadly Weapon—Monday, October 17th at appx. 2:35 p.m., Kingman Police arrested **Robert Esbrandt**, 43 of Fort Mohave, on felony charge of Motor Vehicle Theft, Aggravated Assault with a Deadly Weapon and a misdemeanor charge of Criminal Trespass.

This arrest occurred after police responded to a disorderly conduct at a business in the 100 block of E. Andy Devine Ave. An officer arrived on scene and made contact with employees of the business who stated that the male suspect identified as Esbrandt was attempting to enter vehicles and drive off in them. Esbrandt who is not an employee sat behind one of the office desks and was going through paperwork on the desk. The officer contacted Esbrandt to trespass him from the property.

Afterward, the officer was talking with another subject in the area who was unrelated to this incident when he observed a woman running and yelling that Esbrandt was stealing her vehicle. Esbrandt had entered an employee's vehicle and began to drive off. The 50 year-old female and a 39 year-old male both of Kingman, were attempting to get Esbrandt to stop the vehicle through the windows while it was in motion. During the incident, Esbrandt struck the female while she was attempting to get Esbrandt to stop. The vehicle stopped and the officer was able to pull Esbrandt from the vehicle and take him into custody. Esbrandt was booked into the Mohave County Adult Detention Facility on the above charges.

Kidnapping Arrest—Saturday, October 22nd, at about 11:50pm, Kingman Police arrested **Zane Weston Jim**, 27 of Kingman, on two felony charges of Kidnapping. The female victims were 20 and 21 years-old. One of the victims was able to call 911 and report that Jim who they did not know had forcibly entered their car and was forcing them to drive him to an apartment in the 2000 block of Gates Ave. When officers arrived to the location they found Jim hiding inside an apartment where he was subsequently taken into custody. The investigation revealed that Jim allegedly forced himself into the car while in the parking lot of a bar in the 3400 block of Stockton Hill Rd. Jim is alleged to have forced the female driver to drive him to a convenience store in the 3100 block of Stockton Hill Rd where he purchased beer and food and then forced them to drive him to the apartment on Gates Ave. The extent of the force used by Jim was verbal and fear. The case is still under investigation. No one was injured. Jim, who is believed to have been intoxicated during the offense, was booked into the Mohave County Adult Detention Facility.

LHC PD Shooting Update—Charlie Gonzalez was transported to Sunrise Medical Center in Las Vegas and is listed in "Critical, but stable" condition. Two officers were involved in the shooting of Gonzalez. One officer has 16 years of police service, 13 years with Lake Havasu City Police Department and the second officer has 12 years of police service, 10 years with Lake Havasu City Police Department.

KPD Investigating Shooting Involving LHC PD Officers—The Kingman Police Department is investigating an officer involved shooting that occurred Wednesday morning, October 26th, at about 12:40 a.m. in Lake Havasu City during the service of a search warrant at a home in the 1600 block of S. Palo Verde Blvd. The search warrant was in regard to an ongoing drug investigation. The Lake Havasu City Police Department SWAT team served the warrant. Upon entering the home the SWAT team was confronted by a male subject armed with a handgun. The male subject later identified as Charlie Gonzalez, 21 years old, is reported to have raised the handgun and fired one time at the uniformed SWAT team. At least two officers returned fire shooting Gonzalez multiple times. Officers were not injured. Gonzalez was transported to Lake Havasu Regional Medical Center in critical condition. As of this release he is still in extremely critical condition. The involved officers have been placed on administrative leave which is standard protocol in police involved shootings. The Kingman Police Department is conducting the criminal investigation. Having an uninvolved agency conduct the criminal investigation is also standard protocol in these types of incidents.



Traffic Stop Leads to Dangerous Drugs and Resisting Arrest—Wednesday, October 26th, at about 10:50pm, Kingman Police arrested **Brandon K. Baldwin**, 32 of Kingman, on felony charges of Possession of Dangerous Drugs for Sale, Possession of Drug Paraphernalia, misdemeanor Resisting Arrest, False Reporting and Failure to Comply with Police Officer and several civil traffic offenses. Baldwin was the driver of a car stopped for multiple traffic offenses in the 3100 block of N. 4th St. During the stop Baldwin refused to identify himself and refused to exit the vehicle after being given multiple commands to do so. Baldwin was taken into custody after he was forcibly removed from his vehicle. During the incident it was found that Baldwin was in possession of equipment and chemicals used to manufacture methamphetamine. Baldwin was ultimately booked into the Mohave County Adult Detention Facility.

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STATISTICAL SUMMARY		
	SEPTEMBER	Year-to-Date
Adult Arrests	237	2,125
Juvenile Arrests	30	227
911 Calls	2,436	24,223
Police Incidents	3,778	34,198
Police Cases	557	4,469
Last DR# Pulled	2016-34210	

Municipal Court—Judge Singer

FINANCIAL REPORT—KINGMAN MUNICIPAL COURT #0841—SEPTEMBER 2016			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	6961.38
Abatement Fund	0.00	Child Passenger Restraint	0.00
Address Confidentiality Fund	9.22	DNA Surcharge—3%	856.87
Attorney's Fees	2962.12	Drug Enhancement Acct (Fine)	1096.20
Bond Forfeiture	2500.00	DUI Abatement Fund—\$250	50.00
Copy Fees	5.81	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	204.41
Defensive Driving Diversion Fee-Local	2625.00	Fill the Gap—7%	1031.17
Fines	10517.83	AZ Highways Fund	0.00
Jail Costs	4331.12	JCEF Surcharge—15%	37.40
Jury Fees	0.00	Medical Services Enhancement Fund	1925.69
Miscellaneous Fees	135.63	2011 Additional Assessment—\$8	689.70
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	25.46
Suspension Fee	683.58	Prison Construction and Operations Fund	3045.64
Warrant Fee	4709.93	Public Safety Equipment Fund	2586.67
Total City Revenue	28481.22	School Zone Assessment	0.00
Local JCEF TPF Acct	470.56	State Highway Fund	0.00
Court Enhancement Fund	1510.35	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	139.90
Probation Surcharge—\$10	3.22	State's JCEF TPF Acct	849.65
Probation Surcharge—\$20	1756.52	Victim's Rights Enforce Assess Fund	163.37
Address Confidentiality Fund	175.19	FARE Special Collection Fund	4017.63
Arson Detection Reward Fund	0.00	FARE Delinquent Fee	1526.22
Clean Election Fund—10%	1481.33	Total State Revenue	28623.62

SUMMARY OVERVIEW—SEPTEMBER 2016					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	11671.30	Prior Balance	307.03	Prior Balance	1704.62
Bonds Posted	0.00	Payments made	2642.71	Payments made	1989.62
Bonds Forfeited	273.30	Checks written	2321.72	Checks written	1704.62
Bonds Refunded	4000.00	Balance in Restitution	628.02	Balance in Adult Prob Fees	1989.62
Balance in Bonds	7398.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	121	126	4
Payments made	0.00	Criminal Traffic	36	40	1
Checks written	0.00	Criminal Misdemeanor	148	195	9
Balance in Reimbursement	274.30	Total	305	361	14
Total Revenue	76364.66	Domestic Violence Cases	24		
Mohave County Jail Costs	Not available				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JULY 2016				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	160	5	161	326
Filed	19	1	10	30
Transferred In	0	0	0	0
SUBTOTAL	179	6	171	356
Transferred Out	0	0	0	0
Other Terminations	25	1	29	55
TOTAL TERMINATIONS	25	1	29	55
Pending End of Month	154	5	142	301
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
127	2	129	1	128
Criminal Traffic/FTA Trials	1	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
91	91	182	12	72
Total Terminations	84	Pending End of Month		98
Civil Traffic Hearings Held in MONTH				2

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1409	418	1827	
Filed	137	6	143	
Transferred In	2	0	2	
SUBTOTAL	1548	424	1972	
Transferred Out	0	0	0	
Other Terminations	187	11	198	
TOTAL TERMINA-	187	11	198	
Pending End of Month	1361	413	1774	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			46	
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TL
Domestic Violence	0	0	0	0
Harassment	0	0	0	0
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	0	Search Warrants Issued	4	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.	115	MISDEMEANOR TOTAL 1106		
Serious Violations	15			
All Other Violations	138			
TRAFFIC TOTAL	268			

Parks and Recreation—Mike Meersman

RECREATION

Recreation Department—Fall continues to move forward as plans are made for the Holidays and the 2017 year of activities and events.

Child Supervision Programs—Our After School Program at Palo Christi held a two-week camp for Fall Break. Registrations were low but the program will continue to be offered for those in need. With new school hours and the Afterschool Program being offered at the schools, we continue to struggle with weekly afterschool registration numbers.

We plan to meet with KUSD to see if there is any way to get support in helping our program continue to grow. For more information on our Child Supervision Programs, please contact Beth at 692-3109.

Trip and Tours—This Fall season we currently have 16 of our 22 seats sold for the Broadway Musical Steel Magnolias along with a tour of the Neon Museum in Las Vegas scheduled to take place Saturday, November 19th. We are sold out for the January 8 trip to the Zoo Lights, Botanical Garden and Heard Museum.

Sports—Youth Volleyball concluded Saturday, November 5th and Adult Volleyball ends the third week of November with an end of season tournament. Adult Kickball is in its last weeks and tournament play will soon take place to determine champions in both lower and upper leagues.

Kickball held a costume contest Sunday, October 30th. Winners were awarded prizes which were donated from local businesses. Basketball registrations are taking place until all divisions are full. League play will begin in December for adults and January for youth.

The Parks and Recreation department will soon host their first Holiday Toy Drive Softball Tournament December 3rd and 4th in conjunction with the Marine Corp League. Donated toys will be kept local and given to youth in our community. For more sports information or to become a volunteer basketball coach contact Ryan Fruhwirth Sports Coordinator at 692-3113.

Special Events- The Drive-In-Movie held October 21st at Southside Park attracted approximately 65 vehicles and over 300 people. The featured movie was “Ghostbusters” (2016.) We offered other activities like Jenga, Corn Hole, Ladder Ball and raffles prior to the start of the movie for early arrivers



Our 10th Annual Fall Festival held Saturday, October 29th from 1 to 4:30 p.m. at Centennial Park. It was a huge success! Every year the event attracts more interest and becomes bigger. The event had a large number of activities such as a costume contest, hay rides, games booths, jump houses, cup cake walk, pie eating contest, candy in the hay, vendors, food and entertainment. There were volunteers from KHS FBLA Club, HSU Club and the Kingman Explorers along and citizens from throughout the community. There were well over 3000 people at the event with 176 children who participated in the Costume Contest. There were 36 winners in the costume contest who received gift cards to Walmart (seven to eight year-old winners pictured below). This event was subsidized by sponsorships from businesses like such as Preston Investments, Bonnie Tomlin and Family, Campbell Redi Mix, Anderson Ford Lincoln, American Woodmark, Just for Kids Dentistry, Cosmic Bounce House, Kingman Daily Miner, McKee Foods, Taco Bell and Pizza Hut. The event received \$6380 in revenue. The City spent \$2926 in supplies to host and, after salaries, still profited \$1570. The halloween coloring contest brought in over 2500 coloring pages and three winners were awarded in each grade level from kindergarten through fifth grades. The coloring contest was co-sponsored by Pizza Hut.



The Recreation Department is gearing up for winter and will soon receive Letters to Santa to deliver to the North Pole for personalization. Each child will receive a return letter form Santa. The department is in need of volunteers to help Santa make calls to children who requested a call from Santa. Volunteers are given prompts and information relative to each child to carry out a successful conversation.

If you are interested in being a part of this program please contact Yvonne at 692-3111.

Aquatics—Closed for the season. General maintenance continues.

Miscellaneous—Department staff will be reviewing applications to fill vacant recreation instructor positions. If you know of anyone with a special talent that they would like to share please encourage them to apply. Interviews will be scheduled over the next month and our goal is to have positions filled beginning in January.

The Winter Dance Recital will take place at Lee Williams High School on Tuesday, December 6 at 6:00 p.m. The Dance Program will be in the Disneyland Parade Sunday, December 11th!



EVENTS HEADED YOUR WAY	
Steel Magnolias and Neon Museum Trip	Nov. 17
Letters to Santa	Nov.1 to Dec. 2
Santa's Calling	Nov.28 to Dec. 22
Winter Dance Recital	December 6

**PARKS DEPARTMENT
PARKS MAKE LIFE BETTER!!**

Parks and Recreation Continued

Centennial Park—The athletic fields have been busy with three fields prepped for regular KSA softball games. Two soccer fields and 4, 5, 6 and 7 have been heavily utilized for the busy soccer season. Along with the heavy use, we have worked to keep up with the gopher population and the irrigation system maintenance.

The seasons have come to an end with just two fields prepped for KSA rain-out days. We will take some time to fill the goal areas with sod and a light fertilizing to establish a root zone as we move into winter. We will continue to work this winter on the irrigation system replacing old valves and adding new isolation components.



Hubbs Park—The playgrounds were in need of improvements as multiple features were out of compliance. We received and installed up-graded and new components including two new benches, one new picnic table and concrete walkways. Beginning this winter a completely new irrigation system will be installed as the existing system has aged and no longer meets current standards.



South Side Sports Complex—Regular games on Southside complex fields have slowed to just a few practices and use of the football field. Efforts have been concentrated on outer areas and weed control.

Trimming of outer tree lines has been completed.

Locomotive Park—To compliment the addition of new crosswalk from the Powerhouse a new sidewalk was installed to connect to the train. The irrigation is back in automatic mode and is on slow recovery due to cooler temps.

Roadside Landscaping—Crews got a good start on roadside trimming and clean-up. We have completed the South side from the Powerhouse to Public Works and have begun on Castle Rock and are moving to Airway. The Airway underpass is complete as well.

Centennial/Grandview Pools—Both City pools are closed for the winter and only pumps and filters are operated one day a week to keep water chemistry balanced.



Splash Pad—The Splash Pad is closed for winter. We have been working to finish concrete sidewalk additions or water catch on windy days. We have also added a new sidewalk to the front entrance. Water features will be removed and stored for the winter to curb vandalism. The splash pad was in operation for 32 days during which time 105 gallons CL₂ (chlorine) was used. The most in one 24-hour period was 16 gallons needed to disinfect and balance water chemistry.



Parks Maintenance—Equipment mechanics completed 29 maintenance repair orders in the shop—18 in the Parks system and 21 in Pools and Recreation.

The parks division used 560 hours of inmate labor during the month of October.

CERBAT CLIFFS GOLF COURSE



The Gold tee on #6 has been rebuilt. It was leveled and 10 yards was added to the existing tee. Sod removal, leveling and hydro-seeding were successful. A combination of Rye, Fescue and Kentucky Bluegrass was used during the hydro-seeding process on October 24th. New turf is filling in well and sod removed from this tee has been utilized in several problem traffic areas throughout the course. Additionally a new recycled concrete retaining wall was built along the cart path.



Four crew members have received certification for proper use and operation of the boom truck used for the tree trimming process. Thinning and removal of dead branches on all course trees has begun. This process helps to ensure and extend the life of more than five-hundred trees throughout the course. One diseased tree on #1 was removed along with a problem tree behind #8 green and the areas leveled, over-seeded and composted.

The irrigation technician continues to make improvements to the irrigation system in an ongoing effort to better utilize and reduce water consumption. A power outage affected #3 and #7 fairways but it was quickly rectified by replacing a main power wire which fed sprinkler stations. We used a new

wire pulling tool engineered by our mechanics.

All greens received a liquid application of fertilizers and new sodded areas were given a granular application of fertilizer. A new range ball dispenser was installed at the Driving Range and a refrigerator and freezer have been replaced at the Pro Shop kitchen. To smooth out the rough areas of the dry lakes on #1, #9 and #11 tees an I beam was used along with the small box grader and Gannon behind the tractor. This process helps to retard weed growth and reduce uneven surfaces.

The City/County Golf Tournament was won by the City 45 points to 15 points and the City retained the trophy! Congratulations to all that played in the City League this year.

Since the last report the Golf Course has utilized 1,456 hours of inmate labor. For information about Cerbat Cliffs Golf Course or to schedule a Tee time, call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com.

CERBAT CLIFFS GOLF COURSE OCTOBER 2016	
# Nine Hole Rounds	897
# 18-Hole Rounds	1,296
# Golf Lessons	54
Greens Fee Total Rev,	40,419
Annual Passes	12,665
Daily Green Fees	27,754
Motor Cart Total Rev.	22,222
Private Cart Trail Fees	830
Daily Cart Rental	21,392
Driving Range Revenue	2,084
Tl. Hrs. Ranger Activities	36
Tl. Hrs. Beverage Cart on Course	22
# of Tournaments	3
Tl. Tournament Participation	168

Public Works—Rob Owen

BUILDING MAINTENANCE—OCTOBER/2016	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	111,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	36/work orders were completed
Building Maintenance repairs made	Public Works (9)-including office supply deliveries, City Complex (7), Engineering (4), KFD (2), Powerhouse (1), Municipal Court (2), 911 Center/City Attorney (4) , KPD (6), Powerhouse (1), and Depot (2).
Graffiti removed	4 work orders
SPECIAL PROJECTS	

FLEET MAINTENANCE—OCTOBER/2016	
8,073 gallons of unleaded gas	Cost of \$15,411.43
10,218.2 gallons of diesel fuel	Cost of \$15,050.70
Vehicle preventive maintenance	Vehicles 2
Mechanic and welder vehicle repairs—No longer includes picking up of parts or taking vehicles to outside repair shops	Repairs 302

SANITATION—OCTOBER/2016	
332 trips to the landfill—Delivery of 3,466,740 pounds of trash	Cost of \$ 60,927.97
New 90-gallon residential containers	13
Old, damaged, missing or found containers repaired or replaced	46
Steel containers delivered for customer clean-up	3
1) Extra steel containers emptied and 2) Containers retrieved	1) 33 and 2) 6
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)126 2) 13 3) 2
Recycling—tons / Annual total— tons	89.17/984.02

STREETS—OCTOBER/2016	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)
- One vacant Operator A - New Employee to begin in November

Street Department Activities:

Public Works Continued

- Dirt road grading
- Pothole patching
- Patching of water utility cuts
- Shoulder grading
- Accident cleanup
- Shoulder maintenance and grading has been ongoing throughout the October. Shoulder grading will continue over the next couple months along with dirt roads grading. Asphalt patching and preservation has been ongoing throughout the month. Cleanup from summer storm s has been on going. Streets have been cleared of heavy debris and are now being swept. Sweeping to clear storm debris will be ongoing over the next couple of months due to staffing levels.
- This month included providing traffic control to Pink Heals, Brews and Brats and the Halloween Bash events. We have also been trying to complete repairs to a significant number of street lights damaged by lightening.
- It appears that we are close to being able to obtain asphalt millings from ADOT. When the millings become available we will begin placing them on dirt roads. This will lower maintenance requirements and provide better access to the traffic. Roads have been prioritized and will be completed per that order. This will be a long ongoing project due to the size of the project and the low staffing levels in the Streets Division. This project will require transporting and placing over 100,000 cubic yards of millings. There will be almost the same amount of material being removed to accommodate the placement of the millings without creating drainage and flooding issues. Just for some perspective this will be around 8,000 loads of materials if belly dumps are used. It would be nearly 16,000 if dump trucks were used.

Training: OSHA 10 Hour Card—Joe Trybus, Walter Davis, Bryan Montgomery and Shane Shilstone.

Flagger Trainer Certification—Roberto “Tug” Martinez completed training as a Flagger Trainer. This will allow the Streets Division to certify traffic flaggers in house. This will save time and money so people do not need to travel out of Kingman for this training. Other Departments/ Divisions will also be able to utilize this as well. This may also provide some opportunity for trading with Mohave County under the proposed work share agreement.

WASTEWATER — OCTOBER/2016

Wastewater Treatment—Personnel 7/ Vacant 4

Staff at Hilltop Facility:

- Treated approximately 54.83 million gallons of influent on intake and discharged approximately 49.84 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted reports to ADEQ
- Wastewater staff is preparing for upcoming ADEQ & ADHS Laboratory & Facility inspection
- Wastewater staff is preparing grit removal equipment for repair and replacement of critical wear components

Staff at Downtown Facility:

- Treated approximately 7.49 million gallons of influent on intake and discharged approximately 6.81 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2
- Completed all daily, weekly and monthly maintenance work orders

Wastewater Collections—Personnel 1 Vacant/3 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 8,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Simons Sewer Cleaning completed an additional 160,000 linear feet of hydro-jet cleaning on city outfall lines and high traffic locations.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 32,500 linear feet
- Wastewater staff completed winter blend lubricant changes on specified equipment
- Wastewater staff completed winter blend lubricant changes on specified equipment

Wastewater Pre-Treatment

- maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ and EPA
- Compiling data for annual Pre-Treatment report to ADEQ and EPA
- Providing necessary feedback & data collection to our Pre-Treatment consultant to assist with the local limits study for Downtown & Hilltop Addendum. Actual sample collection for this project should begin in the near future.

PROJECTS-OCTOBER/2016

HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP) SIGN INVENTORY SYSTEM PROJECT—All equipment is installed and operational; staff has received training on the system. City Staff is working on a locations list of 300 Stop signs. Procurement of 300 Stop signs and a consultant to complete the data collection is scheduled to begin soon. A draft of the solicitations proposal has been sent to and reviewed by City staff. There were changes requested and Staff is waiting for a revised draft for review.

BYWAYS GRANT/POWERHOUSE

This month staff and Seabury Fritz Architects finalized scope and changes to this project. There were several changes to scope due to recent projects that were completed at the Powerhouse. Staff is waiting for proposal and cost estimate from the architect. The busy season of the Powerhouse is ending and Staff estimates the project to go to bid tentatively in late November and for construction to begin possibly in January.

PROTECTED AND PERMISSIVE LEFT HAND TURNS AT BEVERLY and HARRISON AND AIRWAY and HARRISON INTERSECTIONS—Project is currently in ADOT’S design process. Stage IV plans have been received and reviewed by staff. Staff comments were submitted Oct 28 and Staff is awaiting next stage of plans for review.

BYWAYS GRANT/ROUTE 66 PEDESTRIAN CROSSING

The Signal is in operation. Staff is conducting traffic speed and volume counts to see how the signal is affecting traffic. Due to data received a 25-mph speed limit was determined and posted at that area.



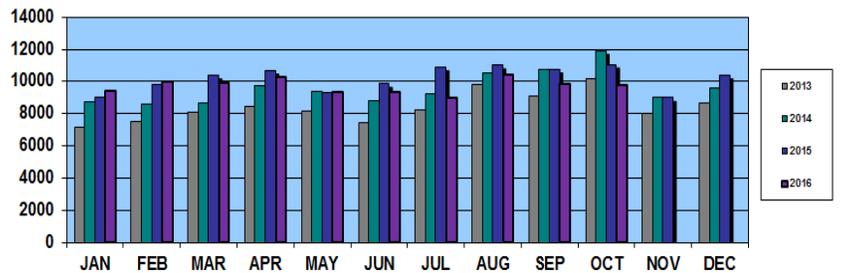
Kingman Area Regional Transit

We'll KART You Around!

KART—OCTOBER/2016

OCTOBER REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$6,216.64 Coupon/Pass Revenue—\$7,345.00 Advertising Revenue—\$2,073.69 Total Monthly Revenue—\$15,635.33
OCTOBER RIDERSHIP	<ul style="list-style-type: none"> Service hours—1232 Service miles—16,368 Total passenger trips—9785 Curb-to-Curb trips—280 (3% of total)

Monthly Ridership Comparison



Tourism—Josh Noble

OCTOBER STATISTICS

Tourism Dept. Statistics	Oct 2015	Oct 2016	Month Δ	FYTD	FYTD Δ
Visitor Center Walk-Ins	10,217	11,241	10.0%	49,122	12.0%
Bus & Group Visits	58	80	37.9%	249	22.7%
Gift Shop Sales:	\$8,089	\$11,366	40.5%	50,678	60.1%
Visitor Packets Mailed	429	492	14.7%	8,164	15.6%
Website Visitor Sessions:	18,202	20,681	13.6%	88,560	33.2%
Hotel Occupancy: (Sept)*	72.6%	72.0%	-0.8%	68.6%	-0.1%
RevPAR: (Sept)*	49	52	7.1%	49	6.3%
Room Tax (June, adj)*	\$41,701	\$38,262	-8.2%	\$38,262	-8.2%
Guest Book US Parties	367	386	5.2%	Top States: 1. CA 2. AZ 3. FL, TX, WA 4. MO Top Countries: 1. Canada 2. Germany 3. U.K. 4. Australia	
US Party Size	2.2	2.6	18.2%		
GB International Parties	250	320	28.0%		
International Party Size	2.3	2.6	13.0%		

† Visitor Packet totals are for the calendar year * Occupancy & RevPAR are calendar YTD figures reported by STR, Inc. ◇ delinquencies collections negatively skewing room tax collections

Advertising / Marketing

Arizona Office of Tourism Marketing Cooperative

- VisitArizona.com, October rich media banner (66on66.com)
- AZCentral.com, mobile and desktop banner, 500,00 impressions (66on66.com)
- Arizona Republic Saturday and Sunday Explore Section "Route 66" 10/8/16 & 10/9/16 (6col x 3.5")
- Pandora: 15 second spot and 300x250 companion banner, mobile and desktop, 250,000 impressions (66on66.com)
- Arizona Drive Guide Fall issue (1/2 page)
- Grand Canyon Journal, 2017 edition released (full page plus editorial)

Other Advertising / Marketing

- GoArizona.com lead listing with leads
- MyGrandCanyonPark.com listing with leads
- KJZZ Travel and Discovery Expo, at Westworld in Scottsdale Oct 15, 2016

Media Assistance

- Oct 1: Mr. Dirk Kruse-Etzbach (Iwanowski Travel Guide books, German market) and Ms. Marita Bromberg (photographer) hosted at Ramada Kingman
- Oct 11: Route 66 Road Trip contest for National Park Trips Media inclusion and Facebook posts (contributed museum passes and coordinated with the Grand Canyon Caverns to contribute an overnight and tour)
- Oct 19 and 20: Route 66 Canadian Media Influencer FAM Tour (hosted at Hualapai Mountain resort, Quality Inn, Sirens Café, Arizona Route 66 Museum)
- Oct 29 and 30: Xavier Petit, TV reporter for TV5 Monde "Pays and Marchés du Monde" (hosted at Ramada Kingman, Airport Café, Route 66 Swap Meet, Mr. D'z, Arizona Route 66 Museum)

Media Follow-up

- Oct 25: Mag. Claudia Hilmbauer blog posts at www.thewaygabounds.com plus inclusion in REISELUST (German/Austrian market travel magazine) (hosted Sept 28, 2016)

Projects and Activities

Route 66 Passport Mobile App—RFP development

GoKingman.com—Populating relaunched pages

Route 66 Fun Run—Route planning for 30th annual celebration