



CITY OF KINGMAN
ENGINEERING DEPARTMENT

PRELOG ADMINISTRATIVE REVIEW
MUNICIPAL UTILITY COMMISSION APPLICATION

310 N. 4th Street Kingman, AZ 86401 Ph: (928) 753-8122 Fax: (928) 753-8118

State law (A.R.S. § 9-835) requires an Administrative Review of permit applications. A letter of Administrative Completeness or a Notice of Deficiency must be issued to the applicant during the Administrative Review Time Frame. This document serves as that notice. This checklist has been provided to assist the applicant in preparing a complete application. Only complete applications can be accepted for plan review.

Project Name: _____ Project Number(s): _____

Project Location: _____

Applicant Name: _____ Title: _____ Phone: _____

The applicant is required to use the latest versions of the applications and forms listed below. The current forms are provided at www.cityofkingman.gov or at the engineering office. Please call (928) 753-8122 for more information.

Administrative log-in reviewer shall check the boxes below as (provided) or (not provided)

Required Information:

Municipal Utility Commission Utility Service Application (revision date 8/2013)

Payment for application fee

Signed Agreement for the Waiver of Claims for Diminution in Value of Property

Preliminary Engineering Plan & Design Report, if required (contact Engineering Department for determination)

Per the requirements of state law, this application is:

Accepted as Administratively Complete

Deficient, items marked above are required for plan acceptance

Contact staff below for questions regarding the Administrative Log-In Review Screening:

Staff Signature: _____

Print Name: _____

Phone: _____ Date Received: _____

E-mail: _____ Date Returned: _____