# CITY OF KINGMAN, ARIZONA

# ADOPTED BUDGET

## Fiscal Year 2011-2012

Presented to the City Council
By City Manager Jack Kramer

# *City of Kingman, Arizona*

Adopted Budget - Fiscal Year 2012

Table of Contents


**General Information**

Organizational Chart ..... 1
City Officials ..... 2
Community Profile ..... 3
Accounting Structure and Basis ..... 4
Glossary ..... 6

**Budget Message**

Budget Message to the City Council ..... 9

**Summary Information**

Sources and Uses of Money ..... 19
Expenditure Summary by Department and Fund ..... 21
Projected Year End Fund Balances ..... 22
Summary of Authorized Personnel ..... 23

**Statutory Budget Documents & Expenditure Limit**

Summary of Revenues, Expenses & Limit ..... 31
Revenues by Fund ..... 32
Proceeds from Long-term Financing & Transfers ..... 34
Expenditure Summary ..... 35

**Appropriations Summaries**

Operating Budget Summaries by Fund ..... 37
City Council ..... 40
City Manager ..... 44
City Clerk's Office ..... 48
City Attorney's Office ..... 52
Magistrate Court ..... 56
Tourism Development Commission & EDMC ..... 60
Human Resources & Risk Management ..... 63
Financial Services ..... 67
Information Systems ..... 73
Police Department ..... 77
Fire Department ..... 84
Development Services ..... 93
Engineering ..... 100
Parks & Recreation ..... 104
Public Works ..... 119

**Contingency Appropriations**

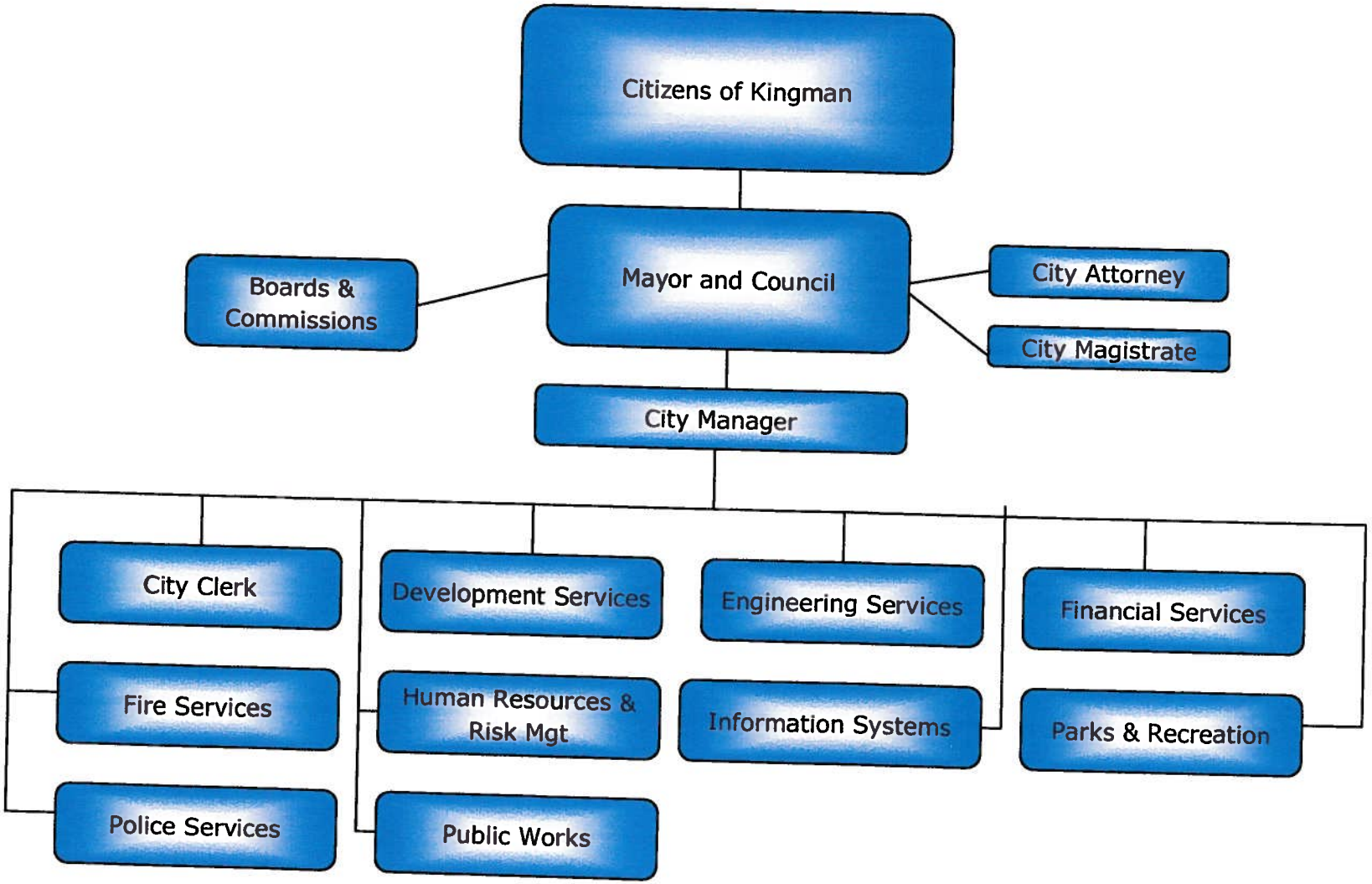
Contingency Appropriations ..... 150

**Capital Improvements & Capital Outlay**

Capital Outlay ..... 151
Capital Improvement Projects ..... 152
Capital Improvement Listing and Worksheets ..... 155

**Fund Summaries** ..... 185

# City of Kingman
# Organization Chart



# City of Kingman

## City Council Members

Mayor, John Salem
Vice Mayor, Robin Gordon
Richard Anderson
Erin Cochran
Keith Walker
Janet Watson
Carole Young

## City Manager

Jack Kramer

## City Attorney

Carl Cooper

## Magistrate

Kathy McCoy

## Departments

| | |
|---|---|
| City Clerk | Deborah Francis |
| Development Services | Gary Jeppson |
| Engineering Services | Greg Henry |
| Financial Services | Coral Loyd |
| Fire Services | Chuck Osterman |
| Human Resources & Risk Mgt. | Jackie Walker |
| Information Systems Services | Joe Clos |
| Parks & Recreation | Mike Meersman (Interim) |
| Police Services | Robert DeVries |
| Public Works | Rob Owen |

# City of Kingman
# Community Profile

| | |
|---|---|
| Town Settled | 1887 |
| City Incorporated | January 21, 1952 |
| Form of Government | Council - Manager |
| Area of City in Square Miles | 35.3 sq. miles |
| Persons per Square Mile | 791 |

| Gender Distribution | |
|---|---|
| Male | 48.0% |
| Female | 52.0% |

| Median Age | |
|---|---|
| Male | 36.9 |
| Female | 38.3 |

| Population | |
|---|---|
| Kingman City Limits | |
| 2005 | 26,100 |
| 2008 | 28,823 |
| 2010 | 28,070 |
| Kingman Area (including unincorp. area) | |
| 2005 | 38,139 |
| 2008 | 41,209 |
| 2010 | 45,945 |

| Population Projections | |
|---|---|
| Kingman City Limits | |
| 2015 | 32,712 |
| 2020 | 39,608 |
| 2025 | 47,958 |
| Kingman Area (including unincorp. area) | |
| 2015 | 53,543 |
| 2020 | 64,830 |
| 2025 | 78,498 |

| Ethnic Distribution | |
|---|---|
| White | 90.3% |
| African-American | 0.5% |
| Native American | 1.4% |
| Asian/Pacific Islander | 1.1% |
| Hispanic/Latino/Other | 12.2% |

| Age Composition | |
|---|---|
| Under 5 Years | 8.0% |
| 6-19 Years | 20.9% |
| 20-49 Years | 40.3% |
| 50-64 Years | 20.8% |
| 65 + Years | 17.2% |

| Educational Attainment | |
|---|---|
| Bachelors Degree, Graduate or Professional Degree | 14.7% |
| High School Graduate | 85.6% |

| Household Information (Mohave County) | |
|---|---|
| Persons per Household | 2.59 |
| Median Household Income | $43,299 |
| Mean Travel Time to Work | 15.3 min. |

| Employment by Industry (MSA) | |
|---|---|
| Retail & Professional Services | 40.23% |
| Public Administration | 28.31% |
| Transport.,Communications, UT | 18.87% |
| Manufacturing | 4.64% |
| Construction | 4.47% |
| Other | 3.48% |

| Major Employers | |
|---|---|
| Mohave County Government | 1322 |
| Kingman Regional Hospital | 1274 |
| Kingman Unified School District | 985 |
| Mohave Community College | 700 |
| American Woodmark Corporation | 650 |
| Walmart | 540 |

# Accounting Structure and Basis

The governmental environment differs from that of business enterprises; however, the underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities is established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self balancing accounting entity reporting the assets, liabilities, equity and performance of the fund. The types of funds used by the City of Kingman and their purposes are presented below.

***Fund Structure:***

**Governmental Funds** – Uses the modified accrual basis of accounting and budgeting.

> ***General Fund*** – This fund is used to account for basic governmental services supported mainly by local sales taxes. Services accounted for within this fund include police and fire services, municipal court services, parks and recreation programs, community development departments and general administration.
>
> ***Special Revenue*** – Special revenue funds account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. For example, Highway Urban Revenue (HURF funds) may only be used for street and road activities.
>
> ***Capital Projects*** – These funds account for acquisition and construction of major capital facilities, except enterprise fund projects which are included within Proprietary Funds. Examples of capital projects included within the governmental capital projects funds include the Bank Street Construction Fund and Airway Avenue Underpass Construction Fund.

**Proprietary Funds** – Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

> ***Enterprise Funds*** – These funds account for operations financed primarily by user fees and are operated in a manner similar to private business. These funds include the Water, Sewer and Sanitation Funds.
>
> ***Internal Services*** – Internal service funds are used to account for services provided by one department to other departments on a cost reimbursement basis. The City's internal service funds include fleet services, building maintenance, information systems, insurance services and employee benefit services.

# Accounting Structure and Basis

***Basis of Accounting and Budgeting of Funds:***

**Modified Accrual** – Revenues are recognized when measurable and available (revenue received during fiscal year or within 60 days of year end).

**Accrual** – Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flow.

# Glossary

**ACCRUAL BASIS.** Accounting basis which records the effect of transactions in the period in which they were earned or liability incurred, rather than the period the cash is received or paid.

**ANNUAL BUDGET.** A budget that applies to a single fiscal year (July 1 – June 30).

**APPROPRIATION.** A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

**ASSESSED VALUATION.** A valuation upon real estate as a basis for levying taxes.

**ASSET.** Anything having a commercial or exchange value.

**BASIS OF ACCOUNTING.** A term used to refer to when revenues, expenditures, transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

**CAPITAL IMPROVEMENTS PROGRAM.** Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long-term debt.

**CAPITAL ASSETS.** Long-lived tangible assets obtained as a result of capital outlay or other event such as a donation. Examples include land, buildings, improvements and equipment.

**CAPITAL OUTLAY.** Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of $5,000 with a service life of greater than one year.

**CONSTANT DOLLARS.** Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

**DEBT.** An obligation of the City resulting from borrowing money in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

**DEBT LIMIT.** The maximum amount of debt legally permitted.

**DEBT SERVICE.** The payment of principal and interest on outstanding debt.

**DEFERRED REVENUE.** Amounts for which asset recognition has been met, but for which revenue recognition has not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

# Glossary

**DEFICIT.** Relating to financial position (1) excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenues during a fiscal year.

**DEFICIT SPENDING.** Excess of expenditures over revenue. The net loss lowers fund balance.

**DEPRECIATION.** The apportionment of the cost of a capital asset expensed over the number of years of its estimated useful life.

**ENCUMBRANCES.** Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures to result when unperformed contracts are completed.

**ENTERPRISE FUND.** A fund established to account for activities operated in a manner similar to the private sector and is supported primarily by user fees. Such funds include Water, Sewer, Sanitation and Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

**ESTIMATED REVENUES.** The budgetary estimates of revenue to be received.

**EXCISE TAX.** A tax on the sale or use of specific products or transactions.

**EXPENDITURES.** The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

**FISCAL YEAR.** A 12 month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of operations.

**FUND.** A fiscal and accounting entity with a self balancing set of accounts for recording results of operations and reflecting related assets and liabilities.

**FUND BALANCE.** The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

**GENERAL FUND.** A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).** Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to local governments is the Governmental Accounting Standards Board (GASB).

# Glossary

**INTERNAL SERVICE FUND.** A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

**LIABILITIES.** Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

**MODIFIED ACCRUAL BASIS.** Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long-term debt interest, which is recognized when due.

**NOMINAL DOLLARS.** Dollars *unadjusted* for inflation.

**PROPRIETARY FUND TYPE.** The classification used to account for a government's ongoing activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

**RETAINED EARNINGS.** The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years.

**SPECIAL REVENUE FUND.** A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

**TAX LEVY.** An annual amount of taxes imposed by the City on property owners in support of payment of the Airway Avenue Street Construction bonds issued in 1994. (City of Kingman does *NOT* have a primary property tax levy).

**TAX RATE.** The rate per $1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

**USE OF FUND BALANCE.** Term used for budgetary purposes to reflect the amount budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund balance available from previous fiscal years. For accounting purposes, this is not considered revenue.

City of Kingman
310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • 928 • 753-5561
www.cityofkingman.gov

July 1, 2011

Honorable Mayor and City Councilmembers
City of Kingman, Arizona

Dear Mayor and Members of the City Council,

We respectfully submit to you the City of Kingman's Budget for Fiscal Year 2011-2012. The budget is balanced matching as closely as possible the City's available resources with the needs of the community. Although this is a time of economic difficulty and great uncertainty, this budget proposal reflects our commitment to the citizens of the community to continue to provide essential services in the most cost-effective way.

***Budget Process***

The City's budget process is essentially a year round activity with priorities, objectives and challenges discussed throughout the year. Various public speaking engagements provided many opportunities for citizens to discuss their thoughts, ideas and values with City Council and staff. City Council work sessions, agenda items and public hearings dedicated to the discussion of budget cuts, service reductions, needs within the capital improvements plan, the City's revenue structure, economic and infrastructure challenges, and the overall financial status occurred many times throughout the year. Several workshops and agenda items provided additional opportunities for City Council and interested persons to review and discuss capital projects, revenue streams, legislative concerns and the budgetary challenges we face.

Priorities, objectives and challenges identified by the Council and the community were discussed in preliminary budget meetings with each department and the City Manager. After reviews with the departments and in consideration of limited revenues combined with the current economic situation, additional adjustments were made and the preliminary budget was created.

At that point, the City Council was able to add to, delete from or modify the preliminary budget. The preliminary budget, with any additions or deletions then became the tentative budget that was presented to Council for adoption at the first meeting in May. The tentative budget set a ceiling for budget appropriations. At that point, the tentative budget could still be modified or decreased, but total appropriations could not be increased. The tentative budget, with modifications, was presented to Council for final adoption the second meeting in May.

### *Local Economy*

Kingman's location along the Highway 93 corridor, Interstate 40 and the BNSF railway and it's proximity to the Kingman Airport allow the City to serve as the primary commercial, industrial and service center for the northwestern Arizona region. Tourism, wholesale and retail trades are among the major employment sectors. Unemployment rates compare with those of the County, State and U.S. However, County per capita income levels are below those of the State and nation.

The population within the City limits is currently reported as 28,068 *(2010 U.S. Census)* with another estimated 18,000+ people residing just outside the City limits. The City of Kingman ultimately provides municipal services of one form or another to all residents living in the greater Kingman area and to many non-residents passing through the area. This unique situation creates quite a challenge in managing the resources and opportunities for the community as a whole.

The City of Kingman's financial strengths can be summarized as having historically solid financial performance aided by excellent debt service coverage levels. Our risks include a concentrated reliance on local sales tax to fund general services. In fact, City sales tax accounts for almost 60% of all general fund revenues. Further, retail sales tax accounts for half of all City sales tax collected. The City of Kingman does ***NOT*** levy a primary property tax, and thus does not directly benefit from the property tax base associated with existing or new development. The limited character of the tax base, service area challenges, and per capita incomes continue to be areas of great concern.

Commercial development opportunities and contraction of the residential construction market have continued to play important roles in shaping the local economy. During the past several years, residential development and real estate transactions remained lower than previous "boom" years; however, the investment in medical and medical education facilities have continued to progress with a few projects still underway thus providing some construction activity in our local economy. It should be of significant consideration that our ability to provide a retail-friendly environment, to attract and retain business, and pursue economic opportunities that provide jobs for our citizens are keys to our community's overall economic success.

### *Financial Condition*

***Long-term Financial Planning*** – The City of Kingman is dedicated to enhancing the quality of life for its citizens and to provide municipal services in the most effective and efficient manner while exercising fiscal responsibility.

The long-term financial plan currently includes a "growth-pays-for-growth" philosophy for the purpose of matching growth related capital improvements with new development. The long-term plan includes annual inflationary adjustments in rates and fees although

these have been foregone (with the exception of wastewater user fees) due to the condition of the economy. The long-term plan also includes a recommendation to pursue additional funding sources and diversified revenues, such as primary property taxes and sales tax increments to fund capital improvements and ongoing operating expenses. Several of these ideas and various options were discussed during Council workshops, public forums and on Council agendas this past year.

In October 2008, the City updated the water and wastewater long-term financial plan. The outcome was a financial plan and fee structure that will support the required upgrades and expansion of the City's water and wastewater systems. The goal of the long-term financial plan is to define a path that will enable current and future residents a way to fund necessary utility capital improvements and maintain essential City services.

***Fund Balances*** – The City ended fiscal year 2010 with $8.8 million remaining in the general fund balance. This is really quite remarkable given the decrease in revenues both locally and statewide, and the overall economic situation. This stability is due to several factors including the City's conservative spending and budgeting practices, commendable diligence by the employees of the City of Kingman, and community support. However, we anticipate a decrease in the general fund balance to $7.7 million for the end of FY2011 year due to a continuing decline in local sales tax revenue and the necessity of continuing to fund essential operations, particularly police and fire. This is still a respectable position to begin this next budget year and with conservative revenue estimates combined with careful expenditures of operating funds, the City's projected FY2012 ending general fund balance will be comparable with the past several years on a budget-to-budget basis at $4 million. We do expect the variance between the FY2012 budget and actual to rebound as it has in past years; however, not to the same level and without significant changes in funding sources and/or service level reductions, the fund balance in 2013 will be at or below the required fund balance reserve.

Year-to-Year General Fund Balance Comparisons (in millions of dollars)

| | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|---|---|---|---|---|---|---|---|
| **Budget** | $3.0 | $4.8 | $6.2 | $5.4 | $6.2 | $4.8 | $4.0 |
| **Actual** | $8.1 | $8.8 | $8.8 | $8.6 | $8.8 | $7.7 | $6.6 |

The City's water and sewer enterprise funds were subject to rate adjustments during the current year. We do not anticipate rate adjustments in the water system, but additional adjustments will be necessary in the sewer fund (25% planned) due to the costs of the wastewater treatment plant upgrades and expansion. The sewer rate adjustments have been included in the fund balance projections for the enterprise funds.

***Debt Service*** – In 1992, voters approved a loan for the expansion of the Hilltop Wastewater Treatment Plant, dedicating sewer investment fees and monthly user fees to make loan payments. Due to the considerable growth in Kingman since that time, the City has spent the past several years pursuing engineering and financial plans to upgrade the Hilltop Wastewater Treatment Plant and further expand its capacity. In February 2009, the City was successful in receiving a $35 million loan from the Water Infrastructure Authority of Arizona (WIFA) for the design and construction of the upgrades and expansion of the Hilltop Wastewater Treatment Plant. Construction is now essentially complete at the Hilltop Plant with operations expected to commence within the next few months. The City also received approval for an $18 million WIFA loan in February 2011 for the upgrade and expansion of the Downtown Wastewater Treatment Plant. Construction is underway at the Downtown Plant. Development investment fees and sewer user fees will be combined to make payments over the next 20 years. However, with little development currently taking place, the debt service responsibility falls on the shoulders of the current sewer customers. Recent Council action amended the City's Municipal Utilities Regulations in regard to sewer connection policies and now requires all new subdivisions connect to the City wastewater system.

The City has only two bond obligations, both are revenue bonds secured by excise tax revenues (general fund revenues). The first obligation is from the expansion of the golf course that occurred in the mid-1990's. The golf course was expanded from 9 holes to 18 holes and the City has an annual payment of approximately $360,000 for another 4 years, thru July 1, 2014. The second bond obligation is from the construction of a railroad underpass in the City's northeast quadrant in 2005. The area was and continues to experience development activity and transportation issues remain at the forefront of capital improvement needs. At the time, the City entered into a public-private partnership to extend the 1994 Airway widening project with the Airway Railroad Underpass project. The City's share of the $10 million underpass project was $2.8 million which was funded with a 15-year excise tax revenue bond. The annual payment is about $269,000 with the final payment to occur in 2020.

In 2007, the City utilized a highway expansion loan in combination with funding from WACOG (Western Arizona Council of Governments) for the Bank Street construction project from Airway to Gordon. Our remaining loan balance will be paid this next year with the final payment in the amount of $210,000. In December 2007, the City also entered into a 10-year purchase agreement with the Arizona Department of Transportation for property where the public works facilities are located. The City has 6 more payments in the amount of $305,000 each year for this property.

On behalf of private property owners desiring a combination of water, sewer, street and drainage improvements, the City has 4 active improvement districts: **East Golden Gate ID** *(issued $3.6 million in 2002 and matures in 2017)*; **Airway Railroad Underpass ID** *($6.3 million in 2005 and matures in 2016)*; **Wallapai - Marlene ID** *(issued $115,000 in 2006 and matures in 2021)*; and **Kingman Airport Tract/Bank Airport Addition ID** (*$3.9 million in 2008 and matures in 2023).*

These projects summarize the larger capital projects that have been financed with long-term debt still outstanding at this time. For other smaller projects or purchases, the City has tried to use a "pay-as-you-go" philosophy, particularly for grant opportunities, although this can be very challenging especially during such lean times.

***Budget Highlights***

Economic challenges were identified as early as August 2007, followed by midyear budget adjustments throughout 2008, 2009, and 2010. The same challenges were faced in fiscal year 2011, if not more so, and are again reflected in the 2012 revenue estimates and budgets for each department. The adopted operating budget for 2012 reflects a reduction of about $1.1 million compared to the FY2010-11 budget and about $8 million less than the FY2007-08 budget. Again, this has been quite a challenge trying to match today's costs with yesterday's revenues.

***Revenues*** – City sales tax is the single largest general fund recurring revenue. The adopted budget includes a projection of $10.5 million. This projection is flat compared to FY2011 revenue collections and brings us back to the level of city sales tax received in 2005. This amount does not even meet the expenditures of our two essential public safety departments: police and fire. As stated earlier in this message, our community's ability to attract and retain businesses, create and maintain stable jobs for our citizens, and provide a retail-friendly environment are keys to sustaining financial integrity and the primary resources which fund essential City services.

In addition to local sales tax, the City also relies on state shared revenues to fund the balance of public safety services, the municipal court and general operations. These shared revenues include state shared income tax, sales tax and vehicle registration fees. State shared revenues are collected by the State and distributed to cities on a population based formula. According to this formula, state shared income tax will decrease $147,000 from the current year and state shared sales tax will increase $170,000 due to a favorable outcome of the 2010 census data.

Various fees, fines and user charges comprise the remaining revenue sources for the City's general fund. Examples of these revenue sources include parks and recreation fees, golf course fees, swim lesson fees, planning and zoning fees, building permit fees, business license fees, and court fines. The Golf Course Commission and the Parks & Recreation Commission recently recommended Council consider increasing associated recreation and golf user fees this coming fiscal year. This recommendation was adopted by the City Council and fee changes have been included within the calculations of the adopted budget.

Highway user revenue (HURF) is the single revenue source dedicated entirely to funding the City's street department. These funds are used to repair and maintain our

streets and provide required traffic safety control devices. For the past several years, state legislative action has resulted in the diversion of portions of HURF to balance the state budget; this has eroded the balance left to spend on local street safety, repair and maintenance. Very recent legislative action (effective July 1, 2011) resulted in an even larger diversion this coming year; Kingman's share will be further reduced by $278,326. When you add this amount to prior sweeps and diversions (including the 2010 sweep of all lottery and powerball funds of $186,000), local street maintenance and transportation funding is down more than one-half million annually.

The water operating fund includes a conservation based rate structure. This structure was adopted 6 years ago and resulted in considerable savings to low-use customers primarily because the base rates were significantly reduced. In contrast, the rate structure created an overall increase to high-use customers as user rates increase incrementally with higher usage. In an unusual turn of events, recent state legislative action will require an assessment of $39,118 to be paid by the City of Kingman to the Arizona Department of Water Resources. This assessment has not been factored into our water rate structure and therefore will be paid from current user fees.

The wastewater (sewer) fund rates were subject to significant increases the last three years and a rate increase of 25% is anticipated for FY2012. The rate adjustments are necessary in order to have sufficient cash flow for the required capital improvements at both the Hilltop and Downtown wastewater treatment facilities. Public hearings on anticipated rate adjustments will be scheduled in the fall of 2011 with effective dates of January 2012. This schedule is favored in order to have the least financial impact on our utility customers; when water and sewer usage are at their lowest.

Development investment fees on new construction were implemented in July 2006. The timing of the implementation coincided with a general decline in new home construction across the United States. Revenues for the last 5 years indicate more than $3 million in development investment fees have been collected. These funds can be used to pay for growth related capital projects and debt service on growth related capital improvements. Transportation investment fees have been designated within the FY2011 and the FY2012 budget to pay for portions of several growth related capital projects, including a portion of the Gordon Drive widening project, a portion of the Airway-Western Avenue widening project, and a portion of the North Glen Road project. However, due to legislative changes this fiscal year, Council will need to review our current impact fee structure and determine what action best serves the interest of the community.

If the current economic environment continues combined with additional legislative mandates, the City Council and local community will have to consider implementing revenue strategies as described in the long-term financial plan to fund existing levels of City services. Such options may include a change in the local sales tax rate, adjustments to City service rates and fees, and asking voters for consideration of a primary property tax to fund a portion of public safety.

***New Programs and Enhancements*** – Due to revenue constraints, new programs and enhancements are very limited. However, the wastewater budget does include bringing the upgraded Hilltop Wastewater Treatment Plant online in 2012. This will entail additional operating costs to account for the new plant operations including 4 new certified wastewater technicians.

This document also includes a budget from the Economic Development & Marketing Commission (EDMC) in the amount of $40,000. The Tourism Development Commission (TDC) allocated $20,000 of bed tax dollars to assist EDMC with marketing materials and a retail gap analysis. This leaves $20,000 of EDMC's budgeted expenditures matched by the general fund at this time.

The budget also includes calculations for providing a 911 central dispatch center to consolidate dispatch efforts for public safety in the Kingman area. Such a move would consolidate dispatch efforts for Kingman Police and Fire Departments, Northern Arizona Consolidated Fire District, Golden Valley Fire District, Pinion Pines Fire District and Pine Lake Fire District. The budget for the 911 dispatch center removes dispatch operations from the general fund and creates an enterprise fund for accounting purposes.

The budget as presented does not include funding for operation of a railroad museum or other uses of the recently renovated train depot. Further review and action is anticipated this coming year.

A small budget for the newly formed Youth Advisory Commission has been accounted for within the Council's adopted budget. Overall, it is anticipated the expenses will be offset by incoming donations. The Youth Commission budget includes estimated costs for the Youth Commissioners to attend the League of Arizona Cities & Towns conference this fall.

***Reduction in Force*** – The FY2012 adopted budget shows an overall budgetary decrease in personnel costs in the amount of $192,000 from the FY2010-11 budget. When compared to FY2007-08, personnel expenses have been reduced by $3.7 million per year. Most of the savings come from general fund personnel costs, primarily in the development services area, but no department has been spared. The budgetary reductions are the result of reductions-in-force and other positions remaining vacant and unfunded via attrition throughout the City. This budget reflects reductions or vacancies of 46.5 positions that are recommended to remain unfunded and unfilled.

The adopted budget presented to you includes additional reductions in force including a Legal Secretary in the City Attorney's office and one additional Building Inspector in Development Services. In addition, a position in the Police department will remain unfunded and the Golf Superintendent will serve as the Interim Parks & Recreation Director, thereby eliminating the funding of the Golf Superintendent position.

***Compensation and Classification Commitment*** – During FY2005, the City Council committed to bring the City's compensation program to within 50% of the market. At that time, it was anticipated it would take approximately four years to achieve this goal. However, due to the economic downturn, salary increases have not been given since July 2007. This was an unusual stance to take at the time as virtually every other comparable sector continued to provide compensation increases for one or more years. We have not included compensation increases for the last 4 years, have eliminated 12% of authorized positions, have increased health benefit costs to employees, and eliminated the City's participation in wellness programs. In fact, this budget includes a recommendation from the employee health insurance committee for employees to absorb the entire $614,000 in expected increased health care costs during FY2012 with no additional costs to the City.

In addition, employees have continued to absorb year-over-year mandatory contribution rate increases into the state retirement systems. Due to recent legislative action, the City's matching contribution rate for ASRS will decrease 3% while the employees matching contribution rate will increase 3%. In effect, contribution costs will be shifted from the City to the employees, thus having the net effect of a 4% pay cut to employees (2% to public safety employees). The governing bodies are still calculating the administrative requirements and financial impacts of these sweeping changes, but the net impact will be a cost reduction to the City and a corresponding increase to the employees.

The factors above have resulted in eroding employees' net take-home pay. We thank the employees of the City of Kingman for their understanding and diligence in managing the limited resources available while continuing to provide the best service possible. Because our business is service, one of our greatest assets is our employee work force that delivers these services. Therefore, while we recognize we are unable to recommend compensation increases, we want to continue our policy commitment to our employees for future years (when financially able to do so) and remain as competitive as possible as an employer.

***Supplies & Services*** –The adopted budget for supplies and services citywide is $11.4 million. This is down from the FY2011 budget of $12.1 million. In contrast to the overall decrease, we expect to incur approximately $100,000 more in the City Clerk's budget for City Council and Home Rule Elections slated for next spring.

The Municipal Court budget also reflects an increase due to an escalation of costs for inmates at the Mohave County jail. Decreases in supplies and services are reflected in the public safety budgets, the parks and golf departments, Development Services and Engineering.

The HURF budget is very, very limited and once again has virtually no funding for theoverlay and chip seal programs. Without these programs, City streets will continue to deteriorate. Further Council discussion of ideas, including a possible revenue source to replace the diminishing HURF revenues is warranted.

The Fleet Services budget reflects an overall static budget with a small increase in supplies and services. However, since we have deferred our automobile replacement program for the past several years, we may need to use contingency funds if we experience a higher than anticipated volume of repairs due to aging fleet.

The information systems budget is slightly higher from this fiscal year to next. We have received several requests from our citizens for technology improvements such as internet access to utility billing, more expedient online bill pay, quicker accessibility for telephone inquiry, etc. We have included funding to provide some enhancements to the telephone system citywide and provide additional customer service lines, but we do not have sufficient revenues to support many of the other requested enhancements.

***Capital Purchases*** – The capital purchases budgets have been deferred in most departments, with the exception of capital projects due to anticipated capital grant funds. Also, the sanitation department will replace containers and trucks (funded by monthly user fees), and the Police Department budget includes year 2 of 4 for the lease purchase of 5 vehicle replacements. We have continued to defer the automobile and equipment replacement programs in most other departments; down the road this may come back to haunt us. It should be noted the budget does not include the replacement of a fire engine which is scheduled for replacement this year. We are already behind in replacing staff fleet in the fire department and will now be putting off large fleet replacements as well. Further discussion on financing the replacement of some of the City's vehicles, trucks, engines and computers are warranted during the coming year.

***Capital Improvements Projects*** – The Capital Improvements Plan for the next 5 years is roughly $236 million. This illustrates the City's awareness of the need for infrastructure improvements. However, the current state of the economy leaves many of these projects unfunded right now. At the most recent Infrastructure/Capital Improvements Plan workshop, City Council identified a priority list of projects. This document includes a list of these projects as well as several other capital improvements that warrant further discussion to identify priorities in future years.

Street and roadway improvements, water resources, wastewater compliance issues, public safety facilities, parks facilities, enhancement projects and drainage improvements continue to be the focus of the capital needs throughout the community. Overall, capital improvements are recommended to be funded using a combination of current revenues, development fees, and proceeds from the issuance of bonds if and when approved.

***Summary***

The City continues to mirror the community in regard to economic condition, community development issues and budgetary challenges. This year, one of the biggest challenges we face is keeping up with community needs with even fewer dollars than the prior year. We have a limited revenue base comprised primarily of local sales tax and state shared revenue that is strongly influenced by economic fluctuations and the legislature. During fiscal year 2012, you have our commitment to continue to evaluate our long-term financial plan while providing the best public service in a manner we can afford.

This budget includes our commitment to the community to plan for and improve transportation routes, expand our water resources, upgrade and expand our wastewater facilities, plan for public safety facilities and public safety equipment, and continue to plan for neighborhood parks.

We would like to thank all the individuals, including the City Council, the citizens of Kingman, the businesses that provide jobs and economic opportunities for our citizens, and the employees of the City of Kingman who work diligently each day to provide services to the community as a whole. Again, we appreciate the efforts and sacrifices made to balance this budget while maintaining financial integrity during this difficult and uncertain economic time. We look forward to working with you and the citizens of the community during the coming year.

Respectfully submitted,

Jack Kramer
City Manager

Coral Loyd
Financial Services Director

*CITY OF KINGMAN*
**Sources and Uses of Money**
***FISCAL YEAR 2011 - 2012***

## SOURCES:

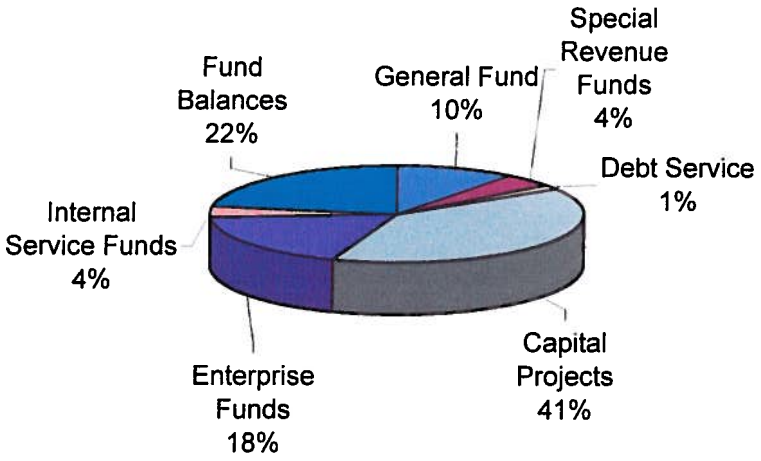
| | |
|---|---|
| General Fund | $21,461,300 |
| Special Revenue Funds | 9,061,401 |
| Debt Service | 2,425,747 |
| Capital Projects | 81,769,486 |
| Enterprise Funds | 37,618,320 |
| Internal Service Funds | 7,623,589 |
| Fund Balances | 46,105,149 |
| **Total All Funding Sources** | **$206,064,992** |

## USES:

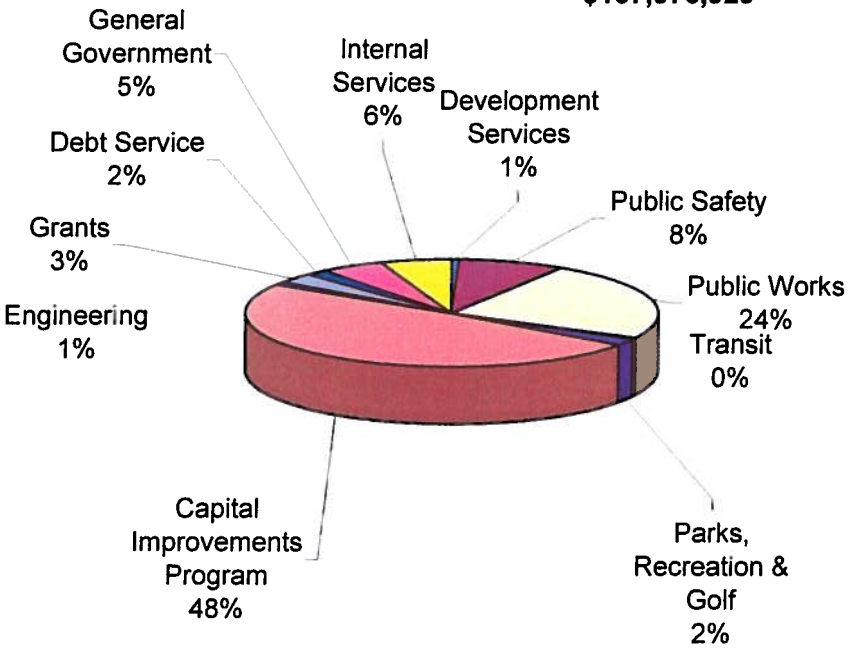
| | |
|---|---|
| Development Services | $1,126,847 |
| Public Safety | 13,583,009 |
| Public Works | 39,836,112 |
| Transit | 836,935 |
| Parks, Recreation & Golf | 3,529,386 |
| Capital Improvements Program | 81,823,021 |
| Engineering | 1,510,235 |
| Grants | 5,220,540 |
| Debt Service | 2,678,758 |
| General Government | 8,415,119 |
| Internal Services | 9,416,967 |
| **Total All Funding Uses** | **$167,976,929** |

*CITY OF KINGMAN*
**Sources and Uses of Money**
***FISCAL YEAR 2011 - 2012***

## Total Financial Resources
## $206,064,992



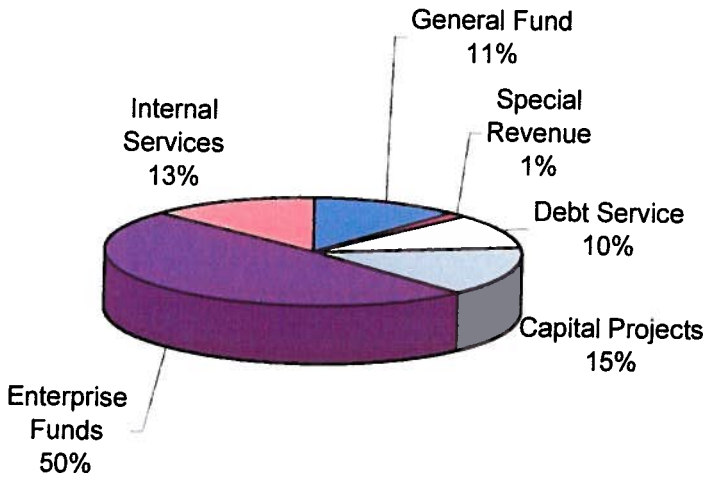

**Total Budgeted Expenditures**
**$167,976,929**



## *CITY OF KINGMAN*
## Summary By Department of Expenditures Within Each Fund
## *ADOPTED BUDGET FISCAL YEAR 2011 - 2012*

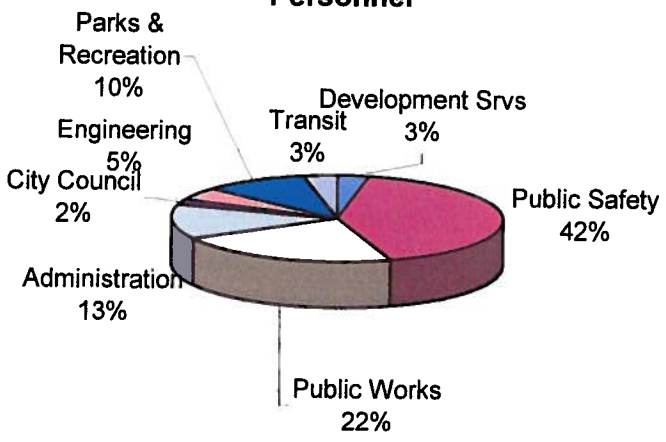
| | BUDGET FY 2010 - 11 | BUDGET FY 2011 - 12 | INCREASE (DECREASE) | % CHANGE |
|---|---|---|---|---|
| GENERAL FUND | | | | |
| Office of the Mayor/Council | $ 205,057 | $ 111,357 | $ (93,700) | |
| City Attorney | 625,000 | 605,924 | (19,076) | |
| Magistrate | 1,321,948 | 1,408,909 | 86,961 | |
| City Manager | 246,735 | 211,152 | (35,583) | |
| TDC | 1,020,500 | 1,127,000 | 106,500 | |
| EDMC | 64,125 | 45,000 | (19,125) | |
| City Clerk | 273,475 | 366,431 | 92,956 | |
| Human Resources | 557,000 | 563,731 | 6,731 | |
| Police | 7,565,961 | 6,681,126 | (884,835) | |
| Fire | 5,187,296 | 5,167,938 | (19,358) | |
| Finance | 885,234 | 769,205 | (116,029) | |
| Development Services | 1,217,887 | 1,126,847 | (91,040) | |
| Parks, Rec, Pools, Golf | 3,716,674 | 3,529,386 | (187,288) | |
| Cash Transfers | 2,662,824 | 2,992,780 | 329,956 | |
| TOTAL GENERAL FUND | $ 25,549,716 | $ 24,706,786 | $ (842,930) | -3.30% |
| SPECIAL REVENUE FUNDS | | | | |
| HIGHWAY USERS REV. FUND | $ 3,120,427 | $ 3,364,105 | $ 243,678 | |
| TRANSIT SYSTEM FUND | 2,345,351 | 836,935 | (1,508,416) | |
| GRANTS FUND | 6,620,749 | 5,220,540 | (1,400,209) | |
| IMP. DIST. BOND REPAY. | 75,000 | 75,000 | 0 | |
| POWERHOUSE FUND | 139,550 | 138,630 | (920) | |
| TOTAL SPECIAL REV. FUNDS | $ 12,301,077 | $ 9,635,210 | $ (2,665,867) | -21.67% |
| DEBT SERVICE FUNDS | | | | |
| GENERAL OBLIGATION DEBT | 300,000 | 51,700 | (248,300) | |
| MUNICIPAL PROP CORP DEBT | 615,964 | 631,469 | 15,505 | |
| HELP LOAN | 371,763 | 360,882 | (10,881) | |
| IMPROVEMENT DIST. DEBT | 1,637,476 | 1,634,707 | (2,769) | |
| TOTAL DEBT SERVICE FUNDS | $ 2,925,203 | $ 2,678,758 | $ (246,445) | -8.42% |
| CAPITAL PROJECTS FUNDS | | | | |
| SMALL IMP. DIST. CONSTRUCTION | $ | $ 350,000 | $ 350,000 | |
| ID CONSTRUCTION FUNDS | 570,271 | 0 | (570,271) | |
| CAPITAL PROJECTS CONST | 84,281,185 | 78,559,234 | (5,721,951) | |
| AIRWAY UNDERPASS | 100,000 | 933,787 | 833,787 | |
| BANK STREET CONST. | 45,694 | 0 | (45,694) | |
| FLOOD CONTROL CONST. | 9,465,000 | 1,980,000 | (7,485,000) | |
| TOTAL CONSTRUCTION FUNDS | $ 94,462,150 | $ 81,823,021 | $ (12,639,129) | -13.38% |
| ENTERPRISE FUNDS | | | | |
| WATER OPERATING | $ 7,897,366 | $ 7,500,048 | $ (397,318) | |
| WATER CAPITAL RENEWAL | 805,000 | 805,000 | 0 | |
| WATER EXPANSION | 2,350,000 | 2,692,971 | 342,971 | |
| COLORADO RIVER WATER | 2,800,000 | 1,000,000 | (1,800,000) | |
| WASTEWATER OPERATING | 5,901,539 | 7,088,853 | 1,187,314 | |
| WASTEWATER EXPANSION | 29,296,704 | 15,121,138 | (14,175,566) | |
| SANITATION | 3,413,312 | 3,774,232 | 360,920 | |
| 911 DISPATCH CENTER | 0 | 1,733,945 | 1,733,945 | |
| TOTAL ENTERPRISE FUNDS | $ 52,463,921 | $ 39,716,187 | $ (12,747,734) | -24.30% |
| INTERNAL SERVICES FUNDS | | | | |
| FLEET SERVICES | $ 1,206,205 | $ 1,261,270 | $ 55,065 | |
| BUILDING MAINT. SERVICES | 716,561 | 691,184 | (25,377) | |
| INFORMATION SYSTEMS | 1,021,150 | 1,018,513 | (2,637) | |
| INSURANCE SERVICES | 570,500 | 989,200 | 418,700 | |
| BENEFITS RESERVE | 5,512,400 | 5,456,800 | (55,600) | |
| TOTAL INTERNAL SERVICES | $ 9,026,816 | $ 9,416,967 | $ 390,151 | 4.32% |
| TOTAL ALL FUNDS | $ 196,728,883 | $ 167,976,929 | $ (28,751,954) | -14.62% |

## Projected Year End Fund Balances




| FUND | Fund Balance 7/1/2011 | Estimated Revenues FY 2011 - 12 | Proposed Expenditures FY 2011 - 12 | Projected Balance 6/30/2012 |
|---|---|---|---|---|
| General Fund | $7,601,252 | $21,461,300 | $24,706,786 | $4,355,766 |
| Special Revenue | 1,129,446 | 9,061,401 | 9,635,210 | 555,637 |
| Debt Service | 3,995,677 | 2,425,747 | 2,678,758 | 3,742,666 |
| Capital Projects | 5,770,225 | 81,769,486 | 81,823,021 | 5,716,690 |
| Enterprise Funds | 20,814,823 | 37,618,320 | 39,716,187 | 18,716,956 |
| Internal Services | 6,793,726 | 7,623,589 | 9,416,967 | 5,000,348 |
| **TOTAL ALL FUNDS** | **$46,105,149** | **$159,959,843** | **$167,976,929** | **$38,088,063** |

## Authorized Funded Personnel




| Program | FY 07-08 | FY 08-09 | FY 09-10 | FY 10-11 | FY 11-12 | Percent of Total |
|---|---|---|---|---|---|---|
| **Development Services** | | | | | | |
| P & Z | 7 | 5 | 5 | 5 | 5 | 1.5% |
| Building Inspection | 13 | 12 | 8 | 8 | 5 | 1.5% |
| **Total Develop Srvs** | 20 | 17 | 13 | 13 | 10 | 3.0% |
| **Public Safety** | | | | | | |
| Police | 86 | 86 | 84 | 84 | 69 | 20.8% |
| Fire | 55 | 55 | 53 | 53 | 53 | 16.0% |
| 911 Dispatch Center | 0 | 0 | 0 | 0 | 16 | 4.8% |
| **Public Works** | 76 | 78 | 72 | 74 | 73 | 22.1% |
| **Transit** | 14 | 14 | 14 | 13 | 11 | 3.3% |
| **Parks, Recreation & Golf** | 39 | 39 | 35 | 35 | 35 | 10.4% |
| **Engineering** | 18 | 18 | 16 | 15 | 15 | 4.5% |
| **Administration** | 47 | 45 | 44 | 44 | 43 | 12.8% |
| **City Council** | 7 | 7 | 7 | 7 | 7 | 2.1% |
| **Total Employees** | **361** | **359** | **337** | **337** | **331** | **100.0%** |

## SUMMARY OF AUTHORIZED PERSONNEL - FUNDED

New Position
Dept Changes or Reclassifications

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| MAYOR AND COUNCIL (1310) | | | | | | |
| Mayor | | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Vice-Mayor | | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Councilmember | | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| DEPARTMENT TOTAL | | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| CITY ATTORNEY (1530) | | | | | | |
| City Attorney | C.A. | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant City Attorney | 224 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Prosecutor | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Supervisor | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Legal Secretary | 204 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 |
| DEPARTMENT TOTAL | | 7.00 | 7.00 | 7.00 | 7.00 | 6.00 |
| CITY MAGISTRATE (1243) | | | | | | |
| City Magistrate | C.A. | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Associate Magistrate | 221 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Court Administrator | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Court Collections Officer | 205 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Court Clerk | 204 | 5.50 | 5.00 | 5.00 | 5.00 | 5.00 |
| DEPARTMENT TOTAL | | 9.00 | 8.50 | 8.50 | 8.50 | 8.50 |
| CITY MANAGER (1320) | | | | | | |
| City Manager | C.A. | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 206 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTAL | | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| CITY CLERK'S OFFICE (1540) | | | | | | |
| City Clerk | 224 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Clerk | 211 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 204 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| DEPARTMENT TOTAL | | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| HUMAN RESOURCES & RISK | | | | | | |
| Human Resources/Risk Director | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Administrator | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Technician | 209 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| DEPARTMENT TOTAL | | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| INFORMATION SYSTEMS SERVICES | | | | | | |
| Information Systems Director | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Systems Administrator | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Systems Coordinator | 214 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| GIS Technician | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| DEPARTMENT TOTAL | | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| FINANCIAL SERVICES DEPARTMENT | | | | | | |
| Financial Administration (1512) | | | | | | |
| Financial Services Director | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Finance Administrator | 220 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Accountant/Budget Analyst | 217 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accountant | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll Clerk/Accounts Payable | 205 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Program Sub-Total | | 7.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Utility Billing Services (3410) | | | | | | |
| Finance Administrator | 220 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Customer Services Supervisor | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant II | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Customer Service Representative | 204 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Program Sub-Total | | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| DEPARTMENT TOTAL | | 14.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| TRANSIT SYSTEM | | | | | | |
| Transit - Administration (3115) | | | | | | |
| Transit Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Program Sub-Total | | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Transit - Operations (3120) | | | | | | |
| Transit Operator | 206 | 12.00 | 12.00 | 11.00 | 11.00 | 9.00 |
| Program Sub-Total | | 12.00 | 12.00 | 11.00 | 11.00 | 9.00 |
| DEPARTMENT TOTAL | | 14.00 | 14.00 | 13.00 | 13.00 | 11.00 |
| DEVELOPMENT SERVICES | | | | | | |
| Planning & Zoning (1910) | | | | | | |
| Development Services Director | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Planning and Zoning Administrator | 224 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Principal Planner | 217 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Assistant | 206 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Administrative Secretary | 204 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Program Sub-Total | | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Building Inspection (2420) | | | | | | |
| Building Official | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Building Inspector | 212 | 9.00 | 5.00 | 5.00 | 5.00 | 3.00 |
| Adm Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Permit Technician | 208 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Adm Secretary | 204 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Program Sub-Total | | 12.00 | 8.00 | 8.00 | 8.00 | 5.00 |
| DEPARTMENT TOTAL | | 17.00 | 13.00 | 13.00 | 13.00 | 10.00 |

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| ENGINEERING (3490) | | | | | | |
| City Engineer | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant City Engineer | 224 | 2.75 | 3.00 | 3.00 | 3.00 | 3.00 |
| City Surveyor | 220 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Project Manager | 217 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 |
| Engineer In Training | 215 | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 |
| Public Works Inspector Supervisor | 213 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Engineering Technician Supervisor | 213 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Survey Party Chief | 213 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Engineering Technician II | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Public Works Inspector | 209 | 5.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Engineering Technician | 209 | 1.00 | 4.00 | 4.00 | 3.00 | 3.00 |
| Administrative Assistant | 206 | 1.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Secretary | 204 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTAL | | 17.75 | 16.00 | 16.00 | 15.00 | 15.00 |
| PARKS & RECEATION | | | | | | |
| Parks (5210) | | | | | | |
| Parks & Recreation Director | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Parks Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Crew Leader | 211 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic | 209 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Chemical Applicator | 204 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Irrigation Mechanic | 204 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Groundskeeper | 202 | 13.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| PT Park Ranger | 201 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| Program Sub-Total | | 22.75 | 19.75 | 19.75 | 19.75 | 19.75 |
| Recreation (5111) | | | | | | |
| Recreation Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Coordinator | 211 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| PT Recreation Leader | 201 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Program Sub-Total | | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |
| Pools (5124) | | | | | | |
| Pool Operator | 204 | 2.00 | 2.00 | 2.00 | 2.00 | 1.75 |
| Program Sub-Total | | 2.00 | 2.00 | 2.00 | 2.00 | 1.75 |
| Golf Course (5125) | | | | | | |
| Crew Leader | 211 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Irrigation Mechanic | 204 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Groundskeeper | 202 | 6.50 | 5.50 | 5.50 | 5.50 | 5.50 |
| Program Sub-Total | | 9.50 | 8.50 | 8.50 | 8.50 | 8.50 |
| DEPARTMENT TOTAL | | 38.75 | 34.75 | 34.75 | 34.75 | 34.50 |

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| FIRE DEPARTMENT | | | | | | |
| Uniformed Personnel (2210) | | | | | | |
| Fire Chief | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Fire Chief | 224 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Battalion Chief - Shift Commander | 221 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Battalion Chief - EMS | 221 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Fire Marshall | 217 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Captain - Fire | 216 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| Fire Prevention Specialist | 214 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Engineer - Fire | 213 | 15.00 | 15.00 | 15.00 | 15.00 | 15.00 |
| Firefighter | 211 | 15.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| Sub Total | | 53.00 | 51.00 | 51.00 | 51.00 | 51.00 |
| Fire Department Support Staff (2210) | | | | | | |
| Administrative Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 204 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sub Total | | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| DEPARTMENT TOTAL | | 55.00 | 53.00 | 53.00 | 53.00 | 53.00 |
| POLICE DEPARTMENT | | | | | | |
| Support Staff (2110) | | | | | | |
| Administrative Supervisor | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications Supervisor | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 |
| Evidence Technician II | 211 | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |
| Communication Specialist | 209 | 13.00 | 13.00 | 13.00 | 13.00 | 0.00 |
| Neighborhood Services Officer | 209 | 3.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Code Enforcement Officer | 209 | 0.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Evidence Technician I | 208 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 204 | 7.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Animal Control Officer | 205 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sub Total | | 29.00 | 28.00 | 28.00 | 28.00 | 14.00 |
| Sworn Personnel (2110) | | | | | | |
| Police Chief | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Captain | 224 | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Lieutenant | 221 | 3.00 | 3.00 | 3.00 | 3.00 | 2.00 |
| Sergeant | 216 | 7.00 | 7.00 | 8.00 | 8.00 | 8.00 |
| Police Officer | 212 | 43.00 | 43.00 | 42.00 | 42.00 | 42.00 |
| Sub Total | | 57.00 | 56.00 | 56.00 | 56.00 | 55.00 |
| DEPARTMENT TOTAL | | 86.00 | 84.00 | 84.00 | 84.00 | 69.00 |
| 911 DISPATCH CENTER | | | | | | |
| Communications Supervisor | 212 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 |
| Communication Specialist | 209 | 0.00 | 0.00 | 0.00 | 0.00 | 13.00 |
| Communication Specialist | 209 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 |
| Sub Total | | 0.00 | 0.00 | 0.00 | 0.00 | 16.00 |
| DEPARTMENT TOTAL | | 0.00 | 0.00 | 0.00 | 0.00 | 16.00 |

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| PUBLIC WORKS DEPARTMENT | | | | | | |
| Administration (3100) | | | | | | |
| Public Works Director | 227 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Project Manager | 217 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Program Sub-Total | | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Streets (3110) | | | | | | |
| Street Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Crew Leader | 211 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Electrician | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Operator A | 209 | 7.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Equipment Operator B | 206 | 6.00 | 4.00 | 3.00 | 3.00 | 2.00 |
| Program Sub-Total | | 16.00 | 13.00 | 12.00 | 12.00 | 11.00 |
| Water Operations (3510) | | | | | | |
| Water Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Construction Project/Maint Super. | 213 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Supervisor | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Electrician II | 212 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Crew Leader | 211 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Blue Stake Coordinator | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Technician A | 209 | 3.00 | 3.00 | 2.00 | 2.00 | 2.00 |
| Equipment Operator A | 209 | 4.00 | 4.00 | 5.00 | 5.00 | 5.00 |
| Equipment Operator B | 206 | 7.00 | 4.00 | 3.00 | 3.00 | 3.00 |
| Administrative Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Maintenance Worker | 202 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Program Sub-Total | | 23.00 | 20.00 | 19.00 | 19.00 | 19.00 |
| Water Conservation (3512) | | | | | | |
| Water Conservation Coordinator | 211 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Program Sub-Total | | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wastewater Operations (3730) | | | | | | |
| Wastewater Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Treatment Plant Op IV | 213 | 0.00 | 0.00 | 3.00 | 3.00 | 3.00 |
| Wastewater Treatment Plant Op III | 211 | 0.00 | 0.00 | 3.00 | 3.00 | 3.00 |
| Wastewater Collections A | 209 | 0.00 | 0.00 | 4.00 | 4.00 | 4.00 |
| Wastewater Technician A | 209 | 6.00 | 6.00 | 0.00 | 0.00 | 0.00 |
| Program Sub-Total | | 7.00 | 7.00 | 11.00 | 11.00 | 11.00 |
| Sanitation (3320) | | | | | | |
| Sanitation Supervisor | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Crew Leader | 211 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Operator B | 206 | 15.00 | 15.00 | 15.00 | 15.00 | 15.00 |
| Program Sub-Total | | 17.00 | 17.00 | 17.00 | 17.00 | 17.00 |

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| Fleet Services (3810) | | | | | | |
| Superintendent | 218 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic | 209 | 2.00 | 2.00 | 4.00 | 4.00 | 4.00 |
| Welder | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 206 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Program Sub-Total | | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Building Maintenance Services (3830) | | | | | | |
| Building Maintenance Technician | 209 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Maintenance Worker | 202 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Program Sub-Total | | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| DEPARTMENT TOTAL | | 78.00 | 72.00 | 74.00 | 74.00 | 73.00 |
| CITY TOTAL | | 358.50 | 337.25 | 338.25 | 337.25 | 331.00 |

| STAFFING SUMMARY - BY DEPT AND FUNCTIONAL AREA | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| FUNCTIONAL AREA: | | | | | |
| Legislative | | | | | |
| Mayor and Council | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| City Attorney | 7.00 | 7.00 | 7.00 | 7.00 | 6.00 |
| City Magistrate | 9.00 | 8.50 | 8.50 | 8.50 | 8.50 |
| Administration | | | | | |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Economic Development Dept | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| City Clerk's Office | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Human Resources & Risk Management | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Information Systems Services | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Operating Departments | | | | | |
| Police | | | | | |
| Police | 86.00 | 84.00 | 84.00 | 84.00 | 69.00 |
| Sub Total -- Police | 86.00 | 84.00 | 84.00 | 84.00 | 69.00 |
| 911 Dispatch Center | | | | | |
| 911 Dispatch Center | 0.00 | 0.00 | 0.00 | 0.00 | 16.00 |
| Sub Total -- 911 Dispatch Ctr | 0.00 | 0.00 | 0.00 | 0.00 | 16.00 |
| Public Works | | | | | |
| Administration | 2.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Streets | 16.00 | 13.00 | 12.00 | 12.00 | 11.00 |
| Transit System-Administration | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Transit System-Operations | 12.00 | 12.00 | 11.00 | 11.00 | 9.00 |
| Water Operations | 23.00 | 20.00 | 19.00 | 19.00 | 19.00 |
| Water Conservation | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Wastewater Operations | 7.00 | 7.00 | 11.00 | 11.00 | 11.00 |
| Sanitation | 17.00 | 17.00 | 17.00 | 17.00 | 17.00 |
| Fleet Services | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Building Maintenance Services | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Sub Total -- Public Works | 92.00 | 86.00 | 87.00 | 87.00 | 84.00 |

| STAFFING SUMMARY - BY DEPT AND CLASSIFICATION | Grade | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|---|
| Development Services | | | | | | |
| Planning & Zoning | | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Building Inspection | | 12.00 | 8.00 | 8.00 | 8.00 | 5.00 |
| Sub Total -- Development Services | | 17.00 | 13.00 | 13.00 | 13.00 | 10.00 |
| Engineering | | | | | | |
| Engineering | | 17.75 | 16.00 | 16.00 | 15.00 | 15.00 |
| Sub Total -- Engineering | | 17.75 | 16.00 | 16.00 | 15.00 | 15.00 |
| Parks & Recreation | | | | | | |
| Parks | | 22.75 | 19.75 | 19.75 | 19.75 | 19.75 |
| Recreation | | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |
| Pools | | 2.00 | 2.00 | 2.00 | 2.00 | 1.75 |
| Golf Course | | 9.50 | 8.50 | 8.50 | 8.50 | 8.50 |
| Sub Total -- Parks & Recreation | | 38.75 | 34.75 | 34.75 | 34.75 | 34.50 |
| Fire | | | | | | |
| Fire Services & Support | | 55.00 | 53.00 | 53.00 | 53.00 | 53.00 |
| Sub Total -- Fire | | 55.00 | 53.00 | 53.00 | 53.00 | 53.00 |
| Financial Services | | | | | | |
| Financial Services | | 7.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Utility Billing | | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Sub Total -- Financial Services | | 14.00 | 13.00 | 13.00 | 13.00 | 13.00 |
| CITY TOTAL | | 358.50 | 337.25 | 338.25 | 337.25 | 331.00 |

| STAFFING SUMMARY - BY FUND | Actual FY 2008-09 | Actual FY 2009-10 | Budget FY 2010-11 | Actual FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| Dev Srvs-P&Z | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Dev Srvs-Building Inspection | 12.00 | 8.00 | 8.00 | 8.00 | 5.00 |
| Public Safety-Police | 86.00 | 84.00 | 84.00 | 84.00 | 69.00 |
| Public Safety-Fire | 55.00 | 53.00 | 53.00 | 53.00 | 53.00 |
| Public Safety-911 Dispatch Ctr | 0.00 | 0.00 | 0.00 | 0.00 | 16.00 |
| Public Works | 78.00 | 72.00 | 74.00 | 74.00 | 73.00 |
| Transit | 14.00 | 14.00 | 13.00 | 13.00 | 11.00 |
| Parks & Recreation | 38.75 | 34.75 | 34.75 | 34.75 | 34.50 |
| Engineering | 17.75 | 16.00 | 16.00 | 15.00 | 15.00 |
| Administration | 45.00 | 43.50 | 43.50 | 43.50 | 42.50 |
| City Council | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| CITY TOTAL | 358.50 | 337.25 | 338.25 | 337.25 | 331.00 |

CITY OF KINGMAN
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2012

| FUND | ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2011 | ACTUAL EXPENDITURES/ EXPENSES ** 2011 | FUND BALANCE/ NET ASSETS*** July 1, 2011** | PROPERTY TAX REVENUES 2012 | ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2012 | OTHER FINANCING 2012 | | INTERFUND TRANSFERS 2012 | | TOTAL FINANCIAL RESOURCES AVAILABLE 2012 | BUDGETED EXPENDITURES/ EXPENSES 2012 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | SOURCES | <USES> | IN | <OUT> | | |
| 1. General Fund | $ 25,549,716 | $ 22,064,505 | $ 7,601,252 | Primary: $ | $ 19,653,500 | $ | $ | $ 1,807,800 | $ (3,352,120) | $ 29,062,552 | $ 24,706,786 |
| 2. Special Revenue Funds | 12,301,077 | 6,206,075 | 1,129,446 | Secondary: | 8,612,398 | | | 449,003 | (1,212,513) | $ 10,190,847 | 9,635,210 |
| 3. Debt Service Funds Available | 2,925,203 | 2,975,203 | 3,995,677 | | 1,153,000 | | | 1,272,747 | (85,639) | 6,421,424 | 2,678,758 |
| 4. Less: Designation for Future Debt Retirement | | | | | | | | | | | |
| 5. Total Debt Service Funds | 2,925,203 | 2,975,203 | 3,995,677 | | 1,153,000 | | | 1,272,747 | (85,639) | 6,421,424 | 2,678,758 |
| 6. Capital Projects Funds | 94,462,150 | 2,645,847 | 5,770,225 | | 6,289,987 | 75,479,000 | (75,479,000) | 499 | (2,323,021) | 87,539,711 | 81,823,021 |
| 7. Permanent Funds | | | | | | | | | | | |
| 8. Enterprise Funds Available | 52,463,921 | 37,139,729 | 20,814,823 | | 20,201,589 | 9,720,000 | (9,720,000) | 7,696,731 | (7,160,250) | 58,433,143 | 39,716,187 |
| 9. Less: Designation for Future Debt Retirement | | | | | | | | | | | |
| 10. Total Enterprise Funds | 52,463,921 | 37,139,729 | 20,814,823 | | 20,201,589 | 9,720,000 | (9,720,000) | 7,696,731 | (7,160,250) | 58,433,143 | 39,716,187 |
| 11. Internal Service Funds | 9,026,816 | 7,212,808 | 6,793,726 | | 4,202,326 | | | 3,421,263 | (514,500) | 14,417,315 | 9,416,967 |
| TOTAL ALL FUNDS | $ 196,728,883 | $ 78,244,167 | $ 46,105,149 | $ | $ 60,112,800 | $ 85,199,000 | $ (85,199,000) | $ 14,648,043 | $ (14,648,043) | $ 206,064,992 | $ 167,976,929 |

| EXPENDITURE LIMITATION COMPARISON | 2011 | 2012 |
|---|---|---|
| 1. Budgeted expenditures/expenses | $ 196,728,883 | $ 167,976,929 |
| 2. Add/subtract: estimated net reconciling items | | |
| 3. Budgeted expenditures/expenses adjusted for reconciling items | 196,728,883 | 167,976,929 |
| 4. Less: estimated exclusions | 162,955,540 | 134,425,933 |
| 5. Amount subject to the expenditure limitation | $ 33,773,343 | $ 33,550,996 |
| 6. EEC or voter-approved alternative expenditure limitation | $ 40,140,741 | $ 38,918,764 |

☑ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.
** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

## CITY OF KINGMAN
## Summary by Fund Type of Revenues Other Than Property Taxes
## Fiscal Year 2012

| SOURCE OF REVENUES | ESTIMATED REVENUES 2011 | ACTUAL REVENUES* 2011 | ESTIMATED REVENUES 2012 |
|---|---|---|---|
| **GENERAL FUND** | | | |
| **Local taxes** | | | |
| City Sales Tax | $ 11,400,000 | $ 10,500,000 | $ 10,500,000 |
| Room Tax | 300,000 | 350,000 | 350,000 |
| **Licenses and permits** | | | |
| Franchise Fees | 800,000 | 697,859 | 700,000 |
| Business Licenses | 65,000 | 71,850 | 122,000 |
| Building Permits | 410,000 | 274,700 | 275,000 |
| **Intergovernmental** | | | |
| State Sales Tax | 1,880,000 | 1,933,700 | 2,050,000 |
| State Revenue Sharing | 2,517,000 | 2,517,000 | 2,370,000 |
| **Charges for services** | | | |
| Charges for Services | 1,364,125 | 1,331,278 | 1,414,500 |
| **Fines and forfeits** | | | |
| Magistrate Court | 275,000 | 270,482 | 275,000 |
| **Interest on investments** | | | |
| Interest Earned | 50,000 | 100,000 | 100,000 |
| **In-lieu property taxes** | | | |
| Auto Lieu Tax | 1,100,000 | 1,163,350 | 1,190,000 |
| **Contributions** | | | |
| Voluntary contributions | | | |
| **Miscellaneous** | | | |
| Miscellaneous Revenue | 330,000 | 30,000 | 307,000 |
| **Total General Fund** | $ 20,491,125 | $ 19,240,219 | $ 19,653,500 |
| **SPECIAL REVENUE FUNDS** | | | |
| **Highway User Revenue Fund** | | | |
| State Fuel Tax | $ 2,150,000 | $ 2,104,530 | $ 2,150,000 |
| Sales Tax | | | 750,000 |
| Miscellaneous | | 4,500 | 4,500 |
| **Total Highway User Revenue Fund** | $ 2,150,000 | $ 2,109,030 | $ 2,904,500 |
| Transit System Fund | $ 2,061,867 | $ 818,927 | $ 684,143 |
| Grants Fund | 6,307,841 | 2,551,421 | 4,988,365 |
| Powerhouse Fund | 20,000 | 32,325 | 31,000 |
| Improvement District Repayment Fund | 4,718 | 4,718 | 4,390 |
| | $ 8,394,426 | $ 3,407,391 | $ 5,707,898 |
| **Total Special Revenue Funds** | $ 10,544,426 | $ 5,516,421 | $ 8,612,398 |

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

## CITY OF KINGMAN
## Summary by Fund Type of Revenues Other Than Property Taxes
## Fiscal Year 2012

| SOURCE OF REVENUES | ESTIMATED REVENUES 2011 | ACTUAL REVENUES* 2011 | ESTIMATED REVENUES 2012 |
|---|---|---|---|
| **DEBT SERVICE FUNDS** | | | |
| General Obligation Debt | $ 750 | $ 4,185 | $ |
| Municipal Property Corp | 500 | 1,000 | 1,000 |
| Help Loan | | 65 | |
| Improvement District Debt Funds | 1,161,302 | 1,237,903 | 1,152,000 |
| | $ 1,162,552 | $ 1,243,153 | $ 1,153,000 |
| **Total Debt Service Funds** | $ 1,162,552 | $ 1,243,153 | $ 1,153,000 |
| **CAPITAL PROJECTS FUNDS** | | | |
| Small ID Construction | $ 250 | $ 3,500 | $ 1,500 |
| Capital Projects | 5,386,806 | 3,165,070 | 5,700,652 |
| Airway Underpass Construction | 5,000 | 12,000 | 5,000 |
| Bank Street Construction | | 500 | |
| Kingman Crossing TI Construction | | | |
| Flood Control | 710,000 | 892,709 | 582,835 |
| Rancho Santa Fe Parkway TI Construction | | 2,000 | |
| | $ 6,102,056 | $ 4,075,779 | $ 6,289,987 |
| **Total Capital Projects Funds** | $ 6,102,056 | $ 4,075,779 | $ 6,289,987 |
| **ENTERPRISE FUNDS** | | | |
| Water Operating | $ 6,990,700 | $ 7,558,351 | $ 7,609,700 |
| Water Capital Renewal | 776,500 | 826,028 | 815,000 |
| Water Expansion | 1,350,183 | 685,437 | 1,113,408 |
| Colorado River Water | 520,000 | 1,265,468 | 518,000 |
| | $ 9,637,383 | $ 10,335,284 | $ 10,056,108 |
| Wastewater Operating | $ 3,129,250 | $ 4,925,250 | $ 6,119,650 |
| Wastewater Expansion | 156,000 | 144,000 | 344,431 |
| | $ 3,285,250 | $ 5,069,250 | $ 6,464,081 |
| Sanitation | $ 3,295,500 | $ 3,359,042 | $ 3,350,500 |
| | $ 3,295,500 | $ 3,359,042 | $ 3,350,500 |
| 911 Dispatch Center | $ | | $ 330,900 |
| | $ | $ | $ 330,900 |
| **Total Enterprise Funds** | $ 16,218,133 | $ 18,763,576 | $ 20,201,589 |
| **INTERNAL SERVICE FUNDS** | | | |
| Fleet Services | $ | $ 2,000 | $ 2,000 |
| Building Maintenance Services | 100 | 1,800 | 1,800 |
| Information Systems | 500 | 4,800 | 4,800 |
| Insurance Services | 1,000 | 6,000 | 2,000 |
| Benefits Reserve | 4,299,529 | 4,247,032 | 4,191,726 |
| **Total Internal Service Funds** | $ 4,301,129 | $ 4,261,632 | $ 4,202,326 |
| **TOTAL ALL FUNDS** | $ 58,819,421 | $ 53,100,780 | $ 60,112,800 |

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**SCHEDULE C**

# CITY OF KINGMAN
## Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
## Fiscal Year 2012

| FUND | OTHER FINANCING 2012 SOURCES | OTHER FINANCING 2012 <USES> | INTERFUND TRANSFERS 2012 IN | INTERFUND TRANSFERS 2012 <OUT> |
|---|---|---|---|---|
| **GENERAL FUND** | | | | |
| General Fund | $ | $ | $ 1,807,800 | $ (3,352,120) |
| **Total General Fund** | $ | $ | $ 1,807,800 | $ (3,352,120) |
| **SPECIAL REVENUE FUNDS** | | | | |
| Highway Users Rev Fund | $ | $ | $ 299,003 | $ (787,188) |
| Grants Fund | | | | (358,800) |
| Transit System | | | 50,000 | (59,125) |
| Improvement Dist Repayment Fund | | | | |
| Powerhouse | | | 100,000 | (7,400) |
| **Total Special Revenue Funds** | $ | $ | $ 449,003 | $ (1,212,513) |
| **DEBT SERVICE FUNDS** | | | | |
| General Obligation Debt | $ | $ | $ | $ (51,700) |
| Municipal Property Corp | | | 628,969 | |
| Help Loan | | | 209,991 | |
| Imp District Debt Funds | | | 433,787 | (33,939) |
| **Total Debt Service Funds** | $ | $ | $ 1,272,747 | $ (85,639) |
| **CAPITAL PROJECTS FUNDS** | | | | |
| Small ID Construction Fund | $ | $ | $ 499 | $ |
| Capital Projects Construction | 5,754,000 | (5,754,000) | | (389,234) |
| Airway Underpass Construction Fund | | | | (433,787) |
| Kingman Crosssing TI Construction | 20,978,000 | (20,978,000) | | |
| Flood Control | | | | (1,500,000) |
| Rancho Santa Fe Parkway TI Const | 48,747,000 | (48,747,000) | | |
| **Total Capital Projects Funds** | $ 75,479,000 | $ (75,479,000) | $ 499 | $ (2,323,021) |
| **ENTERPRISE FUNDS** | | | | |
| Water Operating | $ | $ | $ 999,979 | $ (1,414,527) |
| Water Expansion | | | | |
| Colorado River Water | | | | |
| Wastewater Operating | | | | (4,888,630) |
| Wastewater Expansion | 9,720,000 | (9,720,000) | 5,293,707 | |
| Sanitation | | | | (714,593) |
| 911 Dispatch Center | | | 1,403,045 | (142,500) |
| **Total Enterprise Funds** | $ 9,720,000 | $ (9,720,000) | $ 7,696,731 | $ (7,160,250) |
| **INTERNAL SERVICE FUNDS** | | | | |
| Fleet Services | $ | $ | $ 1,168,663 | $ (82,550) |
| Building Maintenance Services | | | 682,600 | (1,950) |
| Information Systems | | | 634,000 | (11,300) |
| Insurance Services | | | 605,000 | (418,700) |
| Benefits Reserve | | | 331,000 | |
| **Total Internal Service Funds** | $ | $ | $ 3,421,263 | $ (514,500) |
| **TOTAL ALL FUNDS** | $ 85,199,000 | $ (85,199,000) | $ 14,648,043 | $ (14,648,043) |

**SCHEDULE D**

# CITY OF KINGMAN
## Summary by Department of Expenditures/Expenses Within Each Fund Type
## Fiscal Year 2012

| FUND/DEPARTMENT | ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011 | EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011 | ACTUAL EXPENDITURES/ EXPENSES* 2011 | BUDGETED EXPENDITURES/ EXPENSES 2012 |
|---|---|---|---|---|
| **GENERAL FUND** | | | | |
| Office of the Mayor/Council | $ 205,057 | $ | $ 166,053 | $ 111,357 |
| City Attorney | 625,000 | | 658,318 | 605,924 |
| Magistrate | 1,321,948 | | 1,239,050 | 1,408,909 |
| City Manager | 246,735 | | 215,225 | 211,152 |
| TDC | 1,020,500 | | 230,800 | 1,127,000 |
| EDMC | 64,125 | | 22,800 | 45,000 |
| City Clerk | 273,475 | | 262,759 | 366,431 |
| Human Resources | 557,000 | | 557,003 | 563,731 |
| Police | 7,565,961 | | 7,184,319 | 6,681,126 |
| Fire | 5,187,296 | | 4,996,036 | 5,167,938 |
| Finance | 885,234 | | 748,863 | 769,205 |
| Development Services | 1,217,887 | | 1,208,975 | 1,126,847 |
| Parks, Rec, Pools, Golf | 3,716,674 | | 3,546,160 | 3,529,386 |
| Cash Transfers-Contingency | 2,662,824 | | 1,028,144 | 2,992,780 |
| **Total General Fund** | $ 25,549,716 | $ | $ 22,064,505 | $ 24,706,786 |
| **SPECIAL REVENUE FUNDS** | | | | |
| Highway Users Rev Fund | $ 3,120,427 | $ | $ 2,382,788 | $ 3,364,105 |
| Transit System Fund | 2,345,351 | | 1,015,674 | 836,935 |
| Grants Fund | 6,620,749 | | 2,669,982 | 5,220,540 |
| Improvement Dist Repayment | 75,000 | | | 75,000 |
| Powerhouse Fund | 139,550 | | 137,631 | 138,630 |
| **Total Special Revenue Funds** | $ 12,301,077 | $ | $ 6,206,075 | $ 9,635,210 |
| **DEBT SERVICE FUNDS** | | | | |
| General Obligation Debt | $ 300,000 | $ | $ 350,000 | $ 51,700 |
| Municipal Prop Corp Debt | 615,964 | | 615,964 | 631,469 |
| Help Loan | 371,763 | | 371,763 | 360,882 |
| Improvement District Debt | 1,637,476 | | 1,637,476 | 1,634,707 |
| **Total Debt Service Funds** | $ 2,925,203 | $ | $ 2,975,203 | $ 2,678,758 |
| **CAPITAL PROJECTS FUNDS** | | | | |
| Small Imp Dist Const | $ | $ | $ | $ 350,000 |
| KAT/BanksID Const | 570,271 | | 482,303 | |
| Capital Projects Fund | 84,281,185 | | 1,645,898 | 78,559,234 |
| Airway Underpass | 100,000 | | 15,000 | 933,787 |
| Bank Street Const | 45,694 | | 42,646 | |
| Flood Control Const | 9,465,000 | | 460,000 | 1,980,000 |
| **Total Capital Projects Funds** | $ 94,462,150 | $ | $ 2,645,847 | $ 81,823,021 |
| **ENTERPRISE FUNDS** | | | | |
| Water Operating | $ 7,897,366 | $ | $ 7,075,172 | $ 7,500,048 |
| Water Capital Renewal | 805,000 | | 405,000 | 805,000 |
| Water Expansion | 2,350,000 | | | 2,692,971 |
| Colorado River Water | 2,800,000 | | 1,822,500 | 1,000,000 |
| Wastewater Operating | 5,901,539 | | 5,400,850 | 7,088,853 |
| Wastewater Expansion | 29,296,704 | | 19,305,298 | 15,121,138 |
| Sanitation | 3,413,312 | | 3,130,909 | 3,774,232 |
| 911 Dispatch Center | | | | 1,733,945 |
| **Total Enterprise Funds** | $ 52,463,921 | $ | $ 37,139,729 | $ 39,716,187 |
| **INTERNAL SERVICE FUNDS** | | | | |
| Fleet Services | $ 1,206,205 | $ | $ 1,155,936 | $ 1,261,270 |
| Building Maintenance Services | 716,561 | | 596,412 | 691,184 |
| Information Systems | 1,021,150 | | 822,251 | 1,018,513 |
| Insurance Services | 570,500 | | 470,500 | 989,200 |
| Benefits Reserve | 5,512,400 | | 4,167,709 | 5,456,800 |
| **Total Internal Service Funds** | $ 9,026,816 | $ | $ 7,212,808 | $ 9,416,967 |
| **TOTAL ALL FUNDS** | $ 196,728,883 | $ | $ 78,244,167 | $ 167,976,929 |

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

## CITY OF KINGMAN
## Summary by Department of Expenditures/Expenses
## Fiscal Year 2012

| DEPARTMENT/FUND | ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011 | EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011 | ACTUAL EXPENDITURES/ EXPENSES * 2011 | BUDGETED EXPENDITURES/ EXPENSES 2012 |
|---|---|---|---|---|
| GENERAL | | | | |
| Office of the Mayor/Council | $ 205,057 | $ | $ 166,053 | $ 111,357 |
| City Attorney | 625,000 | | 658,318 | 605,924 |
| Magistrate | 1,321,948 | | 1,239,050 | 1,408,909 |
| City Manager | 246,735 | | 215,225 | 211,152 |
| TDC | 1,020,500 | | 230,800 | 1,127,000 |
| EDMC | 64,125 | | 22,800 | 45,000 |
| City Clerk | 273,475 | | 262,759 | 366,431 |
| Human Resources | 557,000 | | 557,003 | 563,731 |
| Police | 7,575,961 | | 7,184,319 | 6,681,126 |
| Fire | 5,187,296 | | 4,996,036 | 5,167,938 |
| Finance | 785,234 | | 748,863 | 769,205 |
| Development Services | 1,217,887 | | 1,208,975 | 1,126,847 |
| Parks, Rec, Pools, Golf | 3,716,674 | | 3,546,160 | 3,529,386 |
| Cash Transfers-Contingency | 2,662,824 | | 1,028,144 | 2,992,780 |
| **Department Total** | $ 25,459,716 | $ | $ 22,064,505 | $ 24,706,786 |
| SPECIAL REVENUE | | | | |
| Public Works Administration | $ 330,543 | $ | $ 297,290 | $ 301,066 |
| Street | 2,789,884 | | 2,085,498 | 3,063,039 |
| Transit Admin | 522,549 | | 158,959 | 182,185 |
| Transit Capital | 1,134,304 | | 225,000 | |
| Transit Operations | 688,498 | | 631,715 | 654,750 |
| Grants Fund | 6,620,749 | | 2,669,982 | 5,220,540 |
| Improvement Dist Repayment | 75,000 | | | 75,000 |
| Powerhouse Fund | 139,550 | | 137,631 | 138,630 |
| **Department Total** | $ 12,301,077 | $ | $ 6,206,075 | $ 9,635,210 |
| DEBT SERVICE | | | | |
| General Obligation Debt | $ 300,000 | $ | $ 350,000 | $ 51,700 |
| Municipal Prop Corp Debt | 615,964 | | 615,964 | 631,469 |
| Help Loan | 371,763 | | 371,763 | 360,882 |
| Banks Airport ID | | | 3,901 | 415 |
| Valle Del Sole ID | | | | 84 |
| Golden Gates & Banks ID | 3,901 | | | |
| East Golden Gate ID | 373,053 | | 373,053 | 375,566 |
| Airway RR Crossing ID | 816,928 | | 816,928 | 816,459 |
| Wallapai-Marlene ID | 10,961 | | 10,961 | 10,788 |
| Kingman Airport/Banks Airport | 432,633 | | 432,633 | 431,395 |
| **Department Total** | $ 2,925,203 | $ | $ 2,975,203 | $ 2,678,758 |
| CAPITAL PROJECTS | | | | |
| Small Imp Dist Const | $ | $ | $ | $ 350,000 |
| Airway Underpass | 100,000 | | 15,000 | 933,787 |
| Bank Street Const | 45,694 | | 42,646 | |
| KAT & Banks Airport ID Const | 570,271 | | 482,303 | |
| Capital Projects Fund | 14,282,685 | | 1,452,646 | 8,774,234 |
| Kingman Crossing TI Const | 20,978,000 | | 10,952 | 20,978,000 |
| Rancho Santa Fe Parkway TI | 49,020,500 | | 182,300 | 48,807,000 |
| Flood Control | 9,465,000 | | 460,000 | 1,980,000 |
| **Department Total** | $ 94,462,150 | $ | $ 2,645,847 | $ 81,823,021 |
| ENTERPRISE | | | | |
| Water Operating | $ 5,315,993 | $ | $ 4,623,551 | $ 5,010,256 |
| Water Capital Renewal | 805,000 | | 405,000 | 805,000 |
| Billing Services | 927,372 | | 918,751 | 979,557 |
| Engineering | 1,654,001 | | 1,532,870 | 1,510,235 |
| Water Expansion | 2,350,000 | | | 2,692,971 |
| Colorado River Water | 2,800,000 | | 1,822,500 | 1,000,000 |
| Wastewater Operating | 5,901,539 | | 5,400,850 | 7,088,853 |
| Wastewater Expansion | 29,296,704 | | 19,305,298 | 15,121,138 |
| Sanitation | 3,413,312 | | 3,130,909 | 3,774,232 |
| 911 Dispatch Center | | | | 1,733,945 |
| **Department Total** | $ 52,463,921 | $ | $ 37,139,729 | $ 39,716,187 |
| INTERNAL SERVICES | | | | |
| Fleet Services | $ 1,206,205 | $ | $ 1,155,936 | $ 1,261,270 |
| Building Maintenance Services | 716,561 | | 596,412 | 691,184 |
| Information Systems | 1,021,150 | | 822,251 | 1,018,513 |
| Insurance Services | 570,500 | | 470,500 | 989,200 |
| Benefits Reserve | 5,512,400 | | 4,167,709 | 5,456,800 |
| **Department Total** | $ 9,026,816 | $ | $ 7,212,808 | $ 9,416,967 |

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**SCHEDULE F**

## *CITY OF KINGMAN*

## *Operating Budget Summaries by Fund*

## *Adopted Budget Fiscal Year 2011-12*

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| GENERAL FUND | | | | | |
| Personnel Expenses: | 16,112,887 | 16,540,202 | 16,540,202 | 15,950,629 | 15,428,586 |
| Supplies & Services: | 3,490,115 | 4,939,050 | 4,939,050 | 3,701,592 | 4,843,080 |
| City and Internal Services | 1,275,300 | 1,304,840 | 1,304,840 | 1,304,840 | 1,359,340 |
| Capital Outlay, Lease Purchases & Debt | 112,631 | 102,800 | 102,800 | 79,300 | 83,000 |
| EXPENDITURE TOTAL | 20,990,934 | 22,886,892 | 22,886,892 | 21,036,361 | 21,714,006 |
| TOTAL GENERAL FUND | 20,990,934 | 22,886,892 | 22,886,892 | 21,036,361 | 21,714,006 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| HIGHWAY USERS REVENUE FUND | | | | | |
| Personnel Expenses: | 1,041,663 | 1,046,620 | 1,046,620 | 1,038,531 | 992,717 |
| Supplies & Services: | 834,722 | 1,174,000 | 1,174,000 | 544,450 | 1,417,000 |
| City and Internal Services | 330,775 | 351,363 | 351,363 | 351,363 | 351,363 |
| Capital Outlay, Lease Purchases & Debt | 66,075 | 66,200 | 66,200 | 66,200 | 67,200 |
| EXPENDITURE TOTAL | 2,273,235 | 2,638,183 | 2,638,183 | 2,000,544 | 2,828,280 |
| TOTAL Highway Users Revenue Fund | 2,273,235 | 2,638,183 | 2,638,183 | 2,000,544 | 2,828,280 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| TRANSIT SYSTEM FUND | | | | | |
| Personnel Expenses: | 627,612 | 645,977 | 645,977 | 604,549 | 612,685 |
| Supplies & Services: | 100,822 | 140,945 | 140,945 | 117,000 | 148,125 |
| City and Internal Services | 55,150 | 59,125 | 59,125 | 59,125 | 59,125 |
| Capital Outlay, Lease Purchases & Debt | 3,500 | 1,484,304 | 1,484,304 | 235,000 | 17,000 |
| EXPENDITURE TOTAL | 787,084 | 2,330,351 | 2,330,351 | 1,015,674 | 836,935 |
| TOTAL Transit System Fund | 787,084 | 2,330,351 | 2,330,351 | 1,015,674 | 836,935 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| WATER OPERATING FUND | | | | | |
| Personnel Expenses: | 2,846,560 | 3,057,406 | 3,057,406 | 3,013,228 | 2,959,221 |
| Supplies & Services: | 2,031,035 | 2,951,233 | 2,951,233 | 2,405,217 | 2,665,100 |
| City and Internal Services | 586,210 | 586,210 | 586,210 | 586,210 | 601,210 |
| Capital Outlay, Lease Purchases & Debt | 278,736 | 389,200 | 389,200 | 257,200 | 361,200 |
| EXPENDITURE TOTAL | 5,742,541 | 6,984,049 | 6,984,049 | 6,261,855 | 6,586,731 |
| TOTAL Water Operating Fund | 5,742,541 | 6,984,049 | 6,984,049 | 6,261,855 | 6,586,731 |

## *CITY OF KINGMAN*

## *Operating Budget Summaries by Fund*

## *Adopted Budget Fiscal Year 2011-12*

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| WASTEWATER OPERATING FUND | | | | | |
| Personnel Expenses: | 486,457 | 646,412 | 646,412 | 539,177 | 842,023 |
| Supplies & Services: | 400,094 | 664,300 | 664,300 | 457,900 | 746,800 |
| City and Internal Services | 110,150 | 116,150 | 116,150 | 116,150 | 116,150 |
| Capital Outlay, Lease Purchases & Debt | 136,713 | 199,200 | 199,200 | 84,700 | 111,400 |
| EXPENDITURE TOTAL | 1,133,414 | 1,626,062 | 1,626,062 | 1,197,927 | 1,816,373 |
| TOTAL Wastewater Operating Fund | 1,133,414 | 1,626,062 | 1,626,062 | 1,197,927 | 1,816,373 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| SANITATION OPERATING FUND | | | | | |
| Personnel Expenses: | 978,384 | 1,018,049 | 1,018,049 | 986,696 | 1,029,269 |
| Supplies & Services: | 907,197 | 1,006,470 | 1,006,470 | 956,420 | 1,046,170 |
| City and Internal Services | 439,300 | 475,375 | 475,375 | 475,375 | 475,375 |
| Capital Outlay, Lease Purchases & Debt | 122,737 | 574,200 | 574,200 | 473,200 | 884,200 |
| EXPENDITURE TOTAL | 2,447,618 | 3,074,094 | 3,074,094 | 2,891,691 | 3,435,014 |
| TOTAL Sanitation Operating Fund | 2,447,618 | 3,074,094 | 3,074,094 | 2,891,691 | 3,435,014 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| 911 DISPATCH CENTER | | | | | |
| Personnel Expenses: | | | | | 927,453 |
| Supplies & Services: | | | | | 41,250 |
| City and Internal Services | | | | | 74,500 |
| Capital Outlay, Lease Purchases & Debt | | | | | 514,242 |
| EXPENDITURE TOTAL | 0 | 0 | 0 | 0 | 1,557,445 |
| Contingency | | | | | |
| TOTAL 911 Dispatch Center Fund | 0 | 0 | 0 | 0 | 1,557,445 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| FLEET SERVICES FUND | | | | | |
| Personnel Expenses: | 455,031 | 463,875 | 463,875 | 462,736 | 459,440 |
| Supplies & Services: | 543,389 | 623,580 | 623,580 | 599,450 | 633,080 |
| City and Internal Services | 32,550 | 32,550 | 32,550 | 32,550 | 32,550 |
| Capital Outlay, Lease Purchases & Debt | 24,337 | 61,200 | 61,200 | 61,200 | 61,200 |
| EXPENDITURE TOTAL | 1,055,307 | 1,181,205 | 1,181,205 | 1,155,936 | 1,186,270 |
| TOTAL Fleet Services Fund | 1,055,307 | 1,181,205 | 1,181,205 | 1,155,936 | 1,186,270 |

## *CITY OF KINGMAN*

## *Operating Budget Summaries by Fund*

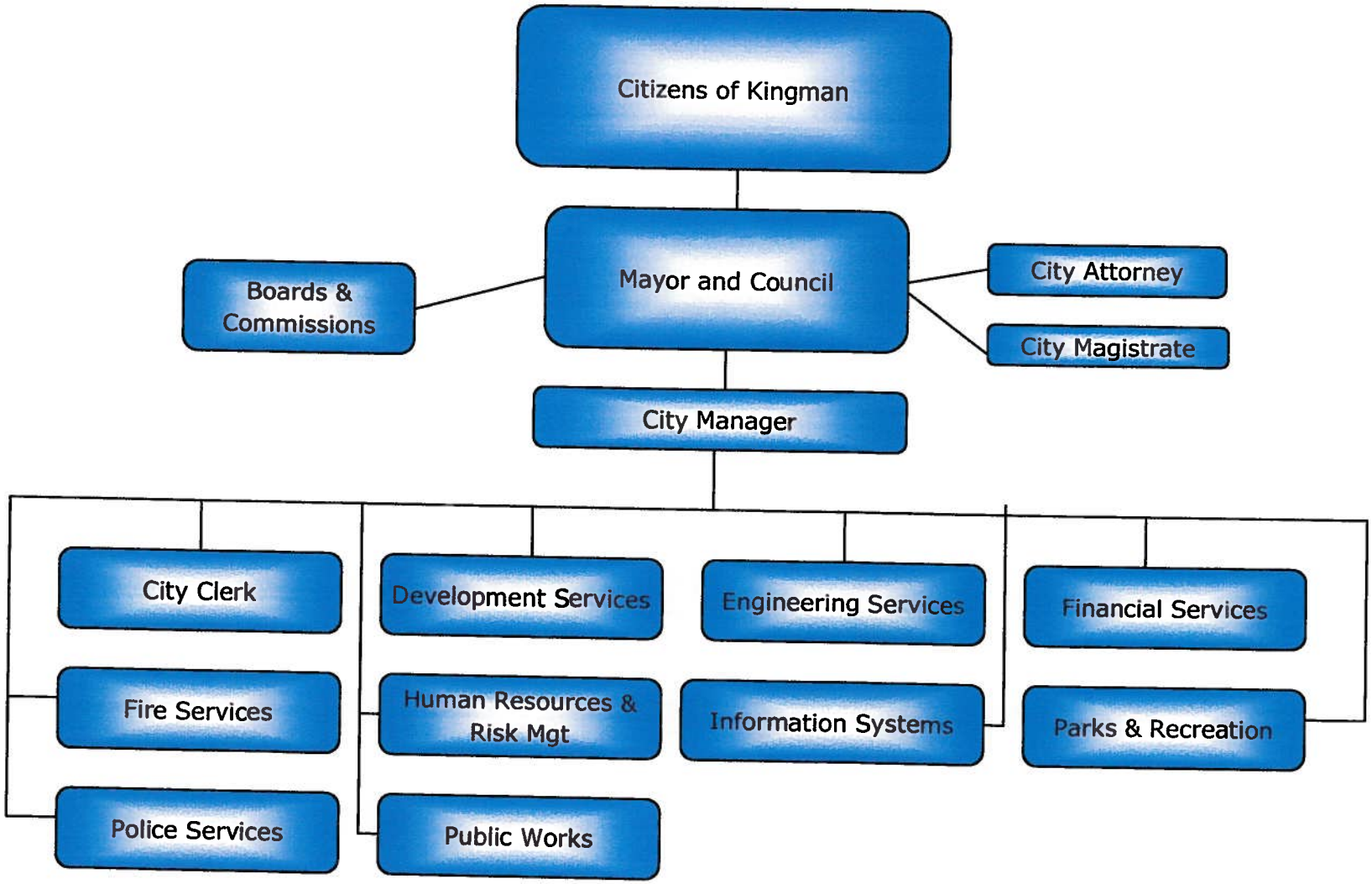
## *Adopted Budget Fiscal Year 2011-12*

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| BUILDING MAINTENANCE SRVCS FUND | | | | | |
| Personnel Expenses: | 245,200 | 243,911 | 243,911 | 235,862 | 245,334 |
| Supplies & Services: | 297,059 | 390,700 | 390,700 | 358,600 | 363,900 |
| City and Internal Services | 1,950 | 1,950 | 1,950 | 1,950 | 1,950 |
| Capital Outlay, Lease Purchases & Debt | 9,398 | 30,000 | 30,000 | 0 | 30,000 |
| EXPENDITURE TOTAL | 553,607 | 666,561 | 666,561 | 596,412 | 641,184 |
| TOTAL Building Maintenance Srvcs Fund | 553,607 | 666,561 | 666,561 | 596,412 | 641,184 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| INFORMATION SYSTEMS FUND | | | | | |
| Personnel Expenses: | 565,096 | 563,030 | 563,030 | 555,753 | 558,563 |
| Supplies & Services: | 249,513 | 271,820 | 271,820 | 255,998 | 298,650 |
| City and Internal Services | 11,300 | 11,300 | 11,300 | 11,300 | 11,300 |
| Capital Outlay, Lease Purchases & Debt | 11,726 | 0 | 0 | 0 | 0 |
| EXPENDITURE TOTAL | 837,635 | 846,150 | 846,150 | 823,051 | 868,513 |
| TOTAL Information Systems Fund | 837,635 | 846,150 | 846,150 | 823,051 | 868,513 |

| TOTAL OPERATING EXPENDITURES BY FUND | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Budget FY 2011-12 |
|---|---|---|---|---|---|
| ALL FUNDS | | | | | |
| Personnel Expenses: | 23,358,891 | 24,225,482 | 24,225,482 | 23,387,161 | 24,055,291 |
| Supplies & Services: | 8,853,946 | 12,162,098 | 12,162,098 | 9,396,627 | 12,203,155 |
| City and Internal Services | 2,842,685 | 2,938,863 | 2,938,863 | 2,938,863 | 3,082,863 |
| Capital Outlay, Lease Purchases & Debt | 765,853 | 2,907,104 | 2,907,104 | 1,256,800 | 2,129,442 |
| EXPENDITURE TOTAL | 35,821,376 | 42,233,547 | 42,233,547 | 36,979,451 | 41,470,751 |
| TOTAL All Funds | 35,821,376 | 42,233,547 | 42,233,547 | 36,979,451 | 41,470,751 |

# City of Kingman
# Organization Chart



# CITY COUNCIL

**Division: City Council** **Function 101-1310-510**

## *Mission Statement:*

The mission of the City of Kingman is to provide a great place to live, work, play and stay.

## *Vision Story for 2020:*

Kingman, Arizona is a clean, vibrant, growing city that offers its citizens an exceptional quality of life. The community has a diverse economy with a strong retail component, excellent tourist facilities, a stable workforce, a solid industrial base and the city serves as a transportation hub for the region. It enjoys a high level of cooperation between a variety of business, cultural, and service interests and has developed productive public/private partnerships to benefit residents. It has an effective economic development program that has brought significant benefits and employment opportunities.

Visitors to Kingman enter through a welcoming and attractive gateway. The city enjoys a wide variety of arts and cultural activities, recreational facilities, parks, sports venues, museums and targeted activities for its residents. A rich history and pride in Kingman's past is celebrated by citizens and visitors. Its transportation and utility services infrastructure is carefully planned, built to high standards and well maintained. Kingman has a focus on efficiency, sustainability and environmental responsibility. Public safety and emergency services are among the best of any city in the state.

Kingman has a reputation for excellent K-12 schools and its higher education facilities include an outstanding community college and four year college. The city's medical facilities are state of the art and serve as a health care center for Mohave County. The city has developed an events center that provides a venue for community meetings and conferences.

The City Council, Boards and Commissions are strategic, transparent and open to provide citizens with opportunities to participate. Community leaders are energetic and passionate about Kingman. City employees are appropriately compensated, professional, responsive and committed to providing a high level of service. They take pride in their city and residents take pride in having an exceptional city staff. City facilities are safe, clean, well-equipped and provide a pleasant work environment for staff. Kingman has developed and strengthened strategic intergovernmental partnerships with other cities in Mohave County.

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

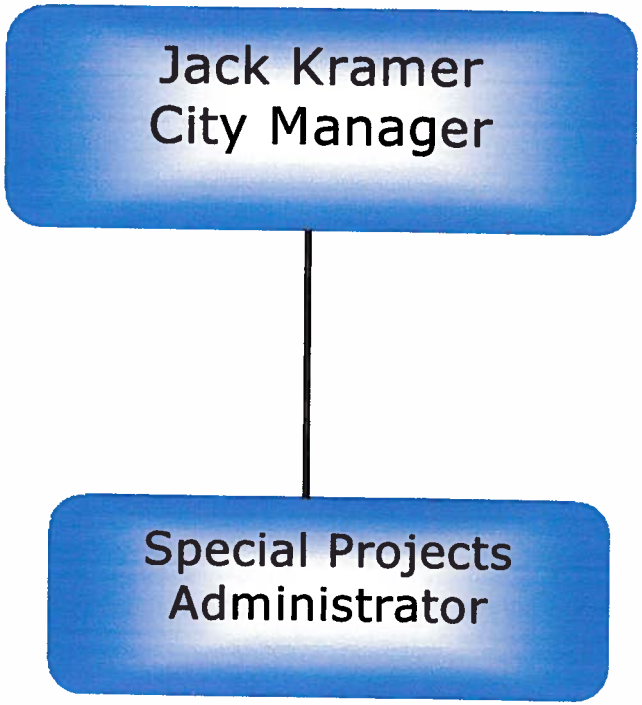
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the Mayor and Council (101-1310-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 46,929 | 46,800 | 46,800 | 46,800 |
| | *Mayor, Vice Mayor, 5 Councilmembers* | | | | |
| 20xx | Other Personnel Expense | 3,645 | 3,657 | 3,530 | 3,657 |
| | *Fica, Medicare, Workers Compensation Insurance* | | | | |
| | ***Subtotal - Personnel*** | **50,574** | **50,457** | **50,330** | **50,457** |
| ***Supplies & Services*** | | | | | |
| 5310 | Telephone | 411 | 500 | 250 | 250 |
| | *Allocated cost of telephones located in Mayor's Office, Council Chambers, Law Library* | | | | |
| 5320 | Telephone - Cellular | 1,361 | 1,500 | 1,500 | 0 |
| | *Cellular phone charges* | | | | |
| 5411 | City Promotions | 394 | 4,500 | 3,500 | 3,500 |
| | *Booth & Advertising at League of Arizona Cities & Towns Conference* | | | | |
| 5510 | Printing | 0 | 1,000 | 500 | 500 |
| | *Brochures, Museum Guides & Maps, Route 66 Info, Council Photos, etc.* | | | | |
| 5610 | Dues & Memberships | 1,954 | 2,500 | 2,154 | 2,200 |
| | *AZ Assoc for Econ Devel, AZ Town Hall, Nat'l Leag of Cities* | | | | |
| 5611 | AZ League of Cities Membership | 13,820 | 16,000 | 16,000 | 17,250 |
| | *Dues for League of Arizona Cities & Towns* | | | | |
| 5810 | Travel & Training | 14,950 | 28,000 | 20,000 | 20,000 |
| | *Natl League Conf, AZ League Conf, WACOG, Canamex, Rural Transportation, ADOT, etc.* | | | | |
| 6110 | General & Office Supplies | 2,265 | 2,200 | 2,000 | 2,000 |
| | *Letterhead, pens, cards, envelopes, folders, copies, etc.* | | | | |
| 6111 | Awards | 7,864 | 5,200 | 4,200 | 0 |
| | *25, 20, 15, 10, & 5 yr service awards for employees* | | | | |
| 6112 | Employee Picnic | 2,155 | 4,500 | 3,400 | 0 |
| | *Expenses associated with City picnic* | | | | |
| 6115 | Refreshments | 2,471 | 3,500 | 2,000 | 2,500 |
| | *Coffee & tea supplies for Council workshops and dignitaries* | | | | |
| 6505 | Mohave County Housing Authority | 0 | 8,500 | 8,500 | 0 |
| | *Housing Assistance - Previously reported in Planning & Zoning* | | | | |
| 6509 | City Fourth of July Fireworks | 23,001 | 22,000 | 11,000 | 0 |
| | *Fireworks for Fourth of July celebration-Moved to TDC* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the Mayor and Council (101-1310-510)** | | | | |
| 6522 | Good Samaritan | 24,250 | 20,000 | 20,000 | 0 |
| | *Assistance for lodging, transportation, food, medical and other emergency needs* | | | | |
| 6534 | MTC Worker Program | 0 | 10,000 | 0 | 0 |
| | *Working hire program from MTC* | | | | |
| 6532 | WACOG - Rural Trans Liaison | 2,002 | 2,000 | 2,019 | 2,000 |
| | *Rural Transportation Liaison Dues* | | | | |
| 6526 | Clean City Commission | 9,030 | 12,000 | 8,000 | 0 |
| | *Moved to Sanitation* | | | | |
| 6527 | Youth Commission | 0 | 0 | 0 | 10,000 |
| | *Expenses for Youth Commission activities to be offset by donations* | | | | |
| 6531 | Mohave County Library | 10,000 | 10,000 | 10,000 | 0 |
| | *Funding assistance provided to Friends of the Library for books* | | | | |
| | ***Subtotal - Supplies & Services*** | **115,928** | **153,900** | **115,023** | **60,200** |
| | ***City and Internal Services*** | | | | |
| 8420 | Insurance Services | 700 | 700 | 700 | 700 |
| | *Liability Insurance* | | | | |
| | ***Subtotal - City & Internal Services*** | **700** | **700** | **700** | **700** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Mayor & Council*** | **167,202** | **205,057** | **166,053** | **111,357** |

# City Manager's Office
# Organizational Chart



# CITY MANAGER

**Division: City Manager's Office** **Function 101-1320-510**

## *Mission Statement:*

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of City Departments.

## *Major Services/Responsibilities:*

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City
- Direct and coordinate personnel responsibilities for all City departments including development of policies, maintenance of records and recruitment, selection and hiring of new employees
- Direct the technical, operational and administrative activities between departments related to the management of the City's information systems

## *Key Fiscal Year Objectives*

- Assure the continued economical, efficient and effective management of City government
- Advise the Mayor and Council on policy making matters related to the overall administration of the City
- Recommend proposals and programs which address the long-term needs of the community
- Identify and support opportunities for improving quality service delivery

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

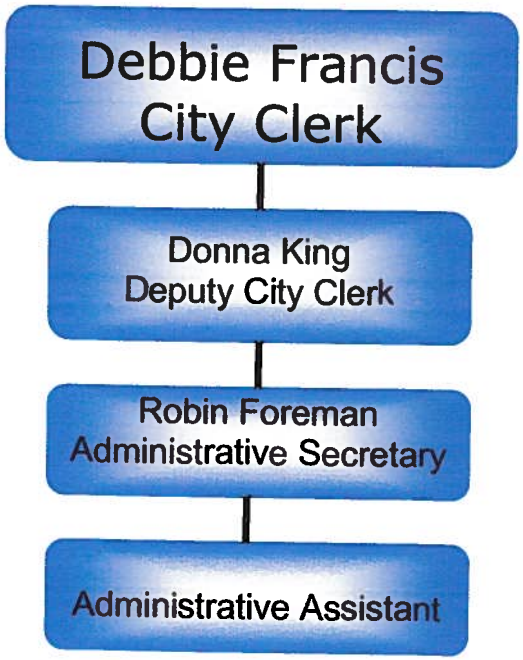
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the City Manager (101-1320-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 125,343 | 125,000 | 125,000 | 125,000 |
| | *City Manager, Special Projects Administrator (Special Projects Administrator Vacant & Unfunded)* | | | | |
| 1096 | Deferred Contribution | 20,500 | 20,500 | 20,500 | 20,500 |
| | *Deferred compensation per terms of contract* | | | | |
| 1090 | Automobile Allowance | 7,821 | 7,800 | 7,800 | 7,800 |
| | *Auto allowance per terms of contract* | | | | |
| 1095 | City Bonus Pay Program | 11,403 | 7,000 | 6,500 | 0 |
| | *Recognition to employees citywide for performance above and beyond, going the extra mile* | | | | |
| 20xx | Other Personnel Expense | 23,105 | 22,079 | 23,527 | 23,204 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 6,436 | 15,686 | 6,478 | 6,478 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **194,608** | **198,065** | **189,805** | **182,982** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 6,250 | 15,000 | 0 | 0 |
| | *Title reports, appraisals* | | | | |
| 5310 | Telephone | 1,236 | 1,320 | 1,320 | 1,320 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 807 | 1,000 | 900 | 900 |
| | *Cellular phone charges* | | | | |
| 5610 | Dues & Memberships | 2,074 | 3,200 | 2,200 | 2,500 |
| | *Intl City Manager Assoc, AZ City Mgr Assoc, Amer Planning Assoc, AZ Sec of State, etc.* | | | | |
| 5810 | Travel & Training | 7,145 | 9,000 | 3,500 | 5,000 |
| | *AZ League Conf, AZ City Mgr Conf, Intl City Mgr Conf, ADOT, Canamex, Amer Planning Conf.* | | | | |
| 6110 | General & Office Supplies | 2,341 | 3,500 | 2,400 | 3,000 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.* | | | | |
| 6410 | Books & Periodicals | 94 | 450 | 250 | 250 |
| | *Subscritions to AZ Capital Times, AZ Republic, ICMA Newsletter, Mgmt books & guides, etc* | | | | |
| 6518 | Employee Recognition | 29 | 750 | 400 | 750 |
| | *Supplies used to host employee work groups and meetings* | | | | |
| | ***Subtotal - Supplies & Services*** | **19,976** | **34,220** | **10,970** | **13,720** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the City Manager (101-1320-510)** | | | | |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 0 | 1,130 | 1,130 | 1,130 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8410 | Fleet Parts | 0 | 570 | 570 | 570 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8430 | Building Maintenance Services | 9,900 | 9,900 | 9,900 | 9,900 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 2,850 | 2,850 | 2,850 | 2,850 |
| | *Internal service fund support for Information Systems Fund* | | | | |
| | ***Subtotal - City & Internal Services*** | **12,750** | **14,450** | **14,450** | **14,450** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Office of the City Manager*** | **227,334** | **246,735** | **215,225** | **211,152** |

# City Clerk's Office
# Organizational Chart



# CITY CLERK

**Division: City Clerk** **Function 101-1540-510**

## *Mission Statement:*

To serve all of our customers in a consistent, professional and efficient manner. To dutifully record and preserve the records of this community for historical continuity, so that it may be preserved and accessed now and for generations forthcoming.

## *Major Services/Responsibilities:*

- Provide quality service to the public
- Record and maintain City records
- Maintain and publish the City Resolutions and Ordinances
- Record and maintain all activities of the City Council, Tourism Development Commission, Economic Marketing Development Commission, and the Youth Advisory Commission
- Post City meetings and update the City website with meeting notices and meeting minutes
- Process and maintain applications for business licenses
- Conduct City Elections
- Process Special Event permit applications

## *Key Fiscal Year Objectives*

- To provide efficient quality customer service to the public
- To serve as a vital link with the public by continuing to interface with the City website
- To continue updating online database of Resolutions and Ordinances so that they may be more accessible for staff and the public

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Business Licenses issued | 2548 | 2825 | 2850 |
| Processing and Recording of City Resolutions and Ordinances | 103 | 90 | 120 |
| Number of Citizens served (population estimate) | 28,068 | 30,000 | 29,000 |
| Number of Voters served | 16,377 | 17,000 | 16,500 |
| Number of Public Records Requests | 48 | 50 | 55 |
| Agendas/Packets/Minutes | 62 | 65 | 80 |
| Special Event Permits | 58 | 65 | 70 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

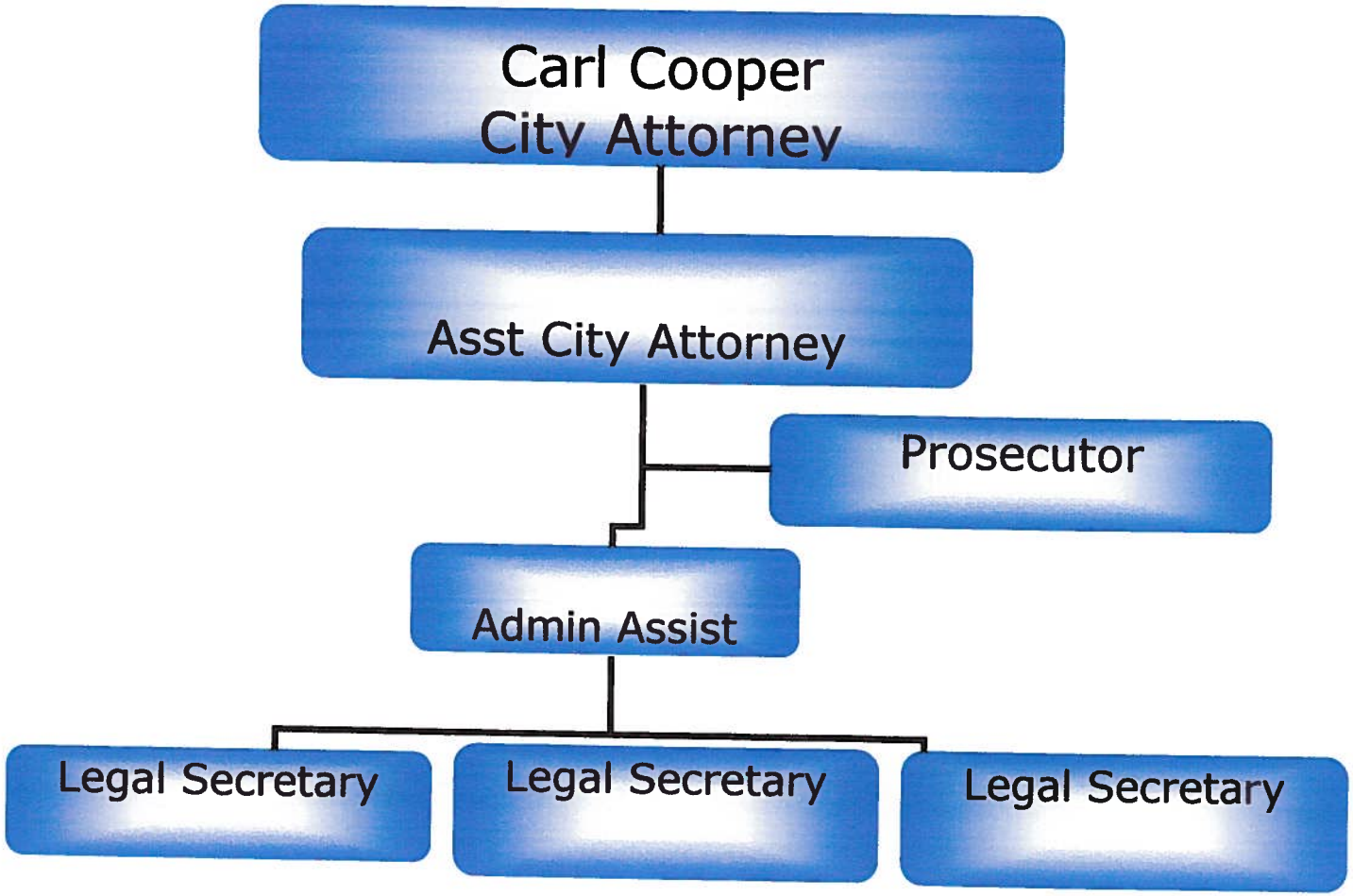
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the City Clerk (101-1540-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 146,182 | 145,800 | 145,800 | 145,800 |
| | *City Clerk, Deputy Clerk, Admin Assistant, Admin Secretary (Admin Assistant Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 217 | 1,500 | 0 | 0 |
| | *Temporary employees* | | | | |
| 1030 | Overtime Pay | 2,220 | 2,500 | 2,500 | 3,500 |
| | *Overtime pay associated with special projects, council meetings, etc.* | | | | |
| 20xx | Other Personnel Expense | 25,127 | 26,451 | 25,735 | 27,707 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 35,330 | 35,584 | 35,584 | 35,584 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **209,076** | **211,835** | **209,619** | **212,591** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 76,334 | 12,000 | 5,000 | 106,000 |
| | *Council mtg video svc, business license billing, shredding, elections (when applicable), etc.* | | | | |
| 5310 | Telephone | 1,193 | 1,290 | 1,290 | 1,290 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 505 | 0 | 0 | 0 |
| | *Cellular phone charges* | | | | |
| 5420 | Newspaper Advertising | 6,136 | 7,000 | 7,000 | 7,000 |
| | *Costs to advertise legal notices, elections, budget, assessments, bids, etc.* | | | | |
| 5440 | Recording Fees | 1,076 | 2,000 | 2,000 | 3,000 |
| | *Legal document recording fees with Mohave County Recorder's Office* | | | | |
| 5523 | Codes & Ordinance Printing | 544 | 3,000 | 3,000 | 3,000 |
| | *Costs to print ordinances, Model City Tax Code, etc.* | | | | |
| 5610 | Dues & Memberships | 465 | 500 | 500 | 500 |
| | *Intl Inst of Municipal Clerks, AZ Municipal Clerks Assoc* | | | | |
| 5810 | Travel & Training | 4,226 | 5,000 | 2,500 | 3,000 |
| | *AZ Municipal City Clerk's Institute, League elections training, record keeping conf.* | | | | |
| 6110 | General & Office Supplies | 13,464 | 16,000 | 16,000 | 16,000 |
| | *Binders, pens, pencils, postage, folders, copies, forms, copy machine center costs, etc.* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the City Clerk (101-1540-510)** | | | | |
| 6175 | Minor Equipment | 0 | 800 | 1,800 | 0 |
| | *Firewall filing cabinets* | | | | |
| | ***Subtotal - Supplies & Services*** | **103,943** | **47,590** | **39,090** | **139,790** |
| | ***City and Internal Services*** | | | | |
| 8440 | Information Systems Services | 14,050 | 14,050 | 14,050 | 14,050 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **14,050** | **14,050** | **14,050** | **14,050** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Office of the City Clerk*** | **327,069** | **273,475** | **262,759** | **366,431** |

# City Attorney's Office Organizational Chart



# CITY ATTORNEY

**Division: City Attorney** **Function 101-1530-510**

## *Mission Statement:*

The City Attorney's Office is committed to the highest ethical standards of excellence in our duties to the Mayor and Council, the City Manager, and all other City departments; as well as the Citizens of the community. We are committed to conduct ourselves with integrity and accountability. We will provide expedient legal research to our customers, while providing quality customer service. Our duty is to promote justice in our community to ensure that the public's interests are always met.

## *Major Services and Responsibilities*

- Advise Mayor, Council, City Manager and Department Heads
- Review city contracts
- Draft Ordinances and Resolutions
- Prosecute criminal matters
- Provide victim advocacy
- Supervise civil litigation

## *Fiscal Year Objectives*

- Review and update current City codes and ordinances
- Promote the aggressive enforcement of the State and local laws relating to criminal and code enforcement actions
- Keep outside litigation costs to a minimum

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Draft Ord./Res./Op./ and other doc. | Est. 300 | Est. 300 | Est. 300 |
| Prosecutions | 1273 | 1300 | 1300 |
| Civil Litigation | 2-5 | 2-5 | 2-5 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

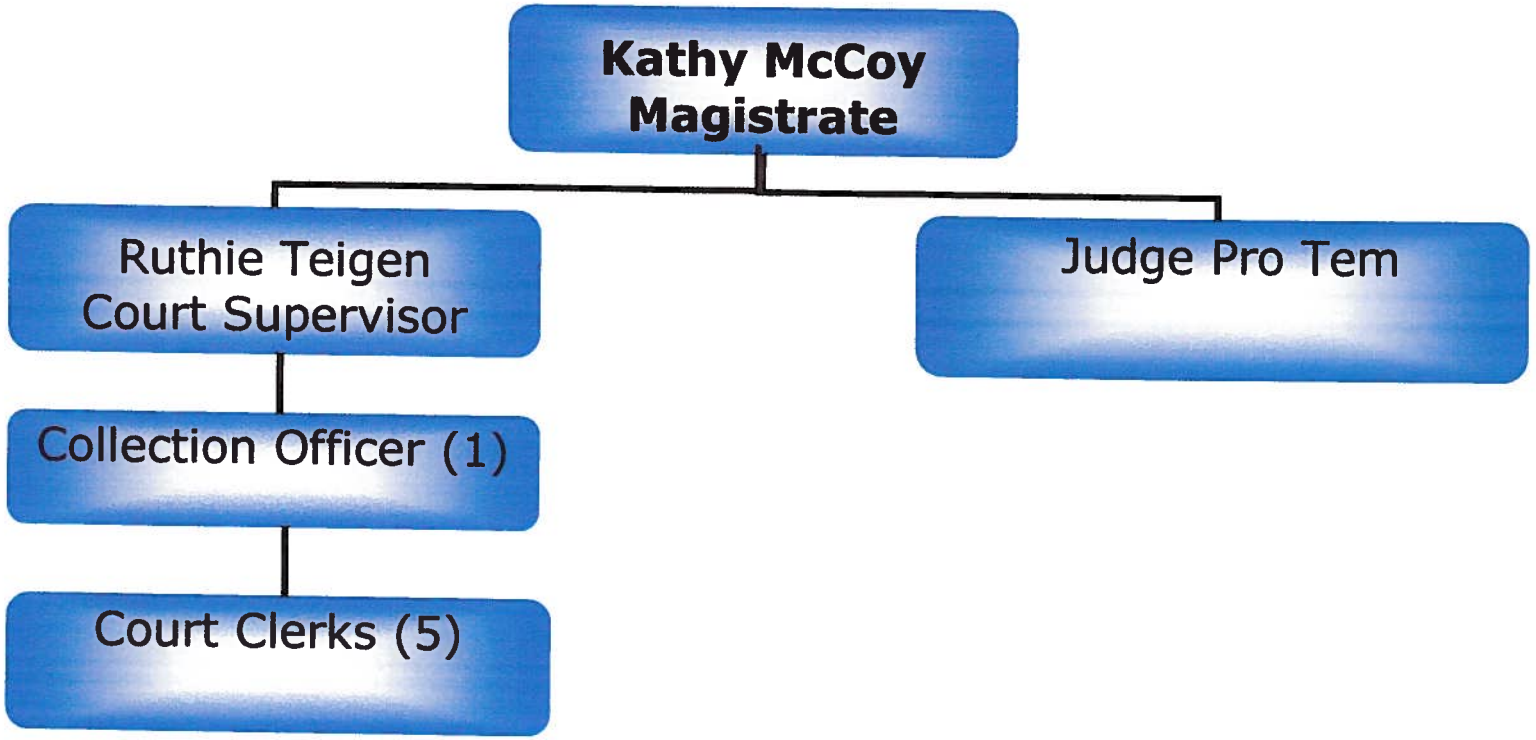
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the City Attorney (101-1530-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 351,600 | 360,952 | 360,910 | 333,930 |
| | *City Attorney, Assistant Attorney, Prosecutor, Admin Supervisor, 3 Legal Secretaries (1 Legal Sec Vacant and Unfunded)* | | | | |
| 1030 | Overtime Pay | 83 | 2,000 | 0 | 0 |
| | *Overtime pay* | | | | |
| 1090 | Automobile Allowance | 6,017 | 6,000 | 6,000 | 6,000 |
| | *Auto allowance per terms of contract* | | | | |
| 20xx | Other Personnel Expense | 60,274 | 65,014 | 63,007 | 62,960 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 68,318 | 73,434 | 86,201 | 73,434 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **486,292** | **507,400** | **516,118** | **476,324** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 16,425 | 15,000 | 45,000 | 30,000 |
| | *Independent or specialized consulting attorneys for development agreements, litigation & condemnation proceedings.* | | | | |
| 4443 | Office Equipment Rental | 6,941 | 6,500 | 7,300 | 7,500 |
| | *Copy machine* | | | | |
| 5310 | Telephone | 2,612 | 2,700 | 2,700 | 2,700 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 801 | 900 | 900 | 900 |
| | *Cellular phone charges* | | | | |
| 5440 | Recording Fees | 12 | 250 | 50 | 250 |
| | *Recording fees for legal documents* | | | | |
| 5610 | Dues & Memberships | 2,078 | 2,100 | 2,100 | 2,100 |
| | *Mohave County Bar Assoc, State Bar of AZ, IMLA Membership, AZ Supreme Court, Notary Public* | | | | |
| 5810 | Travel & Training | 7,115 | 7,000 | 7,000 | 7,000 |
| | *AZ Prosecuting Attorney Conf, ACAA Conf, AZ League Training, Liability Training, etc.* | | | | |
| 6110 | General & Office Supplies | 8,286 | 10,000 | 9,000 | 10,000 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.* | | | | |
| 6410 | Books & Periodicals | 26,635 | 26,000 | 21,000 | 22,000 |
| | *Subscriptions for AZ statute updates, Westlaw, Bender, AZ Admin Code, Daily Miner, etc.* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the City Attorney (101-1530-510)** | | | | |
| 6260 | Gasoline | 90 | 0 | 0 | 0 |
| | *Fuel costs for staff car* | | | | |
| | ***Subtotal - Supplies & Services*** | **70,995** | **70,450** | **95,050** | **82,450** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 1,130 | 0 | 0 | 0 |
| | *Internal service fund support for Fleet Services - Vehicle returned to fleet.* | | | | |
| 8411 | Fleet Parts | 570 | 0 | 0 | 0 |
| | *Internal service fund support for Fleet Parts - Vehicle returned to fleet.* | | | | |
| 8430 | Building Maintenance Services | 19,900 | 19,900 | 19,900 | 19,900 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 27,250 | 27,250 | 27,250 | 27,250 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **48,850** | **47,150** | **47,150** | **47,150** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Office of the City Attorney*** | **606,137** | **625,000** | **658,318** | **605,924** |

# Magistrate Court
# Organizational Chart



# MAGISTRATE COURT

**Division: Court** **Function 101-1243-510**

## *Mission Statement:*

To search for the truth and administer justice fairly and impartially in accordance with the laws of the State and the laws of the municipality it serves. The Court further has an obligation to protect the rights of the accused and the interests of the public. It must provide the best quality service it can to the public and treat the people it serves professionally and with dignity. The Court must continue to evaluate the needs of the people it serves and be prepared to make changes, where it can, to meet those needs.

## *Major Services/Responsibilities:*

- Process and adjudicate Criminal Misdemeanor and Traffic cases
- Conduct juvenile hearings
- Issue Protective Orders
- Collection of Court ordered fines, fees and restitution
- Impose community restitution for benefit of the community
- Provide law related education on the judicial branch to the public, schools and civics groups
- Act as an information center for the Court system to increase awareness of Court services

## *Key Fiscal Year Objectives:*

- Improve collection of delinquent fines
- Reduction of active warrants
- Expand payment by phone and website
- Implement Electronic Data Management System (EDMS)

## *Performance Measures:*

| Description | 2010 actual | 2011 estimated | 2012 projected |
|---|---|---|---|
| Case Filings- calendar year | 3991 | 4400 | 4800 |
| Case Terminations-calendar year | 4175 | 4600 | 5060 |
| | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the Magistrate Court (101-1243-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 357,335 | 364,638 | 355,559 | 359,477 |
| | *Magistrate, Court Administrator, Collections Offcr, 5.5 Clerks, 1 PT Assoc Magistrate (.5 Clerk Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 9,826 | 15,000 | 15,000 | 15,000 |
| | *Judge pro-tem and part time employees* | | | | |
| 1030 | Overtime Pay | 49 | 500 | 100 | 0 |
| | *Night court and other special initiated projects* | | | | |
| 20xx | Other Personnel Expense | 61,144 | 67,116 | 61,611 | 69,488 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 111,729 | 113,694 | 101,630 | 113,694 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **540,083** | **560,948** | **533,900** | **557,659** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 252,812 | 265,000 | 265,000 | 265,000 |
| | *Public defender, interpreter, conflict attys, security, probation svcs, automation IGA, etc.* | | | | |
| 3111 | Jury Expenses | 5,014 | 3,000 | 3,000 | 3,000 |
| | *Expenses associated with jury trials* | | | | |
| 4343 | Office Equipment R & M | 200 | 500 | 400 | 500 |
| | *Repair of office machines and recharge laser cartridges* | | | | |
| 4443 | Office Equipment Rental | 6,819 | 7,000 | 7,000 | 7,000 |
| | *Copy machine* | | | | |
| 5310 | Telephone | 1,973 | 2,000 | 2,000 | 2,000 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 555 | 600 | 600 | 600 |
| | *Cellular phone charges* | | | | |
| 5610 | Dues & Memberships | 50 | 300 | 50 | 50 |
| | *Az Magistrates Assoc, AZ Court Assoc for Court Clerks* | | | | |
| 5810 | Travel & Training | 1,162 | 2,000 | 1,500 | 2,000 |
| | *Mandatory Training - AZ Judicial Conf, AZ Court Assoc Conf, AZ Magistrates Conf, AZ Supreme Court Mtg, etc.* | | | | |
| 6110 | General & Office Supplies | 15,655 | 20,000 | 16,000 | 16,500 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.* | | | | |
| 6125 | Merchant Card Fees | 0 | 5,000 | 5,000 | 5,000 |
| | *Merchant credit card fees* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Office of the Magistrate Court (101-1243-510)** | | | | |
| 6410 | Books & Periodicals | 4,085 | 4,000 | 4,000 | 4,000 |
| | *Subscriptions for AZ statute updates, Westlaw, Lexis Nexis, etc.* | | | | |
| 6511 | Mohave County Jail Fees | 279,474 | 411,000 | 360,000 | 505,000 |
| | *County assessed costs of City inmates - Mandatory jail for failure to pay fines.* | | | | |
| | ***Subtotal - Supplies & Services*** | **567,799** | **720,400** | **664,550** | **810,650** |
| | ***City and Internal Services*** | | | | |
| 8430 | Building Maintenance Services | 39,900 | 39,900 | 39,900 | 39,900 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 700 | 700 | 700 | 700 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **40,600** | **40,600** | **40,600** | **40,600** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Office of the Magistrate Court*** | **1,148,482** | **1,321,948** | **1,239,050** | **1,408,909** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - TDC Department (101-6520-565)** | | | | |
| ***Supplies & Services*** | | | | | |
| 5420 | Newspaper Advertising | 324 | 0 | 0 | 0 |
| | *Advertise TDC funding application deadline* | | | | |
| 5429 | Kingman Downtown Merchants | 10,000 | 0 | 0 | 0 |
| | *To assist Kingman Downtown Merchants advertise special events (not to be used for website)* | | | | |
| 5430 | Chamber-Assist Organizations/Ads | 0 | 10,000 | 0 | 20,000 |
| | *To assist other organizations with advertising local events* | | | | |
| 5431 | Chamber of Commerce Tourism | 180,000 | 190,000 | 190,000 | 190,000 |
| | *Support for Chamber of Commerce Tourism Committee to advertise and promote Kingman* | | | | |
| 5433 | Mohave Historical Society | 10,000 | 10,000 | 10,000 | 10,000 |
| | *Funding of operations for Bonnelli House* | | | | |
| 5434 | Kingsmen (Andy Devine Days Rodeo) | 4,178 | 0 | 0 | 0 |
| | *Advertise rodeo with purpose to attract out-of-town visitors; any leftover funds to be returned to TDC* | | | | |
| 5437 | Historic Route 66 Association | 5,000 | 0 | 0 | 0 |
| | *Assist with historic sign restoration program; Assoc must obtain grant prior to use of TDC funds* | | | | |
| 5438 | Dolphin Swim Team | 0 | 7,000 | 7,000 | 0 |
| | *Install scoring equipment necessary to host qualifying swim meets $4,000; share pool heating costs with KHS $3,000* | | | | |
| 5454 | Kingman Air & Auto Show | 0 | 10,000 | 0 | 10,000 |
| | *Advertise Kingman Air & Auto Show (to bring from outside community) with condition that organization secure all funding prior to TDC releasing funds* | | | | |
| 5455 | Bricks & Mortar | 2,842 | 650,000 | 0 | 750,000 |
| | *Powerhouse improvements - signs, display units, canopies, café seating, conference room renovation; heating and cooling; possible grant funds* | | | | |
| 5465 | Andy Devine Days | 4,184 | 5,000 | 5,000 | 5,000 |
| | *Funding of Andy Devine Days Parade* | | | | |
| 5467 | Marketing Commission | 0 | 38,500 | 7,800 | 20,000 |
| | *Funding support for Economic Development Marketing Commission* | | | | |
| 6509 | Kingman Fireworks | 0 | 0 | 11,000 | 22,000 |
| | *Fireworks for Fourth of July celebration-costs to be covered by donations* | | | | |
| 7910 | Contingency | 0 | 100,000 | 0 | 100,000 |
| | *Contingency* | | | | |
| | ***Subtotal - Supplies & Services*** | **216,528** | **1,020,500** | **230,800** | **1,127,000** |
| ***Total Tourism Development Dept*** | | **216,528** | **1,020,500** | **230,800** | **1,127,000** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

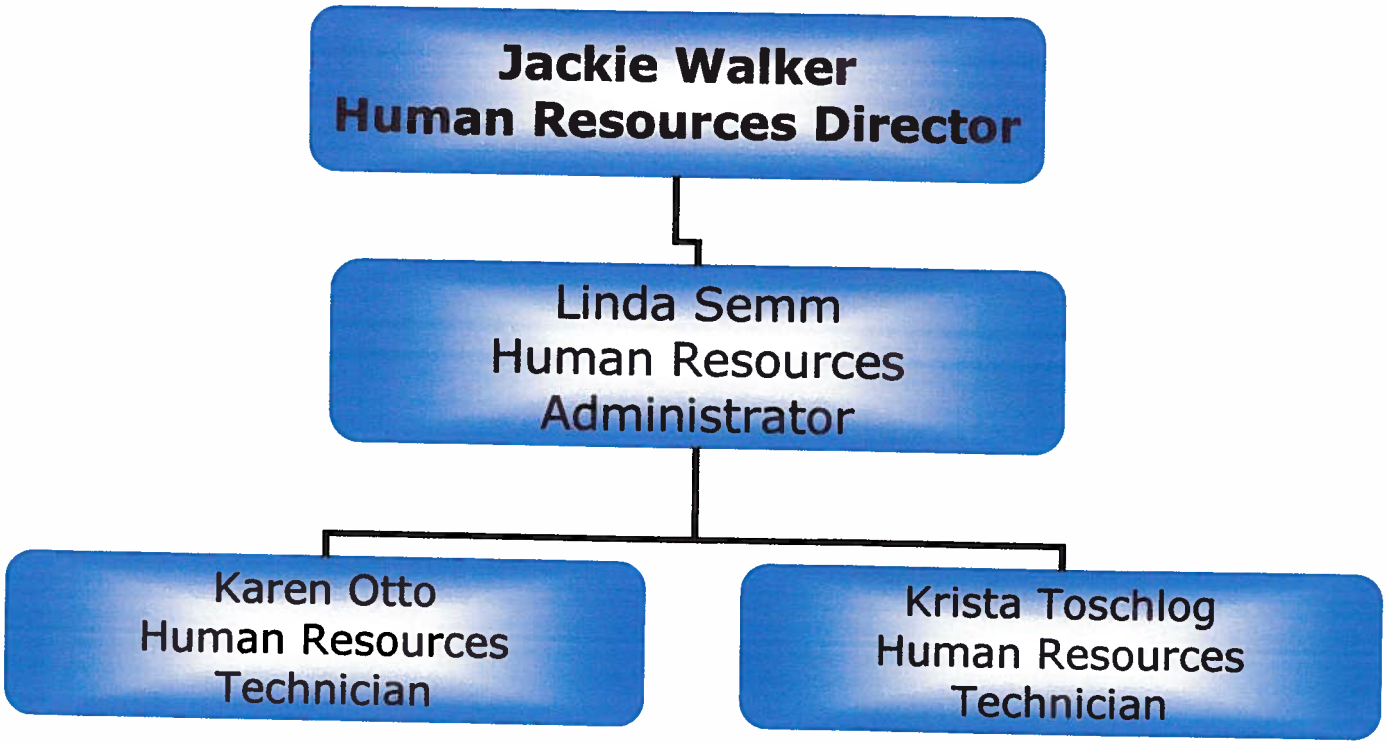
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - EDMC Department (101-6610-565)** | | | | |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 0 | 10,000 | 2,500 | 30,000 |
| | *Surveys & Studies-Retail Gap Analysis, Community Visioning Plan (Partially funded by TDC)* | | | | |
| 5413 | Marketing Materials | 0 | 30,000 | 5,300 | 5,000 |
| | *Materials, branding, advertising (Funded by TDC)* | | | | |
| 5414 | Website | 0 | 6,500 | 0 | 0 |
| | *Website development & E-Newsletters (Partially funded by TDC)* | | | | |
| 5464 | Shop Kingman Campaign | 0 | 5,625 | 0 | 0 |
| | *Materials & promotions to encourage local shopping* | | | | |
| 5468 | Business Mktg Workshop | 0 | 0 | 3,000 | 0 |
| | *Council approved donation to business marketing workshop* | | | | |
| 5470 | Shop Local Valentine's Day | 662 | 0 | 0 | 0 |
| | *Advertising to encourage local shopping for Valentine's Day* | | | | |
| 5810 | Travel & Training | 0 | 12,000 | 12,000 | 10,000 |
| | *Solar Power International, 2011 International Council of Shopping Centers REScon, meetings with interested businesses* | | | | |
| | ***Subtotal - Supplies & Services*** | **662** | **64,125** | **22,800** | **45,000** |
| | ***Total Economic Development Dept*** | **662** | **64,125** | **22,800** | **45,000** |

*Funding of 2011 EDMC budget is as follows:
-TDC $38,500
-Donation $17,625 (If received)
-General Fund $8,000

*Funding of 2012 EDMC budget is as follows:
- TDC $20,000 recommended by TDC
- General fund match $25,000 recommended by TDC

(This page left intentionally blank)

# Human Resources
# Organizational Chart



# HUMAN RESOURCES

**Division: Human Resources & Risk Management** **Function 101-1550-510**

## *Mission Statement:*

To provide excellent customer service to our partners, the public and organizational departments of the City so that we can better serve the citizens of Kingman. The mission of the department is to attract, develop, motivate and retain quality employees; to provide a competitive compensation program and benefit package in a cost efficient manner; to assure compliance with applicable employment laws; to promote safety awareness in the workplace; to assist in the resolution of problems when conflicts arise; and to protect the City's monetary resources through effective risk management techniques. We take pride in our ability to provide our partners with excellent teamwork and customer service.

## *Major Services/Responsibilities:*

- Recruitment and selection
- Employee testing
- Administration of City's Classification and Compensation Program
- Administration of City's Performance Program
- Employee Training and Development
- Benefits Administration
- Benefits Counseling
- Wellness Program
- Employee/Departmental Assistance
- Employment Law Counseling
- Safety Program
- Worker's Compensation Program
- Risk Management Loss Control
- Risk Management Insurance and Financing Program
- Intergovernmental Liaison

## *Key Fiscal Year Objectives:*

- Continue efforts at reduce frequency and severity of preventable work related injuries;
- Continue to deliver employee development training;
- Assist our employees in leading healthier lifestyles through education and events;
- Host legislative day with legislators;
- Adopt newly updated Loss Control Policies of the OSHA 20 general industry standards. Work on the industry specific job hazard analysis and develop loss control policies. Develop training safety training schedule.

## *Performance Measures:*

- Loss Control Policies completed
- Percent of change in preventable accidents and injuries
- Total number of employees receiving general and safety in-house training
- Total number of employees participating in lifestyle education events

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

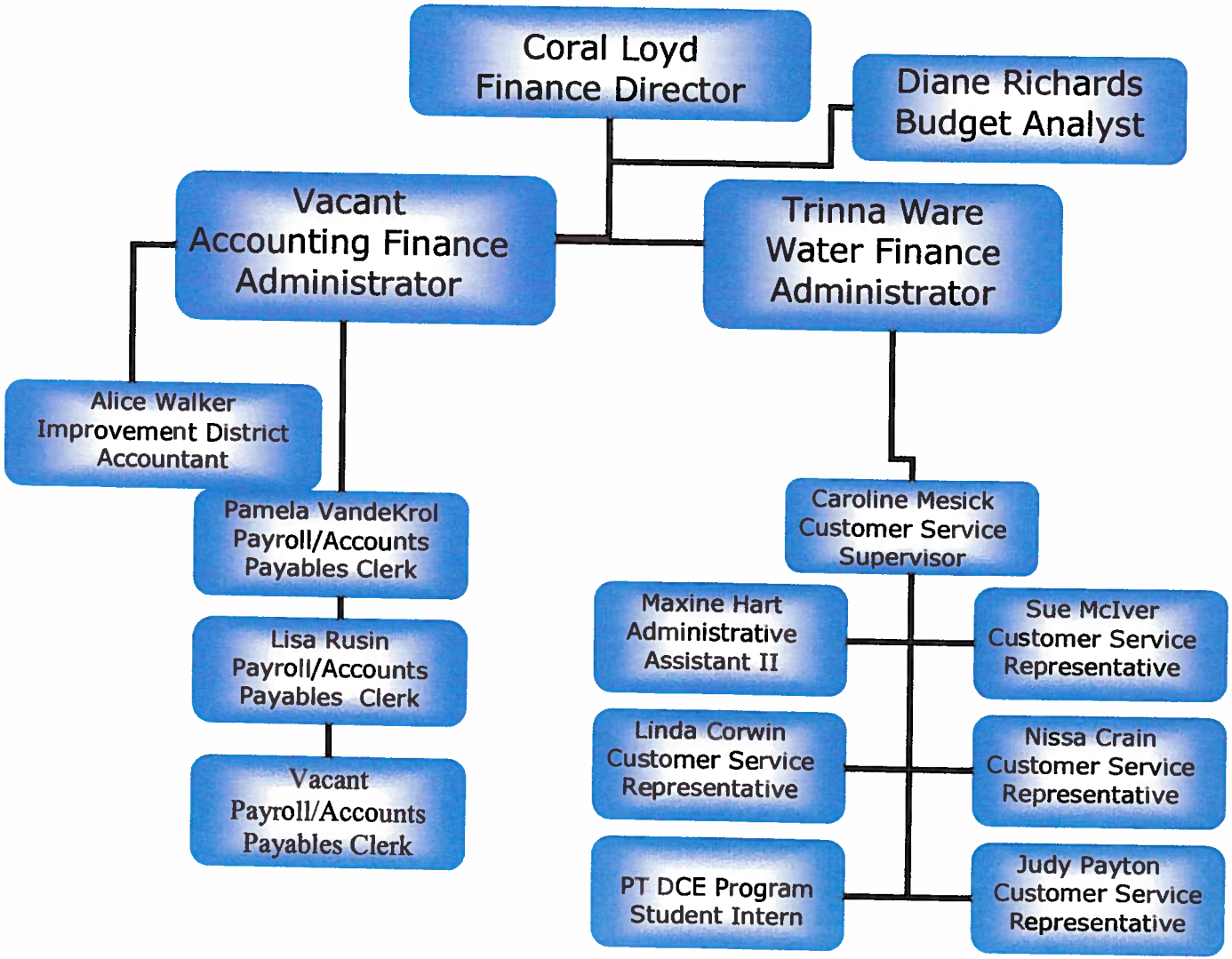
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Human Resources & Risk Management (101-1550-510)** | | | | |
| | ***Personnel Expenses*** | | | | |
| 1010 | Regular Salaries | 239,071 | 239,131 | 239,130 | 239,131 |
| | *Director, HR Administrator, 2 Technicians* | | | | |
| 1030 | Overtime Pay | 288 | 300 | 150 | 300 |
| | *Overtime Pay - Training travel, facilitating training, workload* | | | | |
| 1090 | Succession Planning - Promotion | 12,215 | 13,000 | 13,000 | 13,000 |
| | *Advancements, tuition assistance, etc.* | | | | |
| 20xx | Other Personnel Expense | 46,828 | 42,289 | 41,023 | 46,835 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 50,454 | 51,270 | 51,282 | 51,270 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **348,856** | **345,990** | **344,585** | **350,536** |
| | ***Supplies & Services*** | | | | |
| 3310 | Professional Services | 9,552 | 10,000 | 16,223 | 10,000 |
| | *Market study, employee assistance program, Experian inquiries, Court reporter, etc.* | | | | |
| 3350 | Physicians | 35,771 | 50,000 | 50,000 | 52,500 |
| | *KPD, KFD annuals, audio testing, HepB, Flu shots, new hires, random screenings, etc.* | | | | |
| 3351 | Employment Expense | 13,886 | 11,000 | 11,000 | 11,000 |
| | *Recruitment advertising, background checks, interviews & relocation expenses* | | | | |
| 5310 | Telephone | 2,112 | 2,210 | 2,210 | 2,210 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 798 | 875 | 875 | 875 |
| | *Cellular phone charges* | | | | |
| 5610 | Dues & Memberships | 1,616 | 2,500 | 1,860 | 1,860 |
| | *World at Work, IPMA, AZ IPMA, Prima, AZHRDA, SHRM, AGTS, Safety* | | | | |
| 5810 | Travel & Training | 4,780 | 5,000 | 3,500 | 6,000 |
| | *Committee meetings, IPMA annual conf, health & safety law, webinars, partnering with county, intergov meetings, etc.* | | | | |
| 6110 | General & Office Supplies | 16,350 | 16,000 | 14,000 | 16,000 |
| | *Wellness, health fair materials, chairs & supplies, newsletter printing* | | | | |
| 6260 | Gasoline/Diesel Fuel | 263 | 300 | 0 | 0 |
| | *Gasoline for Ford Escape* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Human Resources & Risk Management (101-1550-510)** | | | | |
| 6410 | Books & Periodicals | 773 | 1,275 | 900 | 900 |
| | *Subscription for AZ/Fed employment law, Kiplinger, Public Sector Employment Benefits, FLSA, Cobra, Safety Council, etc.* | | | | |
| | ***Subtotal - Supplies & Services*** | **85,901** | **99,160** | **100,568** | **101,345** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 1,130 | 1,130 | 1,130 | 1,130 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 570 | 570 | 570 | 570 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 95,500 | 95,500 | 95,500 | 95,500 |
| | *Allocation for Liability Insurance* | | | | |
| 8440 | Information Systems Services | 14,650 | 14,650 | 14,650 | 14,650 |
| | *Internal service fund support for Information Systems Svcs* | | | | |
| | ***Subtotal - City & Internal Services*** | **111,850** | **111,850** | **111,850** | **111,850** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Human Resources & Risk Mgmt*** | **546,607** | **557,000** | **557,003** | **563,731** |

# Financial Services Department
# Organizational Chart



# FINANCIAL SERVICES DEPARTMENT

**Division: Financial Services Department** **Function 101-1512-510**

### *Mission Statement:*

To manage the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals and to timely report the financial position and performance of the City.

### *Major Services/Responsibilities:*

- Budget Preparation and Control
- Financial Reporting
- Accounts Payables and Receivables
- Payroll
- Utility Billing and Collection
- Improvement District Billing and Collection
- Cash management
- Long-term Debt Planning

### *Key Fiscal Year Objectives:*

- Pursue utility rate analysis and adjustments for debt financing needs
- Pursue debt financing alternatives for capital improvements
- Pursue diversified revenue streams for improved financial stability
- Enhance budget and CIP documents
- Develop and enhance financial policies
- Enhance procedures through technological improvements

### *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Actual | FY 11-12 Budget |
|---|---|---|---|
| Bond Rating – Fitch Rating Agency | AA- | AA- | AA- |
| Award for Excellence in Financial Reporting | Yes | Will file with GFOA | Will file with GFOA |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Financial Services Department (101-1512-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 345,378 | 344,432 | 333,869 | 342,544 |
| | *Director, Administrator, Budget Analyst, Improvement Dist Acct, 3 Accounts Payable/Payroll (1 Accts Pay/Payroll Vacant & Unfunded.* | | | | |
| 1030 | Overtime Pay | 79 | 1,000 | 9,116 | 1,000 |
| | *Overtime created by growth in volume of work, special projects* | | | | |
| 20xx | Other Personnel Expense | 58,713 | 61,010 | 56,851 | 63,769 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 67,174 | 66,492 | 57,636 | 66,492 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **471,344** | **472,934** | **457,472** | **473,805** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 134,741 | 315,000 | 197,301 | 200,000 |
| | *ADP payroll, audit, bank fees, Required GASB Other Post Empl Benef. Actuarial (every 2 years)* | | | | |
| 5310 | Telephone | 2,595 | 2,650 | 2,650 | 2,650 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 1,105 | 1,600 | 1,485 | 1,500 |
| | *Cellular phone charges* | | | | |
| 5420 | Newspaper | 1,743 | 0 | 500 | 500 |
| | *Legal Ads* | | | | |
| 5610 | Dues & Memberships | 1,095 | 1,300 | 905 | 1,000 |
| | *AZ Gov. Finance Officers Assoc, Natl GFOA, H.T.E. Software Org., Colo River Fin. Officers Assoc* | | | | |
| 5810 | Travel & Training | 5,027 | 6,000 | 5,000 | 6,000 |
| | *Gov Finance Officers Conf, H.T.E. training, Colo River Fin, Payroll law trng, cust svc trng* | | | | |
| 6110 | General & Office Supplies | 13,198 | 18,000 | 16,000 | 16,000 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, checks, etc.* | | | | |
| 6410 | Books & Periodicals | 2,222 | 2,500 | 2,300 | 2,500 |
| | *Subscriptions for Budget updates, GFOA updates, GAAFR Review* | | | | |
| | ***Subtotal - Supplies & Services*** | **161,726** | **347,050** | **226,141** | **230,150** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Financial Services Department (101-1512-510)** | | | | |
| ***City and Internal Services*** | | | | | |
| 8430 | Building Maintenance Services | 46,000 | 46,000 | 46,000 | 46,000 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 19,250 | 19,250 | 19,250 | 19,250 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **65,250** | **65,250** | **65,250** | **65,250** |
| ***Capital Purchases*** | | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| ***Total Financial Services Department*** | | **698,320** | **885,234** | **748,863** | **769,205** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

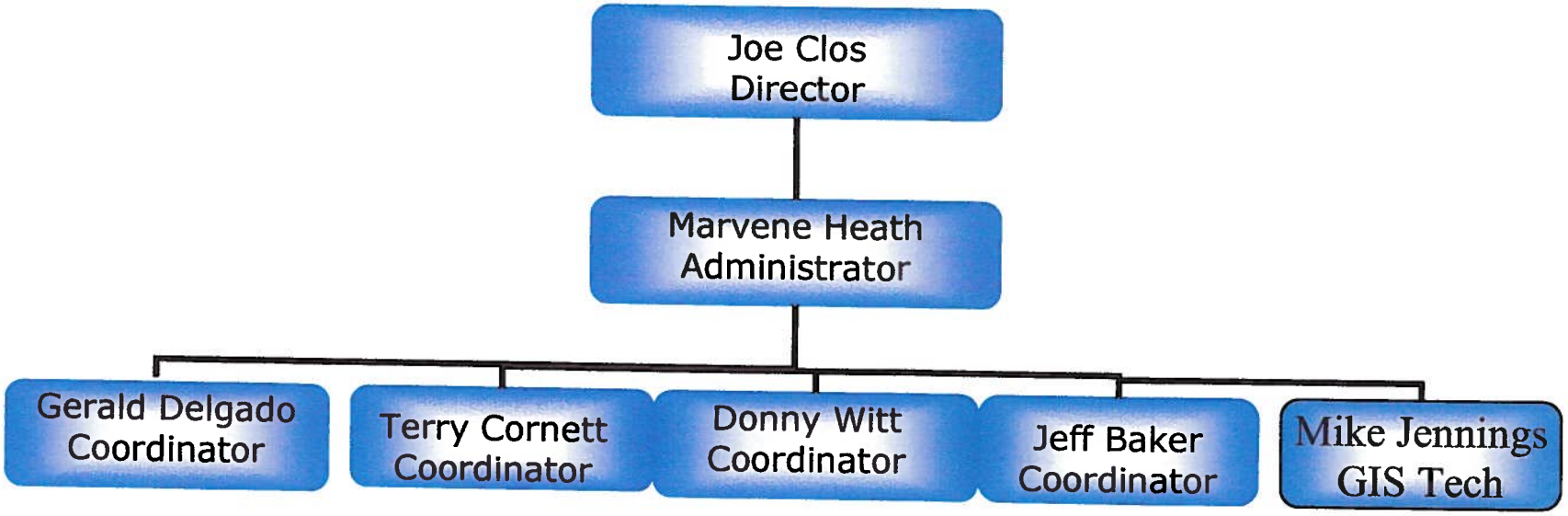
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Utility Billing Services (501-3410-590)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 286,966 | 289,004 | 288,778 | 295,020 |
| | *Administrator, Admin Supervisor, Admin Asst II, 4 Customer Service Representatives* | | | | |
| 1020 | Part Time & Temporary Help | 8,653 | 10,500 | 9,000 | 10,750 |
| | *Participation in Distributive Cooperative Education program (Kingman High School)* | | | | |
| 1030 | Overtime Pay | 1,210 | 6,400 | 3,000 | 6,400 |
| | *Overtime created by growth in volume of work, special projects* | | | | |
| 1032 | Certification Pay | 626 | 624 | 624 | 624 |
| | *Bilingual Pay* | | | | |
| 20xx | Other Personnel Expense | 49,858 | 54,064 | 50,414 | 57,983 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 74,849 | 75,380 | 70,218 | 75,380 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **422,162** | **435,972** | **422,034** | **446,157** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 161,660 | 170,000 | 165,000 | 161,100 |
| | *UT bill printing, mailing process, postage, svc order completions, revenue study, etc.* | | | | |
| 4343 | Office Equipment R & M | 752 | 2,800 | 1,750 | 1,800 |
| | *Repair of office equipment, recharge laser cartridges, etc.* | | | | |
| 5310 | Telephone | 64 | 4,500 | 4,500 | 4,500 |
| | *Telephone, internet, long distance charges* | | | | |
| 5420 | Newspaper | 42 | 0 | 0 | 200 |
| | *Legal Ads* | | | | |
| 5610 | Dues & Memberships | 60 | 250 | 60 | 250 |
| | *AZ Gov. Finance Officers Assoc, Natl GFOA, H.T.E. Software Org., Colo River Fin. Officers Assoc* | | | | |
| 5810 | Travel & Training | 0 | 0 | 0 | 3,000 |
| 6110 | General & Office Supplies | 53,404 | 10,200 | 12,757 | 12,900 |
| | *Letterhead, pens, pencils, receipts, folders, copies, forms, electronic supplies, etc.* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Utility Billing Services (501-3410-590)** | | | | |
| 6125 | Merchant Card Fees | 0 | 51,000 | 70,000 | 82,000 |
| | *Credit Card Merchant fees* | | | | |
| 6520 | Bad Debts | 38,781 | 50,000 | 40,000 | 50,000 |
| | *Terminated accounts left unpaid by customer.* | | | | |
| | ***Subtotal - Supplies & Services*** | **254,763** | **288,750** | **294,067** | **315,750** |
| | ***City and Internal Services*** | | | | |
| 8430 | Building Maintenance Services | 116,000 | 116,000 | 116,000 | 116,000 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 86,650 | 86,650 | 86,650 | 101,650 |
| | *Internal service support for Info Systems Svcs (optical scanning bill pmt, software upgrades)* | | | | |
| | ***Subtotal - City & Internal Services*** | **202,650** | **202,650** | **202,650** | **217,650** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Utility Billing Services*** | **879,575** | **927,372** | **918,751** | **979,557** |

# Information Technology Organizational Chart



# INFORMATION TECHNOLOGY

**Division: Information Technology** **Function 604-3840-600**

### *Mission Statement:*

The mission of the City of Kingman Information Technology Department is to assist in the delivery of City services by managing and coordinating the use of information technology across the various City departments.

### *Major Services/Responsibilities:*

- Maintain, upgrade and replace phone, computing and networking components as needed
- Coordinate the use of common technologies between City departments
- Investigate new technological opportunities on behalf of the City

### *Key Fiscal Year Objectives:*

- Continue expansion of City-wide Geographic Information System (GIS).
- Develop scheduling and programming for Channel 11.
- Evaluate, monitor, and upgrade configuration of services such as email and email retention, Internet access and security, and computer virus protection.
- Continue evaluation of the City's data, voice, and wireless communication for possible consolidation of services.

### *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Network Uptime | > 99.5% | > 99.5% | > 99.5% |
| Software Applications Availability | > 99.5% | > 99.5% | > 99.5% |
| Computers Installed & Supported | 290 | 295 | 295 |
| Telephones Installed & Supported | 232 | 244 | 244 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

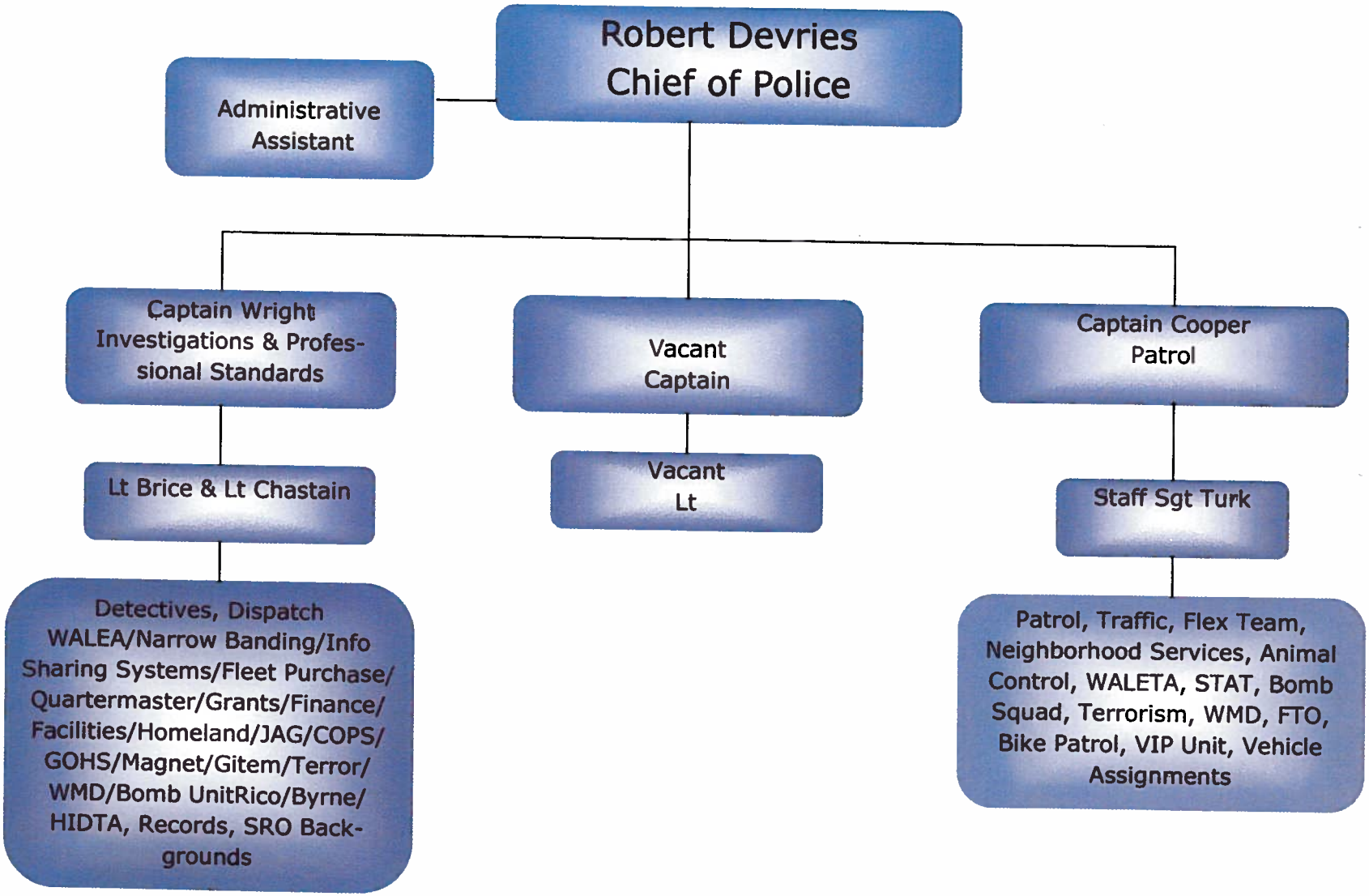
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Internal Service Fund - Information Technology (604-3480-600)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 410,774 | 405,624 | 405,625 | 405,624 |
| | *Director, Administrator, 4 IS Coordinators, GIS Technician* | | | | |
| 1030 | Overtime Pay | 1,104 | 1,000 | 0 | 0 |
| | *Overtime created by growth in volume of work, special projects* | | | | |
| 20xx | Other Personnel Expense | 69,235 | 71,818 | 70,167 | 75,293 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 83,983 | 84,588 | 79,961 | 77,646 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **565,096** | **563,030** | **555,753** | **558,563** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 201,194 | 230,000 | 204,000 | 238,300 |
| | *Software & hardware support (website, Microsoft, Wecom, TrackIt, Haestad, H.T.E., New World, GIS)* | | | | |
| 5310 | Telephone | 1,722 | 6,390 | 6,390 | 6,400 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 4,564 | 4,680 | 4,680 | 4,700 |
| | *Cellular phone charges* | | | | |
| 5810 | Travel & Training | 0 | 200 | 500 | 200 |
| | *Computer and systems training (GIS, Microsoft, Internet Security, etc.)* | | | | |
| 6110 | General & Office Supplies | 863 | 300 | 300 | 300 |
| | *Backup tapes, office supplies, etc.* | | | | |
| 6176 | Minor Equipment - Computers | 40,927 | 30,000 | 40,000 | 48,500 |
| | *New or replacement computers, printers, network equipment, etc.* | | | | |
| 6260 | Gasoline | 243 | 250 | 128 | 250 |
| | *Fuel expense allocated to IS Dept* | | | | |
| | ***Subtotal - Supplies & Services*** | **249,513** | **271,820** | **255,998** | **298,650** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Internal Service Fund - Information Technology (604-3480-600)** | | | | |
| ***City and Internal Services*** | | | | | |
| 8410 | Fleet Services | 1,130 | 1,130 | 1,130 | 1,130 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 570 | 570 | 570 | 570 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8430 | Building Maintenance Services | 9,600 | 9,600 | 9,600 | 9,600 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **11,300** | **11,300** | **11,300** | **11,300** |
| ***Capital Purchases*** | | | | | |
| 9511 | Computer Equip/Software | 11,726 | 0 | 0 | 0 |
| | *GIS system, network equipment, servers* | | | | |
| | ***Subtotal - Capital Purchases*** | **11,726** | **0** | **0** | **0** |
| ***Total Information Systems Services*** | | **837,635** | **846,150** | **823,051** | **868,513** |

# Police Department Organization Chart



# POLICE DEPARTMENT

**Division: Police Department** **Function 101-2110-520**

### *Mission Statement:*

To maintain a high quality of life for our residents and visitors, through an active partnership with the community, by being proactive in reducing crime, apprehending criminal offenders and aggressively addressing all public safety concerns.

### *Major Services/Responsibilities:*

- Provide 24 hour emergency dispatching for police and fire operations
- Provide 24 hour response to all criminal complaints and calls for service
- Investigate all criminal complaints, traffic violations, accidents and code enforcement violations
- Maintain records of all complaints, investigations, accidents and calls for service
- Community relations/customer service

### *Key Fiscal Year Objectives:*

- Achieve a 80% response to emergency calls for service within 5 minutes
- Achieve a 70% response to non-emergency calls for service within 8 minutes
- Reduce the number of accidents in the top 10 accident locations
- Reduce the number of property crimes through team oriented patrols and partnerships with the community
- Increase Neighborhood Watch programs throughout the city.
- Increase community awareness and involvement through web based "Crime Reports" and "TipSoft" programs.
- Expand Volunteer in Policing (VIP's) Unit and individual responsibilities in the community

### *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Actual | FY 11-12 Estimate |
|---|---|---|---|
| Total Calls for Service | 30,867 | 31,911 | 32,000 |
| Total Arrests | 3,046 | 3,117 | 3,100 |
| Traffic Accidents | 1,039 | 999 | 1,000 |
| Alarm Runs | 845 | 794 | 800 |
| Expand VIP Program | 16 Volunteers | 14 Volunteers | 20 Volunteers |
| Increase Neighborhood Watch programs | N/A | N/A | Add 2 programs |
| Web Based "Crime Report" access | N/A | N/A | 2000 Web Hits |
| Clearance Rate – Part I Offenses | 67% | 60% | 65% |
| Clearance Rate – Part II Offenses | 67% | 60% | 65% |
| Response Time – Under 5 minutes/emergency call | 46% | 69.1% | 80% |
| Response Time – Under 8 minutes/non-emergency call | 55% | 61.2% | 70% |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Police Department (101-2110-520)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 4,057,205 | 4,043,352 | 3,867,747 | 3,471,746 |
| | *Chief, 3 Capt, 3 Lieut, 7 Serg, 43 Offc, 4 Code Enforcement Officer, 2 Evid Tch, Call Taker, Records Supv, Admin Asst, 7 Admin Secretaries ( 1 Capt, 1 Lt, Call Taker, 1 Admin Sec Vacant and Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 22,427 | 0 | 800 | 0 |
| | *Reserve Officers, Cadets* | | | | |
| 1030 | Overtime Pay | 236,030 | 250,000 | 250,000 | 224,500 |
| | *Patrol, investigations, communications, school rsc officers, traffic, animal ctl, records* | | | | |
| 1032 | Certification Pay | 35,779 | 33,911 | 33,911 | 32,663 |
| | *Bilingual pay, bomb technician, field training officer, communications training officer* | | | | |
| 20xx | Other Personnel Expense | 1,053,586 | 1,127,637 | 1,042,541 | 1,029,270 |
| | *Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement* | | | | |
| 20xx | Benefits Expense | 923,861 | 940,486 | 901,745 | 785,622 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **6,328,888** | **6,395,386** | **6,096,744** | **5,543,801** |
| ***Supplies & Services*** | | | | | |
| 3112 | Mohave County Humane Assoc | 46,611 | 50,000 | 40,000 | 56,000 |
| | *Fees paid to the animal shelter for animal care* | | | | |
| 3360 | Community Policing | 2,195 | 3,000 | 2,500 | 1,500 |
| | *Community policing projects, team operations, community trng, mediation, neighborhood watch groups* | | | | |
| 4312 | Land R & M | 4,721 | 5,000 | 500 | 5,000 |
| | *Abatement expenditures* | | | | |
| 4311 | Shooting Range | 840 | 1,000 | 1,000 | 1,000 |
| | *Range fees* | | | | |
| 4341 | Equipment Repair & Maintenance | 23,230 | 20,000 | 15,000 | 15,000 |
| | *Car washes, handcuffs, locks, bicycle equip, flags, signals, pepperballs, etc.* | | | | |
| 4344 | Radio Repair & Maintenance | 12,584 | 15,000 | 11,000 | 9,500 |
| | *Maintenance of portable and mobile radios, MDT modems* | | | | |
| 4342 | Vehicle R & M | 0 | 0 | 0 | 0 |
| 4443 | Office Equipment Rental | 0 | 12,000 | 10,500 | 10,000 |
| | *2 Copy Machine leases* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Police Department (101-2110-520)** | | | | |
| 5310 | Telephone | 43,242 | 43,270 | 43,270 | 27,770 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 24,076 | 23,975 | 23,975 | 23,975 |
| | *Cellular phone charges* | | | | |
| 5510 | Printing | 4,178 | 6,000 | 4,000 | 4,500 |
| | *Neighborhood service supplies, pawn tickets, school rsc supplies, pamphlets, tickets, forms, etc.* | | | | |
| 5610 | Dues & Memberships | 4,578 | 4,000 | 4,000 | 4,000 |
| | *FBI LEETA, APCO, NRA, AACOP, RMIN, ICAP, NASRO, NTOA, NIOA, WALEA, etc.* | | | | |
| 5810 | Travel & Training | 24,953 | 40,000 | 32,000 | 24,000 |
| | *Accident investigation trg, crime scene processing trg, interview techniques, re-certifications, E911 trg, AZPOST mandated trg, critical incident stress mgmt trg, Aleta Academy fees, etc.* | | | | |
| 6110 | General & Office Supplies | 27,634 | 30,000 | 25,000 | 20,500 |
| | *Mail room supplies, laser cartridges, office supplies, etc* | | | | |
| 6120 | Uniforms | 88,692 | 70,000 | 66,000 | 59,500 |
| | *Purchase, replacement and cleaning of officer uniforms,cadets,explorers, volunteers (vips)* | | | | |
| 6130 | First Aid & Safety Supplies | 1,598 | 2,000 | 1,500 | 1,000 |
| | *Flares, filters for MSA masks, first aid kits,supplies required by OSHA and NIMs.* | | | | |
| 6140 | Crime Lab Supplies | 12,018 | 22,000 | 14,500 | 14,500 |
| | *Criminal polygraphs, photo processing, gloves, crime scene processing, registration fees, etc* | | | | |
| 6141 | Rewards | 1,770 | 2,000 | 1,000 | 1,000 |
| | *Mugs, safety jacket awards, confidential informant payments, narcotic and property crime teams* | | | | |
| 6175 | Minor Equipment | 20,667 | 20,000 | 14,000 | 14,000 |
| | *Replacement desks, cabinets, chairs, bomb storage equip, video tapes, flashlights, earphones,* | | | | |
| 6260 | Gasoline/Diesel Fuel | 139,835 | 150,000 | 150,000 | 155,000 |
| | *Fuel for all department owned vehicles* | | | | |
| 6410 | Books & Periodicals | 2,575 | 2,000 | 2,000 | 1,750 |
| | *Legal books (Title 13 and 28), dispatch books, updates to existing manuals, etc* | | | | |
| | ***Subtotal - Supplies & Services*** | **485,997** | **521,245** | **461,745** | **449,495** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 162,400 | 178,640 | 178,640 | 178,640 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 52,400 | 57,640 | 57,640 | 57,640 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 116,000 | 116,000 | 116,000 | 116,000 |
| | *Internal service fund support for Liability Insurance* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Police Department (101-2110-520)** | | | | |
| 8430 | Building Maintenance Services | 67,200 | 67,200 | 67,200 | 67,200 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 138,850 | 138,850 | 138,850 | 193,350 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **536,850** | **558,330** | **558,330** | **612,830** |
| ***Capital Purchases*** | | | | | |
| 9610 | Other Work Equipment | 27,745 | 30,000 | 10,000 | 20,000 |
| | *Traffic Radars, Armory supplies, Taser supplies, monthly shooting program* | | | | |
| 9620 | Lease Purchases | 3,725 | 61,000 | 57,500 | 55,000 |
| | *Undercover vehicle, lease 5 Tahoe Police Package Vehicles (4Years)* | | | | |
| | ***Subtotal - Capital Purchases*** | **31,470** | **91,000** | **67,500** | **75,000** |
| ***Total Police Department*** | | **7,383,205** | **7,565,961** | **7,184,319** | **6,681,126** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

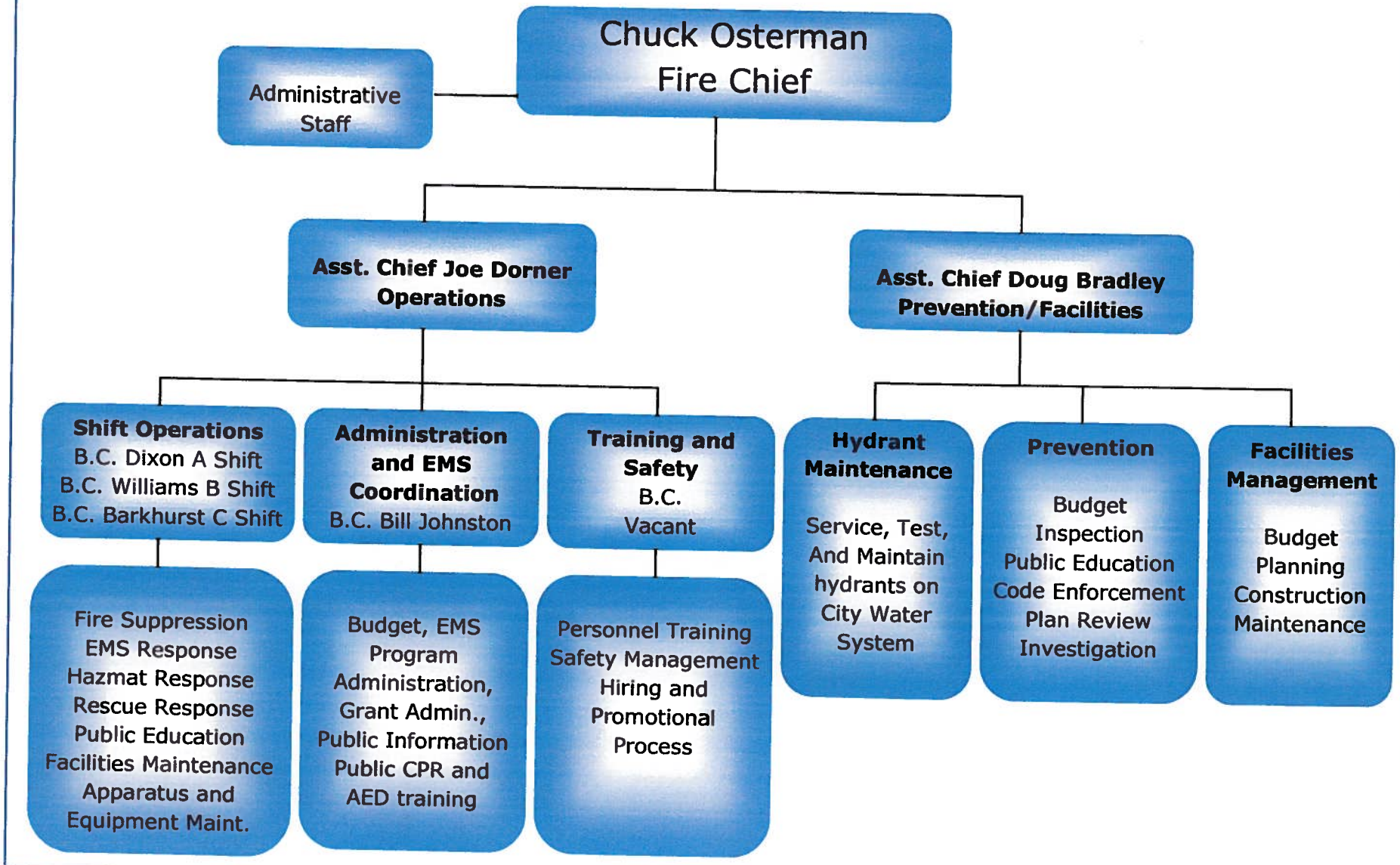
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Enterprise Fund - 911 Police Dispatch Center (591)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 0 | 0 | 0 | 603,894 |
| | *Comm Supervisor , 15 comm Specialist* | | | | |
| 1030 | Overtime Pay | 0 | 0 | 0 | 29,500 |
| | *Overtime Pay* | | | | |
| 1032 | Certification Pay | 0 | 0 | 0 | 2,435 |
| | *Bilingual pay* | | | | |
| 20xx | Other Personnel Expense | 0 | 0 | 0 | 114,969 |
| | *Fica, Medicare, Workers Compensation Insurance, AZ St Retirement* | | | | |
| 20xx | Benefits Expense | 0 | 0 | 0 | 176,655 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **0** | **0** | **0** | **927,453** |
| ***Supplies & Services*** | | | | | |
| 3360 | Community Policing | 0 | 0 | 0 | 1,000 |
| | *Community policing projects* | | | | |
| 4344 | Radio Repair & Maintenance | 0 | 0 | 0 | 1,500 |
| | *Maintenance and repair of radios and modems* | | | | |
| 4443 | Office Equipment Rental | 0 | 0 | 0 | 2,000 |
| | *Copy Machine lease* | | | | |
| 5310 | Telephone | 0 | 0 | 0 | 19,000 |
| | *Telephone, internet, long distance charges* | | | | |
| 5510 | Printing | 0 | 0 | 0 | 500 |
| | *Printing of neighborhood service supplies* | | | | |
| 5810 | Travel & Training | 0 | 0 | 0 | 7,500 |
| | *Communication training* | | | | |
| 6110 | General & Office Supplies | 0 | 0 | 0 | 4,500 |
| | *Mail room supplies, laser cartridges, office supplies, etc.* | | | | |
| 6130 | First Aid & Safety Supplies | 0 | 0 | 0 | 500 |
| | *First aid kits,supplies required by OSHA and NIMs* | | | | |
| 6220 | Electricity | 0 | 0 | 0 | 4,500 |
| | *Electrical service* | | | | |
| 6410 | Books & Periodicals | 0 | 0 | 0 | 250 |
| | *Dispatch books* | | | | |
| | ***Subtotal - Supplies & Services*** | **0** | **0** | **0** | **41,250** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Enterprise Fund - 911 Police Dispatch Center (591)** | | | | |
| ***City and Internal Services*** | | | | | |
| 8430 | Building Maintenance Services | 0 | 0 | 0 | 16,000 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 0 | 0 | 0 | 58,500 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **0** | **0** | **0** | **74,500** |
| ***Capital Purchases*** | | | | | |
| 9210 | Building Improvement | 0 | 0 | 0 | 141,692 |
| | *Remodel of building at 429 Beale* | | | | |
| 9510 | Furniture & Furnishings | 0 | 0 | 0 | 4,000 |
| | *Furnishings and furniture* | | | | |
| 9511 | Computer Equipment | 0 | 0 | 0 | 368,550 |
| | *Hardware and software* | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **514,242** |
| ***Total 911 Dispatch Center*** | | **0** | **0** | **0** | **1,557,445** |

# Fire Department Organization Chart



# FIRE DEPARTMENT

**Division: Administration** **Function 101-2210-520**

## *Mission Statement:*

To preserve and enhance community life, health and property through quality customer service.

## *Major Services/Responsibilities:*

- Long range planning
- Budget planning and purchasing
- Disaster response planning and coordination
- Policy development and implementation
- Information system and data management
- Community relations/customer service
- Oversight of all organizational effectiveness

## *Key Fiscal Year Objectives:*

- Accurately project and plan for growth needs
- Update the department strategic plan
- Maintain awareness of grant opportunities and seek awards when applicable and beneficial
- Evaluate alternative service deliver methods/practices

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Replace Cardiac Monitor/Defibrillators. Implement field 12-Lead EKG Transmission program | Grant applied for | Grant Received | Project completion with IS and KRMC |
| Complete Radio Narrow Banding Project Federal Compliance | Grant applied for | Grant Received 80% Completion | Budget to complete by December 2012 |

# FIRE DEPARTMENT

**Division: Operations** **Function 101-2210-520**

### *Mission Statement:*

To preserve and enhance community life, health and property through quality customer service.

### *Major Services/Responsibilities:*

- Fire Suppression
- Emergency Medical Response
- Hazardous Materials Response and Mitigation
- Rescue Response
- Public Assistance
- Public Education
- Fire Prevention Activities
- Facilities, Apparatus, and Equipment Maintenance
- Personnel Training
- Complete and Maintain Reports and Data
- Provide and Support Customer Service within the Department and City Mission

### *Key Fiscal Year Objectives:*

- Provide required and needed training to all personnel
- Certify all public safety dispatchers in Emergency Medical Dispatch

### *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Provide required and needed training to all personnel (200 Hours per year) | 100% | 71% | Goal of 100% |
| Maintain Minimum Staffing Levels on Engines | 100% | 100% | 100% |
| Emergency Responses | 4747 | 4896 | 5043 |

# FIRE DEPARTMENT

**Division: Prevention** **Function 101-2210-520**

## *Mission Statement:*

To preserve and enhance community life, health and property through quality customer service.

## *Major Services/Responsibilities:*

- Customer service
- Fire prevention
- Code enforcement/inspection
- Public education
- Juvenile fire-setter intervention
- Fire investigation
- Plan reviews
- Fire/EMS support
- Public information
- Nuisance abatement

## *Key Fiscal Year Objectives:*

- Conduct fire and life safety inspections
- Provide technical assistance to industry for fire protection issues
- Conduct building, sprinkler and fire alarm plan reviews
- Enforce codes and ordinances for compliance
- Conduct public education programs
- Maintain partnership with local schools in the Risk Watch program

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Conduct fire inspections | 2,000 | 2,100 | 2,100 |
| Conduct plan reviews | 145 | 144 | 150 |
| Conduct public education programs | 225 | 257 | 250 |
| Conduct nuisance abatement | 130 | 169 | 175 |

# FIRE DEPARTMENT

**Division: Buildings** **Function 101-2210-520**

## *Mission Statement:*

To preserve and enhance community life, health and property through quality customer service.

## *Major Services/Responsibilities:*

- Maintain fire department facilities
- Repair buildings as needed
- Perform all custodial duties with current staff
- Ensure longevity of facilities

## *Key Fiscal Year Objectives:*

- Continue to maintain buildings in a cost effective manner

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Actual | FY 11-12 Budget |
|---|---|---|---|
| Buildings maintained | 4 | 4 | 4 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Fire Department (101-2210-520)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 2,807,769 | 2,773,653 | 2,732,070 | 2,769,356 |
| | *Chief, 2 Asst Chiefs, 5 Battalion Chiefs, Asst Fire Marshall, 12 Capt, 3 Prevention, 15 Engineers, 15 Fire Fighters, Admin Asst, Admin Secretary, (1 Battalion Chief and 2 Fire Fighters Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 51,645 | 60,000 | 60,000 | 60,000 |
| | *Volunteer Fire Fighters* | | | | |
| 1030 | Overtime Pay | 263,723 | 310,000 | 290,000 | 290,000 |
| | *Federal law associated with compensation of fire department shift employees* | | | | |
| 1032 | Certification Pay | 183,734 | 180,675 | 180,675 | 185,775 |
| | *Bilingual pay, paramedic, HAZMAT* | | | | |
| 20xx | Other Personnel Expense | 566,160 | 736,140 | 639,971 | 770,947 |
| | *Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement* | | | | |
| 20xx | Benefits Expense | 595,527 | 617,918 | 615,385 | 605,360 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **4,468,558** | **4,678,386** | **4,518,101** | **4,681,438** |
| ***Supplies & Services*** | | | | | |
| 4341 | Equipment Repair & Maintenance | 14,020 | 14,500 | 12,000 | 12,000 |
| | *Ground ladder testing, repair hoses and nozzles, power tools* | | | | |
| 4342 | Vehicle Repair & Maintenance | 4,783 | 12,000 | 7,000 | 7,500 |
| | *Aerial ladder testing, minor repair of all fleet vehicles* | | | | |
| 4344 | Radio Repair & Maintenance | 10,427 | 13,600 | 13,600 | 13,600 |
| | *Repeater site lease, all radio repair and battery replacement* | | | | |
| 4443 | Office Equipment Rental | 5,196 | 5,160 | 5,000 | 5,000 |
| | *Copy machine lease* | | | | |
| 5310 | Telephone | 10,812 | 10,840 | 10,840 | 10,840 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 5,025 | 5,200 | 5,200 | 5,200 |
| | *Cellular phone charges* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Fire Department (101-2210-520)** | | | | |
| 5610 | Dues & Memberships | 2,393 | 2,700 | 2,555 | 2,700 |
| | *Chief Officer memberships, fire code memberships, arson memberships, etc.* | | | | |
| 5810 | Travel & Training | 10,759 | 10,000 | 10,000 | 8,000 |
| | *Registrations, Tuition reimb, outside instructors, training curriculum & supplies, travel, lodging & meals* | | | | |
| 6110 | General & Office Supplies | 7,379 | 10,500 | 8,500 | 9,500 |
| | *Printing, office supplies, general supplies* | | | | |
| 6119 | Response Supplies | 3,177 | 3,200 | 3,200 | 3,200 |
| | *Response supplies - previous accounting in office supplies* | | | | |
| 6120 | Uniforms | 21,540 | 22,000 | 21,000 | 22,000 |
| | *Line personnel, day staff* | | | | |
| 6122 | Protective Clothing | 25,983 | 27,000 | 27,000 | 27,000 |
| | *Replace bunker suits, replace boots, gloves, hoods, brush suits, HAZMAT* | | | | |
| 6130 | First Aid & Safety Supplies | 23,292 | 24,000 | 24,000 | 24,000 |
| | *Oxygen, hard supplies, soft supplies* | | | | |
| 6131 | HAZMAT Supplies | 1,594 | 3,000 | 3,000 | 3,000 |
| | *Calibration and testing of equipment, soft goods replacement* | | | | |
| 6160 | Fire Prevention | 3,926 | 5,000 | 3,000 | 3,000 |
| | *Code books, public education props, printed forms, field tools* | | | | |
| 6161 | Public Education Supplies | 4,404 | 4,500 | 4,000 | 3,000 |
| | *Pamphlets, coloring books, handouts, fire safety house maintenance* | | | | |
| 6162 | Investigation Supplies | 232 | 500 | 500 | 500 |
| | *Electronic reporting supplies and evidence collecting equipment* | | | | |
| 6175 | Minor Equipment | 14,451 | 15,000 | 15,000 | 15,000 |
| | *Hose replacement, radio & pager replacement, physical equipment firefighting equip replacement, rescue equip, foam replacement* | | | | |
| 6260 | Gasoline/Diesel Fuel | 45,818 | 65,000 | 55,000 | 60,000 |
| | *Fuel for fire engines and vehicles* | | | | |
| 6410 | Books & Periodicals | 248 | 1,200 | 1,280 | 1,200 |
| | *Fire related materials, EMS guides, public education materials, etc.* | | | | |
| | ***Subtotal - Supplies & Services*** | **215,459** | **254,900** | **231,675** | **236,240** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

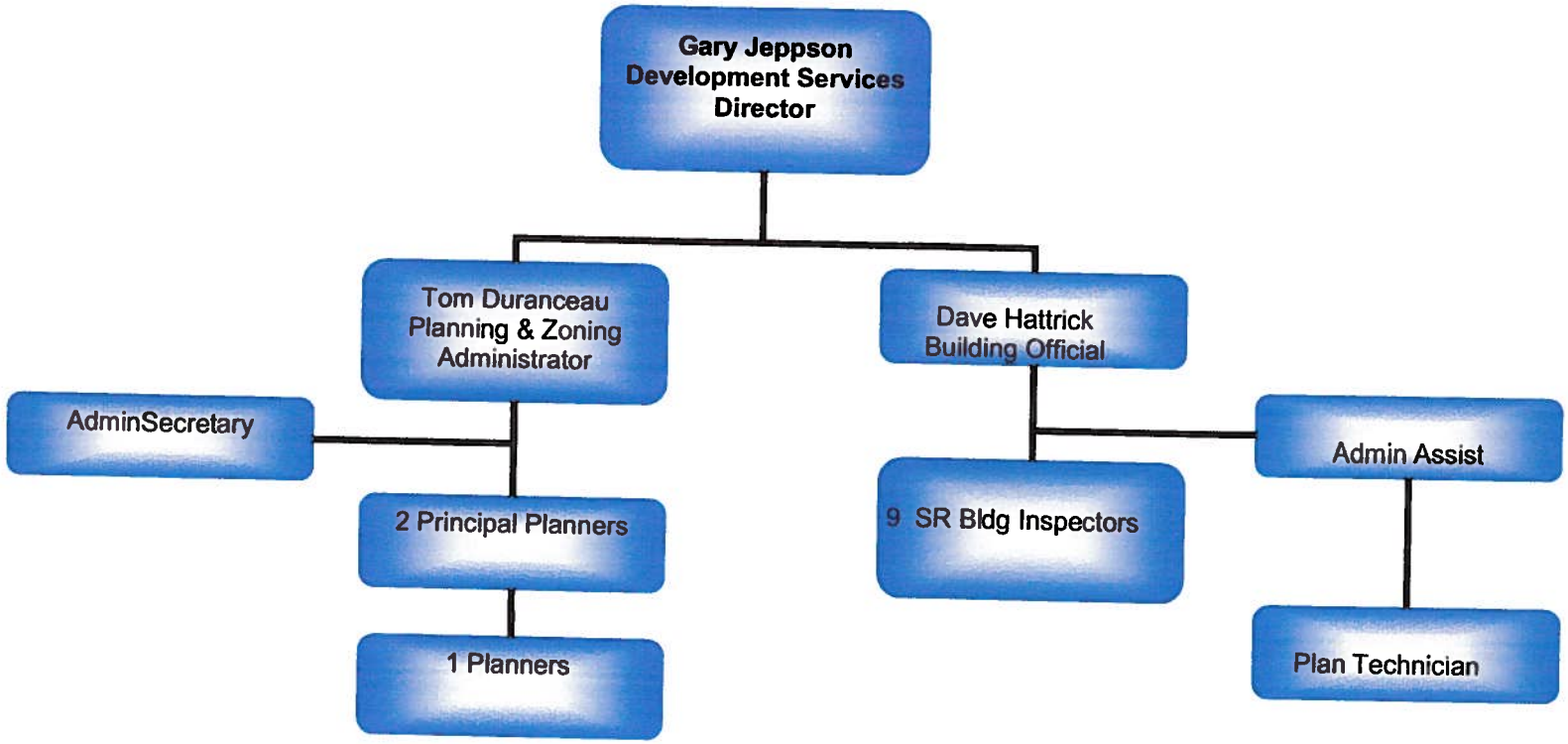
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Fire Department (101-2210-520)** | | | | |
| ***City and Internal Services*** | | | | | |
| 8410 | Fleet Services | 62,400 | 68,640 | 68,640 | 68,640 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 18,200 | 20,020 | 20,020 | 20,020 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 67,000 | 67,000 | 67,000 | 67,000 |
| | *Internal service fund support for Liability Insurance* | | | | |
| 8430 | Building Maintenance Services | 19,900 | 19,900 | 19,900 | 19,900 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 20,550 | 20,550 | 20,550 | 20,550 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **188,050** | **196,110** | **196,110** | **196,110** |
| ***Capital Purchases*** | | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| ***Total Fire Department*** | | **4,872,067** | **5,129,396** | **4,945,886** | **5,113,788** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Fire Stations (101-2281-520)** | | | | |
| ***Supplies & Services*** | | | | | |
| 4110 | Water Service | 424 | 900 | 1,150 | 1,150 |
| | *Sales tax on water service to fire stations* | | | | |
| 4120 | Sewer Service | 3,222 | 5,000 | 5,250 | 5,500 |
| | *Sales tax on sewer service to fire stations* | | | | |
| 4320 | Building Repair & Maintenance | 9,364 | 8,500 | 5,250 | 5,000 |
| | *Repair & maintenance to all fire stations* | | | | |
| 6130 | First Aid & Safety Supplies | 1,011 | 1,000 | 1,000 | 1,000 |
| | *Eye wash stations, first aid kits* | | | | |
| 6150 | Janitorial Supplies | 5,718 | 5,500 | 5,500 | 5,500 |
| | *Cleaning supplies and soft goods for four fire stations* | | | | |
| 6175 | Minor Equipment | 2,062 | 4,000 | 4,000 | 6,000 |
| | *Appliance replacement, furniture replacement* | | | | |
| 6210 | Natural Gas | 7,692 | 10,000 | 10,000 | 10,000 |
| | *Natural gas service to fire stations* | | | | |
| 6220 | Electricity | 13,921 | 23,000 | 18,000 | 20,000 |
| | *Electrical service to fire stations* | | | | |
| | ***Subtotal - Supplies & Services*** | **43,414** | **57,900** | **50,150** | **54,150** |
| ***City and Internal Services*** | | | | | |
| | ***Subtotal - City & Internal Services*** | **0** | **0** | **0** | **0** |
| ***Capital Purchases*** | | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| ***Total Fire Stations*** | | **43,414** | **57,900** | **50,150** | **54,150** |

# Development Services Organizational Chart



# DEVELOPMENT SERVICES

**Division: Planning & Zoning** **Function 101-1910-510**

## *Mission Statement:*

Provide the best professional expertise and support to allow Kingman to be the greatest place to live, work, and play.

## *Major Services/Responsibilities:*

- Implement the Kingman General Plan to its goals and objectives within available resources
- Provide counsel and direction to the City Council, Planning and Zoning Commission, Clean City Commission, Historic Preservation Commission, the administration and the development community in the development of short and long range plans and projects
- Develop and maintain the most efficient entitlement processes to ensure timely and successful implementation of the planning and development opportunities

## *Key Fiscal Year Objectives:*

- Update Development Codes.
- Upgrade the entitlement processes to assure thorough reviews and inspections of new public facilities and completion of development. projects in accordance with approve improvement plans and site plans
- Evaluate and administer department expenditures at the level that meets actual service demands.
- Monitor development activities to ensure that adequate staff resources are available to get approval processes completed in a timely manner.

## *Performance Measures:*

| Description | FY 08-09 Actual | FY 09-10 Estimated | FY 10-11 Budget |
|---|---|---|---|
| Rezoning Cases | 18 | 8 | 10 |
| Conditional Use Permits | 6 | 10 | 12 |
| General Plan Amendments | 2 | 1 | 2 |
| Subdivisions | 3 | 3 | 5 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Development Services Planning & Zoning (101-1910-510)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 335,856 | 307,839 | 307,839 | 341,313 |
| | *Director, Administrator, 2 Principal Planners, 1 Planners, Admin Sec (Planner Vacant & Unfunded)* | | | | |
| 20xx | Other Personnel Expense | 57,611 | 54,372 | 53,236 | 63,354 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 60,918 | 62,744 | 53,240 | 69,222 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **454,385** | **424,955** | **414,315** | **473,889** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 16,601 | 10,000 | 0 | 5,000 |
| | *Land appraisals, traffic studies, legal fees* | | | | |
| 4342 | Vehicles | 17 | 500 | 500 | 500 |
| | *Car washes* | | | | |
| 4343 | Office Equipment R & M | 0 | 500 | 500 | 500 |
| | *Repair of office machines and recharge laser cartridges* | | | | |
| 4443 | Office Equipment Rental | 7,978 | 7,000 | 5,000 | 5,000 |
| | *Copy Machine* | | | | |
| 5310 | Telephone | 3,326 | 3,340 | 3,340 | 3,340 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 1,137 | 1,200 | 1,400 | 900 |
| | *Cellular phone charges* | | | | |
| 5420 | Newspaper Advertising | 7,467 | 10,000 | 5,000 | 5,000 |
| | *Public notices and legal advertising of P & Z items* | | | | |
| 5510 | Printing | 9 | 1,000 | 500 | 1,000 |
| | *Updating ordinances* | | | | |
| 5610 | Dues & Memberships | 2,159 | 2,000 | 2,000 | 2,000 |
| | *ICMA, Natl Historic Trust, AZ Town Hall, American Planning Assoc* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Development Services Planning & Zoning (101-1910-510)** | | | | |
| 5810 | Travel & Training | 7,088 | 8,000 | 9,500 | 10,000 |
| | *AZ Planning Assoc Conf (staff & commissioners), Lower Colo River RC & D Mtgs, CDBG Conf, Natl APA Conf, etc* | | | | |
| 6110 | General & Office Supplies | 4,639 | 7,000 | 5,000 | 5,000 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc* | | | | |
| 6260 | Gasoline/Diesel Fuel | 291 | 300 | 300 | 300 |
| | *Fuel expense allocated to Development Svcs* | | | | |
| 6410 | Books & Periodicals | 318 | 300 | 300 | 300 |
| | *APA Planners book, Quinlan Publishing, Dept of Commerce updates, Inst of Trip Engineers, etc.* | | | | |
| | ***Subtotal - Supplies & Services*** | **51,030** | **51,140** | **33,340** | **38,840** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 1,400 | 1,400 | 1,400 | 1,400 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 1,100 | 1,100 | 1,100 | 1,100 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8430 | Building Maintenance Services | 67,600 | 67,600 | 67,600 | 67,600 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 15,850 | 15,850 | 15,850 | 15,850 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **85,950** | **85,950** | **85,950** | **85,950** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Development Svcs P & Z*** | **591,365** | **562,045** | **533,605** | **598,679** |

# DEVELOPMENT SERVICES

**Division: Building Department** **Function 101-2420-520**

## *Mission Statement:*

Our purpose is to place people first while striving for full compliance with the minimum construction codes and ordinances by all involved in the planning and design, construction and occupancy of all building projects.

## *Major Services/Responsibilities:*

- Assist our citizens with the permit process and answer questions
- Review construction documents for compliance with City Code
- Build community relations/customer service
- Coordinate interdepartmental comments during the permit process
- Issue construction related permits
- Provide on-site construction inspections
- Fiscal budget planning
- Policy development and implementation

## *Key Fiscal Year Objectives:*

- Increase efficiencies within the department to decrease length of time for permit approval
- Maintain user-friendly permit process
- Evaluate and update department training programs
- Continue professional development of staff
- Continue computerizing plan review processes

## *Performance Measures:*

| Description | FY 08-09 Actual | FY 09-10 Estimated | FY 10-11 Budget |
|---|---|---|---|
| Building Permits Issued | 326 | 290 | 310 |
| Major Commercial Projects | 13 | 6 | 10 |
| Business Remodel | 67 | 58 | 60 |
| Single Family Residences | 72 | 66 | 80 |
| Residential Addition/Remodel | 150 | 128 | 135 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

## Appropriations

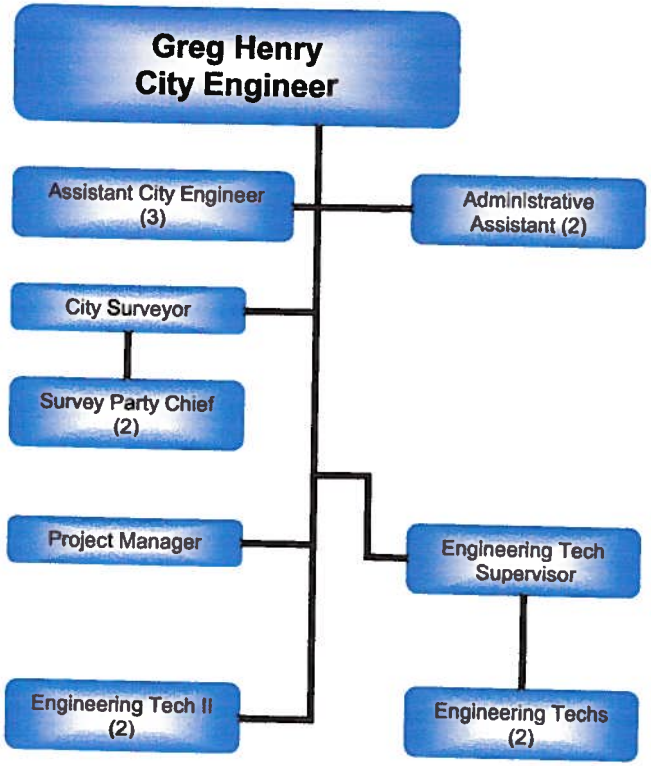
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Development Services Building Inspection (101-2420-520)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 371,426 | 344,332 | 374,645 | 251,415 |
| | *Building Official, 9 Sr. Bldg Inspec, 1 Adm Asst, 1 Plan Tech (6 Sr Bldg Insp, 1 Adm Asst-Vacant & Unfunded)* | | | | |
| 1030 | Overtime Pay | 419 | 1,000 | 0 | 0 |
| | *Special projects, growth in volume of work* | | | | |
| 20xx | Other Personnel Expense | 64,973 | 63,200 | 67,380 | 48,187 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 85,479 | 75,380 | 87,145 | 69,366 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **522,297** | **483,912** | **529,170** | **368,968** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 25,490 | 37,000 | 15,000 | 25,000 |
| | *Consulting services for commercial plan review* | | | | |
| 4343 | Office Equipment Repair & Maint | 0 | 600 | 600 | 600 |
| | *Repair of office equipment and recharge laser cartridges* | | | | |
| 5310 | Telephone | 4,500 | 4,580 | 4,850 | 4,850 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 3,558 | 3,500 | 4,500 | 4,500 |
| | *Cellular phone charges* | | | | |
| 5523 | Codes & Ordinance Printing | 1,214 | 2,000 | 500 | 1,000 |
| | *Updating building codes* | | | | |
| 5610 | Dues & Memberships | 279 | 1,000 | 500 | 1,000 |
| | *Subscriptions and dues for Bldg Permits Law Bulletin, Masonry Const, Fire Engineering, NFPA* | | | | |
| 5810 | Travel & Training | 1,306 | 5,000 | 6,000 | 6,000 |
| | *AZ Building Official conf, Intl Code Council conf, IBC conf, etc.* | | | | |
| 6110 | General & Office Supplies | 7,274 | 10,000 | 10,000 | 10,000 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.* | | | | |
| 6120 | Uniforms | 309 | 600 | 600 | 600 |
| | *Uniforms and cleaning for building inspectors* | | | | |
| 6125 | Merchant Card Fees | 0 | 3,000 | 5,000 | 6,000 |
| | *Merchant credit card fees* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Development Services Building Inspection (101-2420-520)** | | | | |
| 6260 | Gasoline/Diesel Fuel | 5,057 | 10,000 | 4,000 | 5,000 |
| | *Fuel expense allocated to Development Svcs-Building Inspection* | | | | |
| | ***Subtotal - Supplies & Services*** | **48,987** | **77,280** | **51,550** | **64,550** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 2,300 | 2,300 | 2,300 | 2,300 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 1,000 | 1,000 | 1,000 | 1,000 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8430 | Building Maintenance Services | 67,600 | 67,600 | 67,600 | 67,600 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 23,750 | 23,750 | 23,750 | 23,750 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **94,650** | **94,650** | **94,650** | **94,650** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Development Svcs Bldg Inspection*** | **665,934** | **655,842** | **675,370** | **528,168** |

# Engineering
# Organizational Chart



# ENGINEERING

**Division: Engineering** **Function 501-3490-590**

***Mission Statement:***

To ensure public works facilities and improvements and extensions to the City's water and sewer systems are designed and constructed in conformance with applicable City, state and federal standards and to good engineering and construction practices. To respond to public inquires and information requests in a timely and efficient manner.

***Major Services/Responsibilities:***

- Prepare engineering designs, construction plans and bidding documents for City construction contracts
- Provide construction administration and management for City construction projects
- Review and approve plans for extensions to the City's water and sewer systems
- Review and approve plans for private development site grading and street and drainage improvements
- Maintain the City's Cadastral Control system monumentation
- Develop and administer Improvement District projects
- Review and approve drainage plans, plats and improvement plans for new subdivisions
- Inspect the construction of subdivision improvements and public works projects.
- Issue and administer permits to work within the public right-of-way
- Maintain records of the City's water and sewer systems and provide information in response to requests from the public

***Key Fiscal Year Objectives:***

- Complete startup and commencement of the Hilltop Wastewater Treatment Facility
- Continue construction of the Downtown Wastewater Treatment Plant
- Install Booster pumps and 24 inch transmission main from City Well No. 11 to the Rattlesnake Tank
- Complete Design and Right of Way acquisition for Airway Avenue between Stockton Hill and Western Avenue
- Continue land Acquisition for Bull Mountain, the Railroad Channel and other drainage projects
- Respond to requests and provide information to our customers in a timely and accurate manner
- Implement, Design and Construct other projects in the Capital Improvement Program

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| City Capital Projects Completed ($) | 27,035,240 | 12,000,000 | 18,500,000 |
| Development Plans Reviewed | 10 | 15 | 15 |
| Subdivision Plans Reviewed | 1 | 2 | 5 |
| MUC Applications Reviewed | 9 | 8 | 12 |
| ROW Inspections Completed | 249 | 265 | 300 |
| Info Requests Responded To | 679 | 700 | 725 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

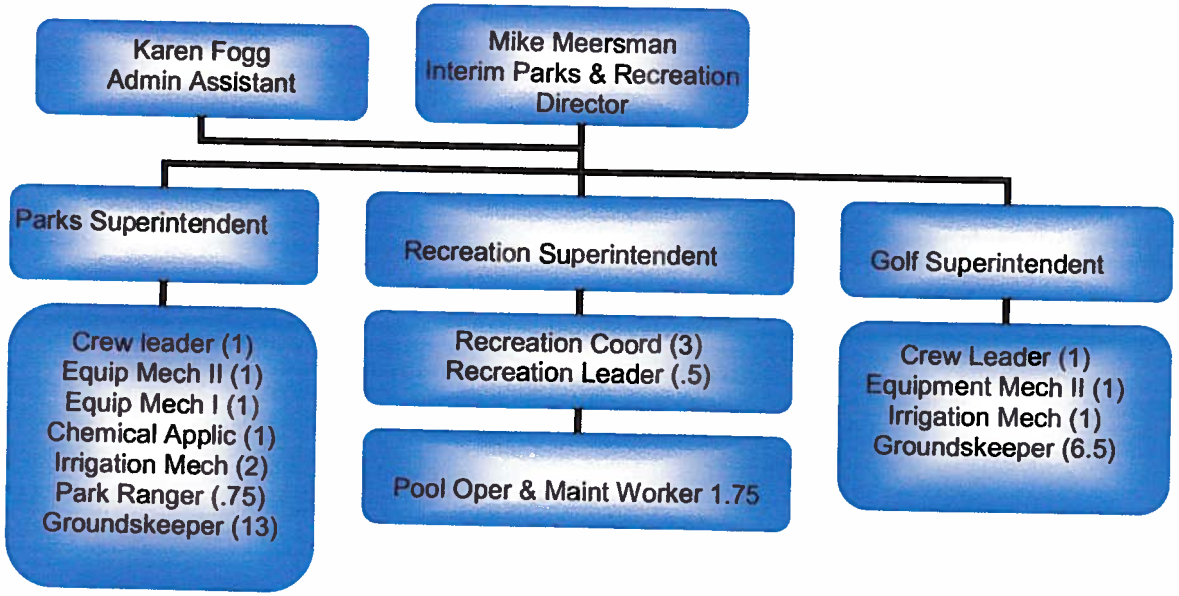
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Engineering Department (501-3490-590)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 817,721 | 970,728 | 941,350 | 874,538 |
| | *City Eng, 3 Asst Eng, Surveyor, Project Manager, Asst Surveyor, 2 Survey Party Chiefs, Eng Tech II Eng Tech Supv, 6 Eng Tech, Adm Asst II, 2 Survey Instrument Tech, 2 Adm Asst, (Asst Surveyor, 3 Eng Tech, 2 Survey Instrument Tech, Adm Asst II - Vacant & Unfunded)* | | | | |
| 1030 | Overtime Pay | 593 | 5,000 | 5,000 | 30,000 |
| | *Meetings, weekends and after hours inspections* | | | | |
| 1032 | Certification Pay | 630 | 2,000 | 630 | 630 |
| | *OSHA Competent* | | | | |
| 20xx | Other Personnel Expense | 142,886 | 179,857 | 170,165 | 174,465 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 162,372 | 209,756 | 180,565 | 171,442 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **1,124,202** | **1,367,341** | **1,297,710** | **1,251,075** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 66,576 | 100,000 | 60,000 | 75,000 |
| | *Materials testing & surveying, Title reports & appraisals, Prelim Eng for Imp Districts & CIP* | | | | |
| 4341 | Equipment Repair & Maint | 3,694 | 5,000 | 3,000 | 5,000 |
| | *Service & maintenance, GPS & other equipment* | | | | |
| 4343 | Office Equipment Repair & Maint | 8,508 | 10,000 | 9,600 | 10,000 |
| | *Copier lease, KIP maintenance & service, Plotters, printers, etc, service and maint* | | | | |
| 4344 | Radio Repair & Maintenance | 255 | 1,000 | 600 | 1,000 |
| | *GPS & Radio repairs & maintenance* | | | | |
| 5310 | Telephone | 5,935 | 5,950 | 5,950 | 5,950 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 4,359 | 6,500 | 6,500 | 6,500 |
| | *Cellular phone charges* | | | | |
| 5610 | Dues & Memberships | 686 | 1,000 | 1,000 | 2,000 |
| | *ASCE, Mohave County, IAAP, APLSA, Notary Public* | | | | |
| 5810 | Travel & Training | 2,719 | 7,500 | 9,000 | 10,000 |
| | *GPS, GIS and Autodesk training, conferences and other travel & training* | | | | |
| 6110 | General & Office Supplies | 15,977 | 17,000 | 17,000 | 17,000 |
| | *Copier paper, plan/map media, printer, plotter and FAX supplies, survey supplies, stakes, lath, monmts, fieldbooks, binders, notebooks, calendars, pens, markers, other misc supplies.* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Engineering Department (501-3490-590)** | | | | |
| 6130 | First Aid & Safety Supplies | 0 | 1,000 | 500 | 1,000 |
| | *Hard hats, safety vests and jackets, medicine cabinet supplies, etc* | | | | |
| 6175 | Minor Equipment | 2,544 | 4,000 | 3,000 | 4,000 |
| | *Replacement chairs, filing cabinets* | | | | |
| 6120 | Uniforms | 96 | 1,000 | 300 | 1,000 |
| | *Steel toe boots, clothing allowance* | | | | |
| 6260 | Gasoline/Diesel Fuel | 11,510 | 20,000 | 12,000 | 13,000 |
| | *Fuel expense* | | | | |
| 6410 | Books & Periodicals | 364 | 1,000 | 1,000 | 2,000 |
| | *AWWA standards, ASTM, MAG, Inside Autocad, surveying publications, GPS satelite, ISBN publications* | | | | |
| | ***Subtotal - Supplies & Services*** | **123,223** | **180,950** | **129,450** | **153,450** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 8,880 | 8,880 | 8,880 | 8,880 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 1,080 | 1,080 | 1,080 | 1,080 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8430 | Building Maintenance Services | 67,600 | 67,600 | 67,600 | 67,600 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 28,150 | 28,150 | 28,150 | 28,150 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **105,710** | **105,710** | **105,710** | **105,710** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Engineering Department*** | **1,353,135** | **1,654,001** | **1,532,870** | **1,510,235** |

# Parks & Recreation
# Organizational Chart



# PARKS & RECREATION

**Division: Parks Department** **Function 101-5210-550**

## *Mission Statement:*

Provide and maintain clean high quality park buildings, park sites, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community.

## *Major Services/Responsibilities:*

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all park facilities using carpentry, mechanical, plumbing, electrical, welding and landscape skills
- Perform landscaping, brush and tree removal at all City facilities
- Groom, mow and line athletic fields
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other division and community groups

## *Key Fiscal Year Objectives:*

- Maintain vehicles and equipment
- Continue staff development and safety awareness
- Continue to share resources with other departments and agencies
- Develop a computerized maintenance inventory schedule
- Upgrade sports lighting at Centennial Park
- Continue City-wide tree maintenance program
- Successful coordination of field/facility availability with Recreation programs

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-119-10 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Acres of grounds maintained | 268 | 269 | 269 |
| Miles of medians and trails maintained | 15 | 15.5 | 16.5 |
| Number of sites maintained | 18 | 19 | 20 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Parks Department (101-5210-550)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 685,158 | 741,657 | 715,469 | 697,625 |
| | *Interim Director, Superintendent, Crew Leader, Eq Mech II, Admin Asst, Chemical Applicator, 2 Irrigation Mechanic, Eq Mech I, 13 Groundskeepers, PT Park Ranger (3 Groundskeepers Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 25,972 | 30,000 | 26,000 | 28,000 |
| | *Seasonal Park Rangers and Groundskeepers* | | | | |
| 1030 | Overtime Pay | 1,862 | 7,000 | 6,800 | 6,400 |
| | *Holiday coverage and special events (softball tournaments, Andy Devine Days, Fun Run, etc.)* | | | | |
| 1032 | Certification Pay | 1,256 | 1,500 | 1,200 | 1,200 |
| | *Chemical certifications for 4 employees* | | | | |
| 20xx | Other Personnel Expense | 134,355 | 149,727 | 133,230 | 147,457 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 151,699 | 176,208 | 169,361 | 183,150 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **1,000,302** | **1,106,092** | **1,052,060** | **1,063,832** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 15,559 | 7,000 | 7,000 | 7,000 |
| | *Temp help from temporary employment agencies, design services for parks, inmate labor* | | | | |
| 4110 | Water Service | 28,279 | 36,000 | 35,000 | 35,000 |
| | *Sales tax paid on water service used at City parks* | | | | |
| 4120 | Sewer Service | 0 | 20,000 | 16,000 | 16,000 |
| | *Sewer service to City parks facilities* | | | | |
| 4310 | Land R & M | 100,778 | 135,000 | 130,000 | 130,000 |
| | *Sprinklers, seed, sand and paving* | | | | |
| 4320 | Building R & M | 8,555 | 7,000 | 5,000 | 7,000 |
| | *Bonelli House roof, Hubbs House repairs, Centennial Park building; Repair & Maint on all buildings* | | | | |
| 4341 | Equipment R & M | 27,966 | 20,000 | 22,000 | 21,000 |
| | *Riding mowers, tractors, etc* | | | | |
| 4342 | Vehicle R & M | 9,052 | 7,400 | 7,400 | 7,500 |
| | *Trucks and vehicles repairs* | | | | |
| 4441 | Equipment Rental | 212 | 500 | 400 | 400 |
| | *Special needs equipment* | | | | |
| 5310 | Telephone | 2,455 | 2,490 | 2,490 | 2,490 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 3,453 | 3,500 | 3,500 | 2,600 |
| | *Cellular phone charges* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Parks Department (101-5210-550)** | | | | |
| 5610 | Dues & Memberships | 1,565 | 250 | 250 | 250 |
| | *AZ Parks & Recreation, NRPA* | | | | |
| 5810 | Travel & Training | 1,253 | 1,000 | 1,100 | 2,200 |
| | *Training for new employees and state certification* | | | | |
| 6110 | General & Office Supplies | 7,340 | 7,600 | 7,600 | 7,600 |
| | *Copier, fax, and supplies* | | | | |
| 6120 | Uniforms | 3,387 | 5,000 | 4,000 | 4,000 |
| | *Uniforms for 20 employees* | | | | |
| 6130 | First Aid & Safety Supplies | 1,879 | 3,000 | 2,500 | 2,500 |
| | *First aid kits* | | | | |
| 6150 | Janitorial Supplies | 12,359 | 17,000 | 14,000 | 14,400 |
| | *Supplies for 11 sets of restrooms* | | | | |
| 6151 | Chemicals | 32,809 | 34,000 | 34,000 | 34,000 |
| | *Chemicals for grass, shrubs, anti-weeds, landscaping* | | | | |
| 6175 | Minor Equipment | 8,640 | 9,000 | 8,000 | 8,000 |
| | *Replace weed eaters and mowers* | | | | |
| 6210 | Natural Gas | 3,613 | 4,500 | 4,000 | 4,100 |
| | *Heating for buildings* | | | | |
| 6220 | Electricity | 115,494 | 135,000 | 125,000 | 131,000 |
| | *Lights and electricity supply to all City parks* | | | | |
| 6260 | Gasoline/Diesel Fuel | 22,299 | 34,000 | 25,000 | 30,000 |
| | *Allocation for vehicles and equipment use* | | | | |
| | ***Subtotal - Supplies & Services*** | **406,947** | **489,240** | **454,240** | **467,040** |
| | ***City and Internal Services*** | | | | |
| 8420 | Insurance Services | 64,000 | 64,000 | 64,000 | 64,000 |
| | *Internal service fund support for Liability insurance* | | | | |
| 8440 | Information Systems Services | 4,200 | 4,200 | 4,200 | 4,200 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **68,200** | **68,200** | **68,200** | **68,200** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Parks Department (101-5210-550)** | | | | |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | 0 | 0 | 0 | 0 |
| | ***Total Parks Department*** | 1,475,449 | 1,663,532 | 1,574,500 | 1,599,072 |

# PARKS & RECREATION

**Division: Recreation Administration** **Function 101-5110-550**

### *Mission Statement:*

To provide a wide variety of high quality recreation services at reasonable costs for the citizens of Kingman. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations, while providing support and direction to volunteers, civic groups and staff.

### *Major Services/Responsibilities:*

- Provide administrative support for all recreation divisions
- Coordinate program development and promotion
- Hire and train all recreation personnel
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and fundraising
- Support and assist adult and youth sport leagues
- Explore programming for special needs population
- Plan, organize and conduct special events and trips
- Provide coaches training for youth sports

### *Key Fiscal Year Objectives:*

- Renovate activity building floor and interior facilities
- Implement Master Plan recommendations to improve neighborhood parks
- Develop internship program focused on obtaining Recreation Major for Summer Employees
- Continue to improve customer service/public relations
- Cultivate employee excellence
- Develop trip programs
- Manage all sections of the division to work closely together and complement program offerings
- Communicate the vision of recreation services to the community
- Work on Youth Sports program improvements/philosophy and training

### *Performance Measures:*

| Description | FY09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Distribution of program brochures (3) | 46,500 | 47,000 | 47,000 |
| Develop/Growth of program sponsors | 10 | 12 | 10 |
| Special Events programs | 6 | 6 | 6 |
| Development of new recreation programs | 8 | 5 | 5 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Recreation Department (101-5110-550)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 201,059 | 214,102 | 191,814 | 200,607 |
| | *Superintendent, 3 Coordinators, Part-time Recreation Leader* | | | | |
| 1020 | Part Time & Temporary Help | 43,044 | 40,000 | 43,500 | 43,500 |
| | *Temporary recreation leaders, day camps, sports leaders* | | | | |
| 1030 | Overtime Pay | 3,736 | 4,000 | 4,000 | 3,500 |
| | *Special events* | | | | |
| 1032 | Certification Pay | 1,343 | 1,300 | 1,300 | 1,300 |
| | *Certification pay for qualified employees* | | | | |
| 20xx | Other Personnel Expense | 44,359 | 49,883 | 42,300 | 49,996 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 45,981 | 48,540 | 41,610 | 41,598 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **339,522** | **357,825** | **324,524** | **340,501** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 2,072 | 0 | 0 | 0 |
| | *Merchant credit card fees and temp services* | | | | |
| 3414 | Recreation Programs | 145,938 | 130,000 | 135,000 | 135,000 |
| | *Program supplies* | | | | |
| 4310 | Land R & M | 417 | 350 | 350 | 350 |
| | *Repairs to basketball courts, tennis courts, etc.* | | | | |
| 4341 | Equipment R & M | 0 | 200 | 200 | 200 |
| | *Repairs to timers, tables, and other equipment used in rec programs* | | | | |
| 4342 | Vehicle R & M | 0 | 500 | 500 | 400 |
| | *Repair and maint for 2 autos* | | | | |
| 5310 | Telephone | 1,000 | 1,040 | 1,040 | 1,000 |
| | *Telephone, internet, long distance charges* | | | | |
| 5420 | Newspaper Advertising | 0 | 500 | 500 | 500 |
| | *Promotional Ads* | | | | |
| 5510 | Printing | 11,506 | 8,500 | 8,500 | 10,000 |
| | *3 Seasonal brochures* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Recreation Department (101-5110-550)** | | | | |
| 5610 | Dues & Memberships | 610 | 650 | 650 | 650 |
| | *4 AZ Parks & Rec Assoc memberships* | | | | |
| 5810 | Travel & Training | 3,128 | 3,000 | 3,000 | 3,500 |
| | *State conference and regional parks & recreation meetings* | | | | |
| 6110 | General & Office Supplies | 3,457 | 6,300 | 4,100 | 4,500 |
| | *Copier, fax, cash registers* | | | | |
| 6125 | Merchant Card Fees | 0 | 1,750 | 2,000 | 2,000 |
| | *Merchant credit card fees* | | | | |
| 6130 | First Aid & Safety Supplies | 300 | 300 | 300 | 300 |
| | *First aid supplies for programs* | | | | |
| 6155 | Special Events Supplies | 11,713 | 18,000 | 15,000 | 17,000 |
| | *Trophies, rentals, tents* | | | | |
| 6175 | Minor Equipment | 816 | 900 | 900 | 900 |
| | *Purchase minor equipment* | | | | |
| 6260 | Gasoline/Diesel Fuel | 29 | 100 | 100 | 100 |
| | *Allocation for fuel expense* | | | | |
| | ***Subtotal - Supplies & Services*** | **180,986** | **172,090** | **172,140** | **176,400** |
| | ***City and Internal Services*** | | | | |
| 8440 | Information Systems Services | 1,350 | 1,350 | 1,350 | 1,350 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **1,350** | **1,350** | **1,350** | **1,350** |
| | ***Capital Purchases*** | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| | ***Total Recreation Program*** | **521,858** | **531,265** | **498,014** | **518,251** |

# PARKS & RECREATION

**Division: Golf Course** **Function 101-5125-550**

## *Mission Statement:*

To provide and maintain a high quality 18 hole golf facility for the citizens and visitors of the Kingman community

## *Major Services/Responsibilities:*

- To maintain quality turf, greens and bunkers
- To maintain all building facilities at the Cerbat Cliffs Golf Course
- To work effectively with pro-shop staff on scheduling
- To effectively manage all irrigation programs
- To train and develop staff
- To provide a safe work environment
- Work effectively with Golf Advisory Commission

## *Key Fiscal Year Objectives:*

- Keep all motorized equipment running
- To maintain high quality bent grass greens
- Continue safety and training programs
- Increase number of rounds of play
- No lost planning dates due to maintenance issues
- Monitor all budget expenditures

## *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Rounds of Play (18 hole equivalents) | 33,150 | 33,400 | 35,500 |
| Course Improvements | 4 | 4 | 5 |
| Golf Advisory Commission Meetings | 6 | 6 | 6 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Golf Course Operations (101-5125-550)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 335,672 | 345,026 | 323,071 | 267,345 |
| | *Superintendent, Crew Leader, Equip Mech II, Irrigation Mech, 6.5 Groundskeepers (Superintendent,1 Groundskeeper Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 20,043 | 28,000 | 25,000 | 25,000 |
| | *Groundskeepers, Rangers* | | | | |
| 1030 | Overtime Pay | 3,998 | 4,500 | 3,500 | 3,500 |
| | *Holidays and special events* | | | | |
| 1032 | Certification Pay | 646 | 624 | 624 | 624 |
| | *Certification pay* | | | | |
| 20xx | Other Personnel Expense | 64,566 | 71,007 | 59,995 | 58,376 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 76,966 | 81,394 | 87,797 | 79,592 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **501,891** | **530,551** | **499,987** | **434,437** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 16,963 | 8,000 | 8,000 | 8,000 |
| | *Seasonal temp help & credit card fees (credit card fees moved to separate account)* | | | | |
| 3412 | Golf Course Commissions | 256,305 | 264,000 | 260,000 | 260,000 |
| | *Professional contract* | | | | |
| 4110 | Water Service | 46,855 | 56,500 | 56,500 | 55,000 |
| | *Sales tax paid on water service used at City golf course* | | | | |
| 4120 | Sewer Service | 763 | 1,200 | 1,200 | 1,000 |
| | *Sales tax paid on sewer service used at City golf course* | | | | |
| 4310 | Land R & M | 110,870 | 110,000 | 105,000 | 105,000 |
| | *Sand, seed, sprinklers and paving* | | | | |
| 4320 | Building R & M | 1,405 | 3,000 | 3,000 | 2,700 |
| | *Building up keep* | | | | |
| 4343 | Equipment R & M | 40,735 | 36,000 | 36,000 | 37,000 |
| | *Rebuild fairway mowers, riding mowers, tractors, etc* | | | | |
| 4342 | Vehicle R & M | 6,159 | 5,000 | 5,000 | 6,000 |
| | *Trucks and vehicles* | | | | |
| 5310 | Telephone | 11,342 | 11,380 | 11,380 | 11,380 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 665 | 730 | 730 | 730 |
| | *Cellular phone charges* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Golf Course Operations (101-5125-550)** | | | | |
| 5510 | Printing & Advertising | 3,403 | 0 | 0 | 0 |
| | *Promotional ads* | | | | |
| 5610 | Dues & Memberships | 1,060 | 650 | 650 | 650 |
| | *Professional registration* | | | | |
| 5810 | Travel & Training | 1,175 | 1,000 | 1,000 | 1,000 |
| | *Required CEU's & certification for pesticide licenses* | | | | |
| 6110 | General & Office Supplies | 915 | 1,100 | 1,100 | 1,100 |
| | *Copier, fax, paper, etc* | | | | |
| 6120 | Uniforms | 1,570 | 1,100 | 1,100 | 1,100 |
| | *Uniforms for 10 employees* | | | | |
| 6125 | Merchant Card Fees | 0 | 15,000 | 15,000 | 16,500 |
| | *Merchant credit card fees* | | | | |
| 6130 | First Aid & Safety Supplies | 1,918 | 1,900 | 1,900 | 1,900 |
| | *First aid supplies, OSHA required safety equipment and personal potection equipment* | | | | |
| 6150 | Janitorial Supplies | 615 | 2,200 | 2,200 | 1,800 |
| | *Janitorial supplies* | | | | |
| 6175 | Minor Equipment | 15,541 | 13,000 | 11,000 | 12,000 |
| | *Weed eaters, mowers ,blowers, shovels, rakes and misc tools* | | | | |
| 6210 | Natural Gas | 583 | 1,200 | 1,200 | 1,000 |
| | *Heating for buildings* | | | | |
| 6220 | Electricity | 22,084 | 23,000 | 23,000 | 23,000 |
| | *Lights and electricity supply for golf* | | | | |
| 6260 | Gasoline/Diesel Fuel | 34,008 | 44,000 | 41,000 | 42,000 |
| | *Allocation for vehicles and equipment use* | | | | |
| | ***Subtotal - Supplies & Services*** | **574,934** | **599,960** | **585,960** | **588,860** |
| | ***City and Internal Services*** | | | | |
| 8420 | Insurance Services | 5,500 | 5,500 | 5,500 | 5,500 |
| | *Internal service fund support for liability insurance* | | | | |
| 8440 | Information Systems Services | 700 | 700 | 700 | 700 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **6,200** | **6,200** | **6,200** | **6,200** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Golf Course Operations (101-5125-550)** | | | | |
| ***Capital Purchases*** | | | | | |
| 9010 | Unimproved Land | 6,861 | 8,000 | 8,000 | 8,000 |
| | *Greens Coring* | | | | |
| 9310 | Equipment & Machinery | 22,779 | 0 | 0 | 0 |
| | *Sidewinder Mower* | | | | |
| | ***Subtotal - Capital Purchases*** | **29,640** | **8,000** | **8,000** | **8,000** |
| ***Total Golf Department*** | | **1,112,665** | **1,144,711** | **1,100,147** | **1,037,497** |

# PARKS & RECREATION

**Division: Centennial and Grandview Pools** **Function 101-5124-550**

### *Mission Statement:*

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreational and competitive aquatic experience.

### *Major Services/Responsibilities:*

- Ensure the safety of patrons and staff
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Provide a Certified Lesson Instruction Program
- Plan, organize and conduct special events
- Coordinate programs with other outside agencies
- Work in cooperation with Club Swim Team

### *Key Fiscal Year Objectives:*

- Respond to the customers needs
- Continue to provide a safe and sanitary facility
- Promote and market the facilities aggressively
- Increase number of users
- Increase special events and private rentals
- Develop creative programs and fundraising events
- Continue staff development and safety training
- Tie-in special events with community publicity opportunities
- Upgrade facility safety features and amenities

### *Performance Measures:*

| Description | FY 09-10 Actual | FY 10-11 Estimated | FY 11-12 Budget |
|---|---|---|---|
| Increase daily attendance | 23,800 | 24,800 | 25,000 |
| Add or improve facility amenities | 3 | 2 | 2 |
| Increase number of pool parties | 41 | 43 | 44 |

Numbers do not include lesson registrations, swim meets or private rentals

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

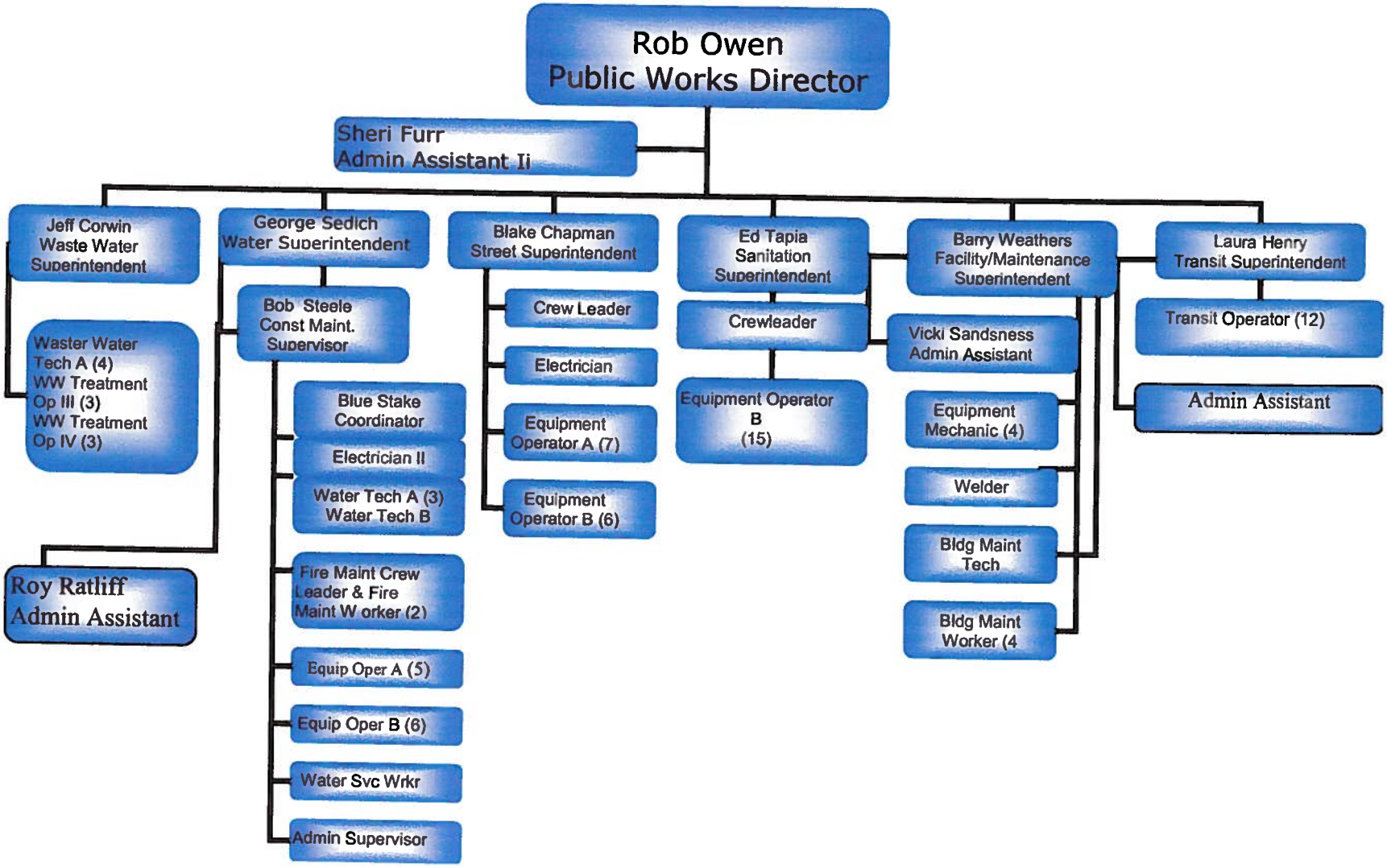
| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Swimming Pools (101-5124-550)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 60,675 | 59,205 | 58,002 | 48,022 |
| | *1.75 Pool Operator & Maintenance Workers* | | | | |
| 1020 | Part Time & Temporary Help | 100,464 | 110,000 | 110,000 | 110,000 |
| | *Lifeguards, cashiers, managers* | | | | |
| 1030 | Overtime Pay | 53 | 800 | 800 | 800 |
| | *Holiday and special events* | | | | |
| 1032 | Certification Pay | 1,085 | 1,280 | 1,280 | 1,280 |
| | *Pool certification* | | | | |
| 20xx | Other Personnel Expense | 21,601 | 31,225 | 18,713 | 30,424 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 12,335 | 12,956 | 25,104 | 26,840 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **196,213** | **215,466** | **213,899** | **217,366** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 774 | 1,000 | 1,000 | 800 |
| | *Contract labor* | | | | |
| 4110 | Water Service | 139 | 300 | 300 | 300 |
| | *Sales tax paid on water service used at City parks* | | | | |
| 4310 | Land R & M | 1,410 | 3,000 | 3,000 | 2,000 |
| | *Grounds repairs downtown pool* | | | | |
| 4320 | Building R & M | 2,543 | 2,500 | 2,500 | 5,300 |
| | *Repairs & maintenance of pools* | | | | |
| 4341 | Equipment & Machinery R & M | 7,749 | 3,500 | 3,500 | 3,500 |
| | *Pool pumps and motors* | | | | |
| 4342 | Vehicle R & M | 484 | 800 | 800 | 500 |
| | *1 vehicle* | | | | |
| 4441 | Equipment Rental | 185 | 200 | 200 | 200 |
| | *Rental of equipment as necessary* | | | | |
| 5310 | Telephone | 1,192 | 1,500 | 1,500 | 1,300 |
| | *Allocated cost of telephones* | | | | |
| 5510 | Printing & Advertising | 0 | 300 | 300 | 300 |
| | *Promotional ads* | | | | |
| 5610 | Dues & Memberships | 1,171 | 200 | 200 | 200 |
| | *Pool operators association* | | | | |
| 5810 | Travel & Training | 450 | 300 | 200 | 500 |
| | *1 conference* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **General Fund - Swimming Pools (101-5124-550)** | | | | |
| 6110 | General & Office Supplies | 208 | 400 | 300 | 300 |
| | *Fax, copier supplies, paper* | | | | |
| 6120 | Uniforms | 2,947 | 2,600 | 2,600 | 2,600 |
| | *50 part-time staff* | | | | |
| 6130 | First Aid & Safety Supplies | 3,191 | 1,600 | 1,600 | 1,600 |
| | *First aid kits and refills on supplies used for both pools, OSHA required rescue equipment.* | | | | |
| 6150 | Janitorial Supplies | 2,325 | 2,200 | 2,300 | 2,300 |
| | *Restrooms and buildings* | | | | |
| 6151 | Chemicals | 35,891 | 38,000 | 38,000 | 38,000 |
| | *To keep pools balanced* | | | | |
| 6154 | Park Concession Supplies | 9,155 | 9,500 | 9,500 | 9,500 |
| | *Pool snack bars* | | | | |
| 6175 | Minor Equipment | 11,852 | 8,000 | 8,000 | 8,000 |
| | *Purchase minor equipment* | | | | |
| 6210 | Natural Gas | 24,105 | 33,000 | 33,000 | 33,000 |
| | *Heating* | | | | |
| 6220 | Electricity | 33,133 | 49,000 | 47,000 | 47,000 |
| | *Lights and electricity to pools* | | | | |
| | ***Subtotal - Supplies & Services*** | **138,904** | **157,900** | **155,800** | **157,200** |
| | ***City and Internal Services*** | | | | |
| | ***Subtotal - City & Internal Services*** | **0** | **0** | **0** | **0** |
| | ***Capital Purchases*** | | | | |
| 9010 | Unimproved Land | 4,562 | 3,000 | 3,000 | 0 |
| | *Pool deck resurfacing downtown* | | | | |
| 9210 | Building Remodel | 953 | 800 | 800 | 0 |
| | *Building and Deck paint* | | | | |
| 9310 | Equipment & Machinery | 46,006 | 0 | 0 | 0 |
| | *Heat exchanges* | | | | |
| | ***Subtotal - Capital Purchases*** | **51,521** | **3,800** | **3,800** | **0** |
| | ***Total Swimming Pools*** | **386,638** | **377,166** | **373,499** | **374,566** |

# Public Works Department Organizational Chart



# PUBLIC WORKS DEPARTMENT

**Division: Streets** **Function 201-3110-500**

## *Mission Statement:*

**To provide for the safe and efficient movement of traffic by providing a well maintained streets, sidewalks, and lightning system and provide the best customer service possible.**

**Department Objectives:**

- To complete all maintenance and construction projects in a professional manner.
- Respond to and complete projects requested by our customers in a courteous and timely manner
- Utilize the most up to date and cost effective equipment and materials available for maintenance activities
- Maintain paved streets, street right of way's, and alleys to provide a clean atmosphere for City residents and visitors
- Provide a well maintained sidewalk system for pedestrian travel
- Provide a well maintained street lighting and traffic signaling system

## *Major Services/Responsibilities:*

- Maintain all City streets and dedicated Right of Ways
- Blade and maintain all improved dirt road ways and shoulders
- Patch asphalt pot holes, utilities ditches or deteriorated areas as needed
- Chip-seal all existing paved streets on a six year cycle
- Complete an annual streets overlay project to maintain and improve existing paved streets
- Complete a wide variety of citizens requests for streets and right of way maintenance
- Routine sweeping of all paved streets
- Provide storm related street cleanup and repairs
- Maintain and repair existing sidewalks as needed to provide for safe pedestrian travel.
- Maintain and repair all street lighting system and traffic signals
- Maintain and replace or repair all street signs and pavement markings

## *Key Fiscal Year Objectives:*

- Present to Council a well planned and meaningful budget to City Council for review
- Complete all budgeted projects within the budget year and within the budget limitations
- Provide the Council with an up to date five year plan that will clearly establish anticipated future maintenance projects, employment needs and equipment purchases

## *Performance Measures:*

| Description | FY 08-09 Budget | FY 09-10 Estimated | FY 09-10 Budget | FY 10-11 Estimate |
|---|---|---|---|---|
| Street overlays and chip sealing | $250,000 | $1,815,000 | $ 460,000 | $ 30,000 |
| Paved streets maintained (miles) | 208 | 208 | 208 | 208 |
| Dirt streets maintained (miles) | 17 | 16 | 16 | 16 |
| Traffic Signals maintained | 17 | 17 | 17 | 18 |
| Street lights maintained | 850 | 850 | 850 | 850 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Highway User Revenue Fund - Public Works Administration (201-3100-500)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 138,946 | 168,439 | 168,439 | 168,439 |
| | *Director, Project Manager, Admin Assistant II* | | | | |
| 1030 | Overtime Pay | 549 | 750 | 500 | 750 |
| | *Data input* | | | | |
| 20xx | Other Personnel Expense | 23,477 | 29,882 | 29,312 | 31,405 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 20,912 | 31,372 | 31,439 | 31,372 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **183,884** | **230,443** | **229,690** | **231,966** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 0 | 60,000 | 30,000 | 30,000 |
| | *Environmental Study for enhancement projects, Eastern Pathway, Depot, Mohave Pathway* | | | | |
| 5310 | Telephone | 2,815 | 2,920 | 2,920 | 2,920 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 1,046 | 1,730 | 1,730 | 1,730 |
| | *Cellular phone charges* | | | | |
| 5810 | Travel & Training | 864 | 3,000 | 2,500 | 3,000 |
| | *AWPCA Conf, Tri-State Conf, Admin Asst workshop, Project Mgmnt training, safety training* | | | | |
| 6110 | General & Office Supplies | 3,485 | 6,000 | 4,000 | 5,000 |
| | *Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.* | | | | |
| | ***Subtotal - Supplies & Services*** | **8,210** | **73,650** | **41,150** | **42,650** |
| ***City and Internal Services*** | | | | | |
| 8430 | Building Maintenance Services | 23,700 | 23,700 | 23,700 | 23,700 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 2,750 | 2,750 | 2,750 | 2,750 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **26,450** | **26,450** | **26,450** | **26,450** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| **Highway User Revenue Fund - Public Works Administration (201-3100-500)** | | | | | |
| *Capital Purchases* | | | | | |
| | *Subtotal - Capital Purchases* | 0 | 0 | 0 | 0 |
| | *Total Public Works Administration* | 218,544 | 330,543 | 297,290 | 301,066 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Highway User Revenue Fund - Street Department (201-3110-500)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 559,539 | 535,196 | 535,309 | 501,722 |
| | *Superintendent, Crew Leader, Electrician, 7 Equip Op A, 6 Equip Op B (1 Eq Op A & 4 Eq Op B Vacant & Unfunded)* | | | | |
| 1030 | Overtime Pay | 19,930 | 15,000 | 10,000 | 10,000 |
| | *Stand by, after hour call out, emergencies* | | | | |
| 20xx | Other Personnel Expense | 121,544 | 116,559 | 114,110 | 113,027 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 156,766 | 149,422 | 149,422 | 136,002 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **857,779** | **816,177** | **808,841** | **760,751** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 12,075 | 15,000 | 7,850 | 15,000 |
| | *Consultants, part time labor for chip sealing and weed maint* | | | | |
| 4110 | Water Service | 2,559 | 3,200 | 3,200 | 3,200 |
| | *Sales tax paid on water service used for street dept* | | | | |
| 4344 | Radio R & M | 6,516 | 6,000 | 6,000 | 6,000 |
| | *Radio leases and repairs* | | | | |
| 4350 | Streets - Overlays | 13 | 0 | 0 | 0 |
| | *2" new asphalt maint overlays* | | | | |
| 4351 | Streets - Pavement Preservation | 439,023 | 526,000 | 0 | 750,000 |
| | *Annual Streets sealing six year cycle* | | | | |
| 4353 | Streets - ABC | 719 | 10,000 | 5,250 | 10,000 |
| | *ABC dirt for shoulders, dirt streets, etc* | | | | |
| 4354 | Streets - Patching | 33,963 | 40,000 | 38,000 | 40,000 |
| | *Hot mix asphalt for patching* | | | | |
| 4359 | Streets - Traffic Signals | 0 | 0 | 0 | 5,000 |
| | *Repair or replace traffic signals* | | | | |
| 4355 | Streets - Curbs & Sidewalks | 17,918 | 20,000 | 13,000 | 70,000 |
| | *Repair or replace broken sidewalks* | | | | |
| 4356 | Streets - Signs | 34,234 | 50,000 | 50,000 | 50,000 |
| | *Maint/repairs/replacement city street signs* | | | | |
| 4357 | Streets - Lighting | 13,570 | 35,000 | 35,000 | 35,000 |
| | *Street lights and traffic signal maint* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Highway User Revenue Fund - Street Department (201-3110-500)** | | | | |
| 4358 | Material Dumping | 5,545 | 15,000 | 9,600 | 15,000 |
| | *Expenses for dumping* | | | | |
| 4441 | Equipment Rental | 2,965 | 4,000 | 4,000 | 4,000 |
| | *Roller during chip sealing* | | | | |
| 5310 | Telephone | 3,149 | 3,500 | 3,500 | 3,500 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 1,081 | 2,000 | 2,000 | 2,000 |
| | *Cellular phone charges* | | | | |
| 5610 | Dues & Memberships | 70 | 250 | 250 | 250 |
| | *International Mun Signal Assn, American Traffic Safety, APWA* | | | | |
| 5810 | Travel & Training | 2,291 | 1,500 | 2,500 | 3,000 |
| | *Employee safety training, seminars, signal certification, traffic control training* | | | | |
| 6110 | General & Office Supplies | 2,500 | 3,000 | 2,500 | 3,000 |
| | *Misc office supplies* | | | | |
| 6120 | Uniforms | 2,345 | 3,500 | 3,800 | 3,500 |
| | *Safety shirts, jackets, work boots* | | | | |
| 6130 | First Aid & Safety Supplies | 76 | 400 | 350 | 400 |
| | *Misc safety, first aid supplies* | | | | |
| 6175 | Minor Equipment | 2,761 | 2,000 | 1,500 | 2,000 |
| | *Misc tools or minor equipment* | | | | |
| 6220 | Electricity | 187,330 | 270,000 | 240,000 | 256,000 |
| | *Street light and traffic signal power* | | | | |
| 6260 | Gasoline/Diesel Fuel | 55,809 | 90,000 | 75,000 | 97,500 |
| | *Allocation for vehicles and equipment use* | | | | |
| | ***Subtotal - Supplies & Services*** | **826,512** | **1,100,350** | **503,300** | **1,374,350** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 132,325 | 145,558 | 145,558 | 145,558 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 73,550 | 80,905 | 80,905 | 80,905 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 70,000 | 70,000 | 70,000 | 70,000 |
| | *Internal service fund support for liability insurance* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Highway User Revenue Fund - Street Department (201-3110-500)** | | | | |
| 8440 | Information Systems Services | 28,450 | 28,450 | 28,450 | 28,450 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **304,325** | **324,913** | **324,913** | **324,913** |
| ***Capital Purchases*** | | | | | |
| 9010 | Land | 61,076 | 61,200 | 61,200 | 61,200 |
| | *ADOT Land Payment* | | | | |
| 9024 | Traffic Signals | 0 | 5,000 | 5,000 | 0 |
| | *Signal Timing* | | | | |
| 9610 | Other Work Equipment | 4,999 | 0 | 0 | 6,000 |
| | *ADOT Surplus* | | | | |
| | ***Subtotal - Capital Purchases*** | **66,075** | **66,200** | **66,200** | **67,200** |
| ***Total Street Department*** | | **2,054,691** | **2,307,640** | **1,703,254** | **2,527,214** |

# PUBLIC WORKS DEPARTMENT

## Division: Kingman Area Regional Transit Function 205-3115/3120-500

### *Mission Statement:*

To provide public transportation services which meet the needs of residents and visitors for safe mobility within the community

### *Major Services/Responsibilities:*

- To provide safe, friendly, courteous service on the Kingman Area Regional Transit (KART).
- To respond to citizens concerns by finding a resolution to their concerns.
- To purchase equipment and provide for its longevity with proper and consistent maintenance.
- To improve communications between the customer and transit operator.

### *Key Fiscal Year Objectives:*

- To provide our employees with a safe work environment and competitive compensation.
- To manage the budget, while providing service that meets the demands of transit dependent clients within the community.
- To continue to review service as necessary and affordable for the City.
- To train transit operators within the guidelines of the Federal Transit Administration and the Arizona Department of Transportation as well as the City's guidelines.

### *Performance Measures:*

| Description | FY2007/2008 Actual | FY2008/2009 Actual | FY2009/2010 Actual | FY2010/11 Estimate |
|---|---|---|---|---|
| Passenger Trips | 92,585 | 119,193 | 116,352 | 125,000 |
| Total Miles | 246,209 | 260,274 | 180,661 | 249,600 |
| Service Hours | 18,965 | 18,737 | 16,564 | 18,616 |
| Cost/Passenger Trip | $8.76 | $6.43 | $5.69 | $6.26 |
| Cost/Mile | $3.29 | $2.95 | $3.66 | $3.14 |
| Cost/Service Hours | $42.75 | $40.93 | $39.94 | $42.06 |
| Passenger/Mile | ..38 | .46 | .64 | .46 |
| Passenger/Service Hour | 4.88 | 6.36 | 7.02 | 6.71 |
| Routes/Curb to Curb | 5 | 6 | 6 | 6 |
| Employees | 13 | 13 | 13 FTE 3 PT | 11 FTE 2 ¾ FTE 1 PT |
| Total Costs Less Farebox | **$719,955** | **$653,291** | **$551,281** | **$657,992** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Public Works - Transit System Administration (205-3115-500)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 89,717 | 89,295 | 90,512 | 90,512 |
| | *Superintendent, Adm Asst* | | | | |
| 1030 | Overtime Pay | 620 | 0 | 750 | 750 |
| | *Monthly safety meeting, holidays* | | | | |
| 20xx | Other Personnel Expense | 15,568 | 16,190 | 16,005 | 17,359 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 12,872 | 22,164 | 12,967 | 22,164 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **118,777** | **127,649** | **120,234** | **130,785** |
| ***Supplies & Services*** | | | | | |
| 3310 | Audit Report | 0 | 3,000 | 3,000 | 4,000 |
| | *Audit - Transit Share* | | | | |
| 5410 | Marketing/Advertising | 2,147 | 2,000 | 1,000 | 3,500 |
| | *Radio, newspaper & TV Ads* | | | | |
| 5510 | Printing | 6,313 | 3,500 | 3,325 | 5,500 |
| | *Schedules, new route & changes* | | | | |
| 5610 | Dues & Memberships | 225 | 0 | 0 | 0 |
| | *APTA - grant recommendation* | | | | |
| 5810 | Travel & Training | 5,395 | 6,000 | 6,000 | 6,000 |
| | *Training - grant recommendation and 100% grant reimbursed* | | | | |
| 6110 | General & Office Supplies | 7,820 | 4,500 | 4,500 | 4,500 |
| | *Misc office supplies, gloves, wipes, laser cartridges, safety supplies and postage* | | | | |
| | ***Subtotal - Supplies & Services*** | **21,900** | **19,000** | **17,825** | **23,500** |
| ***City and Internal Services*** | | | | | |
| 8430 | Building Maintenance Services | 9,500 | 9,500 | 9,500 | 9,500 |
| | *Internal service fund support for Building Maintenance Services* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Public Works - Transit System Administration (205-3115-500)** | | | | |
| 8440 | Information Systems Services | 1,400 | 1,400 | 1,400 | 1,400 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **10,900** | **10,900** | **10,900** | **10,900** |
| ***Capital Purchases*** | | | | | |
| 9511 | Computer Equipment | 3,500 | 10,000 | 10,000 | 10,000 |
| | *Dispatch Software, computer equipment* | | | | |
| 9610 | Other Work Equipment | 0 | 340,000 | 0 | 7,000 |
| | *Cell phone purchase and installation* | | | | |
| | ***Subtotal - Capital Purchases*** | **3,500** | **350,000** | **10,000** | **17,000** |
| ***Total*** | ***Transit System-Administration*** | **155,077** | **507,549** | **158,959** | **182,185** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Public Works - Transit System Operations (205-3120-500)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 341,198 | 362,642 | 330,869 | 310,037 |
| | *12 Operators ( 1 Operator Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 22,891 | 12,250 | 12,250 | 12,250 |
| | *Fill in drivers for sick & vacation* | | | | |
| 1030 | Overtime Pay | 7,997 | 0 | 6,000 | 6,000 |
| | *Monthly safety meeting, holidays* | | | | |
| 20xx | Other Personnel Expense | 70,245 | 79,350 | 66,141 | 83,049 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 66,505 | 64,086 | 69,055 | 70,564 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **508,836** | **518,328** | **484,315** | **481,900** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 3,244 | 3,900 | 6,600 | 6,600 |
| | *CDL lic fees & renewals* | | | | |
| 3350 | Physicals | 1,458 | 2,500 | 2,500 | 2,500 |
| | *Drug Testing - Federal Transit requirements* | | | | |
| 4342 | Vehicles R & M | 2,801 | 0 | 0 | 0 |
| | *Removal of ads on buses.* | | | | |
| 6122 | Uniforms | 5,521 | 3,500 | 3,000 | 2,500 |
| | *Uniforms for drivers* | | | | |
| 6130 | First Aid & Safety Supplies | 213 | 575 | 575 | 575 |
| | *Required first aid supplies for buses* | | | | |
| 6175 | Minor Office Equipment | 87 | 0 | 0 | 0 |
| | *Bus equipment - tie downs, etc* | | | | |
| 6260 | Gasoline/Diesel Fuel | 65,598 | 111,470 | 86,500 | 112,450 |
| | *Allocation for vehicles and equipment use* | | | | |
| | ***Subtotal - Supplies & Services*** | **78,922** | **121,945** | **99,175** | **124,625** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Public Works - Transit System Operations (205-3120-500)** | | | | |
| ***City and Internal Services*** | | | | | |
| 8410 | Fleet Services | 32,250 | 35,475 | 35,475 | 35,475 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 7,500 | 8,250 | 8,250 | 8,250 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 4,500 | 4,500 | 4,500 | 4,500 |
| | *Internal service fund support for liability insurance* | | | | |
| | ***Subtotal - City & Internal Services*** | **44,250** | **48,225** | **48,225** | **48,225** |
| ***Capital Purchases*** | | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **0** | **0** | **0** |
| ***Total Transit System-Operations*** | | **632,008** | **688,498** | **631,715** | **654,750** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| **Public Works - Transit System Stimulus #1 (205-3115-500)** | | | | | |
| ***Capital Purchases*** | | | | | |
| 9010 | Land Improvements | 0 | 20,000 | 0 | 0 |
| | *Pave Parking Lot* | | | | |
| 9110 | Buildings | 0 | 245,000 | 225,000 | 0 |
| | *Building for transit* | | | | |
| 9310 | Equipment & Machinery | 0 | 25,000 | 0 | 0 |
| | *Shelters &n Benches* | | | | |
| 9415 | Vehicles - Buses | 0 | 0 | 0 | 0 |
| | *New Buses* | | | | |
| | ***Subtotal - Capital Purchases*** | **0** | **290,000** | **225,000** | **0** |
| ***Total Transit System-Stimulus #1*** | | **0** | **290,000** | **225,000** | **0** |
| **Public Works - Transit System Stimulus #2 (205-3116-500)** | | | | | |
| ***Capital Purchases*** | | | | | |
| 9310 | Bus Stop Improvement-Solar Lighting | 0 | 140,390 | 0 | 0 |
| | *Solar lights* | | | | |
| 9310 | Surveillance Upgrades/Fareboxes | 0 | 13,350 | 0 | 0 |
| | *Surveillance and farebox upgrades* | | | | |
| 9415 | Buses | 378,122 | 517,884 | 0 | 0 |
| | *New Buses (4)* | | | | |
| 9420 | Utility Truck | 0 | 52,500 | 0 | 0 |
| | *Truck* | | | | |
| 9510 | Work Centre (Copier,Fax,Scan) | 0 | 21,500 | 0 | 0 |
| | *Copier, fax, scanner* | | | | |
| 9511 | Server Upgrades, Laptop | 0 | 68,250 | 0 | 0 |
| | *Computer upgrades, laptop* | | | | |
| 9512 | Furniture | 0 | 27,230 | 0 | 0 |
| | *Office furniture* | | | | |
| 9610 | Light Poles | 0 | 3,200 | 0 | 0 |
| | *Light poles* | | | | |
| | ***Subtotal - Capital Purchases*** | **378,122** | **844,304** | **0** | **0** |
| ***Total Transit System-Stimulus #2*** | | **378,122** | **844,304** | **0** | **0** |

# PUBLIC WORKS DEPARTMENT

**Department - Water Department** **Function 501-3510-590**

## *Mission Statement:*

**The mission of the City of Kingman Water Department (Public Works) is to: 1.) Provide the residences, businesses, and industries of Kingman with an adequate and continuous supply of quality potable water as economically as possible. 2.) To continue the highest level of customer service possible by educating not only our employees but include our customers as well.**

## *Major Services/Responsibilities:*

To maintain 70.6 square miles of water service area with 470 liner miles of water main, and over 19,000 service connections, providing water service to over 45,000 customers.

- To continue the upgrades and replacements needed at our existing well sites, booster stations, tank sites, and other related facilities and equipment.
- To ensure the City of Kingman water supply is in compliance with State and Federal water quality standards.
- Continue the updating of our waterline replacement program in and out of the city limits.
- To continue the updates needed in the Emergency Response Plan, Emergency Operation Plan, and the Vulnerability Assessment Program.
- To continue training employees and staff on the latest technology available as well as the most current water conservation methods.

## *Key Fiscal Year Objectives:*

## Performance Measures:

1. To complete the installation of booster pumps complete with controllers for maximum production and energy efficiency, also to construct a new 24" transmission main to Rattlesnake Tank, install 16" transmission mains from City Well 10 To City Well 11 to provide sufficient potable water and fire protection to the East bench Zone, which will also relieve some of the demand from the Castle Rock booster station. In addition, to provide co-generation and emergency power for this well site and booster as per ADEQ request.
2. Install a new tank at College Tank/Camelback tank site depending on development.
3. Replacement of 16" T-Pipe waterline from City Well #7 1.5mi to City Well #6 with 16" C-900 to provide water to the Airport Zone or to Camelback.
4. Continue R & R at Vaughan's Ranch.
5. To update the current Water Master Plan Study to analyze the water distribution system to upgrade our operations and efficiency. This may require a full time position to continually update this program to keep up with the future growth of our system.

| Description | 08 Actual | 09 Actual | 10 Fiscal |
|---|---|---|---|
| Total acre feet of water pumped | 8,720 | 8,235 | 7,895 |
| Total meters installed | 19,592 | 19,652 | 19,723 |
| Water Loss | 7.48 | 4.79 | 4.0 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Water Operations (501-3510-590)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 837,256 | 788,979 | 822,947 | 788,979 |
| | *Superintendent, Construction Maintenance Supv, Admin Supv, 3 Water Tech A, Electrician II, 5 Eq Op A, Blue Stake Coord, Water Tech B, 6 Eq Op B, Wtr SvcWkr, Adm Asst, Crew Leader, 2 Hydrant Maint Workers, (1 Wtr Tech A, Wtr Tech B, 3 Eq Op B, Wtr Service Worker Vacant & Unfunded)* | | | | |
| 1020 | Part Time & Temporary Help | 140 | 0 | 0 | 0 |
| | *Part time & temporary employees* | | | | |
| 1030 | Overtime Pay | 49,497 | 60,000 | 60,000 | 60,000 |
| | *Stand by, after hour call out* | | | | |
| 1032 | Certification Pay | 15,277 | 18,166 | 16,166 | 18,200 |
| | *Distribution, water treatment* | | | | |
| 20xx | Other Personnel Expense | 171,552 | 164,412 | 171,834 | 172,274 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 226,475 | 222,536 | 222,537 | 222,536 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **1,300,197** | **1,254,093** | **1,293,484** | **1,261,989** |
| ***Supplies & Services*** | | | | | |
| 3334 | Professional Services | 0 | 10,000 | 5,000 | 10,000 |
| | *Weed Control 10,000* | | | | |
| 3345 | Professional Services - Meter Readin | 171,999 | 198,733 | 179,000 | 187,200 |
| | *Contract meter readers* | | | | |
| 3416 | Water Samples | 76,567 | 67,000 | 67,000 | 67,000 |
| | *UCMR2/VOCSOC Monthly samples, DOC 09, TTHM* | | | | |
| 4110 | Water Service | 82 | 0 | 0 | 0 |
| | *Water* | | | | |
| 4320 | Building R & M | 0 | 1,000 | 500 | 1,000 |
| | *Repair & maintenance to well site buildings* | | | | |
| 4331 | Pumping Wells R & M | 155,771 | 150,000 | 90,000 | 150,000 |
| | *Well operation & maintenance* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Water Operations (501-3510-590)** | | | | |
| 4341 | Equipment R & M | 392 | 3,000 | 2,500 | 3,000 |
| | *Repair & maintenance on backhoe, service trucks & compressors* | | | | |
| 4343 | Office Equipment R & M | 2,645 | 3,000 | 2,000 | 3,000 |
| | *Copier lease and maintenance* | | | | |
| 4344 | Radio R & M | 5,020 | 5,000 | 5,000 | 5,000 |
| | *Repair & maintenance on hand held radios* | | | | |
| 4410 | Land Rental | 1,391 | 8,750 | 8,750 | 8,750 |
| | *Rental payments to Burlington Northern, increased due to new well sites #10,11 at airport* | | | | |
| 4441 | Equipment Rental | 1,087 | 5,000 | 2,000 | 5,000 |
| | *Rental of backhoes, loaders, trenchers, shoring, etc.* | | | | |
| 5310 | Telephone | 7,453 | 5,850 | 5,850 | 5,850 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 7,873 | 8,500 | 8,500 | 8,500 |
| | *Cellular phone charges* | | | | |
| 5610 | Due & Memberships | 257 | 1,600 | 1,600 | 1,600 |
| | *Dues & memberships - AWWA, AWPCA, ASUA, ABPA* | | | | |
| 5810 | Travel & Training | 1,903 | 7,500 | 3,000 | 4,000 |
| | *Required PDH's, seminars, CAD training, new employee training* | | | | |
| 6110 | General & Office Supplies | 9,686 | 5,000 | 4,000 | 5,000 |
| | *Letterhead, pens, envelopes, postage, folders, copies, forms, small hand tools, shovels, etc* | | | | |
| 6120 | Uniforms | 3,624 | 5,000 | 4,000 | 4,000 |
| | *Shirts, pants, boots* | | | | |
| 6130 | First Aid & Supplies | 3,428 | 2,000 | 2,000 | 2,000 |
| | *Safety equipment* | | | | |
| 6151 | Chemicals | 8,356 | 8,000 | 8,000 | 8,000 |
| | *Chlorine, weed control, sample supplies* | | | | |
| 6175 | Minor Equipment | 15,743 | 25,000 | 15,000 | 15,000 |
| | *Comp hand tools, small generators, tool boxes, light bars, etc* | | | | |
| 6210 | Natural Gas | 41,697 | 200,000 | 85,000 | 100,000 |
| | *Castlerock boosters* | | | | |
| 6220 | Electricity | 1,105,079 | 1,704,600 | 1,445,000 | 1,550,000 |
| | *Wells, boosters* | | | | |
| 6260 | Gasoline/Diesel Fuel | 35,641 | 60,000 | 40,000 | 52,000 |
| | *Backhoes, loaders, trucks, compressors* | | | | |
| | ***Subtotal - Supplies & Services*** | **1,655,694** | **2,484,533** | **1,983,700** | **2,195,900** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Water Fund - Water Operations (501-3510-590)** | | | | |
| ***City and Internal Services*** | | | | | |
| 8410 | Fleet Services | 89,200 | 89,200 | 89,200 | 89,200 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 45,200 | 45,200 | 45,200 | 45,200 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 89,000 | 89,000 | 89,000 | 89,000 |
| | *Internal service fund support for Liability Insurance* | | | | |
| 8430 | Building Maintenance Services | 23,700 | 23,700 | 23,700 | 23,700 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 30,750 | 30,750 | 30,750 | 30,750 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **277,850** | **277,850** | **277,850** | **277,850** |
| ***Capital Purchases*** | | | | | |
| 9010 | Land | 24,337 | 61,200 | 61,200 | 61,200 |
| | *ADOT land payment* | | | | |
| 9292 | Pumping Equipment Improvements | 60,090 | 150,000 | 60,000 | 150,000 |
| | *Repair & Replace wells, upgrade equipment Castlerock booster* | | | | |
| 9296 | Meters | 57,888 | 75,000 | 50,000 | 50,000 |
| | *Water meters/hydrant meters-meter replacement* | | | | |
| 9297 | Boxes, Rings and Manholes | 18,374 | 20,000 | 10,000 | 20,000 |
| | *Meter boxes/valve boxes/vaults* | | | | |
| 9298 | Connections & Fittings | 90,033 | 80,000 | 74,000 | 80,000 |
| | *Brass/galvanize fittings, saddles/corps* | | | | |
| 9299 | Fire Hydrants | 25,369 | 0 | 0 | 0 |
| | *Moved to Capital Renewal Fund* | | | | |
| | ***Subtotal - Capital Purchases*** | **276,091** | **386,200** | **255,200** | **361,200** |
| ***Total Water Operations*** | | **3,509,832** | **4,402,676** | **3,810,234** | **4,096,939** |

# PUBLIC WORKS DEPARTMENT

**Division: Wastewater** **Function 502-3730-536**

## *Mission Statement:*

**To provide the safest, most effective and economical methods for wastewater collection, treatment, and control for residential, commercial, and industrial users. To provide responsive customer service, which includes providing appropriate and timely public information. To encourage and administer continuous training and education for wastewater operators and technicians. To work in cooperation with other city departments, state and county agencies.**

## *Major Services/Responsibilities:*

- Operate and maintain the City's lift stations, sewer mains, wastewater treatment plants and other related facilities and equipment.
- Respond to customer complaints regarding sewer stoppages.
- Comply with Federal and State Discharge/Aquifer Protection Permits.
- Maintain effective communications between City Departments and Divisions.

## *Key Fiscal Year Objectives:*

- Continue cleaning, inspecting and televising sewer lines to identify problem areas thereby preventing Sanitary Sewer Overflows and preserving system capacity for future development.
- Continue operating and maintaining both wastewater treatment plants in the most cost-effective method possible that meet State and Federal compliance.
- To provide our employees with a safe work environment, State of Arizona Water/Wastewater Certification Programs, and initiate personal challenge.

## *Performance Measures:*

| Description | FY 08-09 Actual | FY 09-10 Actual | FY 10-11 Estimated |
|---|---|---|---|
| Total Influent – Hilltop WWTP | 555,440,000 Gal | 560,000,000 Gal | 547,000,000 Gal |
| Total Influent – Downtown WWTP | 113,150,000 Gal | 113,150,000 Gal | 113,150,000 Gal |
| Sewer Lines cleaned and televised | 300,000 Feet | 325,000 Feet | 325,000 Feet |
| | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Wastewater Fund - Wastewater Operations (502-3730-536)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 331,375 | 408,711 | 364,313 | 507,280 |
| | *Superintendent,3 WWPOI IV, 3 WWPOI III, 4 WW Tech A* | | | | |
| 1030 | Overtime Pay | 6,937 | 21,000 | 9,000 | 10,000 |
| | *After hour call out, emergencies, standby pay* | | | | |
| 1031 | Stand-by Pay | 105 | 0 | 0 | 41,000 |
| | *Moved to overtime pay* | | | | |
| 1032 | Certification Pay | 11,584 | 16,500 | 12,500 | 13,500 |
| | *Certifications required by ADEQ for system operators* | | | | |
| 20xx | Other Personnel Expense | 63,334 | 90,575 | 72,469 | 120,357 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 73,122 | 109,626 | 80,895 | 149,886 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **486,457** | **646,412** | **539,177** | **842,023** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 17,260 | 20,000 | 34,000 | 75,000 |
| | *ADEQ permit modifications - mosquito control WWTP's, Consultant* | | | | |
| 3415 | Sewer Samples | 35,613 | 45,000 | 30,000 | 60,000 |
| | *Compliance testing of wastewater and monitoring well samples, AZDES-APP samples, remediation testing* | | | | |
| 4110 | Water Service (Sales Tax) | 42 | 150 | 150 | 150 |
| | *Sales tax paid on water service* | | | | |
| 4330 | Improvements R & M | 70,662 | 100,000 | 80,000 | 75,000 |
| | *Manhole rehabilitation - sewer lines cleaning - repairs* | | | | |
| 4341 | Equipment R & M | 63,171 | 100,000 | 25,000 | 50,000 |
| | *Equipment repair and replacement, aerators, CCTV, Camel 200, rebuild Flygt* | | | | |
| 4343 | Office Equipment R & M | 2,132 | 3,000 | 4,500 | 3,000 |
| | *Leased copier* | | | | |
| 4410 | Land Rental | 952 | 750 | 750 | 750 |
| | *Railroad Management Co* | | | | |
| 4441 | Equipment Rental | 46 | 1,000 | 100 | 1,000 |
| | *Mobile pumps and generators* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Wastewater Fund - Wastewater Operations (502-3730-536)** | | | | |
| 5310 | Telephone | 2,549 | 3,000 | 3,000 | 3,000 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 1,170 | 2,400 | 2,400 | 2,400 |
| | *Cellular phone charges* | | | | |
| 5610 | Due & Memberships | 285 | 2,000 | 1,000 | 2,000 |
| | *Wastewater industry associations - AWPCA, ASUA* | | | | |
| 5620 | Permits | 7,600 | 10,000 | 20,000 | 20,000 |
| | *Aquifer protection and environmental access permits, APP annual permits* | | | | |
| 5810 | Travel & Training | 5,959 | 5,000 | 4,500 | 7,500 |
| | *Required PDH's for wastewater training seminars* | | | | |
| 6110 | General & Office Supplies | 1,292 | 3,000 | 3,000 | 3,000 |
| | *Misc office supplies* | | | | |
| 6120 | Uniforms | 1,329 | 2,000 | 1,000 | 2,000 |
| | *Steel toe boots and uniforms* | | | | |
| 6130 | First Aid & Safety Supplies | 0 | 0 | 0 | 1,000 |
| | *Safety and first aid supplies* | | | | |
| 6151 | Chemicals | 16,899 | 30,000 | 13,000 | 49,000 |
| | *Chlorine, mosquito, weed control, malathion, CL2, Root-X root control* | | | | |
| 6175 | Minor Equipment | 4,730 | 5,000 | 5,000 | 7,000 |
| | *Laboratory and sewer cleaning equipment, confined space meter, sewer combo/hydro tools* | | | | |
| 6220 | Electricity | 141,934 | 300,000 | 200,000 | 350,000 |
| | *Power for treatments plants* | | | | |
| 6260 | Gasoline/Diesel Fuel | 15,547 | 20,000 | 20,000 | 20,000 |
| | *Fuel for vehicles and machinery* | | | | |
| 6520 | Bad Debts | 13,054 | 15,000 | 15,000 | 15,000 |
| | *Uncollected debt* | | | | |
| | ***Subtotal - Supplies & Services*** | **402,226** | **667,300** | **462,400** | **746,800** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 14,200 | 14,200 | 14,200 | 14,200 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 5,300 | 5,300 | 5,300 | 5,300 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 35,500 | 35,500 | 35,500 | 35,500 |
| | *Internal service fund support for Liability Insurance* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Wastewater Fund - Wastewater Operations (502-3730-536)** | | | | |
| 8430 | Building Maintenance Services | 23,700 | 23,700 | 23,700 | 23,700 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 31,450 | 37,450 | 37,450 | 37,450 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **110,150** | **116,150** | **116,150** | **116,150** |
| | ***Capital Purchases*** | | | | |
| 9010 | Land | 24,337 | 61,200 | 61,200 | 61,200 |
| | *ADOT land payment* | | | | |
| 9293 | Line Extensions/Replacements | 108,314 | 125,000 | 15,000 | 20,000 |
| | *Sewer line replacements, sliplining, CDBG housing rehab sewer lines, sewer lateral replacement (right of way)* | | | | |
| 9297 | Boxes, Rings and Manholes | 1,930 | 10,000 | 0 | 5,000 |
| | *Manhole risers, rings and covers* | | | | |
| 9310 | Equipment & Machinery | 0 | 0 | 0 | 20,000 |
| | *Equipment* | | | | |
| 9420 | Trucks - Light | 0 | 0 | 0 | 0 |
| | *Replace service truck #718* | | | | |
| 9511 | Computer Equipment | 0 | 0 | 4,000 | 5,200 |
| | *Wireless link* | | | | |
| | ***Subtotal - Capital Purchases*** | **134,581** | **196,200** | **80,200** | **111,400** |
| | ***Total Wastewater Operations*** | **1,133,414** | **1,626,062** | **1,197,927** | **1,816,373** |

# PUBLIC WORKS DEPARTMENT

**Division: Sanitation** **Function: 503-3320-533**

***Mission Statement:***

To provide the best possible service to the City of Kingman sanitation residents, and keep the city as clean as possible with the effective use of equipment and manpower. To work in conjunction with, other city departments, state and county agencies.

### *Major Services / Responsibilities:*

- Pick up Residential customers twice a week on a consistent and timely manner
- Pick up Commercial accounts on a as needed bases
- Provide bulk pick up service to Residential and Commercial accounts.
- To help the Clean City Commission volunteers with its roving dumpster cleanups.
- To respond to citizens concerns as quickly and effectively as possible, and find a resolution to their concerns.
- To purchase the best affordable equipment and help ensure its longevity through proper and consistent maintenance.
- To provide communication between the customer and driver.
- To continue to educate our community to participate in our Kingman EZ Recycling program.

### *Key Fiscal Year Objectives*

- To manage the budget as closely as possible and increase equipment and manpower costs only when necessary to keep up with the cities population growth.
- To continue to seek new technology in solid waste collections systems, that will enable us to provide better service at a lower cost to our customers.
- To provide our employees with a safe work environment, competitive compensation, and personal challenge.
- To continue to add more locations for our Kingman EZ Recycling program.

### *Performance Measures:*

| Description | 2007-2008 Fiscal Yr. | 2008-2009 Fiscal Yr. | 2009 2010 Fiscal Yr. | 2010-2011 Fiscal Yr. Through Jan |
|---|---|---|---|---|
| Landfill Tonnage | 24,470 | 23,101 | 21,560 | 10,807 |
| Landfill Trips | 3,951 | 3.792 | 3,496 | 1,768 |
| Residential Accounts | 9,817 | 9,875 | 9,516 | 9,899 |
| Commercial Accounts | 938 | 928 | 1,065 | 925 |
| Diesel Fuel Gallons | 66,954 | 65,503.5 | 65,423 | 39,247.2 |
| Recycling Tonnage | 0 | 186.5 | 694.6 | 485.4 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Sanitation Fund - Sanitation (503-3320-533)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 622,698 | 636,391 | 624,558 | 636,612 |
| | *Superintendent, Crew Leader, 15 Equip Operator B's* | | | | |
| 1020 | Part Time & Temporary Help | 0 | 0 | 6,051 | 10,000 |
| | *Part time and temporary help* | | | | |
| 1030 | Overtime Pay | 30,982 | 36,000 | 33,000 | 36,000 |
| | *Roving dumpster & holiday pay* | | | | |
| 20xx | Other Personnel Expense | 135,257 | 147,696 | 132,952 | 155,637 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 189,447 | 197,962 | 190,135 | 191,020 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **978,384** | **1,018,049** | **986,696** | **1,029,269** |
| ***Supplies & Services*** | | | | | |
| 4341 | Equipment R & M | 220 | 600 | 250 | 600 |
| | *Office equipment lease & rental - copy machine* | | | | |
| 4343 | Office Equipment R & M | 3,065 | 3,000 | 3,000 | 3,000 |
| | *Leased copier* | | | | |
| 4344 | Radio R & M | 10,324 | 10,500 | 10,500 | 10,500 |
| | *Radio lease and replacement* | | | | |
| 4410 | Land Rental | 712,206 | 756,500 | 720,000 | 750,000 |
| | *Landfill tipping fees* | | | | |
| 5310 | Telephone | 3,149 | 3,420 | 3,420 | 3,420 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 2,436 | 2,850 | 2,850 | 2,850 |
| | *Cellular phone charges* | | | | |

## Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Sanitation Fund - Sanitation (503-3320-533)** | | | | |
| 5420 | Newspaper Advertising | 36 | 300 | 0 | 300 |
| | *Newspaper ads for holiday schedule and special pickups* | | | | |
| 5810 | Travel & Training | 615 | 2,500 | 1,500 | 2,500 |
| | *SWANA meetings and training, RTA, truck maintenance training* | | | | |
| 6110 | General & Office Supplies | 7,420 | 5,500 | 6,000 | 6,000 |
| | *Office supplies, tools & hardware* | | | | |
| 6120 | Uniforms | 4,578 | 5,500 | 4,500 | 5,000 |
| | *Steel toed boots & uniforms* | | | | |
| 6130 | First Aid & Safety Supplies | 1,495 | 800 | 900 | 1,000 |
| | *Gloves, eye wear, hearing protection* | | | | |
| 6175 | Minor Equipment | 726 | 2,000 | 1,500 | 4,000 |
| | *Welder, shelter* | | | | |
| 6260 | Gasoline/Diesel Fuel | 160,701 | 201,000 | 200,000 | 230,000 |
| | *Diesel for trucks* | | | | |
| 6520 | Bad Debts | 3,291 | 15,000 | 5,000 | 15,000 |
| | *Uncollected debt* | | | | |
| 6526 | Clean City Commission | 0 | 0 | 0 | 12,000 |
| | *Cost for rolloff container services during clean city weekends, roving dumpster cleanup events* | | | | |
| | ***Subtotal - Supplies & Services*** | **910,262** | **1,009,470** | **959,420** | **1,046,170** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 266,350 | 292,985 | 292,985 | 292,985 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 94,400 | 103,840 | 103,840 | 103,840 |
| | *Internal service fund support for Fleet Parts* | | | | |
| 8420 | Insurance Services | 50,500 | 50,500 | 50,500 | 50,500 |
| | *Internal service fund support for Liability Insurance* | | | | |
| 8430 | Building Maintenance Services | 23,700 | 23,700 | 23,700 | 23,700 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 4,350 | 4,350 | 4,350 | 4,350 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **439,300** | **475,375** | **475,375** | **475,375** |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Sanitation Fund - Sanitation (503-3320-533)** | | | | |
| ***Capital Purchases*** | | | | | |
| 9010 | Land | 24,337 | 61,200 | 61,200 | 61,200 |
| | *ADOT land payment* | | | | |
| 9310 | Equipment & Machinery | 85 | 40,000 | 40,000 | 15,000 |
| | *Bobcat for recycling* | | | | |
| 9311 | Trash Containers | 81,129 | 155,000 | 100,000 | 155,000 |
| | *90 gallon, 1.5 & 3 yard containers & replacements* | | | | |
| 9312 | Recycling Containers | 14,121 | 25,000 | 15,000 | 15,000 |
| | *Recycling program* | | | | |
| 9420 | Trucks - Light | 0 | 0 | 0 | 0 |
| | *Truck* | | | | |
| 9421 | Trucks - Heavy Duty | 0 | 290,000 | 254,000 | 638,000 |
| | *Refuse truck* | | | | |
| | ***Subtotal - Capital Purchases*** | **119,672** | **571,200** | **470,200** | **884,200** |
| ***Total Sanitation Department*** | | **2,447,618** | **3,074,094** | **2,891,691** | **3,435,014** |

# PUBLIC WORKS DEPARTMENT

**Division: Fleet Maintenance Fund** **Function: 601-3810-600**

## *Mission Statement:*

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Streets, Facilities and Grounds, Sanitation, Inspection and Regional transit vehicles, Public Safety vehicles including Police & Fire.

## *Major Services/Responsibilities:*

- Maintain, repair and refurbish City vehicle, trucks, heavy and small equipment.
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles.
- Provide for scheduled and non-scheduled repairs to City vehicles.
- Provide for annual State inspections on vehicles.
- Maintain and monitor the fuel systems for usage by City vehicles.

## *Key Fiscal Year Objectives:*

- Monitor efficiency of City-wide fleet program.
- Monitor parts inventory control program and work order tracking system.
- Monitor results of shop productivity indicators to ensure efficiency goals are being met.

## *Performance Measures:*

| Description | FY 07-08 Actual | FY 08-09 Estimated | FY 09-10 Budget |
|---|---|---|---|
| Size of fleet repaired by Fleet | 303 | 313 | 307 |
| Fleet Repair Orders | 2,789 | 2,732 | 3230 |
| Fuel Expenses | 779,939 | 582,228.01 | 581,362.18 |
| Total Gallons Diesel/Unleaded | 263,389 | 251,364.1 | 249,176.90 |
| Kingman Area Regional Transit | 9 | 12 | 13 |
| Total Off Road Equipment | 67 | 75 | 76 |
| Personnel to maintain Fleet Vehicles | 7 | 7 | 7 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Fleet Services Fund - Fleet Services (601-3810-600)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 315,638 | 313,014 | 313,957 | 297,567 |
| | *Superintendent, 4 Equip Mech, Welder, Adm Asst* | | | | |
| 1020 | Temporary & Part Time Salaries | 0 | 0 | 3,110 | 3,000 |
| | *Temporary, part time salaries* | | | | |
| 1030 | Overtime Pay | 112 | 2,000 | 1,400 | 2,000 |
| | *Emergencies call out* | | | | |
| 20xx | Other Personnel Expense | 56,320 | 59,597 | 56,123 | 60,667 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 82,961 | 89,264 | 88,146 | 96,206 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **455,031** | **463,875** | **462,736** | **459,440** |
| ***Supplies & Services*** | | | | | |
| 4341 | Equipment R & M | 1,051 | 1,500 | 1,000 | 1,500 |
| | *Repairs shop tools* | | | | |
| 4343 | Office Equipment R & M | 172 | 1,000 | 750 | 1,000 |
| | *Repair & maintenance to office equipment* | | | | |
| 5310 | Telephone | 8,477 | 8,530 | 8,300 | 8,530 |
| | *Telephone, internet, long distance charges* | | | | |
| 5320 | Cellular Phones | 1,699 | 1,800 | 1,800 | 1,800 |
| | *Cellular phone charges* | | | | |
| 5810 | Travel & Training | 1,025 | 6,000 | 1,000 | 3,000 |
| | *OSHA training, diesel hydraulic training, fleet software training* | | | | |
| 6110 | General & Office Supplies | 3,194 | 5,500 | 2,500 | 5,000 |
| | *Office Supplies* | | | | |
| 6125 | Fleet Parts & Supplies | 494,117 | 550,000 | 530,000 | 550,000 |
| | *Fleet parts & supplies* | | | | |
| 6113 | Welding Supplies | 0 | 0 | 2,000 | 2,500 |
| | *Welding rod, cutting supplies* | | | | |
| 6120 | Uniforms | 3,940 | 5,250 | 5,100 | 5,250 |
| | *Uniforms for shop personnel - shirts and steel toe boots* | | | | |
| 6175 | Minor Equipment | 4,509 | 8,000 | 6,500 | 8,000 |
| | *Shop tools, Impacts,hydraulic jacks, specialized tools* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Fleet Services Fund - Fleet Services (601-3810-600)** | | | | |
| 6240 | Oil | 19,030 | 28,000 | 34,000 | 38,000 |
| | *City vehicles* | | | | |
| 6260 | Gasoline/Diesel Fuel | 6,175 | 8,000 | 6,500 | 8,500 |
| | *Allocation for vehicles and equipment use* | | | | |
| | ***Subtotal - Supplies & Services*** | **543,389** | **623,580** | **599,450** | **633,080** |
| | ***City and Internal Services*** | | | | |
| 8420 | Insurance Services | 6,800 | 6,800 | 6,800 | 6,800 |
| | *Internal service fund support for Liability Insurance* | | | | |
| 8430 | Building Maintenance Services | 23,700 | 23,700 | 23,700 | 23,700 |
| | *Internal service fund support for Building Maintenance Services* | | | | |
| 8440 | Information Systems Services | 2,050 | 2,050 | 2,050 | 2,050 |
| | *Internal service fund support for Information Systems Services* | | | | |
| | ***Subtotal - City & Internal Services*** | **32,550** | **32,550** | **32,550** | **32,550** |
| | ***Capital Purchases*** | | | | |
| 9010 | Land | 24,337 | 61,200 | 61,200 | 61,200 |
| | *ADOT land payment* | | | | |
| | ***Subtotal - Capital Purchases*** | **24,337** | **61,200** | **61,200** | **61,200** |
| | ***Total Fleet Services*** | **1,055,307** | **1,181,205** | **1,155,936** | **1,186,270** |

# PUBLIC WORKS DEPARTMENT

**Division: General Buildings** **Function 603-3830-600**

## *Mission Statement:*

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

## *Major Services / Responsibilities:*

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all building using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills.
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions
- Maintain and monitor the gates, doors and camera security systems for the Public Works facilities.

## *Key Fiscal Year Objectives*

- Continue staff development
- Continue safety awareness
- Continue to share resources with other departments and agencies
- Enhance additional energy cost savings
- To provide cleanliness and repairs on a timely basis
- To provide excellent customer service to all City divisions

## *Performance Measures:*

| Description | FY 07-08 Actual | FY 08-09 Estimated | FY 09-10 Budget |
|---|---|---|---|
| Buildings Maintained | 17 | 17 | 17 |
| Annual cost to maintain buildings | 75,734 | 85,000 | 60,000 |
| Utility cost – Electric & Gas | 163574 | 179800 | 242800 |
| Personnel to maintain buildings | 5 | 5 | 5 |
| Graffiti Abatement Orders | 319 | 239 | 272 |
| Building Repair Orders | 201 | 199 | 162 |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Building Maintenance Fund - Building Maintenance (603-3830-600)** | | | | |
| ***Personnel Expenses*** | | | | | |
| 1010 | Regular Salaries | 160,231 | 156,287 | 152,592 | 156,287 |
| | *Building Maint Tech, 4.5 Building Maint Workers (.5 Building Maint Worker Vacant & Unfunded)* | | | | |
| 1030 | Overtime Pay | 1,676 | 2,000 | 2,225 | 2,000 |
| | *Building repairs* | | | | |
| 20xx | Other Personnel Expense | 30,450 | 32,408 | 30,065 | 33,831 |
| | *Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement* | | | | |
| 20xx | Benefits Expense | 52,844 | 53,216 | 50,980 | 53,216 |
| | *Health, Dental, Vision & Life Insurance Premiums* | | | | |
| | ***Subtotal - Personnel*** | **245,201** | **243,911** | **235,862** | **245,334** |
| ***Supplies & Services*** | | | | | |
| 3310 | Professional Services | 7,402 | 9,000 | 8,000 | 9,000 |
| | *Graffiti clean up* | | | | |
| 4110 | Water Service | 746 | 1,400 | 1,400 | 1,400 |
| | *Sales tax paid on water service* | | | | |
| 4120 | Sewer Service | 7,661 | 11,300 | 17,000 | 17,000 |
| | *Sales tax paid on sewer service* | | | | |
| 4320 | Building R & M | 68,991 | 60,000 | 58,000 | 60,000 |
| | *Building repairs for all city buildings* | | | | |
| 4341 | Equipment R & M | 9,175 | 9,000 | 6,000 | 6,000 |
| | *Equipment repairs for vacuums and steam cleaners* | | | | |
| 5320 | Cellular Phones | 0 | 600 | 600 | 600 |
| | *Cellular phone charges* | | | | |
| 6120 | Uniforms | 26 | 100 | 100 | 100 |
| | *Uniforms* | | | | |
| 6130 | First Aid & Safety Supplies | 2,262 | 4,500 | 3,000 | 4,500 |
| | *Eye wear, gloves, hearing protection, first aid supplies city wide* | | | | |
| 6150 | Janitorial Supplies | 39,743 | 48,000 | 48,000 | 48,000 |
| | *Cleaning & bathroom supplies* | | | | |
| 6175 | Minor Equipment | 4,496 | 3,000 | 2,700 | 3,000 |
| | *Vacuum cleaners, tools, materials* | | | | |
| 6210 | Natural Gas | 31,758 | 37,800 | 37,800 | 38,000 |
| | *Natural gas for city buildings* | | | | |

# *City of Kingman*
## Fiscal Year 2012 Adopted Budget

### Appropriations

| Acct | Description | 2010 Actual | 2011 Budget | 2011 Estimate | 2012 Budget |
|---|---|---|---|---|---|
| | **Building Maintenance Fund - Building Maintenance (603-3830-600)** | | | | |
| 6220 | Electricity | 124,275 | 205,000 | 175,000 | 175,000 |
| | *Electricity for city buildings* | | | | |
| 6260 | Gasoline/Diesel Fuel | 524 | 1,000 | 1,000 | 1,300 |
| | *Allocation for vehicles and equipment use* | | | | |
| | ***Subtotal - Supplies & Services*** | **297,059** | **390,700** | **358,600** | **363,900** |
| | ***City and Internal Services*** | | | | |
| 8410 | Fleet Services | 1,200 | 1,200 | 1,200 | 1,200 |
| | *Internal service fund support for Fleet Services* | | | | |
| 8411 | Fleet Parts | 750 | 750 | 750 | 750 |
| | *Internal service fund support for Fleet Parts* | | | | |
| | ***Subtotal - City & Internal Services*** | **1,950** | **1,950** | **1,950** | **1,950** |
| | ***Capital Purchases*** | | | | |
| 9210 | Building Remodeling | 0 | 15,000 | 0 | 15,000 |
| | *Carpet and roof for fire admin building* | | | | |
| 9310 | Equipment & Machinery | 9,398 | 15,000 | 0 | 15,000 |
| | *A/C units and public works building* | | | | |
| | ***Subtotal - Capital Purchases*** | **9,398** | **30,000** | **0** | **30,000** |
| | ***Total Building Maintenance Dept*** | **553,608** | **666,561** | **596,412** | **641,184** |

## FISCAL 2011 - 2012 CONTINGENCY APPROPRIATIONS

| Fund | FY 09-10 | FY 10-11 | FY 11-12 |
|---|---|---|---|
| *General* | 1,200,000 | 1,000,000 | 1,000,000 |
| *TDC - Tourism Development* | 100,000 | 100,000 | 100,000 |
| *HURF* | 100,000 | 100,000 | 100,000 |
| *Transit System Fund* | 15,000 | 15,000 | 0 |
| *Flood Control Construction Fund* | 50,000 | 50,000 | 100,000 |
| *Water Operating* | 0 | 100,000 | 100,000 |
| *Water Capital Renewal* | 250,000 | 250,000 | 250,000 |
| *Water Expansion* | 500,000 | 500,000 | 500,000 |
| *Colorado River* | 500,000 | 500,000 | 500,000 |
| *Wastewater Operating* | 100,000 | 100,000 | 500,000 |
| *Wastewater Expansion* | 1,000,000 | 1,000,000 | 1,000,000 |
| *Sanitation* | 100,000 | 100,000 | 100,000 |
| *911 Dispatch Center* | 0 | 0 | 10,000 |
| *Fleet Services* | 50,000 | 25,000 | 25,000 |
| *Building Maintenance* | 50,000 | 50,000 | 50,000 |
| *Information Systems Fund* | 175,000 | 175,000 | 150,000 |
| *Insurance Services* | 100,000 | 100,000 | 100,000 |
| *Benefits Reserve Fund* | 250,000 | 250,000 | 250,000 |
| ***Combined Total All Funds*** | **4,540,000** | **4,415,000** | **4,835,000** |

CITY OF KINGMAN

CAPITAL OUTLAY

FY 2011-2012

| Fund | Department | Project | New | Replace | Carryover | Fund Totals |
|---|---|---|---|---|---|---|
| General | Police | Other Work Equipment - Radars, Taser, Amory Supplies | | 20,000 | | |
| | | Lease Payment | | | 55,000 | |
| | Golf Course | Improvements to Cart Paths, Greens, Etc. | | 8,000 | | |
| | | **Subtotal General Fund** | 0 | 28,000 | 55,000 | **$83,000** |
| HURF | Street Operations | Other Work Equipment - ADOT Surplus | | 6,000 | | |
| | | ADOT Land Purchase | | | 61,200 | |
| | | **Subtotal HURF Fund** | 0 | 6,000 | 61,200 | **$67,200** |
| Water | Operations | ADOT Land Purchase | | | 61,200 | |
| | | Pumping Equipment Improvements | | 150,000 | | |
| | | Meters | | 50,000 | | |
| | | Boxes, Rings & Manholes | | 20,000 | | |
| | | Connections & Fittings | | 80,000 | | |
| | | Office Equipment | | | | |
| | | **Subtotal Water Fund** | 0 | 300,000 | 61,200 | **$361,200** |
| Wastewater | Operations | ADOT Land Purchase | | | 61,200 | |
| | | Line Extensions & Replacements | | 20,000 | | |
| | | Boxes, Rings & Manholes | | 5,000 | | |
| | | Equipment & Machinery | | 20,000 | | |
| | | Computer Equipment | 5,200 | | | |
| | | **Subtotal Wastewater Fund** | 5,200 | 45,000 | 61,200 | **$111,400** |
| Sanitation | | ADOT Land Purchase | | | 61,200 | |
| | | Equipment & Machinery | 15,000 | | | |
| | | Containers | 77,500 | 77,500 | | |
| | | Recycling Containers | 10,000 | 5,000 | | |
| | | Office Equipment | | | | |
| | | Heavy Duty Trucks (1 new, 1 replacement) | 319,000 | 319,000 | | |
| | | **Subtotal Sanitation Fund** | 421,500 | 401,500 | 61,200 | **$884,200** |
| Fleet Services | | ADOT Land Purchase | | | 61,200 | |
| | | **Subtotal Fleet Services Fund** | 0 | 0 | 61,200 | **$61,200** |
| Building Maint | | Building - Carpet & Roof for Fire Admin Building | | | 15,000 | |
| | | Equipment - Replacement | | | 15,000 | |
| | | **Subtotal Building Maintenance Fund** | 0 | 0 | 30,000 | **$30,000** |
| Transit System - KART | | Computer Equipment | | | 10,000 | |
| | | Other Work Equipment | | | 7000 | |
| | | **Subtotal Transit - KART Fund** | 0 | 0 | 17,000 | **$17,000** |
| Information Systems | | | | | | |
| | | **Subtotal Information Systems Fund** | 0 | 0 | 0 | **$0** |
| Grants | | CDGB | | | 289,940 | |
| | | ADOT Eastern Pathway Enhancement | | | 530,197 | |
| | | Powerhouse - Byways | | | 275,302 | |
| | | **Subtotal Grants Fund** | 0 | 0 | 1,095,439 | **$1,095,439** |
| | **TOTAL CAPITAL OUTLAY** | | 426,700 | 780,500 | 1,503,439 | **$2,710,639** |

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

**ALL PROJECTS**

| PROJECT DESCRIPTION | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **FACILITIES** | | | | | | |
| Building Remodel-Council Chambers | | 225,000 | | | | 225,000 |
| Municipal Court Facilities | | | | 7,363,680 | | 7,363,680 |
| Powerhouse Improvements | 296,087 | | | | | 296,087 |
| Public Works Space Needs | | | | 2,672,640 | 1,837,200 | 4,509,840 |
| Storage Building-Public Works | | 350,000 | | | | 350,000 |
| TOTAL FACILITIES | 296,087 | 575,000 | 0 | 10,036,320 | 1,837,200 | 12,744,607 |
| **STREET DEPARTMENT** | | | | | | |
| Airfield Railroad Crossing | | 250,000 | 450,000 | 3,000,000 | 1,500,000 | 5,200,000 |
| Airway Avenue | 85,000 | 1,200,000 | | | | 1,285,000 |
| Airway Avenue-Prospector to Rancho Pkwy | | | | 325,000 | 4,000,000 | 4,325,000 |
| Burbank-Mohave Channel Crossing | | 80,000 | 800,000 | | | 880,000 |
| Canyon Road RR Crossing | | 150,000 | 250,000 | 2,500,000 | | 2,900,000 |
| Downtown Streetscape | | 91,000 | 91,000 | 91,000 | 91,000 | 364,000 |
| Eastside Improvements-Airway & Eastern | | 850,000 | 2,030,000 | | | 2,880,000 |
| Fairgrounds/Western and I-40 Crossing | | | 300,000 | 1,000,000 | 8,000,000 | 9,300,000 |
| Golden Gate Addition Improvement District | | | | 600,000 | 5,250,000 | 5,850,000 |
| Gordon Drive Widening Project | 2,420,000 | 1,680,000 | | | | 4,100,000 |
| Hualapai Mtn Rd-Fripps Ranch to Seneca | | | 400,000 | 4,000,000 | | 4,400,000 |
| Hualapai Mtn Rd-Seneca to Rancho Sante Fe | | | | 300,000 | 4,800,000 | 5,100,000 |
| Karen Avenue Improvement District | | | | 300,000 | | 300,000 |
| Kingman Crossing Traffic Interchange | 1,352,000 | 19,626,000 | | | | 20,978,000 |
| North Glen Road | 750,000 | 600,000 | 1,500,000 | | | 2,850,000 |
| Rancho Sante Fe Parkway TI Phase I | 583,500 | 583,500 | | 35,831,000 | | 36,998,000 |
| Rancho Sante Fe Parkway TI Phase II | | 201,667 | 934,666 | 201,667 | 10,471,000 | 11,809,000 |
| Shangri-La Improvement District | | | | | 5,000,000 | 5,000,000 |
| Southern Avenue-Eastern to Seneca | | | 180,000 | 2,350,000 | | 2,530,000 |
| Southern Avenue-Seneca to Rancho Pkwy | | | | 350,000 | 3,500,000 | 3,850,000 |
| Stockton Hill Road-Airway to Gordon | | | 500,000 | 1,000,000 | 4,500,000 | 6,000,000 |
| Stockton Hill Road-Detroit to Airway | | 350,000 | 1,500,000 | 4,000,000 | | 5,850,000 |
| Streets Equipment | | 700,000 | 380,000 | 360,000 | 360,000 | 1,800,000 |
| Topeka Street RR Crossing | | 150,000 | 250,000 | 250,000 | 5,000,000 | 5,650,000 |
| TOTAL STREET DEPARTMENT | 5,190,500 | 26,512,167 | 9,565,666 | 56,458,667 | 52,472,000 | 150,199,000 |
| **PARKS & RECREATION** | | | | | | |
| Aquatic Play Area | | | 350,000 | | | 350,000 |
| Eastern Pathway | 550,542 | | | | | 550,542 |
| Golf Course Club House and Cart Building | | | | 200,000 | | 200,000 |
| Lewis Kingman Park Restroom | | 210,000 | | | | 210,000 |
| Light Replacement for Centennial Park | | 110,000 | | 115,000 | | 225,000 |
| Multipurpose Gym/Community Center | | 225,000 | 2,500,000 | | | 2,725,000 |
| Park Site Acquisition | | 300,000 | | 300,000 | | 600,000 |
| Parks & Recreation Renovation | | | 1,102,320 | | | 1,102,320 |
| Parks Maintenance Facility | | | 150,000 | 2,100,000 | | 2,250,000 |
| Sports Park (Four Ballfields/Soccer Complex) | | 450,000 | | 4,500,000 | | 4,950,000 |
| Sycamore Neighborhood Park | | | 325,000 | | | 325,000 |
| Train Stabilization Project | | | | 125,000 | | 125,000 |
| TOTAL PARKS & RECREATION | 550,542 | 1,295,000 | 4,427,320 | 7,340,000 | 0 | 13,612,862 |

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**
**ALL PROJECTS**

| PROJECT DESCRIPTION | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **PUBLIC SAFETY** | | | | | | |
| 911 Dispatch Remodel | 514,242 | | | | | 514,242 |
| 911 Emergency Communication Center | | 2,950,000 | | | | 2,950,000 |
| City Radio Communications System | 200,000 | 179,778 | | | | 379,778 |
| Fire Station 2 Replacement | | | 75,000 | 5,877,000 | | 5,952,000 |
| Fire Station 3 Addition and Paving | | | | 310,000 | | 310,000 |
| KFD Breathing Apparatus | | | | 410,000 | | 410,000 |
| KFD Compressor System Replacement | | 75,000 | | | | 75,000 |
| KFD Engine Fleet Replacement | | 495,000 | 250,000 | | | 745,000 |
| Police Dept Expansion/Renovation | | 29,000 | | | | 29,000 |
| Police Mobile Data Software and Hardware | | 488,000 | | | | 488,000 |
| TOTAL PUBLIC SAFETY | 714,242 | 4,216,778 | 325,000 | 6,597,000 | 0 | 11,853,020 |
| **PUBLIC WORKS - WATER** | | | | | | |
| 24"D I Transmission Main-Kino to Main Tanks | | | | 167,500 | 3,105,400 | 3,272,900 |
| Backhoe | | 95,000 | | | | 95,000 |
| Backup Power for City Well #11 | 150,000 | | | | | 150,000 |
| City Well 10 Pump & Motor | 500,000 | | | | | 500,000 |
| City Well 7 to Bank St 16" Water Line | | | 500,000 | | | 500,000 |
| Crane Truck | | 200,000 | | | | 200,000 |
| Dump Truck | | 70,000 | | | | 70,000 |
| East Bench 24" Transmission Phase I | 1,800,000 | | | | | 1,800,000 |
| East Bench 24" Transmission Phase II | | 2,000,000 | 2,000,000 | | | 4,000,000 |
| Effluent Distribution | | 2,700,000 | | | | 2,700,000 |
| Fire Hydrant Replacement | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Infrastructure Upgrade/Replacement | | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 4,000,000 |
| New Storage Tank-College Tank Farm | | | | 1127406 | | 1,127,406 |
| New Water Well/Tank Site | | | 50,000 | | | 50,000 |
| Rattlesnake Pump & Motor | | 500,000 | | | | 500,000 |
| Richard/Smith Addition Water Lines | 242,971 | | | | | 242,971 |
| Roosevelt to SHRD Water Line | | | | 500,000 | | 500,000 |
| Scada System | | 50,000 | | | | 50,000 |
| Storage Tank Restoration | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000 |
| TOTAL PUBLIC WORKS - WATER | 3,042,971 | 6,965,000 | 3,900,000 | 3,144,906 | 4,455,400 | 21,508,277 |
| **PUBLIC WORKS - SEWER** | | | | | | |
| Chestnut Sewer Line Relocation | 100,000 | | | | | 100,000 |
| DTWWTP - Modifications (ADEQ required) | 9,670,000 | 3,837,500 | | | | 13,507,500 |
| HTWWTP - Startup & Training | 50,000 | | | | | 50,000 |
| I-40 Sewer Line Boring | 44,000 | 180,000 | 255,000 | | | 479,000 |
| Mohave Channel Trunk Sewer | | 400,000 | | | | 400,000 |
| Park Street Sewer Line Replacement | 163,431 | | | | | 163,431 |
| Sewer Line Replacement/Realignment | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| Sewer Slip Lining/Repair | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| TOTAL PUBLIC WORKS - SEWER | 10,327,431 | 4,717,500 | 555,000 | 300,000 | 300,000 | 16,199,931 |

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

**ALL PROJECTS**

| PROJECT DESCRIPTION | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **PUBLIC WORKS - SANITATION** | | | | | | |
| Trash Containers | 170,500 | 187,550 | 206,305 | 226,936 | 249,629 | 1,040,920 |
| Truck Replacement | 637,762 | 701,538 | 385,846 | 848,861 | 466,874 | 3,040,881 |
| TOTAL PUBLIC WORKS - SANITATION | 808,262 | 889,088 | 592,151 | 1,075,797 | 716,503 | 4,081,801 |
| **FLOOD CONTROL** | | | | | | |
| Bull Mountain Drainage Channel | 130,000 | 100,000 | 200,000 | 300,000 | | 730,000 |
| Channel Erosion Protection | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Land Acquisition-Drainage | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Master Drainage Plan Update | | | | 500,000 | | 500,000 |
| Rail Road Drainage Channel | 100,000 | 500,000 | 1,000,000 | 3,000,000 | | 4,600,000 |
| TOTAL FLOOD CONTROL | 380,000 | 750,000 | 1,350,000 | 3,950,000 | 150,000 | 6,580,000 |
| | | | | | | |
| TOTAL ALL PROJECTS | 21,310,035 | 45,920,533 | 20,715,137 | 88,902,690 | 59,931,103 | 236,779,498 |

# *City of Kingman, Arizona*

Adopted Budget - Fiscal Year 2012

Capital Improvement Program Listing


| Project Name | Page |
|---|---|
| Airway Avenue | 156 |
| Back Up Power for City Well #11 | 157 |
| Bull Mountain Drainage Channel | 158 |
| Channel Erosion Protection | 159 |
| Chestnut Sewer Line Relocation | 160 |
| City Radio Comm System-Narrowbanding | 161 |
| City Well 10 Pump & Motor | 162 |
| DTWWTP - Modifications (ADEQ required) | 163 |
| East Bench 24" Transmission | 164 |
| Eastern Pathway | 165 |
| Fire Hydrant Replacement | 166 |
| Gordon Drive Widening Project | 167 |
| HTWWTP Startup & Training | 168 |
| I-40 Sewer Line Boring | 169 |
| Kingman Crossing Traffic Interchange | 170 |
| Land Acquistion-Drainage | 171 |
| 911 Dispatch Center | 172 |
| North Glen Road | 173 |
| Park Street Sewer Line Replacement | 174 |
| Powerhouse Improvements | 175 |
| Rail Road Drainage Channel | 176 |
| Rancho Santa Fe Parkway TI Phase I | 177 |
| Rancho Santa Fe Parkway TI Phase II | 178 |
| Richard/Smith Addition Water Lines | 179 |
| Sewer Line Replacement/Realignment | 180 |
| Sewer Slip Lining/Repair | 181 |
| Storage Tank Restoration | 182 |
| Trash Containers | 183 |
| Truck Replacement | 184 |

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Airway Avenue | Engineering |
| Project Title | Department |
| Phil Allred | $1,285,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 50,000 | | | | | 50,000 |
| Design & Engineering | 35,000 | | | | | 35,000 |
| Construction | | 1,200,000 | | | | 1,200,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$85,000** | **$1,200,000** | **$0** | **$0** | **$0** | **$1,285,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | 85,000 | | | | | 85,000 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | | 1,200,000 | | | | 1,200,000 |
| **TOTAL** | **$85,000** | **$1,200,000** | **$0** | **$0** | **$0** | **$1,285,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | 5,000 | 5,000 | 5,000 | 15,000 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$5,000** | **$5,000** | **$5,000** | **$15,000** |

**PROJECT DESCRIPTION:**

This project will construct Airway Avenue to five lanes between Western and Stockton Hill Road, for a length of 0.25 miles. A signal warrant study is under review to determine if the need exists for a signal at Airway & Western.

**JUSTIFICATION:**

**RELATION TO ADOPTED PLANS:**

The KAT Study recommends that this segment of Airway Avenue be constructed to a five lane arterial.

**COMMENTS:**

Additional right of way is needed at the Walgreen's property. Relocation of Walgreen's drive thru, parking, signs and other items will be required. Staff is currently in negotiations with Walgreen's and the property owner. Estimated expenditures in FY2011 will be $35,000 for land right of way.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENT PROGRAM**

| | |
|---|---|
| Back up Power for City Well # 11 | Public Works -Water |
| Project Title | Department |
| Rob Owen/George Sedich | $150,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | 150,000 | | | | | 150,000 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$150,000** | **$0** | **$0** | **$0** | **$0** | **$150,000** |
| **FUNDING** | | | | | | |
| Cash | 150,000 | | | | | 150,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$150,000** | **$0** | **$0** | **$0** | **$0** | **$150,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Portable 150 hp generator @ CW 11in conjunction with CW 11 pumps and motors.

**JUSTIFICATION:**
ADEQ Recommendations.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Operations Fund / Colorado River funding

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Bull Mountain Drainage Channel | Engineering |
| Project Title | Department |
| Mike Prior | $730,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 130,000 | 50,000 | | | | 180,000 |
| Design & Engineering | | 50,000 | | | | 50,000 |
| Construction | | | 200,000 | 300,000 | | 500,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$130,000** | **$100,000** | **$200,000** | **$300,000** | **$0** | **$730,000** |
| **FUNDING** | | | | | | |
| Cash | 130,000 | | | | | 130,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | |
| Unfunded | | 100,000 | 200,000 | 300,000 | | 600,000 |
| **TOTAL** | **$130,000** | **$100,000** | **$200,000** | **$300,000** | **$0** | **$730,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

Right of way is needed for the portion of the channel identified in Block R, Lake Mohave Country Club Estates Unit 3. This segment would construct the channel from SHR to the rear of the lots and north about 1300 LF. Additional right of way is needed between Gordon Drive and the Coronado Channel to the south..

**JUSTIFICATION:**

Would reduce storm runoff across Stockton Hill Road.

**RELATION TO ADOPTED PLANS:**

The Kingman Area Master Drainage Study identifies the Bull Mountain Drainage Channel as an interceptor channel, to collect the storm water runoff from the west of Stockton Hill Road (between Gordon & Northern) and direct the flows to the Mohave Channel.

**COMMENTS:**

This estimate covers improvements from Sierra Vista Avenue to north of Gordon Drive. This project also includes a channel between Gordon and Coronado. Estimated expenditures for FY2011 will be $100,000 for land right of way and design.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Channel Erosion Protection | Public Works/Engineering |
| Project Title | Department |
| Rob Owen/Greg Henry | $250,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$250,000** |
| **FUNDING** | | | | | | |
| Cash | 50000 | 50000 | 50000 | 50000 | 50000 | 250,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$250,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

This project will install grouted riprap and shotcrete in several drainage channels that have had contuning problems with erosion.

**JUSTIFICATION:**

This project is proposed to reduce erosion and maintenance of channels.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

This project will be funded with the Flood Control Fund.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Chestnut Sewer Line Relocation | Public Works - Wastewater |
| Project Title | Department |
| Rob Owen | $100,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 100,000 | | | | | 100,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Feasibility | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$100,000** | **$0** | **$0** | **$0** | **$0** | **$100,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | 100,000 | | | | | 100,000 |
| **TOTAL** | **$100,000** | **$0** | **$0** | **$0** | **$0** | **$100,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Relocate Chestnut Street sewer line through newly acquired easement .

**JUSTIFICATION:**
Remove public sewer from private property.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Operations

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| City Radio Communications System-Narrowbanding | Public Safety |
| Project Title | Department |
| Chief Osterman | $379,778 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 10,000 | 5,000 | | | | 15,000 |
| Equipment & Furnishings | 190,000 | 174,778 | | | | 364,778 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$200,000** | **$179,778** | **$0** | **$0** | **$0** | **$379,778** |
| **FUNDING** | | | | | | |
| Cash | $200,000 | $179,778 | | | | 379,778 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$200,000** | **$179,778** | **$0** | **$0** | **$0** | **$379,778** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | 15,000 | 30,000 | 30,000 | 30,000 | 30,000 | 135,000 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$15,000** | **$30,000** | **$30,000** | **$30,000** | **$30,000** | **$135,000** |

**PROJECT DESCRIPTION:**

The study with a radio engineering firm has been updated. The equipment, specifications and costs for a radio system deal with old equipment replacement and required federal narrowbanding compliance including moving Public Works to a city owned system.

**JUSTIFICATION:**

The current public safety radio system has components that are antiquated. The system needs to be expanded and other components upgraded. As the system grows older it will have failures. As the community has grown the system has reached capacity. It needs to be replaced to insure prompt service delivery and personnel safety.

**RELATION TO ADOPTED PLANS:**

Some components are time sensitive related to a federal mandate to comply with frequency narrowbanding by the end of 2012.

**COMMENTS:**

Portable radio replacement was awarded in a grant this fiscal year reducing the amount projected last cycle.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| City Well 10 Pump & Motor | Public Works -Water |
| Project Title | Department |
| Rob Owen/George Sedich | $500,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | 500,000 | | | | | 500,000 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$500,000** | **$0** | **$0** | **$0** | **$0** | **$500,000** |
| **FUNDING** | | | | | | |
| Cash | 500,000 | | | | | 500,000 |
| Bonds WIFA | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$500,000** | **$0** | **$0** | **$0** | **$0** | **$500,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | 200,000 | 200,000 | 200,000 | 200,000 | 800,000 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$800,000** |

**PROJECT DESCRIPTION:**

600hp motor and pump, 2.300 gpm for City Well 10

**JUSTIFICATION:**
East Bench water demand.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Colorado River Water Fund

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| DTWWTP - Modifications (ADEQ required) | Public Works - Wastewater |
|---|---|
| Project Title | Department |
| Rob Owen | $13,507,500 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 8,972,500 | 3,650,000 | | | | 12,622,500 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | 697,500 | 187,500 | | | | 885,000 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$9,670,000** | **$3,837,500** | **$0** | **$0** | **$0** | **$13,507,500** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants Forgivable Principal | | 2,061,111 | | | | 2,061,111 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Flood Control | 2,000,000 | | | | | 2,000,000 |
| WIFA Loan | 7,670,000 | 1,776,389 | | | | 9,446,389 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$9,670,000** | **$3,837,500** | **$0** | **$0** | **$0** | **$13,507,500** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | 2 | | | | 2 |
| Operating Costs | | 150,000 | 150,000 | 150,000 | 150,000 | 600,000 |
| Operating Savings | | | | | | 0 |
| Debt Service | 87,500 | 600,000 | 600,000 | 600,000 | 600,000 | 2,487,500 |
| **NET OPERATING IMPACT** | **$87,500** | **$750,000** | **$750,000** | **$750,000** | **$750,000** | **$3,087,500** |

**PROJECT DESCRIPTION:**
Two additional personnel will be required for plant operation.

**JUSTIFICATION:**
ADEQ Future Requirement.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Technical assistance grant has been awarded for preliminary planning. WIFA has awarded forgivable principal to this project. Design and construction proposed for future WIFA loan and flood control funding. Approximately $2,354,500 to be expended in FY2011.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| East Bench 24" Transmission Line Phase I | Public Works -Water |
|---|---|
| Project Title | Department |
| Rob Owen/George Sedich | $1,800,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 1,800,000 | | | | | 1,800,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$1,800,000** | **$0** | **$0** | **$0** | **$0** | **$1,800,000** |
| **FUNDING** | | | | | | |
| Cash(Colorado River Fund) | 1,800,000 | | | | | 1,800,000 |
| Bonds(WIFA) | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$1,800,000** | **$0** | **$0** | **$0** | **$0** | **$1,800,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

1.75 mile 24" Ductile Iron Transmission Main from C/W 10 & C/W 11 to Rattlesnake Tank.

**JUSTIFICATION:**

Adequate water supply to the East Bench.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

Colorado River Fund

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Eastern Pathway Phase I | Public Works - Parks |
| Project Title | Department |
| Rob Owen / Kyle Taylor | $550,542 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | 74,676 | | | | | 74,676 |
| Construction | 455,547 | | | | | 455,547 |
| Equipment & Furnishings | | | | | | 0 |
| Envir. Surveys/ADOT Fee | 20,319 | | | | | 20,319 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$550,542** | **$0** | **$0** | **$0** | **$0** | **$550,542** |
| **FUNDING** | | | | | | |
| Cash | 20,319 | | | | | 20,319 |
| Bonds | | | | | | 0 |
| Grants | 530,223 | | | | | 530,223 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$550,542** | **$0** | **$0** | **$0** | **$0** | **$550,542** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | 10,000 | 10,000 | 10,000 | 10,000 | 40,000 |
| Operating Savings | | | | | | 0 |
| Debit Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$10,000** | **$10,000** | **$10,000** | **$10,000** | **$40,000** |

**PROJECT DESCRIPTION:**
Transportation Enhancement grant for a pathway and landscaping from along Railroad Street from Hualapai Mountain Road to Louise Avenue.

**JUSTIFICATION:**
Pedestrian facilities and beautification.

**RELATION TO ADOPTED PLANS:**
The Eastern Pathway was a recommendation of the PROST plan 2000.

**COMMENTS:**
Transportation Enhancement grant program requires a 5.7% local match that was processed the first year of this grant.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| Fire Hydrant Replacement | Public Works -Water |
|---|---|
| Project Title | Department |
| George Sedich & Doug Bradley | $250,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$250,000** |
| **FUNDING** | | | | | | |
| Cash | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$50,000** | **$250,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Hydrant Repair / Replacement and fire flow system improvements.

**JUSTIFICATION:**
Maintain operational fire protection system.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Capital Renewal Fund

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Gordon Drive Widening Project | Engineering |
| Project Title | Department |
| Frank Marbury | $4,100,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | 100,000 | | | | | 100,000 |
| Construction | 2,320,000 | 1,680,000 | | | | 4,000,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$2,420,000** | **$1,680,000** | **$0** | **$0** | **$0** | **$4,100,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants (WACOG) | 1,189,400 | 1,341,600 | | | | 2,531,000 |
| Investment/Depr Fees | 1,230,600 | 338,400 | | | | 1,569,000 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$2,420,000** | **$1,680,000** | **$0** | **$0** | **$0** | **$4,100,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

This project includes the widening and reconstruction of 1.3 miles of Gordon Dr. from just east of the Safeway store (east of SHR) to Bank St. The improvements consist of vertical curb & gutter, 5-foot sidewalk, 3-foot bike lane & boulevard lighting along the south (City) side of the roadway with four 12-foot wide travel lanes and a 3-foot paved shoulder on the north (County) side. The design is expected to be complete by October 2011. The 2012 project will improve from Stockton Hill to the Mohave Wash. The 2013 project will improve from the Mohave Wash to Bank Street

**JUSTIFICATION:**

**RELATION TO ADOPTED PLANS:**

The KAT Study recommends that Gordon Drive between Stockton Hill and Bank Street be widened to a 4 lane arterial.

**COMMENTS:**

$670,800 in federal funds are being utilized for design; any left over funds will be applied to construction. $1,089,400 will be available in October, 2011, and $1,341,600 will be available in October 2012. The balance of funding will come from the City or, as available, from future WACOG allotments. Estimated expenditures for FY2011 are $470,000 for design and engineering.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| HTWWTP Startup & Training | Public Works - Wastewater |
| Project Title | Department |
| Rob Owen | $50,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | 50,000 | | | | | 50,000 |
| Other | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$50,000** | **$0** | **$0** | **$0** | **$0** | **$50,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds(WIFA) | 50,000 | | | | | 50,000 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$50,000** | **$0** | **$0** | **$0** | **$0** | **$50,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**COMMENTS & PROJECT DESCRIPTION:**

Phase II of the HTWWTP upgrade project includes programming services, operations and maintenance manuals, record drawings, function testing, commissioning and training, testing, standard operating procedures and post constructions programming and operations support.

**JUSTIFICATION:**

Compliance with ADEQ and Growth. Training and procedures required for operation of new mechanical treatment plant.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

This project is funded by WIFA Bonds.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| I-40 Sewer Line Boring | Public Works - Wastewater |
|---|---|
| Project Title | Department |
| Rob Owen | $479,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | 44,000 | | | | | 44,000 |
| Construction | | 180,000 | 255,000 | | | 435,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Feasibility | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$44,000** | **$180,000** | **$255,000** | **$0** | **$0** | **$479,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | 44,000 | 180,000 | 255,000 | | | 479,000 |
| **TOTAL** | **$44,000** | **$180,000** | **$255,000** | **$0** | **$0** | **$479,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

Boring two new sewer transmission line crossings under I-40 at Rutherford Street and Burbank Street.

**JUSTIFICATION:**

To provide additional gravity sewer availability, increase flow capacity, and provide emergency routing in case of service disruption to the one existing I-40 crossing, and the elimination of problem lift stations.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Kingman Crossing Traffic Interchange | Public Works - Streets |
| Project Title | Department |
| Rob Owen / Greg Henry | $20,978,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Scoping | | | | | | 0 |
| Design & Engineering | 1,352,000 | | | | | 1,352,000 |
| Construction | | 19,626,000 | | | | 19,626,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$1,352,000** | **$19,626,000** | **$0** | **$0** | **$0** | **$20,978,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | 1,352,000 | 19,626,000 | | | | 20,978,000 |
| Improvement District | | | | | | 0 |
| Unfunded | | | | | | 0 |
| **TOTAL** | **$1,352,000** | **$39,252,000** | **$0** | **$0** | **$0** | **$20,978,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

Design and construction of a new I-40 Traffic Interchange near the mid-section line of Section 9, Township 21 North, Range 16 West. The Final Design Concept Report and Change of Access Report have been approved.

**JUSTIFICATION:**

The traffic interchange would provide improved access to this area of the community and be an integral part of the development of the "commercial" portion of the Kingman Crossing development.

**RELATION TO ADOPTED PLANS:**

The 2005 KATS discusses the long term need for two grade separated crossings of I-40 on the east bench; one in the vicinity of Rattle Snake Wash and one in the vicinity of the proposed Kingman Crossing.

**COMMENTS:**

Design and construction financing have yet to be finalized.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Land Acquisition-Drainage | Engineering |
| Project Title | Department |
| Greg Henry | $500,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$500,000** |
| **FUNDING** | | | | | | |
| Cash | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$500,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

The Golden Gate Addition subdivision contains several lots which are unsuitable for building because they are located in low lying natural drainage areas. There are other older platted subdivisions which have the same problem. This ongoing capital program will allow the City to identify and acquire lands for drainage purposes.

**JUSTIFICATION:**

**RELATION TO ADOPTED PLANS:**

Land acquisition in the Golden Gate subdivision will work in conjunction with the future Railroad Drainage Channel, which is identified in the Kingman Area Master Drainage Plan.

**COMMENTS:**

Flood Control Funds

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| 911 Dispatch Center @ 429 Beale | Public Safety |
| Project Title | Department |
| Owen / Osterman / DeVries | $514,242 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 141,692 | | | | | 141,692 |
| Equipment & Furnishings | 372,550 | | | | | 372,550 |
| Construction Management | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$514,242** | **$0** | **$0** | **$0** | **$0** | **$514,242** |
| **FUNDING** | | | | | | |
| Cash | 389,234 | | | | | 389,234 |
| Bonds | | | | | | 0 |
| Fire Districts | 125,008 | | | | | 125,008 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$514,242** | **$0** | **$0** | **$0** | **$0** | **$514,242** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Alternative to newly constructed stand alone 911 Emergency Communication Center, this project would remodel the front half of 429 Beale Street for emergency and non emergency dispatch services for KPD, KFD, and area fire districts.

**JUSTIFICATION:**
Need for expanded dispatch capabilities.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
City share is $389,234 to be paid from 2% Capital Room Tax.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| North Glen Road | Engineering |
|---|---|
| Project Title | Department |
| Greg Henry | $2,850,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 220,000 | 200,000 | | | | 420,000 |
| Design & Engineering | 30,000 | 150,000 | | | | 180,000 |
| Construction | 500,000 | 250,000 | 1,500,000 | | | 2,250,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$750,000** | **$600,000** | **$1,500,000** | **$0** | **$0** | **$2,850,000** |
| **FUNDING** | | | | | | |
| Cash | 30,000 | | | | | 30,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | 720,000 | 250,000 | | | | 970,000 |
| Developer Participation | | | | | | 0 |
| Unfunded | | 350,000 | 1,500,000 | | | 1,850,000 |
| **TOTAL** | **$750,000** | **$600,000** | **$1,500,000** | **$0** | **$0** | **$2,850,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

This project includes constructing North Glen Road in two phases. Phase I is about 0.4 miles in length from Airway to south of Kino with anticipated construction in summer of 2012. Phase II is about 0.5 miles in length from Kino to Gordon with anticipated construction in early 2013. Home Depot has contributed $35,000 to fund improvements in Glen Road for Phase II.

**JUSTIFICATION:**

This project is expected to relieve traffic congestion on Stockton Hill

**RELATION TO ADOPTED PLANS:**

The KAT Study recommends that North Glen Road be constructed as a two lane collector road.

**COMMENTS:**

Right of way acquisition is needed for both phases. Estimated expenditures for FY2011 are $40,000 for land right of way.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Park Street Sewer Line Replacement | Public Works - Wastewater |
| Project Title | Department |
| Rob Owen | $163,431 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 163,431 | | | | | 163,431 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Other | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$163,431** | **$0** | **$0** | **$0** | **$0** | **$163,431** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants (CDBG) | 163,431 | | | | | 163,431 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| WIFA Loan | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | | | | | | 0 |
| **TOTAL** | **$0** | **$0** | **$0** | **$0** | **$0** | **$163,431** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**COMMENTS & PROJECT DESCRIPTION:**
Deteriorated sewer line replacement / realignment in the Park & Taylor Street area. New BNSF crossing.

**JUSTIFICATION:**
Reduce the liability of sewer lines on private property and sewer system overflows.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
CDBG

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| Powerhouse Improvements | Buildings and Facilities |
|---|---|
| Project Title | Department |
| Rob Owen / Kyle Taylor | $296,087 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Environmental Clearance | 20,785 | | | | | 20,785 |
| Design & Engineering | | | | | | 0 |
| Construction | 275,302 | | | | | 275,302 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$296,087** | **$0** | **$0** | **$0** | **$0** | **$296,087** |
| **FUNDING** | | | | | | |
| Cash (TDC $) | 20,785 | | | | | 20,785 |
| Bonds | | | | | | 0 |
| Grants | 275,302 | | | | | 275,302 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$296,087** | **$0** | **$0** | **$0** | **$0** | **$296,087** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Improvements to the Powerhouse Visitor's Center including display construction, exterior canopy, conference renovation, seating for café, signage and design.

**JUSTIFICATION:**
To improve the layout, circulation and overall visitor experience at the Powerhouse.

**RELATION TO ADOPTED PLANS:**
Work plan developed from Powerhouse Improvement Plan developed by Thayer Design for the TDC.

**COMMENTS:**
Funded by Byways grant with local match from TDC - $30,061, and Historic Route 66 Association of Arizona - $25,000. TDC funding required environmental clearance.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Rail Road Drainage Channel | Engineering |
| Project Title | Department |
| Greg Henry | $4,600,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 100,000 | | | | | 100,000 |
| Design & Engineering | | 500,000 | | | | 500,000 |
| Construction | | | 1,000,000 | 3,000,000 | | 4,000,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$100,000** | **$500,000** | **$1,000,000** | **$3,000,000** | **$0** | **$4,600,000** |
| **FUNDING** | | | | | | |
| Cash | 100,000 | 500,000 | | | | 600,000 |
| Bonds | | | 1,000,000 | 3,000,000 | | 4,000,000 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$100,000** | **$500,000** | **$1,000,000** | **$3,000,000** | **$0** | **$4,600,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | 52,500 | 210,000 | 210,000 | 472,500 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$52,500** | **$210,000** | **$210,000** | **$472,500** |

**PROJECT DESCRIPTION:**

This project begins at Louise Avenue and parallels the RR Tracks to the Rattle Snake Wash Channel south of the Kingman Airport. The Airway Underpass project constructed a portion of this channel in the vicinity of the Underpass. Mohave County Flood District is proposing a joint City/County project and has hired a consultant to prepare a DCR for the project. The County will be funding the entire cost of the DCR which is expected to take a year to complete.

**JUSTIFICATION:**

Will reduce flooding west of the Highway 66 and may eliminate properties from flood hazard areas.

**RELATION TO ADOPTED PLANS:**

The Kingman Area Master Drainage Plan identifies the Railroad Channel as a major channel, designed to intercept drainage flows from the "East Bench", redirect the flows parallel to the railroad northerly toward the Airport and then westerly to the Mohave Channel. This channel would reduce the down stream flooding on the westerly side of the railroad including problematic areas of Bank Street.

**COMMENTS:**

It is expected that the project will be constructed in two or more phases.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Rancho Santa Fe Parkway TI Phase I | Public Works - Streets |
| Project Title | Department |
| Rob Owen / Greg Henry | $36,998,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 583,500 | 583,500 | | | | 1,167,000 |
| Scoping Documents | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | 35,831,000 | | 35,831,000 |
| Equipment & Furnishings | | | | | | 0 |
| Appraisals/Title/Survey/Plans | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$583,500** | **$583,500** | **$0** | **$35,831,000** | **$0** | **$36,998,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| ADOT Participation | | | | 25,082,000 | | 25,082,000 |
| Developer Participation(ROW) | 583,500 | 583,500 | | | | 1,167,000 |
| Mohave County Participation* | | | | 2,000,000 | | 2,000,000 |
| Unfunded | | | | 8,749,000 | | 8,749,000 |
| **TOTAL** | **$583,500** | **$583,500** | **$0** | **$0** | **$0** | **$36,998,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

Phase I of the Rancho Santa Fe Parkway Traffic Interchange project consists of a full access traffic interchange and connecting roadway from Louise Av to Industrial Av. The Design Concept Report, and Change of Access Report have been completed. Design has reached the 95% stage and will be completed once construction financing has been finalized.

**JUSTIFICATION:**

To facilitate traffic flows from the north to south, connections to Airway Avenue, better access to Kingman Airport, and improve public safety response.

**RELATION TO ADOPTED PLANS:**

The 2005 KATS identified this project as a mid-term (2009-2013) improvement.

**COMMENTS:**

Phase I of this project is subject to a 70% ADOT / 30 % City funding split on construction. ADOT pays for design and the city pays for right-of-way acquisition. The Mohave County 5-year plan shows a 2 million dollar contribution to construction of this project. *County funding is dependent on HURF revenues. FY2011 anticipated expenses will be $313,500 for surveying and right-of-way plans.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Rancho Santa Fe Parkway TI Phase II | Public Works - Streets |
| Project Title | Department |
| Rob Owen / Greg Henry | $11,809,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | 181,667 | 181,666 | 181,667 | | 545,000 |
| Scoping Documents | | | | | | 0 |
| Design & Engineering | | | 733,000 | | | 733,000 |
| Construction | | | | | 10,471,000 | 10,471,000 |
| Appraisals / Title Reports | | 20,000 | 20,000 | 20,000 | | 60,000 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$0** | **$201,667** | **$934,666** | **$201,667** | **$10,471,000** | **$11,809,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | 20,000 | 20,000 | 20,000 | | 60,000 |
| ADOT Participation | | | | | | 0 |
| Developer Participation(ROW) | | 181,667 | 181,666 | 181,667 | | 545,000 |
| Improvement District | | | | | | 0 |
| Unfunded | | | 733,000 | | 10,471,000 | 11,204,000 |
| **TOTAL** | **$0** | **$201,667** | **$934,666** | **$201,667** | **$10,471,000** | **$11,809,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

Phase II of the Rancho Santa Fe Parkway Traffic Interchange project consists of the extension of the connecting road from Louise Avenue to Hualapai Mountain Road.

**JUSTIFICATION:**

To facilitate traffic flows from the north to south, connections to Airway Avenue, better access to Kingman Airport, and improve public safety response.

**RELATION TO ADOPTED PLANS:**

The 2005 KATS identified this project as a mid-term (2009-2013) improvement.

**COMMENTS:**

There is a provision in the development agreement with the property owners at the interchange that would require them to complete improvements to the connector road from Louise to Hualapai Mountain Road when they plat 400 lots west of the road. The city would still be responsible for right-of-way acquisition and road bed preparation, but this could significantly reduce the city's share of construction costs.

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Richard/Smith Addition Water Lines | Public Works -Water |
| Project Title | Department |
| Rob Owen/George Sedich | $242,971 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 242,971 | | | | | 242,971 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$242,971** | **$0** | **$0** | **$0** | **$0** | **$242,971** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | 242,971 | | | | | 242,971 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | | | | | | 0 |
| **TOTAL** | **$242,971** | **$0** | **$0** | **$0** | **$0** | **$242,971** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Replace aging water lines on the south side of Kingman in the Mohave / Buchanan area.

**JUSTIFICATION:**

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
CDBG grant funding

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| | |
|---|---|
| Sewer Line Replacement/Realignment | Public Works - Wastewater |
| Project Title | Department |
| Rob Owen | $1,000,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Design & Engineering | | | | | | 0 |
| Construction | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 750,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Other | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$1,000,000** |
| **FUNDING** | | | | | | |
| Cash | | | | | | 0 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| WIFA Loan | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| **TOTAL** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$200,000** | **$1,000,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**COMMENTS & PROJECT DESCRIPTION:**
Deteriorated sewer line replacement / realignment.

**JUSTIFICATION:**
Reduce the liability of sewer lines on private property and sewer system overflows.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| Sewer Slip Lining / Repair | Public Works - Wastewater |
|---|---|
| Project Title | Department |
| Rob Owen | $500,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Other | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$500,000** |
| **FUNDING** | | | | | | |
| Cash | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| WIFA Loan | | | | | | 0 |
| Improvement District | | | | | | 0 |
| Unfunded | | | | | | 0 |
| **TOTAL** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$100,000** | **$500,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**COMMENTS & PROJECT DESCRIPTION:**
Alternate repair method for sewer lines that due to location and/or access cannot be traditionally repaired.

**JUSTIFICATION:**
Necessary repair of leaking sewer lines, regulatory compliance of the collection system .

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Operations

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| Storage Tank Restoration | Public Works -Water |
|---|---|
| Project Title | Department |
| Rob Owen/George Sedich | $1,500,000 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000 |
| Equipment & Furnishings | | | | | | 0 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **300,000** | **300,000** | **300,000** | **300,000** | **300,000** | **1,500,000** |
| **FUNDING** | | | | | | |
| Cash | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 1,500,000 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **300,000** | **300,000** | **300,000** | **300,000** | **300,000** | **1,500,000** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**

The restoration project on Beale Springs Tank is complete. The Foothills, Hualapai, and College tanks are being inspected and are scheduled for restoration over the next five years. Once completed, a scheduled tank maintenance program would lower future cost.

**JUSTIFICATION:**

Tanks not ADEQ or OSHA compliant.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

Capital renewal funds

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| Trash Containers | Sanitation Department |
|---|---|
| Project Title | Department |
| Ed Tapia / Rob Owen | $1,040,920 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | 170,500 | 187,550 | 206,305 | 226,936 | 249,629 | 1,040,920 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$170,500** | **$187,550** | **$206,305** | **$226,936** | **$249,629** | **$1,040,920** |
| **FUNDING** | | | | | | |
| Cash | 170,500 | 187,550 | 206,305 | 226,936 | 249,629 | 1,040,920 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$170,500** | **$187,550** | **$206,305** | **$226,936** | **$249,629** | **$1,040,920** |
| **FISCAL IMPACT** | | | | | | |
| **FUND:** | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Growth and Replacement

**JUSTIFICATION:**
Growth and Replacement

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Operating Fund

**CITY OF KINGMAN**
**CAPITAL IMPROVEMENTS PROGRAM**

| Truck Replacement | Sanitation Department |
|---|---|
| Project Title | Department |
| Ed Tapia / Rob Owen | $3,040,881 |
| Contact Person | Estimated Cost |

| PROJECT COMPONENTS | 2012 | 2013 | 2014 | 2015 | 2016 | TOTAL |
|---|---|---|---|---|---|---|
| **COSTS** | | | | | | |
| Land & Right-of-Way | | | | | | 0 |
| Design & Engineering | | | | | | 0 |
| Construction | | | | | | 0 |
| Equipment & Furnishings | 637,762 | 701,538 | 385,846 | 848,861 | 466,874 | 3,040,881 |
| Professional Services | | | | | | 0 |
| Contingency | | | | | | 0 |
| **TOTAL** | **$637,762** | **$701,538** | **$385,846** | **$848,861** | **$466,874** | **$3,040,881** |
| **FUNDING** | | | | | | |
| Cash | 637,762 | 701,538 | 385,846 | 848,861 | 466,874 | 3,040,881 |
| Bonds | | | | | | 0 |
| Grants | | | | | | 0 |
| Investment/Depr Fees | | | | | | 0 |
| Developer Participation | | | | | | 0 |
| Improvement District | | | | | | 0 |
| **TOTAL** | **$637,762** | **$701,538** | **$385,846** | **$848,861** | **$466,874** | **$3,040,881** |
| **FISCAL IMPACT** | | | | | | |
| FUND: | | | | | | |
| Number of FTE's | | | | | | 0 |
| Operating Costs | | | | | | 0 |
| Operating Savings | | | | | | 0 |
| Debt Service | | | | | | 0 |
| **NET OPERATING IMPACT** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |

**PROJECT DESCRIPTION:**
Years 2012-2013-2015 include two trucks.

**JUSTIFICATION:**
Annual Replacement

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**
Operating Fund

## GENERAL FUND

| GENERAL FUND (101) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 8,625,440 | 8,393,047 | 8,393,047 | 8,855,138 | 7,601,252 |
| **REVENUES** | | | | | |
| Taxes | | | | | |
| City Sales Tax (2%) | 11,210,848 | 11,400,000 | 11,400,000 | 10,500,000 | 10,500,000 |
| Room Tax (2 %) | 355,006 | 300,000 | 300,000 | 350,000 | 350,000 |
| Sales Tax | 1,897,747 | 1,880,000 | 1,880,000 | 1,933,700 | 2,050,000 |
| Income Tax | 3,060,573 | 2,517,000 | 2,517,000 | 2,517,000 | 2,370,000 |
| Auto Lieu Tax | 1,290,144 | 1,100,000 | 1,100,000 | 1,163,350 | 1,190,000 |
| *Total Taxes* | 17,814,318 | 17,197,000 | 17,197,000 | 16,464,050 | 16,460,000 |
| Licenses & Permits | | | | | |
| Utility Franchise Fee | 657,793 | 800,000 | 800,000 | 697,859 | 700,000 |
| Business Licenses | 74,280 | 65,000 | 65,000 | 71,850 | 122,000 |
| Building Fees | 464,688 | 410,000 | 410,000 | 274,700 | 275,000 |
| *Total Licenses & Permits* | 1,196,761 | 1,275,000 | 1,275,000 | 1,044,409 | 1,097,000 |
| Charges for Services | | | | | |
| Golf Course Fees | 884,481 | 907,000 | 907,000 | 906,930 | 958,000 |
| Parks & Recreation Fees | 354,346 | 311,500 | 311,500 | 321,175 | 336,500 |
| General Government | 116,236 | 515,625 | 515,625 | 103,173 | 120,000 |
| *Total Charges for Services* | 1,355,063 | 1,734,125 | 1,734,125 | 1,331,278 | 1,414,500 |
| Fines & Forfeitures | 260,767 | 275,000 | 275,000 | 270,482 | 275,000 |
| Grants, Transfers & Other | 1,759,532 | 1,480,100 | 1,480,100 | 1,700,400 | 2,214,800 |
| **TOTAL REVENUES** | 22,386,441 | 21,961,225 | 21,961,225 | 20,810,619 | 21,461,300 |
| **TOTAL FUNDS AVAILABLE** | $31,011,881 | $30,354,272 | $30,354,272 | $29,665,757 | $29,062,552 |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 16,112,887 | 16,540,202 | 16,540,202 | 15,950,629 | 15,428,586 |
| Supplies & Services | 3,506,029 | 4,939,050 | 4,939,050 | 3,701,592 | 4,843,080 |
| City and Internal Services | 1,275,300 | 1,304,840 | 1,304,840 | 1,304,840 | 1,359,340 |
| Capital Outlay | 112,631 | 102,800 | 102,800 | 79,300 | 83,000 |
| Cash Transfers | | | | | |
| Grants Fund | 1,924 | 29,360 | 29,360 | 14,680 | |
| Hurf Fund | 100,000 | 600,000 | 600,000 | | |
| Benefits Reserve Fund | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| MPC Debt Svc - Golf Course | 326,500 | 343,500 | 343,500 | 343,500 | 360,250 |
| MPC Debt Svc - Airway Underpass | 272,063 | 269,964 | 269,964 | 269,964 | 268,719 |
| Transit Fund | | 100,000 | 100,000 | 100,000 | 50,000 |
| Powerhouse Fund | 120,000 | 120,000 | 120,000 | 100,000 | 100,000 |
| 911 Dispatch Center - Police | | | | | 872,898 |
| 911 Dispatch Center - Fire | | | | | 140,913 |
| Police Upgrade & Expansion | 129,409 | | | | |
| Contingency - General | | 1,000,000 | 1,000,000 | | 1,000,000 |
| **TOTAL EXPENDITURES** | 22,156,743 | 25,549,716 | 25,549,716 | 22,064,505 | 24,706,786 |
| **ENDING BALANCE** | $8,855,138 | $4,804,556 | $4,804,556 | $7,601,252 | $4,355,766 |

## HIGHWAY USER FUND

| HIGHWAY USER FUND (201) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 387,790 | 151,081 | 151,081 | 329,125 | 284,370 |
| **REVENUES** | | | | | |
| Taxes | | | | | |
| Highway User Fuel Tax | 2,161,724 | 2,150,000 | 2,150,000 | 2,104,530 | 2,150,000 |
| Lottery Revenue | 69,600 | | | | |
| Sales Tax | | | | | 750,000 |
| *Total Taxes* | 2,231,324 | 2,150,000 | 2,150,000 | 2,104,530 | 2,900,000 |
| Grants, Transfers & Other | 429,686 | 904,003 | 904,003 | 233,503 | 303,503 |
| **TOTAL REVENUES** | 2,661,010 | 3,054,003 | 3,054,003 | 2,338,033 | 3,203,503 |
| **TOTAL FUNDS AVAILABLE** | $3,048,800 | $3,205,084 | $3,205,084 | $2,667,158 | $3,487,873 |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 1,041,663 | 1,046,620 | 1,046,620 | 1,038,531 | 992,717 |
| Supplies & Services | 834,722 | 1,174,000 | 1,174,000 | 544,450 | 1,417,000 |
| City and Internal Services | 330,775 | 351,363 | 351,363 | 351,363 | 351,363 |
| Capital Outlay | 66,075 | 66,200 | 66,200 | 66,200 | 67,200 |
| Cash Transfers | | | | | |
| Help Loan | 200,000 | 150,000 | 150,000 | 150,000 | 209,991 |
| Admin Support-Wtr/Eng | 246,440 | 232,244 | 232,244 | 232,244 | 225,834 |
| Contingency | | 100,000 | 100,000 | | 100,000 |
| **TOTAL EXPENDITURES** | 2,719,675 | 3,120,427 | 3,120,427 | 2,382,788 | 3,364,105 |
| **ENDING BALANCE** | $329,125 | $84,657 | $84,657 | $284,370 | $123,768 |

## TRANSIT SYSTEM FUND

| TRANSIT SYSTEM (205) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 383,311 | 251,313 | 251,313 | 207,950 | 111,203 |
| **REVENUES** | | | | | |
| Grant | 803,651 | 814,563 | 814,563 | 675,000 | 559,143 |
| Charges for Services | 120,294 | 113,000 | 113,000 | 110,491 | 125,000 |
| Transfers & Other | 65,900 | 1,234,304 | 1,234,304 | 133,436 | 50,000 |
| **TOTAL REVENUES** | 989,845 | 2,161,867 | 2,161,867 | 918,927 | 734,143 |
| **TOTAL FUNDS AVAILABLE** | **$1,373,156** | **$2,413,180** | **$2,413,180** | **$1,126,877** | **$845,346** |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 627,612 | 645,977 | 645,977 | 604,549 | 612,685 |
| Supplies & Services | 100,822 | 140,945 | 140,945 | 117,000 | 148,125 |
| City and Internal Services | 55,150 | 59,125 | 59,125 | 59,125 | 59,125 |
| Capital Outlay | 381,622 | 1,484,304 | 1,484,304 | 235,000 | 17,000 |
| Cash Transfers | | | | | |
| Contingency | | 15,000 | 15,000 | | 0 |
| **TOTAL EXPENDITURES** | 1,165,206 | 2,345,351 | 2,345,351 | 1,015,674 | 836,935 |
| **ENDING BALANCE** | **$207,950** | **$67,829** | **$67,829** | **$111,203** | **$8,411** |

## IMPROVEMENT DISTRICT BOND REPAYMENT FUND

| IMP DIST BOND (210) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 218,076 | 73,790 | 73,790 | 73,881 | 78,599 |
| **REVENUES** | | | | | |
| Local Improvement Interest | | | | | |
| Golden Gate | | | | | |
| Banks | 685 | | | | |
| Wallapai-Marlene | 5,029 | 4,718 | 4718 | 4,718 | 4,390 |
| Other | 91 | | | | |
| **TOTAL REVENUES** | 5,805 | 4,718 | 4,718 | 4,718 | 4,390 |
| **TOTAL FUNDS AVAILABLE** | **$223,881** | **$78,508** | **$78,508** | **$78,599** | **$82,989** |
| **EXPENDITURES** | | | | | |
| Project Expenses | | | | | |
| Cash Transfers | 150,000 | 75,000 | 75,000 | | 75,000 |
| **TOTAL EXPENDITURES** | 150,000 | 75,000 | 75,000 | 0 | 75,000 |
| **ENDING BALANCE** | **$73,881** | **$3,508** | **$3,508** | **$78,599** | **$7,989** |

## POWERHOUSE FUND

| POWERHOUSE FUND (215) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 7,647 | 12,072 | 12,072 | 26,131 | 20,825 |
| **REVENUES** | | | | | |
| Transfers | 120,000 | 120,000 | 120,000 | 100,000 | 100,000 |
| Fees & Charges for Services | | | | | |
| Rental Fees | 27,041 | 15,000 | 15,000 | 25,000 | 25,000 |
| Event Room Fees | 7,075 | 5,000 | 5,000 | 7,325 | 6,000 |
| Other | 404 | | | | |
| **TOTAL REVENUES** | 154,520 | 140,000 | 140,000 | 132,325 | 131,000 |
| **TOTAL FUNDS AVAILABLE** | **$162,167** | **$152,072** | **$152,072** | **$158,456** | **$151,825** |
| **EXPENDITURES** | | | | | |
| City and Internal Services | 7,400 | 7,400 | 7,400 | 7,400 | 7,400 |
| Supplies & Services | | | | | |
| Museum Operations | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Property Management | 67,000 | 67,000 | 67,000 | 67,000 | 67,000 |
| Utilities | 11,636 | 15,150 | 15,150 | 13,231 | 14,230 |
| Transfers | | | | | |
| **TOTAL EXPENDITURES** | 136,036 | 139,550 | 139,550 | 137,631 | 138,630 |
| **ENDING BALANCE** | **$26,131** | **$12,522** | **$12,522** | **$20,825** | **$13,195** |

## GRANTS FUND

| GRANTS FUND (752) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 646,405 | 377,508 | 377,508 | 718,010 | 634,449 |
| **REVENUES** | | | | | |
| Grants | | | | | |
| Federal<br>Magnet, HIDTA, Vest<br>OCDETF, CDBG, JAG,<br>Fire Act, HSIP | 992,011 | 3,152,506 | 3,152,506 | 1,925,202 | 2,423,866 |
| State<br>Historic Preservation,<br>Homeland Security,<br>Eastern Pathway, GOHS<br>DHE, Victims Rights<br>GITEM | 262,409 | 1,555,033 | 1,555,033 | 288,719 | 889,197 |
| County<br>Rico | 405,818 | 350,000 | 350,000 | 350,000 | 350,000 |
| Other<br>Byways, Police, Misc | 4,000 | 1,250,302 | 1,250,302 | 20,000 | 1,325,302 |
| *Total Grants* | 1,664,238 | 6,307,841 | 6,307,841 | 2,583,921 | 4,988,365 |
| Transfers & Other | 5,961 | 29,360 | 29,360 | 2,500 | |
| **TOTAL REVENUES** | 1,670,199 | 6,337,201 | 6,337,201 | 2,586,421 | 4,988,365 |
| **TOTAL FUNDS AVAILABLE** | **$2,316,604** | **$6,714,709** | **$6,714,709** | **$3,304,431** | **$5,622,814** |
| **EXPENDITURES** | | | | | |
| Federal | 937,193 | 3,031,866 | 3,031,866 | 1,813,348 | 2,248,866 |
| State | 231,352 | 1,755,081 | 1,755,081 | 135,735 | 972,572 |
| County | 337,283 | 350,000 | 350,000 | 350,000 | 350,000 |
| Other | 84,166 | 1,250,302 | 1,250,302 | 27,099 | 1,325,302 |
| Cash Transfers | 8,600 | 233,500 | 233,500 | 343,800 | 323,800 |
| **TOTAL EXPENDITURES** | 1,598,594 | 6,620,749 | 6,620,749 | 2,669,982 | 5,220,540 |
| **ENDING BALANCE** | **$718,010** | **$93,960** | **$93,960** | **$634,449** | **$402,274** |

## GENERAL OBLIGATION DEBT FUND

| GENERAL OBLIGATION DEBT (401) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 824,226 | 348,730 | 348,730 | 347,515 | 51,700 |
| **REVENUES** | | | | | |
| Property Taxes - Secondary | 20,169 | | | 1,185 | |
| Other | 3,120 | 750 | 750 | 3,000 | |
| **TOTAL REVENUES** | 23,289 | 750 | 750 | 4,185 | 0 |
| **TOTAL FUNDS AVAILABLE** | $847,515 | $349,480 | $349,480 | $351,700 | $51,700 |
| **EXPENDITURES** | | | | | |
| Cash Transfers, Other | 500,000 | 300,000 | 300,000 | 300,000 | 51,700 |
| Debt Payments - Principal & Interest | | | | | |
| **TOTAL EXPENDITURES** | 500,000 | 300,000 | 300,000 | 300,000 | 51,700 |
| **ENDING BALANCE** | $347,515 | $49,480 | $49,480 | $51,700 | $0 |

## MUNICIPAL PROPERTY CORPORATION

| MPC (403) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 109,402 | 107,402 | 107,402 | 111,491 | 109,991 |
| **REVENUES** | | | | | |
| Transfer from General Fund | 598,563 | 613,464 | 613,464 | 613,464 | 628,969 |
| Other | 839 | 500 | 500 | 1,000 | 1,000 |
| **TOTAL REVENUES** | 599,402 | 613,964 | 613,964 | 614,464 | 629,969 |
| **TOTAL FUNDS AVAILABLE** | **$708,804** | **$721,366** | **$721,366** | **$725,955** | **$739,960** |
| **EXPENDITURES** | | | | | |
| Debt Payments | | | | | |
| Golf Course | 326,500 | 344,750 | 344,750 | 344,750 | 361,500 |
| Airway Underpass | 270,813 | 271,214 | 271,214 | 271,214 | 269,969 |
| | 597,313 | 615,964 | 615,964 | 615,964 | 631,469 |
| **TOTAL EXPENDITURES** | 597,313 | 615,964 | 615,964 | 615,964 | 631,469 |
| **ENDING BALANCE** | **$111,491** | **$105,402** | **$105,402** | **$109,991** | **$108,491** |

## HELP LOAN DEBT FUND

| HELP LOAN (405) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 564,064 | 330,365 | 330,365 | 329,943 | 150,891 |
| **REVENUES** | | | | | |
| Transfer from Banks Const Fund | | 45,694 | 45,694 | 42,646 | |
| Transfer from HURF | 200,000 | 150,000 | 150,000 | 150,000 | 209,991 |
| Other | 78 | | | 65 | |
| **TOTAL REVENUES** | 200,078 | 195,694 | 195,694 | 192,711 | 209,991 |
| **TOTAL FUNDS AVAILABLE** | **$764,142** | **$526,059** | **$526,059** | **$522,654** | **$360,882** |
| **EXPENDITURES** | | | | | |
| Debt Payments | 434,199 | 371,763 | 371,763 | 371,763 | 360,882 |
| **TOTAL EXPENDITURES** | 434,199 | 371,763 | 371,763 | 371,763 | 360,882 |
| **ENDING BALANCE** | **$329,943** | **$154,296** | **$154,296** | **$150,891** | **$0** |

## IMPROVEMENT DISTRICT DEBT FUNDS

| IMPROVEMENT DISTRICT DEBT FUNDS | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 3,866,315 | 3,524,987 | 3,524,987 | 3,601,003 | 3,683,095 |
| **REVENUES** | | | | | |
| Principal & Interest Revenue | 1,063,221 | 1,141,302 | 1,141,302 | 1,204,963 | 1,131,000 |
| Transfers | 3,120 | | | 481,665 | 433,787 |
| Other - Interest Earned | 27,630 | 20,000 | 20,000 | 32,940 | 21,000 |
| **TOTAL REVENUES** | 1,093,971 | 1,161,302 | 1,161,302 | 1,719,568 | 1,585,787 |
| **TOTAL FUNDS AVAILABLE** | $4,960,286 | $4,686,289 | $4,686,289 | $5,320,571 | $5,268,882 |
| **EXPENDITURES** | | | | | |
| Services | 898 | 898 | 898 | 898 | 898 |
| City and Internal Services | 27,170 | 33,440 | 33,440 | 33,440 | 33,440 |
| Transfers | 9,776 | 3,901 | 3,901 | 3,901 | 499 |
| Debit Payments | 1,321,439 | 1,599,237 | 1,599,237 | 1,599,237 | 1,599,870 |
| Airway Ave Railroad Crossing, Wallapai-Marlene, Banks Airport, East Golden Gate,KAT/Banks | | | | | |
| **TOTAL EXPENDITURES** | 1,359,283 | 1,637,476 | 1,637,476 | 1,637,476 | 1,634,707 |
| **ENDING BALANCE** | $3,601,003 | $3,048,813 | $3,048,813 | $3,683,095 | $3,634,175 |

## SMALL IMPROVEMENT DISTRICT CONSTRUCTION FUND

| SMALL ID CONST FUND (303) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 461,724 | 362,735 | 362,735 | 365,412 | 372,813 |
| **REVENUES** | | | | | |
| Transfers | | | | | |
| ID Debt Funds | 6,656 | 3,901 | 3,901 | 3,901 | 499 |
| Other - Interest Earned | 3,032 | 250 | 250 | 3,500 | 1,500 |
| **TOTAL REVENUES** | 9,688 | 4,151 | 4,151 | 7,401 | 1,999 |
| **TOTAL FUNDS AVAILABLE** | $471,412 | $366,886 | $366,886 | $372,813 | $374,812 |
| **EXPENDITURES** | | | | | |
| Transfer: | | | | | |
| Project Expenses | | | | | 350,000 |
| Banks/Gordon Traffic Light | 106,000 | | | | |
| **TOTAL EXPENDITURES** | 106,000 | 0 | 0 | 0 | 350,000 |
| **ENDING BALANCE** | $365,412 | $366,886 | $366,886 | $372,813 | $24,812 |

## CAPITAL PROJECTS CONSTRUCTION FUND

| CAPITAL PROJECTS FUND (304) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 373,718 | 2,421,408 | 2,421,408 | 506,911 | 2,469,335 |
| **REVENUES** | | | | | |
| Transfers | 335,409 | 250,000 | 250,000 | 250,000 | |
| Development Investment Fees | | | | | |
| General Facilities - Current Year | 54,876 | 50,000 | 50,000 | 50,000 | 50,000 |
| General Facilities - Prior Year | | | | | |
| Storm Water - Current Year | | 15,000 | 15,000 | 13,000 | 13,000 |
| Storm Water - Prior Year | | 176,482 | 176,482 | 176,266 | 189,266 |
| Transportation - Current Year | 44,940 | 61,000 | 61,000 | 67,200 | 65,000 |
| Transportation - Prior Year | | 1,648,168 | 1,648,168 | 1,607,695 | 1,674,895 |
| Police - Current Year | | 16,000 | 16,000 | 15,000 | 15,000 |
| Police - Prior Year | | 171,756 | 171,756 | 173,026 | 188,026 |
| Fire - Current Year | | 20,000 | 20,000 | 20,500 | 20,000 |
| Fire - Prior Year | | 252,130 | 252,130 | 253,935 | 274,435 |
| Parks - Current Year | | 35,000 | 35,000 | 25,000 | 25,000 |
| Parks - Prior Year | | 345,270 | 345,270 | 350,030 | 375,030 |
| Bed Tax 2% | 82,689 | 300,000 | 300,000 | 358,418 | 350,000 |
| Bond Proceeds | | 10,494,000 | 10,494,000 | | |
| WACOG | 144,000 | 2,231,000 | 2,231,000 | | 2,431,000 |
| Unfunded Projects | | | | | 5,754,000 |
| Other | 30,450 | 65,000 | 65,000 | 55,000 | 30,000 |
| **TOTAL REVENUES** | 692,364 | 16,130,806 | 16,130,806 | 3,415,070 | 11,454,652 |
| **TOTAL FUNDS AVAILABLE** | $1,066,082 | $18,552,214 | $18,552,214 | $3,921,981 | $13,923,987 |
| **EXPENDITURES** | | | | | |
| Capital Outlay | | | | | |
| Building Remodel | 27,818 | 225,000 | 225,000 | | |
| Bank Street Reconstruction | 346 | 250,000 | 250,000 | 250,000 | |
| Gordon Widening | 10,000 | 4,650,000 | 4,650,000 | 670,000 | 4,100,000 |
| City Radio Communication System | | | | | 200,000 |
| Police Computer System | 115,457 | | | 104,726 | |
| North Glen Road | | 2,825,000 | 2,825,000 | 50,000 | 2,800,000 |
| 911Emergency Communications Center | | 2,950,000 | 2,950,000 | | |
| 911 Software and Hardware | | 482,685 | 482,685 | | |
| Airway Ave - Western Improvements | | 2,300,000 | 2,300,000 | | 1,285,000 |
| Bank Street & Gordon Dr Traffic Signals | 143,860 | | | | |
| EGG Phase II ID or Rancho Santa Fe Pkwy | | | | | |
| Traffic Light - Hualapai Mtn Road | 44,940 | 350,000 | 350,000 | 155,000 | |
| Traffic Light - Airway Traffic Signal | | 250,000 | 250,000 | 150,100 | |
| Fripps | | | | 37,570 | |
| Quiet Zone Study | | | | 35,250 | |
| Transfer - 911 Dispatch Center | | | | | 389,234 |
| Transfer - Rancho Santa Fe Pkwy | 216,750 | | | | |
| **TOTAL EXPENDITURES** | 559,171 | 14,282,685 | 14,282,685 | 1,452,646 | 8,774,234 |
| **ENDING BALANCE** | $506,911 | $4,269,529 | $4,269,529 | $2,469,335 | $5,149,753 |

## AIRWAY UNDERPASS CONSTRUCTION FUND

| AIRWAY UNDERPASS CONST (306) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 934,358 | 914,358 | 914,358 | 931,787 | 928,787 |
| **REVENUES** | | | | | |
| Transfers | | | | | |
| Bond Proceeds & Other | 653 | 5,000 | 5,000 | 12,000 | 5,000 |
| **TOTAL REVENUES** | 653 | 5,000 | 5,000 | 12,000 | 5,000 |
| **TOTAL FUNDS AVAILABLE** | $935,011 | $919,358 | $919,358 | $943,787 | $933,787 |
| **EXPENDITURES** | | | | | |
| Capital Outlay | 3,224 | 100,000 | 100,000 | 15,000 | 500,000 |
| Transfers | | | | | 433,787 |
| **TOTAL EXPENDITURES** | 3,224 | 100,000 | 100,000 | 15,000 | 933,787 |
| **ENDING BALANCE** | $931,787 | $819,358 | $819,358 | $928,787 | $0 |

## BANK STREET CONSTRUCTION FUND

| BANK STREET CONSTRUCTION (308) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 41,694 | 45,694 | 45,694 | 42,146 | 0 |
| **REVENUES** | | | | | |
| Transfers | | | | | |
| Interest | 452 | | | 500 | |
| WACOG | | | | | |
| **TOTAL REVENUES** | 452 | 0 | 0 | 500 | 0 |
| **TOTAL FUNDS AVAILABLE** | $42,146 | $45,694 | $45,694 | $42,646 | $0 |
| **EXPENDITURES** | | | | | |
| HELP Loan Payment | | | | | |
| Transfer to HELP Loan Debt Fund | | 45,694 | 45,694 | 42,646 | |
| **TOTAL EXPENDITURES** | 0 | 45,694 | 45,694 | 42,646 | 0 |
| **ENDING BALANCE** | $42,146 | $0 | $0 | $0 | $0 |

## KAT & BANKS AIRPORT ADD ID CONSTRUCTION FUND

| KAT & BANKS ID CONST (309) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 2,464,021 | 570,271 | 570,271 | 482,303 | 0 |
| **REVENUES** | | | | | |
| Bond Proceeds | | | | | |
| Transfers & Other | 12,589 | | | | |
| Small ID Const Fund, HURF, Water, WW | | | | | |
| **TOTAL REVENUES** | 12,589 | 0 | 0 | 0 | 0 |
| **TOTAL FUNDS AVAILABLE** | **$2,476,610** | **$570,271** | **$570,271** | **$482,303** | **$0** |
| **EXPENDITURES** | | | | | |
| Capital Outlay | 1,994,307 | 570,271 | 570,271 | 638 | |
| Transfer | | | | 481,665 | |
| **TOTAL EXPENDITURES** | 1,994,307 | 570,271 | 570,271 | 482,303 | 0 |
| **ENDING BALANCE** | **$482,303** | **$0** | **$0** | **$0** | **$0** |

## KINGMAN CROSSING TI CONSTRUCTION FUND

| KINGMAN CROSSING (314) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 101,458 | 101,708 | 101,708 | 85,390 | 75,038 |
| **REVENUES** | | | | | |
| Transfers - Capital Projects | | | | | |
| Developer Participation | | 20,978,000 | 20,978,000 | | 20,978,000 |
| Other | 23 | | | 600 | |
| **TOTAL REVENUES** | 23 | 20,978,000 | 20,978,000 | 600 | 20,978,000 |
| **TOTAL FUNDS AVAILABLE** | $101,481 | $21,079,708 | $21,079,708 | $85,990 | $21,053,038 |
| **EXPENDITURES** | | | | | |
| Capital Outlay | 16,091 | 20,978,000 | 20,978,000 | 10,952 | 20,978,000 |
| **TOTAL EXPENDITURES** | 16,091 | 20,978,000 | 20,978,000 | 10,952 | 20,978,000 |
| **ENDING BALANCE** | $85,390 | $101,708 | $101,708 | $75,038 | $75,038 |

## RANCHO SANTA FE PARKWAY TI CONSTRUCTION FUND

| RANCHO SANTA FE PARKWAY (315) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 108,314 | 314,731 | 314,731 | 325,084 | 144,784 |
| **REVENUES** | | | | | |
| Cash Transfers | 216,750 | | | | |
| Developer Participation | | 1,712,000 | 1,712,000 | | 1,712,000 |
| ADOT Participation | | 25,082,000 | 25,082,000 | | 25,082,000 |
| County Participation | | 2,000,000 | 2,000,000 | | 2,000,000 |
| Unfunded | | 19,953,000 | 19,953,000 | | 19,953,000 |
| Other | 20 | | | 2,000 | |
| **TOTAL REVENUES** | 216,770 | 48,747,000 | 48,747,000 | 2,000 | 48,747,000 |
| **TOTAL FUNDS AVAILABLE** | $325,084 | $49,061,731 | $49,061,731 | $327,084 | $48,891,784 |
| **EXPENDITURES** | | | | | |
| Phase I | | 37,211,500 | 37,211,500 | 182,300 | 36,998,000 |
| Phase II | | 11,809,000 | 11,809,000 | | 11,809,000 |
| **TOTAL EXPENDITURES** | 0 | 49,020,500 | 49,020,500 | 182,300 | 48,807,000 |
| **ENDING BALANCE** | $325,084 | $41,231 | $41,231 | $144,784 | $84,784 |

## FLOOD CONTROL CONSTRUCTION FUND

| FLOOD CONTROL (751) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 1,320,970 | 1,745,911 | 1,745,911 | 1,346,759 | 1,779,468 |
| **REVENUES** | | | | | |
| County Contribution | 870,424 | 709,000 | 709,000 | 709,000 | 577,835 |
| Bond Proceeds/Other Financing Source | | 8,200,000 | 8,200,000 | | |
| Interest Earnings/Other Miscellaneous | 3,985 | 1,000 | 1,000 | 183,709 | 5,000 |
| **TOTAL REVENUES** | 874,409 | 8,910,000 | 8,910,000 | 892,709 | 582,835 |
| **TOTAL FUNDS AVAILABLE** | **$2,195,379** | **$10,655,911** | **$10,655,911** | **$2,239,468** | **$2,362,303** |
| **EXPENDITURES** | | | | | |
| Capital Outlay | | | | | |
| Mohave Channel-Mohave County IGA | 347,656 | | | | |
| Railroad Drainage Channel | | 8,200,000 | 8,200,000 | | 100,000 |
| Miscellaneous Project Expenses | | | | 10,000 | |
| Master Plan Update | | | | | |
| Bull Mountain Drainage Channel | 43,786 | 650,000 | 650,000 | 100,000 | 130,000 |
| Bank Street Reconstruction | 390,451 | | | | |
| Mohave Wash Pathway Imprs | | | | | |
| Land Acquisition - Drainage | 66,726 | 200,000 | 200,000 | 50,000 | 100,000 |
| Channel Erosion Protection | | 50,000 | 50,000 | 50,000 | 50,000 |
| Fripps | | 65,000 | 65,000 | | |
| Contingency | | 50,000 | 50,000 | | 100,000 |
| Transfers | | | | | |
| Capital - Bank St Reconstruction | | 250,000 | 250,000 | 250,000 | |
| Wastewater Expansion Fund | | | | | 1,500,000 |
| **TOTAL EXPENDITURES** | 848,619 | 9,465,000 | 9,465,000 | 460,000 | 1,980,000 |
| **ENDING BALANCE** | **$1,346,760** | **$1,190,911** | **$1,190,911** | **$1,779,468** | **$382,303** |

## WATER OPERATING FUND

| WATER OPERATING (501) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 316,535 | 544,751 | 544,751 | 1,620,934 | 3,111,502 |
| **REVENUES** | | | | | |
| Charges for Services | | | | | |
| Residential Water | 5,248,208 | 4,886,500 | 4,886,500 | 5,493,288 | 5,506,500 |
| Commercial Water | 1,627,284 | 1,752,000 | 1,752,000 | 1,723,490 | 1,770,000 |
| *Total Charges for Services* | 6,875,492 | 6,638,500 | 6,638,500 | 7,216,778 | 7,276,500 |
| Fees | 311,328 | 340,200 | 340,200 | 307,713 | 309,200 |
| Bond Proceeds, Transfers & Other | 1,485,701 | 1,018,389 | 1,018,389 | 1,041,249 | 1,023,979 |
| **TOTAL REVENUES** | 8,672,521 | 7,997,089 | 7,997,089 | 8,565,740 | 8,609,679 |
| **TOTAL FUNDS AVAILABLE** | $8,989,056 | $8,541,840 | $8,541,840 | $10,186,674 | $11,721,181 |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 2,846,560 | 3,057,406 | 3,057,406 | 3,013,228 | 2,959,221 |
| Supplies & Services | 2,031,035 | 2,951,233 | 2,951,233 | 2,405,217 | 2,665,100 |
| City and Internal Services | 586,210 | 586,210 | 586,210 | 586,210 | 601,210 |
| Capital Outlay | 1,121,536 | 389,200 | 389,200 | 257,200 | 361,200 |
| Cash Transfers-General/HURF/Benefits | 782,781 | 813,317 | 813,317 | 813,317 | 813,317 |
| Contingency | | 100,000 | 100,000 | | 100,000 |
| **TOTAL EXPENDITURES** | 7,368,122 | 7,897,366 | 7,897,366 | 7,075,172 | 7,500,048 |
| **ENDING BALANCE** | $1,620,934 | $644,474 | $644,474 | $3,111,502 | $4,221,133 |

## WATER CAPITAL RENEWAL

| WATER CAP RENEWAL (510) | Actual FY 2008-09 | Budget FY 2009-10 | Adjusted Budget FY 2009-10 | Estimated FY 2009-10 | Adopted Budget FY 2010-11 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 1,212,513 | 1,584,713 | 1,584,713 | 1,614,869 | 2,035,897 |
| **REVENUES** | | | | | |
| Capital Renewal Fee | 769,559 | 775,000 | 775,000 | 811,028 | 800,000 |
| Other - Miscellaneous | 430 | 1,500 | 1,500 | 15,000 | 15,000 |
| **TOTAL REVENUES** | 769,989 | 776,500 | 776,500 | 826,028 | 815,000 |
| **TOTAL FUNDS AVAILABLE** | $1,982,502 | $2,361,213 | $2,361,213 | $2,440,897 | $2,850,897 |
| **EXPENDITURES** | | | | | |
| Storage Tank Restoration | 270,730 | 300,000 | 300,000 | 250,000 | 300,000 |
| Fire Hydrant Replacement | | 50,000 | 50,000 | 50,000 | 50,000 |
| Distribution Lines | 92,331 | 200,000 | 200,000 | 100,000 | 200,000 |
| Other Miscellaneous Expenses | 4,572 | 5,000 | 5,000 | 5,000 | 5,000 |
| Contingency | | 250,000 | 250,000 | | 250,000 |
| **TOTAL EXPENDITURES** | 367,633 | 805,000 | 805,000 | 405,000 | 805,000 |
| **ENDING BALANCE** | $1,614,869 | $1,556,213 | $1,556,213 | $2,035,897 | $2,045,897 |

## WATER EXPANSION FUND

| WATER EXPANSION ( 511) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 3,118,934 | 4,166,467 | 4,166,467 | 4,939,453 | 7,424,890 |
| **REVENUES** | | | | | |
| Fees | 778,193 | 1,320,183 | 1,320,183 | 635,437 | 820,437 |
| Interest Earnings | 42,326 | 30,000 | 30,000 | 50,000 | 50,000 |
| Bond Proceeds, Transfers & Other | 1,000,000 | 1,800,000 | 1,800,000 | 1,800,000 | 242,971 |
| **TOTAL REVENUES** | 1,820,519 | 3,150,183 | 3,150,183 | 2,485,437 | 1,113,408 |
| **TOTAL FUNDS AVAILABLE** | $4,939,453 | $7,316,650 | $7,316,650 | $7,424,890 | $8,538,298 |
| **EXPENDITURES** | | | | | |
| Capital Outlay | | | | | |
| Professional Services | | | | | |
| Distribution Lines | | | | | |
| Upgrade Line from 6" to 8" | | | | | |
| East Bench 24" Transmission | | 1,800,000 | 1,800,000 | | 1,800,000 |
| Boosters for Rattlesnake Tank | | | | | |
| Well Pumps & Motors Wells 10 | | | | | |
| Wtr Infrastructure Upgrade & Replace | | | | | |
| Water 24" Ductile Iron Transmission | | | | | |
| Richard/Smith Addition Water Lines | | | | | 242,971 |
| Drill 2 Wells in Sacramento Basin | | | | | |
| Emergency Backup Power | | | | | |
| Backup Power for City Well#11 | | | | | 150,000 |
| Storage Tank - College Tank Farm | | | | | |
| New Water Well/Tank Site | | 50,000 | 50,000 | | |
| Transfers | | | | | |
| Fixed Assets | | | | | |
| KAT/Banks Airport ID | | | | | |
| Contingency | | 500,000 | 500,000 | | 500,000 |
| **TOTAL EXPENDITURES** | 0 | 2,350,000 | 2,350,000 | 0 | 2,692,971 |
| **ENDING BALANCE** | $4,939,453 | $4,966,650 | $4,966,650 | $7,424,890 | $5,845,327 |

## COLORADO RIVER WATER FUND

| COLORADO RIVER (521) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 3,521,389 | 3,316,389 | 3,316,389 | 1,817,991 | 1,260,959 |
| **REVENUES** | | | | | |
| Authority Payments | | 500,000 | 500,000 | 1,247,468 | 500,000 |
| Other | 15,430 | 20,000 | 20,000 | 18,000 | 18,000 |
| **TOTAL REVENUES** | 15,430 | 520,000 | 520,000 | 1,265,468 | 518,000 |
| **TOTAL FUNDS AVAILABLE** | **$3,536,819** | **$3,836,389** | **$3,836,389** | **$3,083,459** | **$1,778,959** |
| **EXPENDITURES** | | | | | |
| Capital Outlay | | | | | |
| Professional Services | | | | 20,000 | |
| Well Site Acquisition | | | | | |
| 1 New Production Well #11 - Pump, Line, Booster | 718,828 | 500,000 | 500,000 | 2,500 | 500,000 |
| Transfers - Fund 511 East Bench | 1,000,000 | 1,800,000 | 1,800,000 | 1,800,000 | |
| Contingency | | 500,000 | 500,000 | | 500,000 |
| **TOTAL EXPENDITURES** | 1,718,828 | 2,800,000 | 2,800,000 | 1,822,500 | 1,000,000 |
| **ENDING BALANCE** | **$1,817,991** | **$1,036,389** | **$1,036,389** | **$1,260,959** | **$778,959** |

## WASTEWATER OPERATING FUND

| WASTEWATER OPERATING (502) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 3,773,914 | 4,785,705 | 4,785,705 | 2,964,604 | 2,489,004 |
| **REVENUES** | | | | | |
| Charges for Services | 3,655,929 | 3,117,000 | 3,117,000 | 4,873,000 | 6,067,400 |
| Fees | 3,699 | 2,250 | 2,250 | 2,250 | 2,250 |
| Other | 24,538 | 10,000 | 10,000 | 50,000 | 50,000 |
| **TOTAL REVENUES** | 3,684,166 | 3,129,250 | 3,129,250 | 4,925,250 | 6,119,650 |
| **TOTAL FUNDS AVAILABLE** | $7,458,080 | $7,914,955 | $7,914,955 | $7,889,854 | $8,608,654 |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 486,457 | 646,412 | 646,412 | 539,177 | 842,023 |
| Supplies & Services | 400,094 | 664,300 | 664,300 | 457,900 | 743,800 |
| City and Internal Services | 110,150 | 116,150 | 116,150 | 116,150 | 116,150 |
| Capital Outlay | 466,018 | 199,200 | 199,200 | 84,700 | 114,400 |
| Cash Transfers | | | | | |
| Admin Support - Engineering | 369,661 | 774,145 | 774,145 | 774,145 | 774,145 |
| Admin Support - General Fund | 90,316 | 90,316 | 90,316 | 90,316 | 90,316 |
| Admin Support - HURF | 58,776 | 89,312 | 89,312 | 89,312 | 89,312 |
| Benefits Reserve Fund | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Wastewater Expansion-Mohave Channel Trunk | 304,000 | | | | |
| Wastewater Expansion-Debt Payments | 2,183,004 | 3,196,704 | 3,196,704 | 3,224,150 | 3,793,707 |
| Contingency | | 100,000 | 100,000 | | 500,000 |
| **TOTAL EXPENDITURES** | 4,493,476 | 5,901,539 | 5,901,539 | 5,400,850 | 7,088,853 |
| **ENDING BALANCE** | $2,964,604 | $2,013,416 | $2,013,416 | $2,489,004 | $1,519,801 |

## WASTEWATER EXPANSION FUND

| WASTEWATER EXPANSION ( 512) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 3,388,734 | 4,477,629 | 4,477,629 | 3,475,054 | 3,037,906 |
| **REVENUES** | | | | | |
| Fees | 162,827 | 136,000 | 136,000 | 95,000 | 136,000 |
| Interest Earnings & Other | 84,639 | 20,000 | 20,000 | 49,000 | 208,431 |
| Transfers | 304,000 | 3,196,704 | 3,196,704 | 3,224,150 | 5,293,707 |
| Bond Proceeds | 23,943,729 | 25,000,000 | 25,000,000 | 15,500,000 | 9,720,000 |
| **TOTAL REVENUES** | 24,495,195 | 28,352,704 | 28,352,704 | 18,868,150 | 15,358,138 |
| **TOTAL FUNDS AVAILABLE** | $27,883,929 | $32,830,333 | $32,830,333 | $22,343,204 | $18,396,044 |
| **EXPENDITURES** | | | | | |
| Capital Outlay | | | | | |
| Professional Services | 232,035 | | | 300,000 | |
| Bank Street Sewer Extension | | | | | |
| Chestnut Sewer Line Relocation | | 100,000 | 100,000 | | 100,000 |
| DDWWTP - Modification ADEQ Required | | 15,750,000 | 15,750,000 | 2,000,000 | 9,670,000 |
| DT Sewer Line Replace/Realign | | 1,000,000 | 1,000,000 | | |
| HTWWTP - Upgrade & Expansion | 23,810,739 | 8,250,000 | 8,250,000 | 13,500,000 | 50,000 |
| I-40 Sewer Line Boring | | | | | 44,000 |
| Park Street Sewer Line Replacement | | | | | 163,431 |
| Sewer Line Replacement/Realignment | | | | | 200,000 |
| Sewer Slip Lining/Repair | | | | | 100,000 |
| Mohave Channel Trunk Sewer Line | | | | | |
| Debt Principal & Interest Pmt-DT WWTTP | | 14,526 | 14,526 | 288,410 | 576,819 |
| Debt Principal & Interest Pmt-New HTWWTP | | 2,675,635 | 2,675,635 | 2,675,635 | 2,675,635 |
| Debt Principal & Interest Pmt-Old HTWWTP | 354,101 | 506,543 | 506,543 | 541,253 | 541,253 |
| Cash Transfers | | | | | |
| Debt Service - HTWWTP Loan | | | | | |
| KAT/Banks Airport ID | 12,000 | | | | |
| Contingency | | 1,000,000 | 1,000,000 | | 1,000,000 |
| **TOTAL EXPENDITURES** | 24,408,875 | 29,296,704 | 29,296,704 | 19,305,298 | 15,121,138 |
| **ENDING BALANCE** | $3,475,054 | $3,533,629 | $3,533,629 | $3,037,906 | $3,274,906 |

## SANITATION OPERATING FUND

| SANITATION FUND (503) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 1,092,674 | 1,141,141 | 1,141,141 | 1,226,532 | 1,454,665 |
| **REVENUES** | | | | | |
| Charges for Services | | | | | |
| Residential Service | 2,357,646 | 2,354,000 | 2,354,000 | 2,372,500 | 2,373,000 |
| Commercial Service | 940,493 | 935,000 | 935,000 | 969,387 | 965,000 |
| *Total Charges for Services* | 3,298,139 | 3,289,000 | 3,289,000 | 3,341,887 | 3,338,000 |
| Other | 16,069 | 6,500 | 6,500 | 17,155 | 12,500 |
| **TOTAL REVENUES** | 3,314,208 | 3,295,500 | 3,295,500 | 3,359,042 | 3,350,500 |
| **TOTAL FUNDS AVAILABLE** | **$4,406,882** | **$4,436,641** | **$4,436,641** | **$4,585,574** | **$4,805,165** |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 978,384 | 1,018,049 | 1,018,049 | 986,696 | 1,029,269 |
| Supplies & Services | 907,197 | 1,006,470 | 1,006,470 | 956,420 | 1,046,170 |
| City and Internal Services | 439,300 | 475,375 | 475,375 | 475,375 | 475,375 |
| Capital Outlay | 616,251 | 574,200 | 574,200 | 473,200 | 884,200 |
| Cash Transfers | | | | | |
| Admin Support - General Fund | 180,632 | 180,632 | 180,632 | 180,632 | 180,632 |
| Admin Support - HURF | 33,586 | 33,586 | 33,586 | 33,586 | 33,586 |
| Benefits Reserve Fund | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Budget Adjustments | | | | | |
| Contingency | | 100,000 | 100,000 | | 100,000 |
| **TOTAL EXPENDITURES** | 3,180,350 | 3,413,312 | 3,413,312 | 3,130,909 | 3,774,232 |
| **ENDING BALANCE** | **$1,226,532** | **$1,023,329** | **$1,023,329** | **$1,454,665** | **$1,030,933** |

## 911 DISPATCH CENTER FUND

| 911 DISPATCH CENTER (591) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 0 | 0 | 0 | 0 | 0 |
| **REVENUES** | | | | | |
| Charges for Services | | | | | |
| KPD | | | | | 872,898 |
| KFD | | | | | 140,913 |
| Capital Projects | | | | | 389,234 |
| NACFD | | | | | 165,360 |
| GV | | | | | 89,210 |
| PP | | | | | 13,628 |
| Pine Lake | | | | | 2,702 |
| *Total Charges for Services* | 0 | 0 | 0 | 0 | 1,673,945 |
| Other - Grant | | | | | 60,000 |
| **TOTAL REVENUES** | 0 | 0 | 0 | 0 | 1,733,945 |
| **TOTAL FUNDS AVAILABLE** | $0 | $0 | $0 | $0 | $1,733,945 |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | | | | | 927,453 |
| Supplies & Services | | | | | 41,250 |
| City and Internal Services | | | | | 74,500 |
| Capital Outlay | | | | | 574,242 |
| Cash Transfers | | | | | |
| Admin Support - General Fund | | | | | 62,000 |
| Benefits Reserve Fund | | | | | 6,000 |
| Capital Renewal-Replacement of Tech | | | | | 38,500 |
| Contingency | | | | | 10,000 |
| **TOTAL EXPENDITURES** | 0 | 0 | 0 | 0 | 1,733,945 |
| **ENDING BALANCE** | $0 | $0 | $0 | $0 | $0 |

## FLEET INTERNAL SERVICES FUND

| FLEET SERVICES (601) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 105,134 | 47,529 | 47,529 | 92,917 | 107,644 |
| **REVENUES** | | | | | |
| Transfers | 1,078,485 | 1,168,663 | 1,168,663 | 1,168,663 | 1,168,663 |
| Other | 1,343 | | | 2,000 | 2,000 |
| **TOTAL REVENUES** | 1,079,828 | 1,168,663 | 1,168,663 | 1,170,663 | 1,170,663 |
| **TOTAL FUNDS AVAILABLE** | **$1,184,962** | **$1,216,192** | **$1,216,192** | **$1,263,580** | **$1,278,307** |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 455,031 | 463,875 | 463,875 | 462,736 | 459,440 |
| Supplies & Services | 543,389 | 623,580 | 623,580 | 599,450 | 633,080 |
| City and Internal Services | 32,550 | 32,550 | 32,550 | 32,550 | 32,550 |
| Capital Outlay | 61,075 | 61,200 | 61,200 | 61,200 | 61,200 |
| Transfers - General Fund Allocation | | | | | 50,000 |
| Contingency | | 25,000 | 25,000 | | 25,000 |
| **TOTAL EXPENDITURES** | 1,092,045 | 1,206,205 | 1,206,205 | 1,155,936 | 1,261,270 |
| **ENDING BALANCE** | **$92,917** | **$9,987** | **$9,987** | **$107,644** | **$17,037** |

## BUILDING MAINTENANCE INTERNAL SERVICES FUND

| BUILDING MAINTENANCE (603) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 194,481 | 245,954 | 245,954 | 310,123 | 382,111 |
| **REVENUES** | | | | | |
| Transfers | 666,600 | 666,600 | 666,600 | 666,600 | 682,600 |
| Other | 2,649 | 100 | 100 | 1,800 | 1,800 |
| **TOTAL REVENUES** | 669,249 | 666,700 | 666,700 | 668,400 | 684,400 |
| **TOTAL FUNDS AVAILABLE** | $863,730 | $912,654 | $912,654 | $978,523 | $1,066,511 |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 245,200 | 243,911 | 243,911 | 235,862 | 245,334 |
| Supplies & Services | 297,059 | 390,700 | 390,700 | 358,600 | 363,900 |
| City and Internal Services | 1,950 | 1,950 | 1,950 | 1,950 | 1,950 |
| Capital Outlay | 9,398 | 30,000 | 30,000 | | 30,000 |
| Contingency | | 50,000 | 50,000 | | 50,000 |
| **TOTAL EXPENDITURES** | 553,607 | 716,561 | 716,561 | 596,412 | 691,184 |
| **ENDING BALANCE** | $310,123 | $196,093 | $196,093 | $382,111 | $375,327 |

## INFORMATION TECHNOLOGY INTERNAL SERVICES FUND

| INFORMATION TECHNOLOGY | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 1,066,889 | 733,504 | 733,504 | 725,680 | 414,229 |
| **REVENUES** | | | | | |
| Transfers | 500,000 | 506,000 | 506,000 | 506,000 | 634,000 |
| Other | 12,467 | 500 | 500 | 4,800 | 4,800 |
| **TOTAL REVENUES** | 512,467 | 506,500 | 506,500 | 510,800 | 638,800 |
| **TOTAL FUNDS AVAILABLE** | **$1,579,356** | **$1,240,004** | **$1,240,004** | **$1,236,480** | **$1,053,029** |
| **EXPENDITURES** | | | | | |
| Personnel Expenses | 565,096 | 563,030 | 563,030 | 555,753 | 558,563 |
| Supplies & Services | 249,513 | 271,820 | 271,820 | 255,198 | 298,650 |
| City and Internal Services | 11,300 | 11,300 | 11,300 | 11,300 | 11,300 |
| Capital Outlay | 27,767 | | | | |
| Contingency | | 175,000 | 175,000 | | 150,000 |
| Budget Adjustments | | | | | |
| **TOTAL EXPENDITURES** | 853,676 | 1,021,150 | 1,021,150 | 822,251 | 1,018,513 |
| **ENDING BALANCE** | **$725,680** | **$218,854** | **$218,854** | **$414,229** | **$34,516** |

## INSURANCE INTERNAL SERVICES FUND

| INSURANCE SERVICES (602) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 853,833 | 1,029,587 | 1,029,587 | 1,088,946 | 1,229,446 |
| **REVENUES** | | | | | |
| Transfers | 606,004 | 605,000 | 605,000 | 605,000 | 605,000 |
| Other | 8,752 | 1,000 | 1,000 | 6,000 | 2,000 |
| **TOTAL REVENUES** | 614,756 | 606,000 | 606,000 | 611,000 | 607,000 |
| **TOTAL FUNDS AVAILABLE** | **$1,468,589** | **$1,635,587** | **$1,635,587** | **$1,699,946** | **$1,836,446** |
| **EXPENDITURES** | | | | | |
| Self Insurance | 37,303 | 125,000 | 125,000 | 125,000 | 125,000 |
| Insurance Premiums | 342,340 | 345,500 | 345,500 | 345,500 | 345,500 |
| Transfers - General/HURF Allocation | | | | | 418,700 |
| Contingency | | 100,000 | 100,000 | | 100,000 |
| **TOTAL EXPENDITURES** | 379,643 | 570,500 | 570,500 | 470,500 | 989,200 |
| **ENDING BALANCE** | **$1,088,946** | **$1,065,087** | **$1,065,087** | **$1,229,446** | **$847,246** |

## BENEFITS RESERVE INTERNAL SERVICES FUND

| BENEFITS RESERVE (605) | Actual FY 2009-10 | Budget FY 2010-11 | Adjusted Budget FY 2010-11 | Estimated FY 2010-11 | Adopted Budget FY 2011-12 |
|---|---|---|---|---|---|
| **BEGINNING BALANCE** | 3,559,687 | 3,996,440 | 3,996,440 | 4,255,973 | 4,660,296 |
| **REVENUES** | | | | | |
| Transfers | 3,954,972 | 4,124,529 | 4,124,529 | 4,025,322 | 4,002,726 |
| Other | 519,207 | 500,000 | 500,000 | 546,710 | 520,000 |
| **TOTAL REVENUES** | 4,474,179 | 4,624,529 | 4,624,529 | 4,572,032 | 4,522,726 |
| **TOTAL FUNDS AVAILABLE** | **$8,033,866** | **$8,620,969** | **$8,620,969** | **$8,828,005** | **$9,183,022** |
| **EXPENDITURES** | | | | | |
| Claims & Expenses | 3,445,380 | 4,835,000 | 4,835,000 | 3,830,000 | 4,830,000 |
| Transfers & Other | 332,513 | 427,400 | 427,400 | 337,709 | 376,800 |
| Contingency | | 250,000 | 250,000 | | 250,000 |
| **TOTAL EXPENDITURES** | 3,777,893 | 5,512,400 | 5,512,400 | 4,167,709 | 5,456,800 |
| **ENDING BALANCE** | **$4,255,973** | **$3,108,569** | **$3,108,569** | **$4,660,296** | **$3,726,222** |