
CITY OF KINGMAN, ARIZONA

ADOPTED BUDGET

Fiscal Year 2012-2013

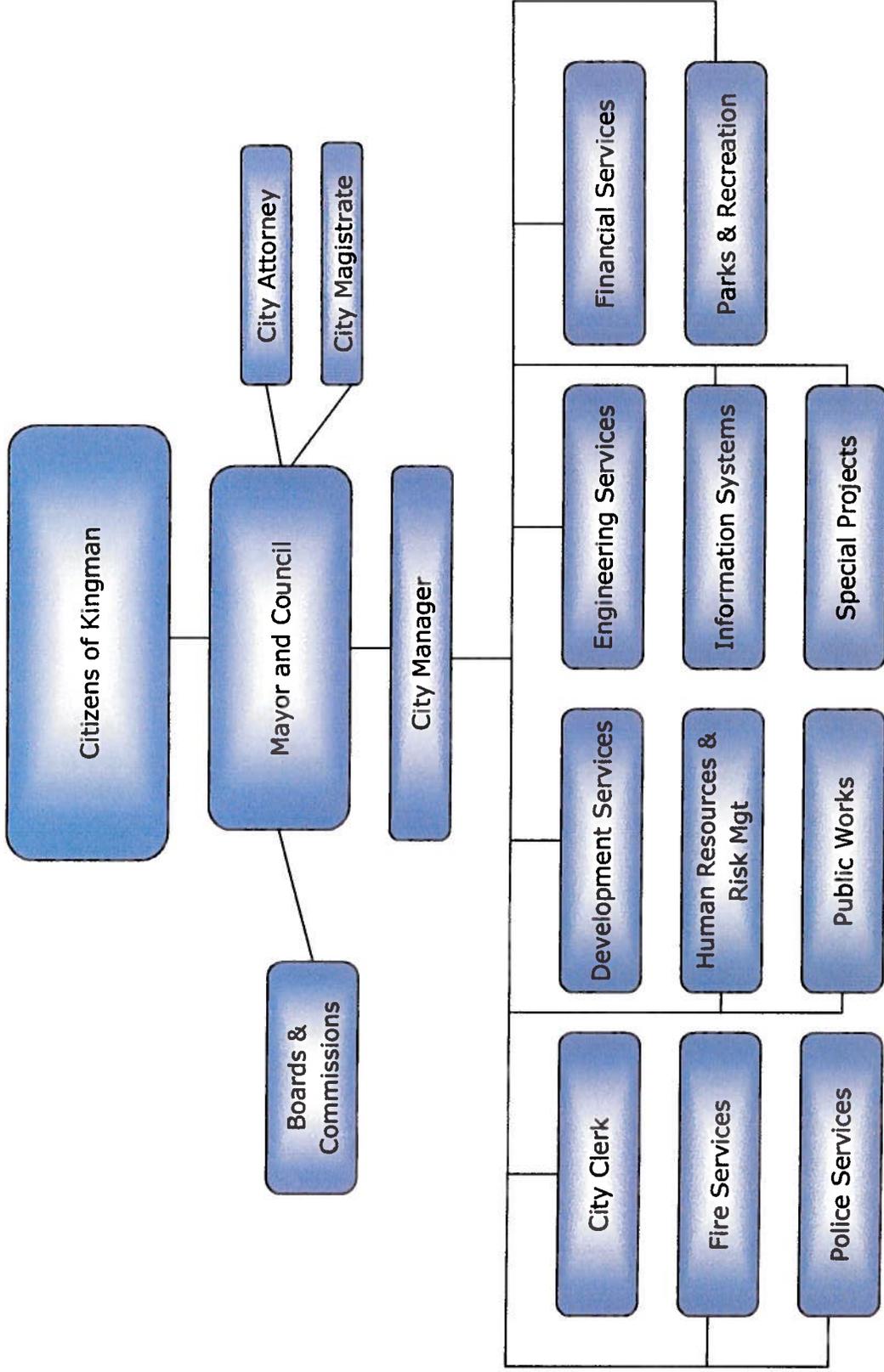


Presented to the City Council
By City Manager Jack Kramer

City of Kingman, Arizona
Adopted Budget - Fiscal Year 2013
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City of Kingman Organization Chart



City of Kingman

City Council Members

Mayor, John Salem
Vice Mayor, Janet Watson
Richard Anderson
Larry Carver
Erin Cochran
Mark Wimpee
Carole Young

City Manager^D

Jack Kramer

City Attorney

Carl Cooper

Magistrate

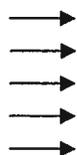
Kathy McCoy

Departments

City Clerk	Deborah Francis
Development Services	Gary Jeppson
Engineering Services	Greg Henry
Financial Services	Coral Loyd
Fire Services	Chuck Osterman
Human Resources & Risk Mgt.	Jackie Walker
Information Systems Services	Joe Clos
Parks & Recreation	Mike Meersman
Police Services	Robert DeVries
Public Works	Rob Owen

City of Kingman Community Profile

Town Settled
City Incorporated
Form of Government
Area of City in Square Miles
Persons per Square Mile



1887
January 21, 1952
Council - Manager
35.3 sq. miles
791

Gender Distribution	
Male	48.0%
Female	52.0%

Median Age	
Male	36.9
Female	38.3

Population	
Kingman City Limits	
2005	26,100
2008	28,823
2010	28,070
Kingman Area (including unincorp. area)	
2005	38,139
2008	41,209
2010	45,945

Population Projections	
Kingman City Limits	
2015	32,712
2020	39,608
2025	47,958
Kingman Area (including unincorp. area)	
2015	53,543
2020	64,830
2025	78,498

Ethnic Distribution	
White	90.3%
African-American	0.5%
Native American	1.4%
Asian/Pacific Islander	1.1%
Hispanic/Latino/Other	12.2%

Age Composition	
Under 5 Years	8.0%
6-19 Years	20.9%
20-49 Years	40.3%
50-64 Years	20.8%
65 + Years	17.2%

Educational Attainment	
Bachelors Degree, Graduate or Professional Degree	14.7%
High School Graduate	85.6%

Household Information (Mohave County)	
Persons per Household	2.59
Median Household Income	\$43,299
Mean Travel Time to Work	15.3 min.

Employment by Industry (MSA)	
Retail & Professional Services	40.23%
Public Administration	28.31%
Transport., Communications, UT	18.87%
Manufacturing	4.64%
Construction	4.47%
Other	3.48%

Major Employers	
Mohave County Government	1322
Kingman Regional Hospital	1274
Kingman Unified School District	985
Mohave Community College	700
American Woodmark Corporation	650
Walmart	540

Accounting Structure and Basis

The governmental environment differs from that of business enterprises; however, the underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities is established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self balancing accounting entity reporting the assets, liabilities, equity and performance of the fund. The types of funds used by the City of Kingman and their purposes are presented below.

Fund Structure:

Governmental Funds – Uses the modified accrual basis of accounting and budgeting.

General Fund – This fund is used to account for basic governmental services supported mainly by local sales taxes. Services accounted for within this fund include police and fire services, municipal court services, parks and recreation programs, community development departments and general administration.

Special Revenue – Special revenue funds account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. For example, Highway Urban Revenue (HURF funds) may only be used for street and road activities.

Capital Projects – These funds account for acquisition and construction of major capital facilities, except enterprise fund projects which are included within Proprietary Funds. Examples of capital projects included within the governmental capital projects funds include the Bank Street Construction Fund and Airway Avenue Underpass Construction Fund.

Proprietary Funds – Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

Enterprise Funds – These funds account for operations financed primarily by user fees and are operated in a manner similar to private business. These funds include the Water, Sewer and Sanitation Funds.

Internal Services – Internal service funds are used to account for services provided by one department to other departments on a cost reimbursement basis. The City's internal service funds include fleet services, building maintenance, information systems, insurance services and employee benefit services.

Accounting Structure and Basis

Basis of Accounting and Budgeting of Funds:

Modified Accrual – Revenues are recognized when measurable and available (revenue received during fiscal year or within 60 days of year end).

Accrual – Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flow.

Glossary

ACCRUAL BASIS. Accounting basis which records the effect of transactions in the period in which they were earned or liability incurred, rather than the period the cash is received or paid.

ANNUAL BUDGET. A budget that applies to a single fiscal year (July 1 – June 30).

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to when revenues, expenditures, transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long-term debt.

CAPITAL ASSETS. Long-lived tangible assets obtained as a result of capital outlay or other event such as a donation. Examples include land, buildings, improvements and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$5,000 with a service life of greater than one year.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the City resulting from borrowing money in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted.

DEBT SERVICE. The payment of principal and interest on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition has not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

Glossary

DEFICIT. Relating to financial position (1) excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenues during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance.

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated useful life.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures to result when unperformed contracts are completed.

ENTERPRISE FUND. A fund established to account for activities operated in a manner similar to the private sector and is supported primarily by user fees. Such funds include Water, Sewer, Sanitation and Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received.

EXCISE TAX. A tax on the sale or use of specific products or transactions.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of operations.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operations and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to local governments is the Governmental Accounting Standards Board (GASB).

Glossary

INTERNAL SERVICE FUND. A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long-term debt interest, which is recognized when due.

NOMINAL DOLLARS. Dollars *unadjusted* for inflation.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY. An annual amount of taxes imposed by the City on property owners in support of payment of the Airway Avenue Street Construction bonds issued in 1994. (City of Kingman does *NOT* have a primary property tax levy).

TAX RATE. The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund balance available from previous fiscal years. For accounting purposes, this is not considered revenue.



City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561
www.cityofkingman.gov

July 1, 2012

Honorable Mayor and City Councilmembers
City of Kingman, Arizona

Dear Mayor and Members of the City Council,

We respectfully submit to you the City of Kingman's Budget for Fiscal Year 2012-2013. The budget is balanced matching as closely as possible the City's available resources with the needs of the community. Although this continues to be a time of economic uncertainty, this budget proposal reflects our commitment to the citizens of the community to continue to provide essential services in the most cost-effective way.

Budget Process

The City's budget process is essentially a year round activity with priorities, objectives and challenges discussed throughout the year. Various public speaking engagements provided many opportunities for citizens to discuss their thoughts, ideas and values with the City Council and staff. Council work sessions, agenda items and public hearings on budgetary concerns, service reductions, needs within the capital improvements plan, the City's revenue structure, economic and infrastructure challenges, and the overall financial status occurred many times throughout the year. Several workshops and agenda items provided additional opportunities for the City Council and interested persons to review and discuss capital projects, revenue streams, legislative concerns and the budgetary challenges we face.

Priorities, objectives and challenges identified by the Council, staff and the community were discussed in a pre-budget and capital improvements workshop. This was followed by meetings with each department and the City Manager. After reviews with the departments and in consideration of available revenues combined with the current economic situation, additional adjustments were made and the preliminary budget was created.

At that point, the City Council was able to add to, delete from or modify the preliminary budget. The preliminary budget, with any additions or deletions will then became the tentative budget that was presented to Council for adoption at the first meeting in May. The tentative budget set a ceiling for budget appropriations. At that point, the tentative budget could still be modified or decreased, but total appropriations could not be increased. The tentative budget, with modifications, was presented to Council for final adoption the second meeting in May.

Local Economy

Kingman's location along the Highway 93 corridor, Interstate 40 and the BNSF railway and its proximity to the Kingman Airport allow the City to serve as the primary commercial, industrial and service center for the northwestern Arizona region. Tourism, wholesale and retail trades are among the major employment sectors. Unemployment rates compare with those of the County, State and U.S. However, County per capita income levels are below those of the State and nation.

The population within the City limits is currently reported as 28,029 (2010 U.S. Census) with another estimated 18,000+ people residing just outside the City limits. The City of Kingman ultimately provides municipal services of one form or another to residents living in the greater Kingman area and to many non-residents passing through the area. This unique situation creates quite a challenge in managing the resources and opportunities for the community as a whole.

The City of Kingman's financial strengths can be summarized as having historically solid financial performance aided by excellent debt service coverage levels. Our risks include a concentrated reliance on local sales tax to fund general services. In fact, City sales tax accounts for nearly 60% of all general fund revenues. Further, retail sales tax accounts for half of all City sales tax collected. The City of Kingman does **NOT** levy a primary property tax, and thus does not directly benefit from the property tax base associated with existing or new development. The limited character of the revenue base, service area challenges, and per capita incomes continue to be areas of concern.

Commercial development opportunities and contraction of the residential construction market have continued to play important roles in the local economy. Residential development and real estate transactions have remained less than previous "boom" years; however, investment in medical and medical education facilities have continued to progress with a few projects still underway thus providing some construction activity in our local economy. It should be of significant consideration that our ability to provide a retail-friendly environment, to attract and retain business, and pursue economic opportunities that **provide jobs** for our citizens are keys to our community's overall economic success.

Financial Condition

Long-term Financial Planning – The City of Kingman is dedicated to enhancing the quality of life for its citizens and to provide municipal services in the most effective and efficient manner while exercising fiscal responsibility.

The long-term financial plan includes a "growth-pays-for-growth" philosophy for the purpose of matching growth related capital improvements with new development.

However, effective January 1, 2012, extensive legislative changes in the administration of impact fees have resulted in the City repealing local development investment fees with the exception of wastewater fees that are already been pledged as debt service for the growth related portion of two wastewater treatment facilities projects. It is hoped the elimination of impact fees will serve to stimulate additional construction projects in the community; the downside is the need for future consideration of a construction sales tax or other financial alternative to continue with the “growth-pays-for-growth” philosophy.

The long-term plan also includes a recommendation to pursue additional funding sources and diversified revenues, such as primary property taxes and sales tax increments to fund capital improvements and ongoing operating expenses. Several of these ideas and various options were discussed during Council workshops, public forums and on Council agendas the past several years resulting in the February 2010 adoption of an additional 2% room tax with collections dedicated to capital projects; and the January 2012 adoption of an additional 2% restaurant and bar tax with collections dedicated equally to street maintenance and general fund needs – currently public safety needs.

The City’s water and wastewater long-term financial plans include fee structures that will support debt service for necessary upgrades and expansion of the City’s water and wastewater system projects that are ongoing. The goal of the long-term plan is to define a path that will enable current and future residents a way to fund necessary utility capital improvements and maintain essential City services.

Fund Balances – The City ended FY2011 with \$8.1 million remaining in the general fund balance. This is really quite remarkable given the overall economic situation. This stability is due to several factors including conservative spending and budget practices, commendable diligence by employees, leadership of the City Council, and of course, community support.

We anticipate a decrease in the general fund balance to \$7.1 - \$7.7 million by the end of this fiscal year due to the need to continue to fund essential operations, particularly public safety. This is still a respectable position to begin FY2013 and with conservative estimates and careful expenditures, the City’s projected ending general fund balance will be comparable with the past several years on a budget-to-budget basis at \$4.2 million. We do not expect the variance between budget and actual to rebound as it has in past years for two reasons: 1) after years of delaying repair and replacement programs, we have had to include several replacement items in the budget; 2) we will begin the year with a lower fund balance than in previous comparative years.

Year-to-Year General Fund Balance Comparisons (in millions of dollars)

	2007	2008	2009	2010	2011	2012	2013
Budget	\$4.8	\$6.2	\$5.4	\$6.2	\$4.3	\$4.3	\$4.2
Actual	\$8.8	\$8.8	\$8.6	\$8.8	\$8.1	\$7.1	\$6.1

The City's sewer operating fund was subject to a rate adjustment this past year and based on the operating budget combined with debt service costs and reserve requirements, one more rate adjustment of 25% is included in the sewer fund balance estimates. A new revenue and cost savings idea to compost biosolids and reuse or sell the product will be more thoroughly researched this coming fiscal year. The City will also explore expansion of the sewer collection system using grant funds and possible interfund loans to provide venues for additional customers to connect to the City's sewer system.

Rate adjustments for the water and sanitation services are not included in the budget.

Debt Service – In 1992, voters approved a loan for the expansion of the Hilltop Wastewater Treatment Plant, dedicating sewer investment fees and monthly user fees to make loan payments. Due to the considerable growth in Kingman since that time and new mandated regulatory requirements, the City has spent the past several years upgrading and expanding both the Hilltop and Downtown Wastewater Treatment Facilities. In February 2009, the City obtained a \$35 million loan from the Water Infrastructure Authority of Arizona (WIFA) for design and construction of upgrades and expansion of the Hilltop Wastewater Treatment Plant. Construction is now complete with operations in full swing. The City also received approval of an \$18 million WIFA loan in February 2011 for the upgrade and expansion of the Downtown Wastewater Treatment Plant; construction is nearly complete. Development investment fees and sewer user fees will be combined to make payments over the next 20 years in the amount of nearly \$4 million each year. With the pace of development still slow and until the City can expand the collection system, the debt service responsibility falls primarily on the shoulders of the current sewer customers. It is recommended Council continue to support ideas for a sewer expansion program and revisit sewer connection policies again in the future.

The City has only two bond obligations, both are revenue bonds secured by excise tax revenues (general fund revenues). The first obligation is from the expansion of the golf course that occurred in the mid-1990's when the golf course was expanded from 9 holes to 18 holes. The City has only two more payments remaining: \$445,500 in June 2013 and \$645,750 in June 2014. The second bond obligation is from the 2005 construction of a railroad underpass in the City's northeast quadrant. The area was and continues to experience development activity and transportation issues remain at the forefront of capital improvement needs. At the time, the City entered into a public-private partnership to extend the 1994 Airway widening project with the Airway Railroad Underpass project. The City's share of the \$10 million underpass project was \$2.8 million which was funded with a 15-year excise tax revenue bond. The annual payment is about \$269,000 with the final payment to occur in 2020.

In 2007, the City utilized a highway expansion loan in combination with funding from WACOG (Western Arizona Council of Governments) for the Bank Street construction

project from Airway to Gordon. The final payment amount of \$210,000 was due on July 1, 2012. In December 2007, the City also entered into a 10-year purchase agreement with the Arizona Department of Transportation for property where the public works facilities are located. The City has 5 more payments in the amount of \$305,000 each year for this property.

On behalf of private property owners desiring a combination of water, sewer, street and drainage improvements, the City has 4 active improvement districts: **East Golden Gate ID** (*issued \$3.6 million in 2002 and matures in 2017*); **Airway Railroad Underpass ID** (*\$6.3 million in 2005 and matures in 2016*); **Wallapai - Marlene ID** (*issued \$115,000 in 2006 and matures in 2021*); and **Kingman Airport Tract/Bank Airport Addition ID** (*\$3.9 million in 2008 and matures in 2023*).

These projects summarize the larger capital projects that have been financed with long-term debt still outstanding at this time. For other smaller projects or purchases, the City uses a "pay-as-you-go" philosophy, particularly for grant opportunities, although this can be very challenging to identify available funds for matching requirements.

Budget Highlights

Economic challenges were identified as early as August 2007, followed by budget adjustments throughout 2008, 2009, 2010, 2011 and 2012. Many of the same challenges are again reflected in the 2013 revenue estimates and budget requests submitted by each department, although economic indicators are trending upward. The adopted operating budget for FY2013 reflects an increase of about \$790,000 compared to the FY2012 budget but is still \$6.2 million less than the FY2007-08 budget. Again, this has been quite a challenge trying to match today's costs with yesterday's revenues.

Revenues – City sales tax is the single largest general fund recurring revenue. The adopted budget includes a projection of just over \$10.5 million. This projection is up ever so slightly compared to current year revenue collections and continues to keep us at the level of city sales tax received in 2005. This amount does not fully cover the expenditures of our two essential public safety departments: police and fire. As stated earlier in this message, our community's ability to attract and retain businesses, create and maintain stable jobs for our citizens, and provide a retail-friendly environment are keys to sustaining financial integrity and the primary resources which fund essential City services.

The coming fiscal year includes revenue projections for the first full year of collection of the 2% restaurant and bar tax that was implemented January 1, 2012. Associated revenue is recorded equally between the Highway User Fund (street department) and the general fund public safety programs at \$600,000 each. Similarly, room tax revenues are recorded equally in the capital projects fund and the tourism development budget at \$360,000 each.

In addition to local sales tax, the City also relies on state shared revenues to fund the balance of public safety services, the municipal court and general operations. These shared revenues include state shared income tax, sales tax and vehicle registration fees. State shared revenues are collected by the State and distributed to cities on a population based formula. According to this formula, state shared income tax will increase \$490,000 from the current year and state shared sales tax will increase \$143,000 due to an upward trend in the economy and a favorable outcome of the 2010 Kingman census data.

Various fees, fines and user charges comprise the remaining sources of general fund revenue. Examples of these revenue sources include parks and recreation fees, golf course fees, swim lesson fees, planning and zoning fees, building permit fees, business license fees, and court fines. Nearly all fees were adjusted to some degree during FY2012 with some under staff review at this time. The City Council received feedback from the community throughout the year as various fee adjustments were implemented. No additional fee changes have been included within the calculations of the fiscal year 2012-2013 adopted budget.

Highway user revenue (HURF) is the primary revenue source dedicated entirely to funding the City's street department. These funds are used to repair and maintain our streets and provide required traffic safety control devices. For the past several years, state legislative action has resulted in the diversion of portions of HURF to balance the state budget; this has eroded the balance left to spend on local street maintenance, safety and repair. In FY2012 Kingman's share was further reduced by \$278,326. When you add this amount to prior sweeps and diversions (including the 2010 sweep of all lottery and powerball funds of \$186,000), local street maintenance and transportation funding is down more than one-half million annually. While it is unclear at the writing of this message whether further state budgetary diversions will occur this coming year, it is clear that if gas prices rise at an escalated rate, shared gas tax collections will continue to fall.

The water operating fund includes a conservation based rate structure. This structure was adopted 7 years ago and resulted in considerable savings to low-use customers primarily because the base rates were significantly reduced. In contrast, the rate structure created an overall increase to high-use customers as user rates increase incrementally with higher usage. In an unusual turn of events, state legislative action for FY2012 required an assessment of \$39,118 to be paid by the City of Kingman to the Arizona Department of Water Resources. This assessment will not be required in FY2013, but if it is brought back in future years the assessment will be factored into monthly utility bills in the same manner as we bill the State's water quality fees.

As mentioned earlier in the budget message, the wastewater (sewer) fund rates were subject to significant increases the last three years and a rate increase of 25% is anticipated for FY2013. The rate adjustments are necessary in order to have sufficient

cash flow for the debt service on required capital improvements at both the Hilltop and Downtown wastewater treatment facilities. Public hearings on anticipated rate adjustments will be scheduled in the fall of 2012 with effective dates of January 2013. This schedule is favored in order to have the least financial impact on our utility customers; when water and sewer usage are at their lowest.

While development investment fees implemented in July 2006 were repealed in January 2012, the remaining funds will be used for growth related capital projects in this and future budgets. Of the roughly \$1.5 million remaining in transportation investment fees, \$287,000 has been designated for the Gordon Drive street widening project. Of the nearly \$500,000 remaining of public safety investment fees, \$115,000 was used for the growth related portion of the 911 dispatch center. Approximately \$375,000 remains in park investment fees and will be carried over for future projects.

It is recommended the City Council and the local community continue to consider well balanced revenue strategies for long-term financial planning to fund City services and capital needs. Such options may include a change in local sales tax rates, adjustments to City service rates and fees, and asking voters for consideration of a primary property tax to fund all or a portion of public safety.

New Programs and Enhancements – Although we are continuing to experience overall economic uncertainty, several new programs and enhancements are in this budget following the City Council discussion at pre-budget and capital improvement planning meetings held in February and April 2012.

The adopted budget includes calculations for the first full year of providing centralized 911 dispatch services for Kingman Police and Fire Departments, Northern Arizona Consolidated Fire District, Golden Valley Fire District, Pinion Pines Fire District and Pine Lake Fire District. It is intended the consolidated efforts will provide improved and more efficient dispatch service for public safety in the Kingman area. The budget for the 911 dispatch center removes dispatch operations from the general fund and creates an enterprise fund for budgetary and accounting purposes.

The budget also includes accounting for a new revenue stream from the 2% restaurant and bar transaction privilege tax that became effective January 2012. The revenue is equally split with \$600,000 allocated to the chip seal and overlay program in the street department and the other half allocated to public safety. The \$600,000 allocated to public safety is budgeted as follows: \$215,000 to replace 5 police cars; \$40,000 for in car cameras; \$28,000 for security gates at the police department; a full year of additional technology costs for the public safety system upgrades completed over last two years with \$153,950 for police and \$35,750 for fire; \$40,130 (combined with \$394,870 from 2% capital bed tax funds) to replace a 13 year-old fire engine, \$30,000 for a vehicle replacement in fire; \$26,500 for kitchen fire suppression systems (code requirement); and \$17,000 for needed roof repair at fire stations #2 and #3.

The Police Department budget and grant requests also include implementing a Canine Program for drug detection, and a Cyber Crime Technology Program in conjunction with the Secret Service Agency. It is anticipated both programs will be fully funded from donations and grants.

The budget includes the public safety Narrow Banding project split between FY2012 and FY2013. The total project is estimated at \$320,000 and will be funded from the 2% bed tax for capital projects. This project is moving forward as a result of a federal mandate to comply with frequency narrow banding by December 31, 2012 which makes components of this project time sensitive.

The Tourism Development Commission (TDC) budget includes opportunities to pursue grants to fund highway safety improvements and aesthetic improvements in downtown Kingman. The budget includes a City match of \$51,000 with TDC providing \$43,000 of the match for curb pop-outs, pedestrian signals, ADA ramps, and other similar improvements to seven downtown intersections. TDC is also providing a 20% local match of \$70,000 for safety improvements at pedestrians crossing between the Powerhouse and Locomotive Park. These downtown safety and enhancement projects have been discussed for many years. We now have an opportunity within this budget to move forward on these projects.

TDC is also appropriating \$15,400 within the TDC budget for the provision of seed money for a railroad museum or related best use of the recently renovated train depot in downtown Kingman. This appropriation follows several planning discussions resulting in a Council approved agreement with the Whistle Stop Railroad Club.

The budget also includes accounting for a new golf course management contract, including revenue from clubhouse operations. The City will continue to provide maintenance of the golf course itself and the budget reflects these duties. The bottom line when comparing revenue and expenses is nearly the same this coming year as last year; however, it is anticipated an expanded and enhanced marketing plan and related various improvements will increase rounds of golf played resulting in greater revenues for the City.

And lastly, the budget includes appropriation for the City Council approved agreement with the Kathryn Heidenreich Adult Center for financial support of services offered by the adult center. Previously, the City absorbed salary, benefit and other costs for one full-time and part-time employees. The agreement will effectively lower the City's overall costs and provide greater flexibility to the Center.

Reduction in Force – When comparing the FY2013 budget to the FY2008 budget, you will see an overall budgetary decrease of 40 positions and a reduction of \$3.4 million in personnel expenses. Most of the savings are a reduction in general fund personnel costs, primarily in the development services area, but no department has been spared. The budgetary reductions are the result of reductions-in-force and other positions remaining vacant and unfunded via attrition and reassignment throughout the City. No further reductions in force are factored into this budget. It is recommended the vacant positions reflected in this budget remain unfunded and unfilled.

Compensation and Classification Commitment – During FY2005, the City committed to adopt and implement a competitive compensation program. At that time, it was anticipated it would take approximately four years to achieve this goal. However, due to the economic downturn, salary increases were placed on hold and have not been given since July 2007 (July 2006 for Department Heads). This was an unusual stance to take at the time as many other comparable public and private employment sectors continued to provide compensation increases for one or more years. To date, the City still has not included compensation increases in the budget. During this time period, the City also eliminated 12% of authorized positions, increased health benefit costs to employees, eliminated the City's participation in wellness programs and in FY2012 approved a recommendation from the employee health insurance committee for employees to absorb most of the \$614,000 in expected increased health care costs with no additional costs to the City. All the aforementioned actions were taken after careful consideration by the City Council and employees and were deemed necessary in order to maintain a balanced budget and continue to provide quality services to our community.

Employees have also continued to absorb year-over-year mandatory contribution rate increases into the state retirement systems. Due to legislative action in FY2012, the City's matching contribution rate for the Arizona State Retirement System (ASRS) actually decreased 3% while the employees matching contribution rate increased by 3%. This legislation was reversed near the end of the fiscal year and ASRS contributions from employees and the City have returned to a 50/50 split. A contribution rate increase is effective again this coming year with 11.14% of compensation being paid into the ASRS by employees and matched by the City, resulting in a cost increase to both the City and employees. The budget includes the City's costs to increase by about \$110,000 with a corresponding increase paid by employees. Similarly, the Public Safety Personnel Retirement System (PSPRS) contribution rate will increase to both the City and public safety personnel. The City's contribution rate for police personnel will increase to 23.8% of gross salary and the City's contribution rate for fire personnel will increase to 21.53% resulting in cost increases to the City of about \$190,000. Police and Fire employees in PSPRS will see their contributions increase from 8.65% to 9.55%. The net increase in personnel costs reflected in the FY2013 budget are almost entirely due to increased retirement costs, along with some increased overtime in the Police Department and a part-time position in the City Clerk's office as discussed during pre-budget meetings.

The factors above have overall resulted in eroding employees' net take-home pay while increasing their workload particularly for those assuming greater responsibility. We thank the employees of the City of Kingman for their understanding and diligence in managing the limited resources available while continuing to provide the best service possible.

Because our business is service, one of our greatest assets is our employee work force that delivers these services. During the pre-budget meetings, it was recommended the bonus program be reinstated in the amount of \$12,500. This program is used to reward employees for extraordinary work, extraordinary cost saving efforts, and extraordinary sustained efforts that go above and beyond expectations with all classifications eligible except department directors. The average rewards have generally been less than \$500 each with 15 to 20 awarded each year. It was also recommended an evaluation be prepared of various types of compensation awards to recognize all employees for their commitment and hard work during these difficult times. Many ideas were discussed and subsequently reviewed. The City Council ultimately appropriated a one-time longevity based payment to employees that has been accounted for in the adopted budget. The anticipated net cost to the City for this one-time payment will be about \$227,000 including payroll tax related costs. The benefits of this option to the City include: affordability; employees in lower pay grades receive more monetary value than a percentage based award; and as a one-time payment it will not compound in future years. Information on this option is as follows:

**Longevity Payment in Ten Year Increments
0-9 \$500; 10-19 \$750; 20+ \$1000**

Amount:	\$500	\$750	\$1,000
Number of Recipients	187	81	42
Average Salary	\$41,184	\$49,685	\$61,329
Average Yrs of Service	5	13	25

**Longevity Payment in Ten Year Increments
0-9 \$500; 10-19 \$750; 20+ \$1000**

By Fund	Amount By Fund	City Payroll Tax Costs	Net Cost To City	Net EE\$ After Tx	\$ of EE's	Avg Yr/Svc	Avg Cost	Avg Net EE Ant
General	\$120,250	\$15,169	\$135,419	\$86,580	191	10	\$709	\$453
HURF	\$10,250	\$2,285	\$12,535	\$7,380	13	16	\$964	\$568
Transit KART	\$5,000	\$1,063	\$6,063	\$3,600	10	5	\$606	\$360
Water	\$25,500	\$4,907	\$30,407	\$18,360	40	10	\$760	\$459
Sewer	\$6,750	\$1,411	\$8,161	\$4,860	10	9	\$816	\$486
Sanitation	\$10,750	\$2,370	\$13,120	\$7,740	17	9	\$772	\$455
Dispatch	\$5,500	\$1,041	\$6,541	\$3,960	10	4	\$654	\$396
Fleet	\$4,750	\$980	\$5,730	\$3,420	7	13	\$819	\$489
Building Maint	\$2,750	\$572	\$3,322	\$1,980	5	6	\$664	\$396
Info Technology	\$4,750	\$899	\$5,649	\$3,420	7	11	\$807	\$489
Total	\$196,250	\$30,698	\$226,948	\$141,300	310	9	\$732	\$455

Supplies & Services –The preliminary budget for supplies and services citywide is \$12 million. This is down about \$200,000 from the FY2012 budget of \$12.2 million. The most notable savings comes from the City Clerk’s budget due to no election cycle in FY2013. Some savings are also recognized in the Court budget where inmate costs are projected to be reduced as a result of the implementation of cost savings ideas.

The Fleet Services budget reflects an overall static budget as employees are doing their best to mitigate repair and replacement costs. However, since we have deferred our automobile, truck and equipment replacement programs with certain exceptions for patrol cars and garbage trucks for more than 5 years now, we may need to use contingency funds if we experience a higher than anticipated volume of repairs due to aging fleet.

Capital Purchases – The capital purchases budgets have continued to be deferred in many departments, with some exceptions this year. The transit system (KART) anticipates capital grant funds for the replacement of 2 buses, the sanitation department budget includes the replacement of containers and one truck (funded by monthly user fees), and the Police Department includes year 3 of 4 for the lease purchase of 5 vehicle replacements, as well as the cash purchase of 5 replacement cars and security equipment. The Fire Department budget includes the replacement of a vehicle and a 13 year-old fire engine which will be accounted for in the capital fund using 2% bed tax funds. This purchase was deferred last year and moved to this coming year. The Narrow Banding project required to be completed by the end of December 2012 will also be accounted for in the capital fund using 2% bed tax dollars. We have continued to defer the automobile and equipment replacement programs in most departments, and down the road this may come back to haunt us as we are seeing now in the information technology area.

We have continued to defer investment into upgrades of our computer systems with the exception of public safety and 911 dispatch systems. Many of the systems used by other departments are also failing, no longer supported, or will no longer be supported within the next 12 – 24 months. Consequently, the budget includes about \$300,000 of capital investment into the City’s information technology systems. The IT budget includes the purchase of an interactive voice response system to alleviate the backlog of utility customers waiting in excess of 20 minutes on the telephone to pay monthly bills with a credit card. Online bill pay is already available to customers that remit their payment online via their bank. While we do not provide online access directly into the City’s utility billing system at this time, we have technology to electronically receive and upload payments from customers that use online banking bill pay options. The IT budget also includes costs to migrate to a hosted solution for our financial software. One of the benefits includes a reduction in hardware support costs, automatic updates will now be provided by our software vendor, and will allow more efficient use of IT staff time. The budget also includes a data backup solution for the IT Department, the

replacement of a wireless network link to Public Works, replacement computers citywide, and upgrades to the complex computer systems used in Engineering.

The building maintenance budget includes the replacement of flooring in the City Complex and some funds for A/C unit replacements.

Capital Improvements Projects – The Capital Improvements Plan for the next 5 years continues to exceed \$200 million. This illustrates the City's awareness of the need for infrastructure improvements. While the economy is trending upward ever-so-slightly, the continued uncertainty of future revenue streams leaves many of these projects unfunded right now. During the pre-budget and Infrastructure/Capital Improvements Plan workshops, City Council identified a priority list of projects. This document includes a list of these projects as well as several other capital improvements that warrant further discussion to identify priorities in future years.

Street and roadway improvements, water resources, public safety facilities, parks facilities, enhancement projects and drainage improvements continue to be the focus of the capital needs throughout the community. Overall, capital improvements are recommended to be funded using a combination of current revenues, public-private partnerships, and proceeds from the issuance of bonds if and when approved.

Summary

The City continues to mirror the community in regard to economic condition, community development issues and budgetary challenges. This year, one of the biggest challenges we face is keeping up with community needs with the dollars available from local resources. We have a limited revenue base comprised primarily of local sales tax and state shared revenue that is strongly influenced by economic fluctuations and the legislature. During fiscal year 2013, you have our commitment to continue to evaluate our long-term financial plan while providing the best public service in a manner we can afford.

This budget includes our commitment to the community to plan for and improve transportation routes, expand our water resources, expand our wastewater collections facilities and customer base, plan for public safety facilities and public safety equipment, and continue to plan for neighborhood parks.

We would like to thank all the individuals, including the City Council, the citizens of Kingman, the businesses that provide jobs and economic opportunities for our citizens, and the employees of the City of Kingman who work diligently each day to provide services to the community as a whole. Again, we appreciate the efforts and sacrifices made to balance this budget while maintaining financial integrity during this difficult and

uncertain time. We look forward to working with you and the citizens of the community during the coming year.

Respectfully submitted,



Jack Kramer
City Manager



Coral Loyd
Financial Services Director

CITY OF KINGMAN
Sources and Uses of Money
FISCAL YEAR 2012 - 2013

SOURCES:

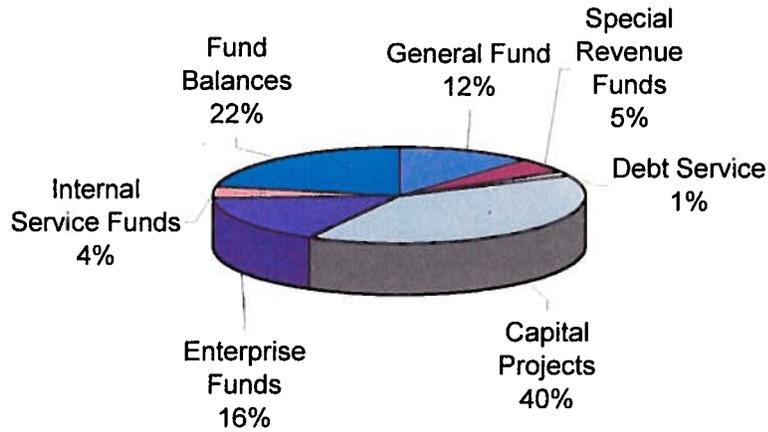
General Fund	\$22,620,884
Special Revenue Funds	9,778,550
Debt Service	2,322,316
Capital Projects	77,452,941
Enterprise Funds	31,246,314
Internal Service Funds	7,775,444
Fund Balances	42,463,523
Total All Funding Sources	\$193,659,972

USES:

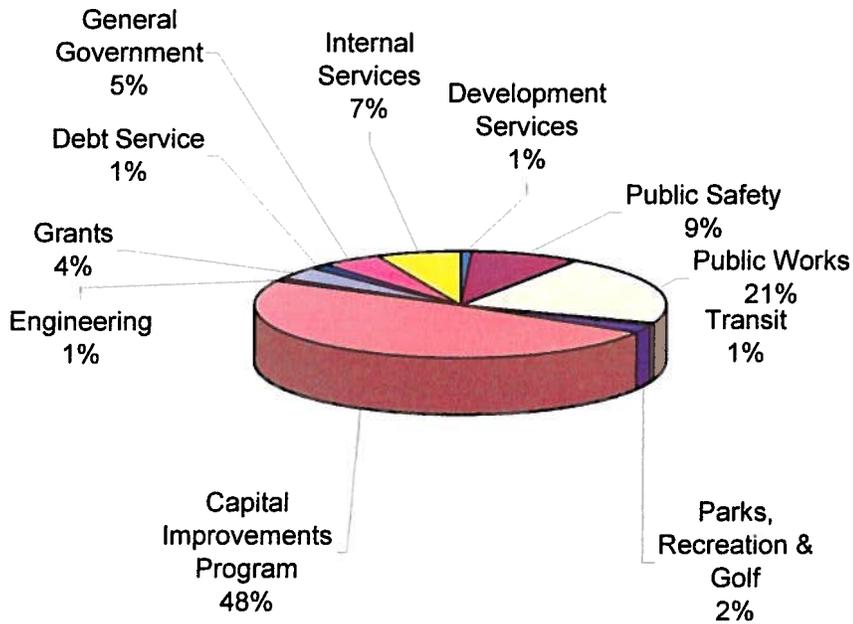
Development Services	\$1,205,561
Public Safety	14,013,615
Public Works	34,864,204
Transit	1,068,117
Parks, Recreation & Golf	3,889,229
Capital Improvements Program	79,627,932
Engineering	1,525,036
Grants	6,069,559
Debt Service	2,356,314
General Government	8,064,951
Internal Services	10,672,133
Total All Funding Uses	\$163,356,651

CITY OF KINGMAN
Sources and Uses of Money
FISCAL YEAR 2012 - 2013

Total Financial Resources
\$193,659,972



Total Budgeted Expenditures
\$163,356,651

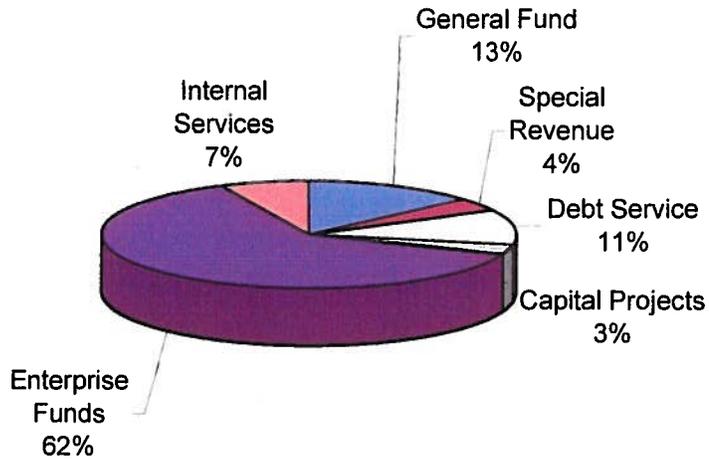


CITY OF KINGMAN
Summary By Department of Expenditures Within Each Fund
ADOPTED BUDGET FISCAL YEAR 2012 - 2013

	BUDGET FY 2011 - 12	BUDGET FY 2012 - 13	INCREASE (DECREASE)	% CHANGE
GENERAL FUND				
Office of the Mayor/Council	\$ 111,357	\$ 124,067	\$ 12,710	
City Attorney	605,924	610,743	4,819	
Magistrate	1,408,909	1,382,369	(26,540)	
City Manager	211,152	223,892	12,740	
TDC	1,127,000	870,900	(256,100)	
EDMC	45,000	25,000	(20,000)	
City Clerk	366,431	271,649	(94,782)	
Human Resources	563,731	558,606	(5,125)	
Police	6,681,126	7,369,663	688,537	
Fire	5,167,938	5,350,506	182,568	
Finance	769,205	827,328	58,123	
Development Services	1,126,847	1,205,561	78,714	
Parks, Rec, Pools, Golf	3,529,386	3,889,229	359,843	
Cash Transfers	2,992,780	3,030,497	37,717	
TOTAL GENERAL FUND	\$ 24,706,786	\$ 25,740,010	\$ 1,033,224	4.18%
SPECIAL REVENUE FUNDS				
HIGHWAY USERS REV. FUND	\$ 3,364,105	\$ 2,918,341	\$ (445,764)	
TRANSIT SYSTEM FUND	836,935	1,068,117	231,182	
GRANTS FUND	5,220,540	6,069,559	849,019	
IMP. DIST. BOND REPAY.	75,000	0	(75,000)	
POWERHOUSE FUND	138,630	139,900	1,270	
TOTAL SPECIAL REV. FUNDS	\$ 9,635,210	\$ 10,195,917	\$ 560,707	5.82%
DEBT SERVICE FUNDS				
GENERAL OBLIGATION DEBT	51,700	0	(51,700)	
MUNICIPAL PROP CORP DEBT	631,469	715,069	83,600	
HELP LOAN	360,882	3,065	(357,817)	
IMPROVEMENT DIST. DEBT	1,634,707	1,638,180	3,473	
TOTAL DEBT SERVICE FUNDS	\$ 2,678,758	\$ 2,356,314	\$ (322,444)	-12.04%
CAPITAL PROJECTS FUNDS				
SMALL IMP. DIST. CONSTRUCTION	\$ 350,000	\$ 350,000	\$ 0	
ID CONSTRUCTION FUNDS	0	490,222	490,222	
CAPITAL PROJECTS CONST	78,559,234	77,237,710	(1,321,524)	
AIRWAY UNDERPASS	933,787	500,000	(433,787)	
FLOOD CONTROL CONST.	1,980,000	1,050,000	(930,000)	
TOTAL CONSTRUCTION FUNDS	\$ 81,823,021	\$ 79,627,932	\$ (2,195,089)	-2.68%
ENTERPRISE FUNDS				
WATER OPERATING	\$ 7,500,048	\$ 7,509,937	\$ 9,889	
WATER CAPITAL RENEWAL	805,000	840,000	35,000	
WATER EXPANSION	2,692,971	3,242,971	550,000	
COLORADO RIVER WATER	1,000,000	500,000	(500,000)	
WASTEWATER OPERATING	7,088,853	7,521,959	433,106	
WASTEWATER EXPANSION	15,121,138	10,253,820	(4,867,318)	
SANITATION	3,774,232	3,602,212	(172,020)	
911 DISPATCH CENTER	1,733,945	1,293,446	(440,499)	
TOTAL ENTERPRISE FUNDS	\$ 39,716,187	\$ 34,764,345	\$ (4,951,842)	-12.47%
INTERNAL SERVICES FUNDS				
FLEET SERVICES	\$ 1,261,270	\$ 1,241,089	\$ (20,181)	
BUILDING MAINT. SERVICES	691,184	723,658	32,474	
INFORMATION SYSTEMS	1,018,513	1,254,886	236,373	
INSURANCE SERVICES	989,200	730,000	(259,200)	
BENEFITS RESERVE	5,456,800	6,722,500	1,265,700	
TOTAL INTERNAL SERVICES	\$ 9,416,967	\$ 10,672,133	\$ 1,255,166	13.33%
TOTAL ALL FUNDS	\$ 167,976,929	\$ 163,356,651	\$ (4,620,278)	-2.75%

**CITY OF KINGMAN
FISCAL YEAR 2012-13**

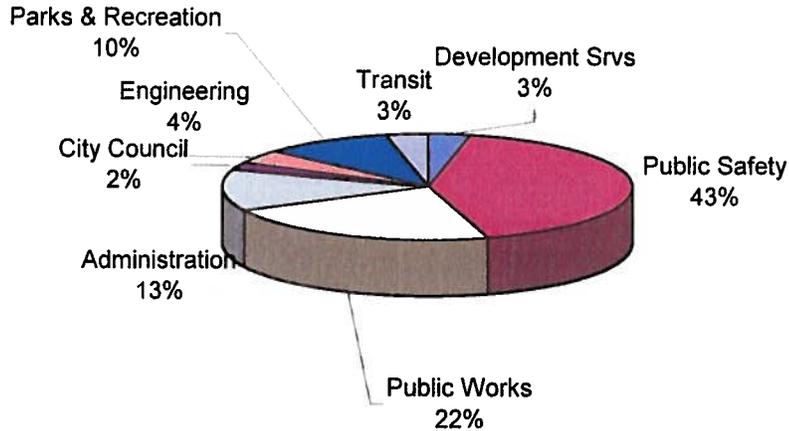
Projected Year End Fund Balances



FUND	Fund Balance 7/1/2012	Estimated Revenues FY 2012 - 13	Proposed Expenditures FY 2012 - 13	Projected Balance 6/30/2013
General Fund	\$7,125,097	\$22,620,884	\$25,740,010	\$4,005,971
Special Revenue	1,646,663	9,778,550	10,195,917	\$1,229,296
Debt Service	3,246,116	2,322,316	2,356,314	\$3,212,118
Capital Projects	3,041,209	77,452,941	79,627,932	\$866,218
Enterprise Funds	22,443,100	31,246,314	34,764,345	\$18,925,069
Internal Services	4,961,338	7,775,444	10,672,133	\$2,064,649
TOTAL ALL FUNDS	\$42,463,523	\$151,196,449	\$163,356,651	\$30,303,321

**City of Kingman
Fiscal Year 2012-13**

**Authorized Funded
Personnel**



Program						Percent of Total
	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	
Development Services						
P & Z	5	5	5	5	5	1.5%
Building Inspection	12	8	8	5	6	1.8%
Total Develop Svcs	17	13	13	10	11	3.3%
Public Safety						
Police	86	84	84	69	69	20.9%
Fire	55	53	53	53	53	16.1%
911 Dispatch Center	0	0	0	16	16	4.9%
Public Works	78	72	74	73	73	22.2%
Transit	14	14	13	11	11	3.3%
Parks, Recreation & Golf	38.75	34.75	34.75	34.5	33	10.0%
Engineering	17.75	16	15	15	14	4.2%
Administration	45	43.5	43.5	42.5	42.5	12.9%
City Council	7	7	7	7	7	2.1%
Total Employees	358.50	337.25	337.25	331	329.5	100.0%

SUMMARY OF AUTHORIZED PERSONNEL - FUNDED

Dept Changes or Reclassifications						
STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Actual FY 2011-12	Budget FY 2012-13
MAYOR AND COUNCIL (1310)						
Mayor		1.00	1.00	1.00	1.00	1.00
Vice-Mayor		1.00	1.00	1.00	1.00	1.00
Councilmember		5.00	5.00	5.00	5.00	5.00
DEPARTMENT TOTAL		7.00	7.00	7.00	7.00	7.00
CITY ATTORNEY (1530)						
City Attorney	C.A.	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	224	1.00	1.00	1.00	1.00	1.00
Prosecutor	218	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00
Legal Secretary	204	3.00	3.00	2.00	2.00	2.00
DEPARTMENT TOTAL		7.00	7.00	6.00	6.00	6.00
CITY MAGISTRATE (1243)						
City Magistrate	C.A.	1.00	1.00	1.00	1.00	1.00
Associate Magistrate	221	0.50	0.50	0.50	0.50	0.50
Court Administrator	218	1.00	1.00	1.00	1.00	1.00
Court Collections Officer	205	1.00	1.00	1.00	1.00	1.00
Court Clerk	204	5.00	5.00	5.00	5.00	5.00
DEPARTMENT TOTAL		8.50	8.50	8.50	8.50	8.50
CITY MANAGER (1320)						
City Manager	C.A.	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	0.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE (1540)						
City Clerk	224	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	211	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		3.00	3.00	3.00	3.00	3.00
HUMAN RESOURCES & RISK						
Human Resources/Risk Director	227	1.00	1.00	1.00	1.00	1.00
Human Resources Administrator	218	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	209	2.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		4.00	4.00	4.00	4.00	4.00
INFORMATION SYSTEMS SERVICES						
Information Systems Director	227	1.00	1.00	1.00	1.00	1.00
Information Systems Administrator	218	1.00	1.00	1.00	1.00	1.00
Information Systems Coordinator	214	4.00	4.00	4.00	4.00	4.00
GIS Technician	209	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		7.00	7.00	7.00	7.00	7.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Actual FY 2011-12	Budget FY 2012-13
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FINANCIAL SERVICES DEPARTMENT

Financial Administration (1512)

Financial Services Director	227	1.00	1.00	1.00	1.00	1.00
Finance Administrator	220	1.00	1.00	1.00	1.00	1.00
Senior Accountant/Budget Analyst	217	1.00	1.00	1.00	1.00	1.00
Accountant	209	1.00	1.00	1.00	1.00	1.00
Payroll Clerk/Accounts Payable	205	2.00	2.00	2.00	2.00	2.00
Program Sub-Total		6.00	6.00	6.00	6.00	6.00

Utility Billing Services (3410)

Finance Administrator	220	1.00	1.00	1.00	1.00	1.00
Customer Services Supervisor	212	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	209	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	204	4.00	4.00	4.00	4.00	4.00
Program Sub-Total		7.00	7.00	7.00	7.00	7.00
DEPARTMENT TOTAL		13.00	13.00	13.00	13.00	13.00

TRANSIT SYSTEM

Transit - Administration (3115)

Transit Superintendent	218	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Program Sub-Total		2.00	2.00	2.00	2.00	2.00

Transit - Operations (3120)

Transit Operator	206	12.00	11.00	9.00	9.00	9.00
Program Sub-Total		12.00	11.00	9.00	9.00	9.00
DEPARTMENT TOTAL		14.00	13.00	11.00	11.00	11.00

DEVELOPMENT SERVICES

Planning & Zoning (1910)

Development Services Director	227	1.00	1.00	1.00	1.00	1.00
Planning and Zoning Administrator	224	1.00	1.00	1.00	1.00	1.00
Principal Planner	217	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	206	0.00	0.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	0.00	0.00	0.00
Program Sub-Total		5.00	5.00	5.00	5.00	5.00

Building Inspection (2420)

Building Official	218	1.00	1.00	1.00	1.00	1.00
Sr. Building Inspector	212	5.00	5.00	3.00	3.00	4.00
Adm Assistant	206	1.00	1.00	0.00	0.00	0.00
Permit Technician	206	0.00	0.00	1.00	1.00	1.00
Adm Secretary	204	1.00	1.00	0.00	0.00	0.00
Program Sub-Total		8.00	8.00	5.00	5.00	6.00
DEPARTMENT TOTAL		13.00	13.00	10.00	10.00	11.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Actual FY 2011-12	Budget FY 2012-13
ENGINEERING (3490)						
City Engineer	227	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	224	3.00	3.00	3.00	3.00	3.00
City Surveyor	220	1.00	1.00	1.00	1.00	1.00
Project Manager	217	0.00	1.00	1.00	1.00	0.00
Engineer In Training	215	1.00	0.00	0.00	0.00	0.00
Public Works Inspector Supervisor	213	0.00	0.00	0.00	0.00	0.00
Engineering Technician Supervisor	213	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	213	2.00	2.00	2.00	2.00	2.00
Engineering Technician II	212	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	209	0.00	0.00	0.00	0.00	0.00
Engineering Technician	209	4.00	3.00	3.00	3.00	3.00
Administrative Assistant	206	2.00	2.00	2.00	2.00	2.00
Administrative Secretary	204	0.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL		16.00	15.00	15.00	15.00	14.00
PARKS & RECREATION						
Parks (5210)						
Parks & Recreation Director	227	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	218	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Chemical Applicator	204	1.00	1.00	1.00	1.00	1.00
Irrigation Mechanic	204	2.00	2.00	2.00	2.00	2.00
Groundskeeper	202	10.00	10.00	10.00	10.00	10.00
PT Park Ranger	201	0.75	0.75	0.75	0.75	0.75
Program Sub-Total		19.75	19.75	19.75	19.75	19.75
Recreation (5111)						
Recreation Superintendent	218	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	211	3.00	3.00	3.00	3.00	2.00
PT Recreation Leader	201	0.50	0.50	0.50	0.50	0.00
Program Sub-Total		4.50	4.50	4.50	4.50	3.00
Pools (5124)						
Pool Operator	204	2.00	2.00	1.75	1.75	1.75
Program Sub-Total		2.00	2.00	1.75	1.75	1.75
Golf Course (5125)						
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	1.00	1.00	1.00	1.00	1.00
Irrigation Mechanic	204	1.00	1.00	1.00	1.00	1.00
Groundskeeper	202	5.50	5.50	5.50	5.50	5.50
Program Sub-Total		8.50	8.50	8.50	8.50	8.50
DEPARTMENT TOTAL		34.75	34.75	34.50	34.50	33.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Actual FY 2011-12	Budget FY 2012-13
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FIRE DEPARTMENT

Uniformed Personnel (2210)

Fire Chief	227	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	224	2.00	2.00	2.00	2.00	2.00
Battalion Chief - Shift Commander	221	3.00	3.00	3.00	3.00	3.00
Battalion Chief - EMS	221	1.00	1.00	1.00	1.00	1.00
Assistant Fire Marshall	217	1.00	1.00	1.00	1.00	1.00
Captain - Fire	216	12.00	12.00	12.00	12.00	12.00
Fire Prevention Specialist	214	3.00	3.00	3.00	3.00	3.00
Engineer - Fire	213	15.00	15.00	15.00	15.00	15.00
Firefighter	211	13.00	13.00	13.00	13.00	13.00
Sub Total		51.00	51.00	51.00	51.00	51.00

Fire Department Support Staff (2210)

Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00
Sub Total		2.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		53.00	53.00	53.00	53.00	53.00

POLICE DEPARTMENT

Support Staff (2110)

Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	212	1.00	1.00	0.00	0.00	0.00
Evidence Technician II	211	2.00	1.00	1.00	1.00	1.00
Communication Specialist	209	13.00	13.00	0.00	0.00	0.00
Neighborhood Services Officer	209	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer	209	4.00	4.00	4.00	4.00	4.00
Evidence Technician I	208	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	6.00	6.00	6.00	6.00	6.00
Animal Control Officer	205	0.00	0.00	0.00	0.00	0.00
Sub Total		28.00	28.00	14.00	14.00	14.00

Sworn Personnel (2110)

Police Chief	227	1.00	1.00	1.00	1.00	1.00
Captain	224	2.00	2.00	2.00	2.00	2.00
Lieutenant	221	3.00	3.00	2.00	2.00	2.00
Sergeant	216	7.00	8.00	8.00	8.00	8.00
Police Officer	212	43.00	42.00	42.00	42.00	42.00
Sub Total		56.00	56.00	55.00	55.00	55.00
DEPARTMENT TOTAL		84.00	84.00	69.00	69.00	69.00

911 DISPATCH CENTER

Communications Supervisor	212	0.00	0.00	1.00	1.00	1.00
Communication Specialist	209	0.00	0.00	15.00	15.00	15.00
Sub Total		0.00	0.00	16.00	16.00	16.00
DEPARTMENT TOTAL		0.00	0.00	16.00	16.00	16.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Actual FY 2011-12	Budget FY 2012-13
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PUBLIC WORKS DEPARTMENT

Administration (3100)

Public Works Director	227	1.00	1.00	1.00	1.00	1.00
Project Manager	217	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00	1.00	1.00
Program Sub-Total		3.00	3.00	3.00	3.00	3.00

Streets (3110)

Street Superintendent	218	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Electrician	209	1.00	1.00	1.00	1.00	1.00
Equipment Operator A	209	6.00	6.00	6.00	6.00	6.00
Equipment Operator B	206	4.00	3.00	2.00	2.00	2.00
Program Sub-Total		13.00	12.00	11.00	11.00	11.00

Water Operations (3510)

Water Superintendent	218	1.00	1.00	1.00	1.00	1.00
Construction Project/Maint Super.	213	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00
Electrician II	212	1.00	1.00	1.00	1.00	1.00
Fire Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Blue Stake Coordinator	209	1.00	1.00	1.00	1.00	1.00
Water Technician A	209	3.00	2.00	2.00	2.00	2.00
Equipment Operator A	209	4.00	5.00	5.00	5.00	5.00
Equipment Operator B	206	4.00	3.00	3.00	3.00	3.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Fire Maintenance Worker	202	2.00	2.00	2.00	2.00	2.00
Program Sub-Total		20.00	19.00	19.00	19.00	19.00

Water Conservation (3512)

Water Conservation Coordinator	211	0.00	0.00	0.00	0.00	0.00
Program Sub-Total		0.00	0.00	0.00	0.00	0.00

Wastewater Operations (3730)

Wastewater Superintendent	218	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Op IV	213	0.00	3.00	3.00	3.00	3.00
Wastewater Treatment Plant Op III	211	0.00	3.00	3.00	3.00	3.00
Wastewater Collections A	209	0.00	4.00	4.00	4.00	4.00
Wastewater Technician A	209	6.00	0.00	0.00	0.00	0.00
Program Sub-Total		7.00	11.00	11.00	11.00	11.00

Sanitation (3320)

Sanitation Supervisor	218	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Equipment Operator B	206	15.00	15.00	15.00	15.00	15.00
Program Sub-Total		17.00	17.00	17.00	17.00	17.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION		Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Actual FY 2011-12	Budget FY 2012-13
	Grade					
Fleet Services (3810)						
Superintendent	218	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	2.00	4.00	4.00	4.00	4.00
Welder	209	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Program Sub-Total		7.00	7.00	7.00	7.00	7.00
Building Maintenance Services (3830)						
Building Maintenance Technician	209	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	202	4.00	4.00	4.00	4.00	4.00
Program Sub-Total		5.00	5.00	5.00	5.00	5.00
DEPARTMENT TOTAL		72.00	74.00	73.00	73.00	73.00
CITY TOTAL		337.25	337.25	331.00	331.00	329.50

SUMMARY OF AUTHORIZED PERSONNEL - UNFUNDED POSITIONS

Vacant & Unfunded

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2008-09	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13
CITY ATTORNEY (1530)						
Legal Secretary	204	0.00	0.00	0.00	1.00	1.00
DEPARTMENT TOTAL		0.00	0.00	0.00	1.00	1.00
CITY MAGISTRATE (1243)						
Court Clerk		0.00	0.50	0.50	0.50	0.50
DEPARTMENT TOTAL		0.00	0.50	0.50	0.50	0.50
CITY MANAGER (1320)						
Special Project Administrator	224	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE (1540)						
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	1.00
Financial Administration (1512)						
Payroll Clerk/Accounts Payable	205	0.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		0.00	1.00	1.00	1.00	1.00
Transit - Operations (3120)						
Transit Operator	206	0.00	0.00	1.00	1.00	1.00
DEPARTMENT TOTAL		0.00	0.00	1.00	1.00	1.00
DEVELOPMENT SERVICES						
Planner	214	2.00	2.00	1.00	1.00	1.00
Sr. Building Inspector	212	0.00	4.00	4.00	6.00	5.00
DEPARTMENT TOTAL		2.00	6.00	5.00	7.00	6.00
ENGINEERING (3490)						
Assistant City Surveyor	218	1.00	1.00	1.00	1.00	1.00
Project Engineer	218	0.00	0.00	1.00	1.00	1.00
Project Manager	217	0.00	0.00	1.00	1.00	1.00
Engineering Technician	209	0.00	2.00	3.00	3.00	3.00
Administrative Assistant II	209	1.00	1.00	1.00	1.00	1.00
Survey Instrument Technician	209	2.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		4.00	6.00	9.00	9.00	9.00
PARKS & RECREATION						
Groundskeeper-Parks	202	0.00	3.00	3.00	3.00	3.00
Golf Course Superintendent	218	1.00	1.00	1.00	1.00	1.00
Groundskeeper-Golf	202	0.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		1.00	5.00	5.00	5.00	5.00
FIRE DEPARTMENT						
Battalion Chief - Training Officer	221	1.00	1.00	1.00	1.00	1.00
Assistant Fire Marshall	217	1.00	1.00	1.00	1.00	1.00
Firefighter	211	0.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		2.00	4.00	4.00	4.00	4.00

SUMMARY OF AUTHORIZED PERSONNEL - UNFUNDED POSITIONS

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2008-09	Actual FY 2009-10	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13
POLICE DEPARTMENT						
Call Taker	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	0.00	1.00	1.00	1.00	1.00
Captain	224	0.00	1.00	1.00	1.00	1.00
Lieutenant	221	0.00	0.00	0.00	1.00	1.00
DEPARTMENT TOTAL		1.00	3.00	3.00	4.00	4.00
STREETS						
Equipment Operator B	206	0.00	2.00	3.00	4.00	5.00
DEPARTMENT TOTAL		0.00	2.00	3.00	4.00	5.00
WATER OPERATIONS						
Water Technician A	209	0.00	0.00	1.00	1.00	1.00
Water Technician B	208	1.00	1.00	1.00	1.00	1.00
Equipment Operator B	206	0.00	3.00	3.00	3.00	2.00
Water Service Worker	204	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		2.00	5.00	6.00	6.00	5.00
CITY TOTAL		14.00	34.50	39.50	44.50	43.50

CITY OF KINGMAN
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2013

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2012	ACTUAL EXPENDITURES/EXPENSES ** 2012	FUND BALANCE/NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/EXPENSES 2013
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 24,706,786	\$ 22,444,778	\$ 7,125,097	Primary: \$ 21,318,000 Secondary:	\$ 21,318,000	\$	\$	\$ 1,302,884	\$ (3,636,737)	\$ 29,745,980	\$ 25,740,010
2. Special Revenue Funds	9,635,210	4,894,980	1,646,663		9,373,090			405,460	(895,004)	11,425,213	10,195,917
3. Debt Service Funds Available	2,678,758	2,627,505	3,246,116		1,119,525			1,202,791	(36,505)	5,568,432	2,356,314
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds	2,678,758	2,627,505	3,246,116		1,119,525			1,202,791	(36,505)	5,568,432	2,356,314
6. Capital Projects Funds	81,823,021	3,533,290	3,041,209		5,647,393	71,765,418	(71,765,418)	40,130	(490,222)	80,494,150	79,627,932
7. Permanent Funds											
8. Enterprise Funds Available	39,716,187	33,105,755	22,443,100		20,900,924	4,410,000	(4,410,000)	5,935,390	(7,225,100)	53,689,414	34,764,345
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	39,716,187	33,105,755	22,443,100		20,900,924	4,410,000	(4,410,000)	5,935,390	(7,225,100)	53,689,414	34,764,345
11. Internal Service Funds	9,416,967	8,536,060	4,961,338		4,186,982			3,588,463	(191,560)	12,736,783	10,672,133
TOTAL ALL FUNDS	\$ 167,976,929	\$ 75,142,368	\$ 42,463,523		\$ 62,545,914	\$ 76,175,418	\$ (76,175,418)	\$ 12,475,118	\$ (12,475,118)	\$ 193,659,972	\$ 163,356,651

EXPENDITURE LIMITATION COMPARISON

	2012	2013
1. Budgeted expenditures/expenses	\$ 167,976,929	\$ 163,356,651
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	167,976,929	163,356,651
4. Less: estimated exclusions	134,425,933	133,225,172
5. Amount subject to the expenditure limitation	\$ 33,550,996	\$ 30,131,479
6. EEC or voter-approved alternative expenditure limitation	\$ 38,918,764	\$ 39,799,541

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

CITY OF KINGMAN
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 10,500,000	\$ 10,564,700	\$ 10,568,500
Room Tax	350,000	366,000	360,000
Restaurant & Bar Tax			600,000
Licenses and permits			
Franchise Fees	700,000	734,280	735,000
Business Licenses	122,000	120,845	103,500
Building Permits	275,000	288,276	287,500
Intergovernmental			
State Sales Tax	2,050,000	2,157,000	2,300,000
State Revenue Sharing	2,370,000	2,370,000	2,860,000
Charges for services			
Charges for Services	1,414,500	1,370,431	1,478,500
Fines and forfeits			
Magistrate Court	275,000	296,779	290,000
Interest on investments			
Interest Earned	100,000	81,793	85,000
In-lieu property taxes			
Auto Lieu Tax	1,190,000	1,312,269	1,340,000
Contributions			
Voluntary contributions			
Miscellaneous			
Miscellaneous Revenue	307,000	41,000	310,000
Total General Fund	\$ 19,653,500	\$ 19,703,373	\$ 21,318,000
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
State Fuel Tax	\$ 2,150,000	\$ 1,985,981	\$ 1,985,981
Restaurant & Bar Tax	750,000	400,000	600,000
Miscellaneous	4,500	51,541	5,000
Total Highway User Revenue Fund	\$ 2,904,500	\$ 2,437,522	\$ 2,590,981
Transit System Fund	\$ 684,143	\$ 691,507	\$ 927,468
Grants Fund	4,988,365	1,687,675	5,800,597
Powerhouse Fund	31,000	50,477	50,000
Improvement District Repayment Fund	4,390	4,390	4,044
	\$ 5,707,898	\$ 2,434,049	\$ 6,782,109
Total Special Revenue Funds	\$ 8,612,398	\$ 4,871,571	\$ 9,373,090

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF KINGMAN
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2013

SOURCE OF REVENUES	ESTIMATED REVENUES 2012	ACTUAL REVENUES* 2012	ESTIMATED REVENUES 2013
DEBT SERVICE FUNDS			
General Obligation Debt	\$	\$ 175	\$
Municipal Property Corp	1,000	100	
Help Loan		15	
Improvement District Debt Funds	1,152,000	1,108,839	1,119,525
	\$ 1,153,000	\$ 1,109,129	\$ 1,119,525
Total Debt Service Funds	\$ 1,153,000	\$ 1,109,129	\$ 1,119,525
CAPITAL PROJECTS FUNDS			
Small ID Construction	\$ 1,500	\$	\$
Capital Projects	5,700,652	1,376,925	5,135,000
Airway Underpass Construction	5,000	6,777	
Bank Street Construction			
Kingman Crossing TI Construction		800	
KAT & Banks Airport Add ID Construction		4,000	
Flood Control	582,835	5,000	512,393
Rancho Santa Fe Parkway TI Construction		1,000	
	\$ 6,289,987	\$ 1,394,502	\$ 5,647,393
Total Capital Projects Funds	\$ 6,289,987	\$ 1,394,502	\$ 5,647,393
ENTERPRISE FUNDS			
Water Operating	\$ 7,609,700	\$ 7,419,312	\$ 7,414,250
Water Capital Renewal	815,000	840,086	843,000
Water Expansion	1,113,408	135,155	1,101,971
Colorado River Water	518,000	683,000	518,000
	\$ 10,056,108	\$ 9,077,553	\$ 9,877,221
Wastewater Operating	\$ 6,119,650	\$ 5,789,800	\$ 7,321,380
Wastewater Expansion	344,431	30,000	163,431
	\$ 6,464,081	\$ 5,819,800	\$ 7,484,811
Sanitation	\$ 3,350,500	\$ 3,337,860	\$ 3,333,000
	\$ 3,350,500	\$ 3,337,860	\$ 3,333,000
911 Dispatch Center	\$ 330,900	208,840	\$ 205,892
	\$ 330,900	\$ 208,840	\$ 205,892
Total Enterprise Funds	\$ 20,201,589	\$ 18,444,053	\$ 20,900,924
INTERNAL SERVICE FUNDS			
Fleet Services	\$ 2,000	\$ 2,000	\$ 2,000
Building Maintenance Services	1,800	3,000	3,000
Information Systems	4,800	4,000	4,000
Insurance Services	2,000	10,000	10,000
Benefits Reserve	4,191,726	4,194,793	4,167,982
Total Internal Service Funds	\$ 4,202,326	\$ 4,213,793	\$ 4,186,982
TOTAL ALL FUNDS	\$ 60,112,800	\$ 49,736,421	\$ 62,545,914

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF KINGMAN
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2013

FUND	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Fund	\$	\$	\$ 1,302,884	\$ (3,636,737)
Total General Fund	\$	\$	\$ 1,302,884	\$ (3,636,737)
SPECIAL REVENUE FUNDS				
Highway Users Rev Fund	\$	\$	\$ 235,573	\$ (550,279)
Grants Fund			19,887	(273,900)
Transit System			100,000	(63,425)
Improvement Dist Repayment Fund				
Powerhouse			50,000	(7,400)
Total Special Revenue Funds	\$	\$	\$ 405,460	\$ (895,004)
DEBT SERVICE FUNDS				
General Obligation Debt	\$	\$	\$	\$
Municipal Property Corp			712,569	
Help Loan				(3,065)
Imp District Debt Funds			490,222	(33,440)
Total Debt Service Funds	\$	\$	\$ 1,202,791	\$ (36,505)
CAPITAL PROJECTS FUNDS				
Small ID Construction Fund	\$	\$	\$	\$
Capital Projects Construction			40,130	
KAT & Banks ID Construction				(490,222)
Kingman Crossing TI Construction	20,978,000	(20,978,000)		
Flood Control				
Rancho Santa Fe Parkway TI Const	50,787,418	(50,787,418)		
Total Capital Projects Funds	\$ 71,765,418	\$ (71,765,418)	\$ 40,130	\$ (490,222)
ENTERPRISE FUNDS				
Water Operating	\$	\$	\$ 198,716	\$ (2,111,810)
Water Expansion				
Colorado River Water				
Wastewater Operating			728,624	(4,180,369)
Wastewater Expansion	4,410,000	(4,410,000)	3,925,139	
Sanitation				(727,321)
911 Dispatch Center			1,082,911	(205,600)
Total Enterprise Funds	\$ 4,410,000	\$ (4,410,000)	\$ 5,935,390	\$ (7,225,100)
INTERNAL SERVICE FUNDS				
Fleet Services	\$	\$	\$ 1,170,363	\$ (38,300)
Building Maintenance Services			682,600	(1,950)
Information Systems			1,130,500	(11,300)
Insurance Services			605,000	(140,000)
Benefits Reserve				
Total Internal Service Funds	\$	\$	\$ 3,588,463	\$ (191,550)
TOTAL ALL FUNDS	\$ 76,175,418	\$ (76,175,418)	\$ 12,475,118	\$ (12,475,118)

SCHEDULE D

CITY OF KINGMAN
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2013

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES* 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
GENERAL FUND				
Office of the Mayor/Council	\$ 111,357	\$	\$ 110,322	\$ 124,067
City Attorney	605,924		614,711	610,743
Magistrate	1,408,909		1,369,270	1,382,369
City Manager	211,152		212,959	223,892
TDC	1,127,000		368,900	870,900
EDMC	45,000		11,000	25,000
City Clerk	366,431		356,761	271,649
Human Resources	563,731		556,794	558,606
Police	6,681,126		6,545,905	7,369,663
Fire	5,167,938		5,160,606	5,350,506
Finance	769,205		738,308	827,328
Development Services	1,126,847		1,120,473	1,205,561
Parks, Rec, Pools, Golf	3,529,386		3,485,989	3,889,229
Cash Transfers-Contingency	2,992,780		1,792,780	3,030,497
Total General Fund	\$ 24,706,786	\$	\$ 22,444,778	\$ 25,740,010
SPECIAL REVENUE FUNDS				
Highway Users Rev Fund	\$ 3,364,105	\$	\$ 2,292,006	\$ 2,918,341
Transit System Fund	836,935		793,663	1,068,117
Grants Fund	5,220,540		1,669,875	6,069,559
Improvement Dist Repayment	75,000			
Powerhouse Fund	138,630		139,436	139,900
Total Special Revenue Funds	\$ 9,635,210	\$	\$ 4,894,980	\$ 10,195,917
DEBT SERVICE FUNDS				
General Obligation Debt	\$ 51,700	\$	\$ 175	\$
Municipal Prop Corp Debt	631,469		631,469	715,069
Help Loan	360,882		360,882	3,065
Improvement District Debt	1,634,707		1,634,979	1,638,180
Total Debt Service Funds	\$ 2,678,758	\$	\$ 2,627,505	\$ 2,356,314
CAPITAL PROJECTS FUNDS				
Small Imp Dist Const	\$ 350,000	\$	\$	\$ 350,000
KAT/BanksID Const				490,222
Capital Projects Fund	78,559,234		1,539,559	77,237,710
Airway Underpass	933,787		432,343	500,000
Flood Control Const	1,980,000		1,561,388	1,050,000
Total Capital Projects Funds	\$ 81,823,021	\$	\$ 3,533,290	\$ 79,627,932
ENTERPRISE FUNDS				
Water Operating	\$ 7,500,048	\$	\$ 6,713,436	\$ 7,509,937
Water Capital Renewal	805,000		271,000	840,000
Water Expansion	2,692,971		1,950,000	3,242,971
Colorado River Water	1,000,000		500,000	500,000
Wastewater Operating	7,088,853		6,526,948	7,521,959
Wastewater Expansion	15,121,138		11,903,707	10,253,820
Sanitation	3,774,232		3,497,827	3,602,212
911 Dispatch Center	1,733,945		1,742,837	1,293,446
Total Enterprise Funds	\$ 39,716,187	\$	\$ 33,105,755	\$ 34,764,345
INTERNAL SERVICE FUNDS				
Fleet Services	\$ 1,261,270	\$	\$ 1,145,652	\$ 1,241,089
Building Maintenance Services	691,184		569,536	723,658
Information Systems	1,018,513		864,457	1,254,886
Insurance Services	989,200		856,150	730,000
Benefits Reserve	5,456,800		5,100,265	6,722,500
Total Internal Service Funds	\$ 9,416,967	\$	\$ 8,536,060	\$ 10,672,133
TOTAL ALL FUNDS	\$ 167,976,929	\$	\$ 75,142,368	\$ 163,356,651

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

SCHEDULE E

CITY OF KINGMAN
Summary by Department of Expenditures/Expenses
Fiscal Year 2013

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012	ACTUAL EXPENDITURES/ EXPENSES * 2012	BUDGETED EXPENDITURES/ EXPENSES 2013
GENERAL				
Office of the Mayor/Council	\$ 111,357	\$	\$ 110,322	\$ 124,067
City Attorney	605,924		614,711	610,743
Magistrate	1,408,909		1,369,270	1,382,369
City Manager	211,152		212,959	223,892
TDC	1,127,000		368,900	870,900
EDMC	45,000		11,000	25,000
City Clerk	366,431		356,761	271,649
Human Resources	563,731		556,794	558,606
Police	6,681,126		6,545,905	7,369,663
Fire	5,167,938		5,160,606	5,350,506
Finance	769,205		738,308	827,328
Development Services	1,126,847		1,120,473	1,205,561
Parks, Rec, Pools, Golf	3,529,386		3,485,989	3,889,229
Cash Transfers-Contingency	2,992,780		1,792,780	3,030,497
Department Total	\$ 24,706,786	\$	\$ 22,444,778	\$ 25,740,010
SPECIAL REVENUE				
Public Works Administration	\$ 301,066	\$	\$ 282,596	\$ 324,051
Street	3,063,039		2,009,410	2,594,290
Transit Admin	182,185		161,156	166,988
Transit Capital			21,464	
Transit Operations	654,750		611,043	901,129
Grants Fund	5,220,540		1,669,875	6,069,559
Improvement Dist Repayment	75,000			
Powerhouse Fund	138,630		139,436	139,900
Department Total	\$ 9,635,210	\$	\$ 4,894,960	\$ 10,195,917
DEBT SERVICE				
General Obligation Debt	\$ 51,700	\$	\$ 175	\$
Municipal Prop Corp Debt	631,469		631,469	715,069
Help Loan	360,882		360,882	3,065
Banks Airport ID	415		415	
Valle Del Sole ID	84		183	
Golden Gates & Banks ID				
East Golden Gate ID	375,566		375,566	378,381
Airway RR Crossing ID	816,459		816,459	819,406
Wallapai-Marlene ID	10,788		10,961	10,960
Kingman Airport/Banks Airport	431,395		431,395	429,433
Department Total	\$ 2,678,758	\$	\$ 2,627,505	\$ 2,356,314
CAPITAL PROJECTS				
Small Imp Dist Const	\$ 350,000	\$	\$	\$ 350,000
Airway Underpass	933,787		432,343	500,000
KAT & Banks Airport ID Const				490,222
Capital Projects Fund	8,774,234		1,463,456	5,412,292
Kingman Crossing TI Const	20,978,000		10,953	20,978,000
Rancho Santa Fe Parkway TI	48,807,000		65,150	50,847,418
Flood Control	1,980,000		1,561,388	1,050,000
Department Total	\$ 81,823,021	\$	\$ 3,533,290	\$ 79,627,932
ENTERPRISE				
Water Operating	\$ 5,010,256	\$	\$ 4,187,699	\$ 4,890,183
Water Capital Renewal	805,000		271,000	840,000
Billing Services	979,557		992,867	1,094,718
Engineering	1,510,235		1,532,870	1,525,036
Water Expansion	2,692,971		1,950,000	3,242,971
Colorado River Water	1,000,000		500,000	500,000
Wastewater Operating	7,088,853		6,526,948	7,521,959
Wastewater Expansion	15,121,138		11,903,707	10,253,820
Sanitation	3,774,232		3,497,827	3,602,212
911 Dispatch Center	1,733,945		1,742,837	1,293,446
Department Total	\$ 39,716,187	\$	\$ 33,105,755	\$ 34,764,345
INTERNAL SERVICES				
Fleet Services	\$ 1,261,270	\$	\$ 1,145,652	\$ 1,241,089
Building Maintenance Services	691,184		569,536	723,658
Information Systems	1,018,513		864,457	1,254,886
Insurance Services	989,200		856,150	730,000
Benefits Reserve	5,456,800		5,100,265	6,722,500
Department Total	\$ 9,416,967	\$	\$ 8,536,060	\$ 10,672,133

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

SCHEDULE F

CITY OF KINGMAN
Operating Budget Summaries by Fund
Adopted Budget Fiscal Year 2012-2013

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
GENERAL FUND					
Personnel Expenses:	15,900,438	15,428,586	15,428,586	15,152,385	15,755,173
Supplies & Services:	3,620,801	4,843,080	4,843,080	4,052,529	4,859,600
City and Internal Services	1,304,840	1,359,340	1,359,340	1,359,340	1,606,240
Capital Outlay, Lease Purchases & Debt	90,950	83,000	83,000	87,744	488,500
EXPENDITURE TOTAL	20,917,029	21,714,006	21,714,006	20,651,998	22,709,513
TOTAL GENERAL FUND	20,917,029	21,714,006	21,714,006	20,651,998	22,709,513

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
HIGHWAY USERS REVENUE FUND					
Personnel Expenses:	1,035,786	992,717	992,717	991,457	1,021,892
Supplies & Services:	523,445	1,417,000	1,417,000	450,661	1,160,970
City and Internal Services	351,363	351,363	351,363	351,363	331,563
Capital Outlay, Lease Purchases & Debt	70,015	67,200	67,200	62,700	85,200
EXPENDITURE TOTAL	1,980,609	2,828,280	2,828,280	1,856,181	2,599,625
TOTAL Highway Users Revenue Fund	1,980,609	2,828,280	2,828,280	1,856,181	2,599,625

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
TRANSIT SYSTEM FUND					
Personnel Expenses:	599,277	612,685	612,685	583,491	598,517
Supplies & Services:	111,987	148,125	148,125	124,083	128,675
City and Internal Services	59,125	59,125	59,125	59,125	63,425
Capital Outlay, Lease Purchases & Debt	21,894	17,000	17,000	5,500	277,500
EXPENDITURE TOTAL	792,283	836,935	836,935	772,199	1,068,117
TOTAL Transit System Fund	792,283	836,935	836,935	772,199	1,068,117

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
WATER OPERATING FUND					
Personnel Expenses:	2,951,505	2,959,221	2,959,221	2,915,412	2,947,381
Supplies & Services:	2,077,734	2,665,100	2,665,100	2,211,297	2,583,170
City and Internal Services	586,210	601,210	601,210	601,210	611,860
Capital Outlay, Lease Purchases & Debt	193,938	361,200	361,200	247,200	496,200
EXPENDITURE TOTAL	5,809,387	6,586,731	6,586,731	5,975,119	6,638,611
TOTAL Water Operating Fund	5,809,387	6,586,731	6,586,731	5,975,119	6,638,611

CITY OF KINGMAN
Operating Budget Summaries by Fund
Adopted Budget Fiscal Year 2012-2013

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
WASTEWATER OPERATING FUND					
Personnel Expenses:	571,398	842,023	842,023	813,018	879,316
Supplies & Services:	493,480	746,800	746,800	761,100	901,450
City and Internal Services	116,150	116,150	116,150	116,150	92,000
Capital Outlay, Lease Purchases & Debt	53,109	111,400	111,400	89,200	232,200
EXPENDITURE TOTAL	1,234,137	1,816,373	1,816,373	1,779,468	2,104,966
TOTAL Wastewater Operating Fund	1,234,137	1,816,373	1,816,373	1,779,468	2,104,966

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
SANITATION OPERATING FUND					
Personnel Expenses:	1,000,919	1,029,269	1,029,269	1,027,370	1,063,871
Supplies & Services:	1,019,137	1,046,170	1,046,170	1,063,853	1,110,320
City and Internal Services	475,375	475,375	475,375	475,375	474,825
Capital Outlay, Lease Purchases & Debt	131,384	884,200	884,200	720,311	600,700
EXPENDITURE TOTAL	2,626,815	3,435,014	3,435,014	3,286,909	3,249,716
TOTAL Sanitation Operating Fund	2,626,815	3,435,014	3,435,014	3,286,909	3,249,716

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
911 DISPATCH CENTER					
Personnel Expenses:		927,453	927,453	858,623	968,396
Supplies & Services:		41,250	41,250	43,108	49,450
City and Internal Services		74,500	74,500	74,500	143,600
Capital Outlay, Lease Purchases & Debt		612,742	712,742	712,742	60,000
EXPENDITURE TOTAL	0	1,655,945	1,755,945	1,688,973	1,221,446
Contingency					
TOTAL 911 Dispatch Center Fund	0	1,655,945	1,755,945	1,688,973	1,221,446

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
FLEET SERVICES FUND					
Personnel Expenses:	443,097	459,440	459,440	432,094	465,289
Supplies & Services:	577,873	633,080	633,080	570,308	626,300
City and Internal Services	32,550	32,550	32,550	32,550	38,300
Capital Outlay, Lease Purchases & Debt	22,265	61,200	61,200	61,200	61,200
EXPENDITURE TOTAL	1,075,785	1,186,270	1,186,270	1,096,152	1,191,089
TOTAL Fleet Services Fund	1,075,785	1,186,270	1,186,270	1,096,152	1,191,089

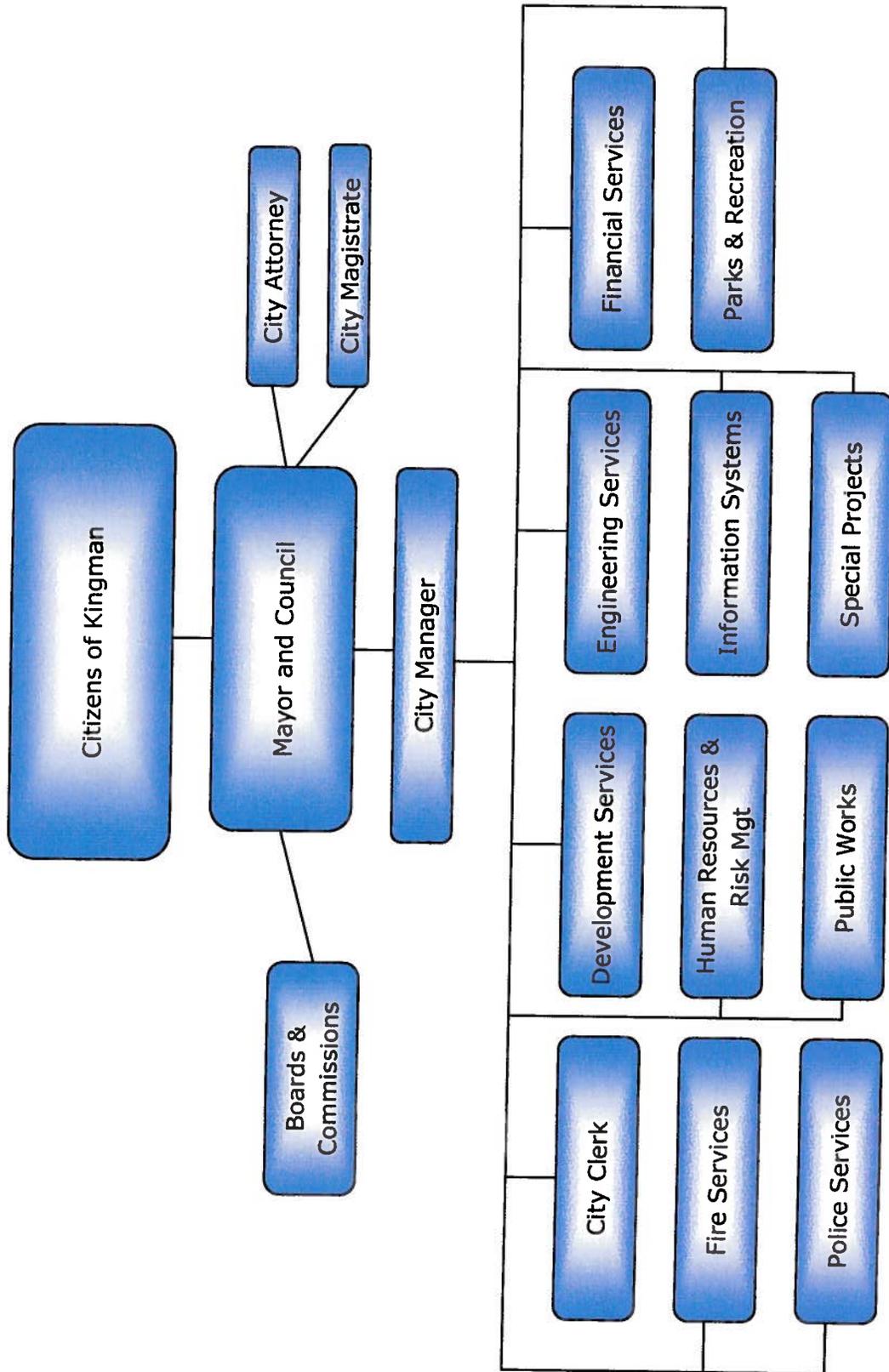
CITY OF KINGMAN
Operating Budget Summaries by Fund
Adopted Budget Fiscal Year 2012-2013

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
BUILDING MAINTENANCE SRVCS FUND					
Personnel Expenses:	233,521	245,334	245,334	226,647	246,508
Supplies & Services:	335,988	363,900	363,900	312,939	350,200
City and Internal Services	1,950	1,950	1,950	1,950	1,950
Capital Outlay, Lease Purchases & Debt	3,863	30,000	30,000	22,000	75,000
EXPENDITURE TOTAL	575,322	641,184	641,184	563,536	673,658
TOTAL Building Maintenance Srvc Fund	575,322	641,184	641,184	563,536	673,658

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
INFORMATION TECHNOLOGY					
Personnel Expenses:	565,045	558,563	558,563	558,481	565,836
Supplies & Services:	269,313	298,650	298,650	295,476	274,250
City and Internal Services	11,300	11,300	11,300	11,300	11,300
Capital Outlay, Lease Purchases & Debt	0	0	0	0	303,500
EXPENDITURE TOTAL	845,658	868,513	868,513	865,257	1,154,886
TOTAL Information Technology	845,658	868,513	868,513	865,257	1,154,886

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2010-11	Budget FY 2011-12	Adj Budget FY 2011-12	Estimated FY 2011-12	Budget FY 2012-13
ALL FUNDS					
Personnel Expenses:	23,300,986	24,055,291	24,055,291	23,558,978	24,512,179
Supplies & Services:	9,029,758	12,203,155	12,203,155	9,885,354	12,044,385
City and Internal Services	2,938,863	3,082,863	3,082,863	3,082,863	3,375,063
Capital Outlay, Lease Purchases & Debt	587,418	2,227,942	2,327,942	2,008,597	2,680,000
EXPENDITURE TOTAL	35,857,025	41,569,251	41,669,251	38,535,792	42,611,627
TOTAL All Funds	35,857,025	41,569,251	41,669,251	38,535,792	42,611,627

City of Kingman Organization Chart



CITY COUNCIL

Division: City Council

Function 101-1310-510

Mission Statement:

The mission of the City of Kingman is to provide a great place to live, work, play and stay.

Vision Story for 2020:

Kingman, Arizona is a clean, vibrant, growing city that offers its citizens an exceptional quality of life. The community has a diverse economy with a strong retail component, excellent tourist facilities, a stable workforce, a solid industrial base and the city serves as a transportation hub for the region. It enjoys a high level of cooperation between a variety of business, cultural, and service interests and has developed productive public/private partnerships to benefit residents. It has an effective economic development program that has brought significant benefits and employment opportunities.

Visitors to Kingman enter through a welcoming and attractive gateway. The city enjoys a wide variety of arts and cultural activities, recreational facilities, parks, sports venues, museums and targeted activities for its residents. A rich history and pride in Kingman's past is celebrated by citizens and visitors. Its transportation and utility services infrastructure is carefully planned, built to high standards and well maintained. Kingman has a focus on efficiency, sustainability and environmental responsibility. Public safety and emergency services are among the best of any city in the state.

Kingman has a reputation for excellent K-12 schools and its higher education facilities include an outstanding community college and four year college. The city's medical facilities are state of the art and serve as a health care center for Mohave County. The city has developed an events center that provides a venue for community meetings and conferences.

The City Council, Boards and Commissions are strategic, transparent and open to provide citizens with opportunities to participate. Community leaders are energetic and passionate about Kingman. City employees are appropriately compensated, professional, responsive and committed to providing a high level of service. They take pride in their city and residents take pride in having an exceptional city staff. City facilities are safe, clean, well-equipped and provide a pleasant work environment for staff. Kingman has developed and strengthened strategic intergovernmental partnerships with other cities in Mohave County.

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

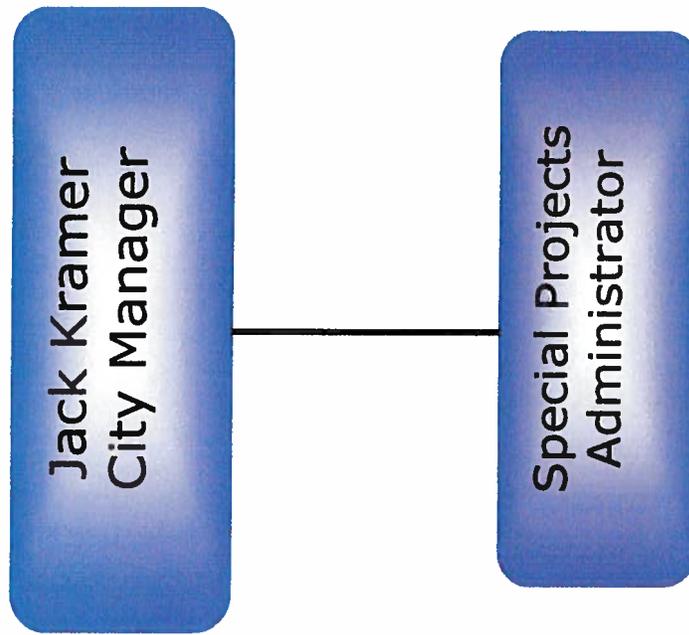
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the Mayor and Council (101-1310-510)					
Personnel Expenses					
1010	Regular Salaries <i>Mayor, Vice Mayor, 5 Councilmembers</i>	46,929	46,800	46,800	46,800
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance</i>	3,638	3,657	3,657	3,657
Subtotal - Personnel		50,567	50,457	50,457	50,457
Supplies & Services					
5310	Telephone <i>Allocated cost of telephones located in Mayor's Office, Council Chambers, Law Library</i>	1,014	250	250	250
5320	Telephone - Cellular <i>Cellular phone charges</i>	1,339	0	0	0
5411	City Promotions <i>Booth & Advertising at League of Arizona Cities & Towns Conference</i>	3,672	3,500	3,500	3,500
5510	Printing <i>Brochures, Museum Guides & Maps, Route 66 Info, Council Photos, etc.</i>	280	500	300	300
5610	Dues & Memberships <i>AZ Assoc for Econ Devel, AZ Town Hall, Nat'l Leag of Cities</i>	2,402	2,200	2,200	2,200
5611	AZ League of Cities Membership <i>Dues for League of Arizona Cities & Towns</i>	0	17,250	17,220	17,250
5810	Travel & Training <i>Natl League Conf, AZ League Conf, WACOG, Canamex, Rural Transportation, ADOT, etc</i>	21,597	20,000	20,000	20,000
6110	General & Office Supplies <i>Letterhead, pens, cards, envelopes, folders, copies, etc.</i>	3,318	2,000	3,000	3,000
6111	Awards <i>25, 20, 15, 10, & 5 yr service awards for employees</i>	4,895	0	5,500	5,500
6112	Employee Picnic <i>Expenses associated with City picnic</i>	3,394	0	0	0
6115	Refreshments <i>Coffee & tea supplies for Council workshops and dignitaries</i>	2,638	2,500	2,500	2,500
6260	Gasoline/Diesel Fuel <i>Fuel expense for city vehicle</i>	0	0	685	900
6410	Books & Periodicals <i>Expenses for books & periodicals</i>	119	0	0	0
6505	Mohave County Housing Authority <i>Housing Assistance - Previously reported in Planning & Zoning</i>	8,500	0	0	0
6509	City Fourth of July Fireworks <i>Fireworks for Fourth of July celebration-Moved to TDC</i>	11,000	0	0	0
6522	Good Samaritan <i>Assistance for lodging, transportation, food, medical and other emergency needs</i>	20,000	0	0	0
6532	WACOG - Rural Trans Liaison <i>Rural Transportation Liaison Dues</i>	2,019	2,000	2,010	2,010

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the Mayor and Council (101-1310-510)					
6526	Clean City Commission	12,365	0	0	0
	<i>Moved to Sanitation</i>				
6527	Youth Commission	0	10,000	2,000	10,000
	<i>Expenses for Youth Commission activities to be offset by donations and \$2,500 city contribution</i>				
6531	Mohave County Library	10,000	0	0	0
	<i>Funding assistance provided to Friends of the Library for books</i>				
Subtotal - Supplies & Services		108,552	60,200	59,165	67,410
City and Internal Services					
8410	Fleet Services	0	0	0	1,130
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	0	0	0	570
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	700	700	700	700
	<i>Liability Insurance</i>				
8440	Information Technology				3,800
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		700	700	700	6,200
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Mayor & Council		159,819	111,357	110,322	124,067

City Manager's Office Organizational Chart



CITY MANAGER

Division: City Manager's Office

Function 101-1320-510

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of City Departments.

Major Services/Responsibilities:

- ✦ Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council
- ✦ Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City
- ✦ Direct and coordinate personnel responsibilities for all City departments including development of policies, maintenance of records and recruitment, selection and hiring of new employees
- ✦ Direct the technical, operational and administrative activities between departments related to the management of the City's information systems

Key Fiscal Year Objectives

- ▶ Assure the continued economical, efficient and effective management of City government
- ▶ Advise the Mayor and Council on policy making matters related to the overall administration of the City
- ▶ Recommend proposals and programs which address the long-term needs of the community
- ▶ Identify and support opportunities for improving quality service delivery

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

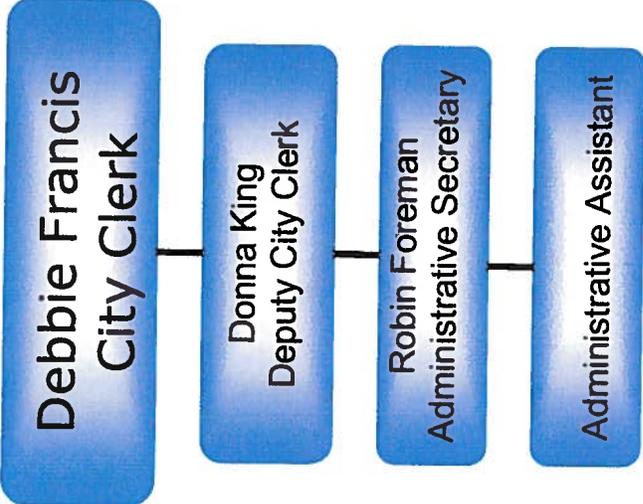
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the City Manager (101-1320-510)					
Personnel Expenses					
1010	Regular Salaries	125,943	125,000	125,000	125,000
	<i>City Manager, Special Projects Administrator (Special Projects Administrator Vacant & Unfunded)</i>				
1096	Deferred Contribution	20,500	20,500	20,500	20,500
	<i>Deferred compensation per terms of contract</i>				
1090	Automobile Allowance	6,664	7,800	7,800	7,800
	<i>Auto allowance per terms of contract</i>				
1095	City Bonus Pay Program	6,859	0	0	12,500
	<i>Recognition to employees citywide for performance above and beyond, going the extra mile</i>				
	Longevity Pay	0	0	0	1,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	23,833	23,204	26,099	23,894
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	6,478	6,478	6,478	6,478
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	190,277	182,982	185,877	197,172
Supplies & Services					
5310	Telephone	2,042	1,320	1,320	1,320
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	969	900	900	900
	<i>Cellular phone charges</i>				
5610	Dues & Memberships	2,136	2,500	2,369	2,500
	<i>Intl City Manager Assoc, AZ City Mgr Assoc, Amer Planning Assoc, AZ Sec of State, etc.</i>				
5810	Travel & Training	4,074	5,000	4,793	5,000
	<i>AZ League Conf, AZ City Mgr Conf, Intl City Mgr Conf, ADOT, Canamex, Amer Planning Conf.</i>				
6110	General & Office Supplies	3,230	3,000	3,000	3,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.</i>				
6410	Books & Periodicals	204	250	0	0
	<i>Subscriptions to AZ Capital Times, AZ Republic, ICMA Newsletter, Mgmt books & guides, etc.</i>				
6518	Employee Recognition	75	750	250	500
	<i>Supplies used to host employee work groups and meetings</i>				
	Subtotal - Supplies & Services	12,730	13,720	12,632	13,220

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the City Manager (101-1320-510)					
City and Internal Services					
8410	Fleet Services	1,130	1,130	1,130	1,130
	<i>Internal service fund support for Fleet Services</i>				
8410	Fleet Parts	570	570	570	570
	<i>Internal service fund support for Fleet Parts</i>				
8430	Building Maintenance Services	9,900	9,900	9,900	9,900
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	2,850	2,850	2,850	1,900
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		14,450	14,450	14,450	13,500
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Office of the City Manager		217,457	211,152	212,959	223,892

City Clerk's Office Organizational Chart



CITY CLERK

Division: City Clerk

Function 101-1540-510

Mission Statement:

To serve all of our customers in a consistent, professional and efficient manner. To dutifully record and preserve the records of this community for historical continuity, so that it may be preserved and accessed now and for generations forthcoming.

Major Services/Responsibilities:

- Provide quality service to the public
- Record and maintain City records
- Maintain and publish the City Resolutions and Ordinances
- Record and maintain all activities of the City Council, Economic Marketing Development Commission, and the Youth Advisory Commission
- Post City meetings and update the City website with meeting notices and meeting minutes
- Process and maintain applications for business licenses
- Conduct City Elections
- Process Special Event permit applications

Key Fiscal Year Objectives

- ▶ To provide efficient quality customer service to the public
- ▶ To serve as a vital link with the public by continuing to interface with the City website
- ▶ To continue updating online database of Resolutions and Ordinances so that they may be more accessible for staff and the public

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Business Licenses issued	2124	2500	3180
Processing and Recording of City Resolutions and Ordinances	71	76	85
Number of Citizens served (population estimate)	30,000	29,000	29,500
Number of Voters served	17,000	16,500	17,000
Number of Public Records Requests	40	47	50
Agendas/Packets/Minutes	62	60	65
Special Event Permits	56	52	60
Notary Service		116	130

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the City Clerk (101-1540-510)					
Personnel Expenses					
1010	Regular Salaries	147,007	145,800	139,932	145,800
	<i>City Clerk, Deputy Clerk, Admin Assistant, Admin Secretary (Admin Assistant Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	0	0	6,000	15,000
	<i>Temporary employees</i>				
1030	Overtime Pay	1,433	3,500	1,500	2,500
	<i>Overtime pay associated with special projects, council meetings, etc.</i>				
	Longevity Pay	0	0	0	1,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	25,743	27,707	27,736	31,267
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	35,584	35,584	30,378	28,642
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	209,767	212,591	205,546	224,959
Supplies & Services					
3310	Professional Services	1,655	106,000	103,000	2,500
	<i>Business license billing, shredding, elections (when applicable), etc.</i>				
5310	Telephone	2,093	1,290	1,290	1,290
	<i>Telephone, internet, long distance charges</i>				
5420	Newspaper Advertising	13,693	7,000	8,000	7,000
	<i>Costs to advertise legal notices, elections, budget, assessments, bids, etc.</i>				
5440	Recording Fees	1,000	3,000	2,500	3,000
	<i>Legal document recording fees with Mohave County Recorder's Office</i>				
5523	Codes & Ordinance Printing	2,578	3,000	2,000	3,000
	<i>Costs to print ordinances, Model City Tax Code, etc.</i>				
5610	Dues & Memberships	560	500	475	500
	<i>Intl Inst of Municipal Clerks, AZ Municipal Clerks Assoc</i>				
5810	Travel & Training	1,996	3,000	3,900	1,500
	<i>AZ Municipal City Clerk's Institute, League elections training, record keeping conf.</i>				
6110	General & Office Supplies	10,119	16,000	16,000	16,000
	<i>Binders, pens, pencils, postage, folders, copies, forms, copy machine center costs, etc.</i>				
6125	Merchant Card Fees	0	0	0	500
	<i>Credit Card Merchant fees</i>				
6175	Minor Equipment	1,738	0	0	0
	<i>Firewall filing cabinets purchased FY2011</i>				
	Subtotal - Supplies & Services	35,432	139,790	137,165	35,290

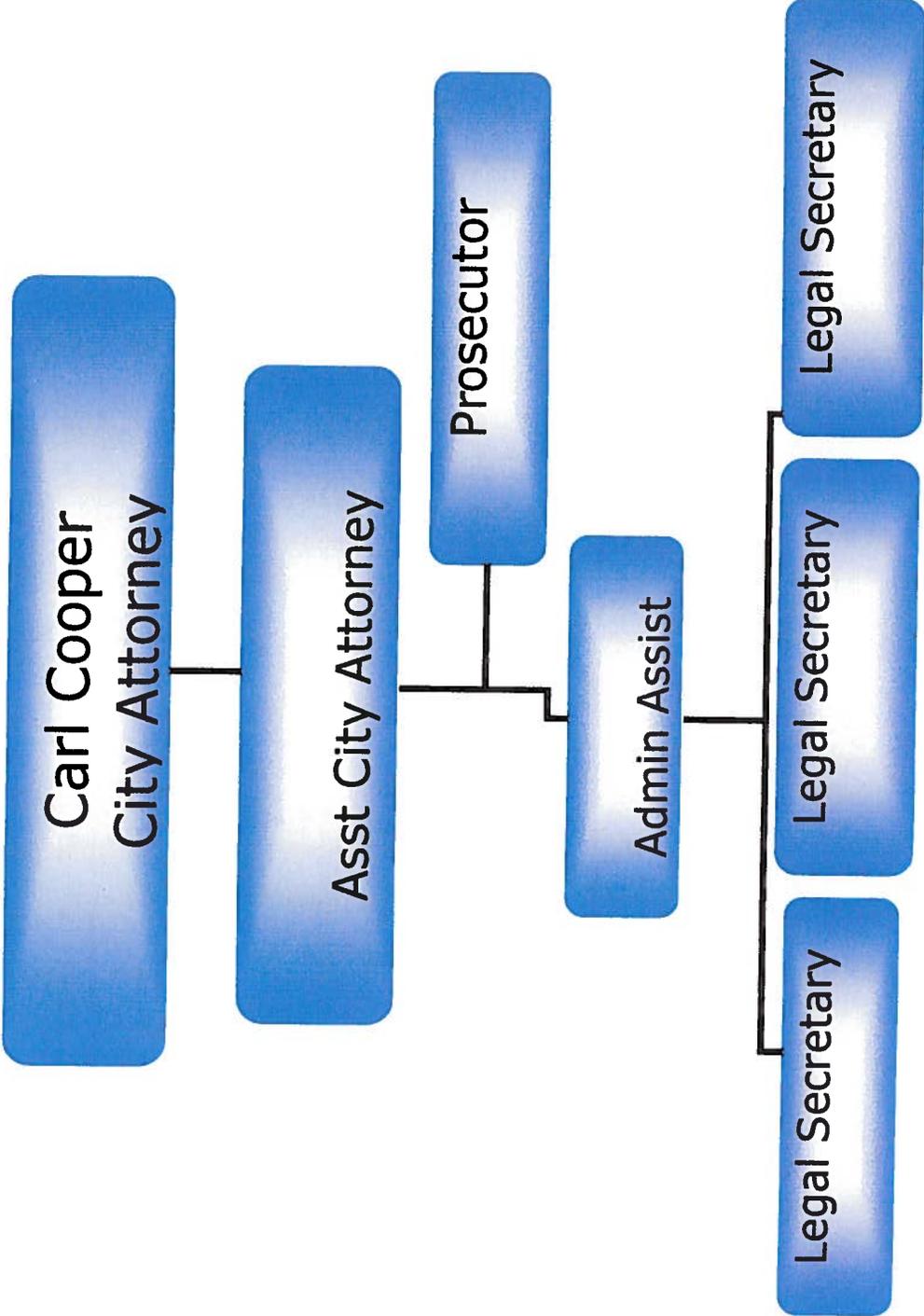
City and Internal Services

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the City Clerk (101-1540-510)					
8440	Information Technology	14,050	14,050	14,050	11,400
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	14,050	14,050	14,050	11,400
	Capital Purchases				
	Subtotal - Capital Purchases	0	0	0	0
	Total Office of the City Clerk	259,249	366,431	356,761	271,649

City Attorney's Office
Organizational Chart



CITY ATTORNEY

Division: City Attorney

Function 101-1530-510

Mission Statement:

The City Attorney's Office is committed to the highest ethical standards of excellence in our duties to the Mayor and Council, the City Manager, and all other City departments; as well as the Citizens of the community. We are committed to conduct ourselves with integrity and accountability. We will provide expedient legal research to our customers, while providing quality customer service. Our duty is to promote justice in our community to ensure that the public's interests are always met.

Major Services and Responsibilities

- ♣ Advise Mayor, Council, City Manager and Department Heads
- ♣ Review city contracts
- ♣ Draft Ordinances and Resolutions
- ♣ Prosecute criminal matters
- ♣ Provide victim advocacy
- ♣ Supervise civil litigation

Fiscal Year Objectives

- ▶ Review and update current City codes and ordinances
- ▶ Promote the aggressive enforcement of the State and local laws relating to criminal and code enforcement actions
- ▶ Keep outside litigation costs to a minimum

Performance Measures:

Description	FY 11-12 Estimated	FY 12-13 Budget
Draft Ord./Res./Op./ and other doc.	Est. 300	Est. 300
Prosecutions	1200	1300
Civil Litigation	6	4-8

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

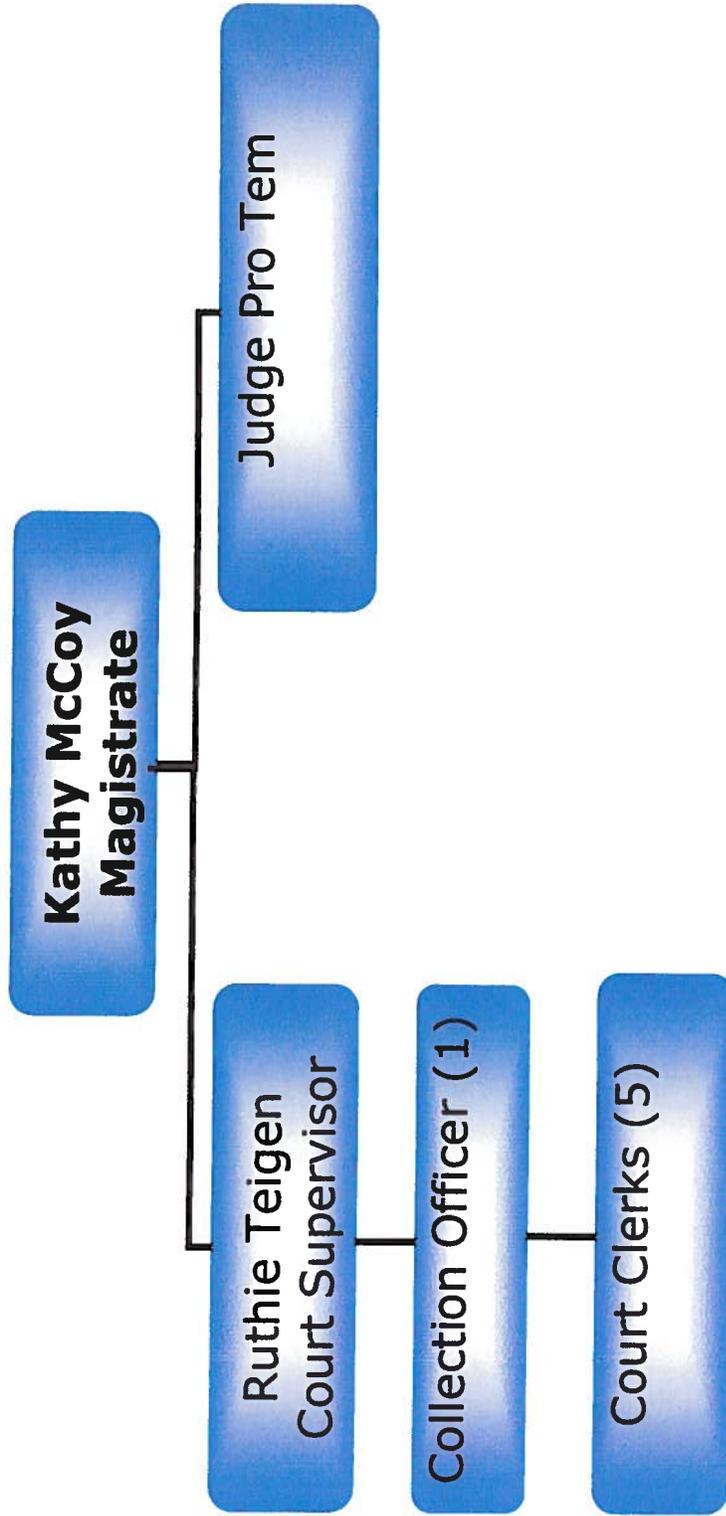
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the City Attorney (101-1530-510)					
Personnel Expenses					
1010	Regular Salaries	361,952	333,930	336,315	333,930
	<i>City Attorney, Assistant Attorney, Prosecutor, Admin Supervisor, 3 Legal Secretaries (1 Legal Sec Vacant and Unfunded)</i>				
1090	Automobile Allowance	6,017	6,000	6,000	6,000
	<i>Auto allowance per terms of contract</i>				
	Longevity Pay	0	0	0	3,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	63,859	62,960	64,525	64,887
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	86,866	73,434	80,381	80,376
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	518,694	476,324	487,221	488,193
Supplies & Services					
3310	Professional Services	25,695	30,000	30,000	30,000
	<i>Independent or specialized consulting attorneys for development agreements, litigation & condemnation proceedings</i>				
4443	Office Equipment Rental	7,574	7,500	7,500	8,500
	<i>Copy machine</i>				
5310	Telephone	3,014	2,700	2,700	2,700
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	954	900	885	900
	<i>Cellular phone charges</i>				
5440	Recording Fees	0	250	250	250
	<i>Recording fees for legal documents</i>				
5610	Dues & Memberships	1,555	2,100	2,005	2,100
	<i>Mohave County Bar Assoc, State Bar of AZ, IMLA Membership, AZ Supreme Court, Notary Public</i>				
5810	Travel & Training	5,722	7,000	7,000	7,000
	<i>AZ Prosecuting Attorney Conf, ACAA Conf, AZ League Training, Liability Training, etc.</i>				
6110	General & Office Supplies	6,778	10,000	8,000	8,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.</i>				
6410	Books & Periodicals	24,648	22,000	22,000	22,000
	<i>Subscriptions for AZ statute updates, Westlaw, Bender, AZ Admin Code, Daily Miner, etc.</i>				
	Subtotal - Supplies & Services	75,940	82,450	80,340	81,450
City and Internal Services					
8430	Building Maintenance Services	19,900	19,900	19,900	19,900

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the City Attorney (101-1530-510)					
<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	27,250	27,250	27,250	21,200
<i>Internal service fund support for Information Technology</i>					
Subtotal - City & Internal Services		47,150	47,150	47,150	41,100
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Office of the City Attorney		641,784	605,924	614,711	610,743

Magistrate Court Organizational Chart



MAGISTRATE COURT

Division: Court

Function 101-1243-510

Mission Statement:

To search for the truth and administer justice fairly and impartially in accordance with the laws of the State and the laws of the municipality it serves. The Court further has an obligation to protect the rights of the accused and the interests of the public. It must provide the best quality service it can to the public and treat the people it serves professionally and with dignity. The Court must continue to evaluate the needs of the people it serves and be prepared to make changes, where it can, to meet those needs.

Major Services/Responsibilities:

- Process and adjudicate Criminal Misdemeanor and Traffic cases
- Conduct juvenile hearings
- Issue Protective Orders
- Collection of Court ordered fines, fees and restitution
- Impose community restitution for benefit of the community
- Provide law related education about the judicial branch to the public, schools and civic groups
- Act as an information center for the Court system to increase awareness of Court services

Key Fiscal Year Objectives:

- › Continue to improve collection of delinquent fines
- › Alternatives to incarceration
- › Federal Income Tax interception
- › Identify and/or create services for juvenile offenders
- › Implement Electronic Data Management System (EDMS) in partnership with Mohave County Courts

Performance Measures:

Description	FY 2011 actual	FY 2012 estimated	FY2013 projected
Case Filings	3980	5430	5970
Case Terminations	3830	4765	5240

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the Magistrate Court (101-1243-510)					
Personnel Expenses					
1010	Regular Salaries	355,918	359,477	342,646	353,479
	<i>Magistrate, Court Administrator, Collections Offcr, 5.5 Clerks, 1 PT Assoc Magistrate (.5 Clerk Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	10,584	15,000	15,000	15,000
	<i>Judge pro-tem and part time employees</i>				
1030	Overtime Pay	22	0	0	0
	<i>Night court and other special initiated projects</i>				
	Longevity Pay	0	0	0	5,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	62,476	69,488	61,608	70,938
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	101,630	113,694	96,466	106,752
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	530,630	557,659	515,720	551,919
Supplies & Services					
3310	Professional Services	273,532	265,000	275,000	275,000
	<i>Public defender, interpreter, conflict attys, security, probation svcs, automation IGA, special warrant projects, external audit</i>				
3111	Jury Expenses	1,095	3,000	2,000	2,000
	<i>Expenses associated with jury trials</i>				
4343	Office Equipment R & M	285	500	500	500
	<i>Repair of office machines and recharge laser cartridges</i>				
4443	Office Equipment Rental	7,931	7,000	6,800	7,000
	<i>Copy machine</i>				
5310	Telephone	3,146	2,000	2,000	2,000
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	0	600	600	600
	<i>Cellular phone charges - security guard and on call phone (shared)</i>				
5610	Dues & Memberships	0	50	50	50
	<i>Az Magistrates Assoc</i>				
5810	Travel & Training	1,624	2,000	2,000	2,000
	<i>Mandatory Training - AZ Judicial Conf, AZ Court Assoc Conf, AZ Magistrates Conf, AZ Supreme Court Mtg, etc.</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Office of the Magistrate Court (101-1243-510)					
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	15,212	16,500	16,000	16,500
6125	Merchant Card Fees <i>Merchant credit card fees</i>	4,868	5,000	5,000	5,000
6410	Books & Periodicals <i>Subscriptions for AZ statute updates, Westlaw, Lexis Nexis, etc.</i>	4,517	4,000	3,000	3,000
6511	Mohave County Jail Fees <i>County assessed costs of City inmates</i>	378,540	505,000	500,000	425,000
6535	LaPaz County Jail Fees <i>County assessed costs of City inmates</i>	0	0	0	50,000
Subtotal - Supplies & Services		690,750	810,650	812,950	788,650
City and Internal Services					
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	39,900	39,900	39,900	39,900
8440	Information Technology <i>Internal service fund support for Information Technology</i>	700	700	700	1,900
Subtotal - City & Internal Services		40,600	40,600	40,600	41,800
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Office of the Magistrate Court		1,261,980	1,408,909	1,369,270	1,382,369

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - TDC Department (101-6520-565)					
Supplies & Services					
5420	Newspaper Advertising <i>Advertise TDC funding application deadline</i>	325	0	400	0
5430	Visitor Center-Assist Orgnztn with Ads <i>Kingman Powerhouse Visitor Center to assist other organizations with advertising local events</i>		20,000	20,000	20,000
5431	Kgm Pwrhse Visitor Center Tourism <i>Tourism contract with Kingman Powerhouse Visitor Center to advertise and promote Kingman</i>	190,000	190,000	190,000	195,000
5433	Mohave Historical Society <i>Funding of operations for Bonnelli House</i>	10,000	10,000	10,000	10,000
5434	Andy Devine Days <i>Funding of Andy Devine Days Parade</i>	1,349	5,000	5,000	5,000
5438	Dolphin Swim Team <i>Install scoring equip necessary to host qualifying swim meets \$4k; share pool heating costs w KHS \$3k</i>	7,000	0	0	0
5448	Mohave Museum <i>Restore prototype wheel-chair made from WWII airplane parts for display in Museum</i>	0	0	0	2,500
5454	Kingman Air & Auto Show <i>Advertise Kingman Air Show with condition organization secure all funding prior to TDC releasing funds</i>	10,000	10,000	10,000	10,000
5455	Bricks & Mortar <i>Powerhouse improvements - signs, display units, canopies, café seating, conference room renovation, offset with grant funds</i>	3,522	750,000	100,000	350,000
5460	Kingman Little League <i>Support for Little League State Tournament hosted by Kingman North Little League</i>	0	0	0	5,000
5467	Marketing Commission <i>FY2011 & FY2012 Funding for EDMC for marketing materials, surveys & studies</i>	9,615	20,000	3,500	0
5469	Precision Productions <i>Advertise AZ Short Course Off-Road Race events at Fairgrounds</i>	0	0	5,000	10,000
5471	Downtown Streetscape Project (TEA Grant) <i>Total City match = \$51,000 TDC will provide \$43,000 of total match for curb pop-outs, pedestrian signals ADA ramps, etc. on 7 DT intersections</i>				43,000
5472	Improve Route 66 @ Powerhouse & Locomotive Park (Byways Grant) <i>20% local match required; safety improvements for pedestrians crossing street between Powerhouse & Locomotive Park</i>				70,000
5473	Railroad Museum <i>Start up funds for museum at recently renovated train depot in downtown Kingman</i>				15,400
6509	4th of July Fireworks <i>Community fireworks display - anticipate cost to be offset by community donations</i>	11,000	22,000	25,000	35,000
7910	Contingency <i>Contingency</i>	0	100,000	0	100,000
Subtotal - Supplies & Services		242,811	1,127,000	368,900	870,900
Total Tourism Development Dept		242,811	1,127,000	368,900	870,900

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

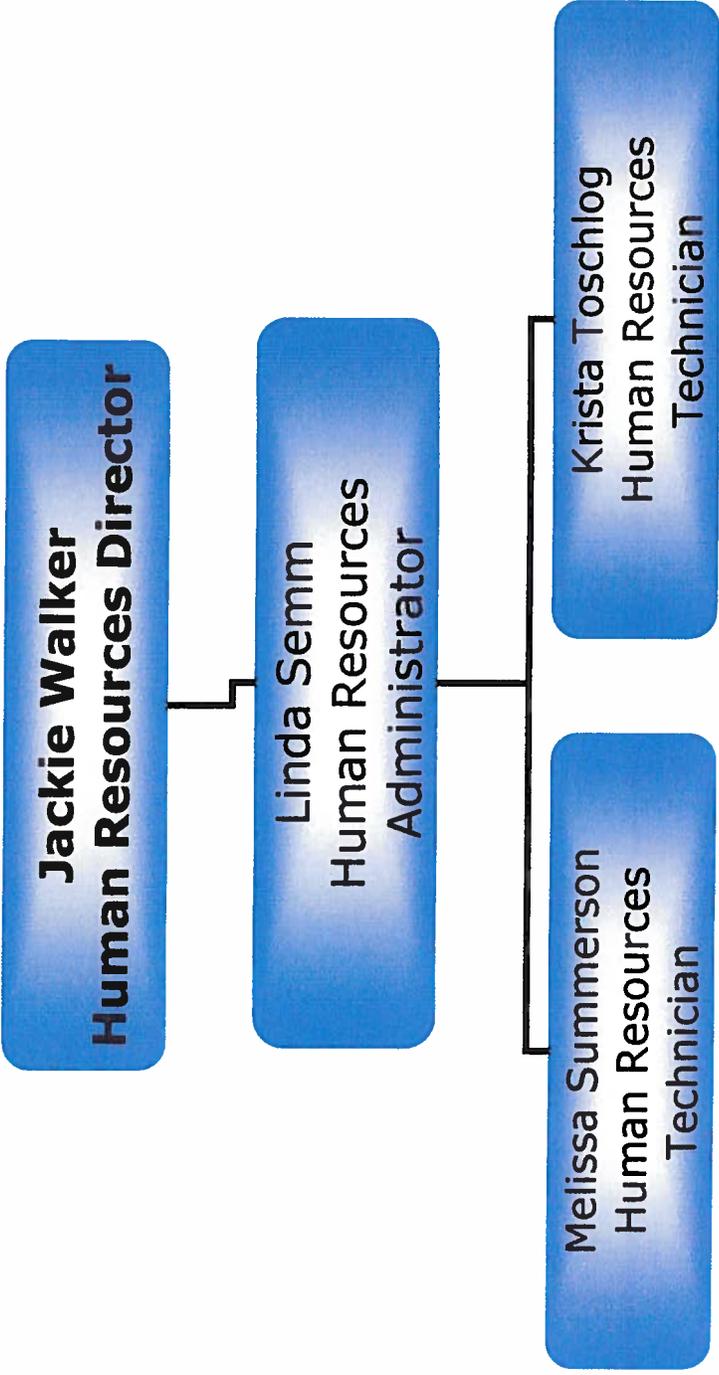
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - EDMC Department (101-6610-565)					
Supplies & Services					
3310	Professional Services	735	30,000	2,500	10,000
	<i>Surveys & Studies-Retail Gap Analysis, Community Visioning Plan</i>				
5413	Marketing Materials	8,880	5,000	1,000	4,000
	<i>Materials, branding, advertising</i>				
5610	Dues & Memberships	200	0	0	1,000
	<i>ICSC, AZ Assoc for Econ Development</i>				
5810	Travel & Training	4,004	10,000	7,500	10,000
	<i>FY2011 - Solar Power Intern'l (\$594), International Council of Shopping Centers (\$3,373), CRREDO (\$37)</i>				
	<i>FY2012 - Governor's Development Conference (\$1,434), AZ School Board (\$75), ICSC (\$5,991)</i>				
	<i>FY2013 - ICSC, Training from U of A, AZ Commerce Auth, Retail Invest Forum Conf in LA; Industrial Devel</i>				
Subtotal - Supplies & Services		13,819	45,000	11,000	25,000
Total Economic Development Dept		13,819	45,000	11,000	25,000

*Funding of 2011 EDMC budget:
 -TDC \$9,615
 -Donation/General Fund \$4,204

*Funding of 2012 EDMC budget:
 - TDC \$20,000
 - General fund \$25,000

*Funding of 2013 budget:
 - TDC \$0
 - General fund \$25,000

Human Resources
Organizational Chart



HUMAN RESOURCES

Division: Human Resources & Risk Management Function 101-1550-510

Mission Statement:

To provide excellent customer service to our partners, the public and organizational departments of the City so that we can better serve the citizens of Kingman. The mission of the department is to attract, develop, motivate and retain quality employees; to provide a competitive compensation program and benefit package in a cost efficient manner; to assure compliance with applicable employment laws; to promote safety awareness in the workplace; to assist in the resolution of problems when conflicts arise; and to protect the City's monetary resources through effective risk management techniques. We take pride in our ability to provide our partners with excellent teamwork and customer service.

Major Services/Responsibilities:

- Recruitment and selection
- Employee testing
- Administration of City's Classification and Compensation Program
- Administration of City's Performance Program
- Employee Training and Development
- Benefits Administration
- Benefits Counseling
- Wellness Program
- Employee/Departmental Assistance
- Employment Law Counseling
- Safety Program
- Worker's Compensation Program
- Risk Management Loss Control
- Risk Management Insurance and Financing Program
- Intergovernmental Liaison

Key Fiscal Year Objectives:

- ▶ Continue efforts at reduce frequency and severity of preventable work related injuries;
- ▶ Continue to deliver employee development training;
- ▶ Assist our employees in leading healthier lifestyles through education and events;
- ▶ Host legislative day with legislators;
- ▶ Adopt newly updated Loss Control Policies of the OSHA 20 general industry standards. Work on the industry specific job hazard analysis and develop loss control policies. Develop training safety training schedule.

Performance Measures:

- Loss Control Policies completed
- Percent of change in preventable accidents and injuries
- Total number of employees receiving general and safety in-house training
- Total number of employees participating in lifestyle education events

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

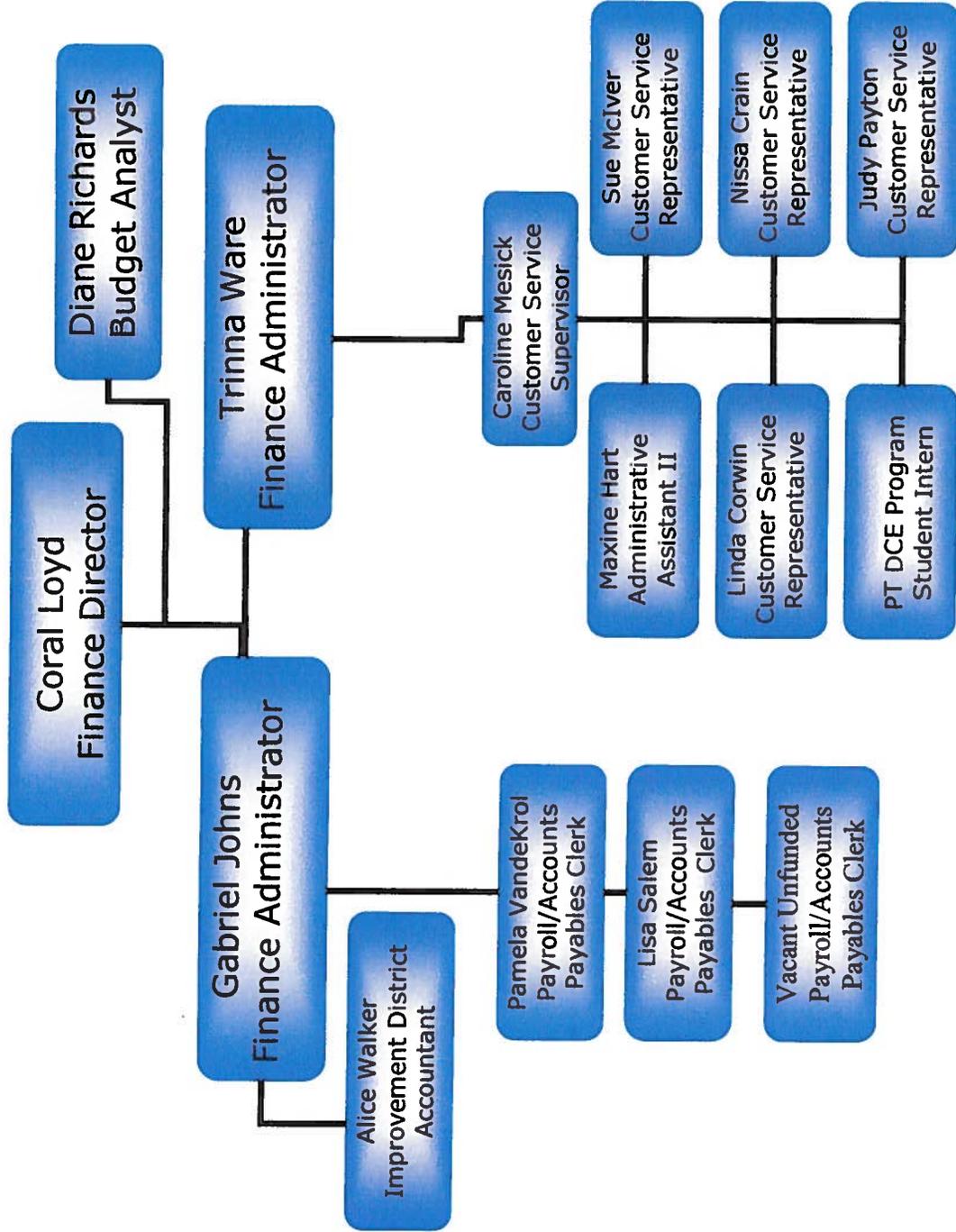
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Human Resources & Risk Management (101-1550-510)					
Personnel Expenses					
1010	Regular Salaries	239,787	239,131	238,741	239,131
	<i>Director, HR Administrator, 2 Technicians</i>				
1020	Part Time & Temporary Help	18,704	0	0	0
	<i>PT Staff</i>				
1030	Overtime Pay	46	300	300	300
	<i>Overtime Pay - Training travel, facilitating training, workload</i>				
1090	Succession Planning - Promotion	13,668	13,000	9,000	9,000
	<i>Advancements, tuition assistance, etc.</i>				
	Longevity Pay	0	0	0	2,250
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	41,561	46,835	46,553	47,517
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	51,282	51,270	47,518	44,328
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	365,048	350,536	342,112	342,526
Supplies & Services					
3310	Professional Services	16,300	10,000	11,000	13,060
	<i>Market study, employee assistance program, Experian inquiries, Court reporter, etc.</i>				
3350	Physicians	40,849	52,500	52,500	48,000
	<i>KPD, KFD annuals, audio testing, HepB, Flu shots, new hires, random screenings, etc.</i>				
3351	Employment Expense	12,508	11,000	10,700	11,000
	<i>Recruitment advertising, background checks, interviews & relocation expenses</i>				
5310	Telephone	2,514	2,210	2,210	2,210
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	950	875	1,100	1,100
	<i>Cellular phone charges</i>				
5610	Dues & Memberships	1,595	1,860	1,860	2,210
	<i>World at Work, IPMA, AZ IPMA, Prima, AZHRDA, SHRM, AGTS, Safety</i>				
5810	Travel & Training	2,159	6,000	6,000	8,000
	<i>Committee meetings, IPMA annual training, health & safety law, webinars, partnering with county, intergov meetings, etc.</i>				
6110	General & Office Supplies	14,558	16,000	16,000	16,000
	<i>Wellness and health materials, new hire binders, Rules & Regs general printing, legal printing, general office supplies</i>				
6260	Gasoline/Diesel Fuel	551	0	562	600
	<i>Gasoline for Ford Escape</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Human Resources & Risk Management (101-1550-510)					
6410	Books & Periodicals	821	900	900	900
	<i>Subscription for AZ/Fed employment law, Kiplinger, Public Sector Employment Benefits, FLSA, Cobra, Safety Council, etc.</i>				
Subtotal - Supplies & Services		92,805	101,345	102,832	103,080
City and Internal Services					
8410	Fleet Services	1,130	1,130	1,130	1,130
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	570	570	570	570
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	95,500	95,500	95,500	95,500
	<i>Allocation for Liability Insurance</i>				
8440	Information Technology	14,650	14,650	14,650	15,800
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		111,850	111,850	111,850	113,000
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Human Resources & Risk Mgmt		569,703	563,731	556,794	558,606

Financial Services Department Organizational Chart



FINANCIAL SERVICES DEPARTMENT

Division: Financial Services Department

Function 101-1512-510

Mission Statement:

To manage the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals and to timely report the financial position and performance of the City.

Major Services/Responsibilities:

- Budget Preparation and Control
- Financial Reporting
- Accounts Payables and Receivables
- Payroll
- Utility Billing and Collection
- Improvement District Billing and Collection
- Cash management
- Long-term Debt Planning

Key Fiscal Year Objectives:

- ▶ Pursue utility rate analysis and adjustments for debt financing needs
- ▶ Pursue debt financing alternatives for capital improvements
- ▶ Pursue diversified revenue streams for improved financial stability
- ▶ Enhance budget and CIP documents
- ▶ Develop and enhance financial policies
- ▶ Enhance procedures through technological improvements

Performance Measures:

Description	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget
Bond Rating – Fitch Rating Agency	AA-	AA-	AA-
Award for Excellence in Financial Reporting	Yes	Yes	Will file with GFOA

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Financial Services Department (101-1512-510)					
Personnel Expenses					
1010	Regular Salaries	332,601	342,544	332,112	343,489
	<i>Director, Administrator, Senior Accountant/Budget Analyst, Improvement Dist Accountant, 3 Accounts Payable/Payroll (1 Accts Pay/Payroll Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	8,460	0	0	0
	<i>Part Time & Temporary Help</i>				
1030	Overtime Pay	6,544	1,000	3,711	2,000
	<i>Overtime created by growth in volume of work, special projects</i>				
1032	Certification Pay	0	0	816	1,248
	<i>Bilingual Pay</i>				
	Longevity Pay	0	0	0	4,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	59,581	63,769	64,500	66,407
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	64,184	66,492	62,746	73,434
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	471,370	473,805	463,885	490,578
Supplies & Services					
3310	Professional Services	172,018	200,000	176,500	200,000
	<i>ADP payroll, audit, bank fees, Required GASB Other Post Empl Benef. Actuarial (every 2 years)</i>				
5310	Telephone	3,216	2,650	2,650	2,650
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	1,483	1,500	918	0
	<i>Cellular phone charges</i>				
5420	Newspaper	2,049	500	3,600	2,000
	<i>Legal Ads</i>				
5610	Dues & Memberships	1,349	1,000	905	1,000
	<i>AZ Gov. Finance Officers Assoc, Natl GFOA, H.T.E. Software Org., Colo River Fin. Officers Assoc</i>				
5810	Travel & Training	4,540	6,000	6,000	6,000
	<i>Gov Finance Officers Conf, H.T.E. training, Colo River Fin, Payroll law trng, cust svc trng</i>				
6110	General & Office Supplies	14,823	16,000	16,000	16,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, checks, etc.</i>				
6125	Merchant Card Fees	0	0	1,600	1,600
	<i>Credit Card Merchant fees</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Financial Services Department (101-1512-510)					
6410	Books & Periodicals	400	2,500	1,000	2,000
	<i>Subscriptions for Budget updates, GFOA updates, GAAFR Review</i>				
	Subtotal - Supplies & Services	199,878	230,150	209,173	231,250
City and Internal Services					
8430	Building Maintenance Services	46,000	46,000	46,000	46,000
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	19,250	19,250	19,250	59,500
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	65,250	65,250	65,250	105,500
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Financial Services Department	736,498	769,205	738,308	827,328

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

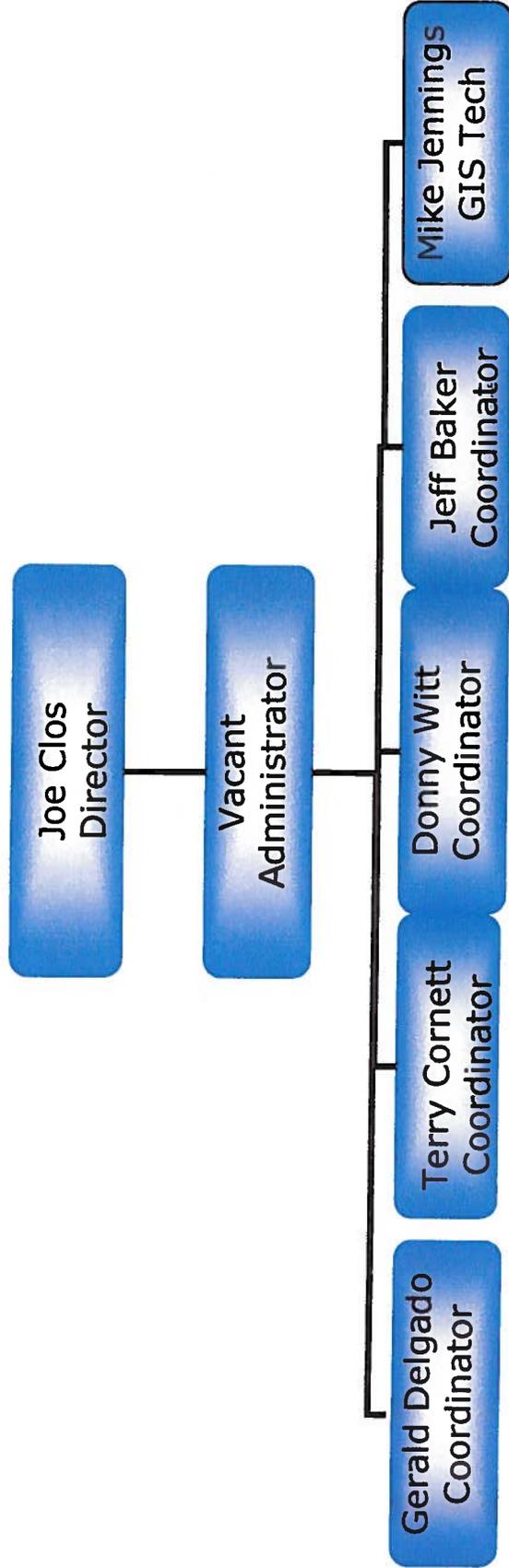
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Utility Billing Services (501-3410-590)					
Personnel Expenses					
1010	Regular Salaries	280,754	295,020	286,559	288,727
	<i>Adminlstrator, Admin Supervisor, Admin Asst II, 4 Customer Service Representatives</i>				
1020	Part Time & Temporary Help	8,842	10,750	9,000	9,360
	<i>Participation in Distributive Cooperative Education program (Kingman High School)</i>				
1030	Overtime Pay	2,073	6,400	2,732	3,000
	<i>Overtime created by growth in volume of work, special projects</i>				
1032	Certification Pay	626	624	624	624
	<i>Bilingual Pay</i>				
	Longevity Pay	0	0	0	4,250
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	50,060	57,983	56,134	57,949
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	70,290	75,380	68,439	68,438
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		412,645	446,157	423,488	432,348
Supplies & Services					
3310	Professional Services	160,232	161,100	186,720	178,100
	<i>UT bill printing, mailing process, postage, svc order completions, etc.</i>				
4343	Office Equipment R & M	1,434	1,800	2,949	920
	<i>Repair of office equipment, recharge laser cartridges, etc.</i>				
5310	Telephone	5,088	4,500	20,500	23,600
	<i>Telephone, internet, long distance charges</i>				
5420	Newspaper	0	200	0	200
	<i>Legal Ads</i>				
5610	Dues & Memberships	60	250	60	250
	<i>AZ Gov. Finance Officers Assoc, Natl GFOA, Sungard Software Org., Colo River Fin. Officers Assoc</i>				
5810	Travel & Training	0	3,000	2,500	3,000
	<i>Gov Finance Officers Conf, Sungard training, Colo River Fin, cust svc trng</i>				
6110	General & Office Supplies	11,835	12,900	10,000	12,900
	<i>Letterhead, pens, pencils, receipts, folders, copies, forms, electronic supplies, etc.</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Utility Billing Services (501-3410-590)					
6125	Merchant Card Fees	71,586	82,000	79,000	94,500
	<i>Credit Card Merchant fees</i>				
6520	Bad Debts	43,333	50,000	50,000	68,000
	<i>Terminated accounts left unpaid by customer.</i>				
	Subtotal - Supplies & Services	293,568	315,750	351,729	381,470
City and Internal Services					
8430	Building Maintenance Services	116,000	116,000	116,000	116,000
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	86,650	101,650	101,650	73,900
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	202,650	217,650	217,650	189,900
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Utility Billing Services	908,863	979,557	992,867	1,003,718

Information Technology Organizational Chart



INFORMATION TECHNOLOGY

Division: Information Technology

Function 604-3840-600

Mission Statement:

The mission of the City of Kingman Information Technology Department is to assist in the delivery of City services by managing and coordinating the use of information technology across the various City departments.

Major Services/Responsibilities:

- Maintain, upgrade and replace phone, computing and networking components as needed.
- Coordinate the use of common technologies between City departments.
- Investigate new technological opportunities on behalf of the City.

Key Fiscal Year Objectives:

- ▶ Continue expansion of City-wide Geographic Information System (GIS).
- ▶ Develop scheduling and programming for Channel 4.
- ▶ Evaluate, monitor, and upgrade configuration of services such as email and email retention, Internet access and security, and computer virus protection.
- ▶ Continue evaluation of the City's data, voice, and wireless communication for possible consolidation of services.

Performance Measures:

Description	FY 10-11	FY 11-12	FY 12-13
Network Uptime	> 99.5%	> 99.5%	> 99.5%
Software Applications Availability	> 99.5%	> 99.5%	> 99.5%
Computers Installed & Supported	290	295	295
Telephones Installed & Supported	232	244	244

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

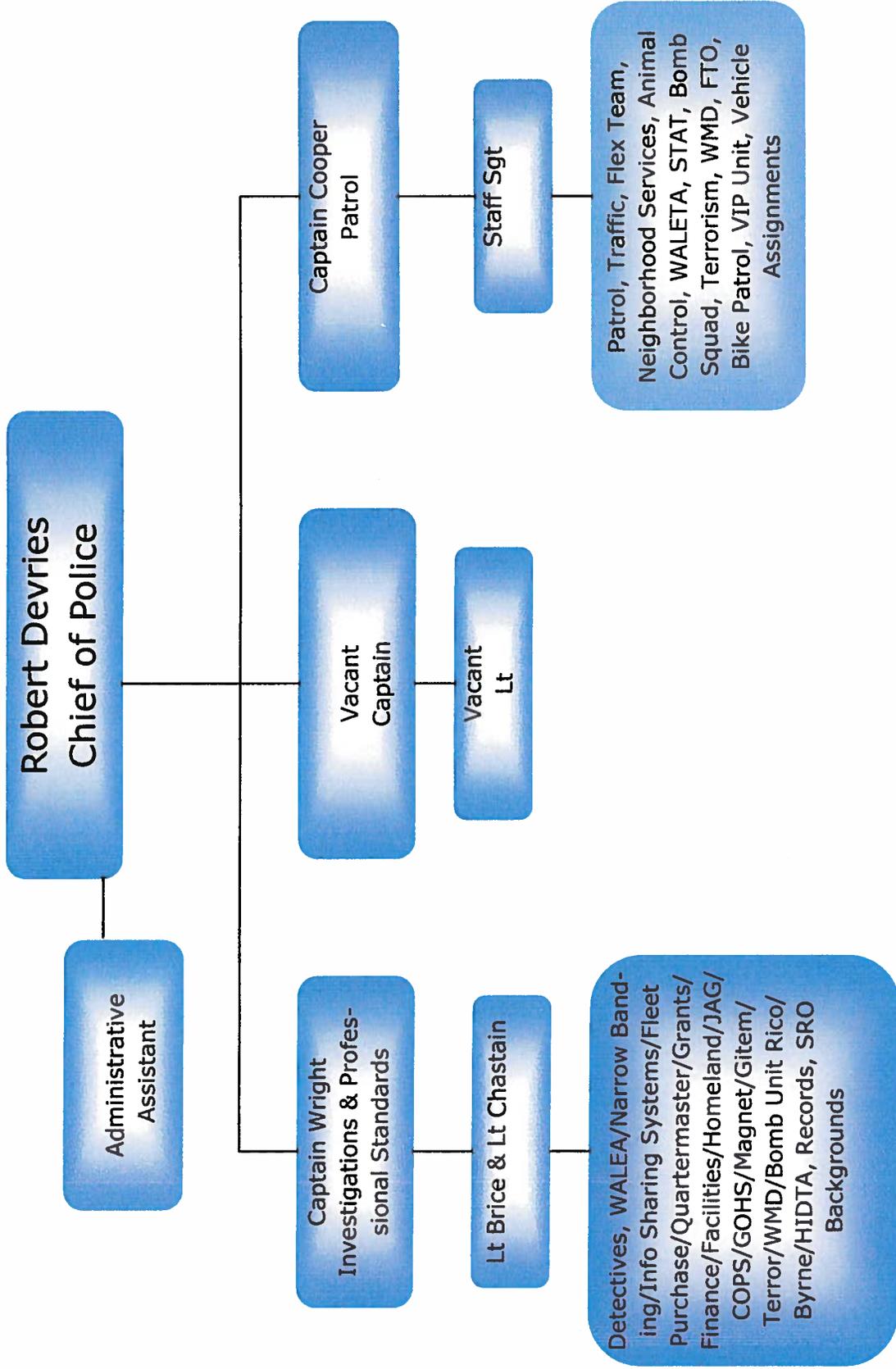
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Internal Service Fund - Information Technology (604-3480-600)					
Personnel Expenses					
1010	Regular Salaries	414,156	405,624	403,758	405,624
	<i>Director, Administrator, 4 IS Coordinators, GIS Technician</i>				
	Longevity Pay	0	0	0	4,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	70,928	75,293	77,076	77,816
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	79,961	77,646	77,647	77,646
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		565,045	558,563	558,481	565,836
Supplies & Services					
3310	Professional Services	223,857	238,300	237,826	238,100
	<i>Software & hardware support (website, Microsoft, Wecom, TrackIt, Haestad, Sungard, New World, GIS)</i>				
5310	Telephone	4,212	6,400	6,400	6,400
	<i>Telephone, Internet, long distance charges</i>				
5320	Cellular Phones	5,533	4,700	5,500	5,500
	<i>Cellular phone charges</i>				
5810	Travel & Training	0	200	200	200
	<i>Computer and systems training (GIS, Microsoft, Internet Security, etc.)</i>				
6110	General & Office Supplies	221	300	300	300
	<i>Backup tapes, office supplies, etc.</i>				
6176	Minor Equipment - Computers	35,243	48,500	45,000	23,500
	<i>New or replacement computers, printers, network equipment, etc.</i>				
6260	Gasoline	247	250	250	250
	<i>Fuel expense allocated to IS Dept</i>				
Subtotal - Supplies & Services		269,313	298,650	295,476	274,250

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Internal Service Fund - Information Technology (604-3480-600)					
City and Internal Services					
8410	Fleet Services	1,130	1,130	1,130	1,130
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	570	570	570	570
	<i>Internal service fund support for Fleet Parts</i>				
8430	Building Maintenance Services	9,600	9,600	9,600	9,600
	<i>Internal service fund support for Building Maintenance Services</i>				
Subtotal - City & Internal Services		11,300	11,300	11,300	11,300
Capital Purchases					
9511	Computer Equip/Software	0	0	0	303,500
	<i>IVR 91,000; Hosted Solution 25,000; Data Backup Solution 75,000; Wireless Network Link to PW 20,000, Replacement Computers 22,500, Engineers Computers and Software 70,000</i>				
Subtotal - Capital Purchases		0	0	0	303,500
Total Information Systems Services		845,658	868,513	865,257	1,154,886

Police Department Organization Chart



POLICE DEPARTMENT

Division: Police Department

Function 101-2110-520

Mission Statement:

To maintain a high quality of life for our residents and visitors, through an active partnership with the community, by being proactive in reducing crime, apprehending criminal offenders and aggressively addressing all public safety concerns.

Major Services/Responsibilities:

- Provide 24 hour response to all criminal complaints and calls for service
- Investigate all criminal complaints, traffic violations, accidents and code enforcement violations
- Maintain records of all complaints, investigations, accidents and calls for service
- Community relations/customer service

Key Fiscal Year Objectives:

- ▶ Achieve a 80% response to emergency calls for service within 5 minutes
- ▶ Achieve a 70% response to non-emergency calls for service within 8 minutes
- ▶ Reduce the number of accidents in the top 10 accident locations
- ▶ Reduce the number of property crimes through team oriented patrols and partnerships with the community
- ▶ Increase Neighborhood Watch programs throughout the city.
- ▶ Increase community awareness and involvement through web based "Crime Reports" and "TipSoft" programs.
- ▶ Expand Volunteer in Policing (VIP's) Unit and individual responsibilities in the community

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Estimate
Total Calls for Service	31,911	40,543	40,000
Total Arrests	3,117	3,153	3,100
Traffic Accidents	999	996	950
Alarm Runs	794	715	700
Expand VIP Program	14 Volunteers	14 Volunteers	20 Volunteers
Increase Neighborhood Watch programs	N/A	2 Programs	Add 2 programs
Web Based "Crime Report" access	N/A	3,897	4000 Web Hits
Clearance Rate – Part I Offenses	60%	70%	70%
Clearance Rate – Part II Offenses	60%	70%	70%
Response Time – Under 5 minutes/emergency call	69.1%	N/A – RMS Track	80%
Response Time – Under 8 minutes/non-emergency call	61.2%	N/A – RMS Track	70%

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Police Department (101-2110-520)					
Personnel Expenses					
1010	Regular Salaries <i>Chief, 3 Capt, 3 Lieut, 7 Serg, 43 Offc, 4 Code Enforcement Officer, 2 Evid Tch, Call Taker, Records Surpv, Admin Asst, 7 Admin Secretaries (1 Capt, 1 Lt, Call Taker, 1 Admin Sec Vacant and Unfunded)</i>	3,836,282	3,471,746	3,379,204	3,447,739
1020	Part Time & Temporary Help <i>Reserve Officers, Cadets</i>	161	0	0	0
1030	Overtime Pay <i>Patrol, investigations, communications, school rsc officers, traffic, animal ctl, records</i>	289,297	224,500	224,500	250,000
1032	Certification Pay <i>Bilingual pay, bomb technician, field training officer, communications training officer</i>	33,760	32,663	32,663	32,663
	Longevity Pay <i>Longevity pay</i>	0	0	0	40,250
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement</i>	1,041,695	1,029,270	973,240	1,172,306
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	892,953	785,622	764,123	778,680
	Subtotal - Personnel	6,094,148	5,543,801	5,373,730	5,721,638

Supplies & Services

3112	Mohave County Humane Assoc <i>Fees paid to the animal shelter for animal care</i>	27,950	56,000	40,000	50,000
3360	Community Policing <i>Community policing projects, team operations, community trng, mediation, neighborhood watch groups</i>	2,265	1,500	1,500	1,500
4311	Armory Supplies <i>Range fees, armory supplies, taser supplies, monthly shooting program</i>	800	1,000	1,000	21,000
4312	Land R & M <i>Abatement expenditures</i>	200	5,000	5,000	5,000
4341	Equipment Repair & Maintenance <i>Car washes, handcuffs, locks, bicycle equip, flags, signals, pepperballs, etc.</i>	5,984	15,000	15,000	15,000
4344	Radio Repair & Maintenance <i>Maintenance of portable and mobile radios, MDT modems</i>	8,794	9,500	13,100	13,100
4443	Office Equipment Rental <i>2 Copy Machine leases</i>	13,592	10,000	12,000	12,000

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Police Department (101-2110-520)					
5310	Telephone <i>Telephone, internet, long distance charges</i>	46,138	27,770	27,770	27,770
5320	Cellular Phones <i>Cellular phone charges</i>	27,640	23,975	23,975	21,875
5510	Printing <i>Neighborhood service supplies, pawn tickets, school rsc supplies, pamphlets, tickets, forms, etc.</i>	3,829	4,500	4,500	4,500
5610	Dues & Memberships <i>FBI LEETA, APCO, NRA, AACOP, RMIN, ICAP, NASRO, NTOA, NIOA, WALEA, etc.</i>	3,563	4,000	4,000	4,000
5810	Travel & Training <i>Accident investigation trg, crime scene processing trg, interview techniques, re-certifications, E911 trg, AZPOST mandated trg, critical incident stress mgmt trg, Aleta Academy fees, etc.</i>	34,174	24,000	24,000	24,000
6110	General & Office Supplies <i>Mail room supplies, laser cartridges, office supplies, etc.</i>	25,925	20,500	20,500	20,500
6120	Uniforms <i>Purchase, replacement and cleaning of officer uniforms, cadets, explorers, volunteers (vips)</i>	74,065	59,500	59,500	59,500
6130	First Aid & Safety Supplies <i>Flares, filters for MSA masks, first aid kits, supplies required by OSHA and NIMs.</i>	775	1,000	1,000	1,000
6140	Crime Lab Supplies <i>Criminal polygraphs, photo processing, gloves, crime scene processing, registration fees, etc.</i>	12,647	14,500	14,500	14,500
6141	Rewards <i>Mugs, safety jacket awards, confidential informant payments, narcotic and property crime teams</i>	1,364	1,000	1,000	1,000
6175	Minor Equipment <i>Replacement desks, cabinets, chairs, bomb storage equip, video tapes, flashlights, earphones,</i>	14,135	14,000	14,000	14,000
6177	VIP Supplies <i>Supplies for VIP program (change of accounting process)</i>	0	0	0	5,000
6260	Gasoline/Diesel Fuel <i>Fuel for all department owned vehicles</i>	171,132	155,000	200,000	226,000
6410	Books & Periodicals <i>Legal books (Title 13 and 28), dispatch books, updates to existing manuals, etc.</i>	2,854	1,750	2,000	2,000
Subtotal - Supplies & Services		477,826	449,495	484,345	543,245

City and Internal Services

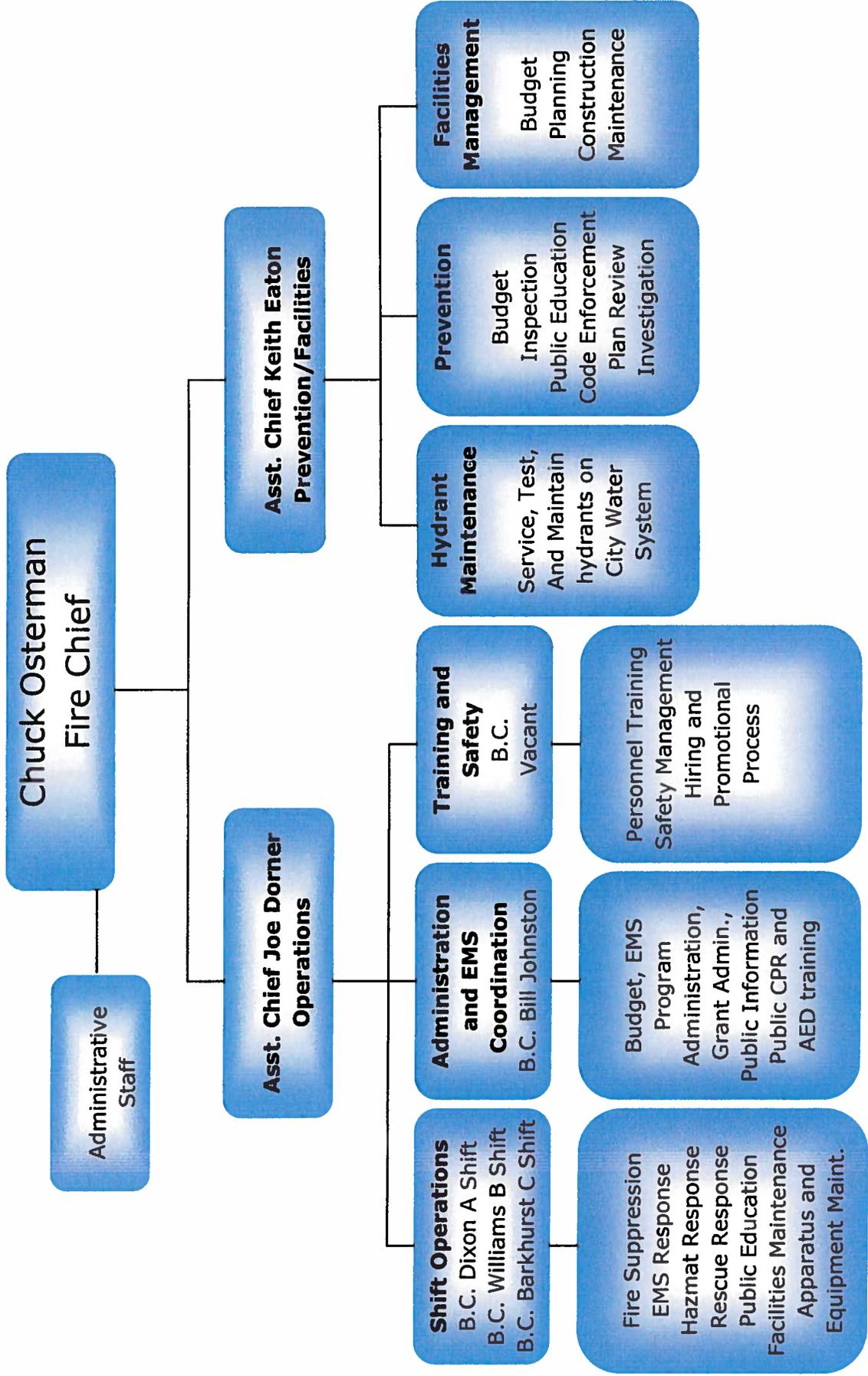
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	178,640	178,640	178,640	178,640
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	57,640	57,640	57,640	57,640
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	116,000	116,000	116,000	116,000

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Police Department (101-2110-520)					
8430	Building Maintenance Services	67,200	67,200	67,200	67,200
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	138,850	193,350	193,350	347,300
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		558,330	612,830	612,830	766,780
Capital Purchases					
9610	Other Work Equipment	20,260	20,000	20,000	68,000
	<i>In Car Cameras 40,000; Security gates 28,000</i>				
9410	Vehicles	0	0	0	215,000
	<i>5 Chevy Tahoes</i>				
9620	Lease Purchases	56,730	55,000	55,000	55,000
	<i>Lease payment - 5 Tahoe Police Package Vehicles (4Years)</i>				
Subtotal - Capital Purchases		76,990	75,000	75,000	338,000
Total Police Department		7,207,294	6,681,126	6,545,905	7,369,663

Fire Department Organization Chart



FIRE DEPARTMENT

Division: Administration

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- ♣ Long range planning
- ♣ Budget planning and purchasing
- ♣ Disaster response planning and coordination
- ♣ Policy development and implementation
- ♣ Information system and data management
- ♣ Community relations/customer service
- ♣ Oversight of all organizational effectiveness

Key Fiscal Year Objectives:

- ▶ Accurately project and plan for growth needs
- ▶ Update the department strategic plan
- ▶ Maintain awareness of grant opportunities and seek awards when applicable and beneficial
- ▶ Evaluate alternative service deliver methods/practices

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Replace front line engine to reserve. Current engine 2years behind in replacement schedule.	Funding sought	Unfunded	Funding requested in budget
Complete Radio Narrow Banding Project Federal Compliance	Grant received 80% Completion	Capital Funding Dedicated	Budget approved to complete by December 2012
Replace thermal imaging cameras	Applied for grant	Grant awarded 10% City match required	10% Match requested in budget

FIRE DEPARTMENT

Division: Operations

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- ♣ Fire Suppression
- ♣ Emergency Medical Response
- ♣ Hazardous Materials Response and Mitigation
- ♣ Rescue Response
- ♣ Public Assistance
- ♣ Public Education
- ♣ Fire Prevention Activities
- ♣ Facilities, Apparatus, and Equipment Maintenance
- ♣ Personnel Training
- ♣ Complete and Maintain Reports and Data
- ♣ Provide and Support Customer Service within the Department and City Mission

Key Fiscal Year Objectives:

- ▶ Provide required and needed training to all personnel
- ▶ Certify all public safety dispatchers in Emergency Medical Dispatch

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Provide required and needed training to all personnel (200 Hours per year)	71%	78%	Goal of 100%
Maintain Minimum Staffing Levels on Engines	100%	100%	100%
Emergency Responses	4896	5074	5226

FIRE DEPARTMENT

Division: Prevention

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- Customer service
- Fire prevention
- Code enforcement/inspection
- Public education
- Juvenile fire-setter intervention
- Fire investigation
- Plan reviews
- Fire/EMS support
- Public information
- Nuisance abatement

Key Fiscal Year Objectives:

- ▶ Conduct fire and life safety inspections
- ▶ Provide technical assistance to industry for fire protection issues
- ▶ Conduct building, sprinkler and fire alarm plan reviews
- ▶ Enforce codes and ordinances for compliance
- ▶ Conduct public education programs
- ▶ Maintain partnership with local schools in the Risk Watch program

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
Conduct fire inspections	1986	2000	2,100
Conduct plan reviews	147	160	150
Conduct public education programs	238	245	245
Conduct nuisance abatement	199	238	245

FIRE DEPARTMENT

Division: Buildings

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- Maintain fire department facilities
- Repair buildings as needed
- Perform all custodial duties with current staff
- Ensure longevity of facilities

Key Fiscal Year Objectives:

- ▶ Continue to maintain buildings in a cost effective manner

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget
Buildings maintained	4	4	4

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Fire Department (101-2210-520)					
Personnel Expenses					
1010	Regular Salaries <i>Chief, 2 Asst Chiefs, 5 Battalion Chiefs, Asst Fire Marshall, 12 Capt, 3 Prevention, 15 Engineers, 15 Fire Fighters, Admin Asst, Admin Secretary (1Battalion Chief and 2 Fire Fighters Vacant & Unfunded)</i>	2,817,275	2,769,356	2,769,356	2,732,169
1020	Part Time & Temporary Help <i>Volunteer Fire Fighters</i>	43,435	60,000	50,000	52,000
1030	Overtime Pay <i>Federal law associated with compensation of fire department shift employees</i>	236,225	290,000	290,000	290,000
1032	Certification Pay <i>Bilingual pay, paramedic, HAZMAT</i>	185,795	185,775	187,500	185,775
	Longevity Pay <i>Longevity pay</i>	0	0	0	34,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement</i>	601,455	770,947	760,000	823,092
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	617,749	605,360	615,000	623,920
Subtotal - Personnel		4,501,934	4,681,438	4,671,856	4,740,956

Supplies & Services

4341	Equipment Repair & Maintenance <i>Ground ladder testing, repair hoses and nozzles, power tools</i>	10,528	12,000	12,000	12,000
4342	Vehicle Repair & Maintenance <i>Aerial ladder testing, minor repair of all fleet vehicles</i>	2,974	7,500	7,500	7,500
4344	Radio Repair & Maintenance <i>Repeater site lease, all radio repair and battery replacement</i>	9,840	13,600	13,100	13,600
4443	Office Equipment Rental <i>Copy machine lease</i>	6,013	5,000	5,000	5,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	11,235	10,840	10,840	10,840
5320	Cellular Phones <i>Cellular phone charges</i>	6,909	5,200	5,200	5,200

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Fire Department (101-2210-520)					
5610	Dues & Memberships <i>Chief Officer memberships, fire code memberships, arson memberships, etc.</i>	2,369	2,700	2,700	2,700
5810	Travel & Training <i>Registrations, tuition reimb, outside instructors, training curriculum & supplies, travel, lodging & meals, AZ Fire School, AZ Fire Chiefs Conf, WACEMS, etc</i>	5,910	8,000	8,500	10,000
6110	General & Office Supplies <i>Printing, office supplies, general supplies</i>	9,078	9,500	9,500	9,500
6119	Response Supplies <i>Fire response supplies - foam, fire disposables, etc</i>	3,328	3,200	3,200	3,200
6120	Uniforms <i>Line personnel, day staff</i>	20,387	22,000	22,000	23,000
6122	Protective Clothing <i>Replace bunker suits, replace boots, gloves, hoods, brush suits, HAZMAT</i>	17,479	27,000	27,000	27,000
6130	First Aid & Safety Supplies <i>Medical response supplies - oxygen, hard supplies, soft supplies</i>	19,216	24,000	24,000	24,000
6131	HAZMAT Supplies <i>Calibration and testing of equipment, soft goods replacement</i>	2,364	3,000	3,000	3,000
6160	Fire Prevention <i>Code books, public education props, printed forms, field tools</i>	1,053	3,000	3,000	5,000
6161	Public Education Supplies <i>Pamphlets, coloring books, handouts, fire safety house maintenance</i>	2,682	3,000	3,000	3,000
6162	Investigation Supplies <i>Electronic reporting supplies and evidence collecting equipment</i>	0	500	500	500
6175	Minor Equipment <i>Hose replacement, radio & pager replacement, physical equipment firefighting equip replacement, rescue equip</i>	16,560	15,000	15,000	15,000
6260	Gasoline/Diesel Fuel <i>Fuel for fire engines and vehicles</i>	61,169	60,000	65,000	65,000
6410	Books & Periodicals <i>Fire related materials, EMS guides, public education materials, etc.</i>	307	1,200	1,200	1,200
Subtotal - Supplies & Services		209,401	236,240	241,240	246,240

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

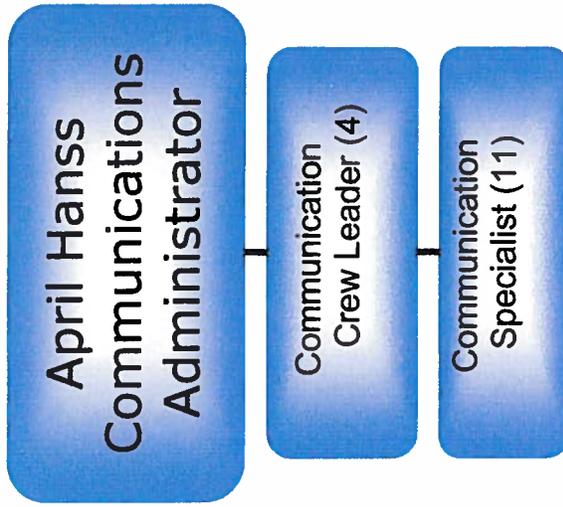
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Fire Department (101-2210-520)					
City and Internal Services					
8410	Fleet Services	68,640	68,640	68,640	68,640
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	20,020	20,020	20,020	20,020
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	67,000	67,000	67,000	67,000
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	19,900	19,900	19,900	19,900
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	20,550	20,550	20,550	56,300
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	196,110	196,110	196,110	231,860
Capital Purchases					
9410	Automobiles	0	0	0	30,000
	<i>Vehicle replacement</i>				
	Subtotal - Capital Purchases	0	0	0	30,000
	Total Fire Department	4,907,445	5,113,788	5,109,206	5,249,056

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Fire Stations (101-2281-520)					
Supplies & Services					
4110	Water Service	551	1,150	600	1,150
	<i>Sales tax on water service to fire stations</i>				
4120	Sewer Service	4,813	5,500	5,100	6,500
	<i>Sales tax on sewer service to fire stations</i>				
4320	Building Repair & Maintenance	6,165	5,000	7,200	7,500
	<i>Repair & maintenance to all fire stations</i>				
6130	First Aid & Safety Supplies	981	1,000	1,000	1,000
	<i>Eye wash stations, first aid kits</i>				
6150	Janitorial Supplies	4,947	5,500	5,500	5,800
	<i>Cleaning supplies and soft goods for four fire stations</i>				
6175	Minor Equipment	2,957	6,000	6,000	6,000
	<i>Appliance replacement, furniture replacement</i>				
6210	Natural Gas	8,008	10,000	8,000	10,000
	<i>Natural gas service to fire stations</i>				
6220	Electricity	15,547	20,000	18,000	20,000
	<i>Electrical service to fire stations</i>				
	Subtotal - Supplies & Services	43,969	54,150	51,400	57,950
City and Internal Services					
	Subtotal - City & Internal Services	0	0	0	0
Capital Purchases					
9210	Improvements	0	0	0	43,500
	<i>Kitchen fire suppression systems (code requirement) 26,500; Roof repair station #2 & #3 17,000</i>				
	Subtotal - Capital Purchases	0	0	0	43,500
	Total Fire Stations	43,969	54,150	51,400	101,450

911 Dispatch Center Organizational Chart



City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

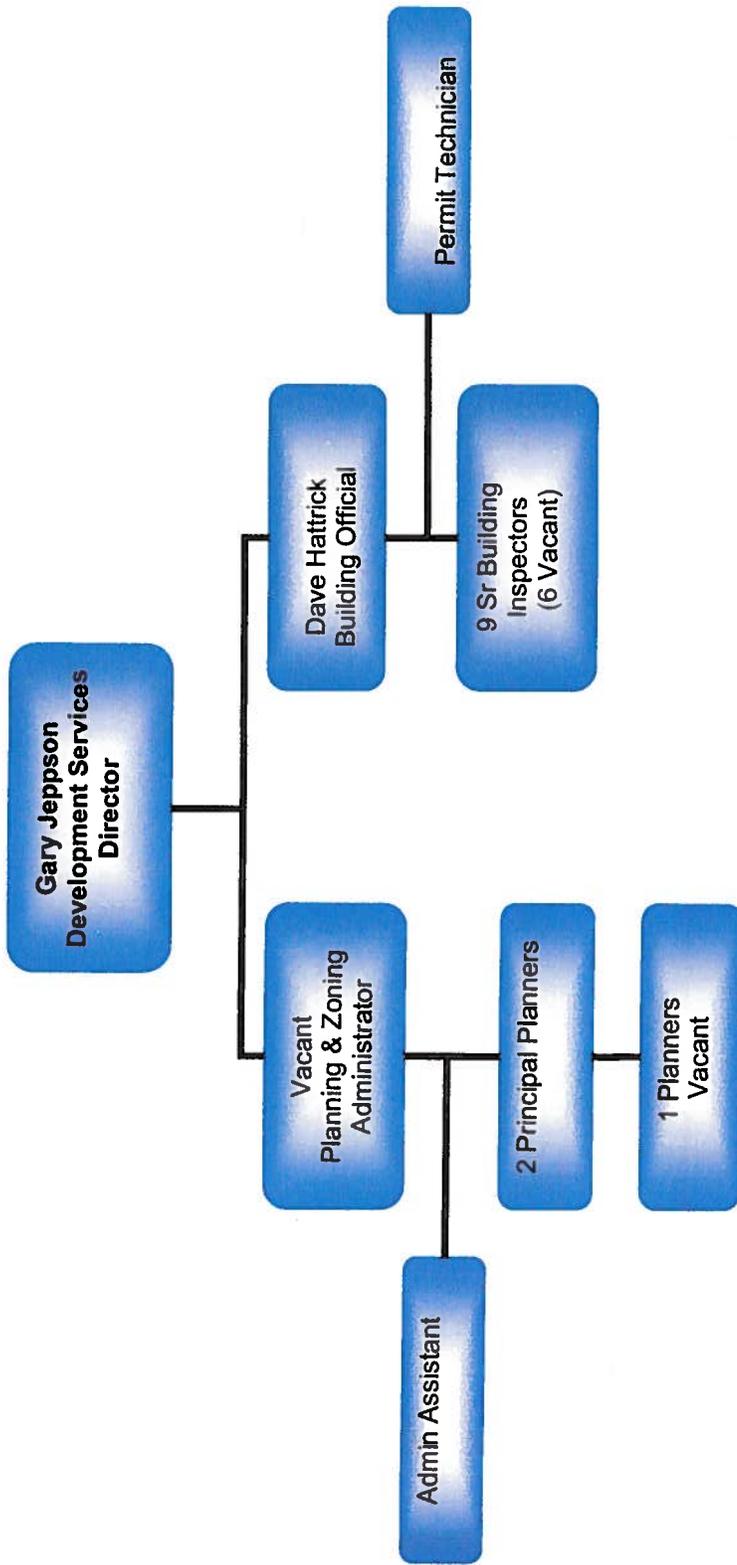
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Enterprise Fund - 911 Dispatch Center (591)					
Personnel Expenses					
1010	Regular Salaries <i>Communication Administrator, 4 Comm Crew Leaders, 11 Comm Specialist</i>	0	603,894	509,965	623,976
1030	Overtime Pay <i>Overtime Pay</i>	0	29,500	100,000	40,000
1032	Certification Pay <i>Bilingual pay</i>	0	2,435	4,030	4,030
	Longevity Pay <i>Longevity pay</i>	0	0	0	5,500
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement</i>	0	114,969	108,722	126,498
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	0	176,655	135,906	168,392
Subtotal - Personnel		0	927,453	858,623	968,396
Supplies & Services					
3360	Community Policing <i>Community policing projects</i>	0	1,000	1,000	1,000
4341	Equipment Repair & Maintenance <i>Equipment repair</i>	0	0	0	500
4344	Radio Repair & Maintenance <i>Maintenance and repair of radios and modems</i>	0	1,500	1,500	1,500
4443	Office Equipment Rental <i>Copy Machine lease</i>	0	2,000	1,858	2,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	0	19,000	19,000	19,000
5320	Cellular Telephone <i>Cellular telephone - Backup for dispatch emergency (3) and supervisor (1)</i>	0	0	0	2,100
5510	Printing <i>Printing of neighborhood service supplies</i>	0	500	500	500
5610	Dues and Memberships <i>Membership fees</i>	0	0	0	100
5810	Travel & Training <i>APCO, E911, EMD training, Dispatch Academy (WALETA), etc</i>	0	7,500	7,500	7,500
6110	General & Office Supplies <i>Mail room supplies, laser cartridges, office supplies, etc.</i>	0	4,500	5,500	5,500

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Enterprise Fund - 911 Dispatch Center (591)					
6120	Uniforms and Cleaning	0	0	0	2,000
	<i>Purchase, replacement and cleaning of uniforms</i>				
6130	First Aid & Safety Supplies	0	500	500	500
	<i>First aid kits, supplies required by OSHA and NIMs</i>				
6175	Minor Equipment	0	0	1,000	2,500
	<i>Small office furniture, portable lockers</i>				
6220	Electricity	0	4,500	4,500	4,500
	<i>Electrical service</i>				
6410	Books & Periodicals	0	250	250	250
	<i>Dispatch books</i>				
	Subtotal - Supplies & Services	0	41,250	43,108	49,450
City and Internal Services					
8430	Building Maintenance Services	0	16,000	16,000	16,000
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	0	58,500	58,500	127,600
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	0	74,500	74,500	143,600
Capital Purchases					
9210	Building Improvement	0	241,692	599,919	60,000
	<i>Remodel of building at 429 Beale</i>				
9510	Furniture & Furnishings	0	4,000	1,500	0
	<i>Furnishings and furniture</i>				
9511	Computer Equipment	0	407,050	111,323	0
	<i>Hardware and software</i>				
9612	Radios	0	60,000	0	0
	<i>Radios</i>				
	Subtotal - Capital Purchases	0	712,742	712,742	60,000
	Total 911 Dispatch Center	0	1,755,945	1,688,973	1,221,446

Development Services Organizational Chart



DEVELOPMENT SERVICES

Division: Planning & Zoning

Function 101-1910-510

Mission Statement:

Provide the best professional expertise and support to allow Kingman to be the greatest place to live, work, and play.

Major Services/Responsibilities:

- Implement the Kingman General Plan to its goals and objectives within available resources
- Provide counsel and direction to the City Council, Planning and Zoning Commission, Clean City Commission, Historic Preservation Commission, the administration and the development community in the development of short and long range plans and projects
- Develop and maintain the most efficient entitlement processes to ensure timely and successful implementation of the planning and development opportunities

Key Fiscal Year Objectives:

- ▶ Update Development Codes.
- ▶ Upgrade the entitlement processes to assure thorough reviews and inspections of new public facilities and completion of development projects in accordance with approved improvement plans and site plans
- ▶ Evaluate and administer department expenditures at the level that meets actual service demands.
- ▶ Monitor development activities to ensure that adequate staff resources are available to get approval processes completed in a timely manner.

Performance Measures:

Description	FY 08-09 Actual	FY 09-10 Estimated	FY 10-11 Budget
Rezoning Cases	18	8	10
Conditional Use Permits	6	10	12
General Plan Amendments	2	1	2
Subdivisions	3	3	5

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Development Services Planning & Zoning (101-1910-510)					
Personnel Expenses					
1010	Regular Salaries	308,795	341,313	340,154	341,313
	<i>Director, Administrator, 2 Principal Planner, 1 Planner, Admin Asst (1 Planners Vacant & Unfunded)</i>				
	Longevity Pay	0	0	0	3,500
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	53,949	63,354	65,093	65,384
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	53,537	69,222	60,015	69,222
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		416,281	473,889	465,262	479,419
Supplies & Services					
3310	Professional Services	0	5,000	3,000	5,000
	<i>Land appraisals, traffic studies, legal fees</i>				
4342	Vehicles R & M	46	500	200	200
	<i>Minor vehicle maintenance</i>				
4343	Office Equipment R & M	6,469	500	500	500
	<i>Repair of office machines and recharge laser cartridges</i>				
4443	Office Equipment Rental	0	5,000	6,000	5,000
	<i>Copy Machine</i>				
5310	Telephone	4,291	3,340	3,340	3,340
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	1,300	900	1,300	900
	<i>Cellular phone charges</i>				
5420	Newspaper Advertising	5,326	5,000	5,000	6,000
	<i>Public notices and legal advertising of P & Z items</i>				
5510	Printing	0	1,000	500	1,000
	<i>Updating ordinances</i>				
5610	Dues & Memberships	1,838	2,000	2,038	3,000
	<i>ICMA, Natl Historic Trust, AZ Town Hall, American Planning Assoc</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Development Services Planning & Zoning (101-1910-510)					
5810	Travel & Training <i>AZ Planning Assoc Conf (staff & commissioners), CDBG Conf, Natl APA Conf, etc</i>	9,344	10,000	9,000	10,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	3,582	5,000	3,500	5,000
6260	Gasoline/Diesel Fuel <i>Fuel expense allocated to Development Svcs</i>	505	300	400	500
6410	Books & Periodicals <i>APA Planners book, Quinlan Publishing, Dept of Commerce updates, Inst of Trip Engineers, etc.</i>	231	300	300	300
Subtotal - Supplies & Services		32,932	38,840	35,078	40,740
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	1,400	1,400	1,400	1,400
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	1,100	1,100	1,100	1,100
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	67,600	67,600	67,600	67,600
8440	Information Technology <i>Internal service fund support for Information Technology</i>	15,850	15,850	15,850	9,500
Subtotal - City & Internal Services		85,950	85,950	85,950	79,600
Capital Purchases					
9610	Other Work Equipment <i>Other work equipment</i>	0	0	4,744	0
Subtotal - Capital Purchases		0	0	4,744	0
Total Development Svcs P & Z		535,163	598,679	591,034	599,759

DEVELOPMENT SERVICES

Division: Building Department

Function 101-2420-520

Mission Statement:

Our purpose is to place people first while striving for full compliance with the minimum construction codes and ordinances by all involved in the planning and design, construction and occupancy of all building projects.

Major Services/Responsibilities:

- ♣ Assist our citizens with the permit process and answer questions
- ♣ Review construction documents for compliance with City Code
- ♣ Build community relations/customer service
- ♣ Coordinate interdepartmental comments during the permit process
- ♣ Issue construction related permits
- ♣ Provide on-site construction inspections
- ♣ Fiscal budget planning
- ♣ Policy development and implementation

Key Fiscal Year Objectives:

- ▶ Increase efficiencies within the department to decrease length of time for permit approval
- ▶ Maintain user-friendly permit process
- ▶ Evaluate and update department training programs
- ▶ Continue professional development of staff
- ▶ Continue computerizing plan review processes

Performance Measures:

Description	FY 08-09 Actual	FY 09-10 Estimated	FY 10-11 Budget
Building Permits Issued	326	290	310
Major Commercial Projects	13	6	10
Business Remodel	67	58	60
Single Family Residences	72	66	80
Residential Addition/Remodel	150	128	135

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

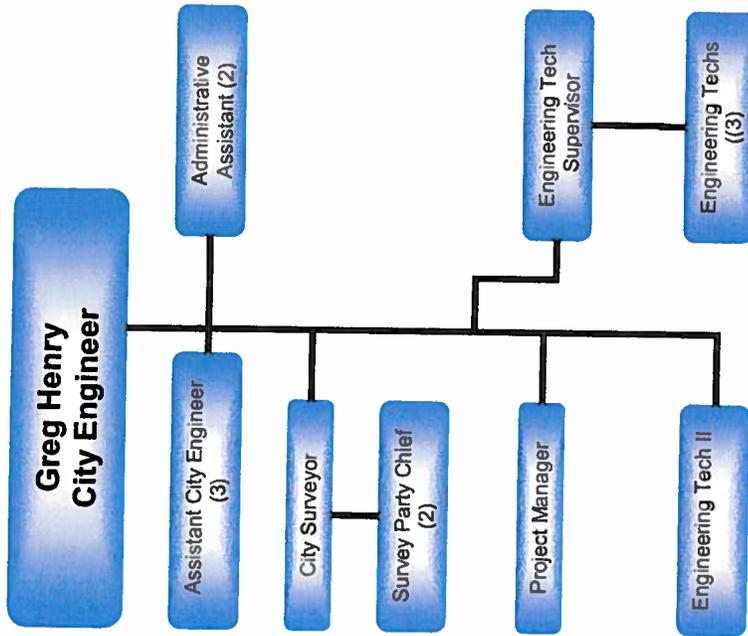
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Development Services Building Inspection (101-2420-520)					
Personnel Expenses					
1010	Regular Salaries	356,475	251,415	253,679	301,151
	<i>Building Official, 9 Sr. Bldg Inspc, 1 Permlt Tech (5 Sr Bldg Insp-Vacant & Unfunded)</i>				
	Longevity Pay	0	0	0	3,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	64,461	48,187	49,294	59,557
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	84,443	69,366	69,366	75,844
	<i>Health, Dental, Vision & Life Insurance Prelums</i>				
Subtotal - Personnel		505,379	368,968	372,339	439,552
Supplies & Services					
3310	Professional Services	128	25,000	25,000	25,000
	<i>Consulting services for commercial plan review</i>				
4343	Office Equipment Repair & Maint	0	600	0	0
	<i>Repair of office equipment and recharge laser cartridges</i>				
5310	Telephone	5,000	4,850	4,850	4,850
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	4,052	4,500	4,500	4,500
	<i>Cellular phone charges</i>				
5523	Codes & Ordinance Printing	1,579	1,000	2,000	2,000
	<i>Updating building codes</i>				
5610	Dues & Memberships	204	1,000	1,000	1,000
	<i>Subscriptions and dues for Bldg Permits Law Bulletin, Masonry Const, Fire Engineering, NFPA</i>				
5810	Travel & Training	3,525	6,000	6,000	7,000
	<i>AZ Building Official conf, Intl Code Council conf, IBC conf, certification training, etc</i>				
6110	General & Office Supplies	7,017	10,000	7,500	8,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>				
6120	Uniforms	314	600	600	600
	<i>Uniforms and cleaning for building inspectors</i>				
6125	Merchant Card Fees	3,538	6,000	6,000	6,000
	<i>Merchant credit card fees</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Development Services Building Inspection (101-2420-520)					
6260	Gasoline/Diesel Fuel	4,674	5,000	5,000	6,000
<i>Fuel expense allocated to Development Svcs-Building Inspection</i>					
Subtotal - Supplies & Services		30,031	64,550	62,450	64,950
City and Internal Services					
8410	Fleet Services	2,300	2,300	2,300	2,300
<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	1,000	1,000	1,000	1,000
<i>Internal service fund support for Fleet Parts</i>					
8430	Building Maintenance Services	67,600	67,600	67,600	67,600
<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	23,750	23,750	23,750	30,400
<i>Internal service fund support for Information Technology</i>					
Subtotal - City & Internal Services		94,650	94,650	94,650	101,300
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Development Svcs Bldg Inspection		630,060	528,168	529,439	605,802

Engineering Organizational Chart



ENGINEERING

Division: Engineering

Function 501-3490-590

Mission Statement:

To ensure public works facilities and improvements and extensions to the City's water and sewer systems are designed and constructed in conformance with applicable City, state and federal standards and to good engineering and construction practices. To respond to public inquires and information requests in a timely and efficient manner.

Major Services/Responsibilities:

- Prepare engineering designs, construction plans and bidding documents for City construction contracts
- Provide construction administration and management for City construction projects
- Review and approve plans for extensions to the City's water and sewer systems
- Review and approve plans for private development site grading and street and drainage improvements
- Maintain the City's Cadastral Control system monumentation
- Develop and administer Improvement District projects
- Review and approve drainage plans, plats and improvement plans for new subdivisions
- Inspect the construction of subdivision improvements and public works projects.
- Issue and administer permits to work within the public right-of-way
- Maintain records of the City's water and sewer systems and provide information in response to requests from the public

Key Fiscal Year Objectives:

- ▶ Complete construction, startup and commencement of the Downtown Wastewater Treatment Facility
- ▶ Complete Design and begin construction of Gordon Drive between Stockton Hill Road and Bank Street
- ▶ Install Booster pumps and transmission main from the Rattlesnake Tank under I-40 to the Rancho Santa Fe tank
- ▶ Complete Design and begin construction for Airway Avenue between Stockton Hill Road and Western Avenue
- ▶ Continue land Acquisition for Bull Mountain, the Railroad Channel and other drainage projects
- ▶ Respond to requests and provide information to our customers in a timely and accurate manner
- ▶ Implement, Design and Construct other projects in the Capital Improvement Program

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Budget
City Capital Projects Completed (\$)	9,555,751	12,500,000	11,800,000
Development Plans Reviewed	17	15	20
Subdivision Plans Reviewed	0	1	2
MUC Applications Reviewed	5	8	12
ROW Permits Issued	237	275	300
Info Requests Responded To	801	900	1,000

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

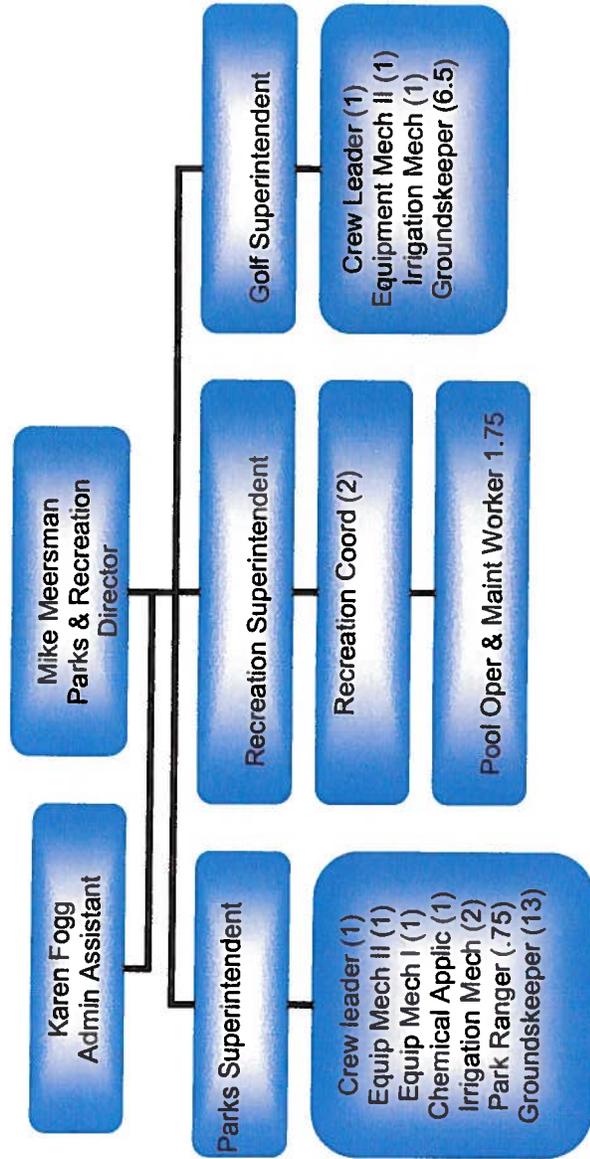
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Engineering Department (501-3490-590)					
Personnel Expenses					
1010	Regular Salaries <i>City Eng, 3 Asst Eng, Surveyor, Project Manager, Asst Surveyor, 2 Survey Party Chiefs, Eng Tech II Eng Tech Supv, 6 Eng Tech, Adm Asst II, 2 Survey Instrument Tech, 2 Adm Asst, Project Engineer (Asst Surveyor, 3 Eng Tech, 2 Survey Instrument Tech, Adm Asst II, Project Manager - Vacant & Unfunded)</i>	908,729	874,538	861,971	826,011
1030	Overtime Pay <i>Weekends and after hours inspections for waste water treatment plants</i>	1,083	30,000	15,000	20,000
1032	Certification Pay <i>OSHA Competent</i>	626	630	630	630
	Longevity Pay <i>Longevity pay</i>	0	0	0	8,250
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	161,928	174,465	170,471	167,413
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	173,197	171,442	155,305	158,022
Subtotal - Personnel		1,245,563	1,251,075	1,203,377	1,180,326
Supplies & Services					
3310	Professional Services <i>Materials testing & surveying, Title reports & appraisals, Prelim Eng for Imp Districts & CIP</i>	21,519	75,000	60,000	75,000
4341	Equipment Repair & Maint <i>Service & maintenance, GPS & other equipment</i>	2,658	5,000	4,500	5,000
4443	Office Equipment Repair & Maint <i>Copier lease, Plotters, printers, etc, service and maint</i>	9,612	10,000	10,000	10,000
4344	Radio Repair & Maintenance <i>Radio repairs & maintenance</i>	255	1,000	1,255	1,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	6,032	5,950	5,950	5,950
5320	Cellular Phones <i>Cellular phone charges</i>	5,607	6,500	6,000	6,500
5610	Dues & Memberships <i>ASCE, Mohave County, IAAP, APLSA, Notary Public</i>	1,580	2,000	1,200	2,000
5810	Travel & Training <i>GPS, GIS and Autodesk training, Auto Cad training, conferences and other travel & training</i>	9,423	10,000	6,000	10,000
6110	General & Office Supplies <i>Copier paper, plan/map media, printer, plotter and FAX supplies, survey supplies, stakes, lath, monmts, fieldbooks, binders, notebooks, calendars, pens, markers, other misc supplies.</i>	11,767	17,000	12,000	12,000
6120	Uniforms <i>Steel toe boots, pants</i>	297	1,000	900	1,000

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Engineering Department (501-3490-590)					
6130	First Aid & Safety Supplies <i>Hard hats, safety vests, medicine cabinet supplies, etc</i>	0	1,000	1,000	1,000
6175	Minor Equipment <i>Replacement chairs</i>	1,364	4,000	2,400	2,000
6260	Gasoline/Diesel Fuel <i>Fuel expense</i>	12,883	13,000	11,000	13,000
6410	Books & Periodicals <i>AWWA standards, ASTM, MAG, Inside Autocad, surveying publications, GPS satellite, ISBN publications</i>	1,185	2,000	1,000	2,000
Subtotal - Supplies & Services		84,182	153,450	123,205	146,450
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	8,880	8,880	8,880	8,880
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	1,080	1,080	1,080	1,080
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	67,600	67,600	67,600	67,600
8440	Information Technology <i>Internal service fund support for Information Technology</i>	28,150	28,150	28,150	50,700
Subtotal - City & Internal Services		105,710	105,710	105,710	128,260
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Engineering Department		1,435,455	1,510,235	1,432,292	1,455,036

Parks & Recreation Organizational Chart



PARKS & RECREATION

Division: Parks Department

Function 101-5210-550

Mission Statement:

Provide and maintain clean high quality park buildings, park sites, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all park facilities using carpentry, mechanical, plumbing, electrical, welding and landscape skills
- Perform landscaping, brush and tree removal at all City facilities
- Groom, mow and line athletic fields
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other division and community groups

Key Fiscal Year Objectives:

- ▶ Maintain vehicles and equipment
- ▶ Continue staff development and safety awareness
- ▶ Continue to share resources with other departments and agencies
- ▶ Develop a computerized maintenance inventory schedule
- ▶ Upgrade sports lighting at Centennial Park
- ▶ Continue City-wide tree maintenance program
- ▶ Successful coordination of field/facility availability with Recreation programs

Performance Measures:

Description	FY 09-10 Actual	FY 10-11-12 Estimated	FY 11-12 Budget
Acres of grounds maintained	268	269	269
Miles of medians and trails maintained	15	15.5	16.5
Number of sites maintained	18	19	20

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Parks Department (101-5210-550)					
Personnel Expenses					
1010	Regular Salaries	716,994	697,625	700,042	697,625
	<i>Interim Director, Superintendent, Crew Leader, Eq Mech II, Admin Asst, Chemical Applicator, 2 Irrigation Mechanic, Eq Mech I, 13 Groundskeepers, PT Park Ranger (3 Groundskeepers Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	17,540	28,000	28,000	28,000
	<i>Seasonal Park Rangers and Groundskeepers</i>				
1030	Overtime Pay	6,326	6,400	6,400	6,400
	<i>Holiday coverage and special events (softball tournaments, Andy Devine Days, Fun Run, etc.)</i>				
1032	Certification Pay	682	1,200	869	1,248
	<i>Chemical certifications for 4 employees</i>				
	Longevity Pay	0	0	0	12,250
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	135,709	147,457	143,648	152,835
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	170,668	183,150	165,407	183,150
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		1,047,919	1,063,832	1,044,366	1,081,508
Supplies & Services					
3310	Professional Services	6,679	7,000	7,000	5,000
	<i>Temp help from temporary employment agencies, design services for parks, inmate labor</i>				
4110	Water Service	31,122	35,000	33,000	35,000
	<i>Sales tax paid on water service used at City parks</i>				
4120	Sewer Service	27,303	16,000	30,000	30,000
	<i>Sewer service to City parks facilities</i>				
4310	Land R & M	116,766	130,000	120,000	130,000
	<i>Sprinklers, seed, sand and paving</i>				
4320	Building R & M	2,514	7,000	7,000	7,000
	<i>Bonelli House, Hubbs House repairs, Centennial Park building, Repair & Maint on all buildings</i>				
4341	Equipment R & M	14,919	21,000	15,000	21,000
	<i>Riding mowers, tractors, etc.</i>				
4342	Vehicle R & M	7,911	7,500	8,500	7,500
	<i>Trucks and vehicles repairs</i>				
4441	Equipment Rental	165	400	400	400
	<i>Special needs equipment</i>				
4443	Rentals - Office Equipment	0	0	0	4,800
	<i>Copier rental</i>				
5310	Telephone	2,538	2,490	2,490	2,490
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	3,574	2,600	2,856	2,600
	<i>Cellular phone charges</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Parks Department (101-5210-550)					
5610	Dues & Memberships <i>AZ Parks & Recreation, NRPA</i>	2,315	250	404	250
5810	Travel & Training <i>Training for new employees and state certification</i>	2,108	2,200	2,600	2,200
6110	General & Office Supplies <i>Copier, fax, and supplies</i>	7,004	7,600	7,600	3,000
6120	Uniforms <i>Shirts, pants, safety shoes</i>	3,376	4,000	4,000	4,000
6130	First Aid & Safety Supplies <i>First aid kits</i>	2,372	2,500	2,500	2,500
6150	Janitorial Supplies <i>Supplies for 18 sets of restrooms</i>	7,076	14,400	12,000	12,500
6151	Chemicals <i>Chemicals for grass, shrubs, anti-weeds, landscaping</i>	34,860	34,000	34,000	34,000
6175	Minor Equipment <i>Replace weed eaters and mowers</i>	9,061	8,000	8,000	8,000
6210	Natural Gas <i>Heating for buildings</i>	4,106	4,100	5,000	4,100
6220	Electricity <i>Lights and electricity supply to all City parks</i>	120,120	131,000	116,009	131,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	37,256	30,000	33,940	35,000
Subtotal - Supplies & Services		443,145	467,040	452,299	482,340
City and Internal Services					
8420	Insurance Services <i>Internal service fund support for Liability insurance</i>	64,000	64,000	64,000	64,000
8440	Information Technology <i>Internal service fund support for Information Technology</i>	4,200	4,200	4,200	11,400
Subtotal - City & Internal Services		68,200	68,200	68,200	75,400

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Parks Department (101-5210-550)					
Capital Purchases					
9210	Improvements - Remodeling	4,105	0	0	0
	<i>Hubbs House Roof completed in FY2011</i>				
9610	Other Work Equipment	0	0	0	5,000
	<i>Handicap Swing</i>				
	Subtotal - Capital Purchases	4,105	0	0	5,000
	Total Parks Department	1,563,369	1,599,072	1,564,865	1,644,248

PARKS & RECREATION

Division: Recreation Administration

Function 101-5110-550

Mission Statement:

To provide a wide variety of high quality recreation services at reasonable costs for the citizens of Kingman. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations, while providing support and direction to volunteers, civic groups and staff.

Major Services/Responsibilities:

- Provide administrative support for all recreation divisions
- Coordinate program development and promotion
- Hire and train all recreation personnel
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and fundraising
- Support and assist adult and youth sport leagues
- Explore programming for special needs population
- Plan, organize and conduct special events and trips
- Provide coaches training for youth sports

Key Fiscal Year Objectives:

- ▶ Renovate activity building floor and interior facilities
- ▶ Implement Master Plan recommendations to improve neighborhood parks
- ▶ Develop internship program focused on obtaining Recreation Major for Summer Employees
- ▶ Continue to improve customer service/public relations
- ▶ Cultivate employee excellence
- ▶ Develop trip programs
- ▶ Manage all sections of the division to work closely together and complement program offerings
- ▶ Communicate the vision of recreation services to the community
- ▶ Work on Youth Sports program improvements/philosophy and training

Performance Measures:

Description	FY09-10 Actual	FY 10-11 Estimated	FY 11-12 Budget
Distribution of program brochures (3)	46,500	47,000	47,000
Develop/Growth of program sponsors	10	12	10
Special Events programs	6	6	6
Development of new recreation programs	8	5	5

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Recreation Department (101-5110-550)					
Personnel Expenses					
1010	Regular Salaries	190,889	200,607	190,801	135,345
	<i>Superintendent, 2 Coordinators</i>				
1020	Part Time & Temporary Help	47,216	43,500	48,000	53,000
	<i>Temporary recreation leaders, day camps, sports leaders</i>				
1030	Overtime Pay	3,733	3,500	3,500	4,500
	<i>Special events</i>				
1032	Certification Pay	1,251	1,300	1,300	1,300
	<i>Certification pay for qualified employees</i>				
	Longevity Pay	0	0	0	3,250
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	41,930	49,996	45,689	39,967
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	41,610	41,598	50,803	28,642
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	326,629	340,501	340,093	266,004
Supplies & Services					
3310	Professional Services	0	0	0	57,000
	<i>Kathryn Heindrich Center contract</i>				
3414	Recreation Programs	138,873	135,000	135,000	140,000
	<i>Program expenses</i>				
4310	Land R & M	363	350	350	350
	<i>Repairs to basketball courts, tennis courts, etc.</i>				
4341	Equipment R & M	9	200	200	200
	<i>Repairs to timers, tables, and other equipment used in rec programs</i>				
4342	Vehicle R & M	5	400	400	400
	<i>Repair and maintenance for vehicles</i>				
4443	Rentals - Office Equipment	0	0	0	4,800
	<i>Copier rental</i>				
5310	Telephone	1,500	1,000	1,000	1,000
	<i>Telephone, internet, long distance charges</i>				
5420	Newspaper Advertising	0	500	500	500
	<i>Promotional Ads</i>				
5510	Printing	8,500	10,000	10,000	10,000
	<i>3 Seasonal brochures</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Recreation Department (101-5110-550)					
5610	Dues & Memberships <i>4 AZ Parks & Rec Assoc memberships</i>	35	650	650	650
5810	Travel & Training <i>State conference and regional parks & recreation meetings</i>	2,770	3,500	3,500	3,500
6110	General & Office Supplies <i>Copier, fax, cash registers and misc supplies</i>	4,780	4,500	4,500	4,500
6125	Merchant Card Fees <i>Merchant credit card fees</i>	2,458	2,000	2,000	2,000
6130	First Aid & Safety Supplies <i>First aid supplies for programs</i>	170	300	300	300
6155	Recreation Events Supplies <i>Rentals, tents and misc</i>	15,905	17,000	17,000	17,000
6175	Minor Equipment <i>Purchase minor equipment</i>	0	900	900	900
6260	Gasoline/Diesel Fuel <i>Allocation for fuel expense</i>	133	100	100	100
Subtotal - Supplies & Services		175,501	176,400	176,400	243,200
City and Internal Services					
8440	Information Technology <i>Internal service fund support for Information Technology</i>	1,350	1,350	1,350	5,700
Subtotal - City & Internal Services		1,350	1,350	1,350	5,700
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Recreation Program		503,480	518,251	517,843	514,904

PARKS & RECREATION

Division: Centennial and Grandview Pools

Function 101-5124-550

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreational and competitive aquatic experience.

Major Services/Responsibilities:

- ♣ Ensure the safety of patrons and staff
- ♣ Provide public swimming to all ages
- ♣ Maintain a clean and sanitary facility
- ♣ Provide a Certified Lesson Instruction Program
- ♣ Plan, organize and conduct special events
- ♣ Coordinate programs with other outside agencies
- ♣ Work in cooperation with Club Swim Team

Key Fiscal Year Objectives:

- ▶ Respond to the customers needs
- ▶ Continue to provide a safe and sanitary facility
- ▶ Promote and market the facilities aggressively
- ▶ Increase number of users
- ▶ Increase special events and private rentals
- ▶ Develop creative programs and fundraising events
- ▶ Continue staff development and safety training
- ▶ Tie-in special events with community publicity opportunities
- ▶ Upgrade facility safety features and amenities

Performance Measures:

Description	FY 09-10 Actual	FY 10-11 Estimated	FY 11-12 Budget
Increase daily attendance	23,800	24,800	25,000
Add or improve facility amenities	3	2	2
Increase number of pool parties	41	43	44
Numbers do not include lesson registrations, swim meets or private rentals			

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Swimming Pools (101-5124-550)					
Personnel Expenses					
1010	Regular Salaries	54,097	48,022	48,809	54,044
	<i>2 Pool Operator & Maintenance Workers</i>				
1020	Part Time & Temporary Help	102,229	110,000	110,000	120,000
	<i>Lifeguards, cashiers, managers</i>				
1030	Overtime Pay	185	800	800	800
	<i>Holiday and special events</i>				
1032	Certification Pay	1,029	1,280	1,280	1,280
	<i>Pool certification</i>				
	Longevity Pay	0	0	0	1,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	19,479	30,424	21,926	34,410
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	21,171	26,840	24,526	26,840
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	198,190	217,366	207,341	238,374
Supplies & Services					
3310	Professional Services	1,100	800	800	500
	<i>Contract labor</i>				
4110	Water Service	261	300	300	300
	<i>Sales tax paid on water service used at City parks</i>				
4310	Land R & M	1,629	2,000	2,000	2,000
	<i>Grounds repairs downtown pool</i>				
4320	Building R & M	2,707	5,300	5,300	5,300
	<i>Repairs & maintenance of pools</i>				
4341	Equipment & Machinery R & M	3,450	3,500	3,500	3,500
	<i>Pool pumps and motors</i>				
4342	Vehicle R & M	0	500	500	500
	<i>Vehicle repair and maintenance</i>				
4441	Equipment Rental	66	200	200	200
	<i>Rental of equipment as necessary</i>				
5310	Telephone	1,606	1,300	1,300	1,300
	<i>Allocated cost of telephones</i>				
5510	Printing & Advertising	0	300	300	300
	<i>Promotional ads</i>				
5610	Dues & Memberships	1,607	200	200	200
	<i>Pool operators association</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Swimming Pools (101-5124-550)					
5810	Travel & Training	68	500	1,100	500
	<i>Aquatic conference</i>				
6110	General & Office Supplies	385	300	300	300
	<i>Fax, copier supplies, paper</i>				
6120	Uniforms	4,022	2,600	2,600	2,600
	<i>Lifeguard suits, shirts, hats, etc</i>				
6130	First Aid & Safety Supplies	1,902	1,600	1,600	1,600
	<i>First aid kits and refills on supplies used for both pools, OSHA required rescue equipment</i>				
6150	Janitorial Supplies	2,926	2,300	2,300	2,300
	<i>Restrooms and buildings</i>				
6151	Chemicals	37,185	38,000	38,000	38,000
	<i>Chemicals to keep pools balanced</i>				
6154	Park Concession Supplies	10,265	9,500	9,500	9,500
	<i>Pool snack bars</i>				
6175	Minor Equipment	4,608	8,000	8,000	8,000
	<i>Purchase minor equipment</i>				
6210	Natural Gas	35,648	33,000	33,672	33,000
	<i>Heating</i>				
6220	Electricity	45,516	47,000	46,621	47,000
	<i>Lights and electricity to pools</i>				
	Subtotal - Supplies & Services	154,951	157,200	158,093	156,900
City and Internal Services					
8440	Information Technology				1,900
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	0	0	0	1,900
Capital Purchases					
9210	Building Remodel	915	0	0	0
	<i>Building and Deck paint expended in FY2011</i>				
	Subtotal - Capital Purchases	915	0	0	0
Total Swimming Pools		354,056	374,566	365,434	397,174

PARKS & RECREATION

Division: Golf Course

Function 101-5125-550

Mission Statement:

To provide and maintain a high quality 18 hole golf facility for the citizens and visitors of the Kingman community

Major Services/Responsibilities:

- To maintain quality turf, greens and bunkers
- To maintain all building facilities at the Cerbat Cliffs Golf Course
- To work effectively with pro-shop staff on scheduling
- To effectively manage all irrigation programs
- To train and develop staff
- To provide a safe work environment
- Work effectively with Golf Advisory Commission

Key Fiscal Year Objectives:

- ▶ Keep all motorized equipment running
- ▶ To maintain high quality bent grass greens
- ▶ Continue safety and training programs
- ▶ Increase number of rounds of play
- ▶ No lost planning dates due to maintenance issues
- ▶ Monitor all budget expenditures

Performance Measures:

Description	FY 09-10 Actual	FY 10-11 Estimated	FY 11-12 Budget
Rounds of Play (18 hole equivalents)	33,150	33,400	35,500
Course Improvements	4	4	5
Golf Advisory Commission Meetings	6	6	6

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Golf Course Operations (101-5125-550)					
Personnel Expenses					
1010	Regular Salaries	311,205	267,345	263,151	267,345
	<i>Superintendent, Crew Leader, Equip Mech II, Irrigation Mech, 6.25 Groundskeepers (Superintendent, 1 Groundskeeper Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	12,631	25,000	25,000	25,000
	<i>Groundskeepers, Rangers</i>				
1030	Overtime Pay	2,684	3,500	3,500	3,500
	<i>Holidays and special events</i>				
1032	Certification Pay	588	624	624	624
	<i>Certification pay</i>				
	Longevity Pay	0	0	0	5,250
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	60,307	58,376	54,713	60,607
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	86,190	79,592	79,592	79,592
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	473,605	434,437	426,580	441,918
Supplies & Services					
3310	Professional Services	6,676	8,000	8,000	8,000
	<i>Seasonal temp help & credit card fees (credit card fees moved to separate account)</i>				
3412	Golf Management	261,350	260,000	260,000	477,625
	<i>Management contract</i>				
4110	Water Service	53,927	55,000	61,000	55,000
	<i>Sales tax paid on water service used at City golf course</i>				
4120	Sewer Service	1,297	1,000	1,522	1,000
	<i>Sewer service used at City golf course</i>				
4310	Land R & M	106,428	105,000	105,000	105,000
	<i>Sand, seed, sprinklers and paving</i>				
4320	Building R & M	3,746	2,700	4,000	4,000
	<i>Building repair and maintenance</i>				
4341	Equipment R & M	31,288	37,000	37,000	37,000
	<i>Rebuild fairway mowers, riding mowers, tractors, etc</i>				
4342	Vehicle R & M	5,715	6,000	6,000	6,000
	<i>Trucks and vehicles</i>				
5310	Telephone	11,727	11,380	11,380	11,380
	<i>Telephone, internet, long distance charges</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

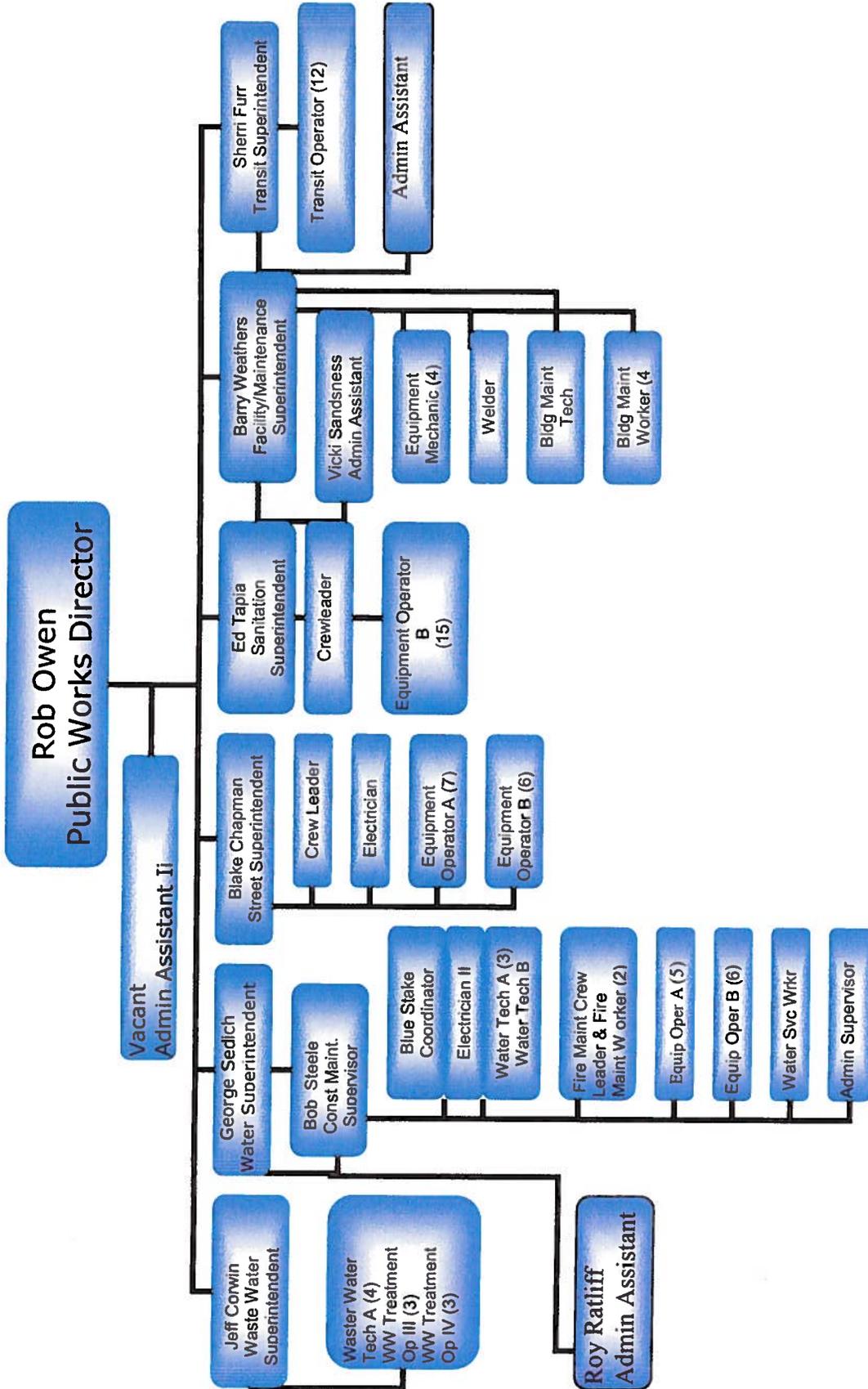
Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Golf Course Operations (101-5125-550)					
5320	Cellular Phones	858	730	854	730
	<i>Cellular phone charges</i>				
5510	Printing & Advertising	0	0	2,470	0
	<i>Promotional ads</i>				
5610	Dues & Memberships	1,104	650	650	650
	<i>GCSA membership</i>				
5810	Travel & Training	1,155	1,000	1,000	1,000
	<i>Required CEU's & certification for pesticide licenses</i>				
6110	General & Office Supplies	659	1,100	1,350	1,100
	<i>Copier, fax, paper, etc</i>				
6120	Uniforms	861	1,100	1,100	1,100
	<i>Pants, shirts, hats, steeled toe boots</i>				
6125	Merchant Card Fees	15,499	16,500	16,500	16,500
	<i>Merchant credit card fees</i>				
6130	First Aid & Safety Supplies	1,233	1,900	1,900	1,900
	<i>First aid supplies, OSHA required safety equipment and personal protection equipment</i>				
6150	Janitorial Supplies	868	1,800	1,800	1,800
	<i>Janitorial supplies</i>				
6175	Minor Equipment	13,079	12,000	12,000	12,000
	<i>Weed eaters, mowers, blowers, shovels, rakes and misc tools</i>				
6210	Natural Gas	784	1,000	863	1,000
	<i>Heating for buildings</i>				
6220	Electricity	20,318	23,000	21,282	23,000
	<i>Electricity</i>				
6260	Gasoline/Diesel Fuel	41,757	42,000	41,396	42,000
	<i>Allocation for vehicles and equipment use</i>				
	Subtotal - Supplies & Services	580,329	588,860	597,067	807,785
 City and Internal Services					
8420	Insurance Services	5,500	5,500	5,500	5,500
	<i>Internal service fund support for liability insurance</i>				
8440	Information Technology	700	700	700	5,700
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	6,200	6,200	6,200	11,200

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
General Fund - Golf Course Operations (101-5125-550)					
Capital Purchases					
9010	Unimproved Land	8,940	8,000	8,000	8,000
	<i>Greens Coring</i>				
9210	Improvements	0	0	0	18,000
	<i>Pro Shop Improvements</i>				
9610	Other Work Equipment	0	0	0	46,000
	<i>Lease 70 carts for 60 months</i>				
Subtotal - Capital Purchases		8,940	8,000	8,000	72,000
Total Golf Department		1,069,074	1,037,497	1,037,847	1,332,903

Public Works Department Organizational Chart



PUBLIC WORKS DEPARTMENT

Division: Streets

Function 201-3110-500

Mission Statement:

To provide for the safe and efficient movement of traffic by providing a well maintained streets, sidewalks, and lightning system and provide the best customer service possible.

Department Objectives:

- To complete all maintenance and construction projects in a professional manner.
- Respond to and complete projects requested by our customers in a courteous and timely manner
- Utilize the most up to date and cost effective equipment and materials available for maintenance activities
- Maintain paved streets, street right of way's, and alleys to provide a clean atmosphere for City residents and visitors
- Provide a well maintained sidewalk system for pedestrian travel
- Provide a well maintained street lighting and traffic signaling system

Major Services/Responsibilities:

- Maintain all City streets and dedicated Right of Ways
- Blade and maintain all improved dirt road ways and shoulders
- Patch asphalt pot holes, utilities ditches or deteriorated areas as needed
- Chip-seal all existing paved streets on a six year cycle
- Complete an annual streets overlay project to maintain and improve existing paved streets
- Complete a wide variety of citizens requests for streets and right of way maintenance
- Routine sweeping of all paved streets
- Provide storm related street cleanup and repairs
- Maintain and repair existing sidewalks as needed to provide for safe pedestrian travel.
- Maintain and repair all street lighting system and traffic signals
- Maintain and replace or repair all street signs and pavement markings

Key Fiscal Year Objectives:

- ▶ Present to Council a well planned and meaningful budget to City Council for review
- ▶ Complete all budgeted projects within the budget year and within the budget limitations
- ▶ Provide the Council with an up to date five year plan that will clearly establish anticipated future maintenance projects, employment needs and equipment purchases

Performance Measures:

Description	FY 09-10 Estimated	FY 09-10 Budget	FY 10-11 Estimate	FY 11-12 Estimated
Street overlays and chip sealing	\$1,815,000	\$ 460,000	\$ 30,000	\$600,000
Paved streets maintained (miles)	208	208	208	208
Dirt streets maintained (miles)	16	16	16	16
Traffic Signals maintained	17	17	18	24
Street lights maintained	850	850	850	850

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Highway User Revenue Fund - Public Works Administration (201-3100-500)					
Personnel Expenses					
1010	Regular Salaries <i>Director, Project Manager, Admin Assistant II</i>	168,902	168,439	167,113	169,434
1030	Overtime Pay <i>Data input</i>	467	750	750	1,000
	Longevity Pay <i>Longevity pay</i>	0	0	0	1,250
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	29,674	31,405	31,405	32,555
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	31,439	31,372	31,438	44,792
Subtotal - Personnel		230,482	231,966	230,706	249,031
Supplies & Services					
3310	Professional Services <i>Environmental Study for enhancement projects, Eastern Pathway, HSIP, Byways & TE</i>	22,473	30,000	15,000	30,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	3,188	2,920	2,920	2,920
5320	Cellular Phones <i>Cellular phone charges</i>	2,003	1,730	2,520	2,200
5810	Travel & Training <i>AWPCA Conf, Tri-State Conf, Admin Asst workshop, Project Mgrmnt training & certification, safety training</i>	950	3,000	1,500	6,500
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	5,070	5,000	3,500	4,000
Subtotal - Supplies & Services		33,684	42,650	25,440	45,620

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Highway User Revenue Fund - Public Works Administration (201-3100-500)					
<i>City and Internal Services</i>					
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	2,750	2,750	2,750	5,700
<i>Internal service fund support for Information Technology</i>					
Subtotal - City & Internal Services		26,450	26,450	26,450	29,400
<i>Capital Purchases</i>					
Subtotal - Capital Purchases		0	0	0	0
Total Public Works Administration		290,616	301,066	282,596	324,051

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Highway User Revenue Fund - Street Department (201-3110-500)					
Personnel Expenses					
1010	Regular Salaries	531,515	501,722	501,722	500,921
	<i>Superintendent, Crew Leader, Electrician, 7 Equip Op A, 6 Equip Op B (5 Eq Op B Vacant & Unfunded)</i>				
1030	Overtime Pay	9,423	10,000	10,000	10,000
	<i>Stand by, after hour call out, emergencies</i>				
	Longevity Pay	0	0	0	9,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	117,180	113,027	113,027	116,938
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	147,186	136,002	136,002	136,002
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		805,304	760,751	760,751	772,861
Supplies & Services					
3310	Professional Services	3,600	15,000	8,000	15,000
	<i>Consultants, part time labor for chip sealing and weed maint</i>				
4110	Water Service	568	3,200	572	3,200
	<i>Sales tax paid on water service used for street dept</i>				
4344	Radio R & M	6,294	6,000	6,576	6,500
	<i>Radio leases and repairs</i>				
4351	Streets - Pavement Preservation	52,247	750,000	0	600,000
	<i>Annual Streets sealing six year cycle</i>				
4353	Streets - ABC	1,630	10,000	5,000	10,000
	<i>ABC dirt for shoulders, dirt streets, etc</i>				
4354	Streets - Patching	39,772	40,000	40,000	40,000
	<i>Hot mix asphalt for patching</i>				
4359	Streets - Traffic Signals	0	5,000	1,200	2,000
	<i>Repair or replace traffic signals</i>				
4355	Streets - Curbs & Sidewalks	9,023	70,000	20,000	70,000
	<i>Repair or replace broken sidewalks-Rt 66 handrail, 4th st sidewalk</i>				
4356	Streets - Signs	45,945	50,000	30,000	40,000
	<i>Maint/repairs/replacement city street signs</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Highway User Revenue Fund - Street Department (201-3110-500)					
4357	Streets - Lighting	24,495	35,000	20,000	20,000
	<i>Street lights maintenance</i>				
4358	Material Dumping	8,644	15,000	5,000	8,000
	<i>Expenses for dumping</i>				
4441	Equipment Rental	0	4,000	4,000	4,000
	<i>Roller during chip sealing</i>				
5310	Telephone	3,516	3,500	3,500	3,500
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	1,095	2,000	1,100	2,000
	<i>Cellular phone charges</i>				
5610	Dues & Memberships	0	250	0	250
	<i>International Mun Signal Assn, American Traffic Safety, APWA</i>				
5810	Travel & Training	839	3,000	0	3,000
	<i>Employee safety training, seminars, signal certification, traffic control training</i>				
6110	General & Office Supplies	1,985	3,000	2,000	2,000
	<i>Misc office supplies</i>				
6120	Uniforms	3,057	3,500	3,000	3,500
	<i>Safety shirts, work boots</i>				
6130	First Aid & Safety Supplies	410	400	300	400
	<i>Misc safety, first aid supplies</i>				
6175	Minor Equipment	1,041	2,000	1,000	2,000
	<i>Misc tools or minor equipment</i>				
6220	Electricity	215,561	256,000	197,183	200,000
	<i>Street light and traffic signal power</i>				
6260	Gasoline/Diesel Fuel	70,039	97,500	76,790	80,000
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		489,761	1,374,350	425,221	1,115,350

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Highway User Revenue Fund - Street Department (201-3110-500)					
City and Internal Services					
8410	Fleet Services	145,558	145,558	145,558	145,558
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	80,905	80,905	80,905	80,905
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	70,000	70,000	70,000	70,000
	<i>Internal service fund support for liability insurance</i>				
8440	Information Technology	28,450	28,450	28,450	5,700
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		324,913	324,913	324,913	302,163
Capital Purchases					
9010	Land	61,139	61,200	61,200	61,200
	<i>ADOT Land Payment</i>				
9024	Traffic Signals	0	6,000	1,500	24,000
	<i>Signal Timing and Backup power</i>				
9023	Curbs & Sidewalks	4,730	0	0	0
	<i>Sidewalk improvements expended in FY2011</i>				
9310	Equipment & Machinery	4,146	0	0	0
	<i>Pultarps purchased in FY2011</i>				
Subtotal - Capital Purchases		70,015	67,200	62,700	85,200
Total Street Department		1,689,993	2,527,214	1,573,585	2,275,574

PUBLIC WORKS DEPARTMENT

Division: Kingman Area Regional Transit Function 205-3115/3120-500

Mission Statement:

To provide public transportation services which meet the needs of residents and visitors for safe mobility within the community.

Major Services/Responsibilities:

- ♣ To provide safe, friendly, courteous service on the Kingman Area Regional Transit (KART).
- ♣ To respond to citizens concerns by finding a resolution to their concerns.
- ♣ To purchase equipment and provide for its longevity with proper and consistent maintenance.
- ♣ To improve communications between the customer and transit operator.

Key Fiscal Year Objectives:

- ▶ To provide our employees with a safe work environment and competitive compensation.
- ▶ To manage the budget, while providing service that meets the demands of transit dependent clients within the community.
- ▶ To continue to review service as necessary and affordable for the City.
- ▶ To train transit operators within the guidelines of the Federal Transit Administration and the Arizona Department of Transportation as well as the City's guidelines.

Performance Measures:

Description	FY2008/2009 Actual	FY2009/2010 Actual	FY2010/11 Actual	FY2011/12 Estimate
Passenger Trips	119,193	116,352	102,788	101,450
Total Miles	260,274	180,661	205,617	195,000
Service Hours	18,737	16,564	14,721	14125
Cost/Passenger Trip	\$6.43	\$5.69	\$6.25	\$5.83
Cost/Mile	\$2.95	\$3.66	\$3.13	\$3.04
Cost/Service Hours	\$40.93	\$39.94	\$43.65	\$41.90
Passenger/Mile	.46	.64	.50	.52
Passenger/Service Hour	6.36	7.02	6.98	7.18
Routes/Curb to Curb	6	6	4	4
Employees	13	13 FTE 3 PT	11 FTE 2 PT	11 FTE 2 PT
Annual Cost Less Fares	\$788,459	\$672,199	\$656,708	\$624,412
Federal Share	\$500,360	\$425,528	\$417,664	\$397,217
Local Share	\$288,099	\$246,671	\$239,044	\$227,195

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Public Works - Transit System Administration (205-3115-500)					
Personnel Expenses					
1010	Regular Salaries	90,761	90,512	93,732	85,080
	<i>Superintendent, Adm Asst</i>				
1030	Overtime Pay	784	750	750	750
	<i>Monthly safety meeting, holidays</i>				
	Longevity Pay	0	0	0	1,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	16,656	17,359	18,299	16,844
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	12,967	22,164	12,967	22,164
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		121,168	130,785	125,748	125,838
Supplies & Services					
3310	Audit Report	4,385	4,000	3,020	3,100
	<i>Audit - Transit Share</i>				
4110	Water Service	6	0	15	100
	<i>Sales tax paid on water service</i>				
4120	Sewer Service	57	0	227	250
	<i>Sewer service</i>				
5410	Marketing/Advertising	2,637	3,500	1,746	1,000
	<i>Radio, newspaper & TV Ads</i>				
5510	Printing	2,357	5,500	5,500	5,500
	<i>Schedules, new route & changes</i>				
5610	Dues & Memberships	268	0	0	0
	<i>APTA - grant recommendation</i>				
5810	Travel & Training	4,759	6,000	4,000	6,000
	<i>Training - grant recommendation and 100% grant reimbursed</i>				
6110	General & Office Supplies	4,075	4,500	4,500	4,500
	<i>Misc office supplies, gloves, wipes, laser cartridges, safety supplies and postage</i>				
Subtotal - Supplies & Services		18,544	23,500	19,008	20,450
City and Internal Services					
8430	Building Maintenance Services	9,500	9,500	9,500	9,500
	<i>Internal service fund support for Building Maintenance Services</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Public Works - Transit System Administration (205-3115-500)					
8440	Information Technology	1,400	1,400	1,400	5,700
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		10,900	10,900	10,900	15,200
Capital Purchases					
9511	Computer Equipment	7,231	10,000	5,500	5,500
	<i>Dispatch Software Lic, computer equipment</i>				
9610	Other Work Equipment	5,091	7,000	0	0
	<i>Cell phone purchase and installation</i>				
Subtotal - Capital Purchases		12,322	17,000	5,500	5,500
Total Transit System-Administration		162,934	182,185	161,156	166,988

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Public Works - Transit System Operations (205-3120-500)					
Personnel Expenses					
1010	Regular Salaries	334,236	310,037	299,484	299,484
	<i>10 Operators (1 Operator Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	1,934	12,250	24,438	30,000
	<i>Fill in drivers for sick & vacation</i>				
1030	Overtime Pay	4,940	6,000	6,000	6,000
	<i>Overtime hours</i>				
	Longevity Pay	0	0	0	4,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	67,944	83,049	68,489	75,587
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	69,055	70,564	59,332	57,608
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	478,109	481,900	457,743	472,679
Supplies & Services					
3310	Professional Services	3,597	6,600	0	0
	<i>CDL lic fees & renewals</i>				
3350	Physicals	1,703	2,500	2,500	2,150
	<i>Drug Testing - Federal Transit requirements</i>				
4342	Vehicles R & M	0	0	3,500	3,000
	<i>Removal of ads on buses, bus maintenance</i>				
6122	Uniforms	2,687	2,500	2,500	2,500
	<i>Uniforms for drivers</i>				
6130	First Aid & Safety Supplies	277	575	575	575
	<i>Required first aid supplies for buses</i>				
6175	Minor Office Equipment	5	0	0	0
	<i>Bus equipment - tie downs, etc</i>				
6260	Gasoline/Diesel Fuel	85,174	112,450	96,000	100,000
	<i>Allocation for vehicles and equipment use</i>				
	Subtotal - Supplies & Services	93,443	124,625	105,075	108,225

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Public Works - Transit System Operations (205-3120-500)					
City and Internal Services					
8410	Fleet Services	35,475	35,475	35,475	35,475
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	8,250	8,250	8,250	8,250
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	4,500	4,500	4,500	4,500
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		48,225	48,225	48,225	48,225
Capital Purchases					
9310	Equipment & Machinery	9,572	0	0	0
	<i>Video Equipment for buses purchased FY2011</i>				
9415	Vehicles - Buses	0	0	0	272,000
	<i>2 Buses</i>				
Subtotal - Capital Purchases		9,572	0	0	272,000
Total Transit System-Operations		629,349	654,750	611,043	901,129

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Public Works - Transit System Stimulus #1 (205-3115-500)					
Capital Purchases					
9110	Buildings	180,422	0	0	0
	<i>Building for transit completed in FY2011</i>				
9211	Land Improvements	43,365	21,464	21,464	0
	<i>Pave Parking Lot</i>				
	Subtotal - Capital Purchases	223,787	21,464	21,464	0
	Total Transit System-Stimulus #1	223,787	21,464	21,464	0

Public Works Department

Department – Water Department

Function 501-3510-590

Mission Statement:

The mission of the City of Kingman Water Department (Public Works) is to: 1.) Provide the residences, businesses, and industries of Kingman with an adequate and continuous supply of quality potable water as economically as possible. 2.) To continue the highest level of customer service possible by educating not only our employees but our customers as well.

Major Services/Responsibilities

1. To continue the upgrades and replacements needed at our existing well sites, booster stations, tank sites, and other related facilities and equipment.
2. To ensure the City of Kingman water supply is in compliance with State and Federal water quality standards.
3. Continue the updating of our waterline replacement program in and out of the city limits.
4. Complete transmission main from Rattlesnake Tank to Rancho Santa Fe Tank.
5. Replace Cat Booster engine at Castle Rock Booster Station.
6. To continue the updates needed in the Emergency Response Plan, Emergency Operation Plan, and the Vulnerability Assessment Program.
7. To continue training employees and staff on the latest technology available as well as the most current water conservation methods.

Key Fiscal Year Objectives:

1. Replacement of 16” T-Pipe waterline from City Well #7 1.5mi to City Well #6 with 16” C-900 to provide water to the Airport Zone or to Camelback.
2. Continue R & M at Vaughan’s Ranch.
3. Explore the option of utilizing our SCADA system to read meters.

Description	08-09 Fiscal	09-10 Fiscal	11-12 Fiscal
Total Acre Feet	8,981	7,895	7,963
Total meters installed	19,652	19,723	19,763
Water loss	8%	4%	9%

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Water Operations (501-3510-590)					
Personnel Expenses					
1010	Regular Salaries	831,859	788,979	824,337	824,461
	<i>Superintendent, Construction Maintenance Supv, Admin Supv, 3 Water Tech A, Electrician II, 5 Eq Op A, Blue Stake Coord, Water Tech B, 6 Eq Op B, Wtr SvcWkr, Adm Asst, Crew Leader, 2 Hydrant Maint Workers, (1 Wtr Tech A, Wtr Tech B, 2 Eq Op B, Wtr Service Worker Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	223	0	0	0
	<i>Part time & temporary employees</i>				
1030	Overtime Pay	52,038	60,000	55,000	60,000
	<i>Stand by, after hour call out</i>				
1032	Certification Pay	14,564	18,200	14,400	16,000
	<i>Distribution, water treatment</i>				
	Longevity Pay	0	0	0	13,000
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	172,076	172,274	172,274	185,290
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	222,537	222,536	222,536	235,956
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	1,293,297	1,261,989	1,288,547	1,334,707
Supplies & Services					
3334	Professional Services	2,588	10,000	10,000	12,500
	<i>Weed Control 10,000</i>				
3345	Professional Services-Meter Reading	177,293	187,200	187,200	194,400
	<i>Contract meter readers</i>				
3416	Water Samples	36,788	67,000	45,000	67,000
	<i>UCMR2/VOCSOC Monthly samples, DOC 09, TTHM</i>				
4110	Water Service	97	0	98	100
	<i>Water</i>				
4320	Building R & M	0	1,000	500	1,000
	<i>Repair & maintenance to well site buildings</i>				
4331	Pumping Wells R & M	68,860	150,000	125,000	150,000
	<i>Well operation & maintenance</i>				
4341	Equipment R & M	1,086	3,000	1,500	3,000
	<i>Repair & maintenance on backhoe, service trucks & compressors</i>				
4343	Office Equipment R & M	0	3,000	3,000	3,000
	<i>Copier lease and maintenance</i>				
4344	Radio R & M	4,595	5,000	5,000	5,000
	<i>Repair & maintenance on hand held radios</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Water Operations (501-3510-590)					
4410	Land Rental <i>Rental payments to Burlington Northern, increased due to new well sites #10,11 on airport property</i>	1,800	8,750	40,000	22,000
4441	Equipment Rental <i>Rental of heavy equipment</i>	0	5,000	2,500	5,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	7,957	5,850	7,275	7,300
5320	Cellular Phones <i>Cellular phone charges</i>	6,998	8,500	5,000	6,000
5610	Due & Memberships <i>Dues & memberships - AWWA, AWPCA, ASUA, ABPA</i>	482	1,600	1,600	1,600
5810	Travel & Training <i>Required PDH's, seminars, CAD training, new employee training</i>	4,917	4,000	4,000	4,000
6110	General & Office Supplies <i>Letterhead, pens, envelopes, postage, folders, copies, forms, small hand tools, shovels, etc</i>	5,217	5,000	4,500	5,000
6120	Uniforms <i>Shirts, pants, boots</i>	3,834	4,000	4,000	5,500
6130	First Aid & Supplies <i>Safety equipment</i>	1,475	2,000	2,000	2,000
6151	Chemicals <i>Chlorine, weed control, sample supplies</i>	9,262	8,000	9,850	9,850
6175	Minor Equipment <i>Comp hand tools, small generators, tool boxes, light bars, etc</i>	20,395	15,000	11,690	15,000
6210	Natural Gas <i>Castlerock boosters & new engine</i>	27,403	100,000	75,250	90,000
6220	Electricity <i>Wells, boosters - new booster well #11 online</i>	1,276,134	1,550,000	1,150,300	1,400,000
6260	Gasoline/Diesel Fuel <i>Backhoes, loaders, trucks, compressors</i>	42,803	52,000	41,100	46,000
Subtotal - Supplies & Services		1,699,984	2,195,900	1,736,363	2,055,250

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Water Fund - Water Operations (501-3510-590)					
City and Internal Services					
8410	Fleet Services	89,200	89,200	89,200	89,200
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	45,200	45,200	45,200	45,200
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	89,000	89,000	89,000	89,000
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	30,750	30,750	30,750	46,600
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	277,850	277,850	277,850	293,700
Capital Purchases					
9010	Land	22,265	61,200	61,200	61,200
	<i>ADOT land payment</i>				
9292	Pumping Equipment Improvements	54,852	150,000	60,000	150,000
	<i>Repair wells, pumping equipment and scada support</i>				
9293	Line Extensions	940	0	0	0
	<i>Install or replace mainlines/valves</i>				
9296	Meters	43,476	50,000	34,000	50,000
	<i>Water meters/hydrant meters-meter replacement program</i>				
9297	Boxes, Rings and Manholes	3,505	20,000	10,000	20,000
	<i>Meter boxes/valve boxes/vaults</i>				
9298	Connections & Fittings	65,787	80,000	82,000	95,000
	<i>Brass/galvanize fittings, saddles/corps</i>				
9299	Fire Hydrants	35	0	0	0
	<i>Moved to Capital Renewal Fund</i>				
9310	Equipment & Machinery	0	0	0	120,000
	<i>New backhoe</i>				
9510	Office Equipment	3,078	0	0	0
	<i>Copier - expended in FY2011</i>				
	Subtotal - Capital Purchases	193,938	361,200	247,200	496,200
	Total Water Operations	3,465,069	4,096,939	3,549,960	4,179,857

PUBLIC WORKS DEPARTMENT

Division: Wastewater

Function 502-3730-536

Mission Statement:

To provide the safest, most effective and economical methods for wastewater collection, treatment, and control for residential, commercial, and industrial users. To provide responsive customer service, which includes providing appropriate and timely public information. To encourage and administer continuous training and education for wastewater operators and technicians. To work in cooperation with other city departments, state, county and federal agencies.

Major Services/Responsibilities:

- Operate and maintain the City’s lift stations, sewer mains, wastewater treatment plants and other related facilities and equipment.
- Respond to customer complaints regarding sewer stoppages.
- Comply with Federal and State Discharge/Aquifer Protection Permits.
- Maintain effective communications between City Departments and Divisions.

Key Fiscal Year Objectives:

- ▶ Continue cleaning, inspecting and televising sewer lines to identify problem areas thereby preventing Sanitary Sewer Overflows and preserving system capacity for future development.
- ▶ Continue operating and maintaining both wastewater treatment plants in the most cost-effective method possible that meet State and Federal compliance.
- ▶ To provide our employees with a safe work environment, State of Arizona Water/Wastewater Certification Programs, and initiate personal challenge.
- ▶ Initiate new Pre-Treatment Program and Local Limits Ordinance.
- ▶ Utilize Hilltop Laboratory to reduce wastewater sampling costs and provide basic sampling for Industrial Pre-Treatment Program and Local Limits.
- ▶ Compost biosolids on-site to reduce landfill fees – provide exceptional quality biosolids to City Parks for fertilizer.

Performance Measures:

Description	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated
Total Influent – Hilltop WWTP	574,257,000 Gal	560,888,000 Gal	569,430,000 Gal
Total Influent – Downtown WWTP	100,193,000 Gal	106,245,000 Gal	76,322,000 Gal
Sewer Lines cleaned and televised	591,800 Feet	483,320 Feet	457,800 Feet
Sewer Lines foamed for root control	3300 Feet	3037 Feet	3100 Feet

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Wastewater Fund - Wastewater Operations (502-3730-536)					
Personnel Expenses					
1010	Regular Salaries	369,223	507,280	479,452	492,898
	<i>Superintendent, 3 WWPOI IV, 2 WWPOI III, Lab Analyst, 2 WWPOI II, 2 WW Collections A</i>				
1020	Part Time & Temporary Help	928	0	0	0
	<i>Part time & temporary help</i>				
1030	Overtime Pay	18,255	10,000	36,000	40,000
	<i>After hour call out, emergencies, standby pay</i>				
1031	Stand-by Pay	6,500	41,000	45,000	60,000
	<i>Standby pay for both WWTP</i>				
1032	Certification Pay	11,030	13,500	13,500	13,500
	<i>Certifications required by ADEQ for system operators</i>				
	Longevity Pay	0	0	0	6,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	76,227	120,357	120,806	130,166
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	89,235	149,886	118,260	136,002
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		571,398	842,023	813,018	879,316
Supplies & Services					
3310	Professional Services	23,321	75,000	25,000	40,000
	<i>ADEQ permit modifications - mosquito control WWTP's, Consultant, Sludge removal</i>				
3415	Sewer Samples	28,255	60,000	109,000	120,000
	<i>Compliance testing of wastewater and monitoring well samples, AZDES-APP samples, remediation testing</i>				
4110	Water Service (Sales Tax)	52	150	102	150
	<i>Sales tax paid on water service</i>				
4120	Sewer Service	142	0	328	350
	<i>Sewer service</i>				
4330	Improvements R & M	64,548	75,000	75,000	80,000
	<i>Manhole rehabilitation - sewer lines cleaning - repairs</i>				
4341	Equipment R & M	30,125	50,000	30,000	40,000
	<i>Equipment repair and replacement, aerators, CCTV, Camel 200</i>				
4343	Office Equipment R & M	0	3,000	2,500	2,500
	<i>Leased copier</i>				
4410	Land Rental	1,250	750	750	2,750
	<i>Railroad Management Co - railroad crossing permits</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Wastewater Fund - Wastewater Operations (502-3730-536)					
4441	Equipment Rental <i>Mobile pumps and generators</i>	44	1,000	1,220	1,000
5310	Telephone <i>Telephone, internet, long distance charges, wireless connection DTWWTP (Wecom)</i>	3,321	3,000	3,000	5,000
5320	Cellular Phones <i>Cellular phone charges</i>	1,561	2,400	3,000	3,500
5610	Due & Memberships <i>Wastewater industry associations - AWPCA, ASUA</i>	287	2,000	2,000	2,000
5620	Permits <i>Aquifer protection and environmental access permits, APP annual permits</i>	18,579	20,000	20,000	20,000
5810	Travel & Training <i>Required PDH's for wastewater training seminars</i>	2,005	7,500	7,500	10,000
6110	General & Office Supplies <i>Misc office supplies</i>	2,016	3,000	3,900	3,800
6120	Uniforms & Cleaning <i>Steel toe boots, uniforms, cleaning service</i>	1,889	2,000	2,300	5,400
6130	First Aid & Safety Supplies <i>Safety and first aid supplies</i>	0	1,000	1,000	1,000
6151	Chemicals <i>Chlorine, mosquito, weed control, malathion, CL2, Root-X root control</i>	26,081	49,000	61,000	54,000
6175	Minor Equipment <i>Laboratory and sewer cleaning equipment, confined space meter, sewer combo/hydro tools</i>	10,854	7,000	14,500	13,000
6220	Electricity <i>Power for treatments plants</i>	239,732	350,000	350,000	450,000
6260	Gasoline/Diesel Fuel <i>Fuel for vehicles and machinery</i>	22,155	20,000	22,000	20,000
6520	Bad Debts <i>Uncollected debt</i>	17,263	15,000	27,000	27,000
Subtotal - Supplies & Services		493,480	746,800	761,100	901,450

City and Internal Services

8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	14,200	14,200	14,200	14,200
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	5,300	5,300	5,300	5,300

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Wastewater Fund - Wastewater Operations (502-3730-536)					
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	35,500	35,500	35,500	35,500
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	23,700	23,700	23,700	23,700
8440	Information Technology <i>Internal service fund support for Information Technology</i>	37,450	37,450	37,450	13,300
Subtotal - City & Internal Services		116,150	116,150	116,150	92,000
 Capital Purchases					
9010	Land <i>ADOT land payment</i>	22,265	61,200	61,200	61,200
9293	Line Extensions/Replacements <i>Sewer line replacements, sliplining, CDBG housing rehab sewer lines, sewer lateral replacement (right of way)</i>	22,919	20,000	8,600	25,000
9297	Boxes, Rings and Manholes <i>Manhole risers, rings and covers</i>	0	5,000	4,000	5,000
9310	Equipment & Machinery <i>Trailer Hydrojet</i>	0	20,000	10,000	85,000
9420	Trucks - Light <i>Replace service truck</i>	0	0	0	45,000
9510	Office Equipment <i>Office Equipment</i>	7,925	0	0	1,000
9511	Computer Equipment <i>Scada support both plants</i>	0	5,200	5,400	10,000
Subtotal - Capital Purchases		53,109	111,400	89,200	232,200
Total Wastewater Operations		1,234,137	1,816,373	1,779,468	2,104,966

PUBLIC WORKS DEPARTMENT

Division: Sanitation

Function: 503-3320-533

Mission Statement:

To provide the best possible service to the City of Kingman sanitation residents, and keep the city as clean as possible with the effective use of equipment and manpower. To work in conjunction with, other city departments, state and county agencies.

Major Services / Responsibilities:

- ♣ Pick up Residential customers twice a week on a consistent and timely manner
- ♣ Pick up Commercial accounts on a as needed bases
- ♣ Provide bulk pick up service to Residential and Commercial accounts.
- ♣ To help the Clean City Commission volunteers with its roving dumpster cleanups.
- ♣ To respond to citizens concerns as quickly and effectively as possible, and find a resolution to their concerns.
- ♣ To purchase the best affordable equipment and help ensure its longevity through proper and consistent maintenance.
- ♣ To provide communication between the customer and driver.
- ♣ To continue to educate our community to participate in our Kingman EZ Recycling program.

Key Fiscal Year Objectives

- ▶ To manage the budget as closely as possible and increase equipment and manpower costs only when necessary to keep up with the cities population growth.
- ▶ To continue to seek new technology in solid waste collections systems, that will enable us to provide better service at a lower cost to our customers.
- ▶ To provide our employees with a safe work environment, competitive compensation, and personal challenge.
- ▶ To utilize work inmates with our agreement with MTC prison.
- ▶ To continue to add more locations for our Kingman EZ Recycling program.

Performance Measures:

Description	2007-2008 Fiscal Yr.	2008-2009 Fiscal Yr.	2009 2010 Fiscal Yr.	2010-2011 Fiscal Yr.	2011-2012 Fiscal Yr. Through Feb
Landfill Tonnage	24,470	23,101	21,560	22,104	14,376
Landfill Trips	3,951	3,792	3,496	3,623	2,479
Residential Accounts	9,817	9,875	9,516	9,899	9,918
Commercial Accounts	938	928	1,065	925	924
Diesel Fuel Gallons	66,954	65,503.5	65,423	68,188	45,361
Description	2008	2009	2010	2011	2012 Through Feb
Annual Recycling Tonnage	20.3	462.9	856.2	898.9	156.7

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Sanitation Fund - Sanitation (503-3320-533)					
Personnel Expenses					
1010	Regular Salaries	634,653	636,612	630,152	632,930
	<i>Superintendent, Crew Leader, 15 Equip Operator B's</i>				
1020	Part Time & Temporary Help	6,052	10,000	5,000	10,000
	<i>Part time and temporary help</i>				
1030	Overtime Pay	35,147	36,000	39,000	40,000
	<i>Roving dumpster & holiday pay</i>				
	Longevity Pay	0	0	0	10,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	132,233	155,637	141,950	160,611
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	192,834	191,020	211,268	209,580
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		1,000,919	1,029,269	1,027,370	1,063,871

Supplies & Services

3334	Professional Services	6,843	0	0	0
	<i>Sanitation share revenue & fee study completed FY2011</i>				
4341	Equipment R & M	241	600	500	600
	<i>Equipment repair & maintenance</i>				
4343	Office Equipment R & M	0	3,000	3,000	3,000
	<i>Copier</i>				
4344	Radio R & M	9,680	10,500	11,400	11,500
	<i>Radio lease and replacement</i>				
4410	Land Rental	735,259	750,000	730,000	750,000
	<i>Landfill tipping fees</i>				
5310	Telephone	3,416	3,420	3,420	3,420
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	2,916	2,850	3,500	3,500
	<i>Cellular phone charges</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Sanitation Fund - Sanitation (503-3320-533)					
5420	Newspaper Advertising	0	300	3,300	300
	<i>Newspaper ads for holiday schedule and special pickups</i>				
5610	Dues & Membership	246	0	3,533	3,500
	<i>Dues & membership</i>				
5810	Travel & Training	937	2,500	2,000	5,000
	<i>SWANA meetings and training, RTA, truck maintenance training</i>				
6110	General & Office Supplies	7,288	6,000	7,500	4,000
	<i>Office supplies</i>				
6120	Uniforms	4,131	5,000	5,500	6,000
	<i>Steel toed boots & uniforms</i>				
6130	First Aid & Safety Supplies	1,072	1,000	1,200	1,500
	<i>Gloves, eye wear, hearing protection</i>				
6175	Minor Equipment	0	4,000	2,000	4,000
	<i>Tools and hardware</i>				
6260	Gasoline/Diesel Fuel	234,315	230,000	260,000	287,000
	<i>Diesel for trucks</i>				
6520	Bad Debts	12,793	15,000	15,000	15,000
	<i>Uncollected debt</i>				
6526	Clean City Commission	0	12,000	12,000	12,000
	<i>Cost for rolloff container services during clean city weekends, roving dumpster cleanup events</i>				
Subtotal - Supplies & Services		1,019,137	1,046,170	1,063,853	1,110,320
 City and Internal Services					
8410	Fleet Services	292,985	292,985	292,985	292,985
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	103,840	103,840	103,840	103,840
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	50,500	50,500	50,500	50,500
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	4,350	4,350	4,350	3,800
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		475,375	475,375	475,375	474,825

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Sanitation Fund - Sanitation (503-3320-533)					
Capital Purchases					
9010	Land	22,265	61,200	61,200	61,200
	<i>ADOT land payment</i>				
9310	Equipment & Machinery	3,032	15,000	35,204	15,000
	<i>Bobcat for recycling</i>				
9311	Trash Containers	89,651	155,000	137,000	170,500
	<i>90 gallon, 1.5 & 3 yard containers & replacements</i>				
9312	Recycling Containers	13,747	15,000	11,500	15,000
	<i>Recycling containers</i>				
9420	Trucks - Light	0	0	0	75,000
	<i>2 Service Pickups</i>				
9421	Trucks - Heavy Duty	0	638,000	475,407	264,000
	<i>Refuse truck</i>				
9510	Office Equipment	2,689	0	0	0
	<i>Office equipment purchased FY2011</i>				
Subtotal - Capital Purchases		<u>131,384</u>	<u>884,200</u>	<u>720,311</u>	<u>600,700</u>
Total Sanitation Department		<u>2,626,815</u>	<u>3,435,014</u>	<u>3,286,909</u>	<u>3,249,716</u>

PUBLIC WORKS DEPARTMENT

Division: Fleet Maintenance Fund

Function: 601-3810-600

Mission Statement:

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Streets, Facilities and Grounds, Sanitation, Inspection and Regional transit vehicles, Public Safety vehicles including Police & Fire.

Major Services/Responsibilities:

- Maintain, repair and refurbish City vehicles, trucks, heavy and small equipment.
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles.
- Provide for scheduled and non-scheduled repairs to City vehicles.
- Provide for annual State inspections on vehicles.
- Maintain and monitor the fuel systems for usage by City vehicles.

Key Fiscal Year Objectives:

- ▶ Monitor efficiency of City-wide fleet program.
- ▶ Monitor parts inventory control program and work order tracking system.
- ▶ Monitor results of shop productivity indicators to ensure efficiency goals are being met.

Performance Measures:

Description	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 YTD
Size of fleet repaired by Fleet	307	302	307
Fleet Repair Orders	3,230	3,759	2,884
Fuel Expenses	581,362.18	724,695.91	555,813.84
Total Gallons Diesel/Unleaded	249,176.90	249,709.70	168,651.40
Kingman Area Regional Transit	13	11	11
Total Off Road Equipment	76	76	76
Personnel to maintain Fleet Vehicles	7	7	7

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Fleet Services Fund - Fleet Services (601-3810-600)					
Personnel Expenses					
1010	Regular Salaries	293,474	297,567	276,532	299,576
	<i>Superintendent, 4 Equip Mech, Welder, Adm Asst</i>				
1020	Temporary & Part Time Salaries	3,461	3,000	3,000	1,000
	<i>Temporary, part time salaries</i>				
1030	Overtime Pay	777	2,000	1,000	1,000
	<i>Emergencies call out</i>				
	Longevity Pay	0	0	0	4,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	56,622	60,667	56,320	62,757
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	88,763	96,206	95,242	96,206
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	443,097	459,440	432,094	465,289
Supplies & Services					
4341	Equipment R & M	1,252	1,500	500	1,500
	<i>Repairs shop tools</i>				
4343	Office Equipment R & M	0	1,000	1,000	1,000
	<i>Repair & maintenance to office equipment</i>				
5310	Telephone	8,924	8,530	8,530	8,750
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	2,280	1,800	1,200	1,500
	<i>Cellular phone charges</i>				
5620	Dues/Memberships-Permits	0	0	329	300
	<i></i>				
5810	Travel & Training	749	3,000	1,500	3,000
	<i>OSHA training, diesel hydraulic training, fleet software training</i>				
6110	General & Office Supplies	3,031	5,000	3,500	5,000
	<i>Office Supplies</i>				
6125	Fleet Parts & Supplies	515,087	550,000	500,000	550,000
	<i>Fleet parts & supplies</i>				
6113	Welding Supplies	3,342	2,500	2,400	2,500
	<i>Welding rod, cutting supplies</i>				
6120	Uniforms	4,038	5,250	5,100	5,250
	<i>Uniforms for shop personnel - shirts and steel toe boots</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Fleet Services Fund - Fleet Services (601-3810-600)					
6175	Minor Equipment <i>Shop tools, Impacts, specialized tools</i>	5,100	8,000	7,600	8,000
6240	Oil <i>City vehicles</i>	26,867	38,000	30,149	30,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	7,203	8,500	8,500	9,500
Subtotal - Supplies & Services		577,873	633,080	570,308	626,300
City and Internal Services					
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	6,800	6,800	6,800	6,800
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	23,700	23,700	23,700	23,700
8440	Information Technology <i>Internal service fund support for Information Technology</i>	2,050	2,050	2,050	7,800
Subtotal - City & Internal Services		32,550	32,550	32,550	38,300
Capital Purchases					
9010	Land <i>ADOT land payment</i>	22,265	61,200	61,200	61,200
Subtotal - Capital Purchases		22,265	61,200	61,200	61,200
Total Fleet Services		1,075,785	1,186,270	1,096,152	1,191,089

PUBLIC WORKS DEPARTMENT

Division: General Buildings

Function 603-3830-600

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

Major Services / Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all building using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills.
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions
- Maintain and monitor the gates, doors and camera security systems for the Public Works facilities.

Key Fiscal Year Objectives

- ▶ Continue staff development
- ▶ Continue safety awareness
- ▶ Continue to share resources with other departments and agencies
- ▶ Enhance additional energy cost savings
- ▶ To provide cleanliness and repairs on a timely basis
- ▶ To provide excellent customer service to all City divisions

Performance Measures:

Description	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 YTD
Buildings Maintained	17	28	28
Annual cost to maintain buildings	60,000	68,457	57,467.46
Utility cost – Electric & Gas	242,800	193,212	122,085.21
Personnel to maintain buildings	5	5	5
Graffiti Abatement Orders	272	119	78
Building Repair Orders	162	187	85

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Building Maintenance Fund - Building Maintenance (603-3830-600)					
Personnel Expenses					
1010	Regular Salaries	151,266	156,287	142,229	156,287
	<i>Building Maint Tech, 4 Building Maint Workers</i>				
1020	Part Time & Temporary Help	0	0	125	2,500
	<i>Part time & temporary help</i>				
1030	Overtime Pay	2,222	2,000	10,396	3,000
	<i>Building repairs</i>				
	Longevity Pay	0	0	0	2,750
	<i>Longevity pay</i>				
20xx	Other Personnel Expense	29,632	33,831	31,556	35,697
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	50,401	53,216	42,341	46,274
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		233,521	245,334	226,647	246,508

Supplies & Services

3310	Professional Services	6,689	9,000	1,000	6,000
	<i>Graffiti clean up</i>				
4110	Water Service	1,054	1,400	1,400	1,400
	<i>Sales tax paid on water service</i>				
4120	Sewer Service	12,836	17,000	13,702	17,000
	<i>Sewer service</i>				
4320	Building R & M	68,457	60,000	66,468	70,000
	<i>Building repairs for all city buildings</i>				
4341	Equipment R & M	8,328	6,000	5,000	6,000
	<i>Equipment repairs for vacuums and steam cleaners</i>				
5320	Cellular Phones	545	600	728	1,000
	<i>Cellular phone charges</i>				
6120	Uniforms	72	100	300	300
	<i>Uniforms</i>				
6130	First Aid & Safety Supplies	2,423	4,500	3,500	3,500
	<i>Eye wear, gloves, hearing protection, first aid supplies city wide</i>				
6150	Janitorial Supplies	38,150	48,000	32,894	35,000
	<i>Cleaning & bathroom supplies</i>				
6175	Minor Equipment	2,946	3,000	3,100	3,500
	<i>Vacuum cleaners, tools, materials</i>				

City of Kingman
Fiscal Year 2013 Adopted Budget

Appropriations

Acct	Description	2011 Actual	2012 Budget	2012 Estimate	2013 Budget
Building Maintenance Fund - Building Maintenance (603-3830-600)					
6210	Natural Gas	33,716	38,000	23,547	30,000
	<i>Natural gas for city buildings</i>				
6220	Electricity	159,496	175,000	160,000	175,000
	<i>Electricity for city buildings</i>				
6260	Gasoline/Diesel Fuel	1,276	1,300	1,300	1,500
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		335,988	363,900	312,939	350,200
 City and Internal Services					
8410	Fleet Services	1,200	1,200	1,200	1,200
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	750	750	750	750
	<i>Internal service fund support for Fleet Parts</i>				
Subtotal - City & Internal Services		1,950	1,950	1,950	1,950
 Capital Purchases					
9210	Building Remodeling	3,863	15,000	9,000	60,000
	<i>Flooring - City buildings</i>				
9310	Equipment & Machinery	0	15,000	13,000	15,000
	<i>A/C units - City buildings</i>				
Subtotal - Capital Purchases		3,863	30,000	22,000	75,000
Total Building Maintenance Dept		575,322	641,184	563,536	673,658

FISCAL 2012 - 2013 CONTINGENCY APPROPRIATIONS

Fund	FY 11-12	FY 12-13
<i>General</i>	1,000,000	1,000,000
<i>ETDC - Economic Development</i>	100,000	100,000
<i>HURF</i>	100,000	100,000
<i>Transit System Fund</i>	0	0
<i>Flood Control Construction Fund</i>	100,000	100,000
<i>Water Operating</i>	100,000	100,000
<i>Water Capital Renewal</i>	250,000	250,000
<i>Water Expansion</i>	500,000	500,000
<i>Colorado River</i>	500,000	500,000
<i>Wastewater Operating</i>	500,000	500,000
<i>Wastewater Expansion</i>	1,000,000	1,000,000
<i>Sanitation</i>	100,000	100,000
<i>911 Dispatch Center</i>	10,000	10,000
<i>Fleet Services</i>	50,000	50,000
<i>Building Maintenance</i>	50,000	50,000
<i>Information Systems Fund</i>	150,000	100,000
<i>Insurance Services</i>	100,000	100,000
<i>Benefits Reserve Fund</i>	250,000	250,000
<i>Combined Total All Funds</i>	4,860,000	4,810,000

CITY OF KINGMAN

CAPITAL OUTLAY

FY 2012-13

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>New</u>	<u>Replace</u>	<u>Carryover</u>	<u>Fund Totals</u>	
General	Police	In Car Cameras	40,000				
		Security Gates	28,000				
	Fire	5 Chevy Tahoes			215,000		
		Lease Payment-5 Tahoes				55,000	
		Staff Vehicle			30,000		
	Parks	Fire Suppression-Kitchens	43,500				
	Golf	Handicap Swing	5,000				
Greens Coring					8,000		
		Lease - Carts		46,000			
Subtotal General Fund			116,500	291,000	63,000	\$470,500	
HURF	Street Operations	Signal Timing & Backup Power	24,000				
		ADOT Land Purchase				61,200	
Subtotal HURF Fund			24,000	0	61,200	\$85,200	
Water	Operations	ADOT Land Purchase				61,200	
		Pumping Equipment Improvements		150,000			
		Meters		50,000			
		Boxes, Rings & Manholes		20,000			
		Connections & Fittings		95,000			
		Backhoe	120,000				
		Subtotal Water Fund	120,000	315,000	61,200	\$496,200	
Wastewater	Operations	ADOT Land Purchase				61,200	
		Line Extensions & Replacements		25,000			
		Boxes, Rings & Manholes		5,000			
		Equipment & Machinery-Trailer Hydrojet	85,000				
		Service Truck		45,000			
		Computer Equipment/Office Equipment	1,000	10,000			
Subtotal Wastewater Fund			86,000	85,000	61,200	\$232,200	
Sanitation		ADOT Land Purchase				61,200	
		Equipment & Machinery	15,000				
		Containers		170,500			
		Recycling Containers		15,000			
		2 Service Trucks		75,000			
		Heavy Duty Trucks (1 replacement)		264,000			
Subtotal Sanitation Fund			15,000	524,500	61,200	\$600,700	
Fleet Services		ADOT Land Purchase				61,200	
		Subtotal Fleet Services Fund	0	0	61,200	\$61,200	
Building Maint		Building - Flooring City Buildings		60,000			
		Equipment - Replacement		15,000			
Subtotal Building Maintenance Fund			0	75,000	0	\$75,000	
Transit System - KART		Computer Equipment				5,500	
		Buses		272,000			
Subtotal Transit - KART Fund			0	272,000	5,500	\$277,500	
Information Technology							
	Information Tech	Hosted Solution	25,000				
		Wireless Network Link to PW	20,000				
		Replacement Computers	22,500				
		Engineers Computers and Software	70,000				
		Subtotal Information Systems Fund	137,500	0	0	\$137,500	
Grants		CDGB				519,593	
		ADOT Eastern Pathway Enhancement				455,547	
		Powerhouse - Byways				275,302	
Subtotal Grants Fund			0	0	1,250,442	\$1,250,442	
TOTAL CAPITAL OUTLAY			499,000	1,562,500	1,624,942	\$3,686,442	

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

ALL PROJECTS

PROJECT DESCRIPTION	2013	2014	2015	2016	2017	TOTAL
FACILITIES						
Data Backup and Storage System	75,000					75,000
Municipal Court Facilities				7,363,680		7,363,680
Powerhouse Improvements	275,302					275,302
Public Works Space Needs					4,509,840	4,509,840
Storage Building-Public Works		350,000				350,000
TOTAL FACILITIES	350,302	350,000	0	7,363,680	4,509,840	12,573,822
STREET DEPARTMENT						
Airfield Railroad Crossing		250,000	450,000	3,000,000	1,500,000	5,200,000
Airway Avenue-Prospector to Rancho Pkwy				400,000	4,600,000	5,000,000
Airway Avenue-Stockton to Western		655,000	200,000			855,000
Burbank-Mohave Channel Crossing			80,000	800,000		880,000
Canyon Road RR Crossing			150,000	250,000	2,500,000	2,900,000
Downtown Streetscape	19,500	68,492	707,342			795,334
Eastside Improvements-Airway & Eastern		850,000	2,030,000			2,880,000
Fairgrounds/Western and I-40 Crossing			300,000	1,000,000	8,000,000	9,300,000
Golden Gate Addition Improvement District				600,000	5,250,000	5,850,000
Gordon Drive Widening Project	4,750,000					4,750,000
Hualapai Mtn Rd-Fripps Ranch to Seneca			400,000	4,000,000		4,400,000
Hualapai Mtn Rd-Seneca to Rancho Sante Fe				400,000	5,000,000	5,400,000
Karen Avenue Improvement District				300,000		300,000
Kingman Crossing Traffic Interchange	1,352,000	19,626,000				20,978,000
North Glen Road		400,000	150,000	1,500,000		2,050,000
Quiet Zones			370,000			370,000
Rancho Sante Fe Parkway TI Phase I			583,500	583,500	37,871,418	39,038,418
Rancho Sante Fe Parkway TI Phase II		201,667	201,666	934,667	10,471,000	11,809,000
Route 66 Pedestrian Improvements	77,030	256,768				333,798
Shangri-La Improvement District					5,000,000	5,000,000
Southern Avenue-Eastern to Seneca			180,000	2,350,000		2,530,000
Southern Avenue-Seneca to Rancho Pkwy				350,000	3,500,000	3,850,000
Stockton Hill Road-Airway to Gordon			500,000	1,000,000	4,500,000	6,000,000
Stockton Hill Road-Detroit to Airway			500,000	1,000,000	4,000,000	5,500,000
Stockton Hill Road Corridor Study		350,000				350,000
Streets Equipment		470,000	230,000	380,000	360,000	1,440,000
Topeka Street RR Crossing		150,000	250,000	250,000	5,000,000	5,650,000
TOTAL STREET DEPARTMENT	6,198,530	23,277,927	7,282,508	19,098,167	97,552,418	153,409,550

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

ALL PROJECTS

PROJECT DESCRIPTION	2013	2014	2015	2016	2017	TOTAL
PARKS & RECREATION						
Aquatic Play Area		350,000				350,000
Eastern Pathway	455,547					455,547
Golf Course Club House and Cart Building			200,000			200,000
Lewis Kingman Park Restroom		210,000				210,000
Light Replacement for Centennial Park		115,000				115,000
Monsoon Park Restroom/Parking		200,000				200,000
Multipurpose Gym/Community Center		225,000	2,500,000			2,725,000
Park Site Acquisition		300,000		300,000		600,000
Parks & Recreation Renovation			1,102,320			1,102,320
Parks Maintenance Facility		150,000	2,100,000			2,250,000
Sports Park (Four Ballfields/Soccer Complex)		450,000		4,500,000		4,950,000
Sycamore Neighborhood Park		325,000				325,000
Train Stabilization Project			125,000			125,000
TOTAL PARKS & RECREATION	455,547	2,325,000	6,027,320	4,800,000	0	13,607,867
PUBLIC SAFETY						
City Radio Comms/Narrowbanding	142,042					142,042
Fire Mobile Data Software and Hardware		63,000				63,000
Fire Station 2 Replacement		75,000	4,010,000			4,085,000
Fire Station 3 Addition and Paving				110,000		110,000
KFD Breathing Apparatus			410,000			410,000
KFD Compressor System Replacement		75,000				75,000
KFD Engine Fleet Replacement	435,000		250,000			685,000
Police Dept Security/Renovation	75,250					75,250
Police Mobile Data Software and Hardware		425,000				425,000
TOTAL PUBLIC SAFETY	652,292	638,000	4,670,000	110,000	0	6,070,292
PUBLIC WORKS - WATER						
24"D I Transmission Main-Kino to Main Tanks			167,500	3,105,400		3,272,900
Backhoe		115,000				115,000
City Well 7 to Bank St 16" Water Line			500,000			500,000
City Well 10 Pump & Motor		500,000				500,000
Crane Truck			200,000			200,000
Distribution Lines	300,000	250,000	300,000	250,000	300,000	1,400,000
Dump Truck			70,000			70,000
East Bench 24" Transmission Phase II	2,000,000	2,000,000				4,000,000
Effluent Distribution		2,700,000				2,700,000
Fire Hydrant Replacement	35,000	35,000	35,000	35,000	35,000	175,000
Interactive Voice Response System	87,643					87,643
New Storage Tank-College Tank Farm				1,127,406		1,127,406
New Water Well/Tank Site			50,000			50,000
Pumping Equipment	200,000	100,000	200,000	100,000	200,000	800,000
Rattlesnake Pump & Motor	500,000					500,000
Roosevelt to SHRD Water Line			500,000			500,000
Storage Tank Restoration	50,000	200,000	50,000	200,000	50,000	550,000
TOTAL PUBLIC WORKS - WATER	3,172,643	5,900,000	2,072,500	4,817,806	585,000	16,547,949

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

ALL PROJECTS

PROJECT DESCRIPTION	2013	2014	2015	2016	2017	TOTAL
PUBLIC WORKS - SEWER						
Chestnut Sewer Line Relocation		100,000				100,000
DTWWTP - Modifications (ADEQ required)	4,410,000					4,410,000
I-40 Sewer Line Boring		44,000	180,000	255,000		479,000
Mohave Channel Trunk Sewer		400,000				400,000
North Kingman Sewer	105,250	315,750				421,000
Sewer Line Replacement/Realignment	150,000	150,000	150,000	150,000	150,000	750,000
Sewer Slip Lining/Repair	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL PUBLIC WORKS - SEWER	4,765,250	1,109,750	430,000	505,000	250,000	7,060,000
PUBLIC WORKS - SANITATION						
Trash Containers	170,500	187,550	206,305	226,936	249,629	1,040,920
Truck Replacement	264,000	871,200	319,440	702,768	386,522	2,543,930
TOTAL PUBLIC WORKS - SANITATION	434,500	1,058,750	525,745	929,704	636,151	3,584,850
FLOOD CONTROL						
Airfield Avenue	450,000					450,000
Bull Mountain Drainage Channel	50,000	400,000	300,000			750,000
Channel Erosion Protection	50,000	50,000	50,000	50,000	50,000	250,000
Land Acquisition-Drainage	100,000	100,000	100,000	100,000	100,000	500,000
Master Drainage Plan Update			500,000			500,000
Rail Road Drainage Channel	100,000	250,000	750,000	3,000,000	2,000,000	6,100,000
Western Avenue	200,000					200,000
TOTAL FLOOD CONTROL	950,000	800,000	1,700,000	3,150,000	2,150,000	8,750,000
TOTAL ALL PROJECTS	16,979,064	35,459,427	22,708,073	40,774,357	105,683,409	221,604,330

City of Kingman, Arizona
Adopted Budget - Fiscal Year 2013
Capital Improvement Program Listing

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**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Data Backup and Storage System
Project Title

Information Technology
Department

Joe Clos
Contact Person

\$75,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	75,000					75,000
Professional Services						0
Feasibility						0
Contingency						0
TOTAL	\$75,000	\$0	\$0	\$0	\$0	\$75,000
<u>FUNDING</u>						
Cash	75,000					75,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$75,000	\$0	\$0	\$0	\$0	\$75,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

Create a city-wide comprehensive data back-up and storage solution capable of automating day-to-day incremental backups. In addition the solution would provide for automated off-site catastrophic recovery options.

JUSTIFICATION:

The current backup and storage situation has developed over time as more servers were added to the system as the need for additional storage space continued to grow. Currently backups are time-consuming and in some cases are not completed before the start of business on the following day. Advances in technology such as virtualization allow the addition of storage space without the need to add additional servers each time therefore allowing for a more scalable

RELATION TO ADOPTED PLANS:

COMMENTS:

The goals of this project are to assign the proper backup capability as storage space is increased, to complete backups within an acceptable timeframe, and to store backups off-site automatically.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Powerhouse Improvements	Buildings and Facilities
Project Title	Department
Rob Owen / Kyle Taylor	\$275,302
Contact Person	Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
COSTS						
Land & Right-of-Way						0
Environmental Clearance						0
Design & Engineering						0
Construction	275,302					275,302
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$275,302	\$0	\$0	\$0	\$0	\$275,302
FUNDING						
Cash (TDC \$)	55,061					55,061
Bonds						0
Grants	220,241					220,241
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$275,302	\$0	\$0	\$0	\$0	\$275,302
FISCAL IMPACT						
FUND:						0
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION: Improvements to the Powerhouse Visitor's Center including expanding and relocating the welcome center to the building's entrance, improved brochure and display racking, providing a vending area with seating, improving interior signage, installing a solar information kiosk and updating the Route 66 Museum entrance.						
JUSTIFICATION: To improve the layout, circulation and overall visitor experience at the Powerhouse.						
RELATION TO ADOPTED PLANS: Work plan developed from Powerhouse Improvement Plan developed by Thayer Design for the TDC.						
COMMENTS: Funded by Byways grant with local match from TDC - \$30,061, and Historic Route 66 Association of Arizona - \$25,000. TDC funding required environmental clearance.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Downtown Streetscape
Project Title

Public Works - Streets
Department

Rob Owen / Kyle Taylor
Contact Person

\$795,334
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
COSTS						
Land & Right-of-Way						0
Scoping Documents	19,500					19,500
Design & Engineering		68,492				68,492
Construction			707,342			707,342
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$19,500	\$68,492	\$707,342	\$0	\$0	\$795,334
FUNDING						
Cash	1,112	3,904	40,318			45,334
Bonds						0
Grants	18,388	64,588	667,024			750,000
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$19,500	\$68,492	\$707,342	\$0	\$0	\$795,334
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs			2,500	2,500	2,500	7,500
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$2,500	\$2,500	\$2,500	\$7,500
PROJECT DESCRIPTION:						
This project would construct curb extensions, landscaping, and crosswalk improvements to enhance Beale Street intersections from First to Fifth Streets, as well as, the intersections of 4th Street and Andy Devine and 4th and Oak Streets. The improvements will improve "walkability" in the downtown business district.						
JUSTIFICATION:						
Improving the ease of walking downtown will promote longer stays downtown, more window shopping, more exposure for local merchants, and a better image of the city for visitors.						
RELATION TO ADOPTED PLANS:						
Pedestrian oriented development in the downtown area is a goal of the General Plan.						
COMMENTS:						
Survey of property owners dated 11-09 showed little support for improvement district to fund these improvements. Staff is applying for a Transportation Enhancement grant to cover 94.3% of the cost of this project. TDC match \$43,000 and General Fund match \$8,000.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Gordon Drive Widening Project
Project Title

Engineering
Department

Frank Marbury
Contact Person

\$4,750,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	4,750,000					4,750,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$4,750,000	\$0	\$0	\$0	\$0	\$4,750,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants (WACOG)	4,462,884					4,462,884
Investment/Depr Fees	287,116					287,116
Developer Participation						0
Improvement District						0
TOTAL	\$4,750,000	\$0	\$0	\$0	\$0	\$4,750,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

This project includes the widening and reconstruction of 1.3 miles of Gordon Dr. from just east of the Safeway store (east of SHR) to Bank St. The improvements consist of vertical curb & gutter, 5-foot sidewalk, 3-foot bike lane & boulevard lighting along the south (City) side of the roadway with four 12-foot wide travel lanes and curb & gutter on the north (County) side. The design is expected to be complete by May 2012. The project will improve from Stockton Hill to Bank Street. It is anticipated that the project will bid in June 2012 with construction beginning in July of 2012 and completing in late 2012 or early 2013.

JUSTIFICATION:

RELATION TO ADOPTED PLANS:

The KAT Study recommends that Gordon Drive between Stockton Hill and Bank Street be widened to a 4 lane arterial.

COMMENTS:

\$262,362.71(\$237,978.04 Federal and \$14,384.67 local match along with a \$10,000.00 review fee) was expended in FY2011. To date, \$83,192.73 (\$78,450.74 Federal and \$4,741.99 local match) has been expended in 2012. Estimated expenditures for FY2012 are the completion of design and engineering (\$417,637) as well as supplying the local match for construction (\$287,116.00) in order for ADOT to bid the project. Impact fees will be expended for match.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Kingman Crossing Traffic
Interchange

Public Works - Streets

Project Title

Department

Rob Owen / Greg Henry
Contact Person

\$20,978,000

Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Scoping						0
Design & Engineering	1,352,000					1,352,000
Construction		19,626,000				19,626,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$1,352,000	\$19,626,000	\$0	\$0	\$0	\$20,978,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation	1,352,000	19,626,000				20,978,000
Improvement District						0
Unfunded						0
TOTAL	\$1,352,000	\$19,626,000	\$0	\$0	\$0	\$20,978,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0		\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

Design and construction of a new I-40 Traffic Interchange near the mid-section line of Section 9, Township 21 North, Range 16 West. The Final Design Concept Report and Change of Access Report have been approved.

JUSTIFICATION:

The traffic interchange would provide improved access to this area of the community and be an integral part of the development of the "commercial" portion of the Kingman Crossing development.

RELATION TO ADOPTED PLANS:

The 2005 KATS discusses the long term need for two grade separated crossings of I-40 on the east bench; one in the vicinity of Rattle Snake Wash and one in the vicinity of the proposed Kingman Crossing.

COMMENTS:

Design and construction financing have yet to be finalized.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Route 66 Pedestrian Improvements
Project Title

Public Works - Streets
Department

Rob Owen / Kyle Taylor
Contact Person

\$333,798
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Scoping Documents						0
Design & Environmental Clearance	77,030					77,030
Construction		256,768				256,768
Equipment & Furnishings						0
Appraisals/Title/Survey/Plans						0
Contingency						0
TOTAL	\$77,030	\$256,768	\$0	\$0	\$0	\$333,798
<u>FUNDING</u>						
Cash (TDC)	15,406	51,354				66,760
Bonds						0
Grants	61,624	205,414				267,038
Investment/Depr Fees						0
ADOT Participation						0
Developer Participation(ROW)						0
Mohave County Participation*						0
Unfunded						0
TOTAL	\$77,030	\$256,768	\$0	\$0	\$0	\$333,798
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

This project will provide a pedestrian crosswalk between the Powerhouse and Locomotive Park. The project will also provide curb and sidewalk along Andy Devine in front of 1st street to stop turning movements and narrow the taper of the road at this location.

JUSTIFICATION:

To improve safety and limit conflicts between pedestrians and motorists around First Street and Andy Devine Avenue.

RELATION TO ADOPTED PLANS:

COMMENTS:

Staff is applying for a Byways grant that covers 80 percent of the cost of this project. The local match is 20 percent and will be provided by TDC.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Eastern Pathway Phase I
Project Title

Public Works - Parks
Department

Rob Owen / Kyle Taylor
Contact Person

\$455,547
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	455,547					455,547
Equipment & Furnishings						0
Envir. Surveys/ADOT Fee						0
Contingency						0
TOTAL	\$455,547	\$0	\$0	\$0	\$0	\$455,547
<u>FUNDING</u>						
Cash	25,966					25,966
Bonds						0
Grants	429,581					429,581
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$455,547	\$0	\$0	\$0	\$0	\$455,547
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs		10,000	10,000	10,000	10,000	40,000
Operating Savings						0
Debit Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000

PROJECT DESCRIPTION:

Transportation Enhancement grant for a pathway and landscaping from along Railroad Street from Hualapai Mountain Road to Louise Avenue.

JUSTIFICATION:

Pedestrian facilities and beautification.

RELATION TO ADOPTED PLANS:

The Eastern Pathway was a recommendation of the PROST plan 2000.

COMMENTS:

Transportation Enhancement grant program requires a 5.7% local match that was processed the first year of this grant. Estimated expenditures for FY2012 are \$94,995.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

City Radio Communications / Narrow Banding
Project Title

Public Safety
Department

Chief Osterman
Contact Person

\$142,042
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	142,042					142,042
Professional Services						0
Contingency						0
TOTAL	\$142,042	\$0	\$0	\$0	\$0	\$142,042
<u>FUNDING</u>						
Cash	142,042					142,042
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$142,042	\$0	\$0	\$0	\$0	\$142,042
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs	30,000	30,000	30,000	30,000	30,000	150,000
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000

PROJECT DESCRIPTION:

Replace antiquated radio communications system with equipment and system that is compliant with federally mandated narrow banding standards.

JUSTIFICATION:

The study with a radio engineering firm has been updated. Equipment, specifications and costs for a radio system deal with old equipment replacement and required federal narrowbanding compliance including moving Public Works to a City owned system.

RELATION TO ADOPTED PLANS:

A federal mandate to comply with frequency narrowbanding by December 31, 2012 makes components of this project time sensitive. Phase I will be in progress by the end of FY2012; Phase II will follow in FY13. Depending on the timing of installation and the timing of available funds we are showing the full cost of the project in FY2013 although we expect at least a portion to be completed in FY2012. Estimated amount expended in FY12 \$177,553.

COMMENTS:

Funding will come from 2% capital projects funds.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

KFD Engine Fleet Replacement
Project Title

Fire Department
Department

Chief Osterman
Contact Person

\$685,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	435,000		250,000			685,000
Professional Services						0
Contingency						0
TOTAL	\$435,000	\$0	\$250,000	\$0	\$0	\$685,000
<u>FUNDING</u>						
Cash	435,000		250,000			685,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$435,000	\$0	\$250,000	\$0	\$0	\$685,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

Apparatus replacement.

JUSTIFICATION:

Fire apparatus are scheduled for replacement at 13 year service life intervals. Apparatus for new fire stations are shown on their CIP worksheet. Year 2013 is a scheduled engine replacement. The replacement in year 2015 is for the Support/Haz Mat truck at 30 years.

RELATION TO ADOPTED PLANS:

COMMENTS:

Funding breakdown for FY2013 is \$394,870 from capital bed tax and \$40,130 from restaurant & bar tax.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Police Dept. Security/Renovation
Project Title

Police Department
Department

Chief Robert DeVries
Contact Person

\$75,250
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	7,000					7,000
Equipment & Furnishings	68,250					68,250
Professional Services						0
Feasibility						0
Contingency						0
TOTAL	\$75,250	\$0	\$0	\$0	\$0	\$75,250
FUNDING						
Cash	\$75,250					75,250
Bonds						0
Grants						0
Invest/Expans/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$75,250	\$0	\$0	\$0	\$0	\$75,250
FISCAL IMPACT						
FUND:						0
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

(Phase 1 - \$28,000) Estimates to install additional fencing and two electronic gates to secure the building along with side and rear parking area which house large scale evidence items, seized vehicles and department specialty vehicles. (Phase 2 - \$19,250) Estimates to replace evidence room equipment and renovate old 911 Center into patrol sergeant offices and briefing/training room to accommodate shift briefings and roll call training. (Phase 3 - \$28,000) installation of 5 static video cameras, 2PTZ cameras and an enterprise recording system that can handle additional cameras and recording (can be used city-wide). Will allow video monitoring and recording for current KPD building.

JUSTIFICATION:

The department no longer has staff on site to monitor movement around the building and enhanced security is necessary to protect property on site. Renovations will also expand life expectancy for police personnel to operate in the current facility.

RELATION TO ADOPTED PLANS:

COMMENTS:

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Distribution Lines	Public Works -Water
Project Title	Department
Rob Owen / George Sedich	\$1,400,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	300,000	250,000	300,000	250,000	300,000	1,400,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$300,000	\$250,000	\$300,000	\$250,000	\$300,000	\$1,400,000
<u>FUNDING</u>						
Cash	300,000	250,000	300,000	250,000	300,000	1,400,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$300,000	\$250,000	\$300,000	\$250,000	\$300,000	\$1,400,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
There is an ongoing need to replace/upgrade water lines throughout the community. A large percentage of the water lines being replaced are found in the North Kingman area, where the original water lines were constructed by the Long Mountain Water Company, and are "undersized" and do not meet today's requirements for fire flows.						
JUSTIFICATION:						
RELATION TO ADOPTED PLANS:						
Replacement lines are prioritized by staff based on condition of lines, repair issues, area/number of customers served, etc.						
COMMENTS:						
Capital renewal, and possible grant funding						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

East Bench 24" Transmission
Line Phase II

Public Works-Water

Project Title

Department

Rob Owen/George Sedich

\$4,000,000

Contact Person

Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	2,000,000	2,000,000				4,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$4,000,000
<u>FUNDING</u>						
Cash(Colorado River Fund)	2,000,000	2,000,000				4,000,000
Bonds(WIFA)						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$4,000,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

1.75 mile 24" Ductile Iron Transmission Main from Rattlesnake Tank to Rancho Santa Fe Tank. Includes boring under I-40.

JUSTIFICATION:

Adequate water supply to the East Bench.

RELATION TO ADOPTED PLANS:

COMMENTS:

Water Expansion

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Fire Hydrant Replacement
Project Title

Public Works -Water
Department

George Sedich / Doug Bradley
Contact Person

\$175,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	35,000	35,000	35,000	35,000	35,000	175,000
Professional Services						0
Contingency						0
TOTAL	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
<u>FUNDING</u>						
Cash	35,000	35,000	35,000	35,000	35,000	175,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Hydrant Repair / Replacement and fire flow system improvements.						
JUSTIFICATION:						
Maintain operational fire protection system.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Capital Renewal Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Interactive Voice Response System
Project Title

Water - Billing
Department

Trinna Ware / Coral Loyd
Contact Person

\$87,643
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	87,643					87,643
Professional Services						0
Feasibility						0
Contingency						0
TOTAL	\$87,643	\$0	\$0	\$0	\$0	\$87,643
<u>FUNDING</u>						
Cash	\$87,643					87,643
Bonds						0
Grants						0
Invest/Expans/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$87,643	\$0	\$0	\$0	\$0	\$87,643
<u>FISCAL IMPACT</u>						
FUND:						0
Number of FTE's	3,471	14,014	14,542	15,095	15,676	62,798
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$3,471	\$14,014	\$14,542	\$15,095	\$15,676	\$62,798

PROJECT DESCRIPTION:

Interactive Voice Response System

JUSTIFICATION:

Currently our UT billing department receives on average 5,500 calls monthly; on average 1,930 are credit card payments and 1,500 to request extensions or payment arrangements. The remaining calls are inquiries about utility bills. Call volume has increased tremendously. The UT billing department cannot keep up with demand. Automated payment system or additional employee.

RELATION TO ADOPTED PLANS:

COMMENTS:

This system will allow customers to make credit card payments and payment extensions via the phone. They will be able to inquire about the current balance and last payment. The system will extend hours to 24/7 for payments.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Pumping Equipment	Public Works -Water
Project Title	Department
Rob Owen / George Sedich	\$800,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	200,000	100,000	200,000	100,000	200,000	800,000
Professional Services						0
Contingency						0
TOTAL	200,000	100,000	200,000	100,000	200,000	800,000
<u>FUNDING</u>						
Cash	200,000	100,000	200,000	100,000	200,000	800,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	200,000	100,000	200,000	100,000	200,000	800,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Replacement of aging pumps, motors, generators, Cat engines at Castlerock.						
JUSTIFICATION:						
For efficient daily system operations and emergency operations.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Capital renewal funds						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Rattlesnake Pump & Motor
Project Title

Public Works -Water
Department

Rob Owen / George Sedich
Contact Person

\$500,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	500,000					500,000
Professional Services						0
Contingency						0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$500,000
<u>FUNDING</u>						
Cash	500,000					500,000
Bonds WIFA						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$500,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs		100,000	100,000	100,000	100,000	400,000
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
PROJECT DESCRIPTION:						
Rattlesnake Tank to Rancho Santa Fe tank pumps in conjunction with East Bench 24" water line phase II.						
JUSTIFICATION:						
East Bench water demand.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Colorado River Water Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Storage Tank Restoration
Project Title

Public Works -Water
Department

Rob Owen/George Sedich
Contact Person

\$550,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	50,000	200,000	50,000	200,000	50,000	550,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	50,000	200,000	50,000	200,000	50,000	550,000
<u>FUNDING</u>						
Cash	50,000	200,000	50,000	200,000	50,000	550,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	50,000	200,000	50,000	200,000	50,000	550,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
The restoration project on Beale Springs Tank is complete, and the Foothills tank is being restored now. Once completed, a scheduled tank maintenance program would lower future cost.						
JUSTIFICATION:						
Tanks not ADEQ or OSHA compliant.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Capital renewal funds						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

DTWWTP - Modifications
(ADEQ required)

Public Works - Wastewater

Project Title

Department

Rob Owen

\$4,410,000

Contact Person

Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	4,210,000					4,210,000
Equipment & Furnishings						0
Professional Services	200,000					200,000
Contingency						0
TOTAL	\$4,410,000	\$0	\$0	\$0	\$0	\$4,410,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Flood Control	502,000					502,000
WIFA Funding	3,908,000					3,908,000
Improvement District						0
TOTAL	\$4,410,000	\$0	\$0	\$0	\$0	\$4,410,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's	2					2
Operating Costs	150,000	150,000	150,000	150,000	150,000	750,000
Operating Savings						0
Debt Service-WIFA	600,000	600,000	600,000	600,000	600,000	3,000,000
NET OPERATING IMPACT	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$3,750,000

PROJECT DESCRIPTION:

This project is to upgrade the Downtown WWTP in order to meet ADEQ regulations. This project also includes drainage improvements to the adjacent wash to remove the site from the 100 year floodplain and to construct an all-weather crossing to the plant. Design is complete and the project is under construction. The project is scheduled to be completed by September 2012.

JUSTIFICATION:

ADEQ Compliance Requirement.

RELATION TO ADOPTED PLANS:

COMMENTS:

A Technical assistance grant of \$35,000 was awarded for preliminary planning. WIFA has awarded forgivable principal in the amount of \$2,061,111. Flood control funding is being used to pay for drainage related items. Estimated expenditures for FY2012 is \$11,226,000.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

North Kingman Sewer
Project Title

Public Works - Wastewater
Department

Rob Owen
Contact Person

421,000
Estimated Cost

PROJECT COMPONENTS	2,013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	105,250	315,750				421,000
Equipment & Furnishings						0
Professional Services						0
Other						0
Contingency						0
TOTAL	105,250	\$315,750	\$0	\$0	\$0	\$421,000
<u>FUNDING</u>						
Cash						0
Bonds(WIFA)						0
Grants	105,250	315,750				421,000
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	105,250	\$315,750	\$0	\$0	\$0	\$421,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	0	\$0	\$0	\$0	\$0	\$0
COMMENTS & PROJECT DESCRIPTION:						
This project would include sewer line extensions, connection fees, septic system abandonment, and sewer investment fees to provide sewer service to 61 homes and approximately 20 undeveloped lots in the north Kingman area, bordered by John L Avenue and Lum Avenue, between Castle Rock Rd and Jimmie Drive.						
JUSTIFICATION:						
To provide sewer service to an area with a history of septic failures and increase sewer customers.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Possible CDBG and other grant funding along with possible Mohave County participation.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Line
Replacement/Realignment
Project Title

Public Works - Wastewater
Department

Rob Owen
Contact Person

\$750,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way	50,000	50,000	50,000	50,000	50,000	250,000
Design & Engineering						0
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Equipment & Furnishings						0
Professional Services						0
Other						0
Contingency						0
TOTAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
WIFA Loan						0
Improvement District						0
Unfunded	150,000	150,000	150,000	150,000	150,000	750,000
TOTAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)		7,875	15,750	23,625	31,500	78,750
NET OPERATING IMPACT	\$0	\$7,875	\$15,750	\$23,625	\$31,500	\$78,750
COMMENTS & PROJECT DESCRIPTION: Deteriorated sewer line replacement / realignment.						
JUSTIFICATION: Reduce the liability of sewer lines on private property and sewer system overflows.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Slip Lining / Repair
Project Title

Public Works - Wastewater
Department

Rob Owen
Contact Person

\$500,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Equipment & Furnishings						0
Professional Services						0
Other						0
Contingency						0
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<u>FUNDING</u>						
Cash	100,000	100,000	100,000	100,000	100,000	500,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
WIFA Loan						0
Improvement District						0
Unfunded						0
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<u>FISCAL IMPACT</u>						
FUND:						0
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
COMMENTS & PROJECT DESCRIPTION:						
Alternate repair method for sewer lines that due to location and/or access cannot be traditionally repaired.						
JUSTIFICATION:						
Necessary repair of leaking sewer lines, regulatory compliance of the collection system .						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Operations						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Trash Containers Sanitation Department
 Project Title Department

Ed Tapia / Rob Owen \$1,040,920
 Contact Person Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	170,500	187,550	206,305	226,936	249,629	1,040,920
Professional Services						0
Contingency						0
TOTAL	\$170,500	\$187,550	\$206,305	\$226,936	\$249,629	\$1,040,920
<u>FUNDING</u>						
Cash	170,500	187,550	206,305	226,936	249,629	1,040,920
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$170,500	\$187,550	\$206,305	\$226,936	\$249,629	\$1,040,920
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION: Growth and Replacement						
JUSTIFICATION: Growth and Replacement						
RELATION TO ADOPTED PLANS:						
COMMENTS: Operating Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Truck Replacement
Project Title

Sanitation Department
Department

Ed Tapia / Rob Owen
Contact Person

\$2,543,930
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	264,000	871,200	319,440	702,768	386,522	2,543,930
Professional Services						0
Contingency						0
TOTAL	\$264,000	\$871,200	\$319,440	\$702,768	\$386,522	\$2,543,930
<u>FUNDING</u>						
Cash	264,000	871,200	319,440	702,768	386,522	2,543,930
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$264,000	\$871,200	\$319,440	\$702,768	\$386,522	\$2,543,930
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION: Years 2014-Includes 2 refuse & 1 rear loader, 2016 include two refuse trucks.						
JUSTIFICATION: Annual Replacement						
RELATION TO ADOPTED PLANS:						
COMMENTS: Operating Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Airfield Avenue	Engineering
Project Title	Department
Greg Henry	\$450,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	450,000					450,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$450,000	\$0	\$0	\$0	\$0	\$450,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						450,000
Flood Control Funds	450,000					450,000
TOTAL	\$450,000	\$0	\$0	\$0	\$0	\$450,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:
 This project is located on Airfield Avenue between Kemp Avenue and Andy Devine Avenue. Airfield Avenue serves as a Collector road and was partially improved in 2005 with curb improvements between Harrison Street and Kemp Avenue.

JUSTIFICATION:
 Completion of this segment of road will improve drainage flows and traffic circulation in the area.

RELATION TO ADOPTED PLANS:

COMMENTS:
 This section of Airfield Avenue receives a substantial amount of traffic and is used as an east-west connection between Harrison Street and Andy Devine Avenue.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Bull Mountain Drainage Channel	Engineering
Project Title	Department
Mike Prior/Greg Henry	\$750,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way	50,000	150,000				200,000
Design & Engineering		50,000				50,000
Construction		200,000	300,000			500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$50,000	\$400,000	\$300,000	\$0	\$0	\$750,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded	50,000	400,000	300,000			750,000
TOTAL	\$50,000	\$400,000	\$300,000	\$0	\$0	\$750,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)		2,625	23,625	39,375	39,375	105,000
NET OPERATING IMPACT	\$0	\$2,625	\$23,625	\$39,375	\$39,375	\$105,000

PROJECT DESCRIPTION:

Right of way is needed for the portion of the channel identified in Block R, Lake Mohave Country Club Estates Unit 3. This segment would construct the channel from SHR to the rear of the lots and north about 1300 LF. Additional right of way is needed between Gordon Drive and the Coronado Channel to the south..

JUSTIFICATION:

The project will reduce the amount of runoff that crosses Stockton Hill Road and would help with drainage problems between Stockton Hill and Mohave Wash.

RELATION TO ADOPTED PLANS:

The Kingman Area Master Drainage Study identifies the Bull Mountain Drainage Channel as an interceptor channel, to collect the storm water runoff from the west of Stockton Hill Road (between Gordon & Northern) and direct the flows to the Mohave Channel.

COMMENTS:

This estimate covers improvements from Sierra Vista Avenue to north of Gordon Drive. This project also includes a channel from Gordon drive to Coronado Channel.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Channel Erosion Protection
Project Title

Public Works/Engineering
Department

Rob Owen/Greg Henry
Contact Person

\$250,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
COSTS						0
Land & Right-of-Way						0
Design & Engineering	50,000	50,000	50,000	50,000	50,000	250,000
Construction						0
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
FUNDING						250,000
Cash	50,000	50,000	50,000	50,000	50,000	0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
FISCAL IMPACT						
FUND:						0
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

This project will install grouted riprap and shotcrete in several drainage channels that have had continuing problems with erosion.

JUSTIFICATION:

This project is proposed to reduce erosion and maintenance of channels.

RELATION TO ADOPTED PLANS:

COMMENTS:

This project will be funded with the Flood Control Fund.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Land Acquisition-Drainage
Project Title

Engineering
Department

Greg Henry
Contact Person

\$500,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way	100,000	100,000	100,000	100,000	100,000	500,000
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<u>FUNDING</u>						
Cash	100,000	100,000	100,000	100,000	100,000	500,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<u>FISCAL IMPACT</u>						
FUND:						0
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:

The Golden Gate Addition subdivision contains several lots which are unsuitable for building because they are located in low lying natural drainage areas. There are other older platted subdivisions which have the same problem. This ongoing capital program will allow the City to identify and acquire lands for drainage purposes.

JUSTIFICATION:

RELATION TO ADOPTED PLANS:

Land acquisition in the Golden Gate subdivision will work in conjunction with the future Railroad Drainage Channel, which is identified in the Kingman Area Master Drainage Plan.

COMMENTS:

This project will use Flood Control Funds

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Rail Road Drainage Channel
Project Title

Engineering
Department

Greg Henry
Contact Person

\$6,100,000
Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way	100,000	250,000	250,000			600,000
Design & Engineering			500,000			500,000
Construction				3,000,000	2,000,000	5,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$100,000	\$250,000	\$750,000	\$3,000,000	\$2,000,000	\$6,100,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded	100,000	250,000	750,000	3,000,000	2,000,000	6,100,000
TOTAL	\$100,000	\$250,000	\$750,000	\$3,000,000	\$2,000,000	\$6,100,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)		18,375	57,750	215,250	320,250	611,625
NET OPERATING IMPACT	\$0	\$18,375	\$57,750	\$215,250	\$320,250	\$611,625

PROJECT DESCRIPTION:

This project begins at Louise Avenue and parallels the RR Tracks to the Rattle Snake Wash Channel south of the Kingman Airport. The Airway Underpass project constructed a portion of this channel in the vicinity of the Underpass. Mohave County Flood District is proposing a joint City/County project and has hired a consultant to prepare a Design Concept Report (DCR) for the project. The preliminary DCR shows the need for storm water detention areas within the City's portion of the project.

JUSTIFICATION:

Will reduce flooding west of Highway 66 and may eliminate properties from flood hazard areas.

RELATION TO ADOPTED PLANS:

The Kingman Area Master Drainage Plan identifies the Railroad Channel as a major channel, designed to intercept drainage flows from the "East Bench", redirect the flows parallel to the railroad northerly toward the Airport and then westerly to the Mohave Channel. This channel would reduce the down stream flooding on the westerly side of the railroad including problematic areas of Bank Street.

COMMENTS:

It is expected that the project will be constructed in two or more phases. The need for additional right of way for proposed detention areas will be required.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Western Avenue	Engineering
Project Title	Department
Greg Henry	\$200,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2013	2014	2015	2016	2017	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	200,000					200,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$200,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						200,000
Flood Control Funds	200,000					200,000
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$200,000
<u>FISCAL IMPACT</u>						
FUND:						0
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:
 This project is located on Western Avenue from Sycamore Avenue to just north of Airway Avenue. Western Avenue serves as a Collector road and has piece meal curb and gutter in the area. Constructing new curbs and and pavement will better facilitate traffic and drainage flows in the region.

JUSTIFICATION:
 The Western Avenue pavement has experienced failures in recent years.

RELATION TO ADOPTED PLANS:

COMMENTS:
 This section of Western Avenue was originally constructed of recycled asphalt pavement with a chip seal surface. The pavement in the intersection of Airway and Western recently experienced a cohesive failure which required emergency reconstruction. There are existing curbs adjacent to the KRMC Imaging center and the Mohave Mental Health facility. Completion of curbs in the remaining area will improve both drainage and traffic circulation. It is expected that this project will be constructed at the same time as the Airway Avenue project between Western and Stockton Hill Road.

GENERAL FUND

GENERAL FUND (101)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	8,855,138	7,601,252	7,601,252	8,155,450	7,125,097
REVENUES					
Taxes					
City Sales Tax (2%)	10,518,545	10,500,000	10,500,000	10,564,700	10,568,500
Room Tax (2 %)	382,226	350,000	350,000	366,000	360,000
Restaurant & Bar Tax (1%)					600,000
Sales Tax	1,992,973	2,050,000	2,050,000	2,157,000	2,300,000
Income Tax	2,517,025	2,370,000	2,370,000	2,370,000	2,860,000
Auto Lieu Tax	1,275,097	1,190,000	1,190,000	1,312,269	1,340,000
<i>Total Taxes</i>	16,685,866	16,460,000	16,460,000	16,769,969	18,028,500
Licenses & Permits					
Utility Franchise Fee	744,872	700,000	700,000	734,280	735,000
Business Licenses	62,354	122,000	122,000	120,845	103,500
Building Fees	258,414	275,000	275,000	288,276	287,500
<i>Total Licenses & Permits</i>	1,065,640	1,097,000	1,097,000	1,143,401	1,126,000
Charges for Services					
Golf Course Fees	908,069	958,000	958,000	913,610	1,063,500
Parks & Recreation Fees	346,670	336,500	336,500	363,411	333,000
General Government	94,901	120,000	120,000	93,410	82,000
<i>Total Charges for Services</i>	1,349,640	1,414,500	1,414,500	1,370,431	1,478,500
Fines & Forfeitures	269,943	275,000	275,000	296,779	290,000
Grants, Transfers & Other	1,867,930	2,214,800	2,214,800	1,833,845	1,697,884
TOTAL REVENUES	21,239,019	21,461,300	21,461,300	21,414,425	22,620,884
TOTAL FUNDS AVAILABLE	\$30,094,157	\$29,062,552	\$29,062,552	\$29,569,875	\$29,745,981
EXPENDITURES					
Personnel Expenses	15,900,438	15,428,586	15,428,586	15,152,385	15,755,173
Supplies & Services	3,611,186	4,843,080	4,843,080	4,052,529	4,859,600
City and Internal Services	1,304,840	1,359,340	1,359,340	1,359,340	1,606,240
Capital Outlay	90,950	83,000	83,000	87,744	488,500
Cash Transfers					
Grants Fund	17,829				19,887
Benefits Reserve Fund	200,000	200,000	200,000		
MPC Debt Svc - Golf Course	343,500	360,250	360,250	360,250	445,500
MPC Debt Svc - Airway Underpass	269,964	268,719	268,719	268,719	267,069
Capital - Fire Truck (Portion)					40,130
Information Tech - Hosted Solutions					25,000
Transit Fund	100,000	50,000	50,000	50,000	100,000
Powerhouse Fund	100,000	100,000	100,000	100,000	50,000
911 Dispatch Center - Police		872,898	872,898	872,898	931,903
911 Dispatch Center - Fire		140,913	140,913	140,913	151,008
Contingency - General		1,000,000	1,000,000		1,000,000
TOTAL EXPENDITURES	21,938,707	24,706,786	24,706,786	22,444,778	25,740,010
ENDING BALANCE	\$8,155,450	\$4,355,766	\$4,355,766	\$7,125,097	\$4,005,971

HIGHWAY USER FUND

HIGHWAY USER FUND (201)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	329,125	284,370	284,370	419,868	864,387
REVENUES					
Taxes					
Highway User Fuel Tax	2,151,524	2,150,000	2,150,000	1,985,981	1,985,981
Restaurant & Bar Tax (1%)		750,000	750,000	400,000	600,000
Sales Tax					
Total Taxes	2,151,524	2,900,000	2,900,000	2,385,981	2,585,981
Grants, Transfers & Other	302,072	303,503	303,503	350,544	240,573
TOTAL REVENUES	2,453,596	3,203,503	3,203,503	2,736,525	2,826,554
TOTAL FUNDS AVAILABLE	\$2,782,721	\$3,487,873	\$3,487,873	\$3,156,393	\$3,690,941
EXPENDITURES					
Personnel Expenses	1,035,786	992,717	992,717	991,457	1,021,892
Supplies & Services	523,445	1,417,000	1,417,000	450,661	1,160,970
City and Internal Services	351,363	351,363	351,363	351,363	331,563
Capital Outlay	70,015	67,200	67,200	62,700	85,200
Cash Transfers					
Help Loan	150,000	209,991	209,991	209,991	
Admin Support-Wtr/Eng	232,244	225,834	225,834	225,834	198,716
Information Technology - Wireless Network					20,000
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	2,362,853	3,364,105	3,364,105	2,292,006	2,918,341
ENDING BALANCE	\$419,868	\$123,768	\$123,768	\$864,387	\$772,600

TRANSIT SYSTEM FUND

TRANSIT SYSTEM (205)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	207,949	111,203	111,203	111,745	59,589
REVENUES					
Grant	668,469	559,143	559,143	559,143	792,468
Charges for Services	117,586	125,000	125,000	132,364	135,000
Transfers & Other	133,810	50,000	50,000	50,000	100,000
TOTAL REVENUES	919,865	734,143	734,143	741,507	1,027,468
TOTAL FUNDS AVAILABLE	\$1,127,814	\$845,346	\$845,346	\$853,252	\$1,087,057
EXPENDITURES					
Personnel Expenses	599,277	612,685	612,685	583,491	598,517
Supplies & Services	111,987	148,125	148,125	124,083	128,675
City and Internal Services	59,125	59,125	59,125	59,125	63,425
Capital Outlay	245,680	17,000	17,000	26,964	277,500
Cash Transfers					
Contingency					
TOTAL EXPENDITURES	1,016,069	836,935	836,935	793,663	1,068,117
ENDING BALANCE	\$111,745	\$8,411	\$8,411	\$59,589	\$18,940

IMPROVEMENT DISTRICT BOND REPAYMENT FUND

IMP DIST BOND (210)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	73,881	78,599	78,599	78,599	82,989
REVENUES					
Local Improvement Interest Wallapai-Marlene	4,718	4,390	4390	4,390	4,044
Other					
TOTAL REVENUES	4,718	4,390	4,390	4,390	4,044
TOTAL FUNDS AVAILABLE	\$78,599	\$82,989	\$82,989	\$82,989	\$87,033
EXPENDITURES					
Project Expenses Cash Transfers		75,000	75,000		
TOTAL EXPENDITURES	0	75,000	75,000	0	0
ENDING BALANCE	\$78,599	\$7,989	\$7,989	\$82,989	\$87,033

POWERHOUSE FUND

POWERHOUSE FUND (215)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	26,131	20,825	20,825	37,882	48,923
REVENUES					
Transfers	100,000	100,000	100,000	100,000	50,000
Fees & Charges for Services					
Rental Fees	38,531	25,000	25,000	38,232	38,000
Event Room Fees	10,200	6,000	6,000	12,000	12,000
Other	1,110			245	
TOTAL REVENUES	149,841	131,000	131,000	150,477	100,000
TOTAL FUNDS AVAILABLE	\$175,972	\$151,825	\$151,825	\$188,359	\$148,923
EXPENDITURES					
City and Internal Services	7,400	7,400	7,400	7,400	7,400
Supplies & Services					
Museum Operations	50,000	50,000	50,000	50,000	50,000
Property Management	67,000	67,000	67,000	67,000	67,000
Utilities	13,690	14,230	14,230	15,036	15,500
Transfers					
TOTAL EXPENDITURES	138,090	138,630	138,630	139,436	139,900
ENDING BALANCE	\$37,882	\$13,195	\$13,195	\$48,923	\$9,023

GRANTS FUND

GRANTS FUND (752)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	718,008	634,449	634,449	572,975	590,775
REVENUES					
Grants					
Federal	1,883,856	2,423,866	2,423,866	1,023,965	3,010,797
Magnet, HIDTA, Vest OCDETF, CDBG, JAG, Fire Act, HSIP					
State	466,922	889,197	889,197	285,652	633,800
Historic Preservation, Homeland Security, Eastern Pathway, GOHS DHE, Victims Rights GITEM					
County	167,520	350,000	350,000	200,000	300,000
Rico					
Other	122,630	1,325,302	1,325,302	178,058	1,743,000
Byways, Police, Misc					
<i>Total Grants</i>	2,640,928	4,988,365	4,988,365	1,687,675	5,687,597
Transfers & Other	18,646				132,887
TOTAL REVENUES	2,659,574	4,988,365	4,988,365	1,687,675	5,820,484
TOTAL FUNDS AVAILABLE	\$3,377,582	\$5,622,814	\$5,622,814	\$2,260,650	\$6,411,259
EXPENDITURES					
Federal	2,101,298	2,248,866	2,248,866	948,965	2,998,684
State	311,417	972,572	972,572	132,000	485,000
County	164,458	350,000	350,000	200,000	300,000
Other	28,770	1,325,302	1,325,302	160,158	2,061,975
Cash Transfers	198,664	323,800	323,800	228,752	223,900
TOTAL EXPENDITURES	2,804,607	5,220,540	5,220,540	1,669,875	6,069,559
ENDING BALANCE	\$572,975	\$402,274	\$402,274	\$590,775	\$341,700

GENERAL OBLIGATION DEBT FUND

GENERAL OBLIGATION DEBT (401)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	347,515	347,515	347,515	0	0
REVENUES					
Property Taxes - Secondary	1,495			175	
Other	3,304				
TOTAL REVENUES	4,799	0	0	175	0
TOTAL FUNDS AVAILABLE	\$352,314	\$347,515	\$347,515	\$175	\$0
EXPENDITURES					
Cash Transfers, Other	352,314	51,700	51,700	175	
Debt Payments - Principal & Interest					
TOTAL EXPENDITURES	352,314	51,700	51,700	175	0
ENDING BALANCE	\$0	\$295,815	\$295,815	\$0	\$0

MUNICIPAL PROPERTY CORPORATION

MPC (403)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	111,492	111,492	111,492	110,783	108,383
REVENUES					
Transfer from General Fund	613,464	628,969	628,969	628,969	712,569
Other	539	1,000	1,000	100	
TOTAL REVENUES	614,003	629,969	629,969	629,069	712,569
TOTAL FUNDS AVAILABLE	\$725,495	\$741,461	\$741,461	\$739,852	\$820,952
EXPENDITURES					
Debt Payments					
Golf Course	343,500	361,500	361,500	361,500	446,750
Airway Underpass	271,212	269,969	269,969	269,969	268,319
	614,712	631,469	631,469	631,469	715,069
TOTAL EXPENDITURES	614,712	631,469	631,469	631,469	715,069
ENDING BALANCE	\$110,783	\$109,992	\$109,992	\$108,383	\$105,883

HELP LOAN DEBT FUND

HELP LOAN (405)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	329,943	329,943	329,943	153,941	3,065
REVENUES					
Transfer from Banks Const Fund	45,694				
Transfer from HURF	150,000	209,991	209,991	209,991	
Other	67			15	
TOTAL REVENUES	195,761	209,991	209,991	210,006	0
TOTAL FUNDS AVAILABLE	\$525,704	\$539,934	\$539,934	\$363,947	\$3,065
EXPENDITURES					
Transfer to Street Dept					3,065
Debt Payments	371,763	360,882	360,882	360,882	
TOTAL EXPENDITURES	371,763	360,882	360,882	360,882	3,065
ENDING BALANCE	\$153,941	\$179,052	\$179,052	\$3,065	\$0

IMPROVEMENT DISTRICT DEBT FUNDS

IMPROVEMENT DISTRICT DEBT FUNDS	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	3,601,006	3,401,452	3,401,452	3,238,465	3,134,668
REVENUES					
Principal & Interest Revenue	1,242,347	1,131,000	1,131,000	1,103,000	1,114,025
Transfers		433,787	433,787	422,343	490,222
Other - Interest Earned	32,673	21,000	21,000	5,839	5,500
TOTAL REVENUES	1,275,020	1,585,787	1,585,787	1,531,182	1,609,747
TOTAL FUNDS AVAILABLE	\$4,876,026	\$4,987,239	\$4,987,239	\$4,769,647	\$4,744,415
EXPENDITURES					
Services	1,148	898	898	898	898
City and Internal Services	33,440	33,440	33,440	33,440	33,440
Transfers	3,901	499	499	598	
Debit Payments	1,599,072	1,599,870	1,599,870	1,600,043	1,603,842
Airway Ave Railroad Crossing, Wallapai-Marlene, Banks Airport, East Golden Gate,KAT/Banks					
TOTAL EXPENDITURES	1,637,561	1,634,707	1,634,707	1,634,979	1,638,180
ENDING BALANCE	\$3,238,465	\$3,352,532	\$3,352,532	\$3,134,668	\$3,106,235

SMALL IMPROVEMENT DISTRICT CONSTRUCTION FUND

SMALL IMP DIST CONS FUND	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	365,411	372,813	372,813	372,768	372,768
REVENUES					
Transfers					
ID Debt Funds	3,901	499	499		
Other - Interest Earned	3,456	1,500	1,500		
TOTAL REVENUES	7,357	1,999	1,999	0	0
TOTAL FUNDS AVAILABLE	\$372,768	\$374,812	\$374,812	\$372,768	\$372,768
EXPENDITURES					
Transfer:					
Project Expenses		350,000	350,000		350,000
TOTAL EXPENDITURES	0	350,000	350,000	0	350,000
ENDING BALANCE	\$372,768	\$24,812	\$24,812	\$372,768	\$22,768

CAPITAL PROJECTS CONSTRUCTION FUND

CAPITAL PROJECTS FUND (304)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	424,222	2,469,335	2,469,335	791,755	705,224
REVENUES					
Transfers					
General Fund-Fire Truck (1%Bar/Rest Tax)					40,130
Development Investment Fees					
General Facilities - Current Year	52,284	50,000	50,000	8,813	
Storm Water - Current Year	37,571	13,000	13,000		
Storm Water - Prior Year		189,266	189,266		
Transportation - Current Year	484,815	65,000	65,000		
Transportation - Prior Year		1,674,895	1,674,895	287,116	
Police - Current Year	5,871	15,000	15,000		
Police - Prior Year		188,026	188,026	167,327	
Fire - Current Year	1,512	20,000	20,000		
Fire - Prior Year		274,435	274,435	28,639	
Parks - Current Year		25,000	25,000		
Parks - Prior Year		375,030	375,030		
Bed Tax 2%	363,964	350,000	350,000	366,000	360,000
WACOG	94,086	2,431,000	2,431,000	417,637	4,750,000
Unfunded Projects		5,754,000	5,754,000		
Other	54,948	30,000	30,000	101,393	25,000
TOTAL REVENUES	1,095,051	11,454,652	11,454,652	1,376,925	5,175,130
TOTAL FUNDS AVAILABLE	\$1,519,273	\$13,923,987	\$13,923,987	\$2,168,680	\$5,880,354
EXPENDITURES					
Capital Outlay					
Gordon Widening	252,363	4,100,000	4,100,000	704,753	4,750,000
Police Computer System	76,834			12,784	
North Glen Road	45,908	2,800,000	2,800,000	2,797	
City Radio Comm System-Narrowbanding		200,000	200,000	177,553	142,042
Airway Ave - Western Improvements		1,285,000	1,285,000		
Fire Truck					435,000
Police Security-Renovation					75,250
Traffic Lights - Airway Traffic Signal/HMR	291,127				
Central Improvements					10,000
Fripps	37,571				
Quiet Zone Study	23,715			11,535	
Transfer - 911 Dispatch Center		389,234	389,234	554,034	
TOTAL EXPENDITURES	727,518	8,774,234	8,774,234	1,463,456	5,412,292
ENDING BALANCE	\$791,755	\$5,149,753	\$5,149,753	\$705,224	\$468,062

AIRWAY UNDERPASS CONSTRUCTION FUND

AIRWAY UNDERPASS CONST (306)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	931,788	928,787	928,787	925,566	500,000
REVENUES					
Transfers					
Bond Proceeds & Other	8,724	5,000	5,000	6,777	
TOTAL REVENUES	8,724	5,000	5,000	6,777	0
TOTAL FUNDS AVAILABLE	\$940,512	\$933,787	\$933,787	\$932,343	\$500,000
EXPENDITURES					
Capital Outlay	14,946	500,000	500,000	10,000	500,000
Transfers		433,787	433,787	422,343	
TOTAL EXPENDITURES	14,946	933,787	933,787	432,343	500,000
ENDING BALANCE	\$925,566	\$0	\$0	\$500,000	\$0

KAT & BANKS AIRPORT ADD ID CONSTRUCTION FUND

KAT & BANKS ID CONST (309)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	482,303	0	0	486,222	490,222
REVENUES					
Bond Proceeds					
Transfers & Other	4,557			4,000	
TOTAL REVENUES	4,557	0	0	4,000	0
TOTAL FUNDS AVAILABLE	\$486,860	\$0	\$0	\$490,222	\$490,222
EXPENDITURES					
Capital Outlay	638				
Transfer					490,222
TOTAL EXPENDITURES	638	0	0	0	490,222
ENDING BALANCE	\$486,222	\$0	\$0	\$490,222	\$0

KINGMAN CROSSING TI CONSTRUCTION FUND

KINGMAN CROSSING (314)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	85,389	85,389	85,389	86,198	76,045
REVENUES					
Developer Participation		20,978,000	20,978,000		20,978,000
Other	809			800	
TOTAL REVENUES	809	20,978,000	20,978,000	800	20,978,000
TOTAL FUNDS AVAILABLE	\$86,198	\$21,063,389	\$21,063,389	\$86,998	\$21,054,045
EXPENDITURES					
Capital Outlay		20,978,000	20,978,000	10,953	20,978,000
TOTAL EXPENDITURES	0	20,978,000	20,978,000	10,953	20,978,000
ENDING BALANCE	\$86,198	\$85,389	\$85,389	\$76,045	\$76,045

RANCHO SANTA FE PARKWAY TI CONSTRUCTION FUND

RANCHO SANTA FE PARKWAY (315)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	325,085	325,085	325,085	209,904	145,754
REVENUES					
Cash Transfers					
Developer Participation		1,712,000	1,712,000		1,712,000
ADOT Participation		25,082,000	25,082,000		26,509,993
County Participation		2,000,000	2,000,000		2,000,000
Unfunded		19,953,000	19,953,000		20,565,425
Other	1,969			1,000	
TOTAL REVENUES	1,969	48,747,000	48,747,000	1,000	50,787,418
TOTAL FUNDS AVAILABLE	\$327,054	\$49,072,085	\$49,072,085	\$210,904	\$50,933,172
EXPENDITURES					
Phase I	117,150	36,998,000	36,998,000	65,150	39,038,418
Phase II		11,809,000	11,809,000		11,809,000
TOTAL EXPENDITURES	117,150	48,807,000	48,807,000	65,150	50,847,418
ENDING BALANCE	\$209,904	\$265,085	\$265,085	\$145,754	\$85,754

FLOOD CONTROL CONSTRUCTION FUND

FLOOD CONTROL (751)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	1,346,759	1,779,468	1,779,468	2,307,584	751,196
REVENUES					
County Contribution	855,178	577,835	577,835		509,893
Interest Earnings/Other Miscellaneous	184,638	5,000	5,000	5,000	2,500
TOTAL REVENUES	1,039,816	582,835	582,835	5,000	512,393
TOTAL FUNDS AVAILABLE	\$2,386,575	\$2,362,303	\$2,362,303	\$2,312,584	\$1,263,589
EXPENDITURES					
Capital Outlay					
Railroad Drainage Channel		100,000	100,000		100,000
Miscellaneous Project Expenses	8,862			1,525	
Bull Mountain Drainage Channel	42,786	130,000	130,000	50,000	50,000
Western Avenue					200,000
Airfield Avenue					450,000
Last Avenue-Cul-de-sac	25,746				
Land Acquisition - Drainage		100,000	100,000	4,970	100,000
Channel Erosion Protection	1,597	50,000	50,000	4,893	50,000
Contingency		100,000	100,000		100,000
Transfers					
Wastewater Expansion Fund		1,500,000	1,500,000	1,500,000	
TOTAL EXPENDITURES	78,991	1,980,000	1,980,000	1,561,388	1,050,000
ENDING BALANCE	\$2,307,584	\$382,303	\$382,303	\$751,196	\$213,589

WATER OPERATING FUND

WATER OPERATING (501)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	1,620,934	3,111,502	3,111,502	3,053,159	4,759,014
REVENUES					
Charges for Services					
Residential Water	5,414,909	5,506,500	5,506,500	5,417,500	5,421,000
Commercial Water	1,683,089	1,770,000	1,770,000	1,683,000	1,685,000
<i>Total Charges for Services</i>	7,097,998	7,276,500	7,276,500	7,100,500	7,106,000
Fees	306,127	292,300	292,300	270,414	262,550
Bond Proceeds, Transfers & Other	1,063,270	1,040,879	1,040,879	1,048,377	973,040
TOTAL REVENUES	8,467,395	8,609,679	8,609,679	8,419,291	8,341,590
TOTAL FUNDS AVAILABLE	\$10,088,329	\$11,721,181	\$11,721,181	\$11,472,450	\$13,100,604
EXPENDITURES					
Personnel Expenses	2,951,505	2,959,221	2,959,221	2,915,412	2,947,381
Supplies & Services	2,077,734	2,665,100	2,665,100	2,211,297	2,583,170
City and Internal Services	586,210	601,210	601,210	601,210	611,860
Capital Outlay	606,404	361,200	361,200	247,200	496,200
Cash Transfers-General/HURF/Benefits	813,317	813,317	813,317	738,317	771,326
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	7,035,170	7,500,048	7,500,048	6,713,436	7,509,937
ENDING BALANCE	\$3,053,159	\$4,221,133	\$4,221,133	\$4,759,014	\$5,590,667

WATER CAPITAL RENEWAL

WATER GAP RENEWAL (510)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	1,614,869	2,035,897	2,035,897	2,386,180	2,955,266
REVENUES					
Capital Renewal Fee	813,234	800,000	800,000	822,086	825,000
Other - Miscellaneous	19,542	15,000	15,000	18,000	18,000
TOTAL REVENUES	832,776	815,000	815,000	840,086	843,000
TOTAL FUNDS AVAILABLE	\$2,447,645	\$2,850,897	\$2,850,897	\$3,226,266	\$3,798,266
EXPENDITURES					
Storage Tank Restoration	10,090	300,000	300,000	116,000	50,000
Pump Equipment					200,000
Fire Hydrant Replacement	15,451	50,000	50,000	35,000	35,000
Distribution Lines	32,139	200,000	200,000	115,000	300,000
Other Miscellaneous Expenses	3,785	5,000	5,000	5,000	5,000
Contingency		250,000	250,000		250,000
TOTAL EXPENDITURES	61,465	805,000	805,000	271,000	840,000
ENDING BALANCE	\$2,386,180	\$2,045,897	\$2,045,897	\$2,955,266	\$2,958,266

WATER EXPANSION FUND

WATER EXPANSION (511)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	4,939,453	4,939,453	4,939,453	6,795,143	4,980,298
REVENUES					
Fees	3,196	820,437	820,437	85,155	809,000
Interest Earnings	52,494	50,000	50,000	50,000	50,000
Bond Proceeds, Transfers & Other	1,800,000	242,971	242,971		242,971
TOTAL REVENUES	1,855,690	1,113,408	1,113,408	135,155	1,101,971
TOTAL FUNDS AVAILABLE	\$6,795,143	\$6,052,861	\$6,052,861	\$6,930,298	\$6,082,269
EXPENDITURES					
Capital Outlay					
East Bench 24" Transmission		1,800,000	1,800,000	1,800,000	2,000,000
Rattlesnake Pump & Motor					500,000
Richard/Smith Addition Water Lines		242,971	242,971		242,971
Backup Power for City Well#11		150,000	150,000	150,000	
Transfers					
Contingency		500,000	500,000		500,000
TOTAL EXPENDITURES	0	2,692,971	2,692,971	1,950,000	3,242,971
ENDING BALANCE	\$6,795,143	\$3,359,890	\$3,359,890	\$4,980,298	\$2,839,298

COLORADO RIVER WATER FUND

COLORADO RIVER (521)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	1,817,991	1,817,991	1,817,991	813,657	996,657
REVENUES					
Authority Payments	797,468	500,000	500,000	665,000	500,000
Other	20,698	18,000	18,000	18,000	18,000
TOTAL REVENUES	818,166	518,000	518,000	683,000	518,000
TOTAL FUNDS AVAILABLE	\$2,636,157	\$2,335,991	\$2,335,991	\$1,496,657	\$1,514,657
EXPENDITURES					
Capital Outlay					
Professional Services	22,500				
Well Site Acquisition 1 New Production Well #11 - Pump, Line, Booster		500,000	500,000	500,000	
Transfers - Fund 511 East Bench	1,800,000				
Contingency		500,000	500,000		500,000
TOTAL EXPENDITURES	1,822,500	1,000,000	1,000,000	500,000	500,000
ENDING BALANCE	\$813,657	\$1,335,991	\$1,335,991	\$996,657	\$1,014,657

WASTEWATER OPERATING FUND

WASTEWATER OPERATING (502)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	2,964,604	2,489,004	2,489,004	1,942,378	1,205,230
REVENUES					
Charges for Services	4,853,857	6,067,400	6,067,400	5,749,320	7,280,880
Fees	2,203	2,250	2,250	480	500
Other	43,691	50,000	50,000	40,000	40,000
TOTAL REVENUES	4,899,751	6,119,650	6,119,650	5,789,800	7,321,380
TOTAL FUNDS AVAILABLE	\$7,864,355	\$8,608,854	\$8,608,854	\$7,732,178	\$8,526,610
EXPENDITURES					
Personnel Expenses	571,398	842,023	842,023	813,018	879,316
Supplies & Services	493,480	746,800	746,800	761,100	901,450
City and Internal Services	116,150	116,150	116,150	116,150	92,000
Capital Outlay	565,472	111,400	111,400	89,200	332,200
Cash Transfers					
Admin Support - Engineering	774,145	774,145	774,145	774,145	728,624
Admin Support - General Fund	90,316	90,316	90,316	90,316	126,174
Admin Support - HURF	89,312	89,312	89,312	89,312	37,056
Benefits Reserve Fund		25,000	25,000		
Wastewater Expansion-Debt Payments	3,221,704	3,793,707	3,793,707	3,793,707	3,925,139
Contingency		500,000	500,000		500,000
TOTAL EXPENDITURES	5,921,977	7,088,853	7,088,853	6,526,948	7,521,959
ENDING BALANCE	\$1,942,378	\$1,519,801	\$1,519,801	\$1,205,230	\$1,004,651

WASTEWATER EXPANSION FUND

WASTEWATER EXPANSION (512)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	3,475,054	3,037,906	3,037,906	5,367,623	6,597,623
REVENUES					
Fees	106,106	136,000	136,000		
Interest Earnings & Other	41,662	208,431	208,431	30,000	163,431
Transfers	3,196,704	5,293,707	5,293,707	5,293,707	3,925,139
Bond Proceeds	9,623,246	9,720,000	9,720,000	8,810,000	4,410,000
TOTAL REVENUES	12,967,718	15,358,138	15,358,138	14,133,707	8,498,570
TOTAL FUNDS AVAILABLE	\$16,442,772	\$18,396,044	\$18,396,044	\$19,501,330	\$15,096,193
EXPENDITURES					
Capital Outlay					
Professional Services	510,064			500,000	500,000
Chestnut Sewer Line Relocation		100,000	100,000		
DDWWTP - Modification ADEQ Required		9,670,000	9,670,000	7,260,000	4,410,000
HTWWTP - Upgrade & Expansion	8,463,290	50,000	50,000	50,000	
I-40 Sewer Line Boring		44,000	44,000		
Park Street Sewer Line Replacement		163,431	163,431		163,431
Sewer Line Replacement/Realignment		200,000	200,000	200,000	150,000
Sewer Slip Lining/Repair		100,000	100,000	100,000	0
North Kingman Sewer					105,250
Debt Principal & Interest Pmt-DT WWTP		576,819	576,819	576,819	1,249,504
Debt Principal & Interest Pmt-New HTWWTP	1,595,542	2,675,635	2,675,635	2,675,635	2,675,635
Debt Principal & Interest Pmt-Old HTWWTP	506,253	541,253	541,253	541,253	
Cash Transfers					
Contingency		1,000,000	1,000,000		1,000,000
TOTAL EXPENDITURES	11,075,149	15,121,138	15,121,138	11,903,707	10,253,820
ENDING BALANCE	\$5,367,623	\$3,274,906	\$3,274,906	\$7,597,623	\$4,842,373

SANITATION OPERATING FUND

SANITATION FUND (503)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	1,226,532	1,454,665	1,454,665	1,075,131	915,164
REVENUES					
Charges for Services					
Residential Service	2,374,043	2,373,000	2,373,000	2,385,393	2,380,000
Commercial Service	955,577	965,000	965,000	924,294	925,000
<i>Total Charges for Services</i>	3,329,620	3,338,000	3,338,000	3,309,687	3,305,000
Other	22,592	12,500	12,500	28,173	28,000
TOTAL REVENUES	3,352,212	3,350,500	3,350,500	3,337,860	3,333,000
TOTAL FUNDS AVAILABLE	\$4,578,744	\$4,805,165	\$4,805,165	\$4,412,991	\$4,248,164
EXPENDITURES					
Personnel Expenses	1,000,919	1,029,269	1,029,269	1,027,370	1,063,871
Supplies & Services	1,019,137	1,046,170	1,046,170	1,060,553	1,110,320
City and Internal Services	475,375	475,375	475,375	475,375	474,825
Capital Outlay	768,964	884,200	884,200	720,311	600,700
Cash Transfers					
Admin Support - General Fund	180,632	180,632	180,632	180,632	195,212
Admin Support - HURF	33,586	33,586	33,586	33,586	57,284
Benefits Reserve Fund	25,000	25,000	25,000		
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	3,503,613	3,774,232	3,774,232	3,497,827	3,602,212
ENDING BALANCE	\$1,075,131	\$1,030,933	\$1,030,933	\$915,164	\$645,952

911 DISPATCH CENTER FUND

911 DISPATCH CENTER (591)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	0	0	0	0	33,848
REVENUES					
Charges for Services					
KPD		872,898	872,898	872,898	931,903
KFD		140,913	140,913	140,913	151,008
Capital Projects		389,234	554,034	554,034	
NACFD		165,360	165,360	127,476	89,053
GV		89,210	89,210	68,775	48,043
PP		13,628	13,628	10,510	7,339
Pine Lake		2,702	2,702	2,079	1,457
<i>Total Charges for Services</i>	0	1,673,945	1,838,745	1,776,685	1,228,803
Other - Grant		60,000	60,000		60,000
TOTAL REVENUES	0	1,733,945	1,898,745	1,776,685	1,288,803
TOTAL FUNDS AVAILABLE	\$0	\$1,733,945	\$1,898,745	\$1,776,685	\$1,322,651
EXPENDITURES					
Personnel Expenses		927,453	927,453	858,623	968,396
Supplies & Services		41,250	41,250	43,108	49,450
City and Internal Services		74,500	74,500	74,500	143,600
Capital Outlay		574,242	739,042	704,606	60,000
Cash Transfers					
Admin Support - General Fund		62,000	62,000	62,000	62,000
Benefits Reserve Fund		6,000	6,000		
Capital Renewal-Replacement of Tech		38,500	38,500		
Contingency		10,000	10,000		10,000
TOTAL EXPENDITURES	0	1,733,945	1,898,745	1,742,837	1,293,446
ENDING BALANCE	\$0	\$0	\$0	\$33,848	\$29,205

FLEET INTERNAL SERVICES FUND

FLEET SERVICES (601)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	92,917	92,917	92,917	149,053	174,064
REVENUES					
Transfers	1,168,663	1,168,663	1,168,663	1,168,663	1,170,362
Other	2,132	2,000	2,000	2,000	2,000
TOTAL REVENUES	1,170,795	1,170,663	1,170,663	1,170,663	1,172,362
TOTAL FUNDS AVAILABLE	\$1,263,712	\$1,263,580	\$1,263,580	\$1,319,716	\$1,346,426
EXPENDITURES					
Personnel Expenses	443,097	459,440	459,440	432,094	465,289
Supplies & Services	577,873	633,080	633,080	569,808	626,300
City and Internal Services	32,550	32,550	32,550	32,550	38,300
Capital Outlay	61,139	61,200	61,200	61,200	61,200
Transfers - General Fund Allocation		50,000	50,000	50,000	
Contingency		25,000	25,000		50,000
TOTAL EXPENDITURES	1,114,659	1,261,270	1,261,270	1,145,652	1,241,089
ENDING BALANCE	\$149,053	\$2,310	\$2,310	\$174,064	\$105,337

BUILDING MAINTENANCE INTERNAL SERVICES FUND

BUILDING MAINTENANCE (603)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	310,123	382,111	382,111	405,081	521,145
REVENUES					
Transfers	666,600	682,600	682,600	682,600	682,600
Other	3,680	1,800	1,800	3,000	3,000
TOTAL REVENUES	670,280	684,400	684,400	685,600	685,600
TOTAL FUNDS AVAILABLE	\$980,403	\$1,066,511	\$1,066,511	\$1,090,681	\$1,206,745
EXPENDITURES					
Personnel Expenses	233,521	245,334	245,334	226,647	246,508
Supplies & Services	335,988	363,900	363,900	312,939	350,200
City and Internal Services	1,950	1,950	1,950	1,950	1,950
Capital Outlay	3,863	30,000	30,000	28,000	75,000
Contingency		50,000	50,000		50,000
TOTAL EXPENDITURES	575,322	691,184	691,184	569,536	723,658
ENDING BALANCE	\$405,081	\$375,327	\$375,327	\$521,145	\$483,087

INFORMATION SYSTEMS INTERNAL SERVICES FUND

INFORMATION SYSTEMS (604)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	725,680	414,229	414,229	390,655	164,198
REVENUES					
Transfers	506,000	634,000	634,000	634,000	1,130,500
Other	4,633	4,800	4,800	4,000	4,000
TOTAL REVENUES	510,633	638,800	638,800	638,000	1,134,500
TOTAL FUNDS AVAILABLE	\$1,236,313	\$1,053,029	\$1,053,029	\$1,028,655	\$1,298,698
EXPENDITURES					
Personnel Expenses	565,045	558,563	558,563	558,481	565,836
Supplies & Services	269,313	298,650	298,650	294,676	274,250
City and Internal Services	11,300	11,300	11,300	11,300	11,300
Capital Outlay					303,500
Contingency		150,000	150,000		100,000
TOTAL EXPENDITURES	845,658	1,018,513	1,018,513	864,457	1,254,886
ENDING BALANCE	\$390,655	\$34,516	\$34,516	\$164,198	\$43,812

INSURANCE INTERNAL SERVICES FUND

INSURANCE SERVICES (602)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	1,088,946	1,229,446	1,229,446	1,359,693	1,118,543
REVENUES					
Transfers	605,000	605,000	605,000	605,000	605,000
Other	57,532	2,000	2,000	10,000	10,000
TOTAL REVENUES	662,532	607,000	607,000	615,000	615,000
TOTAL FUNDS AVAILABLE	\$1,751,478	\$1,836,446	\$1,836,446	\$1,974,693	\$1,733,543
EXPENDITURES					
Self Insurance	34,891	125,000	125,000	75,000	125,000
Insurance Premiums	356,894	345,500	345,500	362,450	365,000
Transfers - General/HURF Allocation		418,700	418,700	418,700	140,000
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	391,785	989,200	989,200	856,150	730,000
ENDING BALANCE	\$1,359,693	\$847,246	\$847,246	\$1,118,543	\$1,003,543

BENEFITS RESERVE INTERNAL SERVICES FUND

BENEFITS RESERVE (605)	Actual FY 2010-11	Budget FY 2011-12	Adjusted Budget FY 2011-12	Estimated FY 2011-12	Adopted Budget FY 2012-13
BEGINNING BALANCE	4,255,975	4,660,296	4,660,296	3,888,860	2,983,388
REVENUES					
Transfers	4,015,274	4,002,726	4,002,726	3,671,726	3,662,982
Other	556,671	520,000	520,000	523,067	505,000
TOTAL REVENUES	4,571,945	4,522,726	4,522,726	4,194,793	4,167,982
TOTAL FUNDS AVAILABLE	\$8,827,920	\$9,183,022	\$9,183,022	\$8,083,653	\$7,151,370
EXPENDITURES					
Claims & Expenses	4,618,788	4,830,000	4,830,000	4,801,787	6,200,000
Transfers & Other	320,272	376,800	376,800	298,478	272,500
Contingency		250,000	250,000		250,000
TOTAL EXPENDITURES	4,939,060	5,456,800	5,456,800	5,100,265	6,722,500
ENDING BALANCE	\$3,888,860	\$3,726,222	\$3,726,222	\$2,983,388	\$428,870