
CITY OF KINGMAN, ARIZONA

ADOPTED BUDGET

Fiscal Year 2013-2014

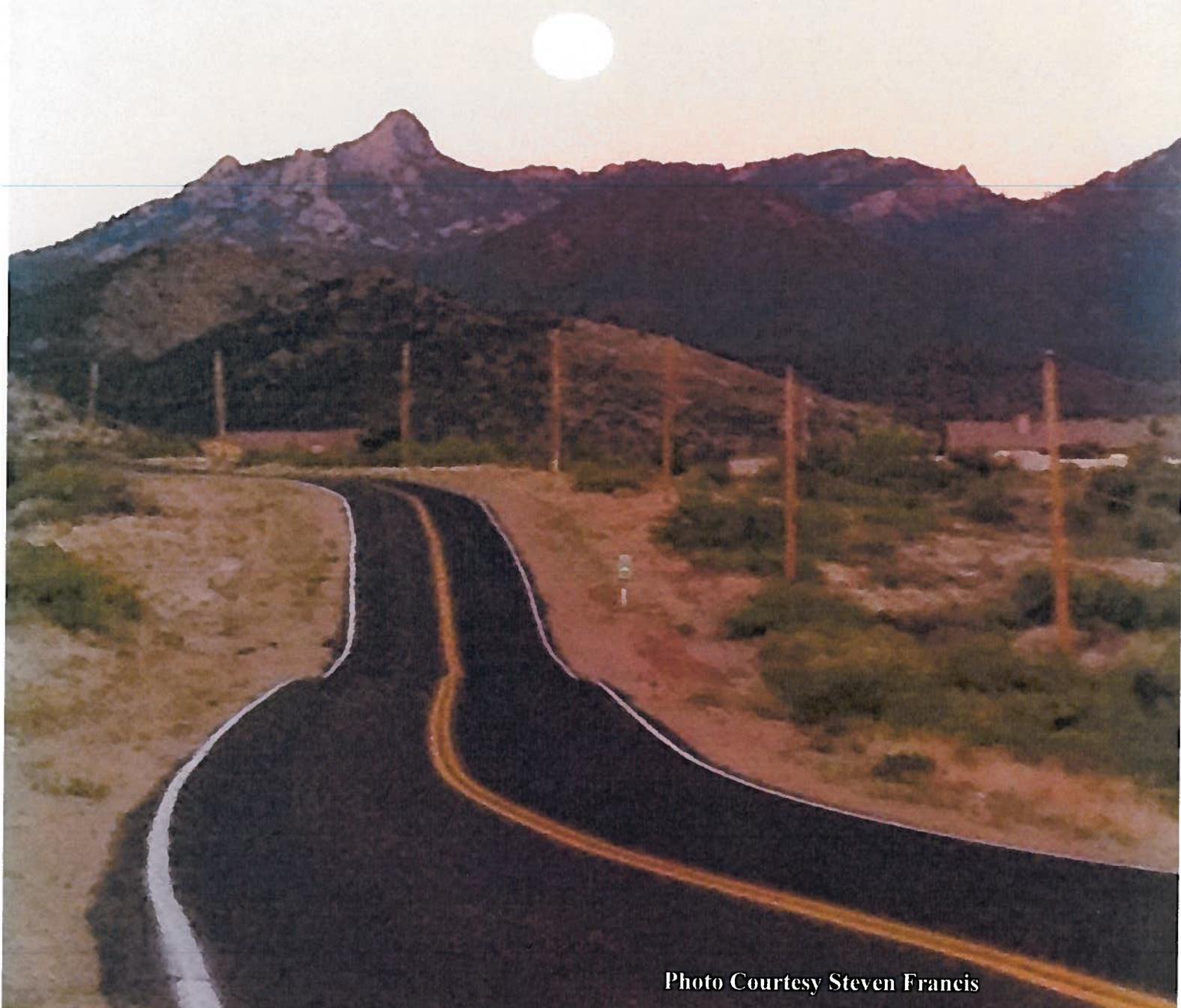


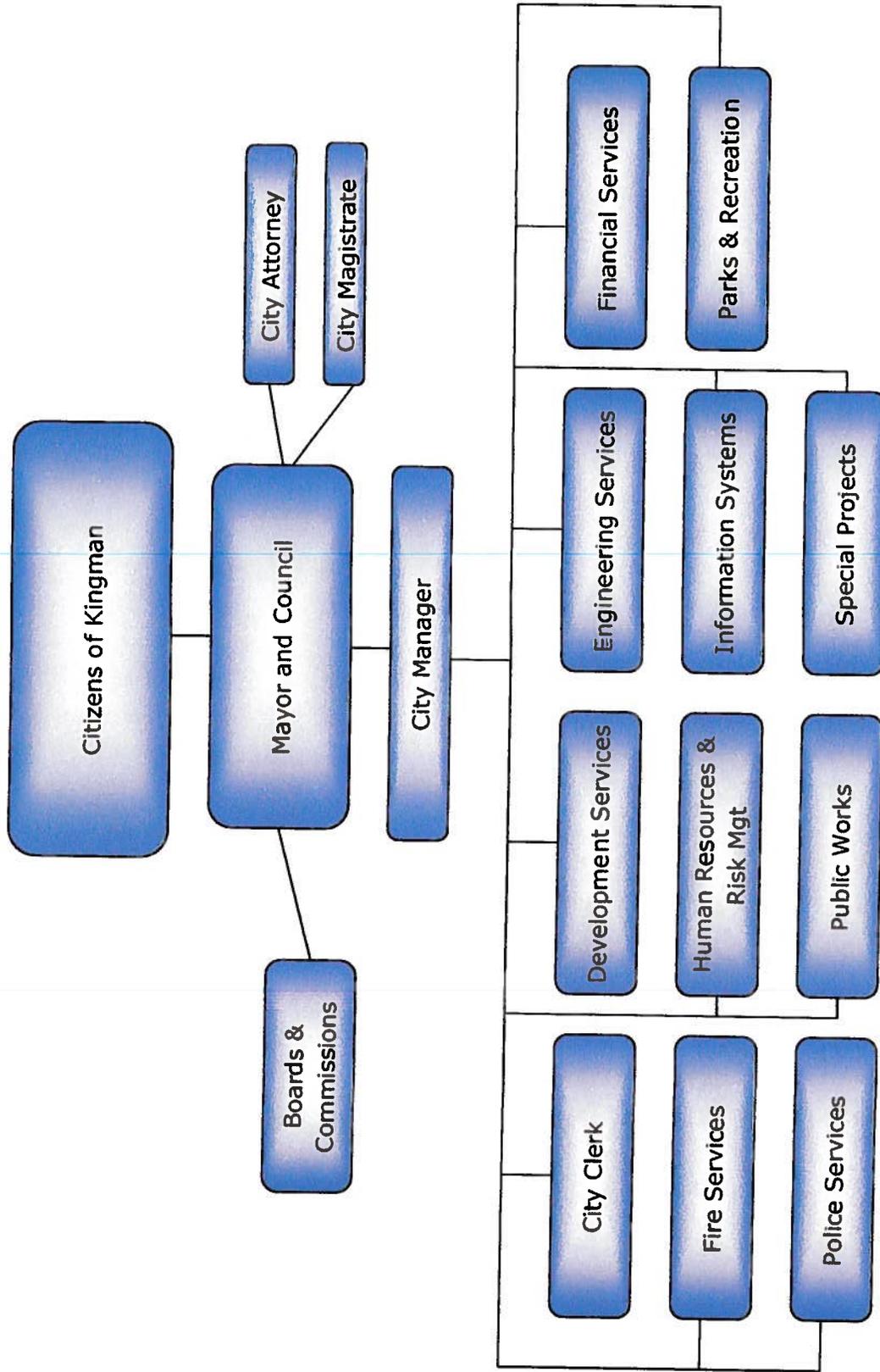
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City of Kingman, Arizona
Adopted Budget - Fiscal Year 2014
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GENERAL INFORMATION

City of Kingman Organization Chart



City of Kingman

City Council Members

Mayor, John Salem
Vice Mayor, Janet Watson
Richard Anderson
Larry Carver
Erin Cochran
Mark Wimpee
Carole Young

City Manager

Jack Kramer

City Attorney

Carl Cooper

Magistrate

Kathy McCoy

Departments

City Clerk	Deborah Francis
Development Services	Gary Jeppson
Engineering Services	Greg Henry
Financial Services	Coral Loyd
Fire Services	Chuck Osterman
Human Resources & Risk Mgt.	Jackie Walker
Information Technology	Joe Clos
Parks & Recreation	Mike Meersman
Police Services	Robert DeVries
Public Works	Rob Owen

City of Kingman Community Profile

Town Settled City Incorporated Form of Government Area of City in Square Miles Persons per Square Mile	→ → → → →	1887 January 21, 1952 Council - Manager 35.3 sq. miles 794
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Gender Distribution	
Male	48.9%
Female	51.1%

Median Age	
Male	36.9
Female	38.3

Population	
Kingman City Limits	
2008	28,823
2010	27,925
2011	28,029
Kingman Area (including unincorp. area)	
2008	41,209
2010	43,735
2011	45,158

Population Projections	
Kingman City Limits	
2015	37,208
2020	42,290
2025	46,858
Kingman Area (including unincorp. area)	
2015	56,525
2020	62,944
2025	68,713

Ethnic Distribution	
White	88.0%
African-American	1.0%
Native American	1.7%
Asian/Pacific Islander	2.0%
Hispanic/Latino/Other	12.5%

Age Composition	
Under 5 Years	6.5%
6-19 Years	23.3%
20-49 Years	38.2%
50-69 Years	20.8%
70 + Years	11.2%

Educational Attainment	
Bachelors Degree, Graduate or	
Professional Degree	15.4%
High School Graduate	86.6%

Household Information (Mohave County)	
Persons per Household	2.52
Median Household Income	\$43,849
Mean Travel Time to Work	15.2

Employment by Industry (MSA)	
Retail & Professional Services	40.23%
Public Administration	28.31%
Transport., Communications, UT	18.87%
Manufacturing	4.64%
Construction	4.47%
Other	3.48%

Major Employers	
Mohave County Government	1322
Kingman Regional Hospital	1274
Kingman Unified School District	985
Mohave Community College	700
American Woodmark Corporation	650
Walmart	540

Accounting Structure and Basis

The governmental environment differs from that of business enterprises; however, the underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities is established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self balancing accounting entity reporting the assets, liabilities, equity and performance of the fund. The types of funds used by the City of Kingman and their purposes are presented below.

Fund Structure:

Governmental Funds – Uses the modified accrual basis of accounting and budgeting.

General Fund – This fund is used to account for basic governmental services supported mainly by local sales taxes. Services accounted for within this fund include police and fire services, municipal court services, parks and recreation programs, community development departments and general administration.

Special Revenue – Special revenue funds account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. For example, Highway Urban Revenue (HURF funds) may only be used for street and road activities.

Capital Projects – These funds account for acquisition and construction of major capital facilities, except enterprise fund projects which are included within Proprietary Funds. Examples of capital projects included within the governmental capital projects funds include the Gordon Drive Widening Fund and Rattlesnake Wash TI (Rancho Santa Fe Parkway TI) Construction Fund.

Proprietary Funds – Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

Enterprise Funds – These funds account for operations financed primarily by user fees and are operated in a manner similar to private business. These funds include the Water, Sewer and Sanitation Funds.

Internal Services – Internal service funds are used to account for services provided by one department to other departments on a cost reimbursement basis. The City's internal service funds include fleet services, building maintenance, information systems, insurance services and employee benefit services.

Accounting Structure and Basis

Basis of Accounting and Budgeting of Funds:

Modified Accrual – Revenues are recognized when measurable and available (revenue received during fiscal year or within 60 days of year end).

Accrual – Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flow.

Glossary

ACCRUAL BASIS. Accounting basis which records the effect of transactions in the period in which they were earned or liability incurred, rather than the period the cash is received or paid.

ANNUAL BUDGET. A budget that applies to a single fiscal year (July 1, 2010 – June 30, 2011).

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to when revenues, expenditures, transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long-term debt.

CAPITAL ASSETS. Long-lived tangible assets obtained as a result of capital outlay or other event such as a donation. Examples include land, buildings, improvements and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$5,000 with a service life of greater than one year.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the City resulting from borrowing money in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted.

DEBT SERVICE. The payment of principal and interest on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition has not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

Glossary

DEFICIT. Relating to financial position (1) excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenues during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance.

DEPRECIATION. The apportionment of the cost of a capital asset expensed over the number of years of its estimated useful life.

ECI. Employment Cost Index provided by the Bureau of Labor and Statistics for state and local governments

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures to result when unperformed contracts are completed.

ENTERPRISE FUND. A fund established to account for activities operated in a manner similar to the private sector and is supported primarily by user fees. Such funds include Water, Sewer, Sanitation and Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

ESTIMATED REVENUES. The budgetary estimates of revenue to be received.

EXPENDITURES. The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

FISCAL YEAR. A 12 month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of operations.

FLSA. Fair Labor Standards Act is a federal statute of the United States that establishes standards and definitions for a variety of employment related rules.

FUND. A fiscal and accounting entity with a self balancing set of accounts for recording results of operations and reflecting related assets and liabilities.

FUND BALANCE. The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

GASB. Governmental Accounting Standards Board is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States.

Glossary

GENERAL FUND. A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to local governments is the Governmental Accounting Standards Board (GASB).

INTERNAL SERVICE FUND. A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

LIABILITIES. Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

MODIFIED ACCRUAL BASIS. Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long-term debt interest, which is recognized when due.

NOMINAL DOLLARS. Dollars *unadjusted* for inflation.

PROPRIETARY FUND TYPE. The classification used to account for a government's ongoing activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

RETAINED EARNINGS. The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years.

RIF. Reduction in force.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

TAX LEVY. An annual amount of secondary taxes imposed by the City on property owners in support of payment of General Obligation bonds when voter approved. (City of Kingman does *NOT* have a primary property tax levy and currently has no outstanding G.O. bonds).

TAX RATE. The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

Glossary

USE OF FUND BALANCE. Term used for budgetary purposes to reflect the amount budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund balance available from previous fiscal years. For accounting purposes, this is not considered revenue.

WIFA. Water Infrastructure Financing Authority is an independent agency of the state of Arizona and is authorized to finance the construction, rehabilitation and/or improvement of drinking water, wastewater, wastewater reclamation, and other water quality facilities/projects. Generally, WIFA offers borrowers below market interest rates on loans. As a "bond bank," WIFA is able to issue water quality bonds on behalf of communities for basic water infrastructure. Through active portfolio and financial management, WIFA provides significant savings due to lower interest rates and no closing costs. WIFA is able to lower a borrower's interest costs to between 70 and 95% of WIFA's tax-exempt cost of borrowing. WIFA's principal tools for providing low interest financial assistance include the Clean Water Revolving Fund for publicly held wastewater treatment projects and the Drinking Water Revolving Fund for both publicly and privately held drinking water systems.

BUDGET MESSAGE



City of Kingman

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www.ci.kingman.az.us

July 1, 2013

Honorable Mayor and City Councilmembers
City of Kingman, Arizona

Dear Mayor and Members of the City Council,

We respectfully submit to you the City of Kingman's Budget for Fiscal Year 2013-2014. The budget matches as closely as possible the City's available resources with the needs of the community. Although this continues to be a time of uncertainty, this budget proposal reflects our commitment to the citizens of the community to continue to provide essential services in the most cost-effective way.

Budget Process

The City's budget process is essentially a year round activity with priorities, objectives and challenges discussed throughout the year. Various public speaking engagements provided many opportunities for citizens to discuss their thoughts, ideas and values with the City Council and staff. Work sessions, agenda items and public hearings on budgetary concerns, service reductions, needs within the capital improvements plan, the City's revenue structure, economic and infrastructure challenges, and the overall financial status occurred many times throughout the year. Tri-city Council meetings, legislative days and town halls provided additional opportunities for the City Council and interested persons to review and discuss capital projects, revenue streams, legislative concerns and the budgetary challenges we face.

Priorities, objectives and challenges identified by the Council, staff and the community were discussed in a pre-budget priorities and capital improvements workshop in February. This was followed by meetings with each department and the City Manager. After reviews with the departments and in consideration of available revenues combined with the economic projections, additional adjustments were made and the preliminary budget was created.

At that point, the City Council was able to add to, delete from or modify the preliminary budget. The preliminary budget, with additions and deletions then became the tentative budget that was adopted by the City Council at the first meeting in May. The tentative budget set a ceiling for budget appropriations. At that point, the tentative budget could still be modified or decreased, but total appropriations could not be increased. The tentative budget with modifications was presented to Council for final adoption the second meeting in May.

Local Economy

Kingman's location along the Highway 93 corridor, Interstate 40 and the BNSF railway and its proximity to the Kingman Airport allow the City to serve as the primary commercial, industrial and service center for the northwestern Arizona region. Tourism, wholesale and retail trades are among the major employment sectors. Unemployment rates compare with those of the County, State and U.S. County per capita income levels are below those of the State and nation.

The population within the City limits is currently reported as 28,029 (2010 U.S. Census) with another estimated 18,000+ people residing just outside the City limits. The City of Kingman ultimately provides municipal services of one form or another to residents living in the greater Kingman area and to many non-residents passing through the area. This unique situation creates quite a challenge in managing the resources and opportunities for the community as a whole.

The City of Kingman's financial strengths can be summarized as having historically solid financial performance aided by excellent debt service coverage levels. Our risks include a concentrated reliance on local transaction privilege tax to fund general services. In fact, City transaction privilege tax accounts for nearly 60% of all general fund revenues. Further, retail transaction privilege tax accounts for half of all City transaction privilege tax collected. The City of Kingman does **NOT** levy a primary property tax, and thus does not directly benefit from the property tax base associated with existing or new development. The limited character of the revenue base, service area challenges, and per capita incomes continue to be areas of concern.

Commercial development opportunities and the residential construction market have continued to play important roles in the local economy. Residential development and real estate transactions have remained less than previous "boom" years; however, investments in medical and medical education facilities as well as commercial and residential development have continued to progress with several projects underway thus providing notable construction activity in our local economy. It should be of significant consideration that our ability to provide a retail-friendly environment, to attract and retain business, and to continue to pursue economic opportunities that **provide jobs** for our citizens are keys to our community's overall economic success.

Financial Condition

Long-term Financial Planning – The City of Kingman is dedicated to enhancing the quality of life for its citizens and to provide municipal services in the most effective and efficient manner while exercising fiscal responsibility.

The City's long-term financial plan includes a "growth-pays-for-growth" philosophy for the purpose of matching growth related capital improvements with new development. However, in 2012, extensive legislation changed the administration of development investment fees and placed limits on incremental construction transaction privilege tax. Thus, the City repealed local development investment fees with the exception of wastewater fees already pledged as debt service for the growth related portion of two wastewater treatment facilities projects. It was hoped the elimination of development investment fees would stimulate development activity in the community and an incremental construction transaction privilege tax for growth related infrastructure would be considered in 2014. However, based on legislative discussion this year the administration of construction transaction privilege tax may also be subject to sweeping changes in the future thus forcing the City to pursue other financial alternatives for capital projects and virtually eliminating our ability to enforce the "growth-pays-for-growth" philosophy.

The long-term plan also includes a recommendation to pursue additional funding sources and diversified revenues, such as primary property taxes and transaction privilege tax increments for ongoing operating expenses and debt service to fund capital improvements. Several of these ideas and various options were discussed during workshops, public forums and on Council agendas the past several years. In February 2010, the room tax rate was increased to provide some funding for a few small but critical capital purchases; and in January 2012 a 2% restaurant and bar tax rate was adopted with collections dedicated equally to street maintenance and general fund needs – especially critical public safety capital needs. Effective July 1, 2013, the restaurant and bar tax rate will be reduced by 1% with collections dedicated to street maintenance; meanwhile the overall transaction privilege tax rate will increase from 2% to 2.5%. This change should provide an overall increase in local transaction privilege tax remitted to the City to assist in funding essential services, expansion of services and associated maintenance of the City's assets and provide sufficient revenues to support municipal services provided to our community for the next few years.

The City's water and wastewater long-term financial plans include fee structures that will support debt service for necessary upgrades and expansion of the City's water and wastewater system projects that are ongoing. A proposal to reduce the water base rate by \$2 per month was adopted effective July 1, 2013 and a possible reduction in the wastewater base rate will be explored later this fiscal year.

Fund Balances – The City ended FY2012 with \$7.4 million in the general fund balance. This is a decline of approximately \$700,000 from the prior year and is expected to be about the same for FY2013. While the City has continued to be conservative in both spending and budget practices at the local level, revenue sources from the federal and state levels have diminished or in some cases, have been completely swept. A year-to-year review of revenues and expenses since 2007-2008 confirms the City has been diligent in reducing the budget and keep operating expenses less than revenue.

However, when expenses and transfers to other funds are combined, an erosion of the fund balance has occurred.

Examples of such transfers include matching funds for homeland security grants; matching funds for the transit bus system as well as absorption of the diminished federal funds and elimination of participation from the County; transfer of funds to make whole the operation of the Powerhouse; full absorption of school resource officers previously funded from federal grants and local schools; transfer of funds to replace obsolete technology and administer the consolidated 911 dispatch center; transfer of funds to complete the federally mandated public safety communications projects; transfer of funds for immediately necessary capital purchases, transfer of funds for the final debt service payment on the municipal golf course and the City's share of the Airway underpass project; sweeping of all lottery and powerball funds by the State; and diversion of HURF funds by the State. As mentioned earlier, other legislative actions resulting in necessary transfer of funds due to a loss of local revenues include dramatic changes in development investment fees and a retroactive limit on incremental construction transaction privilege tax. While the City has been diligent in reducing operating budgets below incoming revenue (to live within our means), other actions outside the control of the City combined with fund transfers such as those mentioned above have contributed to a decline in the general fund balance. It should be noted that commendable diligence by employees, leadership of the City Council, assistance from City Commissions, and of course the community support are driving factors that have allowed the City to keep the fund balance at or above a minimum of 25%, which is quite remarkable given the overall economic challenges the last 5 years.

We anticipate the general fund balance to be somewhere in the range of \$6.9 million to begin FY2014 and a projected FY2014 ending fund balance of \$7.9 million. This is an improvement over the prior two years due to the change in the transaction privilege tax rate.

Year-to-Year General Fund Balance Comparisons (in millions of dollars)

	2008	2009	2010	2011	2012	2013	2014
Budget	\$6.2	\$5.4	\$6.2	\$4.3	\$4.3	\$4.0	\$5.1
Actual	\$8.8	\$8.6	\$8.8	\$8.1	\$7.4	\$6.9	\$7.9

The City's sewer customers were subject to rate increases again this past year and based on the operating budget combined with debt service costs and reserve requirements, no additional rate increases are projected. Revenue and fund balance estimates are sufficient to meet all loan covenants. It is planned to conduct a review of actual revenues and expenses in the fall for a possible rate reduction next calendar year. The City with assistance from the Municipal Utilities Commission also plans to explore expansion of the sewer collection system using grant funds and available revenues to provide venues for additional customer connection to the sewer system.

As mentioned earlier, a \$2 per month water base rate reduction is factored into the adopted budget for the water enterprise funds. Adjustments for sanitation services are not included in the budget.

Debt Service – In 1992, voters approved a loan for the expansion of the Hilltop Wastewater Treatment Plant, dedicating sewer investment fees and monthly user fees to make loan payments. Due to the considerable growth in Kingman since that time and newly mandated regulatory requirements, the City has spent the past several years upgrading and expanding both the Hilltop and Downtown Wastewater Treatment Facilities. In February 2009, the City obtained a \$35 million loan from the Water Infrastructure Authority of Arizona (WIFA) for design and construction of upgrades and expansion of the Hilltop Wastewater Treatment Plant. Construction is now complete with operations in full swing. The City also received approval of an \$18 million WIFA loan in February 2011 for the upgrade and expansion of the Downtown Wastewater Treatment Plant. Development investment fees and sewer user fees will be combined to make payments over the next 20 years in the amount of nearly \$4 million each year. With the pace of development on the rise but still uncertain and until the City can expand the collection system, the debt service responsibility falls primarily on the shoulders of current sewer customers. It is recommended Council continue to support ideas for sewer expansion programs and revisit sewer connection policies in the future.

The City has only two bond obligations; both are revenue bonds secured by excise tax (general fund revenues). The first obligation is the mid-1990's expansion of the golf course; expanding the course from 9 to 18 holes. Only one more payment remains for this project: \$645,750 in June 2014. The second bond obligation is the 2005 construction of a railroad underpass in the City's northeast quadrant. This was a public-private partnership to extend the 1994 Airway widening project with the Airway Railroad Underpass project. The City's share of the \$10 million underpass project was \$2.8 million, funded with a 15-year excise tax revenue bond. The annual payment is about \$270,000 with the final payment to occur in 2020. The area continues to experience development activity and transportation issues remain at the forefront of capital improvement needs.

In December 2007, the City entered into a 10-year purchase agreement with the Arizona Department of Transportation for property where the public works facilities are located. We have 4 more payments in the amount of \$305,000 each for this property.

On behalf of private property owners desiring a combination of water, sewer, street and drainage improvements, the City has 4 active improvement districts: **East Golden Gate ID** (issued \$3.6 million in 2002 and matures in 2017); **Airway Railroad Underpass ID** (\$6.3 million in 2005 and matures in 2016); **Wallapai - Marlene ID** (issued \$115,000 in 2006 and matures in 2021); and **Kingman Airport Tract/Bank Airport Addition ID** (\$3.9 million in 2008 and matures in 2023). These projects summarize the larger capital projects that have been financed with long-term debt still outstanding at this time. For other smaller projects or purchases, the City

uses a “pay-as-you-go” philosophy, particularly for grant opportunities. This can be very challenging to identify available funds for matching requirements – the topic of which has been explored earlier in the budget message and will continue to be a Council discussion item in the future.

Budget Highlights

Economic challenges were identified as early as August 2007, followed by budget adjustments throughout 2008, 2009, 2010, 2011, 2012 and 2013. Many of the same challenges are again reflected in the 2014 revenue estimates and budget requests submitted by each department. Although economic indicators are trending upward, other anticipated mandated and legislative actions combined with the need to address street repairs and replacement of public safety equipment are in the forefront of challenges we face this coming year. The preliminary operating budget for FY2014 reflects an increase of about \$1.4 million compared to the FY2013 budget but is still \$4.8 million less than the FY2007-08 budget. The increased operating costs can be summarized quite simply: an increase of \$650,000 is proposed for street maintenance; an increase of nearly \$300,000 is included for an additional sanitation truck; an increase of about \$200,000 in facilities maintenance for various needed repairs; an increase of \$70,000 in fleet maintenance; and the balance of about \$200,000 due to an increase for both employees and the City into the State retirement systems.

Revenues – City transaction privilege tax is the single largest general fund recurring revenue. The adopted budget includes a projection of nearly \$13.2 million. This includes the modification of the transaction privilege tax rate from 2% to 2.5%. While this amount does not fully cover the expenditures of our essential public safety departments, it comes much closer than previous years. The budget also reflects a reduction in the restaurant & bar rate from 2% to 1% with the dedication of all of the restaurant & bar tax revenue to assist in funding the street maintenance program. As stated earlier in this message, our community’s ability to attract and retain businesses, create and maintain stable jobs for our citizens, and provide a retail-friendly environment are keys to sustaining financial integrity and the primary resources which fund essential City services.

In addition to local transaction privilege tax, the City also relies on State shared revenues to fund the balance of public safety services, the municipal court and general operations. These shared revenues include State shared income tax, transaction privilege tax and vehicle registration fees. State shared revenues are collected by the State and distributed to cities on a population based formula. According to this formula, state shared income tax will increase \$271,000 from the current year. We are estimating state shared transaction privilege tax will remain flat, at about \$2.3 million next fiscal year.

Various fees, fines and user charges comprise the remaining sources of general fund revenue. Examples of these revenue sources include parks and recreation fees, golf course fees, swim lesson fees, planning and zoning fees, building permit fees, business license fees, and court fines. Nearly all fees were adjusted to some degree during FY2012, and one full year of data is available for a review of golf course operations under a new management agreement that began in July 2013. No additional fee changes have been included within the calculations of the fiscal year 2013-2014 budget for the general fund.

Highway user revenue (HURF) is the primary revenue source funding the City's street department. Highway user revenue funds are distributed by the State using a population based formula and may only be used for transportation purposes including repair and maintenance of streets and provision of traffic safety control devices. For the past several years, State legislative action has resulted in the diversion of portions of HURF to balance the State budget; this has eroded the balance left to spend on local street maintenance, safety and repair. In FY2012, Kingman's share was further reduced by \$278,326. When you add this amount to prior sweeps and diversions (including the 2010 sweep of all lottery and powerball funds of \$186,000), local street maintenance and transportation funding is down more than one-half million annually. While it is unclear whether further State budgetary diversions will continue to occur in future years, it is clear that if gas prices rise at an escalated rate, shared gas tax collections will continue to fall.

The water operating fund includes a conservation based rate structure. This structure was adopted 8 years ago and resulted in considerable savings to low-use customers primarily because the base rates were significantly reduced. In contrast, the rate structure created an overall increase to high-use customers as user rates increase incrementally with higher usage. In an unusual turn of events, State legislative action in FY2012 required an assessment of \$39,118 to be paid by the City of Kingman to the Arizona Department of Water Resources. This assessment was not required in FY2013 and is not expected in future years; if it is required in future years the assessment will be factored into monthly bills in the same manner as the State's water quality fees.

As mentioned earlier in the budget message, the wastewater (sewer) rates were subject to significant increases in each of the last five years and no further rate increases are anticipated. In fact, a possible rate reduction will be evaluated in the fall of 2013 once financial data for fiscal year 2013 has been audited. Previous year rate adjustments were necessary in order to have sufficient cash flow for debt service on required capital improvements at both the Hilltop and Downtown wastewater treatment facilities as well as pledged revenue coverage for required reserves.

While development investment fees implemented in July 2006 were repealed in January 2012, remaining funds have been used for growth related capital projects. Of the roughly \$1.2 million remaining in transportation investment fees, \$287,000 has been

used for the Gordon Drive street widening project. Of the nearly \$188,000 remaining of public safety investment fees, \$115,000 was used for the growth related portion of the 911 dispatch center in 2012. Approximately \$375,000 remains in park investment fees and is available for projects including Sycamore Park.

New Programs and Enhancements – The revenue generated from the incremental increase in the transaction privilege tax rate is designated within the adopted budget as follows: restore and maintain general fund unreserved fund balance to no less than 25% of general fund operating expenditures; fund necessary police and fire mobile data terminal system; replace aged and obsolete breathing apparatus used by public safety personnel to operate in hazardous environments; replace fully depreciated public safety equipment and fleet; replace bay doors at several fire stations and complete phase 1 of repaving the public safety training grounds; reconstruct and complete improvements to Airway Avenue west of Stockton Hill Road; establish and install measures for a quiet zone in downtown Kingman; update and complete the design study to relocate fire station #2 to Fairgrounds and Route 66 which would provide centralized and necessary bay space for ladder and rescue trucks and to provide a training location for paramedic students and physicians (project on 5 year capital improvements plan); restore funds for the City's abatement program to pursue remediation of private property's that are in an unsafe or detrimental condition to the public health or safety; and have sufficient funds for the City to continue to provide the current level of essential public safety services, and parks and recreation programs that are inherent to the current quality of life in Kingman.

Another funding option available for consideration this coming year is the establishment of a fire district or alternatively a property tax to fund all or a portion of the fire department. Based on assessed valuation for properties inside the city limits, it is estimated \$1 million in property tax revenue generated for a fire district in Kingman will cost about \$50 to a homeowner of a home valued at \$100,000. This is equal to \$0.50 per \$100 of assessed value. Therefore, if property taxes were levied for the full cost of the fire department's budget (\$5.6 million), it would cost an average home owner an estimated \$280. The process of approving a fire district could take 18 months to complete. Pursuing voter approval of a primary property tax to support public safety needs is also lengthy with the first scheduled election date in November 2014. It is certainly possible to consider an option to modify the sunset of the increment in the a transaction privilege tax rate to do so when community approval of a property tax to support the fire department or fire district formation is completed. It is recommended the City Council and the local community continue to consider well balanced revenue strategies for long-term financial planning to fund City services and capital needs.

FY2013-2014 Budget

Kingman, Arizona

Other enhancements in the adopted budget include: \$19,000 for advanced training and equipment necessary for cyber crime investigations; \$106,000 in the police department to reinstate the vacant and unfunded lieutenant position as well as move a captain position to deputy chief and reclassify the other captain position to police support services administrator; \$67,000 to reinstate one vacant and unfunded planner position in order to provide service for rebounding development activity; and \$8,500 for the restoration of contributions to Mohave County for HUD housing assistance.

The HURF budget includes doubling the amount of funding from \$600,000 to \$1.15 million for the street pavement preservation program; \$50,000 to place millings on specified dirt streets; and the facilities maintenance fund includes \$125,000 for parking lot repairs at City facilities.

The water system budget includes appropriation of \$500,000 annually to begin water distribution line replacement in north Kingman (a project expected to span over the next 20 years); \$1.5 million toward phasing in an automated meter reading system to improve customer service and meter efficiency; and \$59,000 to fund a compliance coordinator position in water/wastewater operations. The proposed sewer project fund includes \$100,000 to begin a sewer line extension construction program. It is anticipated additional funding can be allocated toward this program in future years in order to provide opportunities for additional customer connections.

Also of significant value is the local match to support the bus transit system fund. The City's contribution will increase to an estimated \$200,000. This is primarily due to a decline in carryover balance in that fund and previous federal reductions grant proceeds for operations.

The Tourism Development Commission (TDC) budget again includes opportunities to use local and grant funds for highway safety improvements and aesthetic improvements in downtown Kingman. The TDC budget contains a 20% local match of \$70,000 for safety improvements at pedestrians crossing between the Powerhouse and Locomotive Park. These downtown safety and enhancement projects have been discussed for many years. We now have an opportunity to move forward on these projects.

Reduction in Force – When comparing the FY2014 budget to the FY2008 budget, there is an overall budgetary decrease of 43 positions and a reduction of \$3 million in personnel expenses. Most of the savings are a reduction in general fund and water personnel costs, but no department has been spared. The budgetary reductions are the result of reductions-in-force and other positions remaining vacant and unfunded via attrition and reassignment throughout the City. No further reductions in force are factored into this budget. The vacant positions reflected in this budget remain unfunded and unfilled with the exception of aforementioned planner position, police lieutenant, captain position changes, and utilities compliance coordinator.

Compensation and Classification Commitment – During FY2005, the City committed to adopt and implement a competitive compensation program. At that time, it was anticipated it would take approximately four years to achieve this goal. However, due to the economic downturn, salary increases were placed on hold and have not been given since July 2007 (July 2006 for Department Heads). This was an unusual stance to take at the time as many other comparable public and private employment sectors continued to provide compensation increases for one or more years. To date, the City still has not included compensation increases in the budget. During this time period, the City also eliminated 12% of authorized positions, increased health benefit costs to employees, eliminated the City's participation in wellness programs and in FY2012 approved a recommendation from the employee health insurance committee for employees to absorb most of the \$614,000 in expected increased health care costs with no additional costs to the City. All the aforementioned actions were taken after careful consideration by the City Council and employees and were deemed necessary in order to maintain a balanced budget and continue to provide quality services to our community. In fiscal year 2013, in another attempt to mitigate anticipated health insurance increases, the City joined forces with Lake Havasu City and Bullhead City to form the Northern Arizona Employee Benefit Trust (NAEBT). This concept was approved by the governing boards of all 3 cities.

The balance of the former employee benefits reserve fund at the end of the FY2013 will be about \$2.8 million. This is sufficient to provide a one-time distribution to employees as well as retain \$1.2 million in reserve for the accrued liability associated with Governmental Accounting Standards Board (GASB) Statement 45; \$500,000 for possible future demands from the state retirement systems for their unfunded OPEB liabilities and retain about \$650,000 for the mitigation of future years health benefit increases. GASB 45 mentioned above is an accounting rule that essentially states public employers can no longer report post-retirement health benefits on a pay-as-you-go basis and instead needs to account for and report the annual cost of other post-retirement benefits (OPEB) for current and future retirees. While public employers do not have to actually pre-fund OPEB benefits, the rule is pushing many jurisdictions, including the City of Kingman, to implement cost-cutting measures that reduce and/or limit future liability of benefits to retirees. The City's policy has been amended so that effective July 1, 2013, retirees on the City's plan not receiving the ASRS or PSPRS subsidy, and benefit eligible employees as of July 1, 2013 who retire on or after July 1, 2013 pay \$225 per month beginning with premiums due October 1, 2013 through June 30, 2014, and that the amount be adjusted to \$300 per month with premiums due July 1, 2014 as well as future years premiums be adjusted annually based on the premium adjustment for the overall health care plan. Also effective July 1, 2013, all newly hired or newly benefit eligible employees not be eligible for the City's retiree health care benefit.

In other employment related matters, employees have also continued to absorb year-over-year mandatory contribution rate increases into the State retirement systems. A contribution rate increase is effective again this coming year with 11.54% of compensation being paid into the ASRS by employees and matched by the City, resulting in a cost increase to both the City and employees. Similarly, the Public Safety Personnel Retirement System (PSPRS) contribution rate will increase to both the City and public safety personnel. The City's contribution rate for police personnel will increase to 26.22% of gross salary and the City's contribution rate for fire personnel will increase to 25.48%. Police and Fire employees in PSPRS will see their contributions increase to 10.35%.

The factors above have overall resulted in eroding employees' net take-home pay while increasing their workload particularly for those assuming greater responsibility. We thank the employees of the City of Kingman for their understanding and diligence in managing the limited resources available while continuing to provide the best service possible. Because our business is service, one of our greatest assets is our employee work force that delivers these services. During the budget meetings this past year, it was recommended consideration be given to recognize employees for their commitment and hard work during these difficult times. However, based on FY2013-2014 anticipated revenue, cost of services, and legislative action, additional compensation is not included in the FY2014 budget.

Supplies & Services –The budget for supplies and services citywide is \$12.8 million. This is up about \$800,000 from the FY2013 budget. The most notable increase comes from the street maintenance budget due to the doubling of efforts toward street maintenance. The Fleet Services budget reflects an overall static budget as employees are doing their best to mitigate repair and replacement costs. However, since we have deferred many automobile, truck and equipment replacement programs with certain exceptions for patrol cars and garbage trucks for more than 5 years now, we may need to use contingency funds if we experience a higher than anticipated volume of repairs due to aging fleet.

Capital Purchases – The capital purchases budgets have continued to be deferred in many departments, with some exceptions. The transit system (KART) anticipates some capital grant funds along with a City match for the replacement of a bus; the sanitation department budget includes the replacement of containers and two trucks as well as a rear loader, funded by monthly user fees; the Police Department includes year 4 of 4 for the lease purchase of 5 vehicle replacements as well as the cash purchase of 5 vehicle replacements and cyber crime investigation equipment. It is proposed funds from the incremental TPT will be combined with 2% of the room tax capital funds to purchase the public safety mobile data system over the next 2 fiscal years along with an automated finger printing system in FY2015. It is anticipated the funds also be used to remodel the old dispatch area at KPD to provide offices for supervisors. The Fire Department budget includes the replacement of a vehicle, phase 1 of repaving the training grounds

at station #2, and bay door replacements. We have continued to defer the automobile and equipment replacement programs in many departments, and down the road this may come back to haunt us as we are seeing now in the information technology area.

We have continued to defer investment into upgrades of our computer systems and are working to upgrade systems beginning with public safety and 911 dispatch systems and moving on to others as those systems become obsolete or fail. Consequently, the budget includes about \$182,000 of capital investment into the City's information technology systems. The IT and Utility Billing budget in FY2013 included the purchase of an interactive voice response system to assist in alleviating the backlog of utility customers waiting in excess of 20 minutes on the telephone to pay monthly bills with a credit card. However, we are continuing to experience a high volume of calls and may still need to invest in additional customer service representatives and other online alternatives instead (or in addition to). The IT budget also includes a point-of-sale system for the parks and recreation department; the addition of adding the engineering building to the keyless door entry system, computer replacements; internet firewalls with failover; and email archiver replacement.

The facilities maintenance budget includes the replacement of flooring in the court, fire department and engineering along with restroom repairs in the City Complex and funds for A/C unit replacements.

Capital Improvements Projects – The Capital Improvements Plan for the next 5 years continues to exceed \$200 million. This illustrates the City's awareness of the need for infrastructure improvements. While the economy is trending upward, the continued uncertainty of future revenue streams and the City's reluctance to seek voter approval of bonds leaves many of these projects unfunded. During budget and capital improvements plan meetings, the City Council identified a priority list of projects. This document includes a list of these projects as well as completed projects and construction-in-progress.

Street improvements, water resources, public safety facilities and equipment, parks, and drainage improvements continue to be the focus of the capital needs throughout the community. Overall, capital improvements are recommended to be funded using a combination of current revenues or approved alternative revenues, public-private partnerships, and proceeds from the issuance of bonds if and when approved.

Summary

The City continues to mirror the community in regard to economic condition, and budgetary challenges. We have a limited revenue base comprised primarily of local transaction privilege tax and state shared revenue that is influenced by economic fluctuations and legislative action. During fiscal year 2014, you have our commitment to

continue to evaluate our long-term financial plan while providing the best public service in a manner we can afford. This budget includes our commitment to the community to plan for and improve transportation routes, expand our water resources, expand our wastewater collections facilities and customer base, plan for public safety facilities and public safety equipment, and continue to plan for neighborhood parks.

We would like to thank all the individuals, including the City Council, the citizens of Kingman, the businesses that provide jobs and economic opportunities for our citizens, and the employees of the City of Kingman who work diligently each day to provide services to the community as a whole. Again, we appreciate the efforts and sacrifices made to balance this budget while maintaining financial integrity during this difficult and uncertain time. This budget reflects our dedication to the community and addresses issues that affect quality of life such as traffic safety and street maintenance concerns, provision of emergency response and aid, code enforcement and area beautification, recreation activities and open space, and maintenance of property values. We look forward to working with you to maintain and strengthen the quality of life for our community during the coming year.

Respectfully submitted,



Jack Kramer
City Manager



Coral Loyd
Financial Services Director

*SUMMARY
INFORMATION*

CITY OF KINGMAN
Sources and Uses of Money
FISCAL YEAR 2013-2014

SOURCES:

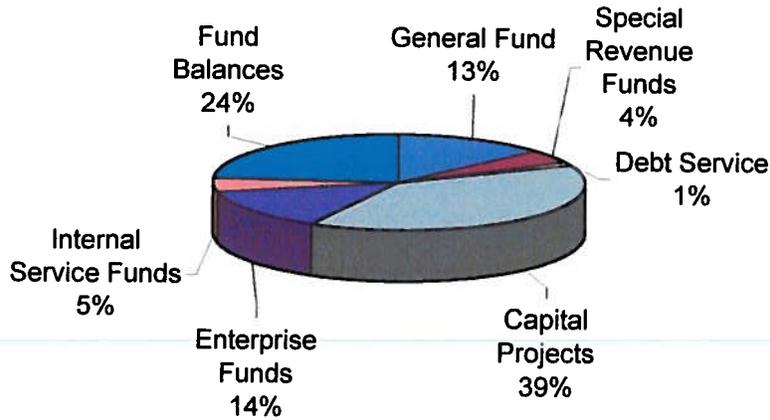
General Fund	\$25,105,770
Special Revenue Funds	8,662,870
Debt Service	2,020,583
Capital Projects	75,722,201
Enterprise Funds	26,722,367
Internal Service Funds	9,158,021
Fund Balances	45,999,005
Total All Funding Sources	\$193,390,817

USES:

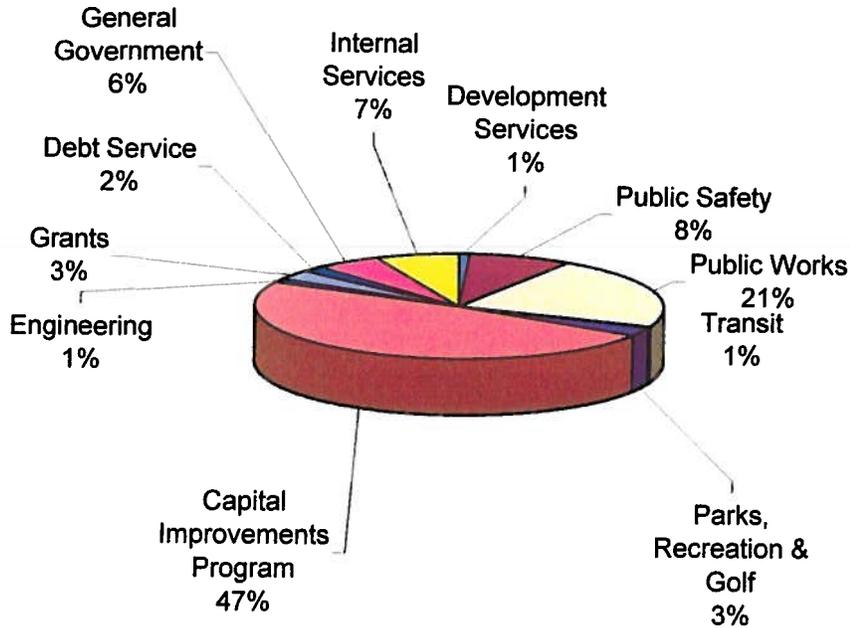
Development Services	\$1,162,281
Public Safety	13,083,345
Public Works	34,694,701
Transit	927,273
Parks, Recreation & Golf	4,118,437
Capital Improvements Program	76,969,517
Engineering	1,471,772
Grants	4,894,446
Debt Service	2,556,796
General Government	8,766,883
Internal Services	10,407,338
Total All Funding Uses	\$159,052,789

CITY OF KINGMAN
Sources and Uses of Money
FISCAL YEAR 2013-2014

Total Financial Resources
\$193,390,817



Total Budgeted Expenditures
\$159,052,789

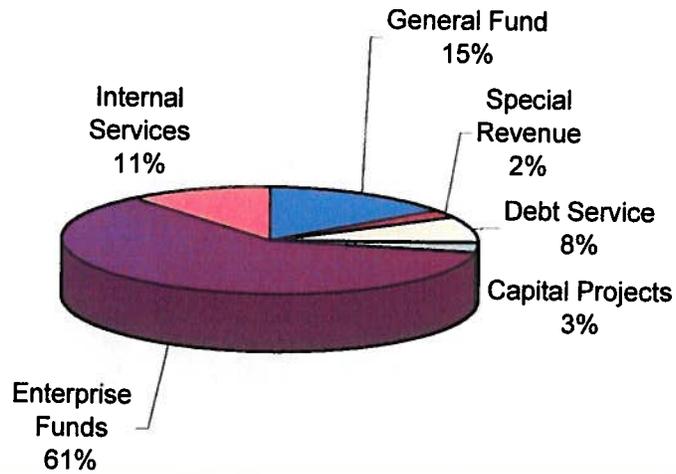


CITY OF KINGMAN
Summary By Department of Expenditures Within Each Fund
ADOPTED BUDGET FISCAL YEAR 2013 - 2014

	BUDGET FY 2012 - 13	BUDGET FY 2013 - 14	INCREASE (DECREASE)	% CHANGE
GENERAL FUND				
Office of the Mayor/Council	\$ 124,067	\$ 170,512	\$ 46,445	
City Attorney	610,743	688,877	78,134	
Magistrate	1,382,369	1,388,198	5,829	
City Manager	223,892	237,333	13,441	
TDC	870,900	776,900	(94,000)	
EDMC	25,000	25,000	0	
City Clerk	271,649	283,021	11,372	
Human Resources	558,606	605,617	47,011	
Police	7,369,663	7,550,192	180,529	
Fire	5,350,506	5,533,153	182,647	
Finance	827,328	830,108	2,780	
Development Services	1,205,561	1,162,281	(43,280)	
Parks, Rec, Pools, Golf	3,889,229	4,118,437	229,208	
Cash Transfers	3,030,497	3,621,467	590,970	
TOTAL GENERAL FUND	\$ 25,740,010	\$ 26,991,096	\$ 1,251,086	4.86%
SPECIAL REVENUE FUNDS				
HIGHWAY USERS REV. FUND	\$ 2,918,341	\$ 3,577,838	\$ 659,497	
TRANSIT SYSTEM FUND	1,068,117	927,273	(140,844)	
GRANTS FUND	6,069,559	4,894,446	(1,175,113)	
IMP. DIST. BOND REPAY.	0	0	0	
POWERHOUSE FUND	139,900	139,850	(50)	
TOTAL SPECIAL REV. FUNDS	\$ 10,195,917	\$ 9,539,407	\$ (656,510)	-6.44%
DEBT SERVICE FUNDS				
GENERAL OBLIGATION DEBT	0	0	0	
MUNICIPAL PROP CORP DEBT	715,069	917,243	202,174	
HELP LOAN	3,065	0	(3,065)	
IMPROVEMENT DIST. DEBT	1,638,180	1,639,553	1,373	
TOTAL DEBT SERVICE FUNDS	\$ 2,356,314	\$ 2,556,796	\$ 200,482	8.51%
CAPITAL PROJECTS FUNDS				
SMALL IMP. DIST. CONSTRUCTION	\$ 350,000	\$ 400,000	\$ 50,000	
ID CONSTRUCTION FUNDS	490,222	0	(490,222)	
CAPITAL PROJECTS CONST	77,237,710	75,269,517	(1,968,193)	
AIRWAY UNDERPASS	500,000	0	(500,000)	
FLOOD CONTROL CONST.	1,050,000	1,300,000	250,000	
TOTAL CONSTRUCTION FUNDS	\$ 79,627,932	\$ 76,969,517	\$ (2,658,415)	-3.34%
ENTERPRISE FUNDS				
WATER OPERATING	\$ 7,509,937	\$ 9,336,347	\$ 1,826,410	
WATER CAPITAL RENEWAL	840,000	2,689,000	1,849,000	
WATER EXPANSION	3,242,971	3,200,000	(42,971)	
COLORADO RIVER WATER	500,000	500,000	0	
WASTEWATER OPERATING	7,521,959	7,115,960	(405,999)	
WASTEWATER EXPANSION	10,253,820	5,822,735	(4,431,085)	
SANITATION	3,602,212	3,924,593	322,381	
TOTAL ENTERPRISE FUNDS	\$ 33,470,899	\$ 32,588,635	\$ (882,264)	-2.64%
INTERNAL SERVICES FUNDS				
FLEET SERVICES	\$ 1,241,089	\$ 1,321,292	\$ 80,203	
FACILITIES MAINT SERVICES	723,658	923,587	199,929	
INFORMATION TECHNOLOGY	1,254,886	1,245,413	(9,473)	
INSURANCE SERVICES	730,000	590,000	(140,000)	
BENEFITS RESERVE	6,722,500	5,034,290	(1,688,210)	
911 DISPATCH CENTER	1,293,446	1,292,756	(690)	
TOTAL INTERNAL SERVICES	\$ 11,965,579	\$ 10,407,338	\$ (1,558,241)	-13.02%
TOTAL ALL FUNDS	\$ 163,356,651	\$ 159,052,789	\$ (4,303,862)	-2.63%

**CITY OF KINGMAN
FISCAL YEAR 2013-2014**

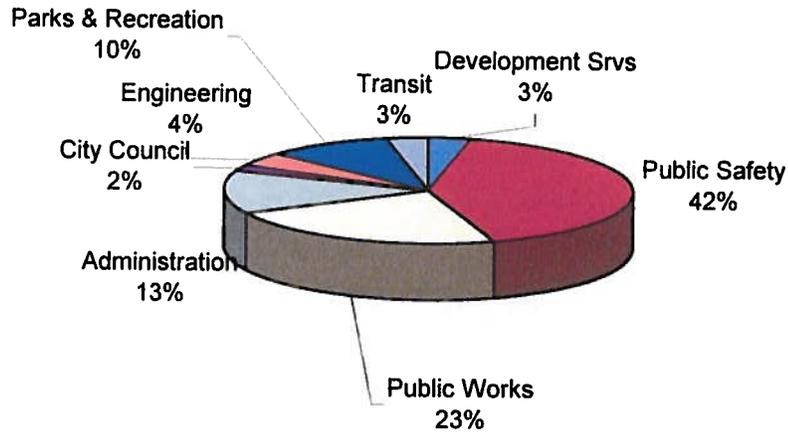
Projected Year End Fund Balances



FUND	Fund Balance 7/1/2013	Estimated Revenues FY 2013 - 14	Proposed Expenditures FY 2013 - 14	Projected Balance 6/30/2014
General Fund	\$6,917,010	\$25,105,770	\$26,991,096	\$5,031,684
Special Revenue	1,658,807	8,662,870	9,539,407	\$782,270
Debt Service	3,225,683	2,020,583	2,556,796	\$2,689,470
Capital Projects	2,253,017	75,722,201	76,969,517	\$1,005,701
Enterprise Funds	26,804,310	26,722,367	32,588,635	\$20,938,042
Internal Services	5,140,178	9,158,021	10,407,338	\$3,890,861
TOTAL ALL FUNDS	\$45,999,005	\$147,391,812	\$159,052,789	\$34,338,028

**City of Kingman
Fiscal Year 2013-14**

**Authorized Funded
Personnel**



Program	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	Percent of Total
Development Services						
P & Z	5	5	5	5	5	1.5%
Building Inspection	8	8	5	6	6	1.8%
Total Develop Svcs	13	13	10	11	11	3.3%
Public Safety						
Police	84	84	70	70	70	21.1%
Fire	53	53	52	52	52	15.6%
911 Dispatch Center	0	0	16	16	16	4.8%
Public Works	72	75	74	74	75	22.6%
Transit	14	13	11	11	11	3.3%
Parks, Recreation & Golf	34.75	34.75	34.5	33	33	9.9%
Engineering	16	14	14	14	14	4.2%
Administration	43.5	43.5	42.5	42.5	43.5	13.1%
City Council	7	7	7	7	7	2.1%
Total Employees	337.25	337.25	331	330.5	332.5	100.0%

SUMMARY OF AUTHORIZED PERSONNEL - FUNDED POSITIONS

New Position
Dept Changes or Reclassifications

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
MAYOR AND COUNCIL (1310)						
Mayor		1.00	1.00	1.00	1.00	1.00
Vice-Mayor		1.00	1.00	1.00	1.00	1.00
Councilmember		5.00	5.00	5.00	5.00	5.00
DEPARTMENT TOTAL		7.00	7.00	7.00	7.00	7.00
CITY ATTORNEY (1530)						
City Attorney	C.A.	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	224	1.00	1.00	1.00	1.00	1.00
Prosecutor	218	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00
Legal Secretary	204	3.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		7.00	6.00	6.00	6.00	6.00
CITY MAGISTRATE (1243)						
City Magistrate	C.A.	1.00	1.00	1.00	1.00	1.00
Associate Magistrate	221	0.50	0.50	0.50	0.50	0.50
Court Administrator	218	1.00	1.00	1.00	1.00	1.00
Court Collections Officer	205	1.00	1.00	1.00	1.00	1.00
Court Clerk	204	5.00	5.00	5.00	5.00	5.00
DEPARTMENT TOTAL		8.50	8.50	8.50	8.50	8.50
CITY MANAGER (1320)						
City Manager	C.A.	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	0.00	0.00	0.00	0.00	1.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	2.00
CITY CLERK'S OFFICE (1540)						
City Clerk	224	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	211	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		3.00	3.00	3.00	3.00	3.00
HUMAN RESOURCES & RISK						
Human Resources/Risk Director	227	1.00	1.00	1.00	1.00	1.00
Human Resources Administrator	218	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	209	2.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		4.00	4.00	4.00	4.00	4.00
INFORMATION TECHNOLOGY SERVICES						
Information Technology Director	227	1.00	1.00	1.00	1.00	1.00
Information Technology Administrator	218	1.00	1.00	1.00	1.00	1.00
Information Technology Coordinator	214	4.00	4.00	4.00	4.00	4.00
GIS Technician	209	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		7.00	7.00	7.00	7.00	7.00
FINANCIAL SERVICES DEPARTMENT						
Financial Administration (1512)						
Financial Services Director	227	1.00	1.00	1.00	1.00	1.00
Finance Administrator	220	1.00	1.00	1.00	1.00	1.00
Senior Accountant/Budget Analyst	217	1.00	1.00	1.00	1.00	1.00
Accountant	209	1.00	1.00	1.00	1.00	1.00
Payroll Clerk/Accounts Payable	205	2.00	2.00	2.00	2.00	2.00
Program Sub-Total		6.00	6.00	6.00	6.00	6.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION		Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
Utility Billing Services (3410)							
Finance Administrator	220		1.00	1.00	1.00	1.00	1.00
Customer Services Supervisor	212		1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	209		1.00	1.00	1.00	1.00	1.00
Customer Service Representative	204		4.00	4.00	4.00	4.00	4.00
Program Sub-Total			7.00	7.00	7.00	7.00	7.00
DEPARTMENT TOTAL			13.00	13.00	13.00	13.00	13.00
TRANSIT SYSTEM							
Transit - Administration (3115)							
Transit Superintendent	218		1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206		1.00	1.00	1.00	1.00	1.00
Program Sub-Total			2.00	2.00	2.00	2.00	2.00
Transit - Operations (3120)							
Transit Operator	206		11.00	9.00	9.00	9.00	9.00
Program Sub-Total			11.00	9.00	9.00	9.00	9.00
DEPARTMENT TOTAL			13.00	11.00	11.00	11.00	11.00
DEVELOPMENT SERVICES							
Planning & Zoning (1910)							
Development Services Director	227		1.00	1.00	1.00	1.00	1.00
Planning and Zoning Administrator	224		1.00	1.00	1.00	1.00	0.00
Principal Planner	217		2.00	2.00	2.00	2.00	2.00
Planner	214		0.00	0.00	0.00	0.00	1.00
Administrative Assistant	206		0.00	1.00	1.00	1.00	1.00
Administrative Secretary	204		1.00	0.00	0.00	0.00	0.00
Program Sub-Total			5.00	5.00	5.00	5.00	5.00
Building Inspection (2420)							
Building Official	218		1.00	1.00	1.00	1.00	1.00
Sr. Building Inspector	212		5.00	3.00	4.00	4.00	4.00
Adm Assistant	206		1.00	0.00	0.00	0.00	0.00
Permit Technician	206		0.00	1.00	1.00	1.00	1.00
Adm Secretary	204		1.00	0.00	0.00	0.00	0.00
Program Sub-Total			8.00	5.00	6.00	6.00	6.00
DEPARTMENT TOTAL			13.00	10.00	11.00	11.00	11.00
ENGINEERING (3490)							
City Engineer	227		1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	224		3.00	3.00	3.00	3.00	3.00
City Surveyor	220		1.00	1.00	1.00	1.00	1.00
Engineer In Training	215		0.00	0.00	0.00	0.00	0.00
Public Works Inspector Supervisor	213		0.00	0.00	0.00	0.00	0.00
Engineering Technician Supervisor	213		1.00	1.00	1.00	1.00	1.00
Survey Party Chief	213		2.00	2.00	2.00	2.00	2.00
Engineering Technician II	212		1.00	1.00	1.00	1.00	1.00
Public Works Inspector	209		0.00	0.00	0.00	0.00	0.00
Engineering Technician	209		3.00	3.00	3.00	3.00	3.00
Administrative Assistant II	209		1.00	0.00	0.00	0.00	1.00
Administrative Assistant	206		2.00	2.00	2.00	2.00	1.00
Administrative Secretary	204		0.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL			15.00	14.00	14.00	14.00	14.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
PARKS & RECREATION						
Parks (5210)						
Parks & Recreation Director	227	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	218	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Chemical Applicator	204	1.00	1.00	1.00	1.00	1.00
Irrigation Mechanic	204	2.00	2.00	2.00	2.00	2.00
Groundskeeper	202	10.00	10.00	10.00	10.00	10.00
PT Park Ranger	201	0.75	0.75	0.75	0.75	0.75
Program Sub-Total		19.75	19.75	19.75	19.75	19.75
Recreation (5111)						
Recreation Superintendent	218	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	211	3.00	3.00	2.00	2.00	2.00
PT Recreation Leader	201	0.50	0.50	0.00	0.00	0.00
Program Sub-Total		4.50	4.50	3.00	3.00	3.00
Pools (5124)						
Pool Operator	204	2.00	1.75	2.00	2.00	2.00
Program Sub-Total		2.00	1.75	2.00	2.00	2.00
Golf Course (5125)						
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	1.00	1.00	1.00	1.00	1.00
Irrigation Mechanic	204	1.00	1.00	1.00	1.00	1.00
Groundskeeper	202	5.50	5.50	5.25	5.25	5.25
Program Sub-Total		8.50	8.50	8.25	8.25	8.25
DEPARTMENT TOTAL		34.75	34.50	33.00	33.00	33.00
FIRE DEPARTMENT						
Uniformed Personnel (2210)						
Fire Chief	227	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	224	2.00	2.00	2.00	2.00	2.00
Battalion Chief - Shift Commander	221	3.00	3.00	3.00	3.00	3.00
Battalion Chief - EMS	221	1.00	1.00	1.00	1.00	1.00
Captain - Fire	216	12.00	12.00	12.00	12.00	12.00
Fire Prevention Specialist	214	3.00	3.00	3.00	3.00	3.00
Engineer - Fire	213	15.00	15.00	15.00	15.00	15.00
Firefighter	211	13.00	13.00	13.00	13.00	13.00
Sub Total		50.00	50.00	50.00	50.00	50.00
Fire Department Support Staff (2210)						
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00
Sub Total		2.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		52.00	52.00	52.00	52.00	52.00
POLICE DEPARTMENT						
Support Staff (2110)						
Support Services Administrator	220	0.00	0.00	0.00	0.00	1.00
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	212	1.00	0.00	0.00	0.00	0.00
Evidence Technician II	211	1.00	1.00	1.00	1.00	1.00
Communication Specialist	209	13.00	0.00	0.00	0.00	0.00
Neighborhood Services Officer	209	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer	209	4.00	4.00	4.00	4.00	4.00
Evidence Technician I	208	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	6.00	6.00	6.00	6.00	6.00
Animal Control Officer	205	0.00	0.00	0.00	0.00	0.00
Sub Total		28.00	14.00	14.00	14.00	15.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION		Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
Sworn Personnel (2110)							
Police Chief	227		1.00	1.00	1.00	1.00	1.00
Deputy Chief	224		0.00	0.00	0.00	0.00	1.00
Captain	224		2.00	2.00	2.00	2.00	0.00
Lieutenant	221		0.00	1.00	1.00	1.00	0.00
Lieutenant	221		3.00	2.00	2.00	2.00	3.00
Sergeant	216		7.00	7.00	7.00	7.00	7.00
Police Officer	212		43.00	43.00	43.00	43.00	43.00
Sub Total			56.00	56.00	56.00	56.00	55.00
DEPARTMENT TOTAL			84.00	70.00	70.00	70.00	70.00
911 DISPATCH CENTER							
Communications Administrator	218		0.00	1.00	1.00	1.00	1.00
Communication Crew Leader	211		0.00	0.00	4.00	4.00	4.00
Communication Specialist	209		0.00	15.00	11.00	11.00	11.00
Sub Total			0.00	16.00	16.00	16.00	16.00
DEPARTMENT TOTAL			0.00	16.00	16.00	16.00	16.00
PUBLIC WORKS DEPARTMENT							
Administration (3100)							
Public Works Director	227		1.00	1.00	1.00	1.00	1.00
Project Manager	217		1.00	1.00	1.00	1.00	1.00
Administrative Assistant	209		1.00	1.00	1.00	1.00	1.00
Program Sub-Total			3.00	3.00	3.00	3.00	3.00
Streets (3110)							
Street Superintendent	218		1.00	1.00	1.00	1.00	1.00
Crew Leader	211		1.00	1.00	1.00	1.00	1.00
Electrician	209		1.00	1.00	1.00	1.00	1.00
Equipment Operator A	209		6.00	6.00	7.00	7.00	7.00
Equipment Operator A	209		1.00	1.00	0.00	0.00	0.00
Equipment Operator B	206		3.00	2.00	1.00	1.00	1.00
Program Sub-Total			13.00	12.00	11.00	11.00	11.00
Water Operations (3510)							
Water Superintendent	218		1.00	1.00	1.00	1.00	1.00
Construction Project/Maint Super.	213		1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	212		1.00	1.00	1.00	1.00	1.00
Electrician II	212		1.00	1.00	1.00	1.00	1.00
Fire Crew Leader	211		1.00	1.00	1.00	1.00	1.00
Water Quality Program Manager	211		0.00	0.00	0.00	0.00	1.00
Blue Stake Coordinator	209		1.00	1.00	1.00	1.00	1.00
Water Technician A	209		2.00	2.00	2.00	2.00	2.00
Equipment Operator A	209		5.00	5.00	5.00	5.00	5.00
Equipment Operator B	206		3.00	3.00	4.00	4.00	4.00
Administrative Assistant	206		1.00	1.00	1.00	1.00	1.00
Fire Maintenance Worker	202		2.00	2.00	2.00	2.00	2.00
Program Sub-Total			19.00	19.00	20.00	20.00	21.00
Wastewater Operations (3730)							
Wastewater Superintendent	218		1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Op IV	213		3.00	3.00	3.00	3.00	3.00
Wastewater Treatment Plant Op III	211		3.00	3.00	2.00	2.00	2.00
Lab Analyst	211		0.00	0.00	1.00	1.00	1.00
Wastewater Treatment Plant Op II	209		0.00	0.00	2.00	2.00	2.00
Wastewater Collections A	209		4.00	4.00	2.00	2.00	2.00
Wastewater Technician A	209		0.00	0.00	0.00	0.00	0.00
Program Sub-Total			11.00	11.00	11.00	11.00	11.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
Sanitation (3320)						
Sanitation Supervisor	218	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00
Equipment Operator B	206	15.00	15.00	15.00	15.00	15.00
Program Sub-Total		17.00	17.00	17.00	17.00	17.00
Fleet Services (3810)						
Superintendent	218	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	0.00	0.00	0.00	0.00	1.00
Equipment Mechanic	209	4.00	4.00	4.00	4.00	3.00
Welder	209	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
Program Sub-Total		7.00	7.00	7.00	7.00	7.00
Building Maintenance Services (3830)						
Building Maintenance Technician	209	1.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	202	4.00	4.00	4.00	4.00	4.00
Program Sub-Total		5.00	5.00	5.00	5.00	5.00
DEPARTMENT TOTAL		75.00	74.00	74.00	74.00	75.00
CITY TOTAL		337.25	331.00	330.50	330.50	332.50

SUMMARY OF AUTHORIZED PERSONNEL - UNFUNDED POSITIONS

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
CITY ATTORNEY (1530)						
Legal Secretary	204	0.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		0.00	1.00	1.00	1.00	1.00
CITY MAGISTRATE (1243)						
Court Clerk	204	0.50	0.50	0.50	0.50	0.50
DEPARTMENT TOTAL		0.50	0.50	0.50	0.50	0.50
CITY MANAGER (1320)						
Special Project Administrator	224	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE (1540)						
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	0.00
FINANCIAL SERVICES DEPARTMENT						
Financial Administration (1512)						
Payroll Clerk/Accounts Payable	205	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	1.00
TRANSIT SYSTEM						
Transit - Operations (3120)						
Transit Operator	206	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		1.00	1.00	1.00	1.00	1.00
DEVELOPMENT SERVICES						
Building Inspection (2420)						
Sr. Building Inspector	212	4.00	6.00	5.00	5.00	5.00
DEPARTMENT TOTAL		4.00	6.00	5.00	5.00	5.00
ENGINEERING (3490)						
Assistant City Surveyor	218	1.00	1.00	1.00	1.00	1.00
Project Engineer	218	1.00	1.00	1.00	1.00	1.00
Project Manager	217	1.00	1.00	1.00	1.00	1.00
Engineering Technician	209	3.00	3.00	3.00	3.00	3.00
Survey Instrument Technician	209	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	206	0.00	0.00	0.00	0.00	1.00
DEPARTMENT TOTAL		8.00	8.00	8.00	8.00	9.00
PARKS & RECREATION						
Parks (5210)						
Groundskeeper	202	3.00	3.00	3.00	3.00	3.00
Golf Course (5125)						
Golf Course Superintendent	218	1.00	1.00	1.00	1.00	1.00
Groundskeeper	202	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		5.00	5.00	5.00	5.00	5.00

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Budget FY 2012-13	Actual FY 2012-13	Budget FY 2013-14
FIRE DEPARTMENT						
Uniformed Personnel (2210)						
Battalion Chief - Training Officer	221	1.00	1.00	1.00	1.00	1.00
Assistant Fire Marshall	217	1.00	1.00	1.00	1.00	1.00
Firefighter	211	2.00	2.00	2.00	2.00	2.00
DEPARTMENT TOTAL		4.00	4.00	4.00	4.00	4.00
POLICE DEPARTMENT						
Call Taker	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00
Captain	224	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		3.00	3.00	3.00	3.00	3.00
Streets (3110)						
Equipment Operator B	206	3.00	4.00	5.00	5.00	5.00
DEPARTMENT TOTAL		3.00	4.00	5.00	5.00	5.00
Water Operations (3510)						
Water Technician A	209	1.00	1.00	1.00	1.00	1.00
Water Technician B	208	1.00	1.00	1.00	1.00	1.00
Equipment Operator B	206	3.00	3.00	2.00	2.00	2.00
Water Service Worker	204	1.00	1.00	1.00	1.00	1.00
DEPARTMENT TOTAL		6.00	6.00	5.00	5.00	5.00
CITY TOTAL		37.50	41.50	40.50	40.50	40.50

*STATUTORY BUDGET
DOCUMENTS*

CITY OF KINGMAN
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2014

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES* 2013	ACTUAL EXPENDITURES/EXPENSES** 2013	FUND BALANCE/NET ASSETS*** July 1, 2013**	PROPERTY TAX REVENUES 2014	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2014	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014		TOTAL FINANCIAL RESOURCES AVAILABLE 2014	BUDGETED EXPENDITURES/EXPENSES 2014
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 25,740,010	\$ 23,377,849	\$ 6,917,010	Primary: \$ Secondary:	\$ 23,529,404	\$	\$	\$ 1,576,366	\$ (4,332,054)	\$ 32,022,780	\$ 26,991,096
2. Special Revenue Funds	10,195,917	6,106,928	1,656,807		8,059,557			604,303	(1,071,807)	10,321,677	9,539,407
3. Debt Service Funds Available	2,356,314	2,355,080	3,225,683		1,104,589			915,994	(33,440)	5,246,266	2,556,796
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds	2,356,314	2,355,080	3,225,683		1,104,589			915,994	(33,440)	5,246,266	2,556,796
6. Capital Projects Funds	79,627,932	2,635,730	2,253,017		6,694,841			1,741,772	(1,467,157)	77,975,218	76,969,517
7. Permanent Funds											
8. Enterprise Funds Available	33,470,899	24,747,335	27,040,636		20,694,196			6,029,171	(7,968,189)	53,763,003	32,588,635
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	33,470,899	24,747,335	27,040,636		20,694,196			6,029,171	(7,968,189)	53,763,003	32,588,635
11. Internal Service Funds	11,965,579	9,173,367	4,903,852		4,422,547			4,735,474	(729,433)	14,061,873	10,407,338
TOTAL ALL FUNDS	\$ 163,356,651	\$ 88,396,289	\$ 45,999,005		\$ 64,504,144	\$ 67,285,588	\$ (67,285,588)	\$ 15,602,080	\$ (15,602,080)	\$ 193,390,817	\$ 159,052,789

EXPENDITURE LIMITATION COMPARISON	
2013	2014
\$ 163,356,651	\$ 159,052,789
1. Budgeted expenditures/expenses	
2. Add/subtract: estimated net reconciling items	
3. Budgeted expenditures/expenses adjusted for reconciling items	159,052,789
4. Less: estimated exclusions	126,209,504
5. Amount subject to the expenditure limitation	32,843,285
6. EEC or voter-approved alternative expenditure limitation	40,914,236

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

CITY OF KINGMAN
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
GENERAL FUND			
Local taxes			
Transaction Privilege Tax	\$ 10,568,500	\$ 10,690,995	\$ 13,200,000
Room Tax	360,000	354,419	350,000
Restaurant & Bar Tax	600,000	588,000	
Licenses and permits			
Franchise Fees	735,000	720,734	720,000
Business Licenses	103,500	106,097	105,900
Building Permits	287,500	375,528	357,500
Intergovernmental			
State Transaction Privilege Tax	2,300,000	2,300,000	2,300,000
State Revenue Sharing	2,860,000	2,867,088	3,131,404
Charges for services			
Charges for Services	1,478,500	1,487,888	1,400,000
Fines and forfeits			
Magistrate Court	290,000	280,804	281,000
Interest on Investments			
Interest Earned	85,000	64,391	65,000
In-lieu property taxes			
Auto Lieu Tax	1,340,000	1,310,000	1,310,000
Contributions			
Voluntary contributions			
Miscellaneous			
Miscellaneous Revenue	310,000	433,547	308,600
Total General Fund	\$ 21,318,000	\$ 21,579,491	\$ 23,529,404
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
State Fuel Tax	\$ 1,985,981	\$ 2,077,031	\$ 2,100,000
Restaurant & Bar Tax	600,000	588,000	588,000
Miscellaneous	5,000	5,500	5,500
Total Highway User Revenue Fund	\$ 2,590,981	\$ 2,670,531	\$ 2,693,500
Transit System Fund	\$ 927,468	\$ 717,508	\$ 725,710
Grants Fund	5,800,597	2,329,188	4,585,676
Powerhouse Fund	50,000	50,612	50,000
Improvement District Repayment Fund	4,044	4,079	3,681
Total Special Revenue Funds	\$ 6,782,109	\$ 3,101,387	\$ 5,365,067
Total Special Revenue Funds	\$ 9,373,090	\$ 5,771,918	\$ 8,058,567

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF KINGMAN
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2014

SOURCE OF REVENUES	ESTIMATED REVENUES* 2013	ACTUAL REVENUES* 2013	ESTIMATED REVENUES 2014
DEBT SERVICE FUNDS			
Municipal Property Corp Help Loan	\$	\$ 500	\$
Improvement District Debt Funds	1,119,525	1,162,358	1,104,589
	\$ 1,119,525	\$ 1,162,858	\$ 1,104,589
Total Debt Service Funds	\$ 1,119,525	\$ 1,162,858	\$ 1,104,589
CAPITAL PROJECTS FUNDS			
Small ID Construction	\$	\$ 52,200	\$
Capital Projects	5,135,000	707,519	5,893,457
Airway Underpass Construction		100	
Bank Street Construction			
Kingman Crossing TI Construction			
KAT & Banks Airport Add ID Construction		185	
Flood Control	512,393	804,279	801,384
Rancho Santa Fe Parkway TI Construction			
	\$ 5,647,393	\$ 1,564,283	\$ 6,694,841
Total Capital Projects Funds	\$ 5,647,393	\$ 1,564,283	\$ 6,694,841
ENTERPRISE FUNDS			
Water Operating	\$ 7,414,250	\$ 7,443,967	\$ 7,004,996
Water Capital Renewal	843,000	842,631	841,000
Water Expansion	1,101,971	301,315	984,000
Colorado River Water	518,000	109,558	640,200
	\$ 9,877,221	\$ 8,697,471	\$ 9,470,196
Wastewater Operating	\$ 7,321,380	\$ 7,201,560	\$ 7,892,000
Wastewater Expansion	163,431	246,626	
	\$ 7,484,811	\$ 7,448,186	\$ 7,892,000
Sanitation	\$ 3,333,000	\$ 3,339,616	\$ 3,332,000
	\$ 3,333,000	\$ 3,339,616	\$ 3,332,000
Total Enterprise Funds	\$ 20,695,032	\$ 19,485,273	\$ 20,694,196
INTERNAL SERVICE FUNDS			
Fleet Services	\$ 2,000	\$ 1,600	\$ 1,500
Facilities Maintenance	3,000	3,000	3,000
Information Technology	4,000	1,500	1,500
Insurance Services	10,000	7,000	7,000
Benefits Reserve	4,167,982	4,063,000	4,263,655
911 Dispatch Center	205,892	145,892	145,892
	\$ 4,392,874	\$ 4,221,992	\$ 4,422,547
Total Internal Service Funds	\$ 4,392,874	\$ 4,221,992	\$ 4,422,547
TOTAL ALL FUNDS	\$ 62,545,914	\$ 53,785,815	\$ 64,504,144

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF KINGMAN
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2014

FUND	OTHER FINANCING 2014		INTERFUND TRANSFERS 2014	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Fund	\$	\$	\$ 1,576,366	\$ (4,332,054)
Total General Fund	\$	\$	\$ 1,576,366	\$ (4,332,054)
SPECIAL REVENUE FUNDS				
Highway Users Rev Fund	\$	\$	\$ 265,033	\$ (541,821)
Grants Fund			27,947	(456,120)
Transit System			211,323	(66,466)
Improvement Dist Repayment Fund				
Powerhouse			100,000	(7,400)
Total Special Revenue Funds	\$	\$	\$ 604,303	\$ (1,071,807)
DEBT SERVICE FUNDS				
General Obligation Debt	\$	\$	\$	\$
Municipal Property Corp			915,994	
Help Loan				
Imp District Debt Funds				(33,440)
Total Debt Service Funds	\$	\$	\$ 915,994	\$ (33,440)
CAPITAL PROJECTS FUNDS				
Small ID Construction Fund	\$	\$	\$	\$
Capital Projects Construction			524,615	(1,217,157)
KAT & Banks ID Construction				
Kingman Crossing TI Construction	18,049,843	(18,049,843)	1,157,157	
Flood Control				(250,000)
Rancho Santa Fe Parkway TI Const	49,235,745	(49,235,745)	60,000	
Total Capital Projects Funds	\$ 67,285,588	\$ (67,285,588)	\$ 1,741,772	\$ (1,467,157)
ENTERPRISE FUNDS				
Water Operating	\$	\$	\$ 776,153	\$ (2,694,872)
Water Capital Renewal			1,500,000	
Water Expansion				
Colorado River Water				
Wastewater Operating			17,283	(4,499,629)
Wastewater Expansion			3,708,513	
Sanitation			26,222	(773,688)
Total Enterprise Funds	\$	\$	\$ 6,028,171	\$ (7,968,189)
INTERNAL SERVICE FUNDS				
Fleet Services	\$	\$	\$ 1,240,203	\$ (39,470)
Facilities Maintenance Services			689,155	(2,048)
Information Technology			1,102,710	(11,385)
Insurance Services			605,000	
Benefits Reserve				(451,790)
911 Dispatch Center			1,098,406	(224,740)
Total Internal Service Funds	\$	\$	\$ 4,735,474	\$ (729,433)
TOTAL ALL FUNDS	\$ 67,285,588	\$ (67,285,588)	\$ 15,602,080	\$ (15,602,080)

SCHEDULE D

CITY OF KINGMAN
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2014

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES* 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
GENERAL FUND				
Office of the Mayor/Council	\$ 124,067	\$	\$ 114,433	\$ 170,512
City Attorney	610,743		623,289	688,877
Magistrate	1,382,369		1,372,999	1,388,198
City Manager	223,892		226,511	237,333
TDC	870,900		275,276	776,900
EDMC	25,000		18,500	25,000
City Clerk	271,649		266,139	283,021
Human Resources	558,606		579,004	605,617
Police	7,369,663		7,148,070	7,550,192
Fire	5,350,506		5,180,476	5,533,153
Finance	827,328		814,810	830,108
Development Services	1,205,561		1,062,509	1,162,281
Parks, Rec, Pools, Golf	3,889,229		3,719,766	4,118,437
Cash Transfers-Contingency	3,030,497		1,976,067	3,621,467
Total General Fund	\$ 25,740,010	\$	\$ 23,377,849	\$ 26,991,096
SPECIAL REVENUE FUNDS				
Highway Users Rev Fund	\$ 2,918,341	\$	\$ 2,739,675	\$ 3,577,838
Transit System Fund	1,068,117		896,629	927,273
Grants Fund	6,069,559		2,331,411	4,894,446
Improvement Dist Repayment				
Powerhouse Fund	139,900		139,213	139,850
Total Special Revenue Funds	\$ 10,195,917	\$	\$ 6,106,928	\$ 9,539,407
DEBT SERVICE FUNDS				
Municipal Prop Corp Debt	715,069		713,819	917,243
Help Loan	3,065		3,081	
Improvement District Debt	1,638,180		1,638,180	1,639,553
Total Debt Service Funds	\$ 2,356,314	\$	\$ 2,355,080	\$ 2,556,796
CAPITAL PROJECTS FUNDS				
Small Imp Dist Const	\$ 350,000	\$	\$	\$ 400,000
KAT/BanksID Const	490,222		489,357	
Capital Projects Fund	77,237,710		1,043,659	75,269,517
Airway Underpass	500,000		215,866	
Flood Control Const	1,050,000		886,848	1,300,000
Total Capital Projects Funds	\$ 79,627,932	\$	\$ 2,635,730	\$ 76,969,517
ENTERPRISE FUNDS				
Water Operating	\$ 7,509,937	\$	\$ 6,895,484	\$ 9,336,347
Water Capital Renewal	840,000		514,000	2,689,000
Water Expansion	3,242,971			3,200,000
Colorado River Water	500,000			500,000
Wastewater Operating	7,521,959		6,622,561	7,115,960
Wastewater Expansion	10,253,820		7,356,369	5,822,735
Sanitation	3,602,212		3,358,921	3,924,593
Total Enterprise Funds	\$ 33,470,899	\$	\$ 24,747,335	\$ 32,588,635
INTERNAL SERVICE FUNDS				
Fleet Services	\$ 1,241,089	\$	\$ 1,211,577	\$ 1,321,292
Facilities Maintenance Services	723,658		650,282	923,587
Information Technology	1,254,886		1,150,693	1,245,413
Insurance Services	730,000		545,000	590,000
Benefits Reserve	6,722,500		4,437,904	5,034,290
911 Dispatch Center	1,293,446		1,177,911	1,292,756
Total Internal Service Funds	\$ 11,965,579	\$	\$ 9,173,367	\$ 10,407,338
TOTAL ALL FUNDS	\$ 163,356,651	\$	\$ 68,396,289	\$ 159,052,789

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

SCHEDULE E

CITY OF KINGMAN
Summary by Department of Expenditures/Expenses
Fiscal Year 2014

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2013	EXPENDITURE/ ADJUSTMENTS APPROVED 2013	ACTUAL EXPENDITURES/ EXPENSES * 2013	BUDGETED EXPENDITURES/ EXPENSES 2014
GENERAL				
Office of the Mayor/Council	\$ 124,067	\$	\$ 114,433	\$ 170,512
City Attorney	610,743		623,289	688,877
Magistrate	1,382,369		1,372,999	1,388,198
City Manager	223,892		226,511	237,333
TDC	870,900		275,276	776,900
EDMC	25,000		18,500	25,000
City Clerk	271,649		266,139	283,021
Human Resources	558,606		579,004	605,617
Police	7,369,663		7,148,070	7,550,192
Fire	5,350,506		5,180,476	5,533,153
Finance	827,328		814,810	830,108
Development Services	1,205,561		1,062,509	1,162,281
Parks, Rec, Pools, Golf	3,889,229		3,719,766	4,118,437
Cash Transfers-Contingency	3,030,497		1,976,067	3,621,467
Department Total	\$ 25,740,010	\$	\$ 23,377,849	\$ 26,991,096
SPECIAL REVENUE				
Public Works Administration	\$ 324,051	\$	\$ 299,907	\$ 327,922
Street	2,594,290		2,439,768	3,249,916
Transit Admin	166,988		159,097	169,929
Transit Operations	901,129		737,532	757,344
Grants Fund	6,069,559		2,331,411	4,894,446
Improvement Dist Repayment				
Powerhouse Fund	139,900		139,213	139,850
Department Total	\$ 10,195,917	\$	\$ 6,106,928	\$ 9,539,407
DEBT SERVICE				
Municipal Prop Corp Debt	715,069		713,819	917,243
Help Loan	3,065		3,081	
East Golden Gate ID	378,381		378,381	381,453
Airway RR Crossing ID	819,406		819,406	815,768
Wallapai-Marlene ID	10,960		10,960	10,768
Kingman Airport/Banks Airport	429,433		429,433	431,564
Department Total	\$ 2,356,314	\$	\$ 2,355,080	\$ 2,556,796
CAPITAL PROJECTS				
Small Imp Dist Const	\$ 350,000	\$	\$	\$ 400,000
Airway Underpass	500,000		215,866	
KAT & Banks Airport ID Const	490,222		489,357	
Capital Projects Fund	5,412,292		1,043,659	6,766,772
Kingman Crossing TI Const	20,978,000			19,207,000
Rancho Santa Fe Parkway TI	50,847,418			49,295,745
Flood Control	1,050,000		886,848	1,300,000
Department Total	\$ 79,627,932	\$	\$ 2,635,730	\$ 76,969,517
ENTERPRISE				
Water Operating	\$ 4,890,183	\$	\$ 4,421,122	\$ 6,881,259
Water Capital Renewal	840,000		514,000	2,689,000
Billing Services	1,094,718		1,033,011	983,316
Engineering	1,525,036		1,441,351	1,471,772
Water Expansion	3,242,971			3,200,000
Colorado River Water	500,000			500,000
Wastewater Operating	7,521,959		6,622,561	7,115,960
Wastewater Expansion	10,253,820		7,356,369	5,822,735
Sanitation	3,602,212		3,358,921	3,924,593
Department Total	\$ 33,470,899	\$	\$ 24,747,335	\$ 32,588,635
INTERNAL SERVICES				
Fleet Services	\$ 1,241,089	\$	\$ 1,211,577	\$ 1,321,292
Facilities Maintenance Services	723,658		650,282	923,587
Information Technology	1,254,886		1,150,693	1,245,413
Insurance Services	730,000		545,000	590,000
Benefits Reserve	6,722,500		4,437,904	5,034,290
911 Dispatch Center	1,293,446		1,177,911	1,292,756
Department Total	\$ 11,965,579	\$	\$ 9,173,367	\$ 10,407,338

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

SCHEDULE F

CITY OF KINGMAN
Full-Time Employees and Personnel Compensation
Fiscal Year 2014

FUND	Full-Time Equivalent (FTE) 2014	Employee Salaries and Hourly Costs 2014	Retirement Costs 2014	Healthcare Costs 2014	Other Benefit Costs 2014	Total Estimated Personnel Compensation 2014
GENERAL FUND	202	\$ 9,434,626	\$ 2,147,226	\$ 2,293,942	\$ 265,137	= \$ 14,140,931
SPECIAL REVENUE FUNDS						
HURF	14	\$ 670,355	\$ 82,955	\$ 174,983		= \$ 928,293
TRANSIT	11	375,413	48,637	67,895		= \$ 491,945
Total Special Revenue Funds	25	\$ 1,045,768	\$ 131,592	\$ 242,878		= \$ 1,420,238
DEBT SERVICE FUNDS						
		\$	\$	\$		= \$
Total Debt Service Funds		\$	\$	\$		= \$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$		= \$
Total Capital Projects Funds		\$	\$	\$		= \$
INTERNAL SERVICES						
FLEET	7	\$ 306,120	\$ 37,807	\$ 95,389		= \$ 439,316
FACILITIES MAINTENANCE	5	156,287	19,536	47,858		= \$ 223,681
INFORMATION TECHNOLOGY	7	398,050	47,031	84,112		= \$ 529,193
911 DISPATCH CENTER	16	610,317	81,631	165,983	4,030	= \$ 861,961
Total Internal Services Funds	35	\$ 1,470,774	\$ 186,005	\$ 393,342	\$ 4,030	= \$ 2,054,151
ENTERPRISE FUNDS						
WATER	42	\$ 1,973,690	\$ 245,684	\$ 473,009	\$ 17,259	= \$ 2,709,642
WASTEWATER	11	492,657	75,566	131,861	87,660	= \$ 787,744
SANITATION	17	629,248	80,926	213,623		= \$ 923,797
Total Enterprise Funds	70	\$ 3,095,595	\$ 402,176	\$ 818,493	\$ 104,919	= \$ 4,421,183
TOTAL ALL FUNDS	332	\$ 15,046,763	\$ 2,866,999	\$ 3,748,655	\$ 374,086	= \$ 22,036,503

*APPROPRIATION
SUMMARIES*

CITY OF KINGMAN
Operating Budget Summaries by Fund
Adopted Budget Fiscal Year 2013-2014

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
GENERAL FUND					
Personnel Expenses:	15,028,090	15,755,173	15,755,173	15,254,146	16,134,437
Supplies & Services:	3,848,718	4,859,600	4,859,600	4,057,896	4,800,605
City and Internal Services	1,359,340	1,606,240	1,606,240	1,606,240	1,710,587
Capital Outlay, Lease Purchases & Debt	88,299	488,500	488,500	483,500	724,000
EXPENDITURE TOTAL	20,324,447	22,709,513	22,709,513	21,401,782	23,369,629
TOTAL GENERAL FUND	20,324,447	22,709,513	22,709,513	21,401,782	23,369,629

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
HIGHWAY USERS REVENUE FUND					
Personnel Expenses:	967,709	1,021,892	1,021,892	1,032,259	1,050,897
Supplies & Services:	425,926	1,160,970	1,160,970	1,077,937	1,733,920
City and Internal Services	351,363	331,563	331,563	331,563	344,595
Capital Outlay, Lease Purchases & Debt	63,436	85,200	85,200	64,200	151,200
EXPENDITURE TOTAL	1,808,434	2,599,625	2,599,625	2,505,959	3,280,612
TOTAL Highway Users Revenue Fund	1,808,434	2,599,625	2,599,625	2,505,959	3,280,612

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
TRANSIT SYSTEM FUND					
Personnel Expenses:	574,446	598,517	598,517	572,429	581,977
Supplies & Services:	107,729	128,675	128,675	122,775	142,830
City and Internal Services	59,125	63,425	63,425	63,425	66,466
Capital Outlay, Lease Purchases & Debt	26,289	277,500	277,500	138,000	136,000
EXPENDITURE TOTAL	767,589	1,068,117	1,068,117	896,629	927,273
TOTAL Transit System Fund	767,589	1,068,117	1,068,117	896,629	927,273

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
WATER OPERATING FUND					
Personnel Expenses:	2,901,749	2,947,381	2,947,381	2,893,022	3,032,145
Supplies & Services:	2,070,120	2,583,170	2,583,170	2,243,270	2,568,130
City and Internal Services	601,210	611,860	611,860	611,860	644,758
Capital Outlay, Lease Purchases & Debt	219,841	496,200	496,200	376,006	541,200
EXPENDITURE TOTAL	5,792,920	6,638,611	6,638,611	6,124,158	6,786,233
TOTAL Water Operating Fund	5,792,920	6,638,611	6,638,611	6,124,158	6,786,233

CITY OF KINGMAN
Operating Budget Summaries by Fund
Adopted Budget Fiscal Year 2013-2014

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
WASTEWATER OPERATING FUND					
Personnel Expenses:	793,881	879,316	879,316	893,689	926,867
Supplies & Services:	660,909	901,450	901,450	819,450	971,250
City and Internal Services	116,150	92,000	92,000	92,000	94,970
Capital Outlay, Lease Purchases & Debt	40,301	232,200	232,200	110,155	118,214
EXPENDITURE TOTAL	1,611,241	2,104,966	2,104,966	1,915,294	2,111,301
TOTAL Wastewater Operating Fund	1,611,241	2,104,966	2,104,966	1,915,294	2,111,301

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
SANITATION OPERATING FUND					
Personnel Expenses:	1,033,892	1,063,871	1,063,871	1,034,050	1,079,105
Supplies & Services:	1,046,857	1,110,320	1,110,320	1,063,850	1,110,600
City and Internal Services	475,375	474,825	474,825	474,825	495,236
Capital Outlay, Lease Purchases & Debt	140,138	600,700	600,700	533,700	861,200
EXPENDITURE TOTAL	2,696,262	3,249,716	3,249,716	3,106,425	3,546,141
TOTAL Sanitation Operating Fund	2,696,262	3,249,716	3,249,716	3,106,425	3,546,141

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
911 DISPATCH CENTER					
Personnel Expenses:	770,560	968,396	968,396	898,670	1,008,926
Supplies & Services:	14,163	49,450	49,450	39,641	49,090
City and Internal Services	74,500	143,600	143,600	143,600	162,740
Capital Outlay, Lease Purchases & Debt	661,813	60,000	60,000	34,000	0
EXPENDITURE TOTAL	1,521,036	1,221,446	1,221,446	1,115,911	1,220,756
TOTAL 911 Dispatch Center Fund	1,521,036	1,221,446	1,221,446	1,115,911	1,220,756

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
FLEET SERVICES FUND					
Personnel Expenses:	459,878	465,289	465,289	457,025	491,042
Supplies & Services:	571,102	626,300	626,300	655,052	676,580
City and Internal Services	32,550	38,300	38,300	38,300	39,470
Capital Outlay, Lease Purchases & Debt	19,974	61,200	61,200	61,200	64,200
EXPENDITURE TOTAL	1,083,504	1,191,089	1,191,089	1,211,577	1,271,292
TOTAL Fleet Services Fund	1,083,504	1,191,089	1,191,089	1,211,577	1,271,292

CITY OF KINGMAN
Operating Budget Summaries by Fund
Adopted Budget Fiscal Year 2013-2014

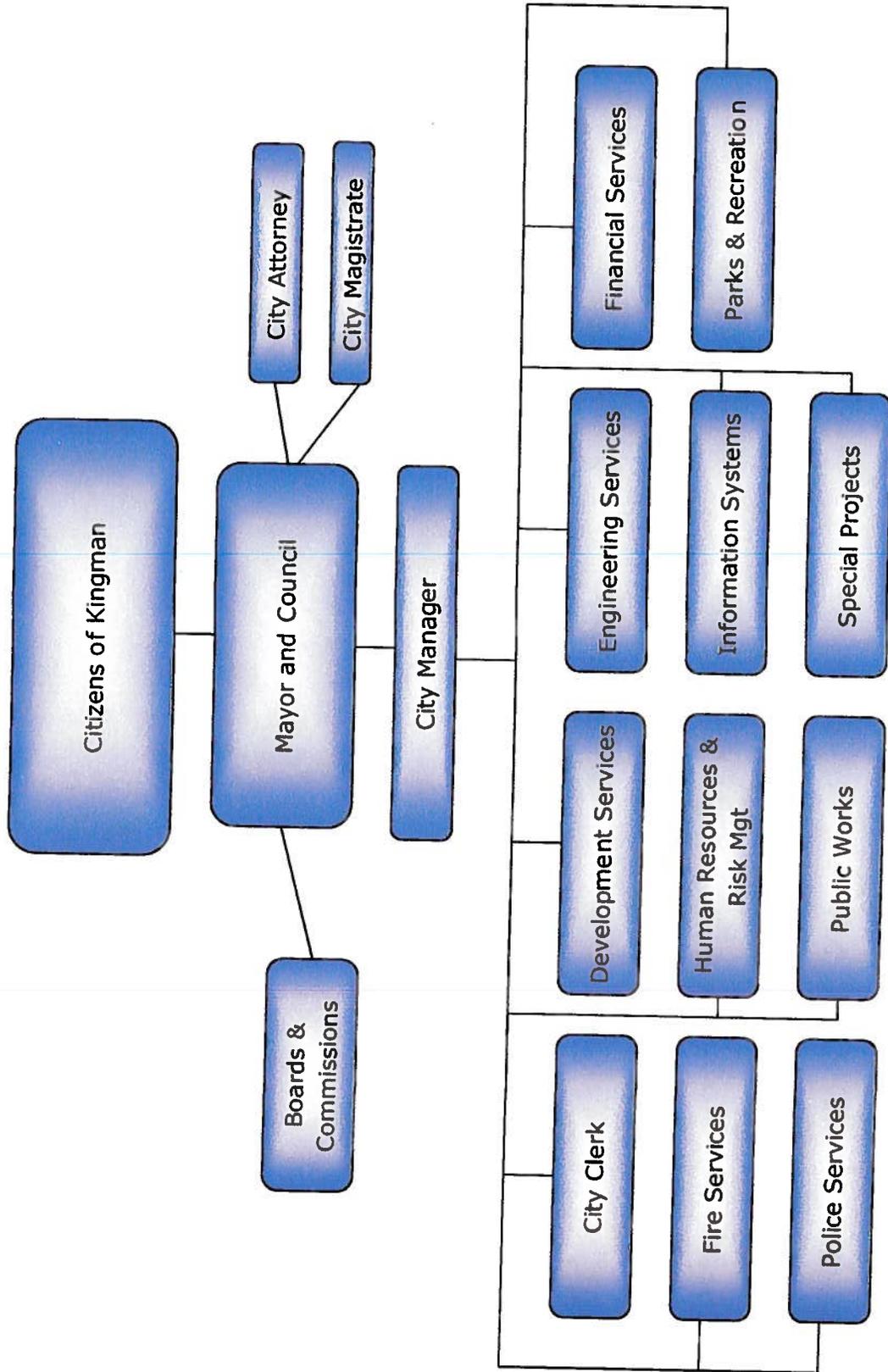
TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
FACILITIES MAINTENANCE SRVCS FUND					
Personnel Expenses:	238,017	246,508	246,508	243,773	254,339
Supplies & Services:	307,103	350,200	350,200	342,059	459,700
City and Internal Services	1,950	1,950	1,950	1,950	2,048
Capital Outlay, Lease Purchases & Debt	21,294	75,000	75,000	62,500	157,500
EXPENDITURE TOTAL	568,364	673,658	673,658	650,282	873,587
TOTAL Building Maintenance Srvc Fund	568,364	673,658	673,658	650,282	873,587

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
INFORMATION TECHNOLOGY					
Personnel Expenses:	554,370	565,836	565,836	534,110	570,518
Supplies & Services:	289,817	274,250	274,250	280,001	381,510
City and Internal Services	11,300	11,300	11,300	11,300	11,385
Capital Outlay, Lease Purchases & Debt	0	303,500	303,500	325,282	182,000
EXPENDITURE TOTAL	855,487	1,154,886	1,154,886	1,150,693	1,145,413
TOTAL Information Technology	855,487	1,154,886	1,154,886	1,150,693	1,145,413

TOTAL OPERATING EXPENDITURES BY FUND	Actual FY 2011-12	Budget FY 2012-13	Adj Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
ALL FUNDS					
Personnel Expenses:	23,322,592	24,512,179	24,512,179	23,813,173	25,130,253
Supplies & Services:	9,342,444	12,044,385	12,044,385	10,701,931	12,894,215
City and Internal Services	3,082,863	3,375,063	3,375,063	3,375,063	3,572,255
Capital Outlay, Lease Purchases & Debt	1,281,385	2,680,000	2,680,000	2,188,543	2,935,514
EXPENDITURE TOTAL	37,029,284	42,611,627	42,611,627	40,078,710	44,532,237
TOTAL All Funds	37,029,284	42,611,627	42,611,627	40,078,710	44,532,237

CITY COUNCIL

City of Kingman Organization Chart



CITY COUNCIL

Division: City Council

Function 101-1310-510

Mission Statement:

The mission of the City of Kingman is to provide a great place to live, work, play and stay.

Vision Story for 2020:

Kingman, Arizona is a clean, vibrant, growing city that offers its citizens an exceptional quality of life. The community has a diverse economy with a strong retail component, excellent tourist facilities, a stable workforce, a solid industrial base and the city serves as a transportation hub for the region. It enjoys a high level of cooperation between a variety of business, cultural, and service interests and has developed productive public/private partnerships to benefit residents. It has an effective economic development program that has brought significant benefits and employment opportunities.

Visitors to Kingman enter through a welcoming and attractive gateway. The city enjoys a wide variety of arts and cultural activities, recreational facilities, parks, sports venues, museums and targeted activities for its residents. A rich history and pride in Kingman's past is celebrated by citizens and visitors. Its transportation and utility services infrastructure is carefully planned, built to high standards and well maintained. Kingman has a focus on efficiency, sustainability and environmental responsibility. Public safety and emergency services are among the best of any city in the state.

Kingman has a reputation for excellent K-12 schools and its higher education facilities include an outstanding community college and four year college. The city's medical facilities are state of the art and serve as a health care center for Mohave County. The city has developed an events center that provides a venue for community meetings and conferences.

The City Council, Boards and Commissions are strategic, transparent and open to provide citizens with opportunities to participate. Community leaders are energetic and passionate about Kingman. City employees are appropriately compensated, professional, responsive and committed to providing a high level of service. They take pride in their city and residents take pride in having an exceptional city staff. City facilities are safe, clean, well-equipped and provide a pleasant work environment for staff. Kingman has developed and strengthened strategic intergovernmental partnerships with other cities in Mohave County.

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the Mayor and Council (101-1310-510)					
Personnel Expenses					
1010	Regular Salaries <i>Mayor, Vice Mayor, 5 Councilmembers</i>	47,057	46,800	46,800	46,800
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance</i>	3,639	3,657	3,659	3,657
Subtotal - Personnel		50,696	50,457	50,459	50,457
Supplies & Services					
5310	Telephone <i>Allocated cost of telephones located in Mayor's Office, Council Chambers, Law Library</i>	409	250	250	250
5411	City Promotions <i>Booth & Advertising at League of Arizona Cities & Towns Conference</i>	2,732	3,500	2,200	3,500
5510	Printing <i>Brochures, Museum Guides & Maps, Route 66 Info, Council Photos, etc.</i>	166	300	300	300
5610	Dues & Memberships <i>AZ Assoc for Econ Devel, AZ Town Hall, Nat'l Leag of Cities</i>	2,054	2,200	2,054	2,200
5611	AZ League of Cities Membership <i>Dues for League of Arizona Cities & Towns</i>	17,219	17,250	16,942	17,250
5810	Travel & Training <i>Natl League Conf, AZ League Conf, WACOG, Canamex, Rural Transportation, ADOT, etc</i>	20,060	20,000	18,000	20,000
6110	General & Office Supplies <i>Letterhead, pens, cards, envelopes, folders, copies, etc</i>	3,475	3,000	5,000	5,000
6111	Awards <i>25, 20, 15, 10, & 5 yr service awards for employees</i>	5,520	5,500	5,500	5,500
6115	Refreshments <i>Coffee & tea supplies for Council workshops and dignitaries</i>	2,415	2,500	2,500	2,500
6260	Gasoline/Diesel Fuel <i>Fuel expense for city vehicle</i>	471	900	735	900
6505	Mohave County Housing Authority <i>Housing Assistance</i>	0	0	0	8,500
6509	4th of July Fireworks <i>Community fireworks display - anticipate cost to be offset by community donations</i>	0	0	0	35,000
6532	WACOG - Rural Trans Liaison <i>Rural Transportation Liaison Dues</i>	2,010	2,010	2,293	2,300
6527	Youth Commission <i>Expenses for Youth Commission activities to be offset by donations and \$2,500 city contribution</i>	1,628	10,000	2,000	10,000
Subtotal - Supplies & Services		58,159	67,410	57,774	113,200

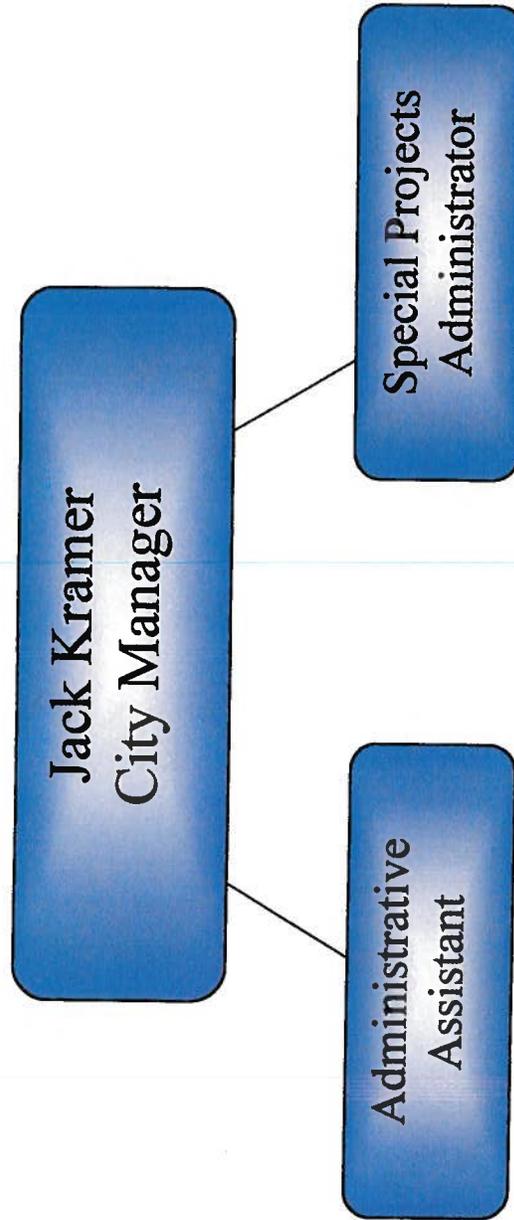
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the Mayor and Council (101-1310-510)					
City and Internal Services					
8410	Fleet Services	0	1,130	1,130	1,187
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	0	570	570	598
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	700	700	700	700
	<i>Liability Insurance</i>				
8440	Information Technology		3,800	3,800	4,370
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		700	6,200	6,200	6,855
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Mayor & Council		109,555	124,067	114,433	170,512

CITY MANAGER

City Manager's Office Organizational Chart



CITY MANAGER

Division: City Manager's Office

Function 101-1320-510

Mission Statement:

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of City Departments.

Major Services/Responsibilities:

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City
- Direct and coordinate personnel responsibilities for all City departments including development of policies, maintenance of records and recruitment, selection and hiring of new employees
- Direct the technical, operational and administrative activities between departments related to the management of the City's information systems

Key Fiscal Year Objectives

- ▶ Assure the continued economical, efficient and effective management of City government
- ▶ Advise the Mayor and Council on policy making matters related to the overall administration of the City
- ▶ Recommend proposals and programs which address the long-term needs of the community
- ▶ Identify and support opportunities for improving quality service delivery

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the City Manager (101-1320-510)					
Personnel Expenses					
1010	Regular Salaries <i>City Manager, Admin Assistant, Special Projects Administrator (Special Projects Administrator Vacant & Unfunded)</i>	125,687	125,000	125,000	125,000
1096	Deferred Contribution <i>Deferred compensation per terms of contract</i>	20,500	20,500	20,500	20,500
1090	Automobile Allowance <i>Auto allowance per terms of contract</i>	8,100	7,800	7,800	7,800
1095	City Bonus Pay Program <i>Recognition to employees citywide for performance above and beyond, going the extra mile</i>	0	12,500	12,500	12,500
1045	Special Distribution <i>Special distribution</i>	0	1,000	1,000	2,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	25,205	23,894	26,463	24,575
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	6,478	6,478	6,478	15,868
Subtotal - Personnel		185,970	197,172	199,741	208,243
Supplies & Services					
5310	Telephone <i>Telephone, internet, long distance charges</i>	812	1,320	1,320	1,320
5320	Cellular Phones <i>Cellular phone charges</i>	771	900	950	900
5610	Dues & Memberships <i>Intl City Manager Assoc, AZ City Mgr Assoc, Amer Planning Assoc, AZ Sec of State, etc.</i>	1,965	2,500	2,000	2,500
5810	Travel & Training <i>AZ League Conf, AZ City Mgr Conf, Intl City Mgr Conf, ADOT, Canamex, Amer Planning Conf.</i>	7,024	5,000	4,200	5,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.</i>	3,668	3,000	4,300	4,500
6518	Employee Recognition <i>Supplies used to host employee work groups and meetings</i>	60	500	500	1,000
Subtotal - Supplies & Services		14,300	13,220	13,270	15,220

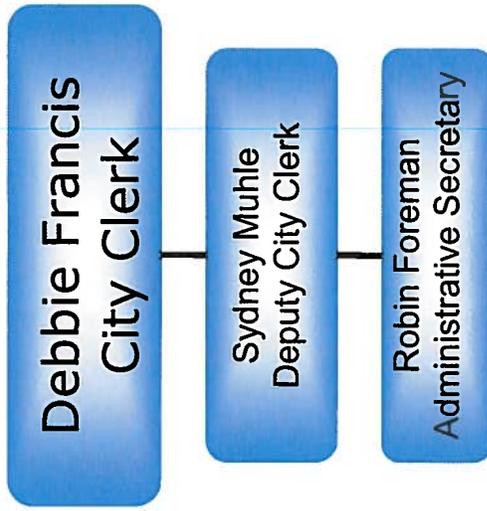
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the City Manager (101-1320-510)					
City and Internal Services					
8410	Fleet Services	1,130	1,130	1,130	1,187
	<i>Internal service fund support for Fleet Services</i>				
8410	Fleet Parts	570	570	570	598
	<i>Internal service fund support for Fleet Parts</i>				
8430	Building Maintenance Services	9,900	9,900	9,900	9,900
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	2,850	1,900	1,900	2,185
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	14,450	13,500	13,500	13,870
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Office of the City Manager	214,720	223,892	226,511	237,333

CITY CLERK

City Clerk's Office Organizational Chart



CITY CLERK

Division: City Clerk

Function 101-1540-510

Mission Statement:

To serve all of our customers in a consistent, professional and efficient manner. To dutifully record and preserve the records of this community for historical continuity, so that it may be preserved and accessed now and for generations forthcoming.

Major Services/Responsibilities:

- Provide quality service to the public
- Record and maintain City records
- Maintain and publish the City Resolutions and Ordinances
- Record and maintain all activities of the City Council, Economic Marketing Development Commission, and the Youth Advisory Commission
- Post City meetings and update the City website with meeting notices and meeting minutes
- Process and maintain applications for business licenses
- Conduct City Elections
- Process Special Event permit applications
- Process and provide requests for Public Records

Key Fiscal Year Objectives

- ▶ To provide efficient quality customer service to the public
- ▶ To serve as a vital link with the public by continuing to interface with the City website
- ▶ To continue updating online database of Resolutions and Ordinances so that they may be more accessible for staff and the public

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Business Licenses issued	2332	2350	2585
Processing and Recording of City Resolutions and Ordinances	77	80	85
Number of Citizens served (population estimate)	29,000	30,000	30,000
Number of Voters served	15,995	16,500	17,000
Number of Public Records Requests	46	50	55
Agendas/Packets/Minutes	49	50	50
Special Event Permits	51	56	62
Notary Service	125	140	150

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the City Clerk (101-1540-510)					
Personnel Expenses					
1010	Regular Salaries <i>City Clerk, Deputy Clerk, Admin Secretary</i>	141,367	145,800	145,800	145,800
1020	Part Time & Temporary Help <i>Temporary employees</i>	3,838	15,000	15,000	15,000
1030	Overtime Pay <i>Overtime pay associated with special projects, council meetings, etc.</i>	1,544	2,500	1,692	2,500
1045	Special Distribution <i>Special distribution</i>	0	1,750	1,750	2,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	26,374	31,267	29,015	31,958
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	30,378	28,642	28,642	36,363
Subtotal - Personnel		203,501	224,959	221,899	233,621
Supplies & Services					
3310	Professional Services <i>Business license billing, shredding, elections (when applicable), alarm services, etc</i>	113,162	2,500	1,800	2,000
5310	Telephone <i>Telephone, Internet, long distance charges</i>	842	1,290	1,290	1,290
5420	Newspaper Advertising <i>Costs to advertise legal notices, elections, budget, assessments, bids, etc.</i>	11,267	7,000	7,000	7,000
5440	Recording Fees <i>Legal document recording fees with Mohave County Recorder's Office</i>	1,024	3,000	1,000	1,500
5523	Codes & Ordinance Printing <i>Costs to print ordinances, Model City Tax Code, etc.</i>	2,095	3,000	2,000	2,000
5610	Dues & Memberships <i>Intl Inst of Municipal Clerks, AZ Municipal Clerks Assoc</i>	475	500	500	500
5810	Travel & Training <i>AZ Municipal City Clerk's Institute, League Elections training, Record Keeping conf.</i>	4,131	1,500	750	3,500
6110	General & Office Supplies <i>Binders, pens, pencils, postage, folders, copies, forms, copy machine center costs, etc.</i>	14,395	16,000	18,000	18,000
6125	Merchant Card Fees <i>Credit Card Merchant fees</i>	302	500	500	500
Subtotal - Supplies & Services		147,693	35,290	32,840	36,290

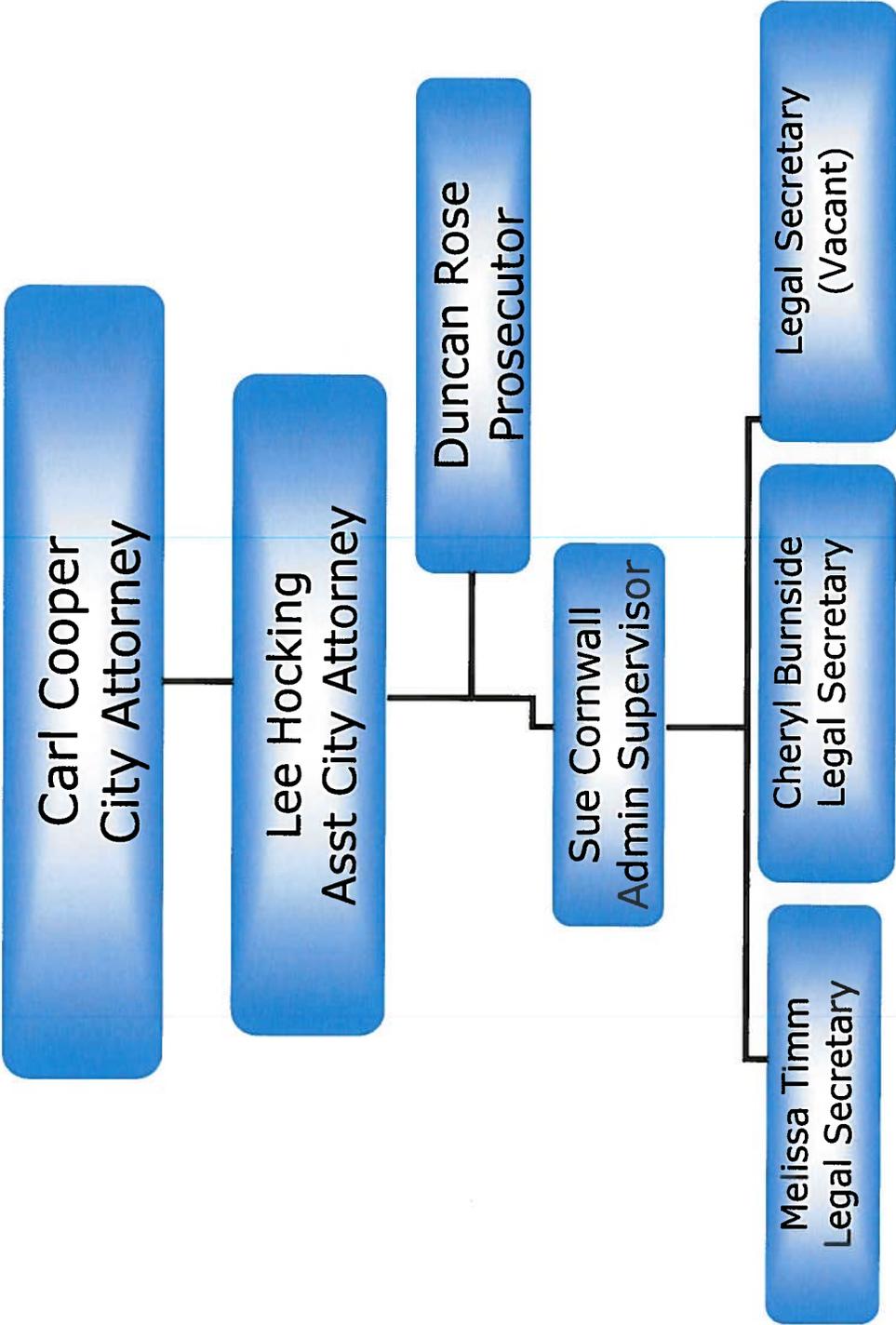
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the City Clerk (101-1540-510)					
City and Internal Services					
8440	Information Technology	14,050	11,400	11,400	13,110
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	14,050	11,400	11,400	13,110
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Office of the City Clerk	365,244	271,649	266,139	283,021

CITY ATTORNEY

City Attorney's Office
Organizational Chart



CITY ATTORNEY

Division: City Attorney

Function 101-1530-510

Mission Statement:

The City Attorney's Office is committed to the highest ethical standards of excellence in our duties to the Mayor and Council, the City Manager, and all other City departments; as well as the Citizens of the community. We are committed to conduct ourselves with integrity and accountability. We will provide expedient legal research to our customers, while providing quality customer service. Our duty is to promote justice in our community to ensure that the public's interests are always met.

Major Services and Responsibilities

- ♪ Advise Mayor, Council, City Manager and Department Heads
- ♪ Review city contracts
- ♪ Draft Ordinances and Resolutions
- ♪ Prosecute criminal matters
- ♪ Provide victim advocacy
- ♪ Supervise civil litigation

Fiscal Year Objectives

- ▶ Review and update current City codes and ordinances
- ▶ Promote the aggressive enforcement of the State and local laws relating to criminal and code enforcement actions
- ▶ Keep outside litigation costs to a minimum

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the City Attorney (101-1530-510)					
Personnel Expenses					
1010	Regular Salaries	337,211	333,930	333,930	333,930
	<i>City Attorney, Assistant Attorney, Prosecutor, Admin Supervisor, 3 Legal Secretaries (1 Legal Sec Vacant and Unfunded)</i>				
1090	Automobile Allowance	6,033	6,000	6,000	6,000
	<i>Auto allowance per terms of contract</i>				
1045	Special Distribution	0	3,000	3,000	7,000
	<i>Special distribution</i>				
20xx	Other Personnel Expense	68,717	64,887	64,078	66,991
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	80,376	80,376	80,376	81,726
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	492,337	488,193	487,384	495,647
Supplies & Services					
3310	Professional Services	0	30,000	45,000	100,000
	<i>Independent or specialized consulting attorneys for development agreements, litigation & condemnation proceedings.</i>				
4443	Office Equipment Rental	7,338	8,500	8,000	7,000
	<i>Copy machine</i>				
5310	Telephone	1,190	2,700	2,700	2,700
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	885	900	900	900
	<i>Cellular phone charges</i>				
5440	Recording Fees	44	250	0	250
	<i>Recording fees for legal documents</i>				
5610	Dues & Memberships	2,005	2,100	2,005	2,100
	<i>Mohave County Bar Assoc, State Bar of AZ, IMLA Membership, AZ Supreme Court, Notary Public</i>				
5810	Travel & Training	4,872	7,000	7,200	7,000
	<i>AZ Prosecuting Attorney Conf, ACAA Conf, AZ League Training, Liability Training, etc.</i>				
6110	General & Office Supplies	5,670	8,000	8,000	7,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.</i>				
6410	Books & Periodicals	23,470	22,000	21,000	22,000
	<i>Subscriptions for AZ statute updates, Westlaw, Bender, AZ Admin Code, Daily Miner, etc.</i>				
	Subtotal - Supplies & Services	45,474	81,450	94,805	148,950

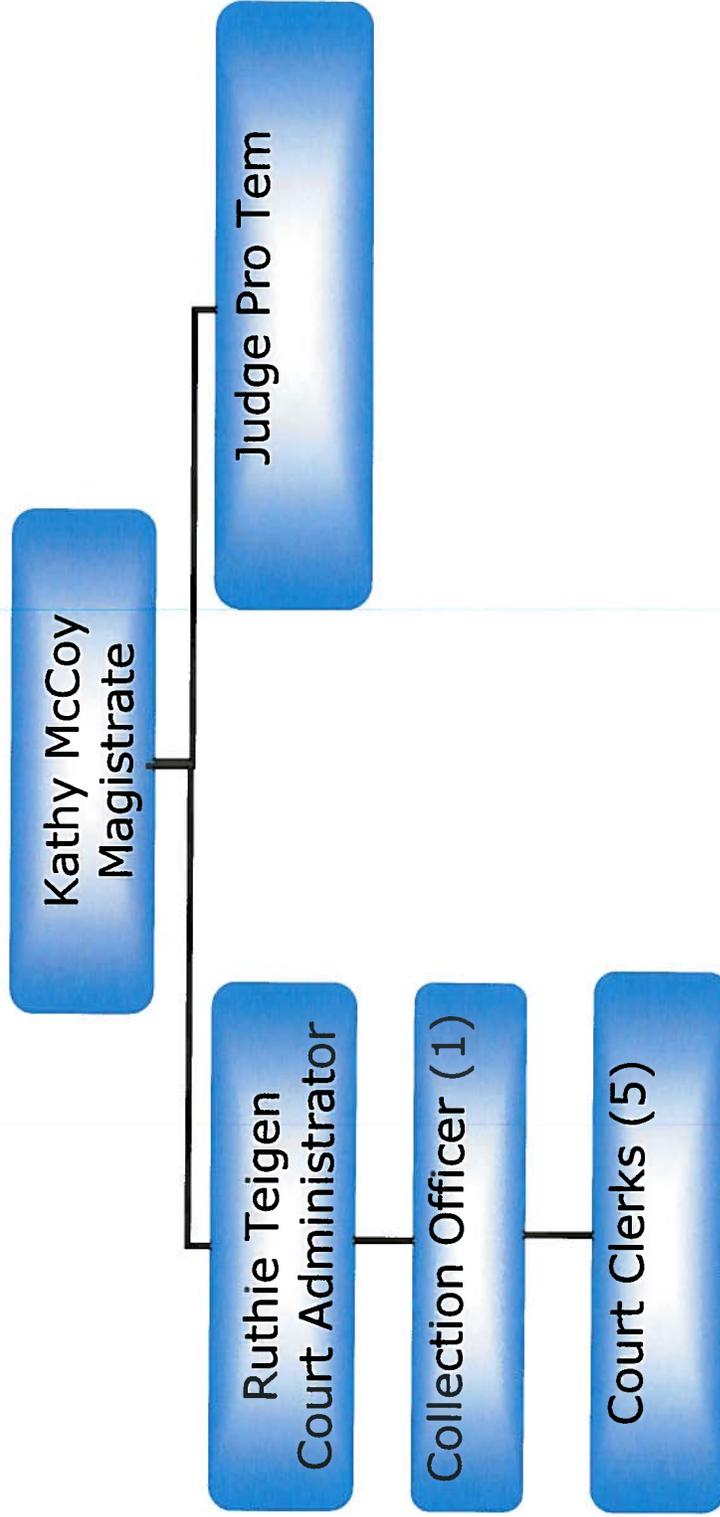
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the City Attorney (101-1530-510)					
City and Internal Services					
8430	Building Maintenance Services	19,900	19,900	19,900	19,900
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	27,250	21,200	21,200	24,380
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	47,150	41,100	41,100	44,280
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Office of the City Attorney	584,961	610,743	623,289	688,877

MAGISTRATE COURT

Magistrate Court Organizational Chart



MAGISTRATE COURT

Division: Court

Function 101-1243-510

Mission Statement:

To search for the truth and administer justice fairly and impartially in accordance with the laws of the State and the laws of the municipality it serves. The Court further has an obligation to protect the rights of the accused and the interests of the public. It must provide the best quality service it can to the public and treat the people it serves professionally and with dignity. The Court must continue to evaluate the needs of the people it serves and be prepared to make changes, where it can, to meet those needs.

Major Services/Responsibilities:

- Process and adjudicate Criminal Misdemeanor and Traffic cases
- Conduct juvenile hearings
- Issue Protective Orders
- Collection of Court ordered fines, fees and restitution
- Impose community restitution for benefit of the community
- Provide law related education about the judicial branch to the public, schools and civic groups
- Act as an information center for the Court system to increase awareness of Court services

Key Fiscal Year Objectives:

- Continue to improve collection of delinquent fines
- Annual Warrant Program
- Federal Income Tax interception on-going
- Identify and/or create services for juvenile offenders
- Implement Electronic Data Management System (EDMS) in partnership with Mohave County Courts- scheduled for January, 2014

Performance Measures:

Description	2011 actual	2012 estimated	2013 projected
Case Filings	3980	3601	4000
Case Terminations	3830	4371	4800

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the Magistrate Court (101-1243-510)					

Personnel Expenses

1010	Regular Salaries <i>Magistrate, Court Administrator, Collections Offcr, 5.5 Clerks, 1 PT Assoc Magistrate (5 Clerk Vacant & Unfunded)</i>	344,215	353,479	350,046	350,048
1020	Part Time & Temporary Help <i>Judge pro-tem and part time employees</i>	10,622	15,000	10,000	15,000
1045	Special Distribution <i>Special distribution</i>	0	5,750	5,750	11,500
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	63,281	70,938	67,501	72,826
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance PremiLums</i>	96,466	106,752	106,752	109,089
Subtotal - Personnel		514,584	551,919	540,049	558,463

Supplies & Services

3310	Professional Services <i>Public defender, interpreter, conflict attys, security, probation svcs, automation IGA, special warrant projects, external audit</i>	279,772	275,000	280,000	280,000
3111	Jury Expenses <i>Expenses associated with jury trials</i>	1,689	2,000	2,000	2,000
4343	Office Equipment R & M <i>Repair of office machines and recharge laser cartridges</i>	603	500	500	500
4443	Office Equipment Rental <i>Copy machine</i>	7,093	7,000	7,000	7,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	1,031	2,000	2,000	2,000
5320	Cellular Phones <i>Cellular phone charges - security guard and on call phone (shared)</i>	598	600	600	600
5610	Dues & Memberships <i>Az Magistrates Assoc</i>	50	50	50	50
5810	Travel & Training <i>Mandatory Training - AZ Judicial Conf, AZ Court Assoc Conf, AZ Magistrates Conf, AZ Supreme Court Mtg, etc.</i>	3,021	2,000	2,000	2,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, electronic document system, etc</i>	14,486	16,500	16,500	20,000
6125	Merchant Card Fees <i>Merchant credit card fees</i>	4,496	5,000	5,000	5,000
6410	Books & Periodicals <i>Subscriptions for AZ statute updates, Westlaw, Lexis Nexis, etc.</i>	3,251	3,000	3,500	3,500

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Office of the Magistrate Court (101-1243-510)					
6511	Mohave County Jail Fees	492,668	425,000	360,000	350,000
	<i>County assessed costs of City inmates</i>				
6535	LaPaz County Jail Fees	41,135	50,000	112,000	115,000
	<i>County assessed costs of City inmates</i>				
	Subtotal - Supplies & Services	849,893	788,650	791,150	787,650
City and Internal Services					
8430	Building Maintenance Services	39,900	39,900	39,900	39,900
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	700	1,900	1,900	2,185
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	40,600	41,800	41,800	42,085
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Office of the Magistrate Court	1,405,077	1,382,369	1,372,999	1,388,198

TDC/EDMC

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - TDC Department (101-6520-565)					
Supplies & Services					
5420	Newspaper Advertising	0	0	823	900
	<i>Advertise TDC funding application deadline</i>				
5430	Visitor Center-Assist Orgnztn with Ads	1,998	20,000	4,600	25,000
	<i>Kingman Powerhouse Visitor Center to assist other organizations with advertising local event; \$5,000 Int'l Rt 66 Festival</i>				
5431	Kgm Pwrhse Visitor Center Tourism	190,000	195,000	195,000	205,000
	<i>Tourism contract with Kingman Powerhouse Visitor Center to advertise and promote Kingman</i>				
5433	Mohave Historical Society	10,000	10,000	10,000	10,000
	<i>Funding of operations for Bonnell House</i>				
5434	Andy Devine Days	3,366	5,000	2,750	5,000
	<i>Funding of Andy Devine Days Parade</i>				
5438	Dolphin Swim Team	0	0	0	
	<i>Install scoring equip necessary to host qualifying swim meets \$4k; share pool heating costs w KHS \$3k</i>				
5448	Mohave Museum	0	2,500	2,500	0
	<i>Restore prototype wheel-chair made from WWII airplane parts for display in Museum</i>				
5454	Kingman Air & Auto Show	10,000	10,000	10,000	0
	<i>Advertise Kingman Air Show with condition organization secure all funding prior to TDC releasing funds</i>				
5455	Bricks & Mortar	92,716	350,000	2,703	350,000
	<i>Powerhouse improvements - signs, display units, canopies, café seating,</i>				
5460	Kingman Little League	0	5,000	5,000	0
	<i>Support for Little League State Tournament hosted by Kingman North Little League</i>				
5467	Marketing Commission	4,908	0	0	0
	<i>FY2011 & FY2012 Funding for EDMC for marketing materials, surveys & studies</i>				
5469	Precision Productions	5,000	10,000	0	0
	<i>Advertise AZ Short Course Off-Road Race events at Fairgrounds</i>				
5471	Downtown Streetscape Project (TEA Grant)		43,000	0	0
	<i>Total City match = \$51,000 TDC will provide \$43,000 of total match for curb pop-outs, pedestrian signals ADA ramps, etc. on 7 DT intersections</i>				
5472	Improve Route 66 @ Powerhouse & Locomotive Park (By		70,000	0	70,000
	<i>20% local match required; safety improvements for pedestrians crossing street between Powerhouse & Locomotive Park</i>				
5473	Railroad Museum		15,400	15,400	0
	<i>Start up funds for museum at recently renovated train depot in downtown Kingman</i>				
6509	4th of July Fireworks	26,500	35,000	26,500	0
	<i>Community fireworks display - anticipate cost to be offset by community donations</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - TDC Department (101-6520-565)					
5475	Tennis Club, Inc. <i>Up to \$1,000 to host a 10 yr & under tennis tournament recognized by the US Tennis Association</i>				1,000
5476	"I Believe" Triathlon <i>Up to \$10,000 to host a 3-day triathlon event in fall of 2013</i>				10,000
7910	Contingency <i>Contingency</i>	0	100,000	0	100,000
Subtotal - Supplies & Services		344,488	870,900	275,276	776,900
Total Tourism Development Dept		344,488	870,900	275,276	776,900

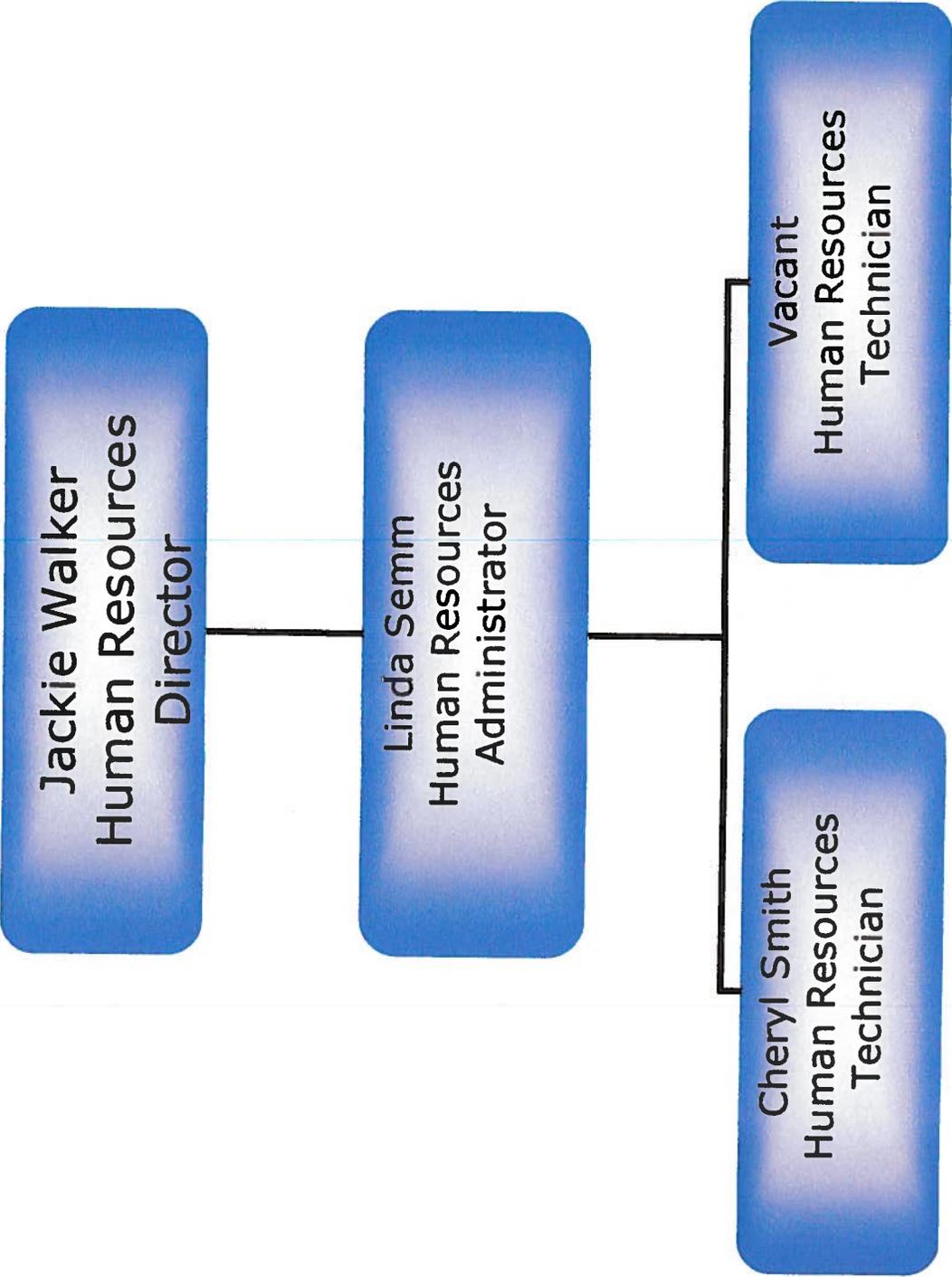
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - EDMC Department (101-6610-665)					
Supplies & Services					
3310	Professional Services	0	10,000	2,000	2,000
	<i>Retail Lease Trac</i>				
5413	Marketing Materials	4,908	4,000	3,000	14,500
	<i>Materials, advertising</i>				
5610	Dues & Memberships	200	1,000	6,000	1,000
	<i>ICSC, AZ Assoc for Econ Development, KAMMA</i>				
5810	Travel & Training	6,060	10,000	7,500	7,500
	<i>FY2011 - Solar Power Intern'l (\$594), International Council of Shopping Centers (\$3,373), CRREDO (\$37)</i>				
	<i>FY2012 - Governor's Development Conference (\$1,434), AZ School Board (\$75), ICSC (\$4,269), KAMMA (\$282)</i>				
	<i>FY2013 - ICSC, Training from U of A, AZ Commerce Auth, Retail Invest Forum Conf in LA; Industrial Devel</i>				
Subtotal - Supplies & Services		11,168	25,000	18,500	25,000
Total Economic Development Dept		11,168	25,000	18,500	25,000

*HUMAN RESOURCES &
RISK MANAGEMENT*

Human Resources Organizational Chart



HUMAN RESOURCES

Division: Human Resources & Risk Management Function 101-1550-510

Mission Statement:

To provide excellent customer service to our partners, the public and organizational departments of the City so that we can better serve the citizens of Kingman. The mission of the department is to attract, develop, motivate and retain quality employees; to provide a competitive compensation program and benefit package in a cost efficient manner; to assure compliance with applicable employment laws; to promote safety awareness in the workplace; to assist in the resolution of problems when conflicts arise; and to protect the City's monetary resources through effective risk management techniques. We take pride in our ability to provide our partners with excellent teamwork and customer service.

Major Services/Responsibilities:

- Recruitment and selection
- Employee testing
- Administration of City's Classification and Compensation Program
- Administration of City's Performance Program
- Employee Training and Development
- Benefits Administration
- Benefits Counseling
- Wellness Program
- Employee/Departmental Assistance
- Employment Law Counseling
- Safety Program
- Worker's Compensation Program
- Drug & Alcohol Program
- Risk Management Loss Control
- Risk Management Insurance and Financing Program
- Intergovernmental Liaison

Key Fiscal Year Objectives:

- ▶ Continue efforts at reduce frequency and severity of preventable work related injuries;
- ▶ Complete general safety policies and job hazard training matrix;
- ▶ Train employees in new HazCom standards;
- ▶ Work with tri-cities of LHC and BHC to explore and develop a shared employee/supervisor development training schedule for FY 2015;
- ▶ Partner with tri-cities of LHC and BHC along with ADOSH to develop regular scheduled OSHA training in region;
- ▶ Implement applicant tracking system automating applicant review, compliance statistics, and recruitment record retention;
- ▶ Assist our employees in leading healthier lifestyles through education and events;
- ▶ Host legislative day with legislators;
- ▶ Partner with departments and community on annual Pink Heals event.

Performance Measures:

- Percent of change in preventable accidents and injuries
- 100% employees trained in new standard and new safety policies
- Completion of proposal for employee/supervisor development training
- Regular schedule of comprehensive, cost effective OSHA training
- Implementation of technological applicant tracking system recruitments
- Total number of employees participating in lifestyle education events

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Human Resources & Risk Management (101-1550-510)					
Personnel Expenses					
1010	Regular Salaries <i>Director, HR Administrator, 2 Technicians</i>	240,161	239,131	236,753	243,649
1030	Overtime Pay <i>Overtime Pay - Training travel, facilitating training, workload</i>	0	300	0	300
1090	Succession Planning - Promotion <i>Advancements, tuition assistance, etc.</i>	8,210	9,000	8,986	9,000
1045	Special Distribution <i>Special distribution</i>	0	2,250	2,250	2,500
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	46,538	47,517	47,517	49,418
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	44,894	44,328	44,328	58,990
Subtotal - Personnel		339,803	342,526	339,834	363,857
Supplies & Services					
3310	Professional Services <i>Market study, employee assistance program, Experian inquiries, Court reporter, Neo Gov, Temp Services, etc</i>	11,815	13,060	35,000	37,000
3350	Physicians <i>KPD, KFD annuals, audio testing, HepB, Flu shots, new hires, random screenings, etc</i>	32,146	48,000	48,000	37,500
3351	Employment Expense <i>Recruitment advertising, background checks, interviews & relocation expenses</i>	15,077	11,000	18,000	21,500
5310	Telephone <i>Telephone, internet, long distance charges</i>	978	2,210	2,210	2,210
5320	Cellular Phones <i>Cellular phone charges</i>	1,131	1,100	1,260	1,300
5610	Dues & Memberships <i>World at Work, IPMA, AZ IPMA, Prima, AZHRDA, SHRM, AGTS, Safety</i>	1,480	2,210	1,970	2,000
5810	Travel & Training <i>Committee meetings, IPMA annual training, health & safety law, webinars, partnering with county, intergov meetings, certifications, etc</i>	6,064	8,000	6,000	8,000
6110	General & Office Supplies <i>Wellness and health materials, new hire binders, Rules & Regs general printing, legal printing, general office supplies</i>	11,181	16,000	13,000	16,000
6260	Gasoline/Diesel Fuel <i>Gasoline for Ford Escape</i>	699	600	600	660

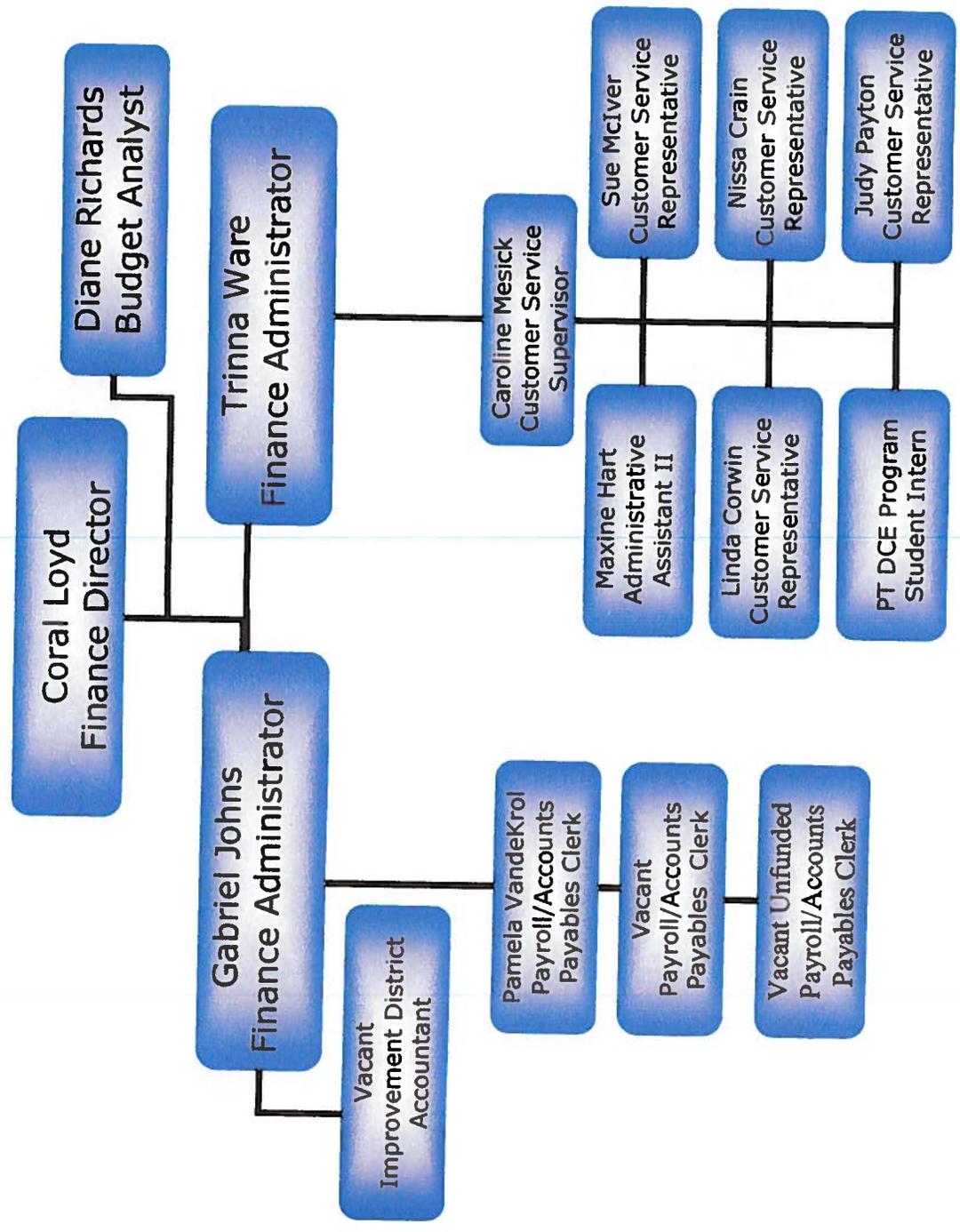
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Human Resources & Risk Management (101-1550-510)					
6410	Books & Periodicals	803	900	130	135
	<i>Subscription for Capital Times</i>				
Subtotal - Supplies & Services		81,374	103,080	126,170	126,305
City and Internal Services					
8410	Fleet Services	1,130	1,130	1,130	1,187
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	570	570	570	598
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	95,500	95,500	95,500	95,500
	<i>Allocation for Liability Insurance</i>				
8440	Information Technology	14,650	15,800	15,800	18,170
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		111,850	113,000	113,000	115,455
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Human Resources & Risk Mgmt		533,027	558,606	579,004	605,617

FINANCIAL SERVICES

Financial Services Department Organizational Chart



FINANCIAL SERVICES DEPARTMENT

Division: Financial Services Department

Function 101-1512-510

Mission Statement:

To manage the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals and to timely report the financial position and performance of the City.

Major Services/Responsibilities:

- ♪ Budget Preparation and Control
- ♪ Financial Reporting
- ♪ Accounts Payables and Receivables
- ♪ Payroll
- ♪ Utility Billing and Collection
- ♪ Improvement District Billing and Collection
- ♪ Cash management
- ♪ Long-term Debt Planning

Key Fiscal Year Objectives:

- ▶ Pursue utility rate analysis and adjustments for debt financing needs
- ▶ Pursue debt financing alternatives for capital improvements
- ▶ Pursue diversified revenue streams for improved financial stability
- ▶ Enhance budget and CIP documents
- ▶ Develop and enhance financial policies
- ▶ Enhance procedures through technological improvements

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget
Bond Rating – Fitch Rating Agency	AA-	AA-	AA-
Award for Excellence in Financial Reporting	Yes	Yes	Will file with GFOA

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Financial Services Department (101-1512-510)					
Personnel Expenses					
1010	Regular Salaries	336,175	343,489	343,487	343,489
	<i>Director, Administrator, Senior Accountant/Budget Analyst, Improvement Dist Accountant, 3 Accounts Payable/Payroll (1 Accts Pay/Payroll Vacant & Unfunded)</i>				
1030	Overtime Pay	3,991	2,000	1,736	3,000
	<i>Overtime created by growth in volume of work, special projects</i>				
1032	Certification Pay	864	1,248	1,248	1,248
	<i>Bilingual Pay</i>				
1045	Special Distribution	0	4,000	4,000	8,000
	<i>Special distribution</i>				
20xx	Other Personnel Expense	62,019	66,407	66,070	68,729
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	62,747	73,434	73,434	74,967
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		465,796	490,578	489,975	499,433
Supplies & Services					
3310	Professional Services	161,905	200,000	191,380	186,000
	<i>ADP payroll, audit, bank fees, Required GASB Other Post Empl Benef Actuarial (every 2 years)</i>				
5310	Telephone	1,602	2,650	2,650	2,650
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	914	0	0	0
	<i>Cellular phone charges</i>				
5420	Newspaper	2,608	2,000	2,000	2,000
	<i>Legal Ads</i>				
5610	Dues & Memberships	555	1,000	730	1,000
	<i>AZ Gov. Finance Officers Assoc, Natl GFOA, SunGard Software Org., Colo River Fin. Officers Assoc</i>				
5810	Travel & Training	5,024	6,000	3,975	6,000
	<i>Gov Finance Officers Conf, SunGard training, Colo River Fin, Payroll law trng, cust svc trng</i>				
6110	General & Office Supplies	13,985	16,000	16,045	16,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, checks, etc.</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Financial Services Department (101-1512-510)					
6125	Merchant Card Fees	1,181	1,600	1,555	1,600
	<i>Credit Card Merchant fees</i>				
6410	Books & Periodicals	748	2,000	1,000	1,000
	<i>Subscriptions for Budget updates, GFOA updates, GAAFR Review, Az Republic</i>				
Subtotal - Supplies & Services		188,522	231,250	219,335	216,250
City and Internal Services					
8430	Building Maintenance Services	46,000	46,000	46,000	46,000
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	19,250	59,500	59,500	68,425
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		65,250	105,500	105,500	114,425
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Financial Services Department		719,568	827,328	814,810	830,108

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Utility Billing Services (501-3410-590)					
Personnel Expenses					
1010	Regular Salaries <i>Administrator, Admin Supervisor, Admin Asst II, 4 Customer Service Representatives</i>	295,688	288,727	288,728	288,727
1020	Part Time & Temporary Help <i>Participation in Distributive Cooperative Education program (Kingman High School)</i>	8,433	9,360	10,336	10,500
1030	Overtime Pay <i>Overtime created by growth in volume of work, special projects</i>	3,097	3,000	3,000	3,000
1032	Certification Pay <i>Bilingual Pay</i>	628	624	624	624
1045	Special Distribution <i>Special distribution</i>	0	4,250	4,250	9,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	54,192	57,949	56,596	60,265
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	68,439	68,438	68,438	63,835
Subtotal - Personnel		430,477	432,348	431,972	435,951
Supplies & Services					
3310	Professional Services <i>UT bill printing, mailing process, postage, svc order completions, etc.</i>	184,379	178,100	151,100	156,100
4343	Office Equipment R & M <i>Repair of office equipment, recharge laser cartridges, etc.</i>	887	920	984	6,500
5310	Telephone <i>Telephone, internet, long distance charges</i>	13,117	23,600	23,600	23,600
5420	Newspaper <i>Legal Ads</i>	0	200	0	200
5610	Dues & Memberships <i>AZ Gov. Finance Officers Assoc, Natl GFOA, SunGard Software Org., Colo River Fin. Officers Assoc</i>	255	250	255	280
5810	Travel & Training <i>Gov Finance Officers Conf, SunGard training, Colo River Fin, cust svc trng</i>	1,238	3,000	0	3,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, receipts, folders, copies, forms, electronic supplies, etc.</i>	10,221	12,900	12,200	12,200
6125	Merchant Card Fees <i>Credit Card Merchant fees</i>	75,362	94,500	77,000	88,500

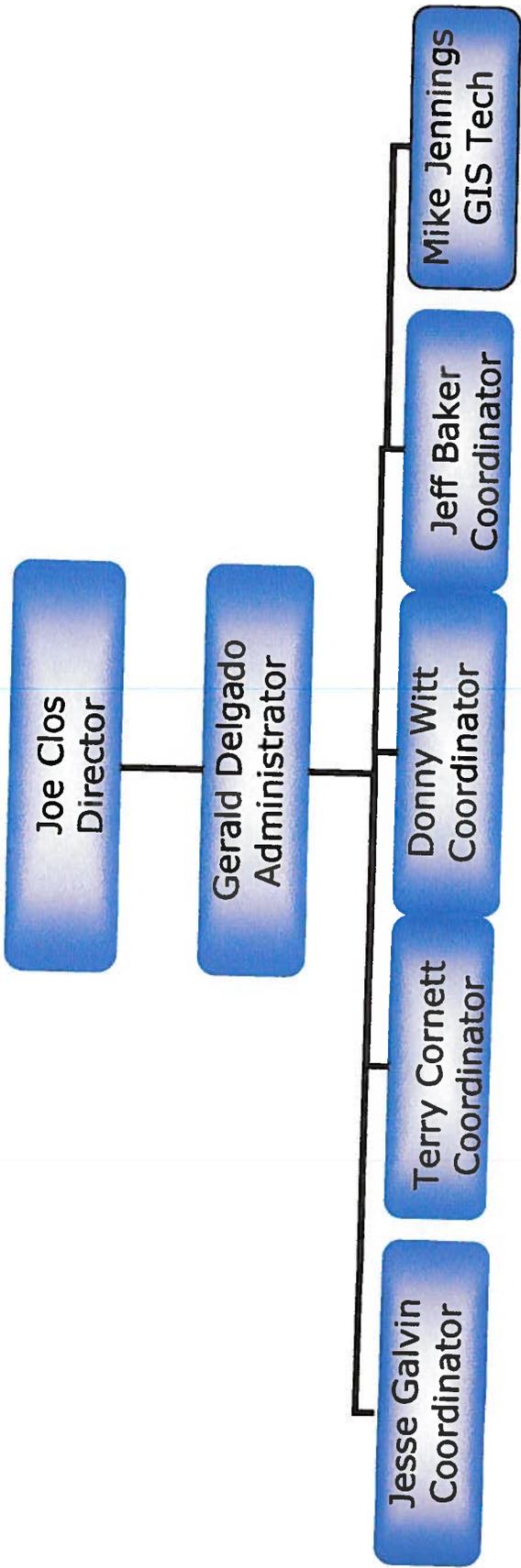
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Utility Billing Services (501-3410-590)					
6175	Minor Equipment	2,136	0	0	1,000
	<i>Chair</i>				
6520	Bad Debts	40,893	68,000	55,000	55,000
	<i>Terminated accounts left unpaid by customer.</i>				
Subtotal - Supplies & Services		328,488	381,470	320,139	346,380
City and Internal Services					
8430	Building Maintenance Services	116,000	116,000	116,000	116,000
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	101,650	73,900	73,900	84,985
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		217,650	189,900	189,900	200,985
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Utility Billing Services		976,615	1,003,718	942,011	983,316

*INFORMATION
TECHNOLOGY*

Information Technology Organizational Chart



INFORMATION TECHNOLOGY

Division: Information Technology

Function 604-3840-600

Mission Statement:

The mission of the City of Kingman Information Technology Department is to assist in the delivery of City services by managing and coordinating the use of information technology across the various City departments.

Major Services/Responsibilities:

- Maintain, upgrade and replace phone, computing and networking components as needed.
- Coordinate the use of common technologies between City departments.
- Investigate new technological opportunities on behalf of the City.

Key Fiscal Year Objectives:

- ▶ Develop scheduling and programming for Channel 4.
- ▶ Evaluate, monitor, and upgrade configuration of services such as email and email retention, Internet access and security, and computer virus protection.
- ▶ Continue evaluation of the City's data, voice, and wireless communication for possible consolidation of services.
- ▶ Evaluate and install upgrades to existing City server and network infrastructure.
- ▶ Continue expansion of higher speed and more reliable network connections to City locations for increased availability of City wide services.
- ▶ Replace aging PC workstations with updated software/hardware configurations.

Performance Measures:

Description	FY 12-13	FY 13-14	FY 14-15
Computers Installed & Supported	295	295	315
Telephones Installed & Supported	244	244	246

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Internal Service Fund - Information Technology (604-3480-600)					
Personnel Expenses					
1010	Regular Salaries <i>Director, Administrator, 4 IS Coordinators, GIS Technician</i>	401,980	405,624	376,208	398,050
1030	Overtime Pay <i>Overtime created by growth in volume of work, special projects</i>	387	0	1,500	1,500
1045	Special Distribution <i>Special distribution</i>	0	4,750	4,750	8,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	74,356	77,816	74,006	78,856
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	77,647	77,646	77,646	84,112
Subtotal - Personnel		554,370	565,836	534,110	570,518
Supplies & Services					
3310	Professional Services <i>Software & hardware support (website, Microsoft, Wecom, TrackIt, Haestad, Sungard, New World, GIS)</i>	243,183	238,100	236,866	339,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	6,399	6,400	6,400	6,400
5320	Cellular Phones <i>Cellular phone charges</i>	5,157	5,500	8,500	8,500
5810	Travel & Training <i>Computer and systems training (GIS, Microsoft, Internet Security, etc.)</i>	77	200	200	200
6110	General & Office Supplies <i>Backup tapes, office supplies, etc.</i>	262	300	300	300
6176	Minor Equipment - Computers <i>New or replacement computers, printers, network equipment, etc.</i>	34,478	23,500	27,485	26,850
6260	Gasoline <i>Fuel expense allocated to IS Dept</i>	261	250	250	260
Subtotal - Supplies & Services		289,817	274,250	280,001	381,510

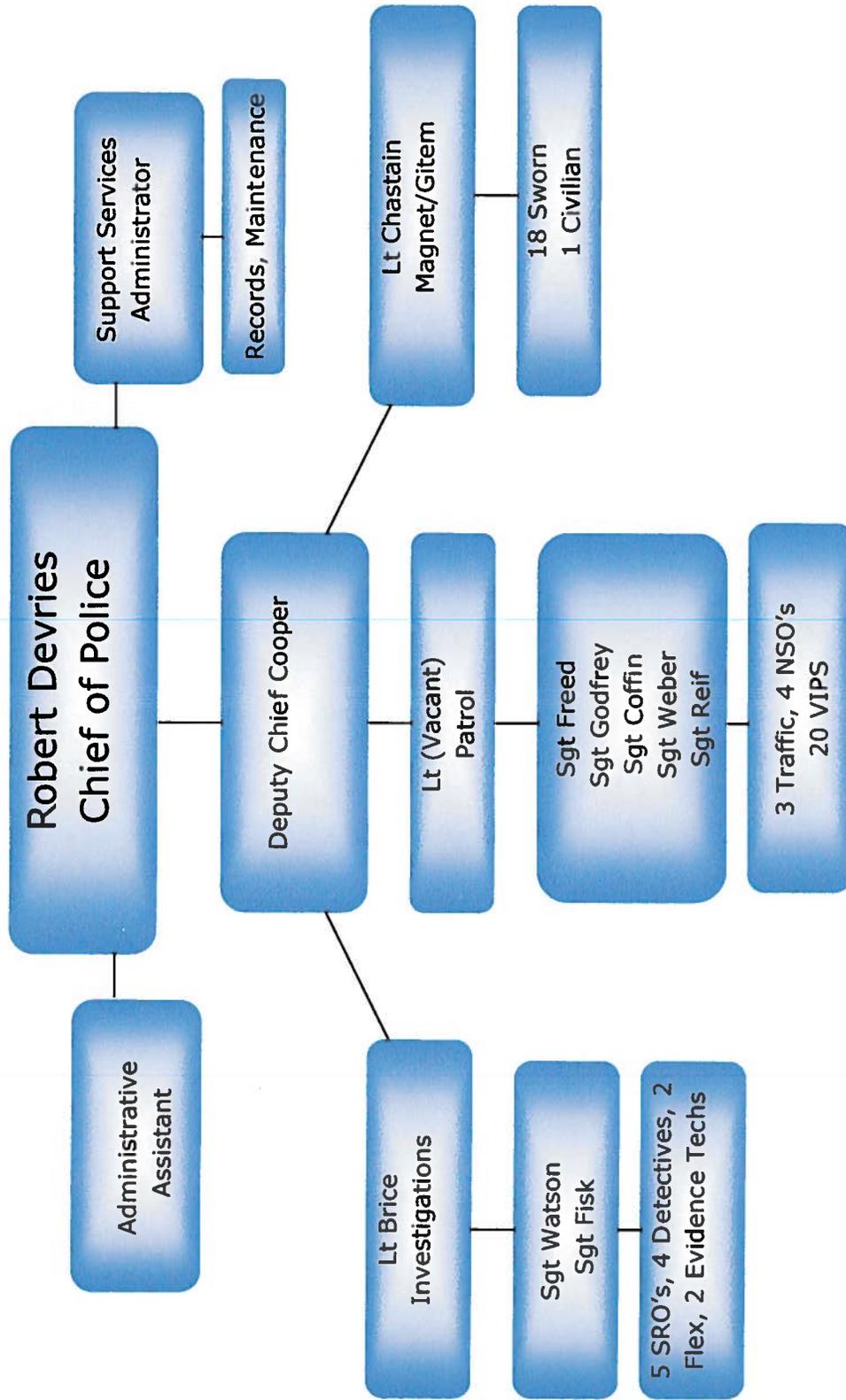
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Internal Service Fund - Information Technology (604-3480-600)					
City and Internal Services					
8410	Fleet Services	1,130	1,130	1,130	1,187
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	570	570	570	598
	<i>Internal service fund support for Fleet Parts</i>				
8430	Building Maintenance Services	9,600	9,600	9,600	9,600
	<i>Internal service fund support for Building Maintenance Services</i>				
Subtotal - City & Internal Services		<u>11,300</u>	<u>11,300</u>	<u>11,300</u>	<u>11,385</u>
Capital Purchases					
9511	Computer Equip/Software	0	303,500	325,282	182,000
	<i>Computer replacements, Internet Firewalls with Failover, Email Archiver Replacement, Microsoft Office Licenses, Server Software, Keyless Door locks, Point of sale and registration system</i>				
Subtotal - Capital Purchases		<u>0</u>	<u>303,500</u>	<u>325,282</u>	<u>182,000</u>
Total Information Systems Services		<u>855,487</u>	<u>1,154,886</u>	<u>1,150,693</u>	<u>1,145,413</u>

POLICE DEPARTMENT

Police Department Organization Chart



POLICE DEPARTMENT

Division: Police Department

Function 101-2110-520

Mission Statement:

To maintain a high quality of life for our residents and visitors, through an active partnership with the community, by being proactive in reducing crime, apprehending criminal offenders and aggressively addressing all public safety concerns.

Major Services/Responsibilities:

- ♣ Provide 24 hour response to all criminal complaints and calls for service
- ♣ Investigate all criminal complaints, traffic violations, accidents and code enforcement violations
- ♣ Maintain records of all complaints, investigations, accidents and calls for service
- ♣ Community relations/customer service

Key Fiscal Year Objectives:

- ▶ Achieve a 80% response to emergency calls for service within 5 minutes
- ▶ Achieve a 70% response to non-emergency calls for service within 8 minutes
- ▶ Reduce the number of accidents in the top 10 accident locations
- ▶ Reduce the number of property crimes through team oriented patrols and partnerships with the community
- ▶ Increase Neighborhood Watch programs throughout the city.
- ▶ Increase community awareness and involvement through web based "Crime Reports" and "TipSoft" programs.
- ▶ Expand Volunteer in Policing (VIP's) Unit and individual responsibilities in the community

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Estimate
Total Calls for Service	40,543	39,682	40,000
Total Arrests	3,153	3,007	2,900
Traffic Accidents	996	1017	950
Alarm Runs	715	663	650
Expand VIP Program	14 Volunteers	19 Volunteers	20 Volunteers
Increase Neighborhood Watch programs	2 Programs	2 Programs	Add 2 programs
Web Based "Crime Report" access	3,897	4,841	5,000 Web Hits
Clearance Rate – Part I Offenses	70%	73%	75%
Clearance Rate – Part II Offenses	70%	73%	75%
Response Time – Under 5 minutes/emergency call	N/A Tracking	N/A – RMS Track	80%
Response Time – Under 8 minutes/non-emergency call	N/A Tracking	53%	70%

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Police Department (101-2110-520)					
Personnel Expenses					
1010	Regular Salaries <i>Chief, Deputy Chief, Capt, 3 Lieutenant, Support Services Administrator, 7 Sgt, 43 Offc, 4 Code Enforcement Officer, 2 Evid Tch, Call Taker, Records Surpv, Admin Asst, 7 Admin Secretaries (1 Capt, Call Taker, 1 Admin Sec Vacant and Unfunded)</i>	3,345,979	3,447,739	3,279,132	3,385,405
1030	Overtime Pay <i>Patrol, investigations, communications, school rsc officers, traffic, animal ctrl, records</i>	237,919	250,000	272,610	300,000
1032	Certification Pay <i>Bilingual pay, bomb technician, field training officer, communications training officer</i>	30,204	32,663	30,257	32,663
1045	Special Distribution <i>Special distribution</i>	0	40,250	39,750	83,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement</i>	969,893	1,172,306	1,113,095	1,241,817
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	758,917	778,680	778,680	780,143
Subtotal - Personnel		5,342,912	5,721,638	5,513,524	5,823,028
Supplies & Services					
3112	Mohave County Humane Assoc <i>Fees paid to the animal shelter for animal care</i>	29,778	50,000	50,000	50,000
3360	Community Policing <i>Community policing projects, team operations, community trng, mediation, neighborhood watch groups</i>	1,272	1,500	1,500	1,500
4311	Armory Supplies <i>Range fees, armory supplies, taser supplies, monthly shooting program</i>	0	21,000	21,000	27,000
4312	Land R & M <i>Abatement expenditures</i>	0	5,000	5,000	50,000
4341	Equipment Repair & Maintenance <i>Cer washes, handcuffs, locks, bicycle equip, flags, signals, pepperballs, etc.</i>	13,956	15,000	24,668	15,000
4344	Radio Repair & Maintenance <i>Maintenance of portable and mobile radios, MDT modems</i>	11,520	13,100	13,100	16,080
4443	Office Equipment Rental <i>2 Copy Machine leases</i>	13,132	12,000	12,000	14,750
5310	Telephone <i>Telephone, internet, long distance charges</i>	29,016	27,770	27,770	27,770
5320	Cellular Phones <i>Cellular phone charges</i>	25,725	21,875	21,875	21,875

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Police Department (101-2110-520)					
5510	Printing <i>Neighborhood service supplies, pawn tickets, school rsc supplies, pamphlets, tickets, forms, etc.</i>	4,773	4,500	4,500	5,000
5610	Dues & Memberships <i>FBI LEETA, APCO, NRA, AACOP, RMIN, ICAP, NASRO, NTOA, NIOA, WALEA, etc.</i>	3,477	4,000	4,000	4,000
5810	Travel & Training <i>Accident investigation/reconstruction trg, crime scene processing trg, interview techniques, re-certifications, NIOA training, E911 trg, AZPOST mandated trg, critical incident stress mgmt trg, WALEA Academy fees, NACA cert, EOD training, Canine continual training, Tazer master instruction, etc</i>	26,020	24,000	24,000	40,000
6110	General & Office Supplies <i>Mail room supplies, laser cartridges, office supplies, etc</i>	18,560	20,500	20,500	20,500
6120	Uniforms <i>Purchase, replacement and cleaning of officer uniforms, cadets, explorers, volunteers (vips)</i>	62,070	59,500	68,386	52,000
6130	First Aid & Safety Supplies <i>Flares, filters for MSA masks, first aid kits, supplies required by OSHA end NIMs.</i>	756	1,000	750	1,000
6140	Crime Lab Supplies <i>Criminal polygraphs, photo processing, gloves, crime scene processing, registration fees, etc.</i>	13,761	14,500	14,500	14,500
6141	Rewards <i>Mugs, safety jacket awards, confidential informant payments, narcotic and property crime teams</i>	1,053	1,000	1,000	1,000
6175	Minor Equipment <i>Replacement desks, cabinats, chairs, bomb storage equip, video tapes, flashlights, earphones, ice machine, net gun (animal control)</i>	13,142	14,000	15,500	19,500
6177	VIP Supplies <i>Supplies for VIP program (change of accounting process)</i>	768	5,000	5,000	5,000
6260	Gasoline/Diesel Fuel <i>Fuel for all department owned vehicles</i>	207,314	226,000	192,365	198,500
6410	Books & Periodicals <i>Legal books (Title 13 and 28), dispatch books, updates to existing manuals, etc.</i>	2,453	2,000	2,352	2,500
Subtotal - Supplies & Services		478,546	543,245	529,766	587,475
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	178,640	178,640	178,640	187,572
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	57,640	57,640	57,640	60,522
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	116,000	116,000	116,000	116,000

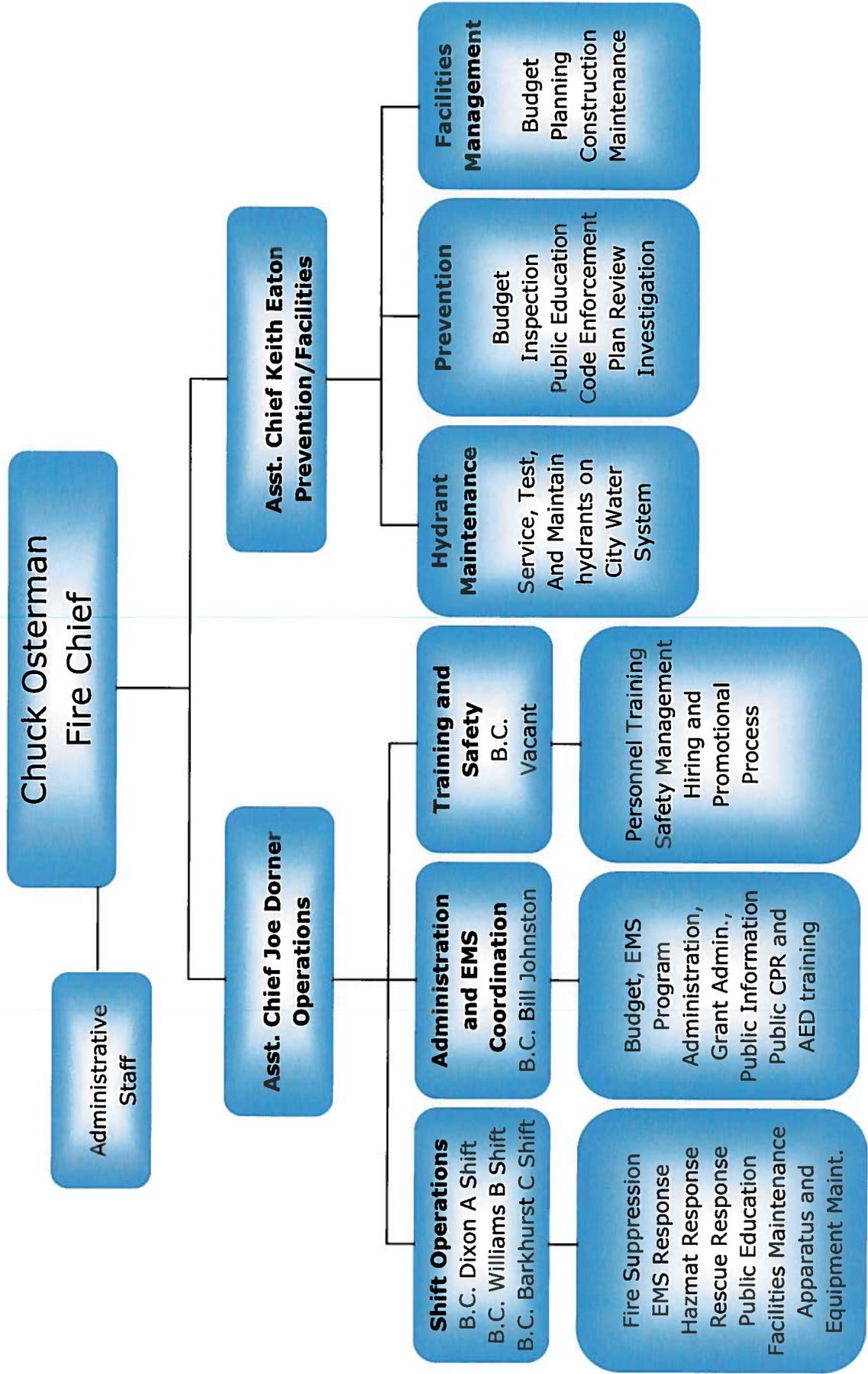
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Police Department (101-2110-520)					
8430	Building Maintenance Services	67,200	67,200	67,200	67,200
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	193,350	347,300	347,300	399,395
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		612,830	766,780	766,780	830,689
Capital Purchases					
9110	Buildings	0	0	0	10,000
	<i>Remodel former dispatch area for supervisor's offices</i>				
9410	Vehicles	0	215,000	215,000	224,500
	<i>5 Chevy Tahoes</i>				
9610	Other Work Equipment	20,948	68,000	68,000	19,500
	<i>Cyber Crime/Clean Room</i>				
9620	Lease Purchases	54,205	55,000	55,000	55,000
	<i>Lease payment - 5 Tahoe Police Package Vehicles (4Years)</i>				
Subtotal - Capital Purchases		75,153	338,000	338,000	309,000
Total Police Department		6,509,441	7,369,663	7,148,070	7,550,192

FIRE DEPARTMENT

Fire Department Organization Chart



FIRE DEPARTMENT

Division: Administration

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- Long range planning
- Budget planning and purchasing
- Disaster response planning and coordination
- Policy development and implementation
- Information system and data management
- Community relations/customer service
- Oversight of all organizational effectiveness

Key Fiscal Year Objectives:

- ▶ Accurately project and plan for growth needs
- ▶ Update the department strategic plan
- ▶ Maintain awareness of grant opportunities and seek awards when applicable and beneficial
- ▶ Evaluate alternative service deliver methods/practices

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Action	FY 13-14 Budget
Replace front line engine to reserve.	Funding sought	Funded	Delivery expected 7/13
Complete Radio Narrow Banding Project Federal Compliance	Grant received 80% Completion	Capital Funding Dedicated	Project completed
Replace thermal imaging cameras	Grant awarded 10% match	10% match budgeted	Project completed
Replace water tender apparatus	Applied for grant	Grant awarded 10% match required	10% match requested in budget

FIRE DEPARTMENT

Division: Operations

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- ♪ Fire Suppression
- ♪ Emergency Medical Response
- ♪ Hazardous Materials Response and Mitigation
- ♪ Rescue Response
- ♪ Public Assistance
- ♪ Public Education
- ♪ Fire Prevention Activities
- ♪ Facilities, Apparatus, and Equipment Maintenance
- ♪ Personnel Training
- ♪ Complete and Maintain Reports and Data
- ♪ Provide and Support Customer Service within the Department and City Mission

Key Fiscal Year Objectives:

- ▶ Provide required and needed training to all personnel
- ▶ Certify all public safety dispatchers in Emergency Medical Dispatch

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Provide required and needed training to all personnel (200 Hours per year)	78%	75%	Goal of 80%
Maintain Minimum Staffing Levels on Engines	100%	100%	100%
Emergency Responses	5181	5544	5932

FIRE DEPARTMENT

Division: Prevention

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- ♪ Customer service
- ♪ Fire prevention
- ♪ Code enforcement/inspection
- ♪ Public education
- ♪ Juvenile fire-setter intervention
- ♪ Fire investigation
- ♪ Plan reviews
- ♪ Fire/EMS support
- ♪ Public information
- ♪ Nuisance abatement

Key Fiscal Year Objectives:

- ▶ Conduct fire and life safety inspections
- ▶ Provide technical assistance to industry for fire protection issues
- ▶ Conduct building, sprinkler and fire alarm plan reviews
- ▶ Enforce codes and ordinances for compliance
- ▶ Conduct public education programs
- ▶ Maintain partnership with local schools in the Risk Watch program

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Conduct fire inspections	1918	1850	1875
Conduct plan reviews	147	180	170
Conduct public education programs	234	245	250
Conduct nuisance abatement	167	212	200

FIRE DEPARTMENT

Division: Buildings

Function 101-2210-520

Mission Statement:

To preserve and enhance community life, health and property through quality customer service.

Major Services/Responsibilities:

- ♪ Maintain fire department facilities
- ♪ Repair buildings as needed
- ♪ Perform all custodial duties with current staff
- ♪ Ensure longevity of facilities

Key Fiscal Year Objectives:

- ▶ Continue to maintain buildings in a cost effective manner

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget
Buildings maintained	4	4	4

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Fire Department (101-2210-520)					
Personnel Expenses					
1010	Regular Salaries <i>Chief, 2 Asst Chiefs, 5 Battalion Chiefs, Asst Fire Marshall, 12 Capt, 3 Prevention, 15 Engineers, 15 Fire Fighters, Admin Asst, Admin Secretary (1 Battalion Chief, Asst Fire Marshall and 2 Fire Fighters Vacant & Unfunded)</i>	2,841,599	2,732,169	2,714,716	2,700,105
1020	Part Time & Temporary Help <i>Part Time Fire Fighters (Formerly Volunteers)</i>	41,401	52,000	43,248	52,000
1030	Overtime Pay <i>Federal law associated with compensation of fire department shift employees</i>	269,885	290,000	263,676	290,000
1032	Certification Pay <i>Bilingual pay, paramedic, HAZMAT</i>	197,994	185,775	192,459	192,459
1045	Special Distribution <i>Special distribution</i>	0	34,000	34,000	71,500
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement</i>	625,563	823,092	708,932	944,173
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	625,751	623,920	623,920	616,038
Subtotal - Personnel		4,602,193	4,740,956	4,580,951	4,866,275
Supplies & Services					
3310	Professional Services <i>Fire Station 2 Design Study</i>	0	0	0	16,000
4341	Equipment Repair & Maintenance <i>Ground ladder testing, repair hoses and nozzles, power tools</i>	10,412	12,000	12,000	12,000
4342	Vehicle Repair & Maintenance <i>Aerial ladder testing, minor repair of all fleet vehicles</i>	5,803	7,500	6,500	7,500
4344	Radio Repair & Maintenance <i>Repeater site lease, all radio repair and battery replacement</i>	8,749	13,600	11,100	13,600
4443	Office Equipment Rental <i>Copy machine lease</i>	4,904	5,000	4,925	5,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	8,784	10,840	10,840	10,840
5320	Cellular Phones <i>Cellular phone charges</i>	7,420	5,200	7,600	8,000
5610	Dues & Memberships <i>Chief Officer memberships, fire code memberships, arson memberships, etc.</i>	2,346	2,700	2,400	2,700

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Fire Department (101-2210-520)					
5810	Travel & Training <i>Registrations, tuition reimb, outside instructors, training curriculum & supplies, travel, lodging & meals, AZ Fire School, AZ Fire Chiefs Conf, WACEMS, etc</i>	8,329	10,000	10,000	12,000
6110	General & Office Supplies <i>Printing, office supplies, general supplies</i>	9,472	9,500	9,500	9,500
6119	Response Supplies <i>Fire response supplies - foam, fire disposables, etc</i>	3,417	3,200	3,200	3,200
6120	Uniforms <i>Line personnel, day staff</i>	22,209	23,000	23,000	23,000
6122	Protective Clothing <i>Replace bunker suits, replace boots, gloves, hoods, brush suits, HAZMAT</i>	26,971	27,000	27,000	27,000
6130	First Aid & Safety Supplies <i>Medical response supplies - oxygen, hard supplies, soft supplies</i>	17,702	24,000	22,900	24,000
6131	HAZMAT Supplies <i>Calibration and testing of equipment, soft goods replacement</i>	2,796	3,000	3,000	3,000
6160	Fire Prevention <i>Code books, public education props, printed forms, field tools</i>	2,004	5,000	4,200	3,000
6161	Public Education Supplies <i>Pamphlets, coloring books, handouts, fire safety house maintenance</i>	2,969	3,000	2,700	3,000
6162	Investigation Supplies <i>Electronic reporting supplies and evidence collecting equipment</i>	545	500	450	500
6175	Minor Equipment <i>Hose replacement, radio & pager replacement, physical equipment firefighting equip replacement, rescue equip</i>	14,209	15,000	15,000	15,000
6260	Gasoline/Diesel Fuel <i>Fuel for fire engines and vehicles</i>	66,645	65,000	66,000	68,000
6410	Books & Periodicals <i>Fire related materials, EMS guides, public education materials, etc.</i>	1,101	1,200	300	500
Subtotal - Supplies & Services		226,787	246,240	242,615	267,340
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	68,640	68,640	68,640	72,072
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	20,020	20,020	20,020	21,021

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Fire Department (101-2210-520)					
8420	Insurance Services	67,000	67,000	67,000	67,000
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	19,900	19,900	19,900	19,900
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	20,550	56,300	56,300	64,745
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		196,110	231,860	231,860	244,738
Capital Purchases					
9410	Automobiles	0	30,000	30,000	31,000
	<i>Vehicle replacement-Staff Vehicle</i>				
Subtotal - Capital Purchases		0	30,000	30,000	31,000
Total Fire Department		5,025,090	5,249,056	5,085,426	5,409,353

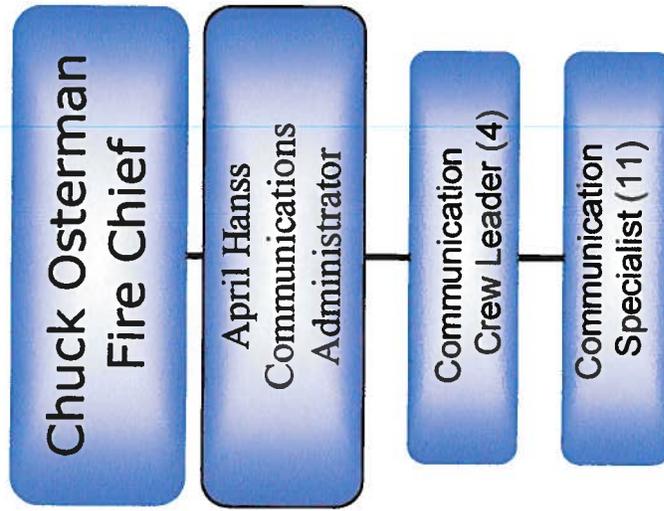
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Fire Stations (101-2281-520)					
Supplies & Services					
4110	Water Service	397	1,150	0	0
	<i>Sales tax on water service to fire stations</i>				
4120	Sewer Service	5,433	6,500	7,100	7,500
	<i>Sales tax on sewer service to fire stations</i>				
4320	Building Repair & Maintenance	7,198	7,500	7,500	7,500
	<i>Repair & maintenance to all fire stations</i>				
6130	First Aid & Safety Supplies	706	1,000	750	1,000
	<i>Eye wash stations, first aid kits</i>				
6150	Janitorial Supplies	5,617	5,800	5,800	5,800
	<i>Cleaning supplies and soft goods for four fire stations</i>				
6175	Minor Equipment	5,576	6,000	5,000	6,000
	<i>Appliance replacement, furniture replacement</i>				
6210	Natural Gas	7,920	10,000	8,400	10,000
	<i>Natural gas service to fire stations</i>				
6220	Electricity	14,912	20,000	17,000	19,000
	<i>Electrical service to fire stations</i>				
	Subtotal - Supplies & Services	47,759	57,950	51,550	56,800
City and Internal Services					
	Subtotal - City & Internal Services	0	0	0	0
Capital Purchases					
9110	Buildings	0	17,000	17,000	42,000
	<i>Repave Training Grounds - Phase I</i>				
9210	Improvements	0	26,500	26,500	25,000
	<i>Bay Door Replacements</i>				
	Subtotal - Capital Purchases	0	43,500	43,500	67,000
	Total Fire Stations	47,759	101,450	95,050	123,800

911 DISPATCH CENTER

Kingman 911 Center Organizational Chart



FIRE DEPARTMENT

Division: Kingman Regional 9-1-1 Center

Function 591-2911-520

Mission Statement:

The Kingman 9-1-1 Center Communications Specialist is the first of the first responders. We are committed to answering all 9-1-1 and non-emergency calls with professionalism, integrity, compassion, and respect while efficiently dispatching police, fire and emergency medical services. Our dedicated specialists routinely offer life saving pre-arrival instructions in addition to providing accurate public safety information.

Major Services/Responsibilities:

- Dispatching for Kingman Police Department
- Dispatching for Kingman Fire Department, Northern Arizona Consolidated Fire District, Golden Valley Fire Department, Pinion Pine Fire Department and Pine Lake Fire Department.
- 9-1-1 Public Safety Answering Point for the City of Kingman
- Answering of non-emergency calls for service
- Warrant entry
- After hours water emergency contact

Key Fiscal Year Objectives:

- ▶ Accurately project and plan for growth needs
- ▶ Provide additional training needed to all communications personnel
- ▶ To hire and train new staff members to fill vacant positions
- ▶ Provide public education on the proper use of 911 and the Kingman 911 Center Smart Card program

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Decrease the number of emergency medical calls (MED3) Dispatched in over 2 minutes from the time of call creation from 7% to 6%		7%	Goal of 6%
Provide 2 in house training classes for all Communications Specialists		0	2
Provide 2 supervisors training classes for Communications Specialist Crew Leaders		1	2

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Enterprise Fund - 911 Dispatch Center (591)					
Personnel Expenses					
1010	Regular Salaries <i>Communication Administrator, 4 Comm Crew Leaders, 11 Comm Specialist</i>	461,467	623,976	521,467	610,317
1030	Overtime Pay <i>Overtime Pay</i>	97,259	40,000	79,756	80,000
1032	Certification Pay <i>Bilingual pay</i>	4,593	4,030	3,484	4,030
1045	Special Distribution <i>Special distribution</i>	0	5,500	5,000	13,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement</i>	95,180	126,498	120,571	135,596
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	112,061	168,392	168,392	165,983
Subtotal - Personnel		770,560	968,396	898,670	1,008,926
Supplies & Services					
3360	Community Policing <i>Community policing projects</i>	568	1,000	1,000	1,000
4341	Equipment Repair & Maintenance <i>Equipment repair</i>	0	500	0	500
4344	Radio Repair & Maintenance <i>Annual Maintenance and repair of radios, modems, antennas & related repairs</i>	1,263	1,500	5,000	7,500
4443	Office Equipment Rental <i>Copy Machine lease (FY2012)</i>	1,727	2,000	0	0
5310	Telephone <i>Telephone, internet, long distance charges</i>	5,431	19,000	5,700	6,000
5320	Cellular Telephone <i>Cellular telephone - Backup for dispatch emergency (2) and supervisor (1)</i>	0	2,100	421	500
5510	Printing <i>Printing of neighborhood service supplies</i>	27	500	200	500
5610	Dues and Memberships <i>Membership fees</i>	0	100	0	100
5810	Travel & Training <i>APCO, E911, EMD training, Dispatch Academy (WALETA), Supervisor Leadership Training, etc</i>	268	7,500	7,000	7,500
6110	General & Office Supplies <i>Mail room supplies, laser cartridges, office supplies, etc.</i>	3,477	5,500	3,700	5,500
6120	Uniforms and Cleaning <i>Purchase and replacement of shirts</i>	0	2,000	2,000	2,000
6130	First Aid & Safety Supplies <i>First aid kits, supplies required by OSHA and NIMs</i>	0	500	250	500

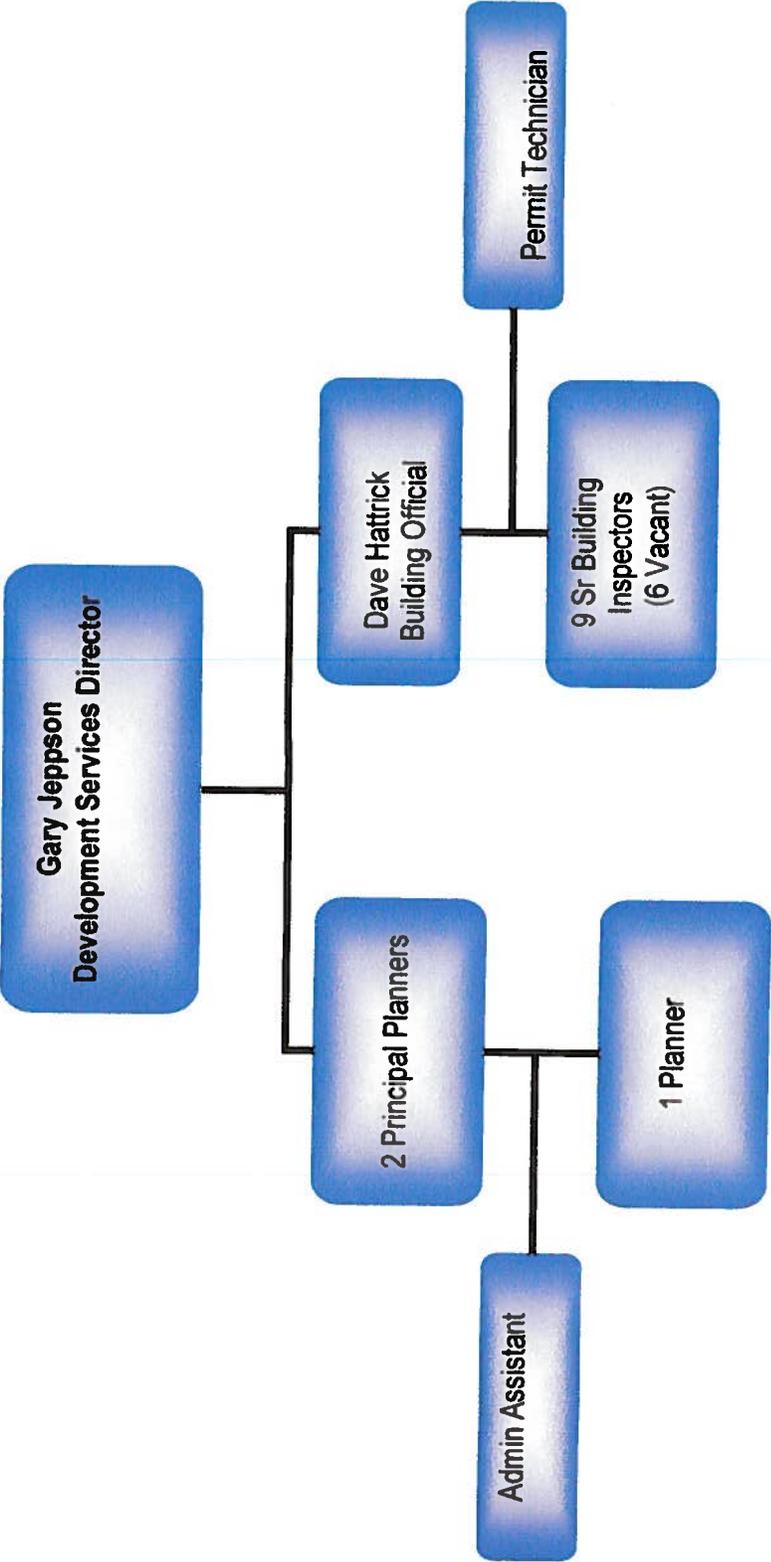
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Enterprise Fund - 911 Dispatch Center (591)					
6175	Minor Equipment	546	2,500	1,500	2,500
	<i>Small office furniture, portable lockers</i>				
6210	Natural Gas	45	0	240	240
	<i>Natural gas service</i>				
6220	Electricity	811	4,500	12,500	14,500
	<i>Electrical service</i>				
6410	Books & Periodicals	0	250	130	250
	<i>Dispatch books</i>				
	Subtotal - Supplies & Services	14,163	49,450	39,641	49,090
City and Internal Services					
8430	Building Maintenance Services	16,000	16,000	16,000	16,000
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	58,500	127,600	127,600	146,740
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	74,500	143,600	143,600	162,740
Capital Purchases					
9210	Building Improvement	541,120	60,000	34,000	0
	<i>Remodel of building at 429 Beale</i>				
9511	Computer Equipment	120,693	0	0	0
	<i>Hardware and software</i>				
	Subtotal - Capital Purchases	661,813	60,000	34,000	0
	Total 911 Dispatch Center	1,521,036	1,221,446	1,115,911	1,220,756

DEVELOPMENT SERVICES

Development Services Organizational Chart



DEVELOPMENT SERVICES

Division: Planning & Zoning

Function 101-1910-510

Mission Statement:

Provide the best professional expertise and support to allow Kingman to be the greatest place to live, work, and play.

Major Services/Responsibilities:

- ♪ Implement the Kingman General Plan to its goals and objectives within available resources
- ♪ Provide counsel and direction to the City Council, Planning and Zoning Commission, Clean City Commission, Historic Preservation Commission, Tourism Development Commission, Economic Development and Marketing Commission, the administration and the development community in the development of short and long range plans and projects
- ♪ Develop and maintain the most efficient entitlement processes to ensure timely and successful implementation of the planning and development opportunities

Key Fiscal Year Objectives:

- ▶ Update General Plan.
- ▶ Upgrade the entitlement processes to assure thorough reviews and inspections of new public facilities and completion of development. projects in accordance with approve improvement plans and site plans
- ▶ Evaluate and administer department expenditures at the level that meets actual service demands.
- ▶ Monitor development activities to ensure that adequate staff resources are available to get approval processes completed in a timely manner.

Performance Measures:

Description	FY 11-12	FY 12-13 Estimated	FY 13-14 Budget
Rezoning Cases	3	8	5
Conditional Use Permits	11	10	6
General Plan Amendments	0	1	1
Subdivisions	0	1	2

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Development Services Planning & Zoning (101-1910-510)					
Personnel Expenses					
1010	Regular Salaries	343,022	341,313	267,212	300,645
	<i>Director, 2 Principal Planners, 1 Planner, AdmIn Asst</i>				
1045	Special Distribution	0	3,500	3,500	6,000
	<i>Special distribution</i>				
20xx	Other Personnel Expense	62,910	65,384	52,785	59,334
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	60,015	69,222	53,536	68,099
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		465,947	479,419	377,033	434,078
Supplies & Services					
3310	Professional Services	0	5,000	5,000	5,000
	<i>Land appraisals, traffic studies, legal fees</i>				
4342	Vehicles R & M	12	200	200	500
	<i>Minor vehicle maintenance</i>				
4343	Office Equipment R & M	0	500	500	500
	<i>Repair of office machines and recharge laser cartridges</i>				
4443	Office Equipment Rental	6,655	5,000	6,000	6,000
	<i>Copy Machine</i>				
5310	Telephone	589	3,340	1,500	1,500
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	1,251	900	1,150	800
	<i>Cellular phone charges</i>				
5420	Newspaper Advertising	5,511	6,000	3,200	5,000
	<i>Public notices and legal advertising of P & Z items</i>				
5510	Printing	0	1,000	1,000	1,000
	<i>Updating ordinances</i>				
5610	Dues & Memberships	2,158	3,000	2,000	3,000
	<i>ICMA, Natl Historic Trust, AZ Town Hall, American Planning Assoc</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Development Services Planning & Zoning (101-1910-510)					
5810	Travel & Training <i>AZ Planning Assoc Conf (staff & commissioners), CDBG Conf, Natl APA Conf, etc</i>	9,529	10,000	7,000	10,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	3,294	5,000	4,500	5,000
6260	Gasoline/Diesel Fuel <i>Fuel expense allocated to Development Svcs</i>	404	500	900	900
6410	Books & Periodicals <i>APA Planners book, Quinlan Publishing, Dept of Commerce updates, Inst of Trip Engineers, etc.</i>	243	300	300	300
Subtotal - Supplies & Services		29,646	40,740	33,250	39,500
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	1,400	1,400	1,400	1,470
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	1,100	1,100	1,100	1,155
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	67,600	67,600	67,600	67,600
8440	Information Technology <i>Internal service fund support for Information Technology</i>	15,850	9,500	9,500	10,925
Subtotal - City & Internal Services		85,950	79,600	79,600	81,150
Capital Purchases					
9610	Other Work Equipment <i>Other work equipment</i>	4,744	0	0	0
Subtotal - Capital Purchases		4,744	0	0	0
Total Development Svcs P & Z		586,287	599,759	489,883	554,728

DEVELOPMENT SERVICES

Division: Building Department

Function 101-2420-520

Mission Statement:

Our purpose is to place people first while striving for full compliance with the minimum construction codes and ordinances by all involved in the planning and design, construction and occupancy of all building projects.

Major Services/Responsibilities:

- ♪ Assist our citizens with the permit process and answer questions
- ♪ Review construction documents for compliance with City Code
- ♪ Build community relations/customer service
- ♪ Coordinate interdepartmental comments during the permit process
- ♪ Issue construction related permits
- ♪ Provide on-site construction inspections
- ♪ Fiscal budget planning
- ♪ Policy development and implementation

Key Fiscal Year Objectives:

- ▶ Increase efficiencies within the department to decrease length of time for permit approval
- ▶ Maintain user-friendly permit process
- ▶ Evaluate and update department training programs
- ▶ Continue professional development of staff

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Building Permits Issued	354	355	400
Major Commercial Projects	5	6	10
Business Remodel	111	188	200
Single Family Residences	48	85	120
Residential Addition/Remodel	191	133	150

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Development Services Building Inspection (101-2420-520)					
Personnel Expenses					
1010	Regular Salaries	254,126	301,151	297,418	301,151
	<i>Building Official, 9 Sr. Bldg Inspec, 1 Permit Tech (5 Sr Bldg Insp-Vacant & Unfunded)</i>				
1030	Overtime Pay	55	0	0	0
	<i>Special projects, growth in volume of work</i>				
1045	Special Distribution	0	3,000	3,000	7,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	47,689	59,557	57,764	61,583
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	69,366	75,844	75,844	77,244
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		371,236	439,552	434,026	447,478
Supplies & Services					
3310	Professional Services	0	25,000	5,000	20,000
	<i>Consulting services for commercial plan review</i>				
5310	Telephone	1,955	4,850	4,000	2,000
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	4,200	4,500	6,000	3,000
	<i>Cellular phone charges</i>				
5523	Codes & Ordinance Printing	1,804	2,000	900	2,000
	<i>Updating building codes</i>				
5610	Dues & Memberships	186	1,000	1,000	750
	<i>Subscriptions and dues for Bldg Permits Law Bulletin, Masonry Const, Fire Engineering, NFPA</i>				
5810	Travel & Training	4,441	7,000	4,500	7,000
	<i>AZ Building Official conf, Intl Code Council conf, IBC conf, certification training, etc</i>				
6110	General & Office Supplies	4,781	8,000	3,600	6,500
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>				
6120	Uniforms	0	600	300	300
	<i>Uniforms and cleaning for building inspectors</i>				
6125	Merchant Card Fees	2,211	6,000	6,000	6,000
	<i>Merchant credit card fees</i>				

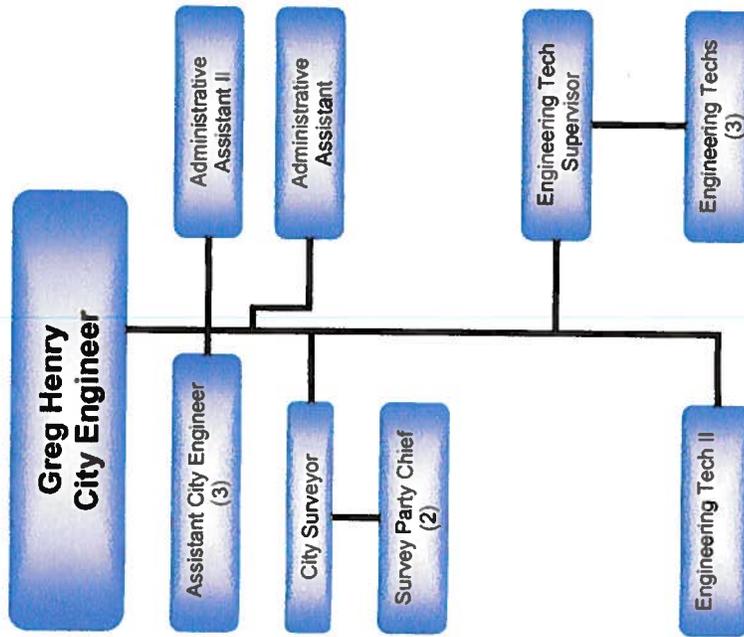
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Development Services Building Inspection (101-2420-520)					
6260	Gasoline/Diesel Fuel	4,579	6,000	6,000	6,500
	<i>Fuel expense allocated to Development Svcs-Building Inspection</i>				
	Subtotal - Supplies & Services	24,157	64,950	37,300	54,050
City and Internal Services					
8410	Fleet Services	2,300	2,300	2,300	2,415
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	1,000	1,000	1,000	1,050
	<i>Internal service fund support for Fleet Parts</i>				
8430	Building Maintenance Services	67,600	67,600	67,600	67,600
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	23,750	30,400	30,400	34,960
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	94,650	101,300	101,300	106,025
Capital Purchases					
	Subtotal - Capital Purchases	0	0	0	0
	Total Development Svcs Bldg Inspection	490,043	605,802	572,626	607,553

ENGINEERING

Engineering Organizational Chart



ENGINEERING

Division: Engineering

Function 501-3490-590

Mission Statement:

To insure public works facilities and improvements and extensions to the City's water and sewer systems are designed and constructed in conformance with applicable City, State and Federal standards and to good engineering and construction practices. To assist the Public and other City Departments with inquires and information requests in a timely and efficient manner.

Major Services/Responsibilities:

- ♪ Prepare engineering designs, construction plans and bidding documents for City construction contracts
- ♪ Provide construction administration and management for City construction projects
- ♪ Review and approve plans for extensions to the City's water and sewer systems
- ♪ Review and approve plans for private development site grading and street and drainage improvements
- ♪ Maintain the City's Cadastral Control system monumentation
- ♪ Develop and administer Improvement District projects
- ♪ Review and approve drainage plans, plats and improvement plans for new subdivisions
- ♪ Inspect the construction of subdivision improvements and public works projects.
- ♪ Issue and administer permits to work within the public right-of-way
- ♪ Maintain records of the City's water and sewer systems and provide information in response to requests from the public

Key Fiscal Year Objectives:

- ▶ Complete right of way acquisition, design and construction for the Airway Avenue widening adjacent to the Walgreens Store on Stockton Hill Road
- ▶ Complete construction of Gordon Drive between Stockton Hill Road and Bank Street
- ▶ Install Booster pumps and transmission main from the Rattlesnake Tank under I-40 to the Rancho Santa Fe tank
- ▶ Complete design and construction for a pedestrian activated signal on Hualapai Mountain Road near Eastern Street
- ▶ Complete design and construction for sewer expansion projects including the CDBG funded project on Beverly Avenue
- ▶ Continue land Acquisition for Bull Mountain, the Railroad Channel and other drainage projects
- ▶ Respond to requests and provide information to our customers in a timely and accurate manner
- ▶ Implement, design and construct other projects in the Capital Improvement Program

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
City Capital Projects Completed (\$)	14,177,876	4,800,000	10,800,000
Development Plans Reviewed	9	18	25
Subdivision Plans Reviewed	5	5	5
MUC Applications Reviewed	5	5	12
ROW Permits Issued	191	250	300
Info Requests Responded To	856	1350	1,500

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Engineering Department (501-3490-590)					
Personnel Expenses					
1010	Regular Salaries	859,437	826,011	775,296	828,941
	<i>City Eng, 3 Asst Eng, Surveyor, Project Manager, Asst Surveyor, 2 Survey Party Chiefs, Eng Tech II Eng Tech Supv, 6 Eng Tech, Adm Asst II, 2 Survey Instrument Tech, 2 Adm Asst, Project Engineer (Asst Surveyor, 3 Eng Tech, 2 Survey Instrument Tech, Adm Asst, Project Manager, Project Engineer - Vacant & Unfunded)</i>				
1030	Overtime Pay	9,868	20,000	10,848	12,000
	<i>Weekends and after hours inspections for waste water treatment plants</i>				
1032	Certification Pay	632	630	633	635
	<i>OSHA Competent</i>				
1045	Special Distribution	0	8,250	8,250	16,000
	<i>Special distribution</i>				
20xx	Other Personnel Expense	162,961	167,413	154,792	172,063
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	150,899	158,022	158,022	161,320
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	1,183,797	1,180,326	1,107,841	1,190,959
Supplies & Services					
3310	Professional Services	43,147	75,000	75,000	75,000
	<i>Materials testing & surveying, Title reports & appraisals, Prelim Eng for Imp Districts & CIP</i>				
4341	Equipment Repair & Maint	3,695	5,000	3,000	5,000
	<i>Service & maintenance, GPS & other equipment</i>				
4443	Office Equipment Repair & Maint	11,561	10,000	7,000	10,000
	<i>Copier lease, Plotters, printers, etc, service and maint</i>				
4344	Radio Repair & Maintenance	1,855	1,000	1,000	1,000
	<i>Radio repairs & maintenance</i>				
5310	Telephone	4,870	5,950	5,950	5,950
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	3,970	6,500	4,500	4,500
	<i>Cellular phone charges</i>				
5610	Dues & Memberships	842	2,000	1,500	2,000
	<i>ASCE, Mohave County, IAAP, APLSA, Notary Public</i>				

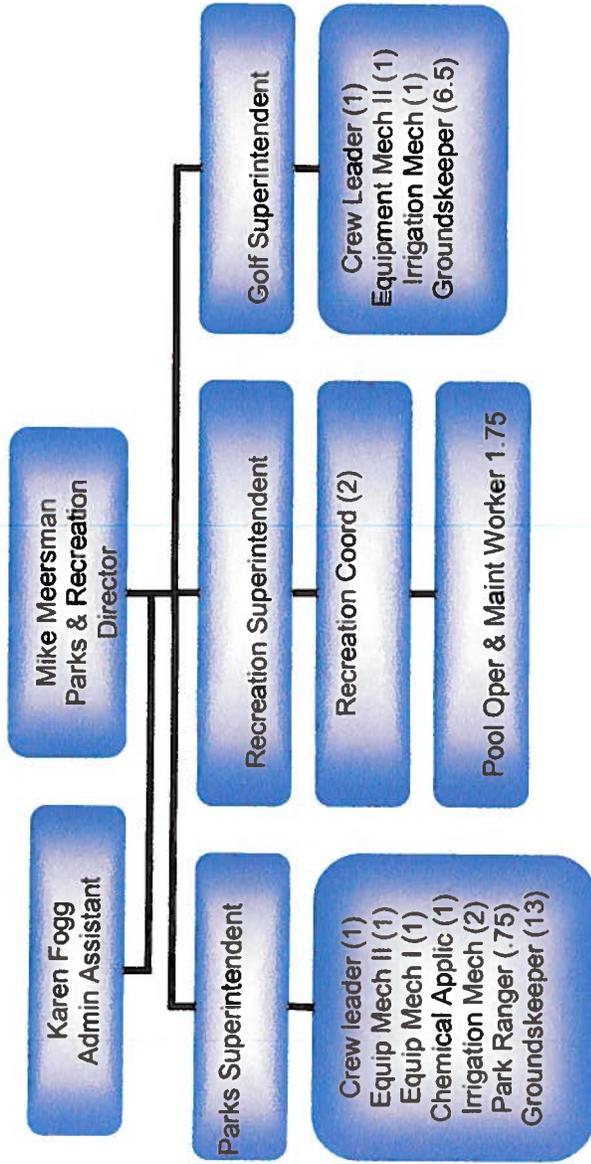
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Engineering Department (501-3490-590)					
5810	Travel & Training <i>GPS, GIS and Autodesk training, Auto Cad training, conferences and other travel & training</i>	2,131	10,000	9,500	10,000
6110	General & Office Supplies <i>Copier paper, plan/map media, printer, plotter and FAX supplies, survey supplies, stakes, lath, monmts, fieldbooks, binders, notebooks, calendars, pens, markers, other misc supplies.</i>	7,328	12,000	11,500	12,000
6120	Uniforms <i>Steel toe boots, pants</i>	719	1,000	800	1,000
6130	First Aid & Safety Supplies <i>Hard hats, safety vests, medicine cabinet supplies, etc</i>	77	1,000	500	1,000
6175	Minor Equipment <i>Replacement chairs</i>	3,359	2,000	2,000	2,000
6260	Gasoline/Diesel Fuel <i>Fuel expense</i>	12,919	13,000	11,000	13,000
6410	Books & Periodicals <i>AWWA standards, ASTM, MAG, Inside Autocad, surveying publications, GPS satellite, ISBN publications</i>	220	2,000	2,000	2,000
Subtotal - Supplies & Services		96,693	146,450	135,250	144,450
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	8,880	8,880	8,880	9,324
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	1,080	1,080	1,080	1,134
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	67,600	67,600	67,600	67,600
8440	Information Technology <i>Internal service fund support for Information Technology</i>	28,150	50,700	50,700	58,305
Subtotal - City & Internal Services		105,710	128,260	128,260	136,363
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Engineering Department		1,386,200	1,455,036	1,371,351	1,471,772

PARKS & RECREATION

Parks & Recreation Organizational Chart



PARKS & RECREATION

Division: Parks Department

Function 101-5210-550

Mission Statement:

Provide and maintain clean high quality park buildings, park sites, playgrounds, ball fields, trails, equipment and other facilities for the safety and quality of life to the community.

Major Services/Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all park facilities using carpentry, mechanical, plumbing, electrical, welding and landscape skills
- Perform landscaping, brush and tree removal at all City facilities
- Groom, mow and line athletic fields
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other division and community groups

Key Fiscal Year Objectives:

- ▶ Maintain vehicles and equipment
- ▶ Continue staff development and safety awareness
- ▶ Continue to share resources with other departments and agencies
- ▶ Develop a computerized maintenance inventory schedule
- ▶ Upgrade sports lighting at Centennial Park
- ▶ Continue City-wide tree maintenance program
- ▶ Successful coordination of field/facility availability with Recreation programs

Performance Measures:

Description	FY11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Acres of grounds maintained	268	269	269
Miles of medians and trails maintained	15	15.5	16.5
Number of sites maintained	18	20	20

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Parks Department (101-5210-550)					
Personnel Expenses					
1010	Regular Salaries <i>Director, Superintendent, Crew Leader, Eq Mech II, Admin Asst, Chemical Applicator, 2 Irrigation Mechanic, Eq Mech I, 13 Groundskeepers, PT Park Ranger (3 Groundskeepers Vacant & Unfunded)</i>	710,324	697,625	690,622	699,774
1020	Part Time & Temporary Help <i>Seasonal Park Rangers and Groundskeepers</i>	20,688	28,000	27,716	28,000
1030	Overtime Pay <i>Holiday coverage and special events (softball tournaments, Andy Devine Days, Fun Run, etc.)</i>	3,173	6,400	5,683	6,000
1032	Certification Pay <i>Chemical certifications for 4 employees</i>	906	1,248	1,262	1,262
1045	Special Distribution <i>Special distribution</i>	0	12,250	11,750	23,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	139,753	152,835	142,945	158,010
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	180,272	183,150	183,150	209,432
Subtotal - Personnel		1,055,116	1,081,508	1,063,128	1,125,478
Supplies & Services					
3310	Professional Services <i>Temp help from temporary employment agencies, design services for parks, inmate labor</i>	3,156	5,000	4,500	5,000
4110	Water Service <i>Sales tax paid on water service used at City parks</i>	23,886	35,000	0	0
4120	Sewer Service <i>Sewer service to City parks facilities</i>	30,488	30,000	30,000	37,500
4310	Land R & M <i>Sprinklers, seed, sand and paving</i>	125,417	130,000	128,000	128,000
4320	Building R & M <i>Bonelli House, Hubbs House repairs, Centennial Park building; Repair & Maint on all buildings</i>	4,089	7,000	7,500	7,000
4341	Equipment R & M <i>Riding mowers, tractors, etc</i>	18,563	21,000	20,000	21,000
4342	Vehicle R & M <i>Trucks and vehicles repairs</i>	8,434	7,500	8,900	7,500

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Parks Department (101-5210-550)					
4441	Equipment Rental	0	400	400	400
	<i>Special needs equipment</i>				
4443	Rentals - Office Equipment	0	4,800	5,000	5,000
	<i>Copier rental</i>				
5310	Telephone	967	2,490	2,490	2,490
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	2,902	2,600	3,000	3,000
	<i>Cellular phone charges</i>				
5610	Dues & Memberships	3,624	250	250	250
	<i>AZ Parks & Recreation, NRPA</i>				
5810	Travel & Training	2,906	2,200	2,200	2,200
	<i>Training for new employees and state certification</i>				
6110	General & Office Supplies	10,289	3,000	4,000	4,000
	<i>Copier, fax, and supplies</i>				
6120	Uniforms	4,461	4,000	4,000	4,000
	<i>Shirts, pants, safety shoes</i>				
6130	First Aid & Safety Supplies	1,430	2,500	2,500	2,500
	<i>First aid kits</i>				
6150	Janitorial Supplies	10,426	12,500	11,000	11,000
	<i>Supplies for 18 sets of restrooms</i>				
6151	Chemicals	34,378	34,000	34,000	34,000
	<i>Chemicals for grass, shrubs, anti-weeds, landscaping</i>				
6175	Minor Equipment	7,237	8,000	8,000	8,000
	<i>Replace weed eaters and mowers</i>				
6210	Natural Gas	5,146	4,100	5,000	5,000
	<i>Heating for buildings</i>				
6220	Electricity	119,365	131,000	120,000	120,000
	<i>Lights and electricity supply to all City parks</i>				
6260	Gasoline/Diesel Fuel	35,788	35,000	35,000	35,000
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		452,952	482,340	435,740	442,840

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Parks Department (101-5210-550)					
City and Internal Services					
8420	Insurance Services	64,000	64,000	64,000	64,000
	<i>Internal service fund support for Liability Insurance</i>				
8440	Information Technology	4,200	11,400	11,400	13,110
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	68,200	75,400	75,400	77,110
Capital Purchases					
9210	Improvements - Remodeling	0	0	0	5,000
	<i>Community Center Flooring</i>				
9610	Other Work Equipment	0	5,000	0	41,000
	<i>Seeder \$15,000, Aerifier \$26,000</i>				
	Subtotal - Capital Purchases	0	5,000	0	46,000
	Total Parks Department	1,576,268	1,644,248	1,574,268	1,691,428

PARKS & RECREATION

Division: Recreation Administration

Function 101-5110-550

Mission Statement:

To provide a wide variety of high quality recreation services at reasonable costs for the citizens of Kingman. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations, while providing support and direction to volunteers, civic groups and staff.

Major Services/Responsibilities:

- ♣ Provide administrative support for all recreation divisions
- ♣ Coordinate program development and promotion
- ♣ Hire and train all recreation personnel
- ♣ Develop and monitor annual recreation budget
- ♣ Plan and implement recreation improvements in both facilities and programs
- ♣ Work with other public and private entities to solicit support and fundraising
- ♣ Support and assist adult and youth sport leagues
- ♣ Explore programming for special needs population
- ♣ Plan, organize and conduct special events and trips
- ♣ Provide coaches training for youth sports

Key Fiscal Year Objectives:

- ▶ Renovate activity building floor and interior facilities
- ▶ Implement Master Plan recommendations to improve neighborhood parks
- ▶ Develop internship program focused on obtaining Recreation Major for Summer Employees
- ▶ Continue to improve customer service/public relations
- ▶ Cultivate employee excellence
- ▶ Develop trip programs
- ▶ Manage all sections of the division to work closely together and complement program offerings
- ▶ Communicate the vision of recreation services to the community
- ▶ Work on Youth Sports program improvements/philosophy and training

Performance Measures:

Description	FY11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Distribution of program brochures (3)	44,000	42,000	42,000
Develop/Growth of program sponsors	12	10	9
Special Events programs	19	17	17
Development of new recreation programs	16	13	5

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Recreation Department (101-5110-550)					
Personnel Expenses					
1010	Regular Salaries	196,779	135,345	144,600	137,441
	<i>Superintendent, 2 Coordinators</i>				
1020	Part Time & Temporary Help	50,258	53,000	93,000	93,000
	<i>Temporary recreation leaders, day camps, sports leaders</i>				
1030	Overtime Pay	3,366	4,500	3,909	4,500
	<i>Special events</i>				
1032	Certification Pay	1,255	1,300	1,248	1,300
	<i>Certification pay for qualified employees</i>				
1045	Special Distribution	0	3,250	2,750	2,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	44,580	39,967	34,165	48,660
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	49,311	28,642	28,642	36,363
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	345,549	266,004	308,314	323,764
Supplies & Services					
3310	Professional Services	0	57,000	57,000	57,000
	<i>Kathryn Heindrich Center contract</i>				
3414	Recreation Programs	126,321	140,000	100,000	100,000
	<i>Program expenses</i>				
4310	Land R & M	0	350	350	350
	<i>Repairs to basketball courts, tennis courts, etc.</i>				
4341	Equipment R & M	6	200	200	200
	<i>Repairs to timers, tables, and other equipment used in rec programs</i>				
4342	Vehicle R & M	0	400	400	400
	<i>Repair and maintenance for vehicles</i>				
4443	Rentals - Office Equipment	0	4,800	5,000	5,000
	<i>Copier rental</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Recreation Department (101-5110-550)					
5310	Telephone <i>Telephone, internet, long distance charges</i>	589	1,000	1,000	1,000
5420	Newspaper Advertising <i>Promotional Ads</i>	0	500	500	500
5510	Printing <i>3 Seasonal brochures</i>	10,270	10,000	10,000	10,000
5610	Dues & Memberships <i>4 AZ Parks & Rec Assoc memberships</i>	510	650	650	650
5810	Travel & Training <i>State conference and regional parks & recreation meetings</i>	3,368	3,500	3,500	3,500
6110	General & Office Supplies <i>Copier, fax, cash registers and misc supplies</i>	3,560	4,500	4,500	4,500
6125	Merchant Card Fees <i>Merchant credit card fees</i>	3,148	2,000	3,000	3,000
6130	First Aid & Safety Supplies <i>First aid supplies for programs</i>	153	300	300	300
6155	Recreation Events Supplies <i>Rentals, tents and misc</i>	13,954	17,000	16,000	15,000
6175	Minor Equipment <i>Purchase minor equipment</i>	0	900	900	900
6260	Gasoline/Diesel Fuel <i>Allocation for fuel expense</i>	55	100	100	100
Subtotal - Supplies & Services		161,934	243,200	203,400	202,400
City and Internal Services					
8440	Information Technology <i>Internal service fund support for Information Technology</i>	1,350	5,700	5,700	6,555
Subtotal - City & Internal Services		1,350	5,700	5,700	6,555
Capital Purchases					
Subtotal - Capital Purchases		0	0	0	0
Total Recreation Program		508,833	514,904	517,414	532,719

PARKS & RECREATION

Division: Centennial and Grandview Pools

Function 101-5124-550

Mission Statement:

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreational and competitive aquatic experience.

Major Services/Responsibilities:

- ▶ Ensure the safety of patrons and staff
- ▶ Provide public swimming to all ages
- ▶ Maintain a clean and sanitary facility
- ▶ Provide a Certified Lesson Instruction Program
- ▶ Plan, organize and conduct special events
- ▶ Coordinate programs with other outside agencies
- ▶ Work in cooperation with Club Swim Team

Key Fiscal Year Objectives:

- ▶ Respond to the customers needs
- ▶ Continue to provide a safe and sanitary facility
- ▶ Promote and market the facilities aggressively
- ▶ Increase special events and private rentals
- ▶ Develop creative programs and fundraising events
- ▶ Continue staff development and safety training
- ▶ Tie-in special events with community publicity opportunities
- ▶ Upgrade facility safety features and amenities

Performance Measures:

Description – Centennial Pool	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Daily attendance	17,300	15,600	15,600
Add or improve facility	3	2	2
Number of pool parties	20	26	26

Attendance does not include lesson registrations, swim meets, private rentals, or other programs

Description – Grandview Pool	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Daily attendance	10,800	9,500	9,500
Add or improve facility amenities	3	2	2
Number of pool parties	21	26	24

Attendance does not include lesson registrations, swim meets, private rentals, or other programs

Description – COMBINED	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Daily attendance	28,100	25,100	25,100
Add or improve facility amenities	3	2	2
Number of pool parties	41	52	50

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Swimming Pools (101-5124-550)					
Personnel Expenses					
1010	Regular Salaries	49,938	54,044	54,042	54,044
	<i>2 Pool Operator & Maintenance Workers</i>				
1020	Part Time & Temporary Help	88,714	120,000	113,969	114,000
	<i>Lifeguards, cashiers, managers</i>				
1030	Overtime Pay	633	800	1,922	2,000
	<i>Holiday and special events</i>				
1032	Certification Pay	884	1,280	1,281	1,281
	<i>Pool certification</i>				
1045	Special Distribution	0	1,000	1,000	2,000
	<i>Special distribution</i>				
20xx	Other Personnel Expense	18,213	34,410	23,981	34,352
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	24,526	26,840	26,840	27,254
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		182,908	238,374	223,035	234,931
Supplies & Services					
3310	Professional Services	0	500	500	500
	<i>Contract Labor</i>				
4110	Water Service	187	300	0	0
	<i>Sales tax paid on water service used at City parks</i>				
4310	Land R & M	2,472	2,000	2,000	2,000
	<i>Grounds repairs downtown pool</i>				
4320	Building R & M	2,263	5,300	5,300	5,300
	<i>Repairs & maintenance of pools</i>				
4341	Equipment & Machinery R & M	2,932	3,500	3,500	3,500
	<i>Pool pumps and motors</i>				
4342	Vehicle R & M	19	500	500	500
	<i>Vehicle repair and maintenance</i>				
4441	Equipment Rental	0	200	200	200
	<i>Rental of equipment as necessary</i>				
5310	Telephone	1,489	1,300	1,300	1,300
	<i>Allocated cost of telephones</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Swimming Pools (101-5124-550)					
5510	Printing & Advertising	0	300	300	300
	<i>Promotional ads</i>				
5610	Dues & Memberships	38	200	200	200
	<i>Pool operators association</i>				
5810	Travel & Training	1,038	500	1,000	1,000
	<i>Aquatic conference</i>				
6110	General & Office Supplies	1,836	300	1,000	1,000
	<i>Fax, copier supplies, paper</i>				
6120	Uniforms	3,578	2,600	3,500	3,500
	<i>Lifeguard suits, shirts, hats, etc</i>				
6130	First Aid & Safety Supplies	4,016	1,600	2,000	1,600
	<i>First aid kits and refills on supplies used for both pools, OSHA required rescue equipment</i>				
6150	Janitorial Supplies	170	2,300	2,000	2,300
	<i>Restrooms and buildings</i>				
6151	Chemicals	30,760	38,000	38,000	38,000
	<i>Chemicals to keep pools balanced</i>				
6154	Park Concession Supplies	8,519	9,500	9,500	9,500
	<i>Pool snack bars</i>				
6175	Minor Equipment	3,815	8,000	8,000	8,000
	<i>Purchase minor equipment</i>				
6210	Natural Gas	26,910	33,000	33,000	33,000
	<i>Heating</i>				
6220	Electricity	40,701	47,000	38,000	40,000
	<i>Lights and electricity to pools</i>				
6260	Gasoline/Diesel Fuel	0	0	0	100
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		130,743	156,900	149,800	151,800

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Swimming Pools (101-5124-550)					
City and Internal Services					
8440	Information Technology		1,900	1,900	2,185
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	0	1,900	1,900	2,185
Capital Purchases					
9610	Other Work Equipment	0	0	0	180,000
	<i>Pool deck resurfacing downtown \$10,000, PVC Liner \$170,000</i>				
	Subtotal - Capital Purchases	0	0	0	180,000
	Total Swimming Pools	313,651	397,174	374,735	568,916

PARKS & RECREATION

Division: Golf Course

Function 101-5125-550

Mission Statement:

To provide and maintain a high quality 18 hole golf facility for the citizens and visitors of the Kingman community

Major Services/Responsibilities:

- To maintain quality turf, greens and bunkers
- To maintain all building facilities at the Cerbat Cliffs Golf Course
- To work effectively with pro-shop staff on scheduling
- To effectively manage all irrigation programs
- To train and develop staff
- To provide a safe work environment
- Work effectively with Golf Advisory Commission

Key Fiscal Year Objectives:

- ▶ Keep all motorized equipment running
- ▶ To maintain high quality bent grass greens
- ▶ Continue safety and training programs
- ▶ Increase number of rounds of play
- ▶ No lost planning dates due to maintenance issues
- ▶ Monitor all budget expenditures

Performance Measures:

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Rounds of Play (18 hole equivalents)	30,5000	32,400	34,500
Course Improvements	4	4	5
Golf Advisory Commission Meetings	6	6	6

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Golf Course Operations (101-5125-550)					
Personnel Expenses					
1010	Regular Salaries	266,232	267,345	264,716	267,345
	<i>Superintendent, Crew Leader, Equip Mech II, Irrigation Mech, 6.25 Groundskeepers (Superintendent, 1 Groundskeeper Vacant & Unfunded)</i>				
1020	Part Time & Temporary Help	8,938	25,000	14,314	25,000
	<i>Groundskeepers, Rangers</i>				
1030	Overtime Pay	1,891	3,500	2,179	3,500
	<i>Holidays and special events</i>				
1032	Certification Pay	627	624	624	624
	<i>Certification pay</i>				
1045	Special Distribution	0	5,250	5,250	8,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	52,798	60,607	58,119	62,349
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	79,056	79,592	79,592	102,366
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	409,542	441,918	424,794	469,684
Supplies & Services					
3310	Professional Services	3,239	8,000	8,000	8,000
	<i>Inmate Labor, Soil and Water Testing</i>				
3412	Golf Management	252,689	477,625	477,625	477,625
	<i>Management contract</i>				
4110	Water Service	37,547	55,000	0	0
	<i>Sales tax paid on water service used at City golf course</i>				
4120	Sewer Service	1,526	1,000	1,200	1,500
	<i>Sewer service used at City golf course</i>				
4310	Land R & M	108,283	105,000	105,000	105,000
	<i>Sand, seed, sprinklers and paving</i>				
4320	Building R & M	6,856	4,000	5,700	4,000
	<i>Building repair and maintenance</i>				
4341	Equipment R & M	37,896	37,000	37,000	39,000
	<i>Rebuild fairway mowers, riding mowers, tractors, etc</i>				
4342	Vehicle R & M	5,101	6,000	7,000	5,000
	<i>Trucks and vehicles</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Golf Course Operations (101-5125-550)					
5310	Telephone	10,382	11,380	5,500	5,500
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	770	730	730	730
	<i>Cellular phone charges</i>				
5510	Printing & Advertising	2,470	0	0	5,500
	<i>Promotional ads</i>				
5610	Dues & Memberships	780	650	650	780
	<i>GCSA membership</i>				
5810	Travel & Training	550	1,000	550	1,000
	<i>Required CEU's & certification for pesticide licenses</i>				
6110	General & Office Supplies	1,206	1,100	1,000	1,100
	<i>Copier, fax, paper, etc</i>				
6120	Uniforms	1,122	1,100	1,100	1,100
	<i>Pants, shirts, hats, steeled toe boots</i>				
6125	Merchant Card Fees	16,510	16,500	16,500	16,500
	<i>Merchant credit card fees</i>				
6130	First Aid & Safety Supplies	1,647	1,900	1,900	1,900
	<i>First aid supplies, OSHA required safety equipment and personal protection equipment</i>				
6150	Janitorial Supplies	1,069	1,800	1,800	1,800
	<i>Janitorial supplies</i>				
6175	Minor Equipment	5,948	12,000	7,500	10,000
	<i>Weed eaters, mowers, blowers, shovels, rakes and misc tools</i>				
6210	Natural Gas	0	1,000	1,600	1,600
	<i>Heating for buildings</i>				
6220	Electricity	16,847	23,000	23,000	23,000
	<i>Electricity</i>				
6260	Gasoline/Diesel Fuel	42,685	42,000	42,000	42,000
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		555,123	807,785	745,355	752,635
City and Internal Services					
8420	Insurance Services	5,500	5,500	5,500	5,500
	<i>Internal service fund support for liability insurance</i>				

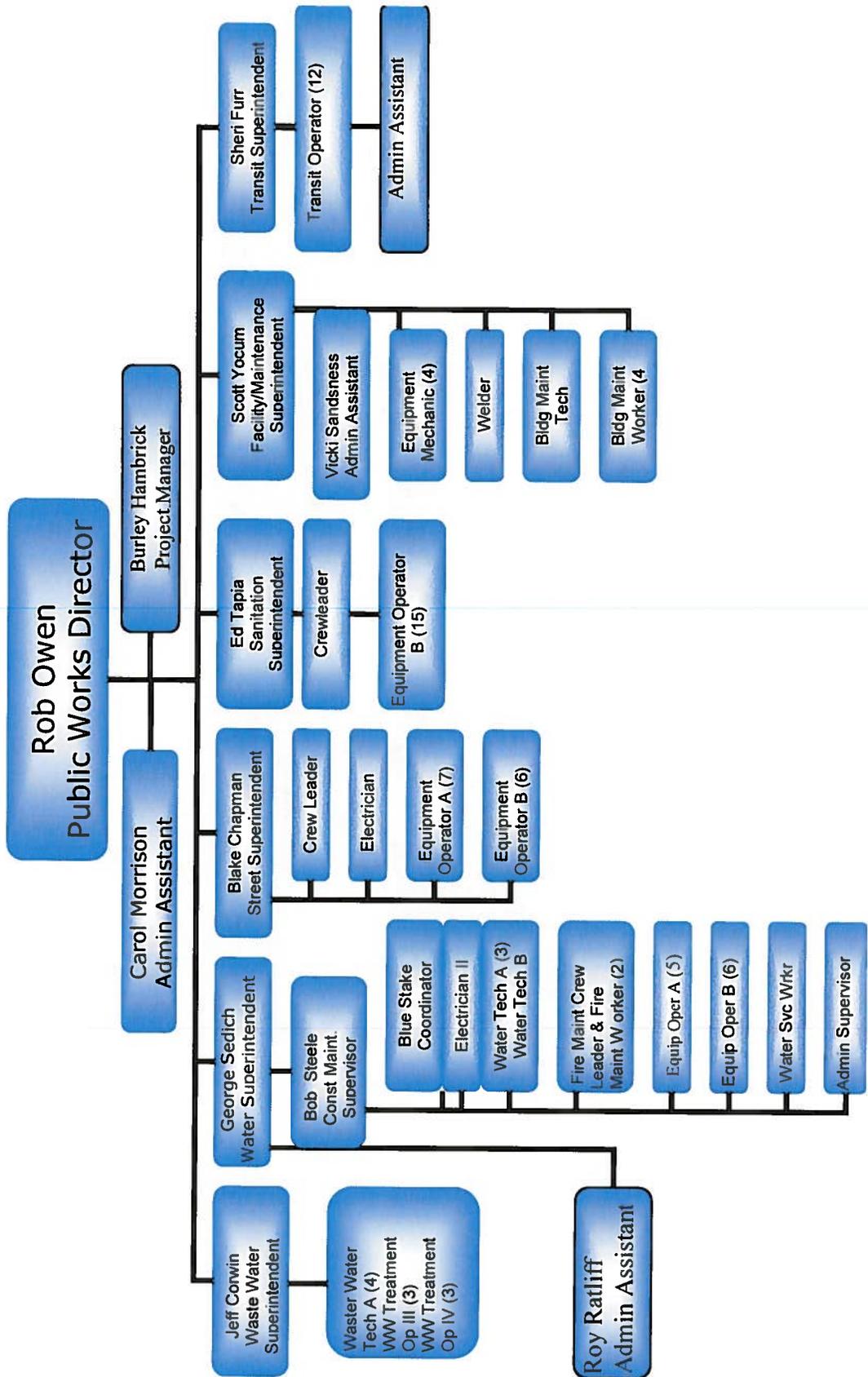
City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
General Fund - Golf Course Operations (101-5125-550)					
8440	Information Technology	700	5,700	5,700	6,555
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		<u>6,200</u>	<u>11,200</u>	<u>11,200</u>	<u>12,055</u>
Capital Purchases					
9010	Unimproved Land	8,402	8,000	8,000	8,000
	<i>Greens Coring, Curbing Cart Paths</i>				
9210	Improvements	0	18,000	18,000	38,000
	<i>City Pro Shop Improvements - Awning \$20,000; Contract Pro Shop Improvements \$18,000</i>				
9610	Other Work Equipment	0	46,000	46,000	45,000
	<i>Cart Lease</i>				
Subtotal - Capital Purchases		<u>8,402</u>	<u>72,000</u>	<u>72,000</u>	<u>91,000</u>
Total Golf Department		<u><u>979,267</u></u>	<u><u>1,332,903</u></u>	<u><u>1,253,349</u></u>	<u><u>1,325,374</u></u>

PUBLIC WORKS

Public Works Department Organizational Chart



PUBLIC WORKS DEPARTMENT

Division: Streets

Function 201-3110-500

Mission Statement:

To provide for the safe and efficient movement of traffic by providing a well maintained streets, sidewalks, and lighting system and provide the best customer service possible.

Department Objectives:

- ♣ To complete all maintenance and construction projects in a professional manner.
- ♣ Respond to and complete projects requested by our customers in a courteous and timely manner
- ♣ Utilize the most up to date and cost effective equipment and materials available for maintenance activities
- ♣ Maintain paved streets, street right of way's, and alleys to provide a clean atmosphere for City residents and visitors
- ♣ Provide a well maintained sidewalk system for pedestrian travel
- ♣ Provide a well maintained street lighting and traffic signaling system

Major Services/Responsibilities:

- ♣ Maintain all City streets and dedicated Right of Ways
- ♣ Blade and maintain all improved dirt road ways and shoulders
- ♣ Patch asphalt pot holes, utilities ditches or deteriorated areas as needed
- ♣ Chip-seal all existing paved streets on a six year cycle
- ♣ Complete an annual streets overlay project to maintain and improve existing paved streets
- ♣ Complete a wide variety of citizens requests for streets and right of way maintenance
- ♣ Routine sweeping of all paved streets
- ♣ Provide storm related street cleanup and repairs
- ♣ Maintain and repair existing sidewalks as needed to provide for safe pedestrian travel.
- ♣ Maintain and repair all street lighting system and traffic signals
- ♣ Maintain and replace or repair all street signs and pavement markings

Key Fiscal Year Objectives:

- ▶ Present to Council a well planned and meaningful budget to City Council for review
- ▶ Complete all budgeted projects within the budget year and within the budget limitations
- ▶ Provide the Council with an up to date five year plan that will clearly establish anticipated future maintenance projects, employment needs and equipment purchases

Performance Measures:

Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14 Budget
Street overlays and chip sealing	\$ 460,000	\$ 30,000	\$600,000	\$1,150,000
Paved streets maintained (miles)	208	208	208	208
Dirt streets maintained (miles)	16	16	16	16
Traffic Signals maintained	17	24	24	24
Street lights maintained	850	850	850	850

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Highway User Revenue Fund - Public Works Administration (201-3100-500)					
Personnel Expenses					
1010	Regular Salaries <i>Director, Project Manager, Admin Assistant II</i>	153,448	169,434	168,669	169,434
1020	Part Time & Temporary Help	494	0	1,557	0
1030	Overtime Pay <i>Data input</i>	528	1,000	833	1,000
1045	Special Distribution <i>Special distribution</i>	0	1,250	1,250	4,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	28,475	32,555	32,286	33,750
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	31,412	44,792	44,792	36,363
Subtotal - Personnel		214,357	249,031	249,387	244,547
Supplies & Services					
3310	Professional Services <i>Studies for HSIP, Byways & TE</i>	9,651	30,000	10,000	40,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	2,894	2,920	2,920	2,920
5320	Cellular Phones <i>Cellular phone charges</i>	2,515	2,200	2,200	2,200
5810	Travel & Training <i>AWPCA Conf, Tri-State Conf, Admin Asst workshop, Project Mgmnt training & certification, safety training</i>	1,539	6,500	3,000	5,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	2,941	4,000	3,000	3,000
6175	Minor Equipment <i>Office equipment</i>	630	0	0	0
Subtotal - Supplies & Services		20,170	45,620	21,120	53,120

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Highway User Revenue Fund - Public Works Administration (201-3100-500)					
<i>City and Internal Services</i>					
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	2,750	5,700	5,700	6,555
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		26,450	29,400	29,400	30,255
<i>Capital Purchases</i>					
Subtotal - Capital Purchases		0	0	0	0
Total Public Works Administration		260,977	324,051	299,907	327,922

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Highway User Revenue Fund - Street Department (201-3110-500)					
Personnel Expenses					
1010	Regular Salaries	502,461	500,921	491,430	500,921
	<i>Superintendent, Crew Leader, Electrician, 7 Equip Op A, 6 Equip Op B (5 Eq Op B Vacant & Unfunded)</i>				
1030	Overtime Pay	4,721	10,000	23,604	25,000
	<i>Stand by, after hour call out, emergencies</i>				
1045	Special Distribution	0	9,000	9,000	18,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	110,168	116,938	122,836	123,309
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	136,002	136,002	136,002	138,620
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		753,352	772,861	782,872	806,350
Supplies & Services					
3310	Professional Services	18,346	15,000	22,000	30,000
	<i>Consultants, part time labor for chip sealing and weed maint</i>				
4110	Water Service	333	3,200	0	0
	<i>Sales tax paid on water service used for street dept</i>				
4344	Radio R & M	6,466	6,500	7,500	0
	<i>Radio leases and repairs</i>				
4350	Streets - Overlays	0	0	0	0
	<i>2" new asphalt maint overlays</i>				
4351	Streets - Pavement Preservation	8,236	600,000	602,220	1,150,000
	<i>Annual Streets sealing and maintenance six year cycle</i>				
4353	Streets - ABC	41	10,000	10,000	10,000
	<i>ABC dirt for shoulders, dirt streets, etc</i>				
4354	Streets - Patching	32,783	40,000	40,000	40,000
	<i>Hot mix asphalt for patching</i>				
4355	Streets - Curbs & Sidewalks	22,739	70,000	22,000	70,000
	<i>Repair or replace broken sidewalks-Rt 66 handrail, 4th st sidewalk</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Highway User Revenue Fund - Street Department (201-3110-500)					
4356	Streets - Signs <i>Maint/repairs/replacement city street signs</i>	22,323	40,000	25,000	25,000
4357	Streets - Lighting & Signals <i>Street lights & signals</i>	19,175	20,000	20,000	27,000
4358	Material Dumping <i>Expenses for dumping</i>	2,420	8,000	8,000	8,000
4359	Streets - Traffic Signals <i>Relocated to 4357-Streets Lighting & Signals</i>	822	2,000	2,000	0
4441	Equipment Rental <i>Roller during chip sealing</i>	0	4,000	2,800	4,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	2,859	3,500	3,000	3,500
5320	Cellular Phones <i>Cellular phone charges</i>	1,092	2,000	1,885	2,000
5610	Dues & Memberships <i>International Mun Signal Assn, American Traffic Safety, APWA</i>	140	250	0	250
5810	Travel & Training <i>Employee safety training, seminars, signal certification, traffic control training</i>	806	3,000	0	3,000
6110	General & Office Supplies <i>Misc office supplies</i>	2,413	2,000	2,000	2,000
6120	Uniforms <i>Safety shirts, work boots</i>	3,133	3,500	2,000	3,000
6130	First Aid & Safety Supplies <i>Misc safety, first aid supplies</i>	149	400	400	400
6151	Chemicals <i>Chemicals - weed control</i>	0	0	0	10,000
6175	Minor Equipment <i>Misc tools or minor equipment</i>	1,930	2,000	1,000	2,000
6220	Electricity <i>Street light and traffic signal power</i>	190,485	200,000	196,832	200,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	69,065	80,000	88,180	90,650
Subtotal - Supplies & Services		405,756	1,115,350	1,056,817	1,680,800

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Highway User Revenue Fund - Street Department (201-3110-500)					
City and Internal Services					
8410	Fleet Services	145,558	145,558	145,558	152,835
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	80,905	80,905	80,905	84,950
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	70,000	70,000	70,000	70,000
	<i>Internal service fund support for liability insurance</i>				
8440	Information Technology	28,450	5,700	5,700	6,555
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		324,913	302,163	302,163	314,340
Capital Purchases					
9010	Land	61,106	61,200	61,200	61,200
	<i>ADOT Land Payment</i>				
9019	Unpaved Streets	0	0	0	50,000
	<i>Millings & ABC for dirt streets</i>				
9024	Traffic Signals	0	24,000	0	20,000
	<i>Backup power</i>				
9023	Curbs & Sidewalks	2,330	0	3,000	0
9310	Equipment & Machinery	0	0	0	20,000
	<i>Spreader Box (sand)</i>				
9420	Trucks - Light	0	0	0	0
	<i>Replace service vehicle</i>				
Subtotal - Capital Purchases		63,436	85,200	64,200	151,200
Total Street Department		1,547,457	2,275,574	2,206,052	2,952,690

PUBLIC WORKS DEPARTMENT

Division: Kingman Area Regional Transit Function 205-3115/3120-500
Mission Statement:

To provide public transportation services which meet the needs of residents and visitors for safe mobility within the community.

Major Services/Responsibilities:

- To provide safe, friendly, courteous service on the Kingman Area Regional Transit (KART).
- To respond to citizens concerns by finding a resolution to their concerns.
- To purchase equipment and provide for its longevity with proper and consistent maintenance.
- To improve communications between the customer and transit operator.

Key Fiscal Year Objectives:

- ▶ To provide our employees with a safe work environment and competitive compensation.
- ▶ To manage the budget, while providing service that meets the demands of transit dependent clients within the community.
- ▶ To continue to review service as necessary and affordable for the City.
- ▶ To train transit operators within the guidelines of the Federal Transit Administration and the Arizona Department of Transportation as well as the City's guidelines.

Performance Measures:

Description	FY2009/2010 Actual	FY2010/11 Actual	FY2011/12 Actual	FY2012/13 Estimate
Passenger Trips	116,352	102,788	95,944	96,559
Total Miles	180,661	205,617	185,046	183,091
Service Hours	16,564	14,721	13,871	14,093
Cost/Passenger Trip	\$5.69	\$6.25	\$6.21	\$6.95
Cost/Mile	\$3.66	\$3.13	\$3.11	\$3.66
Cost/Service Hours	\$39.94	\$43.65	\$42.93	\$47.59
Passenger/Mile	.64	.50	.50	.53
Passenger/Service Hour	7.02	6.98	6.92	6.85
Routes/Curb to Curb	6	4	4	4
Employees	13 FTE 3 PT	11 FTE 2 PT	11 FTE 2 PT	11 FTE 2 PT
Annual Cost Less Fares	\$672,199	\$656,708	\$605,763	\$670,726
Federal Share	\$425,528	\$417,664	\$387,591	\$459,236
Local Share	\$246,671	\$239,044	\$218,172	\$211,490

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Public Works - Transit System Administration (205-3115-500)					
Personnel Expenses					
1010	Regular Salaries	93,036	85,080	85,080	88,983
	<i>Superintendent, Adm Asst</i>				
1030	Overtime Pay	296	750	500	750
	<i>Monthly safety meeting, holidays</i>				
1045	Special Distribution	0	1,000	1,000	2,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	21,027	16,844	16,528	18,225
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	10,836	22,164	22,164	13,736
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	125,195	125,838	125,272	124,194
Supplies & Services					
3310	Audit Report	3,020	3,100	3,100	3,100
	<i>Audit - Transit Share</i>				
4110	Water Service	11	100	0	0
	<i>Sales tax paid on water service</i>				
4120	Sewer Service	261	250	325	380
	<i>Sewer service</i>				
5410	Marketing/Advertising	359	1,000	600	1,000
	<i>Radio, newspaper & TV Ads</i>				
5510	Printing	5,500	5,500	5,000	7,000
	<i>Schedules, new route & changes</i>				
5810	Travel & Training	3,091	6,000	2,400	4,500
	<i>Training - grant recommendation and 100% grant reimbursed</i>				
6110	General & Office Supplies	4,064	4,500	3,200	13,700
	<i>Misc office supplies, gloves, wipes, laser cartridges, safety supplies and postage</i>				
	Subtotal - Supplies & Services	16,306	20,450	14,625	29,680

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Public Works - Transit System Administration (205-3115-500)					
City and Internal Services					
8430	Building Maintenance Services	9,500	9,500	9,500	9,500
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	1,400	5,700	5,700	6,555
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	10,900	15,200	15,200	16,055
Capital Purchases					
9511	Computer Equipment	4,827	5,500	4,000	0
	<i>Dispatch Software Lic, computer equipment upgrade - moved to Supplies & Services</i>				
	Subtotal - Capital Purchases	4,827	5,500	4,000	0
	Total Transit System-Administration	157,228	166,988	159,097	169,929

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Public Works - Transit System Operations (205-3120-500)					
Personnel Expenses					
1010	Regular Salaries <i>10 Operators (1 Operator Vacant & Unfunded)</i>	294,097	299,484	286,429	286,430
1020	Part Time & Temporary Help <i>Fill in drivers for sick & vacation</i>	25,792	30,000	29,014	29,800
1030	Overtime Pay <i>Overtime hours</i>	5,128	6,000	4,636	6,000
1045	Special Distribution <i>Special distribution</i>	0	4,000	3,500	7,000
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	65,440	75,587	65,970	74,394
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	58,794	57,608	57,608	54,159
Subtotal - Personnel		449,251	472,679	447,157	457,783
Supplies & Services					
3350	Physicals <i>Drug Testing - Federal Transit requirements</i>	1,207	2,150	2,150	2,150
4342	Vehicles R & M <i>Removal of ads on buses, bus maintenance</i>	2,439	3,000	3,000	3,000
6122	Uniforms <i>Uniforms for drivers</i>	1,582	2,500	2,500	2,500
6130	First Aid & Safety Supplies <i>Required first aid supplies for buses</i>	43	575	500	500
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	86,152	100,000	100,000	105,000
Subtotal - Supplies & Services		91,423	108,225	108,150	113,150

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Public Works - Transit System Operations (205-3120-500)					
City and Internal Services					
8410	Fleet Services	35,475	35,475	35,475	37,249
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	8,250	8,250	8,250	8,662
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	4,500	4,500	4,500	4,500
	<i>Internal service fund support for Information Technology</i>				
	Subtotal - City & Internal Services	48,225	48,225	48,225	50,411
Capital Purchases					
9415	Vehicles - Buses	0	272,000	134,000	136,000
	<i>One Bus</i>				
	Subtotal - Capital Purchases	0	272,000	134,000	136,000
	Total Transit System-Operations	588,899	901,129	737,532	757,344

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Public Works - Transit System Stimulus #1 (205-3115-500)					
Capital Purchases					
9211	Land Improvements	21,462	0	0	0
	Pave Parking Lot				
	Subtotal - Capital Purchases	21,462	0	0	0
	Total Transit System-Stimulus #1	21,462	0	0	0

PUBLIC WORKS DEPARTMENT

Department: Water Department

Function 501-3510-590

Mission Statement:

The mission of the City of Kingman Water Department (Public Works) is to: 1.) Provide the residences, businesses, and industries of Kingman with an adequate and continuous supply of quality potable water as economically as possible. 2.) To continue the highest level of customer service possible by educating not only our employees but our customers as well.

Major Services/Responsibilities:

- To continue the upgrades and replacements needed at our existing well sites, booster stations, tank sites, and other related facilities and equipment.
- To ensure the City of Kingman water supply is in compliance with State and Federal water quality standards.
- Continue the updating of our waterline replacement program in and out of the city limits.
- Complete transmission main from Rattlesnake Tank to Rancho Santa Fe Tank.
- To continue the updates needed in the Emergency Response Plan, Emergency Operation Plan, and the Vulnerability Assessment Program.
- To continue training employees and staff on the latest technology available as well as the most current water conservation methods.

Key Fiscal Year Objectives:

- ▶ Design infrastructure to expand water usage produced at City Well #11 to provide water to the east bench.
- ▶ Replacement of 16" T-Pipe waterline from City Well #7 1.5mi to City Well #6 with 16" C-900 to provide water to the Airport Zone or to Camelback.
- ▶ Continue R & M at Vaughan's Ranch.

Performance Measures:

Description	9-10 Fiscal	10-11 Fiscal	11-12 Fiscal
Total Acre Feet	7,895	7,963	7,995
Total meters installed	19,723	19,763	19,813
Water loss	4%	9%	11%

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Water Operations (501-3510-590)					
Personnel Expenses					
1010	Regular Salaries <i>Superintendent, Construction Maintenance Supv, Admin Supv, 3 Water Tech A, Electrician II, 5 Eq Op A, Blue Stake Coord, Water Tech B, 6 Eq Op B, Wtr SvcWkr, Adm Asst, Crew Leader, 2 Hydrant Maint Workers, Water Quality Program Mgr (1 Wtr Tech A, Wtr Tech B, 2 Eq Op B, Wtr Service Worker Vacant & Unfunded)</i>	827,193	824,461	840,033	856,022
1030	Overtime Pay <i>Stand by, after hour call out, ADEQ requirement</i>	50,102	60,000	59,015	60,000
1032	Certification Pay <i>Distribution, water treatment</i>	14,677	16,000	16,914	16,000
1045	Special Distribution <i>Special distribution</i>	0	13,000	12,500	27,500
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	174,586	185,290	188,791	197,859
20xx	Benefits Expense <i>Health, Dental, Vision & Life Insurance Premiums</i>	220,917	235,956	235,956	247,854
Subtotal - Personnel		1,287,475	1,334,707	1,353,209	1,405,235
Supplies & Services					
3310	Professional Services <i>Smart meter consultant</i>	0	0	0	20,000
3334	Professional Services <i>Weed Control</i>	6,493	12,500	7,000	7,000
3345	Professional Services-Meter Reading <i>Contract meter readers</i>	186,662	194,400	194,400	199,200
3416	Water Samples <i>UCMR2/VOCSOC Monthly samples, DOC 09, TTHM</i>	47,550	67,000	60,550	67,000
4110	Water Service <i>Water - Sales tax</i>	74	100	0	0
4320	Building R & M <i>Relocated to 4331 Pumping Wells/Building R&M</i>	0	1,000	0	0
4331	Pumping Wells/Building R & M <i>Well & building operation & maintenance</i>	120,309	150,000	100,000	151,000
4341	Equipment R & M <i>Repair & maintenance on backhoe, service trucks & compressors</i>	1,620	3,000	2,500	3,000
4343	Office Equipment R & M <i>Copier lease and maintenance</i>	2,258	3,000	3,000	3,000

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Water Operations (501-3510-590)					
4344	Radio R & M	5,180	5,000	7,500	2,000
	<i>Repair & maintenance on hand held radios</i>				
4410	Land Rental	41,555	22,000	22,000	22,000
	<i>Rental payments to Burlington Northern, increased due to new well sites #10, 11 on airport property</i>				
4441	Equipment Rental	0	5,000	3,650	5,000
	<i>Rental of heavy equipment</i>				
5310	Telephone	6,801	7,300	5,000	7,000
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	6,902	6,000	7,500	7,500
	<i>Cellular phone charges</i>				
5610	Due & Memberships	416	1,600	1,200	1,600
	<i>Dues & memberships - AWWA, AWPCA, ASUA, ABPA</i>				
5810	Travel & Training	2,400	4,000	4,000	4,000
	<i>Required PDH's, seminars, CAD training, new employee training</i>				
6110	General & Office Supplies	5,684	5,000	3,000	5,000
	<i>Letterhead, pens, envelopes, postage, folders, copies, forms, small hand tools, shovels, etc</i>				
6120	Uniforms	3,622	5,500	5,711	5,000
	<i>Shirts, pants, boots</i>				
6130	First Aid & Supplies	1,376	2,000	2,000	2,000
	<i>Safety equipment</i>				
6151	Chemicals	9,192	9,850	6,000	9,000
	<i>Chlorine, weed control, sample supplies</i>				
6175	Minor Equipment	11,927	15,000	16,500	15,000
	<i>Comp hand tools, small generators, tool boxes, light bars, etc</i>				
6210	Natural Gas	43,179	90,000	25,000	90,000
	<i>Castlerock boosters</i>				
6220	Electricity	1,097,338	1,400,000	1,260,000	1,400,000
	<i>Wells, boosters - new booster well #11 online</i>				
6260	Gasoline/Diesel Fuel	44,401	46,000	51,370	52,000
	<i>Backhoes, loaders, trucks, compressors</i>				
Subtotal - Supplies & Services		1,644,939	2,055,250	1,787,881	2,077,300

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Water Fund - Water Operations (501-3510-590)					
City and Internal Services					
8410	Fleet Services	89,200	89,200	89,200	93,660
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	45,200	45,200	45,200	47,460
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	89,000	89,000	89,000	89,000
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	30,750	46,600	46,600	53,590
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		277,850	293,700	293,700	307,410
Capital Purchases					
9010	Land	19,974	61,200	61,200	61,200
	<i>ADOT land payment</i>				
9292	Pumping Equipment Improvements	72,443	150,000	60,000	150,000
	<i>Repair wells, pumping equipment and scada support</i>				
9296	Meters	41,615	50,000	45,000	60,000
	<i>Water meters/hydrant meters meter replacement program-increase due to no lead requirement</i>				
9297	Boxes, Rings and Manholes	4,017	20,000	10,000	10,000
	<i>Meter boxes/valve boxes/vaults</i>				
9298	Connections & Fittings	81,792	95,000	97,000	100,000
	<i>Brass/galvanize fittings, saddles/corps-increase due to no lead requirement</i>				
9310	Equipment & Machinery	0	120,000	102,806	85,000
	<i>Mini excavators, Well #11 Surge Tank</i>				
9420	Trucks - Light	0	0	0	75,000
	<i>2 Service Trucks</i>				
Subtotal - Capital Purchases		219,841	496,200	376,006	541,200
Total Water Operations		3,430,105	4,179,857	3,810,796	4,331,145

PUBLIC WORKS DEPARTMENT

Division: Wastewater

Function 502-3730-536

Mission Statement:

To provide the safest, most effective and economical methods for wastewater collection, treatment, and control for residential, commercial, and industrial users. To provide responsive customer service, which includes providing appropriate and timely public information. To encourage and administer continuous training and education for wastewater operators and technicians. To work in cooperation with other city departments, state, county and federal agencies.

Major Services/Responsibilities:

- Operate and maintain the City's lift stations, sewer mains, wastewater treatment plants and other related facilities and equipment.
- Respond to customer complaints regarding sewer stoppages.
- Comply with Federal and State Discharge/Aquifer Protection Permits.
- Maintain effective communications between City Departments and Divisions.

Key Fiscal Year Objectives:

- ▶ Continue cleaning, inspecting and televising sewer lines to identify problem areas thereby preventing Sanitary Sewer Overflows and preserving system capacity for future development.
- ▶ Continue operating and maintaining both wastewater treatment plants in the most cost-effective method possible that meet State and Federal compliance.
- ▶ Certification Programs, and initiate personal challenge.
- ▶ Initiate new Pre-Treatment Program and Local Limits Ordinance.
- ▶ Utilize Hilltop Laboratory to reduce wastewater sampling costs and provide basic sampling for Industrial Pre-Treatment Program and Local Limits.
- ▶ Compost biosolids on-site to reduce landfill fees – provide exceptional quality biosolids to City Parks for fertilizer.

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Estimated
Total Influent – Hilltop WWTP	560,888,000	571,983,000	528,000,000
Total Influent – Downtown WWTP	105,061,000	70,926,000	96,000,000
Sewer Lines cleaned and televised	483,320 Feet	401,110 Feet	375,000 Feet
Sewer Lines foamed for root control	3037 Feet	3105 Feet	3300 Feet

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Wastewater Fund - Wastewater Operations (502-3730-536)					
Personnel Expenses					
1010	Regular Salaries	477,279	492,898	491,774	492,657
	<i>Superintendent, 3 WWPOI IV, 2 WWPOI III, Lab Analyst, 2 WWPOI II, 2 WW Collections A</i>				
1030	Overtime Pay	32,134	40,000	50,786	60,000
	<i>After hour call out, emergencies, training new plants</i>				
1031	Stand-by Pay	42,671	60,000	62,795	72,000
	<i>Standby pay for both WWTP-ADEQ required</i>				
1032	Certification Pay	12,337	13,500	15,660	15,660
	<i>Certifications required by ADEQ for system operators</i>				
1045	Special Distribution	0	6,750	6,750	14,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	112,820	130,166	129,922	140,189
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	116,640	136,002	136,002	131,861
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		793,881	879,316	893,689	926,867
Supplies & Services					
3310	Professional Services	23,260	40,000	20,000	70,000
	<i>ADEQ permit modifications - mosquito control WWTP's, Consultant, Electrician, Root control, software support</i>				
3415	Sewer Samples	85,097	120,000	80,000	100,000
	<i>Compliance testing of wastewater and monitoring well samples, AZDES-APP samples, remediation testing</i>				
4110	Water Service (Sales Tax)	93	150	0	0
	<i>Sales tax paid on water service</i>				
4120	Sewer Service	233	350	350	350
	<i>Sewer service</i>				
4330	Improvements R & M	64,196	80,000	85,000	80,000
	<i>Manhole rehabilitation - sewer lines cleaning - repairs</i>				
4341	Equipment R & M	21,943	40,000	130,000	110,000
	<i>Equipment repair and replacement of WWTP'S</i>				
4343	Office Equipment R & M	1,809	2,500	3,000	3,000
	<i>Leased copier</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Wastewater Fund - Wastewater Operations (502-3730-536)					
4344	Radio R & M	0	0	0	2,000
	<i>Radio repair and replacement</i>				
4410	Land Rental	0	2,750	2,750	2,750
	<i>Railroad Management Co - railroad crossing permits</i>				
4441	Equipment Rental	1,219	1,000	0	5,000
	<i>Mobile pumps and generators</i>				
5310	Telephone	2,408	5,000	5,000	5,000
	<i>Telephone, internet, long distance charges, wireless connection DTWWTP (Wecom)</i>				
5320	Cellular Phones	2,122	3,500	3,500	3,500
	<i>Cellular phone charges</i>				
5610	Due & Memberships	691	2,000	1,500	2,000
	<i>Wastewater industry associations - AWPCA, ASUA</i>				
5620	Permits	26,980	20,000	27,000	43,000
	<i>Aquifer protection and environmental access permits, Annual & amendment permits (5 Permits for 2 Plants)</i>				
5810	Travel & Training	4,631	10,000	3,500	7,500
	<i>Required PDH's for wastewater training seminars</i>				
6110	General & Office Supplies	4,852	3,800	3,800	4,000
	<i>Misc office supplies</i>				
6120	Uniforms & Cleaning	2,630	5,400	5,400	5,400
	<i>Steel toe boots, uniforms, cleaning service</i>				
6130	First Aid & Safety Supplies	1,345	1,000	400	1,000
	<i>Safety and first aid supplies</i>				
6151	Chemicals	65,755	54,000	82,000	101,000
	<i>Chlorine, polymer, sulfur dioxide, sulfuric acid</i>				
6175	Minor Equipment	15,137	13,000	11,300	27,000
	<i>Laboratory and sewer cleaning equipment, well sounder</i>				
6220	Electricity	284,517	450,000	301,350	335,000
	<i>Power for treatments plants</i>				
6260	Gasoline/Diesel Fuel	32,656	20,000	30,600	35,000
	<i>Fuel for vehicles and machinery</i>				
6520	Bad Debts	19,335	27,000	23,000	28,750
	<i>Uncollected debt</i>				
Subtotal - Supplies & Services		660,909	901,450	819,450	971,250

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Wastewater Fund - Wastewater Operations (502-3730-536)					
City and Internal Services					
8410	Fleet Services	14,200	14,200	14,200	14,910
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	5,300	5,300	5,300	5,565
	<i>Internal service fund support for Fleet Parts</i>				
8420	Insurance Services	35,500	35,500	35,500	35,500
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	37,450	13,300	13,300	15,295
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		116,150	92,000	92,000	94,970
Capital Purchases					
9010	Land	19,974	61,200	61,200	61,200
	<i>ADOT land payment</i>				
9293	Line Extensions/Replacements	15,564	25,000	1,000	25,000
	<i>Sewer line replacements, sliplining</i>				
9297	Boxes, Rings and Manholes	3,356	5,000	0	3,500
	<i>Manhole risers, rings and covers</i>				
9310	Equipment & Machinery	0	85,000	20,000	25,000
	<i>Palet Jack</i>				
9420	Trucks - Light	0	45,000	27,955	0
	<i>Replace service truck</i>				
9510	Office Equipment	0	1,000	0	0
	<i>Office Equipment</i>				
9511	Computer Equipment	1,407	10,000	0	3,514
	<i>Scada support both plants</i>				
Subtotal - Capital Purchases		40,301	232,200	110,155	118,214
Total Wastewater Operations		1,611,241	2,104,966	1,915,294	2,111,301

PUBLIC WORKS DEPARTMENT

Division: Sanitation

Function: 503-3320-533

Mission Statement:

To provide the best possible service to the City of Kingman sanitation residents, and keep the City as clean as possible with the effective use of equipment and manpower. To work in conjunction with, other City departments, state and county agencies.

Major Services / Responsibilities:

- ♣ Pick up Residential customers twice a week on a consistent and timely manner
- ♣ Pick up Commercial accounts on a as needed bases
- ♣ Provide bulk pick up service to Residential and Commercial accounts.
- ♣ To help the Clean City Commission volunteers with its roving dumpster cleanups.
- ♣ To respond to citizens concerns as quickly and effectively as possible, and find a resolution to their concerns.
- ♣ To purchase the best affordable equipment and help ensure its longevity through proper and consistent maintenance.
- ♣ To provide communication between the customer and driver.
- ♣ To continue to educate our community to participate in our Kingman EZ Recycling program.

Key Fiscal Year Objectives:

- ▶ To manage the budget as closely as possible and increase equipment and manpower costs only when necessary to keep up with the cities population growth.
- ▶ To continue to seek new technology in solid waste collections systems, that will enable us to provide better service at a lower cost to our customers.
- ▶ To provide our employees with a safe work environment, competitive compensation, and personal challenge.
- ▶ To utilize work inmates with our agreement with MTC prison.
- ▶ To continue to add more locations for our Kingman EZ Recycling program.
- ▶ To continue to find more options for payment of our recycling commodities

Performance Measures:

Description	2008-2009 Fiscal Yr	2009 2010 Fiscal Yr.	2010-2011 Fiscal Yr.	2011-2012 Fiscal Yr.	2012-2013 Fiscal Yr Through Feb
Landfill Tonnage	23,101	21,551	22,092	21,598	13,766
Landfill Trips	3.792	3,484	3,594	3,631	2,359
Residential Accounts	9,875	9,516	9,899	9,918	10,063
Commercial Accounts	928	1,065	925	924	906
Diesel Fuel Gallons	65,503.5	65,423	68,188	69,289	46,146
<u>Annual Recycling Tonnage</u>	462.9	856.2	898.9	861.8	163.4
				Bulldog stop taking glass for 6 months	Now accepting glass

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Sanitation Fund - Sanitation (503-3320-533)					
Personnel Expenses					
1010	Regular Salaries	638,642	632,930	628,280	629,248
	<i>Superintendent, Crew Leader, 15 Equip Operator B's</i>				
1020	Part Time & Temporary Help	868	10,000	2,372	10,000
	<i>Part time and temporary help</i>				
1030	Overtime Pay	39,404	40,000	39,946	40,000
	<i>Roving dumpster & holiday pay</i>				
1045	Special Distribution	0	10,750	10,750	22,000
	<i>Special distribution</i>				
20xx	Other Personnel Expense	140,817	160,611	143,122	164,234
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	214,161	209,580	209,580	213,623
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	1,033,892	1,063,871	1,034,050	1,079,105
Supplies & Services					
4341	Equipment R & M	191	600	300	600
	<i>Equipment repair & maintenance</i>				
4343	Office Equipment R & M	1,867	3,000	4,000	4,000
	<i>Copier</i>				
4344	Radio R & M	9,057	11,500	4,000	2,000
	<i>Radio lease and replacement</i>				
4410	Land Rental	733,445	750,000	730,000	745,000
	<i>Landfill fees</i>				
5310	Telephone	3,017	3,420	2,000	2,000
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	3,492	3,500	3,000	4,000
	<i>Cellular phone charges</i>				
5420	Newspaper Advertising	0	300	0	3,500
	<i>Newspaper ads for holiday schedule and special pickups</i>				
5610	Dues & Membership	358	3,500	3,100	3,500
	<i>Dues & membership</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Sanitation Fund - Sanitation (503-3320-533)					
5810	Travel & Training <i>SWANA meetings and training, RTA, truck maintenance training</i>	1,158	5,000	3,850	5,000
6110	General & Office Supplies <i>Office supplies</i>	9,151	4,000	6,500	4,000
6120	Uniforms <i>Steel toed boots & uniforms</i>	5,719	6,000	6,100	6,500
6130	First Aid & Safety Supplies <i>Gloves, eye wear, hearing protection</i>	2,621	1,500	1,500	1,500
6175	Minor Equipment <i>Tools and hardware</i>	294	4,000	3,500	4,000
6260	Gasoline/Diesel Fuel <i>Diesel for trucks</i>	256,447	287,000	270,000	300,000
6520	Bad Debts <i>Uncollected debt</i>	11,188	15,000	13,000	12,000
6526	Clean City Commission <i>Cost for rolloff container services during clean city weekends, roving dumpster cleanup events</i>	8,852	12,000	13,000	13,000
Subtotal - Supplies & Services		1,046,857	1,110,320	1,063,850	1,110,600
City and Internal Services					
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	292,985	292,985	292,985	307,634
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	103,840	103,840	103,840	109,032
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	50,500	50,500	50,500	50,500
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	23,700	23,700	23,700	23,700
8440	Information Technology <i>Internal service fund support for Information Technology</i>	4,350	3,800	3,800	4,370
Subtotal - City & Internal Services		475,375	474,825	474,825	495,236

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Sanitation Fund - Sanitation (503-3320-533)					
Capital Purchases					
9010	Land	19,974	61,200	61,200	61,200
	<i>ADOT land payment</i>				
9310	Equipment & Machinery	4,911	15,000	15,000	15,000
	<i>Bobcat for recycling</i>				
9311	Trash Containers	105,341	170,500	125,000	125,000
	<i>90 gallon, 1.5 & 3 yard containers & replacements</i>				
9312	Recycling Containers	9,912	15,000	7,500	25,000
	<i>Recycling containers</i>				
9420	Trucks - Light	0	75,000	70,000	35,000
	<i>1 Service Pickup</i>				
9421	Trucks - Heavy Duty	0	264,000	255,000	600,000
	<i>Refuse Truck, Rear Loader</i>				
9510	Office Equipment	0	0	0	0
	<i>Office equipment purchased FY2011</i>				
Subtotal - Capital Purchases		140,138	600,700	533,700	861,200
Total Sanitation Department		2,696,262	3,249,716	3,106,425	3,546,141

PUBLIC WORKS DEPARTMENT

Division: Fleet Maintenance Fund

Function: 601-3810-600

Mission Statement:

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Streets, Facilities and Grounds, Sanitation, Inspection and Regional transit vehicles, Public Safety vehicles including Police & Fire.

Major Services/Responsibilities:

- Maintain, repair and refurbish City vehicles, trucks, heavy and small equipment.
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles.
- Provide for scheduled and non-scheduled repairs to City vehicles.
- Provide for annual State inspections on vehicles.
- Maintain and monitor the fuel systems for usage by City vehicles.

Key Fiscal Year Objectives:

- ▶ Monitor efficiency of City-wide fleet program.
- ▶ Monitor parts inventory control program and work order tracking system.
- ▶ Monitor results of shop productivity indicators to ensure efficiency goals are being met.

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 YTD
Size of fleet repaired by Fleet	302	309	309
Fleet Repair Orders	3,759	4,450	2,922
Fuel Expenses	724,695.91	851,714.09	561,321.25
Total Gallons Diesel/Unleaded	249,709.70	254,295.00	165,469.20
Kingman Area Regional Transit # of Buses	11	11	10
Total Off Road Equipment	76	76	77
Personnel to maintain Fleet Vehicles	7	7	7

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Fleet Services Fund - Fleet Services (601-3810-600)					
Personnel Expenses					
1010	Regular Salaries	302,925	299,576	293,240	306,120
	<i>Superintendent, Crew Leader, 3 Equip Mech, Welder, Adm Asst</i>				
1020	Temporary & Part Time Salaries	2,856	1,000	0	11,000
	<i>Temporary, part time salaries</i>				
1030	Overtime Pay	91	1,000	1,825	1,000
	<i>Emergencies call out</i>				
1045	Special Distribution	0	4,750	4,750	9,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	58,736	62,757	61,004	68,033
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	95,270	96,206	96,206	95,389
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
	Subtotal - Personnel	459,878	465,289	457,025	491,042
Supplies & Services					
4341	Equipment R & M	1,151	1,500	1,500	1,500
	<i>Repairs shop tools</i>				
4343	Office Equipment R & M	871	1,000	1,000	1,000
	<i>Repair & maintenance to office equipment</i>				
5310	Telephone	6,784	8,750	8,750	8,750
	<i>Telephone, internet, long distance charges</i>				
5320	Cellular Phones	1,131	1,500	1,500	1,500
	<i>Cellular phone charges</i>				
5620	Dues/Memberships-Permits	329	300	0	300
5810	Travel & Training	191	3,000	3,552	5,000
	<i>OSHA training, diesel hydraulic training, fleet software training</i>				
6110	General & Office Supplies	2,153	5,000	4,500	4,500
	<i>Office Supplies</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Fleet Services Fund - Fleet Services (601-3810-600)					
6125	Fleet Parts & Supplies	503,675	550,000	577,500	594,000
	<i>Fleet parts & supplies</i>				
6113	Welding Supplies	3,334	2,500	2,500	2,500
	<i>Welding rod, cutting supplies</i>				
6120	Uniforms	3,374	5,250	5,250	6,030
	<i>Uniforms for shop personnel - shirts and steel toe boots</i>				
6175	Minor Equipment	6,510	8,000	6,000	7,000
	<i>Shop tools, Impacts, specialized tools</i>				
6240	Oil	33,491	30,000	35,000	35,000
	<i>City vehicles</i>				
6260	Gasoline/Diesel Fuel	8,108	9,500	8,000	9,500
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		571,102	626,300	655,052	676,580
City and Internal Services					
8420	Insurance Services	6,800	6,800	6,800	6,800
	<i>Internal service fund support for Liability Insurance</i>				
8430	Building Maintenance Services	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>				
8440	Information Technology	2,050	7,800	7,800	8,970
	<i>Internal service fund support for Information Technology</i>				
Subtotal - City & Internal Services		32,550	38,300	38,300	39,470
Capital Purchases					
9010	Land	19,974	61,200	61,200	61,200
	<i>ADOT land payment</i>				
9511	Computer Equipment	0	0	0	3,000
	<i>Computer Equipment</i>				
Subtotal - Capital Purchases		19,974	61,200	61,200	64,200
Total Fleet Services		1,083,504	1,191,089	1,211,577	1,271,292

PUBLIC WORKS DEPARTMENT

Division: General Buildings

Function 603-3830-600

Mission Statement:

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

Major Services / Responsibilities:

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all building using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills.
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions
- Maintain and monitor the gates, doors and camera security systems for the Public Works facilities.

Key Fiscal Year Objectives:

- ▶ Continue staff development
- ▶ Continue safety awareness
- ▶ Continue to share resources with other departments and agencies
- ▶ Enhance additional energy cost savings
- ▶ To provide cleanliness and repairs on a timely basis
- ▶ To provide excellent customer service to all City divisions

Performance Measures:

Description	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 YTD
Buildings Maintained	28	28	28
Annual cost to maintain buildings	68,457	65,962	57,536.72
Utility cost – Electric & Gas	193,212	166,454	114,746.25
Personnel to maintain buildings	5	5	5
Graffiti Abatement Orders	119	97	35
Building Repair Orders	187	229	268

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Facilities Maintenance Fund - Facilities Maintenance (603-3830-600)					
Personnel Expenses					
1010	Regular Salaries	152,702	156,287	155,830	156,287
	<i>Building Maint Tech, 4 Building Maint Workers</i>				
1020	Part Time & Temporary Help	124	2,500	1,000	2,500
	<i>Part time & temporary help</i>				
1030	Overtime Pay	9,996	3,000	3,905	5,000
	<i>Overtime for building repairs</i>				
1045	Special Distribution	0	2,750	2,750	5,500
	<i>Special distribution</i>				
20xx	Other Personnel Expense	32,854	35,697	34,014	37,194
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>				
20xx	Benefits Expense	42,341	46,274	46,274	47,858
	<i>Health, Dental, Vision & Life Insurance Premiums</i>				
Subtotal - Personnel		238,017	246,508	243,773	254,339
Supplies & Services					
3310	Professional Services	497	6,000	2,000	6,000
	<i>Graffiti clean up</i>				
4110	Water Service	679	1,400	0	0
	<i>Sales tax paid on water service</i>				
4120	Sewer Service	13,308	17,000	17,600	18,000
	<i>Sewer service</i>				
4315	Parking Lot R & M	0	0	0	125,000
	<i>Parking lot repairs at city facilities</i>				
4320	Building R & M	65,962	70,000	80,000	55,000
	<i>Building repairs for all city buildings-Roof KPD</i>				
4341	Equipment R & M	4,959	6,000	5,000	6,000
	<i>Equipment repairs for vacuums and steam cleaners</i>				
5320	Cellular Phones	1,026	1,000	1,200	1,300
	<i>Cellular phone charges</i>				
6120	Uniforms	266	300	559	300
	<i>Uniforms</i>				
6130	First Aid & Safety Supplies	2,813	3,500	3,200	3,500
	<i>Eye wear, gloves, hearing protection, first aid supplies city wide</i>				

City of Kingman
Fiscal Year 2014 Operating Budget

Appropriations

Acct	Description	2012 Actual	2013 Budget	2013 Estimate	2014 Budget
Facilities Maintenance Fund - Facilities Maintenance (603-3830-600)					
6150	Janitorial Supplies	46,327	35,000	35,000	35,000
	<i>Cleaning & bathroom supplies</i>				
6175	Minor Equipment	3,690	3,500	3,000	3,000
	<i>Vecuum cleaners, tools, materials</i>				
6210	Natural Gas	25,450	30,000	25,000	30,000
	<i>Natural gas for city buildings</i>				
6220	Electricity	141,004	175,000	168,000	175,000
	<i>Electricity for city buildings</i>				
6260	Gasoline/Diesel Fuel	1,122	1,500	1,500	1,600
	<i>Allocation for vehicles and equipment use</i>				
Subtotal - Supplies & Services		307,103	350,200	342,059	459,700
City and Internal Services					
8410	Fleet Services	1,200	1,200	1,200	1,260
	<i>Internal service fund support for Fleet Services</i>				
8411	Fleet Parts	750	750	750	788
	<i>Internal service fund support for Fleet Parts</i>				
Subtotal - City & Internal Services		1,950	1,950	1,950	2,048
Capital Purchases					
9210	Building Remodeling	14,074	60,000	55,000	120,000
	<i>Restrooms-City Hall, Flooring-KFD, Court, Engineering</i>				
9310	Equipment & Machinery	7,220	15,000	7,500	37,500
	<i>A/C units - City buildings - Engineering & Public Works Bldg B</i>				
Subtotal - Capital Purchases		21,294	75,000	62,500	157,500
Total Building Maintenance Dept		568,364	673,658	650,282	873,587

CONTINGENCIES

FISCAL 2013 - 2014 CONTINGENCY APPROPRIATIONS

Fund	FY 12-13	FY 13-14
<i>General</i>	1,000,000	1,000,000
<i>ETDC - Economic Development</i>	100,000	100,000
<i>HURF</i>	100,000	100,000
<i>Flood Control Construction Fund</i>	100,000	100,000
<i>Water Operating</i>	100,000	500,000
<i>Water Capital Renewal</i>	250,000	250,000
<i>Water Expansion</i>	500,000	500,000
<i>Colorado River</i>	500,000	500,000
<i>Wastewater Operating</i>	500,000	500,000
<i>Wastewater Expansion</i>	1,000,000	1,000,000
<i>Sanitation</i>	100,000	100,000
<i>911 Dispatch Center</i>	10,000	10,000
<i>Fleet Services</i>	50,000	50,000
<i>Facilities Maintenance</i>	50,000	50,000
<i>Information Technology Fund</i>	100,000	100,000
<i>Insurance Services</i>	100,000	100,000
<i>Benefits Reserve Fund</i>	250,000	250,000
<i>Combined Total All Funds</i>	4,810,000	5,210,000

CAPITAL IMPROVEMENTS

CITY OF KINGMAN

CAPITAL OUTLAY

FY 2013-2014

Fund General	Department	Project	New	Replace	Carryover	Fund Totals
	Police	Remodel area for supervisor's offices	10,000			
		Purchase 5 Tahoes	224,500			
		Cyber Crime/Clean Room	19,500			
	Fire	Lease Payment-5 Tahoes			55,000	
		Staff vehicle replacement		31,000		
		Repave training grounds-phase1		42,000		
	Parks	Bay Door replacements		25,000		
		Community Center flooring		5,000		
		Seeder	16,000			
		Aeifier	26,000			
	Pools	Pool deck resurfacing		10,000		
		PVC Liner	170,000			
	Golf	Greens Coring, Curbing Cart Paths		8,000		
		Pro Shop Improvements-Awing	20,000			
		Pro Shop Contract Improvements	18,000			
		Lease Payment - Carts				
		Subtotal General Fund	504,000	121,000	100,000	\$725,000
HURF	Street Operations	Millings & ABC for dirt streets	50,000			
		Backup Power for Traffic Signals	20,000			
		Spreader Box	20,000			
		ADOT Land Payment				
		Subtotal HURF Fund	90,000	0	61,200	\$151,200
Water	Operations	ADOT Land Payment			61,200	
		Pumping Equipment improvements		150,000		
		Meters		60,000		
		Boxes, Rings & Manholes		10,000		
		Connections & Fittings		100,000		
		Mini Excavators	70,000			
		Surge Tank - Well #11	15,000			
		2 Service Trucks		75,000		
		Subtotal Water Fund	85,000	395,000	61,200	\$541,200
Wastewater	Operations	ADOT Land Payment			61,200	
		Line Extensions & Replacements		25,000		
		Boxes, Rings & Manholes		3,500		
		Palet Jack	25,000			
		Scada Support-Both Plants		3,514		
		Subtotal Wastewater Fund	25,000	32,014	61,200	\$118,214
Sanitation		ADOT Land Payment			61,200	
		Bobcat for recycling	15,000			
		Containers		125,000		
		Recycling Containers		25,000		
		Service Truck		35,000		
		Refuse Truck, Rear Loader		600,000		
		Subtotal Sanitation Fund	15,000	785,000	61,200	\$861,200
Fleet Services		ADOT Land Purchase			61,200	
		Computer Equipment		3,000		
		Subtotal Fleet Services Fund	0	3,000	61,200	\$64,200
Facilities Maint		Restrooms-City Hall, Flooring-KFD,Court, Eng		120,000		
		A/C Units-Eng, Public Works Bldg B		37,500		
		Subtotal Facilities Maintenance Fund	0	157,500	0	\$157,500
Transit System - KART	Bus			136,000		
		Subtotal Transit - KART Fund	0	136,000	0	\$136,000
Information Technology		Internet Firewalls with Failover	15,000			
		Microsoft Office Licenses	45,000			
		Server Software	35,000			
		Email Archiver Replacement		12,000		
		Replacement Computers		45,000		
		Parks Point of Sale & Registration System	20,000			
		Engineering Keyless Door Locks	10,000			
		Subtotal Information Technology Fund	125,000	57,000	0	\$182,000
Grants		ADOT Eastern Pathway Enhancement			100,000	
		Subtotal Grants Fund	0	0	100,000	\$100,000
TOTAL CAPITAL OUTLAY			844,000	1,686,514	506,000	\$3,036,514

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

PROJECTS COMPLETED BY FISCAL YEAR

Fiscal Year 2010

Bank Street & Gordon Drive Traffic Signal
 Boosters for Rattlesnake Tank
 Building Remodel - City Attorney Offices
 Centennial Pool Filter Replacement
 Kingman Airport Tract/Banks Imp District
 Mohave Channel - Willow to Gordon

Fiscal Year 2011

Bank Street Reconstruction + Wtr/Swr Extensions
 Beale Tank Restoration
 City Well 11 Forebay Tank + Pump and Motor
 Design & Engineering-DTWWTP
 Design & Engineering-Gordon Drive Widening
 Drainage-Fripps Ranch Detention Area/Last Ave@ Harrison
 HTWWTP Upgrade & Expansion
 Kingman Train Depot Renovation
 Mohave Wash Pathway
 New Transportation Plan
 Park Avenue Sewer
 Public Safety Radio Upgrades
 ROW-Glen Road
 Traffic Signals-Airway & Diamond / Hualapai Mtn & Railroad

Fiscal Year 2012

Box Culvert and Drainage at DTWWTP
 City Well 11 Pump & Motor
 Design & Engineering-Gordon Drive Widening
 DTWWTP Modifications - In Progress
 East Bench 24" Transmission Phase I
 HTWWTP Upgrade & Expansion
 Park Avenue Sewer
 Public Safety Bomb Robots / MAGNET Bldg
 Public Safety Radio Upgrades
 ROW - Glen Road
 Hualapai Tank Restoration
 Wtrline Rplcmnt - Richards/Smith Sbdn - Design
 911 Dispatch Center
 Railroad Quite Zone Study
 Train Depot Lease - Hertz

Fiscal Year 2013

Radio Communications - Narrowbanding
 Data Backup and Storage System
 Interactive Voice Response System
 Western Avenue St Imp-Sycamore/Airway
 Downtown Wastewater Treatment Plant
 Townsend Waterline Replacement
 Richard Smith Addition Water Lines
 Central Street Millings Project
 Highway 66 Curb and Sidewalk Project
 Airway Avenue St Imp-Stockton Hill/Western
 Pacific Avenue St Imp-Evans/Stewart
 Erosion Protection-Airway Drainage Channel
 (between Yavapai and Diamond)
 Lot/Right of Way Acquisition for Drainage
 Gordon Drive Design

P R O J E C T S C O M P L E T E D

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

ALL PROJECTS

PROJECT DESCRIPTION	2014	2015	2016	2017	2018	TOTAL
FACILITIES						
Municipal Court Facilities					7,363,680	7,363,680
Powerhouse Improvements	245,302					245,302
Public Works Space Needs					4,509,840	4,509,840
Storage Building-Public Works		350,000				350,000
TOTAL FACILITIES	245,302	350,000	0	0	11,873,520	12,468,822
STREET DEPARTMENT						
Airfield Railroad Crossing		350,000	800,000	6,000,000	3,000,000	10,150,000
Airway Avenue-Prospector to Rancho Pkwy				500,000	5,000,000	5,500,000
Airway Avenue-Stockton to Western	415,000					415,000
Burbank-Mohave Channel Crossing		80,000	800,000			880,000
Canyon Road RR Crossing			150,000	350,000	2,500,000	3,000,000
Downtown Streetscape		19,500	68,492	707,342		795,334
Eastside Improvements-Airway & Eastern		850,000	2,030,000			2,880,000
Fairgrounds/Western and I-40 Crossing			300,000	1,000,000	8,000,000	9,300,000
Golden Gate Addition Improvement District				600,000	5,250,000	5,850,000
Gordon Drive Widening Project	4,000,000					4,000,000
Hualapai Mtn Rd-Fripps Ranch to Seneca			400,000	4,000,000		4,400,000
Hualapai Mtn Rd-Seneca to Rancho Sante Fe				500,000	6,500,000	7,000,000
Karen Avenue Improvement District				300,000		300,000
Kingman Crossing Traffic Interchange	1,257,000	17,950,000				19,207,000
North Glen Road	100,000	50,000	150,000	1,500,000		1,800,000
Prospector-Kingman Crossing IT to Louise Ave		785,000				785,000
Quiet Zones	370,000					370,000
Rancho Sante Fe Parkway TI Phase I		583,500	583,500	36,319,745		37,486,745
Rancho Sante Fe Parkway TI Phase II		201,667	201,666	934,667	10,471,000	11,809,000
Route 66 Pedestrian Improvements	77,030	256,768				333,798
Shangri-La Improvement District					5,000,000	5,000,000
Southern Avenue-Eastern to Seneca			340,000	3,000,000		3,340,000
Southern Avenue-Seneca to Rancho Pkwy				500,000	5,000,000	5,500,000
Stockton Hill Road-Airway to Gordon			500,000	1,000,000	4,500,000	6,000,000
Stockton Hill Road-Detroit to Airway		500,000	1,000,000	5,000,000		6,500,000
Stockton Hill Road Corridor Study	125,000					125,000
Streets Equipment		555,000	615,000	180,000	595,000	1,945,000
Street Safety Improvement Projects	150,000	150,000	150,000	150,000	150,000	750,000
Topeka Street RR Crossing		400,000	250,000	5,000,000		5,650,000
TOTAL STREET DEPARTMENT	6,494,030	22,731,435	8,338,658	67,541,754	55,966,000	161,071,877

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

ALL PROJECTS

PROJECT DESCRIPTION	2014	2015	2016	2017	2018	TOTAL
PARKS & RECREATION						
Aquatic Play Area		350,000				350,000
Centennial Pool New PVC Liner	170,000					170,000
Eastern Pathway	100,000					100,000
Golf Course Club House and Cart Building		200,000				200,000
Lewis Kingman Park Restroom		210,000				210,000
Light Replacement for Centennial Park		115,000				115,000
Monsoon Park Restroom/Parking		200,000				200,000
Multipurpose Gym/Community Center		225,000	2,500,000			2,725,000
Park Site Acquisition		300,000		300,000		600,000
Parks & Recreation Renovation		1,102,320				1,102,320
Parks Maintenance Facility			150,000	2,100,000		2,250,000
Sports Park (Four Ballfields/Soccer Complex)			450,000		4,500,000	4,950,000
Sycamore Neighborhood Park	325,000					325,000
Train Stabilization Project			125,000			125,000
TOTAL PARKS & RECREATION	595,000	2,702,320	3,225,000	2,400,000	4,500,000	13,422,320
PUBLIC SAFETY						
Fire Mobile Data Software and Hardware		63,000				63,000
Fire Station 2 Replacement		85,000	4,150,000			4,235,000
KFD Breathing Apparatus		410,000				410,000
KFD Compressor System Replacement		85,000				85,000
KFD Engine Fleet Replacement		260,000	205,000	455,000		920,000
Police Mobile Data Hardware	181,500					181,500
Police Mobile Data Software	258,115					258,115
TOTAL PUBLIC SAFETY	439,615	903,000	4,355,000	455,000	0	6,152,615
PUBLIC WORKS - WATER						
24"D I Transmission Main-Kino to Main Tanks		167,500	3,105,400			3,272,900
City Well 7 to Bank St 16" Water Line			500,000			500,000
City Well 10 Pump & Motor			500,000			500,000
City Well 11 Surge Tank	15,000	50,000				65,000
Crank Truck		200,000				200,000
Distribution Lines	500,000	300,000	250,000	300,000	300,000	1,650,000
East Bench 24" Transmission Phase II	2,050,000					2,050,000
Fire Hydrant Replacement	35,000	35,000	35,000	35,000	35,000	175,000
Long Mountain 4 to Stockton Hill Road		275,000				275,000
Mini-Excavator	70,000					70,000
New Storage Tank-College Tank Farm			1,127,406			1,127,406
New Water Well/Tank Site			50,000			50,000
Pumping Equipment	200,000	200,000	100,000	200,000	200,000	900,000
Rattlesnake Pump & Motor	650,000					650,000
Roosevelt to SHRD Water Line			500,000			500,000
Storage Tank Restoration	200,000	50,000	200,000	50,000	50,000	550,000
TOTAL PUBLIC WORKS - WATER	3,720,000	1,277,500	6,367,806	585,000	585,000	12,535,306

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

ALL PROJECTS						
PROJECT DESCRIPTION	2014	2015	2016	2017	2018	TOTAL
PUBLIC WORKS - SEWER						
Beverly Sewer Extension		136,000				136,000
Chestnut Sewer Line Relocation	100,000					100,000
Effluent Distribution		2,700,000				2,700,000
I-40 Sewer Line Boring		224,000	255,000			479,000
Mohave Channel Trunk Sewer		400,000				400,000
North Kingman Sewer		105,250	315,750			421,000
Sewer Extension Capital Projects	100,000	100,000	100,000	100,000	100,000	500,000
Sewer Extension Improvement District	30,000	300,000				330,000
Sewer Island Extension		51,400	33,050	57,011	37,963	179,424
Sewer Line Replacement/Realignment		150,000	150,000	150,000	150,000	600,000
Sewer Slip Lining/Repair	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL PUBLIC WORKS - SEWER	330,000	4,266,650	953,800	407,011	387,963	6,345,424
PUBLIC WORKS - SANITATION						
Trash Containers	125,000	187,550	206,305	226,936	249,629	995,420
Truck Replacement	600,000	319,440	702,768	386,522	850,349	2,859,079
TOTAL PUBLIC WORKS - SANITATION	725,000	506,990	909,073	613,458	1,099,978	3,854,499
FLOOD CONTROL						
Airfield Avenue		500,000				500,000
Beverly Avenue		100,000				100,000
Bull Mountain Drainage Channel	200,000	840,000	530,000	705,000		2,275,000
Drainage Maintenance and Erosion Protection	200,000	200,000	200,000	200,000	200,000	1,000,000
Land Acquisition-Drainage	100,000	100,000	100,000	100,000	100,000	500,000
Master Drainage Plan Update		500,000				500,000
Rail Road Drainage Channel	150,000	750,000	1,500,000	2,000,000	3,000,000	7,400,000
Western Avenue-Beverly to Sycamore	200,000					200,000
TOTAL FLOOD CONTROL	850,000	2,990,000	2,330,000	3,005,000	3,300,000	12,475,000
TOTAL ALL PROJECTS	13,398,947	35,727,895	26,479,337	75,007,223	77,712,461	228,325,863

City of Kingman, Arizona
Adopted Budget - Fiscal Year 2014
Capital Improvement Program Listing

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**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Airway Avenue at Walgreens Project Title	Engineering Department
Frank Marbury/Greg Henry Contact Person	\$415,000 Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way	50,000					50,000
Design & Engineering						0
Construction	200,000					200,000
Equipment & Furnishings						0
Professional Services	15,000					15,000
Cost To Cure	150,000					150,000
TOTAL	\$415,000	\$0	\$0	\$0	\$0	\$415,000
FUNDING						
Cash	415,000					415,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$415,000	\$0	\$0	\$0	\$0	\$415,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs	1,000	1,000	1,000	1,000	1,000	5,000
Operating Savings						0
Debt Service (If funded by bonds)		21,790	21,790	21,790	21,790	87,160
NET OPERATING IMPACT	\$1,000	\$22,790	\$22,790	\$22,790	\$22,790	\$92,160

PROJECT DESCRIPTION:
This project will widen and improve Airway Avenue adjacent to the Walgreens Pharmacy.

JUSTIFICATION:

RELATION TO ADOPTED PLANS:
The KAT Study recommends that this segment of Airway Avenue be constructed to a five lane arterial.

COMMENTS:
Additional right of way is needed at the Walgreens property. The "Cost to Cure" is for reconstruction or relocation of Walgreens items including the drive thru structure, parking, lighting, signs and landscape items. A Development Agreement between the City and property owner will be required. Construction includes costs for widening Airway and placement of a raised concrete median and reconstruction of existing curb and sidewalk in the right of way.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Gordon Drive Widening Project
Project Title

Engineering
Department

Frank Marbury
Contact Person

\$4,000,000
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	4,000,000					4,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants (WACOG)	4,000,000					4,000,000
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
<p>This project includes the widening and reconstruction of 1.3 miles of Gordon Dr. from just east of the Safeway store (east of SHR) to Bank St. The improvements consist of vertical curb & gutter, 5-foot sidewalk, 3-foot bike lane & boulevard lighting along the south (City) side of the roadway with four 12-foot wide travel lanes and curb & gutter on the north (County) side. Bids were opened in December. Construction will begin in FY 2013 and be completed in FY 2014.</p>						
JUSTIFICATION:						
RELATION TO ADOPTED PLANS:						
<p>The KAT Study recommends that Gordon Drive between Stockton Hill and Bank Street be widened to a 4 lane arterial.</p>						
COMMENTS:						
<p>The City will be responsible for a 5.7 percent match of the total project cost including design, construction and ADOT review fees. The City's estimated totals costs will be approximately \$330,000. Impact fees will be expended for the City's match. Estimated expenses for FY2013 are City \$287,116 and WACOG \$462,884 for a total of \$750,000.</p>						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Kingman Crossing Traffic Interchange	Public Works - Streets
Project Title	Department
Rob Owen / Greg Henry	\$19,207,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Scoping						0
Design & Engineering	1,257,000					1,257,000
Construction		17,950,000				17,950,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$1,257,000	\$17,950,000	\$0	\$0	\$0	\$19,207,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation	1,257,000	17,950,000				19,207,000
Improvement District						0
Unfunded						0
TOTAL	\$1,257,000	\$17,950,000	\$0	\$0	\$0	\$19,207,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT		\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Design and construction of a new I-40 Traffic Interchange near the mid-section line of Section 9, Township 21 North, Range 16 West. The Final Design Concept Report and Change of Access Report have been approved.						
JUSTIFICATION:						
The traffic interchange would provide improved access to this area of the community and be an integral part of the development of the "commercial" portion of the Kingman Crossing development.						
RELATION TO ADOPTED PLANS:						
The 2011 KATS identified this project as a mid-range improvement.						
COMMENTS:						
Design and construction financing have yet to be finalized.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

North Glen Road Engineering
Project Title

Frank Marbury/Greg Henry \$1,800,000
Contact Person

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way		50,000	50,000			100,000
Design & Engineering			100,000			100,000
Construction	100,000			1,500,000		1,600,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$100,000	\$50,000	\$150,000	\$1,500,000	\$0	\$1,800,000
FUNDING						
Cash (Flood Control Fund)	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Unfunded		50,000	150,000	1,500,000		1,700,000
TOTAL	\$100,000	\$50,000	\$150,000	\$1,500,000	\$0	\$1,800,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)			89,250	89,250	89,250	267,750
NET OPERATING IMPACT	\$0	\$0	\$89,250	\$89,250	\$89,250	\$267,750

PROJECT DESCRIPTION:
This project includes constructing North Glen Road in several phases, with the ultimate project extending from Airway to Gordon. Phase I, as shown in FY 2014, will construct the unimproved section between Morrow and Kino. Home Depot has contributed \$35,000 to fund improvements in Glen Road.

JUSTIFICATION:
This project is expected to relieve traffic congestion on Stockton Hill

RELATION TO ADOPTED PLANS:
The KAT Study recommends that North Glen Road be constructed as a two lane collector road.

COMMENTS:
Phase I construction in 2014 will be funded with Flood Control Funds.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Quiet Zones Project Title	Public Works - Streets Department
Rob Owen / Burley Hambrick Contact Person	\$370,000 Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Scoping Documents						0
Design & Engineering						0
Construction	370,000					370,000
Equipment & Furnishings						0
Appraisals/Title/Survey/Plans						0
Contingency						0
TOTAL	\$370,000	\$0	\$0	\$0	\$0	\$370,000
<u>FUNDING</u>						
Cash	370,000					370,000
Bonds						0
Grants						0
Investment/Depr Fees						0
ADOT Participation						0
Developer Participation(ROW)						0
Mohave County Participation*						0
Unfunded						0
TOTAL	\$370,000	\$0	\$0	\$0	\$0	\$370,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0

PROJECT DESCRIPTION:
This project would create quiet zones at the three downtown at-grade railroad crossings at 2nd Street, 4th Street, and Topeka at 6th Street. Council awarded a contract with FHU for the initial study which will identify options, develop cost estimates, and outline the regulatory process to create the quiet zone.

JUSTIFICATION:
To make the at-grade crossings safer for motorists and to eliminate the need for trains to sound their horns as they pass the crossings downtown.

RELATION TO ADOPTED PLANS:

COMMENTS:
Design and construction cost estimates are products of the study.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Route 66 Pedestrian Improvements
Project Title

Public Works - Streets
Department

Rob Owen / Burley Hambrick
Contact Person

\$333,798
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Scoping Documents						0
Design & Environmental Clearance	77,030					77,030
Construction		256,768				256,768
Equipment & Furnishings						0
Appraisals/Title/Survey/Plans						0
Contingency						0
TOTAL	\$77,030	\$256,768	\$0	\$0	\$0	\$333,798
FUNDING						
Cash (TDC)	15,406	51,354				66,760
Bonds						0
Grants	61,624	205,414				267,038
Investment/Depr Fees						0
ADOT Participation						0
Developer Participation(ROW)						0
Mohave County Participation*						0
Unfunded						0
TOTAL	\$77,030	\$256,768	\$0	\$0	\$0	\$333,798
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
This project will provide a pedestrian crosswalk between the Powerhouse and Locomotive Park. The project will also provide curb and sidewalk along Andy Devine in front of 1st street to stop turning movements and narrow the taper of the road at this location.						
JUSTIFICATION:						
To improve safety and limit conflicts between pedestrians and motorists around First Street and Andy Devine Avenue.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
A Byways grant was awarded for this project that covers 80 percent of the cost of this project. The local match is 20 percent and will be provided by TDC.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Stockton Hill Road Corridor Study
Project Title

Engineering

Greg Henry
Contact Person

\$125,000

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	125,000					125,000
Design Concept Report						0
Contingency						0
TOTAL	\$125,000	\$0	\$0	\$0	\$0	\$125,000
FUNDING						
Cash						0
Bonds						0
Grants (ADOT)	125,000					125,000
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$125,000	\$0	\$0	\$0	\$0	\$125,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
The goal of this project is to obtain a Design Concept Report (DCR) for the Stockton Hill Road corridor between Detroit Avenue and Northern Avenue. The DCR will identify right of way needs and address impacts to businesses. It will also identify and recommend improvements to signals and intersections.						
JUSTIFICATION:						
Stockton Hill Road is the City's busiest street.						
RELATION TO ADOPTED PLANS:						
The KAT Study recommends widening of Stockton Hill Road to 6 lanes between Detroit and Northern						
COMMENTS:						
The City has received an ADOT Planning Assistance for Rural Areas (PARA) Grant to fund this study. Estimated expense for FY2013 is \$75,000.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Street Safety Improvement
Projects

Project Title Streets
Department

Rob Owen \$750,000

Contact Person Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	150,000	150,000	150,000	150,000	150,000	750,000
Professional Services						0
Feasibility						0
Contingency						0
TOTAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants	150,000	150,000	150,000	150,000	150,000	750,000
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Safety improvements including traffic signal upgrades, intersection improvement, pedestrian crossings etc						
JUSTIFICATION:						
Safety						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
HSIP Grant funding						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Centennial Pool New PVC Liner
Project Title

Parks
Department

Mike Meersman
Contact Person

\$170,000
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	170,000					170,000
Professional Services						0
Contingency						0
TOTAL	\$170,000	\$0	\$0	\$0	\$0	\$170,000
FUNDING						
Cash	170,000					170,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$170,000	\$0	\$0	\$0	\$0	\$170,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings	1,500	1,500	1,500	1,500	1,500	7,500
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500

PROJECT DESCRIPTION:

New PVC Pool Liner

JUSTIFICATION:

The Centennial Pool is a fiberglass lined pool. The fiberglass is very thin in many places. When it is drained and refilled; trapped air pockets cause the fiberglass to bubble and crack in the thin areas, creating leaks and sharp edges.

RELATION TO ADOPTED PLANS:

COMMENTS: Last year the pool was drained to paint the lines and repair six of the bubbled ruptured areas. While the areas we patched held up well several other areas where the fiberglass is thin have bubbled, ruptured and split. If we do not get a new PVC liner and we have to repair this again; in the areas we repair we are going to try to install threaded PVC drain plugs to release the air bubbles. After the pool is filled we will secure the drain plugs. A better paint will be used on the repairs.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Eastern Pathway Phase I Project Title	Parks Department
Rob Owen / Burley Hambrick Contact Person	\$100,000 Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000					100,000
Equipment & Furnishings						0
Envir. Surveys/ADOT Fee						0
Contingency						0
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<u>FUNDING</u>						
Cash	5,700					5,700
Bonds						0
Grants	94,300					94,300
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs	10,000	10,000	10,000	10,000	10,000	50,000
Operating Savings						0
Debit Service (If funded by bonds)						0
NET OPERATING IMPACT	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
PROJECT DESCRIPTION:						
Transportation Enhancement grant for a pathway and landscaping from along Railroad Street from Hualapai Mountain Road to Louise Avenue.						
JUSTIFICATION:						
Pedestrian facilities and beautification.						
RELATION TO ADOPTED PLANS:						
The Eastern Pathway was a recommendation of the PROST plan 2000.						
COMMENTS:						
Transportation Enhancement grant program requires a 5.7% local match that was processed the first year of this grant. Estimated expenses for FY2013 are \$425,379.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Sycamore Neighborhood Park	Parks
Project Title	Department
Mike Meersman	\$325,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	325,000					325,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$325,000	\$0	\$0	\$0	\$0	\$325,000
<u>FUNDING</u>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees	325,000					325,000
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$325,000	\$0	\$0	\$0	\$0	\$325,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs		26,000	26,000	26,000	26,000	104,000
Operating Savings						0
Debt Service (If funded by bonds)		17,000	17,000	17,000	17,000	68,000
NET OPERATING IMPACT	\$0	\$26,000	\$26,000	\$26,000	\$26,000	\$172,000
PROJECT DESCRIPTION:						
Development of an existing 1.65 acre park site at the corner of Sycamore and Harvard, using in house staff.						
JUSTIFICATION:						
New developed neighborhood park space.						
RELATION TO ADOPTED PLANS:						
This is a programmed new neighborhood park identified in the Park Plan.						
COMMENTS:						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Police Mobile Data Hardware Project Title	Police Department
Robert DeVries / Joe Clos Contact Person	\$181,500

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	181,500					181,500
Professional Services						0
Contingency						0
TOTAL	\$181,500	\$0	\$0	\$0	\$0	\$181,500
<u>FUNDING</u>						
Cash	181,500					181,500
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$181,500	\$0	\$0	\$0	\$0	\$181,500
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Purchase and installation of a Mobile Data Terminal (MDT) system, integrated into the recently upgraded Computer Aided Dispatch/Records Management system, for communication between Police vehicles and Dispatch. <u>This includes MDT computer upgrades only.</u> Software, servers, data communication devices, setup and configuration are needed also and are listed on a separate CIP sheet.						
JUSTIFICATION:						
Mobile Data Terminals (MDTs) for Police vehicles will give field personnel access to the CAD system to aid in dispatch, vehicle location, and vehicle-to-vehicle communication in addition to the ability to complete reports while still in the field.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Police Mobile Data Software Police Department
 Project Title

Robert DeVries / Joe Clos \$258,115
 Contact Person

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	258,115					258,115
Professional Services						0
Contingency						0
TOTAL	\$258,115	\$0	\$0	\$0	\$0	\$258,115
FUNDING						
Cash	\$258,115					258,115
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$258,115	\$0	\$0	\$0	\$0	\$258,115
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Purchase and installation of a Mobile Data Terminal (MDT) system, integrated into the recently upgraded Computer Aided Dispatch/Records Management system, for communication between Police vehicles and Dispatch. <u>This includes software, servers, data communication devices, setup and configuration only.</u> MDT computer upgrades are needed also and are listed on a separate CIP sheet.						
JUSTIFICATION:						
Mobile Data Terminals (MDTs) for Police vehicles will give field personnel access to the CAD system to aid in dispatch, vehicle location, and vehicle-to-vehicle communication in addition to the ability to complete reports while still in the field.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

City Well 11 Surge Tank
Project Title

Public Works -Water
Department

Rob Owen / George Sedich
Contact Person

\$65,000
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering	15,000					15,000
Construction		50,000				50,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$15,000	\$50,000	\$0	\$0	\$0	\$65,000
FUNDING						
Cash	\$15,000	\$50,000				65,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$15,000	\$50,000	\$0	\$0	\$0	\$65,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Installation of a surge tank at CW 11 to alleviate pressure fluctuations and hammer to the system						
JUSTIFICATION:						
Allow for efficient system pumping						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Water Operating Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Distribution Lines Project Title	Public Works -Water Department
Rob Owen / George Sedich Contact Person	\$1,650,000 Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	500,000	300,000	250,000	300,000	300,000	1,650,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$500,000	\$300,000	\$250,000	\$300,000	\$300,000	\$1,650,000
<u>FUNDING</u>						
Cash	500,000	300,000	250,000	300,000	300,000	1,650,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$500,000	\$300,000	\$250,000	\$300,000	\$300,000	\$1,650,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
There is an ongoing need to replace/upgrade water lines throughout the community. A large percentage of the water lines being replaced are found in the North Kingman area, where the original water lines were constructed by the Long Mountain Water Company, and are "undersized" and do not meet today's requirements for fire flows.						
JUSTIFICATION:						
RELATION TO ADOPTED PLANS:						
Replacement lines are prioritized by staff based on condition of lines, repair issues, area/number of customers served, etc.						
COMMENTS:						
Capital renewal and possible grant funding.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

East Bench 24" Transmission Line Phase II	Public Works-Water
Project Title	Department
Rob Owen/George Sedich	\$2,050,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	2,000,000					2,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency	50,000					50,000
TOTAL	\$2,050,000	\$0	\$0	\$0	\$0	\$2,050,000
FUNDING						
Cash						0
Bonds(WIFA)						0
Grants						0
Investment/Depr Fees	2,050,000					2,050,000
Developer Participation						0
Improvement District						0
TOTAL	\$2,050,000	\$0	\$0	\$0	\$0	\$2,050,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
1.90 mile Ductile Iron Transmission Main from Rattlesnake Tank to Rancho Santa Fe Tank. Includes boring under I-40.						
JUSTIFICATION:						
Adequate water supply to the East Bench.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Expansion Funds						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Fire Hydrant Replacement
Project Title

Public Works -Water
Department

George Sedich / Keith Eaton
Contact Person

\$175,000
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	35,000	35,000	35,000	35,000	35,000	175,000
Professional Services						0
Contingency						0
TOTAL	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
<u>FUNDING</u>						
Cash	35,000	35,000	35,000	35,000	35,000	175,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Hydrant Repair / Replacement and fire flow system improvements.						
JUSTIFICATION:						
Maintain operational fire protection system.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Capital Renewal Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Mini-Excavator	Public Works -Water
Project Title	Department
Rob Owen/George Sedich	\$70,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	70,000					70,000
Professional Services						0
Contingency						0
TOTAL	\$70,000	\$0	\$0	\$0	\$0	\$70,000
FUNDING						
Cash	70,000					70,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$70,000	\$0	\$0	\$0	\$0	\$70,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Smaller "bobcat" type backhoe						
JUSTIFICATION:						
For water line repairs in narrower alleys and easements						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Operations Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Pumping Equipment Project Title	Public Works -Water Department
Rob Owen / George Sedich Contact Person	\$900,000 Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	200,000	200,000	100,000	200,000	200,000	900,000
Professional Services						0
Contingency						0
TOTAL	200,000	200,000	100,000	200,000	200,000	900,000
FUNDING						
Cash	200,000	200,000	100,000	200,000	200,000	900,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	200,000	200,000	100,000	200,000	200,000	900,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Replacement of aging pumps, motors, generators, Cat engines at Castlerock.						
JUSTIFICATION:						
For efficient daily system operations and emergency operations.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Capital renewal funds						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Storage Tank Restoration
Project Title

Public Works -Water
Department

Rob Owen/George Sedich
Contact Person

\$550,000
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	200,000	50,000	200,000	50,000	50,000	550,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$200,000	\$50,000	\$200,000	\$50,000	\$50,000	\$550,000
<u>FUNDING</u>						
Cash	200,000	50,000	200,000	50,000	50,000	550,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$200,000	\$50,000	\$200,000	\$50,000	\$50,000	\$550,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Beale Springs and Foothills Tanks have been rehabilitated. This funding cycle allows for inspections and cathodic protection projects one year, and any necessary major tank projects the following year.						
JUSTIFICATION:						
ADEQ or OSHA compliance.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Capital renewal funds						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Chestnut Sewer Line Relocation Public Works - Wastewater
 Project Title Department

Rob Owen \$100,000
 Contact Person Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000					100,000
Equipment & Furnishings						0
Professional Services						0
Feasibility						0
Contingency						0
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<u>FUNDING</u>						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Relocate Chestnut Street sewer line through newly acquired easement .						
JUSTIFICATION:						
Remove public sewer from private property.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Operations						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Extension Capital Projects Engineering
 Project Title

Greg Henry \$500,000
 Contact Person

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
FUNDING						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
City Participation						0
Unfunded		100,000	100,000	100,000	100,000	400,000
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
This ongoing Capital Program would extend sewer lines to various areas depending on the greatest needs. It is expected that areas with the greatest amount of septic failures would be the highest priority. The projects may be located either inside or outside the City limits.						
JUSTIFICATION:						
Extending sewer mains into developed areas with existing septic systems should be a high priority.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
The Construction cost estimate is for approximately 2 blocks of improvements. Upon completion of a City financed sewer extension, the Council may approve a "Payback", which will allow the City to help recover costs over a twenty year period.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Extension Improvement
District

Engineering

Project Title

Greg Henry

\$330,000

Contact Person

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering	30,000					30,000
Construction		300,000				300,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$30,000	\$300,000	\$0	\$0	\$0	\$330,000
FUNDING						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District		300,000				300,000
City Participation	30,000					30,000
Unfunded						0
TOTAL	\$30,000	\$300,000	\$0	\$0	\$0	\$330,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
This proposed Improvement District is for extending sewer lines into various areas of the greatest needs. Construction estimates are for sewer mains and related sewer items only, including sewer mains, service lines, manholes and pavement replacement. The exact areas would be determined during the design phase. Improvement District petitions would be sent to owners to assist with determining the district boundaries.						
JUSTIFICATION:						
Extending sewer mains into developed areas with existing septic systems should be a high priority.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
The Construction cost estimate is for approximately 5 blocks of improvements.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Trash Containers Sanitation Department
 Project Title Department

Ed Tapia / Rob Owen \$995,420
 Contact Person Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	125,000	187,550	206,305	226,936	249,629	995,420
Professional Services						0
Contingency						0
TOTAL	\$125,000	\$187,550	\$206,305	\$226,936	\$249,629	\$995,420
<u>FUNDING</u>						
Cash	125,000	187,550	206,305	226,936	249,629	995,420
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$125,000	\$187,550	\$206,305	\$226,936	\$249,629	\$995,420
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Growth and Replacement						
JUSTIFICATION:						
Growth and Replacement						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Operating Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Truck Replacement
Project Title

Sanitation Department
Department

Ed Tapia / Rob Owen
Contact Person

\$2,859,079
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	600,000	319,440	702,768	386,522	850,349	2,859,079
Professional Services						0
Contingency						0
TOTAL	\$600,000	\$319,440	\$702,768	\$386,522	\$850,349	\$2,859,079
FUNDING						
Cash	600,000	319,440	702,768	386,522	850,349	2,859,079
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$600,000	\$319,440	\$702,768	\$386,522	\$850,349	\$2,859,079
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
Years 2014-Includes 2 refuse & 1 rear loader, 2016 & 2018 include two refuse trucks.						
JUSTIFICATION:						
Annual Replacement						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
Operating Fund						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Bull Mountain Drainage Channel Engineering
 Project Title Department

Mike Prior/Greg Henry \$2,275,000
 Contact Person Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way	200,000	220,000				420,000
Design & Engineering		120,000				120,000
Construction		500,000	530,000	705,000		1,735,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$200,000	\$840,000	\$530,000	\$705,000	\$0	\$2,275,000
FUNDING						
Cash	200,000					200,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded		840,000	530,000	705,000		2,075,000
TOTAL	\$200,000	\$840,000	\$530,000	\$705,000	\$0	\$2,275,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)		119,440	119,440	119,440	119,440	477,760
NET OPERATING IMPACT	\$0	\$119,440	\$119,440	\$119,440	\$119,440	\$477,760

PROJECT DESCRIPTION:
 Right of way is needed for the portion of the channel identified in Block R, Lake Mohave Country Club Estates Unit 3. This segment would construct the channel from the box culvert crossing at SHR then north along the rear of the lots fronting SHR for about 1800 LF ending at Sierra Vista Avenue. Additional right of way is needed between Gordon Drive and the Coronado Channel to the south.

JUSTIFICATION:
 The project will reduce the amount of runoff that crosses Stockton Hill Road and would help with drainage problems between Stockton Hill and Mohave Wash.

RELATION TO ADOPTED PLANS:
 The Kingman Area Master Drainage Study identifies the Bull Mountain Drainage Channel as an interceptor channel, to collect the storm water runoff from the west of Stockton Hill Road (between Gordon & Northern) and direct the flows to the Mohave Channel.

COMMENTS:
 This estimate covers improvements from Gordon Drive north to Sierra Vista Avenue. This project also includes a channel from Gordon Drive South to the Coronado Channel. Estimated expense in FY2013 is \$50,000.

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Drainage Maintenance and Erosion Protection
 Project Title
 Public Works/Engineering
 Rob Owen/Greg Henry
 Contact Person
 \$1,000,000

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	200,000	200,000	200,000	200,000	200,000	1,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
<u>FUNDING</u>						
Cash	200,000	200,000	200,000	200,000	200,000	1,000,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
TOTAL	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
This project will install curbs, asphalt, concrete, grouted riprap or shotcrete in various locations of streets and drainage channels that have had continuing problems with erosion.						
JUSTIFICATION:						
This project is proposed to reduce erosion problems and ongoing maintenance of streets and drainage channels.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
This project will be funded with the Flood Control Fund.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Rail Road Drainage Channel Engineering
 Project Title

Greg Henry \$7,400,000
 Contact Person

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
COSTS						
Land & Right-of-Way	150,000	250,000				400,000
Design & Engineering		500,000				500,000
Construction			1,500,000	2,000,000	3,000,000	6,500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$150,000	\$750,000	\$1,500,000	\$2,000,000	\$3,000,000	\$7,400,000
FUNDING						
Cash	150,000					150,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded		750,000	1,500,000	2,000,000	3,000,000	7,250,000
TOTAL	\$150,000	\$750,000	\$1,500,000	\$2,000,000	\$3,000,000	\$7,400,000
FISCAL IMPACT						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)			380,625	380,625	380,625	1,141,875
NET OPERATING IMPACT	\$0	\$0	\$380,625	\$380,625	\$380,625	\$1,141,875
PROJECT DESCRIPTION:						
This project begins at Louise Avenue and parallels the RR Tracks to the Rattle Snake Wash Channel south of the Kingman Airport. The Airway Underpass project constructed a portion of this channel in the vicinity of the Underpass. Mohave County Flood District is proposing a joint City/County project and has completed a Design Concept Report (DCR) for the project. The DCR shows the need for storm water detention areas within the City's portion of the project.						
JUSTIFICATION:						
Will reduce flooding west of Highway 66 and may eliminate properties from flood hazard areas.						
RELATION TO ADOPTED PLANS:						
The Kingman Area Master Drainage Plan identifies the Railroad Channel as a major channel, designed to intercept drainage flows from the "East Bench", redirect the flows parallel to the railroad northerly toward the Airport and then westerly to the Mohave Channel. This channel would reduce the down stream flooding on the westerly side of the railroad including problematic areas of Bank Street.						
COMMENTS:						
It is expected that the project will be constructed in several phases. The need for additional right of way for proposed detention areas and channel alignment will be required.						

**CITY OF KINGMAN
CAPITAL IMPROVEMENTS PROGRAM**

Western Avenue - Beverly to
Sycamore

Engineering
Department

Greg Henry
Contact Person

\$200,000
Estimated Cost

PROJECT COMPONENTS	2014	2015	2016	2017	2018	TOTAL
<u>COSTS</u>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	200,000					200,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$200,000
<u>FUNDING</u>						
Cash	200,000					200,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$200,000
<u>FISCAL IMPACT</u>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
NET OPERATING IMPACT	\$0	\$0	\$0	\$0	\$0	\$0
PROJECT DESCRIPTION:						
This project is located on Western Avenue from Beverly Avenue to Sycamore Avenue. Western Avenue serves as a Collector road and has piece meal curb and gutter in the area. Constructing new curbs and and pavement will better facilitate traffic and drainage flows in the region.						
JUSTIFICATION:						
The Western Avenue pavement has experienced failures in recent years.						
RELATION TO ADOPTED PLANS:						
COMMENTS:						
There are existing curbs adjacent to the KRMC Building. Completion of curbs in the remaining areas will improve both drainage and traffic circulation. To be funded with Flood Control Funds.						

SUMMARIES BY FUND

GENERAL FUND

GENERAL FUND (101)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	8,155,450	7,125,097	7,125,097	7,454,494	6,917,010
REVENUES					
Taxes					
Transaction Privilege Tax (2.5%)	10,537,960	10,568,500	10,568,500	10,690,995	13,200,000
Room Tax (2 %)	366,833	360,000	360,000	354,419	350,000
Restaurant & Bar Tax		600,000	600,000	588,000	0
State Transaction Privilege Tax	2,193,242	2,300,000	2,300,000	2,300,000	2,300,000
Income Tax	2,368,959	2,860,000	2,860,000	2,867,088	3,131,404
Auto Lieu Tax	1,309,912	1,340,000	1,340,000	1,310,000	1,310,000
<i>Total Taxes</i>	16,776,906	18,028,500	18,028,500	18,110,502	20,291,404
Licenses & Permits					
Utility Franchise Fee	702,454	735,000	735,000	720,734	720,000
Business Licenses	108,992	103,500	103,500	106,097	105,900
Building Fees	354,733	287,500	287,500	375,528	357,500
<i>Total Licenses & Permits</i>	1,166,179	1,126,000	1,126,000	1,202,359	1,183,400
Charges for Services					
Golf Course Fees	846,420	1,063,500	1,063,500	946,406	946,000
Parks & Recreation Fees	366,197	333,000	333,000	341,478	341,000
General Government	120,593	82,000	82,000	200,004	113,000
<i>Total Charges for Services</i>	1,333,210	1,478,500	1,478,500	1,487,888	1,400,000
Fines & Forfeitures	290,488	290,000	290,000	280,804	281,000
Grants, Transfers & Other	1,878,581	1,697,884	1,697,884	1,848,942	1,949,966
TOTAL REVENUES	21,445,364	22,620,884	22,620,884	22,930,495	25,105,770
TOTAL FUNDS AVAILABLE	\$29,600,814	\$29,745,981	\$29,745,981	\$30,384,989	\$32,022,780
EXPENDITURES					
Personnel Expenses	15,028,091	15,755,173	15,755,173	15,254,146	16,134,437
Supplies & Services	3,843,810	4,859,600	4,859,600	4,057,896	4,800,605
City and Internal Services	1,359,340	1,606,240	1,606,240	1,606,240	1,710,587
Capital Outlay	88,299	488,500	488,500	483,500	724,000
Cash Transfers					
Grants Fund		19,887	19,887	5,587	25,947
Benefits Reserve Fund					
MPC Debt Svc - Golf Course	360,250	445,500	445,500	445,500	645,750
MPC Debt Svc - Airway Underpass	268,719	267,069	267,069	267,069	270,244
Capital - Fire Truck (Portion)		40,130	40,130	40,130	
Information Tech - Hosted Solutions		25,000	25,000	25,000	
Transit Fund	84,000	100,000	100,000	150,000	200,000
Powerhouse Fund	100,000	50,000	50,000	50,000	100,000
911 Dispatch Center - Police	872,898	931,903	931,903	931,903	931,903
911 Dispatch Center - Fire	140,913	151,008	151,008	151,008	151,008
Information Tech - Parks - POS					20,000
Capital Projects-Airway@Western					165,000
Capital Projects-Quiet Zone					20,000
Capital Projects-Police Mobile Data					89,615
Grants - Handicap Swing					2,000
Contingency - General		1,000,000	1,000,000		1,000,000
TOTAL EXPENDITURES	22,146,320	25,740,010	25,740,010	23,467,979	26,991,096
ENDING BALANCE	\$7,454,494	\$4,005,971	\$4,005,971	\$6,917,010	\$5,031,684

HIGHWAY USER FUND

HIGHWAY USER FUND (201)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	419,868	864,387	864,387	886,866	1,068,311
REVENUES					
Taxes					
Highway User Fuel Tax	1,979,270	1,985,981	1,985,981	2,077,031	2,100,000
Restaurant & Bar Tax (1%)	374,786	600,000	600,000	588,000	588,000
Sales Tax					
<i>Total Taxes</i>	2,354,056	2,585,981	2,585,981	2,665,031	2,688,000
Grants, Transfers & Other	357,201	240,573	240,573	241,089	270,533
TOTAL REVENUES	2,711,257	2,826,554	2,826,554	2,906,120	2,958,533
TOTAL FUNDS AVAILABLE	\$3,131,125	\$3,690,941	\$3,690,941	\$3,792,986	\$4,026,844
EXPENDITURES					
Personnel Expenses	967,709	1,021,892	1,021,892	1,032,259	1,050,897
Supplies & Services	425,926	1,160,970	1,160,970	1,077,937	1,733,920
City and Internal Services	351,363	331,563	331,563	331,563	344,595
Capital Outlay	63,436	85,200	85,200	64,200	151,200
Cash Transfers					
Help Loan	209,991				
Admin Support-Wtr/Eng	225,834	198,716	198,716	198,716	197,226
Information Technology - Wireless Network		20,000	20,000	20,000	
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	2,244,259	2,918,341	2,918,341	2,724,675	3,577,838
ENDING BALANCE	\$886,866	\$772,600	\$772,600	\$1,068,311	\$449,006

TRANSIT SYSTEM FUND

TRANSIT SYSTEM (205)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	111,745	59,589	59,589	40,327	11,206
REVENUES					
Grant	404,007	792,468	792,468	582,015	591,710
Charges for Services	138,467	135,000	135,000	135,493	134,000
Transfers & Other	153,697	100,000	100,000	150,000	211,323
TOTAL REVENUES	696,171	1,027,468	1,027,468	867,508	937,033
TOTAL FUNDS AVAILABLE	\$807,916	\$1,087,057	\$1,087,057	\$907,835	\$948,239
EXPENDITURES					
Personnel Expenses	574,446	598,517	598,517	572,429	581,977
Supplies & Services	107,729	128,675	128,675	122,775	142,830
City and Internal Services	59,125	63,425	63,425	63,425	66,466
Capital Outlay	26,289	277,500	277,500	138,000	136,000
Cash Transfers					
Contingency					
TOTAL EXPENDITURES	767,589	1,068,117	1,068,117	896,629	927,273
ENDING BALANCE	\$40,327	\$18,940	\$18,940	\$11,206	\$20,966

IMPROVEMENT DISTRICT BOND REPAYMENT FUND

IMP DIST BOND (210)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	78,599	82,989	82,989	83,024	87,103
REVENUES					
Local Improvement Interest Wallapai-Marlene	4,390	4,044	4,044	4,044	3,681
Other	35			35	
TOTAL REVENUES	4,425	4,044	4,044	4,079	3,681
TOTAL FUNDS AVAILABLE	\$83,024	\$87,033	\$87,033	\$87,103	\$90,784
EXPENDITURES					
Project Expenses Cash Transfers					
TOTAL EXPENDITURES	0	0	0	0	0
ENDING BALANCE	\$83,024	\$87,033	\$87,033	\$87,103	\$90,784

POWERHOUSE FUND

POWERHOUSE FUND (215)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	37,882	48,923	48,923	60,770	22,169
REVENUES					
Transfers	100,000	50,000	50,000	50,000	100,000
Fees & Charges for Services					
Rental Fees	46,907	38,000	38,000	38,412	38,000
Event Room Fees	14,150	12,000	12,000	12,200	12,000
Other	604				
TOTAL REVENUES	161,661	100,000	100,000	100,612	150,000
TOTAL FUNDS AVAILABLE	\$199,543	\$148,923	\$148,923	\$161,382	\$172,169
EXPENDITURES					
City and Internal Services	7,400	7,400	7,400	7,400	7,400
Supplies & Services					
Museum Operations	50,000	50,000	50,000	50,000	50,000
Property Management	67,000	67,000	67,000	67,000	67,000
Utilities	14,373	15,500	15,500	14,813	15,450
Transfers					
TOTAL EXPENDITURES	138,773	139,900	139,900	139,213	139,850
ENDING BALANCE	\$60,770	\$9,023	\$9,023	\$22,169	\$32,319

SMALL IMPROVEMENT DISTRICT CONSTRUCTION FUND

SMALL IMP DIST CONS FUND	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	372,768	372,768	372,768	375,532	427,732
REVENUES					
Transfers					
ID Debt Funds	499				
Other - Interest Earned	2,265			52,200	
TOTAL REVENUES	2,764	0	0	52,200	0
TOTAL FUNDS AVAILABLE	\$375,532	\$372,768	\$372,768	\$427,732	\$427,732
EXPENDITURES					
Transfer:					
Project Expenses		350,000	350,000		400,000
TOTAL EXPENDITURES	0	350,000	350,000	0	400,000
ENDING BALANCE	\$375,532	\$22,768	\$22,768	\$427,732	\$27,732

CAPITAL PROJECTS CONSTRUCTION FUND

CAPITAL PROJECTS FUND (304)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	874,445	705,224	705,224	1,103,362	807,352
REVENUES					
Transfers					
General Fund-Fire Truck (1%Bar/Rest Tax)		40,130	40,130	40,130	
General Fund-Airway/Western					165,000
General Fund-Quiet Zone					20,000
General Fund-Polce Mobile Data					89,615
Flood Control-Airway/Western					250,000
Development Investment Fees-Gen-Police-Fire	399,095				
Development Investment Fees-Parks					325,000
Development Investment Fees-Streets					1,217,157
Bed Tax 2%	362,237	360,000	360,000	354,419	350,000
WACOG	433,241	4,750,000	4,750,000		4,000,000
Building Sale				350,000	
Other	73,944	25,000	25,000	3,100	1,300
TOTAL REVENUES	1,268,517	5,175,130	5,175,130	747,649	6,418,072
TOTAL FUNDS AVAILABLE	\$2,142,962	\$5,880,354	\$5,880,354	\$1,851,011	\$7,225,424
EXPENDITURES					
Capital Outlay					
Gordon Widening	320,325	4,750,000	4,750,000	420,256	4,000,000
Sycamore Park					325,000
North Glen Road	2,797				
City Radio Comm System-Narrowbanding	155,159	142,042	142,042	106,142	
Airway Ave - Western Improvements					415,000
Fire Truck		435,000	435,000	431,794	
Police Security-Renovation		75,250	75,250	75,250	
Police Mobile Data Hardware					181,500
Police Mobile Data Software					258,115
Central Improvements		10,000	10,000	10,217	
Quiet Zone	7,285				370,000
Transfer - 911 Dispatch Center	554,034				
Transfer - Rancho Santa Fe Parkway					60,000
Transfer - Kingman Crossing					1,157,157
TOTAL EXPENDITURES	1,039,600	5,412,292	5,412,292	1,043,659	6,766,772
ENDING BALANCE	\$1,103,362	\$468,062	\$468,062	\$807,352	\$458,652

AIRWAY UNDERPASS CONSTRUCTION FUND

AIRWAY UNDERPASS CONST (306)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	925,566	500,000	500,000	215,766	0
REVENUES					
Transfers					
Bond Proceeds & Other	7,367			100	
TOTAL REVENUES	7,367	0	0	100	0
TOTAL FUNDS AVAILABLE	\$932,933	\$500,000	\$500,000	\$215,866	\$0
EXPENDITURES					
Capital Outlay-Professional Services	717,167	500,000	500,000	216	
Transfers				215,650	
TOTAL EXPENDITURES	717,167	500,000	500,000	215,866	0
ENDING BALANCE	\$215,766	\$0	\$0	\$0	\$0

KAT & BANKS AIRPORT ADD ID CONSTRUCTION FUND

KAT & BANKS ID CONST (309)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	486,222	490,222	490,222	489,172	0
REVENUES					
Bond Proceeds					
Transfers & Other	2,950			185	
TOTAL REVENUES	2,950	0	0	185	0
TOTAL FUNDS AVAILABLE	\$489,172	\$490,222	\$490,222	\$489,357	\$0
EXPENDITURES					
Capital Outlay		490,222	490,222	489,357	
Transfer					
TOTAL EXPENDITURES	0	490,222	490,222	489,357	0
ENDING BALANCE	\$489,172	\$0	\$0	\$0	\$0

KINGMAN CROSSING TI CONSTRUCTION FUND

KINGMAN CROSSING (314)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	86,198	76,045	76,045	86,231	86,231
REVENUES					
Developer Participation		20,978,000	20,978,000		18,049,843
Other	33				
Transfer-Capital Street Investment Fees					1,157,157
TOTAL REVENUES	33	20,978,000	20,978,000	0	19,207,000
TOTAL FUNDS AVAILABLE	\$86,231	\$21,054,045	\$21,054,045	\$86,231	\$19,293,231
EXPENDITURES					
Capital Outlay		20,978,000	20,978,000		19,207,000
TOTAL EXPENDITURES	0	20,978,000	20,978,000	0	19,207,000
ENDING BALANCE	\$86,231	\$76,045	\$76,045	\$86,231	\$86,231

RANCHO SANTA FE PARKWAY TI CONSTRUCTION FUND

RANCHO SANTA FE PARKWAY (315)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	209,904	145,754	145,754	211,177	211,177
REVENUES					
Transfer - Capital Street Investment Fees					60,000
Developer Participation		1,712,000	1,712,000		1,712,000
ADOT Participation		26,509,993	26,509,993		25,423,821
County Participation		2,000,000	2,000,000		2,000,000
Unfunded		20,565,425	20,565,425		20,099,924
Other	1,273				
TOTAL REVENUES	1,273	50,787,418	50,787,418	0	49,295,745
TOTAL FUNDS AVAILABLE	\$211,177	\$50,933,172	\$50,933,172	\$211,177	\$49,506,922
EXPENDITURES					
Phase I		39,038,418	39,038,418		37,486,745
Phase II		11,809,000	11,809,000		11,809,000
TOTAL EXPENDITURES	0	50,847,418	50,847,418	0	49,295,745
ENDING BALANCE	\$211,177	\$85,754	\$85,754	\$211,177	\$211,177

MUNICIPAL PROPERTY CORPORATION

MPC (403)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	110,783	108,383	108,383	110,178	109,428
REVENUES					
Transfer from General Fund	628,969	712,569	712,569	712,569	915,994
Other	645			500	
TOTAL REVENUES	629,614	712,569	712,569	713,069	915,994
TOTAL FUNDS AVAILABLE	\$740,397	\$820,952	\$820,952	\$823,247	\$1,025,422
EXPENDITURES					
Debt Payments					
Golf Course	361,500	446,750	446,750	446,750	647,000
Airway Underpass	268,719	268,319	268,319	267,069	270,243
	630,219	715,069	715,069	713,819	917,243
TOTAL EXPENDITURES	630,219	715,069	715,069	713,819	917,243
ENDING BALANCE	\$110,178	\$105,883	\$105,883	\$109,428	\$108,179

HELP LOAN DEBT FUND

HELP LOAN (405)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	153,941	3,065	3,065	3,081	0
REVENUES					
Transfer from Banks Const Fund					
Transfer from HURF	209,991				
Other	31				
TOTAL REVENUES	210,022	0	0	0	0
TOTAL FUNDS AVAILABLE	\$363,963	\$3,065	\$3,065	\$3,081	\$0
EXPENDITURES					
Transfer to Street Dept				3,081	
Debt Payments	360,882				
TOTAL EXPENDITURES	360,882	0	0	3,081	0
ENDING BALANCE	\$3,081	\$3,065	\$3,065	\$0	\$0

WATER OPERATING FUND

WATER OPERATING (501)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	3,053,159	4,759,014	4,759,014	5,233,706	6,709,529
REVENUES					
Charges for Services					
Residential Water	5,433,876	5,421,000	5,421,000	5,459,584	5,058,370
Commercial Water	1,708,568	1,685,000	1,685,000	1,676,101	1,648,000
<i>Total Charges for Services</i>	7,142,444	7,106,000	7,106,000	7,135,685	6,706,370
Fees	262,518	262,550	262,550	257,372	248,750
Bond Proceeds, Transfers & Other	1,381,822	973,040	973,040	978,250	826,029
TOTAL REVENUES	8,786,784	8,341,590	8,341,590	8,371,307	7,781,149
TOTAL FUNDS AVAILABLE	\$11,839,943	\$13,100,604	\$13,100,604	\$13,805,013	\$14,490,678
EXPENDITURES					
Personnel Expenses	2,901,749	2,947,381	2,947,381	2,893,022	3,032,145
Supplies & Services	2,070,120	2,583,170	2,583,170	2,243,270	2,568,130
City and Internal Services	601,210	611,860	611,860	611,860	644,758
Capital Outlay	219,841	496,200	496,200	376,006	541,200
Cash Transfers-General/HURF/IT Capital Renewal	813,317	771,326	771,326	771,326	2,050,114
Contingency		100,000	100,000		500,000
TOTAL EXPENDITURES	6,606,237	7,509,937	7,509,937	6,895,484	9,336,347
ENDING BALANCE	\$5,233,706	\$5,590,667	\$5,590,667	\$6,709,529	\$5,154,331

WATER CAPITAL RENEWAL

WATER CAP RENEWAL (510)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	2,386,180	2,955,266	2,955,266	3,021,143	3,349,774
REVENUES					
Capital Renewal Fee	822,523	825,000	825,000	825,921	825,000
Other - Miscellaneous; Transfers	18,007	18,000	18,000	16,710	1,516,000
TOTAL REVENUES	840,530	843,000	843,000	842,631	2,341,000
TOTAL FUNDS AVAILABLE	\$3,226,710	\$3,798,266	\$3,798,266	\$3,863,774	\$5,690,774
EXPENDITURES					
Storage Tank Restoration	122,038	50,000	50,000	50,000	200,000
Pump Equipment		200,000	200,000	130,000	200,000
Fire Hydrant Replacement	25,297	35,000	35,000	30,000	35,000
Distribution Lines	54,794	300,000	300,000	300,000	500,000
Automated Meter Reading					1,500,000
Other Miscellaneous Expenses	3,438	5,000	5,000	4,000	4,000
Contingency		250,000	250,000		250,000
TOTAL EXPENDITURES	205,567	840,000	840,000	514,000	2,689,000
ENDING BALANCE	\$3,021,143	\$2,958,266	\$2,958,266	\$3,349,774	\$3,001,774

WATER EXPANSION FUND

WATER EXPANSION (511)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	6,795,143	4,980,298	4,980,298	5,488,625	5,789,940
REVENUES					
Fees	185,125	809,000	809,000	298,015	984,000
Interest Earnings	2,478	50,000	50,000	3,300	
Bond Proceeds, Transfers & Other		242,971	242,971		
TOTAL REVENUES	187,603	1,101,971	1,101,971	301,315	984,000
TOTAL FUNDS AVAILABLE	\$6,982,746	\$6,082,269	\$6,082,269	\$5,789,940	\$6,773,940
EXPENDITURES					
Capital Outlay					
East Bench 24" Transmission	1,494,121	2,000,000	2,000,000		2,050,000
Rattlesnake Pump & Motor		500,000	500,000		650,000
Richard/Smith Addition Water Lines		242,971	242,971		
Backup Power for City Well#11					
Transfers					
Contingency		500,000	500,000		500,000
TOTAL EXPENDITURES	1,494,121	3,242,971	3,242,971	0	3,200,000
ENDING BALANCE	\$5,488,625	\$2,839,298	\$2,839,298	\$5,789,940	\$3,573,940

COLORADO RIVER WATER FUND

COLORADO RIVER (521)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	813,657	996,657	996,657	995,428	1,104,986
REVENUES					
Authority Payments	665,903	500,000	500,000	104,558	635,200
Other	5,868	18,000	18,000	5,000	5,000
TOTAL REVENUES	671,771	518,000	518,000	109,558	640,200
TOTAL FUNDS AVAILABLE	\$1,485,428	\$1,514,657	\$1,514,657	\$1,104,986	\$1,745,186
EXPENDITURES					
Capital Outlay					
Professional Services					
Well Site Acquisition					
1 New Production Well #11 - Pump, Line, Booster	490,000				
Contingency		500,000	500,000		500,000
TOTAL EXPENDITURES	490,000	500,000	500,000	0	500,000
ENDING BALANCE	\$995,428	\$1,014,657	\$1,014,657	\$1,104,986	\$1,245,186

WASTEWATER OPERATING FUND

WASTEWATER OPERATING (502)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	1,942,378	1,205,230	1,205,230	1,045,660	1,624,659
REVENUES					
Charges for Services	6,010,059	7,280,880	7,280,880	7,192,000	7,884,000
Fees	480	500	500	500	500
Other, Transfers	7,191	40,000	40,000	9,060	24,783
TOTAL REVENUES	6,017,730	7,321,380	7,321,380	7,201,560	7,909,283
TOTAL FUNDS AVAILABLE	\$7,960,108	\$8,526,610	\$8,526,610	\$8,247,220	\$9,533,942
EXPENDITURES					
Personnel Expenses	793,881	879,316	879,316	893,689	926,867
Supplies & Services	660,909	901,450	901,450	819,450	971,250
City and Internal Services	116,150	92,000	92,000	92,000	94,970
Capital Outlay	571,028	332,200	332,200	110,155	218,214
Cash Transfers					
Admin Support - Engineering	774,145	728,624	728,624	728,624	499,639
Admin Support - General Fund	90,316	126,174	126,174	126,174	136,827
Admin Support - HURF	89,312	37,056	37,056	37,056	42,968
Wtr Quality Prgrm Mgr Support to Wtr Fund					16,712
Benefits Reserve Fund	25,000				
Wastewater Expansion-Debt Payments	3,793,707	3,925,139	3,925,139	3,815,413	3,708,513
Contingency		500,000	500,000		500,000
TOTAL EXPENDITURES	6,914,448	7,521,959	7,521,959	6,622,561	7,115,960
ENDING BALANCE	\$1,045,660	\$1,004,651	\$1,004,651	\$1,624,659	\$2,417,982

WASTEWATER EXPANSION FUND

WASTEWATER EXPANSION (512)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	5,367,623	6,597,623	6,597,623	7,466,071	6,944,971
REVENUES					
Fees	109,726			216,626	
Interest Earnings & Other	46,930	163,431	163,431	30,000	
Transfers	5,293,707	3,925,139	3,925,139	3,815,413	3,708,513
Bond Proceeds	2,061,101	4,410,000	4,410,000	2,773,230	
TOTAL REVENUES	7,511,464	8,498,570	8,498,570	6,835,269	3,708,513
TOTAL FUNDS AVAILABLE	\$12,879,087	\$15,096,193	\$15,096,193	\$14,301,340	\$10,653,484
EXPENDITURES					
Capital Outlay					
Professional Services	601,606	500,000	500,000	658,000	700,000
Chestnut Sewer Line Relocation					100,000
DDWWTP - Modification ADEQ Required	2,061,101	4,410,000	4,410,000	2,773,230	
HTWWTP - Upgrade & Expansion					
I-40 Sewer Line Boring					
Park Street Sewer Line Replacement		163,431	163,431		
Sewer Line Replacement/Realignment	1,696	150,000	150,000		
Sewer Projects - Lines/Extensions					100,000
Sewer Extension Improvement District					30,000
North Kingman Sewer		105,250	105,250		
Debt Principal & Interest Pmt-DT WWTP	101,960	1,249,504	1,249,504	1,249,504	1,217,100
Debt Principal & Interest Pmt-New HTWWTP	2,140,400	2,675,635	2,675,635	2,675,635	2,675,635
Debt Principal & Interest Pmt-Old HTWWTP	506,253				
Cash Transfers					
Contingency		1,000,000	1,000,000		1,000,000
TOTAL EXPENDITURES	5,413,016	10,253,820	10,253,820	7,356,369	5,822,735
REQUIRED RESERVE REPAIR/REPLACEMENT	\$0	\$0	\$0	\$0	\$535,127
REQUIRED RESERVE DEBT SERVICE	\$1,848,801	\$2,277,132	\$2,277,132	\$2,627,348	\$3,405,895
ENDING BALANCE	\$5,617,270	\$2,565,241	\$2,565,241	\$4,317,623	\$889,727

SANITATION OPERATING FUND

SANITATION FUND (503)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	1,075,131	915,164	915,164	1,299,756	1,280,451
REVENUES					
Charges for Services					
Residential Service	2,390,373	2,380,000	2,380,000	2,398,095	2,390,000
Commercial Service	923,764	925,000	925,000	908,745	910,000
<i>Total Charges for Services</i>	3,314,137	3,305,000	3,305,000	3,306,840	3,300,000
Other, Transfers	49,624	28,000	28,000	32,776	58,222
TOTAL REVENUES	3,363,761	3,333,000	3,333,000	3,339,616	3,358,222
TOTAL FUNDS AVAILABLE	\$4,438,892	\$4,248,164	\$4,248,164	\$4,639,372	\$4,638,673
EXPENDITURES					
Personnel Expenses	1,033,892	1,063,871	1,063,871	1,034,050	1,079,105
Supplies & Services	1,046,857	1,110,320	1,110,320	1,063,850	1,110,600
City and Internal Services	475,375	474,825	474,825	474,825	495,236
Capital Outlay	343,794	600,700	600,700	533,700	861,200
Cash Transfers					
Admin Support - General Fund	180,632	195,212	195,212	195,212	212,081
Admin Support - HURF	33,586	57,284	57,284	57,284	66,371
Benefits Reserve Fund	25,000				
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	3,139,136	3,602,212	3,602,212	3,358,921	3,924,593
ENDING BALANCE	\$1,299,756	\$645,952	\$645,952	\$1,280,451	\$714,080

911 DISPATCH CENTER FUND

911 DISPATCH CENTER (591)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	0	33,848	33,848	185,434	236,326
REVENUES					
Charges for Services					
KPD	872,898	931,903	931,903	931,903	931,903
KFD	140,913	151,008	151,008	151,008	151,008
Capital Projects	554,034				
NACFD	129,739	89,053	89,053	89,053	89,053
GV	69,554	48,043	48,043	48,043	48,043
PP	11,019	7,339	7,339	7,339	7,339
Pine Lake	2,580	1,457	1,457	1,457	1,457
<i>Total Charges for Services</i>	1,780,737	1,228,803	1,228,803	1,228,803	1,228,803
Other, Transfers	53,099	60,000	60,000		15,495
TOTAL REVENUES	1,833,836	1,288,803	1,288,803	1,228,803	1,244,298
TOTAL FUNDS AVAILABLE	\$1,833,836	\$1,322,651	\$1,322,651	\$1,414,237	\$1,480,624
EXPENDITURES					
Personnel Expenses	770,560	968,396	968,396	898,670	1,008,926
Supplies & Services	14,163	49,450	49,450	39,641	49,090
City and Internal Services	74,500	143,600	143,600	143,600	162,740
Capital Outlay	721,179	60,000	60,000	34,000	
Cash Transfers					
Admin Support - General Fund	62,000	62,000	62,000	62,000	62,000
Benefits Reserve Fund	6,000				
Contingency		10,000	10,000		10,000
TOTAL EXPENDITURES	1,648,402	1,293,446	1,293,446	1,177,911	1,292,756
ENDING BALANCE	\$185,434	\$29,205	\$29,205	\$236,326	\$187,868

FLEET INTERNAL SERVICES FUND

FLEET SERVICES (601)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	149,053	174,064	174,064	144,657	105,042
REVENUES					
Transfers	1,168,663	1,170,362	1,170,362	1,170,362	1,240,203
Other	1,578	2,000	2,000	1,600	1,500
TOTAL REVENUES	1,170,241	1,172,362	1,172,362	1,171,962	1,241,703
TOTAL FUNDS AVAILABLE	\$1,319,294	\$1,346,426	\$1,346,426	\$1,316,619	\$1,346,745
EXPENDITURES					
Personnel Expenses	459,878	465,289	465,289	457,025	491,042
Supplies & Services	571,102	626,300	626,300	655,052	676,580
City and Internal Services	32,550	38,300	38,300	38,300	39,470
Capital Outlay	61,107	61,200	61,200	61,200	64,200
Transfers - General Fund Allocation	50,000				
Contingency		50,000	50,000		50,000
TOTAL EXPENDITURES	1,174,637	1,241,089	1,241,089	1,211,577	1,321,292
ENDING BALANCE	\$144,657	\$105,337	\$105,337	\$105,042	\$25,453

FACILITIES MAINTENANCE INTERNAL SERVICES FUND

FACILITIES MAINTENANCE (603)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	405,081	521,145	521,145	516,336	551,654
REVENUES					
Transfers	682,600	682,600	682,600	682,600	689,155
Other	3,277	3,000	3,000	3,000	3,000
TOTAL REVENUES	685,877	685,600	685,600	685,600	692,155
TOTAL FUNDS AVAILABLE	\$1,090,958	\$1,206,745	\$1,206,745	\$1,201,936	\$1,243,809
EXPENDITURES					
Personnel Expenses	238,017	246,508	246,508	243,773	254,339
Supplies & Services	307,103	350,200	350,200	342,059	459,700
City and Internal Services	1,950	1,950	1,950	1,950	2,048
Capital Outlay	27,552	75,000	75,000	62,500	157,500
Contingency		50,000	50,000		50,000
TOTAL EXPENDITURES	574,622	723,658	723,658	650,282	923,587
ENDING BALANCE	\$516,336	\$483,087	\$483,087	\$551,654	\$320,222

INFORMATION TECHNOLOGY INTERNAL SERVICES FUND

INFORMATION TECH (604)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	390,655	164,198	164,198	170,773	152,080
REVENUES					
Transfers	634,000	1,130,500	1,130,500	1,130,500	1,102,710
Other	1,605	4,000	4,000	1,500	1,500
TOTAL REVENUES	635,605	1,134,500	1,134,500	1,132,000	1,104,210
TOTAL FUNDS AVAILABLE	\$1,026,260	\$1,298,698	\$1,298,698	\$1,302,773	\$1,256,290
EXPENDITURES					
Personnel Expenses	554,370	565,836	565,836	534,110	570,518
Supplies & Services	289,817	274,250	274,250	280,001	381,510
City and Internal Services	11,300	11,300	11,300	11,300	11,385
Capital Outlay		303,500	303,500	325,282	182,000
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	855,487	1,254,886	1,254,886	1,150,693	1,245,413
ENDING BALANCE	\$170,773	\$43,812	\$43,812	\$152,080	\$10,877

INSURANCE INTERNAL SERVICES FUND

INSURANCE SERVICES (602)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	1,359,693	1,118,543	1,118,543	1,193,301	1,260,301
REVENUES					
Transfers	605,000	605,000	605,000	605,000	605,000
Other	11,285	10,000	10,000	7,000	7,000
TOTAL REVENUES	616,285	615,000	615,000	612,000	612,000
TOTAL FUNDS AVAILABLE	\$1,975,978	\$1,733,543	\$1,733,543	\$1,805,301	\$1,872,301
EXPENDITURES					
Self Insurance	47,931	125,000	125,000	75,000	125,000
Insurance Premiums	316,046	365,000	365,000	330,000	365,000
Transfers - General/HURF Allocation	418,700	140,000	140,000	140,000	
Contingency		100,000	100,000		100,000
TOTAL EXPENDITURES	782,677	730,000	730,000	545,000	590,000
ENDING BALANCE	\$1,193,301	\$1,003,543	\$1,003,543	\$1,260,301	\$1,282,301

BENEFITS RESERVE INTERNAL SERVICES FUND

BENEFITS RESERVE (605)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	3,888,860	2,983,388	2,983,388	3,209,679	2,834,775
REVENUES					
Transfers	3,774,572	3,662,982	3,662,982	3,540,000	3,748,655
Other	537,792	505,000	505,000	523,000	515,000
TOTAL REVENUES	4,312,364	4,167,982	4,167,982	4,063,000	4,263,655
TOTAL FUNDS AVAILABLE	\$8,201,224	\$7,151,370	\$7,151,370	\$7,272,679	\$7,098,430
EXPENDITURES					
Claims & Expenses	4,942,780	6,200,000	6,200,000	4,410,404	4,300,000
Transfers & Other	48,765	272,500	272,500	27,500	32,500
Department Disbursements					451,790
Contingency		250,000	250,000		250,000
TOTAL EXPENDITURES	4,991,545	6,722,500	6,722,500	4,437,904	5,034,290
RESERVE POST EMPLOYMENT BENEFIT	\$0	\$0	\$0	\$0	\$1,200,000
ENDING BALANCE	\$3,209,679	\$428,870	\$428,870	\$2,834,775	\$864,140

IMPROVEMENT DISTRICT DEBT FUNDS

IMPROVEMENT DISTRICT DEBT FUNDS	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	3,237,867	3,134,668	3,134,668	2,887,070	3,116,255
REVENUES					
Principal & Interest Revenue	1,267,073	1,114,025	1,114,025	1,147,158	1,104,589
Transfers		490,222	490,222	705,007	
Other - Interest Earned	16,587	5,500	5,500	15,200	
TOTAL REVENUES	1,283,660	1,609,747	1,609,747	1,867,365	1,104,589
TOTAL FUNDS AVAILABLE	\$4,521,527	\$4,744,415	\$4,744,415	\$4,754,435	\$4,220,844
EXPENDITURES					
Services	1,148	898	898	898	898
City and Internal Services	33,440	33,440	33,440	33,440	33,440
Transfers					
Debit Payments Airway Ave Railroad Crossing, Wallapai-Marlene, East Golden Gate,KAT/Banks	1,599,869	1,603,842	1,603,842	1,603,842	1,605,215
TOTAL EXPENDITURES	1,634,457	1,638,180	1,638,180	1,638,180	1,639,553
ENDING BALANCE	\$2,887,070	\$3,106,235	\$3,106,235	\$3,116,255	\$2,581,291

FLOOD CONTROL CONSTRUCTION FUND

FLOOD CONTROL (751)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	2,307,584	751,196	751,196	803,094	720,525
REVENUES					
County Contribution		509,893	509,893	781,513	798,384
Interest Earnings/Other Miscellaneous	5,373	2,500	2,500	22,766	3,000
TOTAL REVENUES	5,373	512,393	512,393	804,279	801,384
TOTAL FUNDS AVAILABLE	\$2,312,957	\$1,263,589	\$1,263,589	\$1,607,373	\$1,521,909
EXPENDITURES					
Capital Outlay					
Railroad Drainage Channel		100,000	100,000		150,000
North Glen Road					100,000
Bull Mountain Drainage Channel	9,863	50,000	50,000		200,000
Western Avenue		200,000	200,000	220,000	200,000
Airway Avenue				500,000	
Airfield Avenue		450,000	450,000		
Land Acquisition - Drainage		100,000	100,000	34,048	100,000
Pacific Avenue				70,000	
Airway Channel				35,000	
Channel Erosion Protection		50,000	50,000	25,000	
Drainage Maint/Channel Erosion Protection					200,000
Central Street Milling-Manholes/Wtr Valves				2,800	
Contingency		100,000	100,000		100,000
Transfers					
Capital Projects-Airway@Western Wastewater Expansion Fund	1,500,000				250,000
TOTAL EXPENDITURES	1,509,863	1,050,000	1,050,000	886,848	1,300,000
ENDING BALANCE	\$803,094	\$213,589	\$213,589	\$720,525	\$221,909

GRANTS FUND

GRANTS FUND (752)	Actual FY 2011-12	Budget FY 2012-13	Adjusted Budget FY 2012-13	Estimated FY 2012-13	Adopted FY 2013-14
BEGINNING BALANCE	572,975	590,775	590,775	466,654	470,018
REVENUES					
Grants					
Federal Magnet, HIDTA, Vest OCDETF, CDBG, JAG, Fire Act, HSIP	940,993	3,010,797	3,010,797	1,160,587	1,666,456
State Historic Preservation, Homeland Security, Eastern Pathway, GOHS DHE, Victims Rights GITEM	302,397	633,800	633,800	605,761	394,020
County Rico	613,351	300,000	300,000	408,619	605,000
Other Byways, Police, Misc	50,976	1,743,000	1,743,000	154,221	1,853,440
<i>Total Grants</i>	1,907,717	5,687,597	5,687,597	2,329,188	4,518,916
Transfers & Other	680	132,887	132,887	5,587	94,707
TOTAL REVENUES	1,908,397	5,820,484	5,820,484	2,334,775	4,613,623
TOTAL FUNDS AVAILABLE	\$2,481,372	\$6,411,259	\$6,411,259	\$2,801,429	\$5,083,641
EXPENDITURES					
Federal	941,065	2,998,684	2,998,684	1,066,174	1,542,403
State	137,943	485,000	485,000	456,741	210,000
County	684,887	300,000	300,000	408,619	605,000
Other	44,565	2,061,975	2,061,975	150,857	2,080,923
Cash Transfers	206,258	223,900	223,900	249,020	456,120
TOTAL EXPENDITURES	2,014,718	6,069,559	6,069,559	2,331,411	4,894,446
ENDING BALANCE	\$466,654	\$341,700	\$341,700	\$470,018	\$189,195