

CITY OF KINGMAN, ARIZONA  
**ADOPTED BUDGET**  
AND CAPITAL IMPROVEMENT PLAN  
Fiscal Year 2015-2016

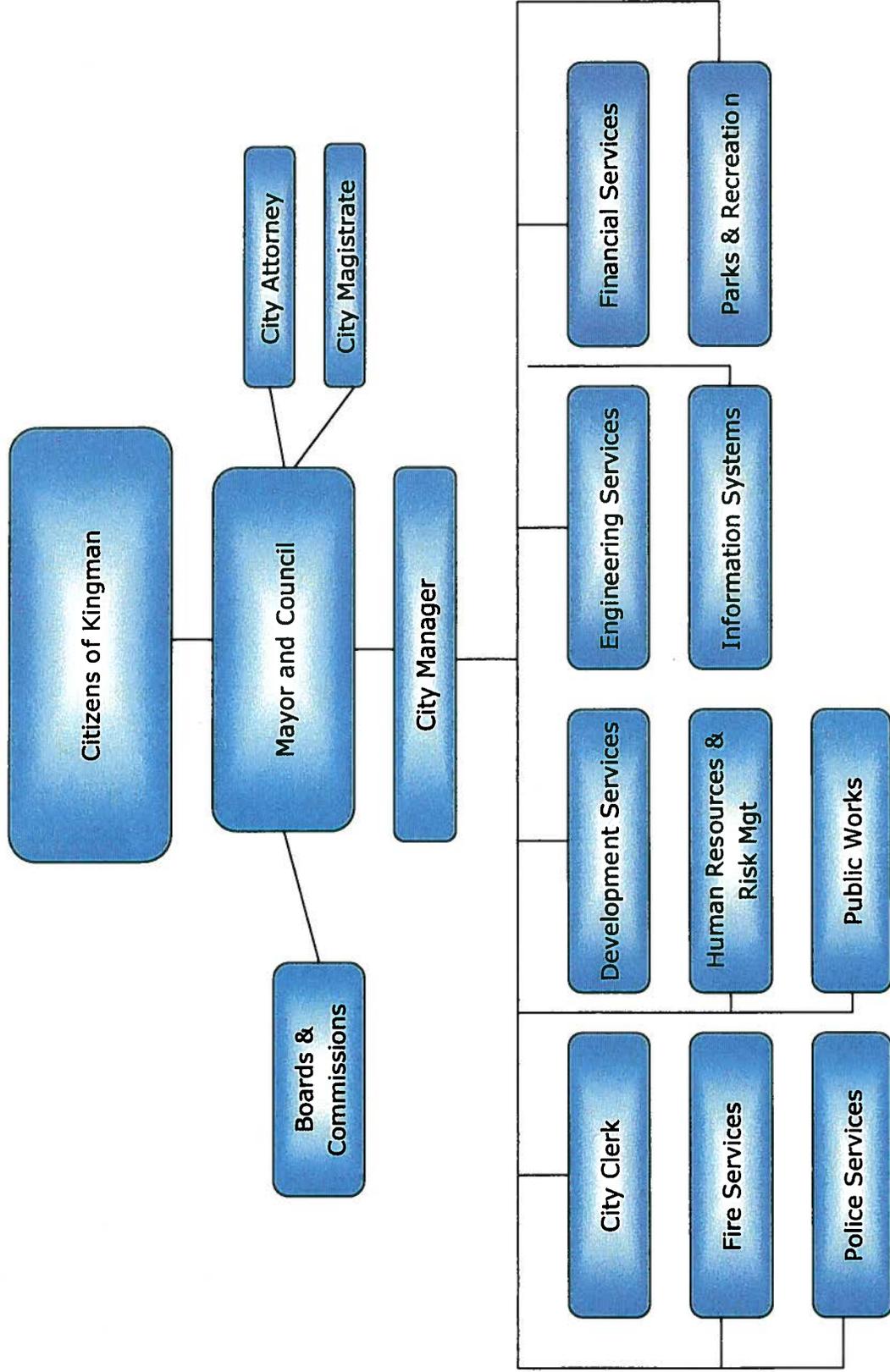
**Presented to the City Council  
By City Manager John Dougherty**

**Photo Courtesy Porsha Rowe**

**City of Kingman, Arizona**  
**Adopted Budget - Fiscal Year 2016**  
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# City of Kingman Organization Chart



# City of Kingman

## City Council Members

Mayor, Richard Anderson  
Vice Mayor, Mark Wimpee  
Mark Abram  
Larry Carver  
Jen Miles  
Stuart Yocum  
Carole Young

## City Manager

John Dougherty

## City Attorney

Carl Cooper

## Magistrate

Jeffrey Singer

## Departments

City Clerk	Sydney Muhle
Development Services	Gary Jeppson
Engineering Services	Greg Henry
Financial Services	Tina D Moline
Fire Services	Jake Rhoades
Human Resources & Risk Mgt.	Jackie Walker
Information Technology	Joe Clos
Parks & Recreation	Mike Meersman
Police Services	Robert DeVries
Public Works	Rob Owen

# City of Kingman Community Profile

Town Settled City Incorporated Form of Government Area of City in Square Miles Persons per Square Mile	→ → → → →	1887 January 21, 1952 Council - Manager 35.3 sq. miles 804
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Gender Distribution	
Male	48.9%
Female	51.1%

Median Age	
Male	37.1
Female	41.7

Population	
Kingman City Limits	
2011	28,029
2012	28,336
2013	28,393
Kingman Area (including unincorp. area)	
2011	45,158
2012	45,750
2013	46,665

Population Projections	
Kingman City Limits	
2015	28,961
2020	31,857
2025	35,042
Kingman Area (including unincorp. area)	
2015	47,598
2020	52,357
2025	57,592

Ethnic Distribution	
White	88.0%
African-American	1.0%
Native American	1.0%
Asian/Pacific Islander	1.0%
Hispanic/Latino/Other	9.0%

Age Composition	
Under 5 Years	6.5%
6-19 Years	19.8%
20-49 Years	34.8%
50-69 Years	26.0%
70 + Years	12.9%

Educational Attainment	
Bachelors Degree, Graduate or Professional Degree	15.4%
High School Graduate	86.6%

Household Information (Mohave County)	
Persons per Household	2.52
Median Household Income	\$41,723
Mean Travel Time to Work	15.2

Employment by Industry (MSA)	
Retail & Professional Services	40.23%
Public Administration	28.31%
Transport., Communications, UT	18.87%
Manufacturing	4.64%
Construction	4.47%
Other	3.48%

Major Employers	
Kingman Regional Hospital	1630
Mohave County	1325
Kingman Unified School District	985
Mohave Community College	700
American Woodmark Corporation	500
Walmart	470

## Accounting Structure and Basis

The governmental environment differs from that of business enterprises; however, the underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities is established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self balancing accounting entity reporting the assets, liabilities, equity and performance of the fund. The types of funds used by the City of Kingman and their purposes are presented below.

### Fund Structure:

**Governmental Funds** – Uses the modified accrual basis of accounting and budgeting.

**General Fund** – This fund is used to account for basic governmental services supported mainly by local sales taxes. Services accounted for within this fund include police and fire services, municipal court services, parks and recreation programs, community development departments and general administration.

**Special Revenue** – Special revenue funds account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. For example, Highway Urban Revenue (HURF funds) may only be used for street and road activities.

**Capital Projects** – These funds account for acquisition and construction of major capital facilities, except enterprise fund projects which are included within Proprietary Funds. Examples of capital projects included within the governmental capital projects funds include the Gordon Drive Widening Fund and Rattlesnake Wash TI (Rancho Santa Fe Parkway TI) Construction Fund.

**Proprietary Funds** – Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

**Enterprise Funds** – These funds account for operations financed primarily by user fees and are operated in a manner similar to private business. These funds include the Water, Sewer and Sanitation Funds.

**Internal Services** – Internal service funds are used to account for services provided by one department to other departments on a cost reimbursement basis. The City's internal service funds include fleet services, building maintenance, information systems, insurance services and employee benefit services.

## Accounting Structure and Basis

### *Basis of Accounting and Budgeting of Funds:*

**Modified Accrual** – Revenues are recognized when measurable and available (revenue received during fiscal year or within 60 days of year end).

**Accrual** – Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flow.

## **Glossary**

**ACCRUAL BASIS.** Accounting basis which records the effect of transactions in the period in which they were earned or liability incurred, rather than the period the cash is received or paid.

**ANNUAL BUDGET.** A budget that applies to a single fiscal year (July 1, 2010 – June 30, 2011).

**APPROPRIATION.** A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

**ASSESSED VALUATION.** A valuation upon real estate as a basis for levying taxes.

**ASSET.** Anything having a commercial or exchange value.

**BASIS OF ACCOUNTING.** A term used to refer to when revenues, expenditures, transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

**CAPITAL IMPROVEMENTS PROGRAM.** Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long-term debt.

**CAPITAL ASSETS.** Long-lived tangible assets obtained as a result of capital outlay or other event such as a donation. Examples include land, buildings, improvements and equipment.

**CAPITAL OUTLAY.** Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of \$5,000 with a service life of greater than one year.

**CONSTANT DOLLARS.** Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

**DEBT.** An obligation of the City resulting from borrowing money in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

**DEBT LIMIT.** The maximum amount of debt legally permitted.

**DEBT SERVICE.** The payment of principal and interest on outstanding debt.

**DEFERRED REVENUE.** Amounts for which asset recognition has been met, but for which revenue recognition has not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

## Glossary

**DEFICIT.** Relating to financial position (1) excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenues during a fiscal year.

**DEFICIT SPENDING.** Excess of expenditures over revenue. The net loss lowers fund balance.

**DEPRECIATION.** The apportionment of the cost of a capital asset expensed over the number of years of its estimated useful life.

**ECI.** Employment Cost Index provided by the Bureau of Labor and Statistics for state and local governments

**ENCUMBRANCES.** Commitments related to unperformed contracts for goods or services. Used in budgetary control, they represent the estimated amount of expenditures to result when unperformed contracts are completed.

**ENTERPRISE FUND.** A fund established to account for activities operated in a manner similar to the private sector and is supported primarily by user fees. Such funds include Water, Sewer, Sanitation and Internal Service Funds. Internal Service Funds are similar in nature to enterprise funds, with the City as the main customer.

**ESTIMATED REVENUES.** The budgetary estimates of revenue to be received.

**EXPENDITURES.** The measurement of net decreases in financial resources within governmental funds. This includes current operating expenses, debt service and capital outlays.

**FISCAL YEAR.** A 12 month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of operations.

**FLSA.** Fair Labor Standards Act is a federal statute of the United States that establishes standards and definitions for a variety of employment related rules.

**FUND.** A fiscal and accounting entity with a self balancing set of accounts for recording results of operations and reflecting related assets and liabilities.

**FUND BALANCE.** The accumulated equity balance in a governmental fund resulting from operations over the years. This is the difference between fund assets and fund liabilities.

**GASB.** Governmental Accounting Standards Board is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States.

## Glossary

**GENERAL FUND.** A fund used to account for basic governmental services supported generally by taxes. Accounts for all financial resources not required to be accounted for in another fund.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP).** Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to local governments is the Governmental Accounting Standards Board (GASB).

**INTERNAL SERVICE FUND.** A fund used to account for the services provided by one department to other departments on a cost reimbursement basis.

**LIABILITIES.** Claims arising from present obligations to transfer assets or provide services in the future resulting from past transactions or events.

**MODIFIED ACCRUAL BASIS.** Accounting basis under which revenues are recognized when they become measurable and available. Expenditures are recognized when the fund liability is incurred, except for long-term debt interest, which is recognized when due.

**NOMINAL DOLLARS.** Dollars *unadjusted* for inflation.

**PROPRIETARY FUND TYPE.** The classification used to account for a government's ongoing activities that are similar to those found in the private sector and whose operations are financed primarily by user fees.

**RETAINED EARNINGS.** The accumulated equity balance in an enterprise or internal service fund resulting from operations over the years.

**RIF.** Reduction in force.

**SPECIAL REVENUE FUND.** A fund used to account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes.

**TAX LEVY.** An annual amount of secondary taxes imposed by the City on property owners in support of payment of General Obligation bonds when voter approved. (City of Kingman does *NOT* have a primary property tax levy and currently has no outstanding G.O. bonds).

**TAX RATE.** The rate per \$1,000 of assessed valuation of property used to calculate the tax assessment of a parcel of property. The rate is derived by dividing the amount to be raised in taxes by the total assessed value of the City divided by 1000.

## Glossary

**USE OF FUND BALANCE.** Term used for budgetary purposes to reflect the amount budgeted expenditures (appropriations) exceed estimated revenues. This budgeted net loss is financed by use of a fund balance available from previous fiscal years. For accounting purposes, this is not considered revenue.

**WIFA.** Water Infrastructure Financing Authority is an independent agency of the state of Arizona and is authorized to finance the construction, rehabilitation and/or improvement of drinking water, wastewater, wastewater reclamation, and other water quality facilities/projects. Generally, WIFA offers borrowers below market interest rates on loans. As a "bond bank," WIFA is able to issue water quality bonds on behalf of communities for basic water infrastructure. Through active portfolio and financial management, WIFA provides significant savings due to lower interest rates and no closing costs. WIFA is able to lower a borrower's interest costs to between 70 and 95% of WIFA's tax-exempt cost of borrowing. WIFA's principal tools for providing low interest financial assistance include the Clean Water Revolving Fund for publicly held wastewater treatment projects and the Drinking Water Revolving Fund for both publicly and privately held drinking water systems.



**BUDGET and CAPITAL IMPROVEMENTS PLAN CALENDAR**

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<b>2014 December</b>	19	Distribute Capital Improvement Plan (CIP) forms to staff
<b>2015 January</b>	16	Departments submit CIP estimates to finance
	23	Council priorities setting meeting
	30	Distribute pre-budget priorities worksheets to departments
<hr/>		
<b>2015 February</b>	09	Departments submit pre-budget priorities to finance
	09	Distribute budget forms to staff
	23	Council receives department budget priorities & CIP draft
	23	Departments submit budget forms to finance
<hr/>		
<b>2015 March</b>	02	<b><u>Council work session</u></b> – Pre-budget Priorities and Capital Improvements Plan Work Session 9:00-3:00
	16	Finance submits operating budget requests to City Manager
	19-26	Staff work sessions – Operating budget overview with Manager
<hr/>		
<b>2015 April</b>	07	Council receives Preliminary Budget and CIP
	13	<b><u>Council budget work session</u></b> 9:00 am – 3:00 pm
	23	Latest possible date for additional <b><u>Council</u></b> discussion & direction on Preliminary Budget and CIP items in order to adopt Tentative Budget May 5; (if final budget adoption is moved to June, then May 8 becomes latest date for additional Council work sessions / agenda discussion if needed)
<hr/>		
<b>2015 May</b>	05	<b><u>Council</u></b> discussion and adoption of Tentative Budget and CIP
	10	Publish Tentative Budget and Notice of Public Hearing (first publication)
	17	Publish Tentative Budget and Notice of Public Hearing (second publication)
	19	Public Hearing and <b><u>Council</u></b> adoption of Final Budget and CIP

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*City of Kingman*

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[www.cityofkingman.gov](http://www.cityofkingman.gov)

July 1, 2015

Honorable Mayor and City Councilmembers  
City of Kingman, Arizona

Dear Mayor and Members of the City Council,

We respectfully submit to you the City of Kingman's Budget for Fiscal Year 2015-2016. The budget matches as closely as possible the City's available resources with the needs of the community. Although this continues to be a time of economic uncertainty, this budget reflects our commitment to the citizens of the community to continue to provide essential services in a cost-effective way.

### ***Budget Process***

The City's budget process is essentially a year round activity with priorities, objectives and challenges discussed throughout the year. Various public speaking engagements provided many opportunities for citizens to discuss their thoughts, ideas and values with the City Council and staff. Work sessions, agenda items and public hearings on budgetary concerns, service levels, needs within the capital improvements plan, the City's revenue structure, economic and infrastructure challenges, and the overall financial status occurred many times throughout the year. Tri-city Council meetings, legislative days and town halls provided additional opportunities for the City Council and interested persons to review and discuss capital projects, revenue streams, legislative items and the budgetary challenges we face.

Priorities, objectives and challenges identified by the Council, Commissioners, staff and the community were discussed in a pre-budget priorities and capital improvements workshop in March. This was followed by meetings with each department director and the City Manager. After manager/department reviews and in consideration of available revenues combined with economic projections, additional adjustments were made and the preliminary budget was created.

At that point, the City Council was able to add to, delete from or modify the preliminary budget. The preliminary budget, with any additions or deletions then became the tentative budget adopted by the City Council at the first meeting in May. The tentative budget set a ceiling for budget appropriations. At that point, the tentative budget could be modified or decreased, but total appropriations could not be increased. The tentative budget with final changes was presented for a public hearing and final adoption at the second Council meeting in May.

**Local Economy**

Kingman's location along the Highway 93 corridor, Interstate 40 and the BNSF railway and its proximity to the Kingman Airport allow the City to serve as the primary commercial, industrial and service center for the northwestern Arizona region. Tourism, wholesale and retail trades are among the major employment sectors. Unemployment rates compare with those of the County, State and U.S. However, County per capita income levels are below those of the State and nation.

The population within the City limits is currently reported as 28,029 (2010 U.S. Census) with another estimated 18,000+ people residing just outside the City limits. The City of Kingman ultimately provides municipal services of one form or another to residents living in the greater Kingman area and to many non-residents passing through the area. This unique situation creates quite a challenge in managing the resources and opportunities for the community as a whole.

The City of Kingman's governmental financial strengths can be summarized as having historically solid financial performance aided by excellent debt service coverage levels. Risks include a concentrated reliance on local transaction privilege tax to fund general services. In fact, City transaction privilege tax accounts for nearly 60% of all general fund revenues. Further, retail transaction privilege tax accounts for half of all City transaction privilege tax collected. The City of Kingman does **NOT** levy a primary property tax, and thus does not directly benefit from the property tax base associated with existing or new development. The limited character of the revenue base, service area challenges, and per capita incomes continue to be areas of concern.

Commercial development opportunities and the residential construction market have continued to play important roles in the local economy. An increase in development and real estate transactions indicate growth in the economy. Investments in medical and medical education facilities as well as commercial and residential development have continued to progress with several projects underway thus providing notable construction activity in our area. It should be of significant consideration that our ability to provide a business-friendly environment, to attract and retain business, and to continue to pursue economic opportunities that **provide jobs** for our citizens are keys to our community's overall economic success.

**Financial Condition**

**Long-term Financial Planning** – The City of Kingman is dedicated to enhancing the quality of life for its citizens and to provide municipal services in the most effective and efficient manner while exercising fiscal responsibility.

The City's long-term financial plan includes a "growth-pays-for-growth" philosophy for the purpose of matching growth related capital improvements with new development. However, legislative changes modified the administration of development investment fees and placed limits on incremental construction transaction privilege tax. Thus, the City repealed local development investment fees (*with the exception of wastewater fees already pledged as debt service*) and an incremental construction transaction privilege tax for growth related infrastructure would be considered in 2015. However, based on more recent legislative discussion the administration of construction transaction privilege tax may also be subject to changes in the future thus forcing the City to pursue other financial alternatives for capital projects and virtually eliminating our ability to enforce a "growth-pays-for-growth" philosophy.

The long-term plan also includes a recommendation to pursue additional funding sources and diversified revenues, such as primary property taxes, transaction privilege tax increments and debt service to fund capital improvements and ongoing operating expenses. Several of these ideas and various options were implemented the past several years. For example, the room tax rate was increased to provide partial funding for a few small but critical capital purchases; a 1% restaurant and bar tax rate was adopted with collections dedicated to street maintenance; and effective July 1, 2013 the overall transaction privilege tax rate (TPT) increased from 2% to 2.5%. The TPT rate change should provide an overall increase in revenue that may be used to fund essential services and associated maintenance of the City's assets; however, this change is temporary due to a sunset clause whereby the rate is set to expire on June 30, 2016. Over the year, there have been meetings and work sessions discussing the impact of the sunset clause. A public hearing to remove the sunset clause is scheduled to take place during FY16.

The City's water and wastewater long-term financial plans include fee structures that will support system operations as well as debt service and capital funding for necessary upgrades and expansion of the City's water and wastewater system projects that are ongoing. The water system has cash reserves that should be sufficient to fund about half of the 5 year capital improvements plan. The water base rate was reduced \$2 per month effective July 1, 2013 resulting in a revenue reduction of \$450,000 annually. While this is beneficial to customers, this amounts to a reduction in revenue of \$2.25 million over a 5 year period and diminishes net income inflow for future capital projects.

Net income for the wastewater system for fiscal year 2015 is estimated to be \$950,000, and the City is in full compliance with loan covenants. The accumulated cash balances combined with the next 2 years' net income (at current rates) will enable the City to complete its sewer expansion projects and other capital improvements on the 5 year plan.

***Fund Balances*** – The City will end FY2015 with an estimated \$10.1 million in the general fund balance, which will be an increase of \$1.8 million in the fund balance from the prior year (this does not include \$1.2 million which has been aside for tourism). While there are many factors that contribute overall to the upturn in the year-end estimated fund balance, the most significant factor is implementation of a 0.5% increase in the local transaction privilege tax rate. While the City has continued to be conservative in both spending and budget practices at the local level, revenue sources from the federal level have diminished and in some cases at the state level funds have been completely swept or diverted to some degree.

A year-to-year review of revenues and expenses since 2007-2008 confirms the City has been diligent in reducing the budget, keeping operating expenses less than incoming revenue; and the City has continued to support transfers to other funds to keep them whole. Examples of such transfers include matching funds for homeland security grants; matching funds for the transit bus system as well as absorption of diminished federal funds and elimination of participation from the County for bus services to areas outside City limits; transfer of funds to make whole the operation of the Powerhouse; full absorption of school resource officers previously funded from federal grants and local schools; transfer of funds to replace obsolete technology and administer the consolidated 911 dispatch center; transfer of funds to complete the federally mandated public safety communications projects; transfer of funds for immediately necessary capital purchases and/or replacements, transfer of funds for the final debt service on the municipal golf course and the City's share of the Airway underpass project; sweeping by the State of all lottery and powerball funds; and diversion of HURF funds by the State.

As mentioned earlier, other legislative actions resulting in necessary transfer of funds due to a loss of local revenues include changes in development investment fees and a retroactive limit on incremental construction transaction privilege tax. While the City has been diligent in reducing operating budgets to live within our means, other actions outside the control of the City combined with fund transfers such as those mentioned above contributed to a decline in the general fund balance. Thus, there was a need to increase local transaction privilege tax. It should be noted that commendable diligence by employees, leadership of the City Council, assistance from City Commissions, and of course community support are driving factors that have allowed the City to keep the fund balance at or above a minimum of 25% which is quite remarkable given the overall economic challenges the last 7 years.

We anticipate the general fund balance, less tourism funds, to be in the range of \$10.1 million to begin FY2016 and a projected ending balance, less tourism funds, of \$7.6 million.

**Year-to-Year General Fund Balance Comparisons** (in millions of dollars)

	2009	2010	2011	2012	2013	2014	2015
<b>Budget</b> (includes contingency)	\$5.4	\$6.2	\$4.3	\$4.3	\$4.0	\$5.1	\$6.5
<b>Actual</b>	\$7.9	\$8.0	\$7.2	\$7.4	\$6.6	\$8.3	\$10.1

**Debt Service** – The City has spent the past several years upgrading and expanding both the Hilltop and Downtown Wastewater Treatment Facilities. In February 2009, the City received approval of a \$35 million loan from the Water Infrastructure Authority of Arizona (WIFA) for design and construction of upgrades and expansion of the Hilltop Wastewater Treatment Plant. Construction is now complete with operations in full swing. The City also received approval of an \$18 million WIFA loan in February 2011 for the upgrade and expansion of the Downtown Wastewater Treatment Plant. Development investment fees and sewer user fees will be combined to make payments over the next 20 years in the amount of nearly \$4 million each year. With the pace of development on the rise but still uncertain and until the City combined with development efforts can expand the collection system, the debt service responsibility falls primarily on the shoulders of current sewer customers. It is recommended Council continue to support ideas for sewer expansion programs and revisit sewer connection policies in the future. These concepts will be explored in greater detail later in the budget message.

The City has only one bond obligation; a revenue bond secured by excise tax (general fund revenues). The bond obligation is the 2005 construction of a railroad underpass in the City’s northeast quadrant. The area continues to experience development activity and transportation issues remain at the forefront of capital improvement needs. This was a \$10 million public-private partnership with the City’s share equal to \$2.8 million via a 15-year excise tax revenue bond and the balance from private property owners with funding issued from an improvement district bond. The City’s annual payment is about \$270,000 with the final payment to occur in 2020.

In December 2007, the City entered into a 10-year purchase agreement with the Arizona Department of Transportation for property where the public works facilities are located. There are 3 more payments in the amount of \$305,000 each for this property.

On behalf of private property owners desiring a combination of water, sewer, street and drainage improvements, the City has 4 active improvement districts: **East Golden Gate ID** (issued \$3.6 million in 2002 and matures in 2017); **Airway Railroad Underpass ID** (\$6.3 million in 2005 and matures in 2016); **Wallapai - Marlene ID** (issued \$115,000 in 2006 and matures in 2021); and **Kingman Airport Tract/Bank Airport Addition ID** (\$3.9 million in 2008 and matures in 2023).

These projects summarize the larger capital projects that have been financed with long-term debt still outstanding at this time. For other smaller projects or purchases, the City uses a “pay-as-you-go” philosophy particularly for grant opportunities, although this can be very challenging to identify available funds for matching requirements – the topic of which has been explored earlier in the budget message.

***Budget Highlights***

Many economic impacts experienced during the past 8 years are again reflected in the 2016 revenue estimates and budget requests submitted by each department. Although economic indicators are trending upward, other anticipated mandated and legislative actions combined with the need to address street repairs and replacement of public safety equipment and employee compensation are in the forefront of challenges we face this coming year. The FY2016 budget reflects an increase of about \$3.1 million compared to the FY2015 budget but is still \$400,000 less than the FY2007-08 budget. The increased operating costs from FY2015 to the FY2016 budget can be summarized quite simply: an increase of \$1.7 million for personnel costs that include a 3.0% across-the-board compensation increase, 2% compression adjustment, and changes in public safety retirement systems contributions; \$296,269 in supplies and internal services including increased costs for fleet maintenance and tourism opportunities; and an increase of \$1.0 million in capital equipment.

**Revenues** – City transaction privilege tax is the single largest general fund recurring revenue. The budget includes a projection of nearly \$14.1 million. This does not include any modifications to the 2.5% local rate, any reduction or increase in the restaurant & bar rate, nor a reduction for potential legislative actions - yet. This projection is equal when compared to current year revenue estimates and continues to keep us near the level of city transaction privilege tax received in 2007/2008. This amount does not fully cover the expenditures of our two essential public safety departments: police and fire with a combined total of \$16.0 million including City of Kingman related costs for 911 dispatch operations. As stated earlier in this message, our community's ability to attract and retain businesses, create and maintain stable jobs for our citizens, and provide a business-friendly environment are keys to sustaining financial integrity and the primary resources which fund essential City services.

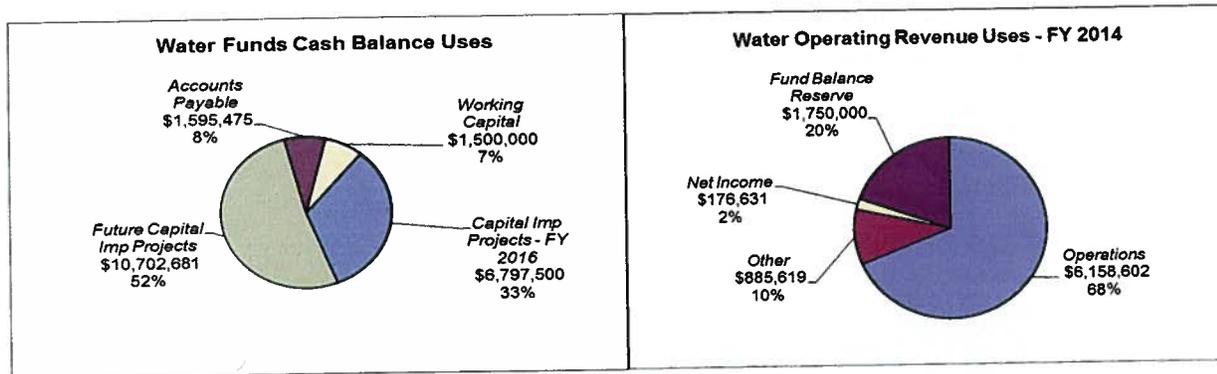
*State Shared Revenues:* In addition to local transaction privilege tax, the City also relies on state shared revenues to fund the balance of public safety, the municipal court and general operations. Shared revenues include state shared income tax, transaction privilege tax and vehicle registration fees and total about \$6.9 million next year. Shared revenues are collected by the State and distributed to cities on a population based formula. According to this formula, state shared income tax will increase \$122,000 in the current year and state shared privilege tax will increase about \$6,000.

*Local Fees:* Various fees, fines and user charges comprise the remaining sources of general fund revenue. Examples of these revenue sources include parks and recreation fees, golf course fees, swim lesson fees, planning and zoning fees, building permit fees, business license fees, and court fines. Nearly all fees were adjusted to some degree during FY2012 and Golf Course in FY2015. No additional fee changes have been included within the calculations of the fiscal year 2015-2016 budget for the general fund.

*HURF:* Highway user revenue is the primary revenue source dedicated entirely to funding the City's street department. These funds are used to repair and maintain our streets and provide required traffic safety control devices. For the past several years, state legislative action has resulted in the diversion of portions of HURF to balance the state budget; this has eroded the balance left to spend on local street maintenance, safety and repair. In FY2012 Kingman's share was further reduced by \$278,326. When this amount was combined with prior sweeps and diversions (including the 2010 sweep of all lottery and powerball funds of \$186,000), local street maintenance and transportation funding has been down more than one-half million annually. While it is unclear at the writing of this message if state legislative action will return a portion of previously diverted HURF money this coming year, it is clear that if gas prices rise at an escalated rate, gas tax collections will fall. As mentioned earlier in this message, the City of Kingman's manner to make up the difference in diverted and diminished HURF revenue was to implement a 1% local restaurant & bar tax and use that money to maintain City streets, sidewalks, curbs, handicap ramps and traffic control signs.

*Water:* Discussion of desired use of balances, appropriate level of user rates, system expansion and economic development in the area, and the desire to secure future water resources has been the focus of many City Council, Municipal Utility Commission, staff and customer discussions. A common theme in these discussions is the desire to insure safe drinking water and sufficient water supply for future generations.

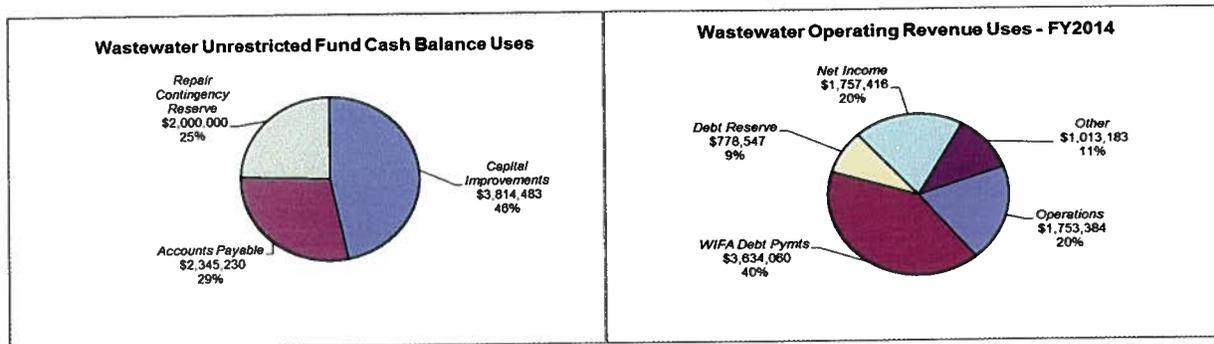
In looking to the future, the 5 year capital improvements plan for the water system totals more than \$29 million with \$17.4 million funded from existing cash balances and the remaining balance unfunded. In the past, the City has been able to accumulate net income inflows for several years and then complete eligible projects on a pay-as-you-go basis. The water base rate was reduced by \$2 per month effective July 1, 2013 and as a result revenue will decrease this fiscal year by about \$450,000. This diminishes the amount of net income inflow for future capital projects as well as operations and if there is consideration of an additional water rate decrease, the decrease will impact the funding of future capital improvement projects.



**Wastewater:** Discussion of desired use of cash balances, appropriate level of user rates, economic and environmental impacts, and system expansion has been the focus of many discussions. A common theme is the desire to increase the number of wastewater connections. A sewer expansion plan identifying areas of greatest need and estimated return on investment through number of connections has been developed, and the Municipal Utility Commission recently recommended the budget include reinvestment of \$300,000 of annual net income into sewer expansion and \$1 of the base rate per user per month to be designated towards capital renewal projects. MUC has also given staff direction to develop several regulatory options requiring mandatory connections in areas where sewer expansion has occurred and develop proposals of various rate components including the following: 1) sewer availability fee in lieu of mandatory connections; 2) establish a rate for the sale of compost material; and 3) provide ideas for effluent reuse and resale. Recently, MUC recommended and City Council approved the implementation of a cooling tower policy which would enable industrial or other entities with cooling towers to be assessed sewer fees based on a winter quarter type rate. This will have an approximate \$25,000 negative impact on the wastewater system's net income in FY 2016.

Net operating income for the wastewater utility system is expected to be \$950,000 each fiscal year. If rates and customer usage/discharge remain approximately the same over the next 2 years, the wastewater fund balance combined with the projected net operating income will provide sufficient inflows to fund much of the 5-year capital improvements plan. The capital improvements plan totals over \$5.5 million of which about \$3.8 million is currently funded with existing cash balances and the remainder is planned to come from future net operating income. The second year of repair reserves of \$535,000 has been set aside in accordance with loan covenants and the fund balance contains nearly \$1.4 million that will be appropriated for emergency repair.

On a 2 year horizon, it is expected that current and future net operating income will be used to fund the repair reserve and future capital improvement projects. Capital projects, including sewer extension lines may be viewed in the CIP section of this report.



Rather than fund the wastewater capital improvements plan, a wastewater rate reduction was considered. Possible options included a 1) percentage reduction to residential base charges & user rates, 2) reduction in all user base charges, 3) reduction in the base and usage rate, 4) one-time annual credit allocated to users on a monthly basis; or, 5) reduction in the usage rate – this was not recommended due to the unpredictability of revenue. A wastewater rate decrease, using any option, would impact funding of the repair contingency and future capital improvement projects including expansion of the sewer system – depending on priority needs.

**Comparison of Wastewater Reduction Options and their Impact to Net Income**

	Actual	Option 1	Option 2	Option 3	Option 4
		Reduction of 25% in Residential Base Charges and User Rates	Reduction of \$2 to Base Charges	Reduction of \$1 to Base Charges and a 5% Decrease to User Rates	One-Time Credit to be Allocated to All Users (9,284 customers @ \$3.75/mo/user)
<b>Operating revenues<sup>1</sup></b>					
Total operating revenue	8,361,754	7,062,927	8,113,942	7,804,755	7,918,974
<b>Operating expenses</b>					
Total operating expenses	3,045,962	3,045,962	3,045,962	3,045,962	3,045,962
<b>Operating income (loss)</b>	5,315,792	4,016,965	5,067,980	4,758,793	4,873,012
Transfers and other <sup>2</sup>	(4,288,407)	(4,288,407)	(4,288,407)	(4,288,407)	(4,288,407)
<b>Net operating income (loss)</b>	<b>\$1,027,385</b>	<b>(\$271,442)</b>	<b>\$779,573</b>	<b>\$470,386</b>	<b>\$584,605</b>

<sup>1</sup> Because of the uncertainty in receiving development investment fees, they are not included in "Operating revenues".

<sup>2</sup> Capital contributions are not included in "Transfers and others".

During multiple budget work sessions, the general consensus was to fund wastewater capital improvement projects, including sewer expansion and connection projects. Based on this information, the Municipal Utilities Commission recommended that future funding be used for wastewater capital improvement projects to include sewer expansion and connections.

*Balances of DIF:* While development investment fees implemented in July 2006 were repealed in January 2012, remaining funds have been designated for capital projects. \$1.2 million remaining in transportation fees is earmarked for TI design or local street construction on the City’s side of Kingman Crossing TI; and \$384,000 remains in park investment fees and is available for future projects including park site acquisition, identified as a priority. However, no funds are available from current revenues for the balance of project costs or to maintain facilities once these projects are constructed.

It is recommended the City Council and the local community continue to consider well balanced revenue strategies for long-term planning to fund City services and capital needs. Revenue generated from the additional incremental increase in the TPT rate is temporary at this point as the rate is set to expire in 2016. When adopted, the increment was designated as follows: restore and maintain general fund unreserved fund balance to no less than 25% of general fund operating expenditures; fund necessary public safety mobile data terminal system; replace obsolete breathing apparatus used by public safety personnel in hazardous environments; replace fully depreciated public safety equipment and fleet; comply with state mandated automated fingerprinting; complete improvements to Airway Avenue west of Stockton Hill Road; establish and install a quiet zone in downtown Kingman; relocate fire station #2 to Fairgrounds/Route 66 to provide centralized and necessary bay space for ladder and rescue trucks and to provide a training location for paramedic students and physicians; install a pedestrian crossing on Hualapai Mountain Road for safer crossing of children walking to and from the nearby school; restore funds in the City’s abatement program to pursue remediation of private property’s that are in an unsafe or detrimental to public health or safety; and have sufficient funds for the City to continue to provide the current level of essential public safety services, and parks and recreation program that are inherent to the current quality of life in Kingman.

The table below demonstrates the general fund budget for FY2015-16 is based on slightly lower levels of revenue as the City operated on in FY2007-08.

<b>GENERAL FUND</b>		Actual FY2007-08	Budget FY2015-16
<b>REVENUES</b>			
Local			
	Transaction Privilege Tax	15,200,000	14,100,000
	Room Tax (2 %)	355,000	360,000
	Utility Franchise Fee	690,000	705,000
	Business Licenses	64,000	86,000
	Special Fees	1,500	9,000
	Liquor License		500
	<b>Sub Total - Local Revenue</b>	<b>16,310,500</b>	<b>15,260,500</b>
State			
	Sales Tax	2,633,661	2,415,000
	Income Tax	3,642,108	3,275,000
	Auto Lieu Tax	1,550,000	1,300,000
	<b>Sub Total - State Revenue</b>	<b>7,825,769</b>	<b>6,990,000</b>

Another funding option available for consideration is the establishment of a fire district or alternatively a property tax to fund all or a portion of fire department. Based on assessed valuation for properties inside the city limits, it is estimated \$1 million in property tax revenue generated for a fire district in Kingman will cost about \$57 to a homeowner of a home valued at \$100,000. This is equal to \$0.57 per \$100 of assessed value. Therefore, if property taxes were levied for the full cost of the fire department's budget (\$6.3 million), it would cost an average home owner \$356. The process of approving a fire district could take 18 months to complete. Pursuing voter approval of a primary property tax to support public safety needs is also lengthy with the next scheduled election date in May 2016. It is certainly possible to consider an option to sunset or reduce the incremental transaction privilege tax rate when community approval of a property tax to support the fire department or fire district formation is complete.

***New Programs and Enhancements*** – Although we are continuing to experience overall economic uncertainty, there has been an upturn in the local economy and a limited number of enhancements have been placed in the budget.

*Fire Department* - One of the items is reinstatement of 1 vacant and unfunded battalion chief for training and safety of department.

*Human Resources* - The budget includes adding funding for a part time human resource technician. In FY2015 we reallocated 1 full time human resource technician position to Risk Management and retitled to loss control technician. That position is responsible for employee health/safety and general liability tasks and projects that had fallen critically behind. Timely response to employee/supervisor requests and completion of projects has been impacted with reallocating that position.

*Parks Department* – The budget includes adding funding for part time employees to help cover office to improve customer service during peak times.

*Facility Maintenance* – The budget includes adding a full-time building maintenance technician to focus on safety building concerns identified by the safety committee and to assist on building remodels.

*Other* - The budget also includes a request to assist with funding of veteran's court and also setting aside start-up funds for a possible animal shelter.

***Reduction in Force*** – When comparing the FY2016 budget to the FY2008 budget, there is an overall budgetary decrease of 39.5 positions and a reduction of \$500,000 in personnel expenses. Most of the savings are a reduction in general fund and water personnel costs, but very few departments were spared. The budgetary reductions are the result of reductions-in-force and other positions remaining vacant and unfunded via attrition and reassignment throughout the City. No further reductions in force are in this

budget, although development services further reduced its staff during FY2014 by another building inspection position via attrition. It is recommended the vacant positions reflected in this budget remain unfunded and unfilled with the exception of aforementioned battalion chief, and the addition of a building maintenance technician.

***Compensation and Classification Commitment*** – During FY2005, the City committed to adopt and implement a competitive compensation program. However, due to the economic downturn, the last step and CPI increases (consumer price indexing of the compensation schedule) provided to employees was July 2007. During FY2015 the City did adopt a CPI increase of 2.5% across the board.

As mentioned, employees and the City have continued to experience contribution rate increases into the retirement system. The Public Safety Personnel Retirement System (PSPRS) contribution rate will increase to both the City and public safety personnel. The City's contribution rate for police personnel will increase to 36.32% of gross salary and the City's contribution rate for fire personnel will increase to 34.03%. Police and fire employees in PSPRS will see their contributions increase to 11.65%. The Arizona State Retirement System (ASRS) will show a slight decrease in FY2016 for both the City and employees. A contribution rate of 11.47% for FY2016 compared to 11.60% in FY2015.

The factors above have overall resulted in eroding employees' net take-home pay while increasing their workload particularly for those assuming greater responsibility. We thank the employees for their understanding and diligence in managing limited resources while continuing to provide the best service possible. Because our business is service, one of our greatest assets is our work force that delivers these services. During the pre-budget priority meetings, it was recommended consideration be given to recognize employees for their commitment and hard work during these difficult times. After review of multiple compensation scenarios and comparable wages in the area, a 3.0% compensation adjustment and 2.0% compression adjustment has been included in this budget.

***Supplies & Services*** – The budget for supplies and services citywide is \$13.6 million. This is up \$186,905 from the FY2015 budget. This is due to increased cost of supplies and the addition from Arizona Department of Revenue of \$60,000 to cover the city's cost of TPT collection.

***Capital Purchases*** – The FY2016 budget includes a lengthy list of capital purchases. Capital items within the general fund will be purchased with resources from the 0.5% TPT rate increment and the 2% room tax capital funds. The police department budget includes the purchase of 4 vehicle replacements, ballistic vests, taser replacements, radar units and mounts, handguns, ballistic helmets, tactical vest, replacement portable radios, detective vehicle, NSO vehicle and remodel of detective area. The fire department budget includes the replacement of a vehicle, testing hose, PCR's, compressor, fire MDT's and traffic light preemption.

The city clerk department includes the replacement of a staff vehicle. The parks department includes the purchase of a 16ft triple deck mower and aerifier. The recreation department includes replacement of a staff van. The golf course includes replacement of an aerifier, coring, curbing paths, building improvements and the cart lease. The street department includes the purchase of a grade tractor, traffic control signage and backup power for traffic signals. The engineering department includes building improvements, a scanner and a replacement vehicle. The water department includes the purchase of a crane truck, and the wastewater department includes the purchase of a chipper, tractor attachment and a laptop. The transit system (KART) anticipates capital grant funds along with a City match for the replacement of 2 buses and in-bus cameras. The sanitation department budget includes the replacement of containers and equipment and 1 truck. The facilities maintenance division includes funds for safety projects and public works gates. The information technology department includes purchase and replacement of computer equipment and software.

**Capital Improvements Projects** – The Capital Improvements Plan for the next 5 years continues to exceed \$200 million. This illustrates the City’s awareness of the need for infrastructure improvements. While the economy is trending upward, the continued uncertainty of future revenue streams and lack of voter approved bonds leaves many of these projects unfunded. During the budget priorities and capital improvements plan workshop several priorities were identified, some of which are detailed in the following few paragraphs.

The water system capital renewal budget includes appropriation of \$500,000 annually for water distribution line replacement in north Kingman (a project expected to span over the next 20 years); \$2.5 million toward phasing in an automated meter reading system to improve customer service and meter efficiency; and \$1.0 million for Stockton Hill Road 12 inch water line. It also includes over \$2.0 million for the east bench 24 inch transmission line, pump and motor. It also includes \$100,000 pumping equipment, \$630,000 Rattlesnake pump & motor, \$100,000 reclaimed water pump station, \$300,000 for a water master plan update, and \$385,000 for surge tanks and water equipment.

The sewer project fund includes \$300,000 for investment into the sewer line extension program, and the CIP includes this appropriation annually. Other sewer capital projects in FY2016 include \$450,000 for the Berk-Beverly sewer extension, \$100,000 for the Chestnut sewer line relocation, \$224,000 for I-40 sewer line boring, \$130,000 for the downtown infiltration study and sewer outfall line, \$150,000 for replacement/realignment, \$175,000 for a septage dumping station, \$100,000 to update the sewer master plan, \$100,000 for slip lining repair, and \$450,000 for the Mohave Channel trunk sewer.

Flood control projects include drainage improvements on Western from Beverly to Sycamore, ROW acquisition south of Gordon Drive for the Bull Mountain drainage channel, and several drainage maintenance and erosion protection projects.

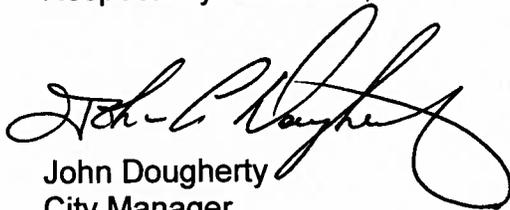
Street improvements, water resources, public safety facilities and equipment, parks, and drainage improvements continue to be the focus of the capital needs throughout the community. Overall, capital improvements are recommended to be funded using a combination of current revenues or approved alternative revenues, public-private partnerships, and proceeds from the issuance of bonds if and when approved.

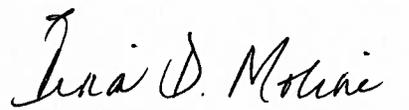
***Summary***

The City continues to mirror the community in regard to economic condition, and budgetary challenges. We have a limited revenue base comprised primarily of local transaction privilege tax and state shared revenue that is strongly influenced by economic fluctuations and legislative action. During fiscal year 2016, you have our commitment to continue to evaluate our long-term financial plan while providing the best public service in a manner we can afford. This budget includes our commitment to the community to plan for and improve transportation routes, expand water resources, expand wastewater collections facilities and customer base, plan for public safety facilities and public safety equipment, and continue to plan for neighborhood parks.

We would like to thank all the individuals, including the City Council, Commissioners, citizens of Kingman, businesses that provide jobs and economic opportunities for our citizens, and the employees of the City who work diligently each day to provide services to the community as a whole. Again, we appreciate the efforts and sacrifices made to balance the budget while maintaining financial integrity during this uncertain time. This budget reflects our dedication to the community and addresses issues that affect quality of life such as traffic safety and street maintenance concerns, provision of emergency response and aid, code enforcement and area beautification, recreation activities and open space, and maintenance of property values. We look forward to working with you to maintain and strengthen the quality of life for our community during the coming year.

Respectfully submitted,

  
John Dougherty  
City Manager

  
Tina D. Moline  
Financial Services Director

**CITY OF KINGMAN**  
**Sources and Uses of Money**  
**FISCAL YEAR 2015-2016**

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**SOURCES:**

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General Fund	\$24,654,700
Special Revenue Funds	11,460,947
Debt Service	770,119
Capital Projects	70,138,660
Enterprise Funds	20,861,051
Internal Service Funds	4,654,768
Interfund Transfers In	12,355,099
Fund Balances	61,568,672
<b>Total All Funding Sources</b>	<b>\$206,464,016</b>

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**USES:**

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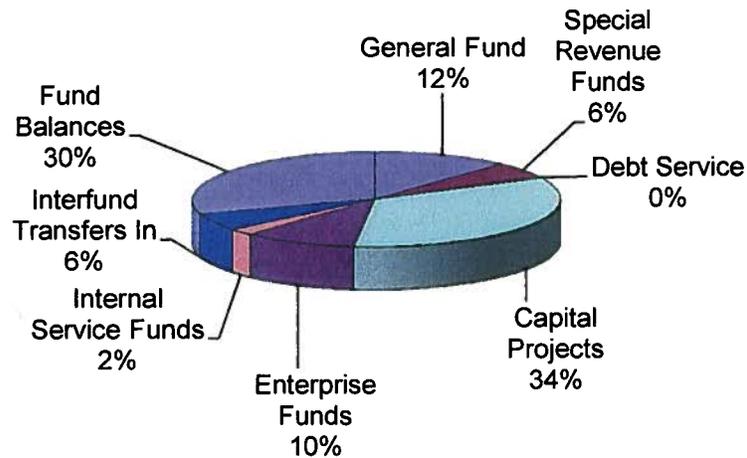
Development Services	\$1,043,304
Public Safety	13,611,471
Public Works	32,345,609
Transit	812,752
Parks, Recreation & Golf	4,037,091
Capital Improvements Program	72,560,245
Engineering	1,650,009
Grants	7,898,705
Debt Service	1,883,149
General Government	6,265,986
Internal Services	10,623,139
Interfund Transfers Out	12,355,099
<b>Total All Funding Uses</b>	<b>\$165,086,559</b>

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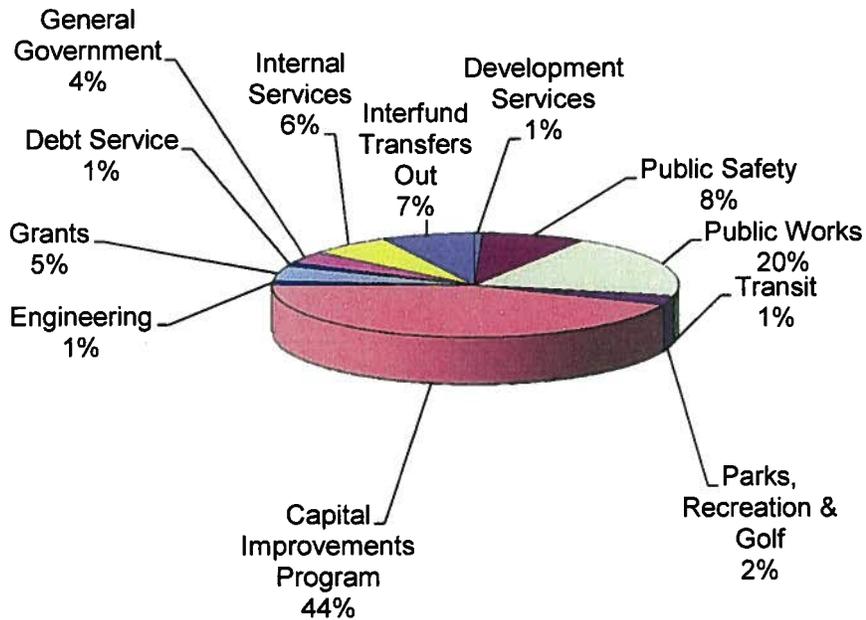
**CITY OF KINGMAN**  
**Sources and Uses of Money**  
**FISCAL YEAR 2015-2016**

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**Total Financial Resources**  
**\$206,464,016**



**Total Budgeted Expenditures**  
**\$165,086,559**



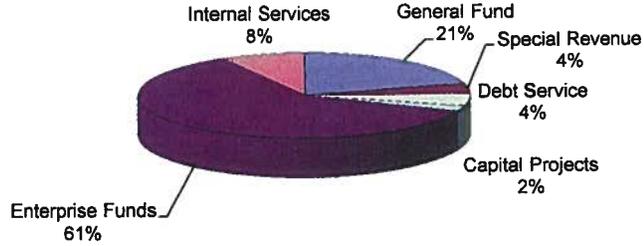
**CITY OF KINGMAN**  
**Summary By Department of Expenditures Within Each Fund**  
**ADOPTED BUDGET FISCAL YEAR 2015 - 2016**

	BUDGET FY 2014 - 15	BUDGET FY 2015 - 16	INCREASE (DECREASE)	% CHANGE
<b>GENERAL FUND</b>				
Office of the Mayor/Council	\$ 203,966	\$ 140,885	\$ (63,081)	
City Attorney	698,425	685,848	(12,577)	
Magistrate	1,392,165	1,517,109	124,944	
City Manager	225,169	245,796	20,627	
TDC	1,072,510	802,500	(270,010)	
EDMC	25,000	25,000	0	
City Clerk	306,856	289,023	(17,833)	
Human Resources	507,411	458,638	(48,773)	
Risk Management	137,592	134,715	(2,877)	
Police	7,778,743	7,610,757	(167,986)	
Fire	5,684,792	6,000,714	315,922	
Finance	872,528	832,172	(40,356)	
Development Services	1,116,827	1,043,304	(73,523)	
Parks, Rec, Pools, Golf	3,924,633	4,037,091	112,458	
Cash Transfers	2,804,191	1,000,000	(1,804,191)	
Interfund Transfers		3,754,253	3,754,253	
<b>TOTAL GENERAL FUND</b>	<b>\$ 26,750,808</b>	<b>\$ 28,577,805</b>	<b>\$ 1,826,997</b>	<b>6.83%</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway Users Rev Fund	\$ 3,879,819	\$ 3,182,400	\$ (697,419)	
Transit System Fund	950,034	812,752	(137,282)	
Grants Fund	7,391,728	7,898,705	506,977	
Improvement District Repayment	25,000	0	(25,000)	
Powerhouse Fund	141,200	134,300	(6,900)	
Interfund Transfers		889,769	889,769	
<b>TOTAL SPECIAL REV. FUNDS</b>	<b>\$ 12,387,781</b>	<b>\$ 12,917,926</b>	<b>\$ 530,145</b>	<b>4.28%</b>
<b>DEBT SERVICE FUNDS</b>				
Municipal Prop Corp Debt	269,063	271,188	2,125	
Improvement Dist Debt	1,648,732	1,611,961	(36,771)	
Interfund Transfers		33,440	33,440	
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>\$ 1,917,795</b>	<b>\$ 1,916,589</b>	<b>\$ (1,206)</b>	<b>-0.06%</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Small Imp Dist Construction	\$ 350,000	\$ 350,000	\$ 0	
Capital Projects Const	69,514,997	70,410,245	895,248	
Flood Control Const	1,200,000	1,800,000	600,000	
<b>TOTAL CONSTRUCTION FUNDS</b>	<b>\$ 71,064,997</b>	<b>\$ 72,560,245</b>	<b>\$ 1,495,248</b>	<b>2.10%</b>
<b>ENTERPRISE FUNDS</b>				
Water Operating	\$ 9,233,313	\$ 7,308,070	\$ (1,925,243)	
Water Capital Renewal	4,404,000	5,674,000	1,270,000	
Water Projects Fund	3,367,500	4,947,500	1,580,000	
Colorado River Water	500,000	500,000	0	
Wastewater Operating	9,028,323	2,756,926	(6,271,397)	
Wastewater Projects Fund	6,641,892	6,363,060	(278,832)	
Wastewater Capital Renewal	0	150,000	150,000	
Sanitation	3,383,148	3,113,662	(269,486)	
Interfund Transfers		7,384,255	7,384,255	
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 36,558,176</b>	<b>\$ 38,197,473</b>	<b>\$ 1,639,297</b>	<b>4.48%</b>
<b>INTERNAL SERVICES FUNDS</b>				
911 Dispatch Services	\$ 1,382,339	\$ 1,384,450	\$ 2,111	
Fleet Services	1,367,028	1,288,760	(78,268)	
Facilities Maintenance Services	825,421	890,625	65,204	
Information Technology	1,229,613	1,327,424	97,811	
Insurance Services	1,010,000	935,000	(75,000)	
Benefits Reserve	4,782,500	4,796,880	14,380	
Interfund Transfers		293,382	293,382	
<b>TOTAL INTERNAL SERVICES</b>	<b>\$ 10,596,901</b>	<b>\$ 10,916,521</b>	<b>\$ 319,620</b>	<b>3.02%</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 159,276,458</b>	<b>\$ 165,086,559</b>	<b>\$ 5,810,101</b>	<b>3.65%</b>

TOTAL ALL FUNDS FY2016 (Less Interfund Transfers) \$152,731,460

**CITY OF KINGMAN  
FISCAL YEAR 2015-2016**

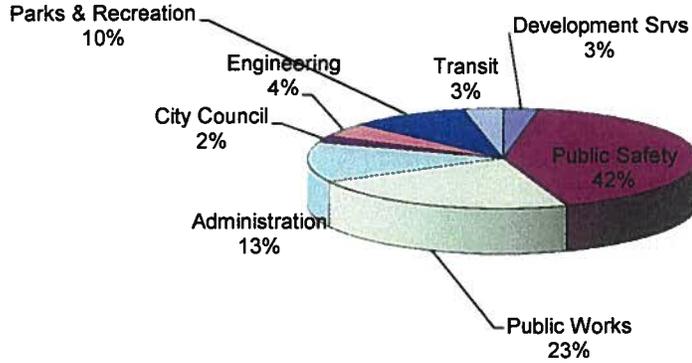
**Projected Year End Fund Balances**



<b>FUND</b>	<b>Fund Balance 7/1/2015</b>	<b>Estimated Revenues FY 2015-16</b>	<b>Interfund Transfers In FY2015-16</b>	<b>Proposed Expenditures FY 2015-16</b>	<b>Interfund Transfers Out FY2015-16</b>	<b>Projected Balance 6/30/2016</b>
General Fund	\$11,337,946	\$24,654,700	\$1,202,553	\$24,823,552	\$3,754,253	\$8,617,394
Special Revenue	2,461,160	11,460,947	633,817	12,028,157	889,769	\$1,637,998
Debt Service	2,661,470	770,119	269,938	1,883,149	33,440	\$1,784,938
Capital Projects	3,320,963	70,138,660	0	72,560,245	0	\$899,378
Enterprise Funds	37,224,428	20,861,051	5,118,057	30,813,218	7,384,255	\$25,006,063
Internal Services	4,562,705	4,654,768	5,130,734	10,623,139	293,382	\$3,431,686
<b>TOTAL ALL FUNDS</b>	<b>\$61,568,672</b>	<b>\$132,540,245</b>	<b>\$12,355,099</b>	<b>\$152,731,460</b>	<b>\$12,355,099</b>	<b>\$41,377,457</b>

**City of Kingman  
Fiscal Year 2015-16**

**Authorized Funded  
Personnel**



Program	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	Percent of Total
<b>Development Services</b>							
P & Z	6	6	6	5	5	5	1.5%
Building Inspection	8	5	6	6	5	5	1.5%
<b>Total Develop Svcs</b>	14	11	12	11	10	10	3.0%
<b>Public Safety</b>							
Police	84	70	70	70	70	70	21.0%
Fire	52	52	52	52	52	53	15.9%
911 Dispatch Center	0	16	16	16	16	16	4.8%
<b>Public Works</b>	75	74	74	75	75	76	22.8%
<b>Transit</b>	13	11	11	11	11	11	3.3%
<b>Parks, Recreation &amp; Golf</b>	34.75	34.5	33	33	33	33	9.9%
<b>Engineering</b>	15	15	15	14	15	15	4.5%
<b>Administration</b>	44.5	43.5	43.5	43.5	43	43	12.9%
<b>City Council</b>	7	7	7	7	7	7	2.1%
<b>Total Employees</b>	<b>339.25</b>	<b>334</b>	<b>333.5</b>	<b>332.5</b>	<b>332</b>	<b>334</b>	<b>100.0%</b>

**SUMMARY OF AUTHORIZED PERSONNEL - FUNDED POSITIONS**

**New Position**  
**Dept Changes or Reclassifications**

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16
<b>MAYOR AND COUNCIL (1310)</b>							
Mayor		1.00	1.00	1.00	1.00	1.00	1.00
Vice-Mayor		1.00	1.00	1.00	1.00	1.00	1.00
Councilmember		5.00	5.00	5.00	5.00	5.00	5.00
<b>DEPARTMENT TOTAL</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>CITY ATTORNEY (1530)</b>							
City Attorney	C.A.	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	224	1.00	1.00	1.00	1.00	1.00	1.00
Prosecutor	218	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00	1.00
Legal Secretary	204	3.00	2.00	2.00	2.00	2.00	2.00
<b>DEPARTMENT TOTAL</b>		<b>7.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>CITY MAGISTRATE (1243)</b>							
City Magistrate	C.A.	1.00	1.00	1.00	1.00	1.00	1.00
Associate Magistrate	221	0.50	0.50	0.50	0.50	0.50	0.50
Court Administrator	218	1.00	1.00	1.00	1.00	1.00	1.00
Court Collections Officer	205	1.00	1.00	1.00	1.00	1.00	1.00
Court Clerk	204	5.00	5.00	5.00	5.00	5.00	5.00
<b>DEPARTMENT TOTAL</b>		<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>
<b>CITY MANAGER (1320)</b>							
City Manager	C.A.	1.00	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>CITY CLERK'S OFFICE (1540)</b>							
City Clerk	224	1.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	211	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	206	0.00	0.00	0.00	0.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	0.00	0.00
<b>DEPARTMENT TOTAL</b>		<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>HUMAN RESOURCES &amp; RISK</b>							
Human Resources/Risk Director	227	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Administrator	218	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	209	2.00	2.00	2.00	2.00	1.00	1.00
Human Resources Technician	209			0.00	0.00	0.50	0.50
<b>DEPARTMENT TOTAL</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.50</b>	<b>3.50</b>
<b>RISK MANAGEMENT</b>							
Loss Control Technician	209	0.00	0.00	0.00	0.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>
<b>INFORMATION TECHNOLOGY SERVICES</b>							
Information Technology Director	227	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Administrator	218	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Coordinator	214	4.00	4.00	4.00	4.00	4.00	4.00
GIS Technician	209	1.00	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16
<b>FINANCIAL SERVICES DEPARTMENT</b>							
Financial Administration (1512)							
Financial Services Director	227	1.00	1.00	1.00	1.00	1.00	1.00
Finance Administrator	220	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant/Budget Analyst	217	1.00	1.00	1.00	1.00	1.00	1.00
Accountant	209	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Clerk/Accounts Payable	205	2.00	2.00	2.00	2.00	2.00	2.00
<b>Program Sub-Total</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
Utility Billing Services (3410)							
Finance Administrator	220	1.00	1.00	1.00	1.00	1.00	1.00
Customer Services Supervisor	212	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	209	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Representative	204	4.00	4.00	4.00	4.00	4.00	4.00
<b>Program Sub-Total</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>DEPARTMENT TOTAL</b>		<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b>TRANSIT SYSTEM</b>							
Transit - Administration (3115)							
Transit Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00	1.00
<b>Program Sub-Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
Transit - Operations (3120)							
Transit Operator	206	11.00	9.00	9.00	9.00	9.00	9.00
<b>Program Sub-Total</b>		<b>11.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>DEPARTMENT TOTAL</b>		<b>13.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>DEVELOPMENT SERVICES</b>							
Planning & Zoning (1910)							
Development Services Director	227	1.00	1.00	1.00	1.00	1.00	1.00
Planning and Zoning Administrator	224	1.00	1.00	1.00	0.00	0.00	0.00
Principal Planner	217	2.00	2.00	2.00	2.00	2.00	2.00
Planner	214	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	0.00	1.00	1.00	1.00	1.00	1.00
<b>Program Sub-Total</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
Building Inspection (2420)							
Building Official	218	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Building Inspector	212	5.00	3.00	4.00	4.00	3.00	3.00
Adm Assistant	206	1.00	0.00	0.00	0.00	0.00	0.00
Permit Technician	206	0.00	1.00	1.00	1.00	1.00	1.00
Adm Secretary	204	1.00	0.00	0.00	0.00	0.00	0.00
<b>Program Sub-Total</b>		<b>8.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>
<b>DEPARTMENT TOTAL</b>		<b>14.00</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>
<b>ENGINEERING (3490)</b>							
City Engineer	227	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Engineer	224	3.00	3.00	3.00	3.00	3.00	3.00
City Surveyor	220	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician Supervisor	213	1.00	1.00	1.00	1.00	1.00	1.00
Survey Party Chief	213	2.00	2.00	2.00	2.00	2.00	2.00
Engineering Technician II	212	1.00	1.00	1.00	1.00	1.00	1.00
Engineering Technician	209	3.00	3.00	3.00	3.00	3.00	3.00
Engineering Technician	209			0.00	0.00	1.00	1.00
Administrative Assistant II	209	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	2.00	2.00	2.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16
<b>PARKS &amp; RECREATION</b>							
Parks (5210)							
Parks & Recreation Director	227	1.00	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00	1.00
Chemical Applicator	204	1.00	1.00	1.00	1.00	1.00	1.00
Irrigation Mechanic	204	2.00	2.00	2.00	2.00	2.00	2.00
Groundskeeper	202	10.00	10.00	10.00	10.00	10.00	10.00
PT Park Ranger	201	0.75	0.75	0.75	0.75	0.75	0.75
<b>Program Sub-Total</b>		<b>19.75</b>	<b>19.75</b>	<b>19.75</b>	<b>19.75</b>	<b>19.75</b>	<b>19.75</b>
Recreation (5111)							
Recreation Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	211	3.00	3.00	2.00	2.00	2.00	2.00
PT Recreation Leader	201	0.50	0.50	0.00	0.00	0.00	0.00
<b>Program Sub-Total</b>		<b>4.50</b>	<b>4.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
Pools (5124)							
Pool Operator	204	2.00	1.75	2.00	2.00	2.00	2.00
<b>Program Sub-Total</b>		<b>2.00</b>	<b>1.75</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
Golf Course (5125)							
Crew Leader	211	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	209	1.00	1.00	1.00	1.00	1.00	1.00
Irrigation Mechanic	204	1.00	1.00	1.00	1.00	1.00	1.00
Groundskeeper	202	5.50	5.50	5.25	5.25	5.25	5.25
<b>Program Sub-Total</b>		<b>8.50</b>	<b>8.50</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>
<b>DEPARTMENT TOTAL</b>		<b>34.75</b>	<b>34.50</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>
<b>FIRE DEPARTMENT</b>							
Uniformed Personnel (2210)							
Fire Chief	227	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	224	2.00	2.00	2.00	2.00	2.00	2.00
Battalion Chief - Shift Commander	221	3.00	3.00	3.00	3.00	3.00	3.00
Battalion Chief - EMS	221	1.00	1.00	1.00	1.00	1.00	1.00
Battalion Chief - Training	221	0.00	0.00	0.00	0.00	0.00	1.00
Captain - Fire	216	12.00	12.00	12.00	12.00	12.00	12.00
Fire Prevention Specialist	214	3.00	3.00	3.00	3.00	3.00	3.00
Engineer - Fire	213	15.00	15.00	15.00	15.00	15.00	15.00
Firefighter	211	13.00	13.00	13.00	13.00	13.00	13.00
<b>Sub Total</b>		<b>50.00</b>	<b>50.00</b>	<b>50.00</b>	<b>50.00</b>	<b>50.00</b>	<b>51.00</b>
Fire Department Support Staff (2210)							
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00	1.00
<b>Sub Total</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>DEPARTMENT TOTAL</b>		<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>53.00</b>
<b>POLICE DEPARTMENT</b>							
Support Staff (2110)							
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00	1.00
Communications Supervisor	212	1.00	0.00	0.00	0.00	0.00	0.00
Evidence Technician II	211	1.00	1.00	1.00	1.00	1.00	1.00
Communication Specialist	209	13.00	0.00	0.00	0.00	0.00	0.00
Neighborhood Services Officer	209	0.00	0.00	0.00	0.00	0.00	0.00
Code Enforcement Officer	209	4.00	4.00	4.00	4.00	4.00	4.00
Evidence Technician I	208	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00	2.00
Administrative Secretary	204	6.00	6.00	6.00	6.00	6.00	5.00
Animal Control Officer	205	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total</b>		<b>28.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16
<b>Sworn Personnel (2110)</b>							
Police Chief	227	1.00	1.00	1.00	1.00	1.00	1.00
Deputy Chief	224	0.00	0.00	0.00	1.00	1.00	1.00
Captain	224	2.00	2.00	2.00	0.00	0.00	0.00
Lieutenant	221	0.00	1.00	1.00	0.00	0.00	0.00
Lieutenant	221	3.00	2.00	2.00	3.00	3.00	3.00
Support Services Administrator	220	0.00	0.00	0.00	1.00	1.00	1.00
Sergeant	216	7.00	7.00	7.00	7.00	7.00	7.00
Police Officer	212	43.00	43.00	43.00	43.00	43.00	43.00
<b>Sub Total</b>		<b>56.00</b>	<b>56.00</b>	<b>56.00</b>	<b>56.00</b>	<b>56.00</b>	<b>56.00</b>
<b>DEPARTMENT TOTAL</b>		<b>84.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>
<b>911 DISPATCH CENTER</b>							
Communications Administrator	218	0.00	1.00	1.00	1.00	1.00	1.00
Communication Crew Leader	211	0.00	0.00	4.00	4.00	4.00	4.00
Communication Specialist	209	0.00	15.00	11.00	11.00	11.00	11.00
<b>Sub Total</b>		<b>0.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>
<b>DEPARTMENT TOTAL</b>		<b>0.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>
<b>PUBLIC WORKS DEPARTMENT</b>							
<b>Administration (3100)</b>							
Public Works Director	227	1.00	1.00	1.00	1.00	1.00	1.00
Project Manager	217	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00	1.00	1.00	1.00
<b>Program Sub-Total</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Streets (3110)</b>							
Street Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00	1.00
Electrician	209	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator A	209	6.00	6.00	7.00	7.00	7.00	7.00
Equipment Operator A	209	1.00	1.00	0.00	0.00	0.00	0.00
Equipment Operator B	206	3.00	2.00	1.00	1.00	1.00	1.00
<b>Program Sub-Total</b>		<b>13.00</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>Water Operations (3510)</b>							
Water Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Construction Project/Maint Super.	213	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	212	1.00	1.00	1.00	1.00	1.00	1.00
Electrician II	212	1.00	1.00	1.00	1.00	1.00	1.00
Fire Crew Leader	211	1.00	1.00	1.00	1.00	1.00	1.00
Water Quality Program Manager	211	0.00	0.00	0.00	1.00	1.00	1.00
Blue Stake Coordinator	209	1.00	1.00	1.00	1.00	1.00	1.00
Water Technician A	209	2.00	2.00	2.00	2.00	2.00	2.00
Equipment Operator A	209	5.00	5.00	5.00	5.00	5.00	5.00
Equipment Operator B	206	3.00	3.00	4.00	4.00	4.00	4.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00	1.00
Fire Maintenance Worker	202	2.00	2.00	2.00	2.00	2.00	2.00
<b>Program Sub-Total</b>		<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>
<b>Wastewater Operations (3730)</b>							
Wastewater Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Op IV	213	3.00	3.00	3.00	3.00	3.00	3.00
Wastewater Treatment Plant Op III	211	3.00	3.00	2.00	2.00	2.00	2.00
Lab Analyst	211	0.00	0.00	1.00	1.00	1.00	1.00
Wastewater Treatment Plant Op II	209	0.00	0.00	2.00	2.00	2.00	2.00
Wastewater Collections A	209	4.00	4.00	2.00	2.00	2.00	2.00
<b>Program Sub-Total</b>		<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Actual FY 2010-11	Actual FY 2011-12	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	Budget FY 2015-16
<b>Sanitation (3320)</b>							
Sanitation Supervisor	218	1.00	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator B	206	15.00	15.00	15.00	15.00	15.00	15.00
<b>Program Sub-Total</b>		<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>
<b>Fleet Services (3810)</b>							
Superintendent	218	1.00	1.00	1.00	1.00	1.00	1.00
Crew Leader	211	0.00	0.00	0.00	1.00	1.00	1.00
Equipment Mechanic	209	4.00	4.00	4.00	3.00	3.00	3.00
Welder	209	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00	1.00
<b>Program Sub-Total</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Building Maintenance Services (3830)</b>							
Building Maintenance Technician	209	1.00	1.00	1.00	1.00	1.00	1.00
Building Maintenance Technician	209	0.00	0.00	0.00	0.00	0.00	1.00
Building Maintenance Worker	202	4.00	4.00	4.00	4.00	4.00	4.00
<b>Program Sub-Total</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>
<b>DEPARTMENT TOTAL</b>		<b>75.00</b>	<b>74.00</b>	<b>74.00</b>	<b>75.00</b>	<b>75.00</b>	<b>76.00</b>
<b>CITY TOTAL</b>		<b>339.25</b>	<b>334.00</b>	<b>332.50</b>	<b>331.50</b>	<b>332.00</b>	<b>334.00</b>

SUMMARY OF AUTHORIZED PERSONNEL - UNFUNDED POSITIONS

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Actual FY 2014-15	Budget FY 2015-16
<b>CITY ATTORNEY (1530)</b>						
Legal Secretary	204	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>CITY MAGISTRATE (1243)</b>						
Court Clerk		0.50	0.50	0.50	0.50	0.50
<b>DEPARTMENT TOTAL</b>		<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>CITY MANAGER (1320)</b>						
Special Project Administrator	224	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>FINANCIAL SERVICES DEPARTMENT</b>						
<b>Financial Administration (1512)</b>						
Payroll Clerk/Accounts Payable	205	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Transit - Operations (3120)</b>						
Transit Operator	206	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>DEVELOPMENT SERVICES</b>						
<b>Building Inspection (2420)</b>						
Sr. Building Inspector	212	5.00	5.00	6.00	6.00	6.00
<b>DEPARTMENT TOTAL</b>		<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>ENGINEERING (3490)</b>						
Assistant City Surveyor	218	1.00	1.00	1.00	1.00	1.00
Project Engineer	218	1.00	1.00	1.00	1.00	1.00
Project Manager	217	1.00	1.00	1.00	1.00	1.00
Engineering Technician	209	3.00	3.00	2.00	2.00	2.00
Survey Instrument Technician	209	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	206	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>PARKS &amp; RECREATION</b>						
<b>Parks (5210)</b>						
Groundskeeper	202	3.00	3.00	3.00	3.00	3.00
<b>DEPARTMENT TOTAL</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Golf Course (5125)</b>						
Golf Course Superintendent	218	1.00	1.00	1.00	1.00	1.00
Groundskeeper	202	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

STAFFING SUMMARY - BY DEPT AND CLASSIFICATION	Grade	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Actual FY 2014-15	Budget FY 2015-16
<b>FIRE DEPARTMENT</b>						
Uniformed Personnel (2210)						
Battalion Chief - Training	221	1.00	1.00	1.00	1.00	0.00
Assistant Fire Marshall	217	1.00	1.00	1.00	1.00	1.00
Firefighter	211	2.00	2.00	2.00	2.00	2.00
<b>DEPARTMENT TOTAL</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>
<b>POLICE DEPARTMENT</b>						
Support Staff (2110)						
Call Taker	206	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	204	1.00	1.00	1.00	1.00	1.00
Sworn Personnel (2110)						
Captain	224	1.00	1.00	1.00	1.00	1.00
		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Streets (3110)</b>						
Equipment Operator B	206	5.00	5.00	5.00	5.00	5.00
<b>DEPARTMENT TOTAL</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Water Operations (3510)</b>						
Water Technician A	209	1.00	1.00	1.00	1.00	1.00
Water Technician B	208	1.00	1.00	1.00	1.00	1.00
Equipment Operator B	206	2.00	2.00	2.00	2.00	2.00
Water Service Worker	204	1.00	1.00	1.00	1.00	1.00
<b>DEPARTMENT TOTAL</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>CITY TOTAL</b>		<b>41.50</b>	<b>41.50</b>	<b>41.50</b>	<b>41.50</b>	<b>40.50</b>

**CITY OF KINGMAN**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2016**

Fiscal Year	S c h	FUNDS										Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds				
2015	E	26,750,808	12,387,781	1,917,795	71,064,997	0	36,558,176	10,596,901			159,276,458	
2015	E	24,011,601	7,120,956	1,918,970	789,875	0	24,639,539	9,399,104			67,860,045	
2016		11,337,946	2,461,160	2,661,470	3,320,963	0	37,224,428	4,562,705			61,568,672	
2016	B	0									0	
2016	B	0									0	
2016	C	24,654,700	11,460,947	770,119	70,138,660	0	20,861,051	4,654,768			132,540,245	
2016	D	0	0	0	0	0	0	0			0	
2016	D	0	0	0	0	0	0	0			0	
2016	D	1,202,553	633,817	269,938	0	0	5,118,057	5,130,734			12,355,099	
2016	D	3,754,253	889,769	33,440	0	0	7,384,255	293,382			12,355,099	
2016												
LESS: Amounts for Future Debt Retirement:											0	
2016		33,440,946	13,666,155	3,668,087	73,459,623	0	55,819,281	14,054,825			194,108,917	
2016	E	24,823,552	12,028,157	1,883,149	72,560,245	0	30,813,218	10,623,139			152,731,460	

**EXPENDITURE LIMITATION COMPARISON**

	2015	2016
1. Budgeted expenditures/expenses	\$ 159,276,458	\$ 152,731,460
2. Add/subtract estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	159,276,458	152,731,460
4. Less: estimated exclusions	132,362,207	119,885,786
5. Amount subject to the expenditure limitation	\$ 26,914,251	\$ 32,845,674
6. EEC expenditure limitation	\$ 42,110,773	\$ 41,719,057

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY OF KINGMAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Transaction Privilege Tax	\$ 13,700,000	\$ 14,111,456	\$ 14,100,000
Room Tax	350,000	388,123	360,000
<b>Licenses and permits</b>			
Franchise Fees	710,000	709,836	705,000
Business Licenses	102,600	97,303	95,500
Building Permits	490,000	569,709	516,000
<b>Intergovernmental</b>			
State Transaction Privilege Tax	2,415,000	2,421,267	2,415,000
State Revenue Sharing	3,275,000	3,397,803	3,275,000
<b>Charges for services</b>			
Charges for Services	1,338,700	1,279,328	1,276,600
<b>Fines and forfeits</b>			
Magistrate Court	260,000	250,040	250,000
<b>Interest on investments</b>			
Interest Earned	50,000	38,817	40,000
<b>In-lieu property taxes</b>			
Auto Lieu Tax	1,300,000	1,302,666	1,300,000
<b>Miscellaneous</b>			
Miscellaneous Revenue	303,100	24,618	321,600
<b>Total General Fund</b>	<b>\$ 24,294,400</b>	<b>\$ 24,590,966</b>	<b>\$ 24,654,700</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**SPECIAL REVENUE FUNDS**

HURF State Fuel Tax	\$ 2,200,000	\$ 2,343,587	\$ 2,300,000
Restaurant & Bar Tax	650,000	707,241	700,000
Miscellaneous	5,000	3,000	3,000
	<b>\$ 2,855,000</b>	<b>\$ 3,053,828</b>	<b>\$ 3,003,000</b>
Transit System Fund	\$ 742,898	\$ 500,974	\$ 647,672
Grants Fund	6,659,251	2,699,549	7,772,377
Powerhouse Fund	38,000	31,192	35,000
Improvement District Repayment Fund	3,300	3,400	2,898
	<b>\$ 7,443,449</b>	<b>\$ 3,235,115</b>	<b>\$ 8,457,947</b>
<b>Total Special Revenue Funds</b>	<b>\$ 10,298,449</b>	<b>\$ 6,288,943</b>	<b>\$ 11,460,947</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**DEBT SERVICE FUNDS**

Municipal Property Corp	\$	\$ 450	\$
Improvement District Debt Funds	1,106,635	1,421,581	770,119
	<b>\$ 1,106,635</b>	<b>\$ 1,422,031</b>	<b>\$ 770,119</b>
<b>Total Debt Service Funds</b>	<b>\$ 1,106,635</b>	<b>\$ 1,422,031</b>	<b>\$ 770,119</b>

**CITY OF KINGMAN**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2015</u>	<u>ACTUAL REVENUES* 2015</u>	<u>ESTIMATED REVENUES 2016</u>
<b>CAPITAL PROJECTS FUNDS</b>			
Capital Projects	\$ 682,400	\$ 438,993	\$ 69,569,393
Flood Control	729,491	3,000	569,267
	<u>\$ 1,411,891</u>	<u>\$ 441,993</u>	<u>\$ 70,138,660</u>
<b>Total Capital Projects Funds</b>	<b>\$ 1,411,891</b>	<b>\$ 441,993</b>	<b>\$ 70,138,660</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**ENTERPRISE FUNDS**

Water Operating	\$ 6,966,490	\$ 6,676,464	\$ 6,656,500
Water Capital Renewal	846,000	846,819	845,000
Water Projects	1,125,350	533,073	1,009,051
Colorado River Water	1,205,000	505,000	505,000
	<u>\$ 10,142,840</u>	<u>\$ 8,561,356</u>	<u>\$ 9,015,551</u>
Wastewater Operating	\$ 8,075,500	\$ 8,354,584	\$ 8,325,500
Wastewater Capital Renewal		30,000	120,000
Wastewater Projects	25,000	25,000	25,000
	<u>\$ 8,100,500</u>	<u>\$ 8,409,584</u>	<u>\$ 8,470,500</u>
Sanitation	\$ 3,361,140	\$ 3,425,768	\$ 3,375,000
	<u>\$ 3,361,140</u>	<u>\$ 3,425,768</u>	<u>\$ 3,375,000</u>
<b>Total Enterprise Funds</b>	<b>\$ 21,604,480</b>	<b>\$ 20,396,708</b>	<b>\$ 20,861,051</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**INTERNAL SERVICE FUNDS**

Fleet Services	\$ 1,000	\$ 1,000	\$ 1,000
Facilities Maintenance	3,000	3,500	2,500
Information Technology	400	1,000	1,000
Insurance Services	7,000	6,000	6,000
Benefits Reserve	4,114,827	4,108,658	4,433,010
911 Dispatch Services	145,892	167,276	211,258
	<u>\$ 4,272,119</u>	<u>\$ 4,287,434</u>	<u>\$ 4,654,768</u>
<b>Total Internal Service Funds</b>	<b>\$ 4,272,119</b>	<b>\$ 4,287,434</b>	<b>\$ 4,654,768</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 62,987,974</b>	<b>\$ 57,428,075</b>	<b>\$ 132,540,245</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF KINGMAN**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2016**

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
General Fund	\$	\$	\$ 1,202,553	\$ 3,754,253
<b>Total General Fund</b>	\$	\$	\$ 1,202,553	\$ 3,754,253
<b>SPECIAL REVENUE FUNDS</b>				
Highway Users Rev Fund	\$	\$	\$ 248,745	\$ 573,030
Grants Fund			35,072	235,100
Transit System			250,000	74,239
Powerhouse			100,000	7,400
<b>Total Special Revenue Funds</b>	\$	\$	\$ 633,817	\$ 889,769
<b>DEBT SERVICE FUNDS</b>				
Municipal Property Corp	\$	\$	\$ 269,938	\$
Imp District Debt Funds				33,440
<b>Total Debt Service Funds</b>	\$	\$	\$ 269,938	\$ 33,440
<b>CAPITAL PROJECTS FUNDS</b>				
Kingman Crossing TI Construction				
Rancho Santa Fe Parkway TI Const				
<b>Total Capital Projects Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
Water Operating	\$	\$	\$ 483,997	\$ 2,300,569
Water Capital Renewal			1,000,000	
Wastewater Operating				4,221,003
Wastewater Project Fund			3,634,060	
Sanitation				862,683
<b>Total Enterprise Funds</b>	\$	\$	\$ 5,118,057	\$ 7,384,255
<b>INTERNAL SERVICE FUNDS</b>				
Fleet Services	\$	\$	\$ 1,399,687	\$ 40,344
Facilities Maintenance			682,600	2,150
Information Technology			1,182,952	11,474
Insurance Services			605,000	
Benefits Reserve			100,000	
911 Dispatch Center			1,160,495	239,414
<b>Total Internal Service Funds</b>	\$	\$	\$ 5,130,734	\$ 293,382
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 12,355,099	\$ 12,355,099

**CITY OF KINGMAN**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2016**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
<b>GENERAL FUND</b>				
Office of the Mayor/Council	\$ 203,966	\$	\$ 158,866	\$ 140,885
City Attorney	698,425		677,344	685,848
Magistrate	1,392,165		1,347,081	1,517,109
City Manager	225,169		208,497	245,796
TDC	1,072,510		322,211	802,500
EDMC	25,000		18,000	25,000
City Clerk	306,856		309,922	289,023
Human Resources	507,411		517,606	458,638
Risk Management	137,592		104,289	134,715
Police	7,778,743		7,545,471	7,610,757
Fire	5,684,792		5,352,845	6,000,714
Finance	872,528		820,066	832,172
Development Services	1,116,827		1,079,867	1,043,304
Parks, Rec, Pools, Golf	3,924,633		3,745,345	4,037,091
Contingency	2,804,191		1,804,191	1,000,000
<b>Total General Fund</b>	<b>\$ 26,750,808</b>	<b>\$</b>	<b>\$ 24,011,601</b>	<b>\$ 24,823,552</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway Users Rev Fund	\$ 3,879,819	\$	\$ 3,358,402	\$ 3,182,400
Transit System Fund	950,034		783,370	812,752
Grants Fund	7,391,728		2,814,516	7,898,705
Improvement Dist Repayment	25,000		25,000	
Powerhouse Fund	141,200		139,668	134,300
<b>Total Special Revenue Funds</b>	<b>\$ 12,387,781</b>	<b>\$</b>	<b>\$ 7,120,956</b>	<b>\$ 12,028,157</b>
<b>DEBT SERVICE FUNDS</b>				
Municipal Prop Corp Debt	\$ 269,063	\$	\$ 269,063	\$ 271,188
Improvement District Debt	1,648,732		1,649,907	1,611,961
<b>Total Debt Service Funds</b>	<b>\$ 1,917,795</b>	<b>\$</b>	<b>\$ 1,918,970</b>	<b>\$ 1,883,149</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Small Imp Dist Const	\$ 350,000	\$	\$	\$ 350,000
Capital Projects Fund	69,514,997		448,379	70,410,245
Flood Control Const	1,200,000		341,496	1,800,000
<b>Total Capital Projects Funds</b>	<b>\$ 71,064,997</b>	<b>\$</b>	<b>\$ 789,875</b>	<b>\$ 72,560,245</b>
<b>ENTERPRISE FUNDS</b>				
Water Operating	\$ 9,233,313	\$	\$ 8,112,590	\$ 7,308,070
Water Capital Renewal	4,404,000		803,610	5,674,000
Water Projects Fund	3,367,500		65,000	4,947,500
Colorado River Water	500,000			500,000
Wastewater Operating	9,028,323		8,304,813	2,756,926
Wastewater Projects Fund	6,641,892		4,145,392	6,363,060
Wastewater Capital Renewal				150,000
Sanitation	3,383,148		3,208,134	3,113,662
<b>Total Enterprise Funds</b>	<b>\$ 36,558,176</b>	<b>\$</b>	<b>\$ 24,639,539</b>	<b>\$ 30,813,218</b>
<b>INTERNAL SERVICE FUNDS</b>				
Fleet Services	\$ 1,367,028	\$	\$ 1,347,416	\$ 1,288,760
Facilities Maintenance Services	825,421		755,498	890,625
Information Technology	1,229,613		1,151,426	1,327,424
Insurance Services	1,010,000		723,506	935,000
Benefits Reserve	4,782,500		4,369,976	4,796,880
911 Dispatch Center	1,382,339		1,051,282	1,384,450
<b>Total Internal Service Funds</b>	<b>\$ 10,596,901</b>	<b>\$</b>	<b>\$ 9,399,104</b>	<b>\$ 10,623,139</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 159,276,458</b>	<b>\$</b>	<b>\$ 67,880,045</b>	<b>\$ 152,731,460</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY OF KINGMAN**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2016**

<b>DEPARTMENT/FUND</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2015</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2016</b>
<b>GENERAL</b>				
Office of the Mayor/Council	\$ 203,966	\$	\$ 158,866	\$ 140,885
City Attorney	698,425		677,344	685,848
Magistrate	1,392,165		1,347,081	1,517,109
City Manager	225,169		208,497	245,796
TDC	1,072,510		322,211	802,500
EDMC	25,000		18,000	25,000
City Clerk	306,856		309,922	289,023
Human Resources	507,411		517,606	458,638
Risk Management	137,592		104,289	134,715
Police	7,778,743		7,545,471	7,610,757
Fire	5,684,792		5,352,845	6,000,714
Finance	872,528		820,066	832,172
Development Services	1,116,827		1,079,867	1,043,304
Parks, Rec, Pools, Golf	3,924,633		3,745,345	4,037,091
Cash Transfers-Contingency	2,804,191		1,804,191	1,000,000
<b>Department Total</b>	<b>\$ 26,750,808</b>	<b>\$</b>	<b>\$ 24,011,601</b>	<b>\$ 24,823,552</b>
<b>SPECIAL REVENUE</b>				
Public Works Administration	\$ 310,374	\$	\$ 304,825	\$ 311,218
Street	3,569,445		3,053,577	2,871,182
Transit Admin	166,041		160,269	144,133
Transit Operations	783,993		623,101	668,619
Grants Fund	7,391,728		2,814,516	7,898,705
Improvement Dist Repayment	25,000		25,000	
Powerhouse Fund	141,200		139,668	134,300
<b>Department Total</b>	<b>\$ 12,387,781</b>	<b>\$</b>	<b>\$ 7,120,956</b>	<b>\$ 12,028,157</b>
<b>DEBT SERVICE</b>				
Municipal Prop Corp Debt	\$ 269,063	\$	\$ 269,063	\$ 271,188
East Golden Gate ID	384,738		385,663	380,511
Airway RR Crossing ID	820,425		820,425	799,263
Wallapai-Marlene ID	10,961		10,961	10,962
Kingman Airport/Banks Airport	432,608		432,858	421,225
<b>Department Total</b>	<b>\$ 1,917,795</b>	<b>\$</b>	<b>\$ 1,918,970</b>	<b>\$ 1,883,149</b>
<b>CAPITAL PROJECTS</b>				
Small Imp Dist Const	\$ 350,000	\$	\$	\$ 350,000
Capital Projects Fund	1,012,252		448,379	1,907,500
Kingman Crossing TI Const	19,207,000			19,207,000
Rancho Santa Fe Parkway TI	49,295,745			49,295,745
Flood Control	1,200,000		341,496	1,800,000
<b>Department Total</b>	<b>\$ 71,064,997</b>	<b>\$</b>	<b>\$ 789,875</b>	<b>\$ 72,560,245</b>
<b>ENTERPRISE</b>				
Water Operating	\$ 6,656,652	\$	\$ 5,658,451	\$ 4,810,628
Water Capital Renewal	4,404,000		803,610	5,674,000
Billing Services	998,298		969,084	847,433
Engineering	1,578,363		1,485,055	1,650,009
Water Projects Fund	3,367,500		65,000	4,947,500
Colorado River Water	500,000			500,000
Wastewater Operating	9,028,323		8,304,813	2,756,926
Wastewater Projects Fund	6,641,892		4,145,392	6,363,060
Wastewater Capital Renewal				150,000
Sanitation	3,383,148		3,208,134	3,113,662
<b>Department Total</b>	<b>\$ 36,558,176</b>	<b>\$</b>	<b>\$ 24,639,539</b>	<b>\$ 30,813,218</b>
<b>INTERNAL SERVICES</b>				
Fleet Services	\$ 1,367,028	\$	\$ 1,347,416	\$ 1,288,760
Facilities Maintenance Services	825,421		755,498	890,625
Information Technology	1,229,613		1,151,426	1,327,424
Insurance Services	1,010,000		723,506	935,000
Benefits Reserve	4,782,500		4,369,976	4,796,880
911 Dispatch Center	1,382,339		1,051,282	1,384,450
<b>Department Total</b>	<b>\$ 10,596,901</b>	<b>\$</b>	<b>\$ 9,399,104</b>	<b>\$ 10,623,139</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY OF KINGMAN**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2016**

<b>FUND</b>	<b>Full-Time Equivalent (FTE) 2016</b>	<b>Employee Salaries and Hourly Costs 2016</b>	<b>Retirement Costs 2016</b>	<b>Healthcare Costs 2016</b>	<b>Other Benefit Costs 2016</b>	<b>Total Estimated Personnel Compensation 2016</b>
<b>GENERAL FUND</b>	202	\$ 10,434,323	\$ 2,960,251	\$ 2,351,770	\$ 810,855	= \$ 16,557,199
<b>SPECIAL REVENUE FUNDS</b>						
HURF	14	\$ 725,147	\$ 87,326	\$ 185,015	\$ 81,342	= \$ 1,078,830
TRANSIT	11	\$ 395,036	\$ 49,588	\$ 85,280	\$ 47,018	= \$ 576,922
<b>Total Special Revenue Funds</b>	25	\$ 1,120,183	\$ 136,914	\$ 270,295	\$ 128,360	= \$ 1,655,752
<b>DEBT SERVICE FUNDS</b>						
		\$	\$	\$	\$	= \$
<b>Total Debt Service Funds</b>		\$	\$	\$	\$	= \$
<b>CAPITAL PROJECTS FUNDS</b>						
		\$	\$	\$	\$	= \$
<b>Total Capital Projects Funds</b>		\$	\$	\$	\$	= \$
<b>INTERNAL SERVICES FUNDS</b>						
FLEET	7	\$ 330,297	\$ 38,171	\$ 84,550	\$ 36,992	= \$ 490,010
FACILITIES MAINTENANCE	6	\$ 203,421	\$ 23,620	\$ 56,844	\$ 22,740	= \$ 306,625
INFORMATION TECHNOLOGY	7	\$ 427,621	\$ 49,221	\$ 93,628	\$ 33,624	= \$ 604,094
911 DISPATCH SERVICES	16	\$ 640,323	\$ 82,618	\$ 176,689	\$ 54,630	= \$ 954,260
<b>Total Permanent Funds</b>	36	\$ 1,601,662	\$ 193,630	\$ 411,711	\$ 147,986	= \$ 2,354,989
<b>ENTERPRISE FUNDS</b>						
WATER	43	\$ 2,176,781	\$ 258,109	\$ 500,271	\$ 198,879	= \$ 3,134,040
WASTEWATER	11	\$ 657,884	\$ 80,618	\$ 147,515	\$ 73,109	= \$ 959,126
SANITATION	17	\$ 677,095	\$ 82,714	\$ 233,948	\$ 91,320	= \$ 1,085,077
<b>Total Enterprise Funds</b>	71	\$ 3,511,760	\$ 421,441	\$ 881,734	\$ 363,308	= \$ 5,178,243
<b>TOTAL ALL FUNDS</b>	334	\$ 16,667,928	\$ 3,712,236	\$ 3,915,510	\$ 1,450,509	= \$ 25,746,183

**CITY OF KINGMAN**  
**Operating Budget Summaries by Fund**  
**Adopted Budget Fiscal Year 2015-2016**

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>GENERAL FUND</b>					
Personnel Expenses:	16,134,437	15,176,385	16,346,481	15,514,760	17,665,134
Supplies & Services:	4,800,605	3,951,196	5,209,443	4,295,047	5,307,418
City and Internal Services	1,710,587	1,710,587	1,802,923	1,802,923	1,838,748
Capital Outlay, Lease Purchases & Debt	724,000	701,496	587,770	594,680	851,000
<b>EXPENDITURE TOTAL</b>	<b>23,369,629</b>	<b>21,539,664</b>	<b>23,946,617</b>	<b>22,207,410</b>	<b>25,662,300</b>
<b>TOTAL GENERAL FUND</b>	<b>23,369,629</b>	<b>21,539,664</b>	<b>23,946,617</b>	<b>22,207,410</b>	<b>25,662,300</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>HIGHWAY USERS REVENUE FUND</b>					
Personnel Expenses:	1,050,897	1,027,921	1,038,103	991,751	1,115,030
Supplies & Services:	1,733,920	969,242	1,754,835	1,384,770	1,650,170
City and Internal Services	344,595	344,595	357,796	357,796	382,764
Capital Outlay, Lease Purchases & Debt	151,200	201,100	217,200	212,200	317,200
<b>EXPENDITURE TOTAL</b>	<b>3,280,612</b>	<b>2,542,858</b>	<b>3,367,934</b>	<b>2,946,517</b>	<b>3,465,164</b>
<b>TOTAL Highway Users Revenue Fund</b>	<b>3,280,612</b>	<b>2,542,858</b>	<b>3,367,934</b>	<b>2,946,517</b>	<b>3,465,164</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>TRANSIT SYSTEM FUND</b>					
Personnel Expenses:	581,977	581,082	604,136	590,672	614,172
Supplies & Services:	142,830	117,923	138,480	114,280	141,580
City and Internal Services	66,466	66,466	69,418	69,418	74,239
Capital Outlay, Lease Purchases & Debt	136,000	11,659	138,000	9,000	57,000
<b>EXPENDITURE TOTAL</b>	<b>927,273</b>	<b>777,130</b>	<b>950,034</b>	<b>783,370</b>	<b>886,991</b>
<b>TOTAL Transit System Fund</b>	<b>927,273</b>	<b>777,130</b>	<b>950,034</b>	<b>783,370</b>	<b>886,991</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Adopted FY 2014-2015	Estimated FY 2014-2015	Adopted FY 2015-16
<b>WATER OPERATING FUND</b>					
Personnel Expenses:	3,032,145	2,845,598	3,106,060	2,939,718	3,207,540
Supplies & Services:	2,568,130	2,101,320	2,682,150	2,324,635	2,747,830
City and Internal Services	644,758	644,758	677,926	677,926	677,926
Capital Outlay, Lease Purchases & Debt	541,200	385,016	583,700	486,834	852,700
<b>EXPENDITURE TOTAL</b>	<b>6,786,233</b>	<b>5,976,692</b>	<b>7,049,836</b>	<b>6,429,113</b>	<b>7,485,996</b>
<b>TOTAL Water Operating Fund</b>	<b>6,786,233</b>	<b>5,976,692</b>	<b>7,049,836</b>	<b>6,429,113</b>	<b>7,485,996</b>

**CITY OF KINGMAN**  
**Operating Budget Summaries by Fund**  
**Adopted Budget Fiscal Year 2015-2016**

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>WASTEWATER OPERATING FUND</b>					
Personnel Expenses:	926,867	815,465	918,435	779,289	1,004,126
Supplies & Services:	971,250	787,463	926,925	885,176	961,600
City and Internal Services	94,970	94,970	97,524	97,524	97,524
Capital Outlay, Lease Purchases & Debt	118,214	46,444	286,200	243,585	291,200
<b>EXPENDITURE TOTAL</b>	<b>2,111,301</b>	<b>1,744,342</b>	<b>2,229,084</b>	<b>2,005,574</b>	<b>2,354,450</b>
<b>TOTAL Wastewater Operating Fund</b>	<b>2,111,301</b>	<b>1,744,342</b>	<b>2,229,084</b>	<b>2,005,574</b>	<b>2,354,450</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>SANITATION OPERATING FUND</b>					
Personnel Expenses:	1,079,105	1,054,393	1,070,930	1,052,474	1,129,077
Supplies & Services:	1,110,600	1,033,576	1,129,580	1,114,112	1,225,500
City and Internal Services	495,236	495,236	516,506	516,506	560,256
Capital Outlay, Lease Purchases & Debt	861,200	472,417	241,200	200,110	659,085
<b>EXPENDITURE TOTAL</b>	<b>3,546,141</b>	<b>3,055,622</b>	<b>2,958,216</b>	<b>2,883,202</b>	<b>3,573,918</b>
<b>TOTAL Sanitation Operating Fund</b>	<b>3,546,141</b>	<b>3,055,622</b>	<b>2,958,216</b>	<b>2,883,202</b>	<b>3,573,918</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>911 DISPATCH CENTER</b>					
Personnel Expenses:	1,008,926	877,638	1,049,985	728,928	1,034,260
Supplies & Services:	49,090	39,749	52,940	52,940	50,190
City and Internal Services	162,740	162,740	177,414	177,414	177,414
Capital Outlay, Lease Purchases & Debt	0	0	0	0	0
<b>EXPENDITURE TOTAL</b>	<b>1,220,756</b>	<b>1,080,127</b>	<b>1,280,339</b>	<b>959,282</b>	<b>1,261,864</b>
<b>TOTAL 911 Dispatch Center Fund</b>	<b>1,220,756</b>	<b>1,080,127</b>	<b>1,280,339</b>	<b>959,282</b>	<b>1,261,864</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>FLEET SERVICES FUND</b>					
Personnel Expenses:	491,042	490,175	488,884	488,612	492,510
Supplies & Services:	676,580	652,928	726,600	757,350	685,050
City and Internal Services	39,470	39,470	40,344	40,344	40,344
Capital Outlay, Lease Purchases & Debt	64,200	15,056	61,200	61,110	61,200
<b>EXPENDITURE TOTAL</b>	<b>1,271,292</b>	<b>1,197,629</b>	<b>1,317,028</b>	<b>1,347,416</b>	<b>1,279,104</b>
<b>TOTAL Fleet Services Fund</b>	<b>1,271,292</b>	<b>1,197,629</b>	<b>1,317,028</b>	<b>1,347,416</b>	<b>1,279,104</b>

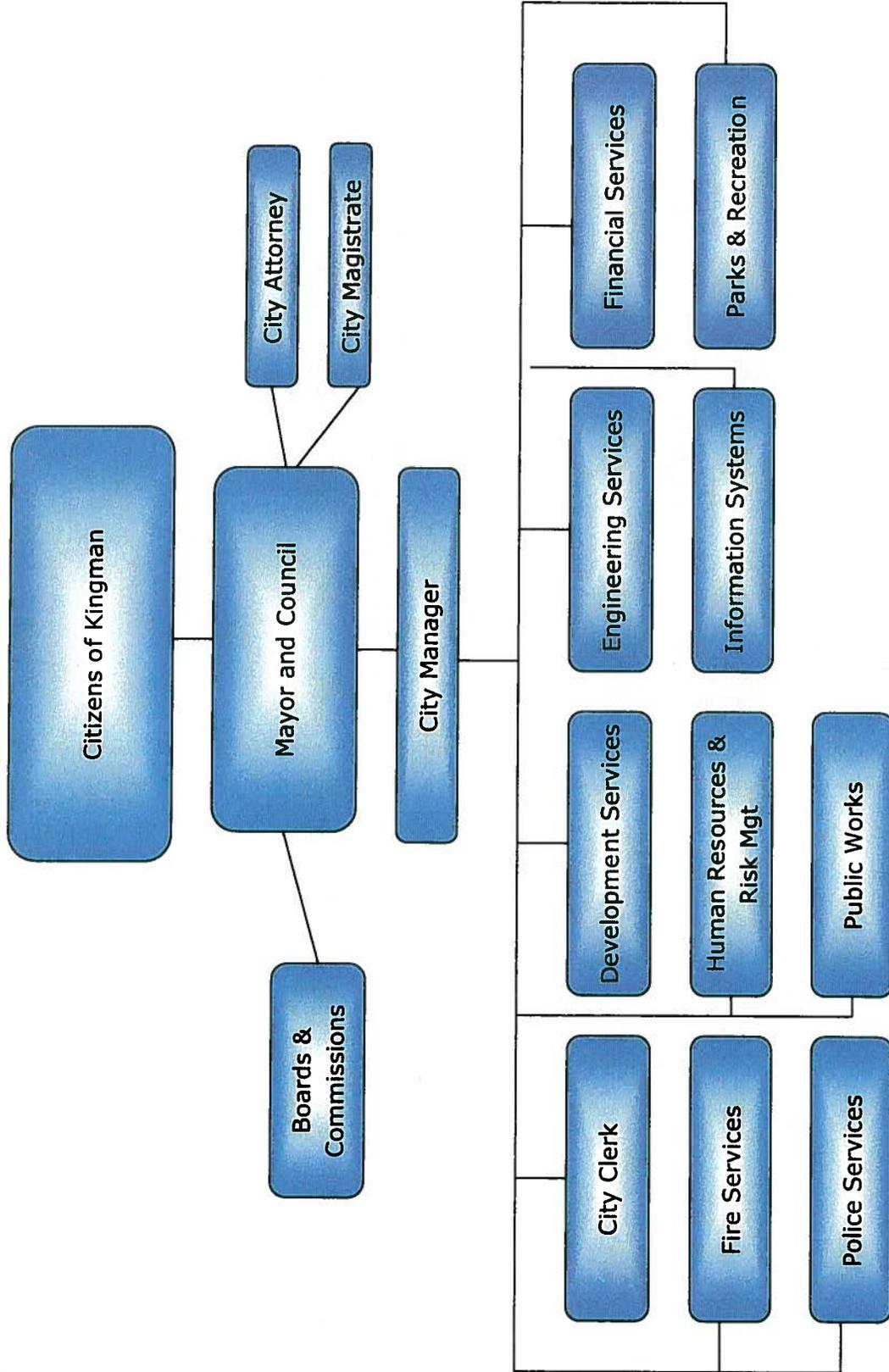
**CITY OF KINGMAN**  
**Operating Budget Summaries by Fund**  
**Adopted Budget Fiscal Year 2015-2016**

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>FACILITIES MAINTENANCE SRVCS FUND</b>					
Personnel Expenses:	254,339	242,214	261,971	240,648	309,125
Supplies & Services:	459,700	342,767	383,800	387,700	376,500
City and Internal Services	2,048	2,048	2,150	2,150	2,150
Capital Outlay, Lease Purchases & Debt	157,500	84,307	127,500	125,000	155,000
<b>EXPENDITURE TOTAL</b>	<b>873,587</b>	<b>671,336</b>	<b>775,421</b>	<b>755,498</b>	<b>842,775</b>
<b>TOTAL Building Maintenance Srvc Fund</b>	<b>873,587</b>	<b>671,336</b>	<b>775,421</b>	<b>755,498</b>	<b>842,775</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>INFORMATION TECHNOLOGY</b>					
Personnel Expenses:	570,518	561,923	573,279	577,814	605,594
Supplies & Services:	381,510	329,168	395,360	371,330	445,180
City and Internal Services	11,385	11,385	11,474	11,474	11,474
Capital Outlay, Lease Purchases & Debt	182,000	176,199	199,500	190,808	226,650
<b>EXPENDITURE TOTAL</b>	<b>1,145,413</b>	<b>1,078,675</b>	<b>1,179,613</b>	<b>1,151,426</b>	<b>1,288,898</b>
<b>TOTAL Information Technology</b>	<b>1,145,413</b>	<b>1,078,675</b>	<b>1,179,613</b>	<b>1,151,426</b>	<b>1,288,898</b>

TOTAL OPERATING EXPENDITURES BY FUND	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>ALL FUNDS</b>					
Personnel Expenses:	25,130,253	23,672,794	25,458,264	23,904,666	27,176,568
Supplies & Services:	12,894,215	10,325,332	13,400,113	11,687,340	13,591,018
City and Internal Services	3,572,255	3,572,255	3,753,475	3,753,475	3,862,839
Capital Outlay, Lease Purchases & Debt	2,935,514	2,093,694	2,442,270	2,123,327	3,471,035
<b>EXPENDITURE TOTAL</b>	<b>44,532,237</b>	<b>39,664,075</b>	<b>45,054,122</b>	<b>41,468,808</b>	<b>48,101,460</b>
<b>TOTAL All Funds</b>	<b>44,532,237</b>	<b>39,664,075</b>	<b>45,054,122</b>	<b>41,468,808</b>	<b>48,101,460</b>

# City of Kingman Organization Chart



# CITY COUNCIL

**Division: City Council**

**Function 101-1310-510**

## ***Mission Statement:***

The mission of the City of Kingman is to provide a great place to live, work, play and stay.

## ***Vision Story for 2020:***

Kingman, Arizona is a clean, vibrant, growing city that offers its citizens an exceptional quality of life. The community has a diverse economy with a strong retail component, excellent tourist facilities, a stable workforce, a solid industrial base and the city serves as a transportation hub for the region. It enjoys a high level of cooperation between a variety of business, cultural, and service interests and has developed productive public/private partnerships to benefit residents. It has an effective economic development program that has brought significant benefits and employment opportunities.

Visitors to Kingman enter through a welcoming and attractive gateway. The city enjoys a wide variety of arts and cultural activities, recreational facilities, parks, sports venues, museums and targeted activities for its residents. A rich history and pride in Kingman's past is celebrated by citizens and visitors. Its transportation and utility services infrastructure is carefully planned, built to high standards and well maintained. Kingman has a focus on efficiency, sustainability and environmental responsibility. Public safety and emergency services are among the best of any city in the state.

Kingman has a reputation for excellent K-12 schools and its higher education facilities include an outstanding community college and four year college. The city's medical facilities are state of the art and serve as a health care center for Mohave County. The city has developed an events center that provides a venue for community meetings and conferences.

The City Council, Boards and Commissions are strategic, transparent and open to provide citizens with opportunities to participate. Community leaders are energetic and passionate about Kingman. City employees are appropriately compensated, professional, responsive and committed to providing a high level of service. They take pride in their city and residents take pride in having an exceptional city staff. City facilities are safe, clean, well-equipped and provide a pleasant work environment for staff. Kingman has developed and strengthened strategic intergovernmental partnerships with other cities in Mohave County.

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

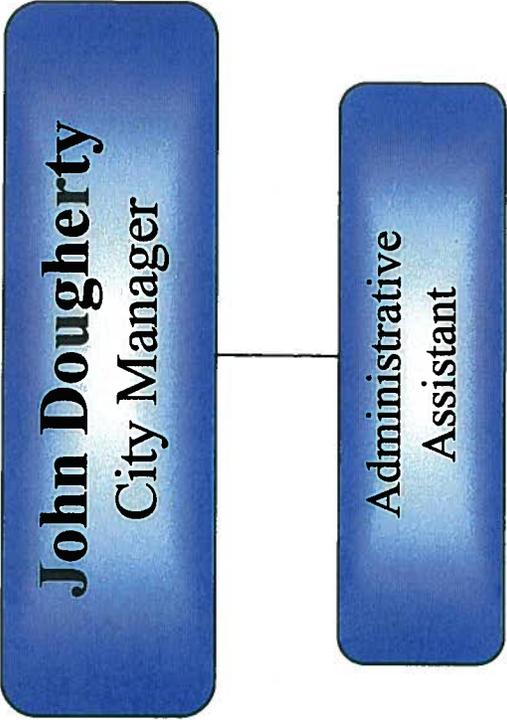
Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Office of the Mayor and Council (101-1310-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Mayor, Vice Mayor, 5 Councilmembers</i>	46,800	46,199	46,800	46,800	46,800
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance</i>	3,657	3,581	3,665	3,665	3,665
<b>Subtotal - Personnel</b>		<b>50,457</b>	<b>49,780</b>	<b>50,465</b>	<b>50,465</b>	<b>50,465</b>
<b>Supplies &amp; Services</b>						
5310	Telephone <i>Allocated cost of telephones located in Mayor's Office, Council Chambers, Law Library</i>	250	172	250	250	250
5320	Telephone - Cellular <i>Cost of cellular phone for Mayor</i>	0	652	720	720	720
5411	City Promotions <i>Booth &amp; Advertising at League of Arizona Cities &amp; Towns Conference and other promotions</i>	3,500	650	3,500	1,500	3,500
5510	Printing <i>Brochures, Museum Guides &amp; Maps, Route 66 Info, Council Photos, etc.</i>	300	375	300	300	300
5610	Dues & Memberships <i>AZ Town Hall, Nat'l Leag of Cities (ICSC Council memberships are covered in EDMC Budget)</i>	2,200	4,063	2,200	3,000	3,000
5611	AZ League of Cities Membership <i>Dues for League of Arizona Cities &amp; Towns</i>	17,250	16,942	17,250	17,000	17,250
5810	Travel & Training <i>Natl League Conf, AZ League Conf, WACOG, Canamex, Rural Transportation, ADOT, ICSC, etc</i>	20,000	7,285	20,000	10,000	15,000
6110	General & Office Supplies <i>Letterhead, pens, cards, envelopes, folders, copies, etc.</i>	5,000	3,950	5,000	5,000	5,000
6111	Awards <i>25, 20, 15, 10, &amp; 5 yr service awards for employees</i>	5,500	4,196	6,000	5,000	6,000
6115	Refreshments <i>Coffee &amp; tea supplies for Council workshops and dignitaries</i>	2,500	2,815	2,700	2,700	2,700
6260	Gasoline/Diesel Fuel <i>Fuel expense for city vehicle</i>	900	606	900	750	900
6505	Mohave County Housing Authority <i>Housing Assistance</i>	8,500	8,500	8,500	8,500	8,500
6509	4th of July Fireworks <i>Community fireworks display - anticipate cost to be offset by community donations - moved to TDC</i>	35,000	25,000	26,500	26,500	0
6532	WACOG - Rural Trans Liaison <i>Rural Transportation Liaison Dues</i>	2,300	2,293	2,300	2,300	2,300
6527	Youth Commission <i>Expenses for Youth Commission activities to be offset by donations</i>	10,000	1,956	10,000	10,000	10,000
6536	KAAP <i>KAAP Contribution (Sarah's House)</i>	0	0	40,000	7,500	15,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Office of the Mayor and Council (101-1310-510)</b>						
	<b>Subtotal - Supplies &amp; Services</b>	<b>113,200</b>	<b>79,455</b>	<b>146,120</b>	<b>101,020</b>	<b>90,420</b>
<b>City and Internal Services</b>						
8410	Fleet Services	1,187	1,187	1,246	1,246	1,246
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	598	598	628	628	628
	<i>Internal service fund support for Fleet Parts</i>					
8420	Insurance Services	700	700	700	700	700
	<i>Liability Insurance</i>					
8440	Information Technology	4,370	4,370	4,807	4,807	4,807
	<i>Internal service fund support for Information Technology</i>					
	<b>Subtotal - City &amp; Internal Services</b>	<b>6,855</b>	<b>6,855</b>	<b>7,381</b>	<b>7,381</b>	<b>7,381</b>
<b>Capital Purchases</b>						
	<b>Subtotal - Capital Purchases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Mayor &amp; Council</b>	<b>170,512</b>	<b>136,090</b>	<b>203,966</b>	<b>158,866</b>	<b>148,266</b>

**City Manager's Office  
Organizational Chart**



# CITY MANAGER

**Division: City Manager's Office**

**Function 101-1320-510**

## ***Mission Statement:***

To provide effective leadership and direction in the administration of policies established by the Mayor and City Council and to coordinate and supervise the efficient operation of City Departments.

## ***Major Services/Responsibilities:***

- Coordinate the development and analysis of policy recommendations presented to the Mayor and City Council
- Implement policies enacted by the Mayor and City Council and manage the overall administrative affairs of the City
- Direct and coordinate personnel responsibilities for all City departments including development of policies, maintenance of records and recruitment, selection and hiring of new employees
- Direct the technical, operational and administrative activities between departments related to the management of the City's information systems

## ***Key Fiscal Year Objectives***

- ▶ Assure the continued economical, efficient and effective management of City government
- ▶ Advise the Mayor and Council on policy making matters related to the overall administration of the City
- ▶ Recommend proposals and programs which address the long-term needs of the community
- ▶ Identify and support opportunities for improving quality service delivery

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**  
**Appropriations**

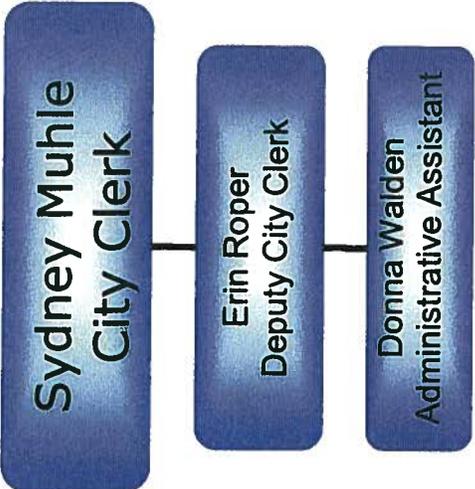
Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Office of the City Manager (101-1320-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	125,000	89,042	117,875	117,763	121,411
	<i>City Manager, Admin Assistant, Special Projects Administrator (Special Projects Administrator &amp; Admin Assistant Vacant &amp; Unfunded)</i>					
1020	Part Time & Temporary Help	0	6,429	19,000	13,500	19,000
	<i>Part time secretary</i>					
1090	Automobile Allowance	7,800	3,178	6,000	6,002	6,000
	<i>Auto allowance per terms of contract</i>					
1095	City Bonus Pay Program	12,500	9,581	13,000	8,500	13,000
	<i>Recognition to employees citywide for performance above and beyond, going the extra mile</i>					
1096	Deferred Contribution	20,500	788	0	0	0
	<i>Deferred compensation per terms of contract</i>					
1045	Special Distribution	2,000	2,000	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	24,575	15,742	26,569	24,686	27,072
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	15,868	7,304	16,381	16,442	16,273
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
<b>Subtotal - Personnel</b>		<b>208,243</b>	<b>134,064</b>	<b>198,825</b>	<b>186,893</b>	<b>202,756</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	0	0	0	0	27,000
	<i>Economic Development/PIO Contract</i>					
5310	Telephone	1,320	816	1,320	1,000	1,320
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	900	512	720	720	720
	<i>Cellular phone charges</i>					
5610	Dues & Memberships	2,500	1,226	2,500	1,280	2,500
	<i>Intl City Manager Assoc, AZ City Mgr Assoc, Amer Planning Assoc, AZ Sec of State, Local Civic Group, etc</i>					
5810	Travel & Training	5,000	1,867	4,000	1,800	6,000
	<i>AZ League Conf, AZ City Mgr Conf, Intl City Mgr Conf, ADOT</i>					
6110	General & Office Supplies	4,500	3,638	4,500	4,000	4,500
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.</i>					
6518	Employee Recognition	1,000	18	1,000	500	1,000
	<i>Supplies used to host employee work groups and meetings</i>					
<b>Subtotal - Supplies &amp; Services</b>		<b>15,220</b>	<b>8,077</b>	<b>14,040</b>	<b>9,300</b>	<b>43,040</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Office of the City Manager (101-1320-510)</b>						
<b>City and Internal Services</b>						
8410	Fleet Services	1,187	1,187	0	0	0
	<i>Internal service fund support for Fleet Services</i>					
8410	Fleet Parts	598	598	0	0	0
	<i>Internal service fund support for Fleet Parts</i>					
8430	Building Maintenance Services	9,900	9,900	9,900	9,900	9,900
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	2,185	2,185	2,404	2,404	2,404
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>13,870</b>	<b>13,870</b>	<b>12,304</b>	<b>12,304</b>	<b>12,304</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Office of the City Manager</b>		<b>237,333</b>	<b>156,011</b>	<b>225,169</b>	<b>208,497</b>	<b>258,100</b>

# City Clerk's Office Organizational Chart



# CITY CLERK

**Division: City Clerk**

**Function 101-1540-510**

***Mission Statement:***

To serve all of our customers in a consistent, professional and efficient manner. To dutifully record and preserve the records of this community for historical continuity, so that it may be preserved and accessed now and for generations forthcoming.

***Major Services/Responsibilities:***

- Provide quality service to the public
- Record and maintain City records
- Maintain and publish the City Resolutions and Ordinances
- Record and maintain all activities of the City Council, Economic Marketing Development Commission, and the Youth Advisory Commission
- Post City meetings and update the City website with meeting notices and meeting minutes
- Process and maintain applications for business licenses
- Conduct City Elections
- Process Special Event permit applications
- Process and provide requests for Public Records

***Key Fiscal Year Objectives***

- ▶ To provide efficient quality customer service to the public.
- ▶ To serve as a vital link with the public by continuing to interface with the City website
- ▶ To continue updating online database of Resolutions and Ordinances so that they may be more accessible for staff and the public.
- ▶ To update business licensing processes and procedures to provide faster, more efficient customer service.

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Budget
Business Licenses issued	Data N/A	2,052	2,355
Processing and Recording of City Resolutions and Ordinances	78	55	65
Number of Citizens served (population estimate)	30,000	30,000	31,000
Number of Voters served	17,857	17,072	18,500
Number of Public Records Requests	90	83	80
Agendas/Packets/Minutes	78	75	65
Special Event Permits	63	69	75
Notary Service	78	125	130
	56		

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

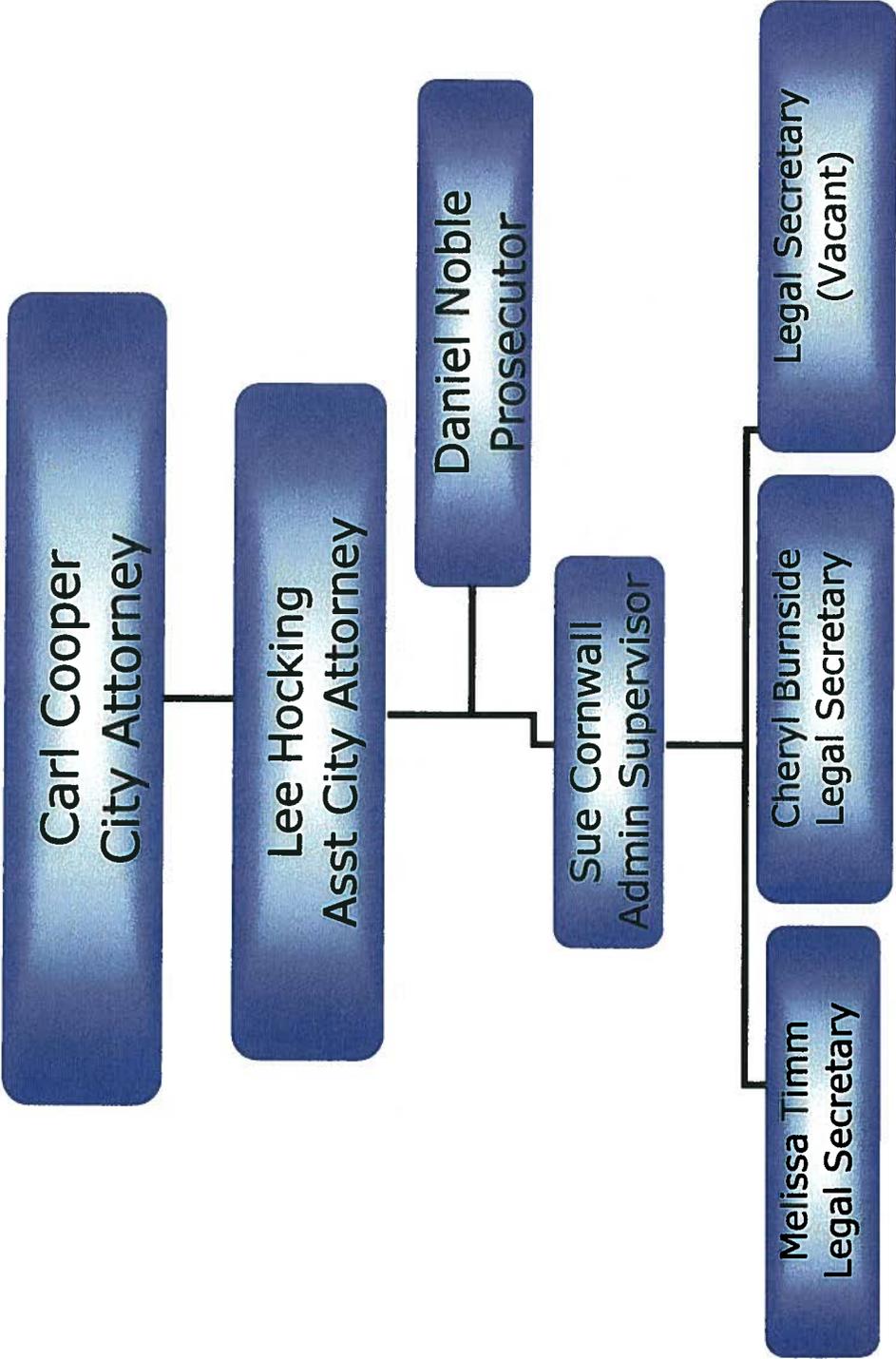
**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Office of the City Clerk (101-1540-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>City Clerk, Deputy Clerk, Admin Assistant</i>	145,800	126,084	150,768	146,744	151,175
1020	Part Time & Temporary Help <i>Temporary employees</i>	15,000	8,436	0	0	0
1030	Overtime Pay <i>Overtime pay associated with special projects, council meetings, etc.</i>	2,500	1,147	2,500	500	1,500
1032	Certification Pay <i>Bilingual Pay</i>	0	480	0	0	0
1045	Special Distribution <i>Special distribution</i>	2,000	3,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	31,958	24,437	29,785	28,370	29,473
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	36,363	22,335	28,218	21,933	21,585
<b>Subtotal - Personnel</b>		<b>233,621</b>	<b>185,919</b>	<b>211,271</b>	<b>197,547</b>	<b>203,733</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Business license billing, shredding, elections (when applicable), alarm services, Agenda Management Systems, etc</i>	2,000	1,802	45,000	64,600	20,500
5310	Telephone <i>Telephone, internet, long distance charges</i>	1,290	816	1,290	1,290	1,290
5320	Cellular Phones <i>Cellular phone charges</i>	0	296	0	0	0
5420	Newspaper Advertising <i>Costs to advertise legal notices, elections, budget, assessments, bids, etc.</i>	7,000	6,487	7,000	6,000	7,000
5440	Recording Fees <i>Legal document recording fees with Mohave County Recorder's Office</i>	1,500	13	1,000	600	1,000
5523	Codes & Ordinance Printing <i>Costs to print ordinances, Model City Tax Code, etc.</i>	2,000	6,116	2,000	800	2,000
5610	Dues & Memberships <i>Int'l Inst of Municipal Clerks, AZ Municipal Clerks Assoc</i>	500	860	500	790	1,000
5810	Travel & Training <i>AZ Municipal City Clerk's Institute, League Elections training, Record Keeping conf.</i>	3,500	3,567	4,000	3,500	4,000
6110	General & Office Supplies <i>Binders, pens, pencils, postage, folders, copies, forms, copy machine center costs, etc.</i>	18,000	17,493	18,000	18,000	18,000
6125	Merchant Card Fees <i>Credit Card Merchant fees</i>	500	617	500	500	500
<b>Subtotal - Supplies &amp; Services</b>		<b>36,290</b>	<b>38,067</b>	<b>79,290</b>	<b>96,080</b>	<b>55,290</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**  
**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Office of the City Clerk (101-1540-510)</b>						
<b>City and Internal Services</b>						
8410	Fleet Services			1,246	1,246	1,246
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts			628	628	628
	<i>Internal service fund support for Fleet Parts</i>					
8440	Information Technology	13,110	13,110	14,421	14,421	14,421
	<i>Internal service fund support for Information Technology</i>					
	<b>Subtotal - City &amp; Internal Services</b>	<b>13,110</b>	<b>13,110</b>	<b>16,295</b>	<b>16,295</b>	<b>16,295</b>
<b>Capital Purchases</b>						
9410	Vehicles	0	0	0	0	30,000
	<i>New staff vehicle (replace Honda)</i>					
	<b>Subtotal - Capital Purchases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>
	<b>Total Office of the City Clerk</b>	<b>283,021</b>	<b>237,096</b>	<b>306,856</b>	<b>309,922</b>	<b>305,318</b>

# City Attorney's Office Organizational Chart



# CITY ATTORNEY

**Division: City Attorney**

**Function 101-1530-510**

## ***Mission Statement:***

The City Attorney's Office is committed to the highest ethical standards of excellence in our duties to the Mayor and Council, the City Manager, and all other City departments; as well as the Citizens of the community. We are committed to conduct ourselves with integrity and accountability. We will provide expedient legal research to our customers, while providing quality customer service. Our duty is to promote justice in our community to ensure that the public's interests are always met.

## ***Major Services and Responsibilities***

- Advise Mayor, Council, City Manager and Department Heads
- Review city contracts
- Draft Ordinances and Resolutions
- Prosecute criminal matters
- Provide victim advocacy
- Supervise civil litigation

## ***Fiscal Year Objectives***

- ▶ Review and update current City codes and ordinances
- ▶ Promote the aggressive enforcement of the State and local laws relating to criminal and code enforcement actions
- ▶ Keep outside litigation costs to a minimum

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

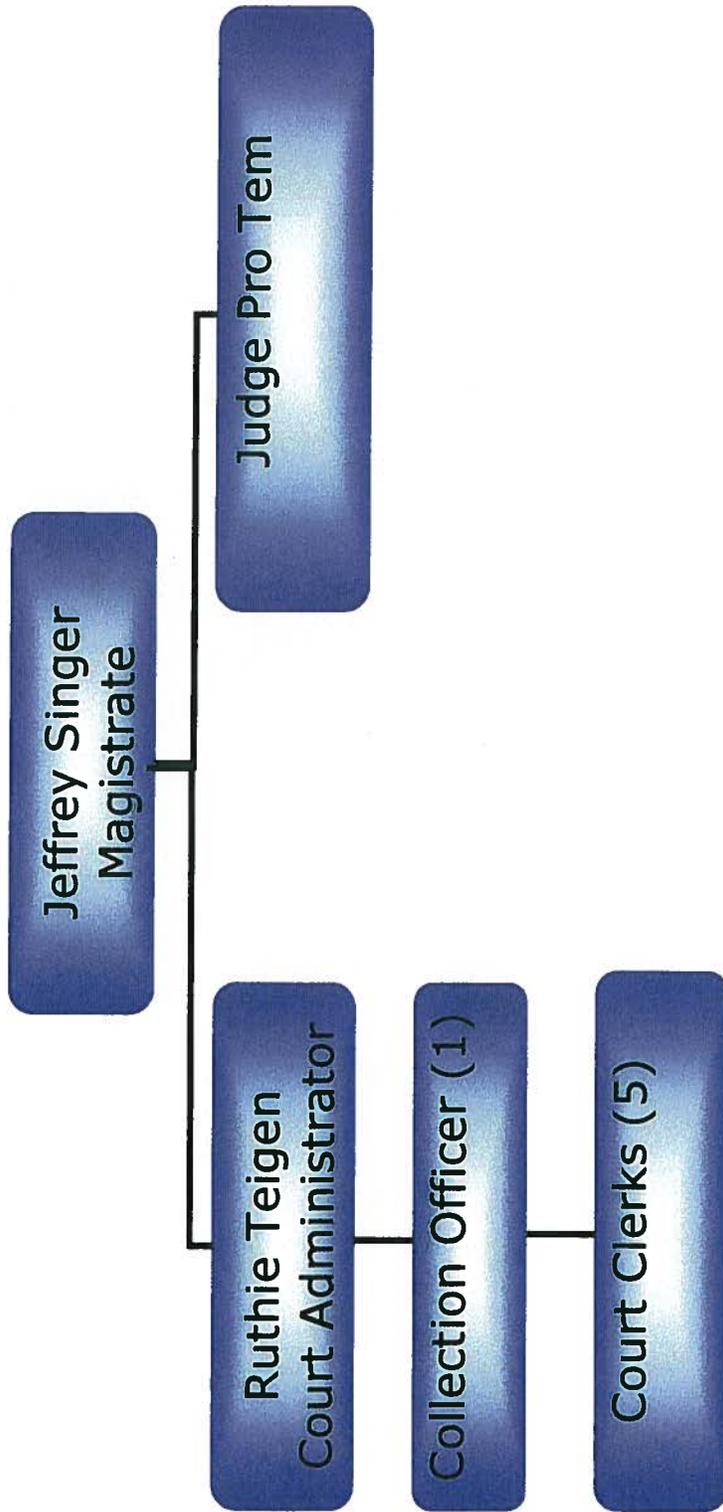
**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Office of the City Attorney (101-1530-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	333,930	314,304	342,128	340,875	376,682
	<i>City Attorney, Assistant Attorney, Prosecutor, Admin Supervisor, 3 Legal Secretaries (1 Legal Sec Vacant and Unfunded)</i>					
1090	Automobile Allowance	6,000	6,033	6,000	6,000	6,000
	<i>Auto allowance per terms of contract</i>					
1045	Special Distribution	7,000	7,000	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	66,991	61,757	67,502	66,184	73,703
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	81,726	70,389	82,317	68,207	68,163
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
	<b>Subtotal - Personnel</b>	<b>495,647</b>	<b>459,483</b>	<b>497,947</b>	<b>481,266</b>	<b>524,548</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	100,000	104	100,000	100,000	100,000
	<i>Independent or specialized consulting attorneys for development agreements, litigation &amp; condemnation proceedings, litigation</i>					
4443	Office Equipment Rental	7,000	6,125	8,000	6,500	8,000
	<i>Copy machine</i>					
5310	Telephone	2,700	1,676	2,700	2,700	2,700
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	900	756	900	800	2,500
	<i>Cellular phone charges</i>					
5440	Recording Fees	250	19	250	250	500
	<i>Recording fees for legal documents</i>					
5610	Dues & Memberships	2,100	2,382	3,500	3,100	3,500
	<i>Mohave County Bar Assoc, State Bar of AZ, IMLA Membership, Notary Public</i>					
5810	Travel & Training	7,000	2,948	7,000	4,500	7,000
	<i>AZ Prosecuting Attorney Conf, ACAA Conf, AZ League Training, Liability Training, etc.</i>					
6110	General & Office Supplies	7,000	4,786	7,000	5,000	7,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, etc.</i>					
6410	Books & Periodicals	22,000	25,780	25,000	27,000	30,000
	<i>Subscriptions for AZ statute updates, Westlaw, Bender, AZ Admin Code, Daily Miner, etc.</i>					
6260	Gasoline	0	96	0	100	100
	<i>Fuel costs</i>					
	<b>Subtotal - Supplies &amp; Services</b>	<b>148,950</b>	<b>44,672</b>	<b>154,350</b>	<b>149,950</b>	<b>161,300</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**  
**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Office of the City Attorney (101-1630-510)</b>						
<b>City and Internal Services</b>						
8430	Building Maintenance Services	19,900	19,900	19,900	19,900	19,900
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	24,380	24,380	26,228	26,228	26,228
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>44,280</b>	<b>44,280</b>	<b>46,128</b>	<b>46,128</b>	<b>46,128</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Office of the City Attorney</b>		<b>688,877</b>	<b>548,435</b>	<b>698,425</b>	<b>677,344</b>	<b>731,976</b>

# Magistrate Court Organizational Chart



# MAGISTRATE COURT

**Division: Court**

**Function 101-1243-510**

***Mission Statement:***

To search for the truth and administer justice fairly and impartially in accordance with the laws of the State and the laws of the municipality it serves. The Court further has an obligation to protect the rights of the accused and the interests of the public. It must provide the best quality service it can to the public and treat the people it serves professionally and with dignity. The Court must continue to evaluate the needs of the people it serves and be prepared to make changes, where it can, to meet those needs.

***Major Services/Responsibilities:***

- Process and adjudicate Criminal Misdemeanor and Traffic cases
- Conduct juvenile hearings
- Issue Protective Orders
- Collection of Court ordered fines, fees and restitution
- Impose community restitution for benefit of the community
- Provide law related education about the judicial branch to the public, schools and civic groups
- Act as an information center for the Court system to increase awareness of Court services
- Accommodate the needs of the of the public in accessing Court services

***Key Fiscal Year Objectives:***

- Continue to improve collection of delinquent fines
- Partner with County Courts in establishing Veterans Court/Veterans Services on-going
- Federal Income Tax interception on-going
- Identify and/or create services for juvenile offenders on-going
- Implement Electronic Search Warrant process after Court business hours
- Improve services to non-English proficient and hearing impaired customers through use of remote video interpreters

***Performance Measures:***

Description calendar year	2013 actual	2014 estimated	2015 projected
Case Filings	2477	2245	2800
Case Terminations	3135	3055	3800

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Office of the Magistrate Court (101-1243-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	350,048	346,810	358,801	358,627	404,506
	<i>Magistrate, Court Administrator, Collections Offcr, 5.5 Clerks, 1 PT Assoc Magistrate (.5 Clerk Vacant &amp; Unfunded)</i>					
1020	Part Time & Temporary Help	15,000	8,856	15,000	10,000	15,000
	<i>Judge pro-tem and part time employees</i>					
1030	Overtime Pay	0	419	0	0	0
	<i>Night court and other special Initiated projects</i>					
1045	Special Distribution	11,500	10,500	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	72,826	72,968	72,630	72,400	80,966
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	109,089	96,618	112,680	109,500	119,337
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
	<b>Subtotal - Personnel</b>	<b>558,463</b>	<b>536,171</b>	<b>559,111</b>	<b>550,527</b>	<b>619,809</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	280,000	267,253	280,000	275,000	284,000
	<i>Public defender, interpreter, conflict attys, security, probation svcs, automation IGA, special warrant projects, external audit</i>					
3111	Jury Expenses	2,000	2,011	2,000	2,000	2,000
	<i>Expenses associated with jury trials</i>					
4343	Office Equipment R & M	500	695	600	700	700
	<i>Repair of office machines and recharge laser cartridges</i>					
4443	Office Equipment Rental	7,000	6,724	7,000	7,000	7,000
	<i>Copy machine</i>					
5310	Telephone	2,000	1,246	2,000	2,000	2,000
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	600	458	400	500	500
	<i>Cellular phone charges - on call phone</i>					
5610	Dues & Memberships	50	50	50	50	100
	<i>Az Magistrates Assoc</i>					
5810	Travel & Training	2,000	2,269	2,500	2,500	5,000
	<i>Mandatory Training - AZ Judicial Conf, AZ Court Assoc Conf, AZ Magistrates Conf, AZ Supreme Court Mtg, etc.</i>					
6110	General & Office Supplies	20,000	17,270	20,000	20,000	22,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, electronic document system, etc</i>					
6125	Merchant Card Fees	5,000	4,573	5,000	5,000	5,000
	<i>Merchant credit card fees</i>					
6410	Books & Periodicals	3,500	3,066	6,200	4,500	5,000
	<i>Subscriptions for AZ statute updates, Westlaw, Lexis Nexis, etc.</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Office of the Magistrate Court (101-1243-510)</b>						
6511	Mohave County Jail Fees <i>County assessed costs of City inmates</i>	350,000	339,102	325,000	300,000	364,000
6535	LaPaz County Jail Fees <i>County assessed costs of City inmates</i>	115,000	133,973	140,000	135,000	140,000
6537	Veterans Court <i>Veterans court expenses</i>	0	0	0	0	60,000
<b>Subtotal - Supplies &amp; Services</b>		<b>787,650</b>	<b>778,690</b>	<b>790,750</b>	<b>754,250</b>	<b>897,300</b>
<b>City and Internal Services</b>						
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	39,900	39,900	39,900	39,900	39,900
8440	Information Technology <i>Internal service fund support for Information Technology</i>	2,185	2,185	2,404	2,404	2,404
<b>Subtotal - City &amp; Internal Services</b>		<b>42,085</b>	<b>42,085</b>	<b>42,304</b>	<b>42,304</b>	<b>42,304</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Office of the Magistrate Court</b>		<b>1,388,198</b>	<b>1,356,946</b>	<b>1,392,165</b>	<b>1,347,081</b>	<b>1,559,413</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**  
**Appropriations**

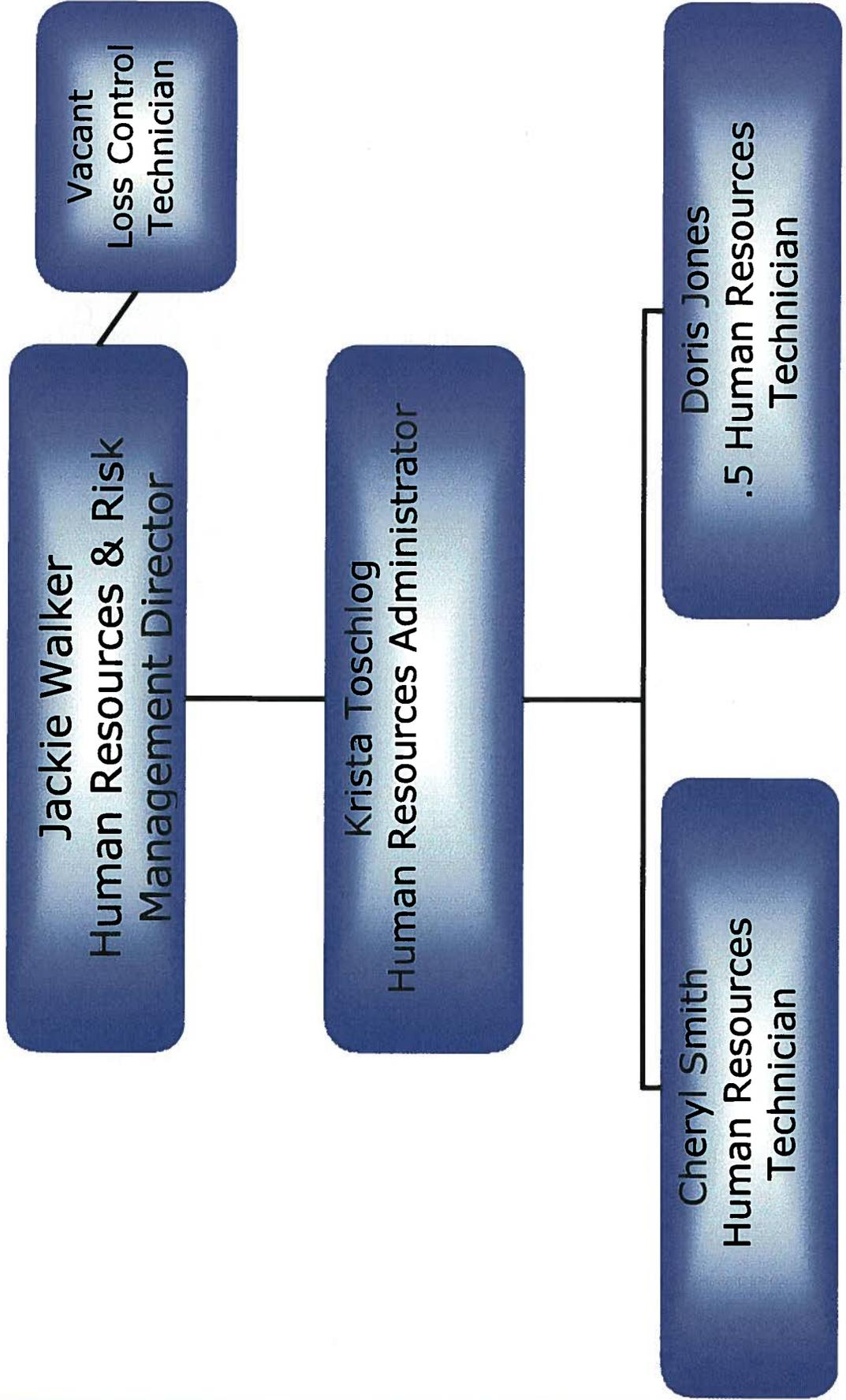
Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - TDC Department (101-6520-565)</b>						
<b>Supplies &amp; Services</b>						
5420	Newspaper Advertising <i>Advertise TDC funding application deadline</i>	900	0	0	0	0
5430	Visitor Center-Assist Orgnztn with Ads <i>Kingman Powerhouse Visitor Center to assist other organizations with advertising local event; \$5,000 Int'l Rt 66 Festival reserved in FY2014</i>	25,000	10,981	60,000	25,000	25,000
5431	Kgm Pwrhse Visitor Center Tourism <i>Tourism contract with Kingman Powerhouse Visitor Center to advertise and promote Kingman</i>	205,000	205,000	205,000	205,000	205,000
5433	Mohave Historical Society <i>Funding of operations for Bonnell House</i>	10,000	10,000	10,000	10,000	10,000
5455	Bricks & Mortar <i>Powerhouse improvements - signs, display units, canopies, café seating, conference room renovation; anticipate \$245,241 offset with grant funds</i>	350,000	26,163	500,000	500	237,500
5465	Best of the West on Route 66 <i>Funding of Best of the West on Route 66</i>	5,000	1,628	3,500	2,000	10,000
5472	Improve Route 66 @ Powerhouse & Locomotive Park (Byways Grant) <i>20% local match required; safety improvements for pedestrians crossing street between Powerhouse &amp; Locomotive Park</i>	70,000	0	70,000	70,000	70,000
5475	Tennis Club, Inc. <i>Intended to use up to \$1,000 to host a 10 yr &amp; under tennis tournament recognized by the US Tennis Association; TCI used funds for equipment</i>	1,000	600	0	0	0
5476	"I Believe" Triathlon <i>Up to \$10,000 to host a 3-day triathlon event; agency requesting to use balance of funds from Inaugural event for the 2nd year event</i>	10,000	5,990	4,010	0	0
5477	Bluegrass Festival <i>Total participation up to \$20,000; \$10,000 in advertising may be incurred in FY2014, balance in FY2015; combined total both years is not to exceed \$20,000</i>	10,000	10,289	20,000	9,711	10,000
5478	Extreme Bull Riding <i>Advertising participation with Kingsmen to host Extreme Bull Riding Event at Mohave County Fairgrounds in Kingman in May 2014</i>	10,000	10,000	0	0	0
6509	4th of July Fireworks <i>Community fireworks display - cost offset by community donations</i>	0	0	0	0	35,000
7910	Contingency <i>Contingency</i>	80,000	0	200,000	0	200,000
<b>Subtotal - Supplies &amp; Services</b>		<b>776,900</b>	<b>280,651</b>	<b>1,072,510</b>	<b>322,211</b>	<b>802,500</b>
<b>Total Tourism Development Dept</b>		<b>776,900</b>	<b>280,651</b>	<b>1,072,510</b>	<b>322,211</b>	<b>802,500</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - EDMC Department (101-6610-565)</b>						
<b>Supplies &amp; Services</b>						
3310	Professional Services	2,000	1,850	2,000	2,000	2,000
	<i>Retail Lease Trac</i>					
5413	Marketing Materials	14,500	2,813	10,000	5,000	10,000
	<i>Materials, advertising</i>					
5610	Dues & Memberships	1,000	473	3,000	1,000	3,000
	<i>ICSC, AZ Assoc for Econ Development</i>					
5810	Travel & Training	7,500	7,823	10,000	10,000	10,000
	<i>ICSC, AZAED, Governors Conf, Economic Dev Marketing</i>					
	<b>Subtotal - Supplies &amp; Services</b>	<b>25,000</b>	<b>12,959</b>	<b>25,000</b>	<b>18,000</b>	<b>25,000</b>
	<b>Total Economic Development Dept</b>	<b>25,000</b>	<b>12,959</b>	<b>25,000</b>	<b>18,000</b>	<b>25,000</b>

## Human Resources Organizational Chart



# HUMAN RESOURCES

**Division: Human Resources & Risk Management      Function 101-1550-510**

## ***Mission Statement:***

To provide excellent customer service to our partners, the public and organizational departments of the City so that we can better serve the citizens of Kingman. The mission of the department is to attract, develop, motivate and retain quality employees; to provide a competitive compensation program and benefit package in a cost efficient manner; to assure compliance with applicable employment laws; to promote safety awareness in the workplace; to assist in the resolution of problems when conflicts arise; and to protect the City's monetary resources through effective risk management techniques. We take pride in our ability to provide our partners with excellent teamwork and customer service.

## ***Major Services/Responsibilities:***

- Recruitment and selection
- Employee testing
- Administration of City's Classification and Compensation Program
- Administration of City's Performance Program
- Employee Training and Development
- Benefits Administration
- Benefits Counseling
- Wellness Program
- Employee/Departmental Assistance
- Employment Law Counseling
- Safety Program
- Worker's Compensation Program
- Drug & Alcohol Program
- Risk Management Loss Control
- Risk Management Insurance and Financing Program
- Intergovernmental Liaison

## ***Key Fiscal Year Objectives:***

- ▶ Continue efforts at reduce frequency and severity of preventable work related injuries;
- ▶ Continue working on general safety policies and job hazard training matrix;
- ▶ Work with tri-cities of LHC and BHC to explore and develop a shared employee/supervisor development training schedule for FY 2017;
- ▶ Bring more OSHA general industry training to Kingman
- ▶ Complete City-wide chemical inventory, enter into inventory system with corresponding SDS
- ▶ Promote Teledoc
- ▶ Educate employee on ADP self-service module
- ▶ Assist our employees in leading healthier lifestyles through education and events;
- ▶ Host legislative day with legislators;
- ▶ Partner with departments and community on annual Pink Heals event.

## ***Performance Measures:***

- Reduce EMOD below 1.04
- Complete 10 more safety policies
- 100% recruitment online through Applicant Tracking System
- Expand online employee self-service utilization with ADP to 100% utilization
- Promote Teledoc services – recover flat PEPM fee
- Increase employee wellness participate overall by 5%

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Human Resources (101-1550-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Director, HR Administrator, 1.5 Technicians,</i>	243,649	210,737	233,532	230,738	243,983
1020	Part Time & Temporary Help <i>PT Staff</i>	0	2,229	0	0	17,000
1030	Overtime Pay <i>Overtime Pay - Training travel, facilitating training, workload</i>	300	251	300	300	300
1090	Succession Planning - Promotion <i>Advancements, tuition assistance, etc.</i>	9,000	9,000	9,000	9,000	27,000
1045	Special Distribution <i>Special distribution</i>	2,500	2,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	49,418	42,190	47,182	44,434	50,413
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	58,990	38,601	39,801	39,538	39,777
<b>Subtotal - Personnel</b>		<b>363,857</b>	<b>305,508</b>	<b>329,815</b>	<b>324,010</b>	<b>378,473</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Experian inquiries, Investigator, etc</i>	37,000	35,734	13,000	29,230	12,500
3350	Physicians <i>Moved to Risk Management</i>	37,500	49,376	0	0	0
3351	Employment Expense <i>Recruitment advertising, background checks, interviews &amp; relocation expenses</i>	21,500	36,051	30,000	30,000	37,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	2,210	1,375	1,650	1,650	1,650
5320	Cellular Phones <i>Cellular phone charges</i>	1,300	987	1,300	1,300	1,300
5610	Dues & Memberships <i>World at Work, IPMA, AZ IPMA, Prima, AZHRDA, SHRM, AGTS</i>	2,000	1,610	1,400	1,345	1,815
5810	Travel & Training <i>Committee meetings, IPMA annual training, health &amp; safety law, webinars, partnering with county, intergov meetings, certifications, etc</i>	8,000	9,567	4,950	4,950	10,000
6110	General & Office Supplies <i>Wellness and health materials, new hire binders, Rules &amp; Regs general printing, legal printing, general office supplies, training materials</i>	16,000	11,721	12,000	12,000	13,500

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Human Resources (101-1550-510)</b>						
6260	Gasoline/Diesel Fuel	660	44	0	0	0
	<i>Gasoline for Ford Escape - Moved to Risk Management</i>					
6410	Books & Periodicals	135	158	0	0	0
	<i>Subscription for Capital Times</i>					
6510	Intergovernmental Relations	0	0	675	500	2,400
	<i>Intergovernmental relations expenses</i>					
<b>Subtotal - Supplies &amp; Services</b>		<b>126,305</b>	<b>146,623</b>	<b>64,975</b>	<b>80,975</b>	<b>80,165</b>
<b>City and Internal Services</b>						
8410	Fleet Services	1,187	1,187	0	0	0
	<i>Internal service fund support for Fleet Services - Moved to Risk Management</i>					
8411	Fleet Parts	598	598	0	0	0
	<i>Internal service fund support for Fleet Parts - Moved to Risk Management</i>					
8420	Insurance Services	95,500	95,500	95,500	95,500	95,500
	<i>Allocation for Liability Insurance</i>					
8440	Information Technology	18,170	18,170	17,121	17,121	17,121
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>115,455</b>	<b>115,455</b>	<b>112,621</b>	<b>112,621</b>	<b>112,621</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Human Resources &amp; Risk Mgmt</b>		<b>605,617</b>	<b>567,586</b>	<b>507,411</b>	<b>517,606</b>	<b>571,259</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

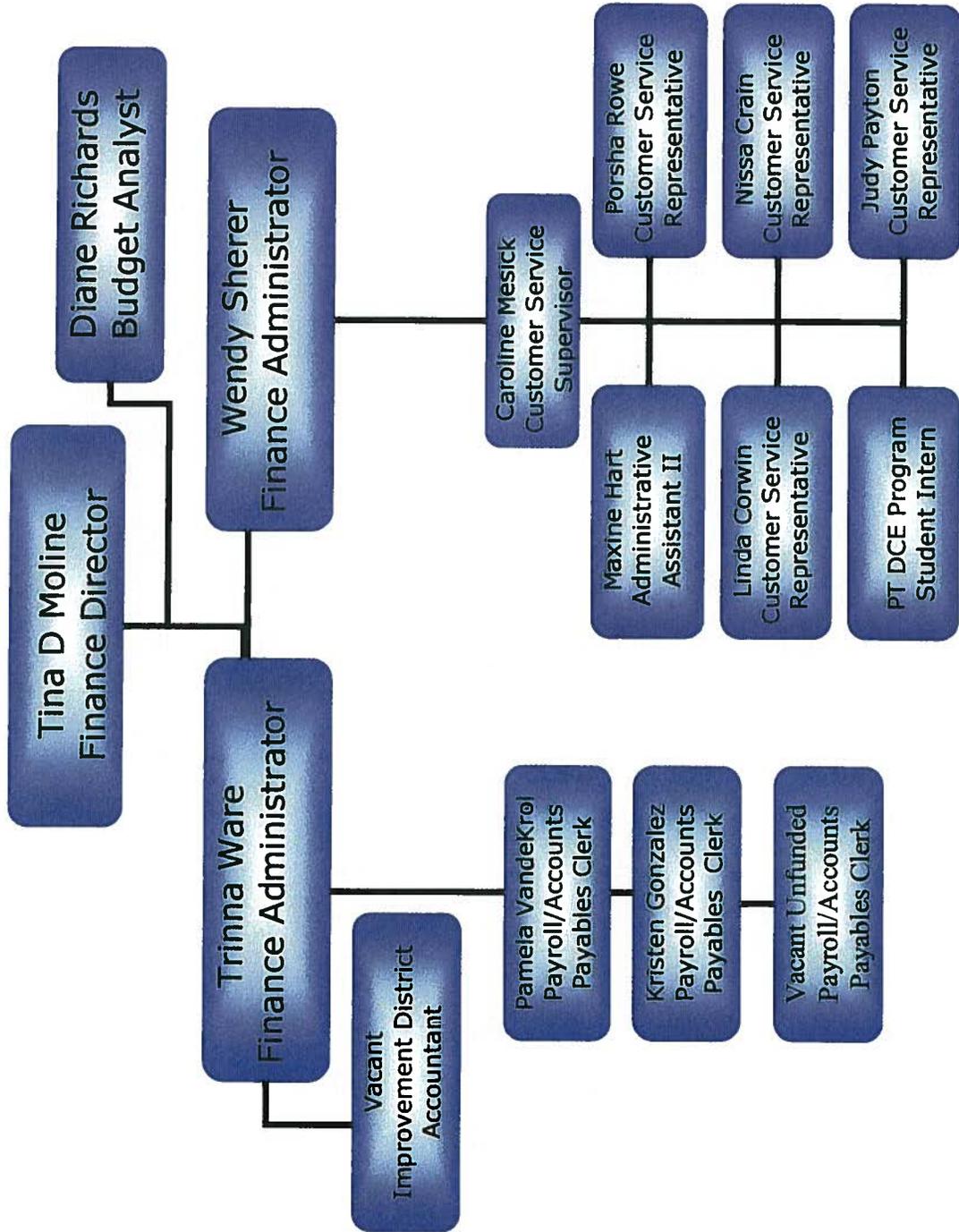
Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Risk Management (101-1555-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	0	0	39,719	30,552	40,911
	<i>Loss Control Technician</i>					
1030	Overtime Pay	0	0	300	300	300
	<i>Overtime Pay</i>					
20xx	Other Personnel Expense	0	0	7,755	5,935	7,932
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	0	0	14,140	5,689	14,032
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
	<b>Subtotal - Personnel</b>	<b>0</b>	<b>0</b>	<b>61,914</b>	<b>42,476</b>	<b>63,175</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	0	0	5,000	2,100	2,200
	<i>Contract Investigator, etc</i>					
3350	Physicians	0	0	58,000	53,000	60,000
	<i>KPD, KFD annuals, audio testing, HepB, Flu shots, random screenings, etc.</i>					
5310	Telephone	0	0	550	550	550
	<i>Telephone, internet, long distance charges</i>					
5610	Dues & Memberships	0	0	1,300	385	800
	<i>Safety memberships</i>					
5810	Travel & Training	0	0	2,050	1,200	6,690
	<i>Safety law, webinars, certifications, Primma Conf, Title 1 Conf, Osha classes, etc</i>					
6110	General & Office Supplies	0	0	4,000	0	1,000
	<i>Legal printing, general office supplies</i>					
6260	Gasoline/Diesel Fuel	0	0	500	500	300
	<i>Gasoline for Ford Escape</i>					
	<b>Subtotal - Supplies &amp; Services</b>	<b>0</b>	<b>0</b>	<b>71,400</b>	<b>57,735</b>	<b>71,540</b>
<b>City and Internal Services</b>						
8410	Fleet Services	0	0	1,246	1,246	1,246
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	0	0	628	628	628
	<i>Internal service fund support for Fleet Parts</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Risk Management (101-1555-510)</b>						
8440	Information Technology	0	0	2,404	2,404	2,404
	<i>Internal service fund support for Information Technology</i>					
	<b>Subtotal - City &amp; Internal Services</b>	<b>0</b>	<b>0</b>	<b>4,278</b>	<b>4,278</b>	<b>4,278</b>
	<b>Capital Purchases</b>					
	<b>Subtotal - Capital Purchases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Human Resources &amp; Risk Mgmt</b>	<b>0</b>	<b>0</b>	<b>137,592</b>	<b>104,489</b>	<b>138,993</b>

# Financial Services Department Organizational Chart



# FINANCIAL SERVICES DEPARTMENT

**Division: Financial Services Department**

**Function 101-1512-510**

***Mission Statement:***

To manage the financial resources of the City in a safe, fair, accurate, efficient and professional manner to meet all areas of responsibilities, including compliance with Federal, State and local laws and generally accepted accounting principals and to timely report the financial position and performance of the City.

***Major Services/Responsibilities:***

- Budget Preparation and Control
- Financial Reporting
- Accounts Payables and Receivables
- Payroll
- Utility Billing and Collection
- Improvement District Billing and Collection
- Cash management
- Long-term Debt Planning

***Key Fiscal Year Objectives:***

- ▶ Pursue utility rate analysis and adjustments for debt financing needs
- ▶ Pursue debt financing alternatives for capital improvements
- ▶ Pursue diversified revenue streams for improved financial stability
- ▶ Enhance budget and CIP documents
- ▶ Develop and enhance financial policies
- ▶ Enhance procedures through technological improvements

***Performance Measures:***

Description	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget
Bond Rating – Fitch Rating Agency	AA-	AA-	AA-
Award for Excellence in Financial Reporting	Yes	Yes	Will file with GFOA

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Financial Services Department (101-1512-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	343,489	307,702	341,929	322,382	344,220
	<i>Director, Administrator, Senior Accountant/Budget Analyst, Improvement Dist Accountant, 3 Accounts Payable/Payroll (1 Accts Pay/Payroll Vacant &amp; Unfunded)</i>					
1030	Overtime Pay	3,000	2,337	3,000	3,600	3,700
	<i>Overtime created by growth in volume of work, special projects</i>					
1032	Certification Pay	1,248	336	0	0	0
	<i>Bilingual Pay</i>					
1045	Special Distribution	8,000	5,500	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	68,729	59,843	67,038	62,281	67,161
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	74,967	53,862	77,361	60,563	77,241
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
	<b>Subtotal - Personnel</b>	<b>499,433</b>	<b>429,580</b>	<b>489,328</b>	<b>448,826</b>	<b>492,322</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	186,000	181,402	217,000	209,000	305,000
	<i>ADP payroll, audit, bank fees, Required GASB Other Post Empl Benef. Actuarial (every 2 years), Ador fee</i>					
5310	Telephone	2,650	1,873	2,650	2,650	2,650
	<i>Telephone, internet, long distance charges</i>					
5420	Newspaper	2,000	0	2,000	2,000	2,000
	<i>Legal Ads</i>					
5610	Dues & Memberships	1,000	945	1,000	940	1,200
	<i>AZ Gov. Finance Officers Assoc, Natl GFOA, SunGard Software Org., Colo River Fin. Officers Assoc</i>					
5810	Travel & Training	6,000	3,483	6,000	4,000	8,000
	<i>Gov Finance Officers Conf, SunGard training, Colo River Fin, Payroll law trng, cust svc trng</i>					
6110	General & Office Supplies	16,000	18,008	18,000	17,000	18,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, checks, etc.</i>					
6125	Merchant Card Fees	1,600	915	1,600	1,500	2,500
	<i>Credit Card Merchant fees</i>					
6410	Books & Periodicals	1,000	178	1,000	200	500
	<i>Subscriptions for Budget updates, GFOA updates, GAAFR Review, Az Republic</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Financial Services Department (101-1512-510)</b>						
<b>Subtotal - Supplies &amp; Services</b>		<b>216,250</b>	<b>206,804</b>	<b>249,250</b>	<b>237,290</b>	<b>339,850</b>
<b>City and Internal Services</b>						
8430	Building Maintenance Services	46,000	46,000	46,000	46,000	46,000
<i>Internal service fund support for Building Maintenance Services</i>						
8440	Information Technology	68,425	68,425	87,950	87,950	87,950
<i>Internal service fund support for Information Technology</i>						
<b>Subtotal - City &amp; Internal Services</b>		<b>114,425</b>	<b>114,425</b>	<b>133,950</b>	<b>133,950</b>	<b>133,950</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Financial Services Department</b>		<b>830,108</b>	<b>750,809</b>	<b>872,528</b>	<b>820,066</b>	<b>966,122</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

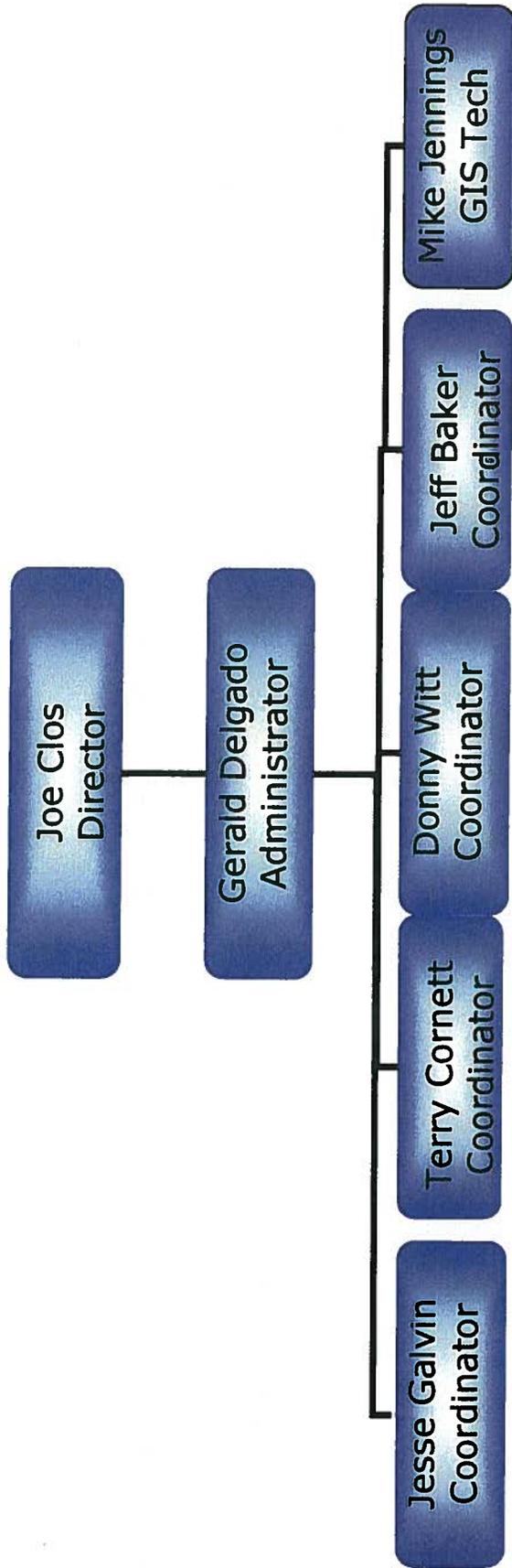
<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Water Fund - Utility Billing Services (501-3410-590)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Administrator, Admin Supervisor, Admin Asst II, 4 Customer Service Representatives</i>	288,727	248,472	288,216	288,711	301,692
1020	Part Time & Temporary Help <i>Participation in Distributive Cooperative Education program (Kingman High School)</i>	10,500	7,961	11,000	9,000	10,500
1030	Overtime Pay <i>Overtime created by growth in volume of work, special projects</i>	3,000	2,767	3,000	2,600	3,000
1032	Certification Pay <i>Bilingual Pay</i>	624	773	624	624	624
1045	Special Distribution <i>Special distribution</i>	9,000	9,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	60,265	52,726	58,784	58,640	60,898
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	63,835	53,965	72,817	56,127	64,039
<b>Subtotal - Personnel</b>		<b>435,951</b>	<b>375,664</b>	<b>434,441</b>	<b>415,702</b>	<b>440,753</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>UT bill printing, mailing process, postage, svc order completions, etc.</i>	156,100	179,462	161,500	146,000	161,200
4343	Office Equipment R & M <i>Repair of office equipment, recharge laser cartridges, etc.</i>	6,500	89	500	0	500
5310	Telephone <i>Telephone, internet, long distance charges</i>	23,600	14,608	23,600	23,600	23,600
5420	Newspaper <i>Legal Ads</i>	200	0	0	60	200
5610	Dues & Memberships <i>AZ Gov. Finance Officers Assoc, Natl GFOA, SunGard Software Org., Colo River Fin. Officers Assoc</i>	280	305	300	215	280
5810	Travel & Training <i>Gov Finance Officers Conf, SunGard training, Colo River Fin, cust svc trng</i>	3,000	75	3,000	1,000	3,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, receipts, folders, copies, forms, electronic supplies, etc.</i>	12,200	10,068	15,000	9,750	11,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Water Fund - Utility Billing Services (501-3410-590)</b>						
6125	Merchant Card Fees	88,500	85,999	86,400	104,000	149,000
	<i>Credit Card Merchant fees</i>					
6175	Minor Equipment	1,000	3,375	2,300	500	2,900
	<i>Chairs, Filing Cabinets, Credit Card Merchant Machines</i>					
6520	Bad Debts	55,000	37,230	55,000	52,000	55,000
	<i>Terminated accounts left unpaid by customer.</i>					
<b>Subtotal - Supplies &amp; Services</b>		<b>346,380</b>	<b>331,211</b>	<b>347,600</b>	<b>337,125</b>	<b>406,680</b>
<b>City and Internal Services</b>						
8430	Building Maintenance Services	116,000	116,000	116,000	116,000	116,000
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	84,985	84,985	100,257	100,257	100,257
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>200,985</b>	<b>200,985</b>	<b>216,257</b>	<b>216,257</b>	<b>216,257</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Utility Billing Services</b>		<b>983,316</b>	<b>907,860</b>	<b>998,298</b>	<b>969,084</b>	<b>1,063,690</b>

# Information Technology Organizational Chart



# INFORMATION TECHNOLOGY

**Division: Information Technology**

**Function 604-3840-600**

***Mission Statement:***

The mission of the City of Kingman Information Technology Department is to assist in the delivery of City services by managing and coordinating the use of information technology across the various City departments.

***Major Services/Responsibilities:***

- Maintain, upgrade and replace phone, computing and networking components as needed.
- Coordinate the use of common technologies between City departments.
- Investigate new technological opportunities on behalf of the City.

***Key Fiscal Year Objectives:***

- ▶ Configure and install upgrades to existing City virtual server environment.
- ▶ Configure and install high speed fiber link between City Complex and Dispatch Center.
- ▶ Evaluate, monitor, and upgrade configuration of services such as email and email retention, Internet access and security, and computer virus protection.
- ▶ Configure and install equipment for wireless access at key City locations.
- ▶ Develop scheduling and programming for Channel 4.
- ▶ Continue to utilize social media communications.

***Performance Measures:***

Description	FY 13-14	FY 14-15	FY 15-16
Computers Installed & Supported	295	295	310
Telephones Installed & Supported	244	244	248

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

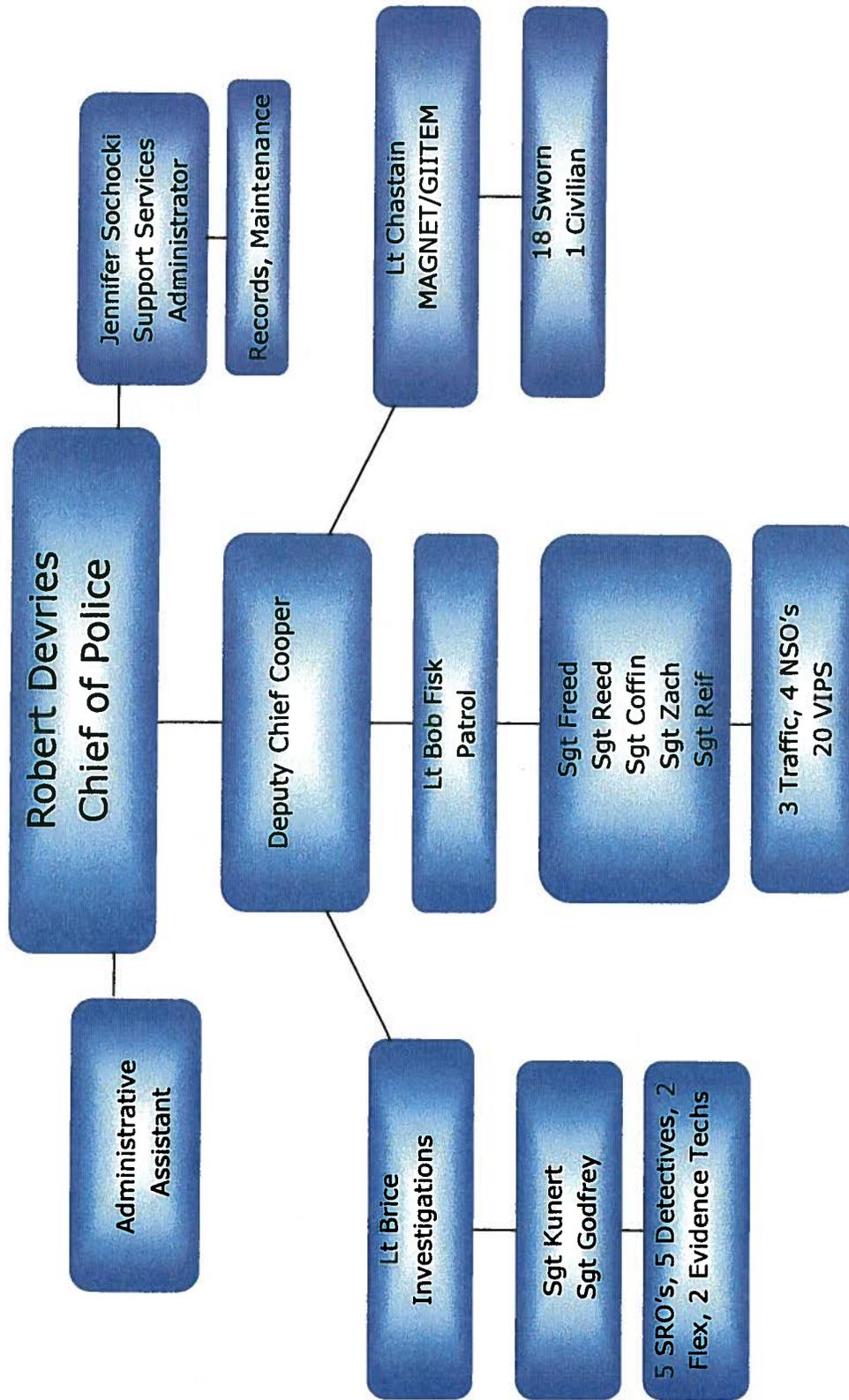
<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Internal Service Fund - Information Technology (604-3480-600)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Director, Administrator, 4 IS Coordinators, GIS Technician</i>	398,050	392,052	405,632	405,180	427,621
1030	Overtime Pay <i>Overtime created by growth in volume of work, special projects</i>	1,500	524	1,500	1,500	1,500
1045	Special Distribution <i>Special distribution</i>	8,000	8,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	78,856	77,239	79,128	78,017	82,845
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	84,112	84,108	87,019	93,117	93,628
<b>Subtotal - Personnel</b>		<b>570,518</b>	<b>561,923</b>	<b>573,279</b>	<b>577,814</b>	<b>605,594</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Software &amp; hardware support (website, Microsoft, Wecom, TrackIt, Haestad, Sungard, New World, GIS)</i>	339,000	308,998	352,200	333,487	392,220
5310	Telephone <i>Telephone, internet, long distance charges</i>	6,400	6,400	6,400	6,400	6,400
5320	Cellular Phones <i>Cellular phone charges</i>	8,500	6,379	8,500	8,500	8,500
5810	Travel & Training <i>Computer and systems training (GIS, Microsoft, Internet Security, Virtualization, Cisco, etc.)</i>	200	1,335	200	100	10,000
6110	General & Office Supplies <i>Backup tapes, office supplies, etc.</i>	300	463	300	200	200
6176	Minor Equipment - Computers <i>New or replacement computers, printers, network equipment, etc.</i>	26,850	5,196	27,500	22,383	27,600
6260	Gasoline <i>Fuel expense allocated to IS Dept</i>	260	397	260	260	260
<b>Subtotal - Supplies &amp; Services</b>		<b>381,510</b>	<b>329,168</b>	<b>395,360</b>	<b>371,330</b>	<b>445,180</b>
<b>City and Internal Services</b>						
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	1,187	1,187	1,246	1,246	1,246

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Internal Service Fund - Information Technology (604-3480-600)</b>						
8411	Fleet Parts	598	598	628	628	628
	<i>Internal service fund support for Fleet Parts</i>					
8430	Building Maintenance Services	9,600	9,600	9,600	9,600	9,600
	<i>Internal service fund support for Building Maintenance Services</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>11,385</b>	<b>11,385</b>	<b>11,474</b>	<b>11,474</b>	<b>11,474</b>
<b>Capital Purchases</b>						
9410	Vehicle	0	0	0	0	30,000
	<i>Staff Vehicle</i>					
9511	Computer Equip/Software	182,000	176,199	199,500	190,808	196,650
	<i>UPS's Replacements \$16,000, Monitor replacements \$10,000, Server Virtualization (additional storage and processing) \$60,000, Upgrade keyless entry system (PW/Complex) \$15,000, Upgrade network switches \$10,000, WiFi Network Infrastructure \$25,000, Fiber-optic cable-Dispatch/Complex \$5,500, Replacement SPAM Filter \$8,000, Laptops for loaners \$18,150, PW Projector/Screen \$2,700, Cisco Blade server \$10,000, Ipad's for Council-Commissions-Mgmt Staff \$14,300, Video Editing PC's \$2,000</i>					
<b>Subtotal - Capital Purchases</b>		<b>182,000</b>	<b>176,199</b>	<b>199,500</b>	<b>190,808</b>	<b>226,650</b>
<b>Total Information Systems Services</b>		<b>1,145,413</b>	<b>1,078,675</b>	<b>1,179,613</b>	<b>1,151,426</b>	<b>1,288,898</b>

# Police Department Organization Chart



# POLICE DEPARTMENT

**Division: Police Department**

**Function 101-2110-520**

***Mission Statement:***

To maintain a high quality of life for our residents and visitors, through an active partnership with the community, by being proactive in reducing crime, apprehending criminal offenders and aggressively addressing all public safety concerns.

***Major Services/Responsibilities:***

- Provide 24 hour response to all criminal complaints and calls for service
- Investigate all criminal complaints, traffic violations, accidents and code enforcement violations
- Maintain records of all complaints, investigations, accidents and calls for service
- Community relations/customer service

***Key Fiscal Year Objectives:***

- ▶ Achieve a 80% response to emergency calls for service within 5 minutes
- ▶ Achieve a 70% response to non-emergency calls for service within 8 minutes
- ▶ Reduce the number of accidents by 5% citywide
- ▶ Reduce the number of property crimes by 10% through team oriented patrols and partnerships with the community
- ▶ Implement Intelligence Lead Policing through utilization of Crime Reports and Command Central.
- ▶ Full implementation of a patrol K-9 unit
- ▶ Expand Volunteer in Policing (VIP's) Unit to 20 and individual responsibilities in the community

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Estimate
Total Calls for Service	38,417	35,366	36,000
Total Arrests	2,865	3,879	3,500
Traffic Accidents	994	1004	950
Alarm Runs	527	541	500
Expand VIP Program	14 Volunteers	13 Volunteers	20 Volunteers
Increase Neighborhood Watch programs	2 Programs	2 Programs	Add 2 programs
Web Based "Crime Report" access	2,463	1,330	3,000 Web Hits
Clearance Rate – Part I Offenses	45%	71%	75%
Clearance Rate – Part II Offenses	45%	71%	75%
Response Time – Under 5 minutes/emergency call	N/A RMS	N/A – RMS Track	80%
Response Time – Under 8 minutes/non-emergency call	N/A RMS	N/A – RMS Track	70%

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Police Department (101-2110-520)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Chief, Deputy Chief, Capt, 3 Lieutenant, Support Services Administrator, 7 Sgt, 43 Offc, 4 Code Enforcement Officer, 2 Evid Tch, Call Taker, Records Surpv, 2 Admin Asst, 6 Admin Secretaries ( 1 Capt, Call Taker, 1 Admin Sec Vacant and Unfunded)</i>	3,385,405	3,247,185	3,463,100	3,302,188	3,617,578
1030	Overtime Pay <i>Patrol, investigations, communications, school rsc officers, traffic, animal ctl, records</i>	300,000	335,250	350,000	370,000	300,000
1033	Overtime Pay-Special Events <i>Overtime for special events</i>	0	0	0	0	50,000
1032	Certification Pay <i>Bilingual pay, bomb technician, field training officer, communications training officer</i>	32,663	32,690	32,663	32,663	32,663
1045	Special Distribution <i>Special distribution</i>	83,000	79,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement</i>	1,241,817	1,182,919	1,334,063	1,243,389	1,676,181
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	780,143	738,504	785,858	787,057	819,635
<b>Subtotal - Personnel</b>		<b>5,823,028</b>	<b>5,615,548</b>	<b>5,965,684</b>	<b>5,735,297</b>	<b>6,496,057</b>
<b>Supplies &amp; Services</b>						
3112	Western Arizona Humane Society <i>Fees paid to the animal shelter for animal care</i>	50,000	26,205	50,000	50,000	50,000
3310	Professional Services <i>Evidence - video storage</i>	0	0	0	13,000	13,000
3360	Community Policing <i>Community policing projects, team operations, community trng, mediation, neighborhood watch groups</i>	1,500	2,105	1,500	2,000	2,500
4311	Armory Supplies <i>Range fees, armory supplies, taser supplies, monthly shooting program</i>	27,000	24,087	37,000	37,000	37,000
4312	Abatements <i>Abatement expenditures</i>	50,000	10,931	25,000	25,000	25,000
4341	Equipment Repair & Maintenance <i>Car washes, handcuffs, locks, bicycle equip, flags, signals, pepperballs, etc.</i>	15,000	22,006	15,000	23,000	20,000
4342	Vehicles Repair & Maintenance <i>Vehicle repair</i>	0	0	0	124	500
4344	Radio Repair & Maintenance <i>Maintenance of portable and mobile radios, MDT modems</i>	16,080	13,925	16,000	28,000	20,000
4443	Office Equipment Rental <i>2 Copy Machine leases</i>	14,750	17,843	14,750	17,000	17,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

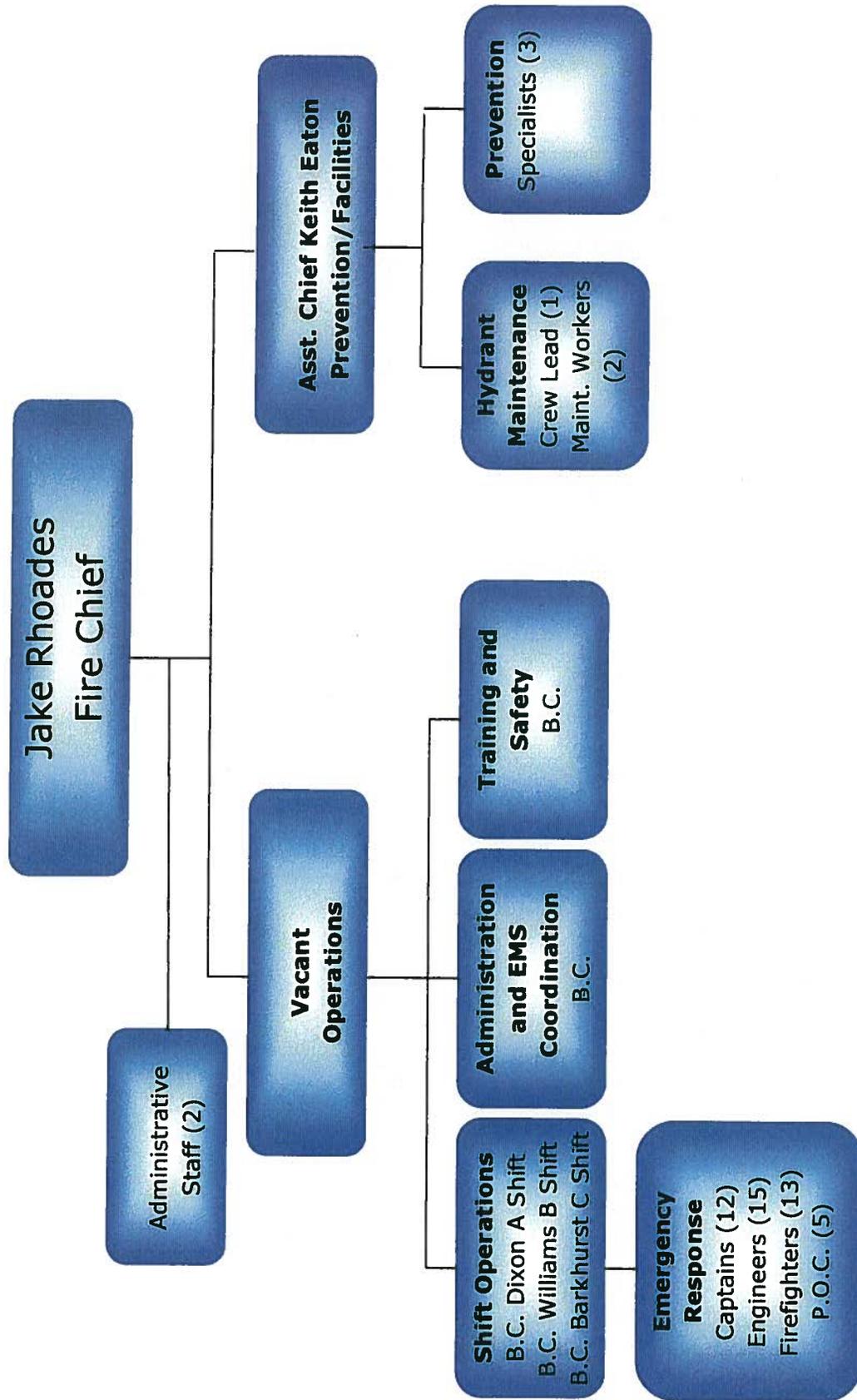
Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Police Department (101-2110-520)</b>						
5310	Telephone <i>Telephone, internet, long distance charges</i>	27,770	28,828	30,000	24,000	25,000
5320	Cellular Phones <i>Cellular phone charges</i>	21,875	22,250	26,500	25,000	25,000
5510	Printing <i>Neighborhood service supplies, school rsc supplies, pamphlets, tickets, forms, etc.</i>	5,000	5,228	6,000	6,000	6,000
5610	Dues & Memberships <i>AACOP, RMIN, ICAP, NASRO, NTOA, NIOA, WALEA, AZLERMA, IABTI, NAFTA, Cannine, etc.</i>	4,000	5,254	4,200	4,200	4,200
5810	Travel & Training <i>Accident investigation/reconstruction trg, crime scene processing trg, interview techniques, re-certifications, NIOA training, AZPOST mandated trg, critical incident stress mgmt trg, WALEA Academy fees, NACA cert, EOD training, Cyber training, Canine continual training, Tazer master instruction, FTO training, Hazmat training, SRO training, Motor training, etc</i>	40,000	38,874	55,000	55,000	65,000
6110	General & Office Supplies <i>Mail room supplies, laser cartridges, office supplies, etc.</i>	20,500	21,055	20,500	20,500	20,500
6120	Uniforms <i>Purchase, replacement and cleaning of officer uniforms, cadets, explorers, volunteers (VIPS)</i>	52,000	60,917	70,000	70,000	70,000
6130	First Aid & Safety Supplies <i>Flares, filters for MSA masks, first aid kits, supplies required by OSHA and NIMs.</i>	1,000	612	1,000	750	1,000
6132	K9 Supplies <i>Dog food, Vets, related expenses</i>	0	0	0	0	2,000
6133	Forensic Cyber Crime Lab Supplies <i>Cyber crime equipment</i>	0	0	0	0	5,000
6140	Crime Lab Supplies <i>Criminal polygraphs, photo processing, gloves, crime scene processing, registration fees, biohazard materials, etc</i>	14,500	15,052	14,500	19,000	20,000
6141	Rewards <i>Mugs, safety jacket awards, confidential informant payments, narcotic and property crime teams</i>	1,000	1,824	1,000	1,500	1,500
6175	Minor Equipment <i>Replacement desks, cabinets, chairs, tables, dvd/cd tapes, flashlights, earphones</i>	19,500	21,375	19,500	22,000	25,000
6177	Impound Fee Related <i>Supplies for VIP program</i>	5,000	2,154	5,000	0	0
6260	Gasoline/Diesel Fuel <i>Fuel for all department owned vehicles</i>	198,500	158,332	180,000	130,000	150,000
6410	Books & Periodicals <i>Legal books (Title 13 and 28), updates to existing manuals, Crime Report.com Web script</i>	2,500	3,125	2,500	8,630	8,500
<b>Subtotal - Supplies &amp; Services</b>		<b>587,475</b>	<b>501,982</b>	<b>594,950</b>	<b>581,704</b>	<b>613,700</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Police Department (101-2110-520)</b>						
<b>City and Internal Services</b>						
8410	Fleet Services	187,572	187,572	196,951	196,951	216,646
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	60,522	60,522	63,548	63,548	69,903
	<i>Internal service fund support for Fleet Parts</i>					
8420	Insurance Services	116,000	116,000	116,000	116,000	116,000
	<i>Internal service fund support for Liability Insurance</i>					
8430	Building Maintenance Services	67,200	67,200	67,200	67,200	67,200
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	399,395	399,395	440,640	440,640	440,640
	<i>Internal service fund support for Information Technology</i>					
	<b>Subtotal - City &amp; Internal Services</b>	<b>830,689</b>	<b>830,689</b>	<b>884,339</b>	<b>884,339</b>	<b>910,389</b>
<b>Capital Purchases</b>						
9110	Buildings	10,000	15,670	10,000	9,961	93,000
	<i>Remodel Detective Area</i>					
9410	Vehicles	224,500	216,610	206,000	216,400	276,000
	<i>4 Chev Tahoes/Interceptors, Detective and NSO vehicle</i>					
9610	Other Work Equipment	19,500	19,378	117,770	117,770	124,500
	<i>Ballistic Vests \$24,000, Taser Replacements \$40,000, Radar Units &amp; Mounts \$20,000, Handguns \$18,000, Ballistic Helmets \$15,000, Tactical Vest \$7,500</i>					
9612	Radios	0	0	0	0	7,500
	<i>Portable Radio replacement</i>					
9620	Lease Purchases	55,000	54,206	0	0	0
	<i>Lease payment - 5 Tahoe Police Package Vehicles (4Years)</i>					
	<b>Subtotal - Capital Purchases</b>	<b>309,000</b>	<b>305,864</b>	<b>333,770</b>	<b>344,131</b>	<b>501,000</b>
	<b>Total Police Department</b>	<b>7,550,192</b>	<b>7,254,083</b>	<b>7,778,743</b>	<b>7,545,471</b>	<b>8,521,146</b>

# Fire Department Organization Chart



# FIRE DEPARTMENT

**Division: Administration**

**Function 101-2210-520**

***Mission Statement:***

To preserve and enhance community life, health and property through quality customer service.

***Major Services/Responsibilities:***

- Long range strategic planning
- Budget planning, purchasing, fiscal responsibility
- Disaster response planning and coordination
- Policy development and implementation
- Information system and data management
- Compliance with Standards and Regulations for Emergency Response and Department Operations
- Establishment of Standard Operating Procedures and Department Policy
- Community relations/customer service
- Management of all organizational efficiency and effectiveness

***Key Fiscal Year Objectives:***

- ▶ Accurately project and plan for growth needs
- ▶ Assess department needs and alternative levels of service opportunities
- ▶ Ensure Effective Communications and Transparency of Department
- ▶ Develop the department strategic plan
- ▶ Maintain awareness of grant opportunities and seek awards when applicable and beneficial
- ▶ Evaluate alternative service delivery methods/practices

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Action	FY 15-16 Budget
Complete Electronic Patient Care Reporting implementation Process		Funding Sought	Delivery Expected 7/13
Implement Comprehensive Training Program For Required Training And Professional Development		Needs Analysis Completed	Program Implemented
Revise and Implement Department Standard Operating Procedures			100% Annual Compliance
Establish Five (5) Year Department Strategic Plan		Overview And Program Analysis Completed	Completion And Implementation
Complete Established Monthly Performance Objectives		Monthly Performance Objectives Established And Funding Sought	Monthly Compliance Evaluation And Review

# FIRE DEPARTMENT

**Division: Operations**

**Function 101-2210-520**

***Mission Statement:***

To preserve and enhance community life, health and property through quality customer service.

***Major Services/Responsibilities:***

- Fire Suppression
- Emergency Medical Services (EMS)
- Hazardous Materials Response and Mitigation
- Technical Rescue Response
- Public Assistance
- Fire Prevention Activities
- Facilities, Apparatus, and Equipment Maintenance
- Personnel Training and Professional Development
- Complete and Maintain Reports and Data
- Provide and Support Customer Service within the Department and City Mission

***Key Fiscal Year Objectives:***

- ▶ Provide required training and professional development to all personnel
- ▶ Ensure all personnel meet the requirements for their position
- ▶ Establish health and wellness program to meet the needs of all department personnel
- ▶ Develop and implement consistent response measures for all emergency and non-emergency incidents
- ▶ Ensure established performance objectives are adequate to meet the needs of the city
- ▶ Identify risk and hazards within the city is meets the departments established level of service

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Budget
Provide required training and professional development to all department personnel		60%	100% Compliance
Maintain Minimum Staffing Levels on Engines	100%	100%	100%
Establish Department Health and Fitness Program and Requirements		Program Analysis	Program Implemented
Meet established turnout time performance objectives; 90 percent of the time			90%
Meet established travel time performance objectives; 90 percent of the time			90%
Meet established effective response force performance objectives; 90 percent of the time			90%
Calls For Service	6435	6798	7186

# FIRE DEPARTMENT

**Division: Prevention**

**Function 101-2210-520**

***Mission Statement:***

To preserve and enhance community life, health and property through quality customer service.

***Major Services/Responsibilities:***

- Customer service
- Fire prevention
- Code enforcement/inspection
- Building Familiarization / Pre-Planning
- Target Hazard Identification
- Public education
- Juvenile fire-setter intervention
- Fire investigation
- Plan reviews
- Fire/EMS support
- Public information
- Nuisance abatement

***Key Fiscal Year Objectives:***

- ▶ Conduct fire and life safety inspections
- ▶ Provide technical assistance to industry for fire protection issues
- ▶ Conduct building, sprinkler and fire alarm plan reviews
- ▶ Enforce codes and ordinances for compliance
- ▶ Conduct public education programs
- ▶ Maintain partnership with local schools in the Risk Watch program
- ▶ Identify risk and hazards within the city is consistent with the level of service provided by the department

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Budget
Conduct fire inspections all commercial, industrial, institutional, and other similar buildings on established timeframes	1744	1800	1800
Conduct plan reviews on all change of occupancies and new construction	213	170	170
Conduct public education programs	195	200	200
Conduct nuisance abatement	152	20	20
Building familiarization / Pre-plan all commercial, industrial, institutional, and other similar buildings at least annually		Pre-Plan Analysis / Funding Request	Program implementation and Review
Conduct a Hazard / Risk Analysis	93	Hazard / Risk Analysis	Program Completion

# FIRE DEPARTMENT

**Division: Buildings**

**Function 101-2210-520**

***Mission Statement:***

To preserve and enhance community life, health and property through quality customer service.

***Major Services/Responsibilities:***

- Maintain fire department facilities
- Repair buildings as needed
- Perform all custodial duties with current staff
- Ensure longevity of facilities
- Develop training facilities to meet established training and professional development program
- Coordinate work schedules for facility maintenance

***Key Fiscal Year Objectives:***

- ▶ Continue to maintain buildings in a cost effective manner
- ▶ Upgrade current facilities to improve in-service time of department units / companies
- ▶ Develop plan to ensure current and future needs of department facilities meet the response capabilities of the department
- ▶ Evaluate established performance measures for station locations and response capabilities

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Budget
Fire Stations Maintained	4	4	4
Training Grounds Maintenance	1	1	1
Training Administration Building	1	1	1
Conduct site improvement at all department facilities	6	6	6
Fire Station 2 Reconstruction	Site Study Completed / Land Acquisition	Future Funding Sought / Proposed	Needs Assessment and Site Location Study
Fire Station 5 Addition	Site Study Completed / Land Acquisition	Future Funding Sought / Proposed	Needs Assessment and Site Location Study

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Fire Department (101-2210-520)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Chief, 2 Asst Chiefs, 5 Battalion Chiefs, Asst Fire Marshall, 12 Capt, 3 Prevention, 15 Engineers, 15 Fire Fighters, Admin Asst, Admin Secretary (Asst Fire Marshall and 2 Fire Fighters Vacant &amp; Unfunded)</i>	2,700,105	2,777,741	2,816,985	2,792,627	3,018,028
1020	Part Time & Temporary Help <i>Part Time Fire Fighters</i>	52,000	27,577	52,000	48,500	52,000
1030	Overtime Pay <i>Federal law associated with compensation of fire department shift employees</i>	290,000	307,398	290,000	300,000	300,000
1032	Certification Pay <i>Bilingual pay, paramedic, HAZMAT</i>	192,459	198,739	192,459	195,189	198,739
1045	Special Distribution <i>Special distribution</i>	71,500	69,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement, Public Safety Retirement</i>	944,173	765,477	1,012,151	739,672	1,318,505
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	616,038	611,942	644,514	619,600	661,102
<b>Subtotal - Personnel</b>		<b>4,866,275</b>	<b>4,758,374</b>	<b>5,008,109</b>	<b>4,695,588</b>	<b>5,548,374</b>
<b>Supplies &amp; Services</b>						
4341	Equipment Repair & Maintenance <i>Ground ladder testing, repair hoses and nozzles, power tools</i>	12,000	10,092	12,000	11,750	17,000
4342	Vehicle Repair & Maintenance <i>Aerial ladder testing, minor repair of all fleet vehicles</i>	7,500	7,511	7,500	7,500	9,000
4344	Radio Repair & Maintenance <i>Repeater site lease, all radio repair and battery replacement</i>	13,600	11,024	16,000	13,000	16,000
4443	Office Equipment Rental <i>Copy machine lease</i>	5,000	4,814	5,000	6,225	6,500
5310	Telephone <i>Telephone, internet, long distance charges</i>	10,840	7,101	10,840	6,500	10,840
5320	Cellular Phones <i>Cellular phone charges</i>	8,000	5,876	8,000	7,800	8,000
5610	Dues & Memberships <i>Chief Officer memberships, fire code memberships, arson memberships, etc.</i>	2,700	2,608	2,700	2,650	4,000
5810	Travel & Training <i>Registrations, tuition reimb, outside instructors, training curriculum &amp; supplies, travel, lodging &amp; meals, AZ Fire School, AZ Fire Chiefs Conf, WACEMS, etc</i>	12,000	12,806	12,000	12,000	20,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Fire Department (101-2210-520)</b>						
6110	General & Office Supplies	9,500	9,065	9,500	8,900	10,000
	<i>Printing, office supplies, general supplies</i>					
6119	Response Supplies	3,200	3,055	3,200	3,100	3,500
	<i>Fire response supplies - foam, fire disposables, etc</i>					
6120	Uniforms	23,000	22,740	29,000	28,500	29,000
	<i>Line personnel, day staff</i>					
6122	Protective Clothing	27,000	27,098	27,000	27,000	27,000
	<i>Replace bunker suits, replace boots, gloves, hoods, brush suits, HAZMAT</i>					
6130	First Aid & Safety Supplies	24,000	23,583	24,000	23,500	24,000
	<i>Medical response supplies - oxygen, hard supplies, soft supplies</i>					
6131	HAZMAT Supplies	3,000	1,587	3,000	2,500	3,000
	<i>Calibration and testing of equipment, soft goods replacement</i>					
6160	Fire Prevention	3,000	2,772	3,000	2,900	3,000
	<i>Code books, public education props, printed forms, field tools</i>					
6161	Public Education Supplies	3,000	2,758	3,000	2,900	3,000
	<i>Pamphlets, coloring books, handouts, fire safety house maintenance</i>					
6162	Investigation Supplies	500	477	500	490	500
	<i>Electronic reporting supplies and evidence collecting equipment</i>					
6175	Minor Equipment	15,000	9,965	15,000	14,750	14,500
	<i>Hose replacement, radio &amp; pager replacement, physical equipment firefighting equip replacement, rescue equip</i>					
6260	Gasoline/Diesel Fuel	68,000	64,328	68,000	56,000	68,000
	<i>Fuel for fire engines and vehicles</i>					
6410	Books & Periodicals	500	89	500	500	3,500
	<i>Fire related materials, EMS guides, public education materials, etc.</i>					
<b>Subtotal - Supplies &amp; Services</b>		<b>251,340</b>	<b>229,349</b>	<b>259,740</b>	<b>238,465</b>	<b>280,340</b>
<b>City and Internal Services</b>						
8410	Fleet Services	72,072	72,072	75,676	75,676	83,244
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	21,021	21,021	22,072	22,072	24,279
	<i>Internal service fund support for Fleet Parts</i>					
8420	Insurance Services	67,000	67,000	67,000	67,000	67,000
	<i>Internal service fund support for Liability Insurance</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

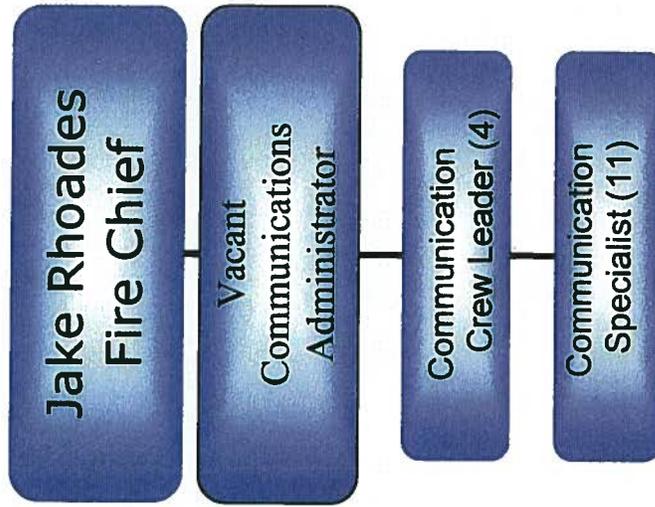
<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Fire Department (101-2210-520)</b>						
8430	Building Maintenance Services	19,900	19,900	19,900	19,900	19,900
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	64,745	64,745	69,895	69,895	69,895
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>244,738</b>	<b>244,738</b>	<b>254,543</b>	<b>254,543</b>	<b>264,318</b>
<b>Capital Purchases</b>						
9410	Automobiles	31,000	30,992	35,000	31,549	0
	<i>Vehicle replacement-Staff Vehicle</i>					
9610	Other Work Equipment	0	0		0	91,000
	<i>Testing Hose \$33,000, Physical Equipment \$10,000, PCR's \$48,000</i>					
<b>Subtotal - Capital Purchases</b>		<b>31,000</b>	<b>30,992</b>	<b>35,000</b>	<b>31,549</b>	<b>91,000</b>
<b>Total Fire Department</b>		<b>5,393,353</b>	<b>5,263,453</b>	<b>5,557,392</b>	<b>5,220,145</b>	<b>6,184,032</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Fire Stations (101-2281-520)</b>						
<b>Supplies &amp; Services</b>						
3310	Professional Services	16,000	15,705	0	0	17,500
	<i>PT Validation</i>					
4110	Water Service	0	32	0	0	0
	<i>Sales tax on water service to fire stations</i>					
4120	Sewer Service	7,500	8,725	8,100	9,600	10,000
	<i>Sales tax on sewer service to fire stations</i>					
4320	Building Repair & Maintenance	7,500	5,991	7,500	7,250	13,500
	<i>Repair &amp; maintenance to all fire stations - Asphalt Station 2</i>					
6130	First Aid & Safety Supplies	1,000	993	1,000	900	1,000
	<i>Eye wash stations, first aid kits</i>					
6150	Janitorial Supplies	5,800	5,765	5,800	5,650	6,000
	<i>Cleaning supplies and soft goods for four fire stations</i>					
6175	Minor Equipment	6,000	4,971	6,000	6,000	6,000
	<i>Appliance replacement, furniture replacement</i>					
6210	Natural Gas	10,000	6,104	10,000	6,800	7,000
	<i>Natural gas service to fire stations</i>					
6220	Electricity	19,000	18,820	19,000	26,500	20,000
	<i>Electrical service to fire stations</i>					
	<b>Subtotal - Supplies &amp; Services</b>	<b>72,800</b>	<b>67,106</b>	<b>57,400</b>	<b>62,700</b>	<b>81,000</b>
<b>City and Internal Services</b>						
	<b>Subtotal - City &amp; Internal Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Purchases</b>						
9110	Buildings	57,000	56,774	70,000	70,000	0
	<i>Repeve Training Grounds - Phase II \$42,000, FS 3 west spparatus driveway replacement \$28,000</i>					
9310	Equipment & Machinery	10,000	5,839	0	0	0
	<i>Equipment Purchase</i>					
	<b>Subtotal - Capital Purchases</b>	<b>67,000</b>	<b>62,613</b>	<b>70,000</b>	<b>70,000</b>	<b>0</b>
	<b>Total Fire Stations</b>	<b>139,800</b>	<b>129,719</b>	<b>127,400</b>	<b>132,700</b>	<b>81,000</b>

# Kingman 911 Center Organizational Chart



# FIRE DEPARTMENT

**Division: Kingman Regional 9-1-1 Center**

**Function 591-2911-520**

***Mission Statement:***

The Kingman 9-1-1 Center Communications Specialist is the first of the first responders. We are committed to answering all 9-1-1 and non-emergency calls with professionalism, integrity, compassion, and respect while efficiently dispatching police, fire and emergency medical services. Our dedicated specialists routinely offer life saving pre-arrival instructions in addition to providing accurate public safety information.

***Major Services/Responsibilities:***

- Dispatching for Kingman Police Department
- Dispatching for Kingman Fire Department, Northern Arizona Consolidated Fire District, Golden Valley Fire Department, Pinion Pine Fire Department, Pine Lake Fire Department and Lake Mohave Ranchos.
- 9-1-1 Public Safety Answering Point for the City of Kingman
- Answering of non-emergency calls for service
- Warrant entry
- After hours water emergency contact

***Key Fiscal Year Objectives:***

- ▶ Accurately project and plan for growth needs
- ▶ Accurately track and evaluate performance measures in the call taking and dispatch process
- ▶ Provide additional training needed to all communications personnel
- ▶ Provide training and development for staff to fill vacant crew leader positions
- ▶ To hire and train new staff members to fill vacant positions
- ▶ Provide public education on the proper use of 911

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Budget
Dispatch calls for service to all fire agencies within 90 seconds of receiving the call; 90 percent of the time			90%
Provide two (2) in house training classes for all Communications Specialists	1	0	2
Provide 2 supervisors training classes for Communications Specialist Crew Leaders	1	1	2

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

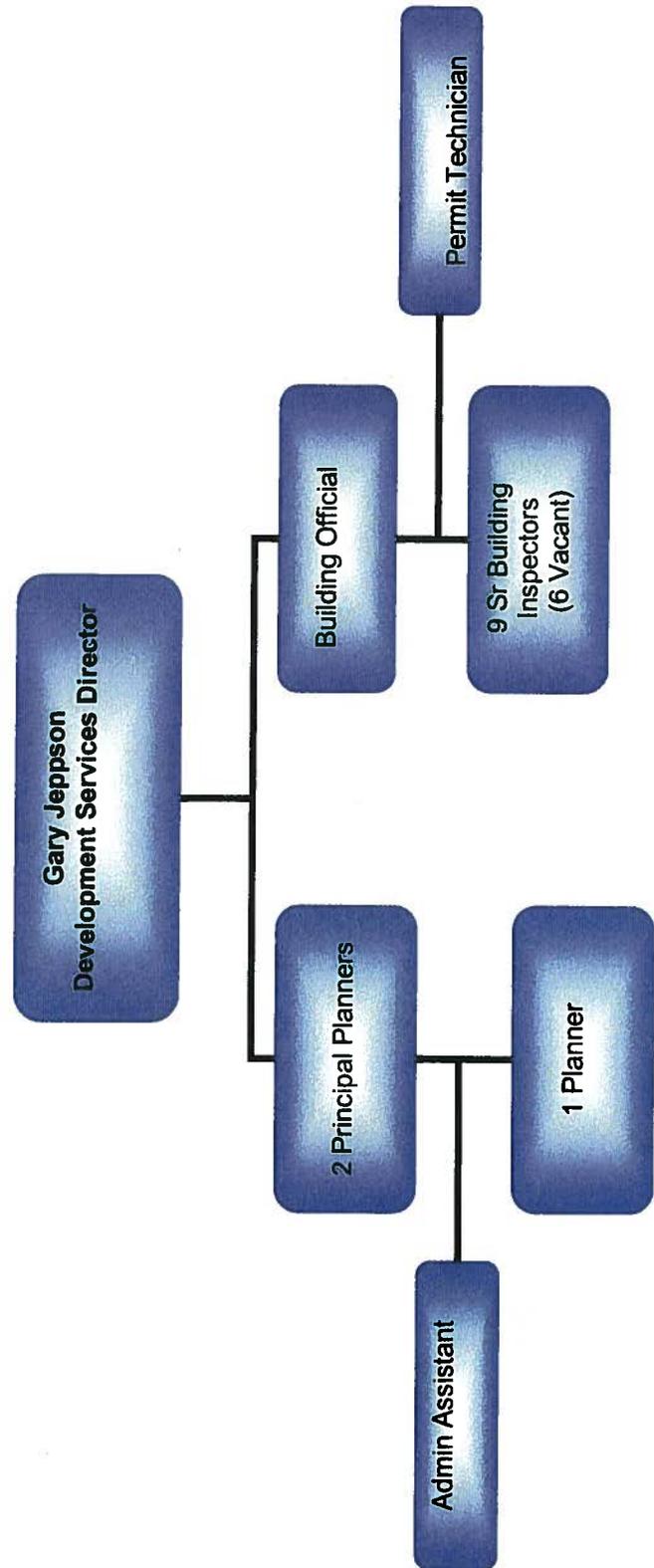
<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Internal Services Fund - 911 Dispatch Center (591)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Communication Administrator, 4 Comm Crew Leaders, 11 Comm Specialist</i>	610,317	537,445	628,945	452,642	637,541
1030	Overtime Pay <i>Overtime Pay</i>	80,000	75,012	80,000	80,000	80,000
1032	Certification Pay <i>Bilingual pay</i>	4,030	3,310	4,030	1,648	2,782
1045	Special Distribution <i>Special distribution</i>	13,000	13,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, AZ St Retirement</i>	135,596	118,047	136,933	102,068	137,248
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	165,983	133,224	200,077	92,570	176,689
<b>Subtotal - Personnel</b>		<b>1,008,926</b>	<b>880,038</b>	<b>1,049,985</b>	<b>728,928</b>	<b>1,034,260</b>
<b>Supplies &amp; Services</b>						
3360	Community Policing <i>Community policing projects</i>	1,000	46	1,000	1,000	1,000
4341	Equipment Repair & Maintenance <i>Equipment repair</i>	500	0	500	500	500
4344	Radio Repair & Maintenance <i>Annual Maintenance and repair of radios, modems, antennas &amp; related repairs</i>	7,500	4,667	5,000	5,000	5,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	6,000	6,325	6,000	6,000	6,000
5320	Cellular Telephone <i>Cellular telephone - Administrator, Crew Leader, and 2 Backup for emergencies</i>	500	778	1,600	1,600	1,600
5510	Printing <i>Printing of neighborhood service supplies</i>	500	0	0	0	0
5610	Dues and Memberships <i>Membership fees</i>	100	86	100	100	100
5810	Travel & Training <i>APCO, E911, EMD training, Dispatch Academy (WALETA), Supervisor Leadership Training, etc</i>	7,500	6,927	7,500	7,500	8,500
6110	General & Office Supplies <i>Mail room supplies, laser cartridges, office supplies, etc.</i>	5,500	5,676	5,500	5,500	5,500
6120	Uniforms and Cleaning <i>Purchase and replacement of shirts</i>	2,000	1,984	2,000	2,000	2,000
6130	First Aid & Safety Supplies <i>First aid kits, supplies required by OSHA and NIMS</i>	500	181	250	250	250
6175	Minor Equipment <i>Headsets, headset bases, chair replacement, covers and cushions for chairs</i>	2,500	1,696	8,500	8,500	4,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Internal Services Fund - 911 Dispatch Center (591)</b>						
6210	Natural Gas	240	169	240	240	240
	<i>Natural gas service</i>					
6220	Electricity	14,500	11,215	14,500	14,500	14,500
	<i>Electrical service</i>					
6410	Books & Periodicals	250	0	250	250	1,000
	<i>Dispatch books</i>					
	<b>Subtotal - Supplies &amp; Services</b>	<b>49,090</b>	<b>39,750</b>	<b>52,940</b>	<b>52,940</b>	<b>50,190</b>
<b>City and Internal Services</b>						
8430	Building Maintenance Services	16,000	16,000	16,000	16,000	16,000
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	146,740	146,740	161,414	161,414	161,414
	<i>Internal service fund support for Information Technology</i>					
	<b>Subtotal - City &amp; Internal Services</b>	<b>162,740</b>	<b>162,740</b>	<b>177,414</b>	<b>177,414</b>	<b>177,414</b>
<b>Capital Purchases</b>						
	<b>Subtotal - Capital Purchases</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total 911 Dispatch Center</b>	<b>1,220,756</b>	<b>1,082,528</b>	<b>1,280,339</b>	<b>959,282</b>	<b>1,261,864</b>

# Development Services Organizational Chart



# DEVELOPMENT SERVICES

**Division: Planning & Zoning**

**Function 101-1910-510**

***Mission Statement:***

Provide the best professional expertise and support to allow Kingman to be the greatest place to live, work, and play.

***Major Services/Responsibilities:***

- Implement the Kingman General Plan to its goals and objectives within available resources
- Provide counsel and direction to the City Council, Planning and Zoning Commission, Clean City Commission, Historic Preservation Commission, Tourism Development Commission, Economic Development and Marketing Commission, the administration and the development community in the development of short and long range plans and projects
- Develop and maintain the most efficient entitlement processes to ensure timely and successful implementation of the planning and development opportunities

***Key Fiscal Year Objectives:***

- ▶ Update General Plan.
- ▶ Upgrade the entitlement processes to assure thorough reviews and inspections of new public facilities and completion of development. projects in accordance with approve improvement plans and site plans
- ▶ Evaluate and administer department expenditures at the level that meets actual service demands.
- ▶ Monitor development activities to ensure that adequate staff resources are available to get approval processes completed in a timely manner.

***Performance Measures:***

Description	FY 11-12	FY 12-13 Estimated	FY 13-14 Budget
Rezoning Cases	3	8	5
Conditional Use Permits	11	10	6
General Plan Amendments	0	1	1
Subdivisions	0	1	2

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Development Services Planning &amp; Zoning (101-1910-510)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	300,645	253,729	308,161	307,426	325,713
	<i>Director, 2 Principal Planners, 1 Planner, Admin Asst</i>					
1020	Part Time & Temporary Help	0	1,294	15,000	1,588	15,375
	<i>Temporary assistance</i>					
1045	Special Distribution	6,000	6,000	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	59,334	49,774	62,782	59,556	65,824
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	68,099	44,488	68,081	52,534	63,209
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
	<b>Subtotal - Personnel</b>	<b>434,078</b>	<b>355,285</b>	<b>454,024</b>	<b>421,104</b>	<b>470,121</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	5,000	158	25,000	25,000	40,000
	<i>Land appraisals, traffic studies, legal fees, zoning enforcement, scanning files</i>					
4342	Vehicles R & M	500	12	500	500	500
	<i>Minor vehicle maintenance</i>					
4343	Office Equipment R & M	500	0	500	500	500
	<i>Repair of office machines and recharge laser cartridges</i>					
4443	Office Equipment Rental	6,000	7,067	6,750	6,750	6,750
	<i>Copy Machine</i>					
5310	Telephone	1,500	945	1,500	1,500	1,500
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	800	879	0	550	550
	<i>Cellular phone charges</i>					
5420	Newspaper Advertising	5,000	4,843	5,000	5,000	5,000
	<i>Public notices and legal advertising of P &amp; Z items</i>					
5510	Printing	1,000	62	1,000	1,000	1,000
	<i>Updating ordinances</i>					
5610	Dues & Memberships	3,000	1,647	3,000	3,000	3,000
	<i>ICMA, Natl Historic Trust, AZ Town Hall, American Planning Assoc</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Development Services Planning &amp; Zoning (101-1910-510)</b>						
5810	Travel & Training <i>AZ Planning Assoc Conf (staff &amp; commissioners), CDBG Conf, Natl APA Conf, etc</i>	10,000	5,645	10,000	10,000	10,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	5,000	3,853	5,000	5,000	5,000
6260	Gasoline/Diesel Fuel <i>Fuel expense allocated to Development Svcs</i>	900	561	900	900	900
6410	Books & Periodicals <i>APA Planners book, Quinlan Publishing, Dept of Commerce updates, Inst of Trip Engineers, etc.</i>	300	301	300	400	500
6538	Historic Preservation <i>Historic Preservation expenses</i>	0	0	0	0	13,000
<b>Subtotal - Supplies &amp; Services</b>		<b>39,500</b>	<b>25,973</b>	<b>59,450</b>	<b>60,100</b>	<b>88,200</b>
<b>City and Internal Services</b>						
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	1,470	1,470	1,543	1,543	1,543
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	1,155	1,155	1,213	1,213	1,213
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	67,600	67,600	67,600	67,600	67,600
8440	Information Technology <i>Internal service fund support for Information Technology</i>	10,925	10,925	12,018	12,018	12,018
<b>Subtotal - City &amp; Internal Services</b>		<b>81,150</b>	<b>81,150</b>	<b>82,374</b>	<b>82,374</b>	<b>82,374</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Development Svcs P &amp; Z</b>		<b>554,728</b>	<b>462,408</b>	<b>595,848</b>	<b>563,578</b>	<b>640,695</b>

# DEVELOPMENT SERVICES

**Division: Building Department**

**Function 101-2420-520**

***Mission Statement:***

Our purpose is to place people first while striving for full compliance with the minimum construction codes and ordinances by all involved in the planning and design, construction and occupancy of all building projects.

***Major Services/Responsibilities:***

- Assist our citizens with the permit process and answer questions
- Review construction documents for compliance with City Code
- Build community relations/customer service
- Coordinate interdepartmental comments during the permit process
- Issue construction related permits
- Provide on-site construction inspections
- Fiscal budget planning
- Policy development and implementation

***Key Fiscal Year Objectives:***

- ▶ Increase efficiencies within the department to decrease length of time for permit approval
- ▶ Maintain user-friendly permit process
- ▶ Evaluate and update department training programs
- ▶ Continue professional development of staff

***Performance Measures:***

Description	FY 11-12 Actual	FY 12-13 Estimated	FY 13-14 Budget
Building Permits Issued	354	355	400
Major Commercial Projects	5	6	10
Business Remodel	111	188	200
Single Family Residences	48	85	120
Residential Addition/Remodel	191	133	150

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

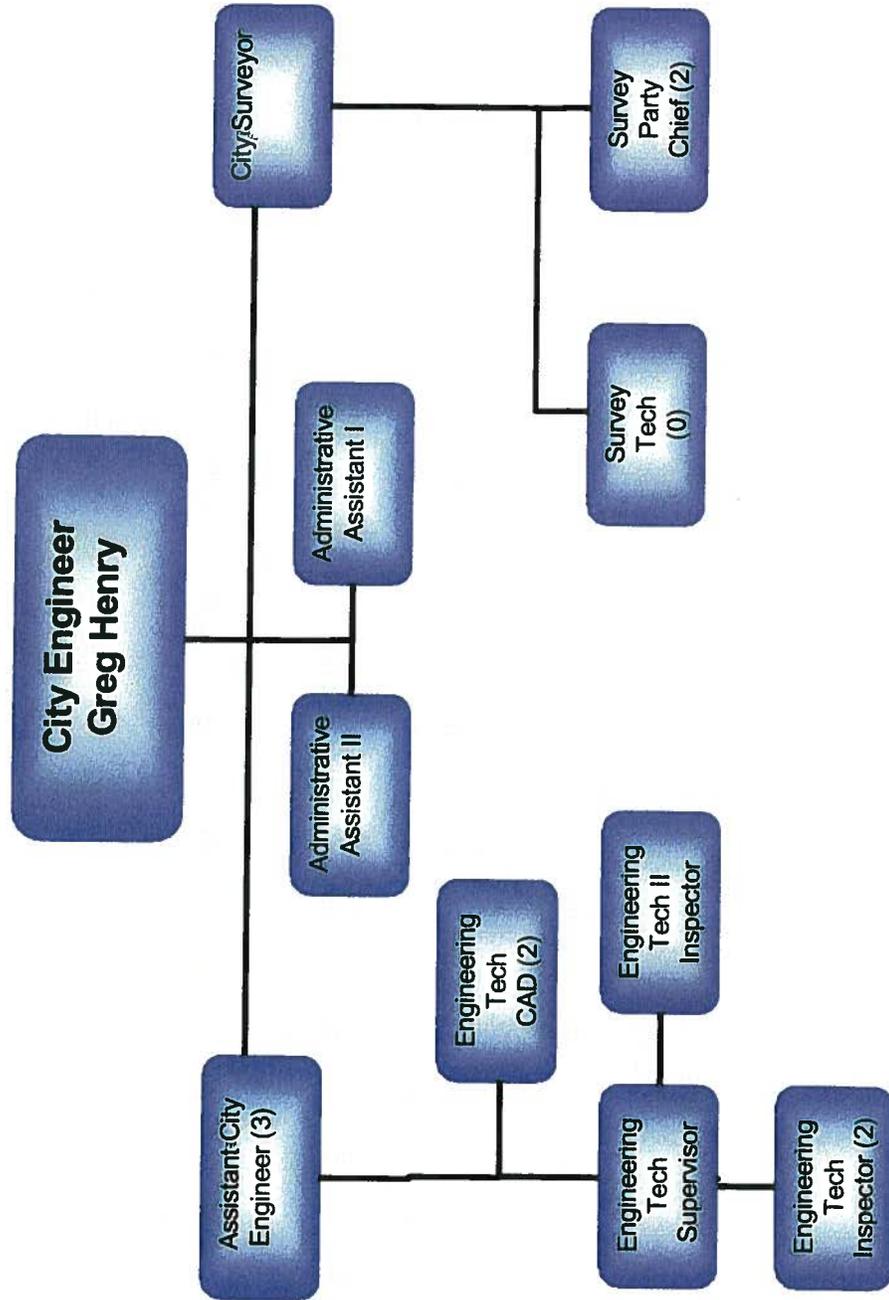
<u>Acct</u>	<u>Description</u>	<u>2014 Budget</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	<u>2016 Budget</u>
<b>General Fund - Development Services Building Inspection (101-2420-520)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	301,151	275,173	248,949	248,761	256,735
	<i>Building Official, 9 Sr. Bldg Inspec, 1 Permit Tech (6 Sr Bldg Insp-Vacant &amp; Unfunded)</i>					
1045	Special Distribution	7,500	7,500	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	61,583	55,638	50,072	50,072	51,300
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	77,244	70,622	63,599	62,961	63,323
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
<b>Subtotal - Personnel</b>		<b>447,478</b>	<b>408,933</b>	<b>362,620</b>	<b>361,794</b>	<b>371,358</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	20,000	191	10,000	10,000	30,000
	<i>Consulting services for commercial plan review</i>					
5310	Telephone	2,000	1,246	4,000	4,000	4,000
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	3,000	2,535	4,000	2,500	4,000
	<i>Cellular phone charges</i>					
5523	Codes & Ordinance Printing	2,000	789	1,000	1,000	41,000
	<i>Updating building codes</i>					
5610	Dues & Memberships	750	210	400	378	425
	<i>Subscriptions and dues for Bldg Permits Law Bulletin, Masonry Const, Fire Engineering, NFPA</i>					
5810	Travel & Training	7,000	2,607	8,000	5,658	8,000
	<i>AZ Building Official conf, Intl Code Council conf, IBC conf, certification training, etc</i>					
6110	General & Office Supplies	6,500	4,818	5,000	5,000	5,000
	<i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>					
6120	Uniforms	300	286	300	300	1,200
	<i>Uniforms and cleaning for building inspectors</i>					
6125	Merchant Card Fees	6,000	12,658	15,000	15,000	15,000
	<i>Merchant credit card fees</i>					
6260	Gasoline/Diesel Fuel	6,500	4,607	5,000	5,000	5,000
	<i>Fuel expense allocated to Development Svcs-Building Inspection</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Development Services Building Inspection (101-2420-520)</b>						
<b>Subtotal - Supplies &amp; Services</b>		<b>54,050</b>	<b>29,947</b>	<b>52,700</b>	<b>48,836</b>	<b>113,625</b>
<b>City and Internal Services</b>						
8410	Fleet Services	2,415	2,415	2,535	2,535	2,535
<i>Internal service fund support for Fleet Services</i>						
8411	Fleet Parts	1,050	1,050	1,103	1,103	1,103
<i>Internal service fund support for Fleet Parts</i>						
8430	Building Maintenance Services	67,600	67,600	67,600	67,600	67,600
<i>Internal service fund support for Building Maintenance Services</i>						
8440	Information Technology	34,960	34,960	34,421	34,421	34,421
<i>Internal service fund support for Information Technology</i>						
<b>Subtotal - City &amp; Internal Services</b>		<b>106,025</b>	<b>106,025</b>	<b>105,659</b>	<b>105,659</b>	<b>105,659</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Development Svcs Bldg Inspection</b>		<b>607,553</b>	<b>544,905</b>	<b>520,979</b>	<b>516,289</b>	<b>590,642</b>

# Engineering Organizational Chart



# ENGINEERING

**Division: Engineering**

**Function 501-3490-590**

***Mission Statement:***

To insure public works facilities and improvements and extensions to the City's water and sewer systems are designed and constructed in conformance with applicable City, State and Federal standards and to good engineering and construction practices. To assist the Public and other City Departments with inquires and information requests in a timely and efficient manner.

***Major Services/Responsibilities:***

- Prepare engineering designs, construction plans and bidding documents for City construction contracts
- Provide construction administration and management for City construction projects
- Review and approve plans for extensions to the City's water and sewer systems
- Review and approve plans for private development site grading and street and drainage improvements
- Maintain the City's Cadastral Control system monumentation
- Develop and administer Improvement District projects
- Review and approve drainage plans, plats and improvement plans for new subdivisions
- Inspect the construction of subdivision improvements and public works projects.
- Issue and administer permits to work within the public right-of-way
- Maintain records of the City's water and sewer systems and provide information in response to requests from the public

***Key Fiscal Year Objectives:***

- ▶ Complete construction of the booster pumps and transmission main from the Rattlesnake Tank under I-40 to the Rancho Santa Fe tank
- ▶ Complete design and construction for a pedestrian activated signal on Andy Devine Avenue at the Power House
- ▶ Complete design and construction for sewer expansion projects including the CDBG funded project on Berk Avenue
- ▶ Complete design and construction for water expansion projects including the replacement of mains in Stockton Hill Road
- ▶ Continue land Acquisition for Bull Mountain, the Railroad Channel and other drainage projects
- ▶ Respond to requests and provide information to our customers in a timely and accurate manner
- ▶ Implement, design and construct other projects in the Capital Improvement Program
- ▶ Implement a GIS program for the Engineering maps and permits

***Performance Measures:***

Description	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Budget
City Capital Projects Completed (\$)	5,486,738	2,800,000	11,513,802
Development Plans Reviewed	58	30	35
Subdivision Plans Reviewed	7	5	8
MUC Applications Reviewed	8	9	12
ROW Permits Issued	364	275	300
Info Requests Responded To	1147	950	1,100

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

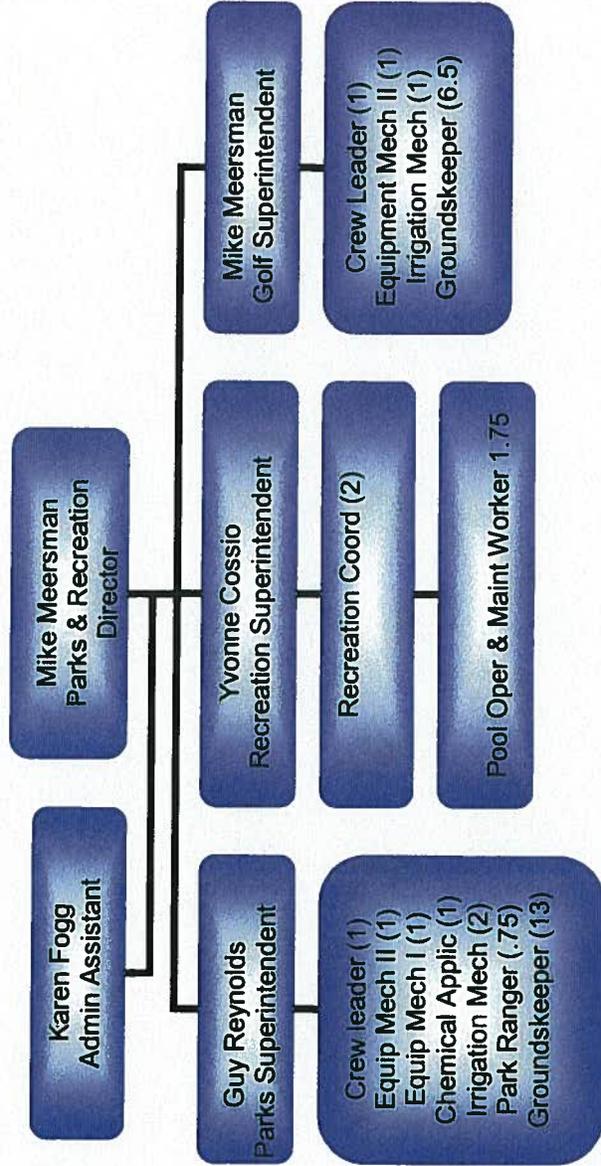
<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Water Fund - Engineering Department (501-3490-590)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>City Eng, 3 Asst Eng, Surveyor, Project Manager, Asst Surveyor, 2 Survey Party Chiefs, Eng Tech II Eng Tech Supv, 6 Eng Tech, Adm Asst II, 2 Survey Instrument Tech, 2 Adm Asst, Project Engineer (Asst Surveyor, 2 Eng Tech, 2 Survey Instrument Tech, Adm Asst, Project Manager, Project Engineer - Vacant &amp; Unfunded)</i>	828,941	765,915	889,386	851,821	913,600
1030	Overtime Pay <i>Weekends and after hours inspections for projects</i>	12,000	10,990	8,000	7,500	10,000
1032	Certification Pay <i>OSHA Competent</i>	635	662	650	650	675
1045	Special Distribution <i>Special distribution</i>	16,000	16,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	172,063	158,542	181,873	170,903	185,943
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	161,320	138,551	173,660	149,113	180,341
<b>Subtotal - Personnel</b>		<b>1,190,959</b>	<b>1,090,660</b>	<b>1,253,569</b>	<b>1,179,987</b>	<b>1,290,559</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Materials testing &amp; surveying, Title reports &amp; appraisals, Water/Sewer GIS Concept Review, Engineering Fee Rate Study, GGA Drainage Study</i>	75,000	28,468	75,000	73,000	100,000
4341	Equipment Repair & Maint <i>Service &amp; maintenance, GPS &amp; other equipment</i>	5,000	525	5,000	1,000	5,000
4443	Office Equipment Repair & Maint <i>Copier lease, Plotters, printers, etc, service and maint</i>	10,000	5,024	10,000	4,300	10,000
4344	Radio Repair & Maintenance <i>Radio repairs &amp; maintenance</i>	1,000	2,400	1,000	4,200	2,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	5,950	4,482	5,950	5,950	5,950
5320	Cellular Phones <i>Cellular phone charges</i>	4,500	3,439	4,500	4,100	4,500
5610	Dues & Memberships <i>ASCE, Mohave County, IAAP, APLSA, Notary Public, Board of Techs</i>	2,000	969	2,000	1,200	2,000
5810	Travel & Training <i>GPS, GIS and Autodesk training, Auto Cad training, conferences and other travel &amp; training</i>	10,000	3,916	10,000	6,000	15,000
6110	General & Office Supplies <i>Copier paper, plan/map media, printer, plotter and FAX supplies, survey supplies, stakes, lath, monmts, fieldbooks, binders, notebooks, calendars, pens, markers, other misc supplies.</i>	12,000	13,019	12,000	11,500	13,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Water Fund - Engineering Department (501-3490-590)</b>						
6120	Uniforms <i>Steel toe boots, pants</i>	1,000	1,058	1,000	500	1,000
6130	First Aid & Safety Supplies <i>Hard hats, safety vests, medicine cabinet supplies, etc</i>	1,000	0	1,000	1,000	1,000
6175	Minor Equipment <i>Smart Level, Digital Camera, other work equipment, printing equipment</i>	2,000	4,449	3,000	2,550	5,000
6260	Gasoline/Diesel Fuel <i>Fuel expense</i>	13,000	11,363	13,000	11,000	13,000
6410	Books & Periodicals <i>AWWA standards, ASTM, MAG, Inside Autocad, surveying publications, GPS satellite, ISBN publications</i>	2,000	905	2,000	1,200	2,000
<b>Subtotal - Supplies &amp; Services</b>		<b>144,450</b>	<b>80,017</b>	<b>145,450</b>	<b>127,500</b>	<b>179,450</b>
<b>City and Internal Services</b>						
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	9,324	9,324	9,790	9,790	9,790
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	1,134	1,134	1,191	1,191	1,191
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	67,600	67,600	67,600	67,600	67,600
8440	Information Technology <i>Internal service fund support for Information Technology</i>	58,305	58,305	63,263	63,263	63,263
<b>Subtotal - City &amp; Internal Services</b>		<b>136,363</b>	<b>136,363</b>	<b>141,844</b>	<b>141,844</b>	<b>141,844</b>
<b>Capital Purchases</b>						
9210	Building Remodel <i>Building remodel/improvements</i>	0	0	0	0	115,000
9420	Trucks - Light <i>Service vehicles</i>	0	0	0	0	40,000
9610	Other Work Equipment <i>Scanner</i>	0	0	37,500	35,724	25,000
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>37,500</b>	<b>35,724</b>	<b>180,000</b>
<b>Total Engineering Department</b>		<b>1,471,772</b>	<b>1,307,040</b>	<b>1,578,363</b>	<b>1,485,055</b>	<b>1,791,853</b>

# Parks & Recreation Organizational Chart



# PARKS & RECREATION

**Division: Parks Department**

**Function 101-5210-550**

***Mission Statement:***

Provide and maintain clean, safe, high quality park buildings, park sites, playgrounds, ball fields, trails, equipment and other facilities to improve the quality of life in our community. Park events bring many visitors to our city who fill motels, spend substantial money in restaurants and with our local businesses.

***Major Services/Responsibilities:***

- Design, construct, install and repair equipment and facilities
- Effectively manage all irrigation programs conserving water
- Construct, repair and maintain all park facilities using carpentry, mechanical, plumbing, electrical, welding and landscape skills
- Perform landscaping, brush and tree removal at all City facilities
- Groom, mow and line athletic fields
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other division and community groups

***Key Fiscal Year Objectives:***

- ▶ Maintain buildings, vehicles and equipment
- ▶ Continue staff development and safety awareness
- ▶ Continue to share resources with other departments and agencies
- ▶ Develop a computerized maintenance inventory schedule
- ▶ Upgrade sports lighting at Centennial Park
- ▶ Continue City-wide tree maintenance program
- ▶ Successful coordination of field/facility availability with Recreation programs

***Performance Measures:***

Description	FY 13-14 Actual	FY 14 -15 Estimated	FY 15-16 Budget
Acres of grounds maintained	268	269	269
Miles of medians and trails maintained	15	15.5	16.5
Number of sites maintained	18	20	20
Park & Rec Commission Meetings	6	6	4

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Parks Department (101-5210-550)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Director, Superintendent, Crew Leader, Eq Mech II, Admin Asst, Chemical Applicator, 2 Irrigation Mechanic, Eq Mech I, 13 Groundskeepers, PT Park Ranger (3 Groundskeepers Vacant &amp; Unfunded)</i>	699,774	672,549	713,847	694,908	739,532
1020	Part Time & Temporary Help <i>Seasonal Park Rangers and Groundskeepers</i>	28,000	16,276	24,880	24,880	36,880
1030	Overtime Pay <i>Holiday coverage and special events (softball tournaments, Andy Devine Days, Fun Run, etc.)</i>	6,000	6,120	6,000	6,000	6,000
1032	Certification Pay <i>Certification pay</i>	1,262	1,273	3,134	1,341	2,500
1045	Special Distribution <i>Special distribution</i>	23,000	23,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	158,010	143,590	158,554	148,650	165,217
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	209,432	184,250	216,272	199,813	216,752
<b>Subtotal - Personnel</b>		<b>1,125,478</b>	<b>1,047,058</b>	<b>1,122,687</b>	<b>1,075,592</b>	<b>1,166,881</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Contract services for temporary employment agencies, design services for parks, inmate labor</i>	5,000	4,756	8,120	8,200	24,000
4120	Sewer Service <i>Sewer service to City parks facilities</i>	37,500	54,808	40,578	40,578	40,578
4310	Land R & M <i>Sprinklers, seed, sand and paving</i>	128,000	131,856	128,000	128,000	130,000
4320	Building R & M <i>Bonelli House, Hubbs House repairs, Centennial Park building; Repair &amp; Maint on all buildings</i>	7,000	7,485	7,000	7,000	7,000
4341	Equipment R & M <i>Riding mowers, tractors, etc. (aging equipment)</i>	21,000	17,396	23,000	23,000	23,000
4342	Vehicle R & M <i>Trucks and vehicles repairs</i>	7,500	7,148	7,500	7,500	7,500
4441	Equipment Rental <i>Special purpose equipment</i>	400	352	400	400	400
4443	Rentals - Office Equipment <i>Copier rental</i>	5,000	5,483	5,000	5,483	5,500

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**  
**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Parks Department (101-5210-550)</b>						
5310	Telephone <i>Telephone, internet, long distance charges</i>	2,490	1,504	2,490	2,490	2,490
5320	Cellular Phones <i>Cellular phone charges</i>	3,000	3,850	3,000	3,000	3,000
5610	Dues & Memberships <i>AZ Parks &amp; Recreation, NRPA</i>	250	2,184	250	2,000	2,000
5810	Travel & Training <i>Training for new employees and state certification for chemical applicator</i>	2,200	1,613	2,200	2,200	2,200
6110	General & Office Supplies <i>Copier, fax, and supplies</i>	4,000	2,304	4,000	3,000	3,000
6120	Uniforms <i>Shirts, pants, safety shoes</i>	4,000	4,108	4,000	4,000	4,000
6130	First Aid & Safety Supplies <i>First aid kits</i>	2,500	1,499	2,500	2,500	2,500
6150	Janitorial Supplies <i>Supplies for 18 sets of restrooms</i>	11,000	10,571	11,000	11,000	11,000
6151	Chemicals <i>Chemicals for grass, shrubs, anti-weeds, landscaping</i>	34,000	33,777	34,000	34,000	34,000
6175	Minor Equipment <i>Replace weed eaters, mowers and small tools</i>	8,000	7,102	8,000	8,000	8,000
6210	Natural Gas <i>Heating for buildings</i>	5,000	3,834	5,000	4,000	5,000
6220	Electricity <i>Lights and electricity supply to all City parks</i>	120,000	93,563	120,000	110,000	120,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	35,000	30,068	35,000	35,000	35,000
<b>Subtotal - Supplies &amp; Services</b>		<b>442,840</b>	<b>425,261</b>	<b>451,038</b>	<b>441,351</b>	<b>470,168</b>
<b>City and Internal Services</b>						
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	64,000	64,000	64,000	64,000	64,000
8440	Information Technology <i>Internal service fund support for Information Technology</i>	13,110	13,110	14,421	14,421	14,421
<b>Subtotal - City &amp; Internal Services</b>		<b>77,110</b>	<b>77,110</b>	<b>78,421</b>	<b>78,421</b>	<b>78,421</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Parks Department (101-5210-550)</b>						
<b>Capital Purchases</b>						
9210	Improvements - Remodeling	5,000	4,218	0	0	5,000
	<i>Community Center Flooring</i>					
9610	Other Work Equipment	41,000	37,692	60,000	60,000	112,500
	<i>16ft Triple Deck Mower \$100,000, Aerifier \$12,500</i>					
<b>Subtotal - Capital Purchases</b>		<b>46,000</b>	<b>41,910</b>	<b>60,000</b>	<b>60,000</b>	<b>117,500</b>
<b>Total Parks Department</b>		<b>1,691,428</b>	<b>1,591,339</b>	<b>1,712,146</b>	<b>1,655,364</b>	<b>1,832,970</b>

# PARKS & RECREATION

**Division: Recreation Administration**

**Function 101-5110-550**

***Mission Statement:***

Provide recreation opportunities to improve the health and wellness of our community; including a wide variety of high quality recreation services at reasonable costs for the citizens of Kingman. To build partnerships with volunteers, businesses, City staff and program participants in order to maximize the efficiency and economy of service delivery. To continually meet or exceed community expectations, while providing support and direction to volunteers, civic groups and staff.

***Major Services/Responsibilities:***

- Provide administrative support for all recreation divisions
- Coordinate program development and promotion
- Hire and train all recreation personnel
- Develop and monitor annual recreation budget
- Plan and implement recreation improvements in both facilities and programs
- Work with other public and private entities to solicit support and fundraising
- Support and assist adult and youth sport leagues
- Explore programming for special needs population
- Plan, organize and conduct special events and trips
- Provide coaches training for youth sports

***Key Fiscal Year Objectives:***

- ▶ Implement Master Plan recommendations to improve neighborhood parks
- ▶ Develop internship program focused on obtaining Recreation Major for Summer Employees
- ▶ Continue to improve customer service/public relations
- ▶ Cultivate employee excellence
- ▶ Manage all sections of the division to work closely together and complement program offerings
- ▶ Communicate the vision of recreation services to the community
- ▶ Work on Youth Sports program improvements/philosophy and training

***Performance Measures:***

Description	FY 13-14 Actual	FY 14 -15 Estimated	FY 15-16 Budget
Distribution of program brochures (3)	42,000	42,000	42,000
Develop/Growth of program sponsors	23	23	22
Special Events programs	18	18	18
Development of new recreation programs	15	25	10

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>General Fund - Recreation Department (101-5110-550)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	137,441	134,080	136,683	136,580	154,698
	<i>Superintendent, 2 Coordinators</i>					
1020	Part Time & Temporary Help	93,000	67,561	93,000	70,192	93,000
	<i>Temporary recreation leaders, day camps, sports leaders</i>					
1030	Overtime Pay	4,500	5,298	4,500	3,551	4,500
	<i>Special events</i>					
1032	Certification Pay	1,300	1,255	1,300	1,255	1,300
	<i>Certification pay for qualified employees</i>					
1045	Special Distribution	2,500	2,500	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	48,660	36,272	48,571	38,424	52,150
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	36,363	36,269	37,560	37,760	37,500
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
	<b>Subtotal - Personnel</b>	<b>323,764</b>	<b>283,235</b>	<b>321,614</b>	<b>287,762</b>	<b>343,148</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	57,000	57,000	57,000	57,000	57,000
	<i>Kathryn Heidenreich Center contract</i>					
3414	Recreation Programs	100,000	39,431	100,000	80,000	100,000
	<i>Program expenses</i>					
4310	Land R & M	350	0	350	350	350
	<i>Repairs to basketball courts, tennis courts, etc.</i>					
4341	Equipment R & M	200	0	200	200	200
	<i>Repairs to timers, tables, and other equipment used in rec programs</i>					
4342	Vehicle R & M	400	0	400	400	400
	<i>Repair and maintenance for vehicles</i>					
4443	Rentals - Office Equipment	5,000	5,483	5,000	5,000	5,000
	<i>Copier rental</i>					
5310	Telephone	1,000	602	1,000	1,000	1,000
	<i>Telephone, internet, long distance charges</i>					
5420	Newspaper Advertising	500	347	500	500	500
	<i>Promotional Ads</i>					
5510	Printing	10,000	8,850	10,000	9,000	10,000
	<i>3 Seasonal brochures</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Recreation Department (101-5110-550)</b>						
5610	Dues & Memberships <i>4 AZ Parks &amp; Rec Assoc memberships</i>	650	150	650	650	650
5810	Travel & Training <i>State conference and regional parks &amp; recreation meetings</i>	3,500	1,424	3,500	3,500	3,500
6110	General & Office Supplies <i>Copier, fax, cash registers and misc supplies</i>	4,500	2,622	4,500	2,500	4,500
6125	Merchant Card Fees <i>Merchant credit card fees and Rec 1 fees</i>	3,000	2,158	6,000	3,500	6,000
6130	First Aid & Safety Supplies <i>First aid supplies for programs</i>	300	181	300	300	300
6155	Recreation Events Supplies <i>Rentals, tents and misc</i>	15,000	15,667	15,000	15,000	15,000
6175	Minor Equipment <i>Purchase minor equipment</i>	900	201	900	900	900
6260	Gasoline/Diesel Fuel <i>Allocation for fuel expense</i>	100	1,664	100	1,000	1,000
<b>Subtotal - Supplies &amp; Services</b>		<b>202,400</b>	<b>135,780</b>	<b>205,400</b>	<b>180,800</b>	<b>206,300</b>
<b>City and Internal Services</b>						
8440	Information Technology <i>Internal service fund support for Information Technology</i>	6,555	6,555	7,211	7,211	7,211
<b>Subtotal - City &amp; Internal Services</b>		<b>6,555</b>	<b>6,555</b>	<b>7,211</b>	<b>7,211</b>	<b>7,211</b>
<b>Capital Purchases</b>						
9410	Vehicles <i>Staff Van</i>	0	0	0	0	35,000
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>Total Recreation Program</b>		<b>532,719</b>	<b>425,570</b>	<b>534,225</b>	<b>475,773</b>	<b>591,659</b>

# PARKS & RECREATION

**Division: Centennial and Grandview Pools**

**Function 101-5124-550**

***Mission Statement:***

Provide a safe, sanitary and affordable outdoor swimming facility for the purpose of offering the public a recreational and competitive aquatic experience. Pool events bring many visitors to our city who fill motels, spend substantial money in restaurants and with local businesses.

***Major Services/Responsibilities:***

- Ensure the safety of patrons and staff
- Provide public swimming to all ages
- Maintain a clean and sanitary facility
- Provide a Certified Lesson Instruction Program
- Plan, organize and conduct special events
- Coordinate programs with other outside agencies
- Work in cooperation with Club Swim Team

***Key Fiscal Year Objectives:***

- ▶ Respond to the customers needs
- ▶ Continue to provide a safe and sanitary facility
- ▶ Promote and market the facilities aggressively
- ▶ Increase special events and private rentals
- ▶ Develop creative programs and fundraising events
- ▶ Continue staff development and safety training
- ▶ Tie-in special events with community publicity opportunities
- ▶ Upgrade facility safety features and amenities

***Performance Measures:***

Description – Centennial Pool	FY 13-14 Actual	FY 13-14 Estimated	FY 15-16 Budget
Daily attendance	9,200	15,600	8,400
Add or improve facility amenities	3	2	2
Number of pool parties	16	16	16

Attendance does not include lesson registrations, swim meets, private rentals, or other programs

Description – Grandview Pool	FY 12-13 Actual	FY 13-14 Estimated	FY 15-16 Budget
Daily attendance	6,300	6,300	6,000
Add or improve facility amenities	3	2	2
Number of pool parties	18	22	18

Attendance does not include lesson registrations, swim meets, private rentals, or other programs

Description – COMBINED	FY 12-13 Actual	FY 14 -15 Estimated	FY 15-16 Budget
Daily attendance	15,500	14,700	14,00
Add or improve facility amenities	6	4	4
Number of pool parties	34	38	34

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Swimming Pools (101-5124-550)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	54,044	54,367	55,396	55,649	64,110
	<i>2 Pool Operator &amp; Maintenance Workers</i>					
1020	Part Time & Temporary Help	114,000	92,143	114,000	110,321	114,000
	<i>Lifeguards, cashiers, managers</i>					
1030	Overtime Pay	2,000	390	2,000	2,000	2,000
	<i>Holiday and special events</i>					
1032	Certification Pay	1,281	1,228	1,300	1,228	1,300
	<i>Pool certification</i>					
1045	Special Distribution	2,000	2,000	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	34,352	19,882	34,532	28,842	36,187
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	27,254	27,253	28,280	27,911	28,064
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
<b>Subtotal - Personnel</b>		<b>234,931</b>	<b>197,263</b>	<b>235,508</b>	<b>225,951</b>	<b>245,661</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services	500	0	0	0	0
	<i>Contract Labor</i>					
4310	Land R & M	2,000	465	2,000	2,000	2,000
	<i>Grounds repairs downtown pool</i>					
4320	Building R & M	5,300	232	5,000	4,000	5,000
	<i>Repairs &amp; maintenance of pools</i>					
4341	Equipment & Machinery R & M	3,500	1,500	3,500	2,000	3,500
	<i>Pool pumps and motors</i>					
4342	Vehicle R & M	500	0	500	500	500
	<i>Vehicle repair and maintenance</i>					
4441	Equipment Rental	200	0	200	200	200
	<i>Rental of equipment as necessary</i>					
5310	Telephone	1,300	1,569	1,300	1,300	1,300
	<i>Allocated cost of telephones</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Swimming Pools (101-5124-550)</b>						
5510	Printing & Advertising <i>Promotional ads</i>	300	0	350	350	350
5610	Dues & Memberships <i>Pool operators association</i>	200	1,136	3,800	3,800	3,800
5810	Travel & Training <i>Aquatic conference</i>	1,000	1,387	1,000	1,000	1,000
6110	General & Office Supplies <i>Fax, copier supplies, paper</i>	1,000	264	300	300	300
6120	Uniforms <i>Lifeguard suits, shirts, hats, etc</i>	3,500	5,979	3,500	3,500	3,500
6130	First Aid & Safety Supplies <i>First aid kits and refills on supplies used for both pools, OSHA required rescue equipment.</i>	1,600	2,061	1,600	1,600	1,600
6150	Janitorial Supplies <i>Restrooms and buildings</i>	2,300	918	1,500	800	1,500
6151	Chemicals <i>Chemicals to keep pools balanced</i>	38,000	36,440	41,000	41,000	41,000
6154	Park Concession Supplies <i>Pool snack bars</i>	9,500	9,608	10,500	10,500	10,500
6175	Minor Equipment <i>Ladders, Handicap equipment, concession stand equipment, cleaning equipment</i>	8,000	3,854	8,000	8,000	8,000
6210	Natural Gas <i>Heating</i>	33,000	20,484	25,000	22,000	25,000
6220	Electricity <i>Lights and electricity to pools</i>	40,000	33,217	40,000	40,000	40,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	100	1,494	600	600	600
<b>Subtotal - Supplies &amp; Services</b>		<b>151,800</b>	<b>120,608</b>	<b>149,650</b>	<b>143,450</b>	<b>149,650</b>

**City and Internal Services**

8440	Information Technology <i>Internal service fund support for Information Technology</i>	2,185	2,185	2,404	2,404	2,404
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**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<u>Acct</u>	<u>Description</u>	<u>2014 Budget</u>	<u>2014 Actual</u>	<u>2015 Budget</u>	<u>2015 Estimate</u>	<u>2016 Budget</u>
<b>General Fund - Swimming Pools (101-5124-550)</b>						
<b>Subtotal - City &amp; Internal Services</b>		<b>2,185</b>	<b>2,185</b>	<b>2,404</b>	<b>2,404</b>	<b>2,404</b>
<b>Capital Purchases</b>						
9610	Other Work Equipment	180,000	177,500	0	0	0
<i>Pool deck resurfacing downtown \$10,000, PVC Liner \$170,000</i>						
<b>Subtotal - Capital Purchases</b>		<b>180,000</b>	<b>177,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Swimming Pools</b>		<b>568,916</b>	<b>497,556</b>	<b>387,562</b>	<b>371,805</b>	<b>397,715</b>

# PARKS & RECREATION

**Division: Golf Course**

**Function 101-5125-550**

***Mission Statement:***

- To provide and maintain a high quality 18 hole golf facility for the citizens and visitors of the Kingman community. Attract golfers to our city; filling motels while spending substantial money in restaurants and with local businesses.

***Major Services/Responsibilities:***

- To maintain quality turf, greens and bunkers
- To maintain all building facilities at the Cerbat Cliffs Golf Course
- To work effectively with pro-shop staff on scheduling
- Effectively manage all irrigation programs conserving water
- To train and develop staff
- To provide a safe work environment
- Work effectively with Golf Advisory Commission

***Key Fiscal Year Objectives:***

- ▶ Keep all motorized equipment running
- ▶ To maintain high quality bent grass greens
- ▶ Continue safety and training programs
- ▶ Increase number of rounds of play
- ▶ No lost planning dates due to maintenance issues
- ▶ Monitor all budget expenditures

***Performance Measures:***

Description	FY 13-14 Actual	FY 14 -15 Estimated	FY 15-16 Budget
Rounds of Play (18 hole equivalents)	35,910	37,000	38,000
Course Improvements	4	4	5
Golf Advisory Commission Meetings	6	6	4

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Golf Course Operations (101-5125-550)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Superintendent, Crew Leader, Equip Mech II, Irrigation Mech, 6.25 Groundskeepers (Superintendent, 1 Groundskeeper Vacant &amp; Unfunded)</i>	267,345	248,999	274,029	256,843	289,243
1020	Part Time & Temporary Help <i>Groundskeepers, Rangers</i>	25,000	18,736	21,880	21,880	21,880
1030	Overtime Pay <i>Holidays and special events</i>	3,500	2,243	3,500	3,500	3,500
1032	Certification Pay <i>Certification pay</i>	624	627	2,496	624	2,496
1045	Special Distribution <i>Special distribution</i>	8,500	8,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	62,349	55,482	62,596	55,617	65,357
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	102,366	90,931	113,058	91,198	105,777
<b>Subtotal - Personnel</b>		<b>469,684</b>	<b>425,518</b>	<b>477,559</b>	<b>429,662</b>	<b>488,253</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Contract services for Inmate Labor, Soil and Water Testing</i>	8,000	11,982	11,620	12,000	33,000
3412	Golf Management <i>Management contract</i>	477,625	396,966	430,000	430,000	430,000
4120	Sewer Service <i>Sewer service used at City golf course</i>	1,500	942	1,500	1,500	1,500
4310	Land R & M <i>Sand, seed, sprinklers and paving</i>	105,000	113,474	105,000	105,000	108,000
4320	Building R & M <i>Building repair and maintenance</i>	4,000	3,508	4,000	4,000	4,000
4341	Equipment R & M <i>Rebuild fairway mowers, riding mowers, tractors, etc</i>	39,000	42,856	43,000	43,000	45,000
4342	Vehicle R & M <i>Trucks and vehicles</i>	5,000	5,347	5,000	5,000	5,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	5,500	4,404	5,500	4,600	4,600

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Golf Course Operations (101-5125-550)</b>						
5320	Cellular Phones <i>Cellular phone charges</i>	730	359	730	730	730
5510	Printing & Advertising <i>Promotional ads, score cards, pencils</i>	5,500	1,568	2,500	2,500	2,500
5610	Dues & Memberships <i>GCSA membership</i>	780	1,305	780	1,300	1,300
5810	Travel & Training <i>Required CEU's &amp; certification for pesticide licenses</i>	1,000	2,262	1,500	2,000	2,000
6110	General & Office Supplies <i>Copier, fax, paper, etc</i>	1,100	1,421	1,000	1,200	1,200
6120	Uniforms <i>Pants, shirts, hats, steeled toe boots</i>	1,100	1,971	1,000	1,400	1,900
6125	Merchant Card Fees <i>Merchant credit card fees</i>	16,500	3,754	16,500	15,000	15,000
6130	First Aid & Safety Supplies <i>First aid supplies, OSHA required safety equipment and personal protection equipment</i>	1,900	1,787	1,900	1,900	1,900
6150	Janitorial Supplies <i>Janitorial supplies</i>	1,800	1,437	1,800	1,800	1,800
6175	Minor Equipment <i>Weed eaters, mowers, blowers, shovels, rakes and misc tools</i>	10,000	8,162	10,000	10,000	10,000
6210	Natural Gas <i>Heating for buildings</i>	1,600	99	1,600	1,600	1,600
6220	Electricity <i>Electricity</i>	23,000	16,438	23,000	23,000	23,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	42,000	50,800	43,500	43,500	44,000
<b>Subtotal - Supplies &amp; Services</b>		<b>752,635</b>	<b>670,842</b>	<b>711,430</b>	<b>711,030</b>	<b>738,030</b>

**City and Internal Services**

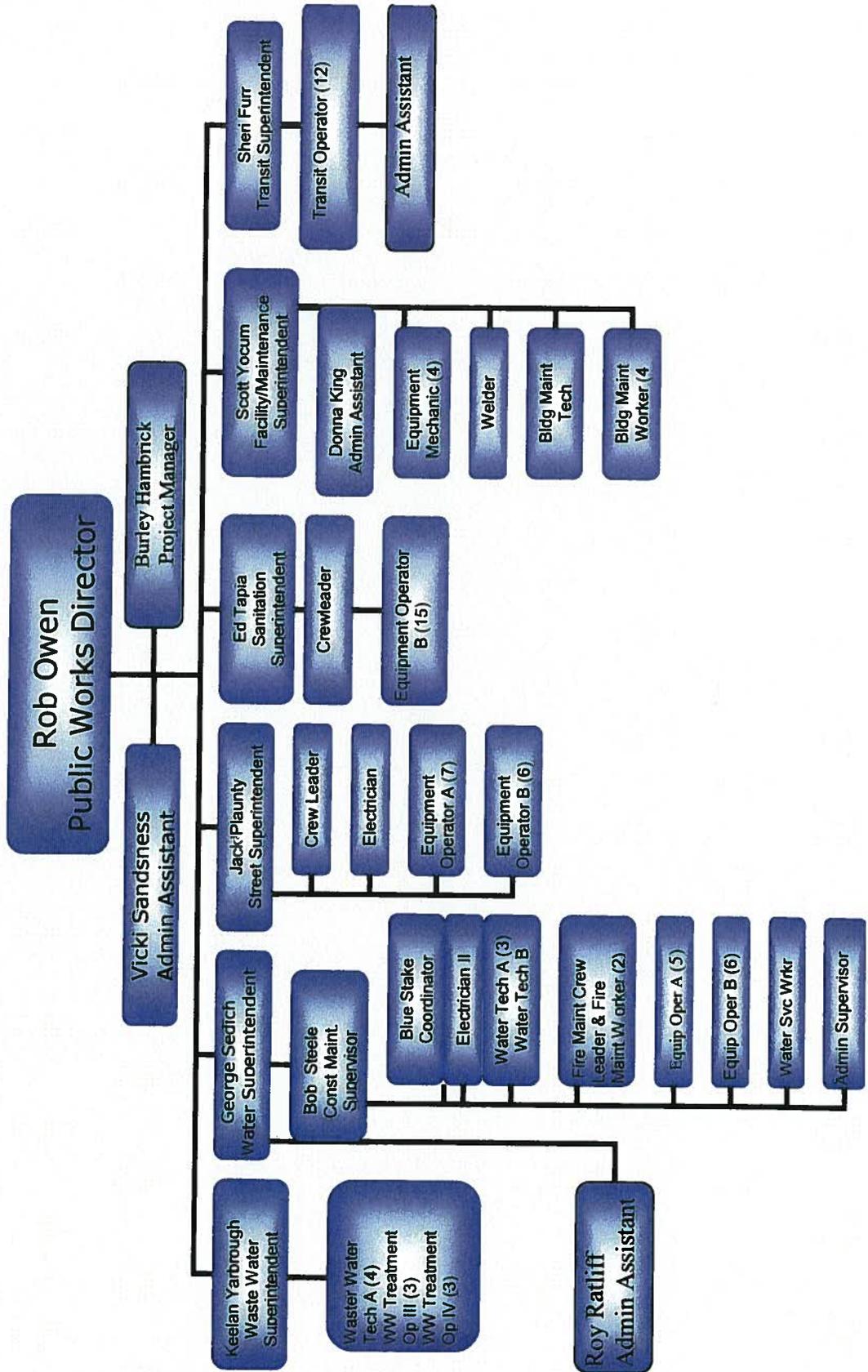
8420	Insurance Services <i>Internal service fund support for liability insurance</i>	5,500	5,500	5,500	5,500	5,500
8440	Information Technology <i>Internal service fund support for Information Technology</i>	6,555	6,555	7,211	7,211	7,211

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>General Fund - Golf Course Operations (101-5125-550)</b>						
<b>Subtotal - City &amp; Internal Services</b>		<b>12,055</b>	<b>12,055</b>	<b>12,711</b>	<b>12,711</b>	<b>12,711</b>
<b>Capital Purchases</b>						
9010	Unimproved Land	8,000	8,482	8,000	8,000	8,000
	<i>Greens Coring, Curbing Cart Paths</i>					
9210	Improvements	38,000	29,706	10,000	10,000	10,000
	<i>Improvements to golf buildings</i>					
9310	Equipment & Machinery	0	0	25,000	25,000	12,500
	<i>Aerifier</i>					
9610	Other Work Equipment	45,000	44,429	46,000	46,000	46,000
	<i>Cart Lease</i>					
<b>Subtotal - Capital Purchases</b>		<b>91,000</b>	<b>82,617</b>	<b>89,000</b>	<b>89,000</b>	<b>76,500</b>
<b>Total Golf Department</b>		<b>1,325,374</b>	<b>1,191,032</b>	<b>1,290,700</b>	<b>1,242,403</b>	<b>1,315,494</b>

# Public Works Department Organizational Chart



# PUBLIC WORKS DEPARTMENT

**Division: Streets**

**Function 201-3110-500**

***Mission Statement:***

To provide for the safe and efficient movement of traffic by providing a well maintained streets, sidewalks, and lighting system and provide the best customer service possible.

***Department Objectives:***

- To complete all maintenance and construction projects in a professional manner.
- Respond to and complete projects requested by our customers in a courteous and timely manner
- Utilize the most up to date and cost effective equipment and materials available for maintenance activities
- Maintain paved streets, street right of way's, and alleys to provide a clean atmosphere for City residents and visitors
- Provide a well maintained sidewalk system for pedestrian travel
- Provide a well maintained street lighting and traffic signaling system

***Major Services/Responsibilities:***

- Maintain all City streets and dedicated Right of Ways
- Blade and maintain all improved dirt road ways and shoulders
- Patch asphalt pot holes, utilities ditches or deteriorated areas as needed
- Chip-seal all existing paved streets on a six year cycle
- Complete an annual streets overlay project to maintain and improve existing paved streets
- Complete a wide variety of citizens requests for streets and right of way maintenance
- Routine sweeping of all paved streets
- Provide storm related street cleanup and repairs
- Maintain and repair existing sidewalks as needed to provide for safe pedestrian travel.
- Maintain and repair all street lighting system and traffic signals
- Maintain and replace or repair all street signs and pavement markings

***Key Fiscal Year Objectives:***

- ▶ Present to Council a well planned and meaningful budget to City Council for review
- ▶ Complete all budgeted projects within the budget year and within the budget limitations
- ▶ Provide the Council with an up to date five year plan that will clearly establish anticipated future maintenance projects, employment needs and equipment purchases

***Performance Measures:***

Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Street overlays and chip sealing	\$ 460,000	\$ 30,000	\$600,000	\$458,655
Paved streets maintained (miles)	208	208	208	208
Dirt streets maintained (miles)	16	16	16	16
Traffic Signals maintained	17	24	24	24
Street lights maintained	850	850	850	850

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Highway User Revenue Fund - Public Works Administration (201-3100-500)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Director, Project Manager, Admin Assistant II</i>	169,434	170,388	173,670	169,961	196,998
1030	Overtime Pay <i>Data input</i>	1,000	582	1,000	1,200	1,200
1045	Special Distribution <i>Special distribution</i>	4,000	4,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	33,750	33,212	33,948	32,921	38,263
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	36,363	36,852	37,560	39,412	44,337
<b>Subtotal - Personnel</b>		<b>244,547</b>	<b>245,034</b>	<b>246,178</b>	<b>243,494</b>	<b>280,798</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Studies for HSIP, Byways &amp; TE, signals, traffic engineering and appraisals</i>	40,000	17,473	20,000	20,000	20,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	2,920	2,792	2,920	2,920	2,920
5320	Cellular Phones <i>Cellular phone charges</i>	2,200	1,628	2,365	1,500	1,500
5810	Travel & Training <i>AWPCA Conf, Tri-State Conf, Admin Asst workshop, Project Mgmt training &amp; certification, safety training</i>	5,000	2,819	4,000	3,000	3,000
6110	General & Office Supplies <i>Letterhead, pens, pencils, envelopes, postage, folders, copies, forms, etc.</i>	3,000	2,881	4,000	3,000	3,000
<b>Subtotal - Supplies &amp; Services</b>		<b>53,120</b>	<b>27,593</b>	<b>33,285</b>	<b>30,420</b>	<b>30,420</b>
<b>City and Internal Services</b>						
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	23,700	23,700	23,700	23,700	23,700
8440	Information Technology <i>Internal service fund support for Information Technology</i>	6,555	6,555	7,211	7,211	7,211

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Highway User Revenue Fund - Public Works Administration (201-3100-500)</b>						
	<i>Subtotal - City &amp; Internal Services</i>	<u>30,255</u>	<u>30,255</u>	<u>30,911</u>	<u>30,911</u>	<u>30,911</u>
	<i>Capital Purchases</i>					
	<i>Subtotal - Capital Purchases</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<i>Total Public Works Administration</i>	<u><u>327,922</u></u>	<u><u>302,882</u></u>	<u><u>310,374</u></u>	<u><u>304,825</u></u>	<u><u>342,129</u></u>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Highway User Revenue Fund - Street Department (201-3110-500)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Superintendent, Crew Leader, Electrician, 7 Equip Op A, 6 Equip Op B (5 Eq Op B Vacant &amp; Unfunded)</i>	500,921	498,795	506,869	474,840	526,649
1030	Overtime Pay <i>Stand by, after hour call out, emergencies, chip sealing</i>	25,000	19,818	25,000	34,000	35,000
1032	Certification Pay <i>Certification pay</i>	0	0	1,248	1,000	1,500
1045	Special Distribution <i>Special distribution</i>	18,500	16,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	123,309	122,397	124,571	116,814	130,405
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	138,620	127,284	134,237	121,603	140,678
<b>Subtotal - Personnel</b>		<b>806,350</b>	<b>784,794</b>	<b>791,925</b>	<b>748,257</b>	<b>834,232</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Contract services for chip sealing and weed maint</i>	30,000	750	20,000	20,000	30,000
4110	Water Service <i>Sales tax paid on water service used for street dept</i>	0	11	0	0	0
4351	Streets - Pavement Preservation <i>Annual Streets sealing and maintenance six year cycle</i>	1,150,000	458,655	1,150,000	850,000	1,000,000
4353	Streets - ABC <i>ABC dirt for shoulders, dirt streets, etc</i>	10,000	6,121	25,000	25,000	25,000
4354	Streets - Patching <i>Hot mix asphalt for patching</i>	40,000	35,199	50,000	20,000	35,000
4355	Streets - Curbs & Sidewalks <i>Repair or replace broken sidewalks-4th st sidewalk, update ADA ramps</i>	70,000	107,771	75,000	50,000	110,000
4356	Streets - Signs <i>Maint/repairs/replacement city street signs</i>	25,000	25,605	40,000	30,000	45,000
4357	Streets - Lighting & Signals <i>Street lights &amp; signals</i>	27,000	20,430	25,000	35,000	45,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Highway User Revenue Fund - Street Department (201-3110-500)</b>						
4358	Material Dumping	8,000	3,405	5,000	2,500	2,500
	<i>Expenses for dumping</i>					
4441	Equipment Rental	4,000	0	4,000	6,000	6,000
	<i>Roller during chip sealing</i>					
5310	Telephone	3,500	2,742	2,000	800	1,000
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	2,000	1,743	2,000	2,000	2,000
	<i>Cellular phone charges</i>					
5610	Dues & Memberships	250	250	300	300	500
	<i>International Mun Signal Assn, American Traffic Safety, APWA</i>					
5810	Travel & Training	3,000	1,185	5,000	5,000	7,500
	<i>Employee safety training, seminars, signal certification, traffic control training</i>					
6110	General & Office Supplies	2,000	2,156	2,500	2,500	2,500
	<i>Misc office supplies</i>					
6120	Uniforms	3,000	1,030	3,000	2,500	4,000
	<i>Safety shirts, work boots</i>					
6130	First Aid & Safety Supplies	400	307	750	750	750
	<i>Misc safety, first aid supplies</i>					
6151	Chemicals	10,000	0	10,000	10,000	10,000
	<i>Chemicals - weed control</i>					
6175	Minor Equipment	2,000	2,588	2,000	2,000	3,000
	<i>Misc tools or minor equipment</i>					
6220	Electricity	200,000	201,999	210,000	210,000	210,000
	<i>Street light and traffic signal power</i>					
6260	Gasoline/Diesel Fuel	90,650	69,809	90,000	80,000	80,000
	<i>Allocation for vehicles and equipment use</i>					
<b>Subtotal - Supplies &amp; Services</b>		<b>1,680,800</b>	<b>941,756</b>	<b>1,721,550</b>	<b>1,354,350</b>	<b>1,619,750</b>

**City and Internal Services**

8410	Fleet Services	152,835	152,835	160,477	160,477	176,525
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	84,950	84,950	89,197	89,197	98,117
	<i>Internal service fund support for Fleet Parts</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Highway User Revenue Fund - Street Department (201-3110-500)</b>						
8420	Insurance Services	70,000	70,000	70,000	70,000	70,000
	<i>Internal service fund support for liability insurance</i>					
8440	Information Technology	6,555	6,555	7,211	7,211	7,211
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>314,340</b>	<b>314,340</b>	<b>326,885</b>	<b>326,885</b>	<b>351,853</b>
<b>Capital Purchases</b>						
9010	Land	61,200	61,106	61,200	61,200	61,200
	<i>ADOT Land Payment</i>					
9019	Unpaved Streets	50,000	27,509	25,000	20,000	20,000
	<i>Millings &amp; ABC for dirt streets</i>					
9020	Streets	0	31,159	0	0	0
9024	Traffic Signals	20,000	20,275	21,000	21,000	91,000
	<i>Backup Power (4) \$21,000, 4th Signal upgrade \$70,000</i>					
9310	Equipment & Machinery	20,000	61,051	110,000	110,000	100,000
	<i>Grade tractor, traffic control signage</i>					
9420	Trucks - Light	0	0	0	0	45,000
	<i>Replace service vehicle</i>					
<b>Subtotal - Capital Purchases</b>		<b>151,200</b>	<b>201,100</b>	<b>217,200</b>	<b>212,200</b>	<b>317,200</b>
<b>Total Street Department</b>		<b>2,952,690</b>	<b>2,241,990</b>	<b>3,057,560</b>	<b>2,641,692</b>	<b>3,123,035</b>

# PUBLIC WORKS DEPARTMENT

**Division: Kingman Area Regional Transit      Function 205-3115/3120-500**

***Mission Statement:***

To provide public transportation services which meet the needs of residents and visitors for safe mobility within the community

***Major Services/Responsibilities:***

- To provide safe, friendly, courteous service on the Kingman Area Regional Transit (KART).
- To respond to citizens concerns by finding a resolution to their concerns.
- To purchase equipment and provide for its longevity with proper and consistent maintenance.
- To improve communications between the customer and transit operator.

***Key Fiscal Year Objectives:***

- ▶ To provide our employees with a safe work environment and competitive compensation. To manage the budget, while providing service that meets the demands of transit dependent clients within the community.
- ▶ To continue to review service as necessary and affordable for the City.
- ▶ To train transit operators within the guidelines of the Federal Transit Administration and the Arizona Department of Transportation as well as the City's guidelines.

***Performance Measures:***

Description	FY2011/12 Actual	FY2012/13 Actual	FY2013/14 Actual	FY2014/15 Estimate
Passenger Trips	95,944	88,736	107,961	118,500
Total Miles	185,046	195,539	192,427	193,116
Service Hours	13,871	14,554	14,728	14,700
Cost/Passenger Trip	6.56	8.20	6.57	5.95
Cost/Mile	3.40	3.72	3.68	3.65
Cost/Service Hours	45.36	50.00	48.13	47.94
Passenger/Mile	.52	.45	.56	.61
Passenger/Service Hour	6.92	6.09	7.33	8.06
Routes/Curb to Curb	4	4	4	4
Employees	11 FTE / 2 PT	11 FTE / 2 PT	11 FTE / 2 PT	11 FTE / 3 PT
Annual Cost Before Revenue	<b>767,590</b>	<b>862,953</b>	<b>882,059</b>	<b>896,715</b>
Annual Revenue	<b>138,466</b>	<b>135,185</b>	<b>173,157</b>	<b>192,000</b>
Annual Cost Less Revenue	<b>629,124</b>	<b>727,768</b>	<b>708,902</b>	<b>704,715</b>
Federal Share	<b>387,591</b>	<b>485,087</b>	<b>465,139</b>	<b>468,635</b>
Local Share	<b>241,533</b>	<b>242,681</b>	<b>243,763</b>	<b>236,080</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Public Works - Transit System Administration (205-3115-500)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Superintendent, Adm Asst</i>	88,983	89,348	91,208	91,164	87,936
1030	Overtime Pay <i>Monthly safety meeting, holidays</i>	750	851	750	1,000	750
1045	Special Distribution <i>Special distribution</i>	2,500	2,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	18,225	18,152	18,314	18,563	17,577
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	13,736	6,964	14,078	7,251	14,390
<b>Subtotal - Personnel</b>		<b>124,194</b>	<b>117,815</b>	<b>124,350</b>	<b>117,978</b>	<b>120,653</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Audit - Transit Share \$3,100 and Dispatch Software maintenance \$4,000</i>	3,100	0	7,100	7,100	3,100
3350	Physicals (Drug Testing) <i>Drug Testing - Federal Transit requirements - Moved from operations</i>	0	0	0	0	2,500
4120	Sewer Service <i>Sewer service</i>	380	367	380	380	380
5320	Cellular Telephones <i>Cellular Phones - Moved to Operations</i>	0	2,022	0	2,600	0
5410	Marketing/Advertising <i>Radio, newspaper &amp; TV Ads</i>	1,000	786	1,000	250	1,000
5510	Printing <i>Schedules, new route &amp; changes</i>	7,000	7,256	7,000	7,750	7,000
5810	Travel & Training <i>Training - grant recommendation and 100% grant reimbursed</i>	4,500	22	4,500	2,500	4,500
6110	General & Office Supplies <i>Misc office supplies, gloves, wipes, laser cartridges, safety supplies and postage; Software maintenance move to #3310</i>	13,700	13,238	5,000	5,000	5,000
<b>Subtotal - Supplies &amp; Services</b>		<b>29,680</b>	<b>23,691</b>	<b>24,980</b>	<b>25,580</b>	<b>23,480</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Public Works - Transit System Administration (205-3115-500)</b>						
<b>City and Internal Services</b>						
	Insurance Services	0	0	0	0	4,500
<i>Internal service fund support for Insurance Services - Moved from operations</i>						
8430	Building Maintenance Services	9,500	9,500	9,500	9,500	9,500
<i>Internal service fund support for Building Maintenance Services</i>						
8440	Information Technology	6,555	6,555	7,211	7,211	7,211
<i>Internal service fund support for Information Technology</i>						
<b>Subtotal - City &amp; Internal Services</b>		<b>16,055</b>	<b>16,055</b>	<b>16,711</b>	<b>16,711</b>	<b>21,211</b>
<b>Capital Purchases</b>						
<b>Subtotal - Capital Purchases</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Transit System-Administration</b>		<b>169,929</b>	<b>157,561</b>	<b>166,041</b>	<b>160,269</b>	<b>165,344</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Public Works - Transit System Operations (205-3120-500)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>10 Operators ( 1 Operator Vacant &amp; Unfunded)</i>	286,430	281,319	286,043	292,003	307,100
1020	Part Time & Temporary Help <i>Fill in drivers for sick &amp; vacation</i>	29,800	24,483	30,000	30,000	30,000
1030	Overtime Pay <i>Overtime hours for training</i>	6,000	5,612	6,500	7,000	6,500
1045	Special Distribution <i>Special distribution</i>	7,000	7,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	74,394	67,799	74,617	68,734	79,029
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	54,159	77,054	82,626	74,957	70,890
<b>Subtotal - Personnel</b>		<b>457,783</b>	<b>463,267</b>	<b>479,786</b>	<b>472,694</b>	<b>493,519</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Dispatch Software Annual Maintenance</i>	0	0	0	0	4,000
3350	Physicals <i>Drug Testing - Federal Transit requirements - moved to administration</i>	2,150	1,655	2,500	2,200	0
4342	Vehicles R & M <i>Removal of ads on buses, bus maintenance</i>	3,000	2,711	3,000	3,000	2,500
5320	Telephone - Cellular <i>Cellular phones - moved from administration</i>	0	0	0	0	2,600
6122	Uniforms <i>Uniforms for drivers</i>	2,500	1,810	2,500	2,500	2,500
6130	First Aid & Safety Supplies <i>Required first aid supplies for buses</i>	500	413	500	1,000	1,500
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	105,000	87,643	105,000	80,000	105,000
<b>Subtotal - Supplies &amp; Services</b>		<b>113,150</b>	<b>94,232</b>	<b>113,500</b>	<b>88,700</b>	<b>118,100</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**  
**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Public Works - Transit System Operations (205-3120-500)</b>						
<b>City and Internal Services</b>						
8410	Fleet Services	37,249	37,249	39,112	39,112	43,023
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	8,662	8,662	9,095	9,095	10,005
	<i>Internal service fund support for Fleet Parts</i>					
8420	Insurance Services	4,500	4,500	4,500	4,500	0
	<i>Internal service fund support for Information Technology - Moved to Administration</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>50,411</b>	<b>50,411</b>	<b>52,707</b>	<b>52,707</b>	<b>53,028</b>
<b>Capital Purchases</b>						
9310	Equipment & Machinery	0	0	0	0	7,000
	<i>Bus Cameras</i>					
9415	Vehicles - Buses	136,000	11,659	138,000	9,000	50,000
	<i>Two Buses</i>					
<b>Subtotal - Capital Purchases</b>		<b>136,000</b>	<b>11,659</b>	<b>138,000</b>	<b>9,000</b>	<b>57,000</b>
<b>Total Transit System-Operations</b>		<b>757,344</b>	<b>619,569</b>	<b>783,993</b>	<b>623,101</b>	<b>721,647</b>

# PUBLIC WORKS DEPARTMENT

**Department: Water Department**

**Function 501-3510-590**

***Mission Statement:***

The mission of the City of Kingman Water Department (Public Works) is to: 1.) Provide the residences, businesses, and industries of Kingman with an adequate and continuous supply of quality potable water as economically as possible. 2.) To continue the highest level of customer service possible by educating not only our employees but our customers as well.

***Major Services/Responsibilities:***

- To continue the upgrades and replacements needed at our existing well sites, booster stations, tank sites, and other related facilities and equipment.
- To ensure the City of Kingman water supply is in compliance with State and Federal water quality standards.
- Continue the updating of our waterline replacement program in and out of the city limits.
- Complete transmission main from Rattlesnake Tank to Rancho Santa Fe Tank.
- To continue the updates needed in the Emergency Response Plan, Emergency Operation Plan, and the Vulnerability Assessment Program.
- To continue training employees and staff on the latest technology available as well as the most current water conservation methods.

***Key Fiscal Year Objectives:***

- ▶ Design infrastructure to expand water usage produced at City Well #11 to provide water to the east bench.
- ▶ Continue R & M at Vaughan's Ranch.
- ▶ To fund and fill vacant positions, for the future of the department.

***Performance Measures:***

Description	11-12 Fiscal	12-13 Fiscal	13-14 Fiscal
Total Acre Feet	7,995	7,988	7,822
Total meters installed	19813	19981	20158
Water loss	11%	12%	12%

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Water Fund - Water Operations (501-3510-590)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Superintendent, Construction Maintenance Supv, Admin Supv, 3 Water Tech A, Electrician II, 5 Eq Op A, Blue Stake Coord, Water Tech B, 6 Eq Op B, Wtr SvcWkr, Adm Asst, Crew Leader, 2 Hydrant Maint Workers, Water Quality Program Mgr (1 Wtr Tech A, Wtr Tech B, 2 Eq Op B, Wtr Service Worker Vacant &amp; Unfunded)</i>	856,022	841,525	868,503	821,842	910,190
1030	Overtime Pay <i>Overtime pay after hour call out, ADEQ requirement</i>	60,000	65,001	30,000	85,000	50,000
1031	Stand-by Pay <i>Stand by pay</i>	0	0	50,000	0	30,000
1032	Certification Pay <i>Distribution, water treatment</i>	16,000	17,716	18,000	18,000	20,000
1045	Special Distribution <i>Special distribution</i>	27,500	27,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	197,859	197,707	202,073	189,460	210,147
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	247,854	230,868	249,474	229,727	255,891
<b>Subtotal - Personnel</b>		<b>1,405,235</b>	<b>1,380,317</b>	<b>1,418,050</b>	<b>1,344,029</b>	<b>1,476,228</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Prelim engineering for storage bldg at Castlerock</i>	20,000	3,000	20,000	10,000	20,000
3334	Professional Services-Temp Help <i>Contract services for weed control</i>	7,000	3,263	7,000	3,500	7,000
3345	Professional Services-Meter Reading <i>Contract meter readers</i>	199,200	198,614	214,000	205,000	215,000
3416	Water Samples <i>UCMR2/VOC SOC Monthly samples, DOC 09, TTHM</i>	67,000	35,622	60,000	60,000	50,000
4320	Building R & M <i>Relocated to 4331 Pumping Wells/Building R&amp;M</i>	1,000	0	1,000	1,000	1,000
4331	Pumping Wells/Building R & M <i>Well &amp; building operation &amp; maintenance</i>	150,000	48,988	150,000	80,000	150,000
4341	Equipment R & M <i>Repair &amp; maintenance on backhoe, service trucks &amp; compressors</i>	3,000	0	3,000	1,500	1,500
4343	Office Equipment R & M <i>Copier lease and maintenance</i>	3,000	2,178	3,000	3,000	3,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Water Fund - Water Operations (501-3510-590)</b>						
4344	Radio R & M <i>Repair &amp; maintenance on hand held radios</i>	2,000	1,800	2,000	2,000	2,000
4410	Land Rental <i>Rental payments to Burlington Northern, increased due to new well sites #10,11 on airport property</i>	22,000	22,339	23,000	23,010	24,000
4441	Equipment Rental <i>Rental of heavy equipment</i>	5,000	0	5,000	2,500	2,500
5310	Telephone <i>Telephone, internet, long distance charges</i>	7,000	4,440	7,000	7,000	7,200
5320	Cellular Phones <i>Cellular phone charges</i>	7,500	6,021	7,500	7,500	7,500
5610	Due & Memberships <i>Dues &amp; memberships - AWWA, AWPCA, ASUA, ABPA</i>	1,600	647	1,600	1,000	2,000
5810	Travel & Training <i>Required PDH's, seminars, AWWA training, ADEQ training</i>	4,000	2,325	5,000	5,000	5,000
6110	General & Office Supplies <i>Letterhead, pens, envelopes, postage, folders, copies, forms, small hand tools, shovels, etc</i>	5,000	4,383	5,000	5,000	5,000
6120	Uniforms <i>Shirts, pants, boots</i>	5,000	3,824	5,000	5,000	5,000
6130	First Aid & Supplies <i>Safety equipment</i>	2,000	2,051	4,000	2,000	3,000
6151	Chemicals <i>Chlorine, weed control, sample supplies</i>	9,000	11,617	9,000	9,000	9,000
6175	Minor Equipment <i>Comp hand tools, small generators, tool boxes, light bars, etc</i>	15,000	13,147	15,000	7,000	12,000
6210	Natural Gas <i>Castlerock boosters</i>	90,000	13,185	90,000	75,000	80,000
6220	Electricity <i>Wells, boosters - new booster well #11 online</i>	1,400,000	1,268,752	1,500,000	1,300,000	1,500,000
6260	Gasoline/Diesel Fuel <i>Backhoes, loaders, trucks, compressors</i>	52,000	43,931	52,000	45,000	50,000
<b>Subtotal - Supplies &amp; Services</b>		<b>2,077,300</b>	<b>1,690,127</b>	<b>2,189,100</b>	<b>1,860,010</b>	<b>2,161,700</b>
<b>City and Internal Services</b>						
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	93,660	93,660	98,343	98,343	98,343

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Water Fund - Water Operations (501-3510-590)</b>						
8411	Fleet Parts	47,460	47,460	49,833	49,833	49,833
	<i>Internal service fund support for Fleet Parts</i>					
8420	Insurance Services	89,000	89,000	89,000	89,000	89,000
	<i>Internal service fund support for Liability Insurance</i>					
8430	Building Maintenance Services	23,700	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	53,590	53,590	58,949	58,949	58,949
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>307,410</b>	<b>307,410</b>	<b>319,825</b>	<b>319,825</b>	<b>319,825</b>
<b>Capital Purchases</b>						
9010	Land	61,200	15,056	61,200	61,110	61,200
	<i>ADOT land payment</i>					
9292	Pumping Equipment Improvements	150,000	56,947	150,000	75,000	150,000
	<i>Repair wells, pumping equipment and scada support</i>					
9296	Meters	60,000	61,856	65,000	65,000	71,500
	<i>Water meters/hydrant meters-meter replacement program-increase due to no lead requirement</i>					
9297	Boxes, Rings and Manholes	10,000	2,490	10,000	5,000	5,000
	<i>Meter boxes/valve boxes/vaults</i>					
9298	Connections & Fittings	100,000	133,858	100,000	100,000	110,000
	<i>Brass/galvanize fittings, saddles/corps-increase due to no lead requirement</i>					
9310	Equipment & Machinery	85,000	0	85,000	85,000	200,000
	<i>Crane Truck</i>					
9420	Trucks - Light	75,000	10,071	75,000	60,000	75,000
	<i>2 Service Trucks</i>					
<b>Subtotal - Capital Purchases</b>		<b>541,200</b>	<b>280,278</b>	<b>546,200</b>	<b>451,110</b>	<b>672,700</b>
<b>Total Water Operations</b>		<b>4,331,145</b>	<b>3,658,132</b>	<b>4,473,175</b>	<b>3,974,974</b>	<b>4,630,453</b>

# PUBLIC WORKS DEPARTMENT

**Division: Wastewater**

**Function 502-3730-536**

***Mission Statement:***

To provide the safest, most effective and economical methods for wastewater collection, treatment, and control for residential, commercial, and industrial users. To provide responsive customer service, which includes providing appropriate and timely public information. To encourage and administer continuous training and education for wastewater operators and technicians. To work in cooperation with other city departments, state, county and federal agencies.

***Major Services/Responsibilities:***

- Operate and maintain the City's lift stations, sewer mains, wastewater treatment plants and other related facilities and equipment.
- Respond to customer complaints regarding sewer stoppages.
- Comply with Federal and State Discharge/Aquifer Protection Permits.
- Maintain effective communications between City Departments and Divisions.

***Key Fiscal Year Objectives:***

- ▶ Continue cleaning, inspecting and televising sewer lines to identify problem areas thereby preventing Sanitary Sewer Overflows and preserving system capacity for future development.
- ▶ Continue operating and maintaining both wastewater treatment plants in the most cost-effective method possible that meet State and Federal compliance.
- ▶ Certification Programs, and initiate personal challenge.
- ▶ Manage permitted facilities that fall under newly implemented pre-treatment program.
- ▶ Utilize Hilltop Laboratory to reduce wastewater sampling costs and provide basic sampling for Industrial Pre-Treatment Program and Local Limits.
- ▶ Compost biosolids on-site to reduce landfill fees – provide exceptional quality biosolids to City Parks for fertilizer.

***Performance Measures:***

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual
Total Influent – Hilltop WWTP	571,983,000	626,500,000	585,490,000
Total Influent – Downtown WWTP	70,926,000	81,400,000	85,000,000
Sewer Lines cleaned and televised	401,110 Feet	380,000 Feet	386,000 Feet
Sewer Lines foamed for root control	3105 Feet	3500 Feet	12,502 Feet

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Wastewater Fund - Wastewater Operations (502-3730-536)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Superintendent, 3 WWPOI IV, 2 WWPOI III, Lab Analyst, 2 WWPOI II, 2 WW Collections A</i>	492,657	424,156	504,975	409,875	555,384
1030	Overtime Pay <i>After hour call out, emergencies, training new plants</i>	60,000	27,458	45,000	40,000	45,000
1031	Stand-by Pay <i>Standby pay for both WWTP-ADEQ required</i>	72,000	88,626	72,000	86,000	87,000
1032	Certification Pay <i>Certifications required by ADEQ for system operators</i>	15,660	15,506	15,500	14,617	15,500
1045	Special Distribution <i>Special distribution</i>	14,500	14,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	140,189	130,217	139,622	120,947	153,727
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	131,861	115,002	141,338	107,850	147,515
<b>Subtotal - Personnel</b>		<b>926,867</b>	<b>815,465</b>	<b>918,435</b>	<b>779,289</b>	<b>1,004,126</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>ADEQ permit modifications, Consultant, Electrician, Root control, software support</i>	70,000	12,798	30,000	80,000	40,000
3415	Sewer Samples <i>Compliance testing of wastewater and monitoring well samples, AZPDES-APP samples, remediation testing</i>	100,000	87,348	100,000	90,000	100,000
3418	Pretreatment Samples <i>Pretreatment sample testing</i>	0	0	0	0	15,000
4120	Sewer Service <i>Sewer service</i>	350	961	375	2,000	2,000
4330	Improvements R & M <i>Manhole rehabilitation - sewer lines cleaning - repairs</i>	80,000	102,520	100,000	90,000	100,000
4341	Equipment R & M <i>Equipment repair and replacement of WWTP'S</i>	110,000	49,767	100,000	65,000	100,000
4343	Office Equipment R & M <i>Leased copier</i>	3,000	3,489	4,500	3,000	3,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Wastewater Fund - Wastewater Operations (502-3730-536)</b>						
4344	Radio R & M	2,000	1,680	2,000	2,000	2,000
	<i>Radio repair and replacement</i>					
4410	Land Rental	2,750	1,422	2,000	2,000	2,000
	<i>Railroad Management Co - railroad crossing permits</i>					
4441	Equipment Rental	5,000	0	5,000	2,000	5,000
	<i>Mobile pumps and generators</i>					
5310	Telephone	5,000	3,488	1,000	1,000	1,000
	<i>Telephone, internet, long distance charges, wireless connection DTWWTP (Wecom)</i>					
5320	Cellular Phones	3,500	3,277	3,600	3,600	3,600
	<i>Cellular phone charges</i>					
5610	Due & Memberships	2,000	428	1,200	500	750
	<i>Wastewater industry associations - AWPCA, ASUA</i>					
5620	Permits	43,000	39,694	35,000	30,000	35,000
	<i>Aquifer protection and environmental access permits, Annual &amp; admendment permits (5 Permits for 2 Plants)</i>					
5810	Travel & Training	7,500	4,605	7,500	4,000	7,500
	<i>Required PDH's for wastewater training seminars</i>					
6110	General & Office Supplies	4,000	4,628	5,000	4,000	5,000
	<i>Misc office supplies</i>					
6120	Uniforms & Cleaning	5,400	3,677	5,000	5,000	5,000
	<i>Steel toe boots, uniforms, cleaning service</i>					
6123	Pretreatment Equipment	0	0	0	0	20,000
	<i>Equipment for pretreatment testing</i>					
6130	First Aid & Safety Supplies	1,000	516	1,000	750	1,000
	<i>Safety and first aid supplies</i>					
6151	Chemicals	101,000	77,421	90,000	80,000	90,000
	<i>Chlorine, polymer, sulfur dixode, sulfuric acid</i>					
6175	Minor Equipment	27,000	10,774	20,000	12,000	15,000
	<i>Laboratory and sewer cleaning equipment, CCTV generator</i>					
6220	Electricity	335,000	321,089	350,000	350,000	350,000
	<i>Power for treatments plants</i>					
6260	Gasoline/Diesel Fuel	35,000	26,534	35,000	30,000	30,000
	<i>Fuel for vehicles and machinery</i>					
6520	Bad Debts	28,750	31,342	28,750	28,326	28,750
	<i>Uncollected debt</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Wastewater Fund - Wastewater Operations (502-3730-536)</b>						
<b>Subtotal - Supplies &amp; Services</b>		<b>971,250</b>	<b>787,458</b>	<b>926,925</b>	<b>885,176</b>	<b>961,600</b>
<b>City and Internal Services</b>						
8410	Fleet Services	14,910	14,910	15,656	15,656	15,656
	<i>Internal service fund support for Fleet Services</i>					
8411	Fleet Parts	5,565	5,565	5,843	5,843	5,843
	<i>Internal service fund support for Fleet Parts</i>					
8420	Insurance Services	35,500	35,500	35,500	35,500	35,500
	<i>Internal service fund support for Liability Insurance</i>					
8430	Building Maintenance Services	23,700	23,700	23,700	23,700	23,700
	<i>Internal service fund support for Building Maintenance Services</i>					
8440	Information Technology	15,295	15,295	16,825	16,825	16,825
	<i>Internal service fund support for Information Technology</i>					
<b>Subtotal - City &amp; Internal Services</b>		<b>94,970</b>	<b>94,970</b>	<b>97,524</b>	<b>97,524</b>	<b>97,524</b>
<b>Capital Purchases</b>						
9010	Land	61,200	15,056	61,200	61,110	61,200
	<i>ADOT land payment</i>					
9293	Line Extensions/Replacements	25,000	5,598	25,000	25,000	25,000
	<i>Sewer line replacements, sliplining</i>					
9297	Boxes, Rings and Manholes	3,500	3,774	5,000	5,000	5,000
	<i>Manhole risers, rings and covers</i>					
9310	Equipment & Machinery	25,000	12,379	150,000	110,000	150,000
	<i>Chipper and tractor attachment</i>					
9420	Trucks - Light	0	0	45,000	42,100	45,000
	<i>Replace service truck</i>					
9511	Computer Equipment	3,514	4,473	0	375	5,000
	<i>Scada support both plants</i>					
<b>Subtotal - Capital Purchases</b>		<b>118,214</b>	<b>41,280</b>	<b>286,200</b>	<b>243,585</b>	<b>291,200</b>
<b>Total Wastewater Operations</b>		<b>2,111,301</b>	<b>1,739,173</b>	<b>2,229,084</b>	<b>2,005,574</b>	<b>2,354,450</b>

# PUBLIC WORKS DEPARTMENT

**Division: Sanitation**

**Function: 503-3320-533**

***Mission Statement:***

To provide the best possible service to the City of Kingman sanitation residents, and keep the City as clean as possible with the effective use of equipment and manpower. To work in conjunction with other City departments, state and county agencies.

***Major Services / Responsibilities:***

- Pick up Residential customers twice a week on a consistent and timely manner
- Pick up Commercial accounts on a as needed bases
- Provide bulk pick up service to Residential and Commercial accounts.
- To help the Clean City Commission volunteers with its roving dumpster cleanups.
- To respond to citizens concerns as quickly and effectively as possible, and find a resolution to their concerns.
- To purchase the best affordable equipment and help ensure its longevity through proper and consistent maintenance.
- To provide communication between the customer and driver.
- To continue to educate our community to participate in our Kingman EZ Recycling program.

***Key Fiscal Year Objectives:***

- ▶ To manage the budget as closely as possible and increase equipment and manpower costs only when necessary to keep up with the cities population growth.
- ▶ To continue to seek new technology in solid waste collections systems, that will enable us to provide better service at a lower cost to our customers.
- ▶ To provide our employees with a safe work environment, competitive compensation, and personal challenge.
- ▶ To utilize work inmates with our agreement with MTC prison.
- ▶ To continue to add more locations for our Kingman EZ Recycling program.
- ▶ To continue to find more options for payment of our recycling commodities

***Performance Measures:***

Description	2009-2010 Fiscal Yr.	2010-2011 Fiscal Yr.	2011-2012 Fiscal Yr.	2012-2013 Fiscal Yr.	2013-2014 Fiscal Yr.
Landfill Tonnage	21,551	22,092	21,598	20,986	21,320
Landfill Trips	3,484	3,594	3,631	3,625	3,685
Residential Accounts	9,516	9,899	9,918	10,063	10,177
Commercial Accounts	1,065	925	924	906	908
Diesel Fuel Gallons	65,704	68,538	70,813	69,903	72,881
<b>ANNUAL YEAR</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<u>Annual</u> Recycling Tonnage	856	899	862	939	1,003

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Sanitation Fund - Sanitation (503-3320-533)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>Superintendent, Crew Leader, 15 Equip Operator B's</i>	629,248	612,172	632,200	632,519	675,223
1020	Part Time & Temporary Help <i>Part time and temporary help</i>	10,000	0	0	0	0
1030	Overtime Pay <i>Roving dumpster &amp; holiday pay</i>	40,000	48,428	44,000	43,500	44,000
1032	Certification Pay <i>Cerification pay</i>	0	0	1,872	1,872	1,872
1045	Special Distribution <i>Special distribution</i>	22,000	22,000	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	164,234	150,991	164,439	152,416	174,034
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	213,623	220,802	228,419	222,167	233,948
<b>Subtotal - Personnel</b>		<b>1,079,105</b>	<b>1,054,393</b>	<b>1,070,930</b>	<b>1,052,474</b>	<b>1,129,077</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Contract services for inmate labor</i>	0	5,846	12,480	8,000	27,500
4341	Equipment R & M <i>Equipment repair &amp; maintenance</i>	600	0	600	0	0
4343	Office Equipment R & M <i>Copier</i>	4,000	2,764	4,000	4,000	4,000
4344	Radio R & M <i>Radio lease and replacement</i>	2,000	1,800	2,500	1,800	2,500
4410	Land Rental <i>Landfill fees</i>	745,000	731,721	750,000	775,000	815,000
5310	Telephone <i>Telephone, internet, long distance charges</i>	2,000	1,495	2,000	1,500	1,500
5320	Cellular Phones <i>Cellular phone charges</i>	4,000	3,335	4,500	3,700	4,000
5510	Printing <i>Printing for holiday schedule and special pickups</i>	3,500	2,657	3,500	3,500	3,500

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Sanitation Fund - Sanitation (503-3320-533)</b>						
5610	Dues & Membership <i>Dues &amp; membership</i>	3,500	2,940	3,500	3,000	3,500
5810	Travel & Training <i>SWANA meetings and training, RTA, truck maintenance training</i>	5,000	1,562	5,000	5,000	5,000
6110	General & Office Supplies <i>Office supplies</i>	4,000	2,584	4,000	3,500	4,000
6120	Uniforms <i>Steel toed boots &amp; uniforms</i>	6,500	3,859	6,500	6,400	6,500
6130	First Aid & Safety Supplies <i>Gloves, eye wear, hearing protection</i>	1,500	1,451	2,000	2,000	3,000
6175	Minor Equipment <i>Tools and hardware</i>	4,000	5,249	4,000	2,000	4,500
6260	Gasoline/Diesel Fuel <i>Diesel for trucks</i>	300,000	242,836	300,000	270,000	315,000
6520	Bad Debts <i>Uncollected debt</i>	13,000	13,255	13,000	12,712	13,000
6526	Clean City Commission <i>Cost for rolloff container services during clean city weekends, roving dumpster cleanup events</i>	12,000	10,222	12,000	12,000	13,000
<b>Subtotal - Supplies &amp; Services</b>		<b>1,110,600</b>	<b>1,033,576</b>	<b>1,129,580</b>	<b>1,114,112</b>	<b>1,225,500</b>
<b>City and Internal Services</b>						
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	307,634	307,634	323,015	323,015	355,317
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	109,032	109,032	114,484	114,484	125,932
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	50,500	50,500	50,500	50,500	50,500
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	23,700	23,700	23,700	23,700	23,700
8440	Information Technology <i>Internal service fund support for Information Technology</i>	4,370	4,370	4,807	4,807	4,807
<b>Subtotal - City &amp; Internal Services</b>		<b>495,236</b>	<b>495,236</b>	<b>516,506</b>	<b>516,506</b>	<b>560,256</b>

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Sanitation Fund - Sanitation (503-3320-533)</b>						
<b>Capital Purchases</b>						
9010	Land	61,200	15,056	61,200	61,110	61,200
	<i>ADOT land payment</i>					
9310	Equipment & Machinery	15,000	42	15,000	10,000	15,000
	<i>Bobcat attachment</i>					
9311	Trash Containers	125,000	61,772	140,000	115,000	126,500
	<i>90 gallon, 1.5 &amp; 3 yard containers &amp; replacements</i>					
9312	Recycling Containers	25,000	6,837	25,000	14,000	25,000
	<i>Recycling containers</i>					
9420	Trucks - Light	35,000	33,434	0	0	80,000
	<i>Service Pickup (2)</i>					
9421	Trucks - Heavy Duty	600,000	355,276	0	0	351,385
	<i>Refuse Truck</i>					
	<b>Subtotal - Capital Purchases</b>	<b>861,200</b>	<b>472,417</b>	<b>241,200</b>	<b>200,110</b>	<b>659,085</b>
	<b>Total Sanitation Department</b>	<b>3,546,141</b>	<b>3,055,622</b>	<b>2,958,216</b>	<b>2,883,202</b>	<b>3,573,918</b>

# PUBLIC WORKS DEPARTMENT

**Division: Fleet Maintenance Fund**

**Function: 601-3810-600**

***Mission Statement:***

To provide accurate and efficient maintenance and repair of vehicles for Engineering, Water, Sewer, Streets, Facilities and Grounds, Sanitation, Inspection and Regional transit vehicles, Public Safety vehicles including Police & Fire.

***Major Services/Responsibilities:***

- Maintain, repair and refurbish City vehicles, trucks, heavy and small equipment.
- Preventive maintenance and repair of heavy equipment during snow, ice and other emergencies
- Maintain an inventory of parts and fluids for normal and emergency repairs to vehicles.
- Provide for scheduled and non-scheduled repairs to City vehicles.
- Provide for annual State inspections on vehicles.
- Maintain and monitor the fuel systems for usage by City vehicles.

***Key Fiscal Year Objectives:***

- ▶ Monitor efficiency of City-wide fleet program.
- ▶ Monitor parts inventory control program and work order tracking system.
- ▶ Monitor results of shop productivity indicators to ensure efficiency goals are being met.

***Performance Measures:***

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 YTD
Size of fleet repaired by Fleet	309	309	352
Fleet Repair Orders	4,450	4,477	4,149
Fuel Expenses	851,714.09	804,480.45	810,491.78
Total Gallons Diesel/Unleaded	254,295.00	244,856.5	255,015.9
Kingman Area Regional Transit # of Buses	11	11	11
Total Off Road Equipment	76	76	77
Personnel to maintain Fleet Vehicles	7	7	7

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Fleet Services Fund - Fleet Services (601-3810-600)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries	306,120	312,836	313,773	325,666	329,297
	<i>Superintendent, Crew Leader, 3 Equip Mech, Welder, Adm Asst</i>					
1020	Temporary & Part Time Salaries	11,000	2,547	1,000	800	500
	<i>Temporary, part time salaries</i>					
1030	Overtime Pay	1,000	5,225	2,500	2,000	2,000
	<i>Emergencies call out</i>					
1032	Certification Pay	0	0	624	624	1,000
	<i>Certification pay</i>					
1045	Special Distribution	9,500	9,500	0	0	0
	<i>Special distribution</i>					
20xx	Other Personnel Expense	68,033	66,686	72,007	69,117	75,163
	<i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>					
20xx	Benefits Expense	95,389	94,848	98,980	90,405	84,550
	<i>Health, Dental, Vision &amp; Life Insurance Premiums</i>					
<b>Subtotal - Personnel</b>		<b>491,042</b>	<b>491,642</b>	<b>488,884</b>	<b>488,612</b>	<b>492,510</b>
<b>Supplies &amp; Services</b>						
4341	Equipment R & M	1,500	58	1,500	6,000	1,000
	<i>Repairs shop tools</i>					
4343	Office Equipment R & M	1,000	0	1,000	250	250
	<i>Repair &amp; maintenance to office equipment</i>					
5310	Telephone	8,750	6,581	6,000	1,500	1,500
	<i>Telephone, internet, long distance charges</i>					
5320	Cellular Phones	1,500	1,099	1,500	1,200	1,500
	<i>Cellular phone charges</i>					
5620	Dues/Memberships-Permits	300	319	100	300	300
	<i>ADEQ Underground Storage Tank Fee (every two years)</i>					
5810	Travel & Training	5,000	3,400	3,000	1,000	2,500
	<i>OSHA training, diesel hydraulic training, fleet software training</i>					
6110	General & Office Supplies	4,500	4,305	4,500	100	1,000
	<i>Office Supplies</i>					
6125	Fleet Parts & Supplies	594,000	589,365	655,000	700,000	625,000
	<i>Fleet parts &amp; supplies</i>					

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

Acct	Description	2014 Budget	2014 Actual	2015 Budget	2015 Estimate	2016 Budget
<b>Fleet Services Fund - Fleet Services (601-3810-600)</b>						
6113	Welding Supplies <i>Welding rod, cutting supplies</i>	2,500	2,939	2,500	2,500	2,500
6120	Uniforms <i>Uniforms for shop personnel - shirts and steel toe boots</i>	6,030	4,650	4,000	4,000	4,500
6175	Minor Equipment <i>Shop tools, Impacts, specialized tools</i>	7,000	319	6,000	1,000	2,000
6240	Oil <i>City vehicles</i>	35,000	31,846	32,000	32,000	34,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	9,500	8,047	9,500	7,500	9,000
<b>Subtotal - Supplies &amp; Services</b>		<b>676,580</b>	<b>652,928</b>	<b>726,600</b>	<b>757,350</b>	<b>685,050</b>
<b>City and Internal Services</b>						
8420	Insurance Services <i>Internal service fund support for Liability Insurance</i>	6,800	6,800	6,800	6,800	6,800
8430	Building Maintenance Services <i>Internal service fund support for Building Maintenance Services</i>	23,700	23,700	23,700	23,700	23,700
8440	Information Technology <i>Internal service fund support for Information Technology</i>	8,970	8,970	9,844	9,844	9,844
<b>Subtotal - City &amp; Internal Services</b>		<b>39,470</b>	<b>39,470</b>	<b>40,344</b>	<b>40,344</b>	<b>40,344</b>
<b>Capital Purchases</b>						
9010	Land <i>ADOT land payment</i>	61,200	15,056	61,200	61,110	61,200
9511	Computer Equipment <i>Computer equipment</i>	3,000	0	0	0	0
<b>Subtotal - Capital Purchases</b>		<b>64,200</b>	<b>15,056</b>	<b>61,200</b>	<b>61,110</b>	<b>61,200</b>
<b>Total Fleet Services</b>		<b>1,271,292</b>	<b>1,199,096</b>	<b>1,317,028</b>	<b>1,347,416</b>	<b>1,279,104</b>

# PUBLIC WORKS DEPARTMENT

**Division: General Buildings**

**Function 603-3830-600**

***Mission Statement:***

Provide and maintain safe and clean city buildings, equipment and other facilities for the safety and quality of life to the community.

***Major Services / Responsibilities:***

- Design, construct, install and repair equipment and facilities
- Construct, repair and maintain all building using carpentry, mechanical, plumbing, electrical, sheet metal and welding skills.
- Perform custodial duties at all City facilities
- Coordinate maintenance schedules with other divisions
- Maintain and monitor the gates, doors and camera security systems for the Public Works facilities.

***Key Fiscal Year Objectives:***

- ▶ Continue staff development
- ▶ Continue safety awareness
- ▶ Continue to share resources with other departments and agencies
- ▶ Enhance additional energy cost savings
- ▶ To provide cleanliness and repairs on a timely basis
- ▶ To provide excellent customer service to all City divisions

***Performance Measures:***

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 YTD
Buildings Maintained	28	29	30
Annual cost to maintain buildings	65,962	179,890.08	179,489.64
Utility cost – Electric & Gas	166,454	152,954.08	206,000
Personnel to maintain buildings	5	5	5
Graffiti Abatement Orders	97	58	52
Building Repair Orders	229	349	186

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Facilities Maintenance Fund - Facilities Maintenance (603-3830-600)</b>						
<b>Personnel Expenses</b>						
1010	Regular Salaries <i>2 Building Maint Techs, 4 Building Maint Workers</i>	156,287	150,299	160,194	161,482	203,421
1020	Part Time & Temporary Help <i>Part time &amp; temporary help</i>	2,500	0	2,500	0	500
1030	Overtime Pay <i>Overtime for building repairs</i>	5,000	2,334	5,000	1,500	2,000
1045	Special Distribution <i>Special distribution</i>	5,500	5,500	0	0	0
20xx	Other Personnel Expense <i>Fica, Medicare, Workers Compensation Insurance, Arizona State Retirement</i>	37,194	32,894	37,779	35,124	46,360
20xx	Benefits Expense <i>Health, Dental, Vision &amp; Life Insurance Premiums</i>	47,858	51,187	56,498	42,542	56,844
<b>Subtotal - Personnel</b>		<b>254,339</b>	<b>242,214</b>	<b>261,971</b>	<b>240,648</b>	<b>309,125</b>
<b>Supplies &amp; Services</b>						
3310	Professional Services <i>Graffiti clean up, Roof and HVAC inspections</i>	6,000	609	6,000	6,000	6,000
4120	Sewer Service <i>Sewer service</i>	18,000	19,155	18,000	24,500	25,000
4315	Parking Lot R & M <i>Parking lot repairs at city facilities</i>	125,000	79,369	50,000	50,000	25,000
4320	Building R & M <i>Building repairs for all city buildings</i>	55,000	59,699	60,000	65,000	65,000
4341	Equipment R & M <i>Equipment repairs for vacuums and steam cleaners</i>	6,000	378	2,000	1,000	1,500
5320	Cellular Phones <i>Cellular phone charges</i>	1,300	946	1,300	800	1,000
5810	Travel & Training <i>Travel &amp; training - Osha training, worksite safety training</i>	0	10	0	0	1,500
6120	Uniforms <i>Uniforms</i>	300	107	400	400	500
6130	First Aid & Safety Supplies <i>Eye wear, gloves, hearing protection, first aid supplies city wide</i>	3,500	2,721	2,000	2,500	3,000

**City of Kingman**  
**Fiscal Year 2016 Operating Budget**

**Appropriations**

<b>Acct</b>	<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2015 Estimate</b>	<b>2016 Budget</b>
<b>Facilities Maintenance Fund - Facilities Maintenance (603-3830-600)</b>						
6150	Janitorial Supplies <i>Cleaning &amp; bathroom supplies</i>	35,000	22,288	30,000	30,000	30,000
6175	Minor Equipment <i>Vacuum cleaners, tools, materials</i>	3,000	6,778	2,500	2,000	4,500
6210	Natural Gas <i>Natural gas for city buildings</i>	30,000	17,942	30,000	25,000	27,500
6220	Electricity <i>Electricity for city buildings</i>	175,000	132,065	180,000	180,000	185,000
6260	Gasoline/Diesel Fuel <i>Allocation for vehicles and equipment use</i>	1,600	700	1,600	500	1,000
<b>Subtotal - Supplies &amp; Services</b>		<b>459,700</b>	<b>342,767</b>	<b>383,800</b>	<b>387,700</b>	<b>376,500</b>
<b>City and Internal Services</b>						
8410	Fleet Services <i>Internal service fund support for Fleet Services</i>	1,260	1,260	1,323	1,323	1,323
8411	Fleet Parts <i>Internal service fund support for Fleet Parts</i>	788	788	827	827	827
<b>Subtotal - City &amp; Internal Services</b>		<b>2,048</b>	<b>2,048</b>	<b>2,150</b>	<b>2,150</b>	<b>2,150</b>
<b>Capital Purchases</b>						
9210	Building Remodeling <i>Safety projects</i>	120,000	60,607	127,500	125,000	125,000
9310	Equipment & Machinery <i>Gates at Public Works</i>	37,500	23,700	0	0	30,000
<b>Subtotal - Capital Purchases</b>		<b>157,500</b>	<b>84,307</b>	<b>127,500</b>	<b>125,000</b>	<b>155,000</b>
<b>Total Building Maintenance Dept</b>		<b>873,587</b>	<b>671,336</b>	<b>775,421</b>	<b>755,498</b>	<b>842,775</b>

**FISCAL 2015 - 2016 CONTINGENCY APPROPRIATIONS**

<b>Fund</b>	<b>FY 14-15</b>	<b>FY 15-16</b>
<i>General</i>	1,000,000	1,000,000
<i>TDC-Tourism Projects</i>	200,000	200,000
<i>HURF</i>	100,000	100,000
<i>Flood Control Construction Fund</i>	100,000	100,000
<i>Water Operating</i>	500,000	500,000
<i>Water Capital Renewal</i>	250,000	250,000
<i>Water Project Fund</i>	500,000	500,000
<i>Colorado River</i>	500,000	500,000
<i>Wastewater Operating</i>	500,000	500,000
<i>Wastewater Expansion</i>	1,000,000	1,000,000
<i>Sanitation</i>	100,000	100,000
<i>911 Dispatch Center</i>	10,000	300,000
<i>Fleet Services</i>	50,000	50,000
<i>Facilities Maintenance</i>	50,000	50,000
<i>Information Technology Fund</i>	50,000	50,000
<i>Insurance Services</i>	100,000	100,000
<i>Benefits Reserve Fund</i>	250,000	250,000
<b><i>Combined Total All Funds</i></b>	<b>5,260,000</b>	<b>5,550,000</b>

CITY OF KINGMAN

CAPITAL OUTLAY

FY 2015-2016

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>New</u>	<u>Replace</u>	<u>Carryover</u>	<u>Fund Totals</u>	
<b>General</b>	Police	Buildings - Paint, Carpet	93,000				
		Vehicles		276,000			
	City Clerk	Other Work Equipment - Safety Equipment			132,000		
		Staff Vehicle			30,000		
	Fire	Other Work Equipment			91,000		
		Other Work Equipment			112,500		
	Parks Department	Buildings - Improvements	5,000				
		Staff Van			35,000		
	Recreation Golf Course	Unimproved Land - Coring, Curbing Paths	8,000				
		Buildings - Improvements	10,000				
		Equipment & Machinery			12,500		
		Cart Lease				46,000	
	<b>Subtotal General Fund</b>			<b>116,000</b>	<b>689,000</b>	<b>46,000</b>	<b>\$851,000</b>
<b>HURF</b>	Street Operations	ADOT Land Payment				61,200	
		Millings/ABC for dirt streets	20,000				
		Backup Power for Traffic Signals	91,000				
		Equipment & Machinery	100,000				
		Vehicle - Truck			45,000		
<b>Subtotal HURF Fund</b>			<b>211,000</b>	<b>45,000</b>	<b>61,200</b>	<b>\$317,200</b>	
<b>Water</b>	Engineering	Building Remodel	115,000				
		Vehicle - Truck		40,000			
		Other Work Equipment		25,000			
	Operations	ADOT Land Payment				61,200	
		Pumping Equipment	75,000	75,000			
		Meters	36,500	35,000			
		Boxes, Rings and Manholes	2,500	2,500			
		Connections & Fittings	55,000	55,000			
		Equipment & Machinery	200,000				
		Service Trucks - 2		75,000			
<b>Subtotal Water Fund</b>			<b>484,000</b>	<b>307,500</b>	<b>61,200</b>	<b>\$852,700</b>	
<b>Wastewater</b>	Operations	ADOT Land Payment				61,200	
		Line Extensions/Replacements	12,500	12,500			
		Boxes, Rings and Manholes	2,500	2,500			
		Equipment & Machinery	150,000				
		Service Truck		45,000			
		Computer Equipment	5,000				
<b>Subtotal Wastewater Fund</b>			<b>170,000</b>	<b>60,000</b>	<b>61,200</b>	<b>\$291,200</b>	
<b>Sanitation</b>		ADOT Land Payment				61,200	
		Light Truck		80,000			
		Heavy Duty Truck		351,385			
		Equipment & Machinery	15,000				
		Recycling Containers	12,500	12,500			
		Trash Containers	63,250	63,250			
<b>Subtotal Sanitation Fund</b>			<b>90,750</b>	<b>507,135</b>	<b>61,200</b>	<b>\$659,085</b>	
<b>Fleet Services</b>		ADOT Land Purchase				61,200	
		<b>Subtotal Fleet Services Fund</b>			<b>0</b>	<b>0</b>	<b>61,200</b>
<b>Facilities Maint</b>		Building Remodeling		125,000			
		Equipment & Machinery		30,000			
<b>Subtotal Facilities Maintenance Fund</b>			<b>0</b>	<b>155,000</b>	<b>0</b>	<b>\$155,000</b>	
<b>Transit System - KART</b>		2 Buses		50,000			
		Equipment & Machinery	7,000				
<b>Subtotal Transit - KART Fund</b>			<b>7,000</b>	<b>50,000</b>	<b>0</b>	<b>\$57,000</b>	
<b>Information Technology</b>		Computer Equipment/Software	226,650				
		<b>Subtotal information Technology Fund</b>			<b>226,650</b>	<b>0</b>	<b>0</b>
<b>TOTAL CAPITAL OUTLAY</b>			<b>1,305,400</b>	<b>1,813,635</b>	<b>352,000</b>	<b>\$3,471,035</b>	

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

**ALL PROJECTS**

<b>PROJECT DESCRIPTION</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>FACILITIES</b>						
Automated Time and Attendance		70,000				70,000
Powerhouse Improvements	220,302					220,302
Storage Building-Public Works		350,000				350,000
<b>TOTAL FACILITIES</b>	<b>220,302</b>	<b>420,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>640,302</b>
<b>STREET DEPARTMENT</b>						
Airfield Railroad Crossing		400,000	950,000	6,000,000	3,000,000	10,350,000
Airway Avenue-Prospector to Rancho Pkwy				600,000	6,000,000	6,600,000
Canyon Road RR Crossing			200,000	400,000	3,000,000	3,600,000
Downtown Streetscape		19,500	68,500	707,500		795,500
Eastside Improvements-Airway & Eastern	425,000	2,455,000				2,880,000
Fairgrounds/Western and I-40 Crossing			300,000	1,000,000	8,000,000	9,300,000
Fourth Street Sidewalk Replacement	60,000					60,000
Fourth Street Signal Update	70,000					70,000
Gateway Arch		100,000				100,000
Hualapai Mtn Rd-Fripps Ranch to Seneca			400,000	4,000,000		4,400,000
Hualapai Mtn Rd-Seneca to Rancho Sante Fe				650,000	6,500,000	7,150,000
Kingman Crossing Traffic Interchange		1,257,000	17,950,000			19,207,000
North Glen Road		100,000	50,000	150,000	1,500,000	1,800,000
Prospector Street I-40 Crossing	250,000					250,000
Prospector-Kingman Crossing IT to Louise Ave		725,000				725,000
Rancho Sante Fe Parkway TI Phase I			583,500	583,500	36,319,745	37,486,745
Rancho Sante Fe Parkway TI Phase II		201,667	201,666	934,667	10,471,000	11,809,000
Route 66 Pedestrian Improvements	258,768	50,000				308,768
Southern Avenue-Eastern to Seneca			50,000	300,000	3,000,000	3,350,000
Southern Avenue-Seneca to Rancho Pkwy				500,000	5,000,000	5,500,000
Stockton Hill Road-Airway to Gordon			500,000	1,000,000	4,500,000	6,000,000
Stockton Hill Road-Detroit to Airway		500,000	1,000,000	5,000,000		6,500,000
Street Equipment	100,000	220,000	250,000	100,000	250,000	920,000
Street Safety Improvement Projects	314,108	100,000	200,000	100,000	200,000	914,108
Topeka Street RR Crossing		250,000	250,000	250,000	5,000,000	5,750,000
<b>TOTAL STREET DEPARTMENT</b>	<b>1,477,876</b>	<b>6,378,167</b>	<b>22,953,666</b>	<b>22,275,667</b>	<b>92,740,745</b>	<b>145,826,121</b>
<b>PARKS &amp; RECREATION</b>						
Golf Course Club House and Cart Building				200,000		200,000
Lewis Kingman Park Restroom		210,000				210,000
Light Replacement for Centennial Park			115,000			115,000
Monsoon Park Restroom/Parking		200,000				200,000
Multipurpose Gym/Community Center			225,000	2,500,000		2,725,000
Park Site Acquisition	300,000		300,000			600,000
Parks & Recreation Renovation		1,102,320				1,102,320
Parks Maintenance Facility			150,000	2,100,000		2,250,000
Splash Park	350,000					350,000
Sports Park (4 Ball fields/Soccer Complex)		450,000	4,500,000			4,950,000
<b>TOTAL PARKS &amp; RECREATION</b>	<b>650,000</b>	<b>1,962,320</b>	<b>5,290,000</b>	<b>4,800,000</b>	<b>0</b>	<b>12,702,320</b>

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

**ALL PROJECTS**

<b>PROJECT DESCRIPTION</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>PUBLIC SAFETY</b>						
Fire Compressor System Replacement	85,000					85,000
Fire Department Training Facility				1,700,000		1,700,000
Fire Engine Fleet Replacement		475,000			1,375,000	1,850,000
Fire Mobile Data Software and Hardware	82,500					82,500
Fire Station 2 Replacement		4,500,000				4,500,000
Fire Station 3 Addition			140,000			140,000
Fire Station 5 Addition - East Bench	200,000		2,195,000			2,395,000
Fire Traffic Light Preemption	115,000	95,000				210,000
Police Electronic Traffic Citations		50,000				50,000
<b>TOTAL PUBLIC SAFETY</b>	<b>482,500</b>	<b>5,120,000</b>	<b>2,335,000</b>	<b>1,700,000</b>	<b>1,375,000</b>	<b>11,012,500</b>
<b>PUBLIC WORKS - WATER</b>						
24" D.I. Transmission Main Kino-Main Phase I	167,500	1,250,000				1,417,500
24" D.I. Transmission Main Kino-Main Phase II					1,125,000	1,125,000
Automated Meter Reading	2,500,000	2,500,000	2,500,000	2,500,000		10,000,000
City Well 10 Pump & Motor		500,000				500,000
Distribution Lines	800,000	300,000	300,000	300,000	300,000	2,000,000
East Bench 16" Transmission Phase II	245,000	1,805,000				2,050,000
Effluent Distribution		2,700,000				2,700,000
Fire Hydrant Replacement	35,000	35,000	35,000	35,000	35,000	175,000
Grace Neal 12" Water Line			850,000			850,000
New Storage Tank-College Tank Farm				1,375,000		1,375,000
New Water Well/Tank Site				50,000		50,000
Pumping Equipment	100,000	100,000	100,000	100,000	100,000	500,000
Rattlesnake Pump & Motor	630,000					630,000
Reclaimed Water Pump Station	100,000					100,000
Stockton Hill Rd 12" Water Line	1,000,000	1,000,000				2,000,000
Storage Tank Restoration	50,000	200,000	50,000	200,000	50,000	550,000
Surge Tanks	185,000	65,000	65,000	65,000		380,000
Water Equipment	200,000	85,000				285,000
Water Master Plan Update	300,000					300,000
<b>TOTAL PUBLIC WORKS - WATER</b>	<b>6,312,500</b>	<b>10,540,000</b>	<b>3,900,000</b>	<b>4,625,000</b>	<b>1,610,000</b>	<b>26,987,500</b>
<b>PUBLIC WORKS - SEWER</b>						
Andy Devine Avenue Sewer Extension		600,000	600,000			1,200,000
Berk-Beverly Sewer Extension	450,000					450,000
Broadway Avenue Sewer Extension				500,000		500,000
Chestnut Sewer Line Relocation	100,000					100,000
Downtown Infiltration Study	70,000					70,000
Downtown Sewer Outfall Line	60,000					60,000
I-40 Sewer Line Boring	224,000	255,000				479,000
Mohave Channel Trunk Sewer	450,000					450,000
Septage Station	175,000					175,000
Sewer Extension Capital Projects	300,000	100,000	100,000	100,000	100,000	700,000
Sewer Line Replacement/Realignment	150,000	150,000	150,000	150,000	150,000	750,000
Sewer Master Plan Update	100,000					100,000
Sewer Slip Lining/Repair	100,000	100,000	100,000	100,000	100,000	500,000
<b>TOTAL PUBLIC WORKS - SEWER</b>	<b>2,179,000</b>	<b>1,205,000</b>	<b>950,000</b>	<b>850,000</b>	<b>350,000</b>	<b>5,534,000</b>

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

**ALL PROJECTS**

<b>PROJECT DESCRIPTION</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b>PUBLIC WORKS - SANITATION</b>						
Trash Containers	126,500	140,000	154,000	170,000	186,000	776,500
Truck Replacement	351,385	773,050	425,175	935,385	565,900	3,050,895
<b>TOTAL PUBLIC WORKS - SANITATION</b>	<b>477,885</b>	<b>913,050</b>	<b>579,175</b>	<b>1,105,385</b>	<b>751,900</b>	<b>3,827,395</b>
<b>FLOOD CONTROL</b>						
Airfield Avenue			500,000			500,000
Beverly Avenue	250,000					250,000
Bull Mountain Drainage Channel	100,000	300,000	500,000	550,000	750,000	2,200,000
Burbank-Mohave Channel Crossing			80,000	800,000		880,000
Drainage Maintenance and Erosion Protection	300,000	300,000	300,000	300,000	300,000	1,500,000
Golden Gate Improvement District	100,000	150,000	2,000,000			2,250,000
Land Acquisition-Drainage	100,000	100,000	100,000	100,000	100,000	500,000
Master Drainage Plan Update	500,000					500,000
Rail Road Drainage Channel	100,000	750,000	1,500,000	2,000,000	3,000,000	7,350,000
Southern Vista Subdivision & Steamboat Drive	250,000	250,000				500,000
Western Avenue-Beverly to Sycamore		250,000				250,000
<b>TOTAL FLOOD CONTROL</b>	<b>1,700,000</b>	<b>2,100,000</b>	<b>4,980,000</b>	<b>3,750,000</b>	<b>4,150,000</b>	<b>16,680,000</b>
<b>TOTAL ALL PROJECTS</b>	<b>13,500,063</b>	<b>28,638,537</b>	<b>40,987,841</b>	<b>39,106,052</b>	<b>100,977,645</b>	<b>223,210,138</b>

**City of Kingman, Arizona**  
 Adopted Budget - Fiscal Year 2016  
 Capital Improvement Program Listing

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**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Powerhouse Improvements</b>	<b>Buildings and Facilities</b>
Project Title	Department
Rob Owen / Burley Hambrick	\$220,302
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Environmental Clearance						0
Design & Engineering						0
Construction	220,302					220,302
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$220,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$220,302</b>
<b><u>FUNDING</u></b>						
Cash (TDC \$)	44,061					44,061
Bonds						0
Grants	176,241					176,241
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$220,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$220,302</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Improvements to the Powerhouse Visitor's Center including expanding and relocating the welcome center to the building's entrance, improved brochure and display racking, providing a vending area with seating, improving interior signage, installing a solar information kiosk and updating the Route 66 Museum entrance.						
<b>JUSTIFICATION:</b>						
To improve the layout, circulation and overall visitor experience at the Powerhouse.						
<b>RELATION TO ADOPTED PLANS:</b>						
Work plan developed from Powerhouse Improvement Plan developed by Thayer Design for the TDC.						
<b>COMMENTS:</b>						
Funded by Byways grant with local match from TDC - \$30,061, and Historic Route 66 Association of Arizona - \$25,000. TDC funding required environmental clearance.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Eastside Improvements Airway &  
Eastern

Public Works - Streets

Project Title

Department

Rob Owen / Greg Henry

\$2,880,000

Contact Person

Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way	75,000	425,000				500,000
Design & Engineering	350,000					350,000
Construction		2,030,000				2,030,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$425,000</b>	<b>\$2,455,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,880,000</b>
<b><u>FUNDING</u></b>						
Cash	425,000					425,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded		2,455,000				2,455,000
<b>TOTAL</b>	<b>\$425,000</b>	<b>\$2,455,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,880,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)		59,500	201,600	201,600	201,600	664,300
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$59,500</b>	<b>\$201,600</b>	<b>\$201,600</b>	<b>\$201,600</b>	<b>\$664,300</b>
<b>PROJECT DESCRIPTION:</b>						
Costs include widening Eastern to 3-lanes from Pasadena to Kenwood, and widen Kenwood to 3-lanes. Construct a new entrance from Kenwood to Airway on Lomalai Street.						
<b>JUSTIFICATION:</b>						
Addresses access restrictions and neighborhood impacts of current accesses from Diamond & Yavapai Streets.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Project could be phased, Drainage Funds could be used for portion of the project.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Fourth Street Sidewalk Replacement  
Project Title

Engineering Services  
Department

Greg Henry  
Contact Person

\$60,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Scoping Documents						0
Design & Engineering						0
Construction	60,000					60,000
Equipment & Furnishings						0
Appraisals/Title/Survey/Plans						0
Contingency						0
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b><u>FUNDING</u></b>						
Cash	60,000					60,000
Bonds						0
Grants						0
ADOT Participation						0
Developer Participation(ROW)						0
Mohave County Participation*						0
Unfunded						0
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (if funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
This project will replace two reinforced concrete sidewalk slabs adjacent to the Central Commercial building with historic glass block panels. The City was able to fund replacement of one glass block panel in the 2015 budget and there are two additional panels requiring replacement.						
<b>JUSTIFICATION:</b>						
The reinforced concrete slabs were installed some thirty years ago. The reinforced concrete is sagging and is a potential maintenance liability to the City.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
It is foreseen that HURF funds will be used for this project.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Fourth Street Signal Upgrade Project Title	Engineering Services Department
Greg Henry Contact Person	\$70,000 Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Scoping Documents						0
Design & Engineering	10,000					10,000
Construction	60,000					60,000
Equipment & Furnishings						0
Appraisals/Title/Survey/Plans						0
Contingency						0
<b>TOTAL</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>
<b><u>FUNDING</u></b>						
Cash	70,000					70,000
Bonds						0
Grants						0
ADOT Participation						0
Developer Participation(ROW)						0
Mohave County Participation*						0
Unfunded						0
<b>TOTAL</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
This Signal Controller at Fourth Street and Andy Devine Avenue is connected the railroad crossing gates in a process known as preemption. The existing controller is many years old and should be updated to better coordinate preemption requirements with the BNSF controller.

**JUSTIFICATION:**  
BNSF Railroad has provided a report to the City indicating the need for Signal Controller cabinet upgrades.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**  
It is foreseen that HURF funds will be used for this project.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Prospector Street I-40 Crossing  
Project Title

Engineering  
Department

Greg Henry  
Contact Person

\$250,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services						0
Design Concept Report	250,000					250,000
Contingency						0
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>
<b>FUNDING</b>						
Cash	\$250,000					250,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**

This project will look at the feasibility of constructing Prospector Street beneath I-40 similar to Harrison Street.

**JUSTIFICATION:**

If Prospector Street were to cross I-40 similar to Harrison Street, it would help open access to the northeast quadrant. This would provide an alternative route for Public Safety vehicles as well. There will be no access to I-40.

**RELATION TO ADOPTED PLANS:**

This project is not reported in any adopted plans, however, the need for access to the northeast quadrant has been documented.

**COMMENTS:**

A Design Concept/Feasibility Report is the first step for this project.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<u>Route 66 Pedestrian Improvements</u>	<u>Public Works - Streets</u>
Project Title	Department
Rob Owen / Burley Hambrick	\$308,768
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Scoping Documents						0
Design & Environmental Clearance	52,000					52,000
Construction	206,768	50,000				256,768
Equipment & Furnishings						0
Appraisals/Title/Survey/Plans						0
Contingency						0
<b>TOTAL</b>	<b>\$258,768</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$308,768</b>
<b><u>FUNDING</u></b>						
Cash (TDC)	51,754	10,000				61,754
Bonds						0
Grants	207,014	40,000				247,014
ADOT Participation						0
Developer Participation(ROW)						0
Mohave County Participation*						0
Unfunded						0
<b>TOTAL</b>	<b>\$258,768</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$308,768</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
This project will provide a pedestrian crosswalk between the Powerhouse and Locomotive Park. The project will also provide curb and sidewalk along Andy Devine in front of 1st street to stop turning movements and narrow the taper of the road at this location.

**JUSTIFICATION:**  
To improve safety and limit conflicts between pedestrians and motorists around First Street and Andy Devine Avenue.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**  
A Byways grant was awarded for this project that covers 80 percent of the cost of this project. The local match is 20 percent and will be provided by TDC.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Street Equipment

Public Works - Streets

Project Title

Department

Rob Owen

\$920,000

Contact Person

Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	100,000	220,000	250,000	100,000	250,000	920,000
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$220,000</b>	<b>\$250,000</b>	<b>\$100,000</b>	<b>\$250,000</b>	<b>\$920,000</b>
<b>FUNDING</b>						
Cash	100,000	220,000	250,000	100,000	250,000	920,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$220,000</b>	<b>\$250,000</b>	<b>\$100,000</b>	<b>\$250,000</b>	<b>\$920,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
15- Bucket Truck, 16- Grade Tractor, 17-Loader, 18-Sweeper, 19- Boom Truck. 20-Sweeper						
<b>JUSTIFICATION:</b>						
16- Grade Tractor for drainage / shoulder maintenance.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Operations						



**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Park Site Acquisition</b>	<b>Parks</b>
Project Title	Department
<b>Mike Meersman</b>	<b>\$600,000</b>
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way	300,000		300,000			600,000
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>
<b><u>FUNDING</u></b>						
Cash						0
Bonds						0
Grants						0
Investment/Depr Fees	300,000					300,000
Developer Participation			300,000			300,000
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Acquisition of new park sites, and a parks maintenance facility site. Areas identified in the parks plan for sites include Camelback, North Kingman, Sections 16, 32 and 2.						
<b>JUSTIFICATION:</b>						
Additional park space for future park development.						
<b>RELATION TO ADOPTED PLANS:</b>						
The Park Plan identifies many areas within the community in need of developed park space.						
<b>COMMENTS:</b>						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Splash Park</b>	<b>Parks</b>
Project Title	Department
<b>Mike Meersman</b>	<b>\$350,000</b>
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	350,000					350,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>
<b><u>FUNDING</u></b>						
Cash						0
Bonds						0
Donation	350,000					350,000
Grants						0
Investment/Depr Fees						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs		45,000	45,000	45,000	45,000	180,000
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$180,000</b>
<b>PROJECT DESCRIPTION:</b>						
New "splash" water park at an existing park site.						
<b>JUSTIFICATION:</b>						
To meet demand for water recreation activities.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Breathing Air Compressor  
System Replacement

Fire Department

Project Title

Department

Chief Jake Rhoades

\$85,000

Contact Person

Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	85,000					85,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,000</b>
<b><u>FUNDING</u></b>						
Cash	85,000					85,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**

The department's breathing air compressor is used to fill high pressure bottles for Self Contained Breathing Apparatus (SCBA) which is by worn firefighters in adverse work environments and Immediately Dangerous to Life and Health (IDLH) atmospheres. The current system was purchased in 1999. Due to the importance of the department's ability to enter into these environments; the reliance on the breathing air compressor is critical to emergency operations. The reliability of this piece of support equipment is imperative as alternative options are non-existence at this time. The department has experienced an increased in maintenance costs and repairs on the current compressor system based on its age. In order to increase the departments needs and since the current compressor system meets the requirements stated in National Fire Protection Association (NFPA) 1989, this upgrade will allow the department to maintain two (2) breathing air compressor systems as the current system will be maintained as a reserve in the event of a mechanical failure or overriding emergency.

**JUSTIFICATION:**

The current compressor will be reaching the end of its projected life span and will needs to ensure reliability and decrease maintenance costs as well as eliminate potential failures that decrease the department's ability to maintain breathing air for its personnel. As stated, this will also ensure reliability and expand current capacities.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Fire Mobile Data Software and  
Hardware

Fire  
Department

Chief Jake Rhoades / IT Director  
Joe Clos

\$82,500  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	82,500					82,500
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$82,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$82,500</b>
<b><u>FUNDING</u></b>						
Cash	82,500					82,500
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$82,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$82,500</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**

Purchase and installation of a Mobile Data Terminal (MDT) system, integrated into the recently upgraded Computer Aided Dispatch/Records Management system, for communication between Fire apparatus and Dispatch.

**JUSTIFICATION:**

Mobile Data Terminals (MDTs) for Fire vehicles allow for increased capabilities during emergency response. Equipping front line and reserve apparatus with MDT's allows personnel to access to the CAD system to aid in dispatch, vehicle location, and vehicle-to-vehicle communication in addition to the ability to complete reports while still in the field. In addition, this system will allow for more accurate data collection as well as access to building preplans and other information that may be necessary for successful mitigation of an incident. This complete proposal includes 14 units as well as the software and mounting components required for installation and operation. This project can be completed incrementally over years however, the first year will need to contain funding for eight (8) apparatus as well as the licensing and software agreements and mounting for all anticipated units.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Station 5 Addition - East Bench  
Project Title

Fire Department  
Department

Chief Jake Rhoades  
Contact Person

\$2,395,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering	200,000					200,000
Construction			1,595,000			1,595,000
Equipment & Furnishings			600,000			600,000
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$2,195,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,395,000</b>
<b>FUNDING</b>						
Cash	\$200,000					200,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded			2,195,000			2,195,000
<b>TOTAL</b>	<b>\$200,000</b>	<b>\$0</b>	<b>\$2,195,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,395,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's			11			11
Operating Costs			1,000,000	1,000,000	1,000,000	3,000,000
Operating Savings						0
Debt Service (If funded by bonds)				167,650	167,650	335,300
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,011</b>	<b>\$1,167,650</b>	<b>\$1,167,650</b>	<b>\$3,335,311</b>

**PROJECT DESCRIPTION:**

This proposal accounts for the costs associated with the construction of a Fire Station 5 located on a property to be determined the East Bench area of the city of Kingman.

**JUSTIFICATION:**

The current growth of the city of Kingman has indicated the necessity for an additional fire station, which would serve the East bench area. The current response times for this area are well below the industry standard established by the National Fire Protection Association 1710. Accessibility to this area of the city reduces the effectiveness of response from current station 2 and Station 3. The addition of this station will also assist the department's efforts in reducing the Insurance Services Office by gaining credit for fire apparatus as well as company personnel which were both significant deficiencies when the department was evaluated in 2012.

The addition of station 5 will provide increased response capability for the city to meet current and future growth. Since this station is projected as an additional station, the costs associated with the Capital Improvement request includes land acquisition, 65,000; building construction and furnishings, 1,700,000.00; and Offsite utilities, 30,000.00. In addition, a fully equipped engine will be necessary and will be placed on the department's current replacement plan of 13 years front line service and 5 years reserve service. The personnel costs associated with this new facility is 792,000.00 for 11 total personnel.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Traffic Light Preemption  
Project Title

Fire  
Department

Chief Jake Rhoades / IT Director  
Joe Clos

\$210,000  
Estimated Cost

Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	115,000	95,000				210,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$115,000</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$210,000</b>
<b><u>FUNDING</u></b>						
Cash	115,000	95,000				210,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$115,000</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$210,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Replacement of traffic signal preemption devices at all current locations						
<b>JUSTIFICATION:</b>						
The city of Kingman currently has 25 traffic signal equipped with preemption devices that are utilized during emergency response. Due to the dated technology of these devices, replacement of these devices is necessary. These devices reduce response times of emergency apparatus and reduces the number of emergency vehicle crashes. This project will ensure that all traffic signals are equipped and up-to date with the latest GPS technology to enhance response. This project is divided over the course of two (2) years and accounts for the components necessary for upgrading each intersection as well in all fire apparatus. Currently, the department is experiencing minor issues associated with the replacement needs.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

24" D.I. Transmission Main - Kino  
to Main Tanks Phase I

Public Works -Water

Project Title

Department

Rob Owen/George Sedich  
Contact Person

\$1,417,500  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way	167,500					167,500
Design & Engineering						0
Construction		1,250,000				1,250,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$167,500</b>	<b>\$1,250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,417,500</b>
<b><u>FUNDING</u></b>						
Cash	167,500	1,250,000				1,417,500
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$167,500</b>	<b>\$1,250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,417,500</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
1+ mile of 24" Ductile Iron Transmission Main on Kino from Arizona to N. Glen.						
<b>JUSTIFICATION:</b>						
Adequate water supply for future demand.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Water Project Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Automated Meter Reading Project Title	Public Works -Water Department
Rob Owen/George Sedich Contact Person	\$10,000,000 Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	3,500,000	2,500,000	2,500,000	1,500,000		10,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$10,000,000</b>
<b>FUNDING</b>						
Cash	3,500,000	2,500,000	2,500,000	1,500,000		10,000,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$10,000,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
Total meter replacement (approx. 20,000) to allow wireless transmission of meter reads to utility billing. Also allow real time monitoring of use for early leak detection and customer notification. Potential for customer to monitor use and promote conservation, ensure accurate accounting of water, reduce customer billing disputes, and eliminate need for meter reading contract services.

**JUSTIFICATION:**  
Water Conservation & Customer Service

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**  
Water Projects Fund / Capital Renewal Fund

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Distribution Lines	Public Works -Water
Project Title	Department
Rob Owen / George Sedich	\$2,000,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	800,000	300,000	300,000	300,000	300,000	2,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$800,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$2,000,000</b>
<b>FUNDING</b>						
Cash	800,000	300,000	300,000	300,000	300,000	2,000,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$800,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$2,000,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
 There is an ongoing need to replace/upgrade water lines throughout the community. A large percentage of the water lines being replaced are found in the North Kingman area, and downtown Kingman, and are "undersized" and do not meet today's requirements for fire flows. Project under contract.

**JUSTIFICATION:**  
 Fire flow protection, water conservation

**RELATION TO ADOPTED PLANS:**  
 Projects include Jagerson, Stirrup, and Pine St., Goldroad Av, Oak / Beale Alley, Spring / Oak Alley, First, Spruce, Darby, Crestwood.

**COMMENTS:**  
 Capital renewal funding.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

East Bench 16" Transmission  
Line Phase II

Public Works-Water

Project Title

Department

Rob Owen/George Sedich  
Contact Person

\$2,050,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	200,000	1,800,000				2,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency	45,000	5,000				50,000
<b>TOTAL</b>	<b>\$245,000</b>	<b>\$1,805,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,050,000</b>
<b><u>FUNDING</u></b>						
Cash	245,000	1,805,000				2,050,000
Bonds(WIFA)						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$245,000</b>	<b>\$1,805,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,050,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
1.90 mile Ductile Iron Transmission Main from Rattlesnake Tank to Rancho Santa Fe Tank, boring under I-40. Project under contract.						
<b>JUSTIFICATION:</b>						
Adequate water supply to the East Bench.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Water Project Fund						

<b>CITY OF KINGMAN CAPITAL IMPROVEMENTS PROGRAM</b>
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Fire Hydrant Replacement Project Title	Public Works -Water Department
George Sedich / Keith Eaton Contact Person	\$175,000 Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	35,000	35,000	35,000	35,000	35,000	175,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b><u>FUNDING</u></b>						
Cash	35,000	35,000	35,000	35,000	35,000	175,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$175,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>PROJECT DESCRIPTION:</b> Hydrant Repair / Replacement and fire flow system improvements.
<b>JUSTIFICATION:</b> Maintain operational fire protection system.
<b>RELATION TO ADOPTED PLANS:</b>
<b>COMMENTS:</b> Capital Renewal Fund

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Pumping Equipment Project Title	Public Works -Water Department
Rob Owen / George Sedich Contact Person	\$500,000 Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	100,000	100,000	100,000	100,000	100,000	500,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000	100,000	100,000	100,000	100,000	500,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>500,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
Replacement of aging pumps, motors, generators, natural gas engines

**JUSTIFICATION:**  
Energy efficiency, reliability, lower maintenance

**RELATION TO ADOPTED PLANS:**  
Currently replacing well site electric services, controller cabinets

**COMMENTS:**  
Capital renewal funds

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Rattlesnake Pump & Motor  
Project Title

Public Works -Water  
Department

Rob Owen / George Sedich  
Contact Person

\$630,000  
Estimated Cost

<b>PROJECT COMPONENTS</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	630,000					630,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$630,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$630,000</b>
<b><u>FUNDING</u></b>						
Cash	630,000					630,000
Bonds WIFA						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$630,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$630,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs		100,000	100,000	100,000	100,000	400,000
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$400,000</b>
<b>PROJECT DESCRIPTION:</b>						
Rattlesnake Tank to Rancho Santa Fe tank pumps in conjunction with East Bench water line phase II. Project under contract.						
<b>JUSTIFICATION:</b>						
East Bench water demand.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Water Project Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Reclaimed Water Reuse Evaluation	Public Works -Water
Project Title	Department
Rob Owen	\$100,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	100,000					100,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Engineering report to recommend priorities for re-use of effluent including fill stand, storage & pumping equipment, or						
<b>JUSTIFICATION:</b>						
To determine the most beneficial and effective way to utilize our reclaimed water.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Water Projects Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Stockton Hill Rd 12" Water Line

Public Works -Water

Project Title

Department

Rob Owen

\$2,000,000

Contact Person

Estimated Cost

<b>PROJECT COMPONENTS</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	1,000,000	1,000,000				2,000,000
Equipment & Furnishings						0
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>
<b><u>FUNDING</u></b>						
Cash	1,000,000	1,000,000				2,000,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
1 mile 12" transmission main from Gordon Av to Airway Av, with new services, valves and firelines.						
<b>JUSTIFICATION:</b>						
To allow the abandonment of portions of the old 8" mains on both sides of the road that continually leak and break.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Water Projects Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Storage Tank Restoration</b>	<b>Public Works -Water</b>
Project Title	Department
<b>Rob Owen/George Sedich</b>	<b>\$550,000</b>
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	50,000	200,000	50,000	200,000	50,000	550,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$200,000</b>	<b>\$50,000</b>	<b>\$200,000</b>	<b>\$50,000</b>	<b>\$550,000</b>
<b><u>FUNDING</u></b>						
Cash	50,000	200,000	50,000	200,000	50,000	550,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$200,000</b>	<b>\$50,000</b>	<b>\$200,000</b>	<b>\$50,000</b>	<b>\$550,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
Beale Springs and Foothills Tanks have been rehabilitated. Current project is Castlerock tanks. Next year inspections and cathodic protection projects. Project under contract.

**JUSTIFICATION:**  
ADEQ or OSHA compliance.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**  
Capital renewal funds

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Surge Tanks</b>	<b>Public Works -Water</b>
Project Title	Department
Rob Owen / George Sedich	\$380,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering	25,000	15,000	15,000	15,000		70,000
Construction	160,000	50,000	50,000	50,000		310,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$185,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$380,000</b>
<b><u>FUNDING</u></b>						
Cash	185,000	65,000	65,000	65,000		380,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$185,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$380,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**

Design and Installation of surge tanks at Castlerock, CW11, Rattlesnake 2015-2016, and future Hualapai & LM4. Contract

**JUSTIFICATION:**

Alleviate pressure fluctuations and hammer to the system leading to leaks and breaks.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

Water Projects Fund



**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Water Master Plan Update  
Project Title

Engineering

Greg Henry

\$300,000

Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	300,000					300,000
Contingency						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
<b><u>FUNDING</u></b>						
Cash	300,000					300,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
This project will update the Water Master Plan from 2005. The Plan will analyze existing pipe networks for possible problem areas and will plan future extensions for the northeast quadrant and other growth areas. A computer model of the City's water system will be created.						
<b>JUSTIFICATION:</b>						
The Master Plan provides the "Big Picture" for how City's water system should be operated and also assists with plans for future growth.						
<b>RELATION TO ADOPTED PLANS:</b>						
It is anticipated that the new Water Master Plan will ultimately be adopted by the Council.						
<b>COMMENTS:</b>						
This project will be funded from the Water Budget.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Berk/Beverly Sewer  
Extension, Fairfax St. to  
Fourth St.

Engineering  
Department

Project Title

Mike Prior/Bill Shilling  
Contact Person

\$450,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	450,000					450,000
Equipment & Furnishings						0
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>
<b><u>FUNDING</u></b>						
Cash						0
Bonds						0
Grants	450,000					450,000
Invest/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
This project would include sewer line extensions in Berk Avenue from Fairfax Street to Fourth Street and in Beverly Avenue from N. Fifth Street to N. Fourth Street and also include the installation of sewer services to all buildable properties fronting the sewer line extensions.						
<b>JUSTIFICATION:</b>						
To provide sewer service to an area with a history of septic failures and to increase sewer customers.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
This project is has been selected by City Council for CDBG funding, per Resolution 4892. CDBG funding is anticipated to occur in early 2015. Estimated FY2015 expenditures will be \$55,000.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<b>Chestnut Sewer Line Relocation</b>	<b>Public Works - Wastewater</b>
Project Title	Department
Rob Owen	\$100,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000					100,000
Equipment & Furnishings						0
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000					100,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Relocate Chestnut Street sewer line through newly acquired easement. Project under contract.						
<b>JUSTIFICATION:</b>						
Remove public sewer from private property.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Project Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Downtown Infiltration Study  
Project Title

Public Works - Wastewater  
Department

Rob Owen  
Contact Person

\$70,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	70,000					70,000
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>
<b><u>FUNDING</u></b>						
Cash	70,000					70,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$70,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Engineering Study to address stormwater infiltration into the sewer collection system leading to the Downtown Treatment Plant. Project under contract.						
<b>JUSTIFICATION:</b>						
During storm events, the downtown treatment plant experiences significant stormwater infiltration testing the plant's capacity and leading to costly treatment of non-sewage stormwater.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Project Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Downtown Sewer Outfall Line  
Project Title

Public Works - Wastewater  
Department

Rob Owen  
Contact Person

\$60,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering	60,000					60,000
Construction						0
Equipment & Furnishings						0
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b>FUNDING</b>						
Cash	60,000					60,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b> Engineering Study for the relocation & realignment of the 1.6 mile downtown sewer outfall line. Project contract (February).						
<b>JUSTIFICATION:</b> The current line is exposed, above grade, and located in washes. Access to manholes is limited, overflows would be within waters of the US, and it doesn't meet CMOM and APP general permit standards.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b> Wastewater Project Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

I-40 Sewer Line Boring  
Project Title

Public Works - Wastewater  
Department

Rob Owen  
Contact Person

\$479,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering	44,000					44,000
Construction	180,000	255,000				435,000
Equipment & Furnishings						0
Professional Services						0
Feasibility						0
Contingency						0
<b>TOTAL</b>	<b>\$224,000</b>	<b>\$255,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$479,000</b>
<b><u>FUNDING</u></b>						
Cash	224,000	255,000				479,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$224,000</b>	<b>\$255,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$479,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Boring two new sewer transmission line crossings under I-40 at Rutherford Street and Burbank Street.						
<b>JUSTIFICATION:</b>						
To provide additional gravity sewer availability, increase flow capacity, and provide emergency routing in case of service disruption to the one existing I-40 crossing, and the elimination of problem lift stations.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Projects Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Mohave Channel Trunk Sewer  
Project Title

Public Works - Wastewater  
Department

Rob Owen  
Contact Person

\$450,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	450,000					450,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>
<b>FUNDING</b>						
Cash	450,000					450,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$450,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$450,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings		(1,000)	(1,000)	(1,000)	(1,000)	(4,000)
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>(\$1,000)</b>	<b>(\$1,000)</b>	<b>(\$1,000)</b>	<b>(\$1,000)</b>	<b>(\$4,000)</b>
<b>PROJECT DESCRIPTION:</b>						
This project includes a 10 and 12 inch main outfall paralleling the Mohave Channel from Willow Road to Sierra Vista Avenue. This project will provide sewer accessibility to areas of the Lake Mohave Country Club Estates subdivision which presently are served by septic systems. Project under contract.						
<b>JUSTIFICATION:</b>						
This project will eliminate a non-compliant sewage lift station at the Walleck Ranch Subdivision.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Projects Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Septage Station	Public Works -Wastewater
Project Title	Department
Rob Owen	\$175,000
Contact Person	Estimated Cost

<b>PROJECT COMPONENTS</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	175,000					175,000
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>
<b><u>FUNDING</u></b>						
Cash	175,000					175,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$175,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$175,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
Construction of a septage station, bar screen, grinder pumps, and card scanner.						
<b>JUSTIFICATION:</b>						
Allow accepting septage from septic haulers at Hilltop Treatment Plant, generating additional revenue.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Project Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Extension Capital Projects Engineering  
 Project Title

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Greg Henry \$700,000  
 Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	300,000	100,000	100,000	100,000	100,000	700,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$700,000</b>
<b>FUNDING</b>						
Cash	300,000					300,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
City Participation						0
Unfunded		100,000	100,000	100,000	100,000	400,000
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$700,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (if funded by bonds)		28,000	28,000	28,000	28,000	112,000
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$112,000</b>

**PROJECT DESCRIPTION:**  
 This ongoing Capital Program would extend sewer lines to various areas depending on the greatest needs. It is expected that areas with the greatest amount of septic failures would be the highest priority. The projects may be located either inside or outside the City limits.

**JUSTIFICATION:**  
 Extending sewer mains into developed areas with existing septic systems should be a high priority.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**  
 The Construction cost estimate is for approximately 2 blocks of improvements. Upon completion of a City financed sewer extension, the Council may approve a "Payback", which will allow the City to help recover costs over a twenty year period.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Line  
Replacement/Realignment

Public Works - Wastewater

Project Title

Department

Rob Owen

\$750,000

Contact Person

Estimated Cost

<b>PROJECT COMPONENTS</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b><u>COSTS</u></b>						
Land & Right-of-Way	50,000	50,000	50,000	50,000	50,000	250,000
Design & Engineering						0
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Equipment & Furnishings						0
Professional Services						0
Other						0
Contingency						0
<b>TOTAL</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$750,000</b>
<b><u>FUNDING</u></b>						
Cash	150,000	150,000	150,000	150,000	150,000	750,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
WIFA Loan						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$750,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>COMMENTS &amp; PROJECT DESCRIPTION:</b>						
Deteriorated sewer line replacement / realignment.						
<b>JUSTIFICATION:</b>						
Reduce the liability of sewer lines on private property and sewer system overflows. Taylor, Mohave, 4th Ave, Center,						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Projects Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Sewer Master Plan Update  
Project Title

Engineering

Greg Henry

\$100,000

Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services	100,000					100,000
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**

This project will update the existing Sewer Master Plan from May of 2003 . Identifying capacity issues in existing sewers and determining the best plan for extending sewers to the east bench area are the top priorities. A contract with Sunrise Engineering has been approved in January of 2015.

**JUSTIFICATION:**

The Sewer Master Plan will assist the City with planning for growth in the east bench as well as extending sewers in existing developed areas. It will help identify any capacity issues in the existing sewer main and trunk lines.

**RELATION TO ADOPTED PLANS:**

This will update the 2003 Sewer Master Plan.

**COMMENTS:**

Sewer Investment Funds will be used for this study.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

<u>Sewer Slip Lining / Repair</u>	<u>Public Works - Wastewater</u>
Project Title	Department
<u>Rob Owen</u>	<u>\$500,000</u>
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	100,000	100,000	100,000	100,000	100,000	500,000
Equipment & Furnishings						0
Professional Services						0
Other						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000	100,000	100,000	100,000	100,000	500,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
WIFA Loan						0
Improvement District						0
Unfunded						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>COMMENTS &amp; PROJECT DESCRIPTION:</b>						
Alternate repair method for sewer lines that due to location and/or access cannot be traditionally repaired.						
<b>JUSTIFICATION:</b>						
Necessary repair of leaking sewer lines, regulatory compliance of the collection system . Surrey Heights, SHRD &						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Wastewater Projects Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Trash Containers  
Project Title

Sanitation Department  
Department

Ed Tapia / Rob Owen  
Contact Person

\$776,500  
Estimated Cost

<b>PROJECT COMPONENTS</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	126,500	140,000	154,000	170,000	186,000	776,500
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$126,500</b>	<b>\$140,000</b>	<b>\$154,000</b>	<b>\$170,000</b>	<b>\$186,000</b>	<b>\$776,500</b>
<b><u>FUNDING</u></b>						
Cash	126,500	140,000	154,000	170,000	186,000	776,500
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$126,500</b>	<b>\$140,000</b>	<b>\$154,000</b>	<b>\$170,000</b>	<b>\$186,000</b>	<b>\$776,500</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b> Growth and Replacement						
<b>JUSTIFICATION:</b> Growth and Replacement						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b> Operating Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Truck Replacement  
Project Title

Sanitation Department  
Department

Ed Tapia / Rob Owen  
Contact Person

\$3,050,895  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction						0
Equipment & Furnishings	351,385	773,050	425,175	935,385	565,900	3,050,895
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$351,385</b>	<b>\$773,050</b>	<b>\$425,175</b>	<b>\$935,385</b>	<b>\$565,900</b>	<b>\$3,050,895</b>
<b><u>FUNDING</u></b>						
Cash	351,385	773,050	425,175	935,385	565,900	3,050,895
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$351,385</b>	<b>\$773,050</b>	<b>\$425,175</b>	<b>\$935,385</b>	<b>\$565,900</b>	<b>\$3,050,895</b>
<b><u>FISCAL IMPACT</u></b>						
FUND:						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
2015 0 trucks, 2016 1 truck, 2017 & 2019 include two refuse trucks.						
<b>JUSTIFICATION:</b>						
Annual Replacement						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Operating Fund						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Beverly Avenue  
Project Title

Engineering

Greg Henry  
Contact Person

\$250,000

PROJECT COMPONENTS	2016	2017	2017	2018	2019	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	250,000					250,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>
<b><u>FUNDING</u></b>						
Cash	250,000					250,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
This project is located on Beverly Avenue from Western Avenue to the In-Out Burger. This segment serves as a Collector road and is missing curb and gutter on the south side. Constructing new curbs and pavement will better facilitate traffic and drainage flows in the region. A storm drain extension will be included in the design.						
<b>JUSTIFICATION:</b>						
This segment of Beverly Avenue receives a substantial amount of drainage.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
This project will be funded with Flood Control Funds.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Bull Mountain Drainage Channel	Engineering
Project Title	Department
Mike Prior/Greg Henry	\$2,200,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way	100,000	150,000				250,000
Design & Engineering		150,000				150,000
Construction			500,000	550,000	750,000	1,800,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>\$500,000</b>	<b>\$550,000</b>	<b>\$750,000</b>	<b>\$2,200,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded		300,000	500,000	550,000	750,000	2,100,000
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>\$500,000</b>	<b>\$550,000</b>	<b>\$750,000</b>	<b>\$2,200,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)			21,000	56,000	118,125	195,125
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,000</b>	<b>\$56,000</b>	<b>\$118,125</b>	<b>\$195,125</b>
<b>PROJECT DESCRIPTION:</b>						
Right of way is needed for the portion of the channel identified in Block R, Lake Mohave Country Club Estates Unit 3. This segment would construct the channel from the box culvert crossing at SHR then north along the rear of the lots fronting SHR for about 1800 LF ending at Sierra Vista Avenue. Additional right of way is needed between Gordon Drive and the Coronado Channel to the south.						
<b>JUSTIFICATION:</b>						
The project will reduce the amount of runoff that crosses Stockton Hill Road and would help with drainage problems between Stockton Hill and Mohave Wash.						
<b>RELATION TO ADOPTED PLANS:</b>						
The Kingman Area Master Drainage Study identifies the Bull Mountain Drainage Channel as an interceptor channel, to collect the storm water runoff from the west of Stockton Hill Road (between Gordon & Northern) and direct the flows to the Mohave Channel.						
<b>COMMENTS:</b>						
This estimate covers improvements from Gordon Drive north to Sierra Vista Avenue. This project also includes a channel from Gordon Drive South to the Coronado Channel and to Mohave Wash. This project will be funded with drainage funds.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Drainage Maintenance and Erosion Protection	Public Works/Engineering
Project Title	Department
Rob Owen/Greg Henry	\$1,500,000
Contact Person	Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	300,000	300,000	300,000	300,000	300,000	1,500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$1,500,000</b>
<b>FUNDING</b>						
Cash	300,000	300,000	300,000	300,000	300,000	1,500,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$1,500,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
This project will install curbs, asphalt, concrete, grouted riprap or shotcrete in various locations of streets and drainage channels that have had continuing problems with erosion.						
<b>JUSTIFICATION:</b>						
This project is protecting property from flooding, reducing erosion and ongoing maintenance of streets and drainage channels.						
<b>RELATION TO ADOPTED PLANS:</b>						
<b>COMMENTS:</b>						
Flood Control Funds.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Golden Gate Improvement District  
Project Title

Engineering Department  
Department

Greg Henry  
Contact Person

\$2,250,000  
Estimated Cost

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering	100,000	150,000				250,000
Construction			2,000,000			2,000,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$150,000</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,250,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District		150,000	2,000,000			2,150,000
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$150,000</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,250,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**

This Improvement District will be generally located in that portion of the Golden Gate Addition subdivision bounded by Stockton Hill Road and Fairgrounds Boulevard. The north-south area is expected to fall between Pasadena Avenue and Davis Avenue.

**JUSTIFICATION:**

There have been many drainage related complaints, including homes flooded, in the area of this district. In addition, this project will improve the subdivision to current standards with curb and sidewalks.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**

The first step is to begin a drainage analysis of the overall area. This will help define the district boundary and help to focus on the areas of greatest need. Subsequent years will allow for Improvement District engineering and construction.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Land Acquisition-Drainage Engineering  
Project Title

Greg Henry \$500,000  
Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way	100,000	100,000	100,000	100,000	100,000	500,000
Design & Engineering						0
Construction						0
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>
<b>FUNDING</b>						
Cash	100,000	100,000	100,000	100,000	100,000	500,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
The Railroad Drainage channel project identifies numerous right of way needs along its alignment. The Golden Gate subdivision contains several lots which are unsuitable for building because they are located in low lying natural drainage areas. There are other older platted subdivisions which have the same problem. This ongoing capital program will allow the City to identify and acquire lands for drainage purposes.						
<b>JUSTIFICATION:</b>						
<b>RELATION TO ADOPTED PLANS:</b>						
Land acquisition in the Golden Gate and Air-Rail Manor subdivisions will work in conjunction with the future Railroad Drainage Channel, which is identified in the Kingman Area Master Drainage Plan.						
<b>COMMENTS:</b>						
This project will be funded with Flood Control Funds.						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Master Drainage Plan Update  
Project Title

Engineering

Greg Henry

\$500,000

Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way						0
Design & Engineering	500,000					500,000
Construction						0
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b><u>FUNDING</u></b>						
Cash	350,000					350,000
Bonds						0
Grants	150,000					150,000
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT DESCRIPTION:</b>						
This project will update the existing Kingman Area Master Drainage Plan from June of 1988. There has been substantial development and annexation since the last Drainage Plan with impacts to the watersheds and drainage ways.						
<b>JUSTIFICATION:</b>						
The Master Drainage Plan provides the "Big Picture" for how watershed areas should be managed in and adjacent to the City. The new Plan will also update drainage development standards.						
<b>RELATION TO ADOPTED PLANS:</b>						
Will update the Kingman Area Master Drainage Plan.						
<b>COMMENTS:</b>						
This project will be funded with Flood Control Funds. Staff is also pursuing a grant from FEMA which may contribute up to \$150,000						

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Rail Road Drainage Channel Engineering  
 Project Title

Greg Henry \$7,350,000  
 Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b><u>COSTS</u></b>						
Land & Right-of-Way	100,000	250,000				350,000
Design & Engineering		500,000				500,000
Construction			1,500,000	2,000,000	3,000,000	6,500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$750,000</b>	<b>\$1,500,000</b>	<b>\$2,000,000</b>	<b>\$3,000,000</b>	<b>\$7,350,000</b>
<b><u>FUNDING</u></b>						
Cash	100,000					100,000
Bonds						0
Grants						0
Investment/Depr Fees						0
Developer Participation						0
Improvement District						0
Unfunded		750,000	1,500,000	2,000,000	3,000,000	7,250,000
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$750,000</b>	<b>\$1,500,000</b>	<b>\$2,000,000</b>	<b>\$3,000,000</b>	<b>\$7,350,000</b>
<b><u>FISCAL IMPACT</u></b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)			157,500	297,500	507,500	962,500
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$157,500</b>	<b>\$297,500</b>	<b>\$507,500</b>	<b>\$962,500</b>

**PROJECT DESCRIPTION:**  
 This project begins at Louise Avenue and parallels the RR Tracks to the Rattle Snake Wash Channel south of the Kingman Airport. The Airway Underpass project constructed a portion of this channel in the vicinity of the Underpass. Mohave County Flood District is proposing a joint City/County project and has completed a Design Concept Report (DCR) for the project. The DCR shows the need for storm water detention areas within the City's portion of the project.

**JUSTIFICATION:**  
 Will reduce flooding west of Highway 66 and may eliminate properties from flood hazard areas.

**RELATION TO ADOPTED PLANS:**  
 The Kingman Area Master Drainage Plan identifies the Railroad Channel as a major channel, designed to intercept drainage flows from the "East Bench", redirect the flows parallel to the railroad northerly toward the Airport and then westerly to the Mohave Channel. This channel would reduce the down stream flooding on the westerly side of the railroad including problematic areas of Bank Street.

**COMMENTS:**  
 It is expected that the project will be constructed in several phases. The need for additional right of way for proposed detention areas and channel alignment will be required.

**CITY OF KINGMAN  
CAPITAL IMPROVEMENTS PROGRAM**

Southern Vista Subdivision & Steamboat Drive - Drainage Public Works/Engineering  
 Project Title

Rob Owen/Greg Henry \$500,000  
 Contact Person

PROJECT COMPONENTS	2016	2017	2018	2019	2020	TOTAL
<b>COSTS</b>						
Land & Right-of-Way						0
Design & Engineering						0
Construction	250,000	250,000				500,000
Equipment & Furnishings						0
Professional Services						0
Contingency						0
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b>FUNDING</b>						
Cash	250,000	250,000				500,000
Bonds						0
Grants						0
Developer Participation						0
Improvement District						0
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>
<b>FISCAL IMPACT</b>						
<b>FUND:</b>						
Number of FTE's						0
Operating Costs						0
Operating Savings						0
Debt Service (If funded by bonds)						0
<b>NET OPERATING IMPACT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PROJECT DESCRIPTION:**  
 This project will install asphalt and concrete protection, grouted riprap and/or shotcrete in the Southern Vista subdivision in the streets and drainage channels that have had maintenance problems due to runoff and erosion.

**JUSTIFICATION:**  
 The storms from July and August of 2013 caused severe erosion to the existing drainage channels and streets in the Southern Vista subdivision. Improvements to the channels and streets are needed to protect existing facilities and to alleviate future erosion potential.

**RELATION TO ADOPTED PLANS:**

**COMMENTS:**  
 This project will be funded with the Flood Control Fund.

GENERAL FUND

GENERAL FUND (101)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	6,917,010	7,679,080	8,251,591	9,488,435	11,337,946
<b>REVENUES</b>					
Taxes					
Transaction Privilege Tax (2.5%)	13,200,000	13,912,720	13,700,000	14,111,456	14,100,000
Room Tax (2 %)	350,000	380,786	350,000	388,123	360,000
Restaurant & Bar Tax	0	104,965	0	0	0
State Transaction Privilege Tax	2,300,000	2,443,116	2,415,000	2,421,267	2,415,000
Income Tax	3,131,404	3,128,535	3,275,000	3,397,803	3,275,000
Auto Lieu Tax	1,310,000	1,339,534	1,300,000	1,302,666	1,300,000
<i>Total Taxes</i>	20,291,404	21,309,656	21,040,000	21,621,315	21,450,000
Licenses & Permits					
Utility Franchise Fee	720,000	705,760	710,000	709,836	705,000
Business Licenses	105,900	101,622	102,600	97,303	95,500
Building Fees	357,500	552,670	490,000	569,709	516,000
<i>Total Licenses &amp; Permits</i>	1,183,400	1,360,052	1,302,600	1,376,848	1,316,500
Charges for Services					
Golf Course Fees	946,000	963,142	948,500	931,577	925,000
Parks & Recreation Fees	341,000	280,470	267,100	273,279	281,100
General Government	113,000	201,806	476,200	137,907	432,100
<i>Total Charges for Services</i>	1,400,000	1,445,418	1,691,800	1,342,763	1,638,200
Fines & Forfeitures	281,000	248,751	260,000	250,040	250,000
Grants, Transfers & Other	1,949,966	1,385,259	1,360,186	1,295,146	1,202,553
<i>TOTAL REVENUES</i>	25,105,770	25,749,136	25,654,586	25,886,112	25,857,253
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$32,022,780</b>	<b>\$33,428,216</b>	<b>\$33,906,177</b>	<b>\$35,349,547</b>	<b>\$37,195,199</b>
<b>EXPENDITURES</b>					
Personnel Expenses	16,134,437	15,191,719	16,346,481	15,514,760	17,665,134
Supplies & Services	4,800,605	3,802,846	5,209,443	4,295,047	5,307,418
City and Internal Services	1,710,587	1,710,587	1,802,923	1,802,923	1,838,748
Capital Outlay	724,000	701,496	587,770	594,680	851,000
Cash Transfers					
Grants Fund	25,947	6,039	135,967	135,967	35,072
Benefits Reserve Fund - Retirement Expenses					100,000
MPC Debt Svc - Golf Course	645,750	645,750			
MPC Debt Svc - Airway Underpass	270,244	270,244	267,813	267,813	269,938
Capital - Fire Truck (Portion)					
Information Tech - Hosted Solutions				17,500	
Information Tech - City Clerk					
Transit Fund	200,000	200,000	200,000	200,000	250,000
Powerhouse Fund	100,000	100,000	100,000	100,000	100,000
911 Dispatch Center - Police	931,903	931,903	931,903	931,903	973,524
911 Dispatch Center - Fire	151,008	151,008	151,008	151,008	186,971
Information Tech - Parks - POS	20,000	20,000			
Capital Projects-Airway@Western	165,000	123,574			
Capital Projects-Quiet Zone	20,000	20,000			
Capital Projects-Police Mobile Data	89,615	89,615			
Grants - Handicap Swing	2,000				
Contingency - General	1,000,000		1,000,000		1,000,000
<i>TOTAL EXPENDITURES</i>	26,991,096	23,964,781	26,750,808	24,011,601	28,577,805
<b>ENDING BALANCE</b>					
TDC		\$1,151,388	\$817,277	\$1,217,297	\$1,019,797
General	\$5,031,684	\$8,312,050	\$6,638,092	\$10,120,649	\$7,597,597

HIGHWAY USER FUND

HIGHWAY USER FUND (201)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	1,068,311	1,240,102	1,482,442	1,758,789	1,673,728
<b>REVENUES</b>					
Taxes					
Highway User Fuel Tax	2,100,000	2,246,218	2,200,000	2,343,587	2,300,000
Restaurant & Bar Tax (1%)	588,000	705,160	650,000	707,241	700,000
Sales Tax					
<i>Total Taxes</i>	2,688,000	2,951,378	2,850,000	3,050,828	3,000,000
Grants, Transfers & Other	270,533	304,407	229,513	227,513	251,745
<b>TOTAL REVENUES</b>	2,958,533	3,255,785	3,079,513	3,278,341	3,251,745
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$4,028,844</b>	<b>\$4,496,887</b>	<b>\$4,581,955</b>	<b>\$5,032,130</b>	<b>\$4,925,473</b>
<b>EXPENDITURES</b>					
Personnel Expenses	1,050,897	1,029,828	1,038,103	991,751	1,115,030
Supplies & Services	1,733,920	969,349	1,754,835	1,384,770	1,650,170
City and Internal Services	344,595	344,595	357,796	357,796	382,764
Capital Outlay	151,200	201,100	217,200	212,200	317,200
Cash Transfers					
Help Loan					
Admin Support-Wtr/Eng	197,226	197,226	411,885	411,885	190,266
Contingency	100,000		100,000		100,000
<b>TOTAL EXPENDITURES</b>	3,577,838	2,742,098	3,879,819	3,358,402	3,755,430
<b>ENDING BALANCE</b>	<b>\$449,006</b>	<b>\$1,753,789</b>	<b>\$682,136</b>	<b>\$1,673,728</b>	<b>\$1,170,043</b>

**TRANSIT SYSTEM FUND**

<b>TRANSIT SYSTEM (205)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	11,206	193,209	102,422	143,144	60,748
<b>REVENUES</b>					
Grant	591,710	447,055	602,898	314,311	461,672
Charges for Services	134,000	173,157	140,000	186,663	186,000
Transfers & Other	211,323	211,781	200,000	200,000	250,000
<b>TOTAL REVENUES</b>	937,033	831,993	942,898	700,974	897,672
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$948,239</b>	<b>\$1,025,202</b>	<b>\$1,045,320</b>	<b>\$844,118</b>	<b>\$958,420</b>
<b>EXPENDITURES</b>					
Personnel Expenses	581,977	581,082	604,136	590,672	614,172
Supplies & Services	142,830	117,923	138,480	114,280	141,580
City and Internal Services	66,466	66,466	69,418	69,418	74,239
Capital Outlay	136,000	116,587	138,000	9,000	57,000
Cash Transfers					
Contingency					
<b>TOTAL EXPENDITURES</b>	927,273	882,058	950,034	783,370	886,991
<b>ENDING BALANCE</b>	<b>\$20,966</b>	<b>\$143,144</b>	<b>\$95,286</b>	<b>\$60,748</b>	<b>\$71,429</b>

IMPROVEMENT DISTRICT BOND REPAYMENT FUND

<b>IMP DIST BOND (210)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	87,103	87,156	90,838	90,958	69,358
<b>REVENUES</b>					
Local Improvement Interest Wallapai-Marlene	3,681	3,682	3300	3,300	2,898
Other		120		100	
<b>TOTAL REVENUES</b>	3,681	3,802	3,300	3,400	2,898
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$90,784</b>	<b>\$90,958</b>	<b>\$94,138</b>	<b>\$94,358</b>	<b>\$72,256</b>
<b>EXPENDITURES</b>					
Project Expenses Cash Transfers			25,000	25,000	
<b>TOTAL EXPENDITURES</b>	0	0	25,000	25,000	0
<b>ENDING BALANCE</b>	<b>\$90,784</b>	<b>\$90,958</b>	<b>\$69,138</b>	<b>\$69,358</b>	<b>\$72,256</b>

**POWERHOUSE FUND**

<b>POWERHOUSE FUND (215)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	22,169	21,915	19,243	40,413	31,937
<b>REVENUES</b>					
Transfers	100,000	100,000	100,000	100,000	100,000
Fees & Charges for Services					
Rental Fees	38,000	52,037	35,000	31,192	35,000
Event Room Fees	12,000	4,500	3,000	0	0
Other		176			
<b>TOTAL REVENUES</b>	150,000	156,713	138,000	131,192	135,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$172,169</b>	<b>\$178,628</b>	<b>\$157,243</b>	<b>\$171,605</b>	<b>\$166,937</b>
<b>EXPENDITURES</b>					
City and Internal Services	7,400	7,400	7,400	7,400	7,400
Supplies & Services					
Museum Operations	50,000	50,000	50,000	50,000	50,000
Property Management	67,000	67,000	67,000	67,000	67,000
Utilities	15,450	13,815	16,800	15,268	17,300
<b>TOTAL EXPENDITURES</b>	139,850	138,215	141,200	139,668	141,700
<b>ENDING BALANCE</b>	<b>\$32,319</b>	<b>\$40,413</b>	<b>\$16,043</b>	<b>\$31,937</b>	<b>\$25,237</b>

SMALL IMPROVEMENT DISTRICT CONSTRUCTION FUND

SMALL IMP DIST CONS FUND (303)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	427,732	366,119	367,619	367,867	368,867
<b>REVENUES</b>					
Transfers					
ID Debt Funds		164			
Other - Interest Earned		1,584		1,000	1,000
<b>TOTAL REVENUES</b>	0	1,748	0	1,000	1,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$427,732</b>	<b>\$367,867</b>	<b>\$367,619</b>	<b>\$368,867</b>	<b>\$368,867</b>
<b>EXPENDITURES</b>					
Transfer:					
Project Expenses	400,000		350,000		350,000
<b>TOTAL EXPENDITURES</b>	400,000	0	350,000	0	350,000
<b>ENDING BALANCE</b>	<b>\$27,732</b>	<b>\$367,867</b>	<b>\$17,619</b>	<b>\$368,867</b>	<b>\$19,867</b>

CAPITAL PROJECTS CONSTRUCTION FUND

CAPITAL PROJECTS FUND (304)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	807,352	1,021,037	1,573,994	1,243,511	1,233,125
<b>REVENUES</b>					
Transfers					
General Fund-Airway/Western	165,000	123,575			
General Fund-Quiet Zone	20,000	20,000			
General Fund-Police Mobile Data	89,615	89,615			
Flood Control-Airway/Western	250,000	250,000			
Fire Investment Fees-BNSF Land Purchase		4,602			
FC/Stormwater Investment Fees		162,105			
Development Investment Fees-Fire					68,248
Development Investment Fees-Parks	325,000		325,000		300,000
Development Investment Fees-Streets	1,217,157				
Donation - Splash Park					350,000
Bed Tax 2%	350,000	380,786	350,000	410,593	400,000
WACOG	4,000,000				
Other	1,300	31,650	7,400	27,400	7,400
<b>TOTAL REVENUES</b>	6,418,072	1,062,333	682,400	437,993	1,125,648
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$7,225,424</b>	<b>\$2,083,370</b>	<b>\$2,256,394</b>	<b>\$1,881,504</b>	<b>\$2,358,773</b>
<b>EXPENDITURES</b>					
Capital Outlay					
Gordon Widening	4,000,000	8,614			
Splash Park					350,000
Sycamore Park	325,000	2,249	325,000		
Park Site Acquisition					300,000
Animal Shelter					100,000
Compressor - Fire					85,000
MDT's - Fire					82,500
Traffic Light Reemption					115,000
Fire Station 5					200,000
Park Remada				20,000	
Airway Ave - Western Improvements	415,000	373,574			
KFD Engine Fleet Replacement			70,000	70,000	
Eastside Improvement-Airway/Eastern					425,000
Prospector Street I-40 Crossing					250,000
Police Mobile Data Hardware	181,500	143,283	217,252	216,678	
Police Mobile Data Software	258,115	94,443			
Quiet Zone	370,000	192,846	400,000	141,701	
BNSF Land Purchase - Fire Dept		24,850			
Transfer - Rancho Santa Fe Parkway	60,000				
Transfer - Kingman Crossing	1,157,157				
<b>TOTAL EXPENDITURES</b>	6,766,772	839,859	1,012,252	448,379	1,907,500
<b>ENDING BALANCE</b>	<b>\$458,652</b>	<b>\$1,243,511</b>	<b>\$1,244,142</b>	<b>\$1,233,125</b>	<b>\$451,273</b>

**KINGMAN CROSSING TI CONSTRUCTION FUND**

<b>KINGMAN CROSSING (314)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	86,231	86,687	1,244,044	81,842	86,842
<b>REVENUES</b>					
Developer Participation	18,049,843		19,207,000		19,207,000
Other		5,080		5,000	
Transfer-Capital Street Investment Fees	1,157,157				
<b>TOTAL REVENUES</b>	19,207,000	5,080	19,207,000	5,000	19,207,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$19,293,231</b>	<b>\$91,767</b>	<b>\$20,451,044</b>	<b>\$86,842</b>	<b>\$19,293,842</b>
<b>EXPENDITURES</b>					
Capital Outlay	19,207,000	9,925	19,207,000		19,207,000
<b>TOTAL EXPENDITURES</b>	19,207,000	9,925	19,207,000	0	19,207,000
<b>ENDING BALANCE</b>	<b>\$86,231</b>	<b>\$81,842</b>	<b>\$1,244,044</b>	<b>\$86,842</b>	<b>\$86,842</b>

RANCHO SANTA FE PARKWAY TI CONSTRUCTION FUND

RANCHO SANTA FE PARKWAY (315)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	211,177	212,291	272,291	213,455	214,455
<b>REVENUES</b>					
Transfer - Capital Street Investment Fees	60,000				
Developer Participation	1,712,000		1,712,000		1,712,000
ADOT Participation	25,423,821		25,423,821		25,423,821
County Participation	2,000,000		2,000,000		2,000,000
Unfunded	20,099,924		20,099,924		20,099,924
Other		1,164		1,000	
<b>TOTAL REVENUES</b>	49,295,745	1,164	49,235,745	1,000	49,235,745
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$49,508,922</b>	<b>\$213,455</b>	<b>\$49,508,036</b>	<b>\$214,455</b>	<b>\$49,450,200</b>
<b>EXPENDITURES</b>					
Phase I	37,486,745		37,486,745		37,486,745
Phase II	11,809,000		11,809,000		11,809,000
<b>TOTAL EXPENDITURES</b>	49,295,745	0	49,295,745	0	49,295,745
<b>ENDING BALANCE</b>	<b>\$211,177</b>	<b>\$213,455</b>	<b>\$212,291</b>	<b>\$214,455</b>	<b>\$154,455</b>

MUNICIPAL PROPERTY CORPORATION

MPC (403)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	109,428	109,188	107,939	108,400	107,600
<b>REVENUES</b>					
Transfer from General Fund	915,994	915,994	267,813	267,813	269,938
Other		461		450	
<b>TOTAL REVENUES</b>	915,994	916,455	267,813	268,263	269,938
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,025,422</b>	<b>\$1,025,643</b>	<b>\$375,752</b>	<b>\$376,663</b>	<b>\$377,538</b>
<b>EXPENDITURES</b>					
Debt Payments					
Golf Course	645,750	645,750			
Airway Underpass	271,493	271,493	269,063	269,063	271,188
	917,243	917,243	269,063	269,063	271,188
<b>TOTAL EXPENDITURES</b>	917,243	917,243	269,063	269,063	271,188
<b>ENDING BALANCE</b>	<b>\$108,179</b>	<b>\$108,400</b>	<b>\$106,889</b>	<b>\$107,600</b>	<b>\$108,350</b>

**WATER OPERATING FUND**

<b>WATER OPERATING (501)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	6,709,528	7,142,147	6,304,886	5,908,119	5,312,475
<b>REVENUES</b>					
Charges for Services					
Residential Water	5,058,370	4,864,789	5,006,000	4,739,442	4,730,000
Commercial Water	1,648,000	1,669,764	1,650,000	1,626,092	1,620,000
<i>Total Charges for Services</i>	6,706,370	6,534,553	6,656,000	6,365,534	6,350,000
Fees	248,750	258,435	255,500	250,909	249,000
Bond Proceeds, Transfers & Other	826,029	974,160	895,472	900,503	541,497
<b>TOTAL REVENUES</b>	7,781,149	7,767,148	7,806,972	7,516,946	7,140,497
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$14,490,878</b>	<b>\$14,909,295</b>	<b>\$14,111,838</b>	<b>\$13,425,085</b>	<b>\$12,452,972</b>
<b>EXPENDITURES</b>					
Personnel Expenses	3,032,145	2,846,598	3,106,060	2,939,718	3,207,540
Supplies & Services	2,568,130	2,101,355	2,682,150	2,324,635	2,747,830
City and Internal Services	644,758	644,758	677,926	677,926	677,926
Capital Outlay	541,200	1,358,351	583,700	486,834	852,700
Cash Transfers-General/HURF/IT Capital Renewal	2,050,114	2,050,114	1,683,477	1,683,477	1,622,643
Contingency	500,000		500,000		500,000
<b>TOTAL EXPENDITURES</b>	9,336,347	9,001,176	9,233,313	8,112,590	9,608,639
<b>ENDING BALANCE</b>	<b>\$5,154,331</b>	<b>\$5,908,119</b>	<b>\$4,878,526</b>	<b>\$5,312,475</b>	<b>\$2,844,333</b>

**WATER CAPITAL RENEWAL**

<b>WATER CAP RENEWAL (510)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	3,349,774	3,568,608	5,548,036	5,623,182	6,666,371
<b>REVENUES</b>					
Capital Renewal Fee	825,000	831,688	830,000	826,819	825,000
Other - Miscellaneous; Transfers	1,516,000	1,523,499	1,016,000	1,020,000	1,020,000
<b>TOTAL REVENUES</b>	2,341,000	2,355,187	1,846,000	1,846,819	1,845,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$5,690,774</b>	<b>\$5,923,793</b>	<b>\$7,392,036</b>	<b>\$7,469,981</b>	<b>\$8,511,371</b>
<b>EXPENDITURES</b>					
Storage Tank Restoration	200,000		200,000	200,000	50,000
Pump Equipment	200,000	182,126	100,000	83,000	100,000
Fire Hydrant Replacement	35,000	17,668	35,000	20,000	35,000
Distribution Lines	500,000	96,887	500,000	435,610	800,000
Automated Meter Reading	1,500,000		2,500,000		3,500,000
Stockton Hill Rd 12' Water Line			750,000		750,000
Surge Tanks			65,000	61,000	185,000
Other Miscellaneous Expenses	4,000	3,950	4,000	4,000	4,000
Contingency	250,000		250,000		250,000
<b>TOTAL EXPENDITURES</b>	2,689,000	300,631	4,404,000	803,610	5,674,000
<b>ENDING BALANCE</b>	<b>\$3,001,774</b>	<b>\$5,623,162</b>	<b>\$2,988,036</b>	<b>\$6,666,371</b>	<b>\$2,837,371</b>

**WATER PROJECTS FUND**

<b>WATER PROJECTS ( 511)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	5,789,940	5,993,218	6,441,497	6,570,037	7,038,110
<b>REVENUES</b>					
Fees	984,000	545,544	1,125,350	503,073	1,009,051
Interest Earnings		31,275		30,000	
Bond Proceeds, Transfers & Other					
<b>TOTAL REVENUES</b>	984,000	576,819	1,125,350	533,073	1,009,051
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$6,773,940</b>	<b>\$6,570,037</b>	<b>\$7,566,847</b>	<b>\$7,103,110</b>	<b>\$8,047,161</b>
<b>EXPENDITURES</b>					
Capital Outlay					
Water Master Plan Study					300,000
East Bench 24" Transmission	2,050,000		2,050,000		2,050,000
Rattlesnake Pump & Motor	650,000		650,000	20,000	630,000
24" DI Transmission Main-Kino/Main Tanks			167,500		167,500
Reclaimed Water Reuse Evaluation					100,000
Stockton Hill Rd 12" Water Line					1,000,000
Waterline Easements				45,000	
Water Equipment					200,000
Contingency	500,000		500,000		500,000
<b>TOTAL EXPENDITURES</b>	3,200,000	0	3,367,500	65,000	4,947,500
<b>ENDING BALANCE</b>	<b>\$3,573,940</b>	<b>\$6,570,037</b>	<b>\$4,199,347</b>	<b>\$7,038,110</b>	<b>\$3,099,661</b>

**COLORADO RIVER WATER FUND**

<b>COLORADO RIVER (521)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	1,104,988	1,154,668	1,856,469	1,927,563	2,432,563
<b>REVENUES</b>					
Authority Payments	635,200	764,765	1,200,000	500,000	500,000
Other	5,000	8,130	5,000	5,000	5,000
<b>TOTAL REVENUES</b>	640,200	772,895	1,205,000	505,000	505,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,745,188</b>	<b>\$1,927,563</b>	<b>\$3,061,469</b>	<b>\$2,432,563</b>	<b>\$2,937,563</b>
<b>EXPENDITURES</b>					
Capital Outlay					
Contingency	500,000		500,000		500,000
<b>TOTAL EXPENDITURES</b>	500,000	0	500,000	0	500,000
<b>ENDING BALANCE</b>	<b>\$1,245,188</b>	<b>\$1,927,563</b>	<b>\$2,561,469</b>	<b>\$2,432,563</b>	<b>\$2,437,563</b>

WASTEWATER OPERATING FUND

WASTEWATER OPERATING (502)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	1,624,659	2,008,333	3,868,435	4,439,693	4,489,464
<b>REVENUES</b>					
Charges for Services	7,884,000	8,361,355	8,060,000	8,333,813	8,310,000
Fees	500	1,315	500	5,771	500
Other, Transfers	24,783	214,522	15,000	15,000	15,000
<b>TOTAL REVENUES</b>	7,909,283	8,577,192	8,075,500	8,354,584	8,325,500
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$9,533,942</b>	<b>\$10,583,525</b>	<b>\$11,741,935</b>	<b>\$12,794,277</b>	<b>\$12,814,964</b>
<b>EXPENDITURES</b>					
Personnel Expenses	926,867	815,465	918,435	779,289	1,004,126
Supplies & Services	971,250	787,458	926,925	885,176	961,600
City and Internal Services	94,970	94,970	97,524	97,524	97,524
Capital Outlay	218,214	41,280	286,200	243,585	291,200
Cash Transfers					
Admin Support - Engineering	499,639	499,639	411,885	411,885	278,080
Admin Support - General Fund	136,827	136,827	171,049	171,049	152,256
Admin Support - HURF	42,968	42,968	39,201	39,201	43,432
Wtr Quality Prgm Mgr Support to Wtr Fund	16,712	16,712	16,712	16,712	15,651
Information Technology-Hilltop Server			25,000	25,000	
Fund 512 Projects			1,900,000	1,900,000	
Wastewater Expansion-Debt Payments	3,708,513	3,708,513	3,735,392	3,735,392	3,634,060
Contingency	500,000		500,000		500,000
<b>TOTAL EXPENDITURES</b>	7,115,960	6,143,832	9,028,323	8,304,813	6,977,929
<b>ENDING BALANCE</b>	<b>\$2,417,982</b>	<b>\$4,439,693</b>	<b>\$2,713,612</b>	<b>\$4,489,464</b>	<b>\$5,837,035</b>

WASTEWATER PROJECTS FUND

WASTEWATER PROJECTS ( 512)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	6,944,971	7,445,148	6,888,403	8,107,828	9,622,828
<b>REVENUES</b>					
Interest Earnings & Other		617,497	25,000	25,000	25,000
Transfers	3,708,513	3,708,513	5,635,392	5,635,392	3,634,060
Bond Proceeds	2,082,646				
<b>TOTAL REVENUES</b>	5,791,159	4,326,010	5,660,392	5,660,392	3,659,060
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$12,736,130</b>	<b>\$11,771,158</b>	<b>\$12,548,795</b>	<b>\$13,768,220</b>	<b>\$13,281,888</b>
<b>EXPENDITURES</b>					
Capital Outlay					
Professional Services	700,000				
Chestnut Sewer Line Relocation	100,000		100,000		100,000
DDWWTP - Modification ADEQ Required	2,082,646				
I-40 Sewer Line Boring			224,000		224,000
Downtown Infiltration Study			60,000		70,000
Downtown Sewer Outfall Line			60,000	10,000	60,000
Reclaimed Water Pump Station			100,000		
Septage Station			175,000		175,000
Sewer Master Plan Update			87,500		100,000
Sewer Line Replacement/Realignment			150,000		150,000
Sewer Projects - Lines/Extensions	100,000	29,272	300,000	300,000	300,000
Sewer Extension Improvement District	30,000				
Sewer Slip Lining/Repair			100,000		100,000
Mohave Channel Trunk Sewer			550,000	100,000	450,000
North Kingman Sewer					
Debt Principal Pmt-DTWWTP	1,217,100	1,497,418	641,721	641,721	662,160
Debt Interest Pmt-DTWWTP			418,036	418,036	397,597
Debt Principal Pmt-HTWWTP	2,675,635	2,136,640	1,630,761	1,630,761	1,625,512
Debt Interest Pmt-HTWWTP			1,044,874	1,044,874	948,791
Contingency	1,000,000		1,000,000		1,000,000
<b>TOTAL EXPENDITURES</b>	7,905,381	3,663,330	6,641,892	4,145,392	6,363,060
<b>REQUIRED RESERVE REPAIR/REPLACEMENT</b>	\$0	\$635,127	\$1,070,254	\$1,070,254	\$1,605,381
<b>REQUIRED RESERVE DEBT SERVICE</b>	\$2,277,132	\$3,405,895	\$3,849,315	\$3,849,315	\$3,892,735
<b>ENDING BALANCE</b>	<b>\$2,553,617</b>	<b>\$4,186,806</b>	<b>\$1,187,334</b>	<b>\$4,903,259</b>	<b>\$1,420,712</b>

**SEWER CAPITAL RENEWAL**

<b>SEWER CAP RENEWAL (513)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	0	0	0	0	30,000
<b>REVENUES</b>					
Capital Renewal Fee				30,000	120,000
<b>TOTAL REVENUES</b>	0	0	0	30,000	120,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$150,000</b>
<b>EXPENDITURES</b>					
Sewer Capital Renewal Projects					150,000
Contingency					
<b>TOTAL EXPENDITURES</b>	0	0	0	0	150,000
<b>ENDING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>

**SANITATION OPERATING FUND**

<b>SANITATION FUND (503)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	1,280,451	1,376,190	1,250,220	1,414,983	1,632,617
<b>REVENUES</b>					
Charges for Services					
Residential Service	2,390,000	2,439,346	2,430,000	2,478,545	2,430,000
Commercial Service	910,000	917,763	900,000	917,991	915,000
<i>Total Charges for Services</i>	3,300,000	3,357,109	3,330,000	3,396,536	3,345,000
Other, Transfers	58,222	61,805	31,140	29,232	30,000
<b>TOTAL REVENUES</b>	3,358,222	3,418,914	3,361,140	3,425,768	3,375,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$4,638,673</b>	<b>\$4,795,104</b>	<b>\$4,611,360</b>	<b>\$4,840,751</b>	<b>\$5,007,617</b>
<b>EXPENDITURES</b>					
Personnel Expenses	1,079,105	1,054,393	1,070,930	1,052,474	1,129,077
Supplies & Services	1,110,600	1,033,576	1,129,580	1,114,112	1,225,500
City and Internal Services	495,236	495,236	516,506	516,506	560,256
Capital Outlay	861,200	518,464	241,200	200,110	659,085
Cash Transfers					
Admin Support - General Fund	212,081	212,081	264,349	264,349	235,305
Admin Support - HURF	66,371	66,371	60,583	60,583	67,122
Contingency	100,000		100,000		100,000
<b>TOTAL EXPENDITURES</b>	3,924,593	3,380,121	3,383,148	3,208,134	3,976,345
<b>ENDING BALANCE</b>	<b>\$714,080</b>	<b>\$1,414,983</b>	<b>\$1,228,212</b>	<b>\$1,632,617</b>	<b>\$1,031,272</b>

911 DISPATCH CENTER FUND

911 DISPATCH CENTER (591)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	238,326	331,150	388,894	456,535	655,440
<b>REVENUES</b>					
Charges for Services					
KPD	931,903	931,903	931,903	931,903	973,524
KFD	151,008	151,008	151,008	151,008	186,971
NACFD	89,053	79,570	89,053	89,060	120,687
GV	48,043	42,926	48,043	48,044	63,204
PP	7,339	6,561	7,339	7,340	8,114
Lake Mohave Ranchos		41,139		21,372	18,703
Pine Lake	1,457	1,299	1,457	1,460	550
<i>Total Charges for Services</i>	1,228,803	1,254,406	1,228,803	1,250,187	1,371,753
Other, Transfers	15,495	15,507			
<b>TOTAL REVENUES</b>	1,244,298	1,269,913	1,228,803	1,250,187	1,371,753
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,480,624</b>	<b>\$1,601,063</b>	<b>\$1,617,697</b>	<b>\$1,706,722</b>	<b>\$2,027,193</b>
<b>EXPENDITURES</b>					
Personnel Expenses	1,008,926	880,038	1,049,985	728,928	1,034,260
Supplies & Services	49,090	39,750	52,940	52,940	50,190
City and Internal Services	162,740	162,740	177,414	177,414	177,414
Capital Outlay					
Cash Transfers					
Admin Support - General Fund	62,000	62,000	62,000	62,000	62,000
IT - Recording System			30,000	30,000	
Contingency	10,000		10,000		300,000
<b>TOTAL EXPENDITURES</b>	1,292,756	1,144,528	1,382,339	1,051,282	1,623,864
<b>ENDING BALANCE</b>	<b>\$187,868</b>	<b>\$456,535</b>	<b>\$235,358</b>	<b>\$655,440</b>	<b>\$403,329</b>

FLEET INTERNAL SERVICES FUND

FLEET SERVICES (601)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	105,042	140,453	133,835	136,438	80,345
<b>REVENUES</b>					
Transfers	1,240,203	1,240,203	1,290,323	1,290,323	1,399,687
Other	1,500	928	1,000	1,000	1,000
<b>TOTAL REVENUES</b>	1,241,703	1,241,131	1,291,323	1,291,323	1,400,687
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,346,745</b>	<b>\$1,381,584</b>	<b>\$1,425,158</b>	<b>\$1,427,761</b>	<b>\$1,481,032</b>
<b>EXPENDITURES</b>					
Personnel Expenses	491,042	491,642	488,884	488,612	492,510
Supplies & Services	676,580	652,928	726,600	757,350	685,050
City and Internal Services	39,470	39,470	40,344	40,344	40,344
Capital Outlay	64,200	61,106	61,200	61,110	61,200
Contingency	50,000		50,000		50,000
<b>TOTAL EXPENDITURES</b>	1,321,292	1,245,146	1,367,028	1,347,416	1,329,104
<b>ENDING BALANCE</b>	<b>\$25,453</b>	<b>\$136,438</b>	<b>\$58,130</b>	<b>\$80,345</b>	<b>\$151,928</b>

**INSURANCE INTERNAL SERVICES FUND**

<b>INSURANCE SERVICES (602)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	1,280,301	1,281,068	1,468,551	1,216,977	1,104,471
<b>REVENUES</b>					
Transfers	605,000	605,000	605,000	605,000	605,000
Other	7,000	7,351	7,000	6,000	6,000
<b>TOTAL REVENUES</b>	612,000	612,351	612,000	611,000	611,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,872,301</b>	<b>\$1,893,419</b>	<b>\$2,080,551</b>	<b>\$1,827,977</b>	<b>\$1,715,471</b>
<b>EXPENDITURES</b>					
Profession Services		206,494	400,000	237,800	300,000
Self Insurance	125,000	80,320	135,000	78,857	135,000
Insurance Premiums	365,000	389,628	375,000	406,849	400,000
Transfers - General/HURF Allocation					
Contingency	100,000		100,000		100,000
<b>TOTAL EXPENDITURES</b>	590,000	676,442	1,010,000	723,506	935,000
<b>ENDING BALANCE</b>	<b>\$1,282,301</b>	<b>\$1,216,977</b>	<b>\$1,070,551</b>	<b>\$1,104,471</b>	<b>\$780,471</b>

FACILITIES MAINTENANCE INTERNAL SERVICES FUND

FACILITIES MAINTENANCE (603)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	551,854	638,683	532,783	661,757	592,359
<b>REVENUES</b>					
Transfers	689,155	689,155	682,600	682,600	682,600
Other	3,000	5,255	3,000	3,500	2,500
<b>TOTAL REVENUES</b>	692,155	694,410	685,600	686,100	685,100
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,243,809</b>	<b>\$1,333,093</b>	<b>\$1,218,383</b>	<b>\$1,347,857</b>	<b>\$1,277,459</b>
<b>EXPENDITURES</b>					
Personnel Expenses	254,339	242,214	261,971	240,648	309,125
Supplies & Services	459,700	342,767	383,800	387,700	376,500
City and Internal Services	2,048	2,048	2,150	2,150	2,150
Capital Outlay	157,500	84,307	127,500	125,000	155,000
Contingency	50,000		50,000		50,000
<b>TOTAL EXPENDITURES</b>	923,587	671,336	825,421	755,498	892,775
<b>ENDING BALANCE</b>	<b>\$320,222</b>	<b>\$661,757</b>	<b>\$392,962</b>	<b>\$592,359</b>	<b>\$384,684</b>

**INFORMATION TECHNOLOGY INTERNAL SERVICES FUND**

<b>INFORMATION TECH (604)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	152,080	200,867	203,012	226,340	345,866
<b>REVENUES</b>					
Transfers	1,102,710	1,102,710	1,269,952	1,269,952	1,182,952
Other	1,500	1,438	400	1,000	1,000
<b>TOTAL REVENUES</b>	1,104,210	1,104,148	1,270,352	1,270,952	1,183,952
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,256,290</b>	<b>\$1,305,015</b>	<b>\$1,473,364</b>	<b>\$1,497,292</b>	<b>\$1,529,818</b>
<b>EXPENDITURES</b>					
Personnel Expenses	570,518	561,923	573,279	577,814	605,594
Supplies & Services	381,510	329,168	395,360	371,330	445,180
City and Internal Services	11,385	11,385	11,474	11,474	11,474
Capital Outlay	182,000	176,199	199,500	190,808	226,650
Contingency	100,000		50,000		50,000
<b>TOTAL EXPENDITURES</b>	1,245,413	1,078,675	1,229,613	1,151,426	1,338,898
<b>ENDING BALANCE</b>	<b>\$10,877</b>	<b>\$226,340</b>	<b>\$243,751</b>	<b>\$345,866</b>	<b>\$190,920</b>

**BENEFITS RESERVE INTERNAL SERVICES FUND**

<b>BENEFITS RESERVE (605)</b>	<b>Budget FY 2013-14</b>	<b>Actual FY 2013-14</b>	<b>Budget FY 2014-15</b>	<b>Estimated FY 2014-15</b>	<b>Adopted FY 2015-16</b>
<b>BEGINNING BALANCE</b>	2,834,775	2,751,172	2,080,334	2,045,542	1,784,224
<b>REVENUES</b>					
Transfers	3,748,655	3,566,493	3,579,827	3,597,014	4,015,510
Other	515,000	517,072	535,000	511,644	517,500
<b>TOTAL REVENUES</b>	4,263,655	4,083,565	4,114,827	4,108,658	4,533,010
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$7,098,430</b>	<b>\$8,834,737</b>	<b>\$6,195,161</b>	<b>\$6,154,200</b>	<b>\$6,317,234</b>
<b>EXPENDITURES</b>					
Claims & Expenses	4,300,000	4,314,422	4,500,000	4,347,017	4,514,380
Transfers & Other	32,500	22,983	32,500	22,959	32,500
Department Disbursements	451,790	451,790			
Contingency	250,000		250,000		250,000
<b>TOTAL EXPENDITURES</b>	5,034,290	4,789,195	4,782,500	4,369,976	4,796,880
<b>RESERVE POST EMPLOYMENT BENEFIT</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>
<b>ENDING BALANCE</b>	<b>\$884,140</b>	<b>\$845,542</b>	<b>\$212,661</b>	<b>\$584,224</b>	<b>\$320,354</b>

IMPROVEMENT DISTRICT DEBT FUNDS

IMPROVEMENT DISTRICT DEBT FUNDS	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	3,116,255	3,141,522	2,630,981	2,757,196	2,553,870
<b>REVENUES</b>					
Principal & Interest Revenue	1,104,589	1,246,009	1,101,535	1,415,531	770,119
Transfers			25,000	25,000	
Other - Interest Earned		9,632	5,100	6,050	
<b>TOTAL REVENUES</b>	1,104,589	1,255,641	1,131,635	1,446,581	770,119
<b>TOTAL FUNDS AVAILABLE</b>	<del>\$4,220,844</del>	<del>\$4,397,163</del>	<del>\$3,762,626</del>	<del>\$4,203,777</del>	<del>\$3,323,989</del>
<b>EXPENDITURES</b>					
Services	898	1,148	898	2,073	1,148
City and Internal Services	33,440	33,440	33,440	33,440	33,440
Transfers		164			
Debit Payments	1,605,215	1,605,215	1,614,394	1,614,394	1,610,813
Airway Ave Railroad Crossing, Wallapai-Martene, East Golden Gate,KAT/Banks					
<b>TOTAL EXPENDITURES</b>	1,639,553	1,639,967	1,648,732	1,649,907	1,645,401
<b>ENDING BALANCE</b>	<del>\$2,581,291</del>	<del>\$2,757,196</del>	<del>\$2,113,894</del>	<del>\$2,553,870</del>	<del>\$1,678,588</del>

FLOOD CONTROL CONSTRUCTION FUND

FLOOD CONTROL (751)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	720,525	1,613,218	1,088,482	1,756,170	1,417,674
<b>REVENUES</b>					
County Contribution	798,384	726,491	726,491	0	566,267
Interest Earnings/Other Miscellaneous	3,000	8,146	3,000	3,000	3,000
<b>TOTAL REVENUES</b>	801,384	734,637	729,491	3,000	569,267
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$1,521,909</b>	<b>\$2,347,855</b>	<b>\$1,817,973</b>	<b>\$1,759,170</b>	<b>\$1,986,941</b>
<b>EXPENDITURES</b>					
Capital Outlay					
Beverly Avenue Drainage					250,000
Railroad Drainage Channel	150,000	36,097	100,000		100,000
Golden Gate ID Drainage					100,000
North Glen Road	100,000				
Bull Mountain Drainage Channel	200,000		100,000		100,000
Western Avenue-Beverly to Sycamore	200,000		250,000		
Land Acquisition - Drainage	100,000		100,000	91,496	100,000
Southern Vista Subdivision & Steamboat Dr			250,000		250,000
Drainage Maint/Channel Erosion Protection	200,000	141,497	300,000	250,000	300,000
Detroit Avenue Drainage		164,091			
Master Drainage Plan Update					500,000
Contingency	100,000		100,000		100,000
Transfers					
Capital Projects-Airway@Western Wastewater Expansion Fund	250,000	250,000			
<b>TOTAL EXPENDITURES</b>	1,300,000	591,685	1,200,000	341,496	1,800,000
<b>ENDING BALANCE</b>	<b>\$221,909</b>	<b>\$1,756,170</b>	<b>\$617,973</b>	<b>\$1,417,674</b>	<b>\$186,941</b>

GRANTS FUND

GRANTS FUND (752)	Budget FY 2013-14	Actual FY 2013-14	Budget FY 2014-15	Estimated FY 2014-15	Adopted FY 2015-16
<b>BEGINNING BALANCE</b>	470,018	580,986	610,575	604,389	625,389
<b>REVENUES</b>					
Grants					
Federal Magnet, HIDTA, Vest OCDETF, CDBG, JAG, Fire Act, HSIP	1,666,456	1,042,679	3,783,311	1,376,701	3,879,354
State Historic Preservation, Homeland Security, Eastern Pathway, GOHS DHE, Victims Rights GITEM	394,020	160,771	622,180	245,050	1,535,434
County Rico	605,000	485,050	625,000	655,000	655,000
Other Byways, Police, Misc	1,853,440	36,189	1,562,000	422,798	1,580,768
<i>Total Grants</i>	4,518,916	1,724,689	6,592,491	2,699,549	7,650,556
Transfers & Other	94,707	6,039	202,727	135,967	156,893
<b>TOTAL REVENUES</b>	4,613,623	1,730,728	6,795,218	2,835,516	7,807,449
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$5,083,641</b>	<b>\$2,291,714</b>	<b>\$7,405,793</b>	<b>\$3,439,905</b>	<b>\$8,432,838</b>
<b>EXPENDITURES</b>					
Federal	1,542,403	949,645	3,924,225	1,387,668	3,789,426
State	210,000	32,191	315,080	149,950	1,425,334
County	605,000	465,182	1,000,000	655,000	655,000
Other	2,080,923	8,131	1,867,323	401,798	2,028,945
Cash Transfers	456,120	232,176	285,100	220,100	235,100
<b>TOTAL EXPENDITURES</b>	4,894,446	1,687,325	7,391,728	2,814,516	8,133,805
<b>ENDING BALANCE</b>	<b>\$189,195</b>	<b>\$604,389</b>	<b>\$14,065</b>	<b>\$625,389</b>	<b>\$299,033</b>

