



Internal/External Job Announcement

STUDENT INTERN

City of Kingman - Public Works



Submit an on-line City of Kingman Application with your resume at www.cityofkingman.gov

Applications accepted continuously

The City of Kingman Public Works Department is seeking individuals who are interested in seeking part-time work while they pursue their education or completion of their graduate program. We are interested in individuals who are pursuing education in Public Works, Engineering, Construction Management, Information Technology and other related fields. Candidates should be working toward their degrees at a community college or state university or individual could be grad student seeking their Master's. We welcome the opportunity to review your application and resume. Our positions are part-time and are generally project specific. These positions are not eligible for benefits.

Student Intern Salary Placement based on Current Enrollment	Hourly Rate
College/University Freshman/Sophomore: <56 credit hours completed	\$10.00
College/University Junior/Senior: 56 credit hours completed	\$12.00
College/University Graduate degree program	\$15.00

Our Student Interns will be provided opportunities to expand their knowledge, gain experience in working on projects within their field of study. Student Interns are also provided opportunity to work with City staff and the general public.

Currently, we are interested in working with Student Interns for the following areas or projects:

- ◆ Asset Management or Inventory
- ◆ Document Research/Preparation
- ◆ Construction Management
- ◆ Traffic Counts
- ◆ Procurement Procedures
- ◆ Bid Specifications
- ◆ Billing Analysis
- ◆ Job Order Contracting
- ◆ Best Management Practices
- ◆ Energy Audits
- ◆ Standard Operation Procedures
- ◆ Training/Development Plans

To access on-line application process and obtain complete job description, visit our website at www.cityofkingman.gov or Human Resources Department.

Note Reference Examination: The City of Kingman reserves the right to consider the candidates who best overall meet the qualifications and suitability of the position in the succeeding examination processes: experience and training evaluation, testing and/or interviews. After an offer of employment has been made, appointment may be subject to successful completion of a criminal background check and any other appropriate testing/evaluation commensurate with the offered position.

Note Reference American Disabilities Act: When advised, reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any phase of the recruitment process. The City of Kingman does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. EOE

City of Kingman Human Resources Department

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Kingman AZ 86401

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Fax: 928-753-3544

Website: www.cityofkingman.gov