

City of Kingman Park Reservation Permit Form

(Permit for city parks & other public grounds maintained by the City of Kingman Parks & Recreation Department)



3333 N. Harrison St.....(928)757-7919

Evenings/Weekends.....(928)715-3905 or (928)716-2063

Kingman Police Department.....(928)753-2191

Reservation Day(s) & Date(s): _____
Reservation Times Needed: _____

Contact Information of Permit Applicant

Name: _____ **Phone:** _____
Address: _____ **State:** _____ **Zip Code:** _____
Email: _____
Name of Organization (if applicable): _____

Name of Park/Facility Reserving: _____ **Number of Participants:** _____
Type of Event for Reservation: _____

Check Area(s) of Park/Facility Reserving:

- Ramada Ramada I Ramada II Ramada III Barbeque Area Cement Slab
 Grassy Area Monument Area Picnic Table Area Stage Terrace Area

Check Any Additional Requests:

- Alcohol Electrical (20amps) Jump House BBQ Unlocked

Additional Information/Requests: _____

Reservation Fee:

Group less than 100..... \$25.00	Qty. _____	_____
Group 100+..... \$50.00	Qty. _____	_____

Additional Fees:

Irrigation Shut Off (per day)..... \$50.00	Qty. _____	_____
Portable Stage..... \$100.00	Qty. _____	_____
Canopy (Metcalf)..... \$100.00	Qty. _____	_____
Bleachers (per set)..... \$100.00	Qty. _____	_____
Santa's Castle..... \$75.00	Qty. _____	_____
Gate Key (refundable)..... \$25.00	Qty. _____	_____

Ball field Fees (per 1.5 hour time slots)

Before 5pm..... \$11.00	Qty. _____	_____
After 5pm..... \$17.00	Qty. _____	_____

City of Kingman Parks: Canyon Shadow, Cecil Davis, Centennial,
 Fire Fighters, Hubbs, Lewis Kingman, Locomotive, Metcalfe, Mohave,
 Pawnee, Southside, Walleck Ranch, Bonelli House (Grounds Only)

Reservation Fee Total _____

Signature of Permit Applicant: _____ **Date:** _____

I have read the policies of park facilities and other grounds controlled by the City of Kingman and agree to abide by them.

Signature of KPR Employee: _____ **Date:** _____

Rules and Regulations

1. All activities must be under competent, adult supervision, with the organization using the facility assuming full responsibility for any damages to the facility or the equipment.
2. No apparatus or equipment shall be moved into a park facility unless special permission is granted in advance from Parks and Recreation Staff.
3. The permit holder shall indemnify the City of Kingman any and all damages to the facility by any person or persons attending the affair, and all liability and damages to any persons for injuries, including death.
4. Parking shall not be allowed except within specifically designed parking areas.
5. No lighting of the facilities or use of any electrical appliances may be turned on unless special permission has been given by Parks and Recreation Staff.
6. Notice of cancellation, to the Parks & Recreation Office, must be received 10 days before the event. All cancellations will require a \$5 processing fee.
7. Alcoholic beverages may be brought onto the park facilities once approved in advance by the Parks and Recreation Staff.
8. All statutes and ordinances of the City of Kingman shall be observed.
9. All permits shall be revocable for cause of violation of any terms or conditions of the permit by the Director of Parks and Recreation.
10. A Special Event Permit shall determine if control personnel, such as parking attendants, police, etc. are required. Applicants shall be responsible for control personnel with park facility. City personnel may be required to keep the peace for traffic control and applicant shall be charged for this service.
11. Concession stand rights shall be reserved by the City of Kingman unless specifically stated otherwise in the permit.
12. The City of Kingman strives to make all of its programs, services, and facilities accessible to, usable by, and available to qualified individuals with disabilities. Persons with disabilities are encouraged to call regarding program eligibility requirements, accessibility, and accommodations for participation.
13. The general public may use sections of the park during a permit time, such as playground areas.
14. Facility User shall comply with Title II of the Americans with Disabilities Act and all other applicable state and local rules in the use of this public facility.
15. Any problems at facility call Kingman Police Department.
16. NO GLASS containers allowed.
17. NO ANIMALS ALLOWED IN CITY PARKS.