

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council Chambers  
310 N. 4<sup>th</sup> Street**

**5:30 P.M.**

**AGENDA**

**Tuesday, October 16, 2012**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

**INVOCATION** will be given by Reverend Pam Wagner of St. John's Methodist Church

**PLEDGE OF ALLEGIANCE**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**1. APPROVAL OF MINUTES**

The Regular meeting minutes of October 2, 2012

**2. APPOINTMENTS**

**a. Economic Development Marketing Commission**

Economic Development Marketing Commission (EDMC) has one vacant seat. At their September 12, 2012 meeting the commission had two (2) applications; Chuck Waalkens and Mark Retersdorf. **The Commission is recommending both applicants and is requesting that Council choose the applicant to fill the vacant seat.**

**b. Parks and Recreation Commission**

The Parks and Recreation Commission at their Regular Meeting on September 19, 2012 reviewed City of Kingman Boards and Commission applications to fill the vacancy on the Commission. **The Commission recommends Council appoint Michael Powell to fill the vacancy or provide staff with direction.**

**3. PROCLAMATION**

**Extra Mile Day**

Kingman is a community that acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service. Kingman acknowledges the mission of the Extra Mile America Foundation to create 200 Extra Mile cities and states in America and is proud to support "Extra Mile Day" on November 1, 2012.

**4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

5. **CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. **Liquor License Application #10083265**

Agent and Applicant Lauren Merrett of Maverik, Inc., located at 3480 E. Andy Devine, Kingman, Arizona, has applied for a Series 10, Beer and Wine store liquor license. **Staff recommends approval.**

b. **Special Event Liquor License Application**

Agent and Applicant Pamela Wilkinson of the Kingman Area Chamber of Commerce, located at 120 W. Andy Devine, Kingman, Arizona, has applied for a Special Event Liquor License to host the Annual Wine and Cheese Event on November 17, 2012, from 5:00 p.m. to 12 Midnight. **Staff recommends approval.**

c. **Magistrate Court Building Security Project**

In a continuing effort to enhance the safety and security of our staff, building and customers, the Court is asking Council to appropriate \$20,000 from our local Court Enhancement Fund to install security cameras and monitors inside and outside the Court building. We are the last Court in Mohave County to complete this project. The 2 available vendors in Mohave County were contacted and only 1, NW Security, submitted a complete proposal. The funds for the project will come solely from the Court Enhancement Fund, which is money generated from the users of the Court, and will have no impact on the current Court budget. **Staff recommends approval.**

d. **Authorization to approve a contract with RDO Equipment CO. for a new John Deere 310SK backhoe for the Water Department .**

Staff is requesting Council authorize an exception to the formal bidding process and contract with RDO Equipment CO. for the purchase of a John Deere 310SK backhoe for the water operation and maintenance department. Staff is recommending a contract with RDO Equipment because they are registered to offer National Joint Powers Alliance (NJPA) contract pricing for Backhoes. The NJPA is a Municipal Contracting agency operating under the legislative authority of Minnesota Statute 123A.21. All NJPA bid contracts have been competitively solicited nationally, reviewed and awarded by the NJPA Board of Directors in accordance with Minnesota public purchasing rules and regulations under the Municipal Contracting Laws, M.S. 471.345. The Council approved in the budget for Fiscal Year 2013 \$120,000.00 for this purchase. **Staff is recommending Council approve a contract with RDO Equipment for \$107,488.23.**

6. **OLD BUSINESS**

None

7. **NEW BUSINESS**

**Resolution No. 4816---authorizing the Mayor to sign an Intergovernmental Agreement (IGA) with Kingman Unified School District (KUSD) for the joint use of buildings**

KUSD staff approached the city regarding the use of the former Development Services offices at 201 N. Fourth Street. The district is establishing an on-line academy resource center. As part of this proposed

IGA, the District would pay all utility costs for the building and handle routine maintenance including cleaning. The city would be responsible for maintenance of heating, cooling, lighting, electrical, and roofing systems. The city would also receive access to KUSD meeting room facilities, including those at the new Lee Williams High School. The city and KUSD have entered into previous agreements regarding joint use of recreational facilities. **Staff recommends approval.**

**8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

If needed

**ADJOURNMENT**

**Posted** \_\_\_\_\_ **by** \_\_\_\_\_