

# Kingman Area Regional Transit

We'll KART you around!



## PRIVATE SECTOR POLICIES AND PROCEDURES

### 1) Methodology for periodic review of existing services vs. private sector:

Kingman Area Regional Transit, a division of the City of Kingman, is subject to regular review by persons other than those directly involved with daily and ongoing operations.

Quarterly written reports regarding system operations are submitted to the Kingman City Council. Those reports feature comparisons between the identified performance standards in our existing ADOT contract and the actual results of that month's activities.

The Public Transit Coordinator is available at the City of Kingman Transit Advisory Commission quarterly meetings to answer questions and provide clarification as needed. The Public Transit Coordinator will also attend Kingman City Council meetings as necessary.

Copies of these reports are made available to the public in attendance as well as being considered for public reporting by the local news media representatives in attendance.

At the present time, in our area of operations, there are not any private operators offering transportation services to the general public that approach mass public transportation service concepts.

There are four (4) local taxi style service providers and there are not any other local bus services that provide transportation service to the general public at large.

Our knowledge of the taxi style operators is very limited. Kingman Area Regional Transit refers potential customers to those operators as a matter of standard practice when asked about other services.

Greyhound and Amtrack both provide a stop in Kingman but do not provide local service, only inter-city transportation outside of the present area of operation.

### 2) Established criteria for private service providers

- a) identify transportation needs not being met by our existing services
- b) identify feasible ways or means to provide services to meet such needs
- c) identify which services can be coordinated with existing services, public and private

- d) describe transportation solutions which involve a greater use of existing transportation resources
- e) demonstrate (by providing supporting data and information) cost effective comparisons and low cost-best service
- f) provide written documentation such as letters of request for private providers, stating support for the application, listing specific reasons and facts to support their position and opinions
- g) demonstrate and verify a background or abilities that are applicable to the profession of commercial transportation

3) Methodology for making true cost comparison:

The applicant will be required to submit an itemized budget identifying all proposed administrative, operational and capital costs.

All line items will be subject to documentation for verification purposes.

4) Private operator complaints:

Kingman Area Regional Transit has been in operation since April 14, 2003. Two objections have been received from Kingman Cab.

5) Resolution of conflict procedures:

- a) Kingman Area Regional Transit shall encourage the private provider to resolve the matter locally on an informal basis. This may be accomplished through meetings, sharing of information or other good faith efforts. However, if the matter can not be resolved in an informal manner than attempts at resolution will be made via formal meetings, public hearing forums or other feasible local mechanisms.
- b) Upon failure to resolve the dispute locally either party (or both) shall appeal to the Arizona Department of Transportation by submitting a written statement to ADOT's Section 5311 Administrator to request a meeting along with a complete written package containing a concise statement of their respective positions to be submitted to the Administrator seven (7) working days prior to the meeting. The written package shall include:
  - i. Costs to provide the proposed level of service per passenger
  - ii. Description of both parties' experience and knowledge of public transportation principles and requirements
  - iii. Proposed fares
  - iv. Description of equipment and/or vehicles used or to be used
  - v. Other relevant evidence or information the agency may request or deem necessary
- c) The administrator is expected to set a meeting date, time and location in an attempt to bring both parties together and resolve the situation.