

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
Mohave County Administration Building 700 W. Beale St. Kingman, AZ 86401**

5:30 PM

AGENDA

Tuesday, December 19, 2017

****A member of the Common Council may be attending the meeting telephonically****

REGULAR MEETING

CALL TO ORDER AND ROLL CALL --- ALL COUNCIL MEMBERS WERE PRESENT.

INVOCATION

Invocation will be given by Peter Ernst of Family Bible Church.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVALOFMINUTES

- a. Regular Meeting Minutes of December 5, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

2. AWARDS/RECOGNITION

a. ISO Class 1 Presentation

Representatives from the Insurance Services Office will present information and recognition to the Kingman Fire Department which received a Public Protection Classification (PPC) from the Insurance Services Office (ISO) of 1.

b. Presentation by FIRST Lego League Team 3862 and 31,707 ETF

The Kingman Academy of Learning FLL teams will present their innovative solutions to a real world problem before their competition in Tempe in a few weeks. These students are required to present to various groups as part of their qualifications for competition.

3. CALLTOTHEPUBLIC-COMMENTSFROMTHEPUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENTAGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

- a. Donation of Equipment to MAGNET**

MAGNET has been awarded a versatile 4 wheel drive armored vehicle through the Defense Logistics Agency. As the City of Kingman serves as the fiduciary for the task force the vehicle will be titled under City of Kingman/MAGNET and available for high risk search warrants throughout the county. **Staff recommends acceptance of the vehicle and titling under the City of Kingman/MAGNET. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Award of Combating Opioid Overdose through Community-level Intervention Initiative (COOCLI) grant

The Kingman Police Department has been awarded a Combating Opioid Overdose through Community-level Intervention Initiative (COOCLI) from the University of Baltimore. The award is for \$128,912.00 beginning December 1, 2017 through November 30, 2018. **Staff recommends acceptance of the grant and authorization for the Mayor and Program Director to sign the grant agreements. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Proposed Resolution No. 5118 approving a partial release of assurances for sidewalks within Southern Vista IV, Tract 6023 in the amount of \$7,394.21 and conditional acceptance of improvements for 12-months

A cash escrow assurance agreement in the amount of \$21,694.00 for the completion of sidewalks was accepted by the Council in 2016 for Southern Vista IV, Tract 6023. The developer and subdivider, Angle Homes, Inc., has requested an additional release of the assurance agreement where sidewalks have been completed. The remainder of the assurance will be released by the City after completion of the guarantee period. **Staff recommends approval of Resolution No. 5118. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

d. Approval of Resolution No. 5117 and Ordinance No. 1842 Adopting Revised MAG Standard Specifications and Details and City of Kingman Addendums

The Maricopa Association of Governments (MAG) is a Council of Governments (COG) that serves as a regional public agency for the metropolitan Phoenix area. One of the responsibilities of MAG is to sponsor and distribute Uniform Standard Specifications and Details for the construction of public works improvements. The City is currently operating under the 2012 MAG Standard Specifications and Details. The proposed changes to the 2017 City Standard Specifications and Details are summarized and attached to this communication. The 2017 version of the MAG Standard Specifications and Details are also attached. **Staff recommends approval of Resolution No. 5117 and Ordinance No. 1842 adopting the MAG Standard Specifications and Details revised through 2017 and adoption of the 2017 City of Kingman Addendums to the MAG Standard Detail and Specifications and Details. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. Approval of Job Order Proposal from Desert Construction for street and drainage improvements to Sycamore Avenue between Western Avenue and Stockton Hill Road, ENG16-0014

On January 17, 2017 the Council approved a Job-Order-Contract with Desert Construction for street and drainage related work. Staff asked Desert Construction for a Job Order proposal for project ENG16-0014 which includes storm drain and street improvements on Sycamore Avenue between Western Avenue and Stockton Hill Road. This segment of Sycamore Avenue receives a significant amount of storm runoff from the west which often inundates Stockton Hill Road. This project consists of installing storm drains, manholes, catch basins, asphalt pavement, pavement markings and other related work. The attached proposal includes a Guaranteed Maximum Price (GMP) of \$749,456.97 for this work. The project completion time is expected to be ninety (90) days from the issuance of a Notice to Proceed. **Staff recommends approval of the attached Job Order proposal from Desert Construction, Inc. and authorizing the Mayor to sign on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

f. Liquor License Application- Hot Pizzas, LLC.

Applicant Theresa J. Morse of Hot Pizzas, LLC. has applied for a Acquisition of Control Change for the liquor license located at 3285 E. Andy Devine Ave. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

g. Approval of Job Order Contract Price Proposal from Rummel Construction, Inc. for street and drainage improvements to Gates and Golden Gate Avenues just east of Stockton Hill Road, ENG16-0020

On January 17, 2017 City Council approved a Job-Order-Contract with four contractors, including Rummel Construction, Inc., for street and drainage related work. Staff asked Rummel Construction, Inc. for a Job Order proposal for project ENG16-0020 which includes installation of a detention basin, storm drains, a rip-rap lined channel and street improvements on Gates Avenue and Golden Gate Avenue just east of Stockton Hill Road. The attached proposal from Rummel Construction, Inc. includes a Guaranteed Maximum Price (GMP) of \$277,224.50 for this work. The project completion time is expected to be thirty (30) working days from the issuance of a Notice to Proceed. **Staff recommends approval of the attached Job Order proposal from Rummel Construction, Inc. and authorizing the Mayor to sign on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

h. 2018 Operating Agreement for the Kingman Railroad Museum

The Whistle Stop Railroad Club has operated the Kingman Railroad Museum for the City under a professional services agreement since 2012 which has been renewed on an annual basis. Attached is the proposed agreement for calendar year 2018, which has no changes from the previous annual agreements. **Staff recommends renewing the professional services agreement with the Whistle Stop Railroad Club for calendar year 2018. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. OLDBUSINESS

a. Discussion and possible creation of Annual Workshop

At the December 5, 2017, Regular Meeting Councilmember Scott Stehly had requested a discussion item regarding creation of an annual workshop in January between the city council and the city commissions. Staff was directed to put together a preliminary framework for this work session for final Council consideration. Staff has identified three options as potential framework for this meeting, as well as pros and cons for each for Council consideration. **Staff recommends that Council consider the three presented options as well as the fiscal impact for each and direct staff to proceed with the option that they prefer. MOTION TO APPROVE A COUNCIL CREATED OPTION FOR A JOINT COUNCIL/COMMISSIONS WORK SHOP, CREATE A COMMISSION HANDBOOK INCLUDING INFORMATION REGARDING THE GENERAL PLAN 2030, AND CONDUCT A SURVEY OF THE COMMISSIONS WAS PASSED BY A VOTE OF 7-0.**

6. NEWBUSINESS

a. Approval of the FY2018-19 Budget Calendar

The FY2018-19 budget season has begun, and a FY2018-19 budget calendar has been drafted for the City Council to review and ultimately approve. The budget calendar being presented includes all dates that affect the City Council. Staff is also proposing to hold a Compensation Plan Work Session in February, but a date has yet to be selected. **Staff recommends Council select a date and time to hold the Compensation Plan Work Session and approve the budget calendar with the selected date included. MOTION TO APPROVE WITH THE WORK SESSION ON COMPENSATION BEING HELD ON FEBRUARY 28, 2018 WAS PASSED BY A VOTE OF 7-0.**

b. Ordinance No. 1846: Discussion and Possible Action Amending City Code Article II, 2-16.1(d)

Discussion and possible action amending City Code Article II, 2-16.1(d) defining meeting structure. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

7. REPORTS

a. Annual Christmas Tree Lighting

Staff will provide a report on the 2017 Christmas Tree Lighting as well as information on changes staff is hoping to make to the event in 2018.

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

9. EXECUTIVE SESSION

a. Airport Lease Litigation

Pursuant to ARS 38-431.03(A)(4), the City Attorney is requesting the Council go into executive session to discuss and provide direction on the airport lease litigation. **MOTION TO GO INTO EXECUTIVE SESSION WAS PASSED BY A VOTE OF 7-0.**

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.