

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council Chambers  
Mohave County Administration Building 700 W. Beale St. Kingman, AZ 86401**

**5:30 PM**

**AGENDA**

**Tuesday, January 2, 2018**

**\*\*A member of the Common Council may be attending the meeting telephonically\*\***

**WORKSESSION**

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

- 1 Airport Operations Options **DIRECTION WAS PROVIDED TO BRING THIS FUNCTION INTO THE CITY AS A DEPARTMENT WITH A DIRECTOR REPORTING TO THE CITY MANAGER.**
- 2 City Website Redesign **THIS ITEM WAS FOR INFORMATION ONLY.**
- 3 Future Work Session Calendar **THIS ITEM WAS FOR INFORMATION ONLY.**
- 4 Gateway Arch, ENG15-0072 **DIRECTION WAS PROVIDED TO STAFF REGARDING THE LOCATION AND POTENTIAL CONTENT OF THE ARCH.**
- 5 Presentation on the Kingman Municipal Court Community Restitution Program **THIS ITEM WAS FOR INFORMATION ONLY.**

**MOTION TO RECESS THE MEETING BEGINNING AT 6:34 P.M. AND RETURN AT 7:00 P.M. WAS APPROVED BY A VOTE OF 6-0.**

**REGULAR MEETING**

**ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M. CALL TO ORDER AND ROLL CALL --- ALL COUNCIL MEMBERS WERE PRESENT EXCEPT COUNCILMEMBER SCOTT STEHLY WHO WAS EXCUSED.**

**INVOCATION**

Invocation will be given by Pastor Peter Ernst of Family Bible Church. **A MOMENT OF SILENCE WAS OBSERVED IN PLACE OF THE INVOCATION.**

**PLEDGE OF ALLEGIANCE**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**1. APPROVAL OF MINUTES**

- a. **Work Session Meeting Minutes of July 27, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- b. **Special Meeting Minutes of August 17, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**
- c. **Work Session Meeting Minutes of September 27, 2017. MOTION TO APPROVE**

**WAS PASSED BY A VOTE OF 6-0.**

- d. Regular Meeting Minutes of December 19, 2017. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

## **2. APPOINTMENTS**

**a. Appointment to Planning and Zoning Commission**

The Planning and Zoning Commission met on December 12, 2017 and reviewed two current Boards and Commission applications from Mike Blair and Charmayne Keith. The commission felt that both candidates were worthy of Council consideration. **The Planning and Zoning Commission voted 7-0 to recommend that the City Council choose one of the applicants to serve a three-year term ending on December 31, 2020. MOTION TO APPOINT CHARMAYNE KEITH WAS APPROVED BY A VOTE OF 4-2 WITH MAYOR GATES AND COUNCILMEMBER KRESS VOTING NAY.**

**b. Appointment to Clean City Commission**

The terms of commission members Sarah Ferry and Joe Longoria ended on December 31, 2017. The Clean City Commission met on December 21, 2017 and recommended the reappointment of Sarah Ferry to serve on the Clean City Commission. Joe Longoria previously indicated he was not interested in being reappointed. There are no other applications from those interested in serving on the CCC at this time. **Staff recommends reappointing Sarah Ferry to serve a term on the Clean City Commission ending on December 31, 2020. MOTION TO REAPPOINT SARAH FERRY TO THE CLEAN CITY COMMISSION WAS PASSED BY A VOTE OF 6-0.**

## **3. AWARDS/RECOGNITION**

**a. Employee Recognition**

In appreciation for their hard work, dedication, and loyalty the Mayor and Council would like to recognize employees who have reached years of service milestones, beginning at five years of service and continuing at each five year interval. In addition, Mayor and Council would like to congratulate the following retirees on their retirement: Bradley Abraham who retired from the Fire Department on November 7, 2017 with over 27 years of outstanding service and Robert Kanthack who retired from the Parks & Recreation Department on December 31, 2017 with over 28 years of outstanding service. **MAYOR GATES PRESENTED CERTIFICATES TO EACH EMPLOYEE PRESENT.**

**b. Presentation by First Lego League Team 3862 and 31,707 ETF**

The Kingman Academy of Learning FLL teams will present their innovative solutions to a real world problem before their competition in Tempe in a few weeks. These students are required to present to various groups as part of their qualifications for competition.

## **4. CALL TO THE PUBLIC-COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

## **5. CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

**a. Transfer ownership of M.A.G.N.E.T. forfeited vehicle**

On July 13, 2017, a John Deere Backhoe was forfeited to the State of Arizona and the City of

Kingman/M.A.G.N.E.T. as a result of a criminal investigation by the M.A.G.N.E.T. task force. The M.A.G.N.E.T. Board of Directors voted unanimously on December 13, 2017 to approve a request to transfer ownership of the above listed vehicle from the City of Kingman/M.A.G.N.E.T. to the City of Kingman. **Staff recommends approval to transfer ownership of the above listed vehicle from the City of Kingman/M.A.G.N.E.T. to the City of Kingman. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**b. Updated M.A.G.N.E.T. Intergovernmental Agreement**

On November 13, 2017 the Arizona Department of Public Safety served notice on the Mohave Area General Narcotics Enforcement Team (M.A.G.N.E.T.) that they would be leaving the task force effective December 31, 2017. Based upon the change, staff has updated the current operating Intergovernmental Agreement (IGA) adopted on October 18, 2011 to reflect the exclusion of the Arizona Department of Public Safety. **Staff recommends approval of the IGA and authorizing the Chief of Police and the City Attorney to sign on behalf of the City of Kingman. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**c. Street Sweeper Rebuild**

The Street Division's fleet of street sweepers have an average age of 14 years and many hours of use. The Streets Division obtained a proposal, from Norwood Equipment Inc, to complete a rebuild of one sweeper. This proposal was obtained utilizing Maricopa County Cooperative Contract number 15021-C. This rebuild will reduce downtime and maintenance needs for the sweeper that is rebuilt. This rebuild will be approximately 30 percent the cost of a new unit. **Staff recommends approval of the attached Job Order proposal from Norwood Equipment Inc. and authorizing the Mayor to sign on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**d. City Manager Recruitment Brochure, Job Description, and Timeline**

For Council consideration and approval tonight is a draft of the City Manager recruitment brochure, modified job description, and updated recruitment timeline. **Staff recommends Council approve the recruitment brochure, job description, and timeline. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**e. Permanent Liquor License Extension of Premises- House of Hops/Rickety Cricket Brewing**

Applicant Stacy L. Thomson has applied for a permanent extension of premises for House of Hops/Rickety Cricket Brewing located at 526 E. Beale St. Suite A. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**6. OLDBUSINESS**

**7. NEWBUSINESS**

**a. Modification of City Code Article IV Municipal Court, Section 2-71 City Magistrate**

The City Code only allows for a two year term. Staff has prepared an amendment to the City Code to allow for a term of not less than two years and no more than six years. **Staff recommends adoption of Ordinance No. 1847. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**b. Public hearing and consideration of Ordinance No. 1843 amending Section 16.000 Light Industry (I-1) of the Zoning Ordinance of City of Kingman to allow tattoo shops by Conditional Use Permit**

Michele Perry, applicant, has requested a text amendment to Section 16.000 Light Industry (I-1) of the *Zoning Ordinance of the City of Kingman*, to allow a tattoo shop to be added to the list of uses which may be permitted by Conditional Use Permit (CUP). Subsection 16.230 Uses Which May Be Permitted by Conditional Use Permit lists uses that may be permitted in the I-1 zoning district subject to obtaining a CUP as specified in Section 29.000 Conditional Use Permits. The

Planning and Zoning Commission voted 7-0 to recommend adding tattoo shops to the list of uses that may be permitted by CUP as stated in Attachment "A" of Ordinance No. 1843. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

- c. **Public hearing and consideration of Ordinance No. 1844 amending Section 25.000 Sign Code of the Zoning Ordinance of City of Kingman to allow remove the requirement that double faced signs be not less than 30-inches apart, and adding a definition and regulations for Signs in Commercial Subdivisions**

Ventura Hotels dba Home2Suites by Hilton, applicant, desires to construct a 70-foot tall on-premise free-standing LED display sign, with two parallel sign faces over seven feet apart in the C-3. The applicant has requested consideration of a text amendment to Section 25.000 SIGN CODE of the *Zoning Ordinance of the City of Kingman*, to remove the requirement that double faced signs not be less than thirty (30) inches apart for purposes of calculating the sign area, and to increase the allowable height of signs located in the Interstate Corridor from 40-feet to 60-feet above the highest point of the finished grade of the interstate. **Staff and the Planning and Zoning Commission recommend approval of Ordinance No. 1844. MOTION TO APPROVE WAS PASSED BY A VOTE OF 5-0 WITH COUNCILMEMBER LINGENFELTER RECUSING HIMSELF DUE TO A CONFLICT OF INTEREST.**

- d. **Consideration of Ordinance No. 1845 amending Section 4.15 Subdivision of Airspace of the Subdivision Ordinance of the City of Kingman by removing the requirement that condominiums be subject to subdivision approval**

Rand Holmquist, R.L.S., applicant, has requested consideration of a text amendment to Section 4.15 Subdivisions of Airspace of the *Subdivision Ordinance of the City of Kingman*, to delete this section from the Subdivision Ordinance and instead process requests for condominiums as a site plan during the building permit review process. The Planning and Zoning Commission recommendation is reflected in Ordinance No. 1845. **Staff recommends approval of Ordinance No. 1845. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

- e. **Request for Public Auction of Parcel VI-E-C-I at the Kingman Airport and Industrial Park**

Kingman Airport Authority, Inc. is requesting a Public Auction of Parcel VI-E-C-I at the January 16, 2018 City Council Meeting. This parcel contains 1.71 acres and has been appraised at One Hundred Ten Thousand Dollars (\$110,000). **KAA recommends approval. THIS ITEM WAS PULLED FROM THE AGENDA AT THE REQUEST OF KINGMAN AIRPORT AUTHORITY, INC AND WAS NOT DISCUSSED OR CONSIDERED.**

8. **DEPARTMENT REPORTS**

9. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

10. **COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS AND/OR CALENDAR ADJUSTMENTS**

**ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0.**