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CITY MANAGER REPORT CITY OF KINGMAN—MARCH 2017

The information included in this issue reflects February 2017 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual report. detailed in their individual reports.



Planning & Zoning Department—February 2017

PLANNING AND ZONING—GREG HENRY

MEETINGS – FEBRUARY 2017

Planning & Zoning Staff in conjunction with the Engineering Department held a surprise Retirement Potluck for Development Services Director Gary Jeppson who retired on February 6, 2017 after 11 years with the City.

The Planning and Zoning Commission heard two cases at their meeting on February 14:

- **REZONING CASE RZ17-0001:** The Commission recommended approval of the request from UNS Electric, Inc. to rezone property from R-2 to R-R to facilitate the construction and maintenance of a 69kv utility substation on Sunrise Avenue.
- **SUBDIVISION CASE SB16-0007:** The Commission tabled this request for approval of a preliminary subdivision plat for Shangri-La Estates IV Tract 6046. Commissioners wished to initiate conversation with the project developer regarding possible 'green space and beautification for the 102 residential lot subdivision.

The Clean City Commission met February 16

- The Commission held a Community Clean-up at the Fairgrounds on February 18 with the help of the City Sanitation Department and inmates from the Correctional Facility.
- Scheduled an Adopt-a-Highway Clean-Up in the area next to Bashas market on Highway 66 for Saturday April 8th beginning at 8:00 AM to 10:00 AM.
- Discussed preliminary plans for Arbor Day on Saturday April 29. The Parks Department will assist the Commission with planting and beautification.

The Historical Preservation Commission met on February 28:

- Commissioners Shawn Walsh and Jacqueline Huntoon plan to attend the Historical Preservation Conference in Oro Valley in June
- HPC voted to send the Building Landmark and Sign Landmark programs to the next available council meeting to seek direction on how or if to proceed.
- Commission volunteer C. Russell gave the HPC an update on the status of the RR/Mining Monument project. Mr. Russell says it will be done by April 1

The Planning and Zoning staff presented the 2016 Annual Report to the Planning and Zoning Commission on February 22. Staff honored the Commission with a luncheon at the Dambar Restaurant

Planning and Zoning staff:

- ◆ Met with current residents of Shangri-La Estates to discuss concerns with traffic and green space of future development Shangri-La Estates IV, Tract 6046. Also present was the project engineer, developer and Planning Commissioner Vickie Kress. Project Engineer Ray Stadler is working with the developer to create open space for the neighborhood, and will submit new plans to the Planning Dept. The Traffic Safety Committee plans to address the traffic concerns at an upcoming meeting
- ◆ Working with Buxton and the Economic Development Commission regarding retail recruitment for the area
- ◆ Initiated contact with the Census Bureau to provide information and statistics regarding the 2020 Census
- ◆ Reviewing submittal for the Preliminary Plat for Pasadena Estates
- ◆ GIS Coordination with Engineering Department and Mohave County
- ◆ Text Amendment case Z017-0001 is a request to allow banners honoring active military personal to be attached to designated city light poles on a year-round basis. This request will be heard by the Planning Commission in March
- ◆ Continues to work with the Building Department/ Fire Life and Safety Department to reorganize the permitting review process

The Historic Preservation Commission in conjunction with the Mohave Explorer's Group and the help of C. Russell are cutting stones donated from local mines to replicate the original Miner's Monument that was located where the Harvey House once stood on the corner of Fourth Street and Andy Devine Avenue.

The new monument is to be placed in the courtyard next to the Train Depot, and is expected to be done in April.



City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2016 and 2017.



	February, 2017	February, 2016
Domestic Violence	46	23
DUI	24	20
Theft/Shoplifting	30	41
Criminal Traffic (non DUI)	7	12
Code Enforcement	10	3
Miscellaneous Misdemeanors	45	50
Total Charges	162	149
Number of Files Opened	98	106
Pretrial Conferences	85	127
Change of Pleas	86	87
Status Hearings	13	29
Trials	10	14
Other Court Events	144	152

City Clerk—Sydney Muhle

As of February 28, 2017 there were 1790 active City of Kingman business license accounts. During the month of February the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held. The City Clerk's Office also facilitated TDC, EDMC and HPC meetings during the month of February.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

The City Clerk's Office also assembled the City Manager Report and the e-newsletter for the month of February.

The City also reached a significant milestone as 1000 dog license were issued through the City Clerks Office.



CLERK ACTIVITY—DECEMBER 2016		
	VOLUME	REVENUE
New Business Licenses Issued	29	
Special Event Permits Issued	4	
Public Notary Requests	6	\$14.00
Special Event Vendor Permits	1	\$286.00
Special Event Liquor License	2	\$50.00
TOTAL REVENUE - DECEMBER 2016		\$10,829.00

UPCOMING COMMUNITY EVENTS	
EVENT	DATE
Kingman Farmers Market, 102 E. Beale St., Kingman	3/18—10 a.m. to 2 p.m.
Grand Opening—Kingman Center for the Arts, 208 E. Beale Street, Kingman	3/25—10 a.m. to 5 p.m.
Drive In Movie—Baseball Theme—Southside Baseball Park, 1001 Buchanan,	March 31—6:30 to 9 p.m.



Engineering—Greg Henry

FEBRUARY 2017	
WATER AND SEWER ACTIVITIES	Engineering staff responded to 87 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.
ENG16-0064	An Approval to Construct was issued for approximately 676 linier feet of an 8-inch PVC C-900 water line extension in Fairfax Avenue and Berk Avenue for 825 Sunrise Avenue

MEETINGS-FEBRUARY 2017	
Feb 1	ENG16-0323 Home 2 Suites Meeting
Feb. 2	Staff Meeting
Feb. 2	Walleck Ranch Meeting
Feb. 3	Mag. Addendum Meeting
Feb. 3	SB17-0001 Southern Vista V Tract 6048-A Meeting
Feb. 14	Planning & Zoning Meeting
Feb. 15	ENG16-0030 GIS Parks Application Meeting
Feb. 22	ENG16-0030 GIS Upgrade Discussion
Feb. 22-23	FHWA & ASLD Meeting in Phoenix
Feb. 28	Downtown Development Strategy Meeting

RIGHT OF WAY ACTIVITIES-FEBRUARY 2017	
33	Permits to work in Public Right-of-Way
26	Sewer Connection Permits
5	Sewer Taps (5 inside, 0 outside)
6	Utility Permits for water meters in the County
17	Utility Permits for water meters in the City
8	Sewer Availability Letters

TRAINING-FEBRUARY 2017	
Feb. 23	Public Works Inspection attended FHWA Asphalt Compaction Seminar in Phoenix

DESIGN ACTIVITIES UPDATE-FEBRUARY 2017			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG15-048	Project includes design of Eastern Street between Pasadena and Airway Avenues	Ritoch-Powell and Associates for preparation of project plans and reports	Design expected to be complete May 2017
ENG15-046	Project to update the City's Water Master Plan	Sunrise Engineering for preparation of report and water system modeling	Project is expected to be complete May 2017
ENG15-050	Project to update the City's traffic signal controller at Fourth Street and Andy Devine	Lee Consulting for preparation of plans and specifications	Design expected to be complete April 2017
ENG15-0075	Project involves a grant from FEMA for new City-wide contour mapping	Mohave County Flood Control Flood District with a \$60,000 match from the City	Project expected to be complete June 2017

CAPITAL EXPENDITURES-FEBRUARY 2017		
CONTRACTOR	PROJECT	AMOUNT
Controlled Energy	ENG16-0055	\$2,800.00
Chicago Title	ENG15-018	\$8,371.09
JE Fuller	ENG16-0013	\$18,805.47
Ritoch-Powell	ENG15-048	\$51,281.32
Sunrise Engineering	ENG16-0030	\$9,921.35
Capital Expenditures processed during the month of February		\$91,179.23

CONSTRUCTION ACTIVITIES UPDATE-FEBRUARY 2017		
PROJECT	PURPOSE	STATUS
ENG14-084	Contract includes several water and sewer projects at various locations throughout the City	Work on the water and sewer lines in the downtown area is ongoing. Installation of various water and sewer projects is ongoing

CONSTRUCTION PHOTOS-FEBRUARY 2017



ENG16-0024 Street Improvements/Moose Lodge



ENP16-0050 Southwest Behavioral Sidewalk



ENG16-0006 Kingman Heights Renovations

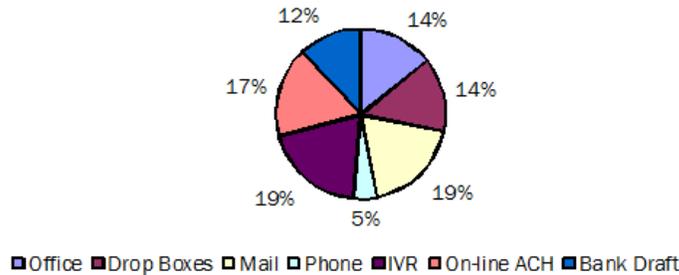


ENP16-0050 Southwest Behavioral Pavement

Finance—Tina Moline

City of Kingman – Utility Payment Statistics—The primary source of payment for utility customers continues to be checks; almost 37% of customers use this method. Debit and credit card payments come in 2nd at 28%. Of the 28%, over 68% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 57% of customer payments.

UtilitiesBill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY—JANUARY 2017						
	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17
Phone Calls Answered	4,699	4,540	4,504	4,286	3,746	3,891
IVR—Payments	3,417	3,608	3,527	3,505	3,663	3,597
Water Service Orders	1,551	1,447	1,318	1,088	1,195	1,249
Sanitation Service Orders	411	236	372	237	250	210
Sewer Service Orders	0	0	0	0	1	0
Number of Total Payments Processed	12,613	13,254	12,617	12,796	12,291	13,322
Number of Sanitation Customers	11,657	11,637	11,634	11,659	11,617	11,696
Number of Sewer Customers	9,964	9,962	9,996	9,989	9,946	10,018
Number of Water Customers	19,408	19,383	19,439	19,426	19,352	19,475

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman. Courtesy Drop Box locations are:
 City of Kingman - 310 N 4th Street
 Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

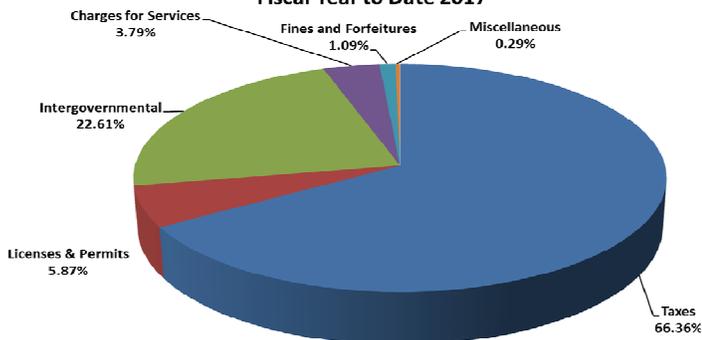
Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

REVENUE BY SOURCE — FEBRUARY 2017—GENERAL FUND				
Description	Original Budget	Revenues This Period	Revenues—YTD	Percentage Collected
Taxes	16,096,000	1,274,895	12,039,039	74.80%
Licenses & Permits	1,326,500	82,388	1,064,588	80.26%
Intergovernmental	5,690,000	553,064	4,101,828	72.09%
Charges for Services	1,277,000	76,801	687,723	53.85%
Fines and Forfeitures	260,000	24,189	196,902	75.73%
Miscellaneous	613,000	1,979	52,078	8.50%
Total Revenues General Fund	25,262,500	2,013,316	18,142,158	71.81%

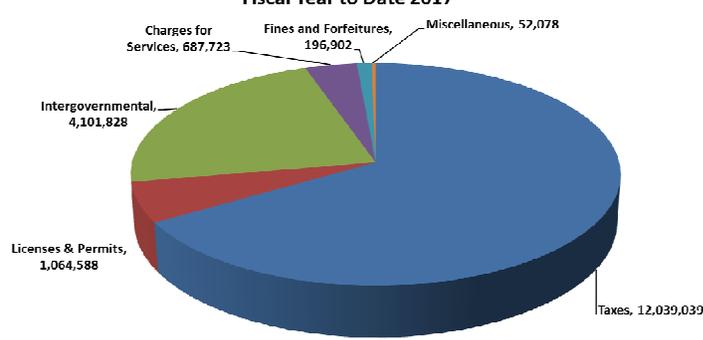
EXPENDITURES BY DEPARTMENT — FEBRUARY 2017—GENERAL FUND

Description	Budget	Expenditures This Period	Expenditures—YTD	Budget Availability	Available %
Court	1,624,098	94,092	800,526	823,572	50.71%
City Council	172,438	2,818	117,303	55,135	31.97%
Manager	251,869	9,085	139,795	112,074	44.50%
Finance	874,780	39,760	546,255	328,525	37.56%
Attorney	740,952	27,121	401,939	339,013	45.75%
City Clerk	398,416	12,984	208,337	190,079	47.71%
Human Rsc/Risk Mgmt	735,020	28,207	385,448	349,572	47.56%
Planning & Zoning	654,628	33,363	386,114	268,514	41.02%
Police Department	9,295,882	434,196	6,005,590	3,290,292	35.40%
Fire Department	6,836,126	281,158	4,141,718	2,694,408	39.41%
Building Inspection	709,370	28,152	398,076	311,294	43.88%
Parks & Recreation	4,142,128	159,765	2,168,362	1,973,766	47.65%
Total Expenses	26,435,707	1,150,702	15,699,463	10,736,244	40.61%

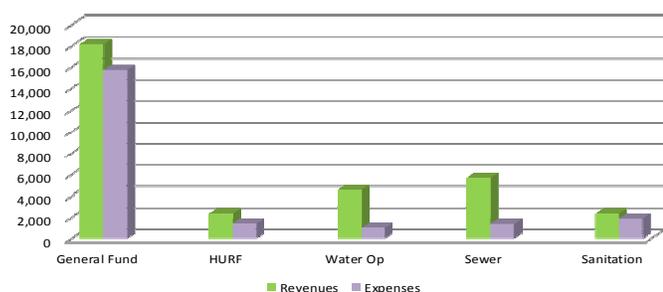
General Fund Revenue Fiscal Year to Date 2017



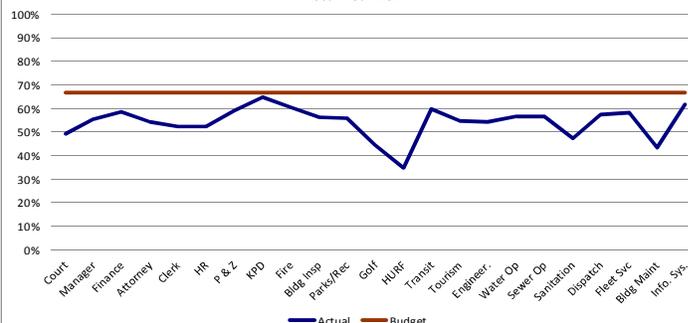
General Fund Revenue Fiscal Year to Date 2017



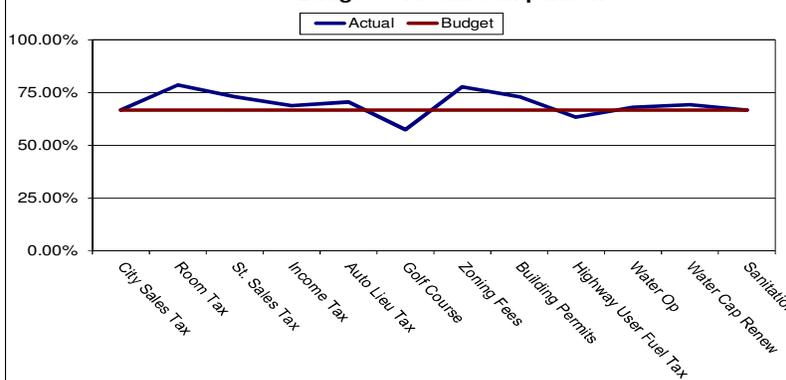
Kingman, Arizona Revenues and Expenses Fiscal Year 2017 (In Thousands of Dollars)



Kingman, Arizona Budget to Actual Expenditures Fiscal Year 2017



Revenue FY17 Budget to Actual Comparison



REVENUE BY SOURCE – FEBRUARY 2017—GENERAL FUND

REVENUE SOURCE		7/1/12 thru 2/28/13	7/1/13 Thru 2/28/14	7/1/14 Thru 2/28/15	7/1/15 Thru 2/29/16	7/1/16 Thru 2/28/17	Percent Change FY16-FY17	Fiscal 2017 BUDGET	FY17 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	7,130,995	8,971,931	9,541,910	9,587,199	10,613,702	10.71%	14,400,000	66.58%
	Room Tax (2%)	243,620	260,506	290,315	310,285	342,159	10.27%	396,000	78.35%
	Rest/Bar Tax (1%)	381,613	104,966	0	0	0	---	---	---
State	Sales Tax	1,502,995	1,612,956	1,671,626	1,758,300	1,742,204	-0.92%	2,415,000	72.81%
	Income Tax	1,911,391	2,085,090	2,265,203	2,252,922	2,359,624	4.74%	3,275,000	68.79%
	Auto Lieu Tax	784,150	804,932	852,666	914,995	1,083,179	18.38%	1,300,000	70.38%
Golf	Green Fees (9 holes)	58,867	69,641	66,218	62,452	54,598	-12.58%	115,000	54.31%
	Green Fees (18	107,860	111,039	115,974	100,662	94,398	-6.22%	185,000	54.41%
	Annual Golf Fees	82,617	69,815	69,028	69,252	63,581	-8.19%	115,000	60.22%
	Cart Rentals	171,939	171,104	172,963	161,821	148,609	-8.16%	270,000	59.93%
	Driving Range	23,893	22,479	18,897	18,883	14,023	-25.74%	30,000	62.94%
	Restaurant and Bar	115,243	129,303	128,652	115,680	99,958	-13.59%	210,000	55.09%
	Subtotal Golf Course	560,419	573,381	571,732	528,750	475,167	-10.13%	925,000	57.16%
Other	Zoning Fees	2,640	15,201	13,382	15,510	12,990	-16.25%	20,000	77.55%
	Building Permits	227,889	329,127	363,089	365,741	429,530	17.44%	500,000	73.15%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	381,613	474,585	487,241	506,897	551,279	8.76%	750,000	67.59%
	Highway User Fuel Tax	1,370,032	1,436,563	1,543,587	1,620,841	1,774,198	9.46%	2,565,141	63.19%
POWERHOUSE TOURISM (215)		0	0	0	0	96,100	-	115,600	73.50%
WATER FUND (501)		4,819,523	4,515,629	4,406,541	4,480,037	4,495,987	0.36%	6,608,000	67.80%
WATER CAPITAL RENEWAL (510)		550,718	555,298	562,903	569,868	578,198	1.46%	825,000	69.07%
WASTEWATER (502)		4,724,867	5,578,176	5,643,188	5,584,151	5,665,423	1.46%	7,980,200	69.98%
WASTEWATER CAPITAL RENEWAL (513)		0	0	0	76,970	78,926	2.54%	120,000	64.14%
SANITATION (503)		2,204,842	2,224,584	2,258,297	2,294,610	2,336,976	1.85%	3,440,000	66.70%

Kingman Fire Department

Fire Chief—Jake Rhoades

It almost goes without saying that the month of February was a busy one for the Kingman Fire Department. With 435 calls for the month, the department continued rigorous training as well from hands-on minimum company standards to developing the leaders of tomorrow. The department hosted Leadership courses from the National Fire Academy, which play a critical roles in the development and succession for the future. A few of the members of the department will utilize this as a pre-requisite as they apply for the prestigious Managing Company Officer Program. This resident program of the National Fire Academy in Emmitsburg MD., is a multi-year curriculum that introduces emerging emergency services leaders to personal and professional skills in change management, risk reduction and adaptive leadership. Acceptance into the program is the first step in your professional development as a career or volunteer fire/Emergency Medical Services (EMS) manager, and includes all four elements of professional development: education, training, experience and continuing education.

The department officially started management of the Building Department which combines with the Prevention Division to form the Building and Life Safety Division. This allows for more efficient and effective services to the building and development community and also delivers the highest customer service possible. This also brings the city closer to a “one-stop shop” allowing customers to get what they need in a more expedient timeframe to make Kingman builder-friendly moving into the future. The Building & Life Safety Division issued 60 permits for the month with 22 of those being single family residential homes. Several businesses have finished remodels, including Denny’s and Maurices. Pizza Hut and the Wal-Mart Pharmacy started renovations this month.

The department also moved to candidate status in pursuit of international accreditation through the Center for Public Safety Excellence. A peer team has been assigned with representatives from Colorado, Alabama, Ohio and the United States Navy. During the next month, this team will review the department’s submitted documents before coming on-site during the month of April. More to come as we continue this journey...

This month, the Kingman Fire Department responded to 435 incidents of which 362 were medical emergencies. River Medical (AMR) responded to 87 medical incidents in Kingman Fire Department districts. This is a decline from 2016, in which the department responded to 597 total incidents of which 431 were medical calls. The implementation of Priority Dispatch has made a difference as over 18-percent of calls have been re-prioritized to ensure the right unit responds and ensuring resources are available for emergencies as they occur.

Finally, there four (4) structure fires reported during the month of February. The Kingman Fire Department responded quickly and decisively with actions meant to ensure property conservation objectives were met. The majority of property was saved as the fires were contained to points of origin. The total value of structures and property was \$66,500 with a total dollar loss of \$40,862 with a total of 38.55-percent saved. There were no firefighter injuries and no civilian deaths during the month of February.

DISTRICT RESPONSES—FEBRUARY

	FEBRUARY	% FOR MONTH	YEAR-TO-DATE
District 1	46	11.27%	110
District 2	162	39.71%	348
District 3	116	28.43%	249
Districts 4/5	71	17.40%	139
Out of District	4	0.98%	7

TRAINING TYPE—FEBRUARY

TYPE	MONTH	YEAR-TO-DATE
Administration	84	547
Career Development	160.5	717
Daily Training	398	3,086.80
EMS Training	66.5	259.8
Fire Training	43.5	792.80
Hazardous Materials Training	12.5	106.5
Physical Fitness	1	32.5
Other	4	14.8
Total	770	5,557.20

EMERGENCY RESPONSE—FEBRUARY

TYPE	MONTH	YEAR-TO-DATE
Residential Structure Fire	0	4
Commercial Structure Fire	0	0
Other Structure Fire	1	1
Total Structure Fires	1	5
Vehicle Fire	3	3
Other Vehicle Fire	0	0
Brush Fire	2	2
Dumpster Fire	0	2
Other Fires	1	2
Totals For Fires	7	14
Rescue/ EMS Response	277	590
False Alarm Response	10	23
Mutual Aid Given	1	2
Hazardous Materials Response	2	11
All Other Responses	96	216
Total Response for All Incidents	393	856

FIRE PREVENTION ACTIVITY TYPE— FEBRUARY		
Commercial Plan Review	17	57
Residential Plan Review	67	129
Special Event	4	8
License Review	18	69
Building Inspection	379	806
Total FP Administrative Activity	485	1,069
Child Safety Seat Checks	0	0
Smoke Detectors	3	7
Knox Boxes	2	6
Burn Permits Issued	8	13
Businesses Inspected	104	206
Businesses with Violations	27	41
Total FP Activity	144	273

PUBLIC EDUCATION BY MONTH	
TOTAL EVENTS	9
TOTAL CONTACTS	1,372
ADULTS	25
CHILDREN	1,347

HYDRANT ACTIVITY— FEBRUARY		
Activity	MONTH	YEAR-TO-DATE
Flow	48	102
Flush	34	64
Service	5	12
Paint	65	100
Inspect	227	435
Repair	6	6
Weed	18	42
Valve-Check	203	396
Total	606	1,157



DISPATCHED CALLS DETAIL—FEBRUARY

Agency	Total Calls 2017	% of Total	Total Calls Current Month	Fire	EMS	AMR EMS
Kingman Police	6,365	74%	3137	0	0	0
Kingman Fire	1,145	14%	522	73	362	87
No. AZ Consolidated Fire	628	7%	295	62	170	63
Golden Valley Fire	300	4%	135	26	109	0
Lake Mohave Ranchos	123	2%	51	8	43	0
Pinion Pine Fire	56	1%	24	7	12	5
Pine Lake Fire	0	0%	0	0	0	0
Total Calls Dispatched	8,617	100%	4,164	176	696	155

Calls for Service February 2017

2017 Year to Date (YTD): **8,617** (+4%)

2016 Period to Date (PTD): 8,237

2017 February Calls for Service:

Police 3,137 75%
 EMS 696 17%
 Fire 176 4%
 AMR 155 4%

2017 February Medical Calls for Service—851

All Fire Responses—82%

AMR Response Only—18%

9-1-1 Calls answered within 10 seconds—95%

Dispatch Handling Time 90th Percentile—3:40 (1:30)



Kingman 9-1-1 : "Safety is our Priority; Service is our Commitment"

BUILDING PERMIT COMPARISON									
New Residential Permits		New Commercial Permits		Other Residential		Total Permits for the Month		Valuation Total for the Month	Cumulative Valuation
2016	20	2016	0	2016	10	2016	46	\$4,252,479.75	\$6,293,337.33
2017	23	2017	11	2017	0	2017	46	\$5,500,638.17	\$13,344,955.05

BUILDING PERMITS AND VALUATIONS			
COMMERCIAL	Permits	Valuation	Total Fees
3255 Rutherford Street	Maintenance	\$6,285.42	\$139.25
310 Fourth Street	Maintenance	\$0.00	–
809 E. Andy Devine Ave	Maintenance	\$1,920.00	\$69.25
304 Beale Street	Electric	\$600.00	\$26.55
915 W. Beale Street	Electric	\$27,800.00	\$695.56
3295 Andy Devine Ave	Remodel	\$222,973.89	\$2,776.21
3117-3155 Stockton Hill Rd.	Remodel	\$528,848.00	\$4,836.44
3396 Stockton Hill Rd	Remodel	\$214,812.00	\$2,702.29
2104 Kingman Ave	Remodel	\$1,000.00	\$63.94
2101 Harrison St.	Remodel	\$10,500.00	\$322.16
312 Beale St	Remodel	\$231,000.00	\$3,179.13
1968 Andy Devine	Remodel	\$7,000.00	\$229.93
Total Commercial	12	\$1,252,739.31	\$15,040.54
RESIDENTIAL	Permits	Valuation	Total Fees
2820 Brook St	New Single Family Residential	\$127,307.52	\$4033.23
4336 Gemstone Ave	New Single Family Residential	\$244,877.37	\$5,678.72
2810 Brook St	New Single Family Residential	\$127,173.52	\$4,033.23
2347 Indigo St	New Single Family Residential	\$221,173.20	\$5,275.72
3363 Roma Ct	New Single Family Residential	\$207,823.29	\$4,626.83
3961 Sorenson Dr.	New Single Family Residential	\$183,356.83	\$4,924.60
2825 Rainbow St.	New Single Family Residential	\$127,307.52	\$4,033.23
3440 Karen Ave	New Single Family Residential	\$190,461.77	\$4,500.69
2808 Wickieup Ave	New Single Family Residential	\$136,498.20	\$4,300.01
2824 Wickieup Ave	New Single Family Residential	\$136,498.20	\$4,300.01
3626 Willow Rd	New Single Family Residential	\$138,540.95	\$4,708.80
3398 Sonora Desert St	New Single Family Residential	\$145,432.66	\$4,573.48
2804 Diamond Spur St	New Single Family Residential	\$257,930.94	\$5,608.36
3601 Oak Cliffs Ave	New Single Family Residential	\$142,534.82	\$4,144.53
2147 Horsemint Ave	New Single Family Residential	\$179,594.63	\$4,887.64
3341 Isador Ave	New Single Family Residential	\$172,166.79	\$4,367.13
3394 Karen Ave	New Single Family Residential	\$176,402.74	\$4,396.81
2662 Diamondback Drive	New Single Family Residential	\$179,594.63	\$4,887.64
2355 Indigo St	New Single Family Residential	\$219,197.60	\$5,257.24
2204 Old Miners Rd	New Single Family Residential	\$183,250.94	\$4,924.60
3979 Sorenson Dr	New Single Family Residential	\$199,032.06	\$5,072.44
2152 Horsemint Ave	New Single Family Residential	\$148,558.61	\$4,601.20
Total Residential	22	\$3,844,848.79	\$103,136.14

Kingman Police Department—Chief DeVries

DATES TO REMEMBER

- Coffee with Cops March 16th from 11 am to 2pm Walgreens on Andy Devine & SHR

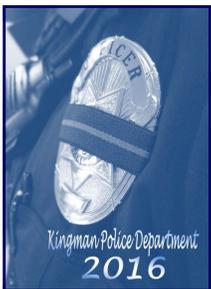
Calls for service and Officer initiated activity numbered 3,082 in the month of February, marking a 1.87% increase in comparison to 2016. Written reports are up 15.38% since February 2016 and officer initiated activity is down 5.16% in comparison to the year prior.

MONTHLY ACTIVITY



Department staff along with Lake Havasu PD staff met with officials from AZ State Parks on February 2nd. Discussions centered around the construction of a multi-purpose building and extension of the long term lease for the WALETA academy. Next steps will either entail a meeting with the Director or a larger meeting with all stakeholders together.

Department staff participated in the “No Child Eats Alone” program over February 6th–9th at both KUSD and KAOL schools. Officers had the opportunity to eat with students and help build relationships.



The department released the 2016 Annual Report on February 9th to the general public. The full report is available on-line at kingmanpolice.com

February 9th the City of Kingman Pink Heals team presented a check to the Kingman Cancer Care Unit at the City Complex. The Pink Heals Team raised a total of \$4,185.00 for the community organization in the fall of 2016.



Girl Scout Troop #7329 made and donated stuffed animals to the department. The bag was delivered by Noel Upton on February 10th. The stuffed animals will be given to young children that have suffered trauma through an accident or other criminal activity.



**** KPD Receives Donation of Roses ****
Monday, February 13th, **Heaven's Scent Florist** donated 60 roses to the Kingman Police Department. The purpose of the donation was to encourage officers to present roses to those in their life who “support the blue.” **Heaven's Scent Florist** is owned by Maggie and Jack Pozenel. We appreciated the support and encouragement of the Kingman community.



STAFF UPDATE

Patrol staffing remains challenging with two officers remaining on light duty due to injuries. An additional two officers will be utilizing the family medical leave act for a period of time.

Officers Gabe Lumas, Tate Mosby and Brian Zoll are approximately halfway through their sixteen week field training and doing well.



FEBRUARY HIGHLIGHTS



Aggravated Assault on Police, Flight from Law Enforcement and Endangerment—February 1st, at about 2:30pm, Kingman Police arrested **Daniel T.**

Heaton, 21 of Kingman, on felony charges of Aggravated Assault on a Police Officer, Endangerment and Unlawful Flight from Police. Heaton was the driver of a vehicle that an officer attempted to stop for a traffic offense in the downtown Kingman area. Heaton fled from the pursuing police officer. The pursuit was discontinued by the Officer due to Heaton's dangerous driving and other safety concerns. Heaton and his vehicle were located several minutes later near the 600 block of Court St., where Heaton was taken into custody without incident.

While being processed at the Kingman Police Department Heaton kneed the arresting officer in the lower abdomen. Heaton, who said he fled from police “...for fun”, was booked into the Mohave County Adult Detention Facility. The officer was not seriously injured.



Arrest for Child Molestation—January 31st, Kingman Police Detectives arrested **Steven Roger Rick**, 65 of Kingman, on felony charges of Molestation of a Child and

Child Abuse. The arrest is the result of an investigation wherein a 14-year-old victim disclosed allegations of abuse to Department of Child Safety (DCS) investigators. The abuse is alleged to have occurred during the previous month. DCS contacted KPD who subsequently questioned and arrested Steven Rick. Rick, who admitted involvement in the offense, was ultimately booked into the Mohave County Adult Detention Facility. The victim and other children, related to RICK, had previously been removed from their home. The investigation is ongoing.



Arrests made in Criminal Damage (Graffiti) Spree—

Saturday, February 4th, the Kingman Police Department arrested three juveniles aged 12, 13 and 15 on 20 misdemeanor charges of Criminal Damage—Graffiti. On Friday, February 3rd, KPD took 20 reports of graffiti which occurred in the area along Adams St.,

between Lovin Ave. and Harrod Ave. On Saturday officers identified the juvenile suspects who admitted responsibility. The juveniles, who lived in the neighborhood, were arrested and later released to parents. The juvenile suspects are not believed to be part of a "gang". Charges have been filed through the juvenile justice system.



Arrests made in connections to numerous vehicle burglaries. Additional information sought—Thursday, February 2nd, Kingman Police Detectives arrested **Stephen E. Hirst, 24**, and **Brigite A. Bartholomew, 23**, both of Kingman, on suspicion of 30 felony counts of Vehicle Burglary; and **Dakoda L. King, 22**, and **Michelle K. Robelli, 55** (Dakoda's mother), on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia. A third suspect, **Chiron T. McCall, 21**, is still being sought in connection with the burglaries.



Since the beginning of the year KPD has taken over 100 reports of Vehicle Burglary (theft from a vehicle) occurring all over the city. Investigators developed information that Hirst, Bartholomew and McCall were involved in a significant portion of the vehicle burglaries reported.

Thursday, February 2nd, a search warrant was served at a home in the 2700 block of Superba Ave., where King and Robelli were taken into custody on drug charges. Methamphetamine and drug paraphernalia was located at this residence. King and Robelli are not being charged in connection to vehicle burglaries; however all of the vehicle burglaries are believed to be related to illegal drug use by all suspects. Simultaneously, KPD detectives assisted the Mohave County Probation Department with a search at a residence in the 2800 block of Wikieup Ave., where Hirst and Bartholomew were taken into custody. Items connecting them to numerous vehicle burglaries were located and recovered.

Hirst and Bartholomew admitted to their involvement in at least 30 vehicle burglaries around the Kingman area.

Detectives recovered numerous items believed to have come from burglaries, but have not been able to locate all victims and property owners. It is believed that many vehicle burglaries have gone unreported. Anyone who believes they have been the victim of a vehicle burglary and did not report it are asked to contact KPD with a description of items stolen.

Hirst, who had a felony warrant for Probation Violation, was booked into the Mohave County Adult Detention on the warrant. All the suspects were released pending felony summons while detectives continue the investigation. The investigation is on going.

Arrest for Aggravated Assault—Saturday, February 11th, Kingman Police arrested **Emmanuel A. Lakhan, 32**, of Kingman, on a felony charge of Aggravated Assault by Domestic Violence. Saturday evening Lakhan was located at his residence in the 3300 block of Armour Ave. and arrested for an incident that had occurred earlier in the day. The incident involved allegations that Lakhan feloniously assaulted his girlfriend. KPD began the investigation after the victim in this case was brought to Kingman Regional Medical Center due to injuries suffered in the assault. The victim, 23, was treated and released. Lakhan was booked into the Mohave County Adult Detention Facility.

Arrest for Aggravated Assault with a Deadly Weapon—On Saturday, February 11th, at 2:00am, Kingman Police arrested **Kolton Brian Clark, 23** of Kingman, on a felony charge of Aggravated Assault with a Deadly Weapon. Clark was arrested after officers responded to a disturbance at a bar in the 3600 block of Stockton Hill Rd., where it was reported that one subject pointed a gun at another subject during an argument. The investigation revealed that Kolton brandished and pointed a handgun at the victim, 30 of Kingman, during an argument. Alcohol was involved. No one was hurt. Clark was arrested and booked into the Mohave County Adult Detention Facility.



Arrest for Aggravated Assault—Thursday, February 16th at about 7pm, Kingman Police arrested **Wayne Charles Cook Jr., 42** of Tucson, on felony charges of Aggravated Assault, Disorderly Conduct Involving a Weapon and Resisting Arrest. Officers had responded to a disturbance at a truck stop in the 3300 block of Andy Devine Ave. where it was reported that Cook had thrown a knife at another man in the parking lot. Officers arrived and learned from witnesses that Cook had become involved in an argument with another truck driver during which time he is alleged to have thrown a knife, narrowly missing the victim. Cook, who had locked himself inside of his truck, refused officers commands and had to be forcibly removed from his truck. An officer received minor injuries. Cook, who denied involvement, was booked into the Mohave County Adult Detention Facility on his charges. Alcohol is believed to have been a factor.



Arrests Made to Burglary at Kingman Middle School—Wednesday, February 15th, Kingman Police arrested three Kingman teens, ages 17, 16 and 14, each on a felony charge of Burglary. Earlier in the day it was discovered that three suspects had jumped a fence at Kingman Middle School and stole a bicycle and a scooter. The suspects were later located at a park in the 2200 block of Andy Devine Ave, where they were taken into custody.

Further investigation led Officers to a residence in the 1900 block of Airfield Ave, where a search of the home resulted in the location of the stolen bicycle and scooter.

The three burglary suspects, who admitted involvement in the crime, were arrested and booked into the Mohave County Juvenile Detention Center.



Wanted Suspect Arrested on Fraud Charges—Wednesday, February 15th, Kingman Police Detectives located and arrested **Ashley Dianne Herr, 26** of Kingman, on felony charges of Fraudulent Schemes and Artifices, Theft of a Credit Card and Fraudulent Use of a Credit Card. Herr, who admitted involvement in the offenses, was ultimately booked into the Mohave County Adult Detention Facility. Herr, who is suspected of other similar offenses, was also booked on a felony Probation Violation warrant. The investigation is ongoing.

Arrest for Burglary—Sunday, February 19th, at about 1 a.m. Kingman Police arrested **Thomas Andrew Mitchell**, 25 of Golden Valley, on felony charges of Burglary, Possession of Marijuana and Possession of Drug Paraphernalia; and **Hayley M. Glass**, on misdemeanor charges of Theft, Possession of Marijuana and Possession of Drug Paraphernalia. Officers responded to a convenience store in the 200 block of Beale St. regarding the report of a male suspect having stolen money and cigarettes from behind the counter.

The investigation revealed that Mitchell had entered the store, walked behind the counter and accessed cash from a safe, while the store clerk was in another part of the store. Mitchell is alleged to have stolen cash and a pack of cigarettes. Mitchell left in an older model red truck that was located and stopped by responding officers. Mitchell had given the money to passenger Glass, who hid it in the glove box of the truck. Officers located the stolen money and cigarettes in the truck, along with marijuana and the assorted drug paraphernalia. Mitchell was booked into the Mohave County Adult Detention Facility, while Glass was issued a citation and released.



Fugitive from Justice Arrested—Tuesday, February 21st, at about 6 p.m. Kingman Police arrested **Michael Bart Brown**, 38 of Kingman, on a felony warrant for Probation Violation issued out of Bannock County, Idaho; and a felony warrant for Parole Violation issued out of the Oregon State Department of Corrections. Brown was arrested at a residence in the 2500 block of Georgia Ave. after a brief standoff with officers.

Brown, who had barricaded himself in a rear bedroom, ultimately cooperated with officers and was taken into custody. Brown was booked into the Mohave County Adult Detention Facility on a Fugitive from Justice hold; which is common for out of state warrants, while awaiting extradition.



Weapons Misconduct Arrest—Saturday, February 25th, at about 9:45 a.m. Kingman Police arrested **Kevee Conney Williams**, 22 of Kingman on felony charges of Weapons Misconduct/Domestic Violence and Weapons Misconduct; and two misdemeanor warrants for Failure to Appear and Contempt of Court. At 4:50 a.m. officers responded to a 911 call at residence in the 3600 block of Bond St. regarding a report of a subject firing a gun at another subject.

Officers arrived and found that all of the subjects involved had entered the home and were refusing to cooperate with Officers. Negotiators and detectives were called out and began negotiations with the occupant of the home by using a public address system. At 7 a.m. three people exited the home and told investigators the subject who brandished the handgun, Kevee Williams, was still in the home, intoxicated and passed out. The three subjects stated they had arrived at home intoxicated to find Williams at the home also intoxicated. Williams became belligerent and combative with one of the subjects all of whom are roommates.

It is alleged that Williams brandished a handgun and threatened others. One of the subjects attempted to disarm Williams which is when the handgun discharged into the ground. Williams received minor facial injuries from the initial altercation before police arrived. They were able to disarm Williams at which time all involved entered the home.

At 9:45 a.m. a search warrant was served at the home during which time Williams was taken into custody without incident. Williams, who was intoxicated and denied any knowledge of the incident, was arrested and booked into the Mohave County Adult Detention Facility on his charges. Additional charges could be considered pending further investigation. Due to public safety concerns the 3600 block of Bond St. was closed in addition to several homes being evacuated during the standoff. The Unified Mobile Command vehicle and the KPD armored vehicle were used during the incident.



STATISTICAL SUMMARY—FEBRUARY		
	FEBRUARY	Year-to-Date
Adult Arrests	226	401
Juvenile Arrests	50	76
911 Calls	1,880	4,085
Police Incidents	3,082	6,261
Police Cases	524	1,065
Last DR# Pulled	2017-006275	

*Pride
Service
Valor*

Parks and Recreation—Mike Meersman

RECREATION

Recreation Department—Winter/Spring programs continue to recruit new customers and provide services to our community. We have several programs, events and activities scheduled and operating on a daily basis through May for this season.

Fitness and Dance—Dance classes have reached an ultimate high and are continuing to grow. Currently we are at 124 students and bringing in revenue of \$12,965 for the season. Fitness classes continue to see an increase in participants and maintain above minimum numbers.

Child Supervision Programs—With sadness and after nine successful years of having an afterschool program, our run has come to an end. We tried every avenue to continue the program but due to the changes in school schedules there is no longer a demand for the program. We are hosting Spring Break Camp March 13-17 and March 17-21. For more information on our Child Supervision Programs, please contact Beth at 692-3109.

Trip and Tours—Our department hosted 50 people on a long-awaited trip to Northern California over the weekend of March 3-6, 2017. The trip included stops in the Dutch town of Solvang with a tour at the Santa Ines Mission and a visit at Hearst Castle, Monterey Bay Aquarium, Alcatraz Island and Fisherman’s Wharf in San Francisco and the Winchester Mystery House. We have added a trip for an exhibition game between the Chicago Cubs and the Cincinnati Reds at Cashman Field in Las Vegas on March 26 and on April 29, our department will be hosting a visit to Las Vegas for Defending the Caveman and the Atomic Testing Museum. Staff have almost completed the remaining trips of 2017. For more information on any trips, please contact Beth Matthews at 692-3109.

Sports—Youth basketball season ended March 4 and the program reached a total of 237 children this year. It included sponsorships for reduced fees from KRMC, Angle Homes and State Farm Insurance Denis Baron Agency. The end of adult basketball is approaching its end of the season tournament. The Adult Spring Kickball League has began on Sundays at Centennial Park and the first week of games was rained out. Adult Volleyball is in full swing and games take place every Wednesday at White Cliffs Middle School. Both kickball and volleyball are holding only a single division league this season. Staff are continuing to recruit teams for the upcoming Senior Softball Tournament over March 31-April 2. For more sports information, contact Ryan Fruhwirth, Sports Coordinator at 692-3113.

Special Events—The Recreation department hosted the Indoor Family Bingo and Dinner Night February 10th at Palo Christi School. It was enjoyed by 70 patrons. The Family Campout is took place March 11 and 12. The first Drive-In Movie for the year will take place March 31 at Southside Park and the department is running a vote on Facebook for the movie choice which is baseball themed this month. The Annual Egg Hunt will take place April 16th at Centennial Park along with Breakfast with the Easter Bunny that morning at Golden Corral and the Teen and Adult Egg Toss after the hunt. Anyone interested in volunteering to help at the hunt should contact Yvonne at 692-3111.

EVENTS HEADED YOUR WAY	
Exhibition Baseball Game trip	March 26
Drive In Movie—Baseball Theme	March 31
Sr. Softball Tournament	March 31—April 2
Defending the Caveman trip	April 29

Aquatics—Pools remain closed for the season and general maintenance continues. Both pools are scheduled to open Memorial Day. Pool jobs will be available starting in March. Apply online for all summer jobs.

Miscellaneous—Department staff has reviewed program costs and proposed rate increases for the upcoming summer season. Recreation is working closely with Human Resources on the opening of all summer part-time jobs. Applications will be reviewed for all vacant positions during the month of March. If you know of anyone with a special talent they would like to share please encourage them to apply for Recreation Instructor positions as we are always happy to offer new classes. Interviews will be scheduled in March for all summer positions. Anyone with questions on any position can contact Yvonne at 692-3111.

PARKS MAKE LIFE BETTER

PARKS

The Parks Maintenance Division completed 14 maintenance repair orders in the mechanics shop, nine in in the Parks system and 12 in Pools and Recreation. The Parks department has utilized 320 hours of inmate labor. We have experienced one incident of vandalism in the parks system.

CENTENNIAL PARK—We are moving along with the pre-season turf management program and have been working on the thatching, aerification and sweeping. The over seeding and fertilizing will follow with a top dressing of compost. We have started to perform field preparations for scheduled games and practices.

IRRIGATION—With warmer days beginning we have started to turn on all Parks turf irrigation systems. The watering days will start with only one or two days a week and will be adjusted to accommodate as weather grows warmer.

SOUTHSIDE SPORTS COMPLEX—Pre-season turf maintenance is complete on ball fields and crews have started to fine-tune fence lines and work on trimming trees and shrubs.



SPLASH PAD—We have poured perimeter concrete and installed three new shade structure canopy frames. Crews will wait until the facility is ready to open to install shade screens to help prolong the life of the material. At the end of the last years opening, a pump motor began to make noise indicating bad bearings. The replacement pump motor has been received from the contractor and installed. As it was under warranty, there was no cost to the city and was included as part of the construction punch list.





PARKS Continued—MECHANICS SHOP—We have received a new fleet truck from Public Works. It has been cleaned up and Parks logos and striping have been applied. This truck will be assigned to the mowing crew. The four doors will be a welcome addition for the inmates that work with the crews as the old truck was a two-door.



LEWIS KINGMAN PARK—The irrigation is complete for the new section of dog park and the fence was recently installed. We have removed old plants and have a new landscape design to follow for the frontage of the new site.

CERBAT CLIFFS GOLF COURSE

Crews have completed the Tee extension on #8 Gold Tee box. The unsightly railroad tie wall was removed and replaced with recycled concrete. The soil used to build and backfill this improvement was taken from recycled material

on hand. The extension area has been over seeded and irrigation was re-configured for better coverage. This project took less than a week to complete with one crew member and one inmate crew member providing the labor.



All greens have been given two separate liquid applications of growth regulator and fertilizers which will minimize the Poa seed head development keeping the greens putting more smooth and true. The greens are in great shape so far this winter and the early applications will help ensure healthy turf throughout the upcoming season. Crews have received numerous positive comments from many customers concerning overall course conditions.

Mechanics have been busy rebuilding the fairway mower reels along with ongoing maintenance of all equipment. The efforts to keep costs at a minimum due to aging equipment is a challenge.

Fountains at #6 and #9 lakes have been rebuilt and put back into service. The two fountains run continuously and help aerate the ponds. Since both of the lakes are stocked by the Arizona Department of Game and Fish with endangered species it is vitally important to keep these systems in good working order. A main line leak on #11 fairway has been repaired and irrigation technicians continue to replace original blue pipe whenever issues arise.



Crews replaced 250 ft. of the 110 volt wiring that feeds the Maintenance Shop and several main irrigation controls. This repair was trenched and new wire was installed in conduit to alleviate reoccurring wire breaks and shorts.



Crews have begun the addition and expansion of cart paths at #11 green surround. Projects like this one will help to reduce the amount of traffic and wear directly in front of the green. It is always difficult to maintain the turf in these approach areas due to the golf cart traffic damage. The crew will be adding approximately 660 ft. of new cart paths at this location. Also, smaller concrete additions and widening of existing cart paths also is underway.



Storm water retention holding areas are performing well in keeping the course clean, tidy and playable and crews continue to modify and expand these areas. Again this year we have reduced water usage by several million gallons and are returning much needed water to the aquifer.



The Cerbat Cliffs Junior Golf Program begins June 7th and runs through July 21st. The program culminates on Sunday, July 23rd with an Adult/Junior tournament. An awards ceremony will follow the tournament. The future of golf depends on the participation of our local youth. It is our goal to give local and out-of-town customers an enjoya-

ble golf experience.

Since last reported the golf course has utilized 408 hours of inmate labor.

For information about Cerbat Cliffs Golf Course or to schedule a Tee time or group golf outing call 928-753-6593 or visit the website at cerbatcliffsgolf.com.



CERBAT CLIFFS GOLF COURSE—FEBRUARY, 2017	
Number Nine-Hole Rounds	686
Number 18-Hole Rounds	891
Number Golf Lessons	20
Greens Fee Revenue Total	\$25,990
Annual Passes	7,420
Daily Green Fees	\$18,570
Motor Cart Revenue Total	\$20,061
Private Cart Trail Fees	\$4,560
Daily Cart Rental	\$15,501
Driving Range Revenue	\$1,564
Total Hours Ranger Activities	30
TI Hours Beverage Cart on Course	0
Number of Tournaments	0
Total Tournament Participation	0

Public Works—Rob Owen

BUILDING MAINTENANCE—FEBRUARY/2017	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	86,188 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor
City Safety Committee recommended repairs, additions and changes	41/work orders were completed, along with one office supply delivery
Building Maintenance repairs made	Public Works (10)-including office supply deliveries, City Complex (6), Engineering (1), KFD (7), Power-house (6), 911 Center/City Attorney (2) , KPD (4), Court (1), and Train Depot (3) and one office delivery
Graffiti removed	23 work orders
SPECIAL PROJECTS	Russ Kuehner and Stan Mills continue to repair the roof at the Complex as well as the water damage done to HR offices. This is an extensive project that is almost complete. The next roof repair project will be at KFD Station #2 and is will begin soon.

FLEET MAINTENANCE—FEBRUARY/2017	
11,176.6 Gallons Unleaded Gas	Cost of \$21,910.61
9,219.7 Gallons Diesel Fuel	Cost of \$20,217.88
Vehicle Preventive Maintenance	Vehicles 20
Mechanic and Welder Vehicle Repairs	Repairs 423
Welder Harry White fabricated a trailer for the Street department using two retired recycling trailers in addition to assisting in various repairs for Sanitation and Water departments. Harry will be retiring from his position with Public Works effective 3/10/17	

SANITATION—FEBRUARY/2017	
288 trips to the landfill—Delivery of 3,209,780 pounds of trash	Cost of \$ 57,036.43
New 90-gallon residential containers	11
Old, damaged, missing or found containers repaired or replaced	56
Steel containers delivered for customer clean-up	0
1) Extra steel containers emptied and 2) Containers retrieved	1) 28 and 2) 2
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 107 2) 17 3) 0
Recycling—tons / Annual total— tons	90.46/1029.91

STREETS—FEBRUARY/2017	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader (Vacant due to retirement)
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

Public Works Continued

Street Department Activities:

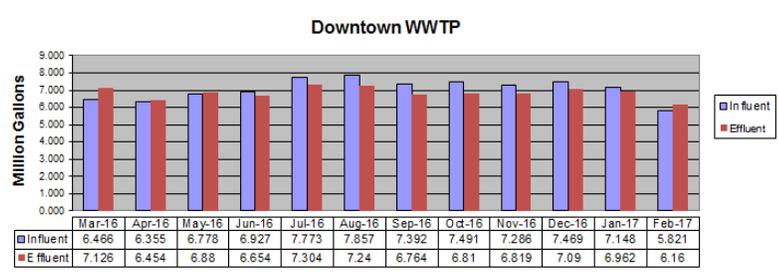
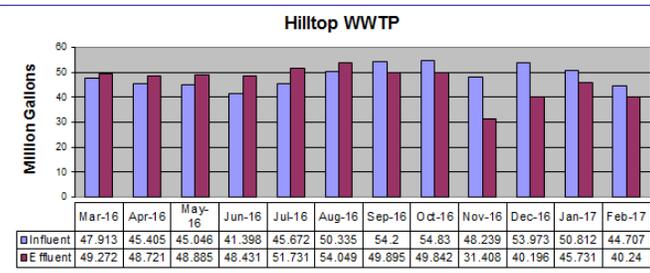
- Dirt road grading, pothole patching, patching of water utility cuts, shoulder grading and accident cleanup. Shoulder maintenance, due to damage from past storms, has been ongoing throughout the month. Large repairs and complaints are expected to be completed next month. The next phase of repairs and upgrades will include placing millings on dirt roads
- The City was granted 20,000 tons of asphalt millings from ADOT. This project has been attempted over the last couple months but, storm cleanup and staffing levels have prevented this work. Half streets/blocks have been prioritized first. The remaining balance of millings will be used on two roads selected due to drainage issues. This will be a long project due to staffing levels and work required. Dirt removed from selected roads will be utilized for shoulder maintenance to reduce trucking. Completion of this project is of high importance as the millings represent a \$160,000 dollar asset to the City. This does not include the reduced maintenance that will be achieved as a result of plating roads with millings. No time limit has been imposed but, multiple agencies are trying to obtain the millings. This asset could be lost if not used quickly as the materials are not guaranteed
- Pothole repairs have been ongoing throughout the month. The years of deferred maintenance and wet weather have caused excessive damage to paved city assets. The resident complaints list was nearly completed but recent rain generated a new list of complaints. Andy Devine still requires repairs for extensive potholes. Council approved milling of Andy Devine between 8th and Hall St. The asphalt will only be milled and will not be replaced until ADA facilities have been upgraded. The tentative date for milling is March 27th. ADA upgrades should be completed next fiscal year

PROJECTS:

- ◆ **LED Signal Replacements**—All traffic signals are being updated to LED lights to allow installation of battery backups on all traffic signals. Incandescent bulbs must be replaced to reduce amp draw and increase runtime of battery backups which will reduce callouts and increase safety during power outages. LED replacements are expected to be completed in mid-April at which time installation of battery backups will commence
- ◆ **Weed Abatement**—Spraying of herbicides began this month and will be continuous until late fall. This is only preemptive work to slow growth of weeds which the City is responsible for. It is expected a significant amount of time will be spent cutting weeds in areas which should be completed by the property owner/tenant. This has been a problem in the past due to the difficulty in enforcing City Ordinances related to weed abatement. A temporary crew will be hired who will work on weed abatement as long as the budget allows.
- ◆ **Rutherford**—Millings were placed on Rutherford South of Airway. This will improve travel and reduce maintenance. Approximately 19,500 cubic yards are left to be moved and placement of millings will continue until completion or the materials grant is revoked.
- ◆ **HA5 Asphalt Treatment**—Holbrook Asphalt has started crack sealing City streets selected for HA5 treatment. This work is expected to be completed in early April with application of HA5 in early May.

TRAINING:

- Bryan Montgomery, Shane Shilstone, Melvin Dubay and Handy Hambrick attended training for Risk Management provided by LTAP.
- Jack Plaunty, Melvin Dubay, Bryan Montgomery and Shane Shilstone attended a grade control demonstration. This technology will help provide accurate grading and increase productivity



WASTEWATER — FEBRUARY/2017

Wastewater Treatment—Personnel 7/ Vacant 4

Staff at Hilltop Facility:

- Treated approximately 44.71 million gallons influent on intake; discharged approximately 40.24 million gallons “B+” effluent
- Composted approximately 200 cubic yards bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted reports to ADEQ
- Wastewater Staff is preparing portable sample equipment for Hilltop Local Limits Addendum & Wastewater Classification Study
- Wastewater Staff is installing netting around Tertiary Treatment to prevent bird intrusion
- Wastewater Staff reinstalled influent and W.A.S./R.A.S. pumps after necessary repairs were made to bring equipment back online

Staff at Downtown Facility:

Public Works Continued

- Treated approximately 5.82 million gallons of influent on intake and discharged approximately 6.16 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2
- Completed all daily, weekly and monthly maintenance work orders
- Wastewater Laboratory Staff is continuing to update and amend sample S.O.P.’s to reflect Standard Methods 22nd Edition to maintain ADHS compliance

Wastewater Collections—Personnel 1 Vacant/3 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 4,177 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Simons Sewer Cleaning completed an additional 25,845 linear feet of hydro-jet cleaning on city outfall lines and high traffic locations.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 15,770 linear feet

Wastewater Pre-Treatment

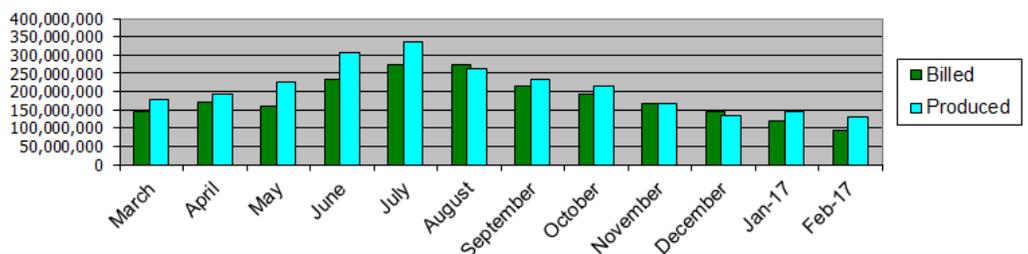
- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ and EPA
- Compiling data for annual Pre-Treatment report to ADEQ and EPA
- Staff has begun sample collection for the Downtown Local Limits Study, Wastewater Classification Study and Hilltop Addendum which will progress through the next several months

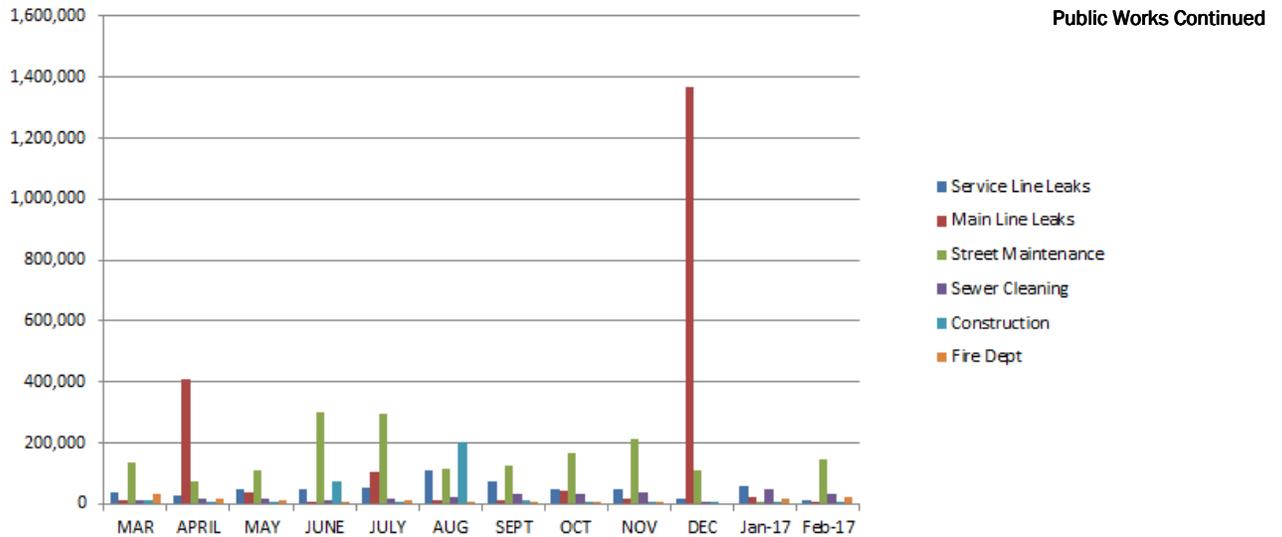
WATER—FEBRUARY/2017			
Work Orders processed	1325	Raise Meter box	1
New customer service meters installed	24	Leaky valves	6
Customer assistance calls	40	Out of order meters repaired	77
Meters read	20,692	City of Kingman Water Usage in gallons	18,996,510
Meter readings rechecked	103	Service line leaks in gallons	13,300
Turned off services due to delinquent bills	145	Main line leaks in gallons	6,500
Meters locked due to non-payment	41	Asphalt replaced in square feet	0
Meters locked as being used at locations no customer signed for service	0	Blue Stake locate requests	137
Customer requests for pressure checks	8	PW, Fire, Eng. Usage	201,880
Raise Meters	1		

Water Billed & Produced:

- 130,569,200 gallons water produced in February
- 93,670,580 gallons water (71.74%) billed

Water Billed and Produced





PROJECTS-FEBRUARY/2017

HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP)

- **SIGN INVENTORY SYSTEM PROJECT**— The Joint project agreement (JPA) went to Council February 21, 2017 and was approved for the second phase of this project. There will be one more round of the review process before the project is advertised in March.
- **PROTECTED AND PERMISSIVE LEFT HAND TURNS AT THE BEVERLY & HARRISON AND THE AIRWAY & HARRISON INTERSECTIONS**—The bid opening was February 10, 2017. The apparent low bidder was Kimbrell Electric Inc. of Glendale Az. This project will be awarded in April with construction expected to start in May after the Academy schools are out for summer break. This is being administered by ADOT.

POWERHOUSE REHAB PROJECT —Staff has received final plans and Specs from Seabury Fritz Architects, and is preparing to advertise this project for construction in March

KART—FEBRUARY 2017

FEBRUARY REVENUE

- Fare Box Revenue—\$5,469.64
- Coupon/Pass Revenue—\$6,265.00
- Total Monthly Revenue—\$11,734.64

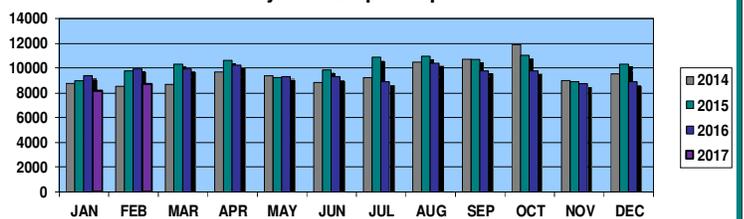
FEBRUARY RIDERSHIP

- Service hours—1,100
- Service miles—15,111
- Total passenger trips—8,699
- Curb-to-Curb trips—257 (3% of total)



Kingman Area Regional Transit

Monthly Ridership Comparison



We'll KART You Around!

Current Inventory Maintained by the Street Department:

- 216.5 Centerline miles of asphalt. 434.4 lane miles totaling 4.3 Million Square yards.
- 19.5 Miles of dirt roads, as adopted by City Council, currently maintained.
- 900 Street Lights
- 24 Traffic Signals

Available Manpower:

- Superintendent
- (1) Crew Leader (Vacant due to retirement)
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician 2 (Signals Technician)

Street Department Activities:

Street department activities have consisted of dirt road grading, pothole patching, patching of water utility cuts, shoulder grading and accident cleanup. maintenance, due to damage from past storms, has been ongoing throughout the month. Large repairs and complaints are expected to be completed in month. The next phase of repairs and upgrades will include placing millings on dirt roads.

The City was granted 20,000 tons of asphalt millings from ADOT. This project has been attempted over the last couple months but, storm cleanup and levels have prevented this work. Half streets/blocks have been prioritized first. The remaining balance of millings will be used on 2 roads selected during the month.

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- (5) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician 2 (Signals Technician)

Street Department Activities:

Street department activities have consisted of dirt road grading, pothole patching, patching of water utility cuts, shoulder grading and accident cleanup. Shoulder maintenance, due to damage from past storms, has been ongoing throughout the month. Large repairs and complaints are expected to be completed next month. The next phase of repairs and upgrades will include placing millings on dirt roads.

The City was granted 20,000 tons of asphalt millings from ADOT. This project has been attempted over the last couple months but, storm cleanup and staffing levels have prevented this work. Half streets/blocks have been prioritized first. The remaining balance of millings will be used on 2 roads selected due to drainage issues. This will be a long project due to staffing levels and work required. Dirt removed from selected roads will be utilized for shoulder maintenance to reduce trucking. Completion of this project is of high importance as the millings represent a \$160,000 dollar asset to the City. This does not include the reduced maintenance that will be achieved as a result of plating roads with millings. No time limit has been imposed but, multiple agencies are trying to obtain the millings. This asset could be lost if not used quickly as the materials are not guaranteed.

Pothole repairs have been ongoing throughout the month. The years of deferred maintenance and wet weather have caused excessive damage to our paved assets. The resident complaints list was nearly completed but, the recent rain generated a new list of complaints. Andy Devine still requires repairs for extensive potholes. Council approved milling of Andy Devine between 8th and Hall St. The asphalt will only be milled and will not be replaced until ADA facilities have been upgraded. The tentative date for milling is March 27th. The ADA upgrades should be completed next fiscal year.

Projects

Weed Abatement- Spraying of herbicides was started this month and will be continuous until late fall. This is only preemptive work to slow the growth of weeds which the City is responsible for. It is expected that a significant amount of time will be spent cutting weeds in areas which should be completed by the property owner/tenant. This has been a problem in the past due to the difficulty in enforcing City Ordinances related to weed abatement. A temporary crew will be hired and will work on weed abatement as long as budget allows.

LED Signal Replacements-All traffic signals are being updated to LED lights. This is to allow the installation of battery backups to be installed on all traffic signals. The incandescent bulbs must be replaced to reduce amp draw and increase runtime of battery backups. This will reduce callouts and increase safety during power outages. LED replacements are expected to be completed in mid-April. At this time the installation of battery backups will commence.

Rutherford-Millings were placed on Rutherford south of Airway. This will improve travel and reduce maintenance. Approximately 19,500 cubic yards are left to be moved. Placement of millings will continue but, progress is slow due to maintenance needs and current staffing levels. This project will continue until completion or the materials grant is revoked.

HA5 Asphalt Treatment-Holbrook asphalt has started crack sealing City streets selected for HA5 treatment. This work is expected to be completed in early April with application of HA5 in early May.

Training

Bryan Montgomery, Shane Shilstone, Melvin Dubay and Handy Hambrick attended training for Risk Management provided by LTAP.

Jack Plaunty, Melvin Dubay, Bryan Montgomery and Shane Shilstone attended a grade control demonstration. This technology will help provide accurate grading and increase productivity.



Figure 1-Street Department processing millings.



Figure 2-Holbrook Asphalt crack sealing in preparation of HA5 application in Spring.



Figure 3-Grading and placement of asphalt millings on Rutherford south of Airway.

Tourism—Josh Noble

FEBRUARY 2017

ADVERTISING AND MARKETING:

Arizona Office of Tourism Marketing Cooperative

- VisitArizona.com banner ad, 40,000 impressions
- Storytelling Campaign “Flavors of Route 66” (Feb, Mar, Apr 2017), 716,840 impressions, 801 clicks, average page view 7:45 minutes
- Sojern display & video mix campaign: 604,001 display impressions (1,971 clicks), 130,963 video impressions (85,977 views with 65.6% VTR)

Other Advertising / Marketing:

- Facebook.com/VisitUSAParks in English with accompanying German, French and Italian versions
- TravelHost (50,000 distribution including Sky Harbor and car rental terminal, newly combined Greater Phoenix and Northern Arizona magazines) 2017 winter edition (Mid-January to mid-April) 1/2 page advert plus 1/2 page content

Leads Fulfilled by lead sources:

- GoKingman.com information requests—109 (177 additional unique packet downloads)
- GoArizona.com leads—160
- Grand Circle Association leads—199
- MyGrandCanyonPark.com leads—1,027
- Call-ins—6
- February packets returned undeliverable—7

Media Assistance:

- Feb 1—Pat Henderson, Senior Writer of NTA Services Inc. ,Publisher of Courier Magazine and the NTA Trip Planner series: Provided events and things to do on Route 66 in and around Kingman. Printed in the March 2017 edition of Courier (see next monthly report)
- Feb 6—K. S. Brooks, www.ksbrooks.com, author of the Postcards from Mr. Pish series: We provided some content ideas and scheduled a visit to the Powerhouse on Mar 2 and advised stops in the Kingman area for two new books in progress
- Feb 12—Doug McMurdo, Kingman Daily Miner, Take a Hike: provided interview and images
- Feb 15—Roger Naylor, special on Pizzerias in Arizona for Arizona Republic, published on-line Feb 27 and in print Mar 4, <http://www.azcentral.com/story/travel/arizona/road-trips/2017/02/27/best-arizona-pizza-restaurants/97875538/>
- Feb 20—Jason Lu, New York Office, China Visit Tour USA Inc. Route 66 Museum Chinese content hosted at <http://www.thegoodgo.com/destinations/kingman.html>

Projects and Activities

- Andy Devine Days Festival, website development and updated vendor forms
- 30th Annual Historic Route 66 Fun Run Committee

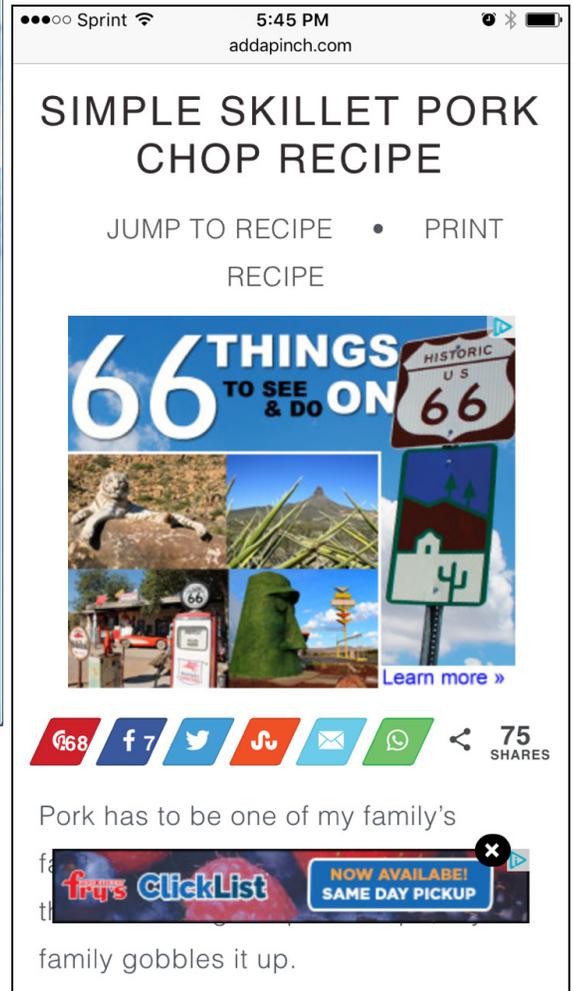
The screenshot shows a web browser displaying the article "14 of Arizona's best pizza restaurants" on the AZCentral.com website. The article is dated February 27, 2017, and is written by Roger Naylor. The main image is a photo of the interior of Floyd & Co. Wood-Fired Pizza in Kingman. Below the main image is a gallery of other pizza photos. The article text describes the state's pizza scene, mentioning that Phoenix is the best pizza city in the country. It highlights several pizzerias: Pizzicetta in Flagstaff, Floyd & Co. in Kingman, and Pizzeria Bocce in Cottonwood. On the right side of the page, there are two ASU research banners. The top banner is titled "ASU research examines strategies to help safeguard the future for bees" and the bottom banner is titled "Learn to thrive". Two arrows originate from the text in the article: one points from the sentence "Yet great pizza can be found all around Arizona. Across the state, dedicated pizzaiolos are dishing up exquisite craft pies. Here are 14 of the best Arizona pizza joints that aren't in the newly crowned best pizza city in the country." to the top ASU banner, and another points from the sentence "This stylish eatery has attracted attention for ambiance as well as food. They create artisan wood-fired pies with hand-pulled mozzarella and high-quality toppings perched on a soft, luscious crust that retains a crunch." to the bottom ASU banner.

AZCentral.com (Arizona Republic on-line) Feb 27, followed up in print Mar 4

FEBRUARY 2017 SCREEN SHOTS



Sojourn iPhone screen shot, Feb 10, 2017



GoKingman.com Chinese Route 66 Museum text at www.thegoodgo.com

MONTHLY AND FYTD COUNTS								
Tourism Dept Statistics	Jan-17	Jan-16	FYΔ	Jan-15	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	6,208	5,615	10.6%	5,854	6.0%	66,783	10.3%	3.0%
Bus & Group Visits:	27	36	-25.0%	17	58.8%	327	3.8%	107.0%
Gift Shop Sales:	\$6,014	\$5,284	13.8%	\$4,838	24.3%	69,661	47.9%	61.9%
Visitor Packets Mailed: †	1,501	748	100.7%	826	81.7%	2,535	74.2%	52.0%
Website Visitor Sessions:	13,955	14,096	-1.0%	14,938	-6.6%	132,555	22.6%	23.8%
Hotel Occupancy: (Dec)*	57.6%	57.6%	0.0%	55.0%	4.7%	67.1%	-0.9%	5.2%
RevPAR: (Dec)*	\$39.05	\$38.70	0.9%	\$33.80	15.5%	\$48.21	3.8%	17.4%
Guest Book US:	311	245	26.9%	400	-22.3%	Top States:	Top Countries:	
US Party Size:	2.2	2.4	-8.3%	2.1	4.8%	1. CA (43)	1. Canada (61)	
GB International:	164	130	26.2%	175	-6.3%	2. AZ (40)	2. China (18)	
International Party Size:	3.0	2.8	7.1%	2.5	20.0%	3. MI (27)	3. Australia (14)	

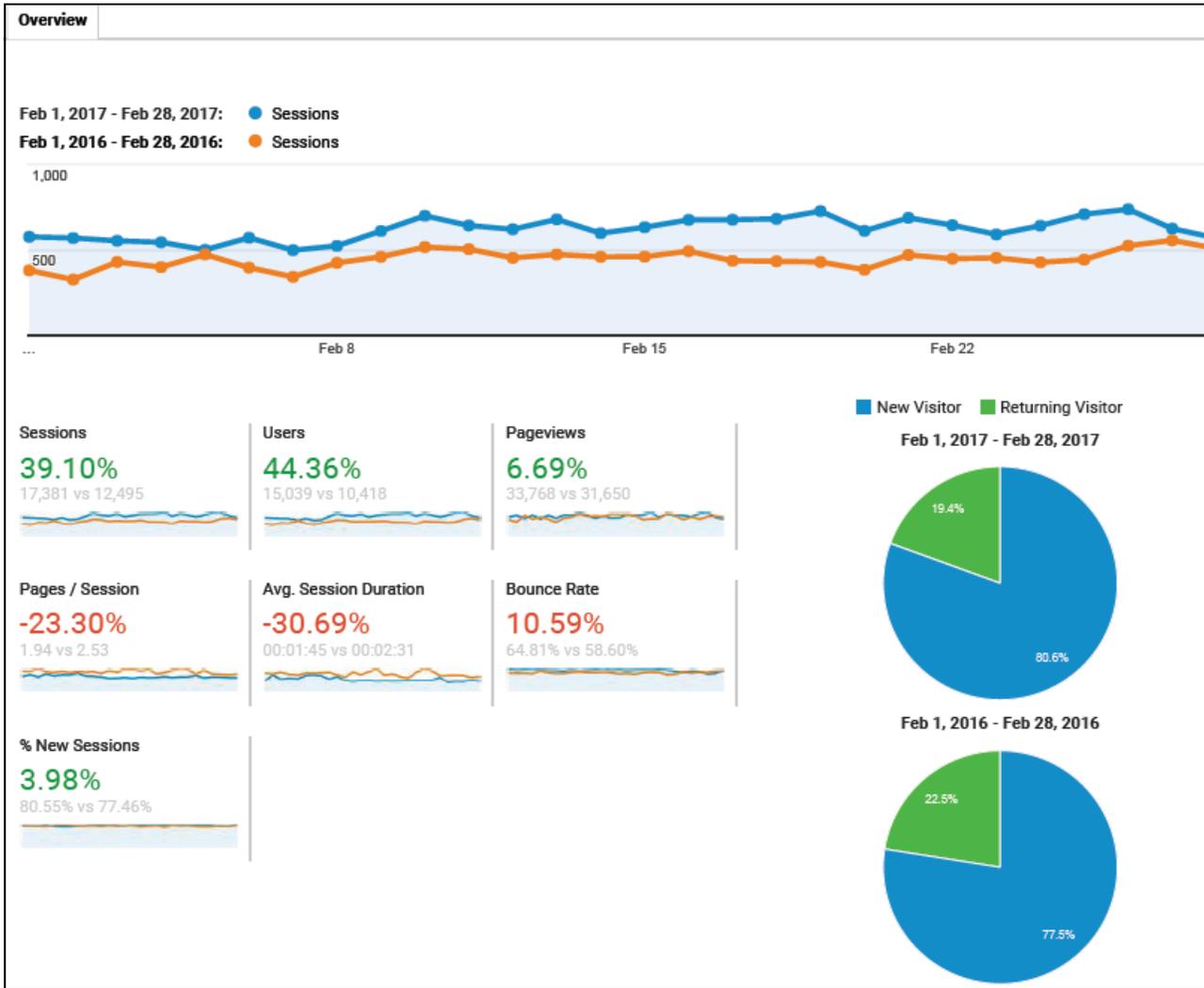
† Visitor Packet totals are for the calendar year

* Occupancy & RevPAR figures are provided by STR, Inc.

◇ delinquencies collections negatively skewing room tax collections

GOOGLE ANALYTICS FEBRUARY 2017

(FEBRUARY 2016 COMPARISON IN ORANGE)



Acquisition			
	Sessions ↓	% New Sessions ↓	New Users ↓
	39.10%	3.98% ↑	44.64% ↑
1 Organic Search	20.43% ↑		
2 Direct	132.42% ↑		
3 Referral	9.69% ↑		
4 (Other)	773.68% ↑		
5 Social	10.53% ↑		
6 Display	87.37% ↓		