

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
Mohave County Administration Building 700 W. Beale St. Kingman, AZ 86401**

5:30 PM

AGENDA

Tuesday, January 16, 2018

****A member of the Common Council may be attending the meeting telephonically****

WORKSESSION

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1. TPT Ratification Discussion **NO ACTION TAKEN**
2. Discussion regarding implementation of a super majority requirement for TPT increases and introduction of a Big Ticket Option **NO ACTION TAKEN**
3. I-11 East Kingman Program Manager Update, ENG 17-0035 **NO ACTION TAKEN**
4. Proposed Fee Increases **NO ACTION TAKEN**
5. Discussion regarding combination of EDMC and TDC **DIRECTION WAS PROVIDED TO STAFF TO RETURN A MORE ADEQUATE ORDINANCE AND TO CREATE A PROCESS FOR MORE ADVANCED COUNCIL NOTIFICATION OF COMMISSION VACANCIES.**
6. Parks/Flood Control Property Acquisition, ENG 17-0054 **DIRECTION WAS PROVIDED TO STAFF TO PROCEED WITH THE NEXT STEPS IN THE PROPERTY ACQUISITION PROCESS AND RETURN TO COUNCIL FOR FURTHER CONSIDERATION.**
7. Discussion regarding creation of an Airport Advisory Commission **NO ACTION TAKEN**

REGULAR MEETING

ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M. CALL TO ORDER AND ROLL CALL --- ROLL CALL WAS TAKEN AT THE BEGINNING OF THE WORK SESSION PORTION OF THE MEETING. ALL COUNCILMEMBERS WERE PRESENT EXCEPT COUNCILMEMBER LINGENFELTER WHO WAS EXCUSED.
INVOCATION

Invocation will be given by Peter Ernst of Family Bible Church.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. **Regular Meeting Minutes of January 2, 2018. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

2. APPOINTMENTS

- a. **Appointment to Youth Advisory Commission**

Discussion and consideration of appointing applicant Laken Moulder to a 1 year term on the Youth

Advisory Commission. There are currently 5 vacancies and no additional applicants. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

b. Appointment to Transit Advisory Commission

The terms of Transit Advisory Commission members Justin Hembree and Jed Noble ended on December 31, 2017. At the commission's last quarterly meeting, members recommended the reappointment of Justin Hembree to serve another term on the Transit Advisory Commission. **Staff recommends reappointing Justin Hembree to serve a three year term on the Transit Advisory Commission, which will end December 31, 2020. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

3. AWARDS/RECOGNITION

a. Proclamation - Interfaith Harmony Week

4. CALL TO THE PUBLIC-COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

5. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Approval of Job Order Contract Renewals, ENG15-016

On January 17, 2017, the Council approved Job Order Contracts (JOCs) with several contractors for various street and drainage projects. The initial contract length was for one year with the option of renewing annually for up to four additional years. The amendments from Desert Construction and Rummel Construction Inc. will allow staff to continue using these companies under the JOC process. This amendment will be for an additional one (1) year period from January 17, 2018 through January 17, 2019. **Staff recommends approval of the contract renewals and that the Mayor be authorized to sign the amendments on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

b. Intergovernmental Agreement with Mohave County

On November 12, 2017 the Kingman Police Department was awarded a \$128,912.00 grant from the University of Baltimore under the Combatting Opioid Overdose through Community-level Intervention Initiative (COOCLI). The intergovernmental agreement (IGA) will formalize the partnership with Mohave County Probation Department, Kingman Justice Court and Sonoran Prevention to offer an early intervention program for individuals abusing opioids and finance requirement to allow the Mohave County Probation Department to provide case management for the program. **Staff recommends approval the intergovernmental agreement (IGA) and authorize the Mayor and Chief of Police to sign on behalf of the City of Kingman. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

c. Extending dates for sewer billing on single family residences

During the transition of the building department into the fire department concerns were expressed by a number of contractors pertaining to the charging of sewer fees on new single family residences. The concern was that the present schedule that sets the sewer rates be automatically applied at the 90 day mark. **The Municipal Utilities Commission and staff recommend adjusting the time period that sewer fees are added to a SFR from 90 days to 150 days. THIS ITEM WAS WITHDRAWN FROM CONSIDERATION AND WAS NOT DISCUSSED.**

d. Approval of Professional Services Agreement with Hazen and Sawyer Inc. for the FY18 Distribution Main Replacements Project, ENG17-058

The FY18 Distribution Main Replacements project consists of Engineering design services and preparation of plans and specifications to replace approximately 15,358 feet of various sizes of existing water mains, in 5 different locations, that have been identified as priority in the Water Master Plan Update. This project will be funded by the Water Capital renewal fund. The approved budget for this project design and construction is \$1,000,000.00. **Staff recommends that Council approve the agreement and authorize the mayor to sign on the City's behalf.**

MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.

e. Approval of Professional Services Agreement with Hazen and Sawyer Inc. for Engineering design services for City Well 10 Equipping and Transmission Main Project, ENG17-0059

The City Well 10 project consists of Engineering design services and preparation of plans and specifications for equipping the existing City Well 10, with pump and motor, and ancillary equipment. This project also includes the installation of approximately 1/2 mile of transmission main to the existing City Well 11 site. This project has been identified in the Water Master Plan Update, (Existing Improvement Project 1). This project will be funded through the Colorado River Water Fund with an approved budget of \$1,100,000.00. **Staff recommends that Council approve the agreement with Hazen and Sawyer and authorize the mayor to sign on City's behalf.**

MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.

f. Adoption of Ordinance No. 1849 Amending Council Liaisons Terms on Commissions

Adoption of Ordinance No. 1849 Amending Council Liaison Terms on commissions. **Staff recommends approval.** **MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

6. OLDBUSINESS

7. NEWBUSINESS

a. Proposed Resolution No. 5120 changing the street name of "N. Adams Street" to "Dollarhide Street."

The subject street for the proposed name change is a portion of N. Adams Street which is located between E. Gordon Drive and Coronado Avenue. The applicant is requesting that the road name for this portion of N. Adams Street be changed to Dollarhide Street. The City of Kingman Fire Department and the Engineering Department objects to the road name change due to the possibility of emergency response being delayed because of the alignment and continuity of the existing street. **Staff recommends denial of Resolution No. 5120.**

MOTION TO DENY WAS PASSED BY A VOTE OF 6-0.

DIRECTION WAS PROVIDED FOR STAFF TO ADD NAMING NEW CITY STREETS FOR PIONEER FAMILIES TO A FUTURE WORK SESSION AGENDA.

8. DEPARTMENTREPORTS

9. ANNOUNCEMENTS BYMAYOR,COUNCILMEMBERS,CITYMANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

10. COUNCILREQUESTS FORFUTURE WORKSESSIONAGENDAITEMS AND/OR CALENDARADJUSTMENTS

COUNCILMEMBER YOCUM REQUESTED AN ACTION ITEM FOR THE NEXT AGENDA TO COMPLETE COUNCIL-COMMISSION LIAISON APPOINTMENTS FOR CALENDAR YEAR 2018.

11. EXECUTIVESESSION

a. City Real Property Sale

Pursuant to ARS 38-431.03(A)(7), the City Attorney and City Manager are requesting that the Council go into executive session to discuss the City's position and consult with the Council regarding negotiations for the sale of real property.

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0.