

# CITY MANAGER REPORT

## CITY OF KINGMAN - September 2017

The information included in this issue reflects August 2017 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



### Engineering/Planning & Zoning—Greg Henry

#### ENGINEERING— August 2017

### WATER AND SEWER ACTIVITIES

The Engineering staff responded to 163 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

#### MEETINGS-AUGUST 2017

Aug. 3	Staff Meeting
Aug. 9	<b>ENG15-046</b> Water Master Plan Review
Aug. 10	Finance Department Sewer Loan Assistance Program Meeting
Aug. 16	<b>ENG15-0075</b> East Kingman Flood Plain Mapping Progress Meeting
Aug. 17	<b>ENG16-0064</b> Preconstruction Meeting for 825 Sunrise-Unisource Substation
Aug. 18	Butler Sewer CDBG Proposal
Aug. 24	Municipal Utility Commission Meeting

#### RIGHT OF WAY ACTIVITIES-AUGUST 2017

30	Permits to work in Public Right-of-Way
17	Sewer Connection Permits
3	Sewer Tap (2-inside, 1-outside)
21	Utility Permits for water meters in the County
5	Utility Permits for water meters in the City
15	Sewer Availability Letters

#### TRAINING-AUGUST 2017

Aug. 22	Public Works Inspection attended in-house training on Work Zone Safety and Driving Safety-Cell phone use.
Aug, 25	Public Works Inspections attended in-house training on Confined Space Awareness

**CONSTRUCTION ACTIVITIES UPDATE-AUGUST 2017**

PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.

**DESIGN ACTIVITIES UPDATE-AUGUST2017**

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG15-048	This project includes the design of Eastern Street between Pasadena Avenue and Airway Avenue.	Ritoch-Powell and Associates for the preparation of project plans and reports	Design is complete. Right of way acquisition is under way.
ENG15-046	This project will update the City's Water Master Plan.	Sunrise Engineering for the preparation of the report and	Project is complete. A council presentation is
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by December 2017

**CAPITAL EXPENDITURES-AUGUST 2017**

CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG16-0025	\$65,264.55
Freiday Construction	ENG08-084	\$101,770.07
Sunrise Engineering	ENG15-046	\$27,346.41
TR Orr	ENG15-052	\$13,833.17
<b>Capital Expenditures processed during the month of August</b>		<b>\$208,214.20</b>

**CONSTRUCTION PHOTOS- AUGUST 2017**



**ENG17-0004 Water/Sewer Southern Vista V  
Tract 6048A**



**ENG17-0004 Water/Sewer Southern Vista V  
Tract 6048A**



**ENG17-0012 UES Placing new Poles on north 4th St. from  
White Cliff to Berk & Beverly east of Western**



**ENP17-0383 Transwestern removing old gas pipes.**

## City of Kingman Planning & Zoning Department Monthly Report for August 2017

### Planning & Zoning Commission Meeting August 8

**REZONING CASE RZ17-0004:** A rezoning request for property in Kingman Park Estates zoned R-1-40 to be split and rezoned to R-1-20 parcels. The property is located at 3115 Pasadena Avenue, and has an existing home and garage as well as another small garage located on the other side of the property, which would be included with the proposed lot split.

A motion to recommend approval of the rezone request with the added condition that construction must begin within six months of Council approval or the zoning will revert back to R-1-40 was approved by a vote of 4-3.

### Clean City Commission Meeting August 17

**AWARDS AND RECOGNITION:** Barb Charon, owner of the “Farmhouse” accepted a certificate of appreciation from the Commission for her effort in the beautification of downtown Kingman with her newly renovated business, and colorful and attractive mural.

**CLEAN CITY COMMISSION INVOLVEMENT IN MOHAVE COUNTY FAIR:** The Clean City Commission will have a booth at the Mohave County Fair to promote recycling in our area. The Commission will also provide information on other City programs such as Adopt-a-Block and the Community Challenge Awards, Arbor Day and education required to initiate the Curbside Recycling Pilot Program at Walleck Ranch. Promotional items will be distributed to participants. Volunteers to assist at the booth Thursday through Sunday during the Fair are needed, and will be appreciated.

### Historical Preservation Commission Meeting August 22

#### **MINERS MINERAL MONUMENT TIME CAPSULE:**

Commission Members and other involved residents will provide items to be placed in a Time Capsule and inserted in the Miners Mineral Monument at a dedication on September 23, 2017, following the Andy Devine Days Parade.

Members of the Boys & Girls Club will also have a Time Capsule of their items to place into the new Miners Monument. The Time Capsules are scheduled to be removed in 50 years. The Monument was created by C. Russell out of rock and mineral specimens found in Mohave County and will feature QR Coding.

## Historical Preservation Commission Meeting August 22

The Miners Mineral Monument was created using stone and minerals native to Mohave County and was constructed to replicate the original Miners Monument. The Historical Preservation Commission will have a dedication and a 50 year Time Capsule that will be inserted into the Monument during Andy Devine Days. The monument will be located by the Train Depot in downtown Kingman.



**Other Meetings & Activities attended in August**

- August 3 Staff Meeting  
Planning and Zoning Drive Around to view Agenda items
- August 7 Clean City Commission Subcommittee on new Facebook/website
- August 8 Meeting with U-Haul developer  
Planning & Zoning Commission
- August 10 Meeting on possible new restaurant pad on Stockton Hill and I-40
- August 15 Meeting on possible new restaurant pad behind south Safeway
- August 15 Meeting on possible remodel of 2634 Airway Avenue
- August 16 Downtown Kingman Placemaking Workgroup meeting
- August 17 Traffic Safety Committee
- August 17 Clean City Commission
- August 19 Special Town Hall Meeting
- August 22 Historical Preservation Commission
- August 23 Munis User Group Work Session
- August 30 Meeting regarding Chamber of Commerce Building at Fire Admin Building
- August 31 Special Meeting of the Clean City Commission

### Planning and Zoning Staff :

- (SB16-0006) Third review underway for final plat for Vista Bella Ranchitas, Tract 6029.
- (Z017-0002) Preparing city-initiated text amendment regarding partially destroyed non-conforming structures.
- (SB14-0006) Recorded Final Plat for Southern Circle Tract 1968.
- (SB07-002) Reviewing Final Plat for Rabbit Corner, Tract 6021.
- (SB17-0006) Reviewing Final Plat for Legacy at Walleck Ranch Tract 1965-F
- (SB17-0007) Reviewing Final Plat for Walleck Ranch Tract 1961-J
- (BLD16-0224) Final inspection on Moose Lodge Renovation at 302 Monroe Street.

### Planning and Zoning Staff responded to:

3	Requests for information from the City website
60	Requests for Zoning information, Permits and Ordinances
13	Code Enforcement questions, complaints received
39	General Customer Service Calls responded to
30	Residential Building Permit reviews
6	Commercial Building Permit reviews
3	Residential Grading Permits reviewed
23	Business License reviewed and approved
13	Special Event Permits reviewed and approved
3	On Premise and Free Standing Sign Permits reviewed and approved
2	Mohave County Assessor Parcel combine/uncombined requests from the public
1	Large Zoning Map Printed for Customer

## City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses. To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	August, 2017	August, 2016
Domestic Violence	48	32
DUI	12	16
Theft/Shoplifting	18	19
Criminal Traffic (non DUI)	8	6
Code Enforcement	19	13
Miscellaneous Misdemeanors	62	63
<b>Total Charges</b>	<b>167</b>	149
Number of Files Opened	107	100
Pretrial Conferences	162	2-0
Change of Pleas	82	110
Status Hearings	23	20
Trials	7	4
Other Court Events	198	170

## City Clerk—Sydney Muhle

As of August 31, 2017 there were 1,860 Active City of Kingman business license accounts. During the month of August the Clerk's Office assembled City Council agendas and packets for two regular meetings and eight City Council Work Session meetings as well. Minutes were taken and transcribed for meetings held. The City Clerk's Office also facilitated TDC, EDMC and HPC meetings during the month of August.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website [www.cityofkingman.gov](http://www.cityofkingman.gov).

The City Clerk's Office also assembled the City Manager Report and the e-newsletter for the month of August 2017.

CLERK ACTIVITY— July 2017		
	VOLUME	REVENUE
New Business Licenses Issued	45	\$4,500.00
Special Event Permits Issued	12	\$650.00
Business License Renewals Generated	121	
Public Notary Requests	5	\$38.00
Special Event Vendor Permits	0	
Special Event Liquor License	14	\$238.00
<b>TOTAL REVENUE - July 2017</b>		<b>\$5,426.00</b>

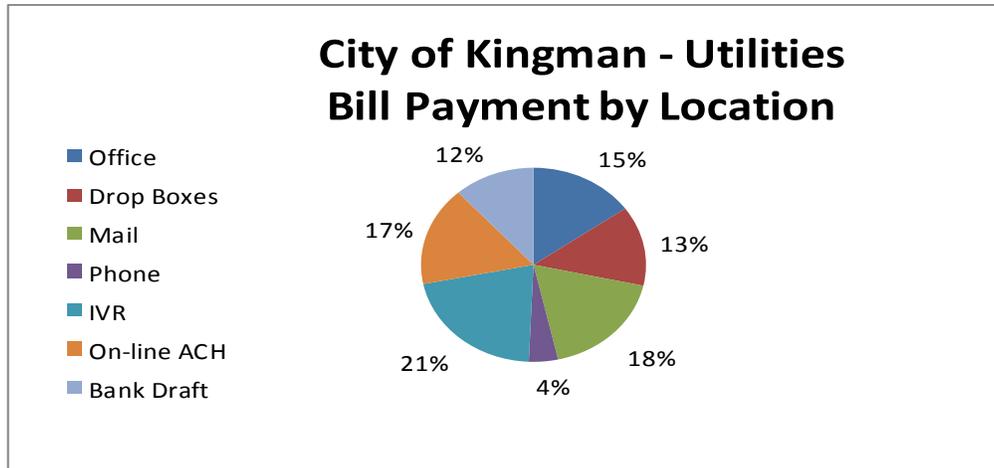


UPCOMING COMMUNITY EVENTS	
EVENT	DATE
Mohave County Fair	09/14-17/2017
KRMC Foundation Golf Tournament	09/16/2017
Chillin' on Beale Street	
Cerbat Motorsports/ MUD Mayhem	
Mountain Bike Movie Night	
Andy Devine Awards	09/18/2017
Friends of the Library Book Sale	09/21-23/2017
Andy Devine Days Festival	09/22-23/2017
Tour of Kingman	09/23-24/2017
Pink Heals Block Party	10/06/2017
Brews & Brats Oktoberfest	10/06-07/2017

## Finance—Tina Moline

### CITY OF KINGMAN - UTILITY PAYMENT STATISTICS

The primary source of payment for utility customers continues to be checks; almost 35% of customers use this method. Debit and credit card payments come in 2<sup>nd</sup> at 30%. Of the 30%, almost 70% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 58% of customer payments.



### CUSTOMER SERVICE STATISTICAL SUMMARY—AUGUST 2017

	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17
Phone Calls Answered	4,295	3,861	4,583	4,482	4,289	4,199
IVR - Payments	3,744	3,333	4,101	3,793	3,870	3,941
Water Service Orders	1,593	1,251	1,534	1,428	1,534	1,529
Sanitation Service Orders	315	281	393	289	299	376
Sewer Service Orders	0	0	0	0	0	0
Number of Total Payments Processed	18,353	15,241	20,428	17,923	18,159	18,635
Number of Sanitation Customers	11,746	11,724	11,737	11,822	11,815	11,903
Number of Sewer Customers	10,120	10,092	10,121	10,216	10,217	10,281
Number of Water Customers	19,629	19,564	19,614	19,558	19,681	19,614

#### Payment Options Available:

**Mail or Drop Box**—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

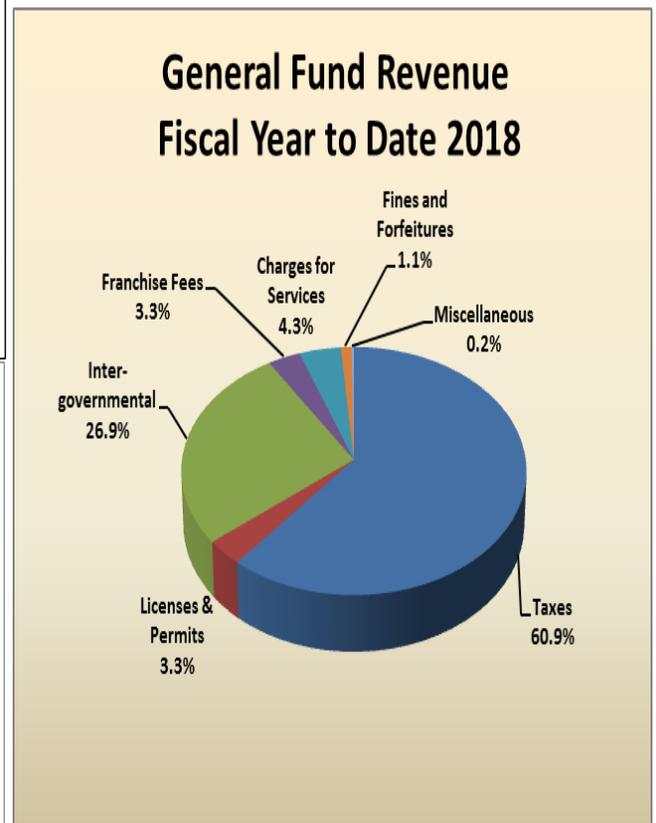
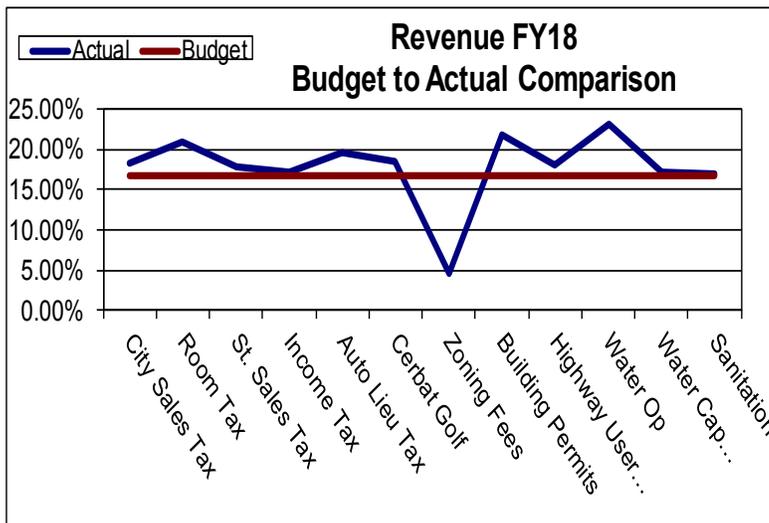
**Credit Cards**—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

#### Bank Drafting—Automatic Bank Drafting

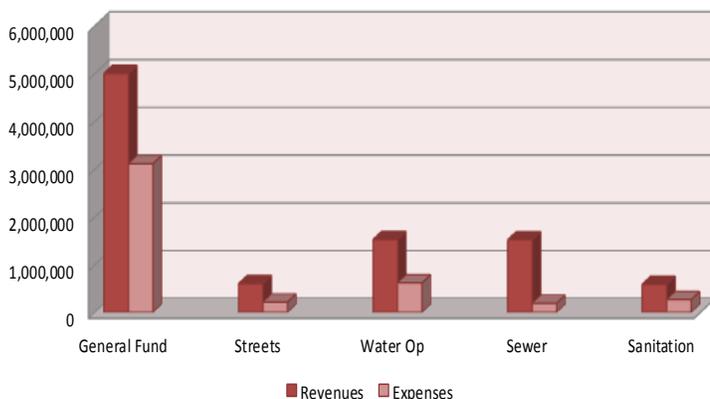
### REVENUE BY SOURCE – AUGUST 2017

#### GENERAL FUND

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	16,470,000	1,724,534	3,046,347	18.50%
Licenses & Permits	785,500	88,018	164,064	20.89%
Intergovernmental	7,550,000	684,577	1,348,753	17.86%
Franchise Fees	725,000	22,124	165,801	22.87%
Charges for Services	1,147,000	119,075	213,733	18.63%
Fines and Forfeitures	272,000	29,030	54,839	20.16%
Miscellaneous	93,000	7,359	11,277	12.13%
<b>Total Revenues General Fund</b>	<b>27,042,500</b>	<b>2,674,717</b>	<b>5,004,814</b>	<b>18.51%</b>



#### Kingman, Arizona Revenues and Expenses Fiscal Year 2018 (In Thousands of Dollars)

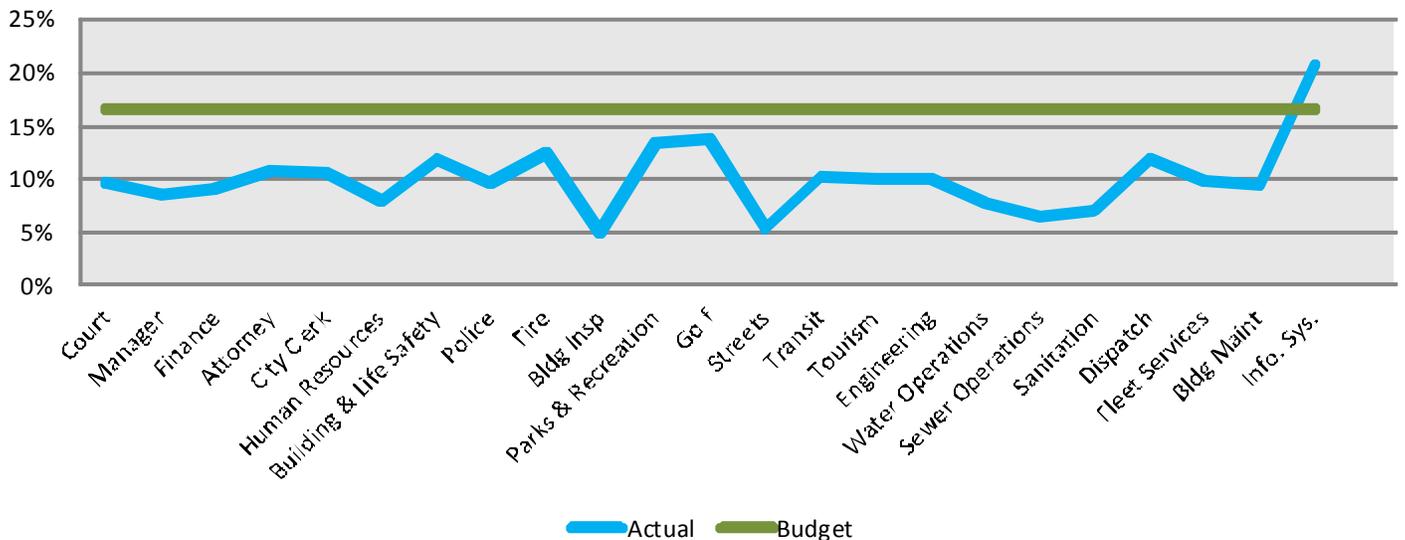


**EXPENDITURES BY DEPARTMENT – AUGUST 2017**

**GENERAL FUND**

Description	Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,661,912	69,345	159,631	1,502,281	90.39%
City Council	169,455	26,753	54,716	114,739	67.71%
Manager	306,483	12,438	26,249	280,234	91.44%
Finance	932,756	105,088	144,550	788,206	84.50%
Attorney	755,147	38,509	81,810	673,337	89.17%
City Clerk	326,165	10,837	34,725	291,440	89.35%
Human Rsc/Risk Mgmt	793,085	30,568	62,998	730,087	92.06%
Planning & Zoning	416,941	22,382	49,326	367,615	88.17%
Police Department	10,378,128	472,923	1,008,704	9,369,424	90.28%
Fire Department	6,899,586	395,229	860,585	6,039,001	87.53%
Building Inspection	996,503	20,002	49,193	947,310	95.06%
Parks & Recreation	4,274,149	297,205	579,623	3,694,526	86.44%
<b>Total Expenses</b>	<b>27,910,310</b>	<b>1,501,281</b>	<b>3,112,111</b>	<b>24,798,199</b>	<b>88.85%</b>

**Kingman, Arizona  
Budget to Actual Expenditures  
Fiscal Year 2018**



## REVENUE BY SOURCE – AUGUST 2017

## GENERAL FUND

REVENUE SOURCE		7/1/13 Thru 8/31/13	7/1/14 Thru 8/31/14	7/1/15 Thru 8/31/15	7/1/16 Thru 8/31/16	7/1/17 Thru 8/31/17	Percent Change FY17-FY18	Fiscal 2018 BUDGET	FY18 Percent of BUDGET
<b>GENERAL FUND (101)</b>									
Local	Sales Tax (2.5%)	2,124,554	2,533,235	2,147,119	2,701,430	2,947,659	9.11%	16,000,000	18.42%
	Room Tax (2%)	57,737	58,332	81,566	88,633	98,687	11.34%	470,000	21.00%
	Rest/Bar Tax (1%)	104,966	0	0	0	0		---	
State	Sales Tax	396,675	407,986	434,786	429,170	453,623	5.70%	2,550,000	17.79%
	Income Tax	521,902	566,301	563,231	589,906	599,253	1.58%	3,500,000	17.12%
	Auto Lieu Tax	218,578	183,425	253,758	281,720	295,877	5.03%	1,500,000	19.73%
Golf	Green Fees (9 holes)	20,257	19,883	23,021	19,358	16,624	-14.12%	89,000	18.68%
	Green Fees (18 holes)	28,075	29,193	29,178	26,725	29,199	9.26%	160,000	18.25%
	Annual Golf Fees	16,625	19,515	23,867	18,588	18,754	0.89%	117,000	16.03%
	Cart Rentals	47,737	51,111	51,832	48,187	47,279	-1.89%	254,000	18.61%
	Driving Range Fees	6,595	6,407	6,754	5,105	3,915	-23.30%	21,000	18.64%
	Restaurant and Bar	38,929	40,435	39,513	33,149	31,492	-5.00%	150,000	20.99%
	Subtotal Golf Course	158,218	166,544	174,164	151,112	147,263	-2.55%	791,000	18.62%
Other	Zoning Fees	5,993	3,433	6,100	3,720	1,000	-73.12%	22,000	4.55%
	Building Permits	95,334	93,760	97,709	99,313	144,322	45.32%	660,000	21.87%
<b>HIGHWAY USERS REVENUE FUND (201)</b>									
	Rest/Bar Tax (1%)	104,966	139,410	130,311	147,777	139,028	-5.92%	824,783	16.86%
	Highway User Fuel Tax	399,843	418,555	435,135	454,767	461,350	1.45%	2,535,912	18.19%
<b>POWERHOUSE TOURISM (215)</b>		0	0	0	24,548	28,921	17.81%	186,900	15.47%
<b>WATER FUND (501)</b>		1,517,005	1,382,882	1,409,560	1,478,759	1,526,064	3.20%	6,610,000	23.09%
<b>WATER CAPITAL RENEWAL (510)</b>		138,594	140,358	142,257	144,140	147,154	2.09%	850,000	17.31%
<b>WASTEWATER (521)</b>		1,512,855	1,509,865	1,491,444	1,532,329	1,521,138	-0.73%	8,515,228	17.86%
<b>WASTEWATER CAPITAL RENEWAL (530)</b>		0	0	0	19,147	20,206	5.53%	120,000	16.84%
<b>SANITATION (541)</b>		555,785	562,668	572,518	582,774	588,845	1.04%	3,457,050	17.03%



# Kingman Fire Department

## Fire Chief—Jake Rhoades

The Kingman Fire Department recently received a Public Protection Classification (PPC) from the Insurance Services Office (ISO) of 1. The PPC for fire protection is a 1-10 point scale with 1 representing the highest or best with 10 reflecting an area with little or no fire protection. Those areas of a community evaluated in the FSRs are water supply, emergency communications (911), and the fire department itself. Specifically within the fire department areas evaluated include firefighter daily staffing, fire apparatus, training, firefighting equipment, and pre-fire planning. Each specific area of the fire department's operation is rated against a schedule of anticipated performance, and then against the community's risk for fire. This overall assessment results in a score that is then applied to the PPC. The ISO evaluates the fire protection of more than 35,000 communities in America; approximately 250 of these communities and only two others in the state of Arizona currently have attained the highest PPC of 1.

Kingman Fire Department received an on-site examination from the ISO in 2012. At that time the community was rated as a Class 4 rating. On June 1, 2017, the department was evaluated and improved its rating to a Class 1. The agency continues to work to maintain this level of fire protection through a comprehensive training program for all firefighters and a robust pre-fire planning program which supports updated fire inspections and response plans for each commercial and multi-family building in the city. Property owners are encourage to check with their insurer to see if they use the ISO Public Protection Classification rating system and if the ISO Class 1 rating for Kingman could save them dollars on their premiums.

Combined with achieving Accredited Agency status with the Commission on Fire Accreditation International (CFAI) for meeting the criteria established through the CFAI's self-assessment and accreditation program. The Kingman Fire Department is only one of 231 agencies across the world and becomes the 11th agency in the state of Arizona to achieve Internationally Accredited Agency status with the CFAI and the Center for Public Safety Excellence, Inc. (CPSE). To note, the Kingman Fire Department is only 1 of 54 departments across the world to achieve ISO Class 1 and Internationally Accredited status.

INCIDENT BREAKDOWN		
TYPE	Month	YEAR-TO-DATE
Residential Structure Fire	3	37
Commercial Structure Fire	1	7
Vehicle Fire	3	28
Brush Fire	9	77
Dumpster Fire	3	12
Total Fires	19	161
Rescue/EMS Response	516	4,174
Hazardous Condition Response	11	54
Other Response/Admin	103	504

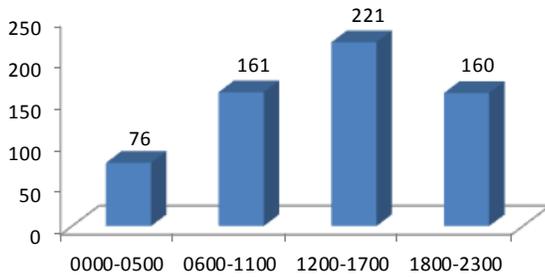
DISTRICT RESPONSES—MONTH			
DISTRICT	MONTH	% MONTH	YTD
District 21	86	13.25%	699
District 22	235	36.21%	1858
District 23	210	32.36%	1446
Districts 24	83	12.79%	586
Districts 25	18	2.77%	142
Out of District	17	2.62%	210

INCIDENTS BY FIRE STATION				
Incidents by Fire Station	EMS Incidents	Fire Incidents	% of Total for Month	2017 Fire YTD
Station 21	58	19	11.86%	122
Station 22	192	45	36.52%	203
Station 23	108	31	21.42%	194
Station 24	62	24	13.25%	126
Other/Admin	96	14	16.95%	76

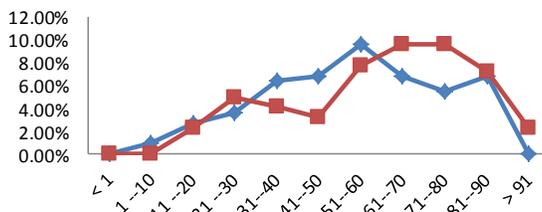
TRAINING TYPE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Administration	22.5	1453
Career Development	192	2684.5
Daily Training	1,243.5	10014.50
EMS Training	180	1501.70
Fire Training	25	3506.40
Hazardous Materials Training	0	-
Rescue Training	0	-
Other	0	-
Total	1,662	19160.60

District Responses Month	EMS Incidents	% For Month	EMS Year to Date
District 21	65	12.60%	612
District 22	189	36.63%	1598
District 23	178	34.50%	1250
District 24	60	11.63%	492
District 25	14	2.71%	113
Out of District	10	1.94%	109

**Incidents by Time Block**



**Patients by Age Group and Gender**



Performance by Shift	Incidents	Dispatch Time
Shift 1 - Days	940	2:21
Shift 2 - Nights	600	3:32
Shift 3 - Days	440	2:36
Shift 4 - Nights	628	2:53
<b>TOTAL</b>	<b>2608</b>	<b>2:46</b>

Dispatch Performance	Benchmark	Baseline	Compliance %
Current Month			
9-1-1 Call Answering	0:10	10%	96%
Dispatch Time	1:30	2:46	48%

Dispatch Calls for Service	2017	2016	Variance YoY	% of Total
Current Month				
Police	3826	3760	66	74.46%
Fire	300	357	-57	5.84%
EMS	846	899	-53	16.47%
AMR Only	166	0	166	3.23%
<b>TOTAL</b>	<b>5138</b>	<b>5016</b>	<b>122</b>	<b>100.00%</b>

Total Value	Total Saved	Total Losses	% Saved	% Lost
Structure Fires	-	-	-	-
Vehicle Fires	-	-	-	-
Other	500	100	83.3%	16.7%

Performance by Shift	Incidents	Turnout	Travel	Total Response
A-Shift	197	1:10	8:04	8:39
B-Shift	220	1:18	7:00	7:52
C-Shift	232	1:00	6:48	7:26

EMS by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Charlie, Delta, & Echo	276	1:03	6:42	7:16
Moderate	Bravo	129	1:12	8:16	8:52
Low	Alpha & Public Assist	111	1:21	10:52	11:43

FIRE by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Commercial & Residential Structure	4	1:35	3:38	4:45
Moderate	Commercial Vehicle	0			
Low	Dumpster, Passenger Vehicle, & Brush	15	1:00	8:30	9:04

Agency	Total Calls 2017	% of Total	Total Calls Current Month	% of Total Calls for Month	Fire	EMS	AMR EMS
Kingman Police	27574	73.26%	3826	74.46%	-	-	-
Kingman Fire	4941	13.13%	649	12.63%	133	421	95
No. AZ Consolidated Fire	2738	7.27%	361	7.03%	86	204	71
Golden Valley Fire	1470	3.91%	203	3.95%	51	152	-
Lake Mohave Ranchos	553	1.47%	74	1.44%	25	49	-
Pinion Pine Fire	342	0.91%	24	0.47%	5	19	0
Pine Lake Fire	19	0.05%	1	0.02%	0	1	-
<b>Total Calls Dispatched</b>	<b>37637</b>	<b>100.00%</b>	<b>5138</b>	<b>100.00%</b>	<b>300</b>	<b>846</b>	<b>166</b>

The Building & Life Safety Division continues the recruitment for a Building Official as it remains focused on a new era of customer service delivery to the City of Kingman. The request for building permits experienced a significant decrease in August as compared to the month of July, with 58 total requested permits with a valuation of \$5,700,948.56 down from the valuation for the month of July which was \$9,402,495.10. Commercial plan reviews equaled 15 with 113 total for 2017 while residential plan review totaled 22 and 193 for the year. In addition, the Building and Life Safety Division conducted 581 building safety inspections and for the year has 4114 within the community that they have conducted.

**Commercial – New / Under Review Permit Applications**

GW Customs Paint Booth 2727 Beverly Ave  
 U-HAUL - BLDG #Q 4015 Stockton Hill Road  
 U-HAUL BLDG #R 4015 Stockton Hill Road  
 Terros-Len Price 915 Airway Ave  
 St Mary Catholic Church 302 Spring Street  
 Walleck Ranch Tract 1961-J N Willow Road

**Commercial Permits Ready to Issue:**

Walmart 3396 Stockton Hill Road  
 Circle K 4008 Stockton Hill Road  
 Kokopelli TI 2501 Stockton Hill Road  
 Smith's TI 3490 Stockton Hill Road  
 First Assembly of God 1850 Gates Ave  
 Frontier Communications Facility 415 E Andy Devine Ave

**Commercial Permits Issued/Under Construction:**

Flagstaff Bone & Joint TI 2331 Hualapai Mnt Rd  
 City of Kingman TI120 Andy Devine Ave  
 KIA TI 2610 Andy Devine Ave  
 Kingman Heights TI 2610 Andy Devine Ave  
 Goodwill TI 3320 Stockton Hill Road  
 Lowry Dentistry TI 1720 Beverly Ave  
 TR ORR TI 3975 Bank Street N  
 Mohave Mental Health 3505 Western Ave  
 UES Sunrise Substation -Sunrise  
 Home 2 Suits 1121 Sunrise Ave  
 KRMC MOB Cancer Expansion 1739 Beverly Ave  
 Wright Veterinary Clinic 2444 Kingman Ave  
 Canada Mart 210 W Andy Devine Ave  
 H & H Development 1816 Dawes

**Commercial Permits Closed-Out:**

Amy Neal Apt TI 3700 Western Ave  
 Loyal Order of the Moose TI 302 Monroe Street

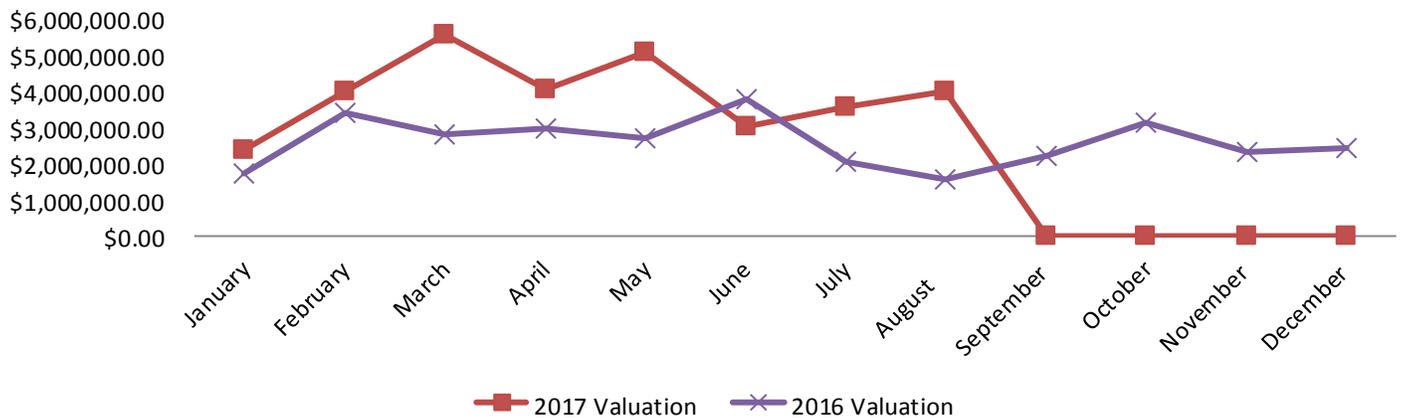
Building and Life Safety Activities	Incidents	2017 YTD
New Commercial Plan Review	0	1
Other Commercial Reviews	15	113
New Residential Plan Review	22	193
Other Residential Plan Reviews	21	170
Sign Review	3	30
Special Event	12	49
Other Reviews	?	187
Building Safety Inspections	581	4114
Business License Building Inspections	44	321
Fire Safety Inspections	140	284
Fire Safety Violations	225	561
Station Tours		
Child Safety Seat Checks	5	18
Public Outreach	13	-
Public Education Classes	367	712
<b>TOTAL</b>	<b>1,553</b>	<b>4,536</b>

Month	Total Permits Issued by Month 2017	2017 Total Valuation	Total Permits Issued by Month 2016	2016 Total Valuation
January	42	\$7,844,316.88	27	\$2,040,857.58
February	46	\$5,500,638.17	46	\$4,252,479.75
March	54	\$5,898,589.33	43	\$3,442,306.43
April	51	\$7,519,259.39	44	\$3,657,402.65
May	72	\$6,364,423.93	46	\$3,266,293.31
June	63	\$3,610,003.74	77	\$4,603,834.99
July	84	\$9,402,495.10	45	\$6,300,357.30
August	58	\$5,700,948.56	52	\$2,117,849.41
September			36	\$4,557,439.72
October			44	\$4,069,911.85
November			41	\$4,960,191.79
December			42	\$3,512,976.16

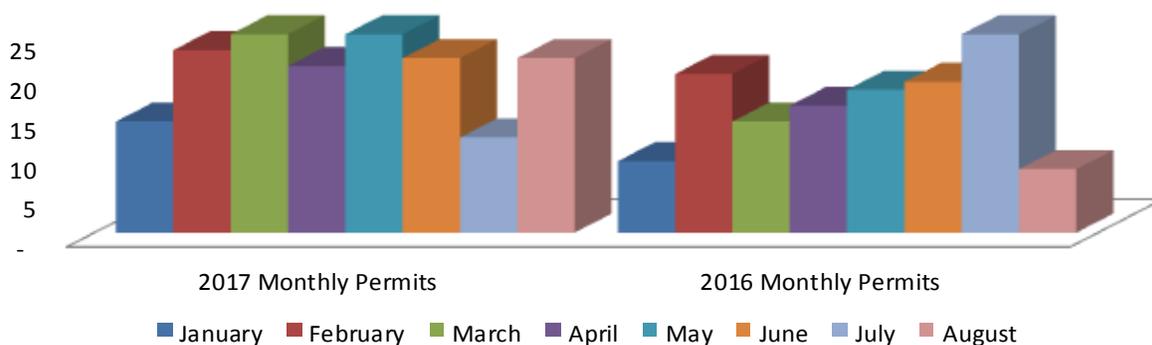
Residential Permits Issued	2017 Monthly Permits	2017 Valuation	2016 Monthly Permits	2016 Valuation
January	14	\$2,404,558.30	9	\$1,721,157.54
February	23	\$4,004,289.63	20	\$3,433,499.20
March	35	\$5,623,669.37	14	\$2,804,692.37
April	21	\$4,051,906.49	16	\$3,003,223.14
May	34	\$5,134,127.54	18	\$2,690,245.53
June	19	\$3,061,423.49	22	\$3,816,399.81
July	25	\$3,575,970.61	12	\$2,060,761.33
August	22	\$4,030,157.68	8	\$1,588,711.44
September	-	\$0.00	15	\$2,232,490.58
October	-	\$0.00	16	\$3,129,694.90
November	-	\$0.00	14	\$2,325,680.10
December	-	\$0.00	15	\$2,453,688.26

Commercial Permits Issued	2017 Monthly Permits	2017 Valuation	2016 Monthly Permits	2016 Valuation
January	1	\$4,937,913.03	-	\$0.00
February	0	\$0.00	-	\$0.00
March	0	\$0.00	-	\$0.00
April	0	\$0.00	-	\$0.00
May	0	\$0.00	-	\$0.00
June	0	\$0.00	1	\$300,000.00
July	0	\$0.00	-	\$0.00
August	0	\$0.00	-	\$0.00
September	0	\$0.00	1	\$319,791.48
October	0	\$0.00	-	\$0.00
November	0	\$0.00	-	\$0.00
December	0	\$0.00	1	\$495,075.00

### New Single Family Residential Valuation by Month



### New Single Family Residential Permits



# IT—JOE CLOS

## August 2017

### www.cityofkingman.gov

#### Visits

**12,814**

% of Total: 100.00% (12,814)



#### Unique Visitors

**6,900**

% of Total: 100.00% (6,900)



#### Pageviews

**33,423**

% of Total: 100.00% (33,423)



#### Daily Visits

● Sessions



#### Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	11,335	8,425
/Departments/HumanResources/EmploymentInformation.aspx	1,844	1,049
/Government/AgendasMinutes/NEW!AgendasandMinutes.aspx	1,444	880
/Departments/PoliceDepartment.asp	1,253	806
/Home.aspx	930	431
/Departments/ParksandRecreation.aspx	914	637
/Departments/UtilityBilling.aspx	475	329
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	467	306
/Departments/ParksandRecreation/CityParks.aspx	425	332
/Departments/ParksandRecreation/CityPools.aspx	422	296

#### Average Pages per Visit

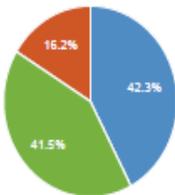
**2.61**

Avg for View: 2.61 (0.00%)

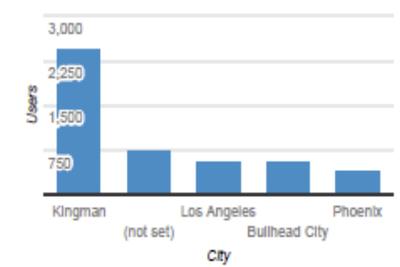


#### Traffic Source

■ organic ■ direct ■ referral ■ Other

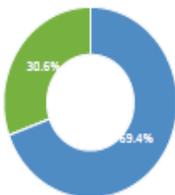


#### Your biggest traffic comes from



#### Type of Visitors

■ New Visitor ■ Returning Visitor



#### Visits by Device

Device Category	Sessions	Bounce Rate
desktop	8,406	48.62%
mobile	3,697	52.80%
tablet		52.04%

#### Country/Territory

Country	Sessions
United States	11,680
(not set)	890
China	44
India	38
Philippines	30
Canada	18
South Korea	15
Germany	13
Australia	10
Switzerland	8





# Kingman Police Department - Robert J. DeVries



## DATES TO REMEMBER

- **Coffee with Cops October 26th**  
**11:00 a.m. to 2:00 p.m. at KPD**  
**Front Parking Lot**

Calls for service and Officer initiated activity numbered 3,913 in the month of August, marking a 5.59% increase in comparison to 2016. Written reports are up 11.51% since August 2016 and officer initiated activity is up 13.27% in comparison to the year prior.

## August Activity



WALETA Dispatch Academy

Class #12 graduated in Lake Havasu City on August 4th. A total of 10 Dispatchers representing 5 agencies completed the 3-week program. Congratulations to Christine Miller and Marjorie Stone on their graduation.

Officers assisted with the GenK AZ "Give the Youth a Voice" event at Mohave

Community College on August 8th. Youth from across the



community gathered to provide their input that will be used in developing a comprehensive report from the Arizona Town Hall.

The department dedicated our K-9 Down Memorial in honor of K-9 Amigo on August 17th—the one year anniversary of when he went into distress while searching for two lost and injured hikers. The memorial is located in



front of the department. Special thanks to those in the community who donated to the memorial and also the Parks Department for their preparation and construction of the site.

Staff participated in all three of the Arizona Town Hall sessions held in Kingman. The community initiative is working to develop a road map for the future of our city.

The department worked with Human Resources in a recruitment effort for police officer positions. The department received 20 applications with only 4 making the invitation list. Testing is scheduled over September 5th & 6th.



On August 24th the department partnered with the Arizona Make-A-Wish Foundation to help a 6-year old Kingman boy fulfill his dream of becoming a police officer. Staff arranged for a helicopter flight with Tri-

State Careflight followed by an official badge pinning ceremony at KPD. He received a tour of the department,



participated in a traffic stop, issued a citation all before joining his family and newfound KPD family at McDonalds.



## Staff Update



Ofc. Brian Binkney resigned from the department effective August 4th. The department is actively recruiting to fill two police officer positions in time for the January WALETA academy.

## August Highlights

### \*\* Arrest for Heroin Possession \*\*

On Sunday, August 6<sup>th</sup>, at 6:50am, Kingman Police arrested **James Michael Wilson**, 29 of Kingman, on felony charges of Possession of Narcotic Drugs x2, Possession of Drug Paraphernalia and misdemeanor Suspended Driver's License. James was the driver of a vehicle stopped in the 300blk of E. Andy Devine Ave. for a traffic offense and found to be in possession of heroin and the assorted drug paraphernalia. Wilson, whose driver's license was suspended, was booked into the Mohave County Adult Detention Facility.

### \*\* Dumpster Fire \*\*

On Sunday, August 6<sup>th</sup>, at about 11:50pm, Kingman Fire Department and Police Department responded to a dumpster fire at Centennial Park along the Burbank St. parking lot. Investigators believe the fire was set intentionally.

### \*\* Another Dumpster Fire – Suspect Sought \*\*

The Kingman Fire Department and the Kingman Police Department is investigating a second dumpster fire in as many days that occurred at Centennial Park along the Burbank St. side. A recycle bin was set on fire at about 11:00pm.



### **\*\* Wrong Way Driver \*\***



On August 9<sup>th</sup>, at about 5:50pm, an older model Jeep, blue in color, displaying a large American flag, was seen turning around on the westbound I-40 on-ramp and driving the wrong way back onto Stockton Hill Rd. The attached picture shows the Jeep and the driver, who is described as a white adult male, possibly having a beard and wearing a ball cap. The Kingman Police Department is looking for the vehicle and driver. Anyone with information is urged to contact the Kingman Police Department by calling (928) 753-2191, or report tips online by going to [www.kingmanpolice.com](http://www.kingmanpolice.com) and clicking on "Give A Tip", or report through the KPD App, which available free through the App Store or by scanning the attached QR code.

### **\*\* Burglary Arrest \*\***

On Thursday, August 10<sup>th</sup>, at 5:05pm Kingman Police arrested **Monica Rene Terry**, 29 transient, on a felony charge of 2<sup>nd</sup> Degree Burglary. Officers responded to a residence in the 200blk of Oak St. after the resident reported that an unknown female had entered his home and locked herself in the bathroom. Officer arrived and discovered Terry had helped herself to the resident's refrigerator, used the bathroom and broke several items in the home. The occupant did not know Terry. Terry, who appears to suffer from mental health concerns, was taken into custody and booked into the Mohave County Adult Detention Facility.



### **\*\*Felony Fugitive from Justice Warrant\*\***



On August 13<sup>th</sup> at approximately 2:05 a.m., Kingman Police arrested **Brandon Scott Laudermith**, 26 of Golden Valley, in the 1700 block of Sycamore Ave. on a felony Warrant from Texas. This arrest stemmed after police responded to a hotel in the 1700 block of Sycamore Ave. to trespass a male subject. Prior to officers' arrival, the suspect left on foot. Officers observed the male suspect, identified as Laudermith, running through a field in the 1700 block of Sycamore Ave. and were able to detain him. Laudermith was taken into custody after he was found to have an outstanding felony Parole Violation warrant issued out of Tarrant County, Texas for an original charge of arson. Subsequently, Laudermith was booked into the Mohave County Adult Detention Facility.

### **\*\*Felony Arrest on Drive By Shooting, Aggravated Assault\*\***

On August 13<sup>th</sup> at approximately 10:15 p.m., Kingman Police arrested **Shawn Derrick Bell Jr.**, 20 of Kingman, in the 1700 block of Airfield Ave. on felony charges of Drive By Shooting, Aggravated Assault with a Deadly Weapon, Misconduct Involving Weapons, Endangerment-Risk of Physical Injury, Disorderly Conduct, and Unlawful Discharge of Firearms. This arrest stemmed after police responded to the 1700 block of Airfield Ave. in reference to a report of gunfire from a vehicle leaving the area. Officers in the area observed the suspect vehicle turn East onto Hualapai Mountain Rd. from E. Andy Devine Ave. and conducted a traffic stop at the 2200 block of E. Hualapai Mountain Rd. Officers contacted the 21 year old female driver, owner of the vehicle, detained her for safety. She was later released from the scene as she had no involvement in the incident. The male passenger subject, identified as Bell Jr., was taken into custody by officers. Officers located a firearm, a knife, and clothing in the vehicle which was used and worn by Bell during the incident.



The investigation revealed that Bell Jr. contacted a 47 year old male victim at a residence in the 1700 block of Airfield Ave. at approximately 10:15 p.m. to speak with another occupant of the residence. Bell Jr. was asked to leave and dur-

**\*\*Burglary at Kmart-Publics' Assistance Needed to Identify Suspects\*\***



The Kingman Police Department is requesting the public's assistance to identify suspects in a burglary which occurred in the early morning of August 14<sup>th</sup> at approximately 2:35 a.m. Kingman Police responded to a glass break burglary alarm to Kmart located in the 3300 block of E. Andy Devine Ave. Upon arrival, officers observed the two front glass doors to be smashed out. Inside the store, officers had found that the jewelry counter glass cases had been smashed and various pieces of jewelry were stolen. Video surveillance shows one subject enter the store possibly wearing a black or dark colored hoodie style sweatshirt and white motorcycle helmet and gloves. The second subject is shown wearing a black short sleeve shirt, a red and grey motorcycle helmet, and gloves. The theft of the jewelry took approximately 20 seconds. The value of the stolen jewelry or the criminal damage is not known at this time.



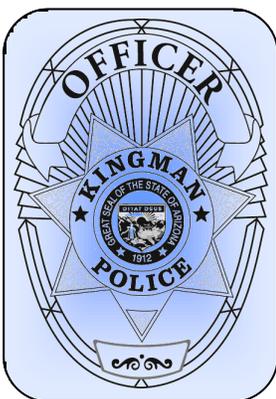
Anyone with information is urged to contact the Kingman Police Department at (928) 753-2191; or report anonymously to Mohave Silent Witness by calling (928) 753-1234; or report tips online by going to [www.kingmanpolice.com](http://www.kingmanpolice.com) and clicking on "Give A Tip". You can also report through the KPD App, which is available free through the App Store or by scanning the attached QR code.



**\*\*Felony Possession of Dangerous Drugs\*\***

On Tuesday, August 15<sup>th</sup> at approximately 10:30 a.m., Kingman Police arrested **Jimmy Jay Vinney**, 52 of Kingman, in the 3900 block of Bank St. on felony charges of Possession of Dangerous Drugs, and misdemeanor charges of Driving on a Suspended License and a Warrant.

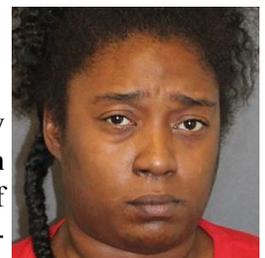
Vinney was stopped for a speeding violation in the 3900 block of Bank St. He was found to be driving on a suspended license and to have a warrant for a Child Support violation. Vinney was taken into custody and found to also be in possession of methamphetamine. Vinney was subsequently booked into the Mohave County Adult Detention Facility



*Pride  
Service  
Valor*

**\*\*Felony Arrest for Child Abuse\*\***

Last Wednesday, August 9<sup>th</sup> at approximately 10:55 a.m., Kingman Police arrested **Shavon Keaton**, 35 of Kingman, on a felony charge of Child Abuse. This arrest stemmed after information was obtained that an 8 year old male juvenile had suspicious marks on his body. Investigators determined that Keaton, the juvenile's aunt, had struck the juvenile multiple times with a belt leaving marks and bruising on his arm, back, and shoulder. Keaton admitted some involvement and was ultimately



booked into the Mohave County Adult Detention Facility. The Department of Child Safety took custody of the juvenile and took him to Kingman Regional Medical Center for evaluation of his injuries.



**\*\* Narcotic Drugs and Warrant Arrest \*\***



On Monday, August 21<sup>st</sup>, at 1:20am, Kingman Police arrested **Loren Dean Hasthepipe**, 39 of Kingman, on felony charges of Possession of Narcotic Drugs, Possession of Drug Paraphernalia and a Failure to Appear warrant. Hasthepipe was the passenger in a vehicle that was stopped in the 2000blk of Airway Ave. for a traffic violation. During the stop it was discovered that Hasthepipe had a felony warrant for his arrest, at which time he was found to be in possession of heroin and the assorted drug paraphernalia. The driver of the vehicle was found to be operating with a suspended driver's license. The driver was also arrested and charged with misdemeanor offense. The driver was released, while Hasthepipe was booked into the Mohave County Adult Detention Facility.

**\*\* Aggravated Assault & Suicide \*\***



On Saturday, August 26<sup>th</sup>, at about 4:00pm, Kingman Police responded to a residence in the 2000blk of Morrow Ave. regarding the report of a female having been shot in the foot. Officers arrived and discovered that a 57 year old female had been shot in the foot, by her "husband", who was later identified as **William Gregory Gilliland**, 67. Officers found Gilliland inside the residence with an apparent self-inflicted gunshot wound to his head. The female was transported to Kingman Regional Medical Center (KRMC) in serious, but non-life threatening condition. Gilliland was transported to KRMC in extremely critical condition. The investigation revealed that Gilliland and the female victim had been living together for years. Just prior to the shooting the female was demanding that Gilliland leave the residence, at which time Gilliland is reported to have armed himself; shot the victim in the foot; shot several rounds inside the home, before turning the gun on himself. Gilliland was on life support until Monday, August 28<sup>th</sup>, when he died from the injuries of the self-inflicted gunshot wound. The female victim remains in KRMC in serious but stable condition.



#DriveSober or Get Pulled Over.



Nationally in 2014, 162 people were killed in drunk-driving crashes over #LaborDay weekend. Save a life (maybe even your own)—don't drink and drive.

**\*\* Labor Day Weekend DUI Patrols \*\***

As part of the **Western AZ DUI Task Force**, the Kingman Police Department will be out in force this holiday weekend seeking out those who choose to drink and/or do drugs & drive. The Kingman Police Department is able to provide enhanced DUI enforcement during holidays and major local events due to a grant awarded by the Arizona Governor's Office of Highway Safety. Anyone who is caught driving under the influence of drugs or alcohol will be arrested, face hefty fines, the vehicle will be impounded for 30 days, their driver's license will be suspended and they will be booked into jail. Those who choose to drink alcohol while celebrating the Independence Day holiday are urged to designate a sober driver.

*Pride  
Service  
Valor*

STATISTICAL SUMMARY—August		
	MONTH	Year-to-Date
Adult Arrests	249	1,843
Juvenile Arrests	19	233
911 Calls	2,545	18,972
Police Incidents	3,913	28,080
Police Cases	517	4,194
Last DR# Pulled	2017-028122	



<b>MONTHLY FINANCIAL REPORT</b>			
<b>KINGMAN MUNICIPAL COURT #0841</b>		<b>JULY 2017</b>	
<b>CITY REVENUE</b>		Criminal Justice Enhancement Fund—47%	6627.26
Abatement Fund	36.35	Child Passenger Restraint	.00
Address Confidentiality Fund	6.10	DNA Surcharge—3%	801.14
Attorney's Fees	2203.05	Drug Enhancement Acct (Fine)	1105.61
Bond Forfeiture	1600.00	DUI Abatement Fund—\$250	472.00
Copy Fees	1.45	Extra DUI Assessment	75.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	172.08
Defensive Driving Diversion Fee-Local	2000.00	Fill the Gap—7%	987.30
Fines	10,410.17	AZ Highways Fund	0.00
Jail Costs	6418.73	JCEF Surcharge—15%	23.21
Jury Fees	0.00	Medical Services Enhancement Fund	1833.09
Miscellaneous Fees	86.31	2011 Additional Assessment—\$8	803.38
Overpayment Forfeiture	.00	Probation Surcharge—\$5	1.36
Suspension Fee	1279.24	Prison Construction and Operations Fund	1819.21
Warrant Fee	2931.77	Public Safety Equipment Fund	2514.62
<b>Total City Revenue</b>	<b>26973.17</b>	School Zone Assessment	0.00
Local JCEF TPF Acct	451.90	State Highway Fund	0.00
Court Enhancement Fund	1193.34	State Highway Work Zone	0.00
<b>STATE REVENUE</b>		Technical Registration Fund	3.30
Probation Surcharge—\$10	12.41	State's JCEF TPF Acct	820.64
Probation Surcharge—\$20	2089.40	Victim's Rights Enforce Assess Fund	185.21
Address Confidentiality Fund	116.00	FARE Special Collection Fund	3379.10
Arson Detection Reward Fund	.00	FARE Delinquent Fee	900.28
Clean Election Fund—10%	1410.17	<b>Total State Revenue</b>	<b>26151.77</b>

<b>SUMMARY OVERVIEW – JULY-2017</b>					
<b>BOND SUMMARY</b>		<b>RESTITUTION SUMMARY</b>		<b>ADULT PROBATION FEE SUMMARY</b>	
Prior Balance	6151.30	Prior Balance	697.04	Prior Balance	1238.62
Bonds Posted	14990.00	Payments made	1089.49	Payments made	1467.93
Bonds Forfeited	1153.30	Checks written	852.51	Checks written	1238.62
Bonds Refunded	2090.00	Balance in Restitution	934.02	Balance in Adult Prob Fees	1467.93
Balance in Bonds	17898.00				
<b>REIMBURSEMENT</b>			<b>Cases Terminated</b>	<b>New Cases</b>	<b>Juveniles</b>
Prior Balance	274.30	Civil Traffic	93	135	3
Payments made	.00	Criminal Traffic	44	66	1
Checks written	.00	Criminal Misdemeanor	142	148	1
Balance in Reimbursement	274.30	<b>Total</b>	<b>279</b>	<b>349</b>	<b>5</b>
Total Revenue	26973.17	Domestic Violence Cases	27		
Mohave County Jail Costs	54531.92				
LAPAZ County Jail Costs	.00				

<b>MUNICIPAL COURT MONTHLY STATISTICAL REPORT JULY 2016</b>				
<b>CRIMINAL TRAFFIC</b>				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	160	5	161	326
Filed	19	1	10	30
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	179	6	171	356
Transferred Out	0	0	0	0
Other Terminations	25	1	29	55
<b>TOTAL TERMINATIONS</b>	25	1	29	55
Pending End of Month	154	5	142	301
<b>TRAFFIC FAILURE TO APPEAR</b>				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
127	2	129	1	128
Criminal Traffic/FTA Trials	1	Criminal Traffic/FTA Jury Trials		0
<b>CIVIL TRAFFIC</b>				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
91	91	182	12	72
Total Terminations	84	Pending End of Month		98
Civil Traffic Hearings Held in MONTH				2

<b>MISDEMEANOR</b>				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1409	418	1827	
Filed	137	6	143	
Transferred In	2	0	2	
<b>SUBTOTAL</b>	1548	424	1972	
Transferred Out	0	0	0	
Other Terminations	187	11	198	
<b>TOTAL TERMINATIONS</b>	187	11	198	
Pending End of Month	1361	413	1774	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			46	
<b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b>				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	0	0	0	0
Harassment	0	0	0	0
<b>HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT</b>				
Order of Protection	0	Injunction Against Harassment	0	
<b>SPECIAL PROCEEDINGS/ACTIVITIES</b>				
Juvenile Hearings Held	0	Search Warrants	4	
<b>WARRANTS OUTSTANDING</b>				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.	115	<b>MISDEMEANOR TOTAL</b>		1106
Serious Violations	15			
All Other Violations	138			
<b>TRAFFIC TOTAL</b>	<b>268</b>			

## Parks and Recreation—Mike Meersman

### Recreation Department

Our Fall Season Brochure which includes our department classes, programs, events, and trips was released and registrations are now taking place. All information can be found online and registrations can be made through our REC1 system or by calling the office at 757-7919.



**Fitness & Dance:** Dance began August 9th and we currently have a total of 125 students enrolled in our 14 classes. We continue to strive to serve our community with a productive and recreational dance program. Classes will continue through November 17th with our end of season recital on November 18th. We've added a new innovative class called Contortion & Acrobatics which will develop flexibility and movements similar to Cirque Du Soleil. The class is a hit and has 17 students enrolled.

**Child Supervision Programs:** We are currently planning to host the Fall Break Camp during the 2-week break of October 2-13. Registration is now open. We must receive a minimum of 18 students for camp to be held.

**Trip & Tours:** On the weekend of August 18th we took a bus trip to Knott's Berry Farm and Medieval Times in Buena Park, CA. The trip had 29 participants and profited \$843 after all expenses. This trip included roundtrip motor coach transportation, hotel accommodations at the amusement park, tickets to Knott's & Medieval Times with dinner, and full breakfast each morning. Department staff are currently working on setting up the next trips. Upcoming trips include: 50 Shades, the Parody along with Lake Mead Paddle Wheel Boat Cruise on October 7th and The Nutcracker Ballet on December 9. For more information on any trips, please contact Beth Matthews at 692-3109.

**Sports:** The department extended registrations and increased the age group for the Youth Volleyball program in hopes to generate a few extra registrations. We currently have 51 participants with a goal to reach 64. Adult Coed Volleyball and Adult Coed Kickball have both ended registrations and leagues are set to begin the week of September 18. We currently have 19 Adult Volleyball teams and 5 Adult Kickball Teams. The Senior Softball Tournament scheduled for September 8th-10th was canceled due to our field conditions from lack of water. Our Youth and Adult Basketball Programs are both taking registrations now for leagues to begin in December and January. We are always in need of coaches, and referees. For more sports information on becoming a volunteer in our youth league as coach or referee, contact Sports Coordinator, Ryan Fruhwirth at 692-3113.



**Special Events:** On Friday, August 4 we hosted our Drive in Movie at Southside Park where the evening feature was "Smurf's The Lost Village." The Drive In was sponsor Nucor Steel Kingman, LLC. Their \$350 donation purchased Licensing fee to show the film. We had 95 vehicles attend which equated to approximately 500 people. Staff is also preparing for the Andy Devine Days Parade & Festival Weekend and the Fall Festival on October 28. Sponsorships are coming in for the Fall Festival and to date we have \$900.

**Aquatics:** The Centennial Pool and the Grandview Pool are now closed to the public. KUSD has is currently using Centennial Pool for the their new Swim Team program that is being offered for Middle & High School Students. The team started their practices on August 7th and continue through November 3rd. KUSD will host two swim meets throughout the season. Our City is also using Centennial Pool for the Employee triathlon. Those who are participating can access the pool from 6-8p.m.

**Miscellaneous:** The department continues to look for new and innovative ideas for upcoming classes or programs. If you have any suggestions or know of anyone with a talent that they can share, please encourage them to contact Yvonne at 692-3111 and apply for the Recreation Instructor Position.

EVENTS HEADED YOUR WAY	
Andy Devine Day s Parade & Festival	September 22-24
Drive In Movie	October 13
Fall Festival	October 28
Santa's Calling	Nov. 27– Dec. 22
Letter's to Santa	Nov. 27– Dec. 8
Breakfast with Santa & Mrs. Claus	December 9

## PARKS MAKE LIFE BETTER

The Parks Maintenance Division completed 10 maintenance repair orders in the mechanics shop, 7 in in the parks system and 4 in pools and recreation. The Park Department has utilized 288 hours of inmate labor. We have experienced one incident of vandalism in the parks system.

### Parks Maintenance:

Unfortunately, when we were placed on water restriction for 26 days due to problems with the City Well #5, heavy traffic areas on the ball fields and the multi-use fields where youth soccer is played were damaged. Fortunately, we used the downtime to complete repairs on some main line isolation valves which would have required the irrigation system to be shut down for duration of the repair. After ten days, we were allowed to irrigate only the athletic fields with a quarter of the total run times, 5 days a week. In preparation for the turf rehabilitation and the normal irrigation run times, we have double spike seeded the soccer fields and all of the ball fields in Centennial Park. We have also applied an application of triple 15 fertilizer. The turf rehabilitation will take three to four weeks depending on the daily traffic activities, the temperatures and the ability to irrigate complete programs.

We have received our new gopher gas machine and currently it is in use five days a week on the athletic fields in addition to the regular traps and bait.

Road side landscape maintenance crews have continued working on Route 66. They have completed the area from Stockton Hill to Castle Rock. The next area to complete will be the Airway underpass. The weed applicators will continue to apply herbicide behind the progress made by the crews.

### Park Improvements:

We have made some improvement in the parks system with the addition of a new sidewalk approaching the rear of the Bonelli house. We have also added concrete to the rear of the City Complex entrance next to the landscape planter. The previous corner was too sharp and a tripping hazard. We have created a landscape buffer area on the East frontage of the Centennial tennis courts. With the



proposed resurfacing of the courts, the buffer zone will eliminate the irrigation over spray from landing on the courts helping to preserve the surface.

We have received some minor monsoon storm damage in the parks system, several tree limbs have been broken in Metcalfe and Firefighters Park. The south side old storage building had some roof panels blown off, we have replaced the panels and added some extra support on the roof edge.

The Parks Division received the annual training from the GEO Group at the ADC prison, 14 of the staff have completed the training. The training lasted 3 hours and covered some of the new updated material directed down from Arizona Department of Corrections.

## CERBAT CLIFFS GOLF COURSE

All greens have been given a liquid application consisting of a combination of fertilizer, two fungicides, a herbicide and a growth regulator. This preventative application will help to control disease, weeds and the growth regulator helps keep the green speed consistent.

The crew has completed the aerification, spike-seeding at a rate of 3 lbs. per 1000 sq. ft. and topdressing of all tees. This process began on 8-15-17 and was completed on 8-22-17. All tees were given a liquid application of soluble fertilizers and a synthetic acid. The aerification and over-seeding of all fringes, approaches and weak turf areas is underway.

Due to the recent City of Kingman water well problems, the crew was unable to irrigate the golf course for four days and then on a very limited basis for twenty eight days. Significant damage occurred after canopy temperatures reached 138 degrees several days in row during limited watering schedule. The City Well issues have been resolved allowing us to begin regular irrigation and the slit-seeding of all fairways utilizing a mix of Fescue, Rye, Bluegrass and Bermuda blend seed. The seed began to germinate after only six days and is looking better everyday.

An electrical problem at one of the main irrigation controllers forced manual irrigation of the front nine for 4 days. The issue was resolved but on Thursday, 8-24-17 the irrigation system had two main line blowouts on #11 and #15. These repairs have been completed.



The Golf Crew has completed the Inmate Supervisor Annual Training at the prison. Training keeps the crew up to date with prison policies and is a great refresher course. Since the last report, the golf course has utilized 528 hours of inmate labor.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY August 2017	
Number Nine-Hole Rounds	1,108
Number 18-Hole Rounds	1,352
Number Golf Lessons	27
Greens Fee Revenue Total	43,510
Annual Passes	17,120
Daily Green Fees	26,390
Motor Cart Revenue Total	30,800
Private Cart Trail Fees	5,380
Daily Cart Rental	25,420
Driving Range Revenue	2,240
Total Hours Ranger Activities	58
Total Hours Beverage Cart on Course	52
Number of Tournaments	6
Total Tournament Participation	368

## Public Works—Rob Owen

BUILDING MAINTENANCE—AUGUST/2017	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	0
Building Maintenance repairs made /32	Public Works (14)-including office supply deliveries, City Complex (2), Engineering (3), KFD (9), Powerhouse (2), 911 Center/City Attorney (1), KPD (10), and Train Depot (3). Building maintenance workers also made four paper deliveries.
Graffiti removed	Three instances of graffiti were removed from various locations in the city.
SPECIAL PROJECTS	The Building Maintenance department has been inundated with air conditioner repairs and roof leaks due to the weather.

FLEET MAINTENANCE—AUGUST/2017	
13,748.4 gallons of unleaded gas	Cost of \$27,473.43
11,013.2 gallons of diesel fuel	Cost of \$23,928.21
Vehicle preventive maintenance	Vehicles 27
Mechanic and welder vehicle repairs	Repairs 346

SANITATION—AUGUST/2017	
333 trips to the landfill—Delivery of 3,936,420 pounds of trash	Cost of \$ 69,871.46
New 90-gallon residential containers	35
Old, damaged, missing or found containers repaired or replaced	88
Steel containers delivered for customer clean-up	5
1) Extra steel containers emptied and 2) Containers retrieved	1) 32 and 2) 7
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)156 2)23 3)55
Recycling—tons / Annual total— tons	86.3/735.67

STREETS—AUGUST/2017	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

**Available Manpower:**

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (4) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)

**Street Department Activities:**

- The month of August was spent catching up on maintenance items deferred during chip seal due to manpower needs. This included utility cut patching, dirt road and shoulder grading, sweeping and weed abatement. Nearly 80 tons of asphalt was used to complete utility cut patching.
- The City was granted 20,000 tons of asphalt millings from ADOT. This project has been attempted over the last couple months but, storm cleanup, pavement preservation and staffing levels have prevented this work. Half streets/blocks have been prioritized first. The remaining balance of millings will be used on 2 roads selected due to drainage issues. This will be a long project due to staffing levels and work required. Dirt removed from selected roads will be utilized for shoulder maintenance to reduce trucking. Completion of this project is of high importance as the millings represent a \$160,000 dollar asset to the City. This does not include the reduced maintenance that will be achieved as a result of plating roads with millings. No time limit has been imposed but, multiple agencies are trying to obtain the millings. This asset could be lost if not used quickly as the materials are not guaranteed. Approximately 19,000 cubic yards are left to be moved. Placement of millings will continue but, progress is slow due to maintenance needs and current staffing levels. This project will continue until completion or the materials grant is revoked.

**PROJECTS:**

- **Weed Abatement:** Spraying of herbicides was ongoing throughout the month and will be continuous until late fall. On days that winds exceed allowable limits the two man crew runs the brush hog in overgrown areas. This is only preemptive work to slow the growth of weeds which the City is responsible for. It is expected that a significant amount of time will be spent cutting weeds in areas which should be completed by the property owner/tenant. This has been a problem in the past due to the difficulty in enforcing City Ordinances related to weed abatement. A temporary crew has been working on weed abatement and will continue as long as budget allows.
- **College Trails Drainage Channel** A drainage channel was constructed to correct a problem drainage area in the College Trails subdivision. A concrete channel was installed for drainage and weed control in a parcel which was obtained by the City of Kingman. McCormick construction completed the contract which totaled \$21,480 dollars.
- **Stockton Hill Shoulder Channel** The channel adjacent to Stockton Hill between Arnold and Selma was severely eroded and was an area of high maintenance. The erosion had plugged the box culvert at the downstream end of the channel and was a hazard for vehicles. Grading to widen and reshape the channel to reduce erosion and maintenance was completed. A shoulder a shallower slopes were also constructed for vehicle safety. Desert Construction completed this contract at a cost of \$19,330 dollars.
- **Pavement Markings** A pavement marking project has been ongoing for the past couple weeks to replace markings covered during the pavement preservation cycle and refresh old markings throughout town. Long line and crosswalks are being repainted and replaced. This work is expected to be continuous for the next 2 months.

**Training:**

- **Confined Space** Jack Plaunty, Shane Shilstone, Joe Trybus, 2 Inmates and Jeff Gifford completed Confined Space Competent Person certifications for confined space entry.
- **Excavation Safety** Jack Plaunty, Shane Shilstone, Joe Trybus, 2 Inmates, Jeff Gifford, Melvin Dubay, Tug Martinez and Handy Hambrick completed competent person certifications for excavation and trenching safety.

Stockton Hill Drainage Channel



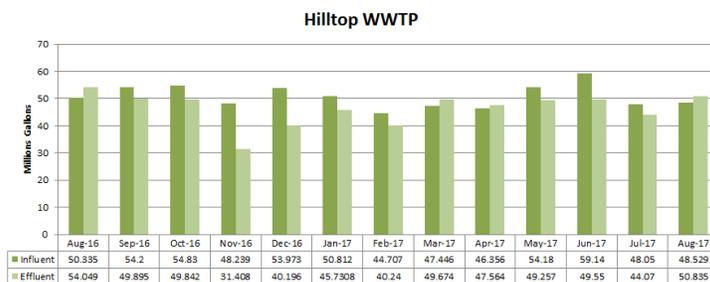
College Trails Drainage Channel



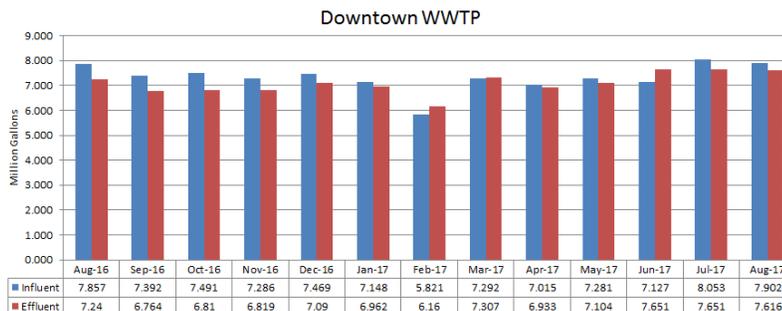
Utility Cut Patching



**HILLTOP WWTP**



**DOWNTOWN WWTP**



**WASTEWATER — AUGUST/2017**

**Wastewater Treatment**—Personnel 7/ Vacant 5

*Staff at Hilltop Facility:*

- Treated approximately 48.529 million gallons of influent on intake and discharged approximately 50.835 million gallons of “B+” effluent
- **NOTE: The excess effluent discharge was generated from several rain events influencing average plant capacities.**
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all monthly, quarterly, and semi-annual NPDES and APP sample collection and submitted reports to ADEQ
- Completed oil changes and general maintenance on associated equipment
- Wastewater Staff is continuing to sample for Hilltop Local Limits Addendum & Wastewater Classification Study.
- Wastewater Staff is exercising and collecting analytical data specific to Tertiary Treatment, blending approximately 250K gal of A+ effluent with our B+ discharge.

*Staff at Downtown Facility:*

- Treated approximately 7.902 million gallons of influent on intake and discharged approximately 7.616 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1
- Completed all daily, weekly and monthly maintenance work orders

**Wastewater Collections**—Personnel 2, 1 Vacant/1 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8 & 10 inch wastewater conveyance lines totaling approximately 32,000 linear feet

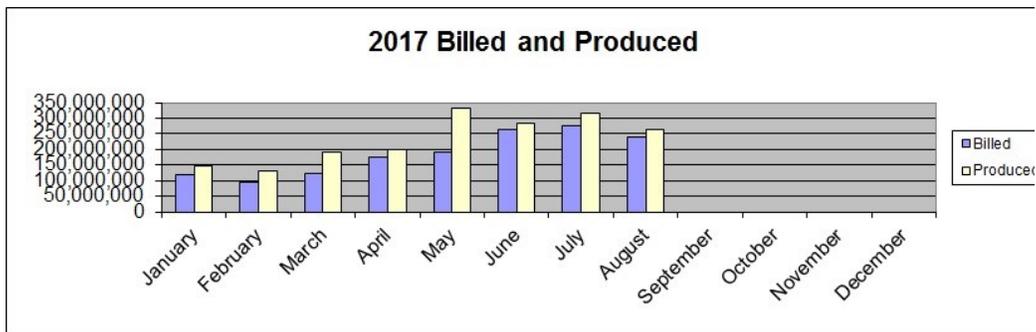
**Wastewater Pre-Treatment**—Personnel 1/2, 1 unfunded

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Collecting associated compliance and regulatory field samples
- Follow-up on complaints & potential discharge violations
- Completing compliance reporting to ADEQ and EPA
- Staff continues sample collection for the Downtown Local Limits Study, Wastewater Classification Study, & the Hilltop Addendum which will continue to progress through the next several months.
- Staff issued a new discharge permit to Valvoline Insta Lube & will schedule our annual facility inspection & sampling in the near future.

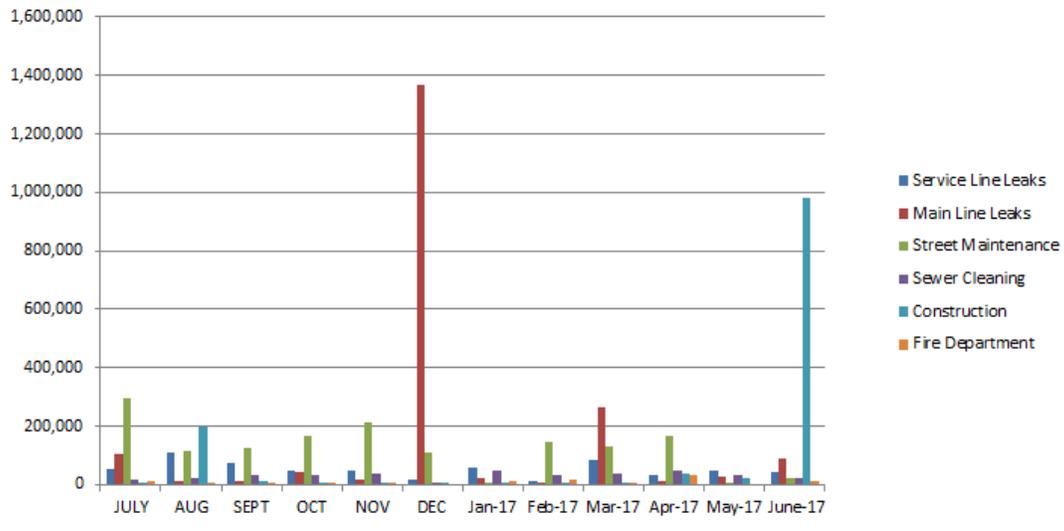
WATER—AUGUST/2017			
Work Orders processed	1,685	Raise Meter box	0
New customer service meters installed	24	Leaky valves	17
Customer assistance calls	54	Out of order meters repaired	37
Meters read	20,897	<b>City of Kingman Water Usage in gallons</b>	8,421,084
Meter readings rechecked	185	Service line leaks in gallons	58,000
Turned off services due to delinquent bills	150	Main line leaks in gallons	315,000
Meters locked due to non-payment	57	Asphalt replaced in square feet	2,641
Meters locked as being used at locations no customer signed for service	20	Blue Stake locate requests	237
Customer requests for pressure checks	6	PW, Fire, Eng. Usage	Unknown
Raise Meters	1		

**Water Billed & Produced:**

- 264,647,700 gallons of water produced in August
- 241,081,670 gallons of water (91.10%) billed



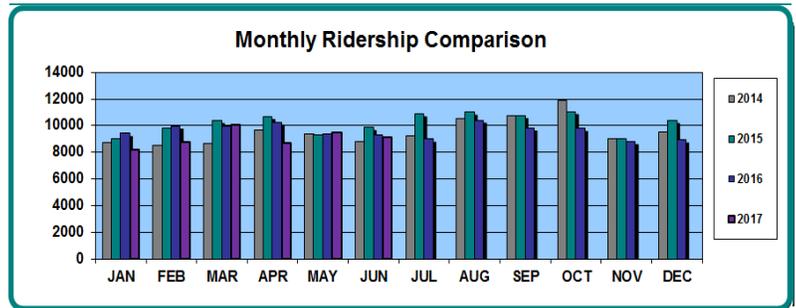
**Monthly Water Consumption:**





# Kingman Area Regional Transit

KART—AUGUST 2017	
<b>MONTH REVENUE</b>	<ul style="list-style-type: none"> <li>Fare Box Revenue—\$6,404.49</li> <li>Coupon/Pass Revenue—\$6,850.00</li> <li>Total Monthly Revenue—\$13,254.49</li> </ul>
<b>MONTH RIDERSHIP</b>	<ul style="list-style-type: none"> <li>Service hours—1,308</li> <li>Service miles—17,233</li> <li>Total passenger trips—9,928</li> <li>Curb-to-Curb trips— 275(4% of total)</li> </ul>



## PROJECTS-AUGUST/2017

### HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP)

**SIGN INVENTORY SYSTEM PROJECT**— The 300 stop signs have been received. ADOT will need to make inspection of the delivery then installation of the signs will start. City staff will install all 300 signs. No update on the data collection portion. There is still one more round of the review process before the data collection portion is advertised.

**POWERHOUSE REHAB PROJECT** - Phase 2 is complete and Phase 3 is 95% complete. Staff is waiting for the large counter to be finished and installed. Once that is completed, a small amount of electrical work will be finished to complete the entire project. Budget and time constraints all look great at this point.

## **Tourism—Josh Noble**

### **August 2017 Advertising & Marketing**

#### **Arizona Office of Tourism Marketing Cooperative**

- None, campaigns ended in May. FY2018 program to launch in September, 2017.

#### **Other Advertising / Marketing**

- Reprint of 15,000 Kingman Fulfillment Brochures
- Renewal of Certified Folder Distribution agreements

#### **Leads Fulfilled by lead sources**

- GoKingman.com information requests: 106 (146 additional unique packet downloads)
- GoArizona.com leads: 359
- Grand Circle Association leads: 70
- MyGrandCanyonPark.com leads: 200
- Arizona Office of Tourism: 5
- Call-ins: 24
- 4 packets returned undeliverable

### **August 2017 Media Assistance & Updates**

- Aug 9: John Moyer of AAA Traveler Worldwide: requested Route 66 images in Arizona, supplied

### **August 2017 Projects & Activities**

- Aug 8: participated and moderated a table at the GenK Youth Town Hall at MCC Grace Neale
- Aug 16: AAED Western Arizona Economic Development Roundtable Rural meeting in Parker, AZ
- Aug 19: participated in the GenK Town Hall at Beale Celebrations
- Andy Devine Days Festival sponsorship and vendor recruitment
- Visitor Center Renovation
- Historic Route 66 Association of Arizona website and 66 Passport App development
- Mohave County Historical Society website development
- Assist Kingman Center for the Arts with 6x6 Route 66 Art Show canvas sales
- Continued launching and processing applications for the Art in Public Places Program
- White Cliffs Wagon Trail Feasibility & Development project

### Monthly & FYDT Counts

Tourism Dept Statistics	Aug-17	Aug-16	FYΔ	Aug-15	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
<b>Visitor Center Walk-ins:</b>	12,864	12,083	6.5%	10,170	26.5%	25,445	4.8%	17.1%
<b>Bus &amp; Group Visits:</b>	63	48	31.3%	27	133.3%	121	19.8%	95.2%
<b>Gift Shop Sales:</b>	\$12,196	\$11,747	3.8%	\$6,495	87.8%	25,536	19.2%	93.0%
<b>Visitor Packets Mailed:†</b>	764	719	6.3%	736	3.8%	9,111	22.7%	48.4%
<b>Website Visitor Sessions:</b>	14,420	18,956	-23.9%	13,431	7.4%	30,582	-29.0%	2.0%
<b>Hotel Occupancy: (Julu)*</b>	78.2%	75.5%	3.6%	80.3%	-2.6%	78.2%	3.6%	-2.6%
<b>RevPAR: (June)*</b>	\$62.24	\$57.66	7.9%	\$56.52	10.1%	\$62.24	7.9%	10.1%
<b>Guest Book US:</b>	215	281	-23.5%	291	-26.1%	<b>Top States:</b>		
<b>US Party Size:</b>	2.6	2.4	8.3%	2.4	8.3%	<b>Top Countries:</b>		
<b>GB International:</b>	239	338	-29.3%	339	-29.5%	1. CA (102)	1. France	
<b>International Party Size:</b>	3.7	3.2	15.6%	3.0	23.3%	2. AZ	2. Italy	
						3. NY	3. Germany	

† Visitor Packet totals are for the calendar year

\* Occupancy & RevPAR figures are provided by STR, Inc. and are reported by calendar year

◇ delinquencies collections negatively skewing room tax collections

### Google Analytics Aug 2017 (Aug 2016 comparison in orange).

