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CITY MANAGER REPORT

CITY OF KINGMAN - October 2017

The information included in this issue reflects September 2017 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



Engineering/Planning & Zoning—Greg Henry

ENGINEERING— September 2017

WATER AND SEWER ACTIVITIES

The Engineering staff responded to 124 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

MEETINGS-September 2017

Sept. 5	Staff Meeting
Sept. 29	ENG15-046 Water Master Plan Meeting with Sunrise Engineering

RIGHT OF WAY ACTIVITIES-September 2017

51	Permits to work in Public Right-of-Way
26	Sewer Connection Permits
0	Sewer Tap (2-inside, 1-outside)
3	Utility Permits for water meters in the County
10	Utility Permits for water meters in the City
11	Sewer Availability Letters

TRAINING-September 2017

Sept. 20	Public Works Inspections attended Damage Prevention Safety Seminar at the
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CONSTRUCTION ACTIVITIES UPDATE-SEPTEMBER 2017

PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.

DESIGN ACTIVITIES UPDATE-SEPTEMBER 2017

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG15-048	This project includes the design of Eastern Street between Pasadena Avenue and Airway Avenue.	Ritoch-Powell and Associates for the preparation of project plans and reports	Design is complete. Right of way acquisition is under way.
ENG15-046	This project will update the City's Water Master Plan.	Sunrise Engineering for the preparation of the report and water system modeling	Project is complete. A council presentation is planned for October 3
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by December 2017

CAPITAL EXPENDITURES-SEPTEMBER 2017

CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG16-0025	\$63,554.25
Freiday Construction	ENG08-084	\$61,361.04
JE Fuller	ENG16-0013	\$13,101.94
Sunrise Engineering	ENG15-046	\$19,700.00
Capital Expenditures processed during the month of September		\$157,717.23

CONSTRUCTION PHOTOS- SEPTEMBER 2017



ENG08-084 Desert Paving new sewer line trench cuts



ENG17-0012 Kincheole Construction placing new water line in Fairfax.



ENG17-0383 Transwestern continues to remove old gas pipes

City of Kingman Planning & Zoning Department Monthly Report for September 2017

Planning & Zoning Commission Meeting September 12

DISCUSSION OF OPEN SPACE REQUIREMENTS IN ASSOCIATION WITH NEW DEVELOPMENT:

The Planning and Zoning Commission directed staff to prepare a communication to council requesting that planning and budgeting for development of City-owned drainage/retention parcels for recreational purposes is conducted prior to the next budget cycle.

ZONING ORDINANCE TEXT AMENDMENT CASE Z017-0002: A city-initiated request for a text amendment to Section 30.000 Nonconforming Buildings, Structures and Uses of Land of the *Zoning Ordinance of the City of Kingman*.

Motion to table until the October Planning and Zoning Commission meeting to allow absent Commissioners to participate and additional residential comments to be heard carried with unanimous (5-0) approval.

Clean City Commission Meeting September 21

AWARDS AND RECOGNITION:

Brent and Tammy Rutherford, owners of Rutherford's 66 Family Diner accepted a certificate of appreciation from the Commission for their building improvements and murals completed recently.

DISCUSSION REGARDING CLEAN CITY COMMISSION FACEBOOK PAGE AND CREATING A MISSION STATEMENT FOR THE INTRODUCTION:

Motion to establish a subcommittee for the purpose of creating a mission statement for the introduction of the Clean City Commission Facebook page carried unanimously (7-0).

Historical Preservation Commission

MINERS MINERAL MONUMENT DEDICATION:

Commission Members, Mayor Gates, County Historian Dan Messersmith, Mineralogist Ed Huskinson, State Mine Inspector Joe Hart and staff joined other interested residents and distinguished speakers for the dedication of the Miners Mineral Monument at the Railroad Depot on Saturday, September 23rd, following the Andy Devine Days Parade.

The Historical Preservation Commission, members of the Boys & Girls Club, and other involved residents placed a 50 year Time Capsule into the new Miners Monument. The Monument was created by Nanette and C. Russell out of rock and mineral specimens found in Mohave County and will feature QR Coding.

Dedication of Miners Mineral Monument 9.23.17 at Railroad Depot



C. Russell placing the ore cart and flagstaff on the top of the Miners Mineral Monument. Two time capsules were placed in the center of the Monument, which will be opened in 50 years.

Roxanne Freiday of Laser Works 2u did the engraving for the bronze plaque and picture of the original Monument. The plaque details the history of the original Miners Monument which was also at the Railroad Depot, and our new Miners Mineral Monument as it came to be.

County Historian Dan Messersmith, C. Russell, Mineralogist Ed Huskinson, State Mine Inspector Joe Hart, Bill Shilling and Mayor Gates were a few of the guest speakers at the dedication.

Other Meetings & Activities attended in September

- Sept 5 Engineering Staff Meeting and Frank Marbury Farewell Celebration
- Sept 12 Planning and Zoning Commission
- Sept 14 Tour of Palo Christi School
- Sep 14-17 Clean City Commission Booth at Mohave County Fair
- Sept 18 Pre-application Meeting with DeVault Electric for New Building on Bank Street
Meeting on Possible Sign Variance for Sunrise Plaza
- Sept 20 Munis User Group Work Session
- Sept 21 Traffic Safety Committee
Clean City Commission
Meeting on Future Office Building at Hualapai Mountain Medical Center
- Sept 23 (Saturday) Dedication of Miners Mineral Monument at Railroad Depot
- Sept 27 Meeting with Bob Riley with KAA Regarding Avigation Easements
- Sept 28 Cash Reconciliation Follow—Up Meeting
Downtown Kingman Placemaking Workgroup
- Sept 29 Space Needs Assessment for Palo Christi School

Planning and Zoning Staff :

- (RZ17-0005) Request received from H & H Development to rezone property at 975 Sycamore from R-R & R-3 to C-2 zoning, for a new commercial medical facility.
- Final Plat for Rabbit Corner Tract 6021 recorded.
- Final Plats undergoing review include: Walleck Ranch, Tr. 1961-J, Legacy @ Walleck Ranch, Tr. 1965-F, and Vista Bella Ranchitas, Tr. 6029.
- Preliminary Plats undergoing review include: Kingman Crossing , Tr. 1993 Extension of Time, and Kingman Crossing South Tract 6050.
- Approved commercial plans for Dunkin Donuts.
- Reviewing plans for Wal-Mart canopies.
- Reviewing plans for U-Haul Warehouse and Mini-Storages.
- Parcel Plat review Valley Slope Lot 11
- US Census Bureau LUCA project

Planning and Zoning Staff responded to:

3	Requests for information from the City website
41	Requests for Zoning information, Permits and Ordinances
17	Code Enforcement questions, complaints received /Requests for Code Compliance
26	General Customer Service Calls responded to
22	Residential Building Permit reviews
5	Commercial Building Permit reviews/inspections (3)
5	Residential Grading Permits reviewed
21	Business License reviewed and approved
10	Special Event Permits reviewed and approved
8	On Premise and Free Standing Sign Permits reviewed and approved
3	Mohave County Assessor Parcel combine/uncombined requests from the public

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses. To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	September, 2017	September, 2016
Domestic Violence	31	32
DUI	21	14
Theft/Shoplifting	15	22
Criminal Traffic (non DUI)	10	7
Code Enforcement	12	8
Miscellaneous Misdemeanors	69	58
Total Charges	158	141
Number of Files Opened	95	98
Pretrial Conferences	130	130
Change of Pleas	79	73
Status Hearings	20	21
Trials	20	12
Other Court Events	205	196

City Clerk—Sydney Muhle

As of September 30, 2017 there were 1,890 Active City of Kingman business license accounts. During the month of August the Clerk's Office assembled City Council agendas and packets for two regular meetings and three City Council Work Session meetings as well. Minutes were taken and transcribed for meetings held. The City Clerk's Office also facilitated TDC, EDMC and HPC meetings during the month of August.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

CLERK ACTIVITY— September 2017		
	VOLUME	REVENUE
New Business Licenses Issued	32	\$3,200.00
Special Event Permits Issued	9	\$550.00
Business License Renewals Generated	85	
Public Notary Requests	4	\$10.00
Special Event Vendor Permits	0	
Special Event Liquor License	2	\$50.00
TOTAL REVENUE - July 2017		\$3,810.00

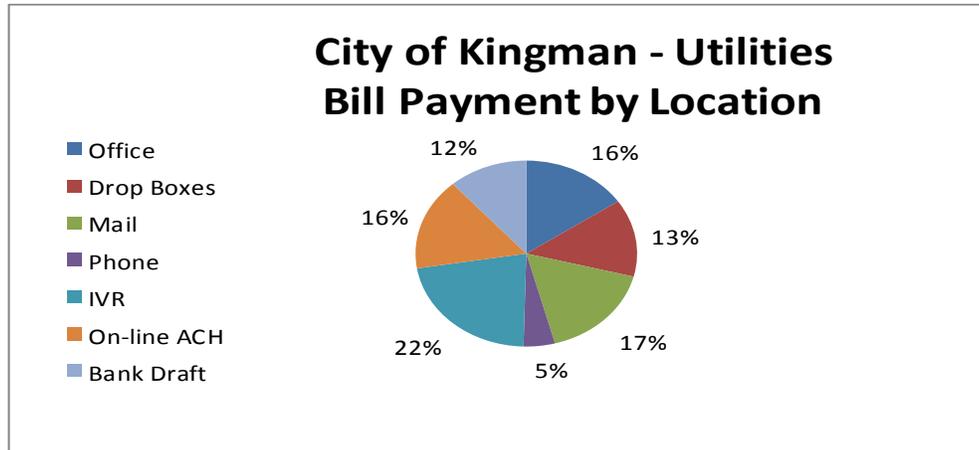


UPCOMING COMMUNITY EVENTS	
EVENT	DATE
Haunted Hike	10/19-21 & 26-28/17
Race Against Violence	10/21/2017
Kingman Junior Rodeo	
Walk a Mile in Their Shoes	
Kingman Haunted House	
Parks & Recreation Fall Festival	10/28/17
Young Eagles Flight Rally	
Kingman Haunted House	
Dug Up Manor	10/27-31/17
Community Clean Up @ Fairgrounds	11/04/2017

Finance—Tina Moline

CITY OF KINGMAN - UTILITY PAYMENT STATISTICS

The primary source of payment for utility customers continues to be checks; close to 35% of customers use this method. Debit and credit card payments come in 2nd at 32%. Of the 32%, almost 70% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 59% of customer payments.



CUSTOMER SERVICE STATISTICAL SUMMARY—AUGUST 2017

	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
Phone Calls Answered	3,861	4,583	4,482	4,289	4,199	4,008
IVR - Payments	3,333	4,101	3,793	3,870	3,941	3,652
Water Service Orders	1,251	1,534	1,428	1,534	1,529	1,486
Sanitation Service Orders	281	393	289	299	376	418
Sewer Service Orders	0	0	0	0	0	0
Number of Total Payments Processed	15,241	20,428	17,923	18,159	18,635	16,560
Number of Sanitation Customers	11,724	11,737	11,822	11,815	11,903	11,884
Number of Sewer Customers	10,092	10,121	10,216	10,217	10,281	10,295
Number of Water Customers	19,564	19,614	19,558	19,681	19,614	19,795

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

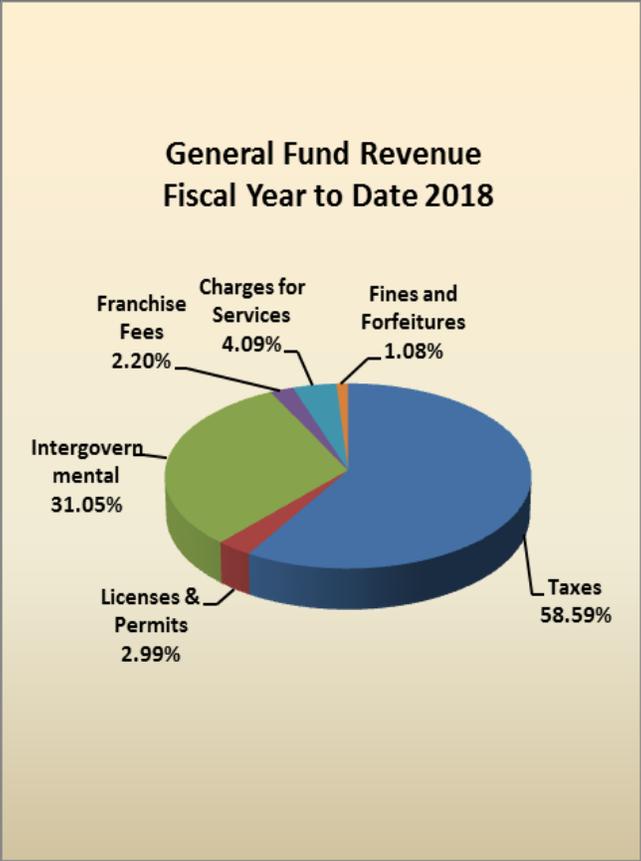
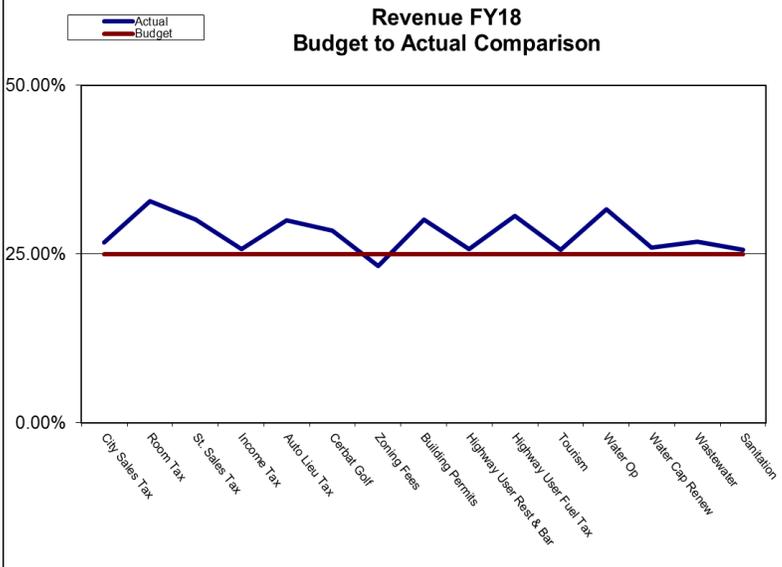
Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

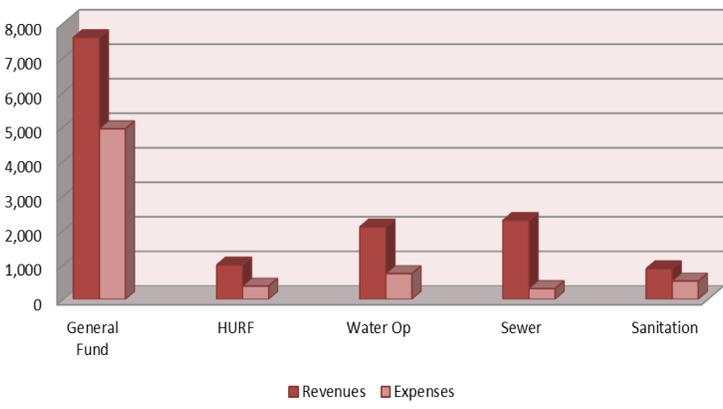
Bank Drafting—Automatic Bank Drafting

REVENUE BY SOURCE — SEPTEMBER 2017

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	16,470,000	1,378,200	4,424,547	26.86%
Licenses & Permits	785,500	65,814	225,661	28.73%
Intergovernmental	7,550,000	768,448	2,345,259	31.06%
Franchise Fees	725,000	-	165,801	22.87%
Charges for Services	1,142,000	95,418	309,120	27.07%
Fines and Forfeitures	272,000	24,673	81,637	30.01%
Miscellaneous	98,000	13,396	24,673	25.18%
Total Revenues General Fund	27,042,500	2,345,949	7,576,697	28.02%



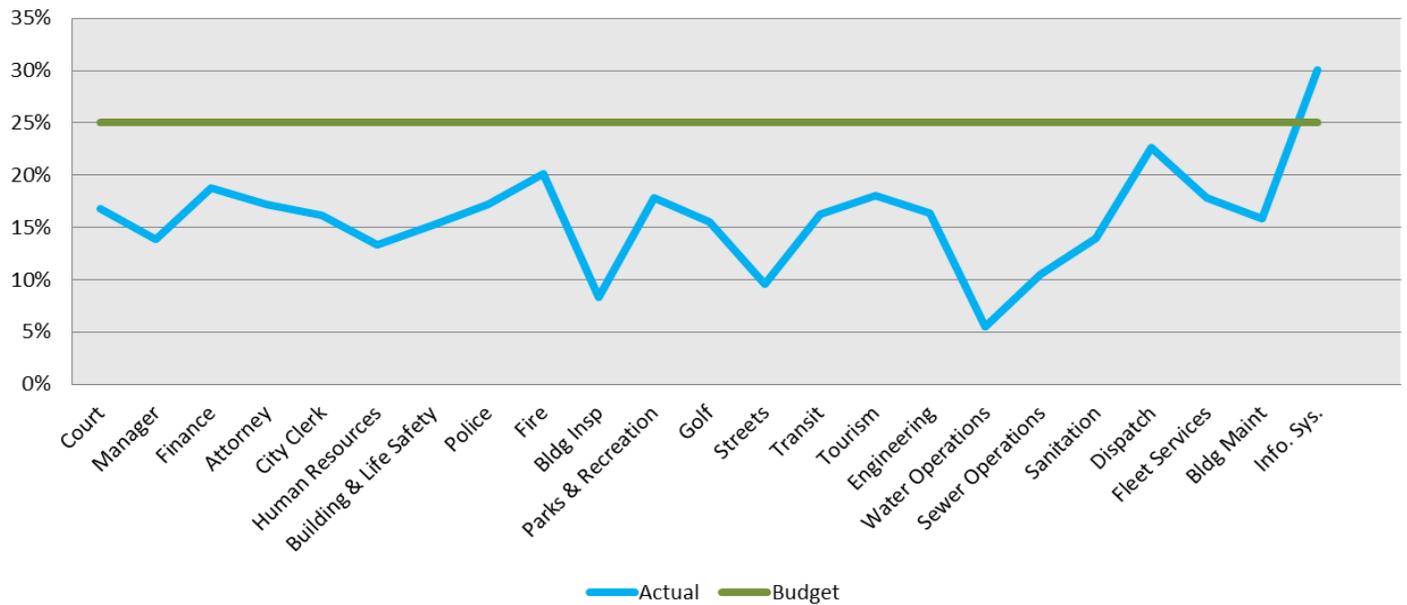
Kingman, Arizona Revenues and Expenses Fiscal Year 2018 (In Thousands of Dollars)



EXPENDITURES BY DEPARTMENT — SEPTEMBER 2017

Description	Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,661,912	110,802	279,119	1,382,793	83.20%
City Council	169,455	3,924	59,929	109,526	64.63%
Manager	306,483	12,258	42,620	263,863	86.09%
Finance	932,756	40,205	203,390	729,366	78.19%
Attorney	755,147	38,597	129,936	625,211	82.79%
City Clerk	326,165	12,949	52,745	273,420	83.83%
Human Rsc/Risk Mgmt	793,085	26,827	105,802	687,283	86.66%
Planning & Zoning	416,941	24,181	78,044	338,897	81.28%
Police Department	10,378,128	474,070	1,782,531	8,595,597	82.82%
Fire Department	6,899,586	441,570	1,390,667	5,508,919	79.84%
Building Inspection	996,503	20,757	82,475	914,028	91.72%
Parks & Recreation	4,274,149	228,669	730,280	3,543,869	82.91%
Total Expenses	27,910,310	1,434,809	4,937,539	22,972,771	82.31%

**Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2018**



REVENUE BY SOURCE — SEPTEMBER 2017

GENERAL FUND

REVENUE SOURCE		7/1/13 Thru 9/30/13	7/1/14 Thru 9/30/14	7/1/15 Thru 9/30/15	7/1/16 Thru 9/30/16	7/1/17 Thru 9/30/17	Percent Change FY17-FY18	Fiscal 2018 BUDGET	FY18 Percent of BUDGET
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	3,192,910	3,479,739	3,632,537	3,851,930	4,270,068	10.86%	16,000,000	26.69%
	Room Tax (2%)	93,184	121,924	128,349	143,579	154,479	7.59%	470,000	32.87%
	Rest/Bar Tax (1%)	104,966	0	0	0	0	---	---	---
State	Sales Tax	585,082	606,198	646,428	639,890	767,947	20.01%	2,550,000	30.12%
	Income Tax	782,850	849,451	844,846	884,859	898,879	1.58%	3,500,000	25.68%
	Auto Lieu Tax	329,322	297,130	315,618	426,478	450,372	5.60%	1,500,000	30.02%
Golf	Green Fees (9 holes)	30,637	29,725	31,888	28,123	24,455	-13.04%	89,000	27.48%
	Green Fees (18 holes)	54,577	50,202	49,625	44,184	45,051	1.96%	160,000	28.16%
	Annual Golf Fees	24,250	27,514	37,342	29,377	29,543	0.57%	117,000	25.25%
	Cart Rentals	80,196	78,477	82,890	76,810	74,155	-3.46%	254,000	29.19%
	Driving Range Fees	10,277	9,054	9,933	7,332	5,918	-19.28%	21,000	28.18%
	Restaurant and Bar	61,863	59,679	59,564	49,075	45,697	-6.88%	150,000	30.46%
	Subtotal Golf Course	261,800	254,651	271,241	234,900	224,819	-4.29%	791,000	28.42%
Other	Zoning Fees	7,993	3,433	9,210	4,720	5,108	8.22%	22,000	23.22%
	Building Permits	140,076	144,887	149,306	150,194	198,560	32.20%	660,000	30.08%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	166,156	194,054	204,092	218,937	212,052	-3.14%	824,783	25.71%
	Highway User Fuel Tax	581,658	621,326	646,953	668,587	778,116	16.38%	2,535,912	30.68%
POWERHOUSE TOURISM (215)		0	0	0	41,596	44,092	6.00%	186,900	23.59%
WATER FUND (501)		2,103,017	2,018,476	2,055,910	2,110,709	2,093,081	-0.84%	6,610,000	31.67%
WATER CAPITAL RENEWAL (510)		208,045	210,673	213,432	216,299	220,944	2.15%	850,000	25.99%
WASTEWATER (521)		2,233,657	2,257,418	2,200,104	2,266,202	2,282,638	0.73%	8,515,228	26.81%
WASTEWATER CAPITAL RENEWAL (530)		0	0	0	28,735	30,408	5.82%	120,000	25.34%
SANITATION (541)		833,562	845,738	857,668	874,848	885,530	1.22%	3,457,050	25.62%



Kingman Fire Department

Fire Chief—Jake Rhoades

The Kingman Fire Department experienced a busy month of September with 611 total incident responses. Fire Station 22 continues to respond to more than 34% of the emergencies for the month with 208 responses while the next busiest Fire Station is 23 with 21.77% or 133 total responses. This continues to be a significant area of focus for the organization as Squad 2 accounted for 92 incident responses from Fire Station 2 ensuring that Engine 221 remained in service for any concurrent calls and ensuring that fire companies remain in their first due district and ensuring travel time is decreased. Completing the first quarter of Fiscal Year 18, the pilot program for Squad 2 has already proven its value to the city of Kingman in not only direct savings such as fuel costs but more importantly has shown benefit in the indirect costs such as increased level of service availability, decreased response times, and the overall level of response to the community. As Squad 2 is only maintained Monday to Friday from 10:00 am to 5:00 pm,

This is significant as this allows units to remain in their first due districts and in combination with the use of Priority Dispatch allows reduced travel time demonstrated through 80% compliance to the departments established benchmark of 2:40.

Priority Dispatch continues to also demonstrate a significant increase in the level of service as 94 medical emergencies were sent directly to AMR allowing Kingman units to remain in service. This initiative allows for low acuity or non-emergency calls to receive the right resource at the right time which does not warrant a response from Kingman Fire Department, once again allowing units to remain in their first due districts and reduce travel times. The month of September continued a level of service to the city of Kingman with the use of squad 2 which in conjunction with Priority Dispatch has made a monumental impact in service delivery and total response time To summarize, in the month of September, the Kingman Fire Department received 611 calls for service. Squad 2 handled 92 of these calls and another 94 were sent directly to AMR for response.

The month of August also demonstrated the departments commitment to training by amassing 2,001 hours for the month which already surpasses the annual total for 2016. A large focus on career development was a focus as the department had 11 members attend the Arizona State Fire School allowing attendance in both technical and leadership courses to included hydraulic operations and theory, the New Chiefs Symposium, and technical rescue. This continues to be a broad focus for the organization as the development of our members is a priority for now as well as into the future.

DISTRICT RESPONSES—MONTH

DISTRICT	MONTH	% MONTH	YTD
District 21	75	12.27%	774
District 22	223	36.50%	2,081
District 23	194	31.75%	1,640
Districts 24	80	13.09%	666
Districts 25	17	2.78%	159
Out of District	22	3.60%	229

INCIDENT BREAKDOWN

TYPE	Month	YEAR-TO-DATE
Residential Structure Fire	5	42
Commercial Structure Fire	1	8
Other Structure Fire	-	-
Vehicle Fire	5	33
Brush Fire	4	81
Dumpster Fire	1	13
Other Fires	-	-
Total Fires	16	177
Rescue/EMS Response	499	4,673
False Alarm Response	-	-
Mutual Aid Given	-	-
Hazardous Condition Response	3	57
Other Response/Admin	93	642

INCIDENTS BY FIRE STATION

Incidents by Fire Station	EMS Incidents	Fire Incidents	% of Total for Month	2017 Fire YTD
Station 21	54	71	11.62%	139
Station 22	178	208	34.04%	233
Station 23	105	133	21.77%	222
Station 24	66	91	14.89%	151
Other/Admin	94	108	17.68	136

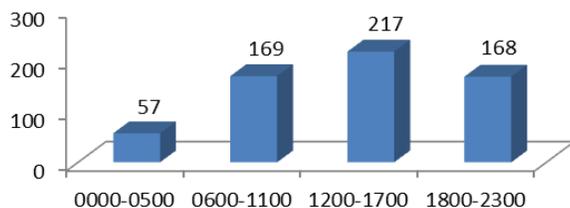
TRAINING TYPE—MONTH

TYPE	MONTH	YEAR-TO-DATE
Administration	179	1,632
Career Development	266	2,950.50
Daily Training	1,286	11300.50
EMS Training	113	1,614.70
Fire Training	145	3,651.40
Hazardous Materials Training	12.5	12.5
Rescue Training	-	-
Other	-	-
Total	2,001.50	21,161.60

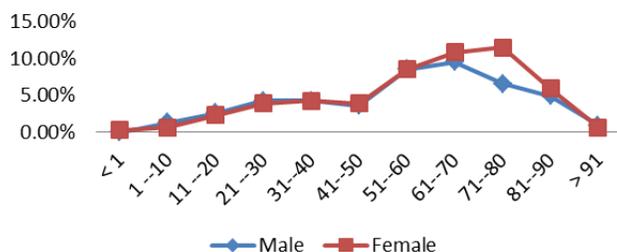
District Responses Month	EMS Incidents	% For Month	EMS Year to Date
District 21	60	12.07%	672
District 22	190	38.23%	1,788
District 23	161	32.39%	1,411
District 24	58	11.67%	550
District 25	15	3.02%	128
Out of District	13	2.62%	122

Performance by Shift	Incidents	Dispatch Time
Current Month		
Shift 1 - Days	267	2:26
Shift 2 - Nights	307	3:23
Shift 3 - Days	142	1:28
Shift 4 - Nights	304	2:34
TOTAL	1020	2:42

Incidents by Time Block



Patients by Age Group and Gender



Dispatch Performance	Benchmark	Baseline	Compliance
9-1-1 Call Answering	0:10	90%	96%
Dispatch Time	1:30	2:15	64%

Dispatch Calls for Service	2017	2016	Variance YoY	% of Total
Police	3,464	3,808	-344	73%
Fire	370	311	59	7.80%
EMS	764	872	-108	16.10%
AMR Only	147	0	147	3.10%
TOTAL	4,745	4,991	-246	100%

Total Value	Total Saved	Total	% Saved	% Lost
Structure Fires	\$59,300	\$90,700	39.50%	60.50%
Vehicle Fires	-	\$202,000	0%	100%
Other	-	-	-	-

Performance by Shift	Incidents	Turnout	Travel	Total Response
A-Shift	199	1:06	6:35	8:18
B-Shift	223	1:02	7:09	9:15
C-Shift	189	0:59	8:08	9:42

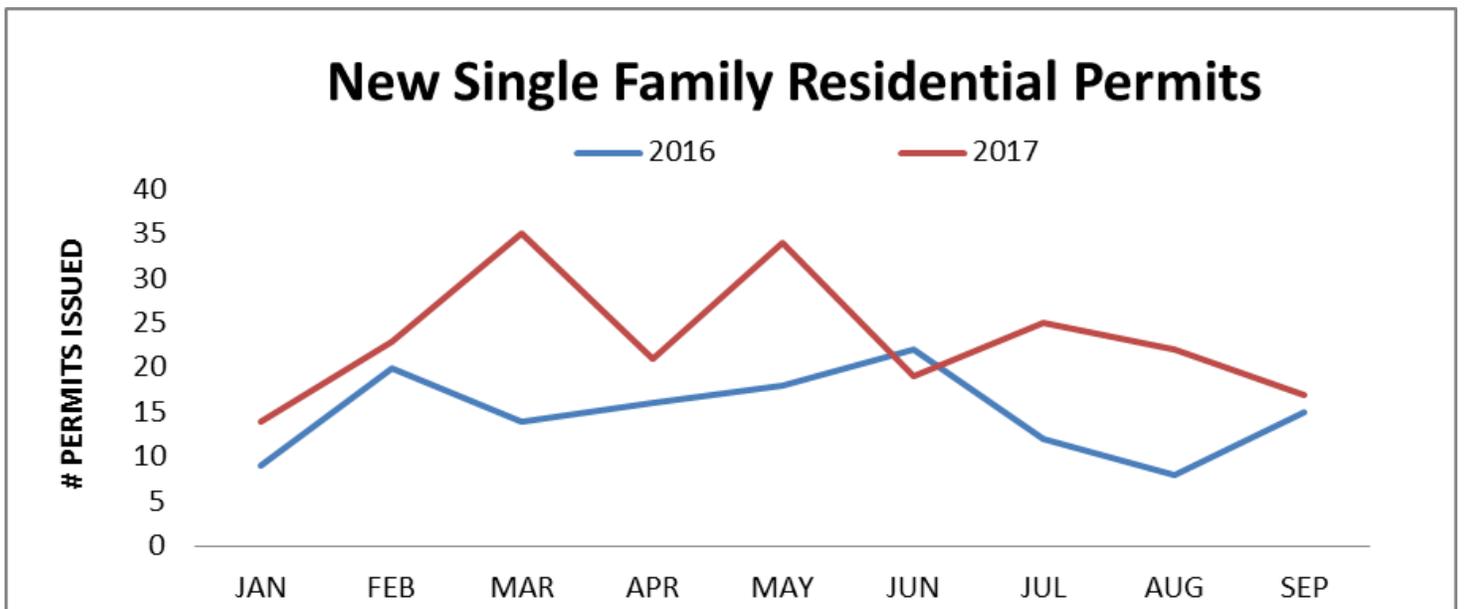
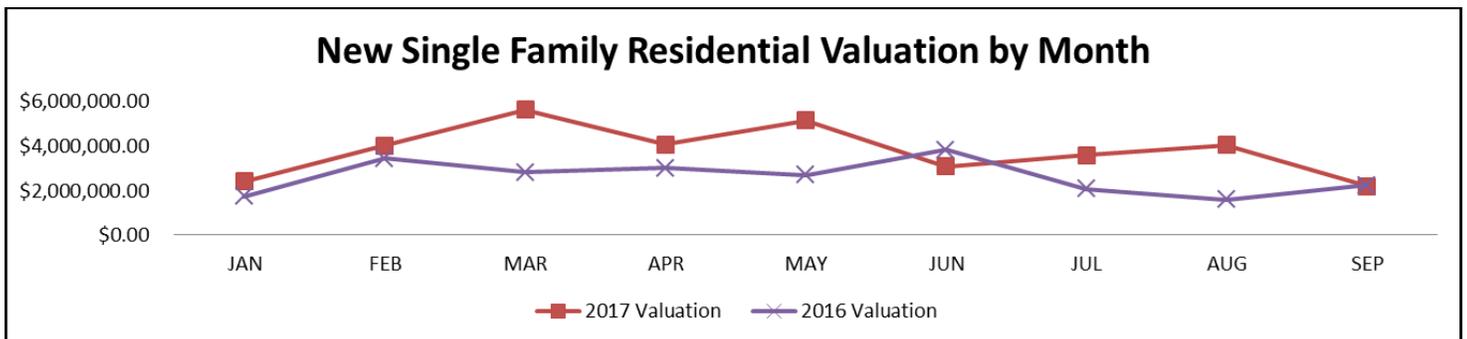
EMS by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Charlie, Delta, & Echo	247	1:01	6:24	7:54
Moderate	Bravo	129	1:01	8:54	9:49
Low	Alpha & Public Assist	121	1:12	8:17	9:22

FIRE by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Commercial & Residential Structure	6	0:47	6:29	8:02
Moderate	Commercial Vehicle	1	0:46	6:21	7:07
Low	Dumpster, Passenger Vehicle, & Brush	9	1:14	7:53	8:23

Agency	Total Calls 2017	% of Total	Total Calls	% of Total Calls for Month	Fire	EMS	AMR EMS
Kingman Police	31025	73.24%	3464	73%	-	-	-
Kingman Fire	5,549	13.10%	611	12.88%	207	311	93
No. AZ Consolidated Fire	3,110	7.34%	374	7.88%	86	236	52
Golden Valley Fire	1,651	3.90%	183	3.86%	42	141	-
Lake Mohave Ranchos	627	1.48%	74	1.56%	16	58	-
Pinion Pine Fire	380	0.90%	38	0.80%	19	17	2
Pine Lake Fire	20	0.05%	1	0.02%	-	1	-
Total Calls Dispatched	42,362	100%	4,745	100%	370	764	147

Residential Permits Issued	2017 Monthly Permits	2017 Valuation	2016 Monthly Permits	2016 Valuation
January	14	\$2,404,558.30	9	\$1,721,157.54
February	23	\$4,004,289.63	20	\$3,433,499.20
March	35	\$5,623,669.37	14	\$2,804,692.37
April	21	\$4,051,906.49	16	\$3,003,223.14
May	34	\$5,134,127.54	18	\$2,690,245.53
June	19	\$3,061,423.49	22	\$3,816,399.81
July	25	\$3,575,970.61	12	\$2,060,761.33
August	22	\$4,030,157.68	8	\$1,588,711.44
September	31	2452.928.50	15	\$2,232,490.58
October	-	\$0.00	16	\$3,129,694.90
November	-	\$0.00	14	\$2,325,680.10
December	-	\$0.00	15	\$2,453,688.26

Commercial Permits Issued	2017 Monthly Permits	2017 Valuation	2016 Monthly Permits	2016 Valuation
January	1	\$4,937,913.03	-	\$0.00
February	0	\$0.00	-	\$0.00
March	0	\$0.00	-	\$0.00
April	0	\$0.00	-	\$0.00
May	0	\$0.00	-	\$0.00
June	0	\$0.00	1	\$300,000.00
July	0	\$0.00	-	\$0.00
August	0	\$0.00	-	\$0.00
September	0	\$0.00	1	\$319,791.48
October	-	\$0.00	-	\$0.00
November	-	\$0.00	-	\$0.00
December	-	\$0.00	1	\$495,075.00



IT—JOE CLOS

September 2017

www.cityofkingman.gov

Visits

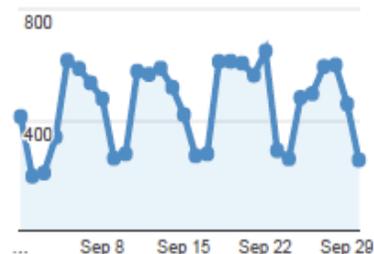
13,594

% of Total: 100.00% (13,594)



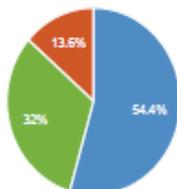
Daily Visits

● Sessions



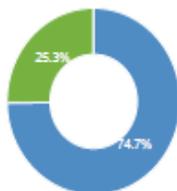
Traffic Source

■ organic ■ direct ■ referral
■ Other



Type of Visitors

■ New Visitor ■ Returning Visitor



Unique Visitors

8,288

% of Total: 100.00% (8,288)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	11,943	9,311
/Departments/HumanResources/EmploymentInformation.aspx	1,791	1,099
/Departments/PoliceDepartment.aspx	1,671	1,071
/Government/AgendasMinutes/NEW!AgendasandMinutes.aspx	1,459	1,071
/Home.aspx	843	430
/Departments/ParksandRecreation.aspx	809	563
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	543	367
/Departments/UtilityBilling.aspx	537	377
/Departments/FireDepartment.aspx	495	288
/Departments/KART/BusStops.aspx	379	253

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	8,620	51.22%
mobile	4,089	56.66%
tablet	885	56.16%

Pageviews

34,764

% of Total: 100.00% (34,764)



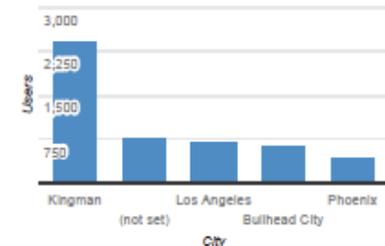
Average Pages per Visit

2.56

Avg for View: 2.56 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	12,531
(not set)	703
India	53
Canada	42
United Kingdom	40
China	37
Ukraine	25
Germany	22
Philippines	20
Italy	8





Kingman Police Department - Robert J. DeVries



DATES TO REMEMBER

- **Coffee with Cops October 26th**
11:00 a.m. to 2:00 p.m. at KPD
Front Parking Lot

Calls for service and Officer initiated activity numbered 3,538 in the month of September, marking a 3.94% increase in comparison to 2016. Written reports are up 7.19% since September 2016 and officer initiated activity is up 10.46% in comparison to the year prior.

September Activity



The department assisted with the Mohave County Fair over

September 14th—17th. No major problems were encountered over the 4-day event.

The department also assisted with the Andy Devine Days Festival and



Parade over September 22nd to 24th. The events were well attended with no major problems encountered over the 3-day event.

The KPD Honor Guard led the parade followed by Jingles, the Armored Vehicle and the KPD/KFD Command Post.



Officer Andrew Link, accompanied by his daughter Braelynn, and Firefighter Tim Sloan acted as Grand Marshalls of the parade.

Earlier in the month both Link and Sloan were recognized at a City Council meeting for being instrumental in reviving a child who had drowned in a local motel pool and was found unresponsive. The child has since made a full recovery.



The KPD Pink Police Car delivered a cancer survivor front and center in the rodeo arena on Sunday, September 24th. The event was held in conjunction with the rodeo



“Tough enough to wear Pink” theme.

The department was decorated for Pink Heals week and breast cancer awareness month.



Staff Update



One police officer candidate from the Sept. 5th & 6th testing remains in the background phase. Another round of testing has now been set for October 9th & 10th.

Throughout September the department and School Resource Officers assisted with Homecoming activities and parades for both KUSD and KAOL students.



Members of the department participated in a Public Safety Appreciation Day hosted by the Rebels Football Team on



Saturday, September 30th. Attendees donated a small toy

that will be provided to first responders that encounter calls involving small children in an effort to comfort them through the situation.

September Highlights

**** Arrest for Aggravated Assault, Burglary, Criminal Damage, Trespassing ****



On Sunday, September 3rd, at about 7:45pm, Kingman Police arrested **Gregory Ryan Stott**, 30 of Kingman, on felony charges of Aggravated Assault, Criminal Trespass 1st Degree (5 counts), Burglary 1st Degree, Parole Violation warrant and misdemeanor Criminal Damage. An officer had observed a male subject walking along the roadway in the 2000blk of Golden Gate Ave, later identified as Stott. As the officer drove closer, Stott ran and climbed a fence and jumped into the yard of a residence in the 2000blk of Golden Gate Ave. Officers attempted to locate Stott, when a call was received that Stott had entered a home in the 2200blk of Davis Ave, where he was refusing to leave a bedroom and got into an altercation with the home owner before fleeing. A 911 call was received that Stott had enter the garage of a home in the 2500blk of Kemp Ave. where the home owner, defending his property, got into an altercation with Stott, causing the home owner to receive a significant laceration to his head. Officers arrived and took Stott into custody. It was learned that Stott had also entered the yard of another home in the 2500blk of Kemp Ave, causing damage to a fence. Stott was found to have a felony warrant for Parole Violation, which may have been the reason for fleeing from officers. The home owner on Kemp Ave. received multiple stitches for his injuries. Stott was booked into the Mohave County Adult Detention Facility.

**** Arrest for Vehicle Burglary and Fraudulent Use of Credit Card ****



On Monday, September 4th, at about 4:00pm, Kingman Police arrested **Zachary Edward Mortenson**, 23 of Kingman, on felony charges of Burglary to a Vehicle and Fraudulent Use of Credit Card (3 counts). Earlier in the afternoon officers responded to a vehicle burglary at a hotel parking lot in the 3400blk of Hotel Way, wherein a male suspect (Mortenson) was observed entering a vehicle and stealing a woman's wallet. It was learned that the victim's debit card was later used at the Walmart and at an ATM. At about 4:00pm a subject matching the suspect description (Mortenson) was observed walking in the 3400blk of Stockton Hill Rd. Mortenson attempted to flee from officers before being taken into custody. Mortenson, who had evidence of the offense and admitted involvement in the offenses, was booked into the Mohave County Adult Detention Facility.



**** Possession of Drug Paraphernalia ****

A 17 year old male KAOL student was observed by a parent sitting in his vehicle on campus with a smoking device in his mouth. A pipe was located in plain view in the vehicle's center console. A subsequent search revealed marijuana paraphernalia and several empty bottles of alcohol. Heidorf admitted to having consumed alcohol and marijuana repeatedly over the prior days, and that all the paraphernalia located in the car was his. He was referred, released and received school consequences.

**** Suicidal Subject ****

A 13 year old male KMS student had experienced a series of life events that caused him to wield a pair of scissors and place them against his neck while in class. Coffin, Fancher and Oktay arrived on scene first, and they observed the student with the scissors open and placed against his throat. They communicated with the student and were able to safely take him into custody. No other students were directly threatened, and the 13 year old was transported by AMR for a Title 36 evaluation school consequences are forthcoming. Many thanks to Patrol for their quick and effective response!

**** Possession of Marijuana and Drug Paraphernalia ****

LWHS students , a 17 year old male and 16 year old male, were observed smoking while in transport in a vehicle. Upon contact by school staff, it was determined marijuana was being consumed by the boys on the way to school. In addition to school consequences, one student was referred for possession of marijuana & possession of drug paraphernalia and the other was referred for possession of marijuana.

****Counterfeit Money Alert****

The Kingman Police Department would like to alert the public regarding counterfeit money that has been found in the community. Several counterfeit ten dollar bills have been discovered at a downtown business. These types of bills have been found throughout the United States. The department encourages individuals and businesses to be vigilant and alert for any attempt to pass counterfeit money. Anyone with information is urged to contact any law enforcement agency; or report anonymously to Mohave Silent Witness by calling (928) 753-1234; or report tips online by going to www.kingmanpolice.com and clicking on "Give A Tip". You can also report through the KPD App, which is available free through the App Store or by scanning the attached QR code.



**** Another Dumpster Fire ****

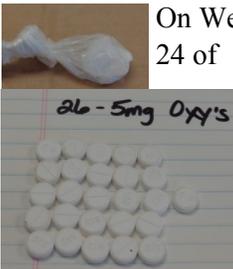


Another intentionally set dumpster fire occurred on some time during the night of Friday, September 8th, and early morning hours of Saturday, September 9th, at a business in the 3100blk of Airway Ave. Only damage was to the dumpster. Anyone with information is urged to contact any of the agencies shown on the attached flyer; or report anonymously to Mohave Silent Witness by calling (928) 753-1234; or report tips online by going to www.kingmanpolice.com and clicking on "Give A Tip". You can also report through the KPD App, which is available free through the App Store or by scanning the attached QR code.

****Possession of Marijuana, POM on drug free school zone, Possession of Drug Paraphernalia****

A Lee Williams student was found to have 4 different marijuana smoking devices, two jars w/marijuana residue, three BIC lighters, two bottles of eye drops and a small jar with a usable amount of marijuana wax in his vehicle while parked on campus. The student admitted ownership of all items. He was charged accordingly via juvenile referral and released to his father. School consequences were given as well by school admin.

**** Dangerous & Narcotic Drugs for Sale Arrest ****



On Wednesday, September 20th, at 9:45am, Kingman Police Detectives arrested **Samantha D. Hillebrand**, 24 of Kingman, on felony charges of Possession of Dangerous Drugs for Sale, Possession of Narcotic Drugs for Sale and 2 counts of Possession of Drug Paraphernalia; and a misdemeanor warrant for Failure to Pay Fines. Detectives contacted Hillebrand while she was walking in the 4000blk of N. Arizona St. Hillebrand was taken into custody on her warrant at which time she was found to be in possession of over 7 grams of methamphetamine, over 3 grams of heroin, over 80 narcotic prescription pills and the assorted drug paraphernalia. Hillebrand was booked into the Mohave County Adult Detention Facility.

**** Fugitive Felony Warrant Arrest ****



On Wednesday, September 20th, at 10:30am, Kingman Police Detectives arrested **James Norman Powell**, 71 of Kingman, on a felony arrest warrant issued out of Las Vegas Township Justice Court for felony offenses of Fraudulent Act in Game Establishment and Burglary. The investigating agency was the Nevada Department of Gaming, who contacted KPD and request assistance in locating and apprehending Powell. Powell was arrested at his residence in the 2100blk of Gates Ave. and booked into the Mohave County Adult Detention Facility on a fugitive hold, awaiting extradition to Nevada authorities.

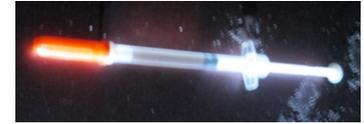


*Pride
Service
Valor*

**** Dangerous Drugs Arrest ****



On Tuesday, September 19th, at 9:00pm, Kingman Police arrested **Diana L. Breshears**, 52 of Kingman, on felony charges of Possession of Dangerous Drugs and Possession of Drug Paraphernalia. Diana was a passenger in a vehicle stopped for a traffic violation. During the stop Breshears was found to be in possession of over 4 grams of methamphetamine and the associated drug paraphernalia. Breshears was arrested and booked into the Mohave County



Adult Detention Facility on the charges.

****Dangerous Drugs and Trespassing Arrests ****

On Wednesday, September 20th, at 3:00am, Kingman Police arrested **Derek Wade Baxter**, 29 of Kingman, and **Nicholas Patrick Moriarty**, 20 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Drug Paraphernalia and Criminal Trespass 1st Degree. Both were arrested in the 2300blk of Main St. when they were observed acting suspicious around and in a fenced residential yard. Officers determined that neither Baxter nor Moriarty lived at the residence or knew who lived there. Baxter and Moriarty were found to be in possession of methamphetamine and the associated drug paraphernalia. Both admitted involvement in the offenses and were booked into the Mohave County Adult Detention Facility.

**** Life Threatening Injury Motorcycle Crash****



This morning, September 28th, around 6:00 a.m., Kingman Police responded to the scene of a serious with life threatening injuries motorcycle crash in the 24000 block of E. Hualapai Mountain Rd. Police responded after a Good Samaritan, who noticed a blinking light off in a ditch near the intersection of Van Buren Street and Hualapai Mountain Rd., pulled off the roadway to investigate the source of light which was found to be a motorcycle. The Good Samaritan called 9-1-1 when he found a male operator lying on the ground nearby. The investigation revealed that between 1:30 and 3:00 a.m., the 31 year old male travelled east on Hualapai Mountain Rd. in the “slow lane” and struck the southern curb line just as he passed Van Buren St. ejecting the male from his Harley Davidson Sportster before coming to a rest in a storm water control ditch where he laid until located. The male was transported to Kingman Regional Medical Center and later flown by air ambulance to the University Medical Center in Las Vegas, NV with life threatening injuries.

STATISTICAL SUMMARY—August		
	MONTH	Year-to-Date
Adult Arrests	187	2,030
Juvenile Arrests	14	247
911 Calls	2,542	21,514
Police Incidents	3,538	31,618
Police Cases	470	4,664
Last DR# Pulled	2017-031645	

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MONTHLY FINANCIAL REPORT			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	6565.38
Abatement Fund	36.64	Child Passenger Restraint	.00
Address Confidentiality Fund	16.40	DNA Surcharge—3%	809.48
Attorney's Fees	2245.07	Drug Enhancement Acct (Fine)	1176.22
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	408.30
Copy Fees	15.60	Extra DUI Assessment	75.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	301.29
Defensive Driving Diversion Fee-Local	2125.00	Fill the Gap—7%	978.81
Fines	11028.24	AZ Highways Fund	0.00
Jail Costs	7337.82	JCEF Surcharge—15%	56.57
Jury Fees	0.00	Medical Services Enhancement Fund	1815.98
Miscellaneous Fees	198.36	2011 Additional Assessment—\$8	945.48
Overpayment Forfeiture	.00	Probation Surcharge—\$5	4.25
Suspension Fee	863.11	Prison Construction and Operations Fund	3470.02
Warrant Fee	3573.56	Public Safety Equipment Fund	3313.64
Total City Revenue	27443.03	School Zone Assessment	0.00
Local JCEF TPF Acct	473.98	State Highway Fund	0.00
Court Enhancement Fund	1379.98	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	21.60
Probation Surcharge—\$10	2.42	State's JCEF TPF Acct	834.81
Probation Surcharge—\$20	2354.35	Victim's Rights Enforce Assess Fund	225.44
Address Confidentiality Fund	311.48	FARE Special Collection Fund	3269.48
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1235.84
Clean Election Fund—10%	1396.87	Total State Revenue	29572.71

SUMMARY OVERVIEW – JULY-2017					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	17898.00	Prior Balance	934.02	Prior Balance	1467.93
Bonds Posted	6000.00	Payments made	1251.60	Payments made	889.32
Bonds Forfeited	0.00	Checks written	989.58	Checks written	1467.93
Bonds Refunded	4500.00	Balance in Restitution	1196.04	Balance in Adult Prob Fees	889.32
Balance in Bonds	19398.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	143	202	2
Payments made	6.05	Criminal Traffic	28	23	0
Checks written	6.05	Criminal Misdemeanor	147	145	0
Balance in Reimbursement	274.30	Total	318	370	2
Total Revenue	54416.20	Domestic Violence Cases	21		
Mohave County Jail Costs	47716.09				
LAPAZ County Jail Costs	.00				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT JULY 2016				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	160	5	161	326
Filed	19	1	10	30
Transferred In	0	0	0	0
SUBTOTAL	179	6	171	356
Transferred Out	0	0	0	0
Other Terminations	25	1	29	55
TOTAL TERMINATIONS	25	1	29	55
Pending End of Month	154	5	142	301
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
127	2	129	1	128
Criminal Traffic/FTA Trials	1	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
91	91	182	12	72
Total Terminations	84	Pending End of Month		98
Civil Traffic Hearings Held in MONTH				2

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1409	418	1827	
Filed	137	6	143	
Transferred In	2	0	2	
SUBTOTAL	1548	424	1972	
Transferred Out	0	0	0	
Other Terminations	187	11	198	
TOTAL TERMINATIONS	187	11	198	
Pending End of Month	1361	413	1774	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			46	
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	0	0	0	0
Harassment	0	0	0	0
HEARINGS HELD TO REVOKE/MODIFY ORDER OF				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	0	Search Warrants	4	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.	115	MISDEMEANOR TOTAL 1106		
Serious Violations	15			
All Other Violations	138			
TRAFFIC TOTAL	268			

Parks and Recreation—Mike Meersman

Recreation Department

Our Fall Season Brochure which includes our department classes, programs, events, and trips was released and registrations continue to take place. All information can be found online and registrations can be made through our REC1 system or by calling the office at 757-7919.



Fitness & Dance: Dance Classes are preparing for our end of season recital on November 18th. We have received several compliments on the new Acro class added this Fall. Fitness classes continue to grow. We have received compliments on the Zumba class as well as compliments on the instructors enthusiasm.

Child Supervision Programs: Fall Break Camp was cancelled due to lack of registrations. No camp is currently set for the winter break. Hopes to fill the Spring Break camp is our next plan for the students on leave until summer.

Trip & Tours: The trip set to see 50 Shade the Parody along with Lake Mead Paddle Wheel Boat Cruise on October 7th was cancelled due to lack of registrations. Patrons have expressed concern about the cost but our goal is for the department to recoup any and all direct cost involved from prep time to end of trip. The Nutcracker Ballet on December 9 currently has 1 registered patron and many more are needed before November 17. For more information on any trips, please contact Beth Matthews at 692-3109 regarding any future trips.

Sports: The Youth Volleyball program began on September 25. We currently have 54 participants enrolled this season. Adult Coed Volleyball began on September 19 with 21 teams consisting of 181 players. Adult Coed Kickball was cancelled due to lack of registrations. Our Youth and Adult Basketball Programs are both taking registrations now for leagues to begin in December and January. We are always in need of youth volunteer coaches, and referees for the youth basketball games. For more sports information or becoming a volunteer in our youth league as coach or referee, contact Sports



Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: The Andy Devine Days Parade & Festival was held on September 22 &23 (Grand Marshal Banner youth escorts pictured below). The weekend took many staff hours to prepare for the event. We had a total of 78 entries into the parade. The festival was well attended. The Tractor Pull portion of the event had a total of 6 teams (2 in coed & 4 in the men's). Coed winning team pictured below. Staff are preparing for Fall Festival on October 28. Sponsorships are coming in for the Fall Festival and to date we have \$1250. The department is also working on the upcoming holiday season of activities with the North Pole.

Aquatics: The Centennial Pool and the Grandview Pool are now closed to the public. KUSD is currently using Centennial Pool for the their new Swim Team program that is being offered for Middle & High School Students. The team has hosted two local swim meets in the month of September. Our City is also using Centennial Pool for the Employee triathlon and only 1 person took part in the activity. Those who wished to participate was able to access the pool from 6-8p.m. daily the month of September .

- **Miscellaneous:** The department is continues to look for new and innovative ideas for upcoming classes or programs. If you have any suggestions or know of anyone with a talent that they can share, please encourage them to contact Yvonne at 692-3111 and apply for the Recreation Instructor Position. The hope is to have new classes develop in the new year so the department is seeking individuals with talents in cooking, dance, craft projects, etc.



EVENTS HEADED YOUR WAY	
Drive In Movie	October 13
Fall Festival	October 28
Santa's Calling	Nov. 27— Dec. 22
Letter's to Santa	Nov. 27— Dec. 8
Breakfast with Santa & Mrs. Claus	December 9
Nutcracker Trip	December 9

PARKS MAKE LIFE BETTER

The Parks Maintenance Division completed 12 maintenance repair orders in the mechanics shop, 14 in in the parks system, and 9 in pools and recreation. The Parks Department has utilized 288 hours of inmate labor. We have experienced one incident of vandalism in the parks system.

Parks Maintenance:

We continue to address the turf rehabilitation that was effected by the irrigation restrictions. The parks crews have double slit seeded perineal rye seed and applied a triple -15 fertilizer. The turf is showing good germination and we have green spikes of new grass in all of the affected areas. The gopher program is in full run mode with the staff on a seek and destroy mission five days a week. We have a very good document trail of all the areas complete on file.



With the monsoon storm we experienced some broken tree limbs and clean up from the excessive rain run off and debris in the parks. Wallack Ranch Park (pictured left & right) experienced the most damage with the entire park under water from the flooding. The new drain system we installed worked very good and saved us from any major damage.



The Centennial Park tennis courts (at left) have been resurfaced, the contractor did a great job on the project. Parks staff removed the turf areas directly up against the east frontage and installed a new curbed landscape area that will eliminate the over spray from sprinklers.



Centennial Park (at right) experienced a water main failure under the side walk in front of the Parks & Recreation office. We had to secure the potable water line to the site resulting in no restrooms at the 4-plex and front office. We had also moved our portable unit over for Sunday tennis lessons. The repair was completed on the following Monday, we also have repaired the concrete that was removed from the irrigation.



The Parks maintenance division sets up the city owned audio equipment (at left) for all of our special events. These events can include the drive in movies, ball tournaments, the Andy Devine Parade and many more. We have expanded our A/V equipment program with the addition of four remote sound towers. The towers have the ability to work independent as stand alone units or with the base station to expand for a larger coverage area (I.E. the parade route). Each tower has a 1000w amp, cordless microphone, a C/D player, and they are also I-Pod/USB friendly.

CERBAT CLIFFS GOLF COURSE

All greens and Tees have been given a liquid application of soluble fertilizer, Epsom salts and Foliar Phosphate to promote root development. All greens were also given a liquid application of fungicide for Curative disease control. All greens have been double verti-cut to reduce thatch and promote new growth.

A main line repair on #11 fairway as well as a main line repair in Centennial Park has been completed. Crew members and inmates have aided in the cleanup of Pawnee Park and the Airway underpass. Once again this year, eight members of the golf crew helped out with the Andy Devine Days Parade. The crew did an admirable job as marshals, shuttling carts for dignitaries and helped to make the parade go smoothly.

With the City Well issue being resolved and regular irrigation beginning the slit-seeding of all fairways utilizing a mix of Fescue, Rye, Bluegrass and Bermuda blend seed was finished. The seed is germinating well and the course is looking better everyday.

Weed eradication is ongoing. With the mild temperatures and recent rains the course has seen a marked increase in weed growth.

The gopher population is being reduced on a daily basis by pumping carbon monoxide in to the gopher runs and trapping them.

The water retention areas performed really well in the aftermath of the storm on Saturday, September 9th. The course got over 1 inch of rain. The two new retention areas kept the course cleanup to a minimum. The water retention area behind #2 green (2nd bottom photo) filled up but did not overflow, three days later all of that water had soaked in to the ground replenishing the aquafer. The 1st photo below is the retention area between number 16 and 18 fairways. These retention areas help to minimize course clean up and enables the course to stay open during times of heavy rain.

Since the last report the golf course has utilized 464 hours of inmate labor.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY September 2017	
Number Nine-Hole Rounds	839
Number 18-Hole Rounds	1,778
Number Golf Lessons	41
Greens Fee Revenue Total	39,460
Annual Passes	10,360
Daily Green Fees	29,100
Motor Cart Revenue Total	29,950
Private Cart Trail Fees	4,970
Daily Cart Rental	24,980
Driving Range Revenue	2,239
Total Hours Ranger Activities	46
Total Hours Beverage Cart on Course	43
Number of Tournaments	5
Total Tournament Participation	268



Public Works—Rob Owen

BUILDING MAINTENANCE—SEPTEMBER/2017	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	0
Building Maintenance repairs made /32	Public Works (5)-including office supply deliveries, City Complex (1), Engineering (1), KFD (5), Power-house (7), 911 Center/City Attorney (1), KPD (6), and Court (2). Building maintenance workers also made two paper deliveries.
Graffiti removed	Seven instances of graffiti were removed from various locations in the city.
SPECIAL PROJECTS	The Building Maintenance department has been working to catch up projects that have been on the back burner, such as Phase IV of the KPD remodel

FLEET MAINTENANCE—SEPTEMBER/2017	
12,808.8 gallons of unleaded gas	Cost of \$27,884.76
10,503.4 gallons of diesel fuel	Cost of \$22,987.95
Vehicle preventive maintenance	Vehicles 27
Mechanic and welder vehicle repairs	Repairs 346

SANITATION—SEPTEMBER/2017	
332 trips to the landfill—Delivery of 3,763,660 pounds of trash	Cost of \$ 66,804.97
New 90-gallon residential containers	29
Old, damaged, missing or found containers repaired or replaced	84
Steel containers delivered for customer clean-up	7
1) Extra steel containers emptied and 2) Containers retrieved	1) 26 and 2) 2
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)73 2)8 3)155
Recycling—tons / Annual total— tons	94.19/829.86

STREETS—SEPTEMBER/2017	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (4) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)
- (3) Vacant Operator A
- (1) City Electrician II (Signals Technician)
- (3) Vacant Operator A
- (1) City Electrician II (Signals Technician)
- (3) Vacant Operator A

Street Department Activities:

- The month of September consisted of street sweeping, grading and asphalt patching. September was also the month of the Andy Devine Days Festival. The Streets Division completed all traffic control and most logistics associated with the Festival including set up for the concert, power for the vendors and tractor pull setup.
- The City was granted 20,000 tons of asphalt millings from ADOT. This project has been attempted over the last couple months but, storm cleanup, pavement preservation and staffing levels have prevented this work. Half streets/blocks have been prioritized first. The remaining balance of millings will be used on 2 roads selected due to drainage issues. This will be a long project due to staffing levels and work required. Dirt removed from selected roads will be utilized for shoulder maintenance to reduce trucking. Completion of this project is of high importance as the millings represent a \$160,000 dollar asset to the City. This does not include the reduced maintenance that will be achieved as a result of plating roads with millings. No time limit has been imposed but, multiple agencies are trying to obtain the millings. This asset could be lost if not used quickly as the materials are not guaranteed. Approximately 19,000 cubic yards are left to be moved. Placement of millings will continue but, progress is slow due to maintenance needs and current staffing levels. This project will continue until completion or the materials grant is revoked.

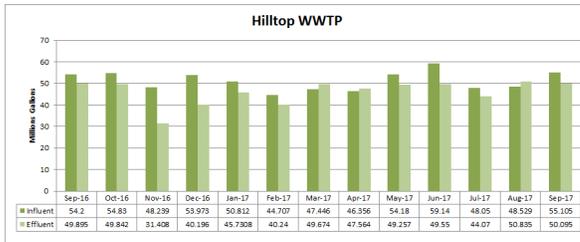
PROJECTS:

- **Weed Abatement:** Spraying of herbicides was ongoing throughout the month and will be continuous until late fall. On days that winds exceed allowable limits the two man crew runs the brush hog in overgrown areas. This is only preemptive work to slow the growth of weeds which the City is responsible for. It is expected that a significant amount of time will be spent cutting weeds in areas which should be completed by the property owner/tenant. This has been a problem in the past due to the difficulty in enforcing City Ordinances related to weed abatement. A temporary crew has been working on weed abatement and will continue as long as budget allows.
- **College Trails Drainage Basin** Street Department personnel completed cleaning and grading of the college trails detention basin.
- **Mohave Wash Grading** Desert Construction started the Mohave Wash grading project. This will grade and reshape the Mohave Wash from Beverly to Morrow. The project is expected to be completed next month at a cost of \$85,000 dollars.
- **Pavement Markings** A pavement marking project has been ongoing for the past couple weeks to replace markings covered during the pavement preservation cycle and refresh old markings throughout town. Long line and crosswalks are being repainted and replaced. This work is expected to be continuous for the next 2 months.

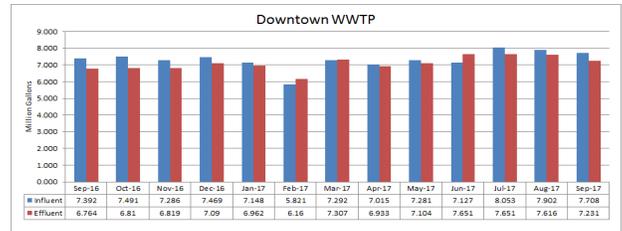
Training:

- Street Division personnel completed inmate supervision training at the ADC facility.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER – AUGUST/2017

Wastewater Treatment—Personnel 7/ Vacant 5

Staff at Hilltop Facility:

- Treated approximately 55.105 million gallons of influent on intake and discharged approximately 50.095 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted reports to ADEQ
- Wastewater Staff is continuing to sample for Hilltop Local Limits Addendum & Wastewater Classification Study.
- Wastewater Staff is exercising & collecting analytical data specific to Tertiary Treatment, blending approximately 150K gal of A+ effluent with our B+ discharge.
- Staff responded to a number of emergency call-outs, one in particular on 9/14/2017 at 2000 hours, which caused plant aeration equipment to malfunction & remain down for an extended period of time.

Staff at Downtown Facility:

- Treated approximately 7.708 million gallons of influent on intake and discharged approximately 7.231 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2
- Completed Sodium Hypochlorite CIP & Oxalic Acid clean of MBR #2

Wastewater Collections—Personnel 2, 1 Vacant/1 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 800 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 58,660 linear feet
- Ordered new CCTV equipment
- Responded to & assisted multiple customers with lateral locates, etc.

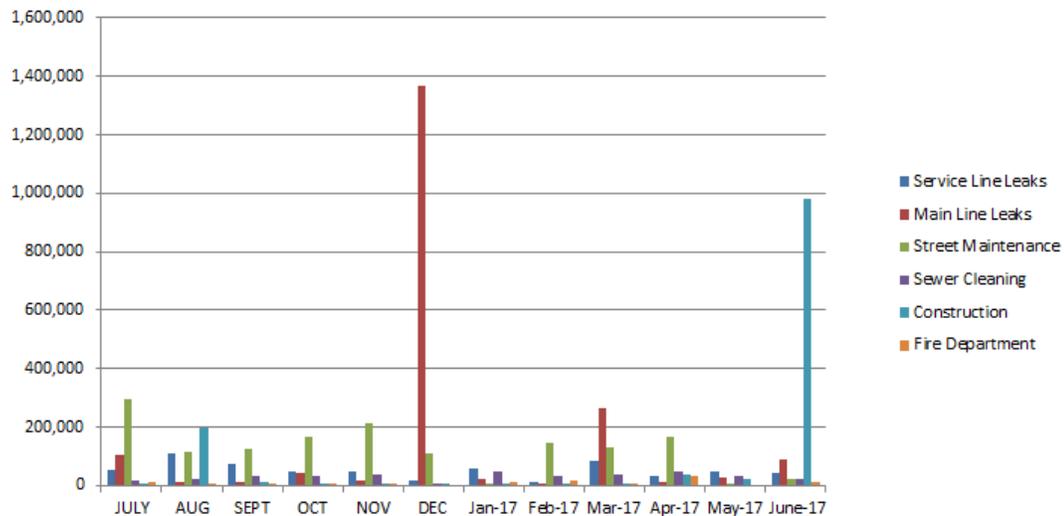
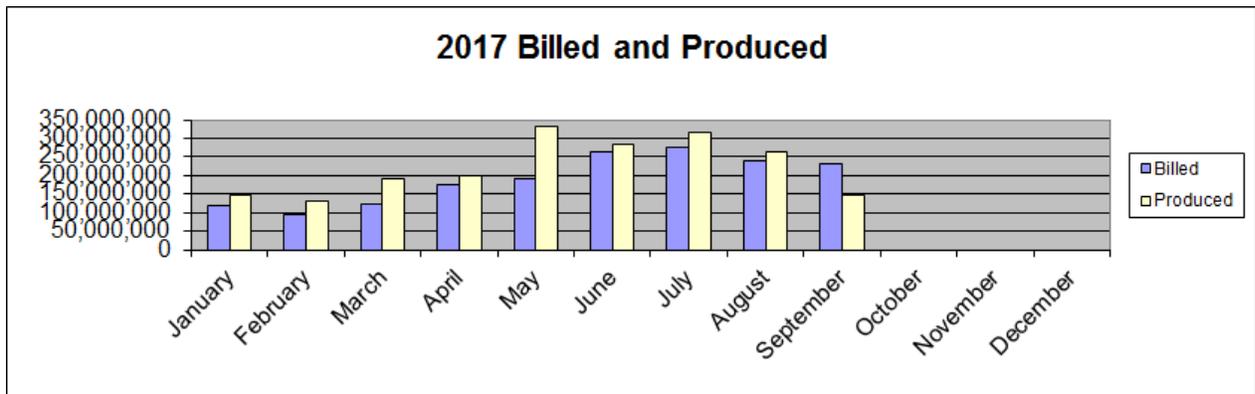
Wastewater Pre-Treatment—Personnel 1/2, 1 unfunded

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Staff completed Pre-Treatment inspection reports.
- Follow-up on complaints & potential discharge violations
- Completing compliance reporting to ADEQ and EPA
- Staff continues sample collection for the Downtown Local Limits Study, Wastewater Classification Study, & the Hilltop Addendum
- Staff issued a new discharge permit to Valvoline Insta Lube & will schedule our annual facility inspection & sampling in the near future.

WATER—SEPTEMBER/2017			
Work Orders processed	1,492	Raise Meter box	1
New customer service meters installed	14	Leaky valves	7
Customer assistance calls	54	Out of order meters repaired	49
Meters read	20,906	City of Kingman Water Usage in gallons	2,667,329
Meter readings rechecked	174	Service line leaks in gallons	50,600
Turned off services due to delinquent bills	193	Main line leaks in gallons	36,000
Meters locked due to non-payment	44	Asphalt replaced in square feet	313
Meters locked as being used at locations no customer signed for service	13	Blue Stake locate requests	179
Customer requests for pressure checks	1	PW, Fire, Eng. Usage	Unknown
Raise Meters	0		

Water Billed & Produced:

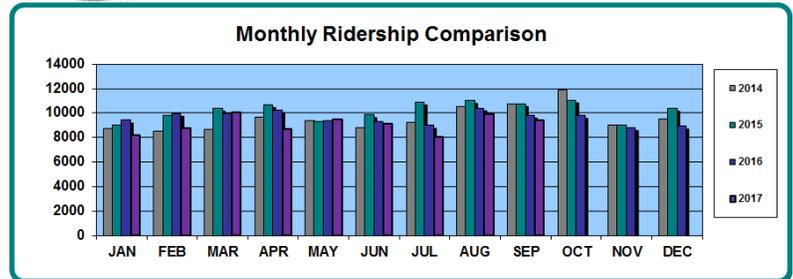
- 264,647,700 gallons of water produced in August
- 241,081,670 gallons of water (91.10%) billed





Kingman Area Regional Transit

KART—SEPTEMBER 2017	
MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$6,105.07 Coupon/Pass Revenue—\$4,140.00 Total Monthly Revenue—\$10,245.07
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1,180 Service miles—15,623 Total passenger trips—9,450 Curb-to-Curb trips—251 (4% of total)



PROJECTS-SEPTEMBER/2017	
<p>HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP)SIGN INVENTORY SYSTEM PROJECT— The 300 stop signs have been received. ADOT will need to make inspection of the delivery then installation of the signs will start. City staff will install all 300 signs. No update on the data collection portion. There is still one more round of the review process before the data collection portion is advertised.</p>	<p>POWERHOUSE REHAB PROJECT - All phases of the project are complete. A letter of substantial completion was sent to TR Orr on Sept. 19. There is one punch list item to be completed on the main Staff counter expected to be completed in the next couple weeks. As of now project is estimated to be completed approximately \$2,700 under budget. There were no Change Orders.</p>

Tourism—Josh Noble

September 2017 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Arizona Drive Guide, Fall issue (Sept–Nov), circulation of 124,000 in car rental locations; 1/2 pg

Andy Devine Days Festival Advertising / Marketing

- Facebook promotions: Sept 21 & 22, 23,988 reach
- Google Adwords promotions: Sept 14-23, 43,906 impressions
- Andy Devine Days Coop insert in The Standard (Sept 13) and the Kingman Daily Miner (Sept 17)
- Kingman Daily Minder print and display marketing: Sept 17-22
- KGMN: 60 second Ad spots plus three live 60 minute radio interviews

Leads Fulfilled by lead sources

- GoKingman.com information requests: 86 (114 additional unique packet downloads)
- GoArizona.com leads: 395
- Grand Circle Association leads: 37
- MyGrandCanyonPark.com leads: 261
- Arizona Office of Tourism: 6
- Call-ins: 2 **phones were down for some time due to construction and move of visitor center*
- 8 packets returned undeliverable

September 2017 Media Assistance & Updates

- Sept 5: Kim Todd of AOT China: requested Route 66 images in Arizona, supplied

September 2017 Projects & Activities

- Sept 7: Receive Vending Machines in Visitor Center to increase offers for tour groups
- Sept 18-19: Interviews of Econ Dev & Tourism Director candidates
- Sept 20: Mohave County Historical Society website launched
- Sept 22-23: Andy Devine Days Festival (*see Festival report on next page*)
- LED Digital Message Board goes live
- Visitor Center Renovation continued
- Historic Route 66 Association of Arizona website and 66 Passport App development continued
- Assist Kingman Center for the Arts with 6x6 Route 66 Art Show canvas sales
- Continued Art in Public Places Program
- Continued White Cliffs Wagon Trail Feasibility & Development project

Economic Development & Tourism Department, Tourism Division – Josh Noble



2017 Andy Devine Days Festival Report

Coordinated via a collaboration of 11 City Departments & Divisions: Tourism, Engineering, Streets, Parks & Rec, Risk Management, City Attorney, Finance, City Clerk, City Manager, Police, & Fire.

Objective is to provide things to do on Andy Devine Days weekend that no other event offers. We do this for the People of Kingman, to help create a sense of community a sense of place.

Attendees:

Between 3,000 & 5,000 people each day

Mostly local, but we had people from as far away as **Alaska, Arkansas, Michigan and Canada**

1,492 Fun Zone wristbands dispersed

Average Child Participant Age: 7.8

Average Adult Participant Age: 34.5

Survey Results: 430 surveys (representing 968 participants):

39% indicated they **attended last year.**

34% word of mouth

21% Facebook

12% Newspaper

7% just happened across it

7% Internet Search

Funding & Investments:

\$35,000 budget, 94% expensed to date

Completed Investments: PA system with speaker towers, electrical cords & boxes, Directional & Sponsor feather flags

Future Investments: Barricades (currently \$800 annual), electrical cord protective ramps (currently \$2,000 annual), Radios (currently an unmet need)

Monthly & FYDT Counts & 3rd Quarter (July–Sept) Activity Report

Tourism Dept Statistics	Sep-17	Sep-16	FYΔ	Sep-15	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	12,728	13,602	-6.4%	11,908	6.9%	38,173	0.8%	13.5%
Bus & Group Visits:	75	68	10.3%	83	-9.6%	196	16.0%	35.2%
Gift Shop Sales:	\$13,693	\$14,480	-5.4%	\$8,752	56.5%	39,314	9.1%	78.9%
Visitor Packets Mailed:†	787	641	22.8%	429	83.4%	9,601	19.1%	46.2%
Website Visitor Sessions:	18,557	24,810	-25.2%	18,306	1.4%	49,139	-27.6%	1.8%
Hotel Occupancy: (Aug)*	69.8%	68.1%	2.5%	68.5%	1.9%	74.0%	3.1%	-0.5%
RevPAR: (Aug)*	\$54.38	\$50.47	7.7%	\$48.08	13.1%	\$58.31	7.8%	11.5%
Guest Book US:	312	377	-17.2%	318	-1.9%	Top States:		Top Countries:
US Party Size:	2.3	2.4	-4.2%	2.7	-14.8%	1. CA (102)	1. Germany	
GB International:	273	336	-18.8%	294	-7.1%	2. AZ	2. Canada	
International Party Size:	2.4	2.5	-4.0%	2.6	-7.7%	3. TX	3. United Kingdom	

† Visitor Packet totals are for the calendar year

* Occupancy & RevPAR figures are provided by STR, Inc. and are reported by calendar year

◇ delinquencies collections negatively skewing room tax collections

Google Analytics Sept 2017 (Sept 2016 comparison in orange).

