



City Manager Report

February 2018

CITY MANAGER REPORT CITY OF KINGMAN - February 2018

The information included in this issue reflects January 2018 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



Contents

Planning & Zoning.....	Page 3
Engineering	Page 6
City Attorney	Page 9
City Clerk.....	Page 9
Finance	Page 10
Fire Department.....	Page 14
Information Technology (IT).....	Page 18
Police Department	Page 19
Municipal Court.....	Page 22
Parks & Recreation.....	Page 25
Public Works.....	Page 28
Tourism.....	Page 33

Engineering/Planning & Zoning—Greg Henry

Planning & Zoning Commission Meeting January 9

ZONING ORDINANCE TEXT AMENDMENT CASE ZO18-0001: A city-initiated request for a text amendment to Section 31.000: Amendments and Zone Changes of the *Zoning Ordinance of the City of Kingman*. The request is to amend Subsection 31.600 Protest Provisions in regards to requirements for the calculation of legal protest areas as amended by Arizona Revised Statutes §9-462.04(H).

Motion to recommend amending Subsection 31.600 Protest Provision regarding requirements for the calculation of legal protest areas carried unanimously.

ZONING ORDINANCE TEXT AMENDMENT CASE ZO18-0002: A city-initiated request for a text amendment to Section 12.000: Commercial, Community Business (C-2) of the *Zoning Ordinance of the City of Kingman*. The request is to amend Section 12.210 Permitted Uses to clarify that single family dwellings are not permitted within the C-2: Commercial, Community Business and C-3: Commercial, Service Business zoning districts. **Motion to recommend amending Subsection 12.210 Permitted Uses to clarify that single family dwellings are not permitted uses within the C-2 and C-3 zoning districts carried unanimously.**

Clean City Commission Meeting January 18

The Clean City Commission discussed the possible presentation of a Certificate of Appreciation or Plaque to certain individuals or businesses that have made the City of Kingman a more beautiful place to live as a result of outstanding improvements to the appearance of their business or other exceptional achievement. The certificate or plaque will be presented at a future meeting.

Motion to present Certificates of Appreciation to Kingman resident Wayne Hollins and Kingman/Golden Valley Cactus Cleaners for their outstanding efforts in clearing the desert around Kingman and Golden Valley of over one-hundred thousand pounds of trash, 15 boats, and 4,800 tires in just two years. Mr. Hollins has also been instrumental in working with E.R.A.C.E, to identify and prosecute those who participate in illegal dumping and Gambi Disposal at the Mohave County Landfill, to obtain dump passes for citizens who are helping to clear the deserts of junk and debris left by those illegal dumpers.

Historical Preservation Commission: Did not meet in January

Other Meetings & Activities Planning Staff Attended in January

Jan 03	Planning, Engineering and Building Department staff on SB17-0008 Tuscan Village Business
Jan 04	Staff Meeting / Engineering Department
Jan 08	Meet with Mohave County and Barbara Blyth on possible CDBG sewer extension
Jan 08	Tuscan Village Business Condominiums site visit with Engineering and Building staff
Jan 17	CDBG Public Hearing #1 Council Chambers
Jan 17	Pre-application meeting for the Human Bean coffee shop
Jan 18	Traffic Safety Committee at Public Works
Jan 18	CDBG Public Hearing #2 Mohave County
Jan 19	Butler Sewer Extension project with CDBG
Jan 23	City Manager on proposed fee increase for City services
Jan 30	Meet with Werner Fleischman on downtown development

Planning and Zoning Staff Reviewed:

SB18-0001	Initial Final Plat Submitted by City of Kingman for Kingman Crossing South Tract 6050
SB18-0002	Initial Final Plat Submitted by Mohave Land Holdings for Southern Vista V Tract 6048-C
CUP18-0001	Conditional Use Permit request for Mini and Open Lot Storage on Andy Devine Avenue and Horizon Boulevard
BLD16-0210	Final inspection at 1816 Dawes Street for a Commercial Storage Addition

Planning and Zoning Staff responded to:

25	Residential Building Permit Reviews
2	Commercial Permit Reviews & Inspections
25	Business License's Reviewed & Approved
3	Special Event Permits Reviewed & Approved
2	On Premise and Free Standing Sign Permits reviewed and approved
2	Assessor's Parcel Combine / Uncombine created

Planning Administration Staff Responded to:

87	Requests for Zoning information & Permits
10	Requests regarding Ordinances / Code Enforcement complaints received
33	General Customer Service Calls
4	Information Requests from City website



New Single Family Homes Under Construction on Ginger Street

Water and Sewer Activities

The Engineering staff responded to 146 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG17-0046 An Approval to Construct was issued for approximately 283 l.f. of 6-inch PVC water line extension in the alley between Louise Avenue & Sunset Blvd., between Main Street & Fairgrounds Blvd.

ENG17-0053 An Approval to Construct was issued for Approximately 4,383 l.f. of 8-inch C-900 water line extension with (7) fire hydrants, (50) Double water services and (1) Single water services within the roadways located within the boundaries of The Ranch of Long Mountain, Tract 3814, Phase E.

ENG17-0053 a Construction Authorization was issued for Approximately 4319 l.f. of 8-inch PVC SDR-35 sewer line extension with (23) 4 foot sewer manholes and (102) sewer service taps in The Ranch at Long Mountain, Tract 3814, Phase E.

Meetings – January 2018

Jan. 2	ENG17-0050 Preliminary meeting regarding Southern Vista V, Tract 6048B
Jan. 3	ENG16-0014 Preliminary meeting regarding Sycamore Avenue Storm Drain
Jan. 4	Staff Meeting
Jan. 8	ENG16-0020 Pre-construction Meeting for Gates Avenue Detention and Street Improvements
Jan. 10	ENG16-0014 Meeting regarding Sycamore Avenue Storm Drain between Stockton Hill Road and
Jan. 16	ENG17-0050 Pre-construction meeting for Southern Vista V, Tract 6048B
Jan. 17	ENG17-0036 Pre-construction meeting for Mohave Mental Health Clinic
Jan. 18	ENG16-0035 Pre-construction meeting for Vista Bella Ranchitas, Tract 6029
Jan. 19	ENG17-0037 Water rate study meeting
Jan. 22	ENG17-0046 Pre-construction meeting for water line extension in alley between Louise & Sunset
Jan. 25	Municipal Utility Commission meeting
Jan. 31	ENG17-0042 Pre-construction meeting for Sewer line extension in Roma Road

Right of Way Activities – January 2018

60	Permits to work in Public Right-of-Way
38	Sewer Connection Permits (1 Failed septic)
9	Sewer Tap (1 inside)
4	Utility Permits for water meters in the County
32	Utility Permits for water meters in the City
8	Sewer Availability Letters

Training — January 2018

No training this month

Construction Activities Update — January 2018

PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.

Capital Expenditures — January 2018

CONTRACTOR	PROJECT	AMOUNT
AECOM	ENG16-0025	\$44,882.75
Arizona State Land Dept.	ENG16-0025	\$2,500.00
Gust Rosenfeld	ENG16-0031	\$1,753.07
Sunrise Engineering	ENG14-108	\$16,170.00
Sunrise Engineering	ENG15-046	\$1,635.00
Sunrise Engineering	ENG17-0028	\$3,495.72
Capital Expenditures processed during the month of December		\$70,436.54

Design Activities Update — January 2018

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG15-048	This project includes the design of Eastern Street between Pasadena Avenue and Airway Avenue.	Ritoch-Powell and Associates for the preparation of project plans and reports	Design is complete. Right of way acquisition is under way.
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by March 2018
ENG17-0028	This project is Year 2 of a 3 year plan to implement GIS technology for the City.	Sunrise Engineering	Project is underway and is expected to be complete in June 2018.

Construction Photos — January 2018



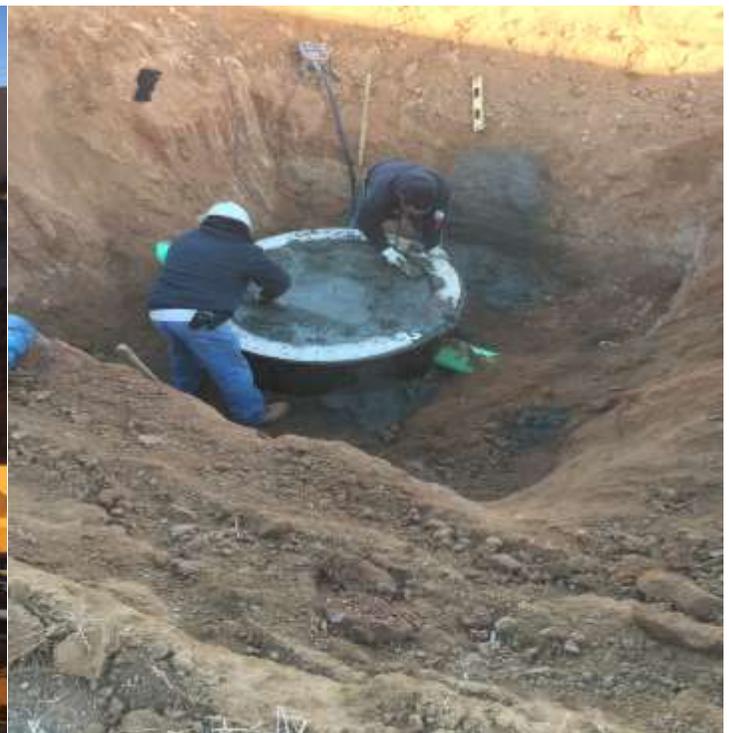
ENG14-095 Southside Pressure Release Valve



ENG14-095 Southside Pressure Release Valve



ENG17-0033 Byrd Avenue Sewer Extension



ENG17-0033 Byrd Avenue Sewer Extension

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2017 and 2018.



	January, 2017	January, 2018
Domestic Violence	19	29
DUI	15	10
Theft/Shoplifting	31	26
Criminal Traffic (non DUI)	6	11
Code Enforcement	19	1
Miscellaneous Misdemeanors	60	45
Total Charges	150	122
Number of Files Opened	92	86
Pretrial Conferences	104	146
Change of Pleas	94	112
Status Hearings	17	17
Trials	14	14
Other Court Events	154	265

City Clerk—Sydney Muhle

As of January 31, 2018 there were 1,972 Active City of Kingman business license accounts. During the month of November the Clerk's Office assembled City Council agendas and packets for two regular meetings and three City Council Work Session meetings as well. Minutes were taken and transcribed for meetings held. The City Clerk's Office also facilitated TDC and EDMC meetings during the month of January.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

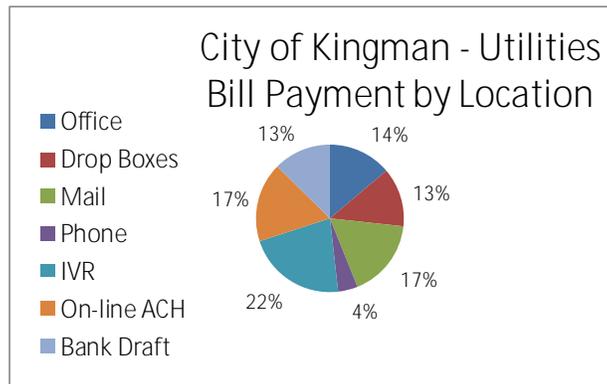
Upcoming Community Events	
EVENT	DATE
<ul style="list-style-type: none"> John Nilsen Concert Cerbat Lanes Mardi Gras Party 	02/09/2018
<ul style="list-style-type: none"> Valentine's Day @ Keepers of the Wild Rickety Cricket Valentine's Dinner Speed Dating @ House of Hops 	02/14/2018
<ul style="list-style-type: none"> Winter Blast Pyrotechnics 	02/15-18/2018
<ul style="list-style-type: none"> Kingman Turtles Live Parody Sam Rotman Concert Pianist 	02/17/2018
<ul style="list-style-type: none"> Mangy Mutt Run/Walk Kingman Kut Ups Square Dance 	02/24/2018
<ul style="list-style-type: none"> Kingman Center for the Arts/First Friday Recital First Friday in Downtown 	03/02/2018

Clerk Activity – January 2018		
	VOLUME	REVENUE
New Business Licenses Issued	36	\$3,600.00
Special Event Permits Issued	3	\$150.00
Business License Renewals Generated	163	
Public Notary Requests	5	\$16.00
Special Event Vendor Permits	2	\$1,375.00
Special Event Liquor License	3	\$75.00
TOTAL REVENUE - January 2017		\$5,216.00



City of Kingman — Utility Payment Services

The primary source of payment for utility customers continues to be checks; close to 34% of customers use this method. Debit and credit card payments come in 2nd at 30%. Of the 30%, 72% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 59% of customer payments.



Customer Service Statistical Summary — January 2018

	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
Phone Calls Answered	4,199	4,008	4,371	4,132	2,883	3288
IVR - Payments	3,941	3,652	4,228	3,901	3,878	4506
Water Service Orders	1,529	1,486	1,667	1,667	1,075	1,743
Sanitation Service Orders	376	418	307	251	218	434
Sewer Service Orders	0	0	1	1	0	0
Number of Total Payments Processed	18,635	16,560	18,724	16,310	16,037	20,680
Number of Sanitation Customers	11,903	11,884	11,925	11,900	11,975	11,923
Number of Sewer Customers	10,281	10,295	10,316	10,334	10,396	10,337
Number of Water Customers	19,614	19,795	19,819	19,417	19,688	19,903

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

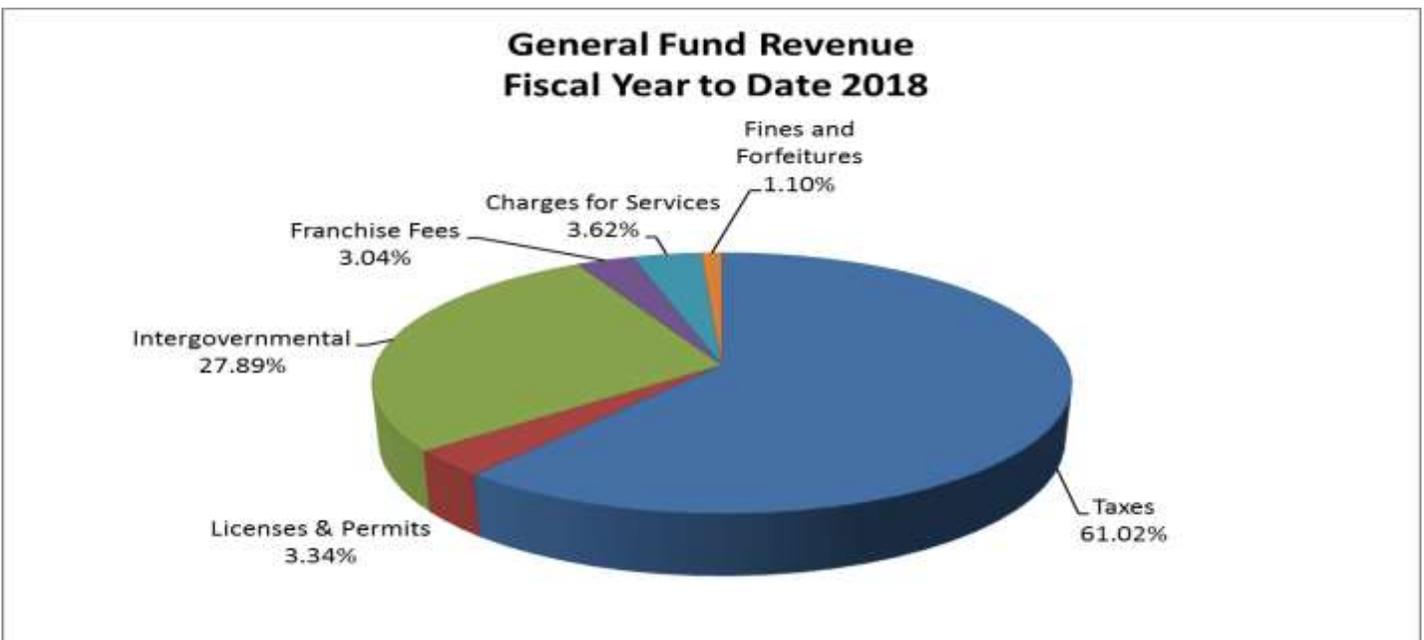
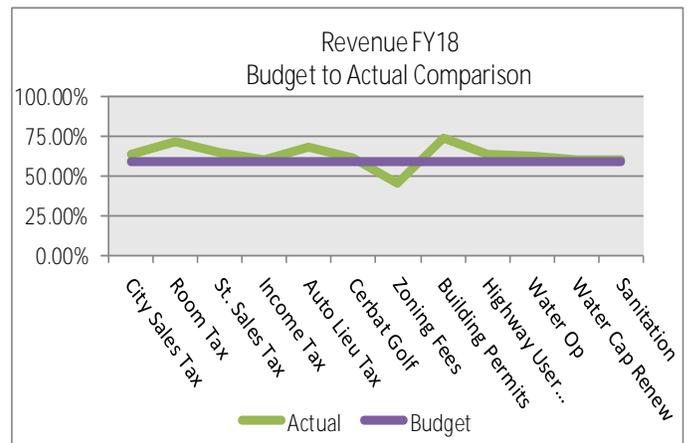
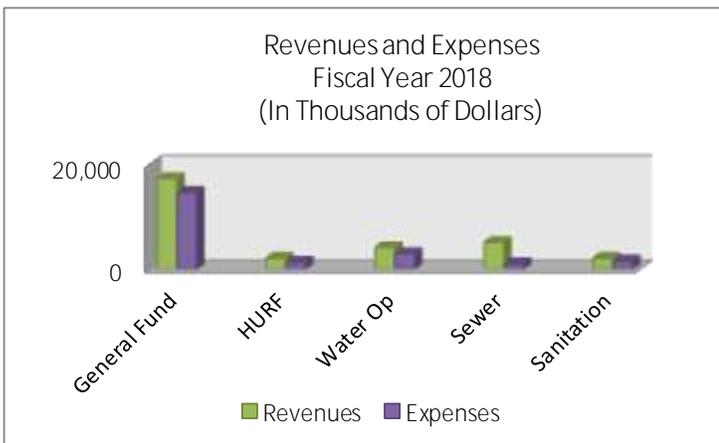
Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

Please contact our office to setup automatic bank drafting. Forms can also be found on our website at:
http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Revenue by Source – January 2018

General Fund

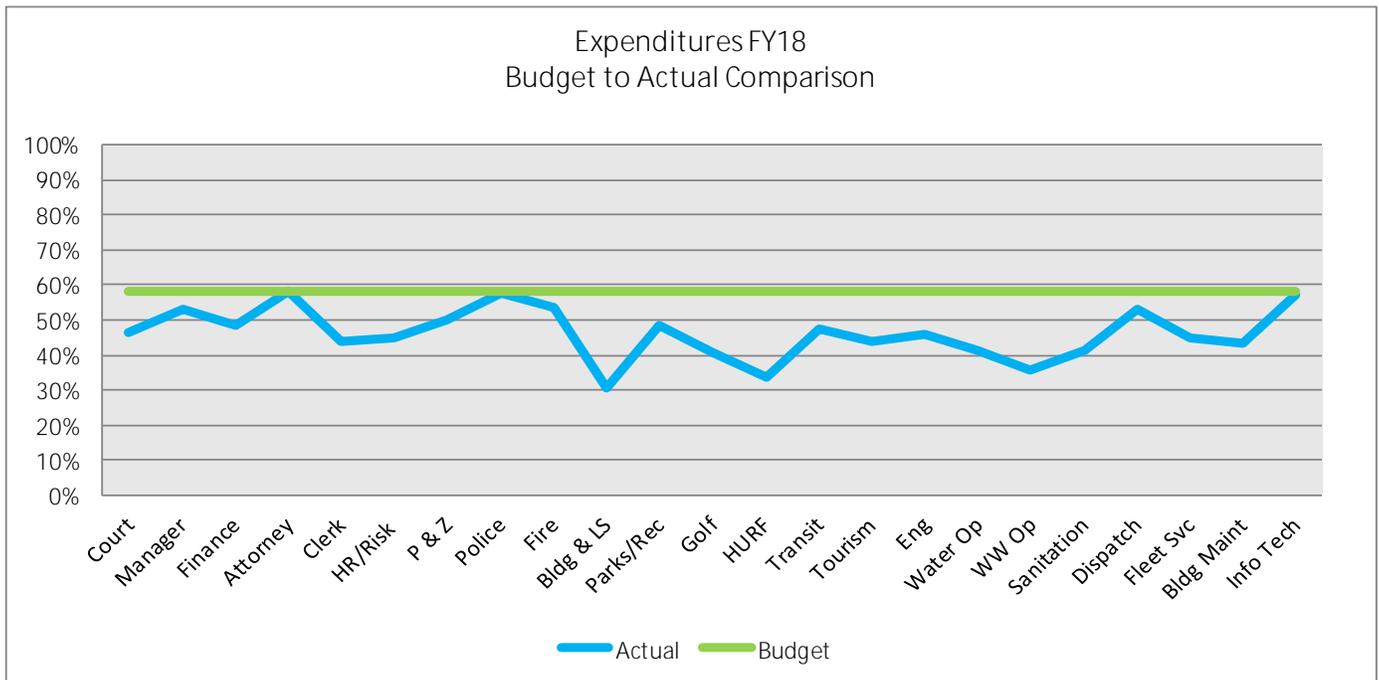
Description	Original Budget	Revenues This	Revenues Year-to-Date	Percentage Collected
Taxes	16,470,000	1,561,620	10,413,980	63.23%
Licenses & Permits	807,500	100,966	570,164	70.61%
Intergovernmental	7,550,000	622,709	4,758,922	63.03%
Franchise Fees	725,000	157,699	517,952	71.44%
Charges for Services	1,142,000	77,971	616,996	54.03%
Fines and Forfeitures	272,000	24,404	187,228	68.83%
Miscellaneous	98,000	160,216	205,260	209.45%
Total Revenues General Fund	27,064,500	2,705,583	17,270,503	63.81%



Expenditures by Department – January 2018

General Fund

Description	Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,661,912	119,514	773,146	888,766	53.48%
City Council	169,455	4,047	94,636	74,819	44.15%
Manager	306,483	29,158	162,527	143,956	46.97%
Finance	932,756	53,251	507,132	425,624	45.63%
Attorney	755,147	73,528	438,183	316,964	41.97%
City Clerk	326,165	15,346	142,988	183,177	56.16%
Human Rsc/Risk Mgmt	793,085	32,304	356,932	436,153	54.99%
Planning & Zoning	416,941	22,462	208,621	208,320	49.96%
Police Department	10,378,128	541,963	5,981,131	4,396,997	42.37%
Fire Department	6,899,586	421,468	3,705,781	3,193,805	46.29%
Building Inspection	996,503	56,287	303,086	693,417	69.58%
Parks & Recreation	4,274,149	250,898	1,978,798	2,295,351	53.70%
Total Expenses	27,910,310	1,620,225	14,652,963	13,257,347	47.50%



Revenue by Source — January 2018

General Fund

REVENUE SOURCE	7/1/13 Thru 1/31/14	7/1/14 Thru 1/31/15	7/1/15 Thru 1/31/16	7/1/16 Thru 1/31/17	7/1/17 Thru 1/31/18	Percent Change FY17-FY18	Fiscal 2018 BUDGET	FY18 Percent of BUDGET	
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	7,950,621	8,329,349	8,412,687	9,513,462	10,080,148	5.96%	16,000,000	63.00%
	Room Tax (2%)	237,022	248,123	279,354	305,952	333,832	9.11%	470,000	71.03%
	Rest/Bar Tax (1%)	104,966	0	0	0	0	0	---	---
State	Sales Tax	1,360,143	1,421,267	1,503,220	1,484,093	1,641,066	10.58%	2,550,000	64.36%
	Income Tax	1,826,656	1,982,053	1,971,307	2,064,671	2,097,385	1.58%	3,500,000	59.93%
	Auto Lieu Tax	747,545	747,343	856,191	944,731	1,020,471	8.02%	1,500,000	68.03%
Golf	Green Fees (9 holes)	60,685	57,490	54,674	48,522	51,772	6.70%	89,000	58.17%
	Green Fees (18 holes)	96,417	98,192	85,602	82,598	94,953	14.96%	160,000	59.35%
	Annual Golf Fees	60,915	64,598	64,619	55,764	54,700	-1.91%	117,000	46.75%
	Cart Rentals	148,707	149,301	141,783	130,125	140,497	7.97%	254,000	55.31%
	Driving Range Fees	19,597	16,006	16,378	12,359	12,224	-1.09%	21,000	58.21%
	Restaurant and Bar	112,665	111,766	101,543	89,765	90,896	1.26%	150,000	60.60%
	Subtotal Golf Course	498,986	497,352	464,599	419,131	445,042	6.18%	791,000	56.26%
Other	Zoning Fees	14,151	9,171	14,760	12,990	9,978	-23.19%	22,000	45.35%
	Building Permits	294,031	304,819	307,561	355,928	488,005	37.11%	660,000	73.94%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	418,861	429,532	442,459	486,447	476,151	-2.12%	824,783	57.73%
	Highway User Fuel Tax	1,256,404	1,354,622	1,423,507	1,470,731	1,616,667	9.92%	2,535,912	63.75%
POWERHOUSE TOURISM (215)	0	0	0	84,963	101,718	19.72%	186,900	54.42%	
PAVEMENT PRESERVATION (316)	0	0	0	0	250,345	-3.09%	1,550,000	16.12%	
I-11 E KGMN CONN (317)	0	0	0	0	250,345	-3.09%	1,550,000	16.12%	
WATER FUND (501)	4,082,644	3,990,199	4,040,430	4,119,939	4,145,634	0.62%	6,610,000	62.72%	
WATER CAPITAL RENEWAL (510)	485,315	492,477	498,556	505,575	513,344	1.54%	850,000	60.39%	
WASTEWATER (521)	4,921,248	4,991,426	4,918,937	5,045,462	5,085,874	0.80%	8,515,228	59.73%	
WASTEWATER CAPITAL RENEWAL (530)	0	0	67,322	68,990	71,346	3.42%	120,000	59.46%	
SANITATION (541)	1,946,031	1,976,349	2,006,382	2,044,831	2,067,407	1.10%	3,457,050	59.80%	



Kingman Fire Department

Fire Chief—Jake Rhoades

The start to 2018 has been very busy as the department responded to 638 total incidents. This continues the trend from 2017 as 543 of these calls were emergency medical responses and 88 total fire related incidents. Fire Station 22 continues to carry the workload of the incidents with 32.60% of total responses. Squad 2 continues to be a tremendous asset for the department accounting for 69 calls for the month with 13% of the calls by unit which is outstanding considering this unit is only in service from 10:00 am to 6:00 pm Monday through Friday. Low acuity or Alpha level calls continue to be handled by AMR and in the month of January, there were 103 of these calls disseminated directly to AMR without any intervention by Kingman Fire ensuring a higher level of service. With the start of 2018 the department continues to respond to a large majority of EMS calls as 543 of 638, or 85% of calls were EMS responses. Overall baseline measurements for the month include a dispatch time of 61% while turnout time was at 81% for the month as compared to established benchmarks.

The month of January saw new and improved topics in training for the members of our department. Members of the department trained in rope rescue techniques, mid rise firefighting operations and medical response scenarios. This month also saw the start of the departments incident safety officer program which all company officers are required to attend. This class will ensure that all members of the department operate in a safe and efficient manner on all calls. The department also implemented the new instructional methodology of impromptu drills for operations personnel. Impromptu drills incorporate real world scenarios to evaluate practical application of essential skills required of emergency response personnel.

Public education and outreach continues to be a primary focus for the department as proactive efforts are just as vital to the departments overall success as those reactive measures necessary for mitigation of emergencies. The department provided 5 classes for the month to include station visits, public education classes and public education outreach.

Total Calls for Month: YTD: 4632 AMR Calls : 103 YTD: 103 Squad 2 Calls for Month: 69 July 1, 2017 to date: 516

DISTRICT RESPONSES—MONTH			
DISTRICT	MONTH	% FOR MONTH	YEAR-TO-DATE
District 21	84	13.17%	84
District 22	240	37.62%	240
District 23	195	30.56%	195
Districts 24	88	13.79%	88
Districts 25	22	3.45%	22
Out of District	9	1.41%	9
Total Responses	638	100%	638

TRAINING TYPE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Administration	89	89
Career Development	69	69
Daily Training	524	524
EMS Training	6	6
Fire Training	40	40
Hazardous Materials Training	-	-
Rescue Training	-	-
Other	-	-
Total	728	728

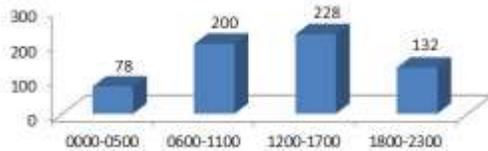
INCIDENT BREAKDOWN		
TYPE	Month	YEAR-TO-DATE
Residential Structure Fire	1	1
Commercial Structure Fire	1	1
Other Structure Fire	-	-
Vehicle Fire	4	4
Brush Fire	5	5
Dumpster Fire	-	-
Other Fires	77	77
Total Fires	88	88
Rescue/EMS Response	543	543
False Alarm Response	-	-
Mutual Aid Given	-	-
Hazardous Condition Response	7	7
Other Response/Admin	-	-
Total	638	638

INCIDENTS BY FIRE STATION				
Incidents by Fire Station	EMS Incidents	Total Incidents	% of Incidents	2018 YTD
Station 21	59	74	11.60%	74
Station 22	184	208	32.60%	208
Station 23	119	143	22.41%	143
Station 24	77	105	16.46%	105
Other/Admin	104	108	16.93%	108

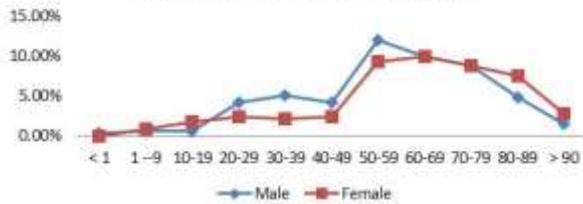
District Responses Month	EMS Incidents	% For Month	EMS Year to Date
District 21	71	13.08%	71
District 22	204	37.57%	71
District 23	175	32.23%	175
District 24	68	12.52%	68
District 25	18	3.31%	18
Out of District	7	1.29%	7
TOTAL	543	100.00%	543

Performance by Shift Current Month	Incidents	Dispatch Time
Shift 1 - Days	281	0:45
Shift 2 - Nights	235	0:47
Shift 3 - Days	230	0:44
Shift 4 - Nights	212	0:46
TOTAL	958	0:47

Incidents by Time Block



Patients by Age Group and Gender



Dispatch Performance Current Month	Benchmark	Baseline	Compliance %
9-1-1 Call Answering	0:10	0:10	95%
Dispatch Time	1:30	2:23	61%

Dispatch Calls for Service Current Month	2018	2017	Variance YoY	% of Total
Police	3377	3228	149	4%
Fire	175	168	7	4%
EMS	1065	1057	8	1%
AMR Only	103	124	-21	-3.00%
TOTAL	4720	4,640	177	6%

Total Value	Total Saved	Total Losses	% Saved	% Lost
Structure Fires	0	0	0	0
Vehicle Fires	4	3792	0	100%
Other	-	-	-	-
TOTAL	4	3792	0	100%

Performance by Shift	Incidents	Turnout	Travel	Total Response
A-Shift	205	1:16	7:11	10:36
B-Shift	213	1:28	6:54	8:56
C-Shift	220	1:06	7:35	10:12

EMS by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Charlie, Delta, & Echo	307	1:14	6:39	8:55
Moderate	Bravo	109	1:21	7:11	10:12
Low	Alpha & Public Assist	127	1:30	8:24	14:22

FIRE by Risk	Type	Incidents	Turnout	Travel	Total Response
High	Commercial & Residential Structure	31	1:40	8:30	11:03
Moderate	Commercial Vehicle	1	-	-	16:36
Low	Dumpster, Passenger Vehicle, & Brush	56	1:12	9:25	10:46

Agency	Total Calls 2018	% of Total	Police	EMS	Fire	HAZMAT	Tech Res-cue	Other
Kingman Police	3377	72.91%	3377	-	-	-	-	-
Kingman Fire	638	13.77%	-	543	88	7	-	-
No. AZ Consolidated Fire	346	7.47%	-	298	43	5	-	-
Golden Valley Fire	199	4.30%	-	171	28	-	-	-
Lake Mohave Ranchos	55	1.19%	-	44	9	2	-	-
Pinion Pine Fire	16	0.35%	-	8	7	1	-	-
Pine Lake Fire	1	0.02%	-	1	-	-	-	-
Total Calls Dispatched	4632	100.00%	3377	1065	175	15	0	0

The Building & Life Safety Division experienced a significant increase in the number of permits for the month at 78 with a valuation of \$5,904,205.71 for the month of January. This represents an increase from the month of December which demonstrated a decrease from the same time period in 2017. Residential plan reviews continue to dominate the month's activities at 62 total for new and other residential plan reviews compared to only 18 commercial plan reviews, one of which was new. The Building and Life Safety Division also completed 730 building safety inspections which is not only an important aspect of enforcement but contributes to the overall safety of occupants and responders alike. The Division has completed 730 building and safety inspections for the year to ensure safety of occupants and responders alike.

Commercial – New / Under Review Permit

GW Customs Paint Booth 2727 Beverly Ave

Walleck Ranch Tract 1961-J N Willow Road

Dairy Queen 3152 Stockton Hill Rd

Commercial Permits Ready to Issue:

Frontier Communications Facility 415 E Andy Devine Ave

Dunkin Donuts 3535 Stockton Hill Road

Commercial Permits Issued/Under Construction:

Kokopelli TI Surgical Center 2501 Stockton Hill Rd STE109

Canada Mart 210 W Andy Devine Ave

Gas N Grub Hay Barn 4549 N Stockton Hill Rd

Circle K 4008 Stockton Hill Road

KIA TI 2610 Andy Devine Ave

Lowry Dentistry TI 1720 Beverly Ave

Mohave Mental Health 3505 Western Ave

UES Sunrise Substation –Sunrise

Home 2 Suites 1121 Sunrise Ave

KRMC Cancer Expansion 1739 Beverly Ave

Wright Veterinary Clinic 2444 Kingman Ave

U-HAUL - BLDG #Q 4015 Stockton Hill Road

U-HAUL BLDG #R 4015 Stockton Hill Road

Kokopelli TI 2501 Stockton Hill Road

St Mary Catholic Church 302 Spring Street

Devault Electric 3830 Bank Street

Commercial Permits Closed-Out:

H & H Development 1816 Dawes

Terros-Len Price 915 Airway Ave

First Assembly of God 1850 Gates Ave

West Kingman Pharmacy 3135 Stockton Hill Road

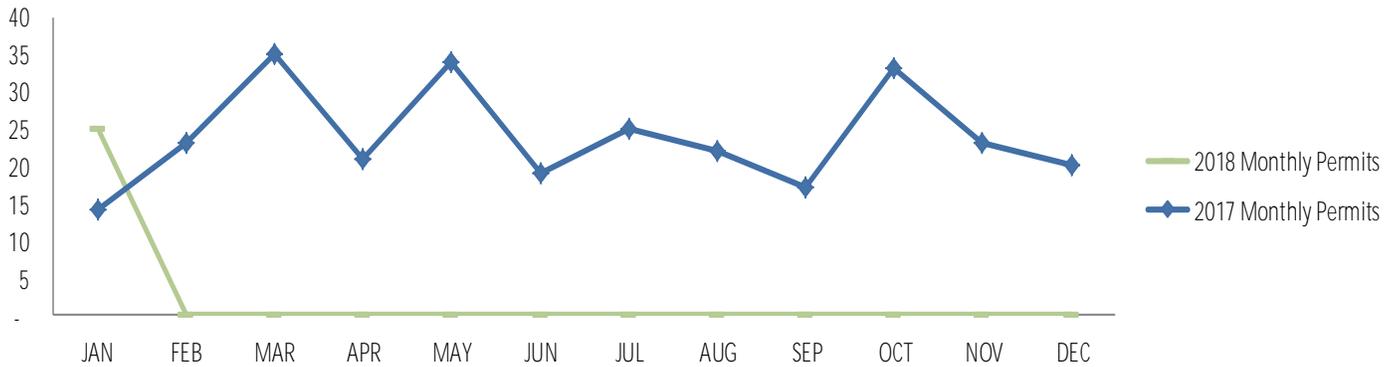
Building and Life Safety Activities	Incidents	2018 YTD
New Commercial Plan Review	1	1
Other Commercial Reviews	17	0
New Residential Plan Review	25	0
Other Residential Plan Reviews	35	0
Sign Review	2	0
Special Event	4	4
Other Reviews	0	0
Building Safety Inspections	589	589
Business License Building Inspections	40	40
Fire Safety Inspections	101	101
Fire Safety Violations	46	46
Station Tours	2	2
Child Safety Seat Checks	0	0
Public Education Classes	2	2
Public Education Outreach	1	1
TOTAL	865	865

Total Permits Issued by Month	2018 Total Valuation	2017 Total Valuation
January	\$5,904,205.71	\$7,844,316.88
February	\$	\$5,500,638.17
March	\$	\$5,898,589.33
April	\$	\$7,519,259.39
May	\$	\$6,364,423.93
June	\$	\$3,610,003.74
July	\$	\$9,402,495.10
August	\$	\$5,700,948.56
September	\$	\$2,642,674.39
October	\$	\$7,406,285.05
November	\$	\$5,001,122.87
December	\$	\$4,450,202.05

New Residential Permits Issued	2018 Monthly Permits	2018 Valuation	2017 Monthly Permits	2017 Valuation
January	25	\$4,150,990.26	14	\$2,404,558.30
February	-	\$0	23	\$4,004,289.63
March	-	\$0	35	\$5,623,669.37
April	-	\$0	21	\$4,051,906.49
May	-	\$0	34	\$5,134,127.54
June	-	\$0	19	\$3,061,423.49
July	-	\$0	25	\$3,575,970.61
August	-	\$0	22	\$4,030,157.68
September	-	\$0	17	\$2,188,532.89
October	-	\$0	33	\$5,402,849.07
November	-	\$0	23	\$3,832,302.89
December	-	\$0	20	\$3,372,875.88

New Commercial Permits Issued	2018 Monthly Permits	2018 Valuation	2017 Monthly Permits	2017 Valuation
January	1	\$713,552.00	1	\$4,937,913.03
February	0	\$0.00	-	\$0.00
March	0	\$0.00	-	\$0.00
April	0	\$0.00	-	\$0.00
May	0	\$0.00	-	\$0.00
June	0	\$0.00	-	\$0.00
July	0	\$0.00	-	\$0.00
August	0	\$0.00	-	\$0.00
September	0	\$0.00	-	\$0.00
October	0	\$0.00	2	\$1,323,448.92
November	0	\$0.00	1	\$737,391.09
December	0	\$0.00	1	\$732,821.02

New Single Family Residential Permits



New Single Family Residential Valuation by Month



January 2018

www.cityofkingman.gov

Visits

16,438

% of Total: 100.00% (16,438)



Unique Visitors

10,112

% of Total: 100.00% (10,112)



Pageviews

38,848

% of Total: 100.00% (38,848)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	12,077	9,574
/Departments/HumanResources/EmploymentInformation.aspx	1,949	1,330
/Departments/PoliceDepartment.aspx	1,788	1,169
/Departments/ParksandRecreation.aspx	1,243	851
/Government/AgendasMinutes/NEW!AgendasandMinutes.aspx	917	785
/Departments/UtilityBilling/WaterFees.aspx	856	694
/Home.aspx	829	468
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	734	527
/Departments/UtilityBilling.aspx	640	477
/Departments/PublicWorks/Sanitation.aspx	550	368

Average Pages per Visit

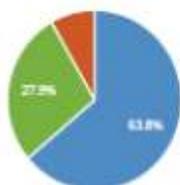
2.36

Avg for View: 2.36 (0.00%)



Traffic Source

organic direct referral Other



Your biggest traffic comes from



Type of Visitors

New Visitor Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,965	54.82%
mobile	5,537	55.10%
tablet	936	57.48%

Country/Territory

Country	Sessions
United States	15,461
(not set)	562
India	94
Canada	48
Philippines	29
United Kingdom	27
Brazil	24
China	23
Czechia	20
Germany	20





Kingman Police Department - Robert J. DeVries



Dates to Remember

- Coffee with Cops, February 1st— location, Safeway Plaza (Detroit and Stockton Hill Rd.)

Calls for service and Officer initiated activity numbered 3,445 in the month of January, marking a 8.37% increase in comparison to 2017. Written reports are down 4.81% since January 2017 and officer initiated activity is up 33.31% in comparison to the year prior.

January Activity

On January 8th officers were invited to participate in a Law Enforcement Appreciation Day at Cerbat Elementary School. Students treated the officers to a potato bar lunch and a challenging game of kick-ball.

* * * * *



The WALETA Dispatch Academy graduated on January 26th in Lake Havasu. The class consisted of 18 dispatchers representing 14 agencies from throughout Arizona.

* * * * *

Staff assisted with the annual Senior Health Fair at KRMC on January 27th. In addition to handing out safety and awareness material the booth featured a Dump the Drugs box gathering approximately 1 pound of expired or unused medication.



On January 29th police officers Zachary Heiberger, Sam Kurtz and Jacob Lucero reported to the Western Arizona Law Enforcement Training Academy (WALETA). The academy has been extended to 20 weeks from 19 and the recruits are scheduled to graduate on June 15th in Lake Havasu City.

January Highlights

****Arrest for Stolen Vehicle****

On Wednesday, January 3rd, at 11:30am, Kingman Police arrested **Carl Seth Fowler**,



24 of Kingman, on a felony charge of Theft of Motor Vehicle. Fowler was the driver of a 1995 Corvette stopped in the 400blk of Andy Devine

Ave. The Corvette had been reported stolen from a residence in the 2500blk of Pasadena Ave. earlier in the day. Fowler, who admitted to stealing the car, was arrested and booked into the Mohave County Adult Detention Facility. The investigation revealed that Fowler was associated with the victim in this case and did not have permission to take or use the car.

****Arrest for Assorted Drug Offenses****

On Tuesday, January 2nd, at 2:00am, Kingman Police arrested **Jennifer Keane**, 34 of Golden Valley, on felony charges of Possession of Dangerous Drugs, Possession of Prescription Drugs and Possession of Drug Paraphernalia. Officers responded to a hotel in the 3100blk of Andy Devine Ave. regarding a 911 hang-up call. Officers arrived and found Keane and a male subject in a hallway. Keane, who was intoxicated and belligerent, was ultimately detained and found to be in possession of marijuana, assorted prescription only medications and the associate drug paraphernalia. Keane, who had made the 911 call, was arrested and booked into the Mohave County Adult Detention Facility.



Staff Update



With Sam Kurtz leaving for the WALETA Academy, staff is working with HR to fill the vacant Neighborhood Services Officer position.

January Highlights cont'd

**** Arrests for DUI Drugs, Heroin and Methamphetamine Posses****

On Sunday, December 31st, at 10:30pm, Kingman Police arrested **Zachary August Shockey**, 24 of Lakewood, CO, and **Amanda Carol Hendrix**, 29 of Thornton, CO, on felony charges of Possession of Marijuana, Possession of Narcotic Drugs, Possession of Dangerous Drugs and Possession of Drug Paraphernalia. Shockey was additionally charged with misdemeanor DUI-Drugs. Shockey was the driver, with Hendrix the passenger, of a vehicle stopped for a traffic offense in the 1300blk W. Beale St. During the stop the officer observed heroin and drug paraphernalia in plain view, along with signs of impairment by Shockey. Both were arrested after heroin, methamphetamine, marijuana and numerous items of the associated drug paraphernalia were found inside the vehicle. Both admitted involvement in the drug use and possession, where booked into the Mohave County Adult Detention Facility. The vehicle was impounded.

**** Arrest for Surreptitious Photography****

On Wednesday, January 10th, at 8:20pm, Kingman Police arrested Thomas Louis Spolec, a 53y transient, on felony charges of Surreptitious Photo/Video Taping. Officers responded to a store in the 3300blk of Stockton Hill Rd. regarding a 71 year old male victim reporting someone taking photographs or video while he was in a bathroom stall. The investigation lead officers to Spolac, who was located at a nearby bus stop. Spolac, who appears to suffer from mental illness, admitted involvement in the offense, was arrested and booked into the Mohave County Adult Detention Facility.

January Highlights *cont'd*

*** Arrest for Assorted Drug Offenses ***

On Tuesday, January 2nd, at 2:00am, Kingman Police arrested **Jennifer Keane**, 34 of Golden Valley, on felony charges of Possession of Dangerous Drugs, Possession of Prescription Drugs and Possession of Drug Paraphernalia. Officers responded to a hotel in the 3100blk of Andy Devine Ave. regarding a 911 hang-up call. Officers arrived and found Keane and a male subject in a hallway. Keane, who was intoxicated and belligerent, was ultimately detained and found to be in possession of marijuana, assorted prescription only medications and the associate drug paraphernalia. Keane, who had made the 911 call, was arrested and booked into the Mohave County Adult Detention Facility.



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*** Arrest for Assault on Officer ***

On Sunday, December 31st, at 1:40am, Kingman Police arrested **Kyle Steven Levandowski**, 28 of Kingman, on a felony charge of Aggravated Assault of Police Officer and misdemeanor charges of Assault and Disorderly Conduct. Officers had responded to a disturbance at a bar in the 3600blk of Stockton Hill Rd. to find Levandowski being restrained by security staff. The investigation determined that Levandowski, while highly intoxicated, had been belligerent and threatening with other patrons and security staff. At one point Levandowski assaulted a security staff member. Levandowski was taken into custody and transported to KRMC for evaluation of his intoxication, during which time he became combative and kicked a police officer. Levandowski was ultimately booked into the Mohave County Adult Detention Facility.



*** Arrest for multiple counts of Fraud Scheme and Retail Theft***

On Friday, December 29th, Kingman Police arrested **Bryan Edward Rand**, 44 of Las Vegas, NV, on the following multiple felony charges: Organized Retail Theft x6, Fraudulent Use of Sales Receipt x2, Fraud Schemes and Possession of Drug Paraphernalia. Officers contacted Rand as he was running from security members of a store in the 3300blk of Stockton Hill Rd. The investigation determined that Rand had just exited the store with several hundred dollars of merchandise after presenting a false receipt. Rand is also the suspect in at least 5 other similar incidents between July and October. Rand, who admitted involvement in all offenses, was arrested and booked into the Mohave County Adult Detention Facility.

*** Weapons Offense***

On Saturday, January 6th, at about 10:00pm, Kingman Police arrested **Francisco Joel Pacheco**, 29 of Kingman, on a felony charge of Unlawful Discharge of Firearm. Officers had responded to a disturbance at a residence in the 1900blk. of Chicago Ave regarding reports of shots being heard. The investigation determined that Pacheco had fired a handgun several times in the air during a disturbance with another subject. Pacheco was arrested and booked into the Mohave County Adult Detention Facility. The other subject was found to have a misdemeanor warrant for his arrest on unrelated charges. He was also booked. Alcohol was involved.

*** 4 Juveniles Arrested for Burglary and Stolen Gun***

On Friday, January 12th, at about 1:20pm, the Kingman Police Department arrested four Kingman juvenile males, ages 13 and 14, for their involvement in a home burglary and stolen gun. On Thursday, January 11th, KPD took a burglary report at a home in the 2300blk of Lillie Ave, where a window was broken and a handgun was reported stolen. On Friday a group of juveniles was contacted regarding suspicious activity. During this time one of the juvenile subjects was found to be in possession of the stolen handgun and marijuana. The investigation determined that all were aware and/or responsible for the burglary and theft to varying degrees. A 14 year old was released to parents, charged with Possession of Stolen Property and Possession of Marijuana. A 13 year old was released to parents, charged with Burglary 1st Degree and Possession of Stolen Property. A 13 and 14 year old were both booked into the Mohave County Juvenile Detention Facility, charged with Burglary 1st Degree and Weapons Misconduct.

January Highlights *cont'd*

**** Serious Injury Crash Involving 4 motorcycles ****



On Saturday, January 13th, at about 8:40am, the Kingman Police Department investigated a four vehicle crash involving four Kingman men riding motorcycles together as a group, going in the same direction. The crash occurred in the eastbound 3200blk of Airway Ave. The investigation determined that one of the cyclists (V#1), a 43y man, made a lane change, striking another motorcycle (V#2), driven by a 59y man. This caused the driver of V#1 to lose control and crash. The 52y driver of the third motorcycle (V#3) could not avoid striking the driver of V#1, causing this driver to lose control and crash. The 29y driver of the fourth motorcycle (V#4), lost control and crashed when attempting to avoid the previous crashes. The driver of

V#2 was able to avoid crashing. The driver of V#1, who was not wearing a helmet, received serious/life threatening head and internal injuries and was transported to Kingman Regional Medical Center by ambulance. The driver of V#3, who was wearing a helmet, received serious/non-life threatening internal injuries and was transported to Kingman Regional Medical Center by ambulance. The driver of V#4, who was not wearing a helmet, received non-life threatening cuts and lacerations and went to Kingman Regional Medical Center by private vehicle. The driver of V#2, who was wearing a helmet, was not injured. The investigation is ongoing; alcohol or other impairment is not suspected at this time.



**** Traffic Offense Leads to Dangerous Drugs Arrest ****

On Thursday, January 11th, at about 11:55pm, Kingman Police arrested **Christopher Neal Strauss**, 48 of Kingman, on felony charges of Possession of Dangerous Drug, Possession of Drug Paraphernalia and misdemeanor charges of Providing False Information, Driving with a Suspended License and a warrant out of Kingman Justice Court on an unrelated offense. Strauss was the driver of a vehicle stopped for a traffic offense on Airway Ave. near the Wal-Mart entrance. Strauss attempted to provide a false identity to avoid detection of a warrant for his arrest. While being taken into custody he was found to be in possession of methamphetamine and the associated drug paraphernalia. Strauss was booked into the Mohave County Adult Detention Facility. His vehicle was impounded.



****Kingman Police Chief DeVries Honored as AACOP's 2018 Chief of the Year****



On Friday, January 19th, 2018, Kingman Police Chief Robert J. DeVries was honored as Chief of the Year by the Arizona Association of Chiefs of Police.

The award was presented at the January 2018 Annual Board Installation Meeting and Luncheon. Chief DeVries was recognized for his service to the Association, service to the community, and accomplishments as a law enforcement administrator.

Chief DeVries' accomplishments are many in his 40 years of law enforcement service. Most recently, Chief DeVries has served on AACOP's Accreditation Committee. He has worked with the committee to develop a plan to implement a statewide accreditation program. Following a presentation in November 2017, The Arizona Risk Pool voted to partner with AACOP and assist with funding for the Arizona Law Enforcement Accreditation Program (ALEAP). ALEAP will recognize accredited agencies that have adopted and implemented best practice policies, procedures, and training throughout their department. Arizona was the 29th state to develop its own statewide law enforcement accreditation program.



Chief DeVries was accompanied at the ceremony by his wife, Laurie, one of his sons Aaron, two of his granddaughters Kenzie & Madly, as well as several staff members.



*Honor
Integrity
Courage*

Statistical Summary – January		
	MONTH	Year-to-Date
Adult Arrests	239	239
Juvenile Arrests	16	16
911 Calls	2,244	2,244
Police Incidents	3,445	3,445
Police Cases	515	515
Last DR# Pulled	2018-003455	

Municipal Court– Judge Singer

Monthly Financial Report			
Kingman Municipal Court #0841 January 2018			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	6766.63
Abatement Fund	0.00	Child Passenger Restraint	200.00
Address Confidentiality Fund	9.51	DNA Surcharge—3%	853.07
Attorney's Fees	2290.62	Drug Enhancement Acct (Fine)	858.58
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	313.02
Copy Fees	.36	Extra DUI Assessment	75.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	215.15
Defensive Driving Diversion Fee-Local	3375.00	Fill the Gap—7%	1008.92
Fines	11071.28	AZ Highways Fund	0.00
Jail Costs	3968.66	JCEF Surcharge—15%	29.44
Jury Fees	0.00	Medical Services Enhancement Fund	1871.55
Miscellaneous Fees	110.96	2011 Additional Assessment—\$8	852.20
Overpayment Forfeiture	1.00	Probation Surcharge—\$5	4.89
Suspension Fee	647.36	Prison Construction and Operations Fund	4284.91
Warrant Fee	2041.13	Public Safety Equipment Fund	3708.42
Total City Revenue	23515.88	School Zone Assessment	0.00
Local JCEF TPF Acct	346.15	State Highway Fund	0.00
Court Enhancement Fund	1358.60	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	0.00
Probation Surcharge—\$10	14.95	State's JCEF TPF Acct	624.94
Probation Surcharge—\$20	2163.68	Victim's Rights Enforce Assess Fund	202.01
Address Confidentiality Fund	180.64	FARE Special Collection Fund	2664.08
Arson Detection Reward Fund	.00	FARE Delinquent Fee	578.43
Clean Election Fund—10%	1439.61	Total State Revenue	28910.12

Summary Overview — January 2018

BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	15213.31	Prior Balance	1125.51	Prior Balance	1265.00
Bonds Posted	2856.60	Payments made	1802.04	Payments made	1697.66
Bonds Forfeited	356.60	Checks written	1419.23	Checks written	1265.00
Bonds Refunded	5815.31	Balance in Restitution	1508.33	Balance in Adult Prob Fees	1697.66
Balance in Bonds	11898.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	168	156	0
Payments made	0.00	Criminal Traffic	50	49	0
Checks written	0.00	Criminal Misdemeanor	202	149	0
Balance in Reimbursement	274.30	Total	420	354	0
Total Revenue	188648.31	Domestic Violence Cases	20		
Mohave County Jail Costs	23896.93				

Municipal Court Monthly Statistical Report January 2018				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	137	24	233	394
Filed	11	1	37	49
Transferred In	0	0	0	0
SUBTOTAL	148	25	270	443
Transferred Out	0	0	0	0
Other Terminations	25	6	19	50
TOTAL TERMINATIONS	25	6	19	50
Pending End of Month	123	19	251	393
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
122	2	124	10	114
Criminal Traffic/FTA Trials	1	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
347	156	503	30	138
Total Terminations	168	Pending End of Month		335
Civil Traffic Hearings Held In MONTH				4

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic		TOTAL
Pending First of Month	1436	265		1701
Filed	143	6		149
Transferred In	0	0		0
SUBTOTAL	1579	271		1850
Transferred Out	0	0		0
Other Terminations	186	16		202
TOTAL TERMINATIONS	186	16		202
Pending End of Month	1393	255		1648
Misdemeanor FTA Court Trials				2
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				36
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	6	5	1	6
Harassment	1	2	1	3
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	1	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	2	Search Warrants Issued	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants		
D.U.I.	114	MISDEMEANOR TOTAL		1022
Serious Violations	15			
All Other Violations	163			
TRAFFIC TOTAL	292			

Parks and Recreation—Mike Meersman

Recreation Division



Our Winter/Spring Season Brochure was released in January and programs are up and running. Program registrations can be taken online or at the Parks & Recreation Office.

Fitness & Dance: Our Zumba, Body Shaping and Aerobic workout programs are maintaining minimum numbers of participants with \$520 in revenues to date. Youth Dance programs have been a success with 145 students enrolled this season with \$16,175 in revenues to date. Most classes are full and we had to combine a few classes to meet the minimum requirements. Our instructor also added a new class introducing Musical Theater to her students.

Child Supervision Programs: Department staff are working on providing a Spring Break Camp in March.

Trip & Tours: Our department currently has 3 scheduled trips for the next session. Trips include the Apache Trail/Renaissance Adventure on the weekend of March 17th & 18th with 12 of 49 registered. The Le Reve Dream Show and Clark County Museum tour scheduled for April 14th in Las Vegas currently has 7 of 50 registered. The London Bridge Jet Boat Tour will launch on May 19th and has 8 of 24 enrolled. All of our scheduled excursions provide round trip transportation, admissions to scheduled events, and on board refreshments: some meals are included depending on the trip. Our department trips are popular among senior citizens who cannot drive themselves or wish not to travel alone but are always open to everyone. For more information and details about any upcoming trips please check out our current brochure or go online. Any trip recommendations can be submitted to the Recreation Coordinator, Beth Matthews at 692-3109.

Sports: The Youth and Adult basketball programs are half way through the season. We had a growth in the youth program over the last year which resulted in securing the Boys & Girls Club facility along with additional staff and volunteers to accommodate the abundant participation. We currently have 268 youth in the program and despite the 30% increase in fees due to minimum wage, our numbers exceeded 2017 by 13%. The youth league brought in \$10,795 in revenue (before expenses). Special thanks to our youth basketball sponsors, Angle Homes for \$1000 and Kingman Route 66 Rotary with \$500. The adult program has 163 players combined into the 17 teams registered. Men's League Basketball brought in \$10,450 in fees (before expenses). The Youth Baseball camp scheduled for January was cancelled due to lack of registrations. Unfortunately we only acquired 5 participants and the program required a minimum of 15. For more sports information regarding any of our sports programs, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.



Special Events: The Department hosted a Family Indoor Bingo & Dinner Night at Palo Christi Gym on Friday, February 2. The event was sold out during pre-registrations. It was a successful event and received several compliments. The department is planning to host another event similar this summer at the pools. March 10th holds the date for our Inaugural Video Game Championship at Palo Christi. Participants can register to compete in one or all four of the tournaments offered on various game systems. Our Annual Egg Hunt will be held on March 31st along with Easter festivities. Volunteers are always needed to help scatter eggs and candy. Anyone interested in helping out should contact Yvonne at 692-3111.

Aquatics: Both City pools and Splash Pad are closed and general maintenance will take place until we open in May.

Miscellaneous: Our department is currently working with HR in recruiting employees for summer positions. Interviews will be held in March and April. New Recreation Instructors are always being sought. If you have any suggestions or know of anyone with a talent that they can share, please encourage them to contact Yvonne Cossio at 692-3111 and apply for the Recreation Instructor Position.

Events Headed Your Way	
Video Game Championship	March 10
Easter Festivities	March 31
Apache Trail Trip	March 17&18
Drive In Movie	April 12
Le Reve Las Vegas Trip	April 14

Park Maintenance Division

PARKS MAKE LIFE BETTER

The Parks Maintenance Division completed 11 maintenance repair orders in the mechanics shop, 6 in the parks system and 3 in pools and recreation. The Parks Department has utilized 400 hours of inmate labor. We have experienced one incident of vandalism in the parks system. To report any maintenance related issues or if you have any questions please contact Park Superintendent Guy Reynolds 757-1705.

Parks Maintenance:

The Parks staff have completed painting the restrooms in Centennial and Metcalfe parks, we have now moved to the South Side Sports complex. Southside ball fields were graded on the outer edges. Hubbs and Mohave Wash have received a complete trimming and clean up of the grounds. Metcalfe and Locomotive is scheduled next in the rotation. All ramadas, bleachers and tables have been pressure washed at Walleck Ranch, Canyon Shadows, Lewis Kingman, and Centennial parks.

We have removed a damaged slide from Hubbs playground area, the replacement component has been ordered. Four lights have been replaced at the skate park, two on the basketball court in Centennial. We have started the turf maintenance program for the Centennial sports fields.

We have completed some minor clean up in the Mohave Wash between Kino and Willow, the triangle area on Harrison and Kingman Ave. has been weeded as well. We have completed a trash and debris clean up along the I-40 walk path. Parks staff helped set up for the Bingo event at Palo Christi.

Several of the Parks staff have attended training for flagging. They will be able to help control traffic and assure safety when working in public.

Monsoon and Cecil Davis parks were treated for gophers.

Parks Operations:

With the warmer temperatures we have seen an increased volume of weekend park permits. As of now, just some small family BBQs and soccer practices.

Park Improvements:

The new multi-use/soccer field lights have been installed. The team from Unisource and Walker electrical have been great. The Parks Maintenance division installed all of the underground conduit, poured the concrete slabs and built the block walls for the lighting control panels.



Cerbat Cliffs Golf Course Division

The Golf course crew has completed the rebuilding and reconfiguration the right greenside bunker on #11 including the installation of subsurface drainage. They are working on the left greenside bunker. The widening of the approach and the rebuilding of the bunkers will make for a much better golf experience on this hole.

The crew has repaired a 10 ft. long main line break on #1 fairway. This was a 6 inch main line incorporating an isolation valve also.

All greens have been given a liquid application of three soluble fertilizer, foliar phosphite and Blast soil penetrant. This application will help to ensure healthy turf and root growth.

The composting of fairways is nearly completed. This year we utilized a mix of screened soil, sand and compost. The screening process has eliminated almost all debris from the mix and has reduced the amount of time taken to complete this task. We continue to screen and mix soil, compost and used sand that will and is being used for various projects throughout the course.



The rebuilding and leveling of the gold tees on both #10 & #14 is finished. Both tees have been rolled and are being watered daily.

The new tables and chairs for the Pro Shop have been assembled and are in use. The patio chairs **have been delivered and set up beneath the outside awning.** **Painting of the Men's restroom and Pro Shop touch up is nearly completed.** A new door for the entry to the Pro Shop has been ordered and will be in and installed next week

Since the last report the golf course has utilized 472 hours of inmate labor.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Cerbat Cliffs Golf Course Month-Activity January 2018	
Number Nine-Hole Rounds	719
Number 18-Hole Rounds	1132
Number Golf Lessons	31
Greens Fee Revenue Total	26858
Annual Passes	10097
Daily Green Fees	16761
Motor Cart Revenue Total	13889
Private Cart Trail Fees	838
Daily Cart Rental	13051
Driving Range Revenue	1490
Total Hours Ranger Activities	41
Total Hours Beverage Cart on Course	42
Number of Tournaments	4
Total Tournament Participation	224



Public Works—Rob Owen

Building Maintenance — January 2018

Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	0
Building Maintenance repairs made /32.	Public Works ()-including office supply deliveries, City Complex (), Engineering (), KFD (), Powerhouse (), 911 Center/City Attorney (), KPD (), and Court () .
Graffiti removed—0	There were no graffiti abatements in the month of January.

Fleet Maintenance — January 2018

11,907.4 gallons of unleaded gas	Cost of \$25,677.12
10,951.9 gallons of diesel fuel	Cost of \$23,628.68
Vehicle preventive maintenance	Vehicles 31
Mechanic and welder vehicle repairs	Repairs 340

Sanitation — January 2018

354 trips to the landfill—Delivery of 3,868,760 pounds of trash	Cost of \$68,670.49
New 90-gallon residential containers	25
Old, damaged, missing or found containers repaired or replaced	73
Steel containers delivered for customer clean-up	4
1) Extra steel containers emptied and 2) Containers retrieved	1) 28 and 2) 1
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)8 2)10 3)236
Recycling—tons / Annual total— tons	110.74/110.74

Streets — January 2018

Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (3) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

Street Department Activities:

- The month of January work consisted of grading, sweeping, asphalt patching, pavement markings and weed abatement. Normal maintenance will continue throughout the winter.
- Vacant operator positions were filled at the beginning of December. Training for these positions is underway.
- An abundance of water line repair patches had accumulated. A crew worked throughout January completing patches. The patch list is expected to be completed next month with the repair of the asphalt recycler.
- Streets spent the month of January, with a 2 person crew, working on street lights.

Projects:

- **Andy Devine/4th**—Desert construction completing grading and construction of a sidewalk on 4th and Andy Devine. This was to provide sidewalk access and a place for the Chuckwalla.



Wastewater - January 2018

Wastewater Treatment—Personnel 10/ Vacant 3

Staff at Hilltop Facility:

- Treated approximately 49.772 million gallons of influent on intake and discharged approximately 49.780 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly, quarterly, & yearly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly, quarterly, yearly, semi annual, & annual compliance reports to ADEQ
- Wastewater Staff completed sample analysis for Hilltop Local Limits Addendum & Wastewater Classification Study.
- Wastewater Staff is continuing to exercise & collect analytical data specific to Tertiary Treatment, blending approximately 150K gal of A+ effluent with our B+ discharge.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.406 million gallons of influent on intake and discharged approximately 6.899 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted all monthly, quarterly, semi annual, & annual reports to ADEQ
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility;
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1
- Completed all monthly maintenance related work orders.

WASTEWATER — JANUARY 2018 (cont'd)**Wastewater Collections**—Personnel 3, 1 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 5,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 25,845 linear feet
- Continued CCTV training, integration, & PACP training & certification.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

Wastewater Pre-Treatment—Personnel 1/2, 1 vacant

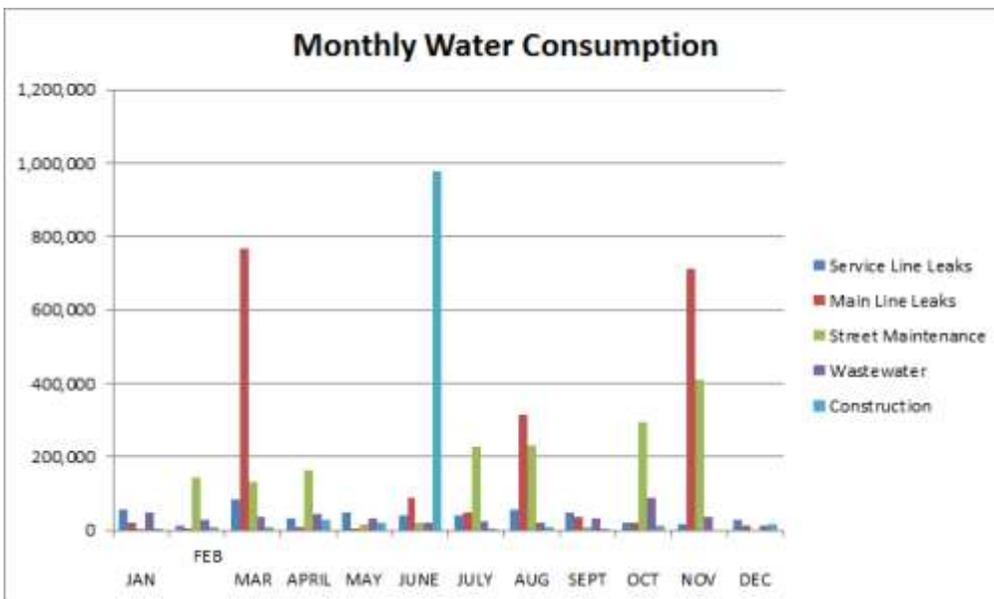
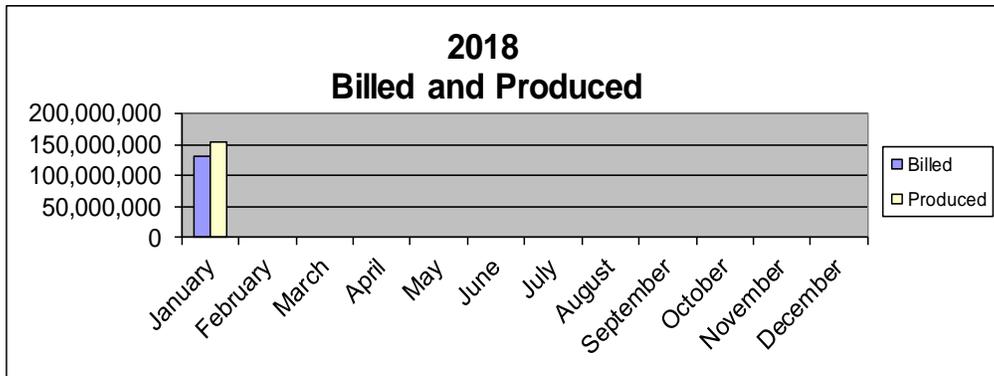
- Maintain pre-treatment compliance by evaluating potential SIU/CIU's;
- Staff completed Pre-Treatment inspection reports;
- Follow-up on complaints & potential discharge violations;
- Completing compliance reporting to ADEQ and EPA

Staff is finalizing analytical data for local limits study, & pre-treatment report.

WATER—DECEMBER/2017			
Work Orders processed	1,082	Raise Meter box	0
New customer service meters installed	27	Leaky valves	6
Customer assistance calls	32	Out of order meters repaired	59
Meters read	20,970	City of Kingman Water Usage in gallons	17,021,948
Meter readings rechecked	173	Service line leaks in gallons	29,700
Turned off services due to delinquent bills	17	Main line leaks in gallons	12,500
Meters locked due to non-payment	13	Asphalt replaced in square feet	0
Meters locked as being used at locations no customer	10	Blue Stake locate requests	183
Customer requests for pressure checks	2	PW, Fire, Eng. Usage	74,100
Raise Meters	0		

Water Billed & Produced:

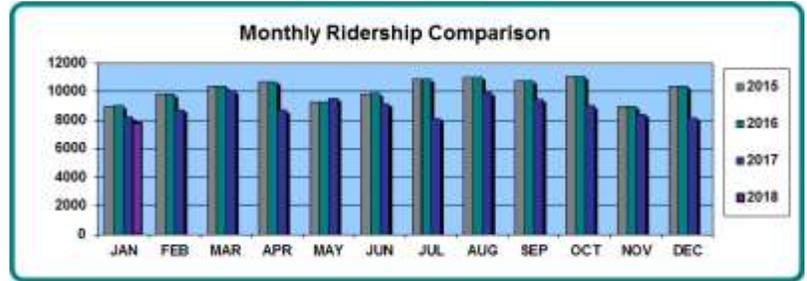
- 153,736,600 gallons of water produced in January
- 130,721,700 gallons of water (85.03%) billed





Kingman Area Regional Transit

KART — January 2018	
MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$5,562.46 Coupon/Pass Revenue—\$3865.00 Total Monthly Revenue—\$9,427.46
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1,156 Service miles—15,669 Total passenger trips—7,816 Curb-to-Curb trips—189 (3% of total)



Projects — January 2018

<p><u>HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP)</u></p> <ul style="list-style-type: none"> SIGN INVENTORY SYSTEM PROJECT— Installation of the 300 Stop signs has started. ADOT will inspect these signs as they are installed. Another draft of the solicitation for procurement of the data collection will be sent to City staff for review in the near future. Staff is still waiting for this draft. 	<p><u>Injection Well Design Concept Report (DCR) -</u></p> <p>Staff has received the final version draft of the DCR for the design of a potential injection well from Hazen and Sawyer. Staff is currently reviewing for acceptance.</p>
<p><u>Stockton Hill Road Safety Corridor -</u></p> <p>Staff submitted an application for proposed Safety improvements on Stockton Hill rd. Staff has been informed that this project to improve safety on Stockton Hill rd. between Detroit and Airway has been granted eligibility by the State transportation board. The Official eligibility letter was received January 18. More award information will be forthcoming.</p>	<p><u>Waterline Replacement projects -</u></p> <p>The design contract has been awarded to Hazen and Sawyer to replace several waterlines that were identified in the Water Master plan Update. The design contract for this project was approved by council on January 16, 2018. A P.O. is being processed and once received a Notice to Proceed will be given to start design.</p> <p>There were 5 projects in the scope that staff is looking to complete.</p>
<p><u>City Well 10 -</u></p> <p>The design contract has been awarded to Hazen and Sawyer to equip City well 10 and install a transmission main to City well 11. The design contract for this project was approved by council on January 16, 2018. A P.O. is being processed and once received a Notice to Proceed will be given to start design.</p> <p>This will include new pumps, motors, piping, all electrical, protective structure, and fencing.</p>	<p><u>Maintank 1 Rehabilitation project -</u></p> <p>Maintank 1 has been identified to be in need of rehabilitation. This will include removal of existing coating, inspection to identify condition of existing floor, new coating, ladder protection equipment, new shell manhole, cathodic protection, and new water level indicator with new gauge board, floats, and cables. A preliminary scope of work for this project has been sent to Hazen and Sawyer for a proposal for the design plans. Staff has reviewed the proposal and returned with comments and corrections to be addressed. This project is still in review process. Contract documents will be prepared as soon as negotiations are complete. This should go council for approval in January.</p>
<p><u>Downtown Sewer Outfall Main-</u></p> <p>This project is just starting. Staff is beginning to prepare RFQ documents for the project. The project will consist of taking the current above ground line and putting it underground. The exact scope of this project will be determined as consultant is obtained.</p>	<p><u>Water Loss Audit-</u></p> <p>Staff attended a workshop January 23-24 to evaluate the data and obtain results from the audit.</p> <p>The data that was gathered has been reviewed and staff will work to refine this data to obtain the best results we can from this audit. Once finalized steps will be outlined to correct potential areas where the City may be experiencing water loss.</p>

Economic Development & Tourism Department, Tourism Division —Josh Noble

January 2018 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Madden Media Search Engine Marketing Oct 2017— June 2018, 2,500+ clicks/month
- Quantcast pre-roll video compiled, submitted. Campaign runs Nov 2017— April 2018 (Hulu, New York Times, ABC, CNN, ESPN,...)
- TravelHost Arizona winter issue (Dec-Feb), circulation of 50,000 in valley hotels, 1/2 pg advert plus 1/2 pg advertorial
- Madden Media Video Distribution through YouTube/TrueView, January to June, 2018

Other

- Arizona Drive Guide, Winter issue (Dec-Feb), circulation of 124,000 in car rental locations; 1/2 pg with bonus cover.
- Kingman Daily Miner Readers Choice Awards Announcement, 1/4 page advert, Jan 29, 2018.
- Press Release about the Arizona chuckwall Installation released Jan 25, 2018

Leads Fulfilled by lead sources (not available for January as we are awaiting the 2018 guides and will not record these figures until the leads are fulfilled.)

- GoKingman.com information requests: not available this month
- GoArizona.com leads: not available this month
- Grand Circle Association leads: not available this month
- MyGrandCanyonPark.com leads: not available this month
- Arizona Office of Tourism: not available this month

January 2018 Media Assistance & Updates

- Jan 4: Candy Harrington, author of Barrier-Free Travel: The Grand Canyon for Wheelers and Slow Walkers, is updating the next edition of her book and requested assistance lining up properties to tour during her visit to Kingman in May. We are assisting with four properties per her request.

January 2018 Projects & Activities

- Art in Public Places Arizona Chuckwalla installation site preparations and arrangements
- Work with Downtown volunteers on the preliminary Route 66 Walk of Fame / Sign forest designs
- Began 2018 Route 66 Fun Run meetings.
- Began the planning process to host the Vietnam Memorial Moving Wall in July, 2018.
- Downtown Mural projects meetings.

Economic Development & Tourism Department, Tourism Division —Josh Noble

January Monthly & FYDT Counts

Tourism Dept Statistics	Jan-18	Jan-17	FYΔ	Jan-16	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	6,160	6,208	-0.8%	5,616	9.7%	69,254	3.7%	14.4%
Bus & Group Visits:	19	27	-29.6%	36	-47.2%	344	5.2%	9.2%
Gift Shop Sales:	\$9,035	\$6,014	50.2%	\$5,284	71.0%	87,996	26.3%	86.8%
Visitor Packets Mailed:†	NA	* ran out				NA		
Website Visitor Sessions:	15,439	13,955	10.6%	14,096	9.5%	111,076	-16.2%	2.7%
Hotel Occupancy: (Nov)*	57.8%	57.5%	0.5%	57.6%	0.3%	67.5%	0.9%	-0.3%
RevPAR: (Nov)*	\$41.61	\$39.31	5.9%	\$38.70	7.5%	\$51.03	5.9%	10.0%
Guest Book US:	363	311	16.7%	400	-9.3%	Top States: Top Countries:		
US Party Size:	2.1	2.2	-4.5%	2.1	0.0%	1. CA (102)	1. Canada	
GB International:	107	164	-34.8%	175	-38.9%	2. MN	2. Australia	
International Party Size:	2.4	3.0	-20.0%	2.5	-4.0%	3. AZ	3. Brazil	

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, requests received starting November 10 are being held until the shipment of 2018 brochures is received. NOTE: no visitor packets are being mailed out until the 2018 guides arrive as we are out of inventory. The number above reflects the requests and lead requests that have been received in December.

* Occupancy & RevPAR figures are provided by STR, Inc. and are reported by calendar year

◇ delinquencies collections negatively skewing room tax collections

Google Analytics January 2018
(January 2017 comparison in orange)

