



City Manager Report

March 2018

CITY MANAGER REPORT *CITY OF KINGMAN - March 2018*

The information included in this issue reflects February 2018 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



Contents

Economic Development & Planning	Page 3
Engineering	Page 6
City Attorney	Page 9
City Clerk.....	Page 9
Finance	Page 10
Fire Department.....	Page 14
Information Technology (IT).....	Page 18
Police Department	Page 19
Municipal Court.....	Page 22
Parks & Recreation.....	Page 25
Public Works.....	Page 29
Tourism.....	Page 33

Economic Development & Planning – Gary Kellogg

Planning & Zoning Commission Meeting February 13

CONDITIONAL USE PERMIT CASE CUP18-0001: A request for a conditional use permit to allow mini-storages made of specially engineered cargo containers to be located on the NW side of E. Andy Devine Avenue SW of Horizon Boulevard, in Block 2 of the Shangri-La Estates 2nd Amended Subdivision.

Motion was to recommend that the request for a conditional use permit to allow mini-storages at the subject site with certain conditions regarding proper screening from neighbors, driveway access and roadway improvements, and combining the three parcels at the subject site into one as proposed by staff carried with unanimous approval.

DISCUSSION ON ALLOWABLE FENCING OR SCREENING MATERIALS: The commission discussed allowable screening materials on fencing where there is permitted outdoor commercial storage as allowed in Section 26.810 of the Kingman Zoning Ordinance.

Motion to direct staff to draft a text amendment removing vinyl coated polyester and landscaping fabric from allowable screening materials on fencing for permitted outdoor storage from Section 26.810 carried with unanimous approval. The Public Hearing will be on March 13th at the Planning and Zoning Commission meeting.

DISCUSSION REGARDING TINY HOMES: The commission discussed the subject of Tiny Homes including what zoning districts such homes are currently permitted or may be permitted in the City .

Motion was to table discussion and request that staff return with additional research regarding Tiny Homes and where they may be permitted carried with unanimous approval. Tiny Homes are currently permitted in R-MH Zoning Districts. A public workshop on this subject will be held March 7th at 5:30 p.m. in the City Council Chambers.

Clean City Commission Meeting February 15

DISTRIBUTION OF REUSABLE BAGS: The Commission has purchased reusable bags used to promote recycling and to reduce plastic bag litter in the community. Matching bags have been received from local grocery stores. **Smiths, Bashas and Safeway are scheduled to participate in the reusable bag promotion by the Clean City Commission. The first event will be held at Smiths on Saturday March 17th, beginning at 9:00 A.M.** Smiths has also offered to provide additional reusable bags to members for distribution.

PRESENTATION BY CITY NEIGHBORHOOD SERVICES DEPARTMENT: Sargent Dave Reif led the discussion on the responsibilities performed by the Department. The five member team responds to and investigates potential violations of City codes and ordinances which have been reported or witnessed and to deter crime. They strive for voluntary compliance, and negotiate solutions to resolve non-compliance issues. The Code Enforcement/ Neighborhood Services Department also performs duties related to animal control. They investigate reports of animal abuse or neglect, and take custody of stray, ill or injured animals and transport them to the Mohave County Animal Shelter. Sargent Reif acknowledged that residents can assist by reporting problems and concerns, and in turn, establishing a better partnership with the community.

Historical Preservation Commission Meeting February 27

Goals & Objectives for 2018: The Historical Preservation Commission recommended moving forward with the following goals: presenting the Historic Landmark program to City Council, A Facade Improvement program functioning and funded, updating the Historic Property and Historic Signage Inventory, renovation of the Territorial Jail on Pine Street, Installation of Historic Kiosks, A window dressing project for abandon properties along Beale Street, review the possibility of expanding the Downtown Historic District with L & L Consultants, Cleaning up Camp Beale Springs and adding directional signage, cleaning up the roadway leading to Southside Ballfields with the assistance of the Clean City Commission, and as a general goal for all projects, holding a workshop after each regularly scheduled HPC meeting for members to discuss upcoming projects and establish a calendar with time limits for each goal.

Other Meetings & Activities Planning Staff Attended in February

Feb 01	Staff Meeting and Department Group Photo / Engineering Department
Feb 06	LUCA Webinar Workshop / 2020 Census Training
	Council Meeting / 700 W. Beale Street
Feb 07	Staff Meeting / Economic Development and Planning Department
	LUCA Webinar Workshop / 2020 Census Training
	Pre-Construction Meeting / Route 66 Motorsports expansion
Feb 13	Staff Meeting / Economic Development and Planning Department
Feb 15	Traffic Safety Committee at Public Works
Feb 20	Meeting with City Manager for Gary Kellogg
	Council Meeting / 700 W. Beale Street
Feb 21	Informational meeting with potential manufacturing company with City Departments
	Main Street Meeting for Downtown Development Revitalization
Feb 24	Joint Workshop with Council and City Commissions at Central Christian Church
Feb 26	Annual Report Luncheon for Planning Commission

Economic Development & Planning Staff Reviewed:

37	Residential Building Permit Reviews
1	Commercial Permit Reviews & Inspections
6	Business Licenses Reviewed & Approved
2	Special Event Permits Reviewed & Approved
5	On Premise and Free Standing Sign Permits reviewed and approved
1	Assessor's Parcel Combine / Uncombine created
CUP18-0002	A request for a Conditional Use Permit to allow day program for adults with development disabili-
PP18-0001	Minor Lot Split request from Kenneth Skousen for Hodges Subdivision, Lot 3 Block C APN # 305-12-036

Economic Development & Planning Administration Staff responded to:

83	Requests for Zoning information & Permits
9	Requests regarding Ordinances / Code Enforcement complaints received
87	General Customer Service Calls
7	Information Requests from City website

Gary Kellogg is the interim Economic Development & Planning Director of our Department. He has initiated a flurry of improvements that include a complete makeover of the lobby and reception area, and a professional facelift for the conference room, with the help of our IT Department.

The renovations continue down the freshly painted hallway into our updated and newly colorful break room downstairs.



Improvements are evident even before you enter the building with the airy atmosphere and manicured landscaping.



Engineering — Greg Henry

Water and Sewer Activities

The Engineering staff responded to 148 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG17-0004 An Approval of Construction was issued for approximately 1,842 l.f. of 8-inch water line extension with (34) water service connections and (4) hydrants in Amanda Avenue between Central Street and Yavapai Drive for Southern Vista V, Tract 6048-A

ENG17-0004 A Discharge Authorization was issued for approximately 1.340 l.f. of 8-inch PVC sewer line extension with (4) manholes and (34) sewer services in Amanda Avenue between Central Street and Yavapai Drive for Southern Vista V, Tract 6048-A

Meetings — February 2018

Meetings — February 2018	
Feb. 1	Staff Meeting
Feb. 1	ENG17-0030 Pre-construction meeting, Walleck Ranch Tract 1961-J
Feb. 7	ENG17-0050 Pre-construction meeting, Southern Vista V, Tract 6048-B
Feb. 14	ENG15-0072 Pre-construction meeting, Beale Street Arch
Feb. 16	ENG16-0021 Meeting to discuss 8th Street Drainage project
Feb. 20	ENG17-0022 Pre-construction meeting, Dunkin Donuts
Feb. 20	ENG14-108 Meeting for Stockton Hill water line replacement
Feb. 20	ENG17-0027 Meeting for Main Tanks Transmission main, Phase 1
Feb. 22	Municipal Utility Commission Meeting
Feb. 26	ENG17-0050 Southern Vista V Tract 6048-B Drainage Report
Feb. 27	ENG16-0014 Pre-construction meeting, Sycamore Avenue Storm Drain & Street
Feb. 28	ENG15-0072 Beale Street Gateway Arch Meeting

Right of Way Activities — February 2018

Right of Way Activities — February 2018	
48	Permits to work in Public Right-of-Way
34	Sewer Connection Permits (0 Failed septic)
3	Sewer Tap (1 inside)
11	Utility Permits for water meters in the County
29	Utility Permits for water meters in the City
7	Sewer Availability Letters

Training — February 2018

No training this month

Construction Activities Update — February 2018

PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.
ENG15-0072	This project will construct a gateway arch across Beale Street by Locomotive Park	The final arch is being designed and will be constructed off site and shipped to the site.
ENG16-0020	Construct a detention basin on Gates Avenue to prevent flooding.	The basin and curbs are nearing completion and will be complete in March.
ENG16-0014	Construct a storm drain in Sycamore Avenue to prevent flooding.	The storm drain work begins March 5 and is expected to be complete by May.

Design Activities Update — February 2018

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and	AECOM Technical Services for the preparation of project plans and specifica-	Project is expected to be complete by December 2017
ENG17-0028	This project is Year 2 of a 3 year plan to implement GIS technology for the City.	Sunrise Engineering	Project is underway and is expected to be complete in June 2018.

Capital Expenditures — January 2018

CONTRACTOR	PROJECT	AMOUNT
Gust, Rosenfeld PLC	ENG16-0031	\$7,781.36
JE Fuller	ENG16-0013	\$2,456.95
Sunrise Engineering	ENG14-108	\$18,730.00
Sunrise Engineering	ENG17-0028	\$3,773.06
Capital Expenditures processed during the month of February		\$32,741.37

Construction Photos — February 2018



ENG16-0020 Gates Ave Retention Basin



ENG16-0020 Gates Ave Retention Curb



ENG16-0006 Vista Bella Ranchitas



ENG16-0006 Vista Bella Ranchitas



ENG17-0021 Shangri-La Estates IV Street Improvements

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2017 and 2018.



	February, 2017	February, 2018
Domestic Violence	46	29
DUI	24	30
Theft/Shoplifting	30	25
Criminal Traffic (non DUI)	7	16
Code Enforcement	10	12
Miscellaneous Misdemeanors	45	75
Total Charges	162	187
Number of Files Opened	98	97
Pretrial Conferences	85	116
Change of Pleas	86	85
Status Hearings	13	22
Trials	10	14
Other Court Events	144	236

City Clerk—Sydney Muhle

As of February 28, 2018 there were 1,818 Active City of Kingman business license accounts. During the month of February the Clerk's Office assembled City Council agendas and packets for two regular meetings and two City Council Work Session meetings as well. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

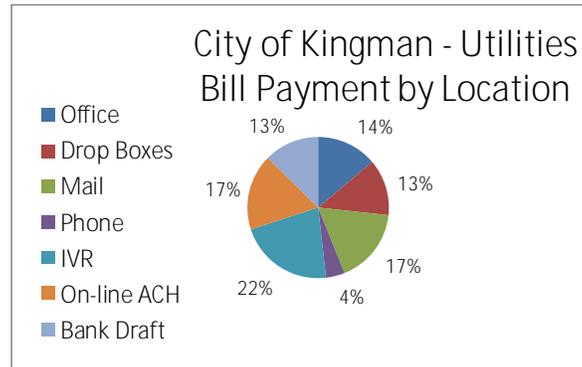
Upcoming Community Events	
EVENT	DATE
Comedy Night/Sundowner Saloon	03/08/2018
<ul style="list-style-type: none"> • Experience Dinosaurs • Elk's Annual Indoor Yard Sale • Tri-State Video Game Championship • Grape Vine Pruning Workshop 	03/10/2018
<ul style="list-style-type: none"> • Dig it Dash 5k • Murphy's Gun Show • Chillin' on Beale Street • St. Patrick's Back Alley Bash 	03/17/2018
<ul style="list-style-type: none"> • The Right Crucible/Obstacle Course • Sounds of Kingman Concert • Easter Keg Hunt 	03/24/2018
<ul style="list-style-type: none"> • Breakfast with the Easter Bunny • The Rusty Sprocket Bike Race • Easter Egg Hunt & Toss • The Shave that Saves 	03/31/2018

Clerk Activity — February 2018		
	VOLUME	REVENUE
New Business Licenses Issued	28	\$2,800.00
Special Event Permits Issued	2	\$100.00
Business License Renewals Generated	111	
Public Notary Requests	6	\$12.00
Special Event Vendor Permits	1	\$473.00
Special Event Liquor License	1	\$25.00
TOTAL REVENUE - February 2018		#3,410.00



City of Kingman — Utility Payment Services

The primary source of payment for utility customers continues to be checks; close to 34% of customers use this method. Debit and credit card payments come in 2nd at 30%. Of the 30%, 72% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 59% of customer payments.



Customer Service Statistical Summary — February 2018

	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Phone Calls Answered	4,008	4,371	4,132	2,883	3288	3086
IVR - Payments	3,652	4,228	3,901	3,878	4506	4193
Water Service Orders	1,486	1,667	1,667	1,075	1,743	1,585
Sanitation Service Orders	418	307	251	218	434	294
Sewer Service Orders	0	1	1	0	0	1
Number of Total Payments Processed	16,560	18,724	16,310	16,037	20,680	17632
Number of Sanitation Customers	11,884	11,925	11,900	11,975	11,923	11,977
Number of Sewer Customers	10,295	10,316	10,334	10,396	10,337	10,415
Number of Water Customers	19,795	19,819	19,417	19,688	19,903	19,940

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

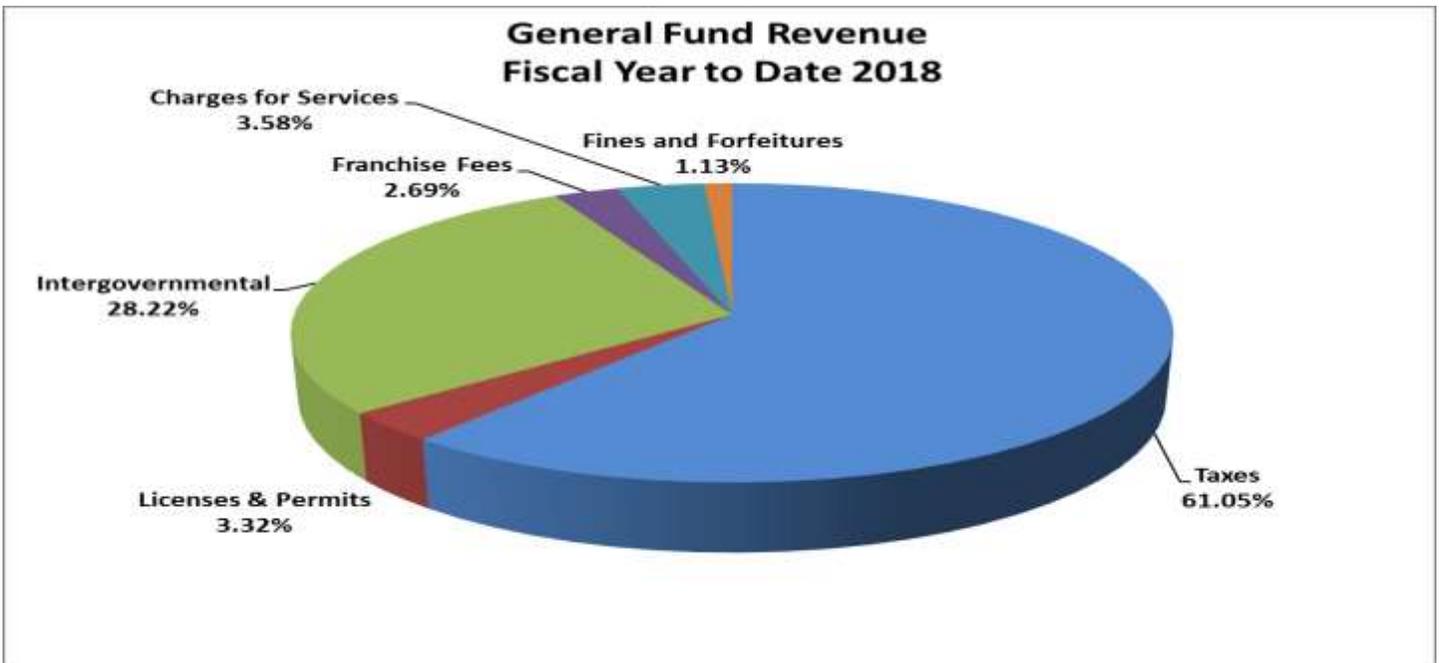
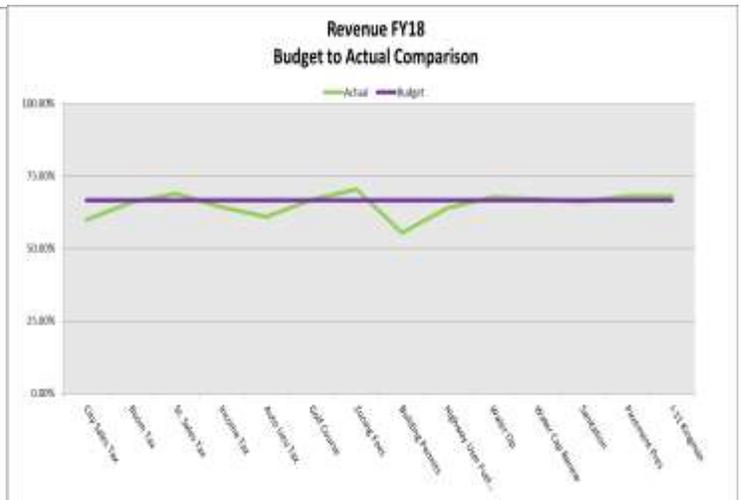
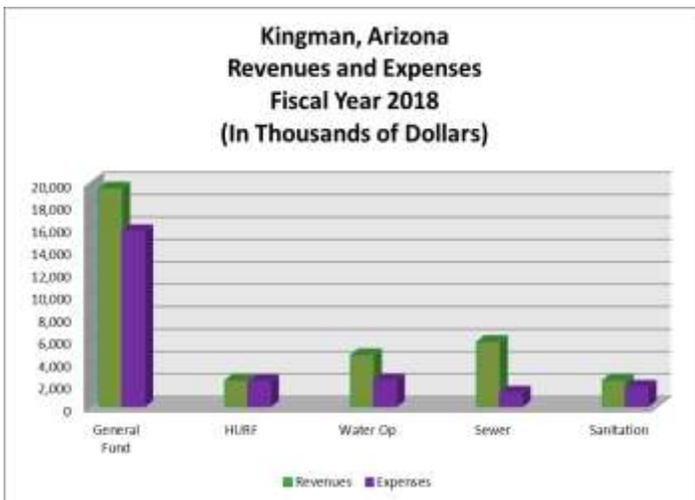
Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

Please contact our office to setup automatic bank drafting. Forms can also be found on our website at:
http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

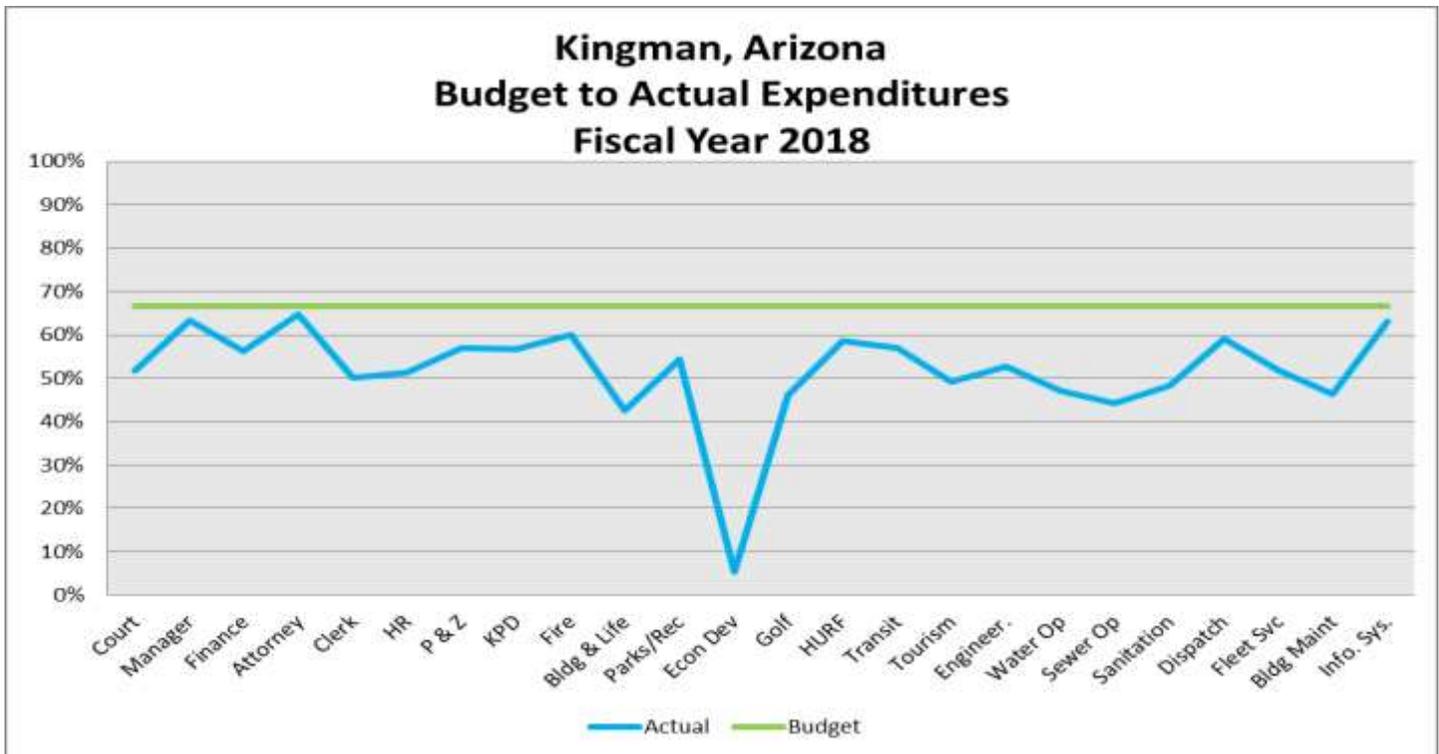
Revenue by Source – February 2018

Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	16,470,000	1,358,544	11,772,525	71.48%
Licenses & Permits	807,500	70,558	640,721	79.35%
Intergovernmental	7,550,000	682,874	5,441,796	72.08%
Franchise Fees	725,000	-	517,952	71.44%
Charges for Services	1,142,000	73,294	690,939	60.50%
Fines and Forfeitures	272,000	31,262	218,491	80.33%
Miscellaneous	98,000	18,307	224,534	229.12%
Total Revenues General Fund	27,064,500	2,234,839	19,506,958	72.08%



Expenditures by Department — February 2018
General Fund

Description	Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,661,912	71,948	860,003	801,909	48.25%
City Council	169,455	4,104	100,644	68,811	40.61%
Manager	306,483	23,759	194,392	112,091	36.57%
Finance	932,756	43,402	566,734	366,022	39.24%
Attorney	755,147	37,934	488,245	266,902	35.34%
City Clerk	326,165	13,555	163,605	162,560	49.84%
Human Rsc/Risk Mgmt	793,085	33,612	407,608	385,477	48.60%
Planning & Zoning	416,941	22,786	237,860	179,081	42.95%
Police Department	10,378,128	443,275	5,884,325	4,493,803	43.30%
Fire Department	6,899,586	364,086	4,135,483	2,764,103	40.06%
Building Inspection	996,503	51,530	424,714	571,789	57.38%
Parks & Recreation	4,274,149	207,601	2,218,644	2,055,505	48.09%
Economic Development	319,192	11,402	16,998	302,194	94.67%
Total Expenses	28,229,502	1,328,995	15,699,257	12,530,245	44.39%



REVENUE BY SOURCE — FEBRUARY 2018									
GENERAL FUND									
REVENUE SOURCE	7/1/13 Thru 2/28/14	7/1/14 Thru 2/28/15	7/1/15 Thru 2/29/16	7/1/16 Thru 2/28/17	7/1/17 Thru 2/28/18	Percent Change FY17-FY18	Fiscal 2018 BUDGET	FY18 Percent of BUDGET	
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	8,971,931	9,541,910	9,587,199	10,613,702	11,393,792	7.35%	16,000,000	59.92%
	Room Tax (2%)	260,506	290,315	310,285	342,159	378,733	10.69%	470,000	66.02%
	Rest/Bar Tax (1%)	104,966	0	0	0	0	---	---	---
State	Sales Tax	1,612,956	1,671,626	1,758,300	1,742,204	1,934,061	11.01%	2,550,000	68.95%
	Income Tax	2,085,090	2,265,203	2,252,922	2,359,624	2,397,012	1.58%	3,500,000	64.37%
	Auto Lieu Tax	804,932	852,666	914,995	1,083,179	1,110,724	2.54%	1,500,000	61.00%
Golf	Green Fees (9 holes)	69,641	66,218	62,452	54,598	57,066	4.52%	89,000	70.17%
	Green Fees (18 holes)	111,039	115,974	100,662	94,398	105,994	12.28%	160,000	62.91%
	Annual Golf Fees	69,815	69,028	69,252	63,581	65,397	2.86%	117,000	59.19%
	Cart Rentals	171,104	172,963	161,821	148,609	160,171	7.78%	254,000	63.71%
	Driving Range Fees	22,479	18,897	18,883	14,023	13,766	-1.83%	21,000	89.92%
	Restaurant and Bar	129,303	128,652	115,680	99,958	101,622	1.66%	150,000	77.12%
	Subtotal Golf Course	573,381	571,732	528,750	475,167	504,017	6.07%	791,000	66.85%
Other	Zoning Fees	15,201	13,382	15,510	12,990	10,728	-17.41%	22,000	70.50%
	Building Permits	329,127	363,089	365,741	429,530	550,200	28.09%	660,000	55.42%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax (1%)	474,585	487,241	506,897	551,279	540,140	-2.02%	824,783	61.46%
	Highway User Fuel Tax	1,436,563	1,543,587	1,620,841	1,774,198	1,820,292	2.60%	2,535,912	63.92%
POWERHOUSE TOURISM (215)	0	0	0	96,100	120,275	25.16%	186,900	0.00%	
PAVEMENT PRESERVATION (316)	0	0	0	0	529,091	---	1,550,000	34.13%	
I-11 E KGMN CONN (317)	0	0	0	0	529,091	---	1,550,000	34.13%	
WATER FUND (501)	4,515,629	4,406,541	4,480,037	4,495,987	4,630,107	2.98%	6,610,000	67.78%	
WATER CAPITAL RENEWAL (510)	555,298	562,903	569,868	578,198	591,265	2.26%	850,000	67.04%	
WASTEWATER (521)	5,578,176	5,643,188	5,584,151	5,665,423	5,803,897	2.44%	8,515,228	65.58%	
WASTEWATER CAPITAL RENEWAL (530)	0	0	76,970	78,926	81,056	2.70%	120,000	64.14%	
SANITATION (541)	2,224,584	2,258,297	2,294,610	2,336,976	2,373,084	1.55%	3,457,050	66.37%	



Kingman Fire Department

Fire Chief—Jake Rhoades

February continued multiple trends as the department responded to 582 total incidents. This continues the standard response as 92 medical responses were sent directly to AMR for response and the Rapid Response Vehicle accounted for 77 of these calls. District 22 still remains the most active fire district with 236 calls for 40.55% of calls for the department followed by fire district 23 which accounted for 182 calls for service at 31.27% of calls for the month. These stats may seem arbitrary however; they become very important when determining the placement of resources and the addition of Squad 2 or the Rapid Response Vehicle as this unit is only in service from 10:00 am to 6:00 pm Monday through Friday. Low acuity or Alpha level calls continue to be handled by AMR which all factors combined decrease the number of incidents that "big red trucks" respond which increases the life span of these apparatus while also maintaining a level of service for concurrent calls, eliminating the need for district to district response and exaggerated travel times. The department continues with a very aggressive training and personnel development program focused on the current issues facing the community but also the future of the organization. Preparations are well underway as key retirements will lead to promotional testing for Battalion Chief, Captain, Engineer, and Firefighter.

The month of February was a busy one from a fire perspective as the department responded to four structure fires and 76 fires classified as dumpster, passenger, and brush fires as well as other fires. This is not really out of the ordinary except for the amount of structure fires which is higher than normal. Given the low frequency of fires, the department continues to maintain a training centric philosophy focused on an all hazards approach and must address the training facilities in the future in order to simulate real life and provide the experience to accompany the knowledge that is vital in decision making for personnel. Continuation of the department's incident safety officer program which all company officers are required to attend ensures that all members of the department operate in a safe and efficient manner on all calls. The department also implemented the new instructional methodology of impromptu drills for operations personnel. Impromptu drills incorporate real world scenarios to evaluate practical application of essential skills required of emergency response personnel.

Total Calls for Month: 582 YTD: 1220 AMR Calls: 92 YTD: 195 Squad 2 Calls for Month: 77 July 1, 2017 to date: 593

DISTRICT RESPONSES—MONTH			
DISTRICT	MONTH	% FOR MONTH	YEAR-TO-DATE
District 21	66	11.34%	151
District 22	236	40.55%	475
District 23	182	31.27%	377
Districts 24	66	11.34%	154
Districts 25	21	3.61%	43
Out of District	11	1.89%	20
Total Responses	582	100%	1220

TRAINING TYPE—MONTH		
TYPE	MONTH	YEAR-TO-DATE
Administration	119.5	320
Career Development	242	311
Daily Training	1179	2053.50
EMS Training	210.86	376.86
Fire Training	256	311.50
Hazardous Materials Training	0	0
Technical Rescue Training	297	298.50
Other	-	-
Total	2304.36	3587.36

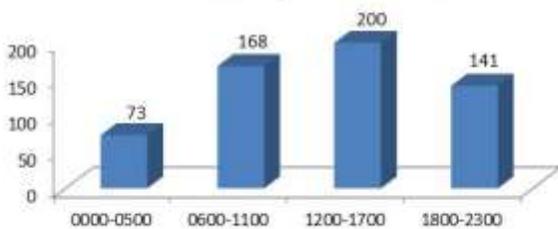
INCIDENT BREAKDOWN		
TYPE	Month	YEAR-TO-DATE
Residential Structure Fire	4	5
Commercial Structure Fire	-	1
Other Structure Fire	-	-
Vehicle Fire	3	7
Brush Fire	5	10
Dumpster Fire	-	-
Other Fires	68	145
Total Fires	80	168
Rescue/EMS Response	495	1038
False Alarm Response	-	-
Mutual Aid Given	-	-
Hazardous Condition Response	7	14
Other Response/Admin	-	-
Total	582	1220

INCIDENTS BY FIRE STATION				
Incidents by Fire Station	EMS Incidents	Total Incidents	% of Incidents	2018 YTD
Station 21	48	65	11.17%	139
Station 22	186	198	34.02%	406
Station 23	102	133	22.85%	276
Station 24	67	89	15.29%	194
Other/Admin	92	97	16.67%	205

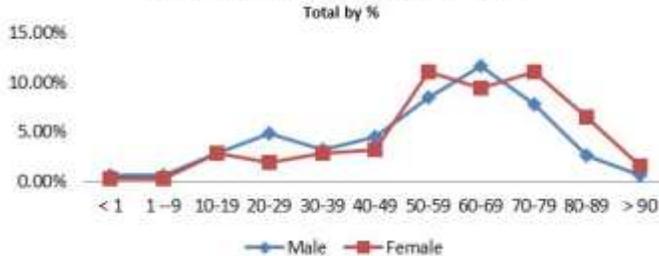
District Responses Month	EMS Incidents	% For Month	EMS Year to Date
District 21	56	11.31%	127
District 22	213	43.03%	417
District 23	155	31.31%	330
District 24	53	10.71%	121
District 25	11	2.22%	29
Out of District	7	1.41%	14
TOTAL	495	100%	1038

Performance by Shift Current Month	Incidents	Dispatch Time
Shift 1 - Days	218	2:04
Shift 2 - Nights	217	2:51
Shift 3 - Days	243	2:16
Shift 4 - Nights	232	2:53
Wed 1-3	84	2:20
Wed 2-4	83	2:05
TOTAL	1077	2:31

Incidents by Time Block



Patients by Age Group and Gender



Dispatch Performance Current Month	Benchmark	Baseline	Compliance %
9-1-1 Call Answering	0:10	0:10	96%
Dispatch Time	1:30	2:16	66%

Dispatch Calls for Service Current Month	2018	2017	Variance YoY	% of Total
Police	2962	3137	-175	-6%
EMS	953	851	102	11%
Fire	170	176	-6	-4%
HAZMAT	13	0	13	100%
Tech Rescue	0	0	0	0%
Other	0	0	0	0%
TOTAL	4177	4252	-66	-1.61%

Total Value	Structures Saved	\$	% Saved	% Lost
Structure Fires	1	300.00	99%	<1%
Vehicle Fires	-	-	-	-
Other	-	-	-	-
TOTAL	1	\$300.00	99%	<1%

Performance by Shift	Incidents	Dispatch Time		Turnout		Travel		Total Response	
A-Shift	213	2:17	63%	1:23	74%	7:48	43%	10:31	71%
B-Shift	219	2:09	68%	1:28	81%	6:05	63%	8:54	81%
C-Shift	150	2:29	66%	1:12	80%	6:37	49%	8:53	82%

EMS by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Charlie, Delta & Echo	289	2:07	70%	1:16	81%	6:18	57%	9:02	84%
Moderate	Bravp	93	2:26	61%	1:17	80%	7:19	44%	10:13	66%
Low	Alpha, Omega & Public Assist	113	2:39	50%	1:12	73%	6:34	50%	8:40	67%

FIRE by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Commercial & Residential Structure	5	2:20	40%	1:27	40%	5:22	80%	8:28	67%
Moderate	Commercial Vehicle	2	2:16	50%	1:30	50%	4:12	50%	7:58	50%
Low	Dumpster, Passenger Vehicle, Brush & Other	73	1:32	83%	1:32	67%	8:02	36%	10:11	67%

Agency	Total Calls 2018	% of Total	Police	EMS	Fire	HAZMAT	Tech Rescue	Other
Kingman Police	6339	72.61%	2962	-	-	-	-	-
Kingman Fire	1220	13.97%	-	495	80	7	-	-
No. AZ Consolidated Fire	661	7.57%	-	264	46	5	-	-
Golden Valley Fire	351	4.02%	-	129	22	1	-	-
Lake Mohave Ranchos	123	1.41%	-	53	15	-	-	-
Pinion Pine Fire	32	.037%	-	12	4	-	-	-
Pine Lake Fire	4	0.05%	-	-	3	-	-	-
Total Calls Dispatched	8730	100.00%	2962	953	170	13	0	0

The Building & Life Safety Division saw 10 commercial reviews for the month, 1 new and 9 commercial reviews, while residential plan reviews remained steady at 31 new and 19 other reviews with a total valuation of \$5,874,345.19 for the month of February. The Building and Life Safety Division also completed 593 building safety inspections which is not only an important aspect of enforcement but contributes to the overall safety of occupants and responders alike. The Division has completed 1182 building and safety inspections for the year to ensure safety of occupants and responders alike.

The blending of duties of the inspection personnel is moving quicker than projected. Building Inspectors and Fire Inspectors continue to train together on fire and building inspections and plan review. The development of new public education venues and lessons are in the works; focus on ALL age groups is a focus for the department. The smoke detector program that supplies new smoke detectors to citizens for free continues to grow. Fire Prevention Specialist Oscar Lopez left us to become the Chief Director of Emergency Services for the Hualapai Nation. Interviews for that position have concluded with his successor to be named in the coming days.

Commercial – New / Under Review Permit

GW Customs Paint Booth 2727 Beverly Ave

Walleck Ranch Tract 1961-J N Willow Road

Dairy Queen 3152 Stock ton Hill Rd

McDonald's TI 3431 Stockton Hill Road

Tuff Shed, Inc 4325 Stockton Hill Road

Commercial Permits Ready to Issue:

Frontier Communications Facility 415 E Andy Devine Ave

Commercial Permits Issued/Under Construction:

Dunkin Donuts 3535 Stockton Hill Road

Kokopelli TI Surgical Center 2501 Stockton Hill Rd STE109

Canada Mart 210 W Andy Devine Ave

Gas N Grub Hay Barn 4549 N Stockton Hill Rd

Circle K 4008 Stockton Hill Road

KIA TI 2610 Andy Devine Ave

Mohave Mental Health 3505 Western Ave

UES Sunrise Substation -Sunrise

Home 2 Suites 1121 Sunrise Ave

KRMC Cancer Expansion 1739 Beverly Ave

Wright Veterinary Clinic 2444 Kingman Ave

U-HAUL - BLDG #Q 4015 Stockton Hill Road

U-HAUL BLDG #R 4015 Stockton Hill Road

St Mary Catholic Church 302 Spring Street

Devault Electric 3830 Bank Street

Commercial Permits Closed-Out:

Lowry Dentistry TI 1720 Beverly Ave

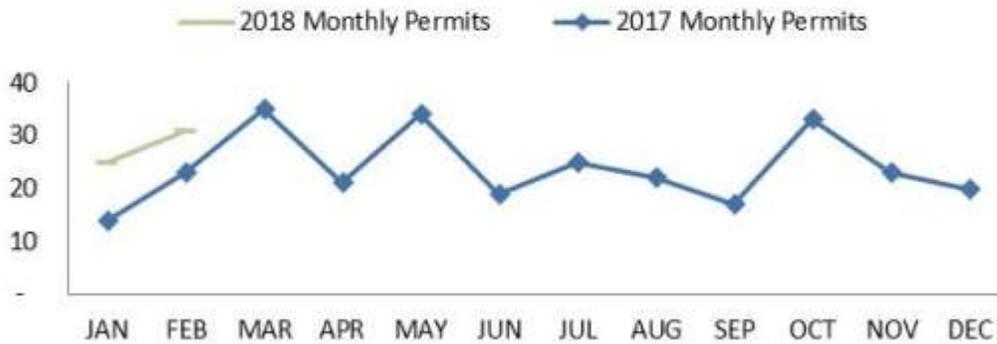
Kokopelli TI 2501 Stockton Hill Road

Building and Life Safety Activities	Incidents	2018 YTD
New Commercial Plan Review	1	2
Other Commercial Reviews	9	26
New Residential Plan Review	31	56
Other Residential Plan Reviews	19	54
Sign Review	5	7
Special Event	12	17
Other Reviews	0	0
Building Safety Inspections	593	1182
Business License Building Inspections	40	40
Fire Safety Inspections	255	356
Fire Safety Violations	135	181
Station Tours	0	2
Child Safety Seat Checks	0	0
Public Education Classes	0	2
Public Education Outreach	0	1
TOTAL	865	1926

Total Permits Issued by Month	2018 Total Valuation	2017 Total Valuation
January	\$5,904,205.71	\$7,844,316.88
February	\$5,874,345.19	\$5,500,638.17
March	\$	\$5,898,589.33
April	\$	\$7,519,259.39
May	\$	\$6,364,423.93
June	\$	\$3,610,003.74
July	\$	\$9,402,495.10
August	\$	\$5,700,948.56
September	\$	\$2,642,674.39
October	\$	\$7,406,285.05
November	\$	\$5,001,122.87
December	\$	\$4,450,202.05

New Residential Permits Issued	2018 Monthly Permits	2018 Valuation	2017 Monthly Permits	2017 Valuation	New Commercial Permits Issued	2018 Monthly Permits	2018 Valuation	2017 Monthly Permits	2017 Valuation
January	25	\$4,150,990.26	14	\$2,404,558.30	January	1	\$713,552.00	1	\$4,937,913.03
February	31	\$4,632,639.58	23	\$4,004,289.63	February	1	\$508,128.64	-	\$0.00
March	-	\$0	35	\$5,623,669.37	March	0	\$0.00	-	\$0.00
April	-	\$0	21	\$4,051,906.49	April	0	\$0.00	-	\$0.00
May	-	\$0	34	\$5,134,127.54	May	0	\$0.00	-	\$0.00
June	-	\$0	19	\$3,061,423.49	June	0	\$0.00	-	\$0.00
July	-	\$0	25	\$3,575,970.61	July	0	\$0.00	-	\$0.00
August	-	\$0	22	\$4,030,157.68	August	0	\$0.00	-	\$0.00
September	-	\$0	17	\$2,188,532.89	September	0	\$0.00	-	\$0.00
October	-	\$0	33	\$5,402,849.07	October	0	\$0.00	2	\$1,323,448.92
November	-	\$0	23	\$3,832,302.89	November	0	\$0.00	1	\$737,391.09
December	-	\$0	20	\$3,372,875.88	December	0	\$0.00	1	\$732,821.02

New Single Family Residential Permits



New Single Family Residential Valuation by Month



February 2018

www.cityofkingman.gov

Visits

15,535

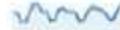
% of Total: 100.00% (15,535)



Unique Visitors

9,865

% of Total: 100.00% (9,865)



Pageviews

38,242

% of Total: 100.00% (38,242)



Daily Visits

Sessions



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	11,337	8,861
/Departments/HumanResources/EmploymentInformation.aspx	2,139	1,391
/Departments/PoliceDepartment.t.aspx	1,916	1,315
/Departments/UtilityBilling/WaterFees.aspx	856	683
/Departments/ParksandRecreation.aspx	846	565
/Home/DetailsPage/tabid/207/ArticleID/2295/ADMINISTRATIVE-ASSISTANT-Kingman-Fire-Department.aspx	846	748
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	782	535
/Departments/PoliceDepartment/GeneralInformation/Careers.aspx	749	223
/Government/AgendasMinutes/NEW!AgendasandMinutes.aspx	730	618
/Home.aspx	620	409

Average Pages per Visit

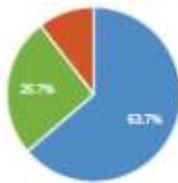
2.46

Avg for View: 2.46 (0.00%)

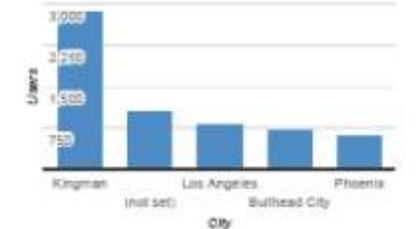


Traffic Source

organic direct referral



Your biggest traffic comes from



Type of Visitors

New Visitor Returning Visitor



Country/Territory

Country	Sessions
United States	14,762
(not set)	382
India	76
China	39
Philippines	38
Canada	34
United Kingdom	24
South Korea	17
Germany	12
France	12

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,123	52.19%
mobile	5,463	55.67%
tablet	949	55.74%





Kingman Police Department - Robert J. DeVries



Dates to Remember

- Coffee with Cops, May 10, 4-6pm. Location TBD

Calls for service and Officer initiated activity numbered 3,006 in the month of February, marking a 3.03% increase in comparison to 2017. Written reports are down 9.01% since February 2017 and officer initiated activity is up 17.87% in comparison to the year prior.

February Activity

The department held a Coffee with Cops event on February 1st at the Old Safeway Plaza. An estimated 80 people attended and interacted with staff from 11:00 a.m. to 2:00 p.m.

* * * * *

The department provided an overview of the 2017 Annual Report to the **Men's Group at the St. John's United Methodist Church** on February 10th.

* * * * *

Members of the department participated in the 2nd Annual Opioid Summit held in Phoenix over February 14th - 16th. Staff is exploring a variety of early intervention and diversion programs to address the opioid crisis in our region. Deputy Chief Rusty Cooper also testified before the State House Health Services Committee on February 15th in support of programs that will aid in combatting opioid abuse and address the rising impact of HIV and Hepatitis in our county.



KPD staff and city staff attended the Annual Kingman Cancer Care Appreciation Dinner on February 20th at the Senior Center. Staff was recognized for raising over \$5,000 in 2017 to assist their cause in helping Kingman residents suffering with cancer.



February Highlights

****Robbery, Stolen Vehicle****

On Tuesday, February 6th, at about 8:00pm, Kingman Police responded to a report of a robbery at a residence in the 1700blk of Atlantic Ave. The 62 year old male occupant (victim) of the home reported that he had responded to a knock at his front door at about 7:00pm. A female was at the door asking to use his phone, which he allowed. Once inside the female unlocked the back door, at which time a male subject entered. The male and female suspects tied up the



occupant and put him in a closet. While in the closet the victim heard his vehicle start and drive away. The victim was able

to get free and contact police. Assorted items in his home were stolen along with his vehicle. The vehicle a 2007 Toyota FJ Cruiser was entered into the national data base as stolen.

On Wednesday, February 7th, at about 11:30am, an ADOT Enforcement officer located the vehicle heading into Kingman from Golden Valley. ADOT and KPD officers conducted a stop on the vehicle after it exited onto Stockton Hill Rd. from I-40. The stop occurred in the parking lot of Kingman Regional Medical Center along Beverly Ave.

Staff Update



Due to an academy related injury, Sam Kurtz has returned to KPD and his role as a Neighborhood Service Officer.

February Highlights cont'd

The driver of the stolen vehicle, Andrew Lee Higbee, 31 of Kingman, was arrested and booked into the Mohave County Adult Detention Facility. The investigation is ongoing regarding the initial robbery at the residence on Atlantic Ave.



****Narcotic Drug Arrest****

On Sunday, February 18th, at about 9:10am the Kingman Police Department arrested Brian T. Crossland, 40 of Bullhead City, on felony charges of Possession of Narcotic Drugs and Possession of Drug paraphernalia. Officers responded to a disturbance in the parking lot of a business in the 3100blk of Stockton Hill Rd. and contacted Crossland, who was acting erratic inside a vehicle. During the contact officers located heroin and the associated drug paraphernalia. Crossland was arrested and booked into the Mohave County Adult Detention Facility.



****MAGNET Drug Investigation Results in Search Warrant and Arrests****

During the early morning hours of Wednesday, February 7th, detectives from the Mohave Area General Narcotics Enforcement Team (MAGNET) arrested the following people for the listed charges: Fernando Galino Jacobo, 28 of Kingman - Possession of Dangerous Drugs for Sale, Possession of Narcotic Drugs for Sale, Possession of Drug Paraphernalia and Weapons Misconduct; Yolanda Jacobo, 43 of Kingman - Possession of Drug Paraphernalia; Julio Dagoberto Galindo, 25 of Kingman - Possession of

February Highlights *cont'd*

****MAGNET Drug Investigation Results in Search Warrant and Arrests** (cont'd)**

Marijuana and Possession of Drug Paraphernalia; Lisbette Galindo, 24 of Kingman – Child Abuse; and Luis Alberto Castro, 24 of Kingman – Child Abuse and Theft.

The investigation resulted in the Mohave County Sheriff's Office Tactical Operations Unit executing the early morning search warrant at a home in the 5000blk of Ross Dr. During the search warrant over 60 grams of methamphetamine, 12 grams of heroin, 3 grams of cocaine and a stolen firearm were located and seized. The street value of the seized drugs was over \$8,000.00. A 6 year old child was found to be living in the home, but not present at the time of the search warrant being served. All of the listed suspects were arrested and booked into the Mohave County Adult Detention Facility. MAGNET is a HIDTA initiative and ACJC supported taskforce.



**** Man Shot During Altercation ****

An altercation between two Kingman men resulted in one being shot in the leg. On Sunday, February 18th, at about 12:45am officers responded to an apartment complex in the 3300blk of Harrison St, regarding a man having been shot. Officers arrived and located the man on the ground near the dumpsters, being attended to by bystanders. The 25 year old was transported to Kingman Regional Medical Center for treatment of the gunshot wound to his leg. The investigation determined that the shooting victim was shot by another male subject during an altercation between the two that occurred in the parking lot of the apartment complex. The shooter, 19 of Kingman, was later located and questioned regarding the shooting. Investigators received conflicting statements of the events leading up to the shooting. The man who was shot is alleged to have used pepper spray on the other man. Each man has an account of acting in self-defense. There were no independent witnesses located. The subject with the gunshot wound was ultimately transported to University Medical Center in Las Vegas for treatment of the gunshot wound to his leg. The investigation is ongoing.

**** One Vehicle Crash on Train Tracks ****

On Wednesday, February 21st, at about 9:40am, the Kingman Police Department responded to a one vehicle crash in the area of Hualapai Mountain Rd. and the railroad overpass. Officers arrived and discovered that an older model **Chevrolet truck had driven off of the roadway, across a vacant lot, before driving off a 70' cliff and landing upside down on the eastbound train tracks.** The driver, identified as **Jesus Carlos Contreras**, 43 of Kingman, appeared to be seriously injured and was transported to Kingman Regional Medical Center, where he was later flown to University Medical Center in Las Vegas. Investigators believe alcohol was a factor. Contreras was not wearing a seat belt. Train traffic was stopped in both directions for several hours while investigators worked with Burlington Northern Santa Fe officials to get the vehicle removed from the narrow canyon. The investigation is ongoing.



**** Arrest for Sexual Exploitation of a Minor ****

On Tuesday, February 20th, Kingman Police Detectives arrested **Dillan Matthew Gonzales**, 18, of Kingman, on felony charges of Sexual Exploitation of a Minor and Luring a Minor for Sexual Exploitation. The investigation began on January when a parent discovered suspicious activity on her 14 year old daughter's Facebook account. The investigation revealed that Gonzales had solicited nude photos from the 14 year old and had sent nude photos of himself to the victim. Gonzales met with detectives on February 20th where he admitted involvement in the offenses. Gonzales was arrested and booked into the Mohave County Adult Detention Facility.

****Parents are urged to monitor their children's social media accounts closely. Parents should require and demand access to their children's accounts and have passwords and user names. This applies to all forms of communication, including texting and data history on cellphones.**

****Kingman Police Department's 2017 Year End Report is complete****

KPD's 2017 Year End report is complete and available. It will be available by going to www.kingmanpolice.com and going to General Information at the bottom of the page and clicking on "Reports and Downloads".



February Highlights *cont'd*

*** Safety Concern at Local High School Unfounded ***

On Tuesday, February 27th, at about 11:45am, a School Resource Officer began an investigation into a bullet that was found in a classroom at Kingman Academy of Learning High School. Within 15 minutes the officer located and identified the student that had dropped the bullet. **It was confirmed by the student and the students' parents that the bullet had been left in his pants pocket** after target shooting the previous weekend. The student and his backpack were searched as a precaution. The student was cooperative. It was determined that no threat was made or intended. As the day progressed another student told another student. As the story of the found bullet was passed from one person to another it began to grow on social media platforms to include Snap Chat, Facebook and Twitter causing hysteria. Many parents began calling, messaging and emailing KPD and the KAOL district offices about their concerns. Patrol Officers and School Resource Officers responded and began to investigate the rumors and allegations. At about 8:30pm KAOL Executive Director Susan Chan issued a statement via KAOL Facebook. At about 9:15pm KPD issued a statement on Facebook in an effort to provide accurate details of the incident. It has been confirmed that many parents and students began to forward and pass along information that was not accurate. At this point officers are still investigating sources of information posted on assorted social media sites and questioning those who appear to have been intentionally providing false information. Uniformed officers were out in force this morning at KAOL and other area schools to help with a sense of safety for the student and parents.

OFFICER INVOLVED SHOOTING – KINGMAN

An adult male has died following an officer involved shooting in Kingman, Saturday evening (02/10). Just after 8:15 pm, the Kingman Police Department was contacted in reference to a possible Domestic Violence occurring in an RV park in the 2800 block of Airway Avenue.

Upon the initial officer's arrival, contact was made with the reporting party. The officer then attempted contact with the subjects in the RV where the alleged Domestic Violence was occurring. During that contact a confrontation occurred between the officer and the male subject where the male subject was shot by the officer. No officers or bystanders were hurt in the incident.

The Officer Involved Shooting is being investigated by the Mohave County Sheriff's Office.

The involved officer has been placed on administrative leave by the Kingman Police Department, which is standard protocol for their agency, pending the outcome of the investigation.

Additional information will be released as the investigation continues.



*Honor
Integrity
Courage*

Statistical Summary – February		
	MONTH	Year-to-Date
Adult Arrests	184	423
Juvenile Arrests	25	41
911 Calls	1,882	4,126
Police Incidents	3,006	6,451
Police Cases	454	969
Last DR# Pulled	2018-006467	

Municipal Court– Judge Singer

Monthly Financial Report			
Kingman Municipal Court #0841		February 2018	
CITY REVENUE		Criminal Justice Enhancement Fund—47%	9839.62
Abatement Fund	0.00	Child Passenger Restraint	0.00
Address Confidentiality Fund	8.43	DNA Surcharge—3%	1252.10
Attorney's Fees	2318.76	Drug Enhancement Acct (Fine)	1173.34
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	316.21
Copy Fees	3.27	Extra DUI Assessment	47.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	302.00
Defensive Driving Diversion Fee-Local	2250.00	Fill the Gap—7%	1467.22
Fines	17172.69	AZ Highways Fund	0.00
Jail Costs	2516.23	JCEF Surcharge—15%	66.06
Jury Fees	0.00	Medical Services Enhancement Fund	2721.63
Miscellaneous Fees	246.59	2011 Additional Assessment—\$8	1251.92
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	.41
Suspension Fee	2088.30	Prison Construction and Operations Fund	4281.05
Warrant Fee	4122.08	Public Safety Equipment Fund	3521.39
Total City Revenue	30726.35	School Zone Assessment	0.00
Local JCEF TPF Acct	622.41	State Highway Fund	0.00
Court Enhancement Fund	1713.44	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	15.78
Probation Surcharge—\$10	14.95	State's JCEF TPF Acct	1102.82
Probation Surcharge—\$20	2163.68	Victim's Rights Enforce Assess Fund	283.00
Address Confidentiality Fund	180.64	FARE Special Collection Fund	5039.46
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1430.62
Clean Election Fund—10%	1439.61	Total State Revenue	39537.95

Summary Overview — February 2018

BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	11898.00	Prior Balance	1508.33	Prior Balance	1697.66
Bonds Posted	2350.00	Payments made	1822.05	Payments made	556.01
Bonds Forfeited	421.62	Checks written	1098.67	Checks written	1697.66
Bonds Refunded	5078.38	Balance in Restitution	2231.71	Balance in Adult Prob Fees	556.01
Balance in Bonds	8748.00				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	274.30	Civil Traffic	124	126	0
Payments made	0.00	Criminal Traffic	50	61	2
Checks written	0.00	Criminal Misdemeanor	153	167	4
Balance in Reimbursement	274.30	Total	327	354	0
Total Revenue	219374.66	Domestic Violence Cases	9		
Mohave County Jail Costs	22718.49				

Municipal Court Monthly Statistical Report February 2018				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	123	19	251	393
Filed	41	1	19	61
Transferred In	0	0	0	0
SUBTOTAL	164	20	270	454
Transferred Out	0	0	0	0
Other Terminations	20	4	26	50
TOTAL TERMINATIONS	20	4	26	50
Pending End of Month	144	16	244	404
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
114	4	118	5	113
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
337	126	463	11	113
Total Terminations	124	Pending End of Month		339
Civil Traffic Hearings Held In MONTH				2

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic		TOTAL
Pending First of Month	1393	255		1648
Filed	156	11		167
Transferred In	0	0		0
SUBTOTAL	1549	266		1815
Transferred Out	0	0		0
Other Terminations	139	14		153
TOTAL TERMINATIONS	139	14		153
Pending End of Month	1410	252		1662
Misdemeanor FTA Court Trials				5
Misdemeanor FTA Jury Trials Held				0
Misdemeanor/Criminal Traffic Initial Appearances				37
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	3	2	2	4
Harassment	1	1	0	1
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	0	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	2	Search Warrants Issued	2	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants - 1048		
D.U.I.	119	MISDEMEANOR TOTAL		
Serious Violations	16			
All Other Violations	167			
TRAFFIC TOTAL	302			

Parks and Recreation—Mike Meersman

Recreation Division



Fitness & Dance: Our fitness classes continue to hold minimum registrations but are struggling due to the prices. The Youth Dance program is doing well and students continue to prepare for their Dance Recital. Dance costumes have been selected and ordered. The end of the season recital is set for May 5th at Kingman High School in the Auditorium at 2:00 p.m.

Child Supervision Programs: Spring Break Camp this month was cancelled due to lack of registrations; we only had 4 and needed a minimum of 15. Staff will be focusing on the Summer Fun Daze Camp next month.

Trip & Tours: The Apache Trail/Renaissance Adventure on the weekend of March 17th & 18th did not receive the minimal numbers to take a bus. We will be send a smaller group of people in our transport van in lieu of a charter bus to save on that expense. The Le Reve Dream Show and Clark County Museum tour scheduled for April 14th in Las Vegas currently has 9 of 50 registered. Determination of trip status will be made later this month. The London Bridge Jet Boat Tour will launch on May 19th and has 23 of 24 enrolled. All of our scheduled excursions provides round trip transportation, admissions to scheduled locations or stops, and on board refreshments; meals are included depending on the destination. Our department trips are popular among senior citizens who cannot drive them selves or wish to travel in a group but trips are open to everyone. For more information and details about any trips, please check out our current brochure or go online. Any trip recommendation can be submitted Recreation Coordinator, Beth Matthews at 692-3109.



Sports: The Youth Basketball program completed its season on Saturday, March 3rd. We surveyed the patrons in hopes to improve our program next year. We will be exploring our options for use of other facilities and growth development in separate boy/girl teams in all divisions and expanding practices in the lower level if facilities are available. This season we had 268 youth in the program and want to reach 300 next year. Due to the continued support from sponsors, costs have been able to remain minimal for participants. Many thanks go out to our youth basketball sponsors, Angle Homes for \$1000 and Kingman Route 66 Rotary with \$500. The Adult Basketball program is wrapping up its final weeks with tournament play through the end of this month. Adult Coed Volleyball began at the end of February and is held on Tuesday and Wednesday evenings at White Cliffs Middle School. The first week we ran into a facility conflict and broken school equipment, so we rescheduled or adjusted accordingly to facilitate games. Adult Volleyball is scheduled to continue through April 18th. The League has brought in \$2,825 to date. Fees cover cost of officials, awards, recreation equipment, and staff time to coordinate league. For more sports information regarding our sports programs, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: The Department is set to host our Inaugural Video Game Championship on Saturday, March 10th at Palo Christi. Participants were able to preregister online and late registrations will be accepted at the gym on the day of the event. Options are available on 4 different type of gaming systems.

March 31st we will be hosting our Annual Egg Hunt and Easter festivities at Centennial Park. Volunteers are always needed to help scatter eggs and candy. Anyone interested in helping out should contact Yvonne at 692-3111. Preregistration has started for the Annual Campout in the Park. This year, we moved the date to later in April in hopes to accommodate more families and better weather. Anyone interested or in need of more information is encouraged to call the Parks Recreation Office at 757-7919.

Aquatics: Both City pools are closed and general maintenance will take place from now until we open in May. Recreation Coordinator Beth Matthews attended 4 days of training with the American Red Cross to be certified as a Lifeguard Instructor Trainer. Her training allows Beth to certify instructors to teach Red Cross Materials as well as continue to certify lifeguards. Her training involved teaching sessions as a participant, as an instructor, and an instructor trainer using the Red Cross material and in water skills. The certification will be beneficial to saving our City money for training in our Aquatics Division.

Miscellaneous: The department is currently working with HR recruiting employees for summer positions. The first set of summer interviews will be held on March 9th and a second interview date tentatively set on April 27th. New Recreation Instructors are always being recruited. Interviews for new Recreation Instructors will take place on March 9th with hopes to continue over the summer and beyond. We have 2 new park rangers set to begin on March 12th. The office has been extremely busy with field rentals and preparing for the Little League Season, along with Ramada Rentals.

Events Headed Your Way	
Video Game Tournament	March 10
Easter Festivities (Breakfast with the Bunny, Egg Hunt,	March 31
Apache Trail Trip	March 17&18
Drive In Movie	April 13
Le Reve Las Vegas Trip	April 14
Family Campout	April 28 & 29

Park Maintenance Division

PARKS MAKE LIFE BETTER

The Parks Maintenance Division completed 10 maintenance repair orders in the mechanics shop, 11 in in the parks system and 9 in pools and recreation. The Parks Department has utilized 496 hours of inmate labor. We have experienced one incident of vandalism in the parks system. Walleck Ranch drinking fountains were vandalized by unknown persons, using a rock to break off the drinking fountain heads. To report any maintenance related issues or if you have any questions please contact Park Superintendent Guy Reynolds 757-1705.



Parks Maintenance:

The Parks Crew are working on the Route 66 roadside landscape trim and clean up, we have started by the Powerhouse and are moving up 66 on the south side to the 8th street light.

The Southside Sports Complex has heavy activity on the ball fields with the start of Little League and KAOL home games and practices. We continue to work on the standard field maintenance. We have started the warning track detail on field 6 & 2.



The pre-season turf management program is complete for the Centennial ball fields. The last loads of fertilizer were applied on 3/6/18. All of the equipment has been moved to the Southside Sports Complex to begin the next round of the turf management program.

The parking lots at Walleck Ranch Park and Canyon Shadows Park have been swept and repainted as part of the preseason maintenance.



We have completed the security prevention measures for the new soccer field lighting control panels, we have also added concrete around the base of the new light poles for impact prevention.





The Grand Lighting Ceremony for the new Soccer field lights at Centennial Park was held March 7th at 6:00 p.m. Parks staff set up bleachers and a sound tower for the ribbon cutting for the new soccer field lights.

We want to express our appreciation to Bennett Bratley, President of the Kingman Youth Soccer League; the KYSL Board of Directors; all the parents and past KYSL board members. We want to thank every business that helped with in-kind work on this project: Keith Walker and his team from Walker Electric, you did a great job and it was a privilege to work with you all; Lyn Peterson and the employees at Unisource, it was great to work with you; Desert Construction, you stepped up and provided the concrete needed. Several companies participated with financial donations including Kingman Regional Medical Center who contributed \$5,000. We are very proud of the work performed by Parks Superintendent, Guy Reynolds; Crew Leader,

Jerry Sipe and the entire Park Maintenance Crew, coordinating with and working along side of the in-kind sub-contractors as well as the trenching and installing all of the conduit runs.



We are happy to conclude another successful Community Project! None of this would have been possible without the support of the City of Kingman Mayor and Council. Following the Ribbon Cutting Ceremony there was a Scrimmage under the lights between two Kingman Competitive boys teams, a U14 and a U13 team. These are some of the best and brightest young Soccer players in the area. It was an action packed evening and a lot of fun for all who attended. Thank you everyone!

Cerbat Cliffs Golf Course Division

The Golf Course Crew have nearly completed the edging of all cart paths and curbing throughout the course.

All greens and tees have been given a granular application of fertilizer. The tee boxes throughout the course are being top dressed with a combination of sand and peat moss. This process will help to promote new growth and healthier turf conditions when the soil temperature warms up.

The mechanics continue to rebuild our aging equipment on a daily basis.

28 bunkers have been edged back to the original lines and sand added where needed. The refurbishment of all bunkers will continue.

310 feet of new cart path on #8 has been completed. This 27 yard concrete pour was completed in 1 ½ days. The 4 inch curbing on a section of this new path is underway. This addition will make for a much more enjoyable experience for the customers who have difficulty walking up the steep approach to this hole.

The refurbishing of trash receptacle surrounds is underway in anticipation of the coming golf season. The crew continues to update, repaint and refurbish all necessary equipment during the frosty mornings.

The rebuilding of the bunkers and approach on #11 is completed. We have received many positive comments about this project.

The entrance to the Pro Shop has been remodeled with a new door and all stucco repairs and painting are done. The men's restroom has also been repainted. New counter space and a sink has been added in the Pro Shop restaurant has been completed.

The crew has been test driving a new John Deere 7700A demo 5 reel fairway mower. The crew has been using this mower for two weeks and the consensus is that it delivers a superior cut, is easy of use with much less stress to the fairway turf.

Our crew along with the inmate work crews continue to hold monthly Safety Meetings with reports from Vice Chairman, Jacob Fangmeyer from the General Safety Committee.

Cerbat Cliffs Golf Course Month-Activity February 2018	
Number Nine-Hole Rounds	544
Number 18-Hole Rounds	1,086
Number Golf Lessons	18
Greens Fee Revenue Total	28,898
Annual Passes	11,697
Daily Green Fees	17,201
Motor Cart Revenue Total	19,752
Private Cart Trail Fees	5,864
Daily Cart Rental	13,888
Driving Range Revenue	1,559
Total Hours Ranger Activities	46
Total Hours Beverage Cart on Course	0
Number of Tournaments	0
Total Tournament Participation	0

We have utilized two Community Service workers on two separate occasions since the last report.

Since the last report the golf course has utilized 472 hours of inmate labor.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Public Works—Rob Owen

Building Maintenance — February 2018

Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
City Safety Committee recommended repairs, additions and changes	0
Building Maintenance repairs made /34.	Building Maintenance Technicians are currently working to remodel the space being occupied by the Economic Development & Planning Department and the breakroom downstairs at the City Complex.
Graffiti removed—2	There were two graffiti abatements in the month of February.

Fleet Maintenance — February 2018

11,060.8 gallons of unleaded gas	Cost of \$23,865.89
9,986.6 gallons of diesel fuel	Cost of \$22,016.20
Vehicle preventive maintenance	Vehicles 26
Mechanic and welder vehicle repairs	Repairs 266

Sanitation — February 2018

307 trips to the landfill—Delivery of 3,185,360 pounds of trash	Cost of \$56,576.70
New 90-gallon residential containers	17
Old, damaged, missing or found containers repaired or replaced	48
Steel containers delivered for customer clean-up	6
1) Extra steel containers emptied and 2) Containers retrieved	1) 33 and 2) 2
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)109 2)6 3)69
Recycling—tons / Annual total— tons	110.74/110.74

Streets — February 2018

Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (3) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)

Street Department Activities:

- The month of February work consisted of grading, sweeping, asphalt patching, and weed abatement
- The recent rains have created a large backlog of potholes due the poor network condition. Streets is focused on completing the backlog of potholes as quickly as possible
- Drainage facilities have been a focus to prepare for the upcoming monsoon season. Work on drainage facilities will continue throughout the year.
- The Streets Division has been working with ADOT to create a Memo of Understanding. This will allow the sharing of resources between ADOT and the City. This will allow the sweeping and additional TI maintenance to be compensated with shared resources from ADOT
- The Streets Division started sweeping of ADOT rights of ways in preparation for the MOU.
- Streets spent the month of February completing traffic signal maintenance and inventory in preparation of controller updates

Special Events:

- A two person team from Streets Division completed the traffic control for the First Friday Event Downtown.

Training:

The individuals listed below completed training and certification for the International Municipal Signal Association Training. This provided extra technical expertise and cross training between respective trades.

- Walter Davis—Traffic Signs II and Pavement Markings II
- Roberto Martinez-Traffic Signs II and Traffic Signals I
- Melvin Dubay-Traffic Signal I



Wastewater - February 2018

Wastewater Treatment—Personnel 10/ Vacant 3

Staff at Hilltop Facility:

- Treated approximately 50.7199 million gallons of influent on intake and discharged approximately 46.109 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly, quarterly, & yearly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff completed hydro-jet cleaning of grit force main, & scum pump wet well maintenance.
- Staff responded to a number of emergency call-outs.

Wastewater - February 2018 (cont'd)

Wastewater Treatment—Staff at Downtown Facility:

- Treated approximately 6.53057 million gallons of influent on intake and discharged approximately 6.001 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2
- Completed all monthly maintenance related work orders.
- Staff facilitated a tour of plant operations to the Kingman Academy Middle School Robotics Club.
- Completed Sodium Hypochlorite & Oxalic Acid CIP's on MBR #1 & #2 after petroleum was taken into the treatment system.
- Completed all daily, weekly and monthly maintenance work orders

Wastewater Collections—Personnel 3, 1 Unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 4,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 83,725 linear feet
- Continued CCTV training, integration, & PACP training & certification.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

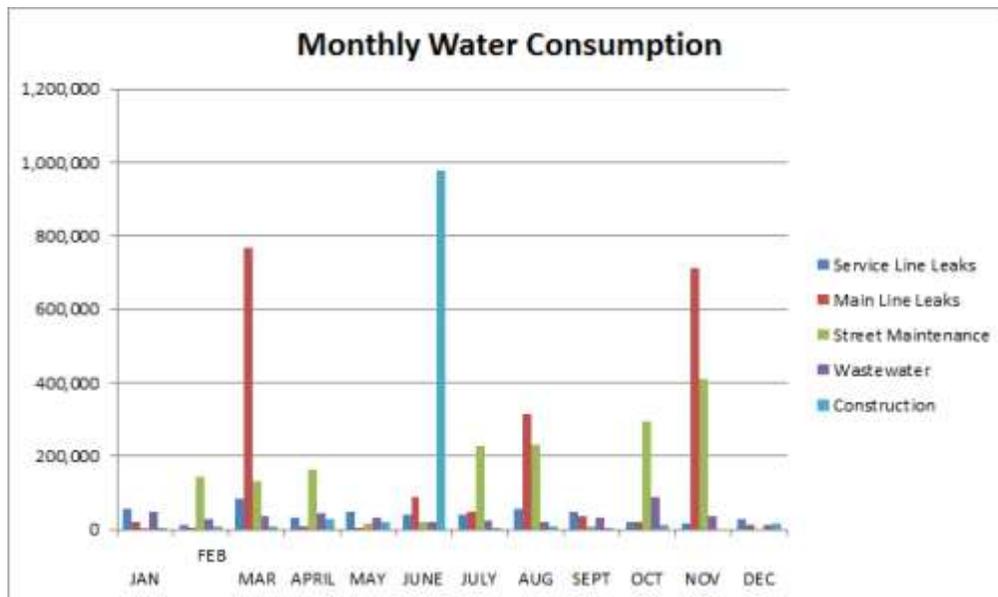
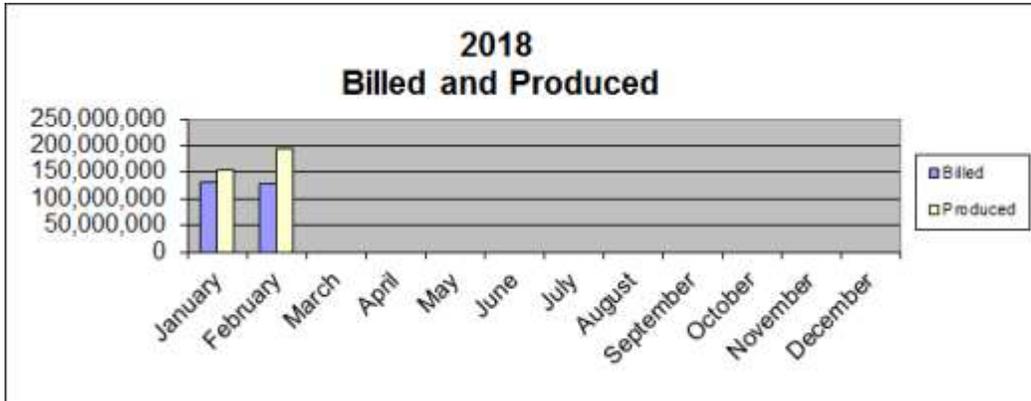
Wastewater Pre-Treatment—Personnel 1/2, 1 vacant

- Maintain pre-treatment compliance by evaluating potential SIU/CIU's;
- Staff submitted annual Pre-Treatment inspection reports.
- Follow-up on complaints & potential discharge violations, including a petroleum dump from unknown sources into our DT collections system—ultimately being processed upon intake at our DTWWTP.
- Completing compliance reporting to ADEQ and EPA
- Follow-up on complaints & potential discharge violations;

WATER—FEBRUARY 2018			
Work Orders processed	2,286	Raise Meter box	0
New customer service meters installed	38	Leaky valves	10
Customer assistance calls	8	Out of order meters repaired	86
Meters read	21,053	City of Kingman Water Usage in gallons	17,021,948
Meter readings rechecked	131	Service line leaks in gallons	24,270
Turned off services due to delinquent bills	383	Main line leaks in gallons	162,100
Meters locked due to non-payment	90	Asphalt replaced in square feet	45
Meters locked as being used at locations no customer signed for service	16	Blue Stake locate requests	253
Customer requests for pressure checks	3	PW, Fire, Eng. Usage	74,100
Raise Meters	0		

Water Billed & Produced:

- 192,923,500 gallons of water produced in February
- 129,059,530 gallons of water (66.90%) billed

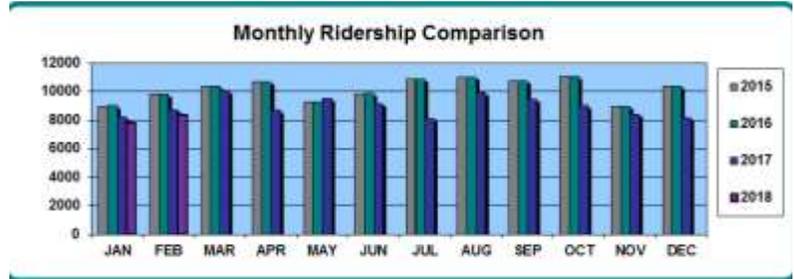




Kingman Area Regional Transit

KART – February 2018

MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$4,886.92 Coupon/Pass Revenue—\$6,835.00 Total Monthly Revenue—\$11,721.92
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—1,052 Service miles—14,466 Total passenger trips—8,353 Curb-to-Curb trips—187 (2% of total)



Projects – February 2018

<p><u>HIGHWAY SAFETY IMPROVEMENT PROGRAM--(HSIP)</u></p> <ul style="list-style-type: none"> SIGN INVENTORY SYSTEM PROJECT– Installation of the 300 Stop signs has started. ADOT will inspect these signs as they are installed. Another draft of the solicitation for procurement of the data collection will be sent to City staff for review in the near future. Staff is still waiting for this draft. 	<p><u>Injection Well Design Concept Report (DCR) -</u></p> <p>Staff has received the final version draft of the DCR for the design of a potential injection well from Hazen and Sawyer. Final payment has been processed. Staff will now look at options to get the project designed.</p>
<p><u>Stockton Hill Road Safety Corridor -</u></p> <p>Staff submitted an application for proposed Safety improvements on Stockton Hill rd. Staff has been informed that this project to improve safety on Stockton Hill rd. between Detroit and Airway has been granted eligibility by the State transportation board. The Official eligibility letter was received January 18. Design of this project is to be started in fiscal year 19.</p>	<p><u>Waterline Replacement projects -</u></p> <p>The design contract has been awarded to Hazen and Sawyer to replace several waterlines that were identified in the Water Master plan Update. The design contract for this project was approved by council on January 16, 2018. A P.O. is being processed and once received a Notice to Proceed will be given to start design.</p>
<p><u>City Well 10 -</u></p> <p>The design contract has been awarded to Hazen and Sawyer to equip City well 10 and install a transmission main to City well 11. The design contract for this project was approved by council on January 16, 2018. A P.O. is being processed and once received a Notice to Proceed will be given to start design.</p> <p>This will include new pumps, motors, piping, all electrical, protective structure, and fencing. Staff expects 30% plans for review soon.</p>	<p><u>Maintank 1 Rehabilitation project -</u></p> <p>This project will be postponed until June. This would be a better time to restart the project. This will allow for the tank to be down in the fall months when demand is not so high.</p>
<p><u>Downtown Sewer Outfall Main-</u></p> <p>This project is just starting. Staff is beginning to prepare RFO documents for the project. The project will consist of taking the current above ground line and putting it underground. The exact scope of this project will be determined as consultant is obtained.</p>	<p><u>Water Loss Audit-</u></p> <p>Staff attended a workshop January 23-24 to evaluate the data and obtain results from the audit.</p> <p>The data that was gathered has been reviewed and staff will work to refine this data to obtain the best results we can from this audit. Once finalized steps will be outlined to correct potential areas where the City may be experiencing water loss.</p>
<p><u>Non-Motorized Trails Grant-</u></p> <p>Staff is preparing an application to Arizona State Parks to build a new trail in the White Cliffs area and to rehabilitate the Camp Beale loop trail. A pre application was submitted and approved on Feb 17th. Approval was granted by AZ Parks to submit final application. These are due March 1st.</p>	

Economic Development & Tourism Department, Tourism Division —Josh Noble

February 2018 Advertising & Marketing

- Arizona Office of Tourism Marketing Cooperative

- Madden Media Search Engine Marketing Oct 2017— June 2018, 2,500+ clicks/month
- Quantcast pre-roll video compiled, submitted. Campaign runs Nov 2017— April 2018 (Hulu, New York Times, ABC, CNN, ESPN,...)
- TravelHost Arizona winter issue (Dec-Feb), circulation of 50,000 in valley hotels, 1/2 pg advert plus 1/2 pg advertorial
- Madden Media Video Distribution through YouTube/TrueView, January to June, 2018

- Other Marketing

- Arizona Drive Guide, Winter issue (Dec-Feb), circulation of 124,000 in car rental locations; 1/2 pg with bonus cover.
- 2018 Chinese Market Arizona maps, ½ panel advert plus landing page. (distribution of 100,000)

February Monthly & FYDT Counts

Tourism Dept Statistics	Feb-18	Feb-17	FYΔ	Feb-16	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	8,776	7,242	21.2%	7,395	18.7%	78,030	5.4%	14.9%
Bus & Group Visits:	41	41	0.0%	40	2.5%	385	4.6%	8.5%
Gift Shop Sales:	\$15,858	\$9,422	68.3%	\$6,103	159.8%	103,854	31.3%	95.1%
Visitor Packets Mailed:†	NA	NA		NA		NA	#VALUE!	#VALUE!
Website Visitor Sessions:	15,439	13,955	10.6%	14,096	9.5%	111,076	-16.2%	2.7%
Hotel Occupancy: (Jan)*	52.2%	54.4%	-4.0%	54.7%	-4.6%	65.3%	0.3%	-0.8%
RevPAR: (Jan)*	\$37.62	\$38.09	-1.2%	\$36.37	3.4%	\$49.12	5.1%	9.3%
Guest Book US:	417	440	-5.2%	381	9.4%	Top States:	Top Countries:	
US Party Size:	2.0	2.1	-4.8%	2.2	-9.1%	1. CA (102)	1. Canada	
GB International:	222	196	13.3%	167	32.9%	2. MN	2. China	
International Party Size:	2.1	2.4	-12.5%	2.3	-8.7%	3. AZ	3. Brazil & France	

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, mailings and reportings have been delayed.

* Occupancy & RevPAR figures are provided by STR, Inc. and are reported by calendar year

◇ delinquencies collections negatively skewing room tax collections

Economic Development & Tourism Department, Tourism Division —Josh Noble

Google Analytics February 2018
(January 2017 comparison in orange)

