



City Manager Report

September 2018

CITY MANAGER REPORT CITY OF KINGMAN - September 2018

The information included in this issue reflects August 2018 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT
CITY OF KINGMAN - AUGUST 2018
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

Activities and Tasks completed by Planning & Economic Development Staff in August

10	Residential Building Permit Reviews
4	Business Licenses Reviewed & Approved
2	Special Event Permits Reviewed & Approved
2	Sign permits
SN18-001	Request road name change/ Tyler Lane to Skyfall Terrace
Z018-0007	Reduce setbacks for Patio Covers on residential properties
SB18-0003	Extension of time for Preliminary Plat of Southern Vista Tract 6048
SB18-0002	Final Plat for Southern Vista Tract 6048-C

Staff attended First Aid and CPR classes at the Powerhouse

Monitoring of Political Signs / Removal of illegal signage / Notifying owner of sign confiscation

Met with Mohave County and City Departments regarding IGA for proposed Courthouse

Staff responded to numerous zoning/development inquiries

Staff responded to several complaints and questions regarding ordinances

Staff did a field inspection as a result of a complaint regarding a ham radio tower without a permit

Staff met with Mayor and City Departments regarding items for Commissions and Council

Staff worked with property management company to locate new prospective commercial businesses to fill vacant units

Staff is working with Mohave Community College and prospective franchises and small business owners to let them know of available property

Meetings & Activities Staff Attended in August 2018

August 1	Gary attended an Economic Development Strategy meeting with management
	Gary and Josh spoke with Paul LaVoie on the Radio Show ' <i>Speak Out 2.0</i> '
August 2	Gary attended the Government Business Group breakfast meeting
	Conference Call with COK Fire Department and Sunoco/UET opportunity for Industrial Park
	Hazaway Today meeting with Mohave County and City Staff
	Gary spoke with a developer from Las Vegas interested in area properties
August 3	Meeting at Airport with COK Fire Department regarding required Fuel Tank Inspections
August 6	Gary met with management staff
August 7	Gary met with Ron Foggin for a scheduled Economic Development discussion
	Gary and the City Manager met with Airport Staff to discuss strategic directions Airport
	Staff attended and presented at the City Council meeting,
August 8	IGM and AICP meeting at Airport with FAA
August 9	Gary photo opportunity at new Arch on Beale Street with Council members
	Gary and Joe Husband meet with Human Resources regarding potential Airport Manager
August 10	Gary and Bill met with owner of historic La Siesta Motel to discuss possible renovation
	Gary met with a business owner from South Carolina looking to relocate to the area and showed him available properties at the Airport.
August 13	Gary had a meeting with the City Manager
	Airport Advisory Commission meeting attended and facilitated by staff
August 14	Gary met with Ron Foggin for a scheduled Economic Development discussion
	Planning and Zoning Commission attended and facilitated by staff
August 15	Planning and Economic Development staff meeting
August 16	Traffic Safety Meeting attended by Rich Ruggles
	Webinar on Food Trucks attended by staff
August 17	Gary met with resident interested in pursuing Economic Development

Meetings & Activities Staff Attended in August 2018—Continued

August 20	Gary, meeting with City Manager
	KAMMA meeting with Gary and Airport staff at Municipal Airport
August 21	Downtown business owners requested a meeting with Gary and staff
	Terminal Architectural Meeting with Gary and Airport staff
	Gary and Bill met with downtown merchants to interview business owners
August 23	Human Resources, Gary and J. Husband finalize invitation list, format, interview questions and scoring for Airport Manager interviews
	Gary and Bill met with downtown merchants to interview business owners
August 27	Gary, meeting with City Manager
	Conference call to discuss the available real estate in Kingman, AZ and other resources/assistance that may be available
	Possible start-up business interested in property at the Airport Industrial Park
August 28	Gary has a meeting with our City Manager
	Gary meeting with Colleen Haines, our Public Affairs Coordinator
	Mohave County staff, Carl Cooper, PED staff and residents meet to discuss proposed IGA Parking Agreement related to the Mohave County Courthouse project.
August 29	Staff meeting with City Attorney
	Gary met with potential tenant of Industrial Park to discuss contracts and leases
August 30	Meeting with Department Heads to discuss KRMC Development Agreement
	Gary at the Airport hosting tour for City Council

COMMUNITY DEVELOPMENT

CDBG PROJECT: Schedule pre-construction meetings and prepared contract/ award to TR Orr.

Solicited quotes from local and internet vendors for benches and receptacles for Beale Street.

Meeting with downtown merchants to interview owners.

Researched WWII Flight Tower at Kingman Airport, and compiled photos and documents. Sent information and requested a quote from Otwell to complete HBPP on WWII Flight Tower.

AIRPORT ADVISORY COMMISSION

AIRPORT CAPITAL IMPROVEMENT PLAN AND GRANT FUNDING:

A motion to recommend moving forward with the Airport Capital Improvement Plan and Grant Funding as presented was unanimously approved.

REMOTE CONTROL AIRCRAFT OPERATION SITE:

There is an existing site at the Airport that has been used by local remote control operators for about 20 years. A club was formed and improvements were done to the site by the club. There is now more than one club wanting to use the facility, but there has never been a formal lease of the site. American Modelers Association. This item was for discussion only, and the discussion will continue at the AAC meeting in September.

PLANNING & ZONING COMMISSION MEETING AUGUST 14

AMENDMENT TO SECTIONS 2.000 AND 26.000 RELATED TO PATIO COVERS - In Residential Zoning Districts, the City of Kingman Zoning Ordinance does not allow patio covers to be built within the setback.

A motion to recommend approval of the request to allow patio covers to be constructed within the front and rear setbacks carried with unanimously.

AMENDMENT TO SECTION 26.830 STORAGE OF BOATS, TRAILERS, CAMPERS, ETC.

A motion to direct staff to move forward with Option #3, where there are no parking or storage restrictions for RV's other than the vehicles must be located on an improved driveway or parking area when they are within a front yard or front-side yard, with no screening or fencing requirement

HISTORIC PRESERVATION COMMISSION

This commission did not meet in August.

WATER AND SEWER ACTIVITIES

The Engineering staff responded to **155** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG18-0017 An Approval to Construct was issued for approximately 70 l.f. of 8-inch C-900 water line extension with (1) fire hydrant and (1) single water service for 4080 N. Sierra Road (324-10-059A)

ENG18-0017 A Discharge authorization was issued for approximately 70 l.f. of 8-inch PVC SDR sewer line extension with (1) 4-foot sewer manhole and (1) sewer service tap for 4080 N. Sierra Road. (324-10-059A)

ENG18-0045 A Construction Authorization was issued for approximately 82 l.f. of 8-inch SDR-35 sewer line extension in Melody Street for 3949 N. Melody Street, Parcel # 320-02-037C

DESIGN ACTIVITIES-2018			
PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by October 2018
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Sunrise Engineering	Project is expected to be designed by September 2018
ENG17-0028	This project is Year 3 of a 3 year plan to implement GIS technology for the City.	Sunrise Engineering	Project scope is being reviewed. A contract is forthcoming.

CONSTRUCTION ACTIVITIES UPDATE-2018		
PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Staff is planning to bring a construction contract to Council on September 18, 2018. Construction is tentatively planned to start the end of the month.
ENG18-0039	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	Staff is planning to bring a construction contract to Council on September 18, 2018. Construction is tentatively planned to later this year after installation of the new water mains.
ENG17-0008	This project includes the installation of ADA compliant of concrete sidewalks in Andy Devine Avenue between Hall Street and Fifth Street.	A contract has been awarded to TR Orr, Inc. Construction is expected to start on October 1
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition.

CAPITAL EXPENDITURES-2018

CONTRACTOR	PROJECT	AMOUNT
Desert Construction	ENG16-0014	\$61,606.99
Freiday Construction	ENG14-096	\$47,440.00
Gust Rosenfeld PLC	ENG16-0031	\$7,322.80
Haydon Building Corp	ENG4-108	\$10,270.00
Matrix Design Group	ENG17-0035	\$3,952.21
Matrix Design Group	ENG17-0035	\$18,243.29
Strytek Engineering	ENG18-0032	\$4,500.00
Sunrise Engineering	ENG14-108	\$14,955.50
Sunrise Engineering	ENG17-0027	\$33,065.00
Sunrise Engineering	ENG15-046	\$1,915.39
Sunrise Engineering	ENG17-0038	\$453.75
Sunrise Engineering	ENG17-0027	\$33,045.00
Sunrise Engineering	ENG14-108	\$ 4,799.30
Capital Expenditures processed during the month of August		\$241,569.20

RIGHT OF WAY ACTIVITIES-2018

52	Permits to work in Public Right-of-Way
30	Sewer Connection Permits (0 due to Failed septic)
4	Sewer Taps
8	Utility Permits for water meters in the County
23	Utility Permits for water meters in the City
10	Sewer Availability Letters

MEETINGS

Aug. 2	Staff Meeting
Aug. 2	ENG18-0016 JOC Selection Committee
Aug. 7	ENG 4-108 Stockton Hill Waterline/Paving Planning Meeting
Aug. 14	ENG14-108 UES Gas conflict with SHR waterline replacement project meeting
Aug. 15	ENG15-051 Hilltop Local Limits update
Aug. 20	ENG17-0008 Pre-Construction meeting for Andy Devine ADA Improvements
Aug. 22	ENG18-0043 Pre-construction meeting for sewer line extension in Melody Street
Aug. 21	ENG18-0033 Pre-Construction meeting for Planet Fitness, 3911 Stockton Hill Road
Aug. 24	Arizona Street and Kino Avenue Sewer Project Meeting
Aug. 24	Vista Bella Booster station meeting
Aug. 27	Sewer Connection Program - Contractor Selection
Aug. 28	ENG15-0080 Pre-construction meeting for water & sewer line extension in Yavapai Street from Rhodes Avenue to Rimel Road

TRAININGS-2018

Aug 26-29	Public Works Inspections attended the Public Works Expo in Kansas City, MO
Aug. 27-30	Various training meetings for new Munis Utility module.

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2017 and 2018.



	August, 2017	August, 2018
Domestic Violence	48	32
DUI	12	31
Theft/Shoplifting	18	26
Criminal Traffic (non DUI)	8	13
Code Enforcement	19	12
Miscellaneous Misdemeanors	62	66
Total Charges	167	180
Number of Files Opened	107	115
Pretrial Conferences	162	130
Change of Pleas	82	93
Status Hearings	23	23
Trials	7	11
Other Court Events	198	322

City Clerk—Sydney Muhle

As of August 31, 2018 there were 1,958 Active City of Kingman business license accounts. During the month of July the Clerk's Office assembled City Council agendas and packets for one regular meeting. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

Upcoming Community Events	
EVENT	DATE
<ul style="list-style-type: none"> KABAM w/Adam Rex Death of a Salesman 	09/20/2018
<ul style="list-style-type: none"> Day of Peace Death of a Salesman 	09/21/2018
<ul style="list-style-type: none"> Red Kettle Run KMS Rummage Sale Kingman Junior Rodeo Stockton Hill Craft Fair/Swap Meet 	09/22/2018
<ul style="list-style-type: none"> Andy Awards 	09/24/2018
<ul style="list-style-type: none"> Andy Devine Day's Cow Plop 	09/27/2018
<ul style="list-style-type: none"> Tour of Kingman Kingman Farmer's Market Andy Devine Days Parade Kingman Concert Band Andy Devine Days Rodeo 	09/29/2018

Clerk Activity — AUGUST 2018

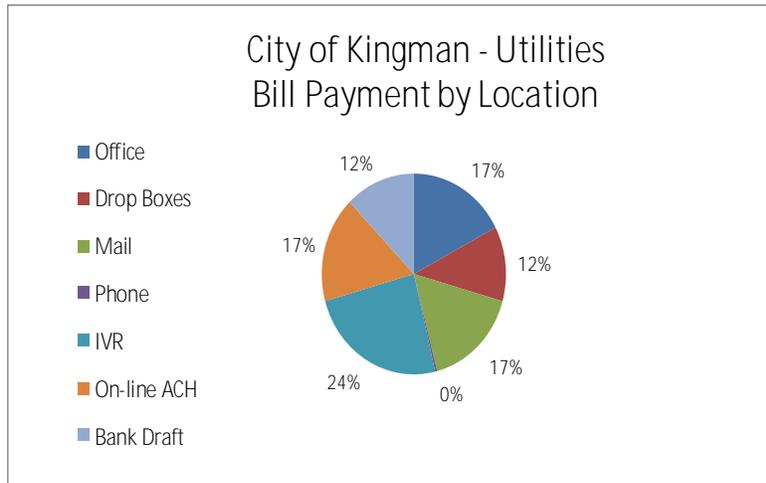
	VOLUME	REVENUE
New Business Licenses Issued	26	\$2,600.00
Special Event Permits Issued	3	\$200.00
License Renewals Generated (Business & Animal Licenses)	254	-
Public Notary Requests	14	\$28.00
Special Event Vendor Permits	0	\$0.00
Special Event Liquor License	3	\$150.00
TOTAL REVENUE - August 2018		\$2,978.00



Finance—Tina Moline

City of Kingman – Utility Payment Statistics

The primary source of payment for utility customers continues to be checks; 35% of customers use this method. Debit and credit card payments come in 2nd at 31%. Of the 31%, 85% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for nearly 61% of customer payments.



CUSTOMER SERVICE STATISTICAL SUMMARY—AUGUST 2018

	Mar-18	Apr-18	May-18	June-18	July-18	Aug-18
Phone Calls Answered	3,101	3,020	3,042	2,646	2,612	2,331
IVR - Payments	4,295	4,633	5,197	5,285	4,970	5,089
Water Service Orders	1,720	1,724	1,869	1,471	1,598	1,237
Sanitation Service Orders	308	498	356	340	432	411
Sewer Service Orders	0	0	1	0	0	0
Number of Total Payments Processed	20,661	18,849	20,156	18,140	17,345	18,477
Number of Sanitation Customers	12,031	12,053	12,083	12,142	12,146	12,141
Number of Sewer Customers	10,474	10,475	10,539	10,608	10,614	10,616
Number of Water Customers	20,063	20,048	20,116	20,224	20,202	20,179

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

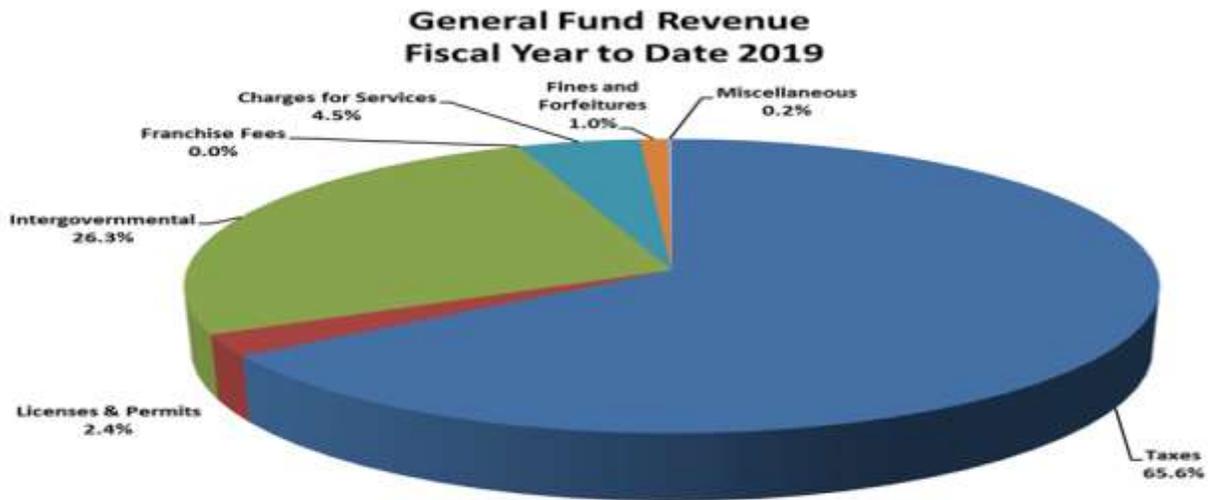
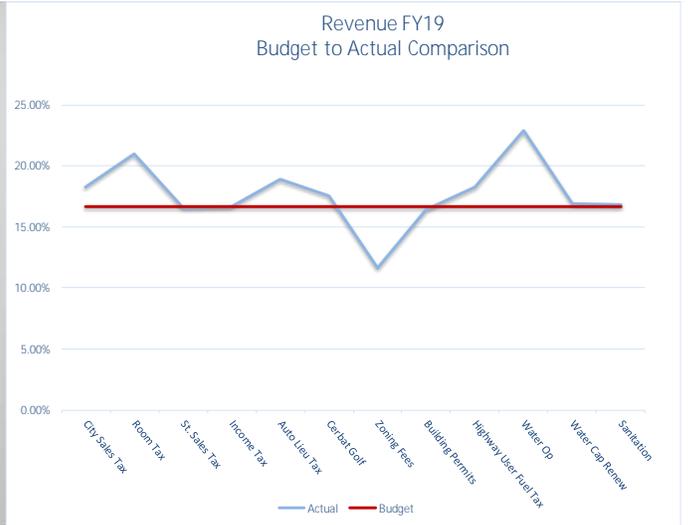
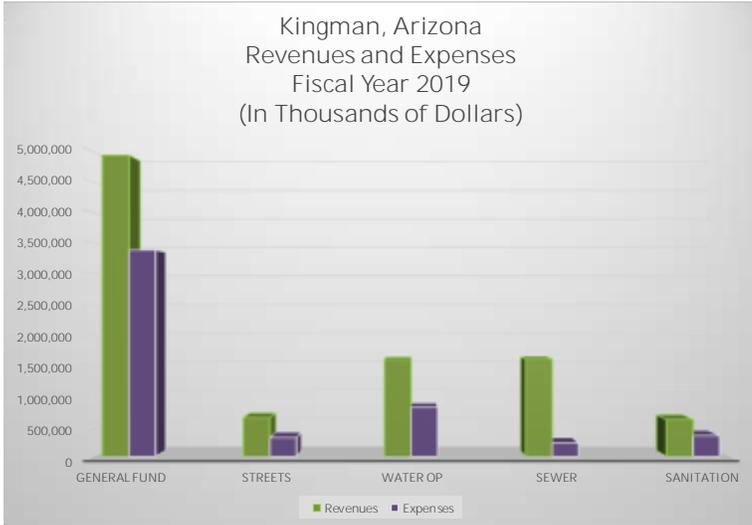
Bank Drafting—Automatic Bank Drafting—Once you have established bank drafting you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at:

http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

REVENUE BY SOURCE — AUGUST 2018

GENERAL FUND

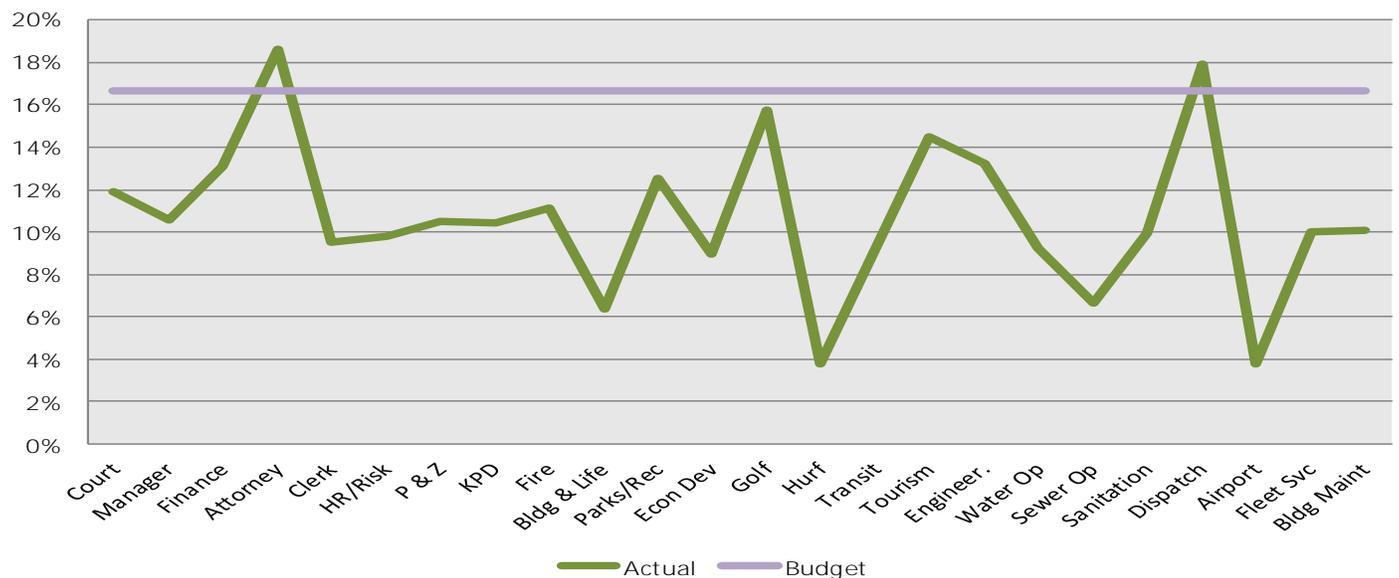
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,623,426	3,245,804	18.35%
Licenses & Permits	742,070	57,990	119,276	16.07%
Intergovernmental	8,191,653	606,850	1,300,728	15.88%
Franchise Fees	693,267	0	0	0.00%
Charges for Services	1,180,581	98,520	222,002	18.80%
Fines and Forfeitures	337,408	27,788	49,737	14.74%
Miscellaneous	90,804	7,922	7,922	8.72%
Total Revenues General Fund	28,924,729	2,422,496	4,945,468	17.10%



EXPENDITURES BY DEPARTMENT – AUGUST 2018
GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,496,952	75,494.84	178,200.01	1,318,752	88.10%
City Council	166,155	6,633.26	37,851.72	128,303	77.22%
Manager	357,106	21,962.75	37,695.04	319,411	89.44%
Finance	1,011,532	122,092.59	177,030.42	834,502	82.50%
Attorney	833,799	100,018.07	155,497.46	678,302	81.35%
City Clerk	375,109	14,443.31	35,655.45	339,454	90.49%
Human Res/Risk Mgmt	845,162	35,644	82,917	762,245	90.19%
Planning & Zoning	280,214	12,911.38	29,445.43	250,769	89.49%
Police Department	10,680,055	352,993.97	1,113,588.49	9,566,467	89.57%
Fire Department	6,831,415	236,191	761,897	6,069,518	88.85%
Building & Life Safety	1,192,469	33,361.29	75,620.07	1,116,849	93.66%
Parks & Recreation	4,783,674	357,536	644,533	4,139,141	86.53%
Economic Development	675,268	35,651.67	60,672.21	614,596	91.02%
Total Expenses	29,528,910	1,404,934	3,390,603	26,138,307	88.52%

Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2019



REVENUE BY SOURCE — AUGUST 2018									
GENERAL FUND									
REVENUE SOURCE	7/1/14 Thru 8/31/14	7/1/15 Thru 8/31/15	7/1/16 Thru 8/31/16	7/1/17 Thru 8/31/17	7/1/18 Thru 8/31/18	Percent Change FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET	
GENERAL FUND (101)									
Local	*Sales Tax	2,533,235	2,147,119	2,701,430	2,947,659	3,133,343	6.30%	17,153,682	18.27%
	Room Tax	58,332	81,566	88,633	98,687	112,462	13.96%	535,264	21.01%
State	Sales Tax	407,986	434,786	429,170	453,623	364,994	-19.54%	2,823,480	12.93%
	Income Tax	566,301	563,231	589,906	599,253	594,823	-0.74%	3,563,625	16.69%
	Auto Lieu Tax	183,425	253,758	281,720	295,877	340,910	15.22%	1,804,548	18.89%
Golf	Green Fees (9 holes)	19,883	23,021	19,358	16,624	17,514	5.35%	94,362	18.56%
	Green Fees (18 holes)	29,193	29,178	26,725	29,199	27,346	-6.35%	177,574	15.40%
	Annual Golf Fees	19,515	23,867	18,588	18,754	20,489	9.25%	118,082	17.35%
	Cart Rentals	51,111	51,832	48,187	47,279	48,841	3.30%	272,392	17.93%
	Driving Range Fees	6,407	6,754	5,105	3,915	4,656	18.91%	23,680	19.66%
	Restaurant and Bar	40,435	39,513	33,149	31,492	30,951	-1.72%	168,803	18.34%
	Subtotal Golf Course	166,544	174,164	151,112	147,263	149,796	1.72%	854,893	17.52%
Other	Zoning Fees	3,433	6,100	3,720	1,000	1,740	74.00%	15,000	11.60%
	Building Permits	93,760	97,709	99,313	144,322	99,444	-31.10%	606,427	16.40%
HURF FUND (201)	Rest/Bar Tax	139,410	130,311	147,777	139,028	143,327	3.09%	810,900	17.68%
	Highway User Fuel Tax	418,555	435,135	454,767	461,350	492,516	6.76%	2,693,982	18.28%
POWERHOUSE TOURISM FUND (215)	0	0	21,148	25,077	45,943	83.21%	190,454	24.12%	
<u>PAVEMENT PRESERVATION FUND (316)</u>	0	0	0	0	584,661	-	3,185,250	18.36%	
<u>I-11 E KGMN CONN FUND (317)</u>	0	0	0	0	584,661	-	3,185,250	18.36%	
WATER FUND (501)	1,382,882	1,409,560	1,478,759	1,526,064	1,586,880	3.99%	6,928,531	22.90%	
WATER CAPITAL RENEWAL FUND (510)	140,358	142,257	144,140	147,154	150,774	2.46%	892,193	16.90%	
WASTEWATER FUND (521)	1,509,865	1,491,444	1,532,229	1,520,838	1,596,182	4.95%	8,779,622	18.18%	
WASTEWATER CAPITAL RENEWAL FUND (530)	0	0	19,147	20,206	20,987	3.87%	120,301	17.45%	
SANITATION FUND (541)	562,668	572,518	582,774	588,845	605,801	2.88%	3,606,333	16.80%	

*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.



Kingman Fire Department

Fire Chief—Jake Rhoades

The month of August demonstrated an increase in call volume from the month of July to 713 total incidents as compared to 674 the prior month bringing the total to 5271 total responses for the year to date. This is trending slightly upwards for total responses for the year over total responses in 2017 for an estimated total of 7906 total calls for 2018. This continues the standard response as 149 medical responses were sent directly to AMR for response accounting for 926 to date which is consistent with the amount of calls for 2017. The Rapid Response Vehicle accounted for 58 calls despite being out of service due to staffing and overtime restrictions. The daily staffing of the Rapid Response unit has been altered due to Overtime constraints mandating the use of Part-Time Firefighters and daily staffing to address the ability to staff this unit. Low acuity or Alpha level calls continue to be handled by AMR which all factors combined decrease the number of incidents constituting a response by Kingman Fire Department allowing the department to maintain a level of service for concurrent calls, eliminating the need for district to district response and exaggerated travel times.

The month of August was slow for fire response as there not any residential structure fires and only 1 commercial structure fire. District 22 had a total of 270 calls compared to District 23 with 161 incidents representing 33% and 20% of total call volume as opposed to July when District 22 accounted for 219 emergency calls while District 23 accounted for 219 calls resulting in each district responding to 32% of the calls for service in each area combining for nearly 2/3 of all calls within the city for the month. Although this is a rarity, these districts and their predictability of call types, location, and time of occurrence, the use of data to establish level of service continues to provide valuable information for the department.

Dispatch times were 92% for the month which demonstrates achievement of excellence compared to 2017 and a true testament to the commitment shown by out communications staff and the professionalism and pride that must be exhibited to make this improvement. Turnout times were very similar at 90% and range between 88% and 92% across all three shifts. In comparison, travel times are 54% and range from 52% to 58% across all three shifts and demonstrate the need for location of resources to address call frequency and concurrency across the city. The department continues to focus on its ability to respond efficiently and effectively to decrease the cycle time of response. In this case, cycle time is defined as the total time from the beginning to the end of the response process and includes dispatch process time, during which a unit is acted upon to bring it closer to an output, and delay time, during which a unit of work is spent waiting to take the next action. In other words, the time the call is received in dispatch until it is mitigated in the field.

The department continues with a very aggressive training and personnel development program focused on the current issues facing the community but also the future of the organization totaling 1930 hours of training for the month and 17,961 for the year. This pace will be estimated at 26,941 hours for the year. This is a vast improvement that continues to demonstrate the departments commitment to training and professional development of its personnel. Department members attended Fire Rescue International in Dallas, TX.

The department continues to maintain a training centric philosophy focused on an all hazards approach and must address the training facilities in the future in order to simulate real life and provide the experience to accompany the knowledge that is vital in decision making for personnel. The department also continues utilizing impromptu drills for operations personnel. Impromptu drills incorporate real world scenarios to evaluate practical application of essential skills required of emergency response personnel.

Total Calls for Month: 713 YTD: 5271 AMR Calls : 149 YTD: 926 Squad 2 Calls for Month: 58 July 1, 2018 to date: 81

DIRECT RESPONSES—MONTH

DISTRICT	Aug-18	% FOR MONTH	YEAR-TO-DATE
District 21	88	12%	718
District 22	286	40%	1922
District 23	226	32%	1681
District 24	80	11%	658
District 25	22	3%	187
Out of District	11	2%	105
Total Responses	713	100%	5271

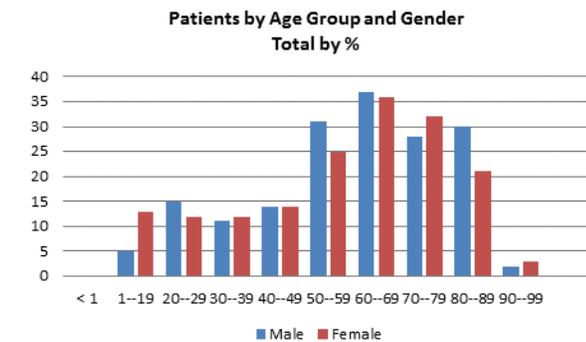
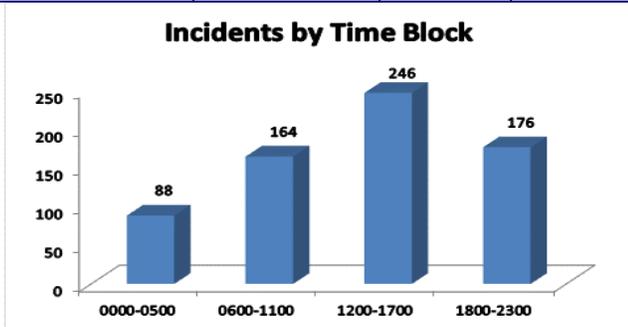
TRAINING HOURS

TYPE	Aug-18	YEAR-TO-DATE
Administration	87	925
Career Development	235	2035
Daily Training	1329	9855
EMS Training	74	1215
Fire Training	142	2468
HazMat Training	2	621
Rescue Training	61	764
Physical Fitness	0	78
Total	1930	17961

INCIDENT BREAKDOWN

TYPE	Aug-18	YEAR-TO-DATE
Residential Structure Fire	0	34
Commercial Structure Fire	1	12
Other Structure Fire	0	0
Vehicle Fire	4	31
Brush Fire	3	68
Dumpster Fire	4	13
Other Fires	83	617
Total Fires	95	775
Rescue/EMS Response	610	4446
False Alarm Response	0	0
Mutual Aid Given	0	0
Hazardous Condition Response	6	46
Other Response/Admin	2	4
Total	713	5271

District Responses Current Month	EMS Incidents	%	EMS Year to Date
District 21	79	13%	631
District 22	242	40%	1650
District 23	200	33%	1440
District 24	63	10%	531
District 25	19	3%	137
Out of District	7	1%	57
TOTAL	610	100%	4446



Performance by Shift	Incidents	Dispatch Time
Shift 1 - Days	231	0:40
Shift 2 - Nights	223	0:42
Shift 3 - Days	299	0:55
Shift 4 - Nights	271	0:44
Wed 1-3	109	0:50
Wed 2-4	93	1:15
TOTAL	1226	0:46

Communications Center Performance	Benchmark	Baseline	Compliance
9-1-1 Call Answering	0:10	0:10	93%
Dispatch Time	1:30	1:28	91%

Dispatch Calls for Service Current Month	2018	2017	Variance YoY	% of Total
Police	3544	3826	-282	-8%
EMS	1120	1012	108	10%
Fire	179	300	-121	-68%
HAZMAT	8	0	8	100%
Tech Rescue	0	0	0	0%
Other	3	0	3	100%

Total Value	Structures Saved	\$ Loss	% Saved	% Lost
Structure Fires	\$0.00	\$0.00	0%	0%
Vehicle Fires	\$1250.00	\$1400.00	47%	53%
Other	\$0.00	\$2399.00	0%	100%
TOTAL	\$1,250.00	\$3,799.00	47%	76.5%

Performance by Shift	Incidents	Dispatch Time		Turnout		Travel		Total Response	
A-Shift	269	1:27	92%	0:53	93%	6:57	52%	9:32	81%
B-Shift	227	1:35	89%	0:59	90%	6:13	58%	8:33	85%
C-Shift	217	1:29	92%	1:03	88%	6:20	52%	9:05	83%

EMS by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Charlie, Delta & Echo	327	1:26	92%	0:59	90%	6:13	55%	8:41	86%
Moderate	Bravo	130	1:35	86%	0:56	93%	7:41	49%	9:33	73%
Low	Alpha, Omega & Public	153	1:13	94%	1:11	87%	6:14	41%	9:10	83%

FIRE by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Commercial & Residential	2	1:18	100%	0:40	100%	2:59	100%	4:57	100%
Moderate	Commercial Vehicle	1	1:47	0%	0:24	100%	3:53	100%	6:04	100%
Low	Dumpster, Passenger	92	1:29	91%	1:03	88%	6:24	63%	8:24	88%

Agency	Total Calls 2018	% of Total	Police	EMS	Fire	HAZMAT	Tech Rescue	TOTAL
Kingman Police	26612	72%	3544	-	-	-	-	3544
Kingman Fire	5271	14%	-	610	95	6	2	713
No. AZ Consolidated Fire	2819	8%	-	279	38	2	-	319
Golden Valley Fire	1465	4%	-	155	27	-	1	183
Lake Mohave Ranchos	555	2%	-	52	14	-	-	66
Pinion Pine Fire	187	1%	-	22	5	-	-	27
Pine Lake Fire	20	0%	-	2	-	-	-	2
Total Calls Dispatched	36929	100%	3544	1120	179	8	3	4854

The Building & Life Safety Division did not have any commercial plan reviews for the month of August, while residential plan reviews remained steady at 23 new and 15 other reviews with a total valuation of \$5,462,490.62. The Building and Life Safety Division also completed 101 fire inspections and 657 building safety inspections for the month which is not only an important aspect of enforcement but contributes to the overall safety of occupants and responders alike. During these they noted 81 fire safety violations. The Division has completed 4787 building and safety inspections for the year to ensure safety of occupants and responders alike. The blending of duties of the inspection personnel is moving quicker than projected. Building Inspectors and Fire Inspectors continue to train together on fire and building inspections and plan review. The development of new public education venues and lessons are in the works; focusing on ALL age groups in the community. The smoke detector program continues to supply new smoke detectors to citizens free of charge. Sean Osterman also continues to work on further developing our Public Education programs such as explorers and public education outreach efforts.

When people think of the fire department, they do not think about the Building Department but it goes to show that the approach we have taken as an organization over the last few years truly makes a difference and our building department has more than embraced this role for the development of city based on consistency and customer service. The city has hired a new Building and Life Safety Inspector, Mike Schmidt, who began work on August 13, 2018.

Commercial – New / Under Review Permit

Mohave County Court House

KFD Fire Station #22

Tuff Shed, Inc 4325 Stockton Hill Road

Commercial Permits Ready to Issue:

KRMC Pharmacy TI 3269 Stockton Hill Road

Wendy's 920 W Beale Street

Dairy Queen 3152 Stockton Hill Rd

Menchie's 3535 Stockton Hill Rd

MMHC TI 1141 Sycamore

Commercial Permits Issued/Under Construction:

One Hour Air Conditioning

Planet Fitness

Canyon State Kiosk

Human Bean 2651 Stockton Hill Road

Jersey Mikes Subs 3535 Stockton Hill Rd

Dairy Queen 3152 Stockton Hill Rd

Canyon Storage Kiosk 1212 E Gordon

Dunkin Donuts 3535 Stockton Hill Road

Kokopelli TI Surgical Center 2501 Stockton Hill Rd STE109

Canada Mart 210 W Andy Devine Ave

Gas N Grub Hay Barn 4549 N Stockton Hill Rd

KIA TI 2610 Andy Devine Ave

KRMC Cancer Expansion 1739 Beverly Ave

Devault Electric 3830 Bank Street

Commercial Permits Closed-Out:

Circle K 4008 Stockton Hill Road

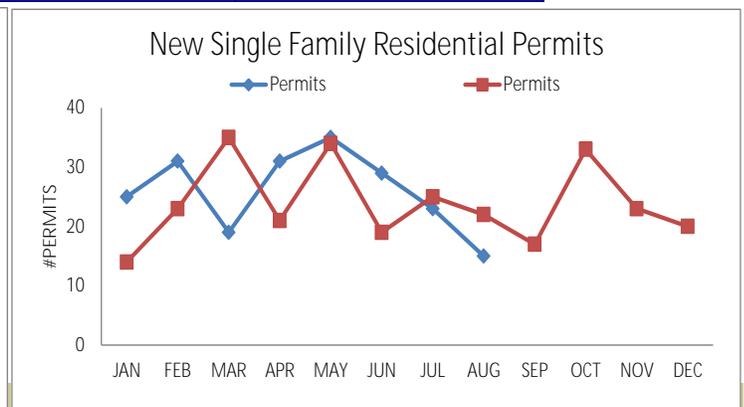
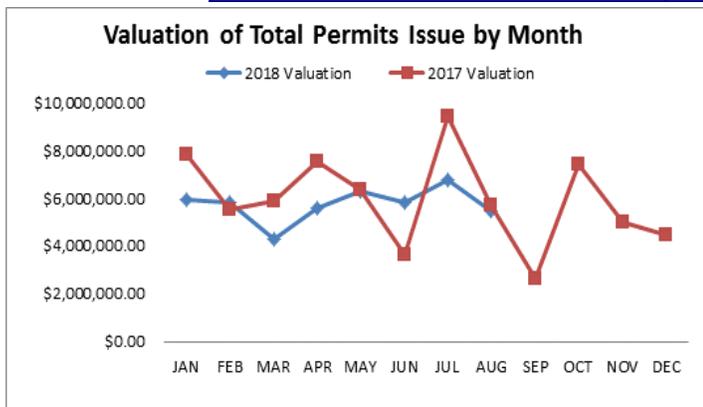
Home 2 Suites 1121 Sunrise Ave

BUILDING & LIFE SAFETY ACTIVITIES		
ACTIVITY	AUG-18	YEAR-TO-DATE
New Commercial Plan Review	0	8
Other Commercial Reviews	8	85
New Residential Plan Review	23	210
Other Residential Plan Reviews	15	178
Sign Review	5	31
Special Event	11	52
Other Reviews	3	8
Building Safety Inspections	657	4787
Business License Bldg. Inspections	29	375
Fire Safety Inspections	101	1114
Fire Safety Violations	81	561
Knox Box	4	7
Public Education	12	24
Public Outreach	10	55
Station Tours	1	7
Smoke Alarm Maintenance	5	12
Smoke Alarm New Install	5	7
Child Safety Seat Checks	0	1
Hydrant Activity (all)	294	1343
Explorer Training	2	2
Total	1266	8867

NEW RESIDENTIAL PERMITS ISSUED BY MONTH				
MONTH	2018	2018 Valuation	2017	2017 Valuation
January	25	\$4,150,990.26	14	\$2,404,558.30
February	31	\$4,632,639.58	23	\$4,004,289.63
March	19	\$3,265,851.47	35	\$5,623,669.37
April	31	\$5,154,348.09	21	\$4,051,906.49
May	35	\$5,931,017.54	34	\$5,134,127.54
June	29	\$4,754,471.61	19	\$3,061,423.49
July	23	\$3,812,373.62	25	\$3,575,970.61
August	15	\$2,613,249.29	22	\$4,030,157.68
September			17	2,188,532.89
October			33	\$5,402,849.07
November			23	\$3,832,302.89
December			20	\$3,372,875.55

NEW COMMERCIAL PERMITS ISSUED BY MONTH				
MONTH	2018	2018 Valuation	2017	2017 Valuation
January	1	\$713,552.00	1	\$4,937,913.03
February	1	\$508,128.64	0	\$0.00
March	0	\$0.00	0	\$0.00
April	0	\$0.00	0	\$0.00
May	2	\$222,108.54	0	\$0.00
June	1	\$45,337.05	0	\$0.00
July	2	\$1,619,062.14	0	\$0.00
August	1	\$2,628,360.00	0	\$0.00
September			0	\$0.00
October			2	\$1,323,448.92
November			1	\$737,391.09
December			1	\$732,821.02

TOTAL PERMITS ISSUED BY MONTH		
Month	2018 Total Permits	2017 Total Permits
January	78	42
February	65	46
March	65	54
April	63	51
May	81	72
June	67	63
July	72	84
August	42	58
September		38
October		69
November		46
December		44



August 2018

www.cityofkingman.gov

Visits

15,825

% of Total: 100.00% (15,825)



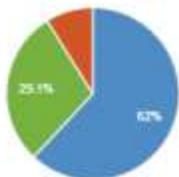
Daily Visits

Sessions



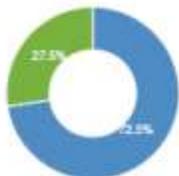
Traffic Source

organic direct referral



Type of Visitors

New Visitor Returning Visitor



Unique Visitors

10,046

% of Total: 100.00% (10,046)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	12,512	9,991
/government/departments/human-resources/employment-information	3,992	2,888
/government/departments/police-department	1,356	1,053
/business/airport-authority	1,198	977
/residents/city-news	1,009	708
/government/departments/finance/utility-billing/utility-payment-options	1,005	813
/government/departments/parks-and-recreation	933	735
/government/agendas-minutes	778	553
/government/election-information	658	561
/government/contact-us	641	505

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,309	33.55%
mobile	5,619	46.81%
tablet	897	38.24%

Pageviews

49,229

% of Total: 100.00% (49,229)



Average Pages per Visit

3.11

Avg for View: 3.11 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	15,041
India	100
Canada	74
France	73
United Kingdom	69
Brazil	60
Philippines	47
Germany	45
Australia	43
Peru	31





Kingman Police Department - Robert J. DeVries



DATES TO REMEMBER

- Opioid Symposium

Kingman MCC Campus—October 6th

Calls for service and Officer initiated activity numbered 3,576 in the month of August marking a 3.84% decrease in comparison to 2017. Written reports are down 6.51% since August 2017 and officer initiated activity is down 7.10% in comparison to the year prior.

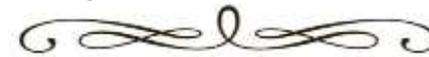
August Activity



A retirement luncheon was held for Officer Terry Bolles on August 3rd at the PD. Friends, family and peers gathered to recognize and thank Terry for his 20-years of service to the community.



Members of the department attended the WALEA Board meeting on August 17th in Lake Havasu. In addition to strategizing funding options for the academy, the group toured a vacant building that may be used to house our state of the art firearms simulator and serve as a multi-purpose facility for physical training and defensive tactics.



The Kingman Police Department Honor Guard assisted with posting

colors at the Opening Ceremony for Kingman Soccer on August 18th.



The Kingman Police Explorer Post #47 held a fund raiser car wash on August 25th at the department. The Explorers and their Advisors are raising funds for five members to participate in an Explorer Competition held in Riverside, California over October 6th & 7th. The group raised \$735.00 in just over 4-hours.



Dollar General Corporate and the employees



of the Route 66 store developed a banner for KPD after the July 2nd armed robbery that lead to a significant gun battle with heavily armed suspects. The appreciation banner now hangs in the department work-out room for everyone to enjoy.



Staff Update

Five recruits remain in the WALETA Academy with a graduation date of December 14th.

August Highlights

Kingman Police Investigates a Lake Havasu Police Department Officer Involved Shooting

The Kingman Police Department is investigating a Lake Havasu Police Department officer involved shooting which occurred this morning, July 25th at approximately 2:51 a.m. Initial investigative details reveal that Lake Havasu Police officers were dispatched to an open 9-1-1 call where a male and a female could be heard screaming at each other. Officers responded to a residence in the 2600 block of Rainbow Lane.

Upon arrival, three Lake Havasu Police Officers contacted the male subject, identified as Brent Carl Bowdon, 56 of Patagonia, AZ, and ultimately discharged their weapons at Bowdon. Bowdon suffered fatal injuries and was pronounced deceased at approximately 3:19 a.m. on scene. The female subject, who was unharmed during the incident, is Bowdon's wife. The three officers were placed on administrative leave which is standard procedure in an officer involved shooting. No officers were injured during the incident.



*Honor
Integrity
Courage*

August Highlights

**** LHC PD Officer Involved Shooting UPDATE – Officers Return to Full Duty ****

The Lake Havasu City Police Officers involved in the shooting death of 56 year old Brent Bowdon, in the 2600blk of Rainbow Ln. in Lake Havasu City, AZ on July 25th have returned to full duty status. Officers Earl Chalfant and Camaron Hollis returned to full duty on August 6th, and Officer Angus McCabe returned to full duty on August 7th. The investigation remains open pending a final review by the Mohave County **Attorney's Office**. Once completed a final press release will be issued by the Kingman Police Department with the Mohave County **Attorney's** findings.

**** Weapons and Drug Offense ****

On Saturday, August 4th, at 2:40am, Kingman Police arrested **Matthew Edward Dach**, 40 of Kingman, on felony charges of Weapons Misconduct (x2), Possession of Drug Paraphernalia (x2) and a misdemeanor charge of Driving on Suspended License. Dach was the driver of a vehicle stopped in the 3600blk of Stockton Hill Rd. for a traffic offense, when it was learned that his driving privilege was suspended. After being taken into custody a search revealed a handgun and drug paraphernalia associated with marijuana and methamphetamine use. Dach, a prohibited possessor of a firearm, was booked into the Mohave County Adult Detention Facility on his charges.

**** Burglary of a Vacuum Machine & Dangerous Drugs ****



On Saturday, August 4th, at 3:05am, Kingman Police arrested **Sonny Lee Clark**, 38 of Kingman, on felony charges of Burglary 3rd Degree, Possession of Burglary Tools, Possession of Dangerous Drugs, Possession of Narcotic Drugs, Possession of Drug Paraphernalia (x2) and Resisting Arrest. Clark was observed by an off duty police officer to be attempting to break into the coin box of a vacuum machine at a convenience store in the 2200blk of Hualapai Mountain Rd. On-duty officers responded, at which time Clark attempted to flee on foot. Clark was captured and found to be in possession of burglary tools (lock pick), narcotics drugs, methamphetamine, and the associated drug paraphernalia. Clark was ultimately booked into the Mohave County Adult Detention Facility on his charges.

**** Felony Shoplifting ****



On Thursday, August 9th, at about 7:00pm, Kingman Police arrested **Allen Ray Daniel**, 56 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Drug Paraphernalia, Shoplifting and Trafficking in Stolen Property; and **Laura Jean Zimmerle**, 54 of Kingman, on felony charges of Shoplifting, Trafficking in Stolen Property and a misdemeanor warrant for Contempt of Court on an unrelated Domestic Violence charge out of Lake Havasu City. Both Daniel and Zimmerle were suspects in numerous shoplifting incidents at a business in the 3300blk of Stockton Hill Rd., occurring over the last few weeks. On Thursday both were located and detained, when they were observed shoplifting for a 6th time. When taken into custody Daniel was found to be in possession of methamphetamine and the associated drug paraphernalia. Stolen merchandise was recovered from Daniel and Zimmerle and from their home. Both, who admitted involvement in the offenses, were booked into the Mohave County Adult Detention Facility on their charges.

****Single Vehicle Motorcycle Crash****



On Saturday, August 11th at approximately 11:15 a.m., the Kingman Police & Fire Departments, and American Medical Response-River Medical, responded to the 3200 block of Eastern Avenue in reference to a serious injury crash involving a motorcycle.

Upon arrival, emergency responders provided treatment to a 36 year old Kingman man who was transported to the Kingman Regional Medical Center before being flown to University Medical Center in Las Vegas, NV with life threatening injuries.

The investigation revealed that the Kingman man was traveling at a high rate of speed southbound on Eastern Ave. at approximately 11:15 a.m. on a motorcycle, and passed a vehicle on the left against a solid double yellow lane line. The speed limit in the area is regulated at 35 miles per hour by clearly posted speed limit signs. After passing the vehicle, the driver merged back into the southbound lane of travel; however never regained a straight lane of travel. He continued to veer right and off of the travelled portion of the roadway. After leaving the roadway, the driver entered the soft shoulder of the roadway where he lost control of his motorcycle and struck a concrete storm drain ditch which launched the motorcycle and the man into the air and forward over 400 feet before the motorcycle and the driver came to rest. The victim, who was wearing his helmet at the time of the crash, sustained severe fractures to his arms and legs, and multiple abrasions and lacerations to his body. Alcohol or drugs are not suspected to be a factor.

****Felony Arrest for Unlawful Flight & Child Endangerment**** On Friday, August 10th at approximately 8:30 p.m., Kingman Police arrested **David Ray Payton**, 32 of Kingman, in the on felony charges of Unlawful Flight from Law Enforcement and Child Endangerment. This arrest stemmed after an officer attempted to make a traffic stop for a moving violation in the area of Harrison St. and Kingman Ave. The driver fled, and a short pursuit ensued until the officer saw a small child sitting on the gas tank between the driver and the handlebars initiating the officer to terminate the pursuit. The driver of the motorcycle stopped in the area of Pasadena Ave. and Kingman Ave. The officer made contact with the driver, identified as Parker, and took him into custody. Parker was booked into the Mohave County Adult Detention Facility on the felony charges. **The child, who is Payton's son and was not injured during the incident, was released to a relative.**

****Felony Drug Related Arrest****

On Monday, August 13th at approximately 2:00 p.m., Kingman Police Officers arrested **James Allen Conn**, 47 of Kingman, in the area of Byrd Ave. and Evans St. for felony Possession of Dangerous Drugs and Possession of Drug Paraphernalia. This arrest stemmed after officers contacted a male subject lying down on a piece of cardboard under an umbrella in a vacant lot. During the contact, the male, identified as Conn, was found to be in possession of dangerous drugs and drug paraphernalia. Subsequently, Conn was taken into custody and booked into the Mohave County Adult Detention Facility.

**** Weapons Misconduct & DUI ****

On Friday, August 17th, at about 10:50pm, Kingman Police arrested **John Bill Williams**, 71 of Kingman, on a felony charge of Disorderly Conduct with a Weapon and four misdemeanor charges of DUI. Officers responded to a disturbance at a bar in the 300blk of E. Andy Devine Ave. where it was reported that a male subject had pointed a handgun at a group of people. The suspect had driven away before officers arrived. The vehicle, which Williams was driving, was located and stopped in the area of Fairgrounds Blvd. and Andy Devine Ave. Williams was found to be heavily intoxicated and in possession of the handgun. Williams, who admitted involvement in the offense, was taken into custody. **Williams, who's BAC exceeded .20%, was booked** into the Mohave County Adult Detention Facility.

****Labor Day Weekend DUI Patrols ****

As part of the Western AZ DUI Task Force, the Kingman Police Department will be out in force Labor Day weekend seeking out those who choose to drink and/or do drugs & drive. The Kingman Police Department is able to provide enhanced DUI enforcement during holidays and major local events due to a grant awarded by the Arizona Governor's Office of Highway Safety. **Anyone who is caught driving under the influence of drugs or alcohol will be arrested, face hefty fines, the vehicle will be impounded for 30 days, their driver's license will be suspended and they will be booked into jail.** Those who choose to drink alcohol while celebrating the holiday are urged to designate a sober driver. **It's not luck. It's smart!**

If you observe a suspected impaired driver you are urged to immediately call your local law enforcement agency, provide a good description of vehicle and driver, direction of travel, and if possible a license plate to assist us in removing the subject from the road. **Don't confront the individual, simply be a good witness and keep a safe distance. Drive Hammered, Get Nailed!**

****Vehicle Burglary Arrest****

The Kingman Police Department arrested **James Kerswill**, 32 of Kingman, at approximately 3:45 a.m. today on charges of Burglary in the 3rd Degree, Possession of Marijuana and Possession of Drug Paraphernalia. Officers were called to the report of a vehicle burglary in the 2600 Block of Apache Drive shortly after 3:20 a.m. this morning. The home owner was awoken by his surveillance system that activated when a suspect entered their unlocked vehicle in the driveway. Officers later located the suspect, who was identified by the surveillance video, in the 2000 block of Yavapai Drive. Officers also located Marijuana and drug paraphernalia on his person during the arrest. Kerswill, who denied involvement, was transported to the Mohave County Adult Detention Center.

****Traffic Crash – Rollover****

Shortly after 10:00 a.m. this morning the Kingman Police Department responded to an injury crash involving a rollover at Stockton Hill Road and Airway Avenue. A vehicle driven by Kathryn Williams, 33 years old of Kingman, was traveling eastbound on Airway in the left lane and attempted to move into the curb lane. In the process of changing lanes, Williams struck a vehicle occupied by Monica Stallard, 81 years of age that was stopped in the left lane. The force of the impact **caused Williams' vehicle to rollover and come to a rest at the curbway. Williams, who was cited for failing to control speed, was transported to KRMC for minor injuries.**





STATISTICAL SUMMARY—August		
	MONTH	Year-to-Date
Adult Arrests	253	1,689
Juvenile Arrests	16	151
911 Calls	2,384	18,470
Police Incidents	3,576	27,003
Police Cases	518	3,921
Last DR# Pulled	2018-27035	

*Honor
Integrity
Courage*

MONTHLY FINANCIAL REPORT			
CITY REVENUE		Criminal Justice Enhancement Fund—47%	
Abatement Fund	64.06	Child Passenger Restraint	0.00
Address Confidentiality Fund	8.74	DNA Surcharge—3%	991.19
Attorney's Fees	2384.64	Drug Enhancement Acct (Fine)	1154.14
Bond Forfeiture	1000.00	DUI Abatement Fund—\$250	760.00
Copy Fees	1.81	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	175.00
Defensive Driving Diversion Fee-Local	3375.00	Fill the Gap—7%	1184.32
Fines	11719.08	AZ Highways Fund	0.00
Jail Costs	5270.46	JCEF Surcharge—15%	36.34
Jury Fees	0.00	Medical Services Enhancement Fund	2239.30
Miscellaneous Fees	135.63	2011 Additional Assessment—\$8	825.73
Overpayment Forfeiture	.42	Probation Surcharge—\$5	12.88
Suspension Fee	769.55	Prison Construction and Operations Fund	4502.30
Warrant Fee	2380.63	Public Safety Equipment Fund	4558.55
Total City Revenue	27110.01	School Zone Assessment	0.00
Local JCEF TPF Acct	419.78	State Highway Fund	0.00
Court Enhancement Fund	1431.55	State Highway Work Zone	0.00
STATE REVENUE		Technical Registration Fund	15.00
Probation Surcharge—\$10	8.98	State's JCEF TPF Acct	750.40
Probation Surcharge—\$20	2125.34	Victim's Rights Enforce Assess Fund	196.41
Address Confidentiality Fund	166.26	FARE Special Collection Fund	3163.62
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1371.89
Clean Election Fund—10%	1621.10	Total State Revenue	33946.93

SUMMARY OVERVIEW — AUG 2018					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	3047.00	Prior Balance	1084.03	Prior Balance	1295.74
Bonds Posted	2578.30	Payments made	1731.74	Payments made	1430.00
Bonds Forfeited	1338.30	Checks written	1655.74	Checks written	1295.74
Bonds Refunded	1777.00	Balance in Restitution	1160.03	Balance in Adult Prob Fees	1430.00
Balance in Bonds	2510.00				
REIMBURSEMENT		Cases Terminated		New Cases	
Prior Balance	519.80	Civil Traffic	127	102	5
Payments made	308.45	Criminal Traffic	48	78	0
Checks written	548.95	Criminal Misdemeanor	146	182	1
Balance in Reimbursement	279.30	Total	321	362	6
Total Revenue	51109.88	Domestic Violence Cases	11		
Mohave County Jail Costs	25966.55				

MUNICIPAL COURT MONTHLY STATISTICAL REPORT AUG18				
CRIMINAL TRAFFIC				
	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	124	13	209	346
Filed	40	8	30	78
Transferred In	0	0	0	0
SUBTOTAL	164	21	239	424
Transferred Out	0	0	1	1
Other Terminations	24	7	17	48
TOTAL TERMINATIONS	24	7	18	49
Pending End of Month	140	14	221	375
TRAFFIC FAILURE TO APPEAR				
Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
106	3	109	2	107
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
CIVIL TRAFFIC				
Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
285	102	0	27	100
Total Terminations	127	Pending End of Month		260
Civil Traffic Hearings Held in MONTH				3

MISDEMEANOR				
	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL	
Pending First of Month	1438	240	1678	
Filed	169	12	1181	
Transferred In	1	0	1	
SUBTOTAL	1608	252	1860	
Transferred Out	0	0	0	
Other Terminations	139	7	146	
TOTAL TERMINATIONS	139	7	146	
Pending End of Month	1469	245	1714	
Misdemeanor FTA Court Trials			2	
Misdemeanor FTA Jury Trials Held			0	
Misdemeanor/Criminal Traffic Initial Appearances			43	
DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	5	4	0	4
Harassment	2	2	0	2
HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT				
Order of Protection	1	Injunction Against Harassment	0	
SPECIAL PROCEEDINGS/ACTIVITIES				
Juvenile Hearings Held	1	Search Warrants	0	
WARRANTS OUTSTANDING				
Traffic Warrants Outstanding		Criminal Warrants 1086		
D.U.I.	119	MISDEMEANOR TOTAL		
Serious Violations	17			
All Other Violations	171			
TRAFFIC TOTAL	307			

Parks and Recreation—Mike Meersman

Our Fall Program Brochure was released online on Saturday, September 1 and in the Kingman Daily Miner on Sunday, September 2. Copies were sent to all local schools and is available at the Parks & Recreation Office and City Hall.



Fitness & Dance: The Fall Dance season began on August 8 and we have 180 students enrolled in our 15 classes. We have received lots of positive feedback from parents regarding the instructor and her love for the kids in our program and her passion for dance. Our end of the season Dance Recital is set for November 17 and we highly encourage everyone to attend to see what a wonderful program we have to offer. Zumba and Body Shaping continue to do decent in their prospective class registrations where the Aerobic Step Workout is slightly on the slower side with participants.

Child Supervision Programs: We are now on a hiatus for the Child Supervision portion of our department. Although registrations are actively being held for the Fall Break Camp during the first two weeks of October with zero registrations.

Trip & Tours: Our trip that was set to go to Flagstaff to the Arizona Snowbowl with Lowell's Observatory on August 11 was cancelled due to the weather and road hazards expected for that day. On October 5-7, we are sold out for the Albuquerque, NM trip to the Balloon Festival with stops at the balloon museum, zoo, and aquarium. At the moment no other trips are set to take place this fall due to the numerous holidays. Any trip recommendations or questions can be

submitted to Recreation Coordinator, Beth Matthews at 692-3109.

Sports: Adult team registrations are now closed for Volleyball and Kickball. Individual participants can still register up until half way through the season. We currently have 18 adult teams consisting of two leagues (an upper and a lower division) and 55 player fees paid to date and this number should double over the next month. Youth Volleyball is expected to begin on September 17 with 41 participants registered which is down from the 54 we had in previous years. Youth Volleyball is still in need of youth coaches to help coach our youth through this season. For more sports information regarding any of our sports programs please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.



Special Events: Our next big event is the Andy Devine Days Parade & Festival on September 29th. Staff have been working diligently and meeting weekly regarding the event. Staff have flyers going out regarding the Human Tractor Pull as that is one of the other events our department is partially responsible for. Team registration for the Pull are slow but hoping to pick up over the next couple of weeks.

Aquatics: Both City pools are now closed to the public. Centennial Pool is still being utilized for school swim team practices and swim meets. This will continue through the beginning of November. Part Time year round lifeguards are in the process of being hired to help supervise the pool during this time period. Guards are required to be present anytime people are in the pool facilities. For more information on pools please contact Beth Matthews at 692-3109.

Miscellaneous: The Parks & Recreation Department is always open for new class ideas and searching for new class instructors. We recently met with a volunteer who wants to offer a Ceramic Painting & Finishing Class to youth on a monthly basis as a workshop. We are also continuously recruiting volunteers to help in our special events and youth sports coaches. If you know of anyone that is interested, please have them contact Yvonne at 692-3111 and she can point them in the right direction.

EVENTS HEADED YOUR WAY	
Andy Devine Days	September 29
Albuquerque Balloon Trip	October 5-7
Drive In Movie	October 19
Dance Recital	November 17

Park Maintenance Division

PARKS MAKE LIFE BETTER

The Parks Department completed 79 Maintenance Repair Orders this month. We had 6-minor vandalism events in the parks system. The Parks Department utilized 608 hours of ADC Inmate labor this month. For any maintenance related issue's or problems please contact Parks Superintendent Guy Reynolds, at (928)-757-1705.

Parks Maintenance:

Centennial Park experienced 3 irrigation main line failures this month, we replaced broken components and the system is back on line. The Centennial soccer fields have been fertilized with a liquid application of Iron & Nitrogen. The opening ceremonies for the Kingman Youth Soccer League went well with a very large turn out. Parks staff supported the event with setting up our sound tower.

The broken walk way light at Walleck Ranch has been repaired as well as the skate parks 3-light fixtures. The painting contractor has started the repainting of the Southside buildings; the old concessions is complete and they have started on the Ramada.

Southside sports fields have been receiving maintenance with the warning tracks edged and treated with abatement. The irrigation has received a tune up with 16 new heads installed. The football field goal post are back in place and the infield fences have been removed on fields 3&5 to accommodate practices.

We have replaced 12 outfield light bulbs damaged by the monsoon storm and one photo cell was also replaced.

The Chemical Applicator has completed one rotation of the following sites; downtown Route 66, the I-40 walk path, Monsoon Park, Pawnee Park, Cecil Davis Park, Lewis Kingman Park, Walleck Ranch Park, and the Mohave Wash.

The sidewalk clean up is complete for the Airway under pass, Walleck Ranch playground received some replacement safety surface after the storm as well. We have lost a total of 9 trees from the monsoon this year, we will make provisions to replant next month.

The storm created some erosion on the I-40 walk path, crews have back filled the affected areas.

Walleck Ranch Playground

Lewis Kingman tree removal



The Parks Department help set up and assist with operations for the Drive-In Movie as well as the Summer Carnival. Centennial Park hosted two small tournaments on the four-plex. We have installed area drains in the soccer fields and on field three in Centennial, Park. We have some areas that accumulate standing water and make game play very muddy.

CERBAT CLIFFS GOLF COURSE Division

All greens have been given a liquid application of Fungicide, Growth Regulator, and Foliar Phosphite for preventative disease and weed control. Several greens with problem areas have been aerified utilizing needle tines and then rolled. This process will help the turf to better absorb irrigation and allow the greens to breathe.

All fairways have been given a liquid application of fertilizers, Foliar Phosphite, Epsom Salts and Soil Penetrant. The over seeding of fairways is underway using a combination of Rye, Fescue, and Kentucky Bluegrass seed.

All tees have been slit-seeded. We are using a combination of Rye, Fescue and Bent Grass seed. The tees have all been aerified utilizing half inch solid tines to improve irrigation absorption and allow the turf to breathe.

The mechanics have completed the rebuild of the 200 gallon Toro Spray rig,

A new drain at the turn around at #10 green has been installed. This addition will eliminate standing water. Two main line leaks on #7 fairways and a main line leak on #9 fairway have been repaired. The irrigation technician continues to replace the original blue pipe when it fails. Since the last report the golf course has utilized 472 hours of inmate labor.

Patrick Friend our new Assistant Golf Course Superintendent started with us this Tuesday 9/4. Patrick was born and raised in Kingman and comes to us very highly recommended from the City of Kingman Water Department after working there for only four months. Prior to that, Patrick had fifteen years of golf course experience. After one year as the Assistant Superintendent at Laughlin Ranch Golf Club he was promoted to the Golf Course Superintendent position. After three summers in Bullhead, Patrick came back home to Kingman where he spent 11 years at the Valle Vista Golf Club as the General Manager/Golf Course Superintendent.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY August 2018	
Number Nine-Hole Rounds	1,080
Number 18-Hole Rounds	1,342
Number Golf Lessons	29
Greens Fee Revenue Total	41,668
Annual Passes	16,805
Daily Green Fees	24,863
Motor Cart Revenue Total	28,331
Private Cart Trail Fees	6,375
Daily Cart Rental	21,956
Driving Range Revenue	2,434
Total Hours Ranger Activities	128
Total Hours Beverage Cart on Course	17
Number of Tournaments	4
Total Tournament Participation	212

Patrick has a wealth of knowledge in the care and maintenance of golf courses in our area. He is certified in Toro Central Irrigation Control systems, with 18 years of hands on programming and operating experience. He has extensive experience with irrigation repair, over-seeding, cultural practice application. Patrick has experience with both cool and warm season turf, and maintaining Bent Grass/Poa greens in an arid climate.

Patrick has had his Arizona Structural Pest Control Certification for seven year. He has been a member of The Golf Course Superintendents Association of America (GCSAA) for 8 years. We are obviously very excited to have Patrick join our team.

Weed control with Round Up is being applied on a daily basis. Gopher trapping continues daily and appears to be having a positive effect reducing the pest population. A dead tree behind #2 green has been removed.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Public Works—Rob Owen

BUILDING MAINTENANCE-AUGUST/2018	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
Building Maintenance repairs made /27.	Building Maintenance staff completed 27 projects in August in addition to working as many hours as possible on the Finance Department remodel.
Graffiti removed—0	There were no graffiti abatement orders in the month of August

FLEET MAINTENANCE-AUGUST/2018	
14,543.2 gallons of unleaded gas	Cost of \$37,080.80
10,898.7 gallons of diesel fuel	Cost of \$31,222.70
Vehicle preventive maintenance	Vehicles 15
Mechanic and welder vehicle repairs	Repairs 325

SANITATION-AUGUST/2018	
351 trips to the landfill—Delivery of 4,074,180 pounds of trash	Cost of \$71,731.30
New 90-gallon residential containers	17
Old, damaged, missing or found containers repaired or replaced	108
Steel containers delivered for customer clean-up	2
1) Extra steel containers emptied and 2) Containers retrieved	1) 37 and 2) 2
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1)178 2)14 3)1
Recycling—tons / Annual total— tons	110.44/760.65

STREETS—AUGUST/2018	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (3) Operator A (General Maintenance Crew)
- (2) Operator B (General Maintenance Crew)
- (0) City Electrician II (Signals Technician)
- **(3) Vacant Positions**

Street Department Activities:

- The month of August consisted of grading, sweeping, asphalt patching, and weed abatement.
- Storm repairs from monsoons have been completed. Sweeping of storm debris will continue over the next 2 months.
- The Streets Division is currently down by 3 positions including two operator positions and the signal tech position. The Crew Leader position was off duty for 3 weeks for medical care.
- Patching and pothole repairs have been almost continuous throughout the month.
- The Streets Division applied herbicide throughout town. This includes the ADOT TIs but, manpower and workload are slowing the process. Chemical weed abatement will continue until the fall and will be supplemented by manual efforts later in the spring. The two weed abatement crews will be released the first week of October to leave budget for spring abatement efforts.

Special Events

- Street Division staff completed the traffic control for First Friday.

Training

- Jack Plaunty attended the Public Works Expo, to present the class project, as the wrap-up of Class 11 of the American Public Works Emerging Leaders Academy.

Wastewater (cont'd)

**WASTEWATER – AUGUST/2018****Wastewater Treatment—Personnel 10/ Vacant 2**

Staff at Hilltop Facility:

- Treated approximately 58.721 million gallons of influent on intake and discharged approximately 53.646 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff completed green waste mulching of a large stockpile of tree trimming to be bulked with biosolids.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 8.139 million gallons of influent on intake and discharged approximately 7.853million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1.
- Completed all monthly maintenance related work orders.
- Completed all daily, weekly and monthly maintenance work orders

Wastewater Collections—Personnel 3, (1)unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 2100 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater staff completed hydro-jet cleaning of 6, 8, & 10 inch wastewater conveyance lines totaling approximately 62,761 linear feet
- Continued CCTV training ,integration, & PACP training & certification.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

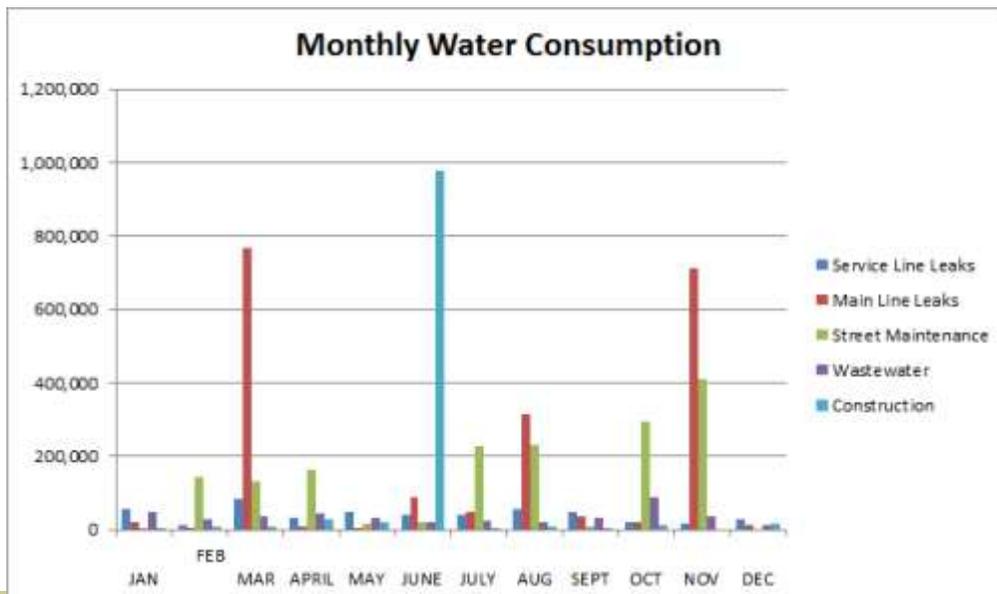
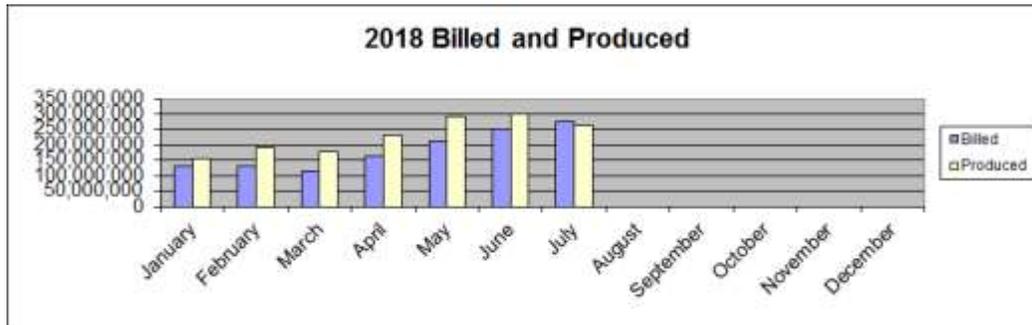
Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU’s
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Staff completed ADEQ & EPA reporting.

WATER—AUGUST/2018			
Work Orders processed	1269	Raise Meter box	0
New customer service meters installed	24	Leaky valves	10
Customer assistance calls	8	Out of order meters repaired	26
Meters read	20897	City of Kingman Water Usage in gallons	153100
Meter readings rechecked	147	Service line leaks in gallons	174600
Turned off services due to delinquent bills	63	Main line leaks in gallons	156200
Meters locked due to non-payment		Asphalt replaced in square feet	
Meters locked as being used at locations no customer signed for service	13	Blue Stake locate requests	
Customer requests for pressure checks	7	PW, Fire, Eng. Usage	
Raise Meters	0		

Water Billed & Produced:

- 262,568,900 gallons of water produced in July
- 276,461,980 gallons of water (105.29%) billed





Kingman Area Regional Transit

KART—AUGUST 2018	
MONTH REVENUE	<ul style="list-style-type: none"> • Fare Box Revenue—\$6,642.26 • Coupon/Pass Revenue—\$11,673.70 • Total Monthly Revenue—\$18,315.96
MONTH RIDERSHIP	<ul style="list-style-type: none"> • Service hours—1,308 • Service miles—16,957 • Total passenger trips—10,696 • Curb-to-Curb trips—369 (4% of total)

PROJECTS-AUGUST/2018	
<p><u>HIGHWAY SAFETY IMPROVEMENT PROGRAM—(HSIP)</u></p> <p>SIGN INVENTORY SYSTEM PROJECT— Installation of the 300 Stop signs is complete. Final inspection has passed by ADOT. Last 20% reimbursement has been received.</p> <p>Final draft of the solicitation for procurement of the data collection has been approved and will advertise in mid- October.</p>	<p><u>Downtown Sewer Manhole Rehabilitation FY18 Project</u>—Sunrise Engineering and Haydon Construction were selected and have submitted their proposals. Staff is reviewing and will take to Council in September for approval.</p>
<p><u>Injection Well Design Concept Report (DCR)</u> - Council approved the contract with Hazen and Sawyer on June 19. A project kickoff meeting is scheduled for July 27 at the Powerhouse and design is underway.</p>	<p><u>Maintank 1 Rehabilitation project</u> -Staff has requested a new proposal from Hazen for this project. The new proposal should be here any day.</p>
<p><u>City Well 10</u> -Staff expects to receive 90% plans soon. There will be one more review before final completion.</p>	
<p><u>Downtown Sewer Outfall Main</u>—Sunrise Engineering and Haydon Construction were selected and have submitted their proposals. Staff is reviewing and will take to Council in September for approval.</p>	

Economic Development & Tourism Department, Tourism Division —Josh Noble

August 2018 Monthly Counts

Tourism Div Statistics	Aug-18	Aug-17	FYΔ	Aug-16	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	18,498	12,864	43.8%	12,083	53.1%	36,551	43.6%	50.5%
Bus & Group Visits:	125	65	92.3%	48	160.4%	251	107.4%	148.5%
Gift Shop Sales:	\$24,106	\$12,196	97.7%	\$11,747	105.2%	46,219	81.0%	115.7%
Visitor Packets Mailed:†	1,280	744	72.0%	719	78.0%	12,671	44.1%	70.7%
Website Visitor Sessions:	15,271	14,420	5.9%	18,956	-19.4%	34,600	13.1%	-19.7%
Guest Book US:	377	215	75.3%	281	34.2%	Top States:	Top Countries:	
US Party Size:	2.4	2.6	-7.7%	2.4	0.0%	1. CA (102)	1. Italy	
GB International:	557	239	133.1%	338	64.8%	2. AZ	2. Spain	
International Party Size:	3.0	3.7	-18.9%	3.2	-6.3%	3. TX	3. China	

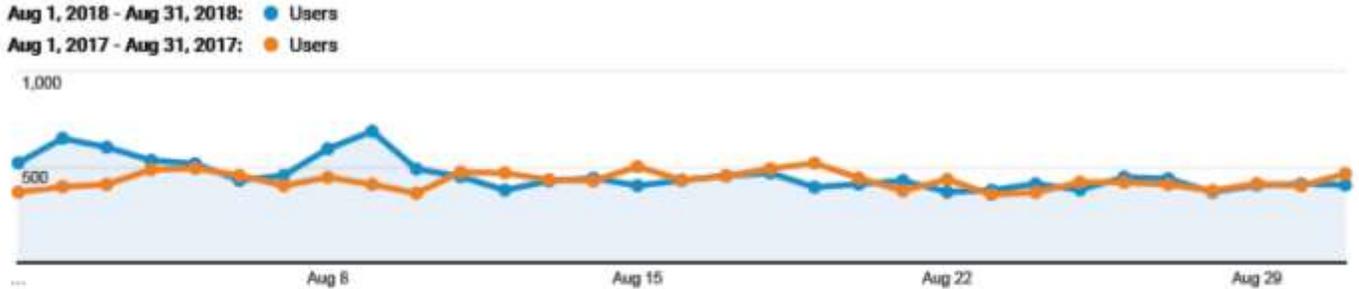
† Visitor Packet totals are for the calendar year.

August 2018 Reported Activities & Purpose for Travel

	Kingman	Grand Canyon	Las Vegas	Museums	Route 66	other	not
2018	40%	52%	46%	20%	55%	21%	10%
2017	NA	54%	39%	26%	64%	22%	12%
2016	NA	56%	42%	20%	61%	23%	13%

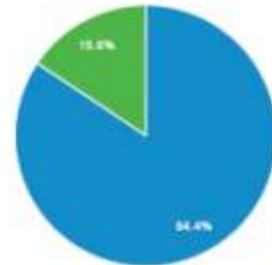
* the option of "Kingman" as a purpose for travel wasn't added until we created a new guestbook for 2018.

Google Analytics August 2018 (August 2017 comparison in orange).

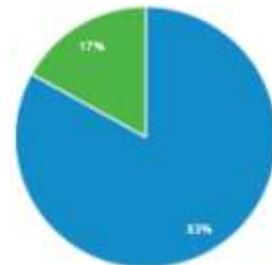


■ New Visitor ■ Returning Visitor

Aug 1, 2018 - Aug 31, 2018

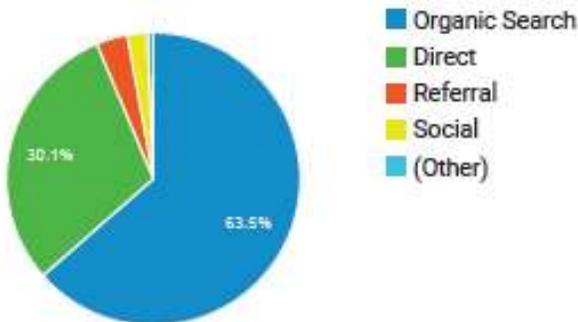


Aug 1, 2017 - Aug 31, 2017



Top Channels

Aug 1, 2018 - Aug 31, 2018



Aug 1, 2017 - Aug 31, 2017

