

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
Mohave County Administration Building, 700 W. Beale St., Kingman, AZ 86401**

5:30 PM

AGENDA

Tuesday, February 5, 2019

****A member of the Common Council may be attending the meeting telephonically****

WORKSESSION

ALL WORKSESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1. Tom Dorn Legislative Update
2. Kingman Economic Development Strategic Plan Presentation
3. Kingman Fire Department Annual Performance Report

REGULAR MEETING

ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M.

CALL TO ORDER AND ROLL CALL --- ALL

**COUNCIL MEMEBERS WERE PRESENT. COUNCIL MEMBER
WAYT ATTENEDED THE MEETING TELEPHONICALLY.**

INVOCATION

The invocation will be given by Pastor Peter Ernst of Family Bible Church.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. **APPROVAL OF MINUTES**
2. **APPOINTMENTS**

a. Consideration of Appointment to the Water Sustainability Committee

Shannon Summers has submitted an application for a public member appointment on the Water Sustainability Committee. There is currently one open position for a public

member. Appointed members serve a two year term. **Staff recommends appointment of Shannon Summers. MOTION TO APPOINT SHANNON SUMMERS TO THE WATER SUSTAINABILITY COMMITTEE WAS PASSED BY A VOTE OF 7-0.**

3. CALL TO THE PUBLIC-COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Resolution No. 5193 changing the street names recorded with Eagle View Subdivision, Tract 1997-A & Tract 1997-B

The applicant, Scott Jackson of Angle Homes has requested changing the street names of certain streets previously recorded in two single family residential subdivisions, Eagle View Subdivision, Tracts 1997 A & B. The applicant has asked for the following street names to be changed: Win-Win Ave. to Pronghorn Ave., Amazing Regina Ave. to Roadrunner Ave., Worthy Rd. to Rattlesnake Rd., Golden Eagle Cir. to White Tail Cir. **Staff recommends approval of Resolution No. 5193. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

b. Acceptance of Deed of Dedication for Airway Avenue, ENG18-0051

Staff has requested and received a Deed of Dedication for parcel 322-61-003 on Airway Avenue. The 0.73 acre parcel is owned by Bill Lenhart of Sunbelt Development and is unsuitable for development given existing drainage issues and right of way needs. The City will use the parcel to improve drainage in the area and for future widening and road improvements to Airway Avenue. **Staff recommends that the Deed of Dedication be accepted and that the Mayor be authorized to sign on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Intergovernmental Agreement with Lake Havasu City

The Kingman Police Department is an active partner of the Western Arizona Law Enforcement Association (WALEA) and Training Academy (WALETA). Lake Havasu City has now provided a building to WALEA and WALETA that will house a defensive tactics room and firearms simulator for training recruits and certified officers. The attached Intergovernmental Agreement allots for our certified officers to use the facility to meet Arizona POST requirements for annual training on decision based shooting. **The department recommends adoption of the Intergovernmental Agreement and authorizing the Mayor and City Attorney to sign the document. MOTION TO APPROVE WAS PASSED BY A**

VOTE OF 7-0.

d. Acceptance of Grant of Public Utility Easement for Airway Avenue, ENG18-0051

Staff has requested and received a Grant of Public Utility Easement for parcels 322-15-008, 322-15-009 and 322-03-001 on Airway Avenue. The parcels are owned by Bill Lenhart of Sunbelt Development. The City has been approached by Unisource Electric to install facilities in Airway Avenue for future expansion into the area. **Staff recommends that the Grant of Public Utility Easement be accepted and that the Mayor be authorized to sign on behalf of the City. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

e. An agreement for letter of appointment from the Arizona Department of Forestry and Fire Management

The Kingman Fire Department will enter into the attached agreement for letter of appointment, Pursuant to A.R.S. §37-1382(A)(2), to delegate the department to review of plans for construction, remodeling, alterations and additions of State, County and Public School buildings and their grounds and the inspections performed in conjunction therewith; conduct regularly scheduled fire safety inspections of all buildings; and conduct Fire Safety Education classes on behalf of the Office of the State Fire Marshall (OSFM). **Staff recommends approval of Resolution No. 5195. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

f. Emergency Purchase Order Report: Land Purchase

The Downtown Sewer Outfall Line Relocation Project requires the purchase of right-of-way. This right-of-way will allow the realignment and removal of the existing sewer line from an inaccessible wash. This acquisition was budgeted for this year. On January 14th staff learned that a Public auction of the property was going to take place on January 22nd, at the Mohave County Board of Supervisors meeting. City personnel attended the meeting and were the winning bidder at the auction. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

g. Approval of adopting summary minutes as the official minute format for all City Council, boards and commission meetings

Staff is seeking approval from the City Council to formally transition from detail to summary minutes format for all City Council, board, and commission minutes as detailed during the January 15, 2019 Work Session. This transition will save staff time allowing recording secretaries to focus more on their other duties. **Staff recommends approval. MOTION TO APPROVE WITH THE NOTED CHANGES WAS PASSED BY A VOTE OF 7-0.**

h. Acceptance of Right-of-Way Deed of Dedication at 3346 Central Street

The plans for widening Eastern Street between Pasadena Avenue and Airway Avenue have been finalized. These plans show a need for approximately 55 square feet of additional right-of-way at the intersection of Central Street and Kenwood Avenue. James Campos owns the property located at 3346 Central Street and has agreed to dedicate the necessary right-of-way for compensation of \$3,000. **Staff recommends that this right-of-way acquisition be authorized and that the Mayor be authorized to sign all deeds and related documents on behalf of the City.**

MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.

i. Leica GPS Reference Station Host Agreement

Leica Geosystems Inc. has contacted the City of Kingman Engineering Department and wishes to construct, operate, and maintain, a GPS reference station on the roof of the Engineering Building at 220 North 4th Street. The City of Kingman would need to provide, approximately \$5 worth of power annually, Internet service at approximately 35 kilobytes, and access to the building during normal Engineering business hours. For compensation, the City of Kingman would receive 4 licenses to use Leica's GPS system, a value of approximately

\$800 a month. **Staff recommends that this GPS Reference Station Host Agreement be authorized and that the Mayor be authorized to sign the agreement and all related documents on behalf of the City of Kingman.**

MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.

5. OLDBUSINESS

a. Approval of Amendment No. 2 to AECOM Engineering Contract ENG16-0026

On January 4, 2017 the Council approved an engineering contract with AECOM Technical Services to prepare design plans for Kingman Crossing Boulevard between Southern Avenue and Interstate 40. Following direction from the December 18 Work Session presentation, staff has asked AECOM Technical Services to provide a proposal for reducing the traffic lanes in Kingman Crossing Boulevard from 4 to 2 between Louise Avenue and Airfield Avenue. **Staff**

recommends approval of Amendment No. 2 to the AECOM design contract in the amount of \$39,428. MOTION TO APPROVE WAS PASSED BY A VOTE OF 5-2 WITH COUNCILMEMBERS NELSON AND WATKINS VOTING NAY.

6. NEWBUSINESS

a. Public hearing and consideration of Ordinance No. 1886 amending Section 26.320 of the City of Kingman Zoning Ordinance to exempt accessory structures constructed with metal buildings from meeting the 3.5:12 roof pitch standard and allowing alternative roof materials

The City Council recently approved Ordinance No. 1865 on June 5, 2018, which requires all accessory buildings (including metal buildings) to meet the Development Appearance Criteria. Staff noticed that there was a problem with this requirement. When an accessory structure is constructed as a metal building, the metal roof is not engineered to withstand the addition of tile or shingles as required by the Development Appearance Criteria and the roof pitch is most often less than

3.5:12. **At the December 11, 2018, Planning and Zoning Commission meeting, the Planning and Zoning Commission voted 5-0 to**

recommend APPROVAL of the text amendment to Section 26.320 of the City of Kingman Zoning Ordinance to exempt accessory structures constructed with metal buildings from the roof pitch and materials requirements in the

Development Appearance Criteria Section. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.

b. Kingman Economic Development Strategy

The City of Kingman 2018 Economic Development Strategy, prepared by Chabin Concepts Inc., was reviewed and recommended for approval by the Economic Development Advisory Commission at their regular meeting of January 22, 2019. The City Council is asked to approve the City of Kingman Economic Development Strategy. **Approve the City of Kingman 2018 Economic Development Strategy. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Public Hearing and Consideration of Ordinance No. 1880, for the rezoning of certain property located on Slaughterhouse Canyon Road from R-1-10: Residential Single Family 10,000 square foot lot minimum to R-1-6: Residential Single Family, 6,000 square foot lot minimum

A request from KTH Consulting, applicant, and Munawar A. Paracha, owner, for the rezoning of certain property located on the west side of Slaughterhouse Canyon Road south of Mission Boulevard from R-1-10: Residential Single Family, 10,000 square foot lot minimum to R-1-6: Residential Single Family, 6,000 square foot lot minimum. The rezoning is requested to allow for the development of a single family subdivision with approximately 47 lots and an area of open space. **After a second public hearing at the request of the City Council, the Planning and Zoning Commission voted 5-0 to recommend that rezoning request be denied. ITEM WAS REFERRED BACK TO STAFF TO DRAFT AN ORDINANCE TO BRING IT TO R-1-8.**

d. Public Hearing and Consideration of Ordinance No. 1885, for the rezoning of certain property from R-1-10: Residential Single Family, 10,000 square foot lot minimum to C-2-HMR: Hualapai Mountain Road Overlay District

A request for Adams Construction and Management Company, Inc., applicant, and Reconciliation Catholic Church, property owner, for the rezoning of certain property from R-1-10: Residential Single Family, 10,000 square foot lot minimum to C-2-HMR: Hualapai Mountain Road Overlay District. The rezoning is requested to allow the development of 49 residential units comprising of 24 duplexes for occupancy by veterans and 1 on-site manager's quarters. **The P&Z Commission voted 5-0 to recommended APPROVAL of the rezone with conditions. Staff has recommended some alternatives for Council to consider. MOTION TO DENY WAS PASSED BY A VOTE OF 7-0.**

7. DEPARTMENT REPORTS

a. Northern Arizona Consolidated Fire District Management Services Proposal

b. Census 2020 Process Discussion

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

9. COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA

ITEMSAND/ORCALENDARADJUSTMENTS

10. EXECUTIVESESSION

MOTION TO GO INTO EXECUTIVE SESSION WAS APPROVED BY A VOTE OF 7-0.

a. Airport Litigation Settlement

Pursuant to ARS 38-431.03(A)(4), the City Attorney requests the City Council go into executive session to discuss a proposed settlement with the Kingman Airport Authority et. al. regarding the airport litigation.

Discuss, provide, direction, and take action on the proposed settlement.

ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0 WITH COUNCILMEMBER WAYT BEING ABSENT FOR THIS PORTION.