

**CITY OF KINGMAN**  
**MEETING OF THE COMMON COUNCIL**  
**Council Chambers**  
**Mohave County Administration Building, 700 W. Beale St., Kingman, AZ 86401**

**5:00 PM      ACTION AGENDA      Tuesday, March 5, 2019**

**\*\*A member of the Common Council may be attending the meeting telephonically\*\***

**WORK SESSION**

ALL WORK SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of the work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

1.    Airport Tour

**REGULAR MEETING**

**ESTIMATED START TIME OF REGULAR MEETING IS 7:00 P.M.**

**CALL TO ORDER AND ROLL CALL ---ALL COUNCILMEMBERS**

**WERE PRESENT EXCEPT COUNCILMEMBER JAMIE SCOTT**

**STEHLY WHO WAS EXCUSED.**

**INVOCATION**

Invocation will be given by Pastor Shaw of Trinity Episcopal Church

**PLEDGE OF ALLEGIANCE**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1.    **APPROVAL OF MINUTES**
2.    **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

3.    **CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

**a. 4th and Beale Signal Changes Proposal**

This item is for consideration of a proposal to change the signal at 4th and Beale to an all-way stop and replace the existing power system which is inadequate and does not meet current codes. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**b. Arizona Commerce Authority ESP Grant**

On January 10, 2019 the Arizona Commerce Authority issued a NOFA for their FY19 round of the ESP grant. The City intends to apply for approximately \$275,000 of the \$1 mil available of these funds to procure a contractor to complete about 1 total mile of road repaving at the Kingman Industrial park. The roads to be repaved are .35 miles of E. Government Way, .35 miles of E. Transport Way and .23 miles of Port Way. Upon Completion, Mohave County has agreed to accept these improved roads into their Road Maintenance program. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**c. LED Street Lighting Upgrades**

Consideration of approval to purchase LED fixtures. This purchase will be phase one of a multi year program to upgrade high pressure sodium (HPS) streetlights with LED fixtures throughout Kingman. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**d. Two (2) 1/2 Ton, Crew Cab trucks for the Park Department**

The City of Kingman Park and Recreation Department solicited for bids for Two (2) 2019 1/2 Ton, 2 Wheel Drive, Crew Cab trucks. Two Separate bids were submitted and opened on February 12, 2019. Bids submitted include \$51,723.28 from Martin Swanty Chrysler, Kingman AZ, and \$71,467.77 from KGM Operating LLC of Kingman. **Staff Recommends accepting and awarding the lowest bid, based upon current procurement code, to Martin Swanty Chrysler, Kingman AZ. THIS ITEM WAS REMOVED FROM THE CONSENT AGENDA AND NOT CONSIDERED OR DISCUSSED.**

**4. OLD BUSINESS**

**a. Procurement Code**

The Council directed staff to update the City's procurement code. This is a comprehensive update that expands the procurement code to allow for better comprehension and ease of use. It does include a section regarding excluding the City's TPT rate in the calculation of some purchases. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 6-0.**

**5. NEW BUSINESS**

**a. Historic Route 66 Association Lease Powerhouse retail space agreement**

The Historic Route 66 Association of Arizona desires to invest in a remodel of the suite that the Association occupies inside the Powerhouse Visitor Center. The Association currently rents the 1,428 square foot space for \$500 per month on a month to month basis. Its board is seeking to enter into a long term (10 year) lease

agreement with the City of Kingman at a new negotiated rate of \$850 per month.

This agreement includes an addendum stipulating that the Association will contribute up to \$10,000 for a new entry sign at the Powerhouse and \$10,000 for a Route 66 Drive Thru Shield to be located near the Powerhouse. **Staff recommends approving the proposed lease agreement, or recommending an alternate long-term lease according to terms set by Council, so that the Association's board may continue with planning a renovation and other long term operational plans. MOTION TO APPROVE WAS PASSED BY A VOTE OF 5-1 WITH VICE MAYOR LINGENFELTER VOTING NAY.**

**b. Wild and Exotic Animal Performances Prohibited**

Staff was directed to draft an ordinance that prohibited the public performance of wild and exotic animals. This ordinance defines wild and exotic animals very specifically. It excludes those animals that are normally associated with rural agricultural activities such as horses, cattle, llamas, pigs, and the like. In addition, this ordinance will have no effect upon assistive service animals. The ordinance will not effect educational efforts of FFA, 4-H, or governmental sponsored events such as those done by Game and Fish. **Staff recommends approval. MOTION TO TABLE UNTIL APRIL 2, 2019 AGENDA WAS PASSED BY A VOTE OF 6-0.**

**6. DEPARTMENT REPORTS**

- a. NACFD Management Services --- STAFF POSTPONED THIS ITEM UNTIL MARCH 19, 2019 COMMON COUNCIL MEETING.**

**7. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.*

**8. COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS AND/OR CALENDAR ADJUSTMENTS**

**9. EXECUTIVE SESSION**

**MOTION TO GO INTO EXECUTIVE SESSION WAS PASSED BY A VOTE OF 6-0.**

- a. City of Kingman/KRMC Development Agreement**

**ADJOURNMENT --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 6-0.**